

Regular Council Agenda - Amended

9:00 AM - Friday, April 26, 2024

Council Chambers

[Zoom Meeting Registration](#)

1. Call to Order

- a) Public Notice regarding Recording of Meetings 8
[Recorded Meetings - Notice to Public](#)

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

- a) April 26, 2024

Be It Resolved That Council approves the Agenda dated April 26, 2024, as amended.

4. Disclosure of Pecuniary Interest and General Nature Thereof

5. Business Profile

- a) B & D Stanley Enterprises 9

Be It Resolved That Council receives for information the Business Profile of B & D Enterprises provided by Derrick Lancaster, Member of the Economic Development Task Force (EDTF).

[B&D Enterprises](#)

6. Presentations

- a) Barb Sproule - Retirement Ceremony 10
[Retirement - Barbara Sproule](#)
- b) Lisa Asbreuk, Partner, Cunningham Swan: Municipal Opportunities related to the IESO's current Energy Procurement Process 11 - 49

Be It Resolved That Council receives for information a presentation from Lisa Asbreuk, Partner at Cunningham Swan entitled "Ontario's Renewable Energy Procurement Landscape"; and thanks her for her time spent today.

[Ontario's renewable Energy Procurement Landscape](#)

7. Delegations

None.

8. Adoption of Minutes

- a) Minutes of the Meeting(s) to be adopted by Council 50 - 60

Be It Resolved That Council adopts the Minutes as circulated of the following meetings:

- 1. A Regular Meeting of Council held April 5, 2024; and
- 2. A Special Meeting of Council held April 12, 2024.

[April 5, 2024 - Regular Council Minutes](#)

[April 12, 2024 - Special Council Minutes](#)

9. Business Arising Out of Minutes

None.

- a) Proposed Joint Meeting between the Councils of North Frontenac and Addington Highlands 61 - 62

Whereas at a previous meeting, Council requested Mayor Lichy contact Addington Highlands Reeve Henry Hogg to discuss a potential Joint Council Meeting;

And Whereas, at their meeting on April 16, 2024, Addington Highlands Council passed Resolution #155/2024 approving a list of items for consideration at a Joint Council meeting;

Therefore Be It Resolved That Council instructs the Clerk to contact the CAO at Addington Highlands to determine a location and potential dates for the meeting;

And That Council would like the following items to be included in the Joint Council agenda:

[Proposed Joint Meeting](#)

10. Communications

- a) Clerk's Administrative Report - Communications 'A' Section 63

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

[Communications 'A'](#)

- b) Communications 'B' Section - Action Items

- B1. Resident re: Kindness Garden Proposal at Barrie Hall 64 - 67

Be It Resolved That Council receives for information an email dated April 3, 2024 from Teri Wood, requesting permission to install a Kindness Garden at the Barrie Community Hall;

And That Council supports this request;

And That Council instructs the Manager of Community Development to work with Ms. Wood to determine an appropriate location for the Kindness Garden;

And That the Treasurer is instructed to add Teri Woods to the Volunteer Insurance List.

[B1](#)

B2. Cloyne Rec Club re: Meet the Machine 2024

68 - 69

Be It Resolved That Council receives for information a letter from Teri Woods, Cloyne Rec Club, requesting the Township's participation in the "Meet the Machine" event to be held June 1, 2024 from 10 a.m. to 12 p.m. at the Cloyne Community Hall and the North Addington Education Centre;

And That Council approves the Township's participation provided staff are available from the Public Works Department and/or North Frontenac Fire Department to participate in the event.

[B2](#)

B3. Malcolm & Ardoch Lakes Landowners' Association (MALLA) re: Request for permission to clean up Malcolm Lake Boat Launch

70

Be It Resolved That Council receives for information an email dated April 15, 2024 from Ron Higgins, on behalf of the Malcolm Ardoch Landowner Lake Association (MALLA) requesting permission to clean up the overgrowth at the Malcolm Lake Boat and remove any beaver branches at the culvert;

And That Council is supportive of this request and instructs the Manager of Community Development to work with the MALLA volunteers to determine a date for the clean up; and ensure appropriate safety certification and PPE are available if using chain saws, power equipment, etc.;

And That Council instructs the Treasurer to add the volunteers to the Volunteer Insurance List.

[B3](#)

11. Council, CAO, and Managers' Administrative Reports

a) Clerk/Planning Manager: Shore Road Allowance Closure and Sale By-law – Tyrrell, Szalay and Szalay

71 - 74

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Tyrrell, Szalay and Szalay

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance lying in front of Lot 258, Registered Plan No. 1044, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-23114 (Kashwakamak Lake);
- **All Those Parts** of the Shoreline Road Allowance around Big

Gull Lake lying in front of Lot 4 and Block A, Registered Plan No. 1622, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Parts 1 and 2 on Registered Plan 13R-22648 (Big Gull Lake)

be declared as surplus and sold to the adjoining owner. Appraisal of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

[Shore Road Allowance Closure and Sale By-law – Tyrrell, Szalay and Szalay](#)

- b) Clerk/Planning Manager: Shore Road Allowance Application for Approval in Principle – Loder 75 - 76

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Loder";

And That Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part Lot 19, Concession 6, geographic Township of Barrie (Kashwakamak Lake).

[Shore Road Allowance Application for Approval in Principle – Loder](#)

- c) Clerk/Planning Manager: 2182 Myers Cave Road - Johnson, et al - Concession Road Allowance Proposed Land Exchange - Update 77 - 86

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "2182 Myers Cave Road - Proposed Land Exchange";

And That Council is agreeable to the land exchange provided all expenses are covered by the property owners, including surveying and legal fees;

And That prior to the survey being registered, the location of the land to be transferred be reviewed by the Public Works Manager to ensure the location is suitable for access from Myers Cave Road to the water.

[2182 Myers Cave Road - Johnson, et al - Concession Road Allowance Proposed Land Exchange - Update](#)

- d) Manager of Community Development: Grant Opportunity - Proposed Accessible Entrance Door at Barrie Community Hall 87 - 88

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Grant Opportunity - Proposed Accessible Entrance Door at Barrie Community Hall";

And That Council approves the MCD's Application to the 2024 FCC AgriSpirit Fund for 100% project funding;

And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with FCC AgriSpirit Fund upon

the Township's successful Application for 100% project funding;
And That Council directs the MCD to have the new accessible door installed at the Barrie Community Hall if the Application for Funding is successful.

[Grant Opportunity - Proposed Accessible Entrance Door at Barrie Community Hall](#)

- e) Manager of Community Development: Grant Opportunity - Proposed Accessible Entrance Door at Clar Mill Community Hall 89 - 90

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Grant Opportunity - Proposed Accessible Entrance Door at Clar Mill Community Hall";

And That Council approves the MCD's Application to the 2024 Inclusive Communities Grant Program for 100% project funding;

And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with the Ministry for Seniors and Accessibility upon the Township's successful Application for 100% project funding;

And That Council directs the MCD to have the new accessible door installed at the Clar Community Hall if the Application for Funding is successful.

[Grant Opportunity - Proposed Accessible Entrance Door at Clar Mill Community Hall - Pdf](#)

- f) Manager of Community Development: Township Community Hall Rentals By-law & Fees 91 - 107

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Township Community Hall Rentals By-law & Fees";

And That Council approves in principle the amendments to the Fees & Charges By-law Section 'L' , with the following effective January 1, 2025:

- Full Day w/ liquor \$160.00 + \$100.00 refundable deposit
- Full Day w/o liquor \$80.00 Half Day (< 6 hrs) - \$45.00
- Local Community Groups (> 4hrs) & Church Groups \$15.00
- Community Hall Committee Meetings - No Charge
- Funeral Receptions/Lunches - Donation
- Remove "Community Hall Volunteers appointed by Council and in charge of the Community Hall Rentals"

And That Council instructs the Clerk to schedule a Public Meeting to amend the Fees & Charges By-law at an upcoming meeting;

And That Council will consider a By-law later in the meeting to repeal By-law #53-22 and adopt a new By-law to Approve the Municipal Community Hall Rental Agreement and Rental Rules and Regulations.

[Township Community Hall Rentals By-law & Fees - Pdf](#)

- g) Public Works Manager: Clar-Mill Community Volunteers - Request to collect returnables 108 - 109

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Clar-Mill Community Volunteers - Request to collect returnables";

And That Council will consider a By-law later in the meeting to enter into a License Agreement, including insurance requirements, with the Clar-Mill Community Volunteers to provide a returnables program at the Ompah and Mississippi Waste Sites.

[Clar-Mill Community Volunteers - Request to collect returnables](#)

12. External Committees/Local Boards/Task Force Notes and Reports

- a) Economic Development Task Force 110 - 112

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force dated April 15, 2024;

And That Council approves the installation of the murals as recommended by the EDTF at the following locations: Buckshot Lake Boat Launch, Shabomeka Lake Boat Launch, Koch Kove Lane (Kashwakamak Lake) Boat Launch, South Bush Road (Crotch Lake) Boat Launch and River Road Boat Launch. The EDTF will consider putting one in the Norcan Lake area, should an artist submit from that area.

[April 15, 2024 - Economic Development Task Force Minutes](#)

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) Each Council member has a portfolio for which they are responsible. The Councillor may provide a verbal report for information purposes. 113 - 114

[Council Portfolios 2022-2026](#)

16. Introduction and Reading of By-laws

- a) By-law(s) to be Considered: 115 - 129

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2024-31 - Road Allowance Closure – Tyrrell, Szalay and Szalay
- By-law #2024-32 - To Opt Out of the Provisions of the Line Fences Act
- By-law #2024-34 - Zoning By-law Amendment – Ward
- By-law #2024-35 - Agreement with Clar Mill Volunteer Group to collect returnables at Waste Sites
- By-law #2024-36 - Community Hall Rental By-law (Repeals By-law #53-22)

- By-law #2024-37 - To Appoint a Director of Emergency Services/Fire Chief
- By-law#2024-38 - To Appoint a Community Emergency Management Coordinator

And That these By-law(s) be read a first, second and third time and finally passed.

[#2024-31](#)

[#2024-32](#)

[#2024-34](#)

[#2024-35](#)

[#2024-35 - Schedule 'A'](#)

[#2024-36](#)

[2024-37 To Appoint DESFC](#)

[2024-38 To Appoint CEMC](#)

17. Public Forum

18. Closed Session

- a) Closed Meeting of Council

Be It Resolved That Council retires to Closed Session at ____ .m. to:

- Adopt Minutes of a Closed Meeting dated February 23, 2024; and
- To Discuss Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, specifically an appointment to a Board.

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

20. Confirmatory By-law

- a) Confirming By-law

130

Be It Resolved That By-law #2024-39, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held April 26, 2024 be read a first, second, and third time and finally passed.

[#2024-39](#)

21. Adjournment

- a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at ____ .m. until May 16, 2024 or at the call of the Chair.



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

B & D Stanley Enterprises
1046 Lancaster Lane, Cloyne
(613) 336-2191

B & D Stanley Enterprises, led by licensed and registered contractor with TSSA, Brian Stanley, and his partner in life and business, Deborah, has been a cornerstone of the North Frontenac community for the past 34 years. Specializing in propane and oil HVAC sales and services, B & D Stanley Enterprises provides comprehensive heating, air conditioning, hydronic, and forced air solutions for homes and cottages in the area. With a focus on whole-home comfort and safety, B & D Stanley Enterprises is committed to delivering exceptional service to their customers.

Founded in North Frontenac three decades ago, B & D Stanley Enterprises has deep roots in the community. Brian and Deborah's decision to start the business here was driven by family connections and a genuine love for the area. This local presence is critical to the business, as it enables B & D Stanley Enterprises to provide essential HVAC services to the residents of North Frontenac, ensuring their comfort and well-being year-round.

While currently operating without any employees, B & D Stanley Enterprises sees a bright future in North Frontenac. With a growing demand for HVAC services and a commitment to excellence, the company is poised to continue serving the community for years to come.

As a trusted provider of HVAC solutions, B & D Stanley Enterprises remains dedicated to meeting the needs of its customers in North Frontenac and beyond. With a focus on quality, reliability, and customer satisfaction, B & D Stanley Enterprises is your go-to partner for all your heating and cooling needs. Contact them today to experience the superior service and expertise that sets them apart.





JOIN US FOR A RETIREMENT PRESENTATION

HONORING



Barbara Sproule



FOR HER MANY YEARS OF DEDICATION AND SERVICE TO THE
TOWNSHIP OF NORTH FRONTENAC

APRIL 26, 2024

NINE O'CLOCK IN THE MORNING

6648 ROAD 506 - MUNICIPAL COMPLEX - COUNCIL CHAMBERS



Ontario's Renewable Energy Procurement Landscape

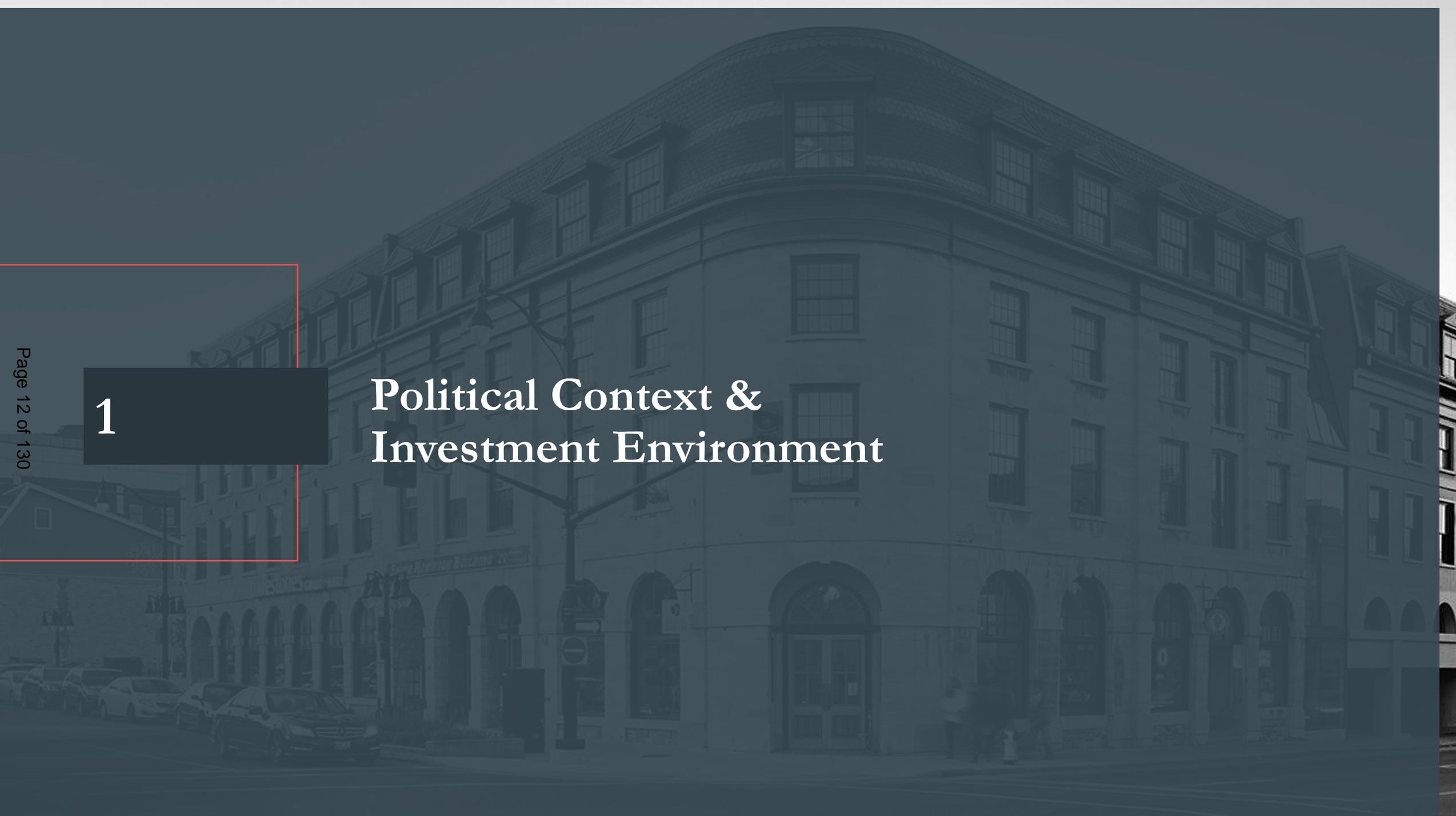
Lisa Asbreuk

Presentation to the Township of North Frontenac

April 26, 2024

1

Political Context & Investment Environment



Ontario election – June 2018



- Ford government elected
- *Green Energy Act* repealed
- LRP 2 cancelled mid-process
- Contracts terminated for projects pre-COD

2018 – 2023 reality check

- Some BTM (small) solar installations
- Some incremental policy improvements for small installations
- Net metering permitted (12 month carry forward cap)
- Virtual (third party) net metering permitted
- Interconnecting costs remain a challenge

- Some BTM battery installations
- Mainly industrial customers for peak pricing GA avoidance

- No integrated resource plan (IRP)
- No new wind farms
- No new solar farms
- No open procurement processes for any renewable energy
- Skilled professionals focused on Alberta and US

- Energy systems college/trades graduates leaving Ontario
- Project work for sub trades ended
- No new renewable energy capital invested in Ontario (except M+A of existing assets)
- Adversarial messaging + litigation + change of law shock = **unwelcome investment climate**

positive stories in communities never told

So, what has been happening?

Does Ontario need or want renewable energy in our supply mix?

Capacity vs Energy

Electricity is measured in both capacity + energy.
Talking about an electricity system requires understanding both.

CAPACITY

Maximum output an
electricity generator
can physically produce
(kW or MW)

size

ENERGY

Amount of electricity a
generator produces over
a period of time
(kWh or MWh)

delivery

2

IESO Pathways to Decarbonization (P2D) Report

December 2022

P2D Report

- Ministry asked IESO to evaluate a scenario of
 - decade moratorium on new natural gas procured
 - phase out of natural gas
 - achieving zero emissions in electricity sector in Ontario.
- IESO reported back:
 - Gas generation moratorium not currently feasible
 - Currently no analogous replacement
 - Natural gas is needed for reliability
- So instead, showed ***pathway to decarbonize***, how ON could achieve a net-zero grid while maintaining system reliability
- Significant new electricity infrastructure required in short period for energy transition

P2D gas moratorium scenario

- Could not start before 2027
- Additional gas needed until then (need ~1500 MW gas procured 2025-2027 alongside batteries)
- **Natural gas fleet will increase mid-2020s**
- Will increase costs to consumers
- \$26B in new infrastructure needed
- May not need to procure more gas after 2027
- Gas fleet size modelling:
 - estimates ~12,000 MW (2027)
 - reduced to ~8000 MW (2035) (5000 MW needed, 3000 MW standby)
- After nuclear refurbishments, could retire 4000 MW gas (emissions drop 60%)
- But still need some gas in GTA and some gas for system reliability

Pathway to decarbonization scenario (2050)

- More aggressive electricity demand forecast (peaks **3x higher** than today)
- Need additional new **69,000 MW** of non-emitting supply
- Assumes
 - electricity annual growth rate of **2.7%**
 - 5000 MW demand reductions from conservation
 - up to 2035 gas plants can operate to Y25
 - after 2035 gas plants retired at end of contract (standby for reliability)
 - hydrogen contributes to peaks

P2D report extracts – peaking forecast snapshot

Summer peak increasing to **>36,000 MW**

Winter peak increasing to **>60,000 MW**

Figure 8 | Annual Summer Peak Demand

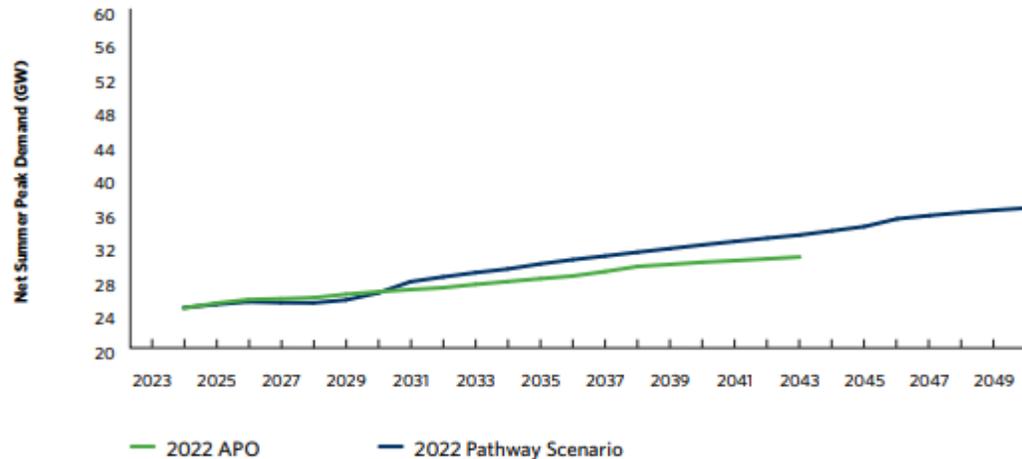
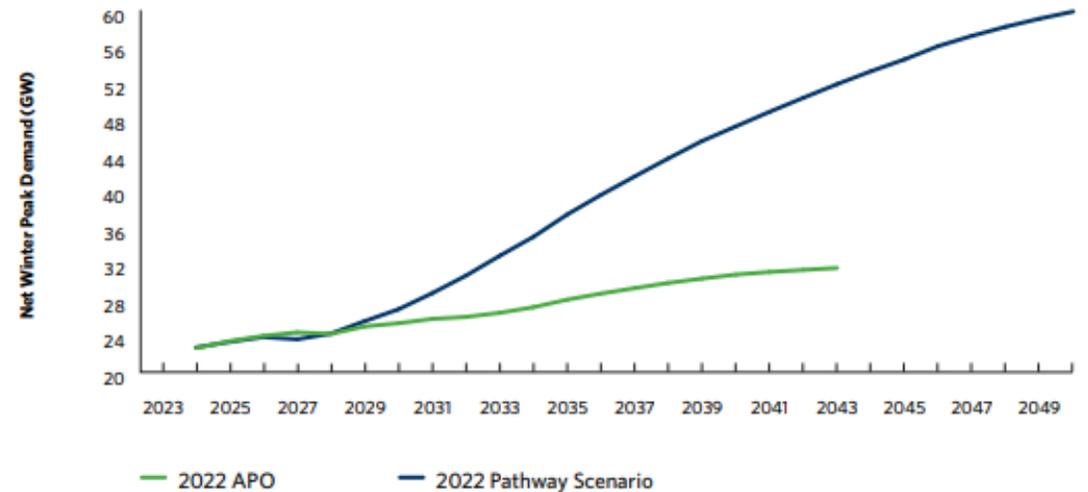
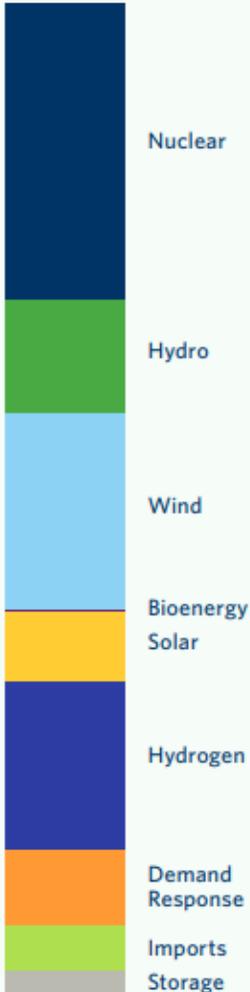


Figure 9 | Annual Winter Peak Demand

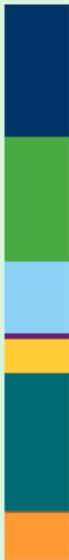


88,000 MW



System Capacity Today

42,000 MW



Natural Gas

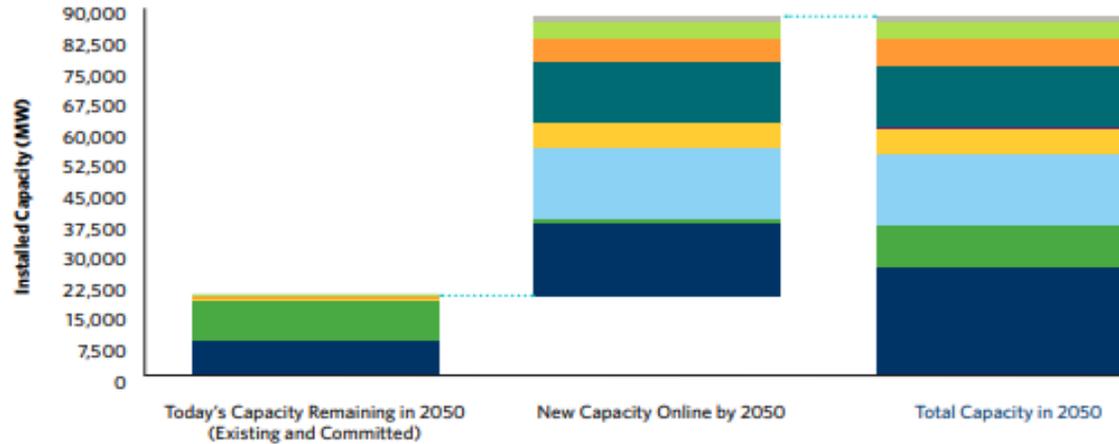
P2D Report

- Scope and magnitude of system changes are huge
- IESO identifies “no regret” actions to be taken now:
 - accelerate efforts to acquire non-emitting supply
 - implement CDM directives
 - start EA work for
 - long-duration storage
 - hydroelectric
 - TX infrastructure
 - Invest in emerging low-carbon fuels
 - Galvanize indigenous communities + stakeholders + *municipalities*
 - Prepare regulatory/permitting processes for scale

P2D REPORT

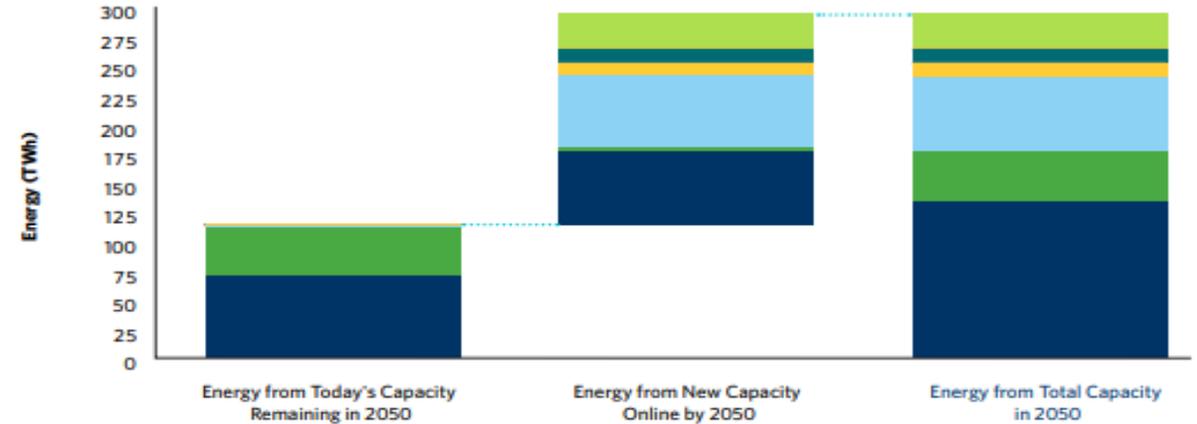
- Key assumptions:
 - Assumes decarbonization of broader economy means **transition to electricity** for energy
 - Assumed offshore wind may be available (despite current moratorium)
 - Assumes **DER growth** but doesn't quantify b/c bulk system assessment
- What will be procured? (P2D scenario)
 - Need 17,800 MW new nuclear
 - **Need 17,600 MW new wind**
 - Need 650 MW new hydroelectric
 - **Need new solar in interim years ~6000MW levels off at 2036**
 - Solar value diminishes as we shift to winter peak
 - Current battery procurement plus need ~2000 MW new long duration batteries in late 2030s

Figure 12 | Pathway Scenario - Installed Capacity in 2050



Storage	0	2,000	2,000
Imports	331	3,800	4,131
Demand Response	808	5,936	6,744
Hydrogen	0	15,000	15,000
Bioenergy	41	0	41
Solar	259	6,000	6,259
Wind	160	17,600	17,760
Hydroelectric	9,348	657	10,005
Nuclear	8,653	17,800	26,453
Total MW	19,600	68,793	88,393

Figure 13 | Pathway Scenario - Energy in 2050



Storage	0	0	0
Imports	0	30	30
Demand Response	0	0	0
Hydrogen	0	12	12
Bioenergy	0	0	0
Solar	1	11	12
Wind	2	62	63
Hydroelectric	41	3	44
Nuclear	70	63	133
Total TWh	113	181	294

3

IESO Annual Planning Outlook (APO) (2025-2050)
March 2024



IESO Annual Planning Outlook (APO)

APO DOES:

- Identify future system needs + influencing factors
- Inform the next Annual Acquisition Report (AAR)
- Forecasts demand + supply + TX assumptions
- Considers:
 - economic growth; load growth
 - decarbonization trends
 - electrification trends

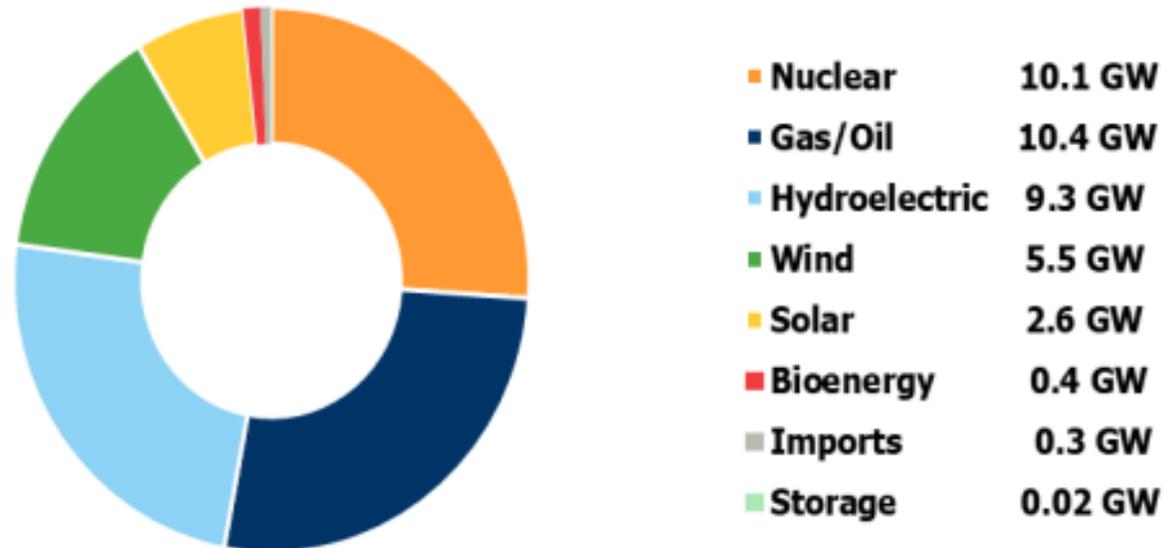
APO DOES NOT:

- Speculate on supply mix
(that is set by Ontario government policy)

IESO Annual Planning Outlook (APO)

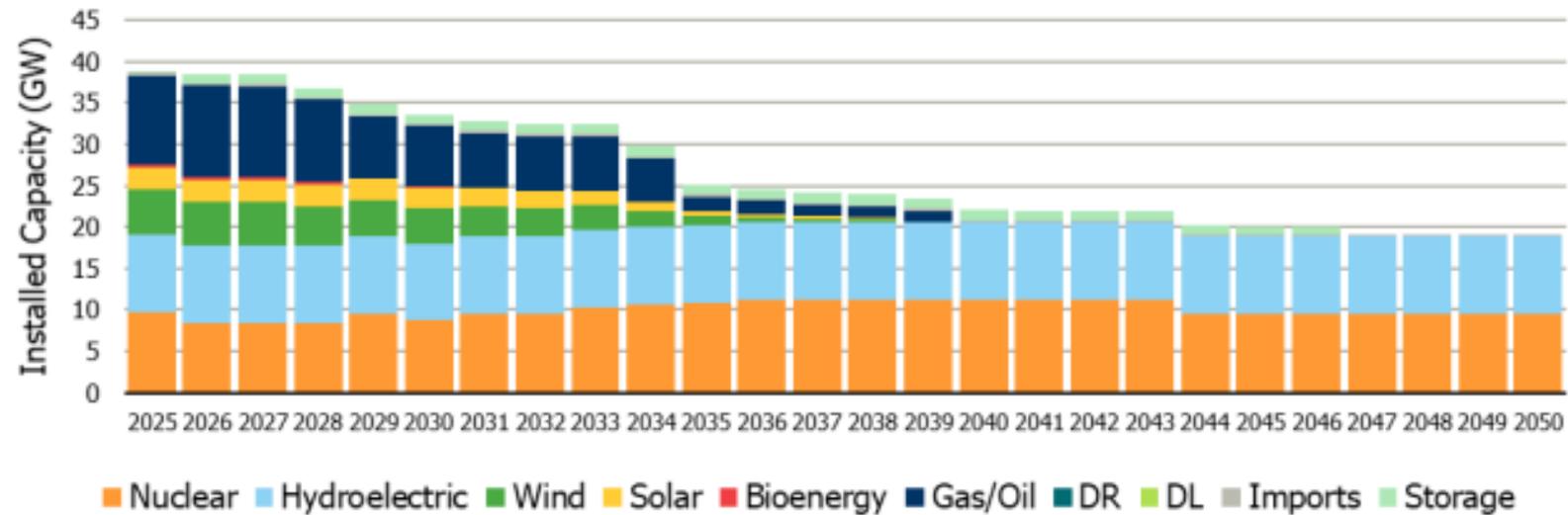
- Concludes “*moderate rise in the average growth of demand*” to ~**2%** annually.
- Ontario is in period of demand growth, trending to dual peaking summer + winter.

Figure 9 | 2024 Installed Capacity by Fuel Type



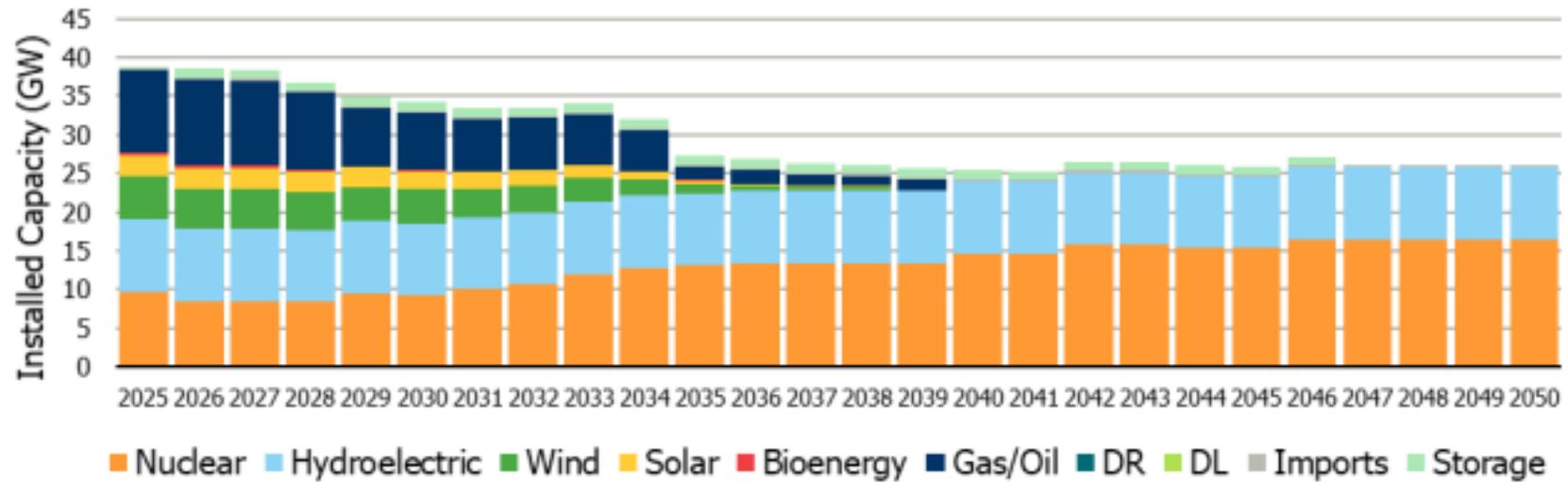
Case 1 scenario (existing contracts)

Figure 10 | Installed Capacity (As Is Case)



Case 2 scenario (re-contracting)

Figure 11 | Installed Capacity (High Nuclear Case)



Case 1 scenario - effective capacity (not nearly enough)

Figure 12 | Summer Effective Capacity (As Is Case)

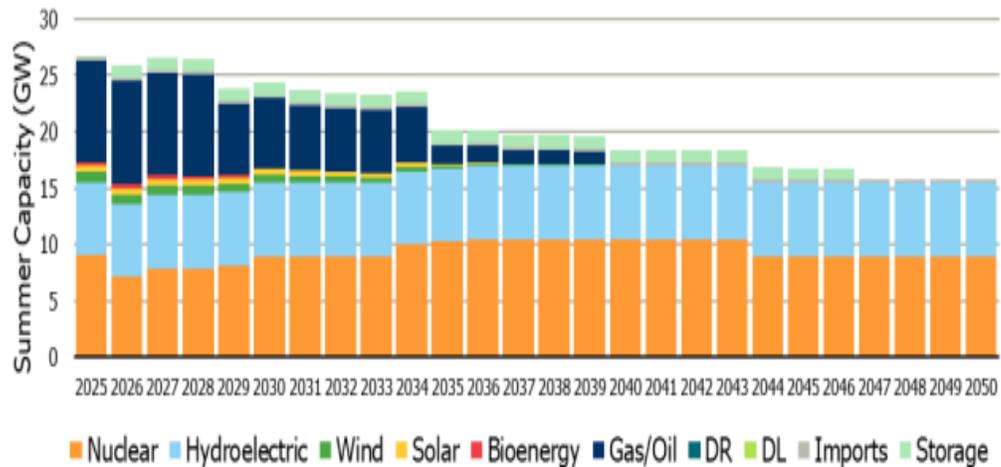
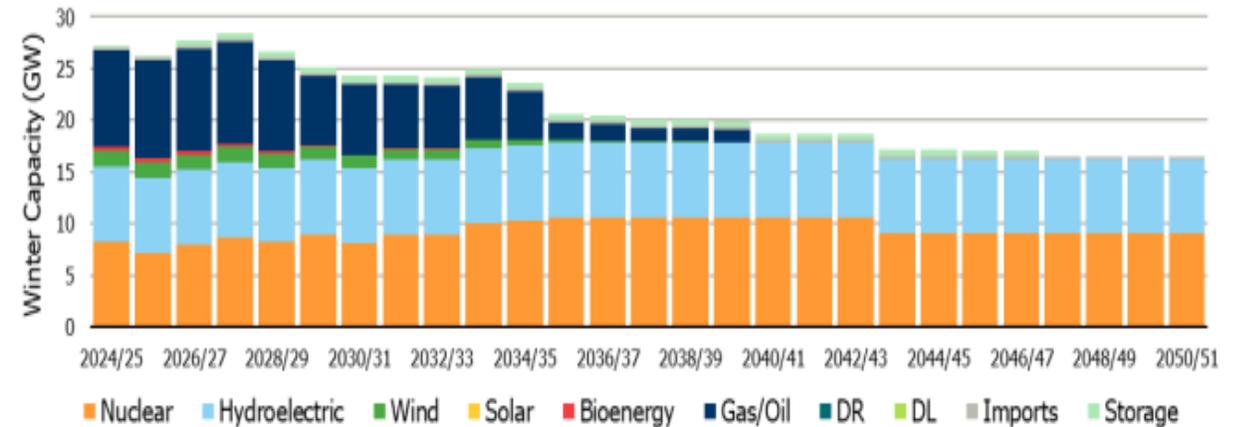


Figure 14 | Winter Effective Capacity (As Is Case)



Case 2 - effective capacity (not enough)

Figure 13 | Summer Effective Capacity (High Nuclear Case)

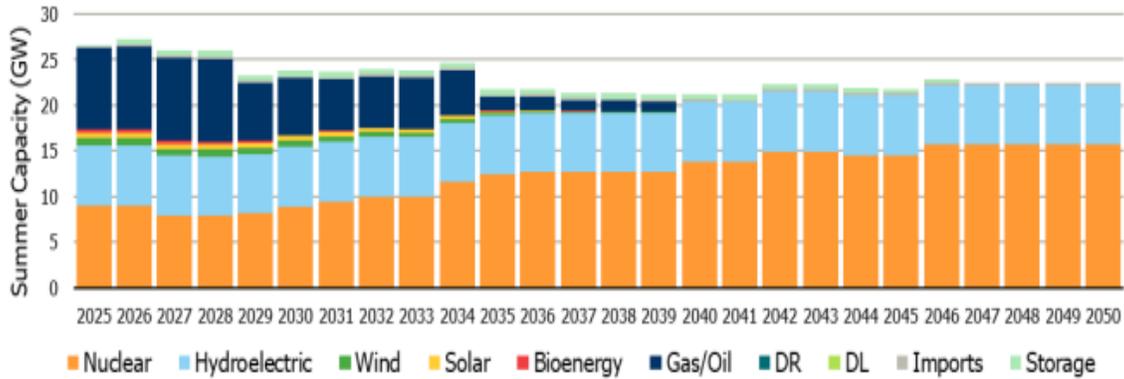
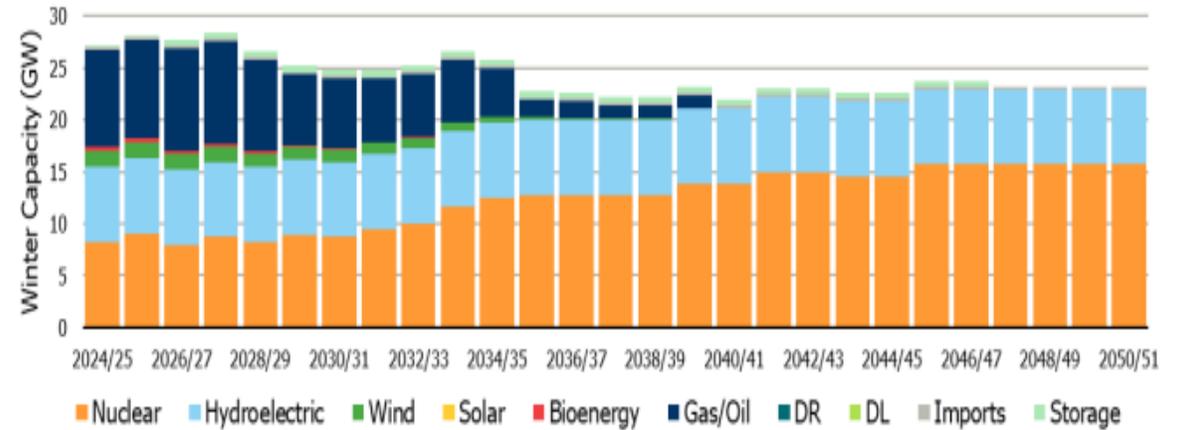


Figure 15 | Winter Effective Capacity (High Nuclear Case)



IESO Annual Planning Outlook (APO)

- Converging dynamics means “anticipated capacity **shortfalls** in the mid-2020s”
 - Demand growth
 - Nuclear refurbishments
 - Expiring generation contracts

Figure 17 | Summer Refurbishment Outages

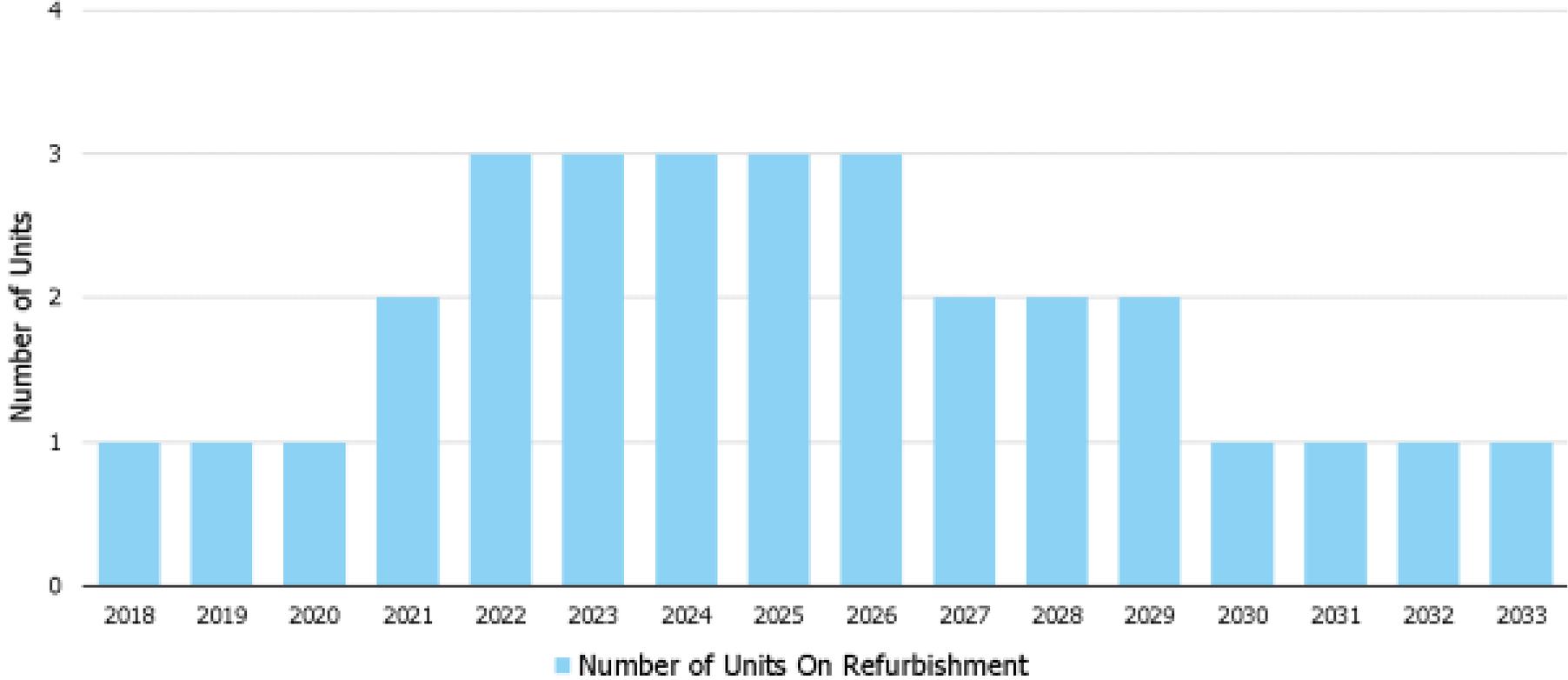
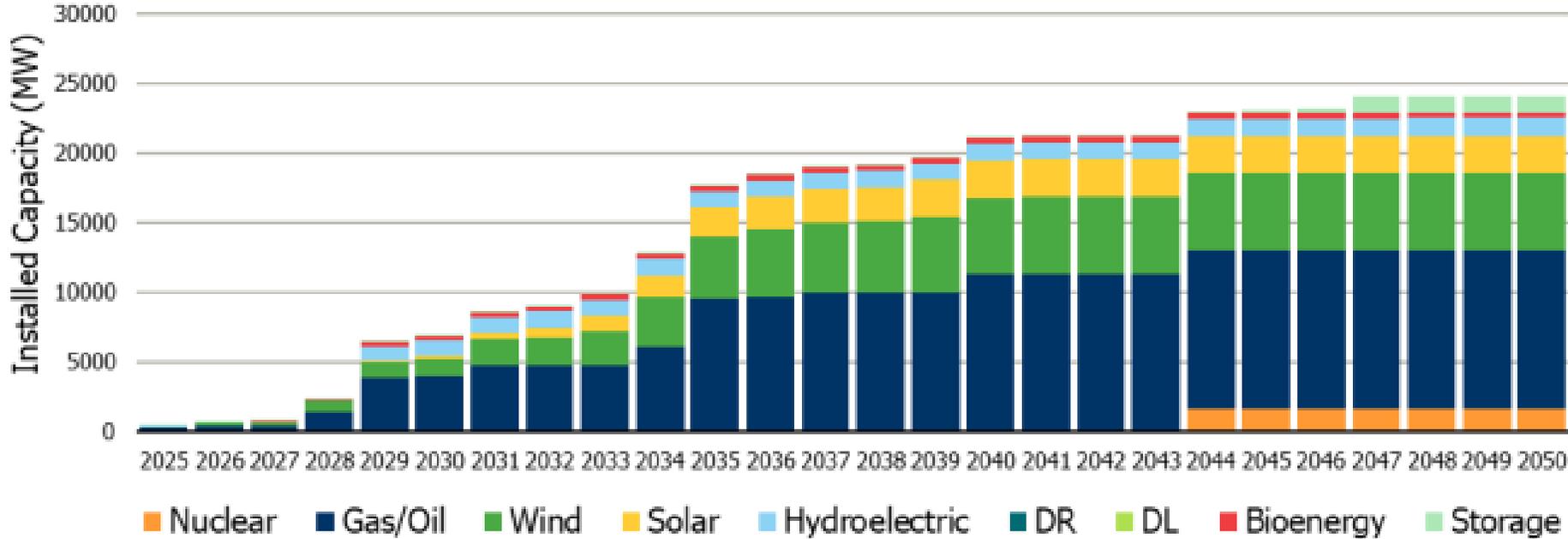
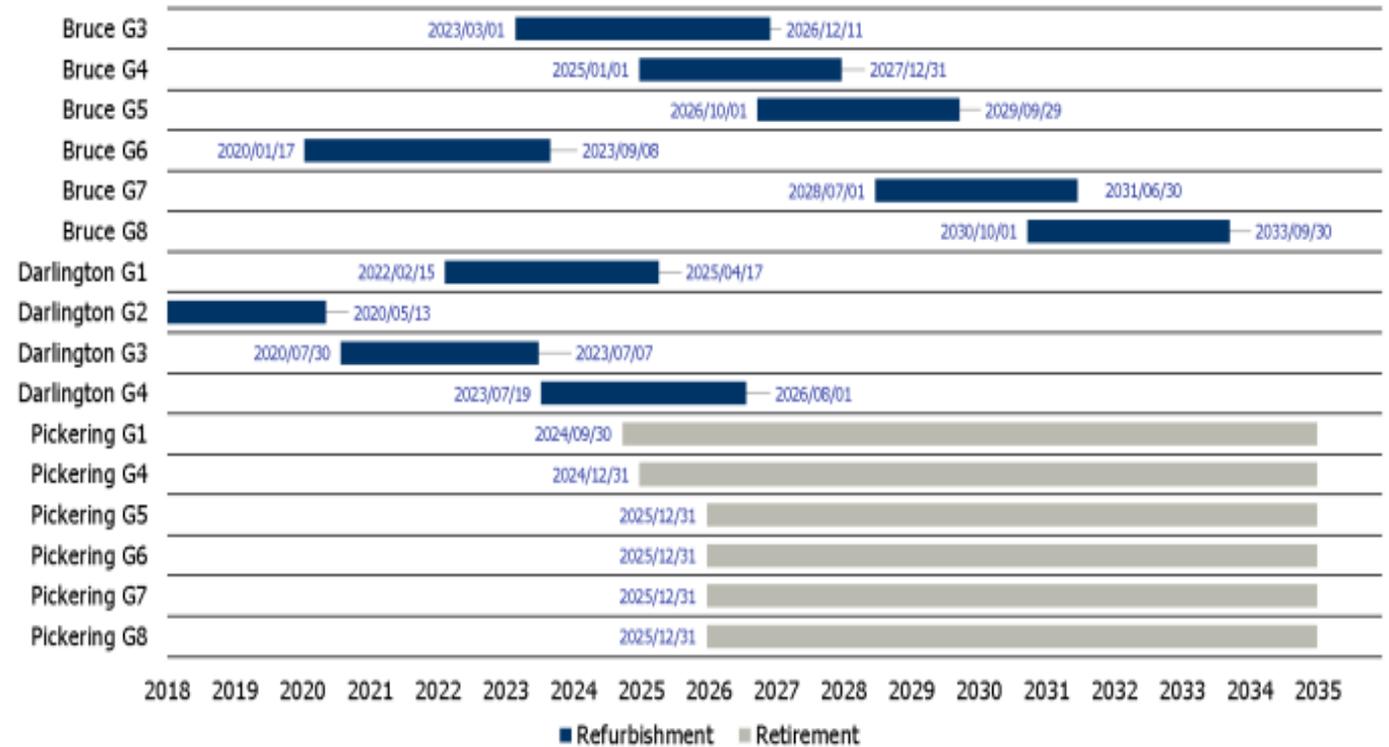


Figure 18 | Existing Resources Post-Contract Expiry by Fuel Type



Nuclear refurbishment + retirement

Figure 16 | Nuclear Refurbishment and Retirement Schedule¹¹



- Pickering retirement end of 2025 (potential extension to end of summer 2026)
- Refurbishments at Darlington and Bruce (many until 2029)



Resource Adequacy

- Short Term?
Dependent on gas + re-contracting
- Medium Term?
Stressed, still dependent on gas
- Long Term?
NO, even if all in on nuclear

Capacity needs emerge in 2025

Figure 24 | Summer Capacity Surplus/Deficit

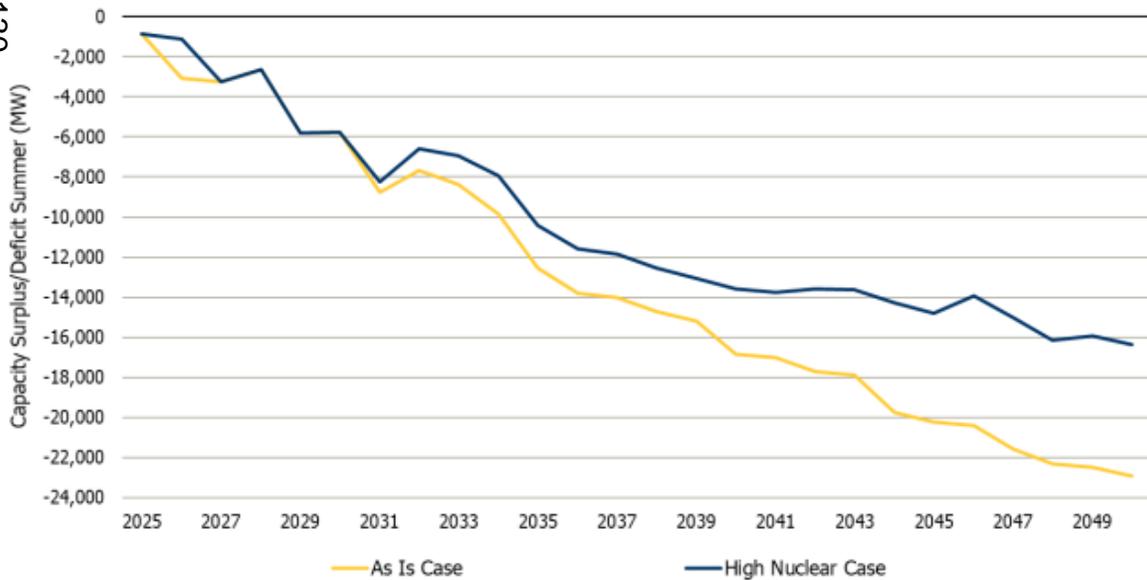
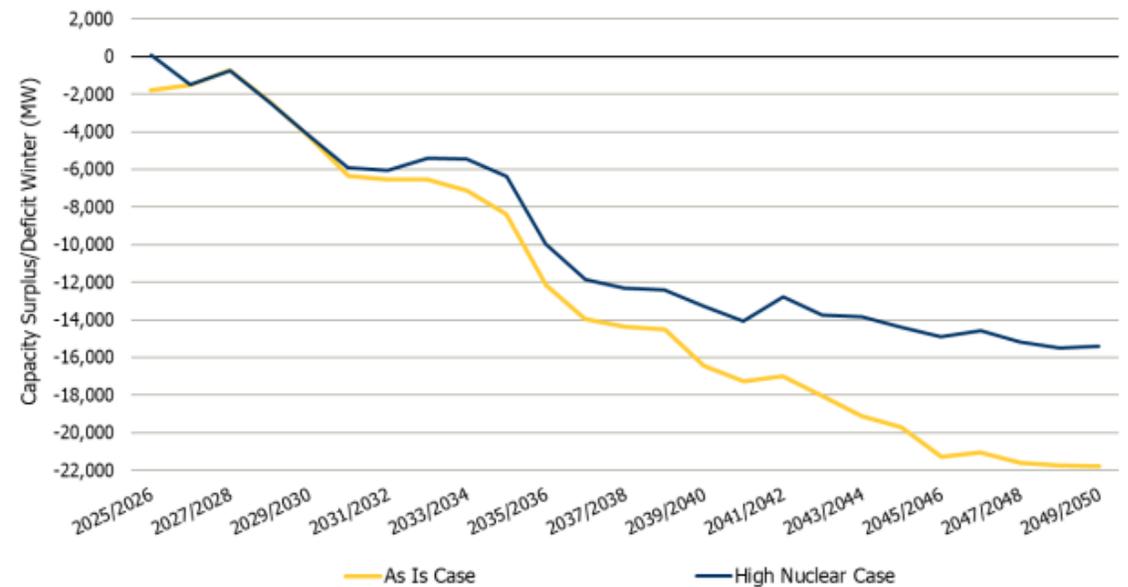


Figure 25 | Winter Capacity Surplus/Deficit



Energy needs emerge in 2029

Figure 26 | Energy Adequacy Outlook (As Is Case)

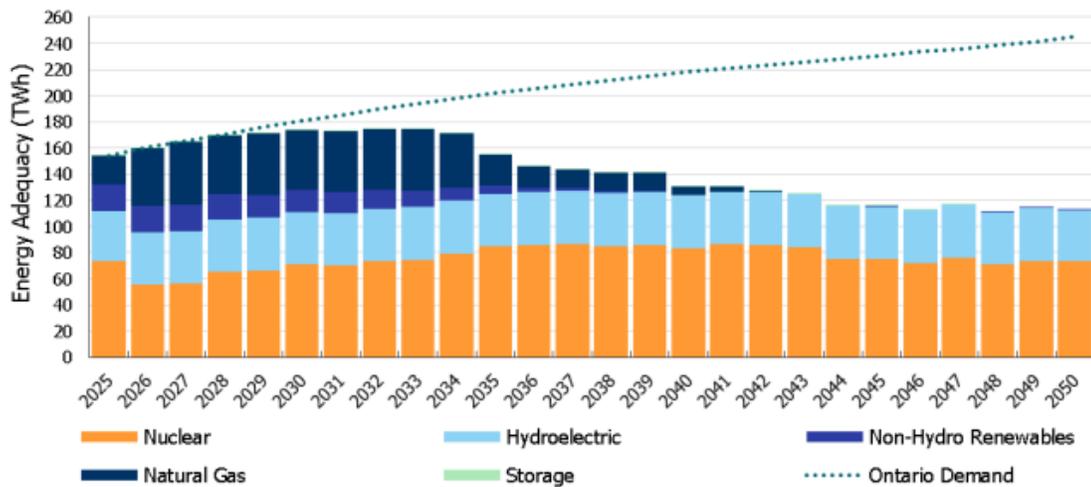
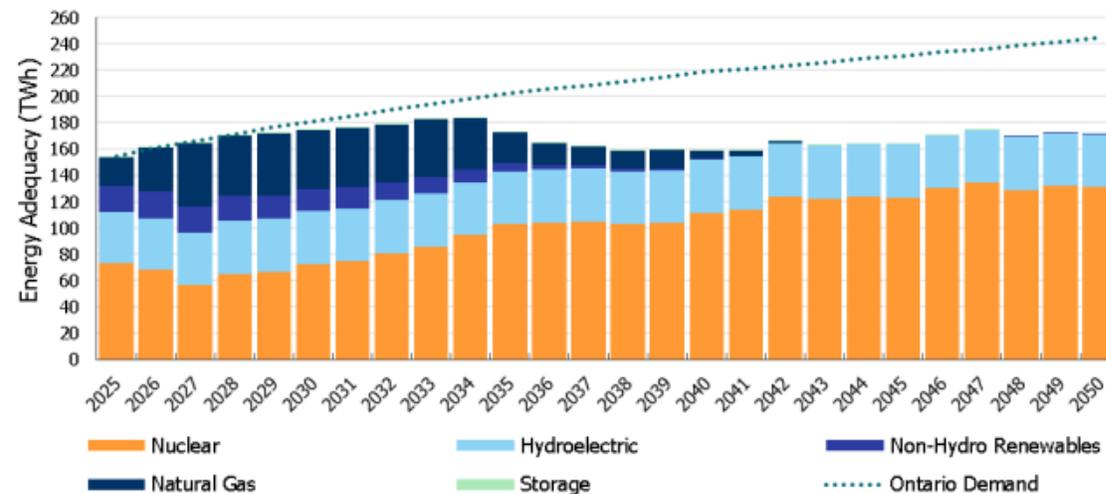
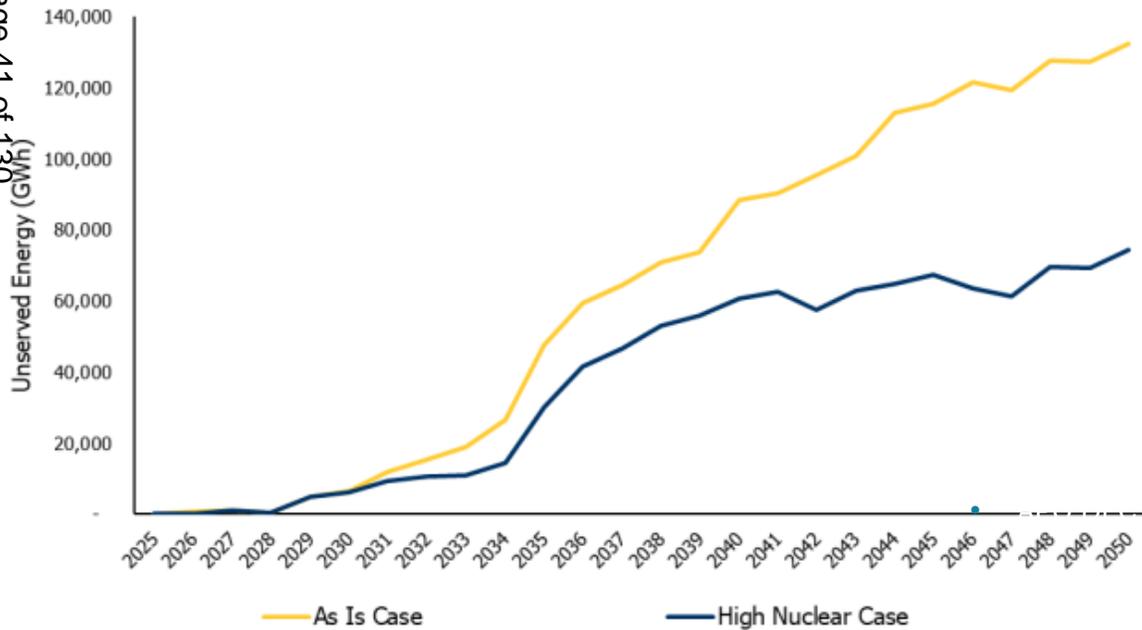


Figure 27 | Energy Adequacy Outlook (High Nuclear Case)



APO

Page 41 of 130
Figure 28 | Potential Unserved Energy



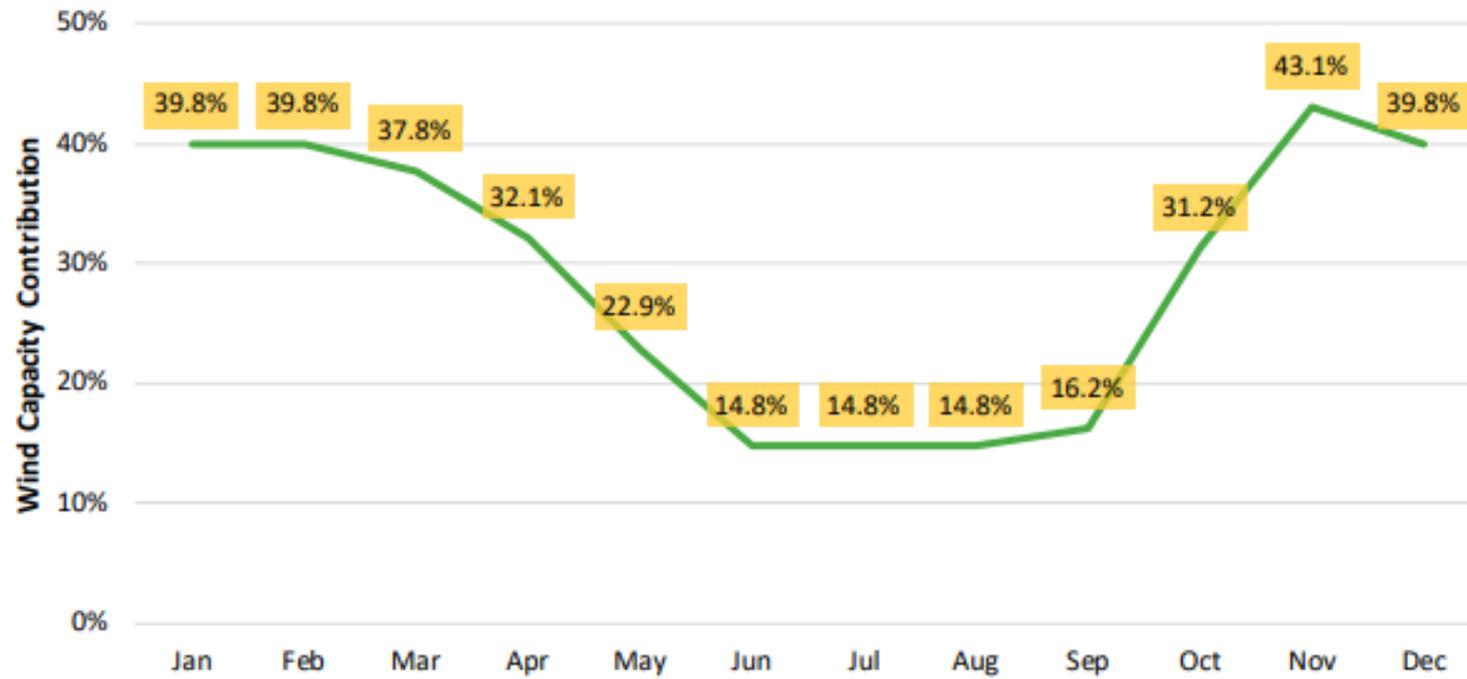
- TX system congestion, constraints and thermal limitations identified
- Scenarios show
 - unserved energy = not enough power
 - Both baseload and intermittent
 - unserved energy system-wide after all generation facilities dispatched, or
 - local/regional unserved energy if TX transfer limits reached
- **Serious concerns start in 2029**
- **new energy + capacity being procured in RFPs**
- Increased attention being paid to transmission (TX) lines as critical for reliability

critical path challenges

- Overriding Ontario political considerations (supply mix + agricultural land use + rate impacts)
- IESO dealing with:
 - Re-powering
 - Renewables procurement for COD dates beyond 2030
 - PPA contract economics changed
 - Methodical and recurring commitment to procuring renewables to
 - retain global investors
 - allow developers to foster relationships with communities + **municipalities** + indigenous partners

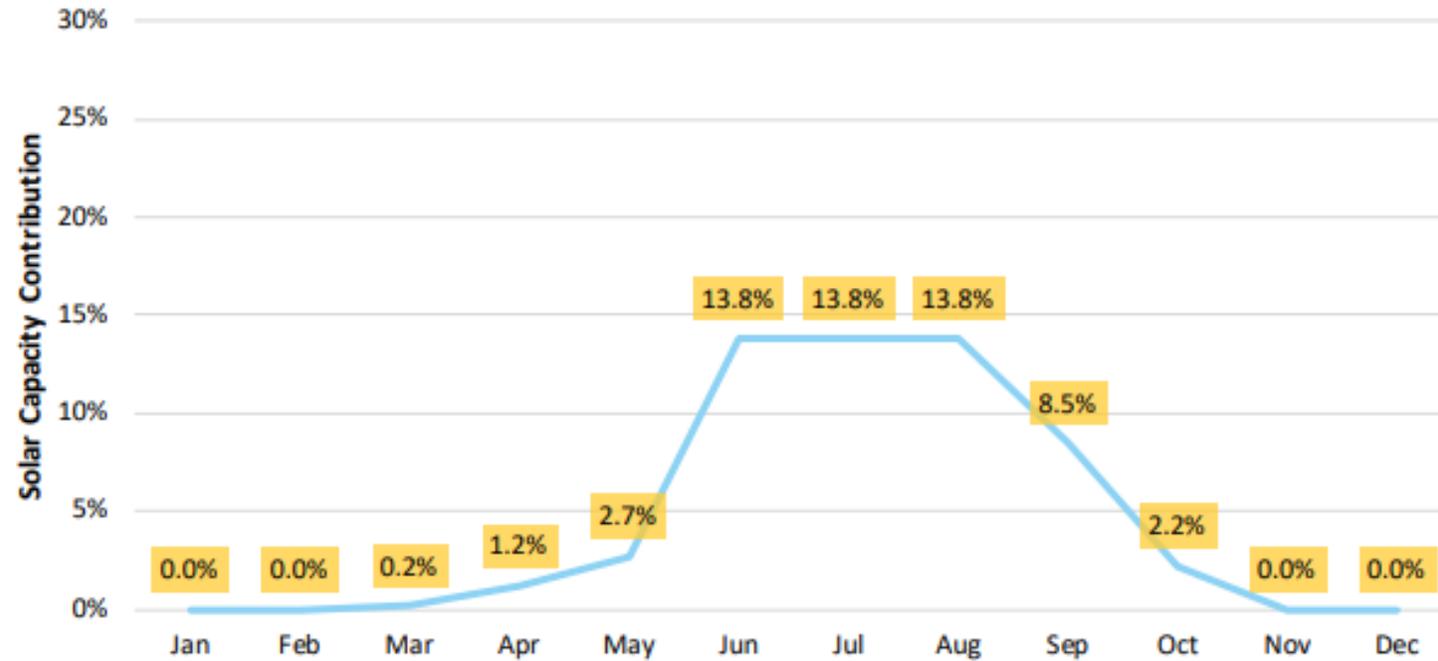
Wind capacity contribution

Figure 4-1 | Monthly Wind Capacity Contribution Values



Solar capacity contribution

Figure 4-2 | Monthly Solar Capacity Contribution Values



6

**POWERING ONTARIO'S GROWTH
ONTARIO'S PLAN FOR A CLEAN ENERGY FUTURE**

Ministry of Energy
July 10, 2023

Powering Ontario's Growth

- Highlight's **current clean energy advantage**
- Focus on **affordability**
- Recognizes **electrification trend**
- Predicts **continued growth**
- Slim commentary on solar + wind
- Chapters on:
 - New nuclear
 - Nuclear refurbishment
 - Darlington SMR build
 - **Competitive procurement for new generation (wind, solar, hydro, biogas) + storage (batteries)**
 - Pumped storage
 - DERs
 - Natural gas generation
 - Reconstructing small hydroelectric
 - Optimize OPG large hydroelectric fleet to increase generation
 - TX expansion
 - **Supporting growth in Eastern Ontario and Ottawa region**
 - Hydrogen strategy
- **An integrated energy plan will come through the Electrification and Energy Transition Plan (EETP)**
- Repeated mantra of keeping costs down

Procurement RFPs rolling out

- Expedited Long Term Procurement 1 RFP E-LT1 (closed)
- Long Term Procurement 1 RFP LT1 (closed)
- **Long Term Procurement 2 RFP** **LT2 (NOW -2024)**
- Long Term Procurement 3 RFP LT3 (likely 2025)
- Long Term Procurement 4 RFP LT4 (TBD)

Procurement RFPs rolling out

E-LT1 (closed)	<ul style="list-style-type: none">• IESO awarded contracts early 2023• Mainly: natural gas; battery energy storage systems (BESS)
LT1 (closed)	<ul style="list-style-type: none">• IESO is procuring capacity: natural gas; battery energy storage systems (BESS)• TX interconnection capacity in SE Ontario, so considerable developer interest here• Highly competitive• Valuable points for municipal support resolutions (MSRs)• Dec 12, 2023 - bids due• June 30, 2024 - contracts awarded to successful projects
LT2 (next year)	<ul style="list-style-type: none">• IESO will procure energy• Seeking dispatchable generation assets• LRP2 more rules + design details recently released• Current advance scurry for sites + municipal support underway NOW• RFP will open later in 2024• Contracts will be awarded in 2025
LT3, LT4 and beyond and MTP programs	<ul style="list-style-type: none">• Details TBD• Little doubt both energy and capacity will be required to be procured for COD dates into the 2030-2035 COD timeframe

Thank you.

SE Ontario's **energy future** is important to us as we assist our communities in navigating changes.

Lisa Asbreuk

Partner

Corporate/Commercial/Energy Law

Cunningham Swan LLP

lasbreuk@cswan.com

613-546-8080



Regular Council Minutes

9:00 AM - Friday, April 5, 2024

Council Chambers

Present: Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, Councillor Vernon Hermer, Deputy Mayor John Inglis and Councillor Fred Fowler

Absent with Regret: Councillor Wayne Good

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer (CAO Back up), Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Eric Korhonen, Director of Emergency Management / Fire Chief, Deputy Fire Chief Adam Robinson and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

a) **Public Notice regarding Recording of Meetings**

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) **April 5, 2024**

133-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council approves the Agenda dated April 5, 2024, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

None.

7. Delegations

None.

8. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

134-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held on March 15, 2024; and
2. A Meeting of the Personnel and Audit Committee held on March 19, 2024.

Carried

9. Business Arising Out of Minutes

a) *Resolution #40-24: Reserve/Reserve Fund Policy*

135-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas at the meeting held on February 2, 2024, Council passed Resolution #40-24 receiving for information the Treasurer's Administrative Report entitled "Reserve and Reserve Fund Draft Policy" and Council instructed the Treasurer to bring a By-law to the next regular scheduled meeting for Council's consideration of the Reserve and Reserve Fund Policy;

And Whereas, in an email dated March 22, 2024, the Treasurer advised the By-law was not brought back to the next regular scheduled Council meeting as the Budget process was not completed and may have led to changes in the policy;

Therefore Be It Resolved That Council receives for information the final Reserve and Reserve Fund Policy and the Reserve Fund Summary and Target Review;

And That Council will consider a By-law later in the meeting to adopt the Reserve and Reserve Fund Policy.

Carried

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

136-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. Township of Tay Valley re: Declaration of a Climate Change Crisis

137-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information an email dated March 7, 2024 from Tay Valley Township advising the Council of Tay Valley passed a Resolution regarding Climate Change;

And That Climate Change annually contributes to hundreds of billions of dollars in property and infrastructure damage worldwide; and jeopardizes the health and risks the extinction of millions of species worldwide; and harms the health and security of people through intense wildfires, flooding, storms, droughts, rising sea levels, the spread of invasive insects bearing diseases, negative impacts on agriculture, and food supply interruption;

And That there is now a large body of evidence and climate change risk scenarios which point to the imperative for steep and permanent reductions in greenhouse gas emissions, immediately and in the coming decades;

And That the Council of the Township of North Frontenac supports Tay Valley Township in their official declaration of a climate change crisis for the purposes of naming, framing, and deepening our commitment in our climate action plan to protecting our local ecosystems, local economy, and our community from climate change;

And That Council instructs the Clerk to provide this resolution to the Prime Minister of Canada; all federal ministers with portfolios related to climate change; Scott Reid, MP; the Premier of Ontario; all Ontario ministers with portfolios related to climate change; Tay Valley Township; and the Association of Municipalities of Ontario.

For:	Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, and Deputy Mayor John Inglis
Against:	Councillor Vernon Hermer and Councillor Fred Fowler

Carried 4-2 on a recorded vote

B2. Township of Amaranth re: Request for Support - Operational Budget Funding Resolution

138-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information a resolution passed on March 6, 2024 by the Council of the Township of Amaranth regarding Operational Budget Funding;

And That the City of Toronto recently received Provincial funding to cover a \$1.2 billion dollar operating shortfall and approximately \$12 million in Federal and Provincial funding for their Police operating budget; and that all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing;

And That the Council of the Township of North Frontenac supports the Township of Amaranth with their request to the Province of Ontario to treat all municipalities fairly and provide equal representative operational budget funding amounts to all Ontario municipalities;

And That Council instructs the Clerk to provide this resolution to the Premier of Ontario;

the Association of Municipalities of Ontario; and the Township of Amaranth.

Carried

**B3. *Lions Club of Land O'Lakes re: Proposal for November Memorial Banners*
139-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

Be It Resolved That Council receives for information a letter dated January 31, 2024 from the Lions Club of Land O'Lakes providing information regarding the Memorial Banner Program honouring veterans in communities across Canada and supporting Homeless Veteran programs;

And That the Lions Club of Land O'Lakes would like to purchase ten banners at a cost of \$150 per banner with a photo of a veteran, their name and regiment, to be hung from light poles or hydro poles;

And That the Lions Club of Land O'Lakes is requesting approval of the project and suggestions of best placement from the Council of North Frontenac;

And That Council approves the placement of the banners within the Township of North Frontenac on poles owned by the Township;

And That Council instructs the Manager of Community Development to assist with determining the location of the banners and support in mounting of the flags where feasible.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) *Chief Administrative Officer: Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028.*

140-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be it Resolved That Council receives for information the Chief Administrative Officer's (CAO) Administrative Report entitled "Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028";

And That Council appoints Councillor Roy Huetl as the Chair of the Task Force;

And That Council appoints Deputy Mayor Inglis and Councillor Fred Fowler as Members of the Task Force;

And That as recommended by the CAO Council appoints Darwyn Sproule, Public Works Manager as the Manager (Staff member) for the Task Force and that Tara Mieske, Clerk/Planning Manager be appointed as the Secretary (Staff member) for the Task Force;

And That the Chair of the Task Force will recommend individuals who responded to the advertisement for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting at an upcoming Council Meeting.

Carried

b) **Clerk/Planning Manager: Shore Road Allowance Closure and Sale By-law – Taylor 141-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Taylor"; And That, as required by By-law #20-23,

- All That Part of the Shore Road Allowance adjacent to Part of Lot 8, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac, being Part 1 on Registered Plan 13R-23096 (Clarendon (Big Gull) Lake).

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

Carried

c) **Clerk/Planning Manager: Line Fences Act Update 142-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Line Fences Act";

And That Council instructs the Clerk/Planning Manager to draft a By-law for the Non-Application of the Line Fences Act for Council's consideration at a future meeting;

And That Council instructs the Clerk/Planning Manager to draft a Fence By-law including provisions for height and permitted materials and the current provisions included in the Township's Zoning By-law for Council's consideration at a future meeting.

Carried

d) **Community Emergency Management Coordinator's (CEMC): Emergency Preparedness Week May 5-11, 2024**

143-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Community Emergency Management Coordinator's (CEMC) Administrative Report entitled "Emergency Preparedness Week May 5-11, 2024";

And That Council is joining with the Ontario Fire Marshall and Emergency Management to remind and educate local residents about the importance of being personally prepared;

And That Council declares May 5-11, 2024 as Emergency Preparedness Week;

And That Council approve the Mayor's Declaration;

And That Council instructs the CEMC to include a copy of the Mayoral Declaration on the Township's website and social media and in the Frontenac News;

And That Council instructs the CEMC to publish the quiz and approves the purchase of one (1) 2 Person 72 Hour Emergency Survival Kit with water as a draw prize;

And That Council instructs the CEMC to post daily (Monday-Friday) bulletins on the Township's website and social media regarding safety tips for Emergency Preparedness. The five (5) topics will include:

1. Extreme Heat;
2. Wild Fires;
3. Severe Storms/Flooding;
4. Power Outages;
5. Pets during an Emergency.

Carried

- e) ***Director of Emergency Services/Fire Chief: North Frontenac Fire Department (NFFD) Annual Report - 2023***

144-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives the Director of Emergency Services/Fire Chiefs Administrative Report entitled “North Frontenac Fire Department Annual Report 2023” for information purposes.

Carried

- f) ***Manager of Community Development: County Economic Development Staff - Working in North Frontenac Once a Month***

145-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "County Economic Development Staff - Working in North Frontenac Once a Month".

Carried

- g) ***Manager of Community Development: 2024 Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF) for the North Frontenac Parklands***

146-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled “2024 Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF) for the North Frontenac Parklands”;

And That Council approves the 2024 Land Use Permit for operation of the North Frontenac Parklands.

Carried

- h) ***Public Works Manager: Grant Opportunity - Housing Enabling Water Systems Fund***

147-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled “Grant Opportunity - Housing Enabling Water Systems Fund”;

And that Council approve submitting an application to the Housing-Enabling Water

Systems Fund (HEWSF) program to deliver the Buckshot Lake Road project, including stormwater infrastructure repairs and replacements in the Village of Plevna;

And That the Chief Administrative Officer (CAO) is authorized to sign the HEWSF application;

And That Council approves a sole source Consultant Services agreement with the Greer Galloway Group to complete the planning, detailed design, consultation and external agency approvals, not to exceed \$20,000;

And That Staff will update Council at a future meeting regarding the status of the HEWSF application.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) *Economic Development Task Force*

148-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the March 18, 2024 Notes of the Economic Development Task Force (EDTF);

And That Council approves the proposed EDTF Work Plan:

1. **Increased number of business startups and expansions**
 - a. Fall Business Bus Tour – Vaillancourt, Hunter
 - b. Welcome Package – Bonello
 - c. Business Breakfast (Oct.) – Hunter, Huetl, Bonello
 - d. Business Profiles – Lancaster, Thiel
2. **Increased Tourism**
 - a. SummerFest – Bonello, Hunter, Inglis
 - b. WinterFest – Bonello, Hunter, Inglis
 - c. Spring/Fall Foodilicious Event - Thiel, Huetl, Regent, Walker
 - d. Mural Project
 - e. Information Booth Kiosk – Regent, Kecso, Thiel (further information to follow in the future as the project and funds will require further consideration)
3. **Promotion of a range of housing options to provide affordable housing including Public-Private Partnerships (PPEs)**
 - a. Identify barriers to housing development and potential solutions – Inglis, Regent, Lancaster

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

- a) **Resolution #128-24: Deputy Mayor Inglis - Presentation Regarding Municipal Opportunities IESO's Energy Procurement Process**

149-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Whereas at the meeting on March 15, 2024 Council passed Resolution #128-24 receiving the Notice of Motion from Deputy Mayor John Inglis requesting Council receive a virtual presentation on April 26, 2024 from Lisa Asbruk, Cunningham Swan, on the topic of municipal opportunities related to the IESO's current energy procurement process; and approved discussing this matter at the April 5, 2024 Council meeting;

Therefore Be It Resolved That Council approves the motion and instructs the Clerk to schedule Lisa Asbruk as a Presentation on April 26, 2024.

Carried

15. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

16. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

150-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2024-28 - Road Closing By-law - Taylor;
- By-law #2024-29 To Adopt Reserve Fund Policy

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

Council received comments from members of the public.

18. Closed Session

None.

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

20. Confirmatory By-law

- a) ***Confirming By-law #2024-30***

151-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred

Fowler

Be It Resolved That By-law #2024-30, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held April 5, 2024 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of Meeting*

152-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That Council adjourns the Meeting at 10:18 a.m. until April 26, 2024 or at the call of the Chair.

Carried

Mayor

Clerk



Special Council Minutes

9:00 AM - Friday, April 12, 2024
Council Chambers

Present: Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, Councillor Vernon Hermer, Deputy Mayor John Inglis and Councillor Fred Fowler

Absent with Regret: Councillor Wayne Good

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer (CAO Back up), Dipl. M.A., M.M. and Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *April 12, 2024*

153-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated April 12, 2024, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Closed Session

a) *Closed Meeting of Council*

Note: Councillor Good joined the Closed Meeting electronically.

154-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 9:01 a.m. to:

- a. Discuss Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees.

Carried

6. Public Forum

None.

7. Confirmatory By-law

a) *Confirming By-law #33-24*

155-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #33-24, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held April 12, 2024 be read a first, second, and third time and finally passed.

Carried

8. Adjournment

a) *Adjournment of the Council Meeting*

156-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 9:46 a.m. until April 26, 2024 or at the call of the Chair.

Carried

Mayor

Clerk

From: Corey Klatt
Sent: Thursday, April 18, 2024 11:20 AM
To: Brooke Drechsler
Cc: Tara Mieske
Subject: Joint Council Meeting with the Township of Addington Highlands.

Hi Brooke,

At a previous Council Meeting, Mayor Lichty was asked by Council to discuss a potential Joint Council Meeting with Reeve Henry Hogg from Addington Highlands Township. As a result, Mayor Lichty contacted Reeve Hogg and it was agreed that AH Staff would work with NF Staff to set up a Meeting.

At the April 16, 2024 Addington Highlands Regular Meeting of Council, AH Council Passed Resolution # 191/2024 (attached) with the following recommendations for topics of discussion:

“Waste Site Shared between municipalities; Doctor Incentive Program; Economic Development Initiatives; Status Update on EORN Cell Gap; Affordable Housing; Maintenance Agreement for Roads; Blue Box Program; Hazardous Waste; and Shared Services i.e. By-law Enforcement”.

Could this email please be added to the April 26th Council Agenda requesting North Frontenac Council’s list of discussions they would like to have so we can include it on the Agenda; as well as direction for staff to work with AH staff regarding a location and a few potential dates for AH Council to consider?

Thanks and have a great day,

Corey Klatt, Dipl.M.A
Chief Administrative Officer

Excerpt from April 16, 2024 Meeting

4.2 Joint Council Meeting with the Township of North
Suggested Items for the Agenda (Ref. Reso. #15

Moved by Deputy Reeve Fritsch
Seconded by Councillor Hook

THAT it be resolved the following items be receiv

- *Waste Site Shared between municipalities*
- *Doctor Incentive Program*
- *Economic Development Initiatives*
- *Status Update on EORN Cell Gap*
- *Affordable Housing*
- *Maintenance Agreements for Roads*
- *Blue Box Program*
- *Hazardous Waste*
- *Shared Services i.e. By-law Enforcement*

*and further that Staff be requested to forward the items to the Township
of North Frontenac for consideration at a Joint Council Meeting.*

There is a recorded vote on resolution #191/2024

Thompson, Hook, Fritsch and Yanch – Yea

Yeas – 4 Nays – 0 Abstentions – 0 Absent – 0

As a result of the recorded vote resolution #191/2024 is CARRIED.

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Communications of Interest

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. Brantford City Council re: Request for Support -Home Heating Sustainability;
2. Ombudsman Ontario re: March newsletter;
3. Prince Edward County Request for Support re: A Call to Action to Meet the Deadline of an Accessible Ontario by 2025;
4. Township of Alwicks/Haldimand re: Request for Support - Municipalities Retaining Surplus Proceeds from Tax Sales;
5. Township of Clearview re: Request for Support - Endorsement of Bill C-63 in the House of Commons;
6. Severance Application - File #B06/24 - Creation of One New Lot - 5815 Buckshot Lake Road;
7. Ministry of Finance re: Property Tax Update;
8. City of Guelph re: Request for Support - Ontario Energy Board Decision to End the Subsidization of Fossil Gas;
9. MNRF re: Proposed Regulation- Minister's Permit and Review Powers under the Conservation Authorities Act;
10. Invasive Species Centre re: Webinar - D.A.S.H. – Diver Assisted Suction Harvesting for Invasive Aquatic Plant Removal;
11. Severance Applications - File #B02, B03 & B04 (New Lots - Shawenogog Lake), B05 (Boat Launch, Parking Area -1628C Beach Road);
12. Township of Adelaide Metcalfe re: Request for Support - To Increase Tile Drain Loan Amount;
13. EMCPA 2023 compliance results - North Frontenac.

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

1. Teri Woods, Resident re: Kindness Garden Proposal at Barrie Hall;
2. Cloyne Rec Club - Request re: Meet the Machine 2024;
3. MALLA - Request for permission to clean up Malcolm Lake Boat Launch.

From: Tara Mieske
Sent: April 2, 2024 3:55 PM
To: Stephanie Regent; Fred Fowler; Gerry Lichty; John Inglis; Roy Huetl; Vernon Hermer; Wayne Good
Cc: Corey Klatt; Brooke Drechsler; Sonia McLuckie
Subject: Communications - Resident re: Kindness Garden Proposal at Barrie Hall

Good Afternoon – For inclusion in the April 26, 2024, Council Agenda, Communications, B Section. Thanks Tara

Tara Mieske, Dipl.M.A., Dipl.M.M.
Clerk/Planning Manager
Township of North Frontenac

From: Teri Woods
Sent: April 3, 2024 9:15 AM
To: Corey Klatt; Tara Mieske
Cc: pioneer@mazinaw.on.ca
Subject: Kindness Garden (resubmit)

Good Morning,

I am sending you this email today to propose a beautification project idea. My original plan was to collaborate this project with the Big Chair, but after some discussions with some community members, I have decided that this project is better on its own but for it to remain in the same area. The chair is quite large itself and adding this project to the side of it may cause damage to the rocks if stepped on.

My idea is a Kindness Garden. It is a rock garden filled with regular rocks but also painted rocks.

The concept behind this garden will allow people visiting the museum and the chair, the gazebo, the indigenous garden and the library, they also opportunity to visit the kindness garden. Hopefully take a rock they like or place a rock they did themselves. The idea is that a rock they take brings them happiness and or crafting a rock brings them the same joy.

The plan is to have elementary students paint the rocks to their likening. It would be wonderful if the students can place their rocks by the end of the school year if this idea is supported. I am working on board support for this small excursion across the road if all is approved to go forward with this project.

The rocks are being donated by Nowell Construction and I am working on getting the supplies needed for elementary kids to paint donated as well. The base of the kindness garden could be made from pressure treated wood approx. 2ft wide by 6 ft long, some

landscaping fabric, and rocks. A sign place near the garden to explain the concept. Again, I will work with local businesses to assist with the cost of material.

I currently have the support of our current administration, elementary teachers at North Addington Education Centre.

I have attached two photos. One (excuse my drawing) of the base layout that I envision, and the second is an example to Tweed Municipalities Rock Garden. There are several spots with in the museum/library/hall property that could accommodate this project.

In the future my hope is to continue to work with the school, and local rec clubs hosting events to paint more rocks to replenish the supply. I am committed to this long term.

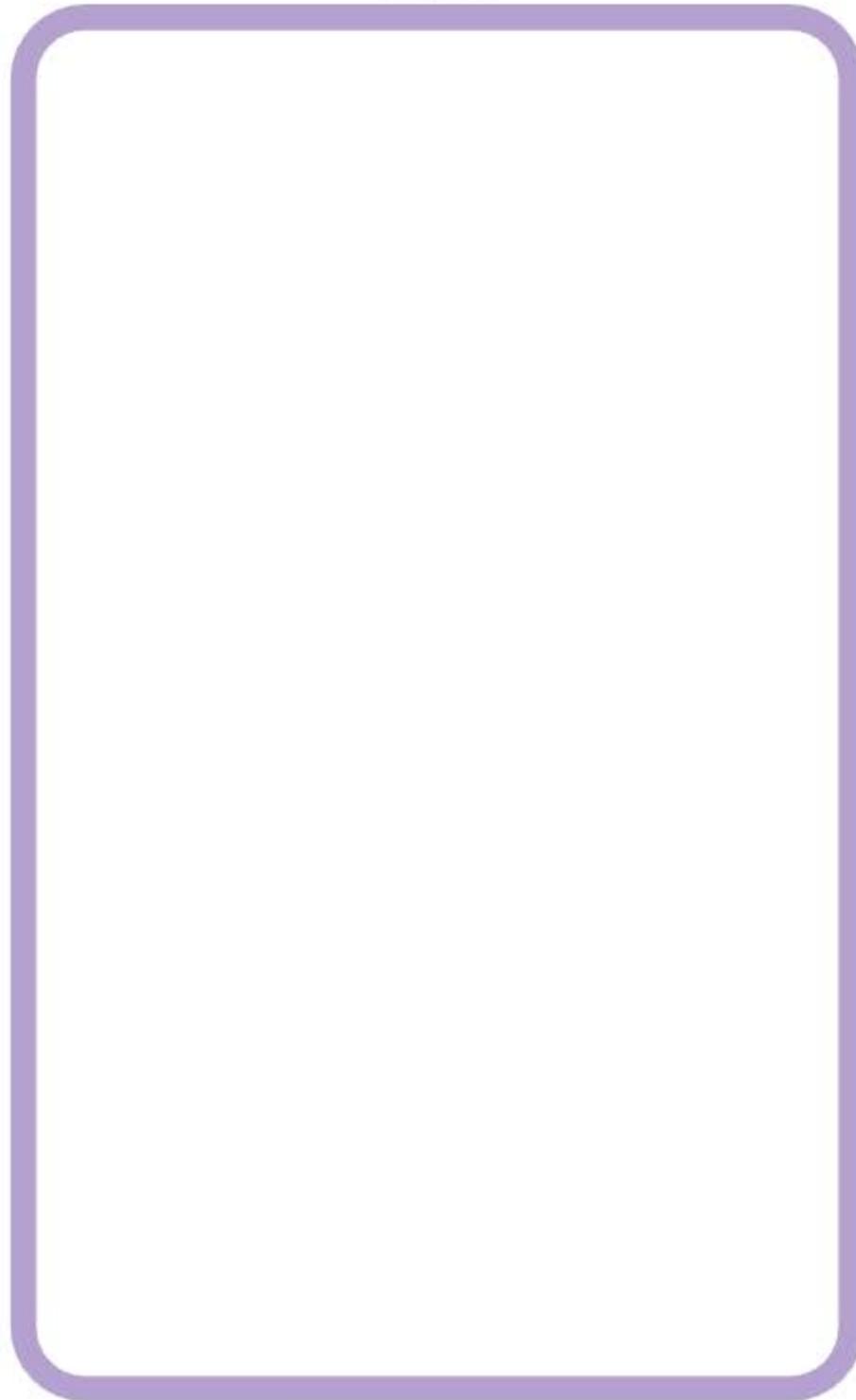
I am seeking North Frontenac Townahip support and permission to go forward with this project.

Please feel free to email me [REDACTED] or give me a call anytime [REDACTED].

Yours truly,
Teri Woods

Kindness Garden

2ft



6ft

From: Tara Mieske <Clerkplanning@northfrontenac.ca>
Sent: Tuesday, April 9, 2024 11:26 AM
To: Stephanie Regent; Fred Fowler; Gerry Lichty; John Inglis; Roy Huetl; Vernon Hermer; Wayne Good
Cc: Corey Klatt; Brooke Drechsler; Sonia McLuckie
Subject: Communications - Cloyne Rec Club - Request re: Meet the Machine 2024

Good Afternoon – For inclusion in the April 26, 2024, Council Agenda, Communications, B Section. Thanks Tara

Tara Mieske, Dipl.M.A., Dipl.M.M.
Clerk/Planning Manager
Township of North Frontenac

From: Teri Woods
Sent: April 9, 2024 9:40 AM
To: Corey Klatt; Tara Mieske
Subject: Meet the Machine 2024 Request

Good morning, please find attached a letter for request for council to consider for the Townships participation similar to last year.

Any question please feel free to reach out.

Thanks Teri

Good morning North Frontenac Staff.

I am writing you this letter today to ask for the participation of the North Frontenac Public Works Department and North Frontenac Fire Department at the 2nd Annual “Meet the Machine” Event that the Cloyne Rec Club will be hosting June 1 from 10am to 12pm at the Cloyne Community Hall as well as the parking lot of North Addington Education Centre.

Meet the Machine for kids of all ages come to the event and get the opportunity to explore various vehicles that they only see driving through our communities.

Similar to last year, a dump truck and or machine of your choice would be great for participation as well as the Fire Departments wonderful displays. I do understand that if the emergency vehicles are needed that day the FD will have clear access to leave the event when needed.

We normally see hundreds of kids are these events, several community members as well as tourist that are travelling through. It is a great place for kids to explore vehicles

that they many not normally get to see close up. Last year was a huge success and we are hoping to see the same this year as well.

Any question please email [REDACTED] or give me a call [REDACTED]

Thanks
Teri Woods
Cloyne Rec Club

From: Ron Higgins
Sent: Monday, April 15, 2024 6:39 PM
To: Brooke Ross
Subject: volunteer work committee

Hi Brooke

The Malcolm Ardoch Landowner Lake Association (MALLA) would like the fish committee to clean up the overgrowth at the Malcolm Lake boat launch soon. We will also remove any beaver branches at the culvert.

Here are the names of those expected to participate.

Ron Higgins, Tracy & Linda Card; David Smith; Bob & Lisa Beauchamp; Dave Johnson & Ann Weber; Steve Keenan; Chris Sammut.

Would you like to meet at the launch to see what we plan? It is basically trimming the trees to the boat launch.

Can we get a pass to dump the brush at the Plevna Waste site?

All the best,

Ron Higgins

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Shore Road Allowance Closure and Sale By-law – Tyrrell, Szalay and Szalay

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Shore Road Allowance Closure and Sale By-law – Tyrrell, Szalay and Szalay

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance lying in front of Lot 258, Registered Plan No. 1044, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-23114 (Kashwakamak Lake);
- **All Those Parts** of the Shoreline Road Allowance around Big Gull Lake lying in front of Lot 4 and Block A, Registered Plan No. 1622, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Parts 1 and 2 on Registered Plan 13R-22648 (Big Gull Lake).

be declared as surplus and sold to the adjoining owner. Appraisal of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

Background:

Application #1

An Application was submitted by Paul Tyrrell to purchase the Shore Road Allowance along the shore of Kashwakamak Lake, lying in front of Lot 258, Registered Plan No. 1044, geographic Township of Barrie, being Part 1 on Registered Plan 13R-23114 (see below map and survey). Council passed Resolution #268-23 on June 9, 2023 approving in principal the above noted Shore Road Allowance. Notice was provided in accordance with Road Closing Policy #20-23.

Researched By:

Tara Mieske, Clerk/Planning Manager

Sonia McLuckie, Administrative Assistant to Clerk/Planning Manager

Comments:

None.

Financial Impact:

All Applications were submitted prior to the new Fees and Charges By-law being enacted.

Per By-law #75-22, the Shore Road Application process required an Administration fee of \$1,000 plus \$130 HST for a total of \$1,130. This fee has been collected from the Applicants.

The Township will receive Land Costs for the sale of the Shore Road Allowance in accordance with Fees and Charges By-law #75-22.

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Shore Road Allowance Application for Approval in Principle – Loder

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Shore Road Allowance Application for Approval in Principle – Loder”;

And That Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part Lot 19, Concession 6, geographic Township of Barrie (Kashwakamak Lake).

Background:

The Township received a Shore Road Allowance Application to close and purchase the Shore Road Allowance abutting the Applicants’ property.

The following is a summary of the Application received:

- T1/559/24 – Loder – 1013C Bennett Lane, Kashwakamak Lake. The Applicant indicates that this Road Allowance has never been used as a public road; the road closure will not prohibit access to any other property; and there are no easements or restrictive covenants affecting the closure of this Road Allowance.

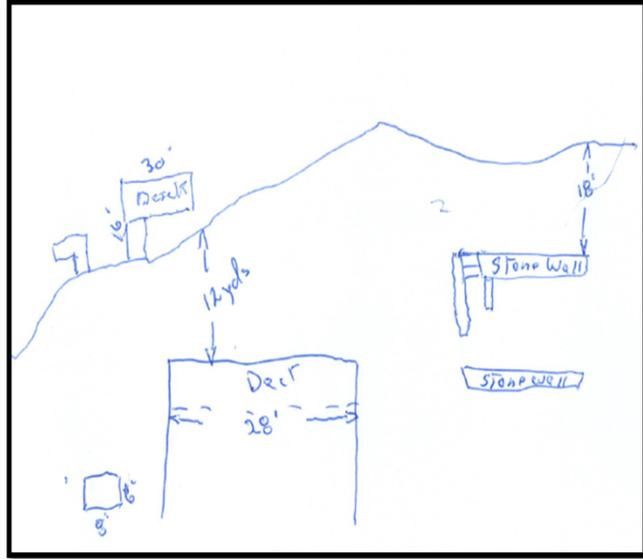
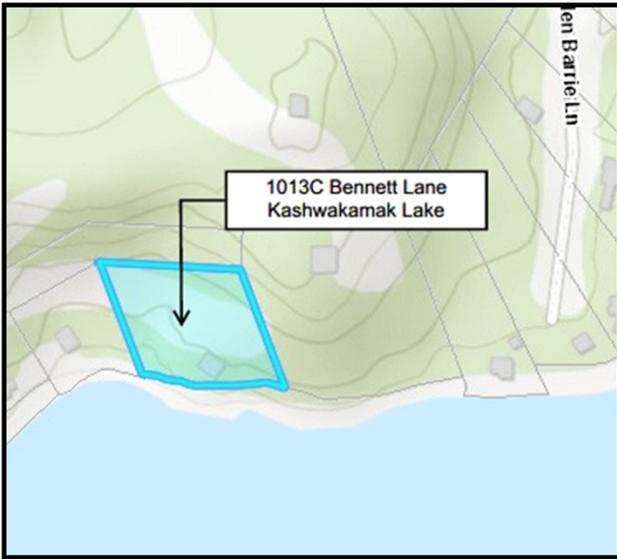
Researched By:

Tara Mieske, Clerk/Planning Manager
Sonia McLuckie, Administrative Assistant to the Clerk/Planning Manager

Comments:

The Municipal Road Allowance Inspector’s Inspection Form for the Loder Application was completed on April 8, 2024 with no objections.

He advised there were no natural features; neighbouring properties; or Township Roads affected by the Application. He noted the shoreline is improved. Below is the Key Map and sketch provided by the Municipal Road Inspector.



Financial Impact:

Mr. Loder provided the Administrative Fee of \$1,200 + HST \$156 = \$1,356, at the time of submitting their Application on February 23, 2024.

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: 2182 Myers Cave Road - Johnson, et al - Concession Road Allowance
Proposed Land Exchange - Update

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "2182 Myers Cave Road - Proposed Land Exchange";

And That Council is agreeable to the land exchange provided all expenses are covered by the property owners, including surveying and legal fees;

And That prior to the survey being registered, the location of the land to be transferred be reviewed by the Public Works Manager to ensure the location is suitable for access from Myers Cave Road to the water.

Background:

At a meeting on January 18, 2016, The Township considered a Concession Road Closing application for a property located at 2182 Myers Cave Road and passed the following Resolution:

Moved by Councillor Good Seconded by Councillor Martin #31-16

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Concession Road Allowance Application for Approval in Principle – Johnson, Boyd and Boyle – Kashwakamak Lake";

And That Council instructs the Clerk to request a Planning Report from the County Planner on this proposal because of the potential for back lot development and our policy regarding not closing road allowances that lead to water.

Carried

At a meeting on February 26, 2016, Council received a report (Attachment #1) from Joe Gallivan, Director of Planning & Economic Development, County of Frontenac, advising there are cottages owned by the applicants located on the Concession Road Allowance. Council passed the following Resolution:

Moved by Councillor Martin, Seconded by Councillor Good #95-16

Whereas Council's Road Closing Policy Section 3 states "If the Application pertains to a Concession Road application, it is Council's Policy not to close Concession Road Allowances that would deny public access to a water body.... In extenuating circumstances Council may decide to sell a portion of the road allowance that leads to water (i.e. Applicant has a building on the road allowance)";

And Whereas Council passed Resolution #31-16 instructing the Clerk to request a Planning Report from the County Planner on the proposed Concession Road Closing Application – Johnson, Boyd and Boyle;

Therefore Be It Resolved That Council receives a Planning Report from Joe Gallivan, Director of Planning & Economic Development for the County of Frontenac, entitled “Concession Road Closing Application – Kashwakamak Lake – Applicants: Johnson, Boyd and Boyle”;

And That Council is agreeable to close the Concession Road Allowance subject to the Applicants providing the Township with similar lands for a public access;

And That Council instructs the Clerk to contact the Applicant to advise of Council’s decision, including the costs as per the Road Closing Policy;

And That if the Applicants are agreeable to a land exchange, Council instructs the Clerk to work with the Applicants; County Planners; and the Public Works Manager to determine a suitable location in the spring for the alternate public access and report back to Council;

And That if the Applicants are not agreeable to a land exchange, Council instructs the Clerk to advise Council is not willing to close and sell the Concession Road Allowance and to discuss the option of entering into a Lease for the to allow the Applicants to continue to use the Concession Road Allowance for the existing structures only (new structures and/or renovations would not be permitted).

Carried

The property owners were provided this information after the meeting but requested time to install a new septic system prior to considering the area for the land exchange. The septic system was replaced in 2019 and the County Planner, Clerk/Planning Manager and Public Works Manager met with the property owner to look at options for the land exchange on August 10, 2019.

Researched By:

Tara Mieske, Clerk/Planning Manager

Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager

Sonia McLuckie, Administrative Assistant

Comments:

The subject property consists of nine cabins and various accessory structures, constructed on the property and Township owned Concession Road Allowance. The property is dissected by the Township Road Allowance. As the Township owns land that separates the two parcels, each parcel could be legally conveyed separately. It is Township Staff’s understanding that the cabins, or parts of the cabins, constructed on the road allowance were built in the 1940-1960s; this timing is consistent with when the Tourist Commercial establishment was operated. As it currently stands, the lot to the north of the Road Allowance contains two cabins and is approximately 0.16 hectares (0.4 acres) in area with 33 meters (108 feet) of waterfrontage and road frontage. The lot to the south of the Road Allowance is approximately 1.47 hectares (3.63 acres) in area with 323 meters (1060 feet) of frontage and contains 6 cabins (two of which are partially located on the Road Allowance). The Shore Road Allowance was sold to the property owners in 2016 excluding the portion in front of the Concession Road Allowance.

The Township's Comprehensive Zoning Bylaw #55-19 requires lots designated Residential Waterfront (RW) to have a minimum lot area of 0.8 hectares and a minimum water frontage of 77 metres. It also only permits one dwelling per property. However, the existing lots and structures are provided legal non-conforming/non-complying status under the Zoning By-law.

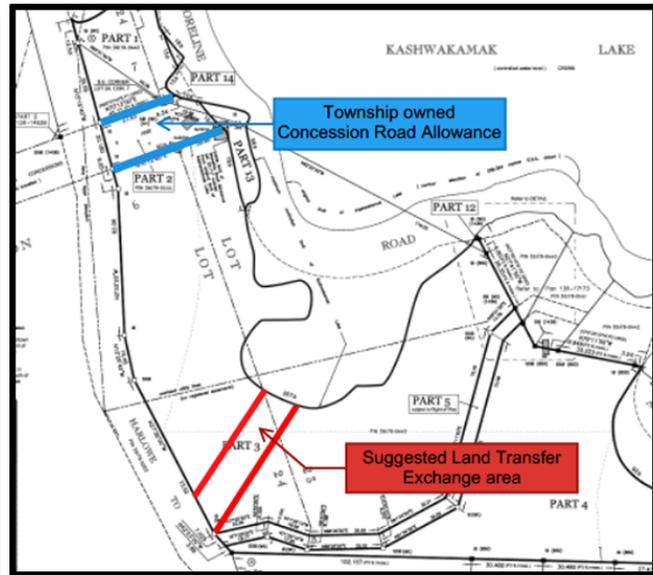
Township staff contacted one of the property owners last fall who requested we work with their agent. Township staff met with the agent for the property owner on January 19, 2024 and discussed three

possible options to address the Road Allowance and to see if they were agreeable to any of them. The three options were discussed:

Option #1: Land Exchange with the Township

The Concession Road Allowance would be given to the property owners in exchange for a comparable area on the subject property which would provide a public access to Kashwakamak Lake. The land proposed to be exchanged is shown in red below on the sketch and survey.

Completing a land exchange would change the configuration of the two lots. Lot A would have an approximate area of 0.94 hectares (2.32 acres) and approximately 169 metres of water frontage. All of the cabins are located on this property. The second lot would have an approximate area of 0.68 hectares (1.68 hectares) with approximately 100 metres of water frontage.



Some considerations with respect to this proposal include:

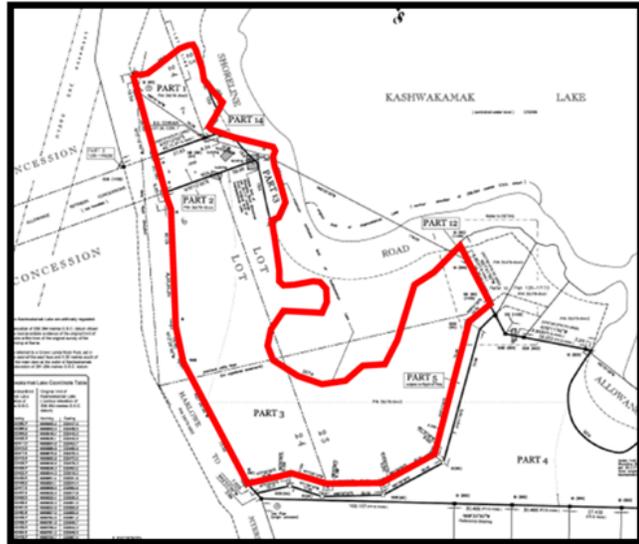
- Lot A contains nine cabins.
- Lot B is undersized and as it is a separate lot and is vacant would be permitted to have a dwelling and accessory structures. The building envelope would be limited in order to meet the required setbacks.

- The water is shallow where in the bay where the access is proposed and would only be suitable for small watercraft.
- The proposed land transfer exchange area is adjacent to an existing entrance. Based on a recent site inspection the Public Works Manager confirmed that a suitable entrance could be constructed at this location.

The property owners' agent advised this is the option they would like Council to consider.

Option #2: Apply to purchase the Concession Road Allowance

This process would use the Township's Road Closing Policy including public notice, land costs, etc. If approved, the Road Allowance would be closed and sold to the abutting property owners. In this case the two properties would merge with the Road Allowance creating one lot.



Although the Township does not close Road Allowances leading to water there is a caveat in the Road Closing Policy that permits the closure in extenuating circumstances (i.e. buildings located on the Road Allowance). The water is shallow at the end of the Road Allowance.

Use of the existing entrance on the Road Allowance can continue. A new entrance application is required if the property use changes.

The Township owns two access points close to this property. One is an access created through a plan of subdivision at the end of Don Anna Road and the other is the Kashwakamak Lake Boat Launch across from Delyea Road.

Option #3: Licence Agreement for use of Concession Road Allowance

The Licence Agreement would permit the existing structures to remain on the Road Allowance. The following condition could be included in the Agreement:

“Upon the circumstance where the structure(s) are intentionally or unintentionally demolished or substantially renovated in the future that they be relocated off the Road Allowance and be brought into compliance with the Township’s Zoning By-law.”

If approved, the property owner would provide an annual fee and proof of insurance.

Financial Impact:

Option #1: Land Exchange with the Township

The property owner would be responsible for any costs incurred including surveying, preparation and registration of transfers, etc.

Option #2: Apply to purchase the Concession Road Allowance

The Township would collect the Administration Fee and land costs in accordance with the Road Closing Policy.

Option #3: Licence Agreement for use of Concession Road Allowance

The Township would collect a \$130 application fee and a \$75 annual fee.

Attachments:

[Attachment #1](#)



Planning Report

To: Mayor and Council

From: Joe Gallivan
Director of Planning & Economic Development
County of Frontenac

Re: Concession Road Allowance Closing Application – Kashawakamak Lake – Applicants: Johnson, Boyd, and Boyle

Date Prepared: 18 February 2016

Date of Meeting: 26 February 2016

Proposal

An application has been submitted to Council to purchase part of a Township Road Allowance located between Concessions 6 and 7, as well as the purchase of part of a Shore Road Allowance that abuts the applicant's property.

The application was considered by Council at its meeting held on January 18th, 2016. A staff report recommended approval in principle to sell the road allowance. Council deferred approval and passed the following resolution:

Resolution 31-16

Moved by: Councillor Good

Seconded by: Councillor Martin

BE IT RESOLVED THAT Council receives for information the Clerk/Planning Manager's Administrative Report entitled 'Concession Road Allowance Application for Approval in Principle – Johnson, Boyd and Boyle – Kashawakamak Lake';

AND THAT Council instructs the Clerk to request a Planning Report from the County Planner on this proposal because of the potential for back lot development and our policy regarding not closing road allowances that lead to water.

CARRIED

Background

The subject lands are located at the western end of Kashawakamak Lake with frontage on Myers Cave Road, north of Don Anna Road.

As noted in the January 18th staff report the applicants applied to the Township in September 2015 to purchase the Shore Road Allowance abutting their property. As part of a new survey for the Shore Road Allowance it was noted that there was a Township Road Allowance between Concessions 6 and 7 that dissected the applicants' property, and that there are cottages that are owned by the applicants located on the road allowance.

The applicants' property is approximately 7 acres in size with 600+ feet of frontage on Myers Cave Road. According to MPAC data (source: frontenacmaps.ca) there are currently ten structures on these lands which were once part of a cottage resort known as 'Happy Landing'. The structures were built between 1920 to 1962.

Potential Impact of Sale of Unopened Road Allowance

Council has asked for information on the impact of the sale of the unopened road allowance with respect to possible future 'backlot' development.

Policy Context – Township Official Plan – Within the 'General Development Policies' section of the North Frontenac Official Plan there is a specific policy respecting unopened concession or shoreline road allowances:

3.11 Marine (Shoreline) Road Allowances

Where marine shore road allowances along the shores of lakes and rivers or concession road allowances have been laid out in locations where they do not function or are not required to provide public access to the water for public purposes, such marine shore road allowances or concession road allowances may be closed by the Township and sold in accordance with the procedures requirements of the *Municipal Act*. (note: emphasis added)

Current Unopened Road Allowance – the subject unopened road allowance connects to Myers Cave Road and the distance between the road and the waterfrontage is approximately 164 feet. Notwithstanding the fact that there three structures that are either completely or partially located within this road allowance, the relatively short length and moderate slope of this land is well suited to be redeveloped by the Township and be used as a public boat launch.

Backlot Development Potential – the lands to the west of Myers Cave Road are undeveloped and are zoned 'Rural' in the Township Zoning By-law. These lands are located on either side of the unopened road allowance and are under one ownership with a total area of 107 acres. In the long term, it is reasonable to assume that some type of development (e.g., residential, tourist commercial) will take place on these lands due to their proximity to both Kashawakamak Lake and Marble Lake. The Township currently has a public boat launch on Myers Cave Road that is located approximately 1.5 miles to the south of the subject road allowance. However, the subject road allowance may be considered to be a strategic asset to promote new development on the vacant lands to the west as it would be within walking distance of this large vacant land parcel.

Options / Next Steps

Planning staff recommend three options for Council to consider within the context of: (1) the Official Plan policy that promotes retention of unopened road allowances leading to water; and (2) public access on or near the subject road allowance to be an important asset for future backlot development:

Option 1 – Close and Sell Road Allowance

Council can sell the unopened road allowance, and public waterfront access along this stretch of Myers Cave Road will be lost. It will be beneficial for the applicant to have one single land parcel and have ownership over lands where three current cottages exist. However, any opportunity to have waterfront access in this area will be forfeited.

Option 2 – Retain and Lease Road Allowance

If Council would like to retain the road allowance for long term considerations but also support the continued use of the lands by the applicant, then Council has the option to lease the right-of-way for a set time period (e.g. 25 years), with the option of extending such lease. This would allow for the 'status quo' to continue but the Township would not lose its waterfront property.

Option 3 – Land Transfer between the Township and Applicant

Under this scenario, Council could agree to sell the unopened road allowance on the condition that the applicant provide the Township with a similar lands on the property that could be used for public water access. Depending on the location of a new access, this option would still allow for waterfront access to be close to the vacant lands on the west side of Myers Cave Road.

Should Council support this option, it is recommended that no agreement be made until Township staff have had an opportunity to do a site inspection to determine if there is an area where a new boat launch could be built. The Township would not need to proceed with development of the boat launch until it was necessary to complement backlot development.

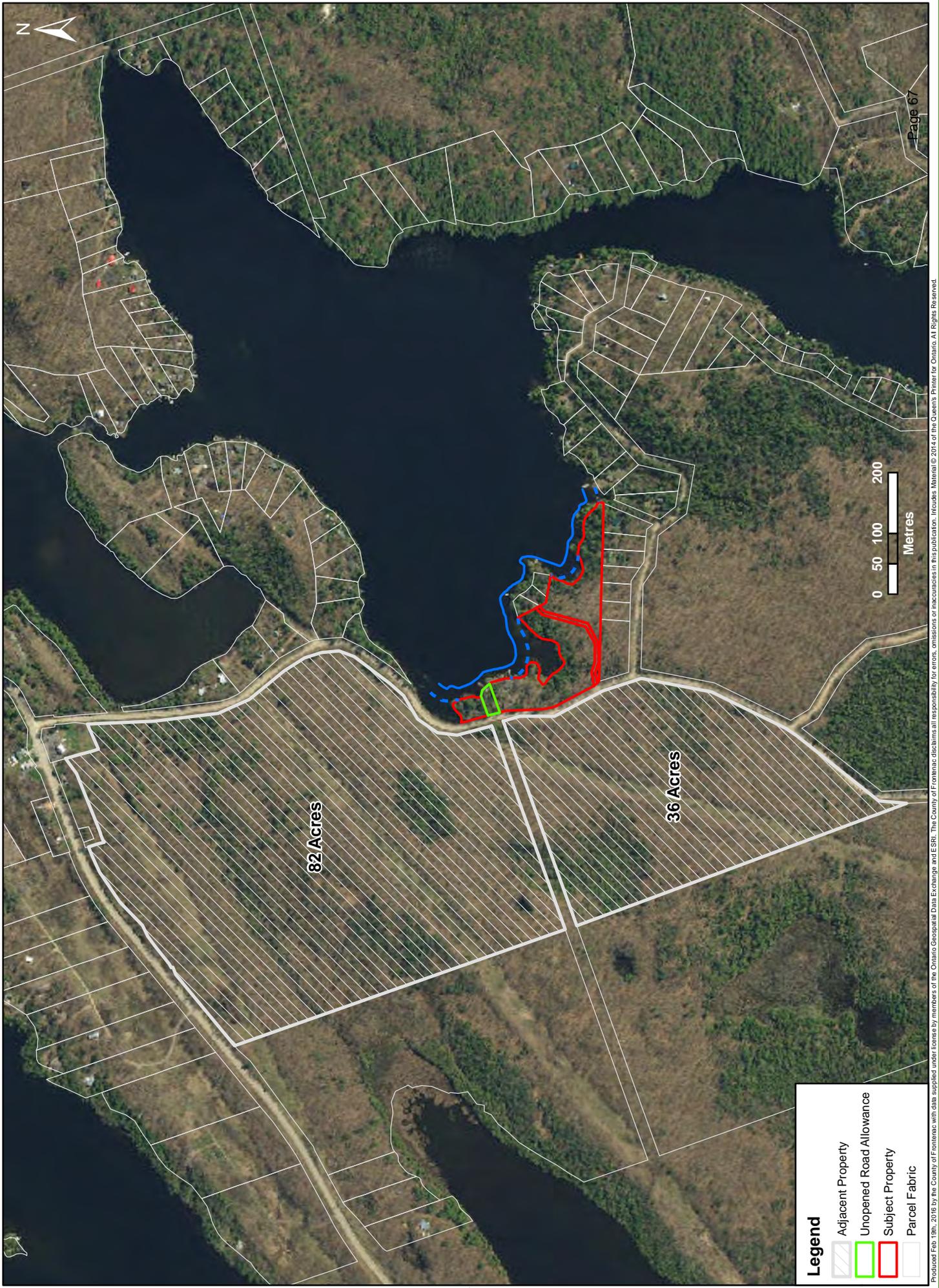
Recommendation

It is recommended that Council:

- 1) Retain the unopened road allowance that is under consideration to be sold. The lands such remain in public ownership within the context of Township Official Plan policy to maintain unopened road allowances leading to water and because this road allowance should be considered a strategic asset to promote future backlot development; and
- 2) Consider either Option 2 or Option 3 to ensure that public waterfront access will be maintained in this area for the long term.

Prepared by:

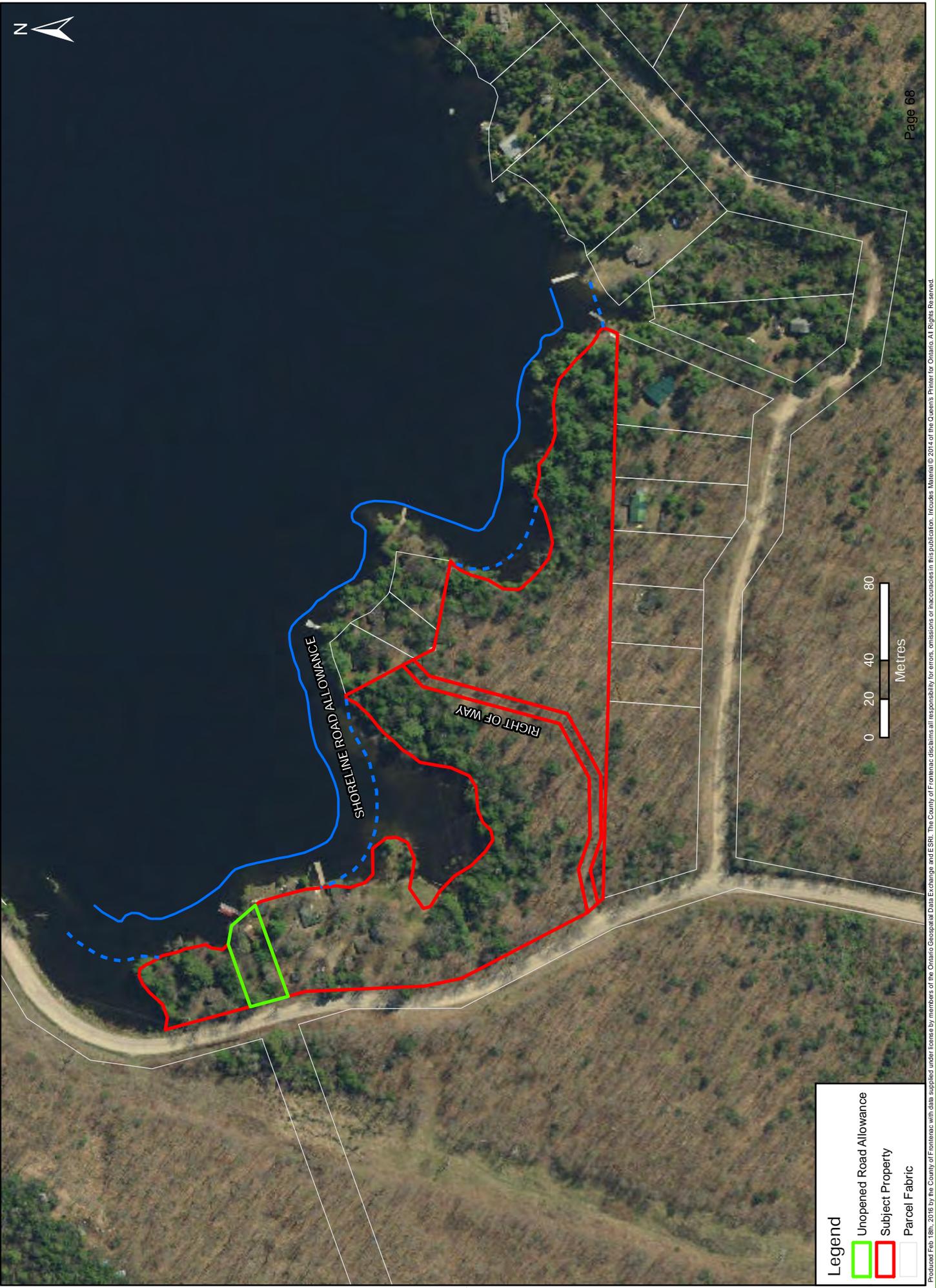
Joe Gallivan MCIP RPP
Director of Planning & Economic Development
County of Frontenac



Legend

- Adjacent Property
- Unopened Road Allowance
- Subject Property
- Parcel Fabric

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Legend

- Unopened Road Allowance
- Subject Property
- Parcel Fabric

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Grant Opportunity - Proposed Accessible Entrance Door at Barrie Community Hall

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Grant Opportunity - Proposed Accessible Entrance Door at Barrie Community Hall";
And That Council approves the MCD's Application to the 2024 FCC AgriSpirit Fund for 100% project funding;
And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with FCC AgriSpirit Fund upon the Township's successful Application for 100% project funding;
And That Council directs the MCD to have the new accessible door installed at the Barrie Community Hall if the Application for Funding is successful.

Background:

The FCC is a federal crown corporation reporting to Canadians and Parliament through the Minister of Agriculture and Agri-Food.

The FCC AgriSpirit Fund is intended for capital projects that will enrich lives in rural communities. The Fund supports projects in communities of less than 150,000 people. One of their main project goals is to improve building accessibility.

The funding is open from April 15 - May 15, 2024.

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

This Grant would provide the Township with an opportunity to enhance accessibility at the Barrie Community Hall to allow the Hall to be more accessible for persons with disabilities.

The current steel entrance door is not accessible. There is a current wheel chair ramp leading to the entrance door.

Financial Impact:

It is estimated that the project will cost \$10,000 - \$15,000 for the new accessible door (quotes pending).

If the Application for Funding is successful, the FCC AgriSpirit Fund will cover 100% of the project's cost.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Grant Opportunity - Proposed Accessible Entrance Door at Clar Mill Community Hall

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Grant Opportunity - Proposed Accessible Entrance Door at Clar Mill Community Hall";
And That Council approves the MCD's Application to the 2024 Inclusive Communities Grant Program for 100% project funding;
And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with the Ministry for Seniors and Accessibility upon the Township's successful Application for 100% project funding;
And That Council directs the MCD to have the new accessible door installed at the Clar Community Hall if the Application for Funding is successful.

Background:

The Ministry for Seniors and Accessibility's Inclusive Community Grants (ICG) Program increases awareness of age-friendly community planning principles including accessibility planning by funding projects that help local governments, not-for-profit organizations and Indigenous communities develop local age-friendly community plans that consider Ontarians of all ages and abilities.

The funding Application Deadline is: May 22, 2024

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

This Grant would provide the Township with an opportunity to enhance accessibility at the Clar Mill Community Hall to allow the Hall to be more accessible for persons with disabilities.

The current entrance door is not accessible.

Financial Impact:

It is estimated that the project will cost \$15,000 - \$20,000 for the new accessible door (quotes pending).

If the Application for Funding is successful, the Inclusive Community Grants Program will cover 100% of the project's cost.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Township Community Hall Rentals By-law & Fees

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Township Community Hall Rentals By-law & Fees";

And That Council approves in principle the amendments to the Fees & Charges By-law Section 'L' , with the following effective January 1, 2025:

Full Day w/ liquor \$160.00 + \$100.00 refundable deposit
Full Day w/o liquor \$80.00
Half Day (< 6 hrs) - \$45.00
Local Community Groups (> 4hrs) & Church Groups \$15.00
Community Hall Committee Meetings - No Charge
Funeral Receptions/Lunches - Donation

Remove "Community Hall Volunteers appointed by Council and in charge of the Community Hall Rentals"

And That Council instructs the Clerk to schedule a Public Meeting to amend the Fees & Charges By-law at an upcoming meeting;

And That Council will consider a By-law later in the meeting to repeal By-law #53-22 and adopt a new By-law to Approve the Municipal Community Hall Rental Agreement and Rental Rules and Regulations.

Background:

In 2008 the Community Facilities Needs Analysis Task Force submitted a Report to Council with recommendations regarding future operations of the Community Halls within the Township. At that time (in order to assist with cost savings) the Task Force recommended that each Community Hall develop a Committee to look after bookings, collect fees and submit monthly remittance forms to the Township; ensure Rental Agreements/Contracts are handed in by renters; and ensure all information is received (ie: liquor license, insurance policy, etc.). Each Committee was put in charge of the keys and to ensure that users of our Community Halls pick up and return keys. It was also strongly felt that our Community members need to take pride in each Community Hall and develop a role in the maintenance and ownership of same. All Community Halls currently have Committees.

Council passed Resolution #65-24 on February 16, 2024:

Be It Resolved That Council approves the MCD purchasing software for Community Hall Bookings at a cost of approximately \$5,000 coming from the Special Parks Reserve Fund;

And That the MCD will report back to Council with recommended updates to By-law #53-22 Community Halls Rental By-law.

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

New Booking System

The MCD is currently working on obtaining a booking system per Resolution #65-24.

By-law Amendments

The attached proposed By-law amendments are housekeeping, changes to Community Hall Groups completing bookings, etc. and updated regulations for Public Health and Insurance.

Rental Fees

The cost to operate Community Halls within the Township continues to rise, similar to other services. To assist with these increased costs, as well as a booking fee for the use of credit cards online to be recovered (for new system), it is recommended that the booking fees be increased slightly to assist with these costs, while still keeping the halls affordable for renters.

The current North Frontenac Fee structure has not been amended since 2008. Neighboring communities charge a significant amount more for hall rentals; however, it is difficult to compare their usage, etc.

Current North Frontenac Community Halls (since 2008)

Full Day w/ liquor - \$150.00 + \$50.00 refundable deposit

Full Day w/o liquor - \$70.00

Half Day (< 6 hrs) - \$35.00

Community Groups (< 4hrs) - \$15.00

Funeral Receptions/Lunches - Donation

Church Groups - Donation

Financial Impact:

Annual Revenues for all halls together annually is approximately \$20,000.

Net Cost (Revenue minus Expenditures - Capital & Operating), for each hall for the last 3 years:

	Clar Mill	Barrie	Ompah	Harlowe	Snow Road
2023	-\$38,237	-\$18,764	-\$10,090	-\$14,687	-\$17,004
2022	-\$18,393	-\$46,212	-\$12,266	-\$33,036	-\$11,206
2021	-\$45,096	-\$33,044	-\$22,270	-\$24,844	-\$85,323

Recommended Fee Amendments

Current: Full Day w/ liquor - \$150.00 + \$50.00 refundable deposit

Recommend \$160.00 + \$100.00 refundable deposit

Current: Full Day w/o liquor - \$70.00

Recommend \$80.00

Current: Half Day (< 6 hrs) - \$35.00

Recommend \$45.00

Current: Local Community Groups (< 4hrs) - \$15.00 & Church Groups - Donation

Recommend \$15.00 for local community groups and church groups

Community Hall Committee Meetings - No Charge

Current: Funeral Receptions/Lunches - Donation

Recommend - Donation

Attachments:

[2024-00 NEW By-law for Municipal Community Hall Rental - Repeal #53-22 - acc](#)

[53-22 ORIGINAL By-law for Municipal Community Hall Rental - Repeal #30-19 - acc](#)

[Redline Version](#)

By-law #2024-00

Being a By-law to Approve Municipal Community Hall Rentals and repeal By-law #30-19

Whereas Council passed By-law #30-19 on April 12, 2019 adopting the Community Hall Rental Agreement, including rules and regulations;

And Whereas Council deems it appropriate for the Manager of Community Development in consultation with the Chief Administrative Officer to prepare and amend the Agreement, including rules and regulations;

Therefore Council Enacts That By-law #53-22 is hereby repealed;

And That all resolutions, By-laws or part of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed.

Read a first and second time this 26th day of April, 2023.

Read a third time and finally passed this 26th day of April, 2023.

Mayor

Clerk

Community Hall Rental Agreement

Between the Township of North Frontenac and the Applicant(s)

Section 1 - Hall to be Rented			
<input type="checkbox"/> Barrie <input type="checkbox"/> Harlowe <input type="checkbox"/> Clar-Mill <input type="checkbox"/> Ompah <input type="checkbox"/> Snow Road			
Purpose of Rental		Number of people expected	
Section 2 - Applicant Information			
Applicant Name			
Contact Name			
Address			
Phone number			
E-mail Address			
Section 3 - Does your event have food?			
<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, proceed to Section 4) <i>(Note: copy of Food Handlers Certificate must be provided prior to the event)</i>			
Name of Person with Food Handlers Certificate			
Section 4 - Does your event have liquor?			
<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, proceed to Section 5) <i>(Note: copy of Special Occasion Permit and Insurance must be provided prior to the event)</i>			
Name of Insurance Company			
Policy #		Phone Number	
Section 5 - Is this a large Public Event? (i.e. fair/festival, etc.)			
<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, proceed to Section 6) <i>(Note: if YES, provide a copy of Special Event Application approval from Public Health)</i>			
Section 6 - Fees			
Rental Fee		Security Deposit	

I/We have read and understand the rules and regulations attached as Schedule "B" to By-law #2024- of the Township of North Frontenac pertaining to the rental of the above noted Community Hall, and I/we agree to abide by them. I/we further agree to exercise the utmost care in the use of the facilities and to reimburse the cost of repairing any damage arising from our occupancy.

Signature

Print Name

Date

Manager of Community Dev.

Print Name

Date

FOR OFFICE USE ONLY			
Rental Fee		Security Deposit	
Total Paid		Receipt #	

Schedule "B" to By-law #2024-00
Community Hall Rental Rules and Regulations

1. The Hall shall be rented to adult persons only (18+). The contact person(s) shall be in attendance for the duration of the function.
2. The Applicant will be responsible for setting up the Hall.
3. The Applicant will clean the Hall at the conclusion of the event. The list of expected clean-up is posted at the Hall.
4. All garbage and recyclables are to be removed from the Hall by the Applicant.
5. No unauthorized alcohol shall be permitted in the Hall.
6. Consumption of alcohol may be permitted provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario. A copy of the Special Occasion Permit shall be provided to the Township when the application is submitted. The Permit must be posted in a conspicuous place in the Hall during the event.
7. Insurance for any event involving alcohol must be purchased by the user and a copy of the insurance coverage shall be provided to the Township when the application is submitted.
8. Exit doors shall remain unblocked at all times.
9. No exposed candles may be used.
10. Use of confetti inside the Hall is prohibited.
11. The Applicant agrees that use of the Hall beyond the period stated on the application (i.e. next morning clean up) may result in an additional charge to the Applicant.
12. The Township of North Frontenac accepts no responsibility for any items left in the Hall by the Applicant, organization members or function attendees.
13. It is understood that the Applicant shall indemnify and hold the Township harmless from and against all claims or demands with respect to the use of the Hall. The Township of North Frontenac is not responsible for personal injury or damage or for loss of personal items or equipment of the Applicant or anyone attending on the invitation of the Applicant.
14. Private functions are responsible for their own coffee, tea, etc.
15. As per the Township of North Frontenac's Smoking By-law, no person shall smoke or vape within a Community Recreational Facility or within a 20 metre radius surrounding any entrance or exit of the Community Recreational Facility. It is the responsibility of the person(s) renting the hall to ensure compliance with this By-Law.
16. No unauthorized/unlicensed gaming is permitted in the Hall. For further information please contact the Clerk's Department at 613-479-2231
17. All users of the facility using the kitchen for food preparation shall have at least one certified food handler or supervisor on site during all hours of operation (when food is being prepared, served and during clean up) who has successfully completed an approved safe food handling course. Proof of a valid certificate shall be submitted with the Community Hall Rental Agreement to the Township.
18. If you are hosting a large public event please contact KFL&A Public Health a submit a complete Special Event Application at least fourteen (14) days prior to the scheduled special event (i.e. fairs, festivals, carnivals, public markets, etc.
19. If you are storing equipment for regular weekly functions, you shall obtain your own insurance for these items and remove once your regular activities cease.

Schedule "B" to By-law #2024-00
Community Halls Rules of Etiquette

This Community Hall is owned and operated by the Township of North Frontenac and has been developed to ensure long term enjoyment for all Township and area residents.

The Hall Rental Policy – Rules and Regulations apply to all individuals.

We ask that you please review this checklist following usage of the Community Hall to ensure all rules and regulations have been complied with. At the termination of the applicants use, the area should be surrendered in the same condition of cleanliness and repair as it was upon commencement of use.

- Floors have been swept.
- Kitchen is clean, tidy and in proper order.
- Dishes, pots, coffee pot and appliances are clean and returned to their original location.
- All running water has been shut off (including the washrooms).
- All garbage and recyclables are picked up and removed from the Community Hall by users.
- Tables and chairs (if used) must be cleaned, stacked and returned to their original location.
- Decorations have been removed without any mark or damage to the Community Hall.
- Bathrooms are clean and in proper order.
- All lights are shut off (including bathroom lights).
- All fans have been shut off (if used).
- All doors and windows have been closed and the Community Hall has been properly secured.
- Heat turned down to 15 degrees Celsius and air conditioner (if applicable) turned off.
- Please clean and return dish towels.

The Corporation of the Township of North Frontenac

By-law #53-22

Being a By-law to Approve Municipal Community Hall Rentals and repeal By-law #30-19

Whereas Council passed By-law #30-19 on April 12, 2019 adopting the Community Hall Rental Agreement, including rules and regulations;

And Whereas Council deems it appropriate for the Manager of Community Development in consultation with the Chief Administrative Officer to prepare and amend the Agreement, including rules and regulations;

Therefore Council Enacts That By-law #30-19 is hereby repealed;

And That all resolutions, By-laws or part of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed.

Read a first and second time this 15th day of July, 2022.

Read a third time and finally passed this 15th day of July, 2022.

Mayor

Clerk

Schedule "A" to By-law #30-19



6648 Road 506, Plevna, ON, K0H 2M0
(613) 479-2231 or 1-800-234-3953

Fax (613) 479-2352

www.northfrontenac.ca

Community Hall Rental Agreement

Between the Township of North Frontenac and the Applicant(s)

Applicant Information:

Name (individual/organization) _____

Contact Name _____

Address _____ Postal Code _____

Phone # (____) _____

Hall to be rented _____

Purpose of rental _____

Rental Date _____ Time: _____
(Includes set-up and clean-up)

Rental Fee \$ _____

Security Deposit \$ _____

(Liquor Events – Mandatory)
(Other Events – decision of the Township Representative)

Liquor License Approval # (if applicable) _____
(**Any** event on Municipal property where liquor is served **shall** have a special occasion permit and appropriate insurance.)

Name of Insurance Company Policy # Telephone #

Number of people expected _____

I/We have read and understand the rules and regulations attached as Schedule "B" to By-law #30-19 of the Township of North Frontenac pertaining to the rental of the above noted Community Hall, and I/we agree to abide by them. I/we further agree to exercise the utmost care in the use of the facilities and to reimburse the cost of repairing any damage arising from our occupancy.

Signature Print Name Date

Approved by the Township of North Frontenac Representative – Appointed By Council Print Name Date

\$ _____ \$ _____ _____
Rental Fee Paid Security Deposit Receipt #
Fee Paid (if applicable)

**Schedule “B” to By-law #30-19
Community Hall Rental Rules and Regulations**

1. The Hall shall be rented to adult persons only. The contact person(s) shall be in attendance for the duration of the function.
2. The Applicant will be responsible for setting up the Hall.
3. The Applicant will clean the Hall at the conclusion of the event. The list of expected clean-up is posted at the Hall.
4. All garbage and recyclables are to be removed from the Hall by the Applicant.
5. No unauthorized alcohol shall be permitted in the Hall.
6. Consumption of alcohol may be permitted provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario. A copy of the Special Occasion Permit shall be provided to the Township Representative when the application is submitted. The Permit must be posted in a conspicuous place in the Hall during the event.
Insurance for any event involving alcohol must be purchased by the user and a copy of the insurance coverage shall be provided to the Township Representative when the application is submitted.
7. Exit doors shall remain unblocked at all times.
8. No exposed candles may be used.
9. Use of confetti inside the Hall is prohibited.
10. The Lessee agrees that use of the Hall beyond the period stated on the application (i.e. next morning clean up) may result in an additional charge to the Lessee.
11. The Township of North Frontenac accepts no responsibility for any items left in the Hall by the Lessee, organization members or function attendees.
12. It is understood that the Lessee shall indemnify and hold the Township harmless from and against all claims or demands with respect to the use of the Hall. The Township of North Frontenac is not responsible for personal injury or damage or for loss of personal items or equipment of the Lessee or anyone attending on the invitation of the Lessee.
13. Private functions are responsible for their own coffee, tea, etc.
14. As per the Township of North Frontenac’s Smoking By-law, no person shall smoke or vape within a Community Recreational Facility or within a 20 metre radius surrounding any entrance or exit of the Community Recreational Facility. It is the responsibility of the person(s) renting the hall to ensure compliance with this By-Law.
15. No unauthorized/unlicensed gaming is permitted in the Hall. For further information please contact the Clerk’s Department at 613-479-2231.
16. All users of the facility using the kitchen for food preparation shall have at least one certified food handler or supervisor on site during all hours of operation (when food is being prepared, served and during clean up) who has successfully completed an approved safe food handling course. Proof of a valid certificate shall be submitted with the Community Hall Rental Agreement to the Township Representative taking the booking (per O. Reg 493/17.)

Community Halls Rules of Etiquette

This Community Hall is owned and operated by the Township of North Frontenac and has been developed to ensure long term enjoyment for all Township and area residents.

The Hall Rental Policy – Rules and Regulations apply to all individuals.

We ask that you please review this checklist following usage of the Community Centre to ensure all rules and regulations have been complied with. At the termination of the applicants use, the area should be surrendered in the same condition of cleanliness and repair as it was upon commencement of use.

- Floors have been swept.
- Kitchen is clean, tidy and in proper order.
- Dishes, pots, coffee pot and appliances are clean and returned to their original location.
- All running water has been shut off (including the washrooms).
- All garbage and recyclables are picked up and removed from the Community Centre by users.
- Tables and chairs (if used) must be cleaned, stacked and returned to their original location.
- Decorations have been removed without any mark or damage to the Community Centre.
- Bathrooms are clean and in proper order.
- All lights are shut off (including bathroom lights).
- All fans have been shut off (if used).
- All doors and windows have been closed and the Community Centre has been properly secured.
- Heat turned down to 15 degrees Celsius and air conditioner (if applicable) turned off.
- If the event is over and the Community Centre is being vacated prior to the scheduled time, please notify the Custodian.
- Please clean and return dish towels.

The Corporation of the Township of North Frontenac

By-law #~~53-22~~2024-00

Being a By-law to Approve Municipal Community Hall Rentals and repeal By-law #30-19

Whereas Council passed By-law #30-19 on April 12, 2019 adopting the Community Hall Rental Agreement, including rules and regulations;

And Whereas Council deems it appropriate for the Manager of Community Development in consultation with the Chief Administrative Officer to prepare and amend the Agreement, including rules and regulations;

Therefore Council Enacts That By-law #~~30-19~~53-22 is hereby repealed;

And That all resolutions, By-laws or part of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed.

Read a first and second time this ~~15th~~26th day of ~~July, 2022~~April, 2023.

Read a third time and finally passed this ~~15th~~26th day of ~~July, 2022~~April, 2023.

Mayor

Clerk



6648 Road 506, Plevna, ON, K0H 2M0
 (613) 479-2231 or 1-800-234-3953
 Fax (613) 479-2352
www.northfrontenac.ca

Community Hall Rental Agreement

Between the Township of North Frontenac and the Applicant(s)

Applicant Information:

Name (individual/organization) _____

Contact Name _____

Address _____ Postal Code _____

Phone # (____) _____

Hall to be rented _____

Purpose of rental _____

Rental Date _____ Time: _____
 (Includes set-up and clean-up)

Rental Fee \$ _____

Security Deposit \$ _____

(Liquor Events — Mandatory)

(Other Events — decision of the Township Representative)

Liquor License Approval # (if applicable) _____

(**Any** event on Municipal property where liquor is served **shall** have a special occasion permit and appropriate insurance.)

 Name of Insurance Company _____ Policy # _____ Telephone # _____

Number of people expected _____

Section 1 - Hall to be Rented			
<input type="checkbox"/> Barrie <input type="checkbox"/> Harlowe <input type="checkbox"/> Clar-Mill <input type="checkbox"/> Ompah <input type="checkbox"/> Snow Road			
<u>Purpose of Rental</u>		<u>Number of people expected</u>	
Section 2 - Applicant Information			
<u>Applicant Name</u>			
<u>Contact Name</u>			
<u>Address</u>			
<u>Phone number</u>			
<u>E-mail Address</u>			

4. All garbage and recyclables are to be removed from the Hall by the Applicant.
5. No unauthorized alcohol shall be permitted in the Hall.
6. Consumption of alcohol may be permitted provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario. A copy of the Special Occasion Permit shall be provided to the Township ~~Representative~~ when the application is submitted. The Permit must be posted in a conspicuous place in the Hall during the event.
- ~~7.~~ Insurance for any event involving alcohol must be purchased by the user and a copy of the insurance coverage shall be provided to the Township ~~Representative~~ when the application is submitted.
- ~~7.8.~~ Exit doors shall remain unblocked at all times.
- ~~8.9.~~ No exposed candles may be used.
- ~~9.10.~~ Use of confetti inside the Hall is prohibited.
- ~~10.11.~~ The ~~LesseeApplicant~~ agrees that use of the Hall beyond the period stated on the application (i.e. next morning clean up) may result in an additional charge to the ~~LesseeApplicant~~.
- ~~11.12.~~ The Township of North Frontenac accepts no responsibility for any items left in the Hall by the ~~LesseeApplicant~~, organization members or function attendees.
- ~~12.13.~~ It is understood that the ~~LesseeApplicant~~ shall indemnify and hold the Township harmless from and against all claims or demands with respect to the use of the Hall. The Township of North Frontenac is not responsible for personal injury or damage or for loss of personal items or equipment of the ~~LesseeApplicant~~ or anyone attending on the invitation of the ~~LesseeApplicant~~.
- ~~13.14.~~ Private functions are responsible for their own coffee, tea, etc.
- ~~14.15.~~ As per the Township of North Frontenac's Smoking By-law, no person shall smoke or vape within a Community Recreational Facility or within a 20 metre radius surrounding any entrance or exit of the Community Recreational Facility. It is the responsibility of the person(s) renting the hall to ensure compliance with this By-Law.
- ~~15.~~ No unauthorized/unlicensed gaming is permitted in the Hall. ~~For further~~
- ~~16.~~ information please contact the Clerk's Department at 613-479-2231.
- ~~16.~~ All users of the facility using the kitchen for food preparation shall have at least one certified food handler or supervisor on site during all hours of operation (when food is being prepared, served and during clean up) who has successfully completed an approved safe food handling course. Proof
- ~~17.~~ of a valid certificate shall be submitted with the Community Hall Rental Agreement to the Township ~~Representative taking the booking (per O. Reg 493/17.)~~.

18. If you are hosting a large public event please contact KFL&A Public Health a submit a complete Special Event Application at least fourteen (14) days prior to the schedule special event (i.e. fairs, festivals, carnivals, public markets, etc.

19. If you are storing equipment for regular weekly functions, you shall obtain your own insurance for these items and remove once your regular activities cease.

Schedule "B" to By-law #2024-00
Community Halls Rules of Etiquette

This Community Hall is owned and operated by the Township of North Frontenac and has been developed to ensure long term enjoyment for all Township and area residents.

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We ask that you please review this checklist following usage of the Community CentreHall to ensure all rules and regulations have been complied with. At the termination of the applicants use, the area should be surrendered in the same condition of cleanliness and repair as it was upon commencement of use.

- Floors have been swept.
- Kitchen is clean, tidy and in proper order.
- Dishes, pots, coffee pot and appliances are clean and returned to their original location.
- All running water has been shut off (including the washrooms).
- All garbage and recyclables are picked up and removed from the Community CentreHall by users.
- Tables and chairs (if used) must be cleaned, stacked and returned to their original location.
- Decorations have been removed without any mark or damage to the Community CentreHall.
- Bathrooms are clean and in proper order.
- All lights are shut off (including bathroom lights).
- All fans have been shut off (if used).
- All doors and windows have been closed and the Community CentreHall has been properly secured.
- Heat turned down to 15 degrees Celsius and air conditioner (if applicable) turned off.

- ~~If the event is over and the Community Centre is being vacated prior to the scheduled time, please notify the Custodian.~~
- Please clean and return dish towels.

To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 26 Apr 2024
Re: Clar-Mill Community Volunteers - request to collect returnables

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Clar-Mill Community Volunteers - request to collect returnables";

And That Council will consider a By-law later in the meeting to enter into a License Agreement, including insurance requirements, with the Clar-Mill Community Volunteers to provide a returnables program at the Ompah and Mississippi Waste Sites.

Background:

At the meeting on November 3, 2023 Council passed the Resolution #455-23:

Be It Resolved That Council receives for information an email from the Clar-Mill Community Volunteers, dated October 25, 2023, with a request to install and manage Bottle/Can collections bins at the North Frontenac Waste Sites; and that as the Lions Club of Land O'Lakes currently has collection bins at four North Frontenac sites, the volunteers are asking for approval to set up bins at the sites with no collection bin (Ompah and Mississippi);

And That as the Township supports efforts to divert items from the waste/recycling stream, the Public Works Manager advised the Ompah and Mississippi Waste sites are available for Bottle/Can collection bins;

And That Council approves the request and will consider a By-law at an upcoming meeting to enter into a Licence Agreement, including insurance requirements, with the Clar-Mill Community Volunteers;

And That Council instructs the Public Works Manager to work with the Volunteers to initiate this activity.

Recently Clar-Mill Community Vounteers (CMCV) contacted the PWM and advised they have the required insurance and are ready to take the necessary steps to initiate the returnables program at the Ompah and Mississippi WS.

Additionally, CMCV requested that Council consider granting approval for CMCV to also manage the Plevna WS. The Lions Club of Land O'Lakes (LC) program currently includes the Plevna WS. The CMCV explained they are "based in Plevna, and are focused on raising funds that will most directly benefit the Plevna and North Frontenac community (like the school, food bank, and local events)."

CMCV also included wording from their Constitution:

1. Vision Statement

Provide support to make a positive difference in our community.

2. Mission Statement

Enhance the quality of life in North Frontenac.

3. Objectives

1.To maintain and operate a community volunteer organization.

2.To provide, uphold, and foster a warm, friendly, and inviting environment at all meetings, activities, functions, and events.

3.To demonstrate pride, to promote and to enhance the quality of visiting and living in North Frontenac.

4.To provide, organize, run, aid, and facilitate community functions, activities and events at the Clar-Mill Community Hall.

5.To fundraise for the purpose of a) achieving the objectives, b) donating funds to enhance the community, c) goodwill, d) addressing identified needs, and e) supporting individuals in times of emergency.

Researched By:

Darwyn Sproule, Public Works Manager

Comments:

The Returnables Program is an excellent initiative to promote recycling, divert materials from our waste sites and raise funds to support our local community. Volunteers delivering these programs deserve credit given the time and effort required on a year-round basis. The LC program has been an effective initiative.

The Plevna WS has been serviced by the LC for a number of years. We were pleased when the LC expanded their program to include Plevna. LC provides the required bins and regular pickups to maintain an orderly operation.

I recommend that we continue with the LC at the Plevna WS given the investment and time they have expended to initiate this operation, when no other group was willing. In the event that the LC wish to discontinue their operation at Plevna at any time, then CMCV could be considered next in-line.

Financial Impact:

There are no financial implications for the Township. Funds raised from the returnables belong to the appropriate volunteer organization.



Economic Development Task Force Minutes

9:30 AM - Monday, April 15, 2024
Council Chambers

Notes of the Economic Development Task Force held on Monday, April 15, 2024 at 9:30 AM at the Council Chambers.

- Present:** Councillor Stephanie Regent (Chair), Deputy Mayor John Inglis, Councillor Roy Huetl, Cyndy Bonello, Derrick Lancaster, Danielle Kesco, Paul Thiel and Dan Vaillancourt
- Absent with Regret:** Betty Hunter
- Also Present:** Brooke Ross, Manager of Community Development, Dipl.M.A., Lori Newman, Office Support - All Departments, and Matt Walker, Economic Development and Emergency Information Officer

1. Call to Order

- a) *The meeting was called to order by the Chair at 9:30 a.m.*

The EDTF welcomed Richard Allen, Manager Of Economic Development from the County of Frontenac, who will be attending the EDTF meetings moving forward, when available.

2. Disclosure of Pecuniary Interest and General Nature Thereof

- a) *None.*

3. Economic Development Task Force Notes

- a) *Notes of the March 18, 2024 EDTF Meeting as approved via email and were received for information at the April 5, 2024 Regular Meeting of Council.*

4. Business Arising

- a) *Business Profiles – Lancaster, Thiel*

Derrick Lancaster completed four Business Profile's since the last EDTF meeting to have on hand before the busy summer season begins. One profile will be included in April, then rotate to Paul Thiel in May. Derricks profile on Lancaster's Resort will be in June to recognize inclusivity, during Pride Month.

- b) *SummerFest – Bonello, Hunter, Inglis*

The Summer Event sub-committee reported that they are continuing to confirm and collect the Agreement Forms for 2024 Summer Fest. The sub-committee will continue to report back to the EDTF.

c) *Spring/Fall Foodilicious Event - Thiel, Huetl, Regent, Walker*

The Spring/Fall Foodilicious sub-committee will set a date to meet and discuss the event and will report back to the EDTF. In 2024 there will not be a spring Foodilicious.

d) *Mural Project - pick 5 new locations - deadline to submit Applications May 1st*

The MCD confirmed that the Art Mural Project advertisement for Round 9 has been posted on the Township Website, Social Media accounts and in the Frontenac News with a deadline to submit applications by May 1st.

The EDTF discussed 5 potential locations for the Mural Project. These locations include Buckshot Lake Boat Launch, Shabomeka Lake Boat Launch, Koch Kove Lane (Kashwakamak Lake) Boat Launch, South Bush Road (Crotch Lake) Boat Launch and River Road Boat Launch. The EDTF will consider putting one in the Norcan Lake area, should we have an artist submit from that area.

e) *Information Booth Kiosk – Regent, Kecso, Thiel*

The MCD reminded the EDTF that the North Frontenac Information booth/kiosk working group is awaiting direction from the Public Works Manager regarding the sign by-law and will bring back to a future EDTF meeting for consideration before submitting for Council consideration.

f) *Identify barriers to housing development and potential solutions – Inglis, Regent, Lancaster*

The working group for this project will arrange to meet in early May. Danielle Kecso also volunteered to be part of the group.

5. Communications

a) *2024 Community Profile - for information*

The EDTF reviewed the 2024 Community Profile. Great information provided.

b) *2024 Visitor Guide - review for any comments/suggestions*

The EDTF reviewed the 2024 Visitor Guide. The EDO will make small minor edits and then send for printing.

6. New Business

7. Adjournment

a) **Meeting adjourned at 10:54 a.m.**

Be It Resolved That Council receives for information the April 15, 2024 Notes of the Economic Development Task Force (EDTF);

And That Council approves the installation of the murals as recommended by the EDTF at the following locations: Buckshot Lake Boat Launch, Shabomeka Lake Boat Launch, Koch Kove Lane (Kashwakamak Lake) Boat Launch, South Bush Road (Crotch Lake) Boat Launch and River Road Boat Launch. The EDTF will consider putting one in the Norcan Lake area, should an artist submit from that area.

Received by Council on April 26, 2024.

Councillor Stephanie Regent, Chair
North Frontenac EDTF



Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

Mayor Gerry Lichty

Portfolio: County Business	Responsibility: <ul style="list-style-type: none"> • Update Council on County Council Activities and Decisions
Portfolio: North Frontenac Lake Association Alliance (NFLAA)	Responsibility: <ul style="list-style-type: none"> • Council Liaison

Councillor Wayne Good

Portfolio: Township of North Frontenac	Responsibility: <ul style="list-style-type: none"> • Municipal Road Inspector
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> • Council Liaison

Councillor Stephanie Regent

Portfolio: Health	Responsibility: <ul style="list-style-type: none"> • Representative on the Lakelands Family Health Team Committee
Portfolio: Long-Term Care and Social Services	Responsibility: <ul style="list-style-type: none"> • Council Liaison
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> • Council Liaison
Portfolio: Frontenac Ontario Provincial Police (OPP)	Responsibility: <ul style="list-style-type: none"> • Council Representative on the Frontenac OPP Detachment Board

Councillor Roy Huetl

Portfolio: Committee of Adjustments/Planning Advisory Committee	Responsibility: <ul style="list-style-type: none">• Council Liaison
Portfolio: Mississippi Valley Conservation Authority (MVCA)	Responsibility: <ul style="list-style-type: none">• Board Member
Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison

Councillor Vernon Hermer

Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
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Councillor Fred Fowler

Portfolio: Eastern Ontario Trails Alliance (EOTA)	Responsibility: <ul style="list-style-type: none">• Board Member
Portfolio: North Frontenac Trails Enhancement	Responsibility: <ul style="list-style-type: none">• Provide updates to Council
Portfolio: County Business – Second Member	Responsibility: <ul style="list-style-type: none">• Update Council on County Council Activities and Decisions
Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
Portfolio: Seniors And Law Enforcement Together (SALT)	Responsibility: <ul style="list-style-type: none">• Provide updates to Council

Deputy Mayor John Inglis

Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
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The Corporation of the Township of North Frontenac

By-law # 2024-31

To Close, Stop up and Sell a Part of the 66' Original Road Allowance

Whereas it is deemed expedient in the interest of The Corporation of the Township of North Frontenac, hereinafter called 'The Corporation', that part of the 66' original road allowance described in Schedule "A" attached hereto be permanently closed, and the land sold to the adjoining owner(s) as they may direct;

And Whereas notice of this By-law has been posted at least ten days prior to the meeting, at the Municipal Office; on the Township Website; and on the said road allowance;

And Whereas Council for The Corporation has heard in person, all persons claiming that their land will be prejudicially affected and who applied to be heard;

Now therefore the Council of the Corporation of the Township of North Frontenac hereby enacts as follows:

1. Those parts of the 66' original road allowance described in Schedule "A" be and the same are hereby permanently closed.
2. Those parts of the said 66' original road allowances shall be sold to the adjoining owner(s) as follows:
 - a) **Part 1 on Registered Plan 13R-23114** as a lot addition to the lands described as PIN 36178-0007(LT) for the purchase price of \$1,970.69 plus \$256.19 HST for a total of \$2,226.88 (Kashwakamak Lake).
 - b) **Part 1 on Registered Plan 13R-22648** as a lot addition to the lands described as PIN 36175-0116(LT) for the purchase price of \$1,254.08 plus \$163.03 HST for a total of \$1,417.11 (Big Gull Lake).
 - c) **Part 2 on Registered Plan 13R-22648** as a lot addition to the lands described as PIN 36175-0108(LT) for the purchase price of \$1,357.37 plus \$176.46 HST for a total of \$1,533.83 (Big Gull Lake).
3. The Mayor or Deputy Mayor and the Clerk or Deputy Clerk of The Corporation are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of that Part of the said 66' original Road Allowance described in Schedule "A".
4. The Clerk shall cause a certified copy of this By-law to be registered on the title to that Part of the 66' original Road Allowance hereby permanently closed.
5. That Schedule "A" forms part of this By-law.
6. That Tony Fleming, legal counsel for The Corporation, is hereby authorized to amend Schedule "A" descriptions as may be required to carry out the intended transaction and finalize the registration of this By-law.
7. This By-law shall come into force and take effect upon registration of a certified copy of this By-law pursuant to the Municipal Act Section 34, Subsection 1.
8. All resolutions, by-laws or parts of by-laws which are contrary to or inconsistent with this by-law are hereby repealed.

Read a first and second time April 26, 2024.

Read a third time and finally passed this April 26, 2024.

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk

Schedule A

All That Part of the Shore Road Allowance lying in front of Lot 258, Registered Plan No. 1044, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-23114;

All That Part of the Shoreline Road Allowance around Big Gull Lake lying in front of Block A, Registered Plan No. 1622, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-22648;

All That Part of the Shoreline Road Allowance around Big Gull Lake lying in front of Lot 4, Registered Plan No. 1622, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 2 on Registered Plan 13R-22648.

The Corporation of the Township of North Frontenac

By-law # 2024-32

Being a By-law to Opt Out of the Provisions of the Line Fences Act

Whereas the Municipal Act, 2001, provides that a municipality may provide that the Line Fences Act, 2006, does not apply to all or any part of the Municipality;

And Whereas at the Regular meeting of Council on April 5, 2024 Council passed Resolution #142-24 to consider a By-law at a future meeting to opt out of the Line Fences Act;

And Whereas the Council of the Corporation of the Township of North Frontenac deems it desirable to pass a By-law for the Non-Application of the Line Fences Act;

Now Therefore the Council of the Corporation of the Township of North Frontenac hereby enacts the following:

1. **That** the provisions of the Line Fences Act S.O. 1990, c.17, as amended do not apply to all or any part of the Township of North Frontenac, save and except for Section 20 of the Line Fences Act;
2. **That** this By-law shall come into force and effect on the day of its final passing.
3. **That** all Resolutions, By-laws or parts of By-laws which are contrary to or inconsistent with this By-law are hereby repealed.

Read a first and second time **April 26, 2024**.

Read a third time and finally passed this **April 26, 2024**.

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk

The Corporation of the Township of North Frontenac

By-law #2024-34

Being a By-law to Amend Zoning By-law Number 55-19, as amended – Zone Change from Limited Service Rural (LSR) and Residential Waterfront (RW) to Limited Service Waterfront (LSW); Part of Lot 29, Concession 3 and 4, Geographic Township of South Canonto

Whereas pursuant to the provisions of Section 34 of the Planning Act, RSO 1990, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

And Whereas By-Law #55-19 regulates the use of land and the location, use and erection of buildings and structures within the Township of North Frontenac;

Now Therefore the Council of The Corporation of the Township of North Frontenac enacts as follows:

- By-Law #55-19 of The Corporation of the Township of North Frontenac, as amended, is hereby further amended as follows:
 - Schedule A of Zoning By-law #55-19, as amended, is hereby further amended to change the zoning of a parcel approximately 0.92 hectares (2.3 acres) in area located on the subject lands legally described as Concession 3, Part of Lot 29 and Concession 4 Part Lots 28 and 29, Geographic Township of South Canonto; Parts 1, 2 and 3 on Registered Plan 13R-22985; from Limited Service Rural (LSR) and Residential Waterfront (RW) to Limited Service Waterfront (LSW); as shown on Schedule 'A' attached to and forming part of By-Law Number 2024-34
- 2. That all other provisions of By-Law #55-19 shall continue to apply.
- 3. That this by-law shall come into force and take effect on the date of final passing by the Council of the Township of North Frontenac, subject to the provisions of the Planning Act, R.S.O, 1990, as amended

Read a first and second time **April 26, 2024**.

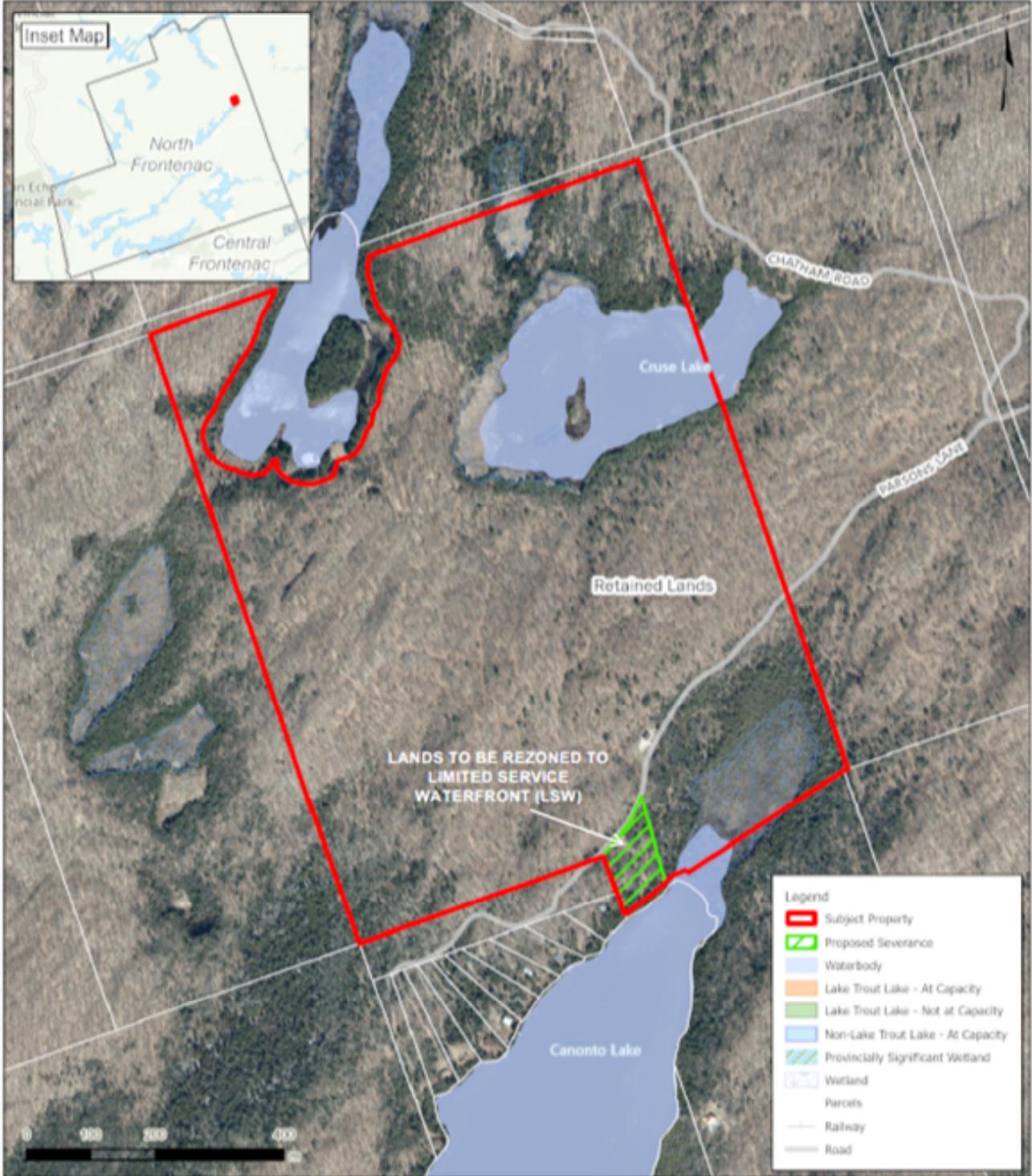
Read a third time and finally passed this **April 26, 2024**.

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk

Township of North Frontenac Schedule 'A' to By-Law Number 23-34

TOWNSHIP OF NORTH FRONTENAC
APPLICATION FOR ZONING BY-LAW AMENMENT (Z01/24)
1160 PARSONS LANE
GEOGRAPHIC TOWNSHIP OF SOUTH CANONTO



The Corporation of the Township of North Frontenac

By-law # 2024-35

Being a By-law to Authorize the Mayor and the Clerk to Sign an Agreement with the Clar Mill Community Volunteers to install and manage Bottle/Can collection bins at the Ompah Waste Site and the Mississippi Waste Site

Whereas at the meeting held November 3, 2023, Council passed Resolution #455-23 approving the request from the Clar Mill Community Volunteers to install and manage Bottle/Can collection bins at the Ompah Waste Site and the Mississippi Waste Site;

Now Therefore the Council of the Corporation of the Township of North Frontenac enacts that the Mayor and the Clerk are authorized to sign the Agreement, including insurance requirements, with the Clar Mill Community Volunteers; and that said Agreement shall be attached heretofore as Schedule A;

And That all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law, are hereby repealed;

And That this By-law shall come into force and take effect on the date of final passing.

Read a first and second time **April 26, 2024**.

Read a third time and finally passed this **April 26, 2024**.

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk

This Agreement is made the _____th day of _____, 2024

Between:

The Corporation of the Township of North Frontenac

hereinafter called the "Township"

of the First Part

- and -

Clar-Mill Community Volunteers

hereinafter called the "Clar-Mill Group"

of the Second Part

Whereas the Township owns the Ompah Transfer Station located at 10458 Road 509, Ompah, Ontario; and the Mississippi Waste Site located at 1177 Shiner Road, Mississippi, Ontario, (hereinafter called the "Waste Sites");

And Whereas the Clar-Mill Group has requested to remove returnable wine, liquor and beer bottles / cans from the recycling materials located at the Municipal Waste Sites;

And Whereas the Clar-Mill Group has requested to place a storage bin - approximately six (6) feet long, two (2) feet tall and three (3) feet wide (i.e. a deck box) – at each Waste Site to collect said returnables, bearing the Clar-Mill Group's name and or logo;

Now This Agreement Witness that in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The Township agrees to allow the Clar-Mill Group to remove said returnable wine, liquor, and beer bottles / cans from the recycling materials at the Municipal Waste Sites and to place storage at each Municipal Waste Site.
2. The Clar-Mill Group shall furnish the Township with a "Certificate(s) of Insurance" for a liability insurance policy covering public liability and property damage for no less than the minimum amount of \$2,000,000 (two million dollar), naming The Corporation of the Township of North Frontenac as an additional insured and in force for the duration of this Agreement.
3. The Clar-Mill Group agrees to maintain, clean and empty the storage bins on a regular or 'as needed' basis at the Clar-Mill Group's expense.
4. It is understood that the Clar-Mill Group is not an employee of the Township. The Clar-Mill Group shall indemnify and hold the Township harmless from and against all claims or demands with respect to the Occupational Health and Safety Act and any costs or expenses incurred in defending such claims or demands.
5. Any notice required or permitted to be given by one party to the other pursuant to the terms of this Agreement may be given:

To the Clar-Mill Group:

Clar-Mill Community Hall
Attention: Donna Denna, Programme Co-ordinator
6598 Buckshot Lake Road
Plevna ON K0H 20

To the Township of North Frontenac:

The Corporation of the Township of North Frontenac
Attention: Corey Klatt, Dipl.M.A., CAO
6648 Road 506
Plevna, Ontario K0H 2M0

6. This Agreement sets out all of the terms and conditions that have been agreed to between the Township and the Clar-Mill Group, and supersedes any previous agreements, verbal or written, that may otherwise exist between them concerning the subject matter of this Agreement.
7. This agreement may be cancelled at any time by either party with thirty (30) days written notice.

In Witness Whereof the Parties have signed this Agreement as at the date first set out above.

Clar-Mill Community Volunteers

President
Having authorization to sign on behalf of the
Clar-Mill Community Volunteers

The Corporation of the Township of North Frontenac

Tara Mieske, Clerk

Gerry Lichty, Mayor

By-law #2024-36

Being a By-law to Approve Municipal Community Hall Rentals and repeal By-law #30-19

Whereas Council passed By-law #30-19 on April 12, 2019 adopting the Community Hall Rental Agreement, including rules and regulations;

And Whereas Council deems it appropriate for the Manager of Community Development in consultation with the Chief Administrative Officer to prepare and amend the Agreement, including rules and regulations;

Therefore Council Enacts That By-law #53-22 is hereby repealed;

And That all resolutions, By-laws or part of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed.

Read a first and second time this 26th day of April, 2023.

Read a third time and finally passed this 26th day of April, 2023.

Mayor

Clerk

Community Hall Rental Agreement

Between the Township of North Frontenac and the Applicant(s)

Section 1 - Hall to be Rented			
<input type="checkbox"/> Barrie		<input type="checkbox"/> Harlowe	
<input type="checkbox"/> Clar-Mill		<input type="checkbox"/> Ompah	
<input type="checkbox"/> Snow Road			
Purpose of Rental		Number of people expected	
Section 2 - Applicant Information			
Applicant Name			
Contact Name			
Address			
Phone number			
E-mail Address			
Section 3 - Does your event have food?			
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If no, proceed to Section 4)</i> <i>(Note: copy of Food Handlers Certificate must be provided prior to the event)</i>			
Name of Person with Food Handlers Certificate			
Section 4 - Does your event have liquor?			
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If no, proceed to Section 5)</i> <i>(Note: copy of Special Occasion Permit and Insurance must be provided prior to the event)</i>			
Name of Insurance Company			
Policy #		Phone Number	
Section 5 – Is this a large Public Event? <i>(i.e. fair/festival, etc.)</i>			
<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If no, proceed to Section 6)</i> <i>(Note: if YES, provide a copy of Special Event Application approval from Public Health)</i>			
Section 6 - Fees			
Rental Fee		Security Deposit	

I/We have read and understand the rules and regulations attached as Schedule "B" to By-law #2024-36 of the Township of North Frontenac pertaining to the rental of the above noted Community Hall, and I/we agree to abide by them. I/we further agree to exercise the utmost care in the use of the facilities and to reimburse the cost of repairing any damage arising from our occupancy.

Signature

Print Name

Date

Manager of Community Dev.

Print Name

Date

FOR OFFICE USE ONLY			
Rental Fee		Security Deposit	
Total Paid		Receipt #	

Schedule "B" to By-law #2024-36
Community Hall Rental Rules and Regulations

1. The Hall shall be rented to adult persons only (18+). The contact person(s) shall be in attendance for the duration of the function.
2. The Applicant will be responsible for setting up the Hall.
3. The Applicant will clean the Hall at the conclusion of the event. The list of expected clean-up is posted at the Hall.
4. All garbage and recyclables are to be removed from the Hall by the Applicant.
5. No unauthorized alcohol shall be permitted in the Hall.
6. Consumption of alcohol may be permitted provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario. A copy of the Special Occasion Permit shall be provided to the Township when the application is submitted. The Permit must be posted in a conspicuous place in the Hall during the event.
7. Insurance for any event involving alcohol must be purchased by the user and a copy of the insurance coverage shall be provided to the Township when the application is submitted.
8. Exit doors shall remain unblocked at all times.
9. No exposed candles may be used.
10. Use of confetti inside the Hall is prohibited.
11. The Applicant agrees that use of the Hall beyond the period stated on the application (i.e. next morning clean up) may result in an additional charge to the Applicant.
12. The Township of North Frontenac accepts no responsibility for any items left in the Hall by the Applicant, organization members or function attendees.
13. It is understood that the Applicant shall indemnify and hold the Township harmless from and against all claims or demands with respect to the use of the Hall. The Township of North Frontenac is not responsible for personal injury or damage or for loss of personal items or equipment of the Applicant or anyone attending on the invitation of the Applicant.
14. Private functions are responsible for their own coffee, tea, etc.
15. As per the Township of North Frontenac's Smoking By-law, no person shall smoke or vape within a Community Recreational Facility or within a 20 metre radius surrounding any entrance or exit of the Community Recreational Facility. It is the responsibility of the person(s) renting the hall to ensure compliance with this By-Law.
16. No unauthorized/unlicensed gaming is permitted in the Hall. For further information please contact the Clerk's Department at 613-479-2231
17. All users of the facility using the kitchen for food preparation shall have at least one certified food handler or supervisor on site during all hours of operation (when food is being prepared, served and during clean up) who has successfully completed an approved safe food handling course. Proof of a valid certificate shall be submitted with the Community Hall Rental Agreement to the Township.
18. If you are hosting a large public event please contact KFL&A Public Health a submit a complete Special Event Application at least fourteen (14) days prior to the scheduled special event (i.e. fairs, festivals, carnivals, public markets, etc.
19. If you are storing equipment for regular weekly functions, you shall obtain your own insurance for these items and remove once your regular activities cease.

Schedule "B" to By-law #2024-36
Community Halls Rules of Etiquette

This Community Hall is owned and operated by the Township of North Frontenac and has been developed to ensure long term enjoyment for all Township and area residents.

The Hall Rental Policy – Rules and Regulations apply to all individuals.

We ask that you please review this checklist following usage of the Community Hall to ensure all rules and regulations have been complied with. At the termination of the applicants use, the area should be surrendered in the same condition of cleanliness and repair as it was upon commencement of use.

- Floors have been swept.
- Kitchen is clean, tidy and in proper order.
- Dishes, pots, coffee pot and appliances are clean and returned to their original location.
- All running water has been shut off (including the washrooms).
- All garbage and recyclables are picked up and removed from the Community Hall by users.
- Tables and chairs (if used) must be cleaned, stacked and returned to their original location.
- Decorations have been removed without any mark or damage to the Community Hall.
- Bathrooms are clean and in proper order.
- All lights are shut off (including bathroom lights).
- All fans have been shut off (if used).
- All doors and windows have been closed and the Community Hall has been properly secured.
- Heat turned down to 15 degrees Celsius and air conditioner (if applicable) turned off.
- Please clean and return dish towels.

The Corporation of the Township of North Frontenac

By-law #2024-37

Being a By-law to Appoint a Director of Emergency Services/Fire Chief for the Township of North Frontenac; and to Repeal By-law #121-15

Whereas pursuant to Section 227 of the *Municipal Act*, S.O. 2001, Chapter 25 and amendments thereto, it is the role of the officers and employees of the municipality, (a) to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions; (b) to undertake research and provide advice to Council on the policies and programs of the municipality; and (c) to carry out other duties required under this or any Act and other duties assigned by the municipality;

And Whereas pursuant to Section 6(1) of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 if a Fire Department is established for the municipality, Council shall appoint a Fire Chief for the Fire Department;

And Whereas the Council of the Township of North Frontenac deems it expedient to appoint a Director of Emergency Services/Fire Chief;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. **That** Adam Robinson is hereby appointed as the Director of Emergency Services/Fire Chief for The Corporation of the Township of North Frontenac, effective May 10, 2024;
2. **And That** the Director of Emergency Services/Fire Chief shall perform all related duties as prescribed in the Director of Emergency Services/Fire Chief's Role Description (as amended by the CAO); in Legislation and/or Policies for the North Frontenac Fire Department; while following guidelines established by the policies of the Township Council and/or CAO; and in accordance with Legislation;
3. **And That** the conditions of employment for the Director of Emergency Services/Fire Chief for the Township of North Frontenac, shall be in accordance with their employment Hiring Letter (Contract) and shall be complied with;
4. **And That** By-law #121-15 be hereby repealed; and all Resolutions, By-laws or parts of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed;

And That this By-law shall come into force and take effect on the date of its final passing.

Read a first and second time **April 26, 2024**.

Read a third time and finally passed this **April 26, 2024**.

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk

The Corporation of the Township of North Frontenac

By-law #2024-38

**Being a By-law to Appoint a Community Emergency Management Coordinator;
and Repeal By-law #128-15**

Whereas Section 2(1) of the Emergency Management and Civil Protection Act R.S.O 1990 requires every municipality to develop and implement an Emergency Management Program; and that every Council shall adopt the Emergency Management Program;

And Whereas Ontario Regulation 380/04 sets standards for a Municipality's Emergency Management Program;

And Whereas Section 10(1) of Ontario Regulation 380/04 states that every Municipality shall designate a member of the municipality or a member of Council as their Community Emergency Management Program Coordinator;

Now Therefore the Council for the Corporation of the Township of North Frontenac enacts as follows:

1. **That** Adam Robinson be hereby appointed as the Community Emergency Management Coordinator for the Township of North Frontenac as specified by Section 10(1) of Ontario Regulation 380/04, effective May 10, 2024; and
2. **That** By-law #128-15 is hereby repealed; and all Resolutions, By-laws or parts of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed;

And That this By-law shall come into force and take effect on the date of its final passing.

Read a first and second time **April 26, 2024.**

Read a third time and finally passed this **April 26, 2024.**

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk

The Corporation of the Township of North Frontenac

By-law #2024-39

Confirming By-law

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held April 26, 2024

Whereas Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the April 26, 2024 Regular Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held April 26, 2024 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held April 26, 2024 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time **April 26, 2024**.

Read a third time and finally passed this **April 26, 2024**.

Gerry Lichty, Mayor

Brooke Drechsler, Deputy Clerk