



**Regular Council Agenda - Amended**  
**Thursday, September 7, 2023 - 5:00 p.m.**  
**Municipal Office - Council Chambers**  
**6648 Road 506, Plevna**  
[Zoom Registration](#)

---

Page

7

**1. Call to Order**

- a) Public Notice regarding Recording of Meetings

**2. Approval of Agenda**

- a) September 7, 2023

**Be It Resolved That** Council approves the Agenda dated September 7, 2023, as circulated.

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

**4. Business Profile**

- a) Profiles of:
- Red Dragon Studio
  - The Shamrock Cafe

**Be It Resolved That** Council receives for information the Business Profiles provided by Councillor Roy Huetl and Paul Thiel, Members, Economic Development Task Force for the Red Dragon Studio and The Shamrock Cafe.

**5. Presentations**

None.

**6. Delegations**

- a) Tammy Watson, Canadian Handywoman

**Be It Resolved That** Council receives for information the presentation from Tammy Watson, Canadian Handywoman; and thanks her for her time spent today.

8 - 11

12

**7. Adoption of Minutes**

13 - 25

- a) Minutes of Meeting(s)

**Be It Resolved That** Council adopts the Minutes as circulated, of:

- a. A Public Meeting of Council regarding Amendments to the Fees and Charges By-law dated August 17, 2023; and
- b. A Regular Meeting of Council dated August 17, 2023.

**8. Business Arising Out of Minutes**

26 - 27

- a) Resolution #356-23: Amendment to Road Renaming By-law #49-23

**Whereas** at their meeting on August 17, 2023 Council passed By-law #49-23 Road Naming By-law – Lecswick Lane;

**Therefore Be It Resolved That** Council receives an email dated August 21, 2023 from the Public Works Administrative Assistant, advising the spelling of the new lane name was incorrect;

**And That** Council will consider a By-law later in the meeting to pass a Road Naming By-law for Leszczuk Lane; and repeal By-law #49-23.

28 - 30

- b) Resolution #272-23 - Dedication for the late Gerry Martin

**Whereas** at their meeting on June 9, 2023 Council passed Resolution #272-23 receiving for information the Manager of Community Development's Administrative Report entitled "Dedication for the late Gerry Martin" and instructed the MCD to purchase and install a memorial at the Cenotaph;

**Therefore Be It Resolved** Council receives for information photos of the memorial.

31 - 35

- c) Resolution #310-23: Palmerston Highlands Subdivision - Request to Assume Maintenance of Roads and Bridge

**Whereas** Council passed Resolution #310-23 on July 20, 2023 instructing the Public Works Manager to review the request, including obtaining a legal opinion and a report back to Council with estimated costs for maintenance;

**Therefore Be it Resolved That** Council receives for Information the Palmerston Highlands Owners Association Petition to take over the maintenance of the roads in Palmerston Highlands Subdivision and the bridge owned by the Township;

**And That** as directed the Public Works Manager has begun the process of obtaining information; and once the information is gathered, the PWM will report back to Council in the near future for consideration.

**9. Communications**

36 - 37

- a) Clerk's Administrative Report - Communications 'A' Section

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk’s Administrative Report entitled “Communications of Interest.”

b) Communications 'B' Section - Action Items

38 - 60

B1. Algonquins of Ontario re: June 2023 Newsletter

**Be It Resolved That** Council receives for information the June 2023 Algonquins of Ontario (AOO) Newsletter;

**And That** Council requests the Mayor and CAO to contact the AOO to request a meeting to discuss the current relationship between the AOO and North Frontenac; and future opportunities.

61 - 63

B2. Mississippi Valley Conservation Authority re: Request for North Frontenac Appointee to Kashwakamak Lake Dam Environmental Assessment Committee

**Be It Resolved That** Council receives for information an email dated August 30, 2023 from Mississippi Valley Conservation Authority, providing the Terms of Reference for a Community Liaison Committee being established for the Kashwakamak Lake Dam Replacement Environmental Assessment; and requesting the Township appoint a member of Council or staff to sit on the Committee;

**And That** Council appoints \_\_\_\_\_ as a representative of North Frontenac on the Committee.

**10. Council, CAO, and Managers' Administrative Reports**

**Reports Requiring Action**

64 - 71

a) Clerk/Planning Manager: Proposal to Streamline the Planning Approval Process by Using Delegated Authority for Undisputed Consents

**Be It Resolved That** Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Proposal to Streamline the Planning Approval Process for Undisputed Consents;

**And That** Council instructs the Clerk to prepare a By-law to Delegate Approval to the Clerk/Planning Manager for Undisputed Consents for Council’s consideration at an upcoming meeting;

**And That** Council instructs the Clerk/Planning Manager to prepare a list of standard conditions for Council’s consideration;

**And That** upon adoption of the By-law, Council instructs the Clerk/Planning Manager to report back to Council within 12-18 months of implementation on the effectiveness of the delegated approval process.

72 - 73

b) Clerk/Planning Manager: One (1) Shore Road Allowance Application for Approval in Principle – Molloy

**Be It Resolved That**Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “One (1) Shore Road Allowance Application for Approval in Principle – Molloy”;

**And That** Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part Lot 25, Concession 8, geographic Township of Barrie (Marble Lake).

74 - 76

- c) Director of Emergency Services/Fire Chief: Carbon Monoxide Awareness Week November 1 – 7, 2023

**Be It Resolved That** Council receives the Director of Emergency Services/Fire Chief’s Administrative Report entitled “Carbon Monoxide Awareness Week, November 1 – 7, 2023” for information purposes;

**And That** the North Frontenac Fire Department wishes to remind and educate local residents about the importance of having working carbon monoxide detectors in their home, if the home has a fuel burning appliance, a fireplace or an attached garage;

**And That** Council instructs the Director of Emergency Services/Fire Chief to place a copy of the Mayoral Declaration in the Frontenac News.

77 - 83

- d) Manager of Community Development: Economic Development Update

**Be It Resolved That** Council receives for information the Manager of Community Development’s Administrative Report entitled “Economic Development Update”;

**And That** Council authorizes the use of up to \$3,000 from the 2023 Budget line *170-50266 Business Promotions* allocated for Economic/Community Events, for the coordination of 2024 WinterFest.

84 - 87

- e) Manager of Community Development: 2023 Local Government Week – October 15-21

**Be It Resolved That** Council receives for information the Manager of Community Development’s (MCD) Administrative Report entitled “2023 Local Government Week – October 15-21”;

**And That**Council approves the Local Government Week initiatives including Mock Council Contest, Fire Chief for the Day, Social Media Campaign and Municipal Office, Public Works Facility and Fire Station Tour & Presentations/Activities for local schools at the Municipal Office on Thursday October 17, 2023 if the local schools are interested.

88 - 90

- f) Treasurer: Sutherland – Request for Penalty & Interest to be waived

**Be It Resolved That** Council receives for information the Treasurer’s Administrative Report entitled “Sutherland – Request for Penalty & Interest to be waived”;

**And That** Council approves to waive the Penalty & Interest only due to the circumstances around the non-payment of taxes;

**And That** Council instructs the Treasurer to advise the Sutherlands of the approval to have Penalty & Interest waived due to the circumstances.

**Reports Received for Information Purposes Only**

None.

**11. External Committees/Local Boards/Task Force Notes and Reports**

91 - 93

- a) Economic Development Task Force

**Be It Resolved That** Council receives for information the Minutes of the Economic Development Task Force dated August 21, 2023.

94 - 97

- b) Committee of Adjustment/Planning Advisory Committee

**Be It Resolved That** Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Committee dated July 24, 2023.

98 - 102

- c) Joint Health and Safety Committee

**Be It Resolved That** Council receives for information the Minutes of the Joint Health and Safety Committee dated August 14, 2023.

**12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)**

**13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)**

None.

**14. Council Portfolio Verbal Reports**

103 - 104

- a) Each Council member has a portfolio for which they are responsible. The Councillor may provide a verbal report for information purposes.

**15. Introduction and Reading of By-laws**

105 - 107

- a) By-law(s) to be Considered:

**Be It Resolved That** leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #57-23 - Amendment to Road Naming By-law – Add Leszczuk Lane (Repeal By-law #49-23);
- #58-23 - To Appoint an Integrity Commissioner (Tony Fleming); and Repeal By-law #52-18 Appointing an Integrity Commissioner (John Mascarin).

**And That** these By-law(s) be read a first, second and third time and finally passed.

**16. Public Forum**

**17. Closed Session**

- a) Closed Meeting of Council

**Be It Resolved That** Council retires to Closed Session at \_\_\_\_ .m. to:

- a. Adopt Minutes of a Closed Meeting dated August 17, 2023; and
- b. To Consider Pending Acquisition or Disposition of Land, more specifically with respect to a Potential Land Exchange.

**18. Rise and Report (Overview of the Closed Session by the Presiding Officer)**

**19. Confirmatory By-law**

- a) Confirming By-law #59-23

**Be It Resolved That** By-law #59-23, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held September 7, 2023 be read a first, second, and third time and finally passed.

**20. Adjournment**

- a) Adjournment of Council Meeting

**Be It Resolved That** Council adjourns the Meeting at \_\_\_\_ .m. until September 22, 2023 or at the call of the Chair.

“Accessible formats and communication support are available upon request. The Township of North Frontenac is committed to accessibility for persons with disabilities. Please contact Eric Korhonen, Accessibility Coordinator at [firechief@northfrontenac.ca](mailto:firechief@northfrontenac.ca) if you have an Accessible accommodation request.”

108



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

Red Dragon Gallery & Gift Shop  
1091 Ridge Lane  
Ardoch, Ontario K0H 1C0  
(613) 479-2137  
[www.reddreagonartstudio.com](http://www.reddreagonartstudio.com)  
[www.facebook.com/RedDragonStudio](https://www.facebook.com/RedDragonStudio)  
Artisan: Cathy Owen

Cathy has been painting 30 yrs with her chosen medium of Water Colours; among her other endeavours she designs mosaic stain glass, jewellery, fabric art and more. Growing up around artistic people she began with pencil sketching then tried oil painting and found she preferred watercolours after taking night courses as she was in the medical profession for 25 yrs as a Registered Nurse during the day. Cathy is mostly self-taught and has also attended the Ottawa School of Art to obtain a better understanding of the craft. She also teaches, mostly adults, and has some students returning regularly over the past 20 yrs. The majority of her work is purchased by tourists with some going to Perth and Kingston and also internationally. Even though Cathy and her husband are only seasonal residents in North Frontenac, this is where her studio and gift shop are located because of the tourism aspect. This type of business can be profitable if you have a location that is visible and not reliant on social media platforms to bring in clients. Cathy feels that North Frontenac Township's positive support of the annual Studio Tour has had a positive impact on the local arts scene. This was my first visit to Cathy's studio and was overwhelmed by her diverse talents. If you get a chance to visit, by appointment or by chance, do so you will not regret it.



# Shamrock Cafe

While driving the Scenic Route in North Frontenac you will come to the small hamlet of Plevna and once there you will be intrigued to visit the Shamrock Cafe (previously the Shamrock Bakery). The cafe is not your typical food stop. Yes, you will be able to indulge in savoury and sweet homemade treats, pick up a breakfast wrap, or enjoy a sandwich for lunch on the outdoor patio. However, what makes the Shamrock Cafe special is the owner, Nuala Gartlan.

Having had a personal connection in the area, Nuala was looking for a new adventure and decided a cafe would be just the right thing. Nuala has been operating the cafe for the past seven years.

The cafe has all the special ingredients for a successful business. You are welcomed by Nuala as you walk in; you are invited to sit down and enjoy a conversation with the other customers. Nuala has created a sense of community at the cafe, making it a meeting place for permanent and seasonal residents, as well as passing tourists. The cafe is handsomely decorated and includes works from local artisans. There is plenty of room to make yourself comfortable both inside or out.

On Friday nights, the Shamrock Cafe provides pre-ordered, hearty fixed menu dinners for pick-up. You can check the Shamrock Cafe's Facebook page for upcoming dinners. My favourite is the Guinness Beef Stew. Text Nuala at 416 834-0988 to order.

When speaking about community, Nuala would like to see more food service venues in North Frontenac. This will not only help create jobs, but entice tourists to visit our beautiful area. She believes that there is ample opportunity for anyone to create a thriving business here in North Frontenac.

So if you are a resident of North Frontenac or just driving through, stop by the Shamrock Cafe and enjoy a treat and a conversation. You will not be disappointed. The coffee is always on, as long as the sign says *Open*, Thursday to Sunday, May to October.



**From:** Tammy Watson  
**Sent:** August 30, 2023 9:13 AM  
**To:** Tara Mieske  
**Cc:** Corey Klatt; Brooke Drechsler  
**Subject:** RE: New Response Completed for Delegation Request Form

Tara,

Find below a brief outline of topics I would like to speak to in front of the North Frontenac Municipal Council during a regular council meeting on Thursday, September 7, 2023, 5pm at council chambers. This includes initiatives and opportunities I am involved with, my experiences in the municipality and how council can help me succeed in these and future endeavours.

- Panelist for an upcoming in-person speaking event in Kingston, Ontario.
- Co-facilitator for a business master mind program offered on-line.
- Contributor for an out-reach opportunity encouraging young women to consider the trades as a career in Eastern Ontario.
- The need for reliable and stable cell and internet service.

Tammy Watson, Handywoman











Seconded By: Councillor Hermer

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Bell-Stone, Ritacco-Atwood, Unger and Wickman-McDonald";

**And That**, as required by By-law #20-23,

- **All That Part** of the Shoreline Road Allowance lying in front of Lot 18, Registered Plan 1557, geographic Township of Barrie, being Part 1 on Registered Plan 13R-22895 (Big Gull Lake);
- **All That Part** of the Shoreline Road Allowance lying in front of Lot 8, Registered Plan 1419, geographic Township of Barrie, being Part 1 on Registered Plan 13R-22894 (Big Gull Lake);
- **All That Part** of the Shoreline Road Allowance around Kashwakamak Lake lying in front of Lot 250, Registered Plan 1044, geographic Township of Barrie, being Part 1 on Registered Plan 13R-22903 (Kashwakamak Lake);
- **All That Part** of the Shore Road Allowance adjoining Lot 27, Concession 5, geographic Township of Clarendon, being Part 15 on Registered Plan 13R-6226 (Mississippi River (Mud Lake));

be declared as surplus and sold to the adjoining owner. Appraisal of the properties are not necessary as these are Shore Road Allowances;

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

**Carried**

**e. Clerk/Planning Manager: Traditional Land Acknowledgement**

Resolution #: 343-23 Moved By: Councillor Hermer

Seconded By: Councillor Huetl

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Traditional Land Acknowledgement";

**And That** Council adopts the following Land Acknowledgment:

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for mother earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous peoples and all residents to pursue a united path of reconciliation;

**And That** the Land Acknowledgement shall be read at the beginning of Council, Committee and Task Force Meetings and may be used at Township events/gatherings.

**Deferred**

**f. Public Works Manager: Changes to the Blue Box Material Stream and the Material Recovery Facility**

Resolution #: 344-23 Moved By: Councillor Huetl

Seconded By: Councillor Hermer

**Be It Resolved That** Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Changes to the Blue Box Material Stream and the Material Recovery Facility";













Seconded By: Councillor Regent

**Be It Resolved That** By-law #55-23, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held August 17, 2023 be read a first, second, and third time and finally passed.

**Carried**

**19. Adjournment**

**a. Adjournment of Council Meeting**

Resolution #: 363-23 Moved By: Councillor Good

Seconded By: Councillor Regent

**Be It Resolved That** Council adjourns the Meeting at 7:13 p.m. until September 6, 2023 or at the call of the Chair.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Date August 17, 2023



Resolution # 356-23

**Resolution of the Council of the  
Corporation of the Township of North Frontenac**

**Moved By:**  
Councillor Good

**Seconded By:**  
Councillor Regent

**Be It Resolved That** leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #49-23 - Road Renaming By-law Lechwitz Lane (Amend By-law #07-03);
- #50-23 - Shore Road Closing By-law - Wickman-McDonald, Unger, Bell-Stone and Ritacco-Atwood;
- #51-23 - To Regulate Parking of Vehicles, Boats and Trailers
- #52-23 - To Amend Fees and Charges By-law;
- #53-23 - Zoning By-law Amendment - Jewel Road;
- #54-23 - Building By-law (Repeal By-law #38-21).

**And That** these By-law(s) be read a first, second and third time and finally passed.

**Carried**

Mayor

**From:** Laura Manion  
**Sent:** August 21, 2023 1:10 PM  
**To:** Darwyn Sproule; Corey Klatt  
**Cc:** Tara Mieske; Brooke Drechsler; Katelyn Ronfeld  
**Subject:** RE: By-law #49-23 - Amendment to Road Naming By-law - Add Lecszwick Lane

Good Afternoon,

By-law #49-23 – Amendment to Road Naming By-law will have to be amended as the spelling of the new lane name was incorrect. The By-law will be brought back to Council on September 7, 2023.

The spelling is Leszczuk Lane.

Thank you and have a great day,

Laura Manion  
Public Works Administrative Assistant

Date June 9, 2023



Resolution # 272-23

**Resolution of the Council of the  
Corporation of the Township of North Frontenac**

**Moved By:**  
Councillor Hermer

**Seconded By:**  
Councillor Huetl

**Be It Resolved That** Council receives for information the Manager of Community Developments (MCD) Administrative Report entitled "Dedication for the late Gerry Martin";

**And That** Council instructs the MCD to purchase Option # 1 and have the memorial installed at the Cenotaph.

**Carried**

Mayor





In Loving Memory of  
Gerald "Gerry" Martin  
former Councillor & Deputy Mayor  
Chair of the  
NF War Memorial Task Force  
1945-2022

Date July 20, 2023



Resolution # 310-23

**Resolution of the Council of the  
Corporation of the Township of North Frontenac**

**Moved By:**  
Councillor Regent

**Seconded By:**  
Councillor Good

**Be It Resolved That** Council receives for information the presentation from Keith Anderson, Palmerston Highlands Owners Association, requesting the Township assume maintenance of Palmerston Heights Subdivision; and thanks him for his time spent today;

**And That** Council instructs the Public Works Manager to review the request, including obtaining a legal opinion and provide a report back to Council with estimated costs for maintenance.

**Carried**

Mayor



## PHOA Roads Petition

*I am aware that Palmerston Highlands Owners Association (PHOA) has approached North Frontenac Township to take over the maintenance of the roads in the Palmerston Highlands Subdivision and the bridge owned by the Township.*

*I am a member of the Association and an owner of property adjacent to, nearby, or benefiting from the roads and bridge. I support the Association's efforts to engage the Township on this matter.*

Timestamp	Name	Lot Number	Palmerston Highlands Municipal Address	Telephone Number	Email Address	Petition Signature (Consent)
8/22/2023 10:07:25	Keith Anderson & Phyllis Cross	1	████ Carson Trail	██████████	████████████████████	Yes, I consent
8/11/2023 11:12:37	Peter Crabtree	2	████ Carson Trail	██████████	████████████████████	Yes, I consent

8/11/2023 11:13:28	Betty Crabtree	3	█████ Carson Trail	██████████	████████████████████	Yes, I consent
8/11/2023 9:04:48	Kim Love and Bill Kelso	5	█████ Carson Trail, Snow Road Station, ON	██████████	████████████████████	Yes, I consent
8/11/2023 14:23:37	Paul and Deborah Smith	7	█████ Carson Trail	██████████	████████████████████	Yes, I consent
8/10/2023 16:02:07	Steve and Eva Jikinosky	9	█████ Carson Trail	██████████	████████████████████	Yes, I consent
8/10/2023 14:35:48	Kerri Bradley	10	█████ Palmerston Cresc.	██████████	████████████████████	Yes, I consent
8/12/2023 13:43:03	Debra Hamilton	12	█████ Palmerston Cr.	██████████	████████████████████	Yes, I consent
8/10/2023 15:18:57	Yvonne Holland	13	█████ Chelsea Lane	██████████	████████████████████	Yes, I consent
8/22/2023 21:37:01	David Paré	15	█████ Palmerston Crescent, Mississippi Station	██████████	████████████████████	Yes, I consent
8/11/2023 7:31:42	Kellen Greenberg	17	█████ Jessie Way, Mississippi station, ON	██████████	████████████████████	Yes, I consent
8/10/2023 18:59:39	Carolyn Jarvis	18	█████ Palmerston Peaks Drive	██████████	████████████████████	Yes, I consent
8/10/2023 16:50:02	Thomas Hauschild	19	█████ Palmerston Peaks Drive, Mississippi Station, ON, K0H2C0	██████████	████████████████████	Yes, I consent
8/10/2023 16:58:15	Thomas Hauschild	20	No civic address assigned; PIN#362090122 (Legal Description:LT 19, PL 1882; T/W FR564990 ; PALMERSTON. ██████ ██████████ ██████████ ██████████	██████████	████████████████████	Yes, I consent

8/13/2023 15:21:32	Lorraine Dix	21	████ Carson Trail	████████	████████████████	Yes, I consent
8/10/2023 18:56:10	Chris Sandford	22	████ Carson Trail	████████	████████████████████	Yes, I consent
8/10/2023 15:28:24	Ronald	23	████ Carson Trail	████████	████████████████	Yes, I consent
8/10/2023 16:25:35	Tina D'Angelo and Giovanni Strizzi	24	████ Carson Trail RD	████████	████████████████	Yes, I consent
8/10/2023 14:50:05	Bruce Stalkie	25	████ Carson Trail, Snow Road Station, KOH 2R0	████████	████████████████	Yes, I consent
8/16/2023 8:36:59	Vanessa Brault	28	████ Palmerston Peaks Drive, snow road Station, KOH2R0	████████	████████████████	Yes, I consent
8/10/2023 14:37:30	Kim & Dan Hamelin	30	████ Palmerston Peaks Drive	████████	████████████████	Yes, I consent
8/18/2023 9:35:47	Claude Lemay	32	████ Palmerston peaks drive	████████	████████████████	Yes, I consent
8/18/2023 9:37:04	Daniel Boisvert	33	████ Palmerston peaks drive	████████	████████████████	Yes, I consent
8/10/2023 17:32:20	Jane and Earl Brown	34	████ McLaren's Depot Drive	████████	████████████████	Yes, I consent
8/10/2023 14:55:18	Michael Neudorf	38	████ McLaren's Depot Dr., Snow Road Station, ON., KOH 2R0	████████	████████████████	Yes, I consent
8/10/2023 17:34:09	Jane and Earl Brown	39	████ McLaren's Depot Drive,	████████	████████████████	Yes, I consent
8/10/2023 17:35:02	Jane and Earl Brown	40	████ McLaren's Depot Drive	████████	████████████████	Yes, I consent
8/10/2023 17:35:50	Jane and Earl Brown	41	████ McLaren's Depot Drive	████████	████████████████	Yes, I consent
8/10/2023 16:32:18	Grace Guatto	106	████ Carson trail, Snow Road Station	████████	████████████████	Yes, I consent
8/17/2023 21:19:21	Patricia & Scott Hanna	████ Island Lane	████ Island Lane	████████	████████████████	Yes, I consent

8/26/2023 9:43:32	Sarah jaynes	████ Jessie Way	████ Jessie Way	████████████████	████████████████	Yes, I consent
8/17/2023 10:17:23	Robert Ready	Lot 4	████ Carson Trail	████████	████████████	Yes, I consent
8/21/2023 4:30:13	Vera and Peter Vorel	Lot#16	████ Jessie Way	████████	████████████	Yes, I consent
8/11/2023 9:09:35	Peter Cumberbirch	N/A	████ Palmerston Crescent	████████	████████████	Yes, I consent
8/13/2023 9:32:36	Nicole Freeth	PALMERSTON PLAN 1882 LOT 27	████ Palmerston Peaks Drive	████████	████████████	Yes, I consent
8/17/2023 21:23:51	Patricia & Scott Hanna	████████	████████████	████████	████████████	Yes, I consent
8/11/2023 13:53:07	Deborah Duffy and Glen Bloom	Plan 1882-Lot 14	████████████	████████	████████████	Yes, I consent
8/11/2023 13:56:53	Deborah Duffy and Glen Bloom	Plan 6933-Part 12	████ Jessie Way	████████	████████████	Yes, I consent



## Administrative Report

To: Mayor and Members of Council

From: Tara Mieske, Clerk/Planning Manager

Recommended by: Corey Klatt, Dipl. M.A., Chief Administrative Officer

Date of Meeting: September 7, 2023

### Re: Communications of Interest to Council

#### **A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.**

**Notes:** Correspondence included in the A Section of this report can be obtained by the Public from the Clerk/Planning Manager at [clerkplanning@northfrontenac.ca](mailto:clerkplanning@northfrontenac.ca).

All Council Members directly receive information and updates from the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM), therefore, these will not be listed in the Clerk's Communications Administrative Report.

#### **Previously provided A Section: (Received for Information Only)**

1. Mississippi Valley Conservation Authority (MVCA) re: Repairs to Mississagagon Lake and Pine Lake Dams;
2. Township of Emo – Request for Support re: Black Ash Tree – Endangered Species Classification;
3. Jill Vienneau, Assistant Deputy Minister, Infrastructure Program and Projects Division re: Red Tape Reduction for Designated Broadband Projects;
4. Municipality of St. Charles – Request for Support re: Homelessness;
5. Algonquins of Ontario re: March 2023 Newsletter
6. Minor Variance Application A12/23 – Notice of Hearing – Sunstrum;
7. Minor Variance Application A13/23 – Notice of Hearing – Buechler;
8. Honorable Steve Clark, Minister, Ministry of Municipal Affairs and Housing (MMAH) re: Building Faster Fund;
9. Township of Severn – Request for Support re: Climate Emergency Just Transition Transfer;
10. Ministry of Natural Resources and Forestry (MNRF) re: Streamlining of Approvals under the Aggregate Resources Act and Supporting Policy;
11. Severance Application B15/23 – Notice of Hearing – Schlegel/Kerr;
12. Minor Variance Application A07/23 – Notice of Decision – Davidson;

---

Clerk/Planning Manager Administrative Report  
Communications  
September 7, 2023  
Page 1 of 2

13. Severance Applications B13/23 and B14/23 – Notice of Hearing – Palmerston Lake Marina Inc.;
14. Rural Frontenac Community Services re: Invitation to Members of Council;
15. County of Frontenac re: Public Meeting to Provide input into the 2024 Budget.

**B: Action Items: (to include items brought forward from Section A above by a Member of Council)**

**Previously Provided B Section:**

1. Algonquins of Ontario re: June 2023 Newsletter;
2. Mississippi Valley Conservation Authority (MVCA) re: Request for North Frontenac Appointee to Kashwakamak Lake Dam Environmental Assessment Committee.

**From:** Tara Mieske  
**Sent:** August 25, 2023 8:28 AM  
**To:** Stephanie Regent; Fred Fowler; Gerry Lichty; John Inglis; Roy Huetl; Vernon Hermer; Wayne Good  
**Cc:** Corey Klatt; Brooke Drechsler; Sonia McLuckie  
**Subject:** FW: Communications - Algonquins of Ontario re: June 2023 Newsletter

Good Morning,

Moved to B for discussion per the Mayor.

Thanks Tara

**Tara Mieske, Dipl.M.A., Dipl.M.M.**  
Clerk /Planning Manager  
**Township of North Frontenac**

---

**From:** Gerald Lichty  
**Sent:** August 24, 2023 6:03 PM  
**To:** Tara Mieske; Corey Klatt  
**Subject:** Fwd: Communications - Algonquins of Ontario re: June 2023 Newsletter

Tara  
I would like to move this to the main agenda. The resolution should ask for council approval for the Mayor and the CAO to request a meeting to discuss our current relationship and future opportunities.

*Gerry*  
*Gerry Lichty*  
*Mayor, Township of North Frontenac*

---

**From:** Sonia McLuckie  
**Sent:** August 22, 2023 9:12 AM  
**To:** Stephanie Regent; Fred Fowler; Gerry Lichty; John Inglis; Roy Huetl; 'Vernon Hermer; Wayne Good  
**Cc:** Corey Klatt; Tara Mieske; Brooke Drechsler  
**Subject:** Communications - Algonquins of Ontario re: June 2023 Newsletter

Good Morning – For inclusion in the September 7, 2023, Council Agenda, Communications, A Section.

Thank you,  
Sonia

**Sonia McLuckie, Dipl.M.A.**  
Administrative Assistant to the Clerk/Planning Manager  
and Fire Chief  
**Township of North Frontenac**



# Algonquins of Ontario

31 Riverside Drive, Suite 101, Pembroke, ON K8A 8R6

RECEIVED

AUG 10 2023

To Mayor Gerry Lichty and Council.

Twp. of North Frontenac  
Per.....

The Township of North Frontenac is located within the traditional unceded and un-surrendered territory of The Algonquins of Ontario (AOO). The purpose of this letter is to generate support in helping us to build positive relationships throughout the AOO settlement area.

To that end, we are hopeful of working with your community to both promote and build a mutually beneficial relationship that will eventually extend throughout the entire settlement area (via each community's individually elected representatives). This will work to the advantage of each and every resident throughout Eastern Ontario. The AOO is committed to this goal.

The province of Ontario recognizes the importance of consulting with Aboriginal communities on planning matters that may affect their section 35 Aboriginal or treaty rights. Planning authorities are encouraged to build constructive, cooperative relationships through meaningful engagement with Indigenous communities to facilitate knowledge-sharing in land use planning processes and informed decision-making.

The AOO are on a journey of survival, rebuilding and self-sufficiency - a journey of reconciliation. This journey began over 250 years ago when the first Algonquin Petition was submitted to the Crown in 1772 and will ultimately find resolution in a treaty involving all ten of the following Algonquins of Ontario communities:

- Algonquins of Pikwakanagan First Nation
- Antoine
- Bonnechere
- Greater Golden Lake
- Kijicho Manito Madaouskarini
- Mattawa/North Bay
- Ottawa
- Shabot Obaadjiwan
- Snimikobi
- Whitney & Area

The AOO Settlement Area includes an area of 9 million acres within the watersheds of the Kichissippi (Ottawa River) and the Mattawa River in Ontario, an unceded territory that covers most of eastern Ontario. More than 1.2 million people live and work within the Settlement Area. There are 87 municipal jurisdictions fully and partially located within the Settlement Area, including 75 lower and single tier municipalities and 9 upper tier counties.

Given this, it is imperative that any projects in your municipality impacting natural heritage (including land rights, trails, wildlife, waterways, water resources, environment and archaeological history) be given due consideration before commencement or development of

---

algonquins@tanakiwin.com | 613.735.3759 | Fax 613.735.6307

any kind. The crown has the legal duty to consult with the Algonquins where actions may adversely impact the rights of First Nation Communities and property owners.

The Algonquin Treaty will provide finality and certainty on longstanding issues (dating back to 1772) about the use and management of Algonquin lands and natural resources for the Algonquin people and the residents of the AOO Settlement Area.

We greatly value you joining us on this historic mission. If you have questions or would like to meet to discuss any aspect of our journey forward, please feel free to get in touch with me at any time.

Sincerely,



Jim Meness  
Executive Director

[jmeness@tanakiwin.com](mailto:jmeness@tanakiwin.com)

**The Algonquins of Ontario Consultation Office**

31 Riverside Drive, Suite 101

Pembroke, ON K8A 8R6

Phone: 613-735-3759 Ex. 200 | Fax: 613-735-6307

Email: [algonquins@tanakiwin.com](mailto:algonquins@tanakiwin.com)

Website: [www.tanakiwin.com](http://www.tanakiwin.com)

---

[algonquins@tanakiwin.com](mailto:algonquins@tanakiwin.com) | 613.735.3759 | Fax 613.735.6307



Algonquins of Ontario

# Newsletter

**A JOURNEY OF SURVIVAL,  
REBUILDING AND SELF SUFFICIENCY**

**Issue 2 - June 2023**



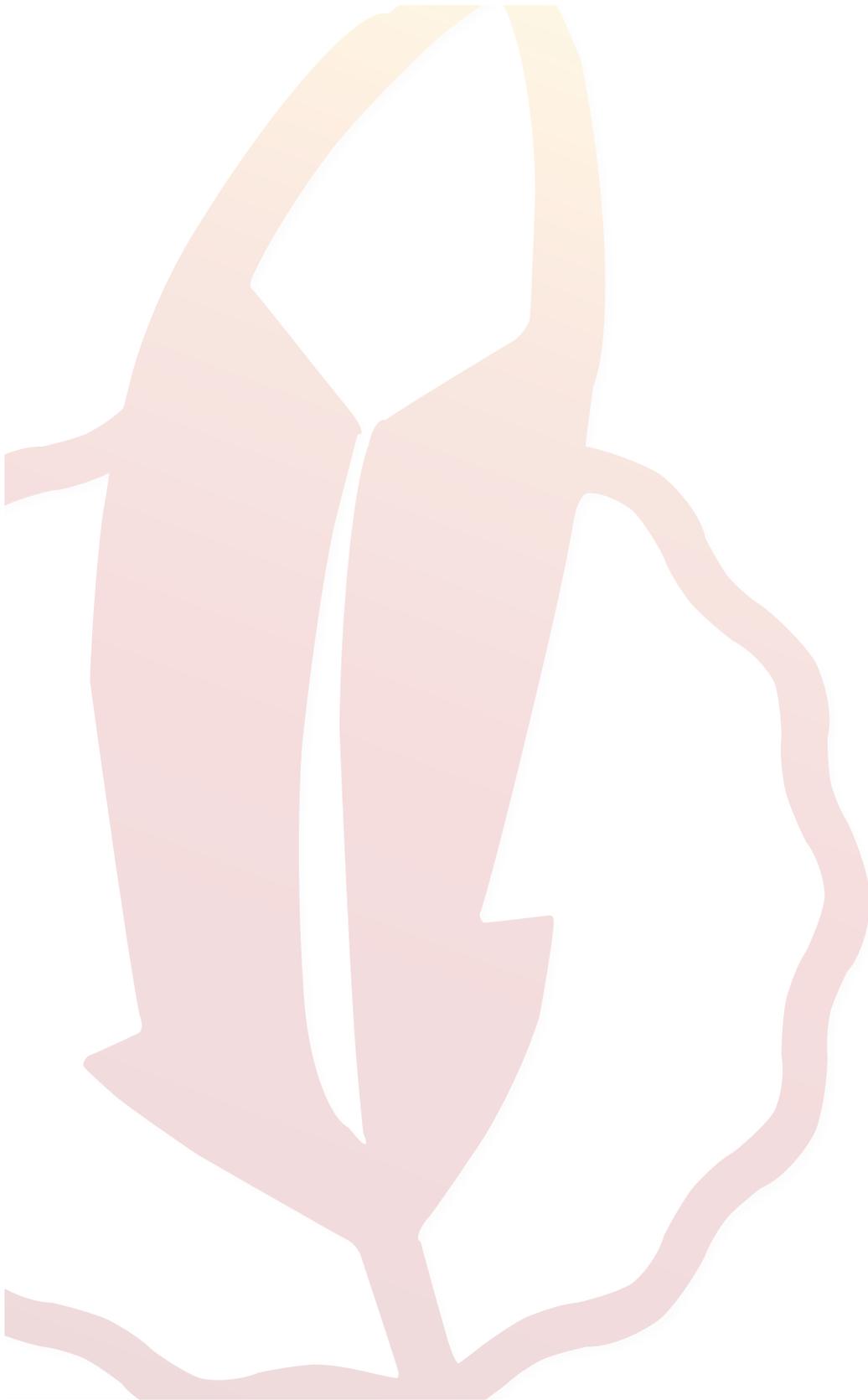
1.855.735.3759  
613.735.3759



algonquins@tanakiwin.com  
Fax: 613.735.6307



Algonquins of Ontario Consultation Office  
31 Riverside Drive, Suite 101  
Pembroke, ON K8A 8R6





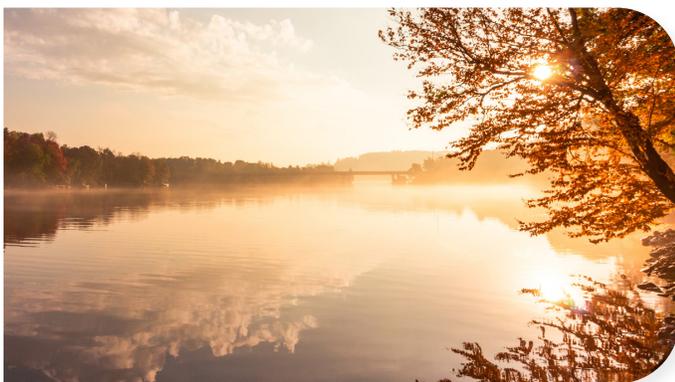
# What's Inside

AOO Welcomes New Chief and Council Members	4
Algonquin Tribunal – Conducting Ancestor Inquiries	5
May 5, Red Dress Day	6
June 21 is National Indigenous Peoples Day	7
Louis Nikik – Chief on the Upper Madawaska in the 1860s	8
BAFN Cultural Centre	12
Algonquin Log Cabin in Deep River	14
Tewin	16
Indigenous Business Directory – Algonquins of Ontario Business	18
Employment Opportunities	19
Stay Informed, Stay Connected	19



# AOO Welcomes New Chief and Council Members from Pikwakanagan First Nation

Since our last newsletter, there has been a general election for the Chief and Council of the Algonquins of Pikwakanagan First Nation. On behalf of the AOO staff and the other Algonquin Negotiation Representatives I would like to extend our congratulations to Chief Greg Sarazin and returning Councillor Merv Sarazin as well as newly elected Councillors Dale Benoit, Cathy Bernard, Joseph Bilodeau, Sherry Kohoko and Vicky Two-Axe. At the same time we must also acknowledge and add our sincere thanks and gratitude to Wendy Jocko, Jim Meness, Dan Kohoko, Angelina Commanda, Barb Sarazin, Steve Benoit, and Lynn Clouthier for their dedication and contributions as ANRs over the past few years. In addition, we must make a point of honoring Stephen Hunter, ANR whose recent demise came as a profound shock. He has been succeeded by his brother Robert as ANR for the Kijicho Manito Madaouskarini community in Bancroft.



It is worthy to note that Greg Sarazin previously served a term as Chief and also has served on Council as well as acting as the Chief Negotiator for Pikwakanagan, the Algonquin Nation Negotiation Interim Directorate and the Algonquin Nation Negotiation Directorate. He is also a successful businessman, providing on-reserve employment for many First Nation members.

The election of so many new faces will necessitate an extended period of briefing before the new Chief and Council can take their place at the table with their fellow Algonquin Negotiation Representatives (ANRs).

On behalf of the AOO staff and the other ANRs, I look forward to their three year term, during which time we hope to finalize a Treaty with Canada and Ontario and commence a new era of prosperity and opportunity for the Algonquins of Ontario.

**Robert J. Potts**  
**Principal Negotiator and**  
**Senior Legal Counsel**

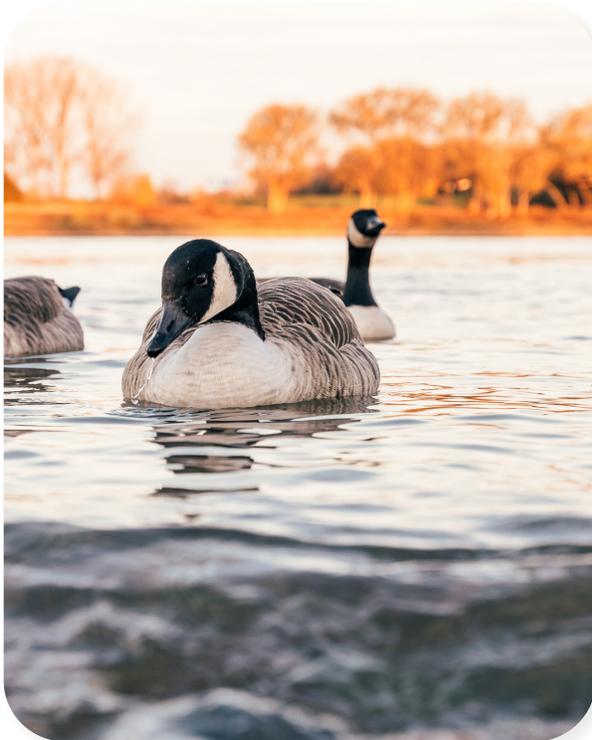
## Algonquin Tribunal – Conducting Ancestor Inquiries

---

The Algonquin Tribunal is conducting inquiries to determine whether certain historical persons should remain on the Schedule of Algonquin Ancestors. This effort is being undertaken to ensure that those enrolled as proposed beneficiaries are Aboriginal rights bearing Algonquins. The Algonquin Tribunal is made of Algonquins that originate from the various communities that make up the AOO. The Algonquin Tribunal is committed to carrying out its mandate in a fair and transparent way and to treat participants with dignity and respect.

The key issue that the Tribunal must determine is whether the historical persons at issue are identified in a historical record or document dated on or before December 31, 1921, in such a way that it would be reasonable to conclude that either or both of them was considered to be an Algonquin or Nipissing, or a sibling of such a person. “Sibling” in this context is defined as a person with a common Algonquin parent.

The Tribunal has already completed its inquiries into several Algonquin Ancestors and will be completing hearings in June.



its hearing schedule can be found on the Tribunal website:  
**[www.tanakiwin.com/tribunal/](http://www.tanakiwin.com/tribunal/)**

The Algonquin Tribunal welcomes any questions related to the Tribunal’s work.

The Tribunal’s registry can be reached by email at: **[tribunal@tanakiwin.com](mailto:tribunal@tanakiwin.com)**, or by phone at: **613-401-1209**.

## May 5, Red Dress Day

On May 5<sup>th</sup>, Members of AOO joined with The Circle of Turtle Lodge Indigenous Hub for the walk to honor the MMIWG2S. Every year on May 5<sup>th</sup>, we mark Red Dress Day and the National Day of Awareness for Missing and Murdered Indigenous Women, Girls and Two-Spirited People. The day began in 2010 and was inspired by a project by a Metis artist, Jaime Black, based in Winnipeg, Manitoba. The idea was to confront people with the violence that Indigenous women are experiencing, to create a space to tell their stories. Red dresses are hung from windows, trees, and other public spaces. On this day we give a voice to those who no longer have one. The spirits that have passed see bright colours the best, red in particular. So, hanging red dresses helps lost spirits find their way home to their loved ones. We need to call for faster action to reduce the violence perpetrated against Indigenous women and girls.



More about Red Dress Day can be found at [info@thecircleofturtlelodge.ca](mailto:info@thecircleofturtlelodge.ca) and [www.statcan.gc.ca/o1/en/plus/905-red-dress-day-remembering-loss-looking-justice](http://www.statcan.gc.ca/o1/en/plus/905-red-dress-day-remembering-loss-looking-justice)

# June 21 is National Indigenous Peoples Day

National Indigenous Peoples Day is June 21, 2023. A day to recognize, celebrate and appreciate the unique heritage, diverse cultures and contributions of First Nations, Algonquin, Inuit and Métis peoples. also known as Indigenous peoples. These Indigenous peoples/communities share many similarities, but each have their own distinct heritage, language, cultural practices and spiritual beliefs.

June 21 was chosen because for generations many Indigenous peoples and communities have celebrated their culture and heritage on or near this day due to the significance of the summer solstice as the longest day of the year. It is a day to celebrate solidarity with all the Indigenous communities across Canada. National Indigenous Peoples Day is a great step forward and opportunity to ensure the foundation for lasting reconciliation.



For more on the history and significance of National Indigenous Peoples Day, please visit [www.rcaanc-cirnac.gc.ca/eng/1100100013718/1534874583157](http://www.rcaanc-cirnac.gc.ca/eng/1100100013718/1534874583157)



National Indian Brotherhood (now the Assembly of First Nations) called for creation of National Aboriginal Solidarity Day.

The Sacred Assembly called for a national holiday to celebrate Indigenous Peoples. The Royal Commission on Aboriginal Peoples recommended a National First Peoples Day.

Governor General of Canada Romeo LeBlanc declared June 21st of each year as National Aboriginal Day.

Renamed National Aboriginal Day to National Indigenous Peoples Day.

*Information taken from [www.chiefs-of-ontario.org/event/indigenous-day](http://www.chiefs-of-ontario.org/event/indigenous-day)*



## Louis Nikik – Chief on the Upper Madawaska in the 1860s

**By Joan Holmes**

**Louis Nikik** was also known as Noui Ochkinawens dit Nikik, Neegek, Negigue or The Otter. He was a chief on the Upper Madawaska in the 1860s. One observer described him:

*"[The Otter] was well known to the lumbermen of that day and was a man of immense size and tremendous physical strength, and the members of the clan as a whole were considerably above average height and of heavy build".*

Louis was born around 1800. He married Elizabeth Wabimangokwe at the mission at Lake of Two Mountains in August 1821. Both the bride and groom were described as Nipissings. Paul Tchimaganich or Somogneche, who was later described as the High Chief of the Algonquins, was one of their witnesses.

Louis and Elizabeth had six known children between 1823 and 1834. Two of their daughters, Susie Nagrite and Veronique Onawatisekokwe, survived childhood.

Their four sons died in the early 1830 during a cholera outbreak. The epidemic also took their mother Elizabeth Wabimangokwe who died less than five months after giving birth to her youngest daughter, Susie Nagrite. A year after Elizabeth's death, Louis married an Algonquin woman, Elizabeth Naokijikokwe. Amable Défond and Michel Pizendawatch witnessed their marriage. The Defond family had hunting grounds south of the Mattawa; the Pizendawatch family settled around Golden Lake.

Interestingly, Louis's first wife Elizabeth Wabimangokwe had adopted a young girl named Elizabeth Gagnon dit Nipinekijikokwe who was born in 1814 and given up by her mother, a woman from St. Regis (now Akwesasne). When she was 18 years old, Elizabeth Gagnon dit Nipinekijikokwe married Francois Antoine Nijikwiwisens at the Lake of Two Mountains mission in August 1835. Antoine Nijikwiwisens was the Nipissing chief who held lands on the north side of the Mattawa River. This marriage joined two prominent families from different parts of the territory held jointly by the Algonquins and Nipissings.

Louis and Elizabeth's daughter Veronique Onawatisokokwe, born 1823, married the Nipissing widower François Ekwidjikapawithc in July 1837. Louis witnessed his daughter's marriage along with renowned chief Amable Pakwakona, a cousin of the groom, Michel Wabikwans, and Pierre Minens. François was the son of Joseph Pekekasiketch and Cecile Panosinokwe. Two of the sons of Veronique and François are known to have had children; those descendants used the family name Fransway, François or Guidignibo.

Louis and Elizabeth's daughter Mary Susan Negrit (aka Maire Josephte 8abimangok8e) married the widower François Sharbot (aka François Niciminanok8at) at the Lake of Two Mountains in August 1850. François' brother Pierre Nananjikijik (aka Peter Sharbot) and Susie Negrit's father Louis Nikik witnessed the marriage. François and Susie's descendants used the family name Sharbot and concentrated their activities around Sharbot Lake.

While Louis was raising his family he worked from time to time for the Hudson's Bay Company. For example, in 1832 Louis Nikik was hired at the mission to join a canoe brigade transporting trade goods from Montreal to the post at Coulonge on the Ottawa River.

Louis Nikik was one of 24 Algonquin and Nipissing chiefs and family heads that signed a petition sent to the United Parliament of the Province of Canada in 1851. The leaders recounted their loyalty to the Crown since the cession of Canada to the British, writing;

*...[we] have shown at all times the same attachment [to the protection of the colony], have defended the government in the american wars, hoping always as your petitioners hope still, that they would find happiness, peace and ease, with guarantees of permanence and progress, in the religious, political and social institutions which it has always been their desire to attach themselves to and conform to, and which were represented to them as more than equal to the loss of their sovereignty and their primitive freedoms.*

The chiefs acknowledged the assistance and instruction received at the mission at Lake of Two Mountains, which they had been visiting for a century and a half, however:

*[the petitioners] cannot but represent energetically to your honourable House that neither the government nor any other body or authority, nor the mass of the European inhabitants, have done anything to help come to pass for them the awaited advantages of the civilized state; that having stripped them in fact of the land which was their inheritance, nothing has been given them in exchange, and that they have often been brought to believe as a result that the principles of religion and humanity that civilized men profess, are not well rooted in their hearts.*

Less than a decade later, after receiving no satisfactory reply or assistance from the government, Louis Nikik petitioned for land on the York Branch of the Madawaska. His request was rejected.

The York Branch was called the Shawashkong or Mishawashkong meaning marshy river or river of marshes. A number of surveyors traversed the area and recorded their remarks about this region. Lieutenant J. Walpole covered the route from Baptiste Lake to Negeek Lake on the Madawaska, which was most certainly named, for Louis Nikik. In 1853 Alexander Murray surveyed the Madawaska, Bonnechere and Petawawa rivers for the Geological Survey of Canada. He ascended the Bonnechere to Round Lake and crossed to Lake Kamaniskiak on the main branch of the Madawaska. He then

descended the Madawaska to the York or South-West Branch (aka Shawashkong or Mishawashkong) and followed it up to the head. Murray noted that the Little Mississippi flows into a marsh on the Shawashkong and was used to access the Mississippi River. Algonquins living around Sharbot Lake reached the Madawaska through this route. Surveyor Snow conducted an extensive survey of the upper reaches of the Madawaska and York Branches in 1853-54. Before Snow began his survey of the York Branch and upper reaches of the Madawaska he made a plan based on a general plan of the country and "an Indian sketch" of the York & Madawaska River."

Three years after Nikik made his request for land on the Shawashkong, Algonquin and Nipissing leaders petitioned the Governor General for protection of their lands. They described their hunting grounds as being "watered by the Madawaska and adjoining streams about 150 miles from their village at Two Mountains". Their lands had become thickly settled and rendered useless as hunting grounds and they are unable to make a living. They lamented that they were fading away as a people and those that remained were reduced to poverty. In response the government reserved the southeast quarter of Lawrence Township from sale. Unfortunately, the Algonquin and Nipissing families had no right to the merchantable timber on the land and they were only allowed to use it as long as the Crown permitted. Their right of occupation could be withdrawn at any time.

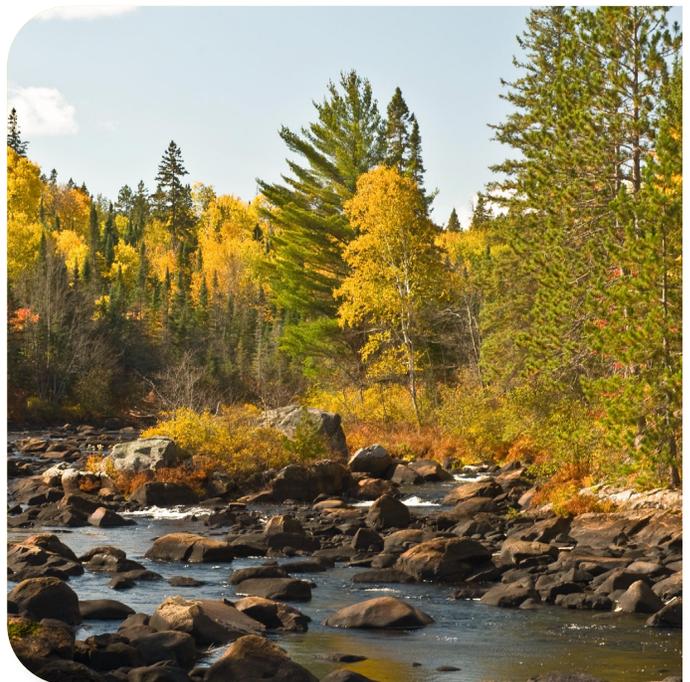
Chief Peter Sharbot (aka Nananjikijik), the brother of Louis Nikik's son-in-law François, continued his Louis' work by petitioning for land in lieu of the temporary tract in Lawrence Township. He wrote five petitions from 1886 to 1897, suggesting alternate locations in the townships of Nightingale and Sabine where Algonquins had encampments. He also made a trip to Ottawa with Chief Joseph Partridge of Golden Lake in 1895 to ask for land. No land was granted to the people of the Madawaska. The creation of Algonquin Park and the needs of timber companies and settlers were more important to the Canadian government than the security of the Algonquin families. The Crown lands official wrote:

*The formation of a settlement of Indians upon the borders of a territory of this kind would, in my opinion, be attended with great danger to the preservation of the game in the Park. You know the predatory habits of these people, how they roam about, and how difficult it is to keep watch of their movements in the forest or to get them to recognize that a law which applies to white people, with respect at any rate to the killing of game, should be made to apply to the Indian, who depends for his livelihood in a great measure upon what he can kill in the forest.*

Algonquin families were forced to abandon their camps and leave Algonquin Park. Trappers and hunters continued to go secretly into the park to harvest but risked arrest. If caught by the game wardens, they would be fined and have their game, firearms, and traps confiscated.

What is now the panhandle of Algonquin Park was once a preferred area for the Algonquins of the Madawaska.

The descendants of Louis Nikik and Elizabeth Wabimangokwe have spread across the entire Algonquin settlement territory and belong to the communities of Shabot Obaadjiwan Kijicho Manito Madaouskarini, Greater Golden Lake, Pikwakanagan, Mattawa, Ottawa, Whitney and Snimikobi.



*Joan Holmes has been managing research projects on Aboriginal land claims and litigation since 1983. Joan has conducted multiple historical studies for the Algonquins of the Ontario treaty negotiations. As Enrolment Officer, Joan and her team at Joan Holmes Associates have amassed a significant collection of genealogical records related to Algonquins.*



## BAFN Cultural Centre

Algonquins of Ontario (AOO) is pleased to announce the development of an exciting new project – The BAFN Cultural Centre. Richard Zohr ANR has been working tirelessly to see this development come to fruition.

*“Following a substantial amount of hard work, it is with great satisfaction that we can announce the creation of the Bonnechere Algonquin First Nation Indigenous Cultural Centre. The partnership between the Algonquin Community and the Town of Renfrew is a testimony to the friendship, respect and trust that we have built up together and has made this project possible. The creation of the Cultural Centre will provide the tools needed to further help us understand our shared and common values, as we continue to build on the awareness of our traditional customs, we can work together to address the challenges of reconciliation.”*

**Richard Zohr ANR**



*“Through the incredible commitment of financial support provided by our federal and provincial government partners, the Town of Renfrew will see the creation of a community hub that provides a central access point for a range of much needed health, cultural, recreational and green spaces to nourish community life. Our relationship with our Algonquin friends is a long-standing one, and so I’m pleased that today’s announcement makes possible the creation of the Bonnechere Algonquin First Nation Indigenous Cultural Centre which will nurture bi-cultural awareness through the sharing of traditions, customs, values, spirituality and the life-sustaining resources of the land.”*

***His Worship Don Eady,  
former Mayor of the Town of Renfrew***



The BAFN Cultural Centre is a development of significant importance and value to the entire Community.

**Highlights of the facility include:**

- Hockey Arena (Two rinks)
- Basketball Court (Multi-Purpose space)
- Fitness Facility (including track and equipment rooms)
- Cultural Centre / Medicine Wheel
- Office spaces (Leasable)
- Storage facilities
- Gift Shop
- Viewing area
- Daycare
- Radio Station

For more on this development be sure to visit [bafn.ca/bonnechere-algonquin-first-nation-indigenous-cultural-centre/](http://bafn.ca/bonnechere-algonquin-first-nation-indigenous-cultural-centre/)



## Algonquin Log Cabin in Deep River

The AOO has been supporting the research work and conservation efforts surrounding an Algonquin log cabin located in Deep River, Ontario.

The existing log cabin is the only remaining piece of the once “Indian village”, which was destroyed by the creation and development of the Town of Deep River.

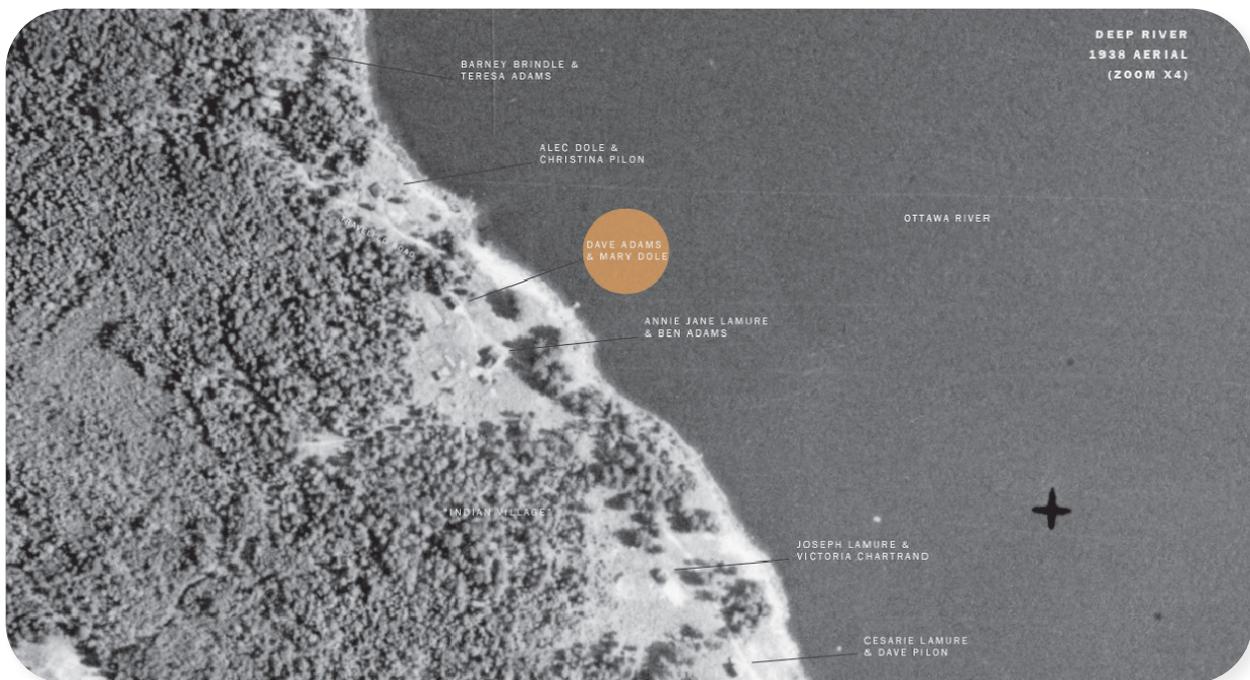
The Village originally consisted of 9 cabins located along the shores of the Kichi-Sibi (Ottawa River), inhabited by Algonquin families. In 1945, Atomic Energy of Canada Ltd. (AECL) expropriated the cabins for the creation of the Town of Deep River to house and support the workforce of the nuclear laboratories located in Chalk River, Ontario.

**The “Indian Settlement” consisted of a number of families:**

- the Lamures (descendants of Baptiste Lamure),
- the Doles,
- the Adams/ Lucas and
- Pilon,
- Brindles and Paquette

The one remaining cabin is located behind the tennis courts at the Deep River Yacht and Tennis Club. It was once home to the Adams family. Pictured on the right are Dave Adams/ Lucas and his wife Mary Dole with possibly Mary Adams, their youngest child. Dave Adams/ Lucas built the cabin for Mary Dole in 1931.

If you or anyone you know lived in or has knowledge of this village prior to expropriation in 1945, please contact Kathleen Forward, Cultural Heritage Advisor, AOO Consultation Office, at [kforward@tanakiwin.com](mailto:kforward@tanakiwin.com).



# Tewin

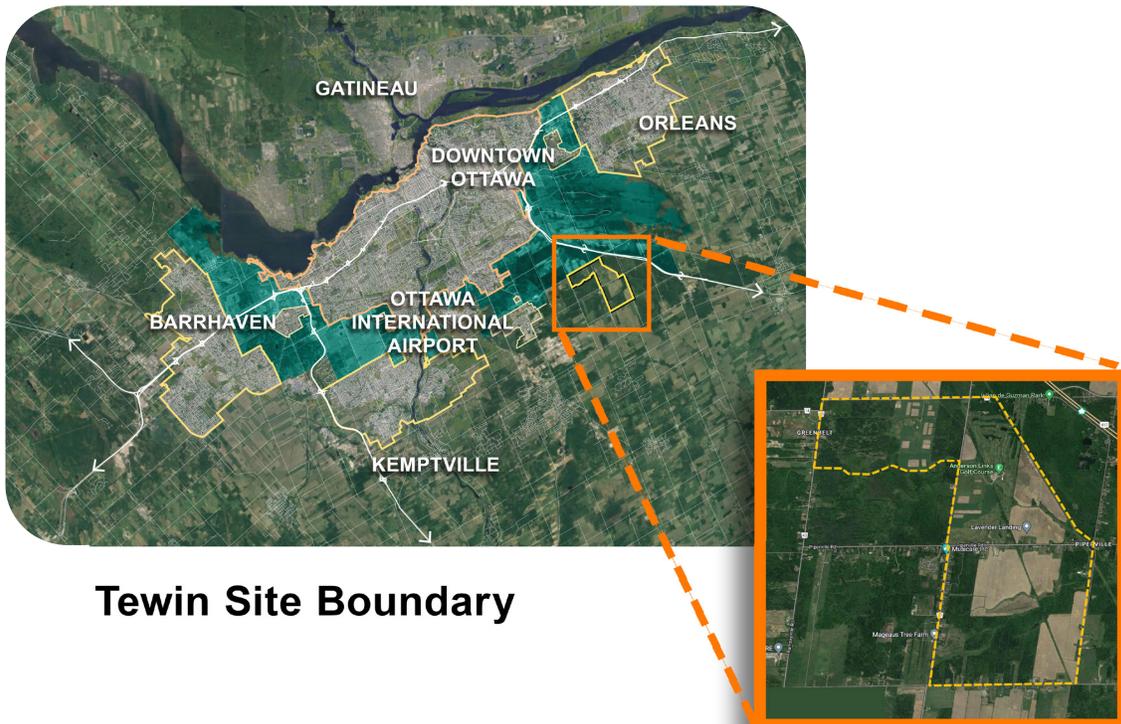
Tewin is an exciting community-building project that will transform land owned by the Algonquins of Ontario (AOO) and their partner, Taggart Group, into a sustainable, connected, transit-supportive and complete community founded on Algonquin values while bringing the “Five Big Moves” of the Ottawa Official Plan to life.

Tewin is a unique opportunity to weave the Algonquin people into the socioeconomic fabric of the City of Ottawa within the unceded AOO Settlement Area in an environmentally respectful way.

Tewin will be endorsed as a One Planet Living Community. The Algonquin people call the land “Tewin,” which means “home.”



T · E · W · I · N



**Tewin Site Boundary**



A Site Tour and Talking Circle were held in September 2022 to learn from Algonquin elders, knowledge keepers and community representatives about their aspirations for the community and how the design of Tewin could best reflect Algonquin values and ways of knowing and being.

The tour reinforced that Tewin represents an essential step towards reconciliation, as it supports partnerships, economic opportunities, cultural representation, inclusion, and capacity building for the

Algonquin people. The project is a way to look forward with optimism and create a first-of-its-kind community that is inclusive of all and demonstrates the value of Algonquin principles and values within a contemporary urban development.

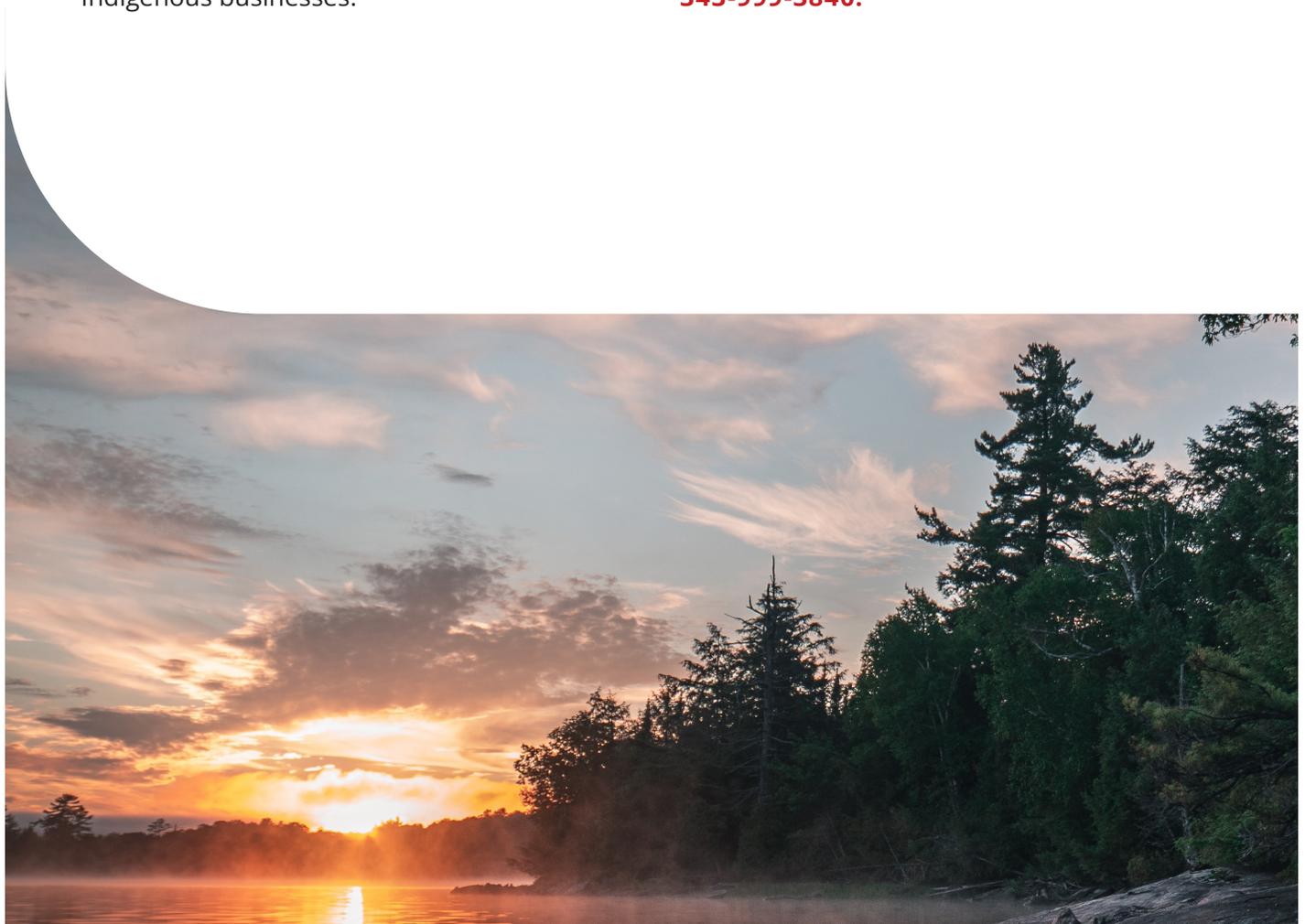
Throughout the multi-year project, there will be ongoing collaboration, consultation and engagement with the AOO. Stay tuned for more updates and opportunities in the coming months.

# Indigenous Business Directory – Algonquins of Ontario Business

---

The AOO Consultation Office is working with Indigenous Services Canada (ISC) to get AOO Businesses listed on the Indigenous Business Directory (IBD). The IBD is designed to assist and support Indigenous businesses in the pursuit of business opportunities, including federal procurement. This directory is a resource available to all levels of government, as well as the private sector to identify Indigenous businesses.

Upcoming personalized information and support sessions will be facilitated by the AOO Consultation Office and Public Services and Procurement Canada (PSPC). If you or anyone you know is an aspiring or existing Algonquin Business in Ontario and are interested in these opportunities, please contact Haleigh Cox, Project Consultation Advisor at [hcox@tanakiwin.com](mailto:hcox@tanakiwin.com) or **343-999-3840**.



## Employment Opportunities

---

Stay updated with employment opportunities with The Algonquins of Ontario (AOO) and other organization. Exciting employment prospects for our community members are continuously posted on our website to join the share and further develop your professional capacity and become involved in the continued growth, long-term management and success of the Algonquin Nation and our communities.

All employment opportunities listed on the AOO website contribute to the ongoing efforts to rebuild and revitalize the Algonquin Nation and also enhance the Algonquin presence across the unceded AOO Settlement Area.

For the latest employment opportunity listings, please visit the AOO website at [www.tanakiwin.com](http://www.tanakiwin.com).

## Stay Informed, Stay Connected

---

If you have moved, provide your up-to-date contact information to ensure that you continue to receive updates on our efforts and are made aware of upcoming meetings. Contact your local ANR or the AOO Consultation Office Toll-free at **1-855-735-3759** or **613-735-3759**.

This publication as well as information about other initiatives can be found at [www.tanakiwin.com](http://www.tanakiwin.com). Also visit the website for information on current initiatives by the AOO, Algonquin history and upcoming events, as well as employment, training, youth and volunteer opportunities.





**Algonquins of Ontario**

**From:** Brooke Drechsler  
**Sent:** August 30, 2023 3:47 PM  
**To:** Fred Fowler; Gerry Lichty; Inglis, John; Roy Huetl; Stephanie Regent; Vernon Hermer; Wayne Good  
**Cc:** Tara Mieske; Sonia McLuckie; Corey Klatt  
**Subject:** Communications: MVCA request for North Frontenac appointee to Kashwakamak Lake Dam Environmental Assessment Committee

Good afternoon,

For inclusion in the September 7, 2023, Council Agenda, Communications, B Section.

Have a great day,

**Brooke Drechsler**  
Deputy Clerk/Assistant to the Planning Manager  
**Township of North Frontenac**

---

**From:** Sally McIntyre  
**Sent:** August 30, 2023 2:32 PM  
**To:** Corey Klatt  
**Cc:** Ramy Saadeldin  
**Subject:** NF appointee to Kashwakamak Lk Dam EA committee

Hi Corey,

As discussed, attached is the Terms of Reference for a Community Liaison Committee (CLC) we are establishing for the Kashwakamak Lake Dam Replacement Environmental Assessment (EA). We would be very interested in the Township appointing someone, staff or elected, to sit on the committee.

Ramy Saadeldin is the project manager for the EA and can be reached at 613-253-6000 ext. 236. Please notify him of the Township's decision and feel free to call him if you have any follow-up questions.

Sincerely,  
Sally

Sally McIntyre | General Manager | Mississippi Valley Conservation Authority  
10970 Highway 7, Carleton Place, ON K7C 3P1  
[www.mvc.on.ca](http://www.mvc.on.ca) | t. 613 253 0006 ext. 223 | f. 613 253 0122 | [smcintyre@mvc.on.ca](mailto:smcintyre@mvc.on.ca)





## KASHWAKAMAK LAKE DAM CLASS EA COMMUNITY LIAISON COMMITTEE (CLC) TERMS OF REFERENCE

### **PURPOSE**

The *Class Environmental Assessment for Remedial Flood and Erosion Control Projects*, 2013 states that a Community Liaison Committee (CLC) may be established on a project-by-project basis for each undertaking in accordance with the Class EA. The purpose of a CLC is to provide opportunities for stakeholders to meet with the project team outside of mandatory points of consultation to discuss the project, hear each other's perspectives, and help inform the EA process for the Kashwakamak Lake Dam.

### **SCOPE**

The three key advisory functions of the Community Liaison Committee (CLC) will be:

- to review information and provide comments during the planning and design process;
- to identify items of public concern related to the impact and design of the project; and,
- to offer potential advice or solutions to resolve these concerns.

### **MEMBERSHIP**

The MVCA will strive to achieve a cross-section of stakeholders on the CLC. Stakeholder groups and individuals that have expressed an interest in the Kashwakamak Lake Dam Class EA will be contacted regarding potential participation. Membership shall be limited to the following:

- Up to 3 members of the public who have expressed an interest in the project and that own or lease property abutting or within 20 km of the Kashwakamak Lake Dam;
- One (1) member representing the Township of North Frontenac;
- One (1) member representing the Kashwakamak Lake Association (KLA), and
- One (1) member representing each of the identified Indigenous Communities.

The following sections summarize the roles and responsibilities of CLC members and proposed meeting format.

### **CODE OF CONDUCT**

CLC members must be committed to listening and engaging in discussions in a respectful and constructive manner. While opinions and ideas may differ, all perspectives will be listened to and considered. Disrespectful language and behaviors towards others will not be tolerated and will result in dismissal from the CLC.

Members shall inform the Project Team of any situation that may be either a conflict of interest or a potential conflict of interest with their CLC obligations and if required recuse themselves from discussion of those matters.

Some information and findings being presented will be draft and not for public distribution. Participants will be expected to treat information as confidential unless informed otherwise.

## **MEMBER ROLES AND RESPONSIBILITIES**

CLC Members will be responsible for:

- Attending all CLC meetings (members may send one (1) alternate in their place if they are not able to attend a meeting);
- Listening to/reviewing and considering the information provided by the Project Team;
- Participating in discussions;
- Listening to and considering the opinions of other CLC members;
- Providing constructive feedback on Project Team suggestions for improvements:
- Preparing for meetings by reviewing any materials provided in advance by the Project Team;
- Participating in the evaluation of preliminary alternatives and preferred alternative; and
- Using community networks to share information and solicit broader feedback when requested.

## **LENGTH OF TERM**

Participation on the CLC will be for the duration of the Kashwakamak Lake Dam Class EA, which is expected to conclude no sooner than Spring 2024. Members may be released at any time during the term by written resignation or by expressing their intent at a CLC Meeting.

## **MEETINGS & FORMAT**

Two (2) meetings are planned during the EA process:

- To provide an overview of the project, objectives and process.
- To consider proposed solutions and preliminary design alternatives.

These meetings will be:

- Conducted in a local facility or using an on-line meeting tool;
- Scheduled at least two (2) weeks in advance of the proposed meeting date;
- Approximately two (2) hours in length, and
- Documented in minutes and published as part of the EA record.



## Administrative Report

To: Mayor and Members of Council

From: Tara Mieske, Clerk/Planning Manager Dipl.M.A., Dipl.M.M.

Recommended by: Corey Klatt, Dipl.M.A., Chief Administrative Officer

Date of Meeting: September 7, 2023

Re: Proposal to Streamline the Planning Approval Process by Using Delegated Authority for Undisputed Consents

### Background

Planning staff are proposing to streamline the development review process by asking Council to consider delegating the approval authority of undisputed consent applications to municipal staff.

Undisputed consent applications are land division applications that propose limited lot creation, lot enlargements, lot line adjustments, and creation of easements that meet all applicable planning policies and regulations and that have not received any objections from technical agencies and members of the public.

Presently, the Council of the Township of North Frontenac delegates the approval of all consent applications to the Committee of Adjustment. Each month, the Committee of Adjustment holds a public meeting that considers each application, regardless of complexity. Planning staff have observed that a majority (more than 90%) of all consent applications receive no objections or concerns from neighbors. Because of this, planning staff are of the opinion that the delegating approval authority of routine and undisputed consent applications will speed up the approval process.

Delegation of approval authority will not change the way that neighbors are notified or reduce their ability to submit comments on each application. Should issues come up that cannot be resolved by staff, the matter will still be brought forward to the Committee of Adjustment for a decision. If an application conflicts with policies and planning staff are not able to recommend approval of the application, the application will be brought forward to the Committee of Adjustment for a final decision.

**Researched By**

Tara Mieske, Clerk/Planning Manager  
Dmitry Kurylovich, Community Planner, County of Frontenac  
Sonya Bolton, Manager of Community Planning, County of Frontenac

**Current Consent Approval Process**

The current consent application process is generally divided into 8 stages. This includes:

1. Pre-application consultation,
2. Submission of a complete application,
3. Public and technical agency notice and circulation,
4. Compilation of agency comments and preparation of a planning report,
5. Public Committee of Adjustment meeting and decision,
6. Notice of Decision circulation and 20-day appeal period,
7. Ontario Land Tribunal Appeal (if applicable),
8. Fulfill conditions of approval (if applicable).

A detailed explanation of each stage is included in Appendix 1.

It is important to note that the Township and County planning staff have worked closely over the years to improve and establish a thorough pre-application consultation process which has improved the probability of receiving approval on planning applications. Improving the pre-application consultation process has resulted in more instances of complete applications and applications that meet applicable planning policies and zoning provisions. These improvements have mostly resulted in applications with no outstanding issues that need to be navigated by the Committee of Adjustment and have also reduced the number of applications that have been previously deferred by the Committee due to outstanding issues.

In 2021 and 2022 the Committee of Adjustment dealt with 33 and 23 consent applications. A majority (more than 90%) of these applications received either no public comments, or no objections from the public.

**Proposed Undisputed Consent Process:**

1. Pre-application consultation,
2. Submission of a complete application,
3. Public and technical agency notice and circulation,
4. Preparation of a planning analysis,
5. Staff decision,
6. Notice of Decision circulation and 20-day appeal period,
7. Ontario Land Tribunal Appeal (if applicable),
8. Fulfill conditions of approval (if applicable).

The main change proposed by this process is who the decision to approve an application is made by. Instead of the Committee of Adjustment making decisions on all consent applications, Council can delegate the approval of simple,

undisputed applications to the Township Clerk and/or Chief Administrative Officer. The main benefit of delegating approvals to staff is that a decision can be made as soon as a planning analysis is prepared rather than waiting for the next Committee of Adjustment meeting, which occurs once a month.

To further reduce the amount of staff time spent on an application, planning staff will also refine the planning report template into a checklist-like template which will reduce the amount of time spent preparing reports for public meetings.

Should a neighbour or other interested party raise issues that cannot be resolved by planning staff regarding an application, the matter will be brought forward to the Committee of Adjustment for a decision. The decision to bring the application to the Committee of Adjustment can also be made by County and Township staff, members of the Committee of Adjustment, and members of Council. In the case where a consent requires a minor variance as the proposal (e.g., lot addition, new lot, right of way) and does not meet the provisions of the Zoning By-law, the consent application will continue to be provided to the Committee for consideration.

The following workflow illustrates the steps an application will follow should it need to be elevated to the Committee of Adjustment for decision.

1. Pre-application consultation,
2. Submission of a complete application,
3. Public and technical agency notice and circulation,
4. Preparation of a planning analysis,
5. Application is contested,
6. Notice of public meeting is circulated to property owners within 60 metres,
7. Public Committee of Adjustment meeting
8. Committee of Adjustment Decision (Decision can be made at a different meeting if application is deferred in Step 7)
9. Notice of Decision circulation and 20-day appeal period,
10. Ontario Land Tribunal Appeal (if applicable),
11. Fulfill conditions of approval (if applicable).

It is important to note that the proposed process does not take away the public's ability to comment on applications or appeal the decisions of the Township. As of recent changes made to the *Planning Act* through Bill 23, consent applications can no longer be appealed to the Ontario Land Tribunal by neighbours or other third parties that are not explicitly identified within the Planning Act.

#### **Anticipated Benefits of Revised Process:**

The proposed delegated approval process will reduce the amount of staff time spent on preparing planning reports, preparing presentation slides and reference materials, and delivering presentations. For example, in 2022, County planning staff spent 26% (221 hours) of their time for North Frontenac writing reports. It is estimated that County planning staff will save approximately 50 percent of time per file on each application processed through delegated authority.

The applicants will also experience a quicker turnaround and approval time because their application will not have to wait until a committee meeting to be approved. As a result, it is estimated that approvals can be issued 14-45 days earlier than the current process.

If the trend of undisputed applications follows the same trajectory as seen in previous years, significantly less time will be spent by the Committee of Adjustment on routine land use planning applications. This in turn will allow the Committee of Adjustment to focus their time solely on applications that are contentious or that have outstanding technical or policy issues that have not been resolved. The proposed process is also anticipated to reduce the amount of time the Committee of Adjustment dedicates to each file and the length of each public meeting.

#### **Precedents for the Proposed Process:**

Several municipalities in Eastern Ontario have already delegated the approval of land division applications to municipal staff. Some of these municipalities include:

- Township of South Frontenac,
- City of Kingston,
- Township of Stone Mills,
- Township of Leeds and the Thousand Islands,
- County of Lanark, and
- City of Ottawa.

Some municipalities such as the Township of South Frontenac and Township of Stone Mills initially delegated approvals to address the unprecedented volume of planning applications during the first years of the Covid-19 pandemic and subsequent increase in development interests. These municipalities have found that delegated approvals of consent applications worked so well that they have decided to continue with this process.

The delegation of approvals is also in-line with the current provincial mandate of addressing the housing shortage. The Ontario Housing Affordability Task Force Report (prepared for the Province of Ontario, dated February 8, 2022) specifically stated that one of the many ways that approvals of new housing projects could be sped up was to delegate technical decisions to municipal staff. The same has been echoed by the Association of Municipalities of Ontario (AMO) and the Ontario Professional Planners Institute (OPPI).

#### **Proposed Next Steps and Project Workflow**

Should Council delegate approval of undisputed consent applications to the Township Clerk/Planning Manager, the following steps will be taken:

1. Prepare a Delegated Approvals By-law and bring it to Council for consideration. The By-law will identify what constitutes an undisputed

consent and how applications can be elevated to the Committee of Adjustment for a final decision.

2. In addition to the By-law, staff will prepare a list of conditions that are typically associated with the approval of an application for Council consideration. This will ensure that the conditions assigned to each approval are fair and standardized. These conditions will be the same as the typical conditions approved by the Committee of Adjustment in the past.
3. Staff will prepare a new report template, modify the wording of circulation materials, and update any guideline documents to reflect changes to the consent process.
4. Staff will provide a report to Council discussing the effectiveness of the delegated approval process 12-18 months following the delegated approval process being implemented.

### **Financial Implications**

It is anticipated that this process will reduce the amount of time Township and County planning staff spend on each undisputed consent application and will also reduce the total time spent on all planning matters by the Committee of Adjustment. These changes are anticipated to result in cost savings for the Township, particularly through the annual billing for County planning services as per the existing servicing agreement.

### **Recommendation**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Proposal to Streamline the Planning Approval Process for Undisputed Consents";

**And That** Council instructs the Clerk to prepare a By-law to Delegate Approval to the Clerk/Planning Manager for Undisputed Consents for Council's consideration at an upcoming meeting;

**And That** Council instructs the Clerk/Planning Manager to prepare a list of standard conditions for Council's consideration;

**And That** upon adoption of the By-law, Council instructs the Clerk/Planning Manager to report back to Council within 12-18 months of implementation on the effectiveness of the delegated approval process.

Enclosures

Appendix #1 – Current Application Process

## **Appendix 1: Current Consent Application Process.**

### **1. Pre-application consultation**

To initiate the consent application process, an applicant is required to meet with Township and County planning staff to discuss their proposal. At this stage planning staff provide feedback on the application and discuss any potential policy conflicts or areas of concern. Planning staff also provide the applicant with an overview of the process and submission requirements.

If policy conflicts or concerns are identified, planning staff will notify the applicant. Planning staff also coordinate and seek feedback on the proposal from technical agencies such as conservation authorities, septic review authority, and relevant provincial ministries. At the end of the meeting, Township staff provide the applicant with a summary of meeting notes and list of next steps and requirements. At the end of this process, the applicant is aware if their application is supportable, and if not, what revisions may be required for the application to be closer in-line with the planning framework. Often the pre-application consultation process is iterative and involves the review of multiple concepts/site plans and may include site visits.

### **2. Submission of complete application**

Once the application is submitted, it is reviewed for completeness to ensure all relevant information is provided. Often times this process requires planning staff to review an application form multiple times to ensure that enough information is provided and that all relevant background information such as a proper site plan is submitted.

### **3. Public and Technical Agency Circulation**

Once the application is deemed complete a meeting date is set and the application is circulated by mail to all property owners within 60 metres (200 feet) of the subject property, and all relevant technical agencies as prescribed by the *Planning Act*. The applicant is required to post a sign on the property and in accordance with the *Planning Act*, 14 days in advance of the public meeting. Technical agencies typically include the applicable conservation authority, septic approval authority, utility corporations, and relevant provincial ministries.

Applications are typically circulated approximately 4-6 weeks prior to the meeting date to ensure that applications are adequately reviewed by all interested parties and so that County planners have enough time to gather all feedback, suggest revisions if required, and prepare a recommendation report for Committee consideration.

#### **4. Preparation of Planning Report**

County planning staff consolidate all feedback received from technical agencies, neighbors, and any other interested party. The application is then reviewed against all applicable provincial and local policies, and applicable legislation and provisions. If any significant issues are identified, planning staff attempt to resolve them with the applicant prior to the Committee of Adjustment meeting. If issues are not resolved prior to the meeting, the application is typically deferred to the next Committee meeting. Since the Township has implemented a more thorough pre-application consultation process, the number of deferred items and proposals with outstanding technical issues have been significantly reduced. A planning report must be completed and submitted to Township staff at least a week in advance of the Committee meeting to ensure that it is included in the Committee of Adjustment agenda.

#### **5. Committee of Adjustment Public Meeting and Decision**

The Committee of Adjustment meets once a month to decide on consent and minor variance applications. In preparation for the Committee meeting, Township staff prepare an agenda, consolidate all County planning reports, agency and public comments. Township staff also coordinate and manage the virtual meeting and ensure that all Committee members and interested parties are able to participate.

In addition to drafting planning reports, County planning staff also prepare a presentation that includes several slides and visuals. At the meeting, County planners present the item to all meeting attendees, and answer questions from the public and/or Committee. The Committee deliberates, and votes on the matter. It is important to note that Committee decisions must be consistent with Provincial, County, and Township planning policy, and the Township Zoning By-law.

Usually, the committee votes to approve at the first public meeting. However, if there are outstanding items that have not yet been resolved prior to the meeting date, the Committee will defer the application to a future meeting.

#### **6. Notice of Decision Circulation and 20 Day Appeal Period**

Once the Committee makes a decision, the application enters into a 20-day appeal period. This is a period where the applicant and or other persons prescribed by the *Planning Act* can appeal the Committee decision to the Ontario Land Tribunal. Persons prescribed by the *Planning Act* include the municipality, the applicant, the minister, First Nations, utility and energy companies and railway operations. The *Planning Act* does not permit neighbours or other non-specified persons to appeal a consent application.

## **7. Fulfill Conditions of Approval (if applicable)**

If the application is not appealed, the applicant can then start working on meeting the conditions associated with the creation of their lot. The applicant has two years from the date of decision to meet all conditions associated with the applications. Conditions of approval are all drafted in accordance with Township policies.

Standard conditions typically include:

- Obtaining a survey of the property.
- Dedicating road widening to the Township (Township Road only).
- Applying for and receiving an entrance permit (Township Road only).
- Installing an entrance.
- Paying parkland dedication fee.
- Applying for and receiving a civic address.
- Closing off abandoned wells.
- Paying any outstanding taxes.
- Entering into development agreements if the site is constrained.
- Applying and being approved for Zoning By-law Amendments if required.

Once all conditions have been satisfied, the Certificate of Official can be signed by the Township and the applicant has the Certificate registered on title.

## **8. Ontario Land Tribunal (OLT) Appeal**

The OLT adjudicates matters associated with land use planning. If the application is appealed to the OLT, the Township will send all required materials to the Tribunal with respect to the decision. All timelines and procedures associated with an appeal are dictated by the Tribunal.



To: Mayor and Members of Council

From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.

Recommended by: Corey Klatt, Dipl. M.A., Chief Administrative Officer

Date of Meeting: September 7, 2023

Re: One (1) Shore Road Allowance Application for Approval in Principle – Molloy

### **Background**

The Township received two (2) Shore Road Allowance Applications to close and purchase the Shore Road Allowance abutting the Applicants' property.

The following is a summary of the Application's received:

- Application #1 – T1/556/23 – Molloy – 1326B Cannon Trail, Marble Lake. The Applicant indicates that this Road Allowance has never been used as a public road; the road closure will not prohibit access to any other property; and there are no easements or restrictive covenants affecting the closure of this Road Allowance.

### **Researched By**

Tara Mieske, Clerk/Planning Manager

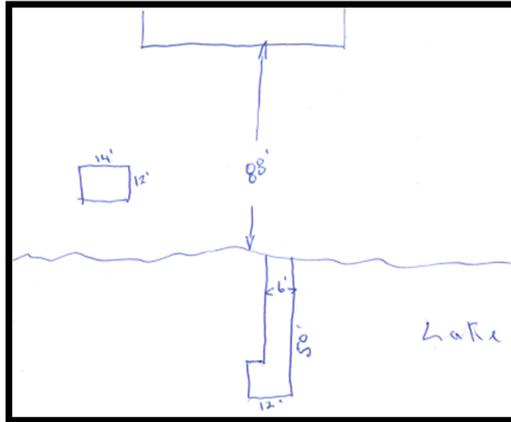
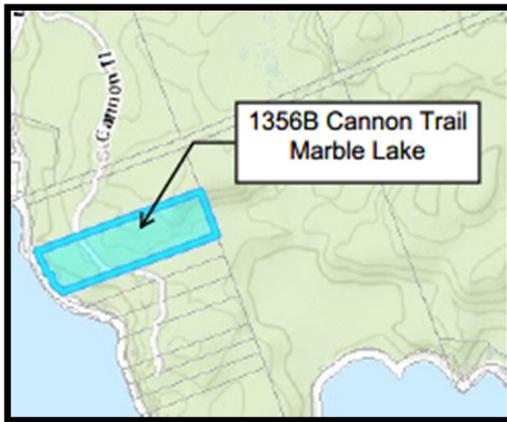
Sonia McLuckie, Administrative Assistant to the Clerk/Planning Manager

### **Comments**

The Municipal Road Allowance Inspector's Inspection Form for Application #1 (Molloy) was completed on August 16, 2023 with no objections.

He advised there were no natural features; neighbouring properties; or Township Roads affected by the Application. He noted the shoreline is rocky, natural and well treed.

Below is the Key Map and sketch provided by the Municipal Road Inspector:



### Financial Implications

Mr. and Mrs. Molloy provided the Administrative Fee of \$1,200 + HST \$156 = \$1,356, at the time of submitting their Application on July 26, 2023;

### Recommendation

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "One (1) Shore Road Allowance Application for Approval in Principle – Molloy";

**And That** Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part Lot 25, Concession 8, geographic Township of Barrie (Marble Lake).



## Administrative Report

To: Mayor and Members of Council

From: Eric Korhonen, Director of Emergency Services, Fire Chief

Recommended by: Corey Klatt, Dipl. M.A., Chief Administrative Officer

Date of Meeting: September 7, 2023

Re: Carbon Monoxide Awareness Week November 1 – 7, 2023

### Background

The Hawkins Gignac Act 2013 proclaims the week beginning on November 1<sup>st</sup> of each year as “Carbon Monoxide Awareness Week.” Carbon monoxide is known as the silent killer because it is a colourless, odourless and tasteless gas. This Act is named in honour of the Hawkins family — Laurie, Richard, and their children, Cassandra and Jordan — who were tragically killed by carbon monoxide poisoning in their Woodstock home.

### Researched By

Eric Korhonen, Director of Emergency Services, Fire Chief

### Comments

The Province of Ontario, Municipalities and Fire Departments will be proclaiming Carbon Monoxide Awareness Week, November 1 – 7, 2022. North Frontenac is committed to ensuring the safety of its residents and visitors to North Frontenac. Fire Safety is a serious public safety concern both locally and provincially, and homes are the locations where people are at greatest risk from the effects of carbon monoxide.

Residents are responsive to public education measures and are able to take personal steps to increase their safety from carbon monoxide, especially in their homes. Having a functioning carbon monoxide detector can help save lives. In Ontario, more than 65% of injuries and deaths from CO occur in the home. CO is produced when fuels such as propane, gasoline, natural gas, heating oil or wood do not burn completely in fuel-burning appliances and devices such as furnaces, gas or wood fireplaces, hot water heaters, stoves, barbeques, portable fuel-burning heaters, generators and vehicles. To make sure everyone is safe from CO, all fuel-burning appliances should be inspected annually by a registered contractor.

Director of Emergency Services, Fire Chief Administrative Report  
Carbon Monoxide Awareness Week November 1 – 7, 2023  
September 7, 2023  
Page 1 of 2

Designating the calendar week beginning on November 1<sup>st</sup> as Carbon Monoxide Awareness Week aligns the need to check carbon monoxide detectors and appliances with the end of daylight savings time. Changing the time on clocks and maintaining safety alarms are two necessary tasks that are easy to perform and promote together.

A Mayoral Declaration is attached (Attachment 1) for Council's consideration. The Declaration will be posted on the Township's website and included in the Frontenac News.

**Financial Implications**

The cost for the Carbon Monoxide Awareness Week Declaration to be inserted in the Frontenac News will be taken from the approved Fire Prevention and Education 2023 budget.

- Estimated cost for placement in Frontenac News \$300

**Recommendation**

**BE IT RESOLVED THAT** Council receives the Director of Emergency Services/Fire Chief's Administrative Report entitled "Carbon Monoxide Awareness Week, November 1 – 7, 2023" for information purposes;

**AND THAT** the North Frontenac Fire Department wishes to remind and educate local residents about the importance of having working carbon monoxide detectors in their home, if the home has a fuel burning appliance, a fireplace or an attached garage;

**AND THAT** Council instructs the Director of Emergency Services/Fire Chief to place a copy of the Mayoral Declaration in the Frontenac News;

c.c. Casey Cuddy, Kaladar Barrie Fire Chief

Enclosures (1)

1. Mayoral Declaration

Director of Emergency Services, Fire Chief Administrative Report  
Carbon Monoxide Awareness Week November 1 – 7, 2023  
September 7, 2023  
Page 2 of 2



### **Mayor's Declaration Annual Carbon Monoxide Awareness Week**

It's time for Ontario's Carbon Monoxide Awareness Week, which runs from November 1 – 7. North Frontenac Fire Department is urging families to have their carbon monoxide alarms tested monthly and change the batteries every six months and have all fuel-burning appliances inspected by a registered contractor annually.

CO is the "Silent Killer" it is a colourless, odourless and tasteless gas. Make sure you are safe from CO. In Ontario 65% of injuries and deaths from CO occur in the home. Fuel-burning appliances can include furnaces, hot water heaters, gas or wood fireplaces, portable fuel-burning heaters and generators, barbecues, stoves and vehicles.

The Ontario Fire Code requires that you must have a working CO alarm adjacent to each sleeping area of the home if your home has a fuel burning appliance, a fireplace or an attached garage. For added protection, install a carbon monoxide alarm on every storey of the home according to manufacturer's instructions.

#### **Prevent CO in your home:**

- Ensure fuel-burning appliances, chimneys and vents are cleaned and inspected annually. Visit [COSafety.ca](http://COSafety.ca) to find a registered contractor near you.
- Check that all outside appliance vents are not blocked.
- Gas and charcoal barbecues should only be used outside, away from all doors, windows, vents, and other building openings. Never use barbecues inside garages, even if the garage doors are open.
- Portable fuel-burning generators should only be used outdoors in well-ventilated areas away from windows, doors, vents and other building openings.
- Ensure all portable fuel-burning heaters are vented properly, according to manufacturer's instructions.
- Never use the stove or oven to heat your home.
- Open the flue before using a fireplace for adequate ventilation.
- Never run a vehicle or other fueled engine or motor inside a garage, even if the garage doors are open. Always remove a vehicle from the garage immediately after starting it.

**THEREFORE**, I (Gerry Lichty) Mayor of the Township of North Frontenac do hereby declare November 1 - 7, 2023, as Carbon Monoxide Awareness Week throughout the Township, and I urge all the people of North Frontenac to test their carbon monoxide alarms monthly and have their appliances inspected by a registered contractor annually.



## Administrative Report

To: Mayor and Members of Council

From: Brooke Ross, Manager of Community Development (MCD)

Recommended by: Corey Klatt, Dipl. M.A, Chief Administrative Officer

Date of Meeting: September 7, 2023

Re: Economic Development Update

### Background

The Township's 2019-2022 Strategic Plan lists the following Goals and Strategic Objectives under the Economic/Community Development category;

- Identify and implement Community Development initiatives (Economic Development Task Force Chair)
- North Frontenac Businesses Collaboration (Mayor)
  - Annual Summer event – Farmers/Craft Market
  - Visitor Activity Packages
  - Identify an Annual Winter Event to start in 2023
  - Reach out to local aboriginal groups for inclusion in this objective

On August 12, 2022 Council passed Resolution #320-22:

“Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled ‘Short-Term Economic Development Focus’;

And That Council identifies Direct Business Support; Promotion and Marketing; and Experience Development as short-term economic priorities until the next Strategic Plan is completed;

And That Council approves \$1,500 to cover expenses related to the coordinating of the North Frontenac Winter Festival in 2023 and directs the Treasurer to transfer the \$1,500 from the Economic Development Reserve Fund;

And That Council approves \$500 for the purpose of printing of the North Frontenac Visitor Guide, from the Economic Development Advertising/Business Promotions approved Budget.” Carried.

Manager of Community Development's (MCD) Administrative Report  
Economic Development Update  
September 7, 2023  
Page 1 of 7

**Researched By**

Matt Walker, Economic Development Officer (EDO)

**Comments**

As we approach the half way point of the third quarter of 2023, the current belief from many Canadian economists is that the country is likely to avoid the recession that was predicted to occur by the end of the year.

Over the past year, we've witnessed significant, yet unexpected changes to the Canadian economy. In an effort to control rising inflation, the Bank of Canada has incrementally increased interest rates over the last year doubling from 2.5% to 5.0% which has had a moderating effect on inflation as it has fallen from 7.6% in July 2022 to 2.8% in June 2023.

Higher interest rates reduce the availability of investment capital to potential borrowers making it harder for new businesses to emerge and for existing businesses to scale up. Locally however, the EDO has witnessed an increase in investment interest from existing business owners and from parties outside the Township's boundaries who understand the significant economic potential of the region.

The availability and affordability of housing continues to be one of the biggest barriers to economic development in the region (and across the province). As a direct enabler of economic growth, housing creates jobs, increases the quantity and quality of the local workforce, attracts new residents (increasing the tax base) and increases available health and social services. A number of local businesses have indicated that available housing is a barrier to workforce recruitment.

Locally, the EDO continues to provide direct business supports to the Township's businesses, assisting them with a wide variety of matters. Compared to just a year ago, there are fewer provincial and federal funding opportunities for businesses and the ones that are available appear to be very competitive. Many of North Frontenac's businesses appear to have successfully adapted to the post-pandemic economic landscape, in some cases significantly diversifying their operation. In the EDO's interactions with local economic stakeholders, the EDO has not heard of any significant concerns which is cause for cautious optimism. The EDO remains vigilant through identifying new and existing business development and investment opportunities, staying current with industry best practices and promoting investment-ready strategies.

It is important to note that Economic Development is a combination of innovative and legacy efforts with community impact best observed from a long-term benefit perspective. Below are some of the EDO's efforts that have and continue to occur throughout the Township in support of a vibrant North Frontenac.

Manager of Community Development's (MCD) Administrative Report  
Economic Development Update  
September 7, 2023  
Page 2 of 7

## Completed and Current Initiatives

### General (On-Going) Initiatives

Google and Microsoft map edits are performed to ensure resident and visitor online wayfinding is accurate (i.e. update location of businesses, attractions, etc.)

Content is consistently added to the Township's Economic Asset Inventory (EAI). This comprehensive document is useful to reference when implementing established initiatives by identifying existing available resources and may assist in upcoming and future economic planning. Each of the Township's assets are categorized as Physical, Economic, Natural, Local Institutions, Local Economy, Culture and History, or Human and have the following identified:

- Resource/Strength(s)
- Collaboration Goal(s)
- Township Benefit(s)

### Printed Materials

The first draft of the North Frontenac Visitor Guide is nearly finished. This document is being designed to engage visitors by offering information about various local amenities. Estimated at around 40 pages, this guide features relevant content with considerable free advertising space for North Frontenac's local businesses.

### Township Branded Material Program

Currently available at four businesses across the Township and at the Municipal Office, the products of the Township Branded Material Program continue to be popular in the community. To date, there has been approximately \$9,648.00 in program retail sales, with over 73% occurring through participant businesses. Hooded Sweatshirts are the item most commonly sold and hold a commanding lead in total sales volume by dollar (42%).

### EDTF Support

As a staff member of the Economic Development Task Force in an advisory capacity, the EDO sits on both the medical building feasibility and the SummerFest sub-groups and assists with the municipal campground feasibility research.

### Scenic Route and Historic Loop

Directional signage for the Scenic Route and the new Historic Loop has been designed in-house and ordered from the supplier.

Manager of Community Development's (MCD) Administrative Report  
Economic Development Update  
September 7, 2023  
Page 3 of 7

The Township applied to the OHTO's Tourism Recovery & Innovation Partnership Projects program for \$5,000 in funding to purchase suitable signage for some or all stops along the Scenic Route and Historic Loop. The Township was not successful in receiving funding through the program.

On July 20, 2023, Council approved the creation of a Scenic Route/Historic Loop Signage Sponsorship Program and on August 17, 2023, amended *By-law #36-23 Fees and Charges* to add a fee for Scenic Route and Historic Route signage. This program intends to fund the placement of stop signage throughout the Township. Sample signage has been ordered from the supplier. Upon arrival, the program will be introduced to local businesses and organizations.

### Events

In May, Economic Development Week was proclaimed by Council and recognized across the Township. The EDO organized an engaging Social Media campaign to educate the public about the importance of Economic Development efforts to community vibrancy and quality of life. A community BBQ was held at the end of the week in celebration.

On July 22, 2023, North Frontenac held SummerFest at the Clar-Mill Hall. This family-friendly summer festival featured over 20 different activities and was well attended with estimates of 500 attendees. Community reception to the event has been overwhelmingly positive. The EDO was on the sub-group for planning and execution of the event.

In May, Mayor Lichty and the EDO congratulated Lonnie Watkins Tree Service on their 25<sup>th</sup> anniversary.

### Business Funding and Training Opportunities

The Township's *Community Improvement Plan* continues to be accessed by local businesses and been able to fund a variety of beneficial upgrades throughout the Township. To date, \$95,442.41 in program funding has been committed to projects (completed, approved and pending) leaving \$11,557.59 of the total program funds of \$107,000.00 left unallocated.

Funding opportunities are constantly evolving. The EDO monitors the availability of funding programs from the provincial and federal governments along with their partner agencies and shares this information with local businesses. The EDO is also available to assist local businesses with program applications.

### Special Projects

In addition to regular duties, the EDO contributed to the following:

- Township name badges photography and design

Manager of Community Development's (MCD) Administrative Report  
Economic Development Update  
September 7, 2023  
Page 4 of 7

- Essential Services Fair Media Creation
- 2023 Tax Bill Insert Design
- 2023 Budget Presentation PowerPoint
- Contractor and Tradesperson Info Session presentation
- Home Support Program Media Campaign
- North Frontenac Astronomy Park logo re-design
- NF Parklands Kids Scavenger Hunt package
- Private Lanes Brochure update
- Ice Water Safety Brochure design
- Kingston Frontenac Lennox and Addington (KFLA) Short Term Accommodation Fire Safety Pamphlet
- NFFD Recruitment Poster

#### Emergency Information Officer (EIO)

The EDO serves as the Township's Emergency Information Officer and is a member of the *Emergency Control Group*.

#### Upcoming Initiatives

##### Events

National Tradesman Day is on Friday September 15th this year. It is our intention to once again host a free breakfast in recognition of our local contractors and tradespeople (funded from the Economic Development section of the Budget).

A new business bus tour is being planned by the EDO for the Fall (tentatively Thursday September 28<sup>th</sup>). It is intended that this year's tour will feature businesses in the central part of the Township and continue to be an important tool to build intra-municipal business-to-business relationships along with increasing awareness about the products and services available locally.

The first annual Fallicious 'prix fixe' dining event is scheduled to occur Sept. 15-Sept. 24. Involving food providers from North Frontenac and Addington Highlands, this 10-day event is an opportunity for residents and visitors to try different local dining options. The event is scheduled to coincide with both the Backroads Studio Tour and the Festival of Stars to further enhance the economic opportunities these events have created.

The Ontario East Municipal Conference (OEMC) occurs Sept. 6-8, 2023 at the Ottawa Conference and Event Centre. The EDO is looking forward to attending this professional development opportunity.

Local Government Week is Oct. 15-21, 2023 (see MCD's Admin Report 2023 *Local Government Week* in the Sept. 7, 2023 Council Agenda). The EDO is part of event planning for this occasion and is coordinating Economic Development-

Manager of Community Development's (MCD) Administrative Report  
Economic Development Update  
September 7, 2023  
Page 5 of 7

related initiatives.

Community events bring people together and foster a sense of belonging both important components of community vibrancy. As the 2023 WinterFest was positively received by North Frontenac’s businesses and residents, it is proposed that the Township coordinates another WinterFest in February 2024 (see Financial Implications below).

#### With Our Partners

Open Farms Days occurs September 1 to October 15<sup>th</sup> across Frontenac County and offers opportunities to explore, engage, and learn more about farming and where local food comes from.

The 2023 Frontenac County Business Retreat is occurring on November 14<sup>th</sup>. Our team will be attending as businesses across the County are recognized for their determination and successes.

### Financial Implications

#### Community Improvement Plan (CIP) Financial Overview

2016 Funding	\$ 70,000.00
2022 Funding	\$ 13,000.00
2023 Funding	\$ 24,000.00
<b>Total Plan Funding</b>	<b>\$ 107,000.00</b>
Funding Paid (completed projects)	\$ 72,486.39
Funding Allocated (projects underway)	\$ 12,956.02
Funding Allocated (projects pending approval)	\$ 10,000.00
<b>Total Paid and Allocated</b>	<b>\$ 95,442.41</b>
<b>Current Remaining Project Funds</b>	<b>\$ 11,557.59</b>

#### 2024 WinterFest

It is proposed that \$3,000 from the 2023 Budget line *170-50266 Business Promotions* which is allocated for Economic/Community Events be utilized to cover expenses related to the coordination of 2024 WinterFest. The current balance of the Economic Development Reserve Fund is \$14,296.80.

Employee time would be utilized through involvement in the planning and development of 2024 WinterFest.

**Recommendation**

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "Economic Development Update".

**And That** Council authorizes the use of up to \$3,000 from the 2023 Budget line *170-50266 Business Promotions* allocated for Economic/Community Events, for the coordination of 2024 WinterFest.

Manager of Community Development's (MCD) Administrative Report  
Economic Development Update  
September 7, 2023  
Page 7 of 7



## Administrative Report

To: Mayor and Members of Council

From: Brooke Ross, Dipl.M.A., Manager of Community Development

Recommended by: Corey Klatt, Dipl.M.A, Chief Administrative Officer

Date of Meeting: September 7, 2023

Re: 2023 Local Government Week – October 15-21

### Background

Local Government Week is a one-week school focused campaign in October intended to celebrate the key role that Ontario Municipal Governments play in helping define the character, priorities and amenities of Ontario's diverse communities. This is an opportunity for students and youth to increase their civic awareness and share their ideas about what's important to them as North Frontenac residents.

Local governments are the closest level of government to our communities. Educating youth for responsible citizenship is critical to ensuring the continued vitality and growth of our local communities. Through participation in Local Government Week, students will: learn about local government in a dynamic, experiential environment; gain an understanding of the municipal order of government and its impact on their communities; and learn about the diversity of careers in local government.

Local Government Week is a partnership between the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), Ministry of Municipal Affairs and Housing (MMAH) and the Association of Municipalities of Ontario (AMO).

In the past, local schools have toured the Township Office, Public Works Facility and the Clarendon Miller Fire Station. During this tour the Emergency Medical Services had displays and lessons for the students. The Public Works Department allowed the children to sit in Township heavy equipment and trucks and provided crafts made out of recycled material. The North Frontenac Fire Department provided a barbeque lunch and gave the children fire hats and books.

2023 Local Government Week – October 15-21  
September 7, 2023  
Page 1 of 4

**Researched By**

Brooke Ross, Dipl. M.A., Manager of Community Development

**Comments**

Local Government Week is an opportunity to bring awareness to the range of services and programs that impact the everyday lives of Township residents, businesses and stakeholders.

Township Staff have looked at some activities which may be of interest to students and raise awareness of Local Government. Some of these activities include:

**Mock Council Contest**

The Clerk's Department will host a 'Council for the Day Contest'. Children in Grades 5-8 (first year of learning about local government) are invited to enter a contest by sharing their idea on what would make North Frontenac Township a better place to live. To enter, students will write a letter, create a video or painting to demonstrate their idea.

Seven (7) winners will be selected by Township Management Staff to form a "mock" North Frontenac Council (concept only, no actual attendance at a meeting, etc). The winners (1 Mayor & 6 Councillors) will receive a prize pack from the Township and be announced on social media (if permission is granted).

The contest will open up on September 25 and close on October 5, 2023 (entries will be included in the October 13 Council Agenda). Winners will be announced on Monday October 15, 2023 (first day of Local Government Week).

**Fire Chief for the Day**

This contest will be open to elementary school age children residing in North Frontenac.

To enter the contest, a child will create and submit a poster about fire safety to the North Frontenac Fire Department (NFFD). Judging will be performed by the NFFD Fire and Safety Educator.

The winning child will receive the following:

- A visit at their school by their Fire Chief and Sparky;
- A ride on a fire truck;
- A tour of one or more fire stations;
- Lunch with the Fire Chief at a local restaurant;
- An official 'Fire Chief For The Day' badge
- A certificate presented during a Council meeting
- Additional prizes (ie. t-shirt, hat)

The contest will open up on September 25 and close on October 5, 2023 (entries will be included in the October 13 Council Agenda). The winner will be announced on Monday October 15, 2023 (first day of Local Government Week).

Municipal Office, Public Works Facility and Fire Station Tour for Local Schools (elementary) – Municipal Office Complex

- Presentation from Elected Officials(s) and/or Municipal Staff regarding day to day operations of the Township.
- Waste/Recycling Presentation & Recycling Craft
- Public Works Equipment/Information
- Fire Department Equipment & Fire Prevention
- Invitation to be extended to Paramedics & OPP
- North Frontenac Parklands Equipment
- Economic Development Activity/Information
- Free Refreshments provided

These activities will educate students on municipal government and the local services the Township provides, as well as inspire them to get involved and make a difference.

Throughout the week, the Township will share interesting facts and figures about the municipality and its various departments on social media.

#### **Financial Implications**

There is \$1,000 budgeted for Local Government Week.

#### **Recommendation #1:**

**Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "2023 Local Government Week – October 15-21";

**And That** Council approves the Local Government Week initiatives including Mock Council Contest, Fire Chief for the Day, Social Media Campaign and Municipal Office, Public Works Facility and Fire Station Tour & Presentations/Activities for local schools at the Municipal Office on Thursday October 17, 2023 if the local schools are interested.

#### **Recommendation #2 (Proclamation):**

**Whereas** the week of October 15-21, 2022 will be celebrated in Ontario as Local Government Week; and

**Whereas** the municipal level of government performs the functions that significantly impact the day to day life of citizens throughout the world; and

2023 Local Government Week – October 15-21  
September 7, 2023  
Page 3 of 4

**Whereas** the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario (AMO) acknowledge and celebrate the significant role that municipal governments play in helping to define the character, priorities, physical make up and quality of life of communities across Ontario; and

**Now Therefore Be It Resolved that** the Township of North Frontenac hereby proclaims the week of October 15 to 21, 2023 to be Local Government Week in North Frontenac Township.

2023 Local Government Week – October 15-21  
September 7, 2023  
Page 4 of 4



## Administrative Report

To: Mayor and Members of Council

From: Kelly Watkins, Dipl.M.A.,M.M., Treasurer

Recommended by: Corey Klatt, Dipl.M.A., Chief Administrative Officer

Date of Meeting: September 7, 2023

Re: Sutherland – Request for Penalty & Interest to be waived

### Background

In 2016 the Township received documentation from the Municipal Property Assessment Corporation (MPAC), that a new roll has been created with the Legal description of Miller Con SW Range PT Lot 5.

The mail was being returned as the name provided to the Township for the Ownership had passed away. With some search we located the Executor of the estate who advised that the property in question should not be registered to the deceased individual.

### Researched By

Kelly Watkins, Dipl.M.A.,M.M., Treasurer

### Comments

The Executor contacted Mr. Ralph Sutherland. The Executor was familiar with the property and that the Sutherlands should be reflected as the owner.

Mr. Sutherland contacted the office to inquire about this parcel of land and how to have the ownership corrected. There was a number of meetings in person as well as letters received from Mr. Sutherland regarding this issue which he also sent copies to MPAC.

As a Township we have no ability to correct ownership issues, we advised Mr. Sutherland he would need to speak to MPAC and/or obtain a lawyer to correct. MPAC advised Mr. Sutherland that he would require to have a legal affidavit registered to change the ownership.

Treasurer's Administrative Report  
Sutherland – Request for Penalty & Interest reduction  
September 7, 2023  
Page 1 of 2

In June of 2023, we received documentation from MPAC to change the ownership to reflect the Sutherlands. At that time a notice was sent to the Sutherlands with the total outstanding on the account. The Sutherlands are requesting to have the “whole bill delivered be rescinded” (see request attached).

Based on Solicitor’s advice there are no legal provisions that we should be waiving P&I and we should not be considering removing any of the taxes outstanding. We did have a similar situation back in 2021 where due to a change that came from land registry the title of a piece of property needed to be corrected and therefore, taxes remained unpaid for a period of time and Council approved waiving the accumulated penalty & Interest and the property owner paid all outstanding taxes.

As the property owners had communicated on several occasions that they were working on correcting the ownership issue, the property was never registered for Tax Sale, even though it was eligible as of 2019.

The request says to have “whole bill delivered be rescinded”. However, Council should only consider waiving the Penalty & Interest on the account.

#### **Financial Implications**

The amount of outstanding Penalty and Interest is \$1,623.29 and the amount of taxes owing is \$4,310 to cover the period from 2016 to 2023 as of August 31, 2023.

#### **Recommendation**

**Be It Resolved That** Council receives for information the Treasurer’s Administrative Report entitled “Sutherland – Request for Penalty & Interest to be waived”;

**And That** Council approves to waive the Penalty & Interest only due to the circumstances around the non-payment of taxes;

**And That** Council instructs the Treasurer to advise the Sutherlands of the approval to have Penalty & Interest waived due to the circumstances.

Enclosures (1)

- Request from the Sutherlands

Treasurer’s Administrative Report  
Sutherland – Request for Penalty & Interest reduction  
September 7, 2023  
Page 2 of 2

**From:** Rob Sutherland  
**Sent:** August 4, 2023 11:57 AM  
**To:** Sandra Lessard  
**Cc:** Heather Semple; Jane Sutherland  
**Subject:** Tax bill from the township to Jim and Ralph Sutherland Dated July 6, 2023

Hi Sandra, thanks for returning my call yesterday.

Jim Sutherland and Ralph Sutherland received a Tax bill from the township to Jim and Ralph Sutherland Dated July 6, 2023. It is for tax roll number 10-42-080-010-499-0000 and has a property description of Grindstone Lak (sic) Rd Miller Con SW Lot 5. The Bill is for \$5,498.95, of which over \$1,540 is in unexplained penalties. I have attached an image of the bill below.

As the township has been aware for a few years, the title for the lands below Grindstone Lake Road on the old lots #3, 4 and 5 were removed from our ownership by the Registry office, presumably because of the consolidation of the registry offices in the previous decade. We discovered this when my father asked the township why his bill had dropped, and the township informed him he did not own the land. This has led to my brother Jim, my sister Jane, my late father (he passed on June 28) and I retained the services of a lawyer who has been working with the land registry office (and other provincial government offices) to have the title to the land clarified and our long standing ownership affirmed. Mr. McDonald from Soloway Wright in Kingston has done a superb job and we hope that the title will be clear and correctly titled very shortly. If you examine the parcels in question on line through the registry office, you will clearly see that the jointly owned lots have been consolidated into one lot (and one PIN) north of the Grindstone Lake road, and one Lot (with One PIN) below the Grindstone Lake road. There are still minor corrections being done (changing SW range to NE range) but the end of this long process is in sight.

I am especially concerned about the township assessing more than fifteen hundred dollars in penalties on land which they informed us we don't own. How can your organization charge penalties (presumably because of late payment) to us for taxes which you told us we should not pay because you said we did not own the land? I'm therefore asking that the whole Bill delivered (only to some of the owners) be rescinded. I understand that there will be taxes to be paid on the Lots now owned by my brother, my sister and I, but I firmly believe that any penalties assessed for non payment for the period we did not hold title to the land is totally unwarranted. We pay our taxes. We object to paying unwarranted penalties.

I look forward to your response.

Rob Sutherland  
1141b Grindstone Lake road, North Frontenac.  
15 Priam way, Ottawa

**Notes of the Economic Development Task Force (EDTF) Meeting Held on Monday, August 21, 2023 at 9:00 AM at the Municipal Council Chambers.**

Present: Deputy Mayor John Inglis (Chair), Councillor Roy Huetl, Councillor Stephanie Regent, Betty Hunter, Cyndy Bonello, Danielle Kecso, Paul Thiel, Dan Vaillancourt, Brooke Ross – Manager of Community Development (MCD), Matt Walker - Economic Development Officer (EDO) and Lori Newman (Secretary).

Absent with Regrets: Jennifer Hunter.

**1. Call to Order:**

The meeting was called to order by the Chair at 9:00 a.m.

**2. Disclosures of Pecuniary Interest & General Nature Thereof:**

None.

**3. Delegations:**

None.

**4. Economic Development Task Force Notes:**

Notes of the July 17, 2023 EDTF Meeting as approved via email and were received for information at the August 17, 2023 Regular Meeting of Council.

**5. Business Arising:**

**a) Research feasibility of a Municipal Campground (Vaillancourt, B.Hunter, Bonello, Kecso)**

The Municipal Campground working group are continuing their research regarding the feasibility of this project. The group will continue to bring reports back to the EDTF meetings for discussion.

**b) North Frontenac Information booth/kiosk (Councillor Regent, Thiel and Kecso)**

The working group will present a proposal and costing for two Information Sign Boards for discussion at the next EDTF meeting for future Council consideration.

**c) Business Profiles (Councillor Huetl, Thiel)**

Paul Thiel will complete the next Business Profile.

Notes of a Meeting of the Economic Development Task Force

August 21, 2023

1 of 3

**d) Research feasibility of a small-scale commercial office space with a focus on attracting health care and other professionals (Councillor Huetl, Councillor Regent, EDO)**

The working group advised that they have invited Dr. Ward to their next working group meeting for potential advice on next steps, direction and ideas to attract and entice professionals to a commercial office space. The group will bring the information back to the EDTF at a future EDTF meeting for discussion.

**e) Summer Event (EDO, B.Hunter, Bonello, J.Hunter)**  
**a. Lessons Learned**  
**b. Moving Forward – discussion regarding group make-up for future summer fests and also discussion around who should be doing winter fest (i.e. staff resources, EDTF resources, etc.)**

Discussion deferred to the next meeting as Betty Hunter had to leave today's meeting early.

**6. Communications:**

**Mural Project Invitation for Unveiling**

The unveiling of the Round 8 Art Murals will take place at the North Frontenac Regular Meeting of Council on September 22, 2023.

**7. New Business:**

**a) 2023 Business Bus Tour – EDO**

The EDO advised the EDTF of ideas for the Bus Tour for Businesses to attend other businesses throughout the Township in 2023 and will provide an update at the next EDTF meeting.

**b) Winterfest**

The EDTF approved that staff would continue with planning and Implementation for the 2024 Winterfest.

**8. Adjournment:**

Meeting adjourned at 10:18 a.m.

**NOTE : The next meeting of the EDTF will take place on Monday, September 18, 2023 at 9:00 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.**

Notes of a Meeting of the Economic Development Task Force  
August 21, 2023  
2 of 3

**Recommendations to Council**

**Be It Resolved That** Council receives for information the August 21, 2023 Notes of the Economic Development Task Force (EDTF).

Received by Council on September 7, 2023.

---

**Deputy Mayor John Inglis, Chair  
Township of North Frontenac  
Economic Development Task Force**

Notes of a Meeting of the Economic Development Task Force  
August 21, 2023  
3 of 3





**8. Zoning By-law Amendment Application (Recommendation to Council)**

None.

**9. Consent Applications**

None.

**10. Minor Variance Applications**

**a) File #A10/23 - Part of Lot 28, Concession 1, Geographic Township of Palmerston (9489C Road 509) - Minor Variance for Reduced Setback from the Licenced Boundary of an Aggregate Pit**

Joseph Poulin, applicant, attended the meeting in person.

Dmitry Kurylovich provided an overview of the application. He noted he is not the planner on file for the application; however would provide the background information in the absence of the commenting planner, Jennie Kapusta.

Kurylovich advised the application was to permit a sensitive land use (dwelling) within the setback of licenced pit. He noted the proposed separation distance from the lot line of the licenced pit to the lot line where the dwelling is located is 0 metres; and that the minimum distance required in the Zoning By-law is 70 metres.

Kurylovich advised an application was submitted in 2021 which required a D Series study. The applicant provided a report advising further investigation was required. Based on this information, the Committee denied the application. This decision was appealed by the applicant to the Local Planning Approval Tribunal (LPAT), which is now the Ontario Land tribunal (OLT). The Tribunal upheld the decision to deny the application due to the insufficient study.

Kurylovich advised the applicant provided a new application and assessment, which requires a peer review to ensure the study and recommendations are adequate. He recommended deferral of the application until the peer review has been completed.

Wood advised he attended the site on July 9, 2023. He noted the front of the lot is quite steep; however there is a plateau at the top towards the rear of the property. He noted the rear of the property is heavily treed between the dwelling and the licenced pit.

Wood noted a survey plan with the building envelope shown would be helpful in showing where a dwelling could be located to meet the required setbacks. Kurylovich advised measurement for the required setback from the licenced pit is from lot line to lot line; and development on the lot cannot meet the required 70 metre setback. He noted the minor variance is specifically looking at the area identified for development; the purpose is not to identify the best building envelope but to determine if the location of the dwelling can be supported by a reduced setback.

Ogilvie asked what is the setback from the limit of extraction to the lot line; and what is the impact of sound with the vegetative buffer in place. Kurylovich advised the impact of sound will be addressed in the assessment, which looked at the impact if the operation



Minutes of a Meeting of the Joint Health and Safety Committee (JHSC) of the Township of North Frontenac, held Monday August 14, 2023, in the Municipal Office, 6648 Road 506, Plevna, Ontario.

**Present:** Katelyn Ronfeld, Chief Executive Assistant; Co-Chair; Gary Thompson, Waste & Recycling Lead Hand; Geoff Culp, Volunteer Firefighter; Alex Surra, Volunteer Firefighter and Sonia McLuckie, Administrative Assistant/Secretary.

**Absent with Regret:** Eric Korhonen, Occupational Health & Safety Coordinator (OH&SC)/Co-Chair

**1. Call to Order**

Ronfeld called the meeting to order at 9:09 a.m. as presiding Chair Person.

**2. Adoption of Minutes**

**a) Minutes of the JHSC Meeting dated May 9, 2023**

The JHSC Meeting Minutes dated May 9, 2023 were previously approved by the two (2) Co-Chairs, and were received for information by the JHSC. Minutes were received by Council at their Regular Meeting April 6, 2023 (Resolution #247-23).

**3. Business Arising From Minutes**

**a) Update re: recommendations brought forward to CAO re: Main entrance of the Municipal Complex as an identified Safety Hazard, and potential measures to control and deflect the subsequent water runoff be considered**

Provided for information purposes. Will be brought back to next meeting for follow-up.

**b) Review of Terms of Reference**

Provided to the Committee and no amendments recommended (attached).

**\*\*Note:** Additional changes from the CAO will be brought to the next meeting for the Committee's consideration.

**4. New Business**

a) None.

**5. Communications**

a) **Workplace General Monthly Inspection Discrepancies – Pending**

---

**Pending for Follow-Up:**

---

**Municipal Office:**

First Aid kit requires restocking:

Email dated April 28, 2023 from Brooke Hawley, Manager of Community Development stating, *"It is not possible to add anymore supplies to the first aid kit as it will not close. I am ordering a new first aid kit to replace this kit. However, in the meantime there is plenty of supplies to cover any first aid requirements."*

**Ward 1 and 2 Garage:**

Colored Diesel Fuel tank vacuum gauge not in working range:

Email dated May 2, 2023 from Darwyn Sproule, Public Works Manager stating, “to Stinson, no response yet, will follow up.”

Email dated June 13, 2023 from Corey Klatt, Chief Administrative Officer stating, “Darwyn sent a reminder email to Stinson again yesterday regarding the vacuum gauges that are not working correctly. We will update once the issue is resolved.”

**Ward 3 Garage:**

Lights in hallway to ambulance base not working:

Email dated May 2, 2023 from Darwyn Sproule, Public Works Manager stating, “under review.”

---

**Follow-Up:**

**Municipal Office:**

First Aid kit requires restocking:

Email dated August 4, 2023 from Corey Klatt, Chief Administrative Officer stating, “Brooke added a new first aid kit in the municipal office, which appears to be fully stocked.”

**Ward 1 and 2 Garage:**

Colored Diesel Fuel tank vacuum gauge not in working range:

Email dated August 3, 2023 from Darwyn Sproule, Public Works Manager stating, “I have not received a response from Stinson’s to date.”

**Ward 3 Garage:**

Lights in hallway to ambulance base not working:

Email dated June 13, 2023 from Corey Klatt, Chief Administrative Officer stating, “Per Darwyn, the lights in the old ambulance base hallway have been repaired and are working (bulbs replaced).”

---

**b) Workplace General Monthly Inspection Discrepancies from May 1, 2023 –July 30, 2023.**

A Committee member inquired about the inspections of First Aid Kits. At an earlier meeting, it was brought to the Committee’s attention that it was hard to determine if these kits have been used. The OH&SC suggested the installation of break-away ties be placed on all First Aid Kits to help inspectors determine when they have been used and to know when to count the supplies within the kit for re-stocking purposes.

*Next Steps: OH&SC to order break-away ties for all Municipal First Aid kits and to make sure that there is an adequate supply of First Aid materials available to the Inspectors for re-stocking purposes.*

The JHSC Committee received for information purposes the discrepancies list for monthly inspections completed for **May 2023**. The following discrepancies were noted and completed:

---

### **Ompah Community Hall**

---

Library does not have a first aid kit:

Email dated May 25, 2023 from Brooke Hawley, Manager of Community Development stating, *"First aid kit is now supplied."*

CO alarm not working:

Email dated May 25, 2023 from Brooke Hawley, Manager of Community Development stating, *"did not find a CO alarm in the hall, can I get clarification?"*

Email dated May 30, 2023 from Brooke Hawley, Manager of Community Development stating, *"the Ompah hall has a CO Detector and is working as it should."*

---

### **MNR Office**

---

Fire Extinguisher missing in basement:

Email dated May 25, 2023 from Brooke Hawley, Manager of Community Development stating, *"replaced"*

CO alarm missing in basement:

Email dated May 25, 2023 from Brooke Hawley, Manager of Community Development stating, *"replaced"*

CO alarm missing upstairs storage area:

Email dated May 25, 2023 from Brooke Hawley, Manager of Community Development stating, *"replaced"*

---

### **MNR Garage**

---

CO alarm not working in garage:

Email dated May 25, 2023 from Brooke Hawley, Manager of Community Development stating, *"replaced"*

---

The JHSC Committee received for information purposes the discrepancies list for monthly inspections completed for **June 2023**. The following discrepancies were noted and completed:

---

### **Fire Stations**

---

**Snow Road:**

Lights inside hall entry not working:

Email dated July 5, 2023 from Eric Korhonen, Director of Emergency Services / Fire Chief stating, *"We have replaced one set of interior lights and are looking to purchase additional bulbs to complete the repairs. I have not been able to locate single pine 8 foot neon tubes to complete the repairs. I will continue to provide updates as we locate and repair the burnt bulbs."*

---

**Public Works Facilities**

---

**Ward 3 Garage:**

Lights in hallways to old ambulance base not working:

Email dated August 3, 2023 from Darwyn Sproule, Public Works Manager stating, *“the lights in the hallway were fixed – bulbs replaced.”*

---

---

The JHSC Committee received for information purposes the discrepancies list for monthly inspections completed for **July 2023**. The following discrepancies were noted and completed:

---

**Fire Stations**

---

**Snow Road:**

Two banks of fluorescent lighting not working on side wall:

Email dated August 3, 2023 from Eric Korhonen, Director of Emergency Services / Fire Chief stating, *“The bulbs have been ordered from Uline. We will replace the lights as soon as we receive them. I will provide a follow up email to confirm.”*

---

---

**Community Halls**

---

**Ompah:**

First Aid kit in Library is damaged and not hanging on the wall:

Email dated August 1, 2023 from Brooke Hawley, Manager of Community Development stating, *“we have removed the damaged First Aid Kit and installed a new First Aid Kit in the library.”*

---

---

---

**Pending for Follow-Up:**

---

**Snow Road Fire Station”**

Two banks of fluorescent lighting not working on side wall:

Email dated August 3, 2023 from Eric Korhonen, Director of Emergency Services / Fire Chief stating, *“The bulbs have been ordered from Uline. We will replace the lights as soon as we receive them. I will provide a follow up email to confirm.”*

**Ward 1 and 2 Garage:**

Colored Diesel Fuel tank vacuum gauge not in working range:

Email dated August 3, 2023 from Darwyn Sproule, Public Works Manager stating, *“I have not received a response from Stinson’s to date.”*

---

**6. Other Business / Round Table**

- a) Committee member commented that the Monthly Inspection forms have not been amended to include more items that are currently not defined on the current Monthly Inspection form, such as the placement and amount of fire extinguishers at each location.

JHSC Co-Chair commented that the form will be amended when time permits. In the meantime, as indicated at the previous meeting, Inspectors are to use the 'Notes' section of the form to list items that are currently not on the Monthly Inspection form.

- b) Two Committee Members identified they would like to take the JHSC Certification PART 2 course early in 2024. Once completed the Committee will have two (2) working members fully certified.

*Next Steps: OH&SC to add two Committee Members to the 2024 budget for Council's consideration to complete their JHSC Certification PART 2 to become fully certified.*

**7. Next JHSC Meeting Date**

November 14, 2023

**8. Adjournment**

The Meeting was adjourned by Katelyn Ronfeld, Co-Chair at 9:38 a.m. until Tuesday November 14, 2023 at 9:00 a.m.; to be chaired by Eric Korhonen, Co-Chair, or at the call of the Co-Chairs.

---

Eric Korhonen  
Co-Chair

---

Katelyn Ronfeld  
Co-Chair

Approved Minutes received by Council for information purposes on: September 7, 2023



### Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

Mayor Gerry Lichty	
<b>Portfolio:</b> County Business	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Update Council on County Council Activities and Decisions</li> </ul>
<b>Portfolio:</b> North Frontenac Lake Association Alliance (NFLAA)	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>

Councillor Wayne Good	
<b>Portfolio:</b> Township of North Frontenac	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Municipal Road Inspector</li> </ul>
<b>Portfolio:</b> Lake Associations – Ward 1 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>

Councillor Stephanie Regent	
<b>Portfolio:</b> Health	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Representative on the Lakelands Family Health Team Committee</li> </ul>
<b>Portfolio:</b> Long-Term Care and Social Services	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>
<b>Portfolio:</b> Lake Associations – Ward 1 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>

**Councillor Roy Huetl**

<b>Portfolio:</b> Committee of Adjustments/Planning Advisory Committee	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Council Liaison</li></ul>
<b>Portfolio:</b> Mississippi Valley Conservation Authority (MVCA)	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Board Member</li></ul>
<b>Portfolio:</b> Lake Associations – Ward 2 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Council Liaison</li></ul>

**Councillor Vernon Hermer**

<b>Portfolio:</b> Lake Associations – Ward 2 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Council Liaison</li></ul>
---	--

**Councillor Fred Fowler**

<b>Portfolio:</b> Eastern Ontario Trails Alliance (EOTA)	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Board Member</li></ul>
<b>Portfolio:</b> North Frontenac Trails Enhancement	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Provide updates to Council</li></ul>
<b>Portfolio:</b> County Business – Second Member	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Update Council on County Council Activities and Decisions</li></ul>
<b>Portfolio:</b> Lake Associations – Ward 3 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Council Liaison</li></ul>
<b>Portfolio:</b> Seniors And Law Enforcement Together (SALT)	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Provide updates to Council</li></ul>

**Deputy Mayor John Inglis**

<b>Portfolio:</b> Lake Associations – Ward 3 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"><li>• Council Liaison</li></ul>
---	--

The Corporation of the Township of North Frontenac

**By-law #57-23**

**Being a By-law to Amend By-Law #07-2003 Naming and/or Renaming of Public Highways and Private Lanes**

**Whereas** By-law #07-2003, respecting The Naming and/or Renaming of Public Highways and Private Lanes was enacted February 10, 2003;

**And Whereas** By-laws #02-07; #39-07; #50-07; #29-08; #38-08; #43-08; #89-09; #95-09; #119-09; #64-10; #89-10; #137-11; #73-14; 82-14; 75-17; 50-20; #1-21; and #03-23 amended Schedule "B" of By-law #07-2003;

**Now Therefore** the Council of the Corporation of the Township of North Frontenac deems it necessary to amend Schedule "B" of By-Law #07-2003 by adding a private lane name:

1. "Leszczuk Lane" - The beginning of the new lane is accessed via Lystick Lane across a property described as Part Lot 27, Concession 6, Geographic Township of South Canonto, in the Township of North Frontenac.

**And That** By-law #49-23 to name the lane Lecszwick Lane is hereby repealed;

**And That** this amendment to the By-Law shall come into full force and effect on the day it was enacted.

**Read** a first and second time this 7<sup>th</sup> day of September, 2023

**Read** a third time and passed this 7<sup>th</sup> day of September, 2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

The Corporation of the Township of North Frontenac

**By-law #58-23**

**Being a By-law to Appoint an Integrity Commissioner for  
the Corporation of the Township of North Frontenac**

**Whereas** the Municipal Act, 2001, as amended provides that the powers of a municipal corporation are to be exercised by its Council through the adoption of By-laws;

**And Whereas** the Municipal Act authorizes the Township to establish Codes of Conduct for members of Council and to appoint an Integrity Commissioner who reports to Council;

**And Whereas** North Frontenac Council adopted a Code of Conduct for Council and members of Committees in 2019;

**And Whereas** an Integrity Commissioner is responsible for performing in an independent manner the functions assigned by the municipality;

**And Whereas** the Municipal Act, pursuant to Part V.1, Accountability and Transparency, requires all municipalities in Ontario to appoint an Integrity Commissioner whose powers and duties are set out in the Municipal Act, 2001;

**Now Therefore Be It Resolved That** the Council of the Corporation of the Township of North Frontenac enacts as follows:

1. **That**, effective October 1, 2023, Tony Fleming, Cunningham Swan Carty Little & Bonham LLP, is hereby appointed as the Township of North Frontenac Integrity Commissioner pursuant to Part V.1, Accountability and Transparency, of the *Municipal Act*.
2. **And That** upon appointment Tony Fleming will have all the functions, powers and duties of an Integrity Commissioner as set out in Part V.1, Accountability and Transparency, of the Municipal Act, and in addition such functions, powers and duties as may be assigned by Council from time to time; subject to an Agreement executed by the Mayor & Clerk and Tony Fleming, Cunningham Swan.
3. **And That** the Township of North Frontenac hereby indemnifies and save harmless the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner for costs reasonably incurred in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a function, duty or authority under Part V.1 of the *Municipal Act*, or a By-law passed thereunder, or an alleged neglect or default in the performance in good faith of the function, duty or authority.

4. **And That** all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of North Frontenac to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized, confirmed and ratified.
5. **And That** should any sections of this By-law, including any section or part of any schedules attached hereto be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.
6. **And That** By-law #52-18 To Appoint Aird Berlis through its lead John Mascarin as Integrity Commissioner for the Township of North Frontenac is repealed effective September 30, 2023.

**And That** this By-law shall come into force and take effect upon the date of final passing.

**Read** a first and second time this 7<sup>th</sup> day of September, 2023

**Read** a third time and passed this 7<sup>th</sup> day of September, 2023

---

Mayor

---

Clerk

The Corporation of the Township of North Frontenac

**By-law #59-23**

**Confirming By-law**

**Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held September 7, 2023**

**Whereas** Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

**And Whereas** Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**And Whereas** it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the September 7, 2023 Regular Council Meeting, be confirmed and adopted by by-law;

**Now Therefore** the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held September 7, 2023 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held September 7, 2023 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

**Read** a first and second time this 7<sup>th</sup> day of September, 2023

**Read** a third time and passed this 7<sup>th</sup> day of September, 2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk