

Special Council Agenda - Amended

[12:00 p.m.] - Friday, February 16, 2024

Council Chambers

[Zoom Meeting Registration](#)

Page

1. Call to Order and Purpose of Meeting

2. Approval of Agenda

- a) February 16, 2024

Be It Resolved That Council approves the Agenda dated February 16, 2024, as circulated.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Adoption of Minutes

- a) February 6

[February 6, 2024 - Special Council Agenda - Minutes - Pdf](#)

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5. Business Arising Out of Minutes

- a) Council Discussion: Draft 2024 Budget

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Be It Resolved That Council receives the 2024 Draft Budget for consideration.

[2024 Draft Budget for February 6, 2024](#)

[DM Inglis - Table of Actual Operating Expenses](#)

- b) Public Works Manager: Capital Plan

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Be It Resolved That Council receives for information an email from the Public Works Manager regarding the capital plan submitted for hard surfaces roads included Buckshot Lake Road, Sand Lake Road and Lookout Road; and proposing additional projects to Harlowe Road and Snider Road.

[Hard Top Roads](#)

6. Consideration of Draft 2024 Budget

- a) Manager of Community Development: Increase to One (1) CLSP Staff Hours

Be It Resolved That Council approves the Seasonal CLSP Staff Position increase in hours from 32 to 40 hours weekly for the months of June, July, August and September;

And That this position shall continue to be funded by the Crown Land Stewardship Program's operating budget on an annual basis.

- b) Manager of Community Development: Community Improvement Plan (CIP) - 2023 Annual Report

Be It Resolved That Council approves including \$28,378.69 in additional CIP funding in the 2024 Budget in 2024 topping up the unallocated funding to \$30,000.

- c) Manager of Community Development: Proposed Modernization to Community Halls Booking System

Be It Resolved That Council approves the Manager of Community Development purchasing software for Community Hall Bookings at a cost of approximately \$5,000 coming from the Special Parks Reserve Fund;

And That the MCD will report back to Council with recommended updates to By-law #53-22 Community Halls Rental By-law.

- d) Manager of Economic Development: Economic Development Officer (EDO) – Temporary Position

Be It Resolved That Council approves the hiring of the EDO position on a permanent full-time Basis for 37.5 hours per week, effective July 14, 2024 (current contract expiration date) and the EDO shall continue to report to the Manager of Community Development.

- e) Director of Emergency Services/Fire Chief: Firefighter Group Benefits

Be It Resolved That Council approves providing North Frontenac eligible Firefighters Group Benefits starting 2024 at an estimated cost of approximately \$24,000;

And That Council instructs the Director of Emergency Services / Fire Chief to draft a policy defining the implementation and parameters of Firefighter Group Benefits for the CAO's consideration.

- f) Public Works Manager: Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis

Be It Resolved That Council approves the PWM purchasing the Heavy-Duty Scanner at a cost of approximately \$9,100 and the annual subscription for software and repair updates for \$2,500.

- g) Treasurer: Consideration of 2024 Draft Budget

Be It Resolved That Council approves in principle the 2024 Draft Budget with the following amendments:

7. Confirmatory By-law

- a) Confirming By-law #_

Be It Resolved That By-law #2024-16, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held February 16, 2024 be read a first, second, and third time and finally passed.

[Confirming By-law #2024-16](#)

8. Adjournment

- a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at ____ .m. until February 23, 2024 or at the call of the Chair.



Special Council Minutes

9:00 AM - Tuesday, February 6, 2024
Council Chambers

The North Frontenac Council met in Special Council on Tuesday, February 6, 2024 at 9:00 AM in the Council Chambers.

Present: Mayor Gerry Lichty; Councillor Wayne Good and Councillor Stephanie Regent - Ward 1; Councillor Roy Huetl and Councillor Vernon Hermer - Ward 2; Deputy Mayor John Inglis and Councillor Fred Fowler - Ward 3

Also Present: Corey Klatt, Chief Administrative Officer (CAO); Kelly Watkins, Treasurer (Treasurer/CAO Back-up); Tara Mieske, Clerk/Planning Manager (CPM); Brooke Ross, Manager of Community Development (MCD); Darwyn Sproule, Public Works Manager (PWM) (Electronic Participation); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC); and Sandra Lessard, Deputy Treasurer

1. Call to Order and Purpose of Meeting

The Mayor called the meeting to order at 9:00 a.m. The purpose of the meeting is to consider the 2024 Draft Budget.

2. Approval of Agenda

a) **February 6, 2024**

45-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council approves the Agenda dated February 6, 2024, as circulated.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Presentations

a) **Treasurer: 2024 Draft Budget Overview (PowerPoint attached)**
[2024 Budget Presentation](#)

5. Communications

- a) ***Treasurer's Communications of Interest to Council Re: 2024 Draft Budget 46-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent***

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".

Carried

6. Council, CAO, and Managers' Administrative Reports

- a) ***Manager of Community Development: Increase to One (1) CLSP Staff Hours 47-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good***

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Increase to One (1) CLSP Staff Hours".

Carried

- b) ***Manager of Community Development: Community Improvement Plan (CIP) - 2023 Annual Report***

48-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - 2023 Annual Report".

Carried

- c) ***Manager of Community Development: Proposed Modernization to Community Halls Booking System***

49-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Proposed Modernization to Community Halls Booking System".

Carried

- d) ***Manager of Economic Development: Economic Development Officer (EDO) – Temporary Position***

50-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Economic Development Officer (EDO) – Temporary Position".

Carried

- e) ***Director of Emergency Services/Fire Chief: Firefighter Group Benefits***
51-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives the Director of Emergency Services / Fire Chiefs Administrative Report entitled, "Firefighter Group Benefits" for information purposes.

Carried

- f) ***Public Works Manager: Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis***
52-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis".

Carried

- g) ***Treasurer: 2024 Summary of the Ten (10) Year Capital Plan 2024-2033; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended***
53-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council receives the Treasurer's Administrative Report entitled "2024 Summary of the Ten (10) Year Capital Plan 2024-2033; TCA Replacement Schedules (planned spending) as amended" for information purposes.

Carried

- h) ***2024 Draft Budget***
54-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2024 Draft Budget"

Carried

7. Council Discussion

a) **Council Discussion: 2024 Draft Budget**

Note: Councillor Wayne Good left the meeting during the budget discussion at 1:00 p.m.

8. Public Forum

None.

9. Consideration of Budget

a) **Treasurer: 2024 Summary of the Ten (10) Year Capital Plan 2024-2033; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended**

55-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council approves the 2024 Summary of the 10 Year Capital Plan (2024 – 2033) Tangible Capital Asset (TCA) Replacement Schedules (planned spending);

And That Council authorizes the CAO and Managers to proceed with the applicable 2024 TCA Capital Purchases/Tenders (in accordance with these Schedules and the Procurement By-law).

Carried

Deferral of Decisions

56-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council defers the decisions regarding the operating budget until the Special Meeting on February 16, 2024 at 12:00 p.m.

Carried

10. Confirmatory By-law

a) **Confirming By-law**

57-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2024-15, being a By-law to confirm all actions and proceedings of Council for its Special Meeting regarding the 2024 Draft Budget held February 6, 2024 be read a first, second, and third time and finally passed.

Carried

11. Adjournment

a) **Adjournment**

58-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 2:39 p.m. until February 16, 2024 or at the call of the Chair.

Carried

Mayor

Clerk

2024 DRAFT BUDGET



February 6, 2024

North Frontenac



2024 DRAFT BUDGET

Proposed Increase in
Total Municipal Dollars
\$432,912 or 6.3%

(As presented in the Council Agenda for February 6, 2024)

2024 DRAFT BUDGET - Summary of the Increases Affecting Levy



Payroll – increase \$189,612	2.32%
Insurance – increase \$21,804	.40%
Police – increase of \$23,137	.34%
OMPF – decrease in funding - \$13,700	.21%
Bridge Mandatory bi-annual inspection (OSIM) – added \$15,000	.22%
Communication towers (inspections/annual maintenance and repairs (4 towers) – added \$15,000	.22%
General operating changes	1.30%
General Operating increases Total	5.01%

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2024 DRAFT BUDGET – Council’s Consideration for Increases Affecting Levy



Council Conferences	\$8,000
Economic Development – Annual contribution to Economic Development Reserve Fund	\$2,500
Economic Development – CIP Program (previously funded from Reserve Funds) – see Admin Report 6b	\$28,380
Economic Development – Replace Funds to Reserve Fund for approved Summer Fest (for consideration per Res #463-23)	\$6,000
Sundry – Increase in Community Grants (for consideration per Res #17-24)	\$3,000
Sundry – Donation request from Perth & Smith Falls Hospital for MRI Campaign (for consideration per Res #469-23)	\$5,000

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2024 DRAFT BUDGET – Council’s Consideration for Increases Affecting Levy



Fire – Benefits (life/dental/medical) for Volunteer Fire Fighters – see Admin Report 6e	\$24,000
Roads – Diagnostic Equipment – see Admin Report 6f	\$9,100
Volunteer Appreciation Dinner	\$1,000
Total	\$86,980
Percentage of Levy Increase	1.29%
General Operating Increase of 5.01% plus Councils Consideration affecting levy 1.29%	
Increase of 6.3%	

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2024 DRAFT BUDGET – What’s not been incorporated



Kaladar Barrie Fire Department – Joint service 50% share

No increase has been added for the KB Fire Department. Currently, we have a Policy within the budget document if we pass our budget before the KB Budget is known, the additional funds would come from the Contingency Reserve Fund.

Additional Funding into Reserve Funds

Other than the recommendations on the previous slide for Economic Development there is no additional recommendations for additional contributions for Reserve Funds that have a shortfall per the draft Policy.

Additional Cost of Living (COLA) Employees, Council, Volunteer Fire Fighters and Committee of Adjustment members

Per Resolution #488-23, Council would consider increasing the approved COLA from 3.5% to 3.8% during budget deliberations

Municipal Services Corporation –

Resolution #285-23 approved North Frontenac to be a member of the Municipal Services Corporation with the Funds coming from the Contingency Reserve Fund. The Resolution says, “with a plan to replenish funds through the budget process during 2024 budget deliberations”.

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2024 DRAFT BUDGET – Expenses

Impacts to all Departments:

❖ Hydro/Heat

- ❖ Carried budget numbers forward from 2023 with a few small adjustments

❖ Fuel

- ❖ Carried budget numbers forward from 2023 with a few small adjustments

❖ Telephone (land lines and cell phones) –

- ❖ Carried budget numbers forward from 2023 with a few small adjustments

❖ Insurance

- ❖ Applied 10% increase to budget from 2023

2024 DRAFT BUDGET – Expense Impacts



Impacts to all Departments:

• Payroll/Benefits

- Cost of Living Allowance (3.5%) – per Res #488-23
- Clerical Assistant/CLSP – funded partially in 2022 & 2023 from Covid 19 Reserve Fund, recommend \$25,000 in 2024
- Increase in Waste Site staffing hours due to continued increase in demand
- Changes to CPP and increase in Benefits
- Increase in Crownland Program hours – see Admin Report item 6a
- Permit Clerk for the building department – New position for 2024 per Res#265-23

• Training/Conference

- Increase Council back to full Conference allotment (1 for each Councillor and 2 for Mayor)
- Increase to Conference budgeted amounts due to increased costs
- Increase in Fire Training (added motor vehicle accident training including Electric Vehicles)
- Increase for Building Department training due to New Building Code Requirements



2024 DRAFT BUDGET – Outside Requisitions

- Mississippi Valley Conservation
 - \$34,931 increase of \$1,195 over 2023
- Quinte Conservation
 - \$1,200 increase of \$73 over 2023
- Kaladar Barrie Joint Fire Committee
 - Unknown at this time
- Police services
 - \$832,084 increase of \$23,137 from 2023
- County of Frontenac
 - \$2,009,848 increase of \$49,821 or 2.54% over 2023
- Education
 - \$1,498,441 increase of \$9,553 over 2023. Tax rate remains the same as 2021 & 2022



2024 DRAFT BUDGET – Projects with Grants

- Electrical Vehicle Charging Stations – Approval pending
 - Installation of charging stations
 - Project will not go forward if grant not received
- Community Emergency Preparedness Grant – Approval pending
 - Funding for training, sandbagger & generators
 - Project will not go forward if grant not received
- Fire Marshall Certification Grant – Funding Approved
 - Funding for training Materials

2024 DRAFT BUDGET – Revenue Impacts Annual Funding Programs



- Ontario Municipal Partnership Fund (OMPF) Grant – Decrease of \$13,700
- Ontario Community Infrastructure Funding (OCIF) – Increase \$112,244
 - Additional funds have been incorporated into 10 Year Capital Plan
- Canada Community Building Fund (CCBF) – Increase of \$13,595
 - Municipal portion of funding
- Aggregate Resources (portion of licence fees for pits in Township) – Increase of \$5,000
 - Increased based on the actual received in 2023

2024 DRAFT BUDGET – Projects from Reserve Funds



- Buckshot Lake Culvert (Hills Lake) – Consulting - \$15,000
- Community Planning Permit System - \$25,000
 - Joint project with Frontenac County – approved by Council, not completed in 2023
- Community Hall Booking System – See Admin Report 6c - \$5,000
- 10 Year Capital Planned Spending – See Admin Report 6g - \$3,138,974
- Kashawakamak Waste Site Compliance Work - \$50,000



2024 DRAFT BUDGET

\$432,912 or 6.3 %

Based on \$100,000 Residential Assessment @ \$45.26 increase

- Municipal = 5.73% increase or an increase of \$41.28
- County = 1.91% increase or an increase of \$3.98
- Education = 0% no change
- Based on the Median Assessment based on the Current Value Assessment (CVA)
 - CVA based on 2016 valuation dates. Assessment values to remain the same through to the end of 2024 (unless there have been changes to the property)

	Assessment (CVA)	2023	2024	Difference	Increase by month
Single Family Home	\$121,000	\$1,304.46	\$1,363.22	\$58.76	\$4.90
Seasonal Recreational Dwelling	\$245,000	\$2,660.18	\$2,771.51	\$111.33	\$9.28

2024 DRAFT BUDGET - Reserves / Reserve Funds



	2023 Year End Balances Unaudited & Pending Year End	2024 Year End Balances Based on 2024 Draft Budget
Reserves	\$1,218,524	\$1,096,402
Total Tangible Capital Assets Reserve Funds	\$3,771,055	\$3,646,083
Obligatory Reserve Funds	\$1,969,542	\$1,800,270
Discretionary Reserve Funds	\$2,165,761	\$2,018,285
Total Reserve / Reserve Funds	\$9,124,882	\$8,561,040
Total Impact on Reserve / Reserve Funds		- \$ 563,842

2024 DRAFT BUDGET – Reserve and Tangible Capital Asset Reserve Fund in Relation to Proposed Targets



	Proposed Target	2024 proposed Year End Balances Based on 2024 Draft Budget	Comments
Operating Contingency Reserve	10-12% of expenses based on last Audited Consolidated Statement of Operations	\$1,096,402	Target between \$1,027,855 and \$1,233,425. Proposed balance within target
Tangible Capital Assets Reserve Funds	To fund annual requirements based on replacement schedules, calculated with a annual 2% inflation increase	\$3,646,083	Target between \$5,100,000 and \$6,900,000 A 1% annual levy increase (approx. \$70,000) starting in 2025 would put us within the target by 2033 Should Council want to permanently increase the surface treatment annual spending by 300,000 a 2% annual levy increase (approx. \$140,000) would put us still within target by 2033. Not meeting target

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2024 DRAFT BUDGET – Obligatory Reserve Funds in Relation to Proposed Targets



	Proposed Target	2024 proposed Year End Balances Based on 2024 Draft Budget	Comments
Recreational Land (Planning Act)	Allocate 60% of balance at the beginning of the year	\$11,192.10	The opening balance is \$23,692.10, therefore to allocate 60% the closing balance should be \$9,476.84. Not meeting target - per regulation
Building Department	One year operating expenditures based on last Audited Statements	\$13,532.72	One year operating would equal \$192,694 To be monitored as we transition to our first full year of issuing Septic Permits. Building should fund itself and not use tax dollars.
Canada Community Building Fund	Remain in a positive balance and can not carry more than 5 years of funding at a time	\$1,016,858.24	Based on the 2024 proposed projects, no requirement to allocate any further spending in 2024.
Waste Closure Costs	Total closure costs less current balance / by estimated years to closure	\$758,687.08	Following recommendations of the Consultant, on track for funding.
Ontario Community Infrastructure Fund (OCIF)	Must be in a positive balance, only used if there is a carryover of funds from the prior year	\$0	Proposed to spend all funds received in 2024, plus the amount being carried forward. Reserve Fund to remain open until program ends.

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2024 DRAFT BUDGET - Reserves / Reserve Funds



	Proposed Target	2024 proposed Year End Balances Based on 2024 Draft Budget	Comments
Cannabis Reserve Fund	To remain in a positive balance	\$14,115.58	No action required
Safe Restart – Covid 19	To remain in a positive balance, remove once balance is zero	\$27,820.92	2023 Year end adjustment still to be made with year end. Therefore, anticipate to be zero at the end of 2024
Seniors Initiatives	Minimum of \$25,000 and Maximum of \$50,000	\$84,001.31	This is a new initiative in 2023, A report is going to Council after March to discuss the first year of the program and next steps. Not meeting target
Council – Election	Sufficient to fund year of election. Next election 2026.	\$21,397.37	No action required, based on estimated expenses with some increases taken into consideration,
Economic Development	To remain in a positive balance. No minimum/maximum established at this time	\$7,598.44	In draft \$18,050 was deducted that should have been from Contingency Reserve Fund. Propose transferring amount from Contingency to this Reserve Fund. Which would bring the balance to \$25,648
Medical Services	Sufficient to fund future initiatives	\$1,065.12	Currently, there is not enough funds to assist with future recruiting initiatives. Committed funding will be part of the levy increase 2025-2028. Not meeting target
Emergency Services	Minimum of \$300,000 and maximum of \$500,000	\$339,349.16	Within the proposed Target

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2024 DRAFT BUDGET - Reserves / Reserve Funds



	Proposed Target	2024 proposed Year End Balances Based on 2024 Draft Budget	Comments
Roads Winter Maintenance	Minimum of \$200,000 and maximum of 50% of 5 year average	\$572,616.66	Target amount would be \$462,349.58. Therefore, over target balance , per draft policy the additional funds would be transferred to the Roads TCA Reserve Fund, following year end.
Cemetery	To remain in a positive balance	\$65,335.53	No action required
Community Halls	Minimum of \$50,000 and maximum of \$100,000	\$576,969.05	Over target balance. Per draft policy additional funds would be transferred to the Community Hall TCA Reserve Fund, following year end.
MNR Parks	Review once exceeds prior years budgeted expenses	\$261,344.45	2023 budgeted expenses (less capital) is \$434,729. Therefore, no review of balance required at this time.
Planning	To remain in a positive balance. No minimum/maximum established at this time	\$46,671.07	No action required

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Department-Object detail

Default

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30110 Canada Community Building Fund (FGT)	-62,813		
Canada Community Building Fund - Township		-58,246	-71,841
Total 30110 Canada Community Building Fund (FGT)		-58,246	-71,841
30830 Canada Community Building Fund (County FGT)			
Canada Community Building Fund - County		-135,500	-135,500
Total 30830 Canada Community Building Fund (County FGT)		-135,500	-135,500
31000 Provincial Grants - OMPF / CRF	-1,836,000		
2024 - Decrease of \$13,700 over 2023			13,700
2023 - Increase of \$7,600 over 2022		-1,836,000	-1,836,000
Total 31000 Provincial Grants - OMPF / CRF		-1,836,000	-1,822,300
45000 Contributions from Reserves/Reserve Funds			
Estimated commitment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve			-19,500
Total 45000 Contributions from Reserves/Reserve Funds			-19,500
49000 Prior Year's Surplus	-150,000		
Base Budget		-150,000	-150,000
Total 49000 Prior Year's Surplus		-150,000	-150,000
Total Revenues	-2,048,813	-2,179,746	-2,199,141
Expenses			
56998 Municipal Services Corporation Contribution			
Estimated commitment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve			19,500
Total 56998 Municipal Services Corporation Contribution			19,500
58500 Contributions to Reserves/Reserve Funds	198,313		
County FGT		135,500	135,500
Federal Gas Tax		58,246	71,841
Total 58500 Contributions to Reserves/Reserve Funds		193,746	207,341
58600 Contributions to TCA Reserve Funds	480,671		
To Infrastructure Sustainability Reserve Fund		100,000	100,000
OMPF to the Roads Sustainability TCA Reserve Fund		250,000	250,000

Department-Object detail

Default

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Asset Mgmt Plan Increase - 2% (of Previous Year Levy)		130,671	135,706
Total 58600 Contributions to TCA Reserve Funds		480,671	485,706
Total Expenses	678,984	674,417	712,547
Net	-1,369,829	-1,505,329	-1,486,594

Department-Object detail

Council

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41000 Election - Council Fees Collected	8,109		
45000 Contributions from Reserves/Reserve Funds	-18,572		
2023 - Strategic Planning Consultant - funded from the Contingency Reserve Fund		-25,000	
Total 45000 Contributions from Reserves/Reserve Funds		-25,000	
Total Revenues	-10,463	-25,000	
Expenses			
50103 Council Remuneration	147,410		
Annual CPI Increase (2024 = 3.5%)			5,159
Annual CPI Increase (2023 = 2.5%)		147,410	147,410
Total 50103 Council Remuneration		147,410	152,569
50110 Benefits - Canada Life			
Health Care Spending Account - \$1,000/year per member of Council		7,000	
Total 50110 Benefits - Canada Life		7,000	
50120 Mileage	3,687		
Council members will be paid mileage for portfolio activities, Committee and Task Force meetings but not paid for Council meetings (regular and/or special) as per Res #688-15		4,000	4,000
Total 50120 Mileage		4,000	4,000
50130 Benefits - E.H.T. (Ministry of Finance)	2,875		
EHT		2,875	
EHT - Employer Expense			2,975
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,875	2,975
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	2,742		
CPP & EI - Employer Expense			2,860
Canada Pension Plan & Employment Insurance		2,745	
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		2,745	2,860
50180 Conventions/Conferences	11,412		
Two for the Mayor; One per Deputy Mayor and/or Councillor - \$2,000 x 6 Conferences = \$12,000 per Res #155-		12,000	
Two for the Mayor; One per Deputy Mayor and/or Councillor - \$2,500 per conference			20,000
Total 50180 Conventions/Conferences		12,000	20,000
50200 Office Supplies and Stationery	4,200		

Department-Object detail

Council

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Computer / Office Supplies (paper/ink cartridges / computer expenses) - \$300.00 per Councillor		2,100	2,100
Personal Internet allowance - \$300.00 per Councillor		2,100	2,100
Total 50200 Office Supplies and Stationery		4,200	4,200
50201 County Meeting Expense			
County Council Alternate		150	150
Total 50201 County Meeting Expense		150	150
50205 Other Materials (Includes Shop Supplies)	2,122		
Lunches for meetings, Local Government Week Activities, etc.		2,000	
Lunches for meetings, etc.			1,000
Local Government Week Activities			1,000
Total 50205 Other Materials (Includes Shop Supplies)		2,000	2,000
50260 Advertising	997		
Advertising		1,000	1,000
Total 50260 Advertising		1,000	1,000
50290 Legal Services	712		
Legal		500	500
Total 50290 Legal Services		500	500
50295 Consulting Services	19,484		
Integrity Commissioner (IC) - Effective 2019 any unspent dollars to be transferred to a New Integrity Commissioner (IC) Reserve Fund		7,500	2,500
2023 - Strategic Planning Consultant - funded from the Contingency Reserve Fund		25,000	
Total 50295 Consulting Services		32,500	2,500
50300 Memberships	3,402		
AMO		3,350	3,410
Total 50300 Memberships		3,350	3,410
50310 Publications/Subscriptions	127		
Municipal World, etc.		300	300
Total 50310 Publications/Subscriptions		300	300
50320 Election Expense	384		
50330 Insurance	1,673		
Councillor Policy (previously recorded under Admin)		1,950	1,950
Total 50330 Insurance		1,950	1,950

Department-Object detail

Council

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50350 Training/Seminars			
Includes per diem per day (rate set by Council); plus reimbursed for actual expenses (i.e. mileage, meals - if not covered under program, etc.)		500	500
Total 50350 Training/Seminars		500	500
58500 Contributions to Reserves/Reserve Funds	6,588		
Annual expense so when Election year comes there are funds available in a Reserve Fund		5,000	5,000
Total 58500 Contributions to Reserves/Reserve Funds		5,000	5,000
Total Expenses	207,815	227,480	203,914
Net	197,352	202,480	203,914

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41050 Tax Certificates and Compliance Letters	-3,020		
Tax certificates		-3,500	-3,500
Total 41050 Tax Certificates and Compliance Letters		-3,500	-3,500
41055 MFIPPA Fees	-251		
Municipal Freedom of Information and Protection of Privacy Act Requests		5	-100
Total 41055 MFIPPA Fees		5	-100
41100 U.S. Exchange	-1,776		
US exchange - US money accepted at par		-1,500	-1,500
Total 41100 U.S. Exchange		-1,500	-1,500
41210 Lottery Licences	-9		
Lottery Licence		-100	-100
Total 41210 Lottery Licences		-100	-100
41400 Bank Interest Earned	-44,116		
Bank interest earned in General Fund		-20,000	-30,000
Total 41400 Bank Interest Earned		-20,000	-30,000
41450 Miscellaneous (Photocopies, Fax, NSF Fees, etc.)	-2,809		
Base Budget		-2,000	-2,500
Total 41450 Miscellaneous (Photocopies, Fax, NSF Fees, etc.)		-2,000	-2,500
45000 Contributions from Reserves/Reserve Funds	-62,158		
Webex/zoom virtual meeting to be funded from COVID 19 Reserve Fund		-2,500	-2,500
Effective 2020 Bell Conference to be funded from COVID-19 Reserve Fund (Per year)		-500	-500
Turbo Hubs (2) to be funded from the Safe Restart - COVID-19 Reserve Fund		-1,500	-1,500
Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund		-25,000	-25,000
Replacement of Computers/electronics		-34,000	-34,000
Bell Internet for Township Office - funded from Covid Reserve Fund		-1,200	-1,200
Starlink Internet for Township Office - funded from Covid Reserve Fund		-8,400	-8,400
Stain addition of Municipal Complex - funded from Contingency Reserve Fund		-8,000	
Total 45000 Contributions from Reserves/Reserve Funds		-81,100	-73,100
Total Revenues	-114,139	-108,195	-110,800

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Expenses			
50100 Salaries	582,740		
Clerk/Planning Manager 50% (50% Planning)		611,225	
Deputy Clerk 25% (75% Planning) (2020 split 50/50)			
CAO Executive Assistant 75% (25% By-law Enforcement)			
Clerk-Admin Assistant @ 25% (25% Fire / 50% Planning)			
Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund			
Clerk/Planning Manager 60% (40% Planning) (2023 50/50 split)			653,878
Deputy Clerk 25% (75% Planning)			
CAO Executive Assistant 75% (25% By-law Enforcement)			
Clerk-Admin Assistant @ 40% (25% Fire / 35% Planning)(2023 25/25/50 split)			
Clerical Assistant/CLSP 50% (50% Crownlands)			
EDC 20% /80% Economic Development			
Total 50100 Salaries		611,225	653,878
50105 Income Protection Year End Payout	2,317		
Base Budget		4,000	4,000
Total 50105 Income Protection Year End Payout		4,000	4,000
50110 Benefits - Canada Life	47,604		
Annual + retirement benefits			46,400
Budget estimate - actual pending renewal May 1st.		39,200	
Total 50110 Benefits - Canada Life		39,200	46,400
50120 Mileage	1,238		
Mileage rate 2024 = .70/km			1,250
Mileage - .2023 - .68/km		750	
Total 50120 Mileage		750	1,250
50130 Benefits - E.H.T. (Ministry of Finance)	11,529		
Base Budget		12,170	
EHT - Employer Expense			12,877
Total 50130 Benefits - E.H.T. (Ministry of Finance)		12,170	12,877
50140 Benefits - W.S.I.B.	16,942		
WSIB		18,410	18,621
Total 50140 Benefits - W.S.I.B.		18,410	18,621
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	34,106		
Base Budget		39,575	

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
CPP & EI - Employer Expense			40,367
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		39,575	40,367
50160 Benefits - OMERS	63,230		
OMERS - rate 9% up to YMPE and 14.6% after YMPE		60,425	65,166
Total 50160 Benefits - OMERS		60,425	65,166
50175 Contracted Services	3,512		
Pest Control - Enviro Guard monthly inspections @ \$350		350	350
On Site Shredding - monthly service @ \$72.00 x 2 bins / month = \$865/year plus \$1,500 (shredding of old records in compliance with Records Retention By-law)		2,365	2,365
One time Shred - new retention bylaw		1,000	
Total 50175 Contracted Services		3,715	2,715
50180 Conventions/Conferences	8,839		
CAO Conferences (3) - Increased in 2020 per P&A Committee Clerk Conference (Planning Manager see Planning Dept.) Treasurer Conference (2) \$2,000 estimate x 5 (see above) = \$10,000		12,000	
CAO Conferences (3) - Increased in 2020 per P&A Committee (CAO only 2 in 2024) Clerk Conference (Planning Manager see Planning Dept.) Treasurer Conference (2) \$2,250 estimate per conference			11,000
Total 50180 Conventions/Conferences		12,000	11,000
50200 Office Supplies and Stationery	8,670		
Year end adjustments for basic office supplies= \$500 to Planning; \$1,000 to MNR Parks; \$500 to Building; \$750 Fire; \$500 Roads; \$500 Waste; \$200 Recycling; \$200 Property Bldg. Mtce.		13,000	10,000
Total 50200 Office Supplies and Stationery		13,000	10,000
50201 County Meeting Expense	361		
Frontenac CAOs' meet monthly and other Managers looking at joint opportunities as well		1,500	1,000
Total 50201 County Meeting Expense		1,500	1,000
50205 Other Materials (Includes Shop Supplies)	3,043		
Cleaning and general supplies, etc.		4,000	4,000
Total 50205 Other Materials (Includes Shop Supplies)		4,000	4,000
50210 Heat	6,482		
3% Annual Change		7,600	7,600
2023.01.05 01:21:52 PM Heat annual increase		494	494

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50210 Heat		8,094	8,094
50220 Utilities (Hydro)	6,272		
3% Annual Change		4,740	4,740
2023.01.25 12:42:00 PM Hydro annual increase		308	308
Total 50220 Utilities (Hydro)		5,048	5,048
50230 Building Maintenance	12,490		
General maintenance		3,500	4,000
Stain addition of Municipal Complex		8,000	
Total 50230 Building Maintenance		11,500	4,000
50250 Postage	14,995		
Year end adjustment for postage = \$1000 Planning; \$200 Building; \$100 Waste		15,000	18,000
Total 50250 Postage		15,000	18,000
50260 Advertising	680		
Contractor Rates, Casual and Student Employment, etc.		500	750
Total 50260 Advertising		500	750
50270 Telephone (Includes Fax)	4,876		
Land lines and CAO cell phone		5,000	5,000
2023.01.25 12:41:55 PM Phone annual increase		132	132
Total 50270 Telephone (Includes Fax)		5,132	5,132
50280 Auditing Services	24,000		
Financial Auditing service		24,000	27,000
Total 50280 Auditing Services		24,000	27,000
50290 Legal Services	1,215		
Legal		2,000	2,000
Total 50290 Legal Services		2,000	2,000
50295 Consulting Services			
General assistance		1,000	1,000
Total 50295 Consulting Services		1,000	1,000
50300 Memberships	3,064		
MFOA / AMCTO / OMTRA (previously known as AMTCO) / OMAA		3,400	3,400
Total 50300 Memberships		3,400	3,400

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50330 Insurance	17,189		
Insurance		17,410	19,150
Total 50330 Insurance		17,410	19,150
50340 Computers	153,492		
Plus extras (i.e.. Unforeseen repairs/ new software requirements, etc.)		4,995	4,995
Bell Canada internet service at \$ 100 per month		1,200	1,200
IT/GIS Contract with County		77,600	83,440
USTI Financial Software Service Contract		14,250	16,750
Spam Filter Requirements estimated		1,000	1,000
Toner, Printer Cartridges, CDs, Data Keys etc.		2,000	2,500
Hosting services for website		3,700	3,200
Webex/zoom virtual meeting to be funded from COVID 19 Reserve Fund		2,500	1,500
TOMRMS annual fee		350	350
Citywide Asset Management Software		2,100	2,100
Multi Factor Authentication		550	550
Budget Software annual fee		6,800	6,800
Community Engagement Software (Bang the Table)		5,000	5,000
Turbo Hubs (2) to be funded from the Safe Restart - COVID-19 Reserve Fund		1,500	1,500
Starlink Internet Service		8,400	8,400
Canva Graphic Design Software		140	160
Video Design software		50	
Icompass		4,000	4,100
Bell Conference		500	500
Office 365			5,600
Cludo Inc - Website search			2,750
Licence for computer server			3,700
Total 50340 Computers		136,635	156,095
50350 Training/Seminars	9,824		
Continuing education for all Administration Employees		15,000	17,000
Total 50350 Training/Seminars		15,000	17,000
50360 Leases (Photocopier and Postage Meter)	6,422		

Department-Object detail

Administration

Run Date: 01/02/24 11:31 AM

	2023	2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Postage Meter Lease		2,220	2,220
Toshiba Copier (main office)		6,000	5,000
Total 50360 Leases (Photocopier and Postage Meter)		8,220	7,220
50370 Grants/Donations			
NF Employee Recognition Program			3,000
Staff Appreciation & Wellness			1,000
Total 50370 Grants/Donations			4,000
50380 Courier			
Courier		200	200
Total 50380 Courier		200	200
50500 Bank Service Charges and Interest	5,960		
Bank Service Charges		6,100	6,100
Total 50500 Bank Service Charges and Interest		6,100	6,100
50501 ADP Payroll Service Charges	11,657		
Payroll processing fees for 3rd party		11,700	12,050
Total 50501 ADP Payroll Service Charges		11,700	12,050
52360 Medicals/Drivers Abstract/PVSC			
Reimbursed expense		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
54001 New Equipment for Health & Safety Purposes	214		
Fire Extinguishers, First Aid Kits, etc.		200	250
Total 54001 New Equipment for Health & Safety Purposes		200	250
58050 Capital Fund Expenditures	19,393		
Pooled Computer Equipment (includes phone system, computer server and hardware, photocopier, postage meter, etc.)		34,000	
Capital Plan: 1024: Computers/Electronics (includes server replacement)			34,000
Total 58050 Capital Fund Expenditures		34,000	34,000
58600 Contributions to TCA Reserve Funds	34,000		
As Per 10 Year Capital Plan - Replacement of Computers / Office Equipment for all Depts.		34,000	34,000
Total 58600 Contributions to TCA Reserve Funds		34,000	34,000
Total Expenses	1,116,356	1,159,209	1,235,863

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Net	1,002,217	1,051,014	1,125,063

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30830 Canada Community Building Fund (County FGT)			
CIP - Money received from County to be used for eligible projects		-13,775	
Total 30830 Canada Community Building Fund (County FGT)		-13,775	
31115 Electric Vehicle Charging Station Grants			
Charged for Change funded by Earth Day - 100% funding if approved			-104,326
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund			-252,000
Total 31115 Electric Vehicle Charging Station Grants			-356,326
41250 Sale of Promotional Items	-9,368		
Branded Materials Program - Transfer into Reserve Fund		-10,000	-10,000
Total 41250 Sale of Promotional Items		-10,000	-10,000
41251 Scenic Route Sponsorship Signs	-360		
Sponsored Sign Fees			-500
Total 41251 Scenic Route Sponsorship Signs			-500
45000 Contributions from Reserves/Reserve Funds	-68,025		
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 @30,000 less funds used in 2021 & 2022 - funded from Contingency Reserve Fund		-19,414	
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 @30,000 less funds used in 2021 & 2022 & 2023 - funded from Contingency Reserve Fund			-18,050
Branded Materials Program - funded from Promotions/Marketing Reserve Fund		-10,000	-10,000
Community Improvement Plan(CIP) balance - actual to be transferred from Contingency Reserve Fund as unable to use FGT. County to provide matching dollars for a qualified FGT project. Once this amount is exhausted no further contribution from the County at this time.		-13,775	
Winter Festival per Res #320-22 from the Economic Development Reserve Fund		-1,500	
Community Improvement Plan (CIP) - committed in 2022 per Res #58-22. Transferred into Contingency Reserve Fund for payout in 2023		-13,000	
Visitor Guides per Res #320-22 from the Economic Development Reserve Fund		-500	
CIP dollar top - As Of January 1, 2023 \$6,000 not committed of previous allocated funds. Therefore, added \$24,000 to top up funds available for 2023 to \$30,000 per Res #58-22		-24,000	
Annual Summer Event (EDO initiative) - for Council's consideration per Res #62-23			-6,000
CIP unspent and unallocated funds carried forward from 2023			-9,955

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

	2023	2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund			-28,000
Total 45000 Contributions from Reserves/Reserve Funds		-82,189	-72,005
Total Revenues	-77,753	-105,964	-438,831
Expenses			
50100 Salaries	102,437		
Effective July 15, 2021 EDO position approved for a 3 year term (July 15, 2024) per Res #222-21		103,970	
EDO (80% Ec Dev 20% Communications/Admin) and MCD (45% Ec Dev)			98,750
Total 50100 Salaries		103,970	98,750
50105 Income Protection Year End Payout			
Income Protection		650	650
Total 50105 Income Protection Year End Payout		650	650
50108 Labour Charged Back to Other Depts.	360		
Star Gazing Pad - Parking Lot Snow Removal in-house by Public Works		500	500
Scenic Route Rest Stop in Ompah - Parking lot Snow Removal in-house by Public Works		1,000	1,000
Total 50108 Labour Charged Back to Other Depts.		1,500	1,500
50109 Casual Labour	10,405		
2 Students at the Libraries (Plevna & Cloyne)		16,190	
Total 50109 Casual Labour		16,190	
50110 Benefits - Canada Life	8,163		
Canada Life Benefits		8,100	9,815
Total 50110 Benefits - Canada Life		8,100	9,815
50120 Mileage	1,199		
Mileage			2,000
Task Force Member, MCD and EDO Mileage		3,000	
Total 50120 Mileage		3,000	2,000
50130 Benefits - E.H.T. (Ministry of Finance)	2,214		
EHT - Employer Expense			1,945
Students at the Libraries & Economic Development Officer		2,394	
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,394	1,945
50140 Benefits - W.S.I.B.	3,345		

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Students at the Libraries & Economic Development Officer		3,622	
WSIB - Employer Expense			2,922
Total 50140 Benefits - W.S.I.B.		3,622	2,922
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	6,688		
CPP & EI - Employer Expense			6,517
Students at the Libraries & Economic Development Officer		8,208	
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		8,208	6,517
50160 Benefits - OMERS	10,009		
OMERS		11,380	9,553
Total 50160 Benefits - OMERS		11,380	9,553
50175 Contracted Services	229		
Star Gazing Pad - Privy Pump Out (Bi-annually) (did not happen in 2022)		500	
Total 50175 Contracted Services		500	
50180 Conventions/Conferences	3,682		
MCD/EDO to attend 1 x Conference each			4,500
MCD/EDO to attend OEMC Conference		4,000	
Total 50180 Conventions/Conferences		4,000	4,500
50205 Other Materials (Includes Shop Supplies)	278		
General Items		200	200
Star Gazing Pad - Privy material and ice melt for SGP		300	300
Township branded clothing for MCD and EDO (attend tradeshow, public events, etc)		300	300
Total 50205 Other Materials (Includes Shop Supplies)		800	800
50211 4 Seasons Scenic Route Enhancements	611		
Miscellaneous		500	500
New Historical Scenic Route Signage		1,200	
Total 50211 4 Seasons Scenic Route Enhancements		1,700	500
50220 Utilities (Hydro)	880		
Star Gazing Pad / Scenic Route Rest Stop in Ompah		816	816
2023.01.25 12:42:00 PM Hydro annual increase		53	53
Total 50220 Utilities (Hydro)		869	869
50230 Building Maintenance			

Department-Object detail
Economic Development

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
General		500	500
Total 50230 Building Maintenance		500	500
50260 Advertising	1,119		
Includes advertising Economic Development Task Force activities; Star Gazing Pad; and promoting Township in general		2,500	2,500
Visitor Guides per Res #320-22 from the Economic Development Reserve Fund		500	1,000
Reprint Star Gazing Pad Brochures		800	
Total 50260 Advertising		3,800	3,500
50265 Promotions (Special Events)	18,046		
Special Events (other)			1,000
LOL Gardener's Club to supply and install planters at Barrie & Harlowe Community Halls @ \$100 (includes planter, flowers spring and fall)		200	
Promotional Materials to use for promoting the municipality.		2,000	2,500
Art Mural Project per EDTF		2,000	2,000
Annual Summer Event (EDO initiative) - for Council's consideration per Res #62-23		5,000	
Econ. Dev. Task Force Initiatives - lunches; events; guest speakers; etc. @ \$2,000 (Note: Per Res #65-16 a Task Force is allowed to spend up to a total of \$500 annually on initiatives not specifically identified/listed in the annual budget; other initiatives shall be approved by Council through the budget or require a Resolution).		2,000	2,000
Annual Summer Fest			6,000
Winter Festival - funded from Economic Development Reserve Fund per Res #320-22		1,500	
Branded Materials Promotion per Res #215-22 and #409-22 to be funded from the Promotions Marketing Reserve Fund		10,000	10,000
Annual Winter Fest			3,000
Total 50265 Promotions (Special Events)		22,700	26,500
50266 Business Promotions	1,432		
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 Balance for 2022- funded from Contingency Reserve Fund		11,914	
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 Balance for 2023- funded from Contingency Reserve Fund			17,050
Business owner meetings and recognition - included in business promotions funding Res #82-20		1,000	
Economic/Community Events - included in business promotions funding Res #82-20		3,000	
Bus Tour - included in business promotions funding Res #82-20		1,000	1,000
Annual Trade show - included in business promotions funding Res #82-20		2,500	

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50266 Business Promotions		19,414	18,050
50267 Community Improvement Plan	51,164		
County Dollars - final year		13,775	
Township dollars for CIP per Res #58-22, carried from 2022		13,000	
Township dollars for CIP, carried from 2023. \$8,333 approved not paid and \$1,621 not allocated			9,955
CIP dollar top - As Of January 1, 2023 \$6,000 not committed of previous allocated funds. Therefore, added \$24,000 to top up funds available for 2023 to \$30,000 per Res #58-22		24,000	
CIP top up 2024			28,380
Total 50267 Community Improvement Plan		50,775	38,335
50270 Telephone (Includes Fax)	196		
Cell phone for Economic Development Officer		350	350
Total 50270 Telephone (Includes Fax)		350	350
50290 Legal Services			
Legal		400	400
Total 50290 Legal Services		400	400
50300 Memberships	602		
Ontario East Economic Development Commission (OEEDC)		275	275
Economic Development Association of Canada - EDO		330	550
Economic Developers Council of Ontario - Township		337	
Total 50300 Memberships		942	825
50330 Insurance	202		
Star Gazing Pad / Scenic Route Rest Stop in Ompah		205	230
Total 50330 Insurance		205	230
50350 Training/Seminars	130		
EDTF, MCD or EDO to attend training applicable to small rural municipalities		800	600
Total 50350 Training/Seminars		800	600
55550 Safety Devices (Signs)	1,708		
Maintenance only (Hamlet and Entrance signs only)		2,000	2,000
Economic Development - general signs		300	300
TODS signage fees		1,630	1,630
Total 55550 Safety Devices (Signs)		3,930	3,930
58000 Capital Expenditures			

Department-Object detail

Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Charged for Change funded by Earth Day - 100% funding if approved			104,326
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund			280,000
Total 58000 Capital Expenditures			384,326
58050 Capital Fund Expenditures	1,084		
58500 Contributions to Reserves/Reserve Funds	33,730		
County CIP dollars transferred to FGT Reserve Fund for applicable projects		13,775	
Promotional items transfer to Promotion/Marketing Reserve Fund		10,000	10,000
Replenish Reserve Fund for 2024 Summer Event			6,000
Annual Reserve Contribution			2,500
Total 58500 Contributions to Reserves/Reserve Funds		23,775	18,500
Total Expenses	259,913	294,474	636,367
Net	182,160	188,510	197,536

Department-Object detail

Sundry

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41900 Donations Received			
OCVA Donation for Canada Fireworks		-4,500	
Total 41900 Donations Received		-4,500	
45000 Contributions from Reserves/Reserve Funds	-5,000		
Doctor recruitment assistance for Council's consideration Res #47-23 - funded from Medical Services Reserve Fund		-5,000	
Doctor incentive - partially funded from the Medical Services (Doctor Recruitment) Reserve Fund			-10,000
Subsidized funding to Land O Lakes Community Services and Frontenac Community Services - funded from the Seniors Initiatives Reserve Fund			-20,000
Doctor recruitment assistance for Lakelands Family Health Team - per Res #425-23			-20,000
Total 45000 Contributions from Reserves/Reserve Funds		-5,000	-50,000
Total Revenues	-5,000	-9,500	-50,000
Expenses			
50205 Other Materials (Includes Shop Supplies)	92		
Annual Supplies			100
Total 50205 Other Materials (Includes Shop Supplies)			100
50295 Consulting Services	1,096		
Employee Assistance Program plus employee meeting expense		2,400	1,400
Total 50295 Consulting Services		2,400	1,400
50330 Insurance	221		
Insurance		221	246
Total 50330 Insurance		221	246
50370 Grants/Donations	20,432		
Flowers, Retirement, Gifts, etc. per Policy		1,500	1,500
Canada Day Fireworks. Per Res # 192-18		5,100	
Conference(s), Local Associations gifts to speakers, etc.		500	500
Community Grants Program			9,000
Remembrance Day Ceremony including wreaths		800	
Land O Lakes Community Services \$1.50/household in Ward 1(Meals on Wheels, Adult Drop-In, Transportation and Homemaking/Maintenance per Res #109-19			2,250

Department-Object detail

Sundry

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Royal Canadian Legion - advertising in the Military Service Recognition Book		375	
Land O Lakes Community Services Christmas Hamper Program		500	500
Land O Lakes Lions Club for Food Bank			2,000
Land O' Lakes Garden Club (maintenance of Pioneer Cemetery, & Planter boxes around community)			700
LOL Community Services (Meals on Wheels, Adult Drop-In, Transportation and Homemaking/Maintenance per Res #109-19)		2,250	
LOL Toll Road Hand Out		180	180
LOL Lions Club for Food Bank		2,000	
Santa Claus Parades (& Santa Events) Northbrook & Plevna/Ompah @ \$400 each			800
NAEC Outdoor Education Program (annual per Res #269-18)		2,000	
Central & North Frontenac Seniors and Law Enforcement Together (CNF SALT)		500	500
Ompah ATV run per Res # 166-11		400	
NF Employee Recognition Program per Council Resolution		3,000	
Christmas party		4,000	
Firefighters Recruitment/Retention Project		2,500	
Mazinaw & Sand Lake Swim Programs @ \$1500 each			3,000
North Frontenac Community Services -Northern Rural Youth Partnership per Res. #07-23			6,000
Cloyne District Historical Society		500	500
North Addington Education Centre Outdoor Education Program - \$2,000 per Resolution #269-18			2,000
Community Grants		10,000	
North Addington Education Centre (NAEC) sponsor (Year book)		100	
Plus extra donations approved by Council throughout the year		1,500	1,500
Smith Falls Hospital - MRI Campaign (2024-2026) - for consideration per Res #469-23			5,000
Clarendon Central Public School			1,000
Total 50370 Grants/Donations		37,705	36,930
50374 Seniors Stay at Home Initiatives	1,124		
Subsidized funding to Land O Lakes Community Services and Frontenac Community Services			20,000
Total 50374 Seniors Stay at Home Initiatives			20,000
50375 Doctor Recruitment	5,000		
Doctor recruitment assistance		5,000	
Doctor Recruitment Incentive			15,000

Department-Object detail

Sundry

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Doctor Recruitment Assistance to Lake Lands Family Health Team			20,000
Total 50375 Doctor Recruitment		5,000	35,000
55550 Safety Devices (Signs)			
Base Budget		200	200
Total 55550 Safety Devices (Signs)		200	200
Total Expenses	27,965	45,526	93,876
Net	22,965	36,026	43,876

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31025 Prov Grant - Fire Services			
Community Emergency Preparedness Grant (CEPG) for training, sandbagger and generators. pending application approval			-45,411
Fire Marshall Certification Grant - for training materials			-1,245
Total 31025 Prov Grant - Fire Services			-46,656
31503 Grant - Agency			
Wawanesa Community Wildfire prevention Grant - sprinkler kits			-13,900
Total 31503 Grant - Agency			-13,900
40002 Reimbursed Expenses			
Reimbursed Expenses		-1,000	-3,000
Total 40002 Reimbursed Expenses		-1,000	-3,000
40200 Sale of Land/Equipment			
General items	-21,800	-1,500	-1,000
1996 Ford Tanker (acct53725)		-3,000	
Total 40200 Sale of Land/Equipment		-4,500	-1,000
41050 Tax Certificates and Compliance Letters			
Annual allocation	-325		-250
Total 41050 Tax Certificates and Compliance Letters			-250
41150 Fire - MNR Agreement			
MNR Agreement	-16,342	-1,085	-1,085
Total 41150 Fire - MNR Agreement		-1,085	-1,085
41900 Donations Received			
Donations Received are transferred to Fire Sustainability Reserve Fund	-5,193	1	-100
Total 41900 Donations Received		1	-100
44400 Revenue from other Depts (chargeback)			
Fire Department Assistance with Rink maintenance			-2,000
Fire Department Assitance with Rink maintenance		2,000	
Total 44400 Revenue from other Depts (chargeback)		2,000	-2,000
45000 Contributions from Reserves/Reserve Funds			
NFC531 Fire Chief Truck - replace 2015 F150 4x4	-167,719	-65,000	
Bunker Gear and Protective Clothing		-9,000	

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Self Contained Breathing Apparatus (SCBA)		-12,000	
Fire Hoses and Nozzles		-5,000	
Misc General Machinery		-5,000	
Clar Mill Fire Hall Fire escape exterior stairs (BCA) - funded from the Fire Sustainability Reserve Fund		-12,000	
Ompah Fire Hall - Replacement of Roof (BCA) - funded from the Fire Sustainability Reserve Fund		-40,000	
Capital Plan: 0006: Bunker Gear			-9,000
Capital Plan: 0007: Fire - Misc Equipment			-5,000
Capital Plan: 0008: Fire Hoses and Nozzles			-5,000
Capital Plan: 0009: FIRE SCBA			-12,000
Capital Plan: 1195: BARRIE FIRE HALL			-2,760
Total 45000 Contributions from Reserves/Reserve Funds		-148,000	-33,760
Total Revenues	-211,379	-152,584	-101,751
Expenses			
50100 Salaries	140,065		
Salaries		144,400	160,831
Total 50100 Salaries		144,400	160,831
50101 Salaries - Fire Suppression (Payroll)	120,124		
All Salaries / Positions receive the Annual CPI Payroll Increase (2022= 4% / 2021 = 0.1% / 2020 = 1.9% / 2019 = 2.8% / 2018 = 1.4% / 2017 = 1.1% / 2016=1% / 2015 = 2.4% / 2014 = 0.7%) - hourly rates adjusted the same as all Employees		138,500	
All Salaries / Positions receive the Annual CPI Payroll Increase (2023 = 3.5% / 2022= 4% / 2021 = 0.1% / 2020 = 1.9% / 2019 = 2.8% / 2018 = 1.4% / 2017 = 1.1% / 2016=1% / 2015 = 2.4% / 2014 = 0.7%) - hourly rates adjusted the same as all Employees			143,350
Total 50101 Salaries - Fire Suppression (Payroll)		138,500	143,350
50102 Salaries - Fire Suppression (Wild Fires)			
Salaries due to wildfires - expense transfered from Wildfires Reserve Fund		1	1
Total 50102 Salaries - Fire Suppression (Wild Fires)		1	1
50105 Income Protection Year End Payout	1,917		
Income Protection		1,700	1,198
Total 50105 Income Protection Year End Payout		1,700	1,198
50108 Labour Charged Back to Other Depts.	885		

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Municipal employees, appointed to the Township of North Frontenac's Volunteer Fire Department, are authorized to leave work to attend emergency situations when needed (i.e. Emergency Services Personnel Funerals, etc.)		500	500
Recreation - Dry Hydrant and Fire Hazard Rating signs brushing		375	375
Total 50108 Labour Charged Back to Other Depts.		875	875
50110 Benefits - Canada Life	5,433		
Canada Life Benefits		4,820	5,543
Proposed Benefits for Fire Fighters for Councils Consideration			24,000
Total 50110 Benefits - Canada Life		4,820	29,543
50115 Boot Allowance	1,486		
Fire Volunteers @ \$150 every two years, with a receipt per Res #103-10		2,000	2,000
Total 50115 Boot Allowance		2,000	2,000
50120 Mileage	212		
Special meetings; Volunteers using their own vehicle as approved by the Fire Chief (not including calls). Mileage for training is included in the training budget expense.		500	300
Total 50120 Mileage		500	300
50130 Benefits - E.H.T. (Ministry of Finance)	4,190		
EHT		5,000	
EHT - Employer Expense			3,160
Total 50130 Benefits - E.H.T. (Ministry of Finance)		5,000	3,160
50140 Benefits - W.S.I.B.	18,757		
2.95 rate per \$100		23,000	
Estimate 50 volunteers x \$110,000 maximum for 2023 x 10% = 550,000 x 2.95 % = \$16,225 plus Fire Chief & Assistant Fire Chief			
WSIB - Employer portion			24,000
Total 50140 Benefits - W.S.I.B.		23,000	24,000
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	7,972		
CPP & EI		10,000	
CPP & EI - Employer portion			9,389
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		10,000	9,389
50160 Benefits - OMERS	13,783		
OMERS		15,600	16,200
Total 50160 Benefits - OMERS		15,600	16,200
50175 Contracted Services	15,085		

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Snow Removal of Dry Hydrants		5,000	5,000
Greater Madawaska Automatic Aid Agreement @ \$3,800 yearly stand-by fee plus calls = Estimate of \$5,000 per year. Treasurer at the end of each year to transfer the difference between the budget and actual (unused funds) to/from the Emergency Services Reserve Fund, Per Res #311-17		5,000	5,000
Charge Back By-law - Company and/or property owners invoiced, etc.		1,000	1,000
Surplus Equipment - Third Party Vendor		3,000	500
Central Frontenac Automatic Aid Agreement for Snow Road; plus ice water for all wards			5,000
MTO ARIS program			400
Total 50175 Contracted Services		14,000	16,900
50180 Conventions/Conferences	2,277		
Ontario Association Fire Chiefs Conference		2,000	2,250
Total 50180 Conventions/Conferences		2,000	2,250
50200 Office Supplies and Stationery	1,054		
One time charge annually @ \$750 (credited to Admin Office Supplies expense)		750	750
Total 50200 Office Supplies and Stationery		750	750
50205 Other Materials (Includes Shop Supplies)	3,461		
Other Materials		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50207 Protective Clothing	9,905		
Dress Uniforms, Station Uniforms, Gloves, Coveralls, Wildfire Clothing, Hardhats, etc.		8,000	8,000
Total 50207 Protective Clothing		8,000	8,000
50210 Heat	15,241		
Ompah Hall - 50% (50% = Fire)		19,320	17,320
2023.01.05 01:21:52 PM Heat annual increase		1,450	
Total 50210 Heat		20,770	17,320
50220 Utilities (Hydro)	11,216		
Includes Snow Rd Water Heater Rental		11,437	
2023.01.25 12:42:00 PM Hydro annual increase		743	
Utilities expense			12,180
Total 50220 Utilities (Hydro)		12,180	12,180
50230 Building Maintenance	31,727		
General Maintenance @ \$800 per Hall		2,400	

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
General maintenance @ \$800 per Hall			2,400
Furnace annual maintenance - all Halls			900
Furnace annual maintenance - all halls		900	
Annual maintenance of CO2 Monitors - all Halls			1,400
Annual maintenance of CO2 Monitors - all halls		700	
Overhead Heating system maintenance service		400	400
Kaladar Barrie Breakdown of Total = \$400 Annual generator maintenance; \$200 General maintenance; \$500 Garage door repairs; \$1,000 heating system annual service; \$350 air monitoring system; \$700 water maintenance; \$350 lighting/phones; \$300 yard clean up and grass seeding; \$1,000 Pressure Washer; \$1,000 replace toilet; \$1,000 service overhead radiant tube heaters; \$6,000 asphalt resealing; \$1,500 electrical work			13,300
Kaladar Barrie Breakdown of Total = \$400 Annual generator maintenance; \$200 General maintenance; \$500 Garage door repairs; \$1,200 Annual cleaning and inspection of over head propane radiant tube heating; \$700 water maintenance; \$1,210 clean up rocks. topsoil and seed grass area on south side; \$200 Outside lights; \$3,400 Pressure Washer		7,808	
Clar Mill Fire Hall Fire escape exterior stairs (BCA) - funded from the Fire Sustainability Reserve Fund		12,000	
Clar Mill Interior/Exterior lighting			2,500
Total 50230 Building Maintenance		24,208	20,900
50260 Advertising	520		
Advertising		500	700
Total 50260 Advertising		500	700
50270 Telephone (Includes Fax)	3,269		
Phones at Firehalls and Asst Chief Cell phone			3,171
Phones at firehalls and Asst Chief Cell phone		3,090	
2023.01.25 12:41:55 PM Phone annual increase		81	
Total 50270 Telephone (Includes Fax)		3,171	3,171
50290 Legal Services	382		
POA fines / fees = enforcement and legal		1,000	1,000
Total 50290 Legal Services		1,000	1,000
50295 Consulting Services	7,203		
General Assistance			1,000
Total 50295 Consulting Services			1,000
50300 Memberships	1,304		
O AFC/CAFC/NFPA/KFL&A Mutual Aid/Fire Marshals Pulic Safety Council/Zone 6/OMFPOA		1,200	1,400

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50300 Memberships		1,200	1,400
50330 Insurance	60,322		
Insurance		60,321	66,350
Total 50330 Insurance		60,321	66,350
50335 Insurance - Fire Volunteers - 24 Hour Coverage	4,231		
On Duty Coverage Premium paid by Employer is based on population, location, calls per year, etc. 24 Hour Accident Coverage Premium paid by Volunteers		4,000	4,000
Total 50335 Insurance - Fire Volunteers - 24 Hour Coverage		4,000	4,000
50340 Computers			
Who's responding Program Subscription and hardware rental			1,120
Total 50340 Computers			1,120
50350 Training/Seminars	17,368		
Continuing education for all Fire Department Employees		11,000	12,000
Motor Vehicle Accident training including electric vehicles			3,000
Community Emergency Preparedness Grant (IMS & EM training) Expense only if Grant approved			6,763
Total 50350 Training/Seminars		11,000	21,763
50370 Grants/Donations			
Firefighters Recruitment/Retention Dinner & Awards			2,500
Total 50370 Grants/Donations			2,500
50380 Courier			
Courier		100	100
Total 50380 Courier		100	100
50385 Radio Repairs	1,631		
Radio Repairs		2,000	3,000
Total 50385 Radio Repairs		2,000	3,000
50390 Dispatch/Communications	11,418		
Radio licence		4,000	3,000
Kingston Dispatch		9,000	9,000
Total 50390 Dispatch/Communications		13,000	12,000
52350 Fire Prevention and Education	3,987		
Fire Prevention Activities / Public Education and Training (includes annual Fire Prevention Kit) / Smoke Alarm Program / Fire Prevention meetings / Fire Prevention and Public Education materials & activities / FPO Training;		3,500	4,000

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 52350 Fire Prevention and Education		3,500	4,000
52355 Fire Reimbursed for Meals	1,188		
Fire Reimbursed for Meals		1,000	1,000
Total 52355 Fire Reimbursed for Meals		1,000	1,000
52360 Medicals/Drivers Abstract/PVSC	833		
AZ and/or DZ Licensing/Vaccinations		1,000	1,000
Total 52360 Medicals/Drivers Abstract/PVSC		1,000	1,000
52502 EFR - Training	3,307		
Training		6,000	5,000
Total 52502 EFR - Training		6,000	5,000
52503 EFR - Equipment	3,142		
Base Budget		5,000	4,000
Total 52503 EFR - Equipment		5,000	4,000
52504 EFR - Oxygen	2,966		
Base Budget		3,000	4,000
Total 52504 EFR - Oxygen		3,000	4,000
52505 EFR - Defib Maintenance	1,521		
Includes replacement pads and batteries		2,000	2,000
Total 52505 EFR - Defib Maintenance		2,000	2,000
53252 Fire - Joint Services @ 50%	296,245		
Per Res #154-17 "AND THAT Council instructs the Joint Fire Committee (JFC) to review the annual Vehicle/Equipment Reserve allocation of \$110,000 (\$55,000 per Township) for the next 9 years (2018 to 2026), with the amount required to be reviewed on an annual basis when the KBFD Asset Management Plan Tangible Capital Asset Replacement Schedules are reviewed as part of the annual budget process and make recommendations for amendments to the JFC Agreement as required".		287,545	296,245
Per the Agreement by the 1st of March each year the Joint Fire Committee shall submit the draft budget to both Councils to be approved by April 1st. Therefore, if both Councils approve an increase after North Frontenac's budget is approved, 50% share of the increase to come from the Contingency Reserve Fund.			
Total 53252 Fire - Joint Services @ 50%		287,545	296,245
53725 T531- 1996 Ford Tanker - Repairs	1,642		
53745 ATV521 - 4 Wheeler - 2006 - Repairs			
Base Budget		200	200
Total 53745 ATV521 - 4 Wheeler - 2006 - Repairs		200	200
53746 UTL511 - Trailer 4 Wheeler - 2006 - Repairs			

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		100	100
Total 53746 UTL511 - Trailer 4 Wheeler - 2006 - Repairs		100	100
53747 ATV511 2009 4-wheeler - Repairs	251		
General Repairs and tracks (removal and install)		200	300
Total 53747 ATV511 2009 4-wheeler - Repairs		200	300
53753 S521 - 1988 Ford E350 Rescue - Repairs	350		
53756 UTLM531 - Gull Lake Boat Trailer - Repairs			
Base Budget		100	100
Total 53756 UTLM531 - Gull Lake Boat Trailer - Repairs		100	100
53757 M511 - Ompah Boat (Purchased with Grant) - Repairs	105		
Base Budget		100	100
Total 53757 M511 - Ompah Boat (Purchased with Grant) - Repairs		100	100
53758 P521 Pumper - 2007 International - Repairs	494		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		400	1,000
Upgrade rear emergency lighting to LED			1,450
Total 53758 P521 Pumper - 2007 International - Repairs		1,400	3,450
53760 WL531 - 1990 GMC - 4x4 Mini-Pumper - Repairs	70		
53761 P531 - Pumper 2009 - Repairs	2,133		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		400	1,000
Total 53761 P531 - Pumper 2009 - Repairs		1,400	2,000
53762 S511 - 2004 SUV Ford Explorer - Repairs	70		
53763 WL511 -2009 4x4 Supercab Ford F350 - Repairs	260		
General Maintenance plus Rust Protection		1,000	500
Tires		1,300	
Tire Chains			150
Total 53763 WL511 -2009 4x4 Supercab Ford F350 - Repairs		2,300	650
53764 ATV531- 2011 Outlander Max 800 - ATV - Repairs			
Base Budget		200	200
Total 53764 ATV531- 2011 Outlander Max 800 - ATV - Repairs		200	200

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53765 UTL521 - 2009 Stirling 5x10 Trailer - Repairs			
Base Budget		100	100
Total 53765 UTL521 - 2009 Stirling 5x10 Trailer - Repairs		100	100
53766 P511 - Repairs - 2011 Mini Pumper	4,098		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		400	1,000
Total 53766 P511 - Repairs - 2011 Mini Pumper		1,400	2,000
53767 T521 - Repairs - 2013 Tanker	10,284		
General Maintenance only		1,000	1,000
Requires mandatory pump test		400	400
Total 53767 T521 - Repairs - 2013 Tanker		1,400	1,400
53768 UTL531 - Repairs - Curtis Trailer			
Base Budget		100	100
Total 53768 UTL531 - Repairs - Curtis Trailer		100	100
53770 NFC531 - P15-2 Repairs 2015 Ford F150 4x4	251		
Base Budget		500	
Total 53770 NFC531 - P15-2 Repairs 2015 Ford F150 4x4		500	
53771 Unit #SWL511 - Repairs - NEW 5 Ton	99		
Base Budget		500	500
Total 53771 Unit #SWL511 - Repairs - NEW 5 Ton		500	500
53772 Repairs - SWL521 - 2019 Squad	1,727		
Base Budget		1,300	500
Total 53772 Repairs - SWL521 - 2019 Squad		1,300	500
53773 Repairs - SWL531 - 2020 Squad	1,742		
Base Budget		500	500
Total 53773 Repairs - SWL531 - 2020 Squad		500	500
53774 Repairs - UV521 - 2020 1/2 Ton	390		
Base Budget		500	500
Tire Chains			150
Total 53774 Repairs - UV521 - 2020 1/2 Ton		500	650
53775 Repairs - UV511 - 2020 SUV	1,139		

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		300	300
Tire Chains			150
Total 53775 Repairs - UV511 - 2020 SUV		300	450
53776 Repairs - UTLM531 - 2019 Marine Boat	83		
Base Budget		300	100
Total 53776 Repairs - UTLM531 - 2019 Marine Boat		300	100
53777 Repairs - 2022 Fire Tanker	979		
Annual Maintenance			1,000
Total 53777 Repairs - 2022 Fire Tanker			1,000
53779 FC - 2022 Dodge Ram	387		
Annual Maintenance			500
Total 53779 FC - 2022 Dodge Ram			500
54000 Equipment Replacement/Repairs	7,325		
General Repairs / Small Tools (not Assets)		3,900	3,900
SCBA Bottle/Tank Testing		1,200	1,200
Ladder testing		1,500	1,500
Air Compressor Testing semi-annual maintenance / Air Sample		2,500	3,000
Wawanesa Community Wildfire prevention Grant - sprinkler kits			13,900
Total 54000 Equipment Replacement/Repairs		9,100	23,500
54001 New Equipment for Health & Safety Purposes	3,119		
Fire Extinguishers, First Aid Kits, etc.		3,500	3,500
Total 54001 New Equipment for Health & Safety Purposes		3,500	3,500
54005 Dry Hydrant Program	2,340		
Base Budget		5,000	3,000
Total 54005 Dry Hydrant Program		5,000	3,000
54100 Equipment Rentals			
Base Budget		100	100
Total 54100 Equipment Rentals		100	100
54200 Fuel and Lube (Oil)	17,420		
Base Budget		24,726	20,000
2023.01.25 12:41:48 PM Fuel annual increase		1,234	

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 54200 Fuel and Lube (Oil)		25,960	20,000
55550 Safety Devices (Signs)	877		
Base Budget		700	700
Incident Command Boards			300
Total 55550 Safety Devices (Signs)		700	1,000
58000 Capital Expenditures			
Sandbagger CEPG Grant - only purchased if Grant approved			10,443
Generators (Clarendon Miller & Snow Road Community Halls) - only purchased in Grant approved			28,205
Total 58000 Capital Expenditures			38,648
58050 Capital Fund Expenditures	140,236		
NFC531 Fire Chief Truck - replace 2015 F150 4x4		65,000	
Bunker Gear and Protective Clothing		9,000	
Self Contained Breathing Apparatus (SCBA)		12,000	
Fire Hoses and Nozzles		5,000	
Misc General Machinery		5,000	
Ompah Fire Hall - Replacement of Roof (BCA)		40,000	
Capital Plan: 0006: Bunker Gear			9,000
Capital Plan: 0007: Fire - Misc Equipment			5,000
Capital Plan: 0008: Fire Hoses and Nozzles			5,000
Capital Plan: 0009: FIRE SCBA			12,000
Capital Plan: 1195: BARRIE FIRE HALL			2,760
Total 58050 Capital Fund Expenditures		136,000	33,760
58500 Contributions to Reserves/Reserve Funds	19,515		
Base Budget		1,000	1,000
Total 58500 Contributions to Reserves/Reserve Funds		1,000	1,000
58600 Contributions to TCA Reserve Funds	187,368		
10 Yr. Capital Plan and Replacement - Bunker Gear		8,000	8,000
10 Yr. Capital Plan and Replacement - SCBAs, Hoses, Machinery & Misc. general equip.		22,000	22,000
10 Yr. Capital Plan and Replacement - Vehicle / Equip.		109,675	109,675
10 Yr. Capital Plan and Replacement - Building Repair Needs		20,700	20,700
Sale of Land and Equipment		1,500	1,000

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
1996 Ford Tanker (acct53725)		3,000	
Donations received transfer to Reserve Fund			100
Total 58600 Contributions to TCA Reserve Funds		164,875	161,475
Total Expenses	1,230,381	1,193,776	1,206,379
Net	1,019,002	1,041,192	1,104,628

Department-Object detail

Police

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50104 Committee Expense	1,027		
Community Policing Advisory Committee (CPAC) - advertising and meeting expenses		200	200
Essential Services Fair (bi-annual)		1,000	1,000
Total 50104 Committee Expense		1,200	1,200
50120 Mileage			
CPAC mileage		200	200
Total 50120 Mileage		200	200
50175 Contracted Services	806,801		
Adjustment to annual costs		811,973	835,110
Court Security Prisoner Transportation (CSPT) Program Grant (credit applied against bill) = amount unknown at this time - program under review)		-3,026	-3,026
Total 50175 Contracted Services		808,947	832,084
Total Expenses	807,828	810,347	833,484
Net	807,828	810,347	833,484

Department-Object detail

Livestock Loss

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50106 Livestock Valuers			
Same rate as By-Law Enforcement Services Contract		235	235
Total 50106 Livestock Valuers		235	235
50120 Mileage			
Same rate as By-Law Enforcement Services Contract		130	130
Total 50120 Mileage		130	130
Total Expenses		365	365
Net		365	365

Department-Object detail
Conservation Authorities

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
56003 Requisition - Conservation Authority	34,518		
Mississippi Valley Conservation		33,736	34,931
Quinte Conservation		1,127	1,200
Total 56003 Requisition - Conservation Authority		34,863	36,131
Total Expenses	34,518	34,863	36,131
Net	34,518	34,863	36,131

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40100 Joint Services (Revenue From Other Municipalities)			
Base Budget		-1,000	-1,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-1,000	-1,000
41060 Building Permit Fees	-185,129		
Base Budget		-182,428	-255,553
Total 41060 Building Permit Fees		-182,428	-255,553
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
Base Budget		-100	-100
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-100	-100
45000 Contributions from Reserves/Reserve Funds	-11,015		
From Building Dept Reserve Fund for Building Dept. Shortfall (Budget estimate only - pending year end deficit/surplus) per Res #633-15. From Contingency Reserve Fund, only if Building Dept. Reserve Fund is exhausted		-21,000	-26,000
Legal Fees for Confidential Files - Res #C27-21 and C05-21		-5,000	-5,000
Capital Plan: 1184: BUILDING - VEHICLE			-62,000
Total 45000 Contributions from Reserves/Reserve Funds		-26,000	-93,000
Total Revenues	-196,144	-209,528	-349,653
Expenses			
50100 Salaries	126,302		
20% CBO to By-law Enforcement (i.e. trailers, etc.) / 5 hrs/week Occupational Health and Safety Coordinator (Jan - Feb only) and 20% Building Support Clerk to Administration		123,480	
20% CBO to By-law Enforcement (i.e. trailers, etc.) and 20% Building Support Clerk to Administration and new 2024 Permit Clerk			173,700
Total 50100 Salaries		123,480	173,700
50105 Income Protection Year End Payout	2,246		
Base Budget		1,900	2,777
Total 50105 Income Protection Year End Payout		1,900	2,777
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take CBO to water access properties as required		200	200
Total 50108 Labour Charged Back to Other Depts.		200	200
50110 Benefits - Canada Life	8,661		

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		9,250	12,259
Total 50110 Benefits - Canada Life		9,250	12,259
50115 Boot Allowance	102		
Effective January 1, 2021 per P&A Res #17-20		250	250
Total 50115 Boot Allowance		250	250
50120 Mileage	164		
Includes Joint Shared Services Agreement (Central Frontenac), etc.		500	500
Total 50120 Mileage		500	500
50130 Benefits - E.H.T. (Ministry of Finance)	2,487		
Base Budget		2,460	
EHT - Employer Expense			3,441
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,460	3,441
50140 Benefits - W.S.I.B.	3,757		
Base Budget		3,725	5,171
Total 50140 Benefits - W.S.I.B.		3,725	5,171
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	6,978		
Base Budget		8,160	
CPP & EI - Employer Expense			11,791
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		8,160	11,791
50160 Benefits - OMERS	12,854		
Base Budget		12,370	16,951
Total 50160 Benefits - OMERS		12,370	16,951
50175 Contracted Services			
Joint services agreement with Central - Back-up CBO for Inspections for vacation, training, etc.		1,000	1,000
Total 50175 Contracted Services		1,000	1,000
50180 Conventions/Conferences	2,348		
CBO - OBOA Conference 5 days 4 nights (one extra night over Policy)		2,500	2,500
Total 50180 Conventions/Conferences		2,500	2,500
50200 Office Supplies and Stationery	771		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50205 Other Materials (Includes Shop Supplies)	573		
Meeting expenses (i.e. contractor nights, etc.)		600	1,000
Total 50205 Other Materials (Includes Shop Supplies)		600	1,000
50207 Protective Clothing			
Shirts / Coat / Vests for CBO - Township logo to enhance visibility		500	500
Total 50207 Protective Clothing		500	500
50250 Postage	200		
One time charge		200	200
Total 50250 Postage		200	200
50260 Advertising			
Information seminars for Contractors, Building Permit Application Process, Legislation Updates, etc.		1,000	500
Total 50260 Advertising		1,000	500
50270 Telephone (Includes Fax)	223		
Cell phone for CBO		309	
Cell phone for CBO and Permit Clerk			609
2023.01.25 12:41:55 PM Phone annual increase		9	9
CBO phone replacement			400
Total 50270 Telephone (Includes Fax)		318	1,018
50290 Legal Services	2,151		
Base Budget		3,000	3,000
Legal Fees for Confidential Files - Res #C27-21 and C05-21		5,000	5,000
Total 50290 Legal Services		8,000	8,000
50300 Memberships	499		
OBOA / Land O Lakes Chapter / BCIN		550	950
Total 50300 Memberships		550	950
50310 Publications/Subscriptions			
Ontario Building Code Publication, plus updates		200	200
Total 50310 Publications/Subscriptions		200	200
50330 Insurance	2,169		
Base Budget		2,345	2,345
Total 50330 Insurance		2,345	2,345

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50340 Computers	4,749		
Annual fees for Cloud Permitting		7,000	7,000
Total 50340 Computers		7,000	7,000
50350 Training/Seminars	984		
Quarterly CBO meetings and extra courses		2,500	2,500
Permit Clerk Training			2,500
Total 50350 Training/Seminars		2,500	5,000
50385 Radio Repairs			
Base Budget		100	100
Total 50385 Radio Repairs		100	100
53401 Repairs - BD16-1 2016 Ford F150	2,814		
General Maintenance (oil changes, etc.)		1,500	1,500
Total 53401 Repairs - BD16-1 2016 Ford F150		1,500	1,500
54001 New Equipment for Health & Safety Purposes	84		
Fire Extinguishers, First Aid Kits, etc. for vehicle Life Jacket as required		200	200
Total 54001 New Equipment for Health & Safety Purposes		200	200
54200 Fuel and Lube (Oil)	9,530		
Base Budget		6,000	6,000
2023.01.25 12:39:35 PM Fuel annual increase		600	600
Increases usage of vehicle		6,000	6,000
Total 54200 Fuel and Lube (Oil)		12,600	12,600
54300 Vehicle/Equipment Licenses			
Base Budget		120	
Total 54300 Vehicle/Equipment Licenses		120	
58050 Capital Fund Expenditures			
Capital Plan: 1184: BUILDING - VEHICLE			62,000
Total 58050 Capital Fund Expenditures			62,000
58600 Contributions to TCA Reserve Funds	5,500		
As Per 10 Year Capital Plan - Replacement of Vehicles		5,500	15,500
Total 58600 Contributions to TCA Reserve Funds		5,500	15,500
Total Expenses	196,146	209,528	349,653

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024	
	2023	Total	Total	
	YTD Actuals	Budget	Budget	
Net	2			

Department-Object detail

By-law Enforcement

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41480 Trailer Fees	-30,575		
Base Budget		-30,000	-30,000
Total 41480 Trailer Fees		-30,000	-30,000
41485 Refreshment Vehicle	-150		
45000 Contributions from Reserves/Reserve Funds	-3,390		
Expenses for Confidential Complaints from Contingency Reserve Fund as approved by Council		-10,000	-10,000
Total 45000 Contributions from Reserves/Reserve Funds		-10,000	-10,000
Total Revenues	-34,115	-40,000	-40,000
Expenses			
50100 Salaries	34,142		
CAO Executive Assistant 25% (75% Admin) 20% CBO to By-law Enforcement		33,495	35,127
Total 50100 Salaries		33,495	35,127
50105 Income Protection Year End Payout			
Base Budget		370	620
Total 50105 Income Protection Year End Payout		370	620
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take BLEO to water access properties as required		350	350
Total 50108 Labour Charged Back to Other Depts.		350	350
50110 Benefits - Canada Life	2,041		
Base Budget		2,000	1,702
Total 50110 Benefits - Canada Life		2,000	1,702
50120 Mileage	3,913		
Base Budget		2,750	3,250
Total 50120 Mileage		2,750	3,250
50130 Benefits - E.H.T. (Ministry of Finance)	666		
EHT - Employer Expense		668	697
Total 50130 Benefits - E.H.T. (Ministry of Finance)		668	697

Department-Object detail

By-law Enforcement

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50140 Benefits - W.S.I.B.	1,007		
		1,010	
Base Budget			1,047
Total 50140 Benefits - W.S.I.B.		1,010	1,047
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	2,813		
		2,250	
CPP & EI - Employer Expenses			2,289
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		2,250	2,289
50160 Benefits - OMERS	3,073		
		3,325	
Base Budget			3,488
Total 50160 Benefits - OMERS		3,325	3,488
50175 Contracted Services	2,962		
Frontenac Municipal By-law Enforcement - pay for actual service required		4,100	4,100
Parking Bylaw			3,000
Total 50175 Contracted Services		4,100	7,100
50200 Office Supplies and Stationery			
Parking Bylaw - tickets printing			400
Total 50200 Office Supplies and Stationery			400
50290 Legal Services	21,016		
Base Budget		10,000	10,000
Confidential Complaint funded from Contingency Reserve Fund as approved by Council		10,000	10,000
Parking Bylaw			1,500
Total 50290 Legal Services		20,000	21,500
50298 By-law Enforcement Expenses	33		
50340 Computers	5,270		
By-law Enforcement Software annual fee		4,000	4,000
ARIS System			600
Total 50340 Computers		4,000	4,600
50396 Line Fences Act			
Base Budget		200	200

Department-Object detail

By-law Enforcement

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50396 Line Fences Act		200	200
Total Expenses	76,936	74,518	82,370
Net	42,821	34,518	42,370

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41230 9-1-1 Signs	-3,615		
Base Budget		-4,000	-4,000
Total 41230 9-1-1 Signs		-4,000	-4,000
44110 Helipad Mtce Agreement	-7,000		
Receive \$3,500 per Helipad / year		-7,000	-7,000
Total 44110 Helipad Mtce Agreement		-7,000	-7,000
45000 Contributions from Reserves/Reserve Funds	-304,335		
Communication Tower including upgrades for Roads, Recreation, etc. - funded for Municipal Modernization Reserve Fund and Infrastructure Sustainability Reserve Fund		-262,429	
Fencing for new Communication Tower			-10,000
Total 45000 Contributions from Reserves/Reserve Funds		-262,429	-10,000
Total Revenues	-314,950	-273,429	-21,000
Expenses			
50108 Labour Charged Back to Other Depts.			
CLSP Staff to complete general maintenance if required at Helipad		200	200
Mobile EOC Generator/lighting unit for mechanic to complete annual servicing		100	100
Total 50108 Labour Charged Back to Other Depts.		300	300
50120 Mileage	160		
Base Budget		500	500
Total 50120 Mileage		500	500
50175 Contracted Services	519		
Snow Removal Contract - Communications Tower @ \$20/time		400	800
Plus grass cutting - Communications Tower		150	150
Total 50175 Contracted Services		550	950
50180 Conventions/Conferences	1,932		
CEMC Conference		2,000	2,000
Total 50180 Conventions/Conferences		2,000	2,000
50220 Utilities (Hydro)	632		
Communication Tower includes hydro and heat		916	916
2023.01.25 12:42:00 PM Hydro annual increase		60	60

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50220 Utilities (Hydro)		976	976
50230 Building Maintenance			
Ongoing maintenance of the Communications Tower building		300	300
Total 50230 Building Maintenance		300	300
50260 Advertising			
Base Budget		300	300
Total 50260 Advertising		300	300
50270 Telephone (Includes Fax)	720		
Base Budget		1,339	1,000
2023.01.25 12:41:55 PM Phone annual increase		20	
Total 50270 Telephone (Includes Fax)		1,359	1,000
50330 Insurance	2,629		
Communication Tower and Mobile Generator Lighting Unit		2,630	2,700
Total 50330 Insurance		2,630	2,700
50340 Computers	6,953		
ESRI - ArcView Enterprise Agreement		4,000	4,500
Teranet Ontario Parcel Mapping & Licensing with County & Townships		2,250	2,500
Total 50340 Computers		6,250	7,000
50350 Training/Seminars	1,679		
Community Defibrillator Training - approx 50 people - bi-annually		2,500	
Total 50350 Training/Seminars		2,500	
50390 Dispatch/Communications			
Inspection of Communication Towers			5,000
Fencing for new Communication Tower			10,000
Repairs - Towers			2,000
Maintenance Agreement for all Communication Towers			7,820
Total 50390 Dispatch/Communications			24,820
54000 Equipment Replacement/Repairs	7,619		
Community Portable Defibs maintenance - pads and batteries (7 units)		1,000	1,000
Ongoing maintenance of the Communications Tower Equipment		500	
Total 54000 Equipment Replacement/Repairs		1,500	1,000

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
54101 Emergency Plan	2,126		
Meal Expense for Mandatory Annual Training / Exercise		250	250
Advertising & Materials			500
Advertising & materials		500	
Additional Legislative Training			1,000
Additional legislative training		1,000	
EOC Supplies			1,000
EOC supplies		1,000	
Total 54101 Emergency Plan		2,750	2,750
54105 9-1-1 Signs Purchased	4,809		
MTO sign licence annual cost of \$55 for Post Haven Road off of Hwy 41		2,500	5,000
Total 54105 9-1-1 Signs Purchased		2,500	5,000
54108 9-1-1 Legal	1,120		
911 Primary Public Safety Answering Point (P-PSAB) Agreement (formely CERB) - expires December 7, 2024, Joint with Central Frontenac		1,150	1,150
Total 54108 9-1-1 Legal		1,150	1,150
54110 Helipad	12,948		
Plevna Seal and Paint			4,500
Plevna seal and paint		4,500	
Ompah Seal and Paint			5,500
Ompah Seal and paint		5,500	
Radio licence for Arcal system at Plevna helipad		100	100
General Maintenance		800	800
Helipad Insurance Ompah & Plevna		5,645	5,645
Total 54110 Helipad		16,545	16,545
54200 Fuel and Lube (Oil)	721		
Propane for Generators at Communication Towers			1,000
Total 54200 Fuel and Lube (Oil)			1,000
55900 Occupational Health & Safety Program	16,498		
Additional training for some employees that is beneficial to all Depts. (i.e. CPR/First Aid Training , etc.)		5,000	5,000
DESFC (OH & S Coordinator) - 5 hrs/week		12,500	12,500

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
OH&S Website Annual Fee			1,200
OH&S Website annual fee		1,200	
OH&S Publications		500	500
Utilize current Payroll Software to track Training		3,600	3,600
Workplace Prevention Workshop (2 JHSC members)		2,000	2,000
JHSC 1 employee members training		1,000	
JHSC 2 employee members training			1,500
Total 55900 Occupational Health & Safety Program		25,800	26,300
55910 Accessibility Act and Regulations	3,188		
Base Budget		2,500	2,000
Nuance Program			1,500
Total 55910 Accessibility Act and Regulations		2,500	3,500
58050 Capital Fund Expenditures	304,335		
Communication Tower including upgrades for Roads, Recreation, etc.		262,429	
Total 58050 Capital Fund Expenditures		262,429	
58600 Contributions to TCA Reserve Funds	2,030		
TCA - Fire Communication Tower		1,080	1,080
TCA - Generator Mobile Unit for Alternate EOC		950	950
Total 58600 Contributions to TCA Reserve Funds		2,030	2,030
Total Expenses	370,618	334,869	100,121
Net	55,668	61,440	79,121

Department-Object detail

Animal Control

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41220 Dog Tags and Dog Fines	-4,355		
Base Budget		-4,000	-4,000
Total 41220 Dog Tags and Dog Fines		-4,000	-4,000
Total Revenues	-4,355	-4,000	-4,000
Expenses			
50120 Mileage	3,737		
Base Budget		2,800	3,000
Total 50120 Mileage		2,800	3,000
50175 Contracted Services	9,967		
Kingston Humane Society			10,000
Kingston Humane Society - plus Municipal Law Enforcement Contract Standby per month plus hourly rate for services (adjusted annually by CPI).		10,000	
Municipal Law Enforcement Contract Stand By			1,700
Total 50175 Contracted Services		10,000	11,700
50205 Other Materials (Includes Shop Supplies)	223		
Base Budget		300	300
Total 50205 Other Materials (Includes Shop Supplies)		300	300
50260 Advertising			
Base Budget		100	100
Total 50260 Advertising		100	100
Total Expenses	13,927	13,200	15,100
Net	9,572	9,200	11,100

Department-Object detail

Streetlights

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40100 Joint Services (Revenue From Other Municipalities)			
1/2 Cloyne St. Lights (NF maintains all Cloyne St. Lights on Highway 41 and invoices Addington Highlands 50% for the St. Lights on Highway 41 only) @ \$500		-500	-500
Total 40100 Joint Services (Revenue From Other Municipalities)		-500	-500
Total Revenues		-500	-500
Expenses			
50175 Contracted Services	941		
General Maintenance		4,000	4,000
Total 50175 Contracted Services		4,000	4,000
50205 Other Materials (Includes Shop Supplies)			
Base Budget		500	500
Total 50205 Other Materials (Includes Shop Supplies)		500	500
50220 Utilities (Hydro)	5,267		
Base Budget		5,150	5,150
2023.01.25 12:42:00 PM Hydro annual increase		324	324
Total 50220 Utilities (Hydro)		5,474	5,474
52700 Access Points - Lights	621		
Base Budget		600	600
Total 52700 Access Points - Lights		600	600
58600 Contributions to TCA Reserve Funds	4,500		
Streetlight Replacement in 10 years = \$60,000 less \$15,000 already in Reserve Fund = \$45,000 over 10 years = \$4,500 per year for replacement in 2023		4,500	4,500
Total 58600 Contributions to TCA Reserve Funds		4,500	4,500
Total Expenses	11,329	15,074	15,074
Net	11,329	14,574	14,574

Department-Object detail

Roads

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30900 Provincial Grant - OCIF - Formula Based	-748,294		
As per the Agreement funding proposed at \$650,690 for 2022 (\$303,000 Gravel Road projects / \$347,690 Kashawakamak Lake Road (total Kashawakamak project \$428,000 - \$347,690 OCIF/ \$80,310 Roads Sustainability Reserve Fund)		-748,294	
OCIF Formula Funding Allocation			-860,538
Total 30900 Provincial Grant - OCIF - Formula Based		-748,294	-860,538
31035 Prov of Ont - Aggregate Resources Trust	-31,257		
County Licence Fees received back to Township as well		-20,000	-25,000
Total 31035 Prov of Ont - Aggregate Resources Trust		-20,000	-25,000
40000 User Fees			
Includes Scrap metal		-300	-300
Total 40000 User Fees		-300	-300
40200 Sale of Land/Equipment	-40,352		
Annual advertisement (re: Surplus Vehicles/Equipment/Supplies) - Small general items		-1,000	-1,000
As Per 10 Year Capital Plan - Replacement of 2006 Sterling Tandem (T06-1) # 53309		-9,000	
T08		-12,000	
T15		-7,000	
CH99		-5,000	
53206 Backhoe - B02-1 - Cat. 420D IT			-30,000
53010 P15-1 - Ford F250 - Foreman's Truck			-5,000
Total 40200 Sale of Land/Equipment		-34,000	-36,000
40300 Entrance Permits	-770		
Base Budget		-1,000	-1,000
Total 40300 Entrance Permits		-1,000	-1,000
44400 Revenue from other Depts (chargeback)	-70,405		
Repair waste and recycling bins		-2,000	-2,000
Cover and maintenance of applicable sites by PW Employees		-15,000	-15,000
Compactor Operator from Roads charged back to waste - as required		-10,000	-10,000
Municipal employees, appointed to the Township of North Frontenac's Volunteer Fire Department, are authorized to leave work to attend emergency situations when needed (i.e. Emergency Services Personnel Funerals, etc.)		-500	-500

Department-Object detail

Roads

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Boat Launches that are Township owned (if road leading is owned by the Township and/or Crown; and/or LUP Boat Launches without campsites) are maintained by the PW Dept. (includes MVC beach entrance and entrance to Sand Lake beach) estimate as directed by the MCD & PWM based on need and PW Dept.'s availability in each area; or maintained through the PWM hiring a Contractor (in consultation with the MCD) if the PW Dept. can not complete due to other commitments. Also, see Boat Launches/Beaches #50212. PW Dept. in charge of Twp. owned boat launch maintenance. (MCD in charge of Cl.SP boat launch maintenance)		-3,000	-3,000
The Crown Land road maintenance shall be completely in-house by the PW Dept. (as needed - shall be determined by MCD and in consultation with the PWM) depending on PW availability.		-5,000	-5,000
Star Gazing Pad- Parking Lot Snow Removal in-house by Public Works Dept.		-500	-500
Scenic Route Rest Stop parking lot snow removal in-house by Public Works Dept.		-1,000	-1,000
Mobile EOC Generator/lighting unit for mechanic to complete annual servicing		-100	-100
Ompah Parking Lot Grading @ \$900 - 50% Community hall expense		-450	
Arcol Rd Brushing		-1,000	
Brushing at Ompah Cemetery by PW's		-300	-300
Gates/Fencing at Plevna Waste Site for Compactor to be completed by PW's		-1,000	-1,000
Expand parking lot at Crotch Lake (to be funded from MNR Parks Reserve Fund (\$30,000 PW (labour and materials) and \$10,000 Contract)		-30,000	
Winter Maintenance at boat launches		-8,000	-8,000
PW to assist with removing Kitchen at Clar Mill Hall		-500	
Repairs at Mississagagon boat launch		-2,000	
Brushing on Schooners to be completed by PW's		-10,000	-10,000
Browns Bay Road Work - PW to complete in-house - Gravel & culverts			-5,000
Crotch Lake Access Road - Final A Gravel			-2,000
Parking Lot Grading by Public Works			-1,000
Sand Lake - Removal of Outhouse			-1,000
Total 44400 Revenue from other Depts (chargeback)		-90,350	-65,400
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
911 Civic Addressing, etc.		-750	-750
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-750	-750
45000 Contributions from Reserves/Reserve Funds	-3,225,971		
Replacement of caulking material (Ward 3) (BCA) - not completed in 2021 - to be funded from Infrastructure Sustainability Reserve Fund		-2,000	
Replacement of caulking material (Ward 1) (BCA) - not completed in 2021 - increase from \$1,619 due to quote received in 2020 - to be funded from Infrastructure Sustainability Reserve Fund		-12,000	

Department-Object detail

Roads

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		-20,000	-51,000
Confidential Complaint - Land Surveyor per Res #C42-20		-3,000	
Coxvale Bridge (B13) to be funded from CCBF (formerly FGT) Reserve Fund		-466,325	
Guiderail Program 2023		-80,000	
As Per 10 Year Capital Plan and Replacement Schedules - annually for the replacement of small equipment and machinery		-10,000	
Removal of underground tanks (Ward 1) (BCA) - not completed in 2021 no bids received - to be funded from the Roads TCA Sustainability Reserve Fund		-25,000	
Ompah Salt/Sand Shed Repairs to be funded from Infrastructure Sustainability Reserve Fund		-43,500	
2023 International Tandem HV613		-380,000	
2023 Mack Tandem		-380,000	
Fuel Tank and Spreader for P22-1 PWF truck		-15,000	
2002 Backhoe Caterpillar 420D IT		-180,000	
Wood Chipper		-75,000	
1984 12 Ton Float Trailer		-25,000	
Tractor and Attachments		-240,000	
Generator - ward 3 garage		-20,000	
Ward 1 Garage - Overhead doors		-5,000	
Ward 1 Sand Dome - Slab on grade		-6,072	
Arcol Road Bridge		-350,000	
Ardoch Road Bridge		-426,000	
Legal		-9,000	
Consulting		-22,000	
Gravel Roads Needs - Arcol Road		-35,000	
Gravel Roads Needs - Gemmill Road		-27,000	
Gravel Roads Needs - Quackenbush Road		-25,000	
Gravel Roads Needs - Schonauer Road		-10,000	
Gravel Roads Needs - South Road		-28,000	
Gravel Roads Needs - South Bush Road		-85,000	
Gravel Roads Needs - Struthadam Road		-15,000	
Gravel Roads Needs - Wintergreen Road		-71,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Roads (Hard Surfaced) - Ardoch Road		-35,000	
Roads (Hard Surfaced) - Henderson Road		-180,000	
Roads (Hard Surfaced) - Jewel Road		-50,000	
Roads (Hard Surfaced) - Little Pond Road		-50,000	
Roads (Hard Surfaced) - Road 509 (CF Boundary)		-202,000	
Roads (Hard Surfaced) - Road 509		-145,000	
Ward 2 remediation engineering Res #139-20 to be funded from Infrastructure Sustainability Reserve Fund		-5,000	
Frame Box Painting - funded from Infrastructure Sustainability TCA Reserve Fund		-12,000	
Ward 1 - Replace exterior man door		-5,000	
Buckshot Lake Culvert (Hills Lake) Consulting - to be funded from Contingency Reserve Fund			-15,000
Capital Plan: 1066: Roads - Small Equipment and Machinery			-15,000
Capital Plan: 1165: Gravel Roads			-306,000
Capital Plan: 1166: Surface Treatment			-1,019,000
Capital Plan: 1176: Roads - Vehicles			-165,000
Capital Plan: 1177: Roads - Equipment			-542,000
Capital Plan: 1199: PLEVNA SALT-SAND SHED			-13,176
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE			-9,382
Capital Plan: 1208: Ward 1 - Public Works Garage			-43,251
Capital Plan: 1175: Bridges and Culverts			-580,000
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE			-12,905
Capital Plan: 1111: Tractor & Attachments			-120,000
Total 45000 Contributions from Reserves/Reserve Funds		-3,774,897	-2,891,714
Total Revenues	-4,117,049	-4,669,591	-3,880,702
Expenses			
50100 Salaries	479,230		
Base Budget		544,500	569,500
Total 50100 Salaries		544,500	569,500
50105 Income Protection Year End Payout	7,515		
Base Budget		8,700	8,810
Total 50105 Income Protection Year End Payout		8,700	8,810

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50109 Casual Labour	40,651		
Students plus casual/seasonal on an as needed basis to cover sick, vacation and to reduce extra overtime for regular Equipment Operator and during construction, brushing and other projects		32,000	32,000
Total 50109 Casual Labour		32,000	32,000
50110 Benefits - Canada Life	30,128		
Base Budget		34,100	38,620
Total 50110 Benefits - Canada Life		34,100	38,620
50115 Boot Allowance	1,786		
Effective January 1, 2021 per P&A Res #17-20		3,000	3,000
Total 50115 Boot Allowance		3,000	3,000
50120 Mileage	367		
Base Budget		200	200
Total 50120 Mileage		200	200
50130 Benefits - E.H.T. (Ministry of Finance)	10,284		
Base Budget		11,500	12,050
Total 50130 Benefits - E.H.T. (Ministry of Finance)		11,500	12,050
50140 Benefits - W.S.I.B.	15,834		
Base Budget		17,100	18,100
Total 50140 Benefits - W.S.I.B.		17,100	18,100
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	36,178		
Base Budget		42,200	44,300
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		42,200	44,300
50160 Benefits - OMERS	50,285		
Base Budget		51,000	56,000
Total 50160 Benefits - OMERS		51,000	56,000
50175 Contracted Services	6,701		
Dispatching of Nuisance Beaver as required and Pest Control for Garage # 1 & 3		3,000	2,000
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		20,000	20,000
Total 50175 Contracted Services		23,000	22,000
50180 Conventions/Conferences	5,100		
\$2,000 estimate x 2 - PWM and Foreman = \$4,000		4,000	5,000
Total 50180 Conventions/Conferences		4,000	5,000

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50200 Office Supplies and Stationery	500		
One time charge annually (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500
50205 Other Materials (Includes Shop Supplies)	7,542		
Base Budget		8,500	8,500
Total 50205 Other Materials (Includes Shop Supplies)		8,500	8,500
50207 Protective Clothing	4,754		
Safety T-Shirts, Hard Hats,		5,000	5,000
Winter Coats			5,000
Total 50207 Protective Clothing		5,000	10,000
50209 Stock items (Hydraulic Supplies, Nuts, Bolts, etc	29,082		
Base Budget		30,000	30,000
Total 50209 Stock items (Hydraulic Supplies, Nuts, Bolts, etc		30,000	30,000
50210 Heat	30,570		
Base Budget		27,000	27,000
2023.01.05 01:21:52 PM Heat annual increase		2,400	2,400
Total 50210 Heat		29,400	29,400
50220 Utilities (Hydro)	16,214		
Base Budget		12,875	12,875
2023.01.25 12:42:00 PM Hydro annual increase		806	806
Total 50220 Utilities (Hydro)		13,681	13,681
50230 Building Maintenance	16,990		
General Maintenance		6,000	6,000
Annual maintenance of CO2 Monitors @ \$350/ward		1,050	1,050
Service of HVAC system in PW W2		250	250
Furnace annual maintenance		1,200	1,200
Replacement of caulking material (Ward 1) (BCA) - not completed in 2019/2020 - increase from \$1,619 due to quote received in 2020 - to be funded from Infrastructure Sustainability Reserve Fund		12,000	
Ward 1 - Replace exterior man door			5,000
Ward 1 - Replace exterior man door - not completed in 2021		5,000	
Ward 3 - Replacement of caulking material (BCA) - not completed in 2021 - to be funded from Infrastructure Sustainability Reserve Fund		2,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Ward 3 - Replacement of caulking material (BCA) - to be funded from Infrastructure Sustainability Reserve Fund			2,000
Replace Air conditioner for Ward 2 garage			7,000
Total 50230 Building Maintenance		27,500	22,500
50260 Advertising	333		
Base Budget		1,000	1,000
Total 50260 Advertising		1,000	1,000
50270 Telephone (Includes Fax)	2,849		
Cell Phones for Public Works (3) plus 1/2 year for Seasonal Road Patroller		2,732	3,232
Cell phone for TSO		600	600
2023.01.25 12:41:55 PM Phone annual increase		106	106
Cell phone for Public Works Foreman		600	
Total 50270 Telephone (Includes Fax)		4,038	3,938
50290 Legal Services	2,981		
Legal advice and urgent issues that may arise during the year		5,000	5,000
Confidential Complaint File per Res #C42-20 to be funded from Contingency Reserve Fund		3,000	
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		9,000	9,000
Total 50290 Legal Services		17,000	14,000
50295 Consulting Services	16,871		
Technical advice and urgent issues that may arise during the year		15,000	20,000
OSIM Bridge Inspections & Analysis Engineer Report (Bi-annually)			15,000
Ward 1 Res #C25-20/C06-21 (consulting and environmental services) to be funded from Contingency Reserve Fund		22,000	22,000
Ward 2 remediation engineering Res #139-20 to be funded from Infrastructure Sustainability Reserve Fund		5,000	
Buckshot Lake Culvert (Hills Lake) Consulting - to be funded from Contingency Reserve Fund			15,000
Total 50295 Consulting Services		42,000	72,000
50300 Memberships	1,148		
OGRA / AORS District 8 (3 Members) / PEO / Mechanic' s licence / CRS (2)		1,900	1,900
Total 50300 Memberships		1,900	1,900
50330 Insurance	90,875		
Base Budget		90,361	99,400
Total 50330 Insurance		90,361	99,400

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50340 Computers	36,842		
Annual subscription for Diagnostic Software for Tandem Trucks		750	750
Annual subscription for Fuel System - new 2021		1,000	1,000
Weather Reporting Program Oct - Apr		4,100	4,100
Internet Service at Ward 1 and 3 garage hardware		3,200	3,200
PSDCitywide Maintenance Manager and Route Patrol		16,100	16,100
AVL Annual Fee		4,000	4,000
Annual subscription for Diagnostics for Equipment			2,500
Equipment for Diagnostic Equipment			9,100
Total 50340 Computers		29,150	40,750
50350 Training/Seminars	12,006		
Continuing education for all Public Works Employees		15,000	15,000
Total 50350 Training/Seminars		15,000	15,000
50380 Courier			
Base Budget		150	150
Total 50380 Courier		150	150
50385 Radio Repairs			
Annual repairs		1,000	1,000
Additional base stations for Foreman office and speaker for PWM		2,000	
Replace outdated radios			3,000
Total 50385 Radio Repairs		3,000	4,000
50390 Dispatch/Communications	7,731		
Licence only		2,265	2,265
Dispatch		6,400	6,400
Total 50390 Dispatch/Communications		8,665	8,665
52360 Medicals/Drivers Abstract/PVSC	543		
Base Budget		700	700
Total 52360 Medicals/Drivers Abstract/PVSC		700	700
53003 Compressors - C020 - Repairs			
Base Budget		200	200
Total 53003 Compressors - C020 - Repairs		200	200

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53005 Generators (2 - 10,000 Watt) - G980 - Repairs			
Base Budget		300	300
Total 53005 Generators (2 - 10,000 Watt) - G980 - Repairs		300	300
53012 CS16-1 Power Sweper - Repairs			
Annually purchase replacement bristles		3,000	1,500
Total 53012 CS16-1 Power Sweper - Repairs		3,000	1,500
53107 B16-1 - Repairs - 2016 Backhoe/Loader	3,793		
Base Budget		1,500	1,500
Total 53107 B16-1 - Repairs - 2016 Backhoe/Loader		1,500	1,500
53200 2008 2T08-3 Ford 2 Ton Truck - Repairs	913		
Base Budget		1,000	1,000
Total 53200 2008 2T08-3 Ford 2 Ton Truck - Repairs		1,000	1,000
53205 Grader - G942 - Cat. Articulated - Repairs	1,862		
Base Budget		5,000	3,000
Total 53205 Grader - G942 - Cat. Articulated - Repairs		5,000	3,000
53206 Backhoe - B02-1 - Cat. 420D IT - Repairs	7,867		
Base Budget		1,000	
Total 53206 Backhoe - B02-1 - Cat. 420D IT - Repairs		1,000	
53209 Repairs - 2017 Freightliner Tandem 114SD	31,568		
Base Budget		1,200	3,000
Tires		2,800	
Frame Box Painting - funded from Infrastructure Sustainability TCA Reserve Fund		12,000	
Total 53209 Repairs - 2017 Freightliner Tandem 114SD		16,000	3,000
53210 P17-1 Super Duty - Repairs	2,083		
Base Budget		2,000	2,000
Total 53210 P17-1 Super Duty - Repairs		2,000	2,000
53306 F84-1 Float Trailer - 12T - Repairs	114		
53310 Excavator - E05-1 - 315CL 2005 - Repairs	1,188		
Base Budget		5,000	5,000
Total 53310 Excavator - E05-1 - 315CL 2005 - Repairs		5,000	5,000
53316 G14-1 - 2014 - Grader Cat 140M 2 - Repairs	6,742		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		2,500	2,500
Total 53316 G14-1 - 2014 - Grader Cat 140M 2 - Repairs		2,500	2,500
53318 Repairs - 2015 Steam Jenny SJ15-1			
Base Budget		200	
Total 53318 Repairs - 2015 Steam Jenny SJ15-1		200	
53319 Repairs - 2016 Ford Super Duty F-350	6,476		
Base Budget		2,000	2,000
Total 53319 Repairs - 2016 Ford Super Duty F-350		2,000	2,000
53320 Repairs - 2017 Steam Jenny SJ16-1			
Base Budget		200	
Total 53320 Repairs - 2017 Steam Jenny SJ16-1		200	
53321 Repairs - 2014 Steam Jenny SJ14-1			
Base Budget		200	
Total 53321 Repairs - 2014 Steam Jenny SJ14-1		200	
53322 Excavator Hammer - Repairs			
Base Budget		2,500	2,500
Total 53322 Excavator Hammer - Repairs		2,500	2,500
53604 F986 Float Trailer 20T - Homemade - Repairs			
Base Budget		1,000	1,000
Total 53604 F986 Float Trailer 20T - Homemade - Repairs		1,000	1,000
53605 D996-1 - 1999 Dozer - Repairs			
Base Budget		1,000	1,000
Total 53605 D996-1 - 1999 Dozer - Repairs		1,000	1,000
53606 T086-1 Sterling Tandem - Repairs	8,429		
Base Budget		2,000	
Emergency Repairs		5,000	
Total 53606 T086-1 Sterling Tandem - Repairs		7,000	
53608 F096-2Float Trailer - 30T - Repairs	102		
Base Budget		1,000	1,000
Total 53608 F096-2Float Trailer - 30T - Repairs		1,000	1,000
53610 T126-1 - 2012 Int. Tandem - Repairs	5,324		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		5,000	7,000
Total 53610 T126-1 - 2012 Int. Tandem - Repairs		5,000	7,000
53613 L12-1 - 2012 JD 555 Loader Repairs	3,061		
Base Budget		3,000	3,000
Total 53613 L12-1 - 2012 JD 555 Loader Repairs		3,000	3,000
53614 T15-1 2015 Freightliner Tandem	16,809		
Base Budget		3,500	3,500
Total 53614 T15-1 2015 Freightliner Tandem		3,500	3,500
53615 T16-1 Freightliner Tandem 114SD	11,231		
Base Budget		2,500	2,500
new tires		5,000	
Total 53615 T16-1 Freightliner Tandem 114SD		7,500	2,500
53616 T18-1 Freightliner Tandem - Repairs	9,307		
Base Budget		2,000	2,000
tires (4)		2,500	
Total 53616 T18-1 Freightliner Tandem - Repairs		4,500	2,000
53617 P18-1 - Repairs - One Ton	674		
Base Budget		1,000	1,000
Total 53617 P18-1 - Repairs - One Ton		1,000	1,000
53618 G18-1 - Repairs - Grader	56		
Base Budget		2,000	2,000
Total 53618 G18-1 - Repairs - Grader		2,000	2,000
53619 BC08-1 - Repairs - Brush Cutter for Excavator	2,968		
Base Budget		2,500	2,500
Total 53619 BC08-1 - Repairs - Brush Cutter for Excavator		2,500	2,500
53620 Repairs - 2019 - 3/4 ton PWF	763		
Base Budget		1,000	
Total 53620 Repairs - 2019 - 3/4 ton PWF		1,000	
53621 SUV19-1 Ford Escape	2,106		
Base Budget		500	500
Tires		1,200	1,200

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 53621 SUV19-1 Ford Escape		1,700	1,700
53622 Repairs - 2020 - T20-1 Freightliner	3,682		
Base Budget		3,000	3,000
Total 53622 Repairs - 2020 - T20-1 Freightliner		3,000	3,000
53623 Repairs - 2021 - T21-1 Freightliner	-962		
Base Budget		1,000	1,000
Total 53623 Repairs - 2021 - T21-1 Freightliner		1,000	1,000
53624 CS21-1 - Repairs - Power Sweeper			
Base Budget		3,000	1,500
Total 53624 CS21-1 - Repairs - Power Sweeper		3,000	1,500
53625 B21-1 - Repairs - Backhoe	5,090		
Base Budget		1,000	1,000
Total 53625 B21-1 - Repairs - Backhoe		1,000	1,000
53626 TR22-1 - Repairs - Tractor and Attachments			
			3,000
Total 53626 TR22-1 - Repairs - Tractor and Attachments			3,000
53627 Repairs - T22-1 2022 Freightliner	3,329		
		1,000	1,000
Total 53627 Repairs - T22-1 2022 Freightliner		1,000	1,000
53628 Repairs - P23-1 Foreman Chev Pickup	2,606		
Repairs		1,000	1,000
Tires		2,000	2,000
Total 53628 Repairs - P23-1 Foreman Chev Pickup		3,000	3,000
53629 Repairs - T23-1 2023 Mack Tandem	220		
Annual			1,000
Repairs			7,000
Total 53629 Repairs - T23-1 2023 Mack Tandem			8,000
53630 B23-1 CAT Backhoe Loader Asset #3345	87		
			1,000
Total 53630 B23-1 CAT Backhoe Loader Asset #3345			1,000
53631 T23-2 - Repairs International Tandem	82		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
			1,000
Total 53631 T23-2 - Repairs International Tandem			1,000
53742 WT88-1 Repairs - 1988 Ford Water Truck	392		
Base Budget		1,000	1,000
Total 53742 WT88-1 Repairs - 1988 Ford Water Truck		1,000	1,000
53808 P21-1 Repairs shared Roads/CLSP	1,110		
Base Budget		300	300
Total 53808 P21-1 Repairs shared Roads/CLSP		300	300
54000 Equipment Replacement/Repairs	7,568		
Base Budget		7,500	7,500
Total 54000 Equipment Replacement/Repairs		7,500	7,500
54001 New Equipment for Health & Safety Purposes	612		
Base Budget		2,000	2,000
Total 54001 New Equipment for Health & Safety Purposes		2,000	2,000
54200 Fuel and Lube (Oil)	203,810		
Base Budget		220,000	220,000
2023.01.25 12:41:48 PM Fuel annual increase		11,000	
Total 54200 Fuel and Lube (Oil)		231,000	220,000
54300 Vehicle/Equipment Licenses	23,833		
Base Budget		27,000	27,000
Total 54300 Vehicle/Equipment Licenses		27,000	27,000
55501 Bridges and Culverts	6,304		
Base Budget		30,000	15,000
Total 55501 Bridges and Culverts		30,000	15,000
55502 Roadside Maintenance (Includes Brushing)	133,487		
Base Budget		75,000	65,000
Total 55502 Roadside Maintenance (Includes Brushing)		75,000	65,000
55503 Hardtop Maintenance	125,479		
Base Budget		100,000	100,000
Total 55503 Hardtop Maintenance		100,000	100,000
55504 Loosetop Maintenance	78,375		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		100,000	100,000
Total 55504 Loosetop Maintenance		100,000	100,000
55505 Winter Control - Maintenance	569,185		
Base Budget		500,000	500,000
Total 55505 Winter Control - Maintenance		500,000	500,000
55506 Winter Control - Salaries	391,648		
Base Budget		418,100	433,100
Total 55506 Winter Control - Salaries		418,100	433,100
55507 Winter Control - Benefits	25,077		
Base Budget		24,700	28,460
Total 55507 Winter Control - Benefits		24,700	28,460
55508 Winter Control - EHT	7,688		
Base Budget		8,200	8,650
Total 55508 Winter Control - EHT		8,200	8,650
55509 Winter Control - W.S.I.B.	11,038		
Base Budget		12,500	13,125
Total 55509 Winter Control - W.S.I.B.		12,500	13,125
55510 Winter Control-Rec Gen (CPP & EI) Employer's Share	27,285		
Base Budget		30,500	32,025
Total 55510 Winter Control-Rec Gen (CPP & EI) Employer's Share		30,500	32,025
55512 Winter Control - OMERS	30,239		
Base Budget		36,900	38,745
Total 55512 Winter Control - OMERS		36,900	38,745
55550 Safety Devices (Signs)	13,735		
Misc. Safety devices (sign)		7,500	7,500
Sign upgrades based on retro reflectivity study		5,000	5,000
Directional sign tabs per Res. #247-20		3,000	3,000
Entrance parking signs per Res #25-21 (winter no parking signs)		2,000	2,000
Total 55550 Safety Devices (Signs)		17,500	17,500
58050 Capital Fund Expenditures	3,151,956		
Removal of underground tanks (Ward 1) @ \$25,000 (BCA) - not completed in 2021 no bids received - to be funded from the Roads TCA Sustainability Reserve Fund		25,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Ompah Salt/Sand Shed Repairs @ \$47,000 to be funded from Infrastructure Sustainability Reserve Fund		43,500	
2023 International Tandem HV613		380,000	
2023 Mack Tandem		380,000	
Fuel Tank and Spreader for P22-1 PWF truck		15,000	
2002 Backhoe Caterpillar 420D IT		180,000	
Wood Chipper		75,000	
1984 12 Ton Float Trailer		25,000	
Tractor and Attachments		240,000	
Generator - ward 3 garage		20,000	
Ward 1 Garage - Overhead doors		5,000	
Ward 1 Sand Dome - Slab on grade		6,072	
Coxvale Bridge (B13) to be funded from CCBF (formerly FGT) Reserve Fund		466,325	
Arcol Road Bridge		350,000	
Ardoch Road Bridge		426,000	
Gravel Roads Needs - Arcol Road		35,000	
Gravel Roads Needs - Gemmill Road		27,000	
Gravel Roads Needs - Quackenbush Road		25,000	
Gravel Roads Needs - Schonauer Road		10,000	
Gravel Roads Needs - South Road		28,000	
Gravel Roads Needs - South Bush Road		85,000	
Gravel Roads Needs - Struthadam Road		15,000	
Gravel Roads Needs - Wintergreen Road		71,000	
Roads (Hard Surfaced) - Ardoch Road		35,000	
Roads (Hard Surfaced) - Henderson Road		180,000	
Roads (Hard Surfaced) - Jewel Road		50,000	
Roads (Hard Surfaced) - Little Pond Road		50,000	
Roads (Hard Surfaced) - Road 509 (CF Boundary)		202,000	
Roads (Hard Surfaced) - Road 509		145,000	
Roads (Hard Surfaced) - Guide Rail Program		80,000	
Misc Equipment		10,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1066: Roads - Small Equipment and Machinery			15,000
Capital Plan: 1165: Gravel Roads			306,000
Capital Plan: 1166: Surface Treatment			1,019,000
Capital Plan: 1176: Roads - Vehicles			165,000
Capital Plan: 1177: Roads - Equipment			542,000
Capital Plan: 1199: PLEVNA SALT-SAND SHED			13,176
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE			9,382
Capital Plan: 1208: Ward 1 - Public Works Garage			43,251
Capital Plan: 1175: Bridges and Culverts			580,000
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE			12,905
Capital Plan: 1111: Tractor & Attachments			120,000
Total 58050 Capital Fund Expenditures		3,684,897	2,825,714
58600 Contributions to TCA Reserve Funds	1,883,141		
Roads needs		545,300	545,300
Bridge/Culvert needs		154,500	154,500
Roads Vehicle/ Equip needs		362,665	362,665
Building repair needs		32,030	32,030
Surplus equipment		34,000	37,000
OCIF Formula Based Grant for Gravel Road Improvements		748,294	860,538
Total 58600 Contributions to TCA Reserve Funds		1,876,789	1,992,033
Total Expenses	7,791,422	8,379,031	7,689,016
Net	3,674,373	3,709,440	3,808,314

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31092 MNRF Grant	-39,671		
40000 User Fees	-50,623		
Base Budget		-50,000	-50,000
Total 40000 User Fees		-50,000	-50,000
40040 Bag Tags Sold	-934		
Base Budget		-1,000	-1,000
Total 40040 Bag Tags Sold		-1,000	-1,000
40100 Joint Services (Revenue From Other Municipalities)			
Shared use of Cloyne Waste Site with Addington Highlands		-25,000	-25,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-25,000	-25,000
40200 Sale of Land/Equipment	-1,975		
45000 Contributions from Reserves/Reserve Funds	-61,176		
Gull & Fernleigh closed WDS from Waste (obligatory) Reserve Fund			-10,968
Re-Use Centre - Accessibility ramp/handrail to be funded from the Covid 19 Reserve Fund		-1,000	
Renovate and improve ventilation at waste shelters to be funded from the Covid 19 Reserve Fund		-35,000	
As Per 10 Year Capital Plan and Replacement Schedules - Misc. Equipment		-5,000	
As Per 10 Year Capital Plan and Replacement Schedules - Retrofit Seacans		-15,000	
Kashawakamak Compliance Work			-50,000
Capital Plan: 1072: Waste - Misc Equipment			-5,000
Capital Plan: 1179: WASTE - EQUIPMENT			-35,000
Total 45000 Contributions from Reserves/Reserve Funds		-56,000	-100,968
Total Revenues	-154,379	-132,000	-176,968
Expenses			
50100 Salaries	157,688		
35% of Waste Employee's Salaries & Benefits to Recycling		143,500	168,940
10% of PWM's Salaries to Recycling Salaries and 10% to Waste Salaries			
40% PW Admin Asst Salary Waste / 40% to Recycling / 20% to Roads			
Total 50100 Salaries		143,500	168,940
50105 Income Protection Year End Payout	800		
35% of Waste Employee's Salaries & Benefits to Recycling		500	500

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
From Salary Plan			448
Total 50105 Income Protection Year End Payout		500	948
50108 Labour Charged Back to Other Depts.	23,510		
Cover and maintenance of applicable sites by PW Employees		15,000	15,000
Compactor Operator from PW charged back to waste - as required		10,000	10,000
Gates/Fencing at Plevna Waste Site for Compactor to be completed by PW's			1,000
Total 50108 Labour Charged Back to Other Depts.		25,000	26,000
50109 Casual Labour	74,719		
Replacements when needed for Waste site Attendants and Students if grant available		65,000	80,000
Total 50109 Casual Labour		65,000	80,000
50110 Benefits - Canada Life	3,896		
35% of Waste Employee's Salaries & Benefits to Recycling		4,200	3,800
Total 50110 Benefits - Canada Life		4,200	3,800
50115 Boot Allowance	318		
\$250 per year for Fulltime / \$150 per year partime/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		800	800
Total 50115 Boot Allowance		800	800
50120 Mileage	1,853		
Includes mileage for Waste Site Attendants travelling between two sites during the same day and Waste Employees compensated for travelling to / from Township office as required		2,500	2,500
Total 50120 Mileage		2,500	2,500
50130 Benefits - E.H.T. (Ministry of Finance)	5,221		
35% of Waste Employee's Salaries & Benefits to Recycling		4,090	5,300
Total 50130 Benefits - E.H.T. (Ministry of Finance)		4,090	5,300
50140 Benefits - W.S.I.B.	9,492		
35% of Waste Employee's Salaries & Benefits to Recycling		6,200	7,200
Total 50140 Benefits - W.S.I.B.		6,200	7,200
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	11,516		
35% of Waste Employee's Salaries & Benefits to Recycling		12,000	15,000
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		12,000	15,000
50160 Benefits - OMERS	12,024		
35% of Waste Employee's Salaries & Benefits to Recycling		13,390	15,390

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50160 Benefits - OMERS		13,390	15,390
50175 Contracted Services	89,703		
Monthly Pest Control		2,700	2,700
Compactor Transportation (Float Charges)		4,500	4,500
Removal of Large Bulk Items		20,000	20,000
Bear Deterrent Services		4,500	4,500
Greater Madawaska Transfer Station Agreement for Waste & Recycling Services @ \$12,000 per year (Shared with Recycling @ 40%) = \$7,200		7,200	7,200
Cloyne Site - cleanup (with equipment rental)		5,000	
Grinding of brush and construction waste to be used as cover		22,000	30,000
Kashawakamak Compliance Work			30,000
Total 50175 Contracted Services		65,900	98,900
50180 Conventions/Conferences			
Public Works Manager Conference			2,250
Total 50180 Conventions/Conferences			2,250
50200 Office Supplies and Stationery	500		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500
50204 Covering Material	550		
Daily cover plus extra material for remedial work.		3,500	2,500
Total 50204 Covering Material		3,500	2,500
50205 Other Materials (Includes Shop Supplies)	1,421		
Clear garbage bags for waste sites, etc.		1,500	1,500
Total 50205 Other Materials (Includes Shop Supplies)		1,500	1,500
50207 Protective Clothing	1,096		
Safety T-Shirts, Hard Hats, Winter Coat & Coveralls Replacement, etc. as required		900	900
Winter Coats & Overalls			750
Total 50207 Protective Clothing		900	1,650
50210 Heat	1,958		
Base Budget		3,193	3,193
2023.01.05 01:21:52 PM Heat annual increase		74	74

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
2023.01.25 12:42:04 PM Heat annual increase		86	86
Total 50210 Heat		3,353	3,353
50230 Building Maintenance	614		
General Maintenance (buildings and sites)		3,000	3,000
Re-Use Centre (Shelving/tables - materials)		2,000	2,000
Installation of LED/Solar lighting		1,000	
Re-Use Centre - Accessibility ramp/handrail to be funded from the Covid 19 Reserve Fund		1,000	
Total 50230 Building Maintenance		7,000	5,000
50250 Postage	100		
One time charge annually @ \$100		100	100
Total 50250 Postage		100	100
50260 Advertising			
Re-Use Exchange depot, etc.		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	421		
Mobile Cell - Waste / Recycling Lead Hand		372	372
2023.01.25 12:41:55 PM Phone annual increase		8	8
Phone for Mississippi Site			250
Total 50270 Telephone (Includes Fax)		380	630
50290 Legal Services			
Base Budget		500	500
Blue Box transition			5,000
Total 50290 Legal Services		500	5,500
50295 Consulting Services	72,823		
Cambium Annual Contract (Joint Frontenac Townships) for waste management consulting and monitoring		81,785	70,210
Gull & Fernleigh closed WDS from Waste (obligatory) Reserve Fund		10,715	10,968
Kashawakamak Compliance Work			20,000
Total 50295 Consulting Services		92,500	101,178
50296 Septic Reinspection Program	5,175		
Waste Water System (Septic Reinspection Program) Inspection Program estimate		5,000	5,000
Total 50296 Septic Reinspection Program		5,000	5,000

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50330 Insurance	2,539		
Base Budget		2,539	2,800
Total 50330 Insurance		2,539	2,800
50350 Training/Seminars	2,026		
Continuing education for all Waste Management Employees		2,500	2,500
Total 50350 Training/Seminars		2,500	2,500
50381 Permit/License Fees			
Proposed Minor ECA Amendments		800	800
Total 50381 Permit/License Fees		800	800
50385 Radio Repairs			
Base Budget		500	500
Replacemnt of older outdated radios			1,000
Total 50385 Radio Repairs		500	1,500
50390 Dispatch/Communications	1,969		
Base Budget		2,340	2,340
Total 50390 Dispatch/Communications		2,340	2,340
52360 Medicals/Drivers Abstract/PVSC	41		
Base Budget		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
52645 Consignment Paid to Permit Sellers	70		
Base Budget		100	100
Total 52645 Consignment Paid to Permit Sellers		100	100
53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs	90		
Share with Recreation - 50% Recreation & 50% Waste		750	
Total 53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs		750	
53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation	541		
Annual			500
Total 53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation			500
53805 Compactor (Waste) LC99-1 - Repairs	3,104		
Parts, etc.		1,000	2,000
Total 53805 Compactor (Waste) LC99-1 - Repairs		1,000	2,000

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53807 L04-1 Repairs 2004 Cat Crawler Loader	2,482		
Base Budget		1,500	1,500
Total 53807 L04-1 Repairs 2004 Cat Crawler Loader		1,500	1,500
54000 Equipment Replacement/Repairs			
General Equipment (i.e. Weedeaters/lawnmower blades/rakes/metal sweepers/tires, etc.)		1,000	1,000
Total 54000 Equipment Replacement/Repairs		1,000	1,000
54001 New Equipment for Health & Safety Purposes	114		
Fire Extinguishers and First Aid Kits etc.		500	500
Total 54001 New Equipment for Health & Safety Purposes		500	500
54200 Fuel and Lube (Oil)	142		
Base Budget		3,412	3,412
2023.01.25 12:41:48 PM Fuel annual increase		120	120
Total 54200 Fuel and Lube (Oil)		3,532	3,532
54300 Vehicle/Equipment Licenses	133		
Share vehicle with Recreation - 50% Recreation & 50% W/R		265	165
Total 54300 Vehicle/Equipment Licenses		265	165
55550 Safety Devices (Signs)	345		
Base Budget		500	500
Total 55550 Safety Devices (Signs)		500	500
58050 Capital Fund Expenditures	60,485		
As Per 10 Year Capital Plan and Replacement Schedules - Misc. Equipment		5,000	
As Per 10 Year Capital Plan and Replacement Schedules - Retrofit Seacans		15,000	
Misc. Small machinery and Equipment		5,000	
Waste Shelter replacement @ 506 Waste Site		35,000	
Capital Plan: 1072: Waste - Misc Equipment			5,000
Capital Plan: 1179: WASTE - EQUIPMENT			35,000
Total 58050 Capital Fund Expenditures		60,000	40,000
58500 Contributions to Reserves/Reserve Funds	36,293		
Closure & Post Closure Costs estimate (actual to be transferred pending annual consultants report)		36,293	36,293
Total 58500 Contributions to Reserves/Reserve Funds		36,293	36,293
58600 Contributions to TCA Reserve Funds	12,475		

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		10,500	10,500
Total 58600 Contributions to TCA Reserve Funds		10,500	10,500
Total Expenses	598,247	583,532	661,069
Net	443,868	451,532	484,101

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31640 WDO Recycling Grant	-137,752		
(Revised rebate program on Municipal Hazardous & Special Waste (MHSW) will reduce revenue; however, additional MHSW waste for Addington Highlands will generate additional rebate)		-130,000	-130,000
Total 31640 WDO Recycling Grant		-130,000	-130,000
40000 User Fees	-12,194		
Scrap, freon items, metal - plus plastic/cans			-25,000
Scrap, freon items, metal - plus plastic/cans Composters Sold		-25,000	
Total 40000 User Fees		-25,000	-25,000
40100 Joint Services (Revenue From Other Municipalities)			
Plus 1/2 Recycling Costs for Cloyne includes in-house hauling per Agreement		-8,000	-8,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-8,000	-8,000
40200 Sale of Land/Equipment	-3,225		
53806 Recycling Truck - REC 99-1			-5,000
Total 40200 Sale of Land/Equipment			-5,000
45000 Contributions from Reserves/Reserve Funds	-80,552		
Bear Wise bin with stairs		-46,000	
Bear Wise bin		-34,000	
Misc. Small Machinery and Equipment - Recycling		-5,000	
Capital Plan: 1122: Recycling - Misc Equipment			-5,000
Capital Plan: 1181: RECYCLING - EQUIPMENT			-14,800
Total 45000 Contributions from Reserves/Reserve Funds		-85,000	-19,800
Total Revenues	-233,723	-248,000	-187,800
Expenses			
50100 Salaries	131,056		
35% of Waste Employee's Salaries & Benefits to Recycling		130,500	150,500
10% of PWM's Salaries to Recycling Salaries and 10% to Waste Salaries			
40% PW Admin Asst Salary Waste / 40% to Recycling / 20% to Roads - effective March 2016			
Includes Household Hazardous Waste Depot Attendant and Waste Operations & Recycling Hauler			
Total 50100 Salaries		130,500	150,500
50105 Income Protection Year End Payout	290		

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
35% of Waste Employee's Salaries & Benefits to Recycling		1,000	762
Total 50105 Income Protection Year End Payout		1,000	762
50108 Labour Charged Back to Other Depts.			
Recycling bins, bailer retrofit and other repairs - PWM estimate only		2,000	2,000
Total 50108 Labour Charged Back to Other Depts.		2,000	2,000
50109 Casual Labour	40,233		
Replacements when needed for Dumpsite Attendants and Waste / Recycling Hauler vacations, etc.		35,000	40,000
Total 50109 Casual Labour		35,000	40,000
50110 Benefits - Canada Life	8,393		
35% of Waste Employee's Salaries & Benefits to Recycling		8,600	9,860
Total 50110 Benefits - Canada Life		8,600	9,860
50115 Boot Allowance	225		
\$250 per year for Full-time / \$150 per year part-time/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		250	250
Total 50115 Boot Allowance		250	250
50130 Benefits - E.H.T. (Ministry of Finance)	3,042		
35% of Waste Employee's Salaries & Benefits to Recycling		3,275	3,650
Total 50130 Benefits - E.H.T. (Ministry of Finance)		3,275	3,650
50140 Benefits - W.S.I.B.	2,583		
35% of Waste Employee's Salaries & Benefits to Recycling		4,950	5,950
Total 50140 Benefits - W.S.I.B.		4,950	5,950
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	14,490		
35% of Waste Employee's Salaries & Benefits to Recycling		11,650	13,755
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		11,650	13,755
50160 Benefits - OMERS	12,902		
35% of Waste Employee's Salaries & Benefits to Recycling		13,700	13,700
Total 50160 Benefits - OMERS		13,700	13,700
50175 Contracted Services	24,578		
Household Hazardous Waste Removal		7,000	7,000
Processing of clear glass		1,500	1,500
Processing Recycables (cans, plastic, etc.)		7,000	7,000
Freon Removal from White Goods		600	600

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Addington Highlands, effective 2013, residents to use MHSW - Projected costs less rebate for the net cost to be due from Addington Highlands. See Contracted Services for costs and above account #31640 for rebate @ \$1,500		1,500	1,500
Greater Madawaska Transfer Station Agreement for Waste & Recycling Services @ \$12,000 per year (Shared with Waste @ 60%) = \$4,800		4,800	4,800
Total 50175 Contracted Services		22,400	22,400
50200 Office Supplies and Stationery	200		
One time charge annually @ \$200 (credited to Admin Office Supplies expense)		200	200
Total 50200 Office Supplies and Stationery		200	200
50205 Other Materials (Includes Shop Supplies)	173		
Base Budget		200	200
Total 50205 Other Materials (Includes Shop Supplies)		200	200
50207 Protective Clothing	249		
Base Budget		300	300
Total 50207 Protective Clothing		300	300
50230 Building Maintenance	1,849		
HHW Depots and compound maintenance		500	500
Spray Seal Asphalt Bi-annually		2,000	
Total 50230 Building Maintenance		2,500	500
50260 Advertising	163		
Base Budget		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	195		
Waste Operations and Recycling Hauler cell phone		295	300
2023.01.25 12:41:55 PM Phone annual increase		6	
Total 50270 Telephone (Includes Fax)		301	300
50300 Memberships	112		
Municipal Waste Association		120	120
Total 50300 Memberships		120	120
50330 Insurance	7,242		
Base Budget		7,242	7,965
Total 50330 Insurance		7,242	7,965
50350 Training/Seminars	890		

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Mandatory Training as required by Ministry plus staff workshops as required		2,000	2,000
Total 50350 Training/Seminars		2,000	2,000
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
53803 Compactor (Recycling) - COM-1 - Repairs	70		
Base Budget		500	500
Total 53803 Compactor (Recycling) - COM-1 - Repairs		500	500
53806 Recycling Truck - REC 99-1 - Repairs	4,472		
Base Budget		1,000	
Total 53806 Recycling Truck - REC 99-1 - Repairs		1,000	
53809 REC 22-1 - Repairs - Mack Multilift Truck	1,301		
Base Budget		1,000	1,500
Total 53809 REC 22-1 - Repairs - Mack Multilift Truck		1,000	1,500
54000 Equipment Replacement/Repairs			
General Equipment		500	500
Total 54000 Equipment Replacement/Repairs		500	500
54001 New Equipment for Health & Safety Purposes			
Fire Extinguishers and First Aid Kits, etc. Eye Wash Stations		150	150
Total 54001 New Equipment for Health & Safety Purposes		150	150
54200 Fuel and Lube (Oil)	20,522		
Compactor and Multi Lift Truck		21,381	22,451
2023.01.25 12:41:48 PM Fuel annual increase		1,070	
Total 54200 Fuel and Lube (Oil)		22,451	22,451
54300 Vehicle/Equipment Licenses	921		
REC 99-1 and 25% of T14-1		1,737	
Mack Lift Truck			1,000
Total 54300 Vehicle/Equipment Licenses		1,737	1,000
55550 Safety Devices (Signs)	345		
Base Budget		500	500
Total 55550 Safety Devices (Signs)		500	500

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
58050 Capital Fund Expenditures	80,552		
As Per 10 Year Capital Plan and Replacement Schedules - Misc. Equipment		5,000	
Bear Wise bin with stairs		46,000	
Bear Wise bin		34,000	
Capital Plan: 1122: Recycling - Misc Equipment			5,000
Capital Plan: 1181: RECYCLING - EQUIPMENT			14,800
Total 58050 Capital Fund Expenditures		85,000	19,800
58600 Contributions to TCA Reserve Funds	23,425		
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		20,200	20,200
53806 Recycling Truck - REC 99-1 - surplus			5,000
Total 58600 Contributions to TCA Reserve Funds		20,200	25,200
Total Expenses	380,473	379,826	346,613
Net	146,750	131,826	158,813

Department-Object detail

Cemeteries

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40020 Plot Sales and Care & Maintenance Interest	-1,047		
See Account #58500 (in and out only)		-2,000	-2,000
Total 40020 Plot Sales and Care & Maintenance Interest		-2,000	-2,000
40021 Care & Mtce (Perpetual) to Cemetery Trust	-3,060		
See Account #58521 (in and out only)		-3,500	-3,500
Total 40021 Care & Mtce (Perpetual) to Cemetery Trust		-3,500	-3,500
40022 Interment Revenue	-12,490		
Per Res #184-16 (contract for internments)		-4,000	-4,000
Total 40022 Interment Revenue		-4,000	-4,000
41900 Donations Received	-500		
45000 Contributions from Reserves/Reserve Funds			
As per Res #137-14 effective 2014, all cemeteries expenses will come from the Cemetery Reserve Funds		-3,600	-3,400
Total 45000 Contributions from Reserves/Reserve Funds		-3,600	-3,400
Total Revenues	-17,097	-13,100	-12,900
Expenses			
50108 Labour Charged Back to Other Depts.	150		
General Maintenance at Cemeteries by Recreation		300	300
Brushing at Ompah Cemetery by PWs		300	300
Total 50108 Labour Charged Back to Other Depts.		600	600
50120 Mileage	154		
Base Budget		500	500
Total 50120 Mileage		500	500
50175 Contracted Services	1,570		
Base Budget		1,300	1,300
LOL Garden Club maintenance of Pioneer Cemetery		200	
Total 50175 Contracted Services		1,500	1,300
50205 Other Materials (Includes Shop Supplies)	86		
Top soil; Privy supplies		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50522 Internment Expenses	14,170		

Department-Object detail

Cemeteries

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Per Res #184-16 (contract for internments)		4,000	4,000
Total 50522 Internment Expenses		4,000	4,000
58500 Contributions to Reserves/Reserve Funds	2,000		
Plot Sales plus interest from Care & Mtce/Perpetual to NF Cemetery Reserve Fund (in and out only)		2,000	2,000
Total 58500 Contributions to Reserves/Reserve Funds		2,000	2,000
58521 Contribution to Cemetery Trust			
Plot Sales plus interest from Care & Mtce/Perpetual to NF Cemetery Reserve Fund (in and out only)		3,500	3,500
Total 58521 Contribution to Cemetery Trust		3,500	3,500
Total Expenses	18,130	13,100	12,900
Net	1,033		

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

	2023	2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41070 Community Hall Rental - Ward 2	-19,299		
Base Budget		-20,000	-20,000
Total 41070 Community Hall Rental - Ward 2		-20,000	-20,000
41900 Donations Received	-400		
45000 Contributions from Reserves/Reserve Funds	-40,982		
Clar Mill Hall - Kitchen upgrades (cabinetry & flooring)		-13,000	
Clar Mill Hall - Slab cement pad repair		-6,500	
Clar Mill Hall - Parking lot pavement repairs		-10,000	
Barrie Hall - Replacement of Basement level windows		-4,350	
Barrie Hall - Parking lot pavement repair		-9,600	
Capital Plan: 1189: CLAR-MILL HALL			-18,000
Capital Plan: 1190: HARLOWE HALL			-24,500
Harlowe Hall repair and replace outdoor lights including parking lot - from Special Parks Reserve Fund			-2,500
Community Hall Booking Software - To be funded from Special Parks Reserve Fund			-5,000
Total 45000 Contributions from Reserves/Reserve Funds		-43,450	-50,000
Total Revenues	-60,681	-63,450	-70,000
Expenses			
50108 Labour Charged Back to Other Depts.	840		
CLSP Staff & Students to Pressure Wash various halls as required		1,000	
CLSP Staff & Students to do general maintenance at Halls			1,000
PW to assist with removing kitchen at Clar Mill Hall		500	
Paint wheelchair ramp at Harlowe Hall - CLSP		300	
Ompah Parking Lot Grading @ \$900 - 50% Charge		450	
Parking Lot Grading by Public Works			1,000
Total 50108 Labour Charged Back to Other Depts.		2,250	2,000
50120 Mileage	3,900		
Base Budget		4,000	4,000
Total 50120 Mileage		4,000	4,000
50140 Benefits - W.S.I.B.	1,286		

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

	2023	2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Cleaning contractors - Community Halls only		1,000	1,100
Total 50140 Benefits - W.S.I.B.		1,000	1,100
50175 Contracted Services	1,138		
Pest Control 3 Halls (Barrie, Harlowe, and CM)		1,600	1,600
LOL Garden Club maintain flower beds at Harlowe and Barrie Halls		300	
Inspection and maintenance of Kitchen Exhaust Hoods		850	850
Total 50175 Contracted Services		2,750	2,450
50205 Other Materials (Includes Shop Supplies)	1,719		
Township to pay for supplies for all 5 halls		3,200	3,200
Volunteer Appreciation Dinner (for Volunteers in Community)			1,500
Total 50205 Other Materials (Includes Shop Supplies)		3,200	4,700
50210 Heat	15,320		
Base Budget		19,000	18,000
2023.01.05 01:21:52 PM Heat annual increase		556	
2023.01.25 12:42:04 PM Heat annual increase		718	
Total 50210 Heat		20,274	18,000
50220 Utilities (Hydro)	22,596		
Base Budget		18,000	22,500
2023.01.25 12:42:00 PM Hydro annual increase		1,191	
Total 50220 Utilities (Hydro)		19,191	22,500
50230 Building Maintenance	16,872		
Urgent Repairs and General maintenance for all Halls		6,000	6,000
\$200 per furnace for annual mtce x 4 (n/a in Snow Road as electric heat) @ \$800 and filters changed		800	800
Snow Road Hall heat pump maintenance		300	300
Harlowe heat pump / AC maintenance		800	800
Harlowe Hall - Cleaning & sealing tarmac		3,000	
Barrie Hall - Replace Kitchen Island		1,000	
Barrie Hall - Replacement of Basement level windows		4,350	
Barrie Hall - Parking lot pavement repair		9,600	
Barrie Hall - Repairs to Front Door			1,000
Barrie Hall - Baby Change Table			750

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Harlowe Hall - Repairs/Replacement of outdoor lights including parking lot - from Special parks Reserve Fund			2,500
Total 50230 Building Maintenance		25,850	12,150
50260 Advertising	247		
Base Budget		100	300
Total 50260 Advertising		100	300
50270 Telephone (Includes Fax)	2,082		
Base Budget		2,150	2,150
2023.01.25 12:41:55 PM Phone annual increase		62	62
Total 50270 Telephone (Includes Fax)		2,212	2,212
50290 Legal Services			
Base Budget		500	500
Total 50290 Legal Services		500	500
50330 Insurance	15,307		
Base Budget		15,307	16,825
Includes all Community Halls plus Low-risk insurance for Community Hall users @ \$2,500 estimate only actual breakdown not available prior to final budget		3,000	3,000
Total 50330 Insurance		18,307	19,825
50340 Computers	4,927		
Base Budget		1,225	1,225
Effective 2021 - internet service at Clar Mill Hall per Res #469-20		1,500	1,500
Internet at Ompah Hall		1,500	1,500
Internet at Barrie Hall		1,500	1,500
New Booking Software for Community Halls - funded from Special Parks			5,000
Total 50340 Computers		5,725	10,725
54001 New Equipment for Health & Safety Purposes	492		
Fire Extinguishers, First Aid Kits, etc.		650	650
Total 54001 New Equipment for Health & Safety Purposes		650	650
55550 Safety Devices (Signs)	168		
General Maintenance		150	200
replace Ompah Green Space Sign		550	
Total 55550 Safety Devices (Signs)		700	200
58050 Capital Fund Expenditures	30,873		

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Clar Mill Hall - Kitchen upgrades (cabinetry & flooring)		13,000	
Clar Mill Hall - Slab cement pad repair		6,500	
Clar Mill Hall - Parking lot pavement repairs		10,000	
Capital Plan: 1189: CLAR-MILL HALL			18,000
Capital Plan: 1190: HARLOWE HALL			24,500
Total 58050 Capital Fund Expenditures		29,500	42,500
58600 Contributions to TCA Reserve Funds	45,730		
Base Budget		7,565	7,565
Community Halls Reserve Fund for future upgrades and to have some monies for our portion if grant opportunities become available		38,165	38,165
Total 58600 Contributions to TCA Reserve Funds		45,730	45,730
Total Expenses	163,497	181,939	189,542
Net	102,816	118,489	119,542

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31092 MNRF Grant	-102,003		
40200 Sale of Land/Equipment	-1,975		
44400 Revenue from other Depts (chargeback)			
General Maintenance at Cemeteries by Recreation		-300	-300
Dry Hydrants & Fire Signs - whipper snip		-375	-375
Total 44400 Revenue from other Depts (chargeback)		-675	-675
45000 Contributions from Reserves/Reserve Funds	-88,306		
Repairs to rink boards and upgrades to comply with barrier free access requirements (accessibility) to be funded from the Recreation Sustainability TCA Reserve Fund		-11,000	
Multi-Purpose Equipment (Trailer)		-5,000	
New Rototiller attachment for Tractor,		-3,000	
Cloyne Rec. Facility - Bleachers		-6,800	
Mountain Road Boat launch - Funded from CCBF (FGT)		-20,000	
Mosque Lake Road Boat launch - Funded from CCBF (FGT)		-25,000	
Marble Lake Boat launch - Funded from CCBF (FGT)		-25,000	
Mackie Lake South Boat launch - Funded from CCBF (FGT)		-40,000	
Palmerston Boat launch (Martelock) - Funded from CCBF (FGT)		-6,000	
accessible parking signage for boat launches - funded from CCBF (FGT)		-2,800	
new parking by-law signage for boat launches - funded from CCBF (FGT)		-5,000	-5,000
Capital Plan: 1159 Boat Launch Repairs			-65,000
Capital Plan: 1200 RINK AND CHANGE HOUSE			-14,000
Replacement of Outhouse at Sand Lake beach - from the Special Parks Reserve Fund			-5,000
Total 45000 Contributions from Reserves/Reserve Funds		-149,600	-89,000
Total Revenues	-192,284	-150,275	-89,675
Expenses			
50108 Labour Charged Back to Other Depts.	4,053		
Boat launches Township owned are maintained by PW Dept.		3,000	3,000
Winter Maintenance at boat launches		8,000	8,000
PCCA - Removal of Outhouse		1,000	
Rink Accessibility - CLSP staff		500	500

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Basic Repairs once MCD completes an Inspection at Tappings Landing		250	250
Dock at MVC Beach - Township maintains per Lease		150	150
Dock at Canonto Lake Beach - Township maintains per Lease		150	150
Repairs at Mississagagon boat launch		2,000	
Fire Department Assitance with Rink maintenance		2,000	2,000
Sand Lake - Removal of Outhouse			1,000
Total 50108 Labour Charged Back to Other Depts.		17,050	15,050
50109 Casual Labour	19,928		
Casual employee to assist with Rink Maintenance as required		19,725	22,425
Casual employee May 15 - Oct 30th - Privy/Trails/Beaches			
Total 50109 Casual Labour		19,725	22,425
50115 Boot Allowance	135		
\$250 per year for Fulltime / \$150 per year partime/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		150	150
Total 50115 Boot Allowance		150	150
50120 Mileage	1,206		
Base Budget		1,500	1,500
Total 50120 Mileage		1,500	1,500
50130 Benefits - E.H.T. (Ministry of Finance)	389		
Base Budget		372	372
From Salary Plan			164
Total 50130 Benefits - E.H.T. (Ministry of Finance)		372	536
50140 Benefits - W.S.I.B.	588		
Base Budget		562	562
From Salary Plan			243
Total 50140 Benefits - W.S.I.B.		562	805
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	455		
Base Budget		423	423
From Salary Plan			215
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		423	638
50160 Benefits - OMERS			
Annual			1,800

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50160 Benefits - OMERS			1,800
50175 Contracted Services	761		
BLEO routine patrol of beach areas when in the area		200	200
Pump out of 10 Privies as required		2,000	2,000
Privies with no tank		800	800
Total 50175 Contracted Services		3,000	3,000
50205 Other Materials (Includes Shop Supplies)	1,316		
Garbage bags, paper/cleaning products, etc. plus cleaning supplies for Privies		1,200	1,500
Total 50205 Other Materials (Includes Shop Supplies)		1,200	1,500
50212 Boat launches / beaches	29,206		
General Maintenance, gravel, culverts, etc. as needed		2,000	
General Maintenance, gravel, culverts, sand, etc. as needed			4,000
Palmerston beach improvements		3,000	
Mountain Road Boat launch - Funded from CCBF (FGT)		20,000	
Mosque Lake Road Boat launch - Funded from CCBF (FGT)		25,000	
Marble Lake Boat launch - Funded from CCBF (FGT)		25,000	
Mackie Lake South Boat launch - Funded from CCBF (FGT)		40,000	
Palmerston Boat launch (Martelock) - Funded from CCBF (FGT)		6,000	
Capital Plan: 1159 Boat Launch Repairs			65,000
Total 50212 Boat launches / beaches		121,000	69,000
50220 Utilities (Hydro)	621		
Lights at Cloyne ballpark / tennis court		515	625
Rink hydro - see Community Halls - as Clar-Mill & Rink one meter.			
2023.01.25 12:42:00 PM Hydro annual increase		29	
Total 50220 Utilities (Hydro)		544	625
50230 Building Maintenance	5,712		
General Maintenance & Privies		1,000	1,000
Replace outhouse at PCCA		5,000	
Raise outhouse at Cloyne ball park		800	
Raise outhouse at Mississagagon boat launch		800	
Replace outhouse at Sand Lake Beach - funded from special parks			5,000

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50230 Building Maintenance		7,600	6,000
50260 Advertising			
Base Budget		200	200
Total 50260 Advertising		200	200
50265 Promotions (Special Events)	109,603		
Santa Claus Parades		800	
Northern Rural Youth Partnership per Res. #07-23		6,000	
Frontenac News Recreation Guide		1,500	1,500
Remembrance Day Ceremony including wreaths			800
Royal Canadian Legion - advertising in the Military Service Recognition Book			375
Total 50265 Promotions (Special Events)		8,300	2,675
50290 Legal Services			
Base Budget		200	200
Total 50290 Legal Services		200	200
50330 Insurance	7,207		
Base Budget		7,207	7,925
Total 50330 Insurance		7,207	7,925
50390 Dispatch/Communications			
Base Budget		25	25
Total 50390 Dispatch/Communications		25	25
52600 Rink Repairs & Maintenance (Plevna)	10,251		
Rink Repairs		800	800
Rink/Board sealing & re-line pickle ball courts		7,500	
Poly tarp - white for rink		1,700	
hockey nets x 2		400	
Repairs to rink boards - to be funded from the Recreation Sustainability TCA Reserve Fund		5,500	
Upgrades to comply with barrier free access requirements to be funded from the Recreation Sustainability TCA Reserve Fund		5,500	
Re-line Pickleball Courts			3,000
Pickleball Netting for sides of rink			1,000
Total 52600 Rink Repairs & Maintenance (Plevna)		21,400	4,800

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
52620 Playground Maintenance (Plevna/Harlowe/Cloyne)	2,163		
Inspection of Playground Equipment		400	500
General Maintenance		500	500
top up cedar weave protective mulch at Clar Mill		1,500	
Total 52620 Playground Maintenance (Plevna/Harlowe/Cloyne)		2,400	1,000
52623 Tennis Courts - Cloyne	4,246		
General repairs and lighting		500	500
resurface ball diamond in Cloyne		1,500	
Cleaning, line painting		2,500	2,500
Total 52623 Tennis Courts - Cloyne		4,500	3,000
52625 Swim Programs	3,000		
Mazinaw		1,500	
Sand Lake		1,500	
Total 52625 Swim Programs		3,000	
52626 Docks (Municipal owned)			
Basic repairs - Tappings		500	500
Dock at MVC Beach per Township lease shall maintain		300	300
Dock at Canoto Lake Beach per Township lease shall maintain		300	300
Total 52626 Docks (Municipal owned)		1,100	1,100
52628 Recreation Trails	83		
General Maintenance		500	500
Total 52628 Recreation Trails		500	500
53011 Repairs - 2015 Multi-Purpose Equip (Tractor)	261		
Base Budget		1,000	1,000
Total 53011 Repairs - 2015 Multi-Purpose Equip (Tractor)		1,000	1,000
53702 Repairs - 2019 Dump Trailer	123		
50% CLSP / 50% Recreation		250	250
Total 53702 Repairs - 2019 Dump Trailer		250	250
53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs	90		
50% Recreation / 50% Waste		750	
Total 53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs		750	

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation	576		
General Maintenance (50% Rec / 50% Waste)			500
Total 53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation			500
54000 Equipment Replacement/Repairs			
Annual Maintenance		400	400
Total 54000 Equipment Replacement/Repairs		400	400
54001 New Equipment for Health & Safety Purposes	84		
Fire Extinguisher for Truck; First Aid Kit for Plevna Rink, etc.		200	200
Total 54001 New Equipment for Health & Safety Purposes		200	200
54200 Fuel and Lube (Oil)	3,214		
Share vehicle with Waste/ Recycling Lead Hand - 50% Recreation & 50% W/R		5,461	4,711
2023.01.25 12:41:48 PM Fuel annual increase		275	
Total 54200 Fuel and Lube (Oil)		5,736	4,711
54300 Vehicle/Equipment Licenses	133		
Base Budget		135	70
Total 54300 Vehicle/Equipment Licenses		135	70
55550 Safety Devices (Signs)	7,823		
General signs (i.e. Beach Warning Signs - Use At Own Risk, No Dogs, Hiking Trail Signs etc. @ \$400		400	400
accessible parking signage for boat launches - funded from CCBF (FGT)		2,800	
new parking by-law signage for boat launches - funded from CCBF (FGT)		5,000	5,000
Total 55550 Safety Devices (Signs)		8,200	5,400
58050 Capital Fund Expenditures	42,826		
Multi-Purpose Equipment (Trailer)		5,000	
New Rototiller attachment for Tractor,		3,000	
Cloyne Rec. Facility - Bleachers		6,800	
Capital Plan: 1200: RINK AND CHANGE HOUSE			14,000
Total 58050 Capital Fund Expenditures		14,800	14,000
58600 Contributions to TCA Reserve Funds	20,299		
As Per 10 Year Capital Plan - Tappings Dock Expansion		1,074	1,074
As Per 10 Year Capital Plan - Building needs		1,300	1,300
Increase contributions to TCA Reserve Fund for BCA		1,050	1,050

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		14,900	14,900
Total 58600 Contributions to TCA Reserve Funds		18,324	18,324
Total Expenses	276,352	271,753	189,309
Net	84,068	121,478	99,634

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31035 Prov of Ont - Aggregate Resources Trust	-736		
Aggregate from Licence #19307			-3,600
Total 31035 Prov of Ont - Aggregate Resources Trust			-3,600
31620 Grant - E. Ont Trails Alliance			
Arcol Road Improvements		-25,000	
Total 31620 Grant - E. Ont Trails Alliance		-25,000	
31621 OVATV Club	-20,000		
2024 Contribution			-20,000
Total 31621 OVATV Club			-20,000
31622 BMA Association	-6,500		
			-6,000
Total 31622 BMA Association			-6,000
40000 User Fees	-10,373		
Monies received in Municipal Office and by Vendors		-10,000	-10,000
Total 40000 User Fees		-10,000	-10,000
40005 CLSP-OnRes MNR Permits Pd Online	-278,128		
Base Budget		-284,409	-332,405
Total 40005 CLSP-OnRes MNR Permits Pd Online		-284,409	-332,405
40006 CLSP-OnRes Transaction Fees Collected	-26,229		
Base Budget		-20,000	-20,000
Total 40006 CLSP-OnRes Transaction Fees Collected		-20,000	-20,000
40200 Sale of Land/Equipment	-3,250		
44400 Revenue from other Depts (chargeback)	-500		
Basic repairs once MCD completes an inspection at Tappings Landing		-250	-250
Dock at MVC Beach per Township lease shall maintain		-150	-150
Dock at Canoto Lake Beach per Township lease shall maintain		-150	-150
CLSP Staff to take BLEO to water access properties as required		-350	-350
CLSP Staff to complete general maintenance if required at Helipad		-200	-200
CLSP Staff & Students to Pressure Wash Siding at Community Halls		-1,000	-1,000
Planning staff to water access properties		-200	-200

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
CLSP Staff to take CBO to water access properties as required		-200	-200
Paint wheelchair ramp at Harlowe Hall		-300	
Rink accessibility - CLSP staff		-500	-500
Total 44400 Revenue from other Depts (chargeback)		-3,300	-3,000
44401 Mileage-1/2 Ton-Charged Back to Other Depts	-8,705		
Base Budget		-3,500	-3,500
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-3,500	-3,500
45000 Contributions from Reserves/Reserve Funds	-79,300		
Contribute double for EOTA donation - Township share from MNR Parks Reserve Fund		-25,000	
Expand Parking Lot at Crotch Lake		-40,000	-5,000
Helen Lane Parking - funded from MNR Parks Reserve Fund per Res #59-22		-40,000	-40,000
New Truck to replace P10			-60,000
Schooner Road Gravel, Grading & Ditching			-50,000
Total 45000 Contributions from Reserves/Reserve Funds		-105,000	-155,000
Total Revenues	-433,721	-451,209	-553,505
Expenses			
50100 Salaries	161,947		
Manager of Community Development (MCD) 20% (45% Econ Dev / 35% Prop /Bldg Maint.) Facilities / Recreation Supervisor salary allocated as: 50% Prop. Bldg. Maintenance and 50% MNR Parks Includes Field Supervisor (Seasonal) and students Plus minimal overtime - as required / needed basis only Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund 2 - CLSP Field Staff (seasonal)		146,450	146,450
From Salary Plan			31,415
Total 50100 Salaries		146,450	177,865
50105 Income Protection Year End Payout		1,285	1,285
From Salary Plan			45
Total 50105 Income Protection Year End Payout		1,285	1,330
50108 Labour Charged Back to Other Depts.	11,925		
The Crown Land road maintenance shall be completely in-house by the PW Dept. (as needed - shall be determined by MCD and in consultation with the PWM) depending on PW availability.		5,000	5,000

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Brushing on Schooners to be completed by PW's		10,000	10,000
Browns Bay Road Work - PW to complete in-house - Gravel & culverts			5,000
Crotch Lake Access Road - Final A Gravel			2,000
Total 50108 Labour Charged Back to Other Depts.		15,000	22,000
50110 Benefits - Canada Life	4,109		
		4,511	4,511
From Salary Plan			1,482
Total 50110 Benefits - Canada Life		4,511	5,993
50115 Boot Allowance	303		
\$250 per year for Full-time / \$150 per year part-time/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		1,000	1,000
Total 50115 Boot Allowance		1,000	1,000
50120 Mileage	478		
Base Budget		100	400
Total 50120 Mileage		100	400
50130 Benefits - E.H.T. (Ministry of Finance)	3,158		
Base Budget		2,880	2,880
From Salary Plan			614
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,880	3,494
50140 Benefits - W.S.I.B.	5,234		
Base Budget		3,440	3,440
From Salary Plan			1,810
Total 50140 Benefits - W.S.I.B.		3,440	5,250
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	14,331		
Base Budget		10,105	10,105
From Salary Plan			2,787
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		10,105	12,892
50160 Benefits - OMERS	11,543		
Base Budget		13,500	13,500
From Salary Plan			2,903
Total 50160 Benefits - OMERS		13,500	16,403
50175 Contracted Services	248		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50200 Office Supplies and Stationery	2,684		
One time charge annually @ \$1,000 and water proof paper @ \$250		1,250	1,250
Permits for camping		1,050	1,050
CLSP Brochure		800	
Total 50200 Office Supplies and Stationery		3,100	2,300
50205 Other Materials (Includes Shop Supplies)	1,348		
Oars and locks; blue bins for boat storage; Garbage bags, Shovels, Rakes, Supplies, small shop tools/tool box, etc.		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50207 Protective Clothing	856		
T-shirts for the students, uniforms/coats/beige shirts & pants for CLSP Supervisor; Field Supervisor and Field Staff		900	1,000
Total 50207 Protective Clothing		900	1,000
50230 Building Maintenance	4,700		
Annual cleaning solution		150	150
Tool Cabinet for CLSP garage		1,000	
Campsite privies		2,000	2,000
pump out at Schooner Lake		900	
Total 50230 Building Maintenance		4,050	2,150
50260 Advertising	188		
Advertising for positions, etc Frontenac visitors guide		500	500
Total 50260 Advertising		500	500
50265 Promotions (Special Events)	129		
annual			200
Total 50265 Promotions (Special Events)			200
50270 Telephone (Includes Fax)	1,149		
Cell phones (2) plus 1/2 shared with roads		650	650
2023.01.25 12:41:55 PM Phone annual increase		25	25
Total 50270 Telephone (Includes Fax)		675	675
50290 Legal Services			
Base Budget		200	200
Total 50290 Legal Services		200	200

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50299 Other Services/Miscellaneous	1,611		
By-Law Enforcement		4,000	2,000
Nuisance Beavers		500	500
Total 50299 Other Services/Miscellaneous		4,500	2,500
50330 Insurance	11,590		
Base Budget		11,660	12,800
Total 50330 Insurance		11,660	12,800
50340 Computers	16,870		
Annual Domain Name & OnRes System expense for the CLSP Website		15,000	16,000
Total 50340 Computers		15,000	16,000
50350 Training/Seminars	4,603		
Boat Licences, etc. for new staff - if applicable		1,300	
Training, Boat Licences, Chainsaw, etc.			2,000
Group advanced tree removal course		2,500	
Group Supervisor training		200	
Total 50350 Training/Seminars		4,000	2,000
50390 Dispatch/Communications	825		
Radio repairs/batteries (if required)		900	900
Airtime @ \$33 per month = \$265 for 8 months and 4 months charged to Property Mtce			
Radio licence (8)			
New radio		650	700
Total 50390 Dispatch/Communications		1,550	1,600
50500 Bank Service Charges and Interest	20,207		
Credit Card processing fees / Test Runs (in & out only) / Transaction Fees / Internet Fees / Minimum MDR Fees		20,000	20,000
Total 50500 Bank Service Charges and Interest		20,000	20,000
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		60	60
Total 52360 Medicals/Drivers Abstract/PVSC		60	60
52640 MNR Parks - Land Use Permits	397		
Base Budget		900	900
Total 52640 MNR Parks - Land Use Permits		900	900
52641 MNR Aggregate Permit Fee	686		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		400	2,450
Total 52641 MNR Aggregate Permit Fee		400	2,450
52645 Consignment Paid to Permit Sellers	116		
Base Budget		400	400
Total 52645 Consignment Paid to Permit Sellers		400	400
52800 Access Points - Materials	36,621		
General repairs		3,000	3,000
Expand Parking Lot at Crotch Lake		40,000	
Expand Parking Lot at Crotch Lake - final A gravel			5,000
Helen Lane Parking - funded from MNR Parks Reserve Fund per Res #59-22		40,000	40,000
Browns Bay Road Work - PW to complete in-house - Gravel & culverts			4,000
Repair Boat Launch at South Bush Road - Crotch Lake			5,000
Total 52800 Access Points - Materials		83,000	57,000
53009 Repairs - 2010 P10-1 Ford F150	538		
General Maintenance		1,900	
Total 53009 Repairs - 2010 P10-1 Ford F150		1,900	
53702 Repairs - 2019 Dump Trailer	123		
50% CLSP / 50% Recreation		250	250
Total 53702 Repairs - 2019 Dump Trailer		250	250
53808 P21-1 Repairs shared Roads/CLSP	1,355		
General Maintenance		300	300
tonneau cover (50% MNR / 50% Roads)			800
Backrack, tonneau cover & orange safety lights (50% MNR / 50% Roads)		1,000	
Total 53808 P21-1 Repairs shared Roads/CLSP		1,300	1,100
53908 MB11 - Repairs - 2011 Jon Boat			
General Maintenance		500	500
Total 53908 MB11 - Repairs - 2011 Jon Boat		500	500
53909 MBT11 - Repairs - 2011 Boat Trailer (Jon Boat)			
General Maintenance		400	400
Total 53909 MBT11 - Repairs - 2011 Boat Trailer (Jon Boat)		400	400
53912 Repairs - 2019 - 1/2 ton Truck	645		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
General Maintenance		1,000	1,000
New Tires			2,000
New Seat Covers			200
Total 53912 Repairs - 2019 - 1/2 ton Truck		1,000	3,200
53914 Repairs - 2019 - Boat	346		
General Maintenance		500	500
Total 53914 Repairs - 2019 - Boat		500	500
53915 Repairs - 2019 - Boat Trailer	66		
General Maintenance		400	400
Total 53915 Repairs - 2019 - Boat Trailer		400	400
53916 Repairs - 2018 - 15 HP Evinrude Motor			
General Maintenance		400	400
Total 53916 Repairs - 2018 - 15 HP Evinrude Motor		400	400
53918 Repairs 25 HP Evinrude - 2019	533		
General Maintenance		400	400
Total 53918 Repairs 25 HP Evinrude - 2019		400	400
53919 MB21 - Repairs 16' Lund Jon Boat	659		
General Maintenance		500	500
Total 53919 MB21 - Repairs 16' Lund Jon Boat		500	500
53920 MBT21 - Repairs Ezload trailer for 53919	425		
General Maintenance		400	400
Total 53920 MBT21 - Repairs Ezload trailer for 53919		400	400
53921 M21 - Repairs 25 HP Mercury Motor	563		
General Maintenance		400	400
Total 53921 M21 - Repairs 25 HP Mercury Motor		400	400
53922 M21-2 - Repairs 15 HP Mercury Motor			
General Maintenance		100	100
Total 53922 M21-2 - Repairs 15 HP Mercury Motor		100	100
53925 M22 - Repairs 25HP Mercury Motor	869		
General Maintenance		400	400
Total 53925 M22 - Repairs 25HP Mercury Motor		400	400

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
54000 Equipment Replacement/Repairs	1,730		
General Items (maintenance for lawnmower, chainsaw, weed eaters and misc. equip.)		500	500
Boat seats		900	
Portable Gas Powered Winch			1,500
Cant Hooks			500
Self-propelled Push Lawn Mower			1,000
Extensions for Pole saw & combi tool			500
Ropes & Pullys for individual truck kits for tree removal			1,000
Chainsaw 400 with 2 foot bar and case			2,000
Individual Tool Boxes for Trucks with Tools			1,500
Total 54000 Equipment Replacement/Repairs		1,400	8,500
54001 New Equipment for Health & Safety Purposes	656		
Fire Extinguishers, First Aid Kits, Bear Spray and Air Horns, Life Jackets, etc.		600	600
Total 54001 New Equipment for Health & Safety Purposes		600	600
54100 Equipment Rentals			
Base Budget		400	400
Total 54100 Equipment Rentals		400	400
54200 Fuel and Lube (Oil)	14,815		
Base Budget		16,830	16,830
2023.01.25 12:41:48 PM Fuel annual increase		1,683	1,683
Total 54200 Fuel and Lube (Oil)		18,513	18,513
54300 Vehicle/Equipment Licenses	265		
2 Trucks and Boats (boats every 5 Year renewal)		700	700
Total 54300 Vehicle/Equipment Licenses		700	700
55501 Bridges and Culverts			
Base Budget		500	2,000
Total 55501 Bridges and Culverts		500	2,000
55502 Roadside Maintenance (Includes Brushing)			
Schooner Road mowing		600	
Total 55502 Roadside Maintenance (Includes Brushing)		600	
55504 Loosetop Maintenance	45,354		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Arcol Road Improvements		50,000	
General Road Repairs, Washouts, etc.			10,000
Schooner Road Gravel, Grading & Ditching			56,000
Total 55504 Loosetop Maintenance		50,000	66,000
55550 Safety Devices (Signs)	1,799		
General Repair/Replacement		1,000	1,000
Replace information signs at Crotch Lake and Helen Lane		2,000	
Total 55550 Safety Devices (Signs)		3,000	1,000
58050 Capital Fund Expenditures			
Capital Plan: 1185: MNR - VEHICLE			60,000
Total 58050 Capital Fund Expenditures			60,000
58500 Contributions to Reserves/Reserve Funds	25,849		
58600 Contributions to TCA Reserve Funds	19,730		
Base Budget		6,980	6,980
10 yr - Vehicle/Equipment needs		9,500	9,500
Total 58600 Contributions to TCA Reserve Funds		16,480	16,480
Total Expenses	434,176	451,209	553,505
Net	455		

Department-Object detail

Libraries

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
45000 Contributions from Reserves/Reserve Funds	-6,543		
Plevna Library - Replacement of Windows (BCA) - funded from the Infrastructure Sustainability TCA Reserve Fund		-7,200	
Total 45000 Contributions from Reserves/Reserve Funds		-7,200	
Total Revenues	-6,543	-7,200	
Expenses			
50205 Other Materials (Includes Shop Supplies)	75		
General Supplies, etc.		200	200
Total 50205 Other Materials (Includes Shop Supplies)		200	200
50210 Heat	1,042		
Base Budget		1,200	1,200
2023.01.05 01:21:52 PM Heat annual increase		33	33
Total 50210 Heat		1,233	1,233
50230 Building Maintenance	310		
General maintenance		400	400
Furnace annual maintenance for Plevna Library		150	150
New Air Conditioning Window Unit			500
Total 50230 Building Maintenance		550	1,050
50330 Insurance	2,258		
Base Budget		2,260	2,545
Total 50330 Insurance		2,260	2,545
54001 New Equipment for Health & Safety Purposes	87		
Fire extinguishers, First Aid Kits, etc.		150	150
Total 54001 New Equipment for Health & Safety Purposes		150	150
58050 Capital Fund Expenditures	6,543		
Plevna Library - Replacement of Windows (BCA) - funded from the Infrastructure Sustainability TCA Reserve Fund		7,200	
Total 58050 Capital Fund Expenditures		7,200	
Total Expenses	10,315	11,593	5,178
Net	3,772	4,393	5,178

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40002 Reimbursed Expenses			
Peer Review - including Natural Heritage, pits, waste sites, etc.			-5,000
Total 40002 Reimbursed Expenses			-5,000
41050 Tax Certificates and Compliance Letters	-3,080		
Base Budget		-2,300	-5,000
Total 41050 Tax Certificates and Compliance Letters		-2,300	-5,000
41200 Planning Application Fees	-28,722		
Includes Pre Consultation fees		-45,000	-30,000
Natural Heritage Reviews (Bill 23)		-5,000	
Total 41200 Planning Application Fees		-50,000	-30,000
41202 Road Allowance - Admin. Fees	-31,000		
Base Budget		-10,000	-25,000
Total 41202 Road Allowance - Admin. Fees		-10,000	-25,000
41203 Licence Agreements	-1,085		
Annual		-1,000	-1,000
Total 41203 Licence Agreements		-1,000	-1,000
41204 Shore Road Allowance - Land Costs	-64,754		
Estimated Land Costs			-45,000
Total 41204 Shore Road Allowance - Land Costs			-45,000
45000 Contributions from Reserves/Reserve Funds			
Community Planning Permit System (CPPS) - Joint project with Frontenac County		-25,000	-25,000
Total 45000 Contributions from Reserves/Reserve Funds		-25,000	-25,000
Total Revenues	-128,641	-88,300	-136,000
Expenses			
50100 Salaries	124,901		
Clerk/Planning Manager 40% (60% Admin)			114,153
Deputy Clerk 75% (25% Clerk/Admin)			
Admin Assistant @ 35% (25% Fire / 40% Clerk/Admin)			

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Clerk/Planning Manager 50% (50% Admin) Deputy Clerk 75% (25% Clerk/Admin) Admin Assistant @ 50% (25% Fire / 25% Clerk/Admin)		127,365	
Total 50100 Salaries		127,365	114,153
50104 Committee Expense	3,665		
Meetings/inspections		8,000	6,000
Total 50104 Committee Expense		8,000	6,000
50105 Income Protection Year End Payout			
From Salary Plan		1,500	1,500
Total 50105 Income Protection Year End Payout		1,500	1,132
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take inspectors to water access properties as required		200	200
Total 50108 Labour Charged Back to Other Depts.		200	200
50110 Benefits - Canada Life	9,903		
Benefits expense		9,850	7,605
Total 50110 Benefits - Canada Life		9,850	7,605
50120 Mileage	2,324		
Base Budget		3,500	2,000
Total 50120 Mileage		3,500	2,000
50130 Benefits - E.H.T. (Ministry of Finance)	2,436		
EHT - Employer expense		2,540	2,248
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,540	2,248
50140 Benefits - W.S.I.B.	3,685		
WSIB - Employer expense		3,845	3,339
Total 50140 Benefits - W.S.I.B.		3,845	3,339
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	10,292		
Receive General - Employer expense		8,760	7,662

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

	2023	2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		8,760	7,662
50160 Benefits - OMERS	9,545		
		12,235	
Omers contributions			10,990
Total 50160 Benefits - OMERS		12,235	10,990
50180 Conventions/Conferences	7,216		
Committee members may attend plus Planning Manager		5,000	6,750
Deputy Clerk attendance at OACA			2,250
Total 50180 Conventions/Conferences		5,000	9,000
50200 Office Supplies and Stationery	850		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		1,000	1,000
Stationery supplies @ \$500 (\$125 x 4 Committee Members per Res #61-12)			
Total 50200 Office Supplies and Stationery		1,000	1,000
50250 Postage	1,000		
One time charge annually		1,000	1,000
Total 50250 Postage		1,000	1,000
50260 Advertising	148		
Base Budget		400	400
Total 50260 Advertising		400	400
50290 Legal Services	1,881		
Misc legal advice for planning applications/Zoning By-law, etc.		15,000	10,000
Total 50290 Legal Services		15,000	10,000
50292 Sale of Road Allowance Expense	10,734		
Legal, advertising, inspectors mileage, etc.		10,000	15,000
Total 50292 Sale of Road Allowance Expense		10,000	15,000
50295 Consulting Services	98,034		
Joint County Agreement (plus one additional planner)		80,000	98,405
Natural Heritage Reviews (Bill 23)		5,000	
Community Planning Permit System (CPPS) - Joint project with Frontenac County		25,000	25,000
Peer Review - including Natural Heritage, pits, waste sites, etc. - to be reimbursed see Acct #40002			5,000
Total 50295 Consulting Services		110,000	128,405
50300 Memberships	900		

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Association of Committees of Adjustment (Planning Manager, Deputy Clerk and 4 members of CofA)		900	900
Total 50300 Memberships		900	900
50340 Computers			
Cloud Permit - online planning application program		5,900	
Total 50340 Computers		5,900	
50350 Training/Seminars	742		
Includes per diem per day (rate set by Council); plus reimbursed for actual expenses (i.e. mileage, meals - if not covered under program, etc.)		3,000	3,000
Total 50350 Training/Seminars		3,000	3,000
50390 Dispatch/Communications	200		
58500 Contributions to Reserves/Reserve Funds	72,254		
OP and ZBL Updates / Review, etc.		7,500	7,500
Shore Road Allowance - Land Costs			45,000
Total 58500 Contributions to Reserves/Reserve Funds		7,500	52,500
Total Expenses	360,710	337,495	376,534
Net	232,069	249,195	240,534

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40050 Microfit Proceeds	-4,742		
Intalled in 2013		-5,000	-5,000
Total 40050 Microfit Proceeds		-5,000	-5,000
44401 Mileage-1/2 Ton-Charged Back to Other Depts	-5,708		
C12-1 Ford Escape SUV		-5,500	-5,500
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-5,500	-5,500
45000 Contributions from Reserves/Reserve Funds	-15,409		
Mun. Office and Roads Garage - Condensing Units		-4,140	
Mun. Office and Roads Garage - Overhead Doors		-6,205	
MNR Storage Garage - Site Lighting		-5,550	
Stain MNR building and replace facia boards - funded from Contingency Reserve Fund		-8,500	
Wall mount electric shop heater for MNR building - funded from Contingency Reserve Fund		-600	
Crack sealing & line painting at Municipal building - funded Contingency Reserve Fund		-4,500	
Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE			-22,000
Total 45000 Contributions from Reserves/Reserve Funds		-29,495	-22,000
Total Revenues	-25,859	-39,995	-32,500
Expenses			
50100 Salaries	66,914		
Manager of Community Development (MCD) 35% (45% Econ Dev / 20% MNR Parks)		72,877	77,275
Facilities Recreation Supervisor salary (50% Prop. Bldg. Maintenance and 50% MNR Parks)			
Total 50100 Salaries		72,877	77,275
50105 Income Protection Year End Payout	1,652		
Base Budget		1,625	1,217
Total 50105 Income Protection Year End Payout		1,625	1,217
50109 Casual Labour	1,286		
Mandatory water testing - varies due to results		1,000	1,500
Total 50109 Casual Labour		1,000	1,500
50110 Benefits - Canada Life	5,073		
Base Budget		5,582	4,454
Total 50110 Benefits - Canada Life		5,582	4,454

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50120 Mileage	102		
Base Budget		600	300
Total 50120 Mileage		600	300
50130 Benefits - E.H.T. (Ministry of Finance)	1,529		
Base Budget		1,453	1,531
Total 50130 Benefits - E.H.T. (Ministry of Finance)		1,453	1,531
50140 Benefits - W.S.I.B.	2,194		
Base Budget		2,198	2,300
Total 50140 Benefits - W.S.I.B.		2,198	2,300
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	2,127		
Base Budget		4,700	4,696
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		4,700	4,696
50160 Benefits - OMERS	8,419		
Base Budget		6,933	7,452
Total 50160 Benefits - OMERS		6,933	7,452
50175 Contracted Services	89,471		
Cleaning contract (s) for (3) Community halls / Municipal Complex - Clar Mill Fire Hall training room, public washrooms, Asst. Fire Chief Office / PW - W2 & W3 (Archives) Garage Office Space, W2 lunch room & Washrooms / Plevna & Ompah Libraries		44,000	44,000
Additional funds for extra cleaning if required at any building (i.e. special spring cleaning if required)		1,500	1,500
Snow Road Hall @ \$200 twice per month		4,800	4,800
Harlowe Road Hall @ \$300 per month		3,600	3,600
Cleaning contract (s) for Cloyne Library and Barrie Community Hall		10,200	10,200
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)		25,000	16,000
Snow Removal Contracts (5 Community Halls and Helipad) (Contract tendered for 4 year term - to be re-tendered in 2023)		11,000	22,500
Pest control for Palmerston Garage		330	330
Floor maintenance in Municipal Office		6,000	6,000
Total 50175 Contracted Services		106,430	108,930
50200 Office Supplies and Stationery	200		
One time charge annually (credited to Admin Office Supplies expense)		200	200

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50200 Office Supplies and Stationery		200	200
50205 Other Materials (Includes Shop Supplies)	365		
General items (for the Old MNR Building, washer fluid for vehicle etc.)		300	300
Tools		800	800
Total 50205 Other Materials (Includes Shop Supplies)		1,100	1,100
50207 Protective Clothing	239		
Base Budget		400	400
Total 50207 Protective Clothing		400	400
50210 Heat	4,223		
Plevna - MNR buildings		4,900	4,900
2023.01.05 01:21:52 PM Heat annual increase		145	145
2023.01.25 12:42:04 PM Heat annual increase		199	199
Total 50210 Heat		5,244	5,244
50220 Utilities (Hydro)	3,612		
Plevna Library is a separate building & MNR buildings is one meter.		1,957	1,957
2023.01.25 12:42:00 PM Hydro annual increase		133	133
Total 50220 Utilities (Hydro)		2,090	2,090
50230 Building Maintenance	17,348		
Generator maintenance - MNR Building - filters and oil etc. only as completed in-house & Municipal Complex = annual service and load testing completed by qualified company		1,500	1,500
Furnace annual maintenance - for the MNR Bldg and Municipal Complex (3 units)		600	600
General maintenance for the Municipal Complex; and/or MNR Building		1,000	1,000
Stain MNR building and replace facia boards		8,500	
Wall mount electric shop heater for MNR building		600	
Crack sealing & line painting at Municipal building		4,500	4,500
Total 50230 Building Maintenance		16,700	7,600
50231 Water Regulations (Analysis, etc.)	13,461		
Testing requirements; Maintenance of Water Systems; including mileage		15,000	15,000
Repairs to UV Water Systems in Community Halls; etc. - warranty on systems have expired			
Water cooler @ Plevna Library			
Certifications and Training for employee(s)			
Servicing of Water Softeners if required at Ompah and Clar Mill Halls - warranty on systems have expired			
Total 50231 Water Regulations (Analysis, etc.)		15,000	15,000

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50260 Advertising	182		
Base Budget		200	200
Total 50260 Advertising		200	200
50270 Telephone (Includes Fax)	700		
2 Cell Phones - MCD & FRS		1,000	1,000
2023.01.25 12:41:55 PM Phone annual increase		26	26
Total 50270 Telephone (Includes Fax)		1,026	1,026
50290 Legal Services			
Base Budget		500	500
Total 50290 Legal Services		500	500
50310 Publications/Subscriptions	295		
Energy Planning software subscription		300	300
Total 50310 Publications/Subscriptions		300	300
50330 Insurance	2,169		
Base Budget		2,169	2,400
Total 50330 Insurance		2,169	2,400
50350 Training/Seminars			
Energy; Risk Management, etc		2,000	2,000
Total 50350 Training/Seminars		2,000	2,000
50376 Senior housing	1,343		
50385 Radio Repairs			
Base Budget		100	100
Total 50385 Radio Repairs		100	100
50390 Dispatch/Communications	274		
Licence & Dispatch		200	200
Total 50390 Dispatch/Communications		200	200
53923 Repairs - 2022 Ford Escape	421		
General Maintenance		500	500
Total 53923 Repairs - 2022 Ford Escape		500	500
54000 Equipment Replacement/Repairs			
Base Budget		100	100

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 54000 Equipment Replacement/Repairs		100	100
54001 New Equipment for Health & Safety Purposes	203		
Fire Extinguishers, First Aid Kits, eye wash concentrate, etc. (Old MNR Bldg.)		250	250
Total 54001 New Equipment for Health & Safety Purposes		250	250
54200 Fuel and Lube (Oil)	1,551		
Base Budget		2,300	2,300
2023.01.25 12:41:48 PM Fuel annual increase		65	65
Total 54200 Fuel and Lube (Oil)		2,365	2,365
54300 Vehicle/Equipment Licenses			
Base Budget		120	
Total 54300 Vehicle/Equipment Licenses		120	
56999 Infrastructure Loan Payment	46,195		
Base Budget		46,195	46,195
Total 56999 Infrastructure Loan Payment		46,195	46,195
58050 Capital Fund Expenditures	3,078		
Mun. Office and Roads Garage - Condensing Units		4,140	
Mun. Office and Roads Garage - overhead doors		6,205	
MNR Storage garage - site lighting		5,550	
Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE			22,000
Total 58050 Capital Fund Expenditures		15,895	22,000
58600 Contributions to TCA Reserve Funds	6,960		
Vehicle / Equip Needs required over 10 years		4,000	4,000
Building Repair Needs required over 10 years		1,830	1,830
Increase contributions to TCA Reserve Fund for BCA		1,130	1,130
Total 58600 Contributions to TCA Reserve Funds		6,960	6,960
Total Expenses	281,586	323,012	326,385
Net	255,727	283,017	293,885

Department-Object detail

Municipal - Taxes

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-6,738,335		
Base Budget		-6,847,969	-7,218,169
Total 32000 Taxation - Residential/Farm/Managed Forest		-6,847,969	-7,218,169
32050 Taxation - Commercial/Industrial	-47,411		
32100 Taxation Supplemental - Residential	-35,498		
Base Budget		-45,000	-45,000
Total 32100 Taxation Supplemental - Residential		-45,000	-45,000
32150 Taxation Supplemental - Commercial	-857		
Base Budget		-1,100	-1,100
Total 32150 Taxation Supplemental - Commercial		-1,100	-1,100
32160 PIL Education - retained	-1,025		
33000 Payments-in-lieu (PIL)	-51,074		
Base Budget		-60,000	-60,000
Total 33000 Payments-in-lieu (PIL)		-60,000	-60,000
Total Revenues	-6,874,200	-6,954,069	-7,324,269
Expenses			
50480 Property Taxes Written Off - Residential	16,909		
Base Budget		10,000	10,000
Total 50480 Property Taxes Written Off - Residential		10,000	10,000
50485 Property Taxes Written Off - Commercial	1,548		
Base Budget		1,500	1,500
Total 50485 Property Taxes Written Off - Commercial		1,500	1,500
50499 Property Taxes - Allowance for Bad Debt	34,823		
Set up for Auditor's Adjustments		35,000	35,000
Total 50499 Property Taxes - Allowance for Bad Debt		35,000	35,000
Total Expenses	53,280	46,500	46,500
Net	-6,820,920	-6,907,569	-7,277,769

Department-Object detail

County

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-1,946,502		
Base Budget		-1,794,882	-1,995,901
Total 32000 Taxation - Residential/Farm/Managed Forest		-1,794,882	-1,995,901
32050 Taxation - Commercial/Industrial	-13,525		
Base Budget		-12,826	-13,947
Total 32050 Taxation - Commercial/Industrial		-12,826	-13,947
32100 Taxation Supplemental - Residential	-10,192		
32150 Taxation Supplemental - Commercial	-245		
33000 Payments-in-lieu (PIL)	-13,402		
Total Revenues	-1,983,866	-1,807,708	-2,009,848
Expenses			
50480 Property Taxes Written Off - Residential	4,819		
50485 Property Taxes Written Off - Commercial	441		
56000 Requisitions - Education	1,978,605		
Base Budget		1,807,708	2,009,848
Total 56000 Requisitions - Education		1,807,708	2,009,848
Total Expenses	1,983,865	1,807,708	2,009,848
Net	-1		

Department-Object detail

Education

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-1,431,301		
Base Budget		-1,419,169	-1,440,119
Total 32000 Taxation - Residential/Farm/Managed Forest		-1,419,169	-1,440,119
32050 Taxation - Commercial/Industrial	-57,589		
Base Budget		-57,992	-58,322
Total 32050 Taxation - Commercial/Industrial		-57,992	-58,322
32100 Taxation Supplemental - Residential	-7,582		
32150 Taxation Supplemental - Commercial	-894		
33000 Payments-in-lieu (PIL)	-5,266		
Total Revenues	-1,502,632	-1,477,161	-1,498,441
Expenses			
50480 Property Taxes Written Off - Residential	3,626		
50485 Property Taxes Written Off - Commercial	1,908		
56000 Requisitions - Education	1,497,099		
Base Budget		1,477,161	1,498,441
Total 56000 Requisitions - Education		1,477,161	1,498,441
Total Expenses	1,502,633	1,477,161	1,498,441
Net	1		

Department-Object detail

Property Taxation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41300 Penalty on Taxes - All Years	-149,347		
Base Budget		-145,000	-145,000
Total 41300 Penalty on Taxes - All Years		-145,000	-145,000
41360 Property Tax Sale - Costs Recovered	-7,678		
Base Budget		-15,000	-15,000
Total 41360 Property Tax Sale - Costs Recovered		-15,000	-15,000
Total Revenues	-157,025	-160,000	-160,000
Expenses			
50400 Property Taxes Cancellation Expense	14,689		
Township owned properties, that are not tax exempt (ie. Barrie Community Hall rented out portion)		7,200	7,200
Total 50400 Property Taxes Cancellation Expense		7,200	7,200
50450 Property Tax Sale Costs	10,494		
Legal Costs etc.		15,000	15,000
Total 50450 Property Tax Sale Costs		15,000	15,000
Total Expenses	25,183	22,200	22,200
Net	-131,842	-137,800	-137,800

**Actual Operating Expenses, by Department
(Total Expenses- Allocations to Reserves- Capital Purchases)
Provided by Deputy Mayor John Inglis**

Department	2024 Budget	2023 Budget	% Change
1- Default	not applicable		
2-Council	198,914	222,480	down 10.6%
3-Administration	1,167,863	1,019,209	up 7%
4-Economic Development	233,541	270,699	down 13.7%
5-Sundry	93,876	45,526	up 106%
6-Fire	971,496	891,901	up 8.9%
7-Police	833,484	810,347	up 2.9%
8-Livestock	365	365	no change
9-Cons. Auth.	36,131	34,863	up 3.6%
10-Building*	272,153	204,028	up 33%
11-Bylaw Enforcement	82,370	74,518	up 10.5%
12-Emerg. Services	98,091	70,410	up 39.3%
13-Animal Control	15,100	13,200	up 14.4%
14-Streetlights	10,574	10,574	no change
15-Roads	2,871,269	2,817,345	up 1.9%
16-Waste	574,276	476,739	up 20%
17-Recycling	301,613	274,626	up 9.8%
18-Cemeteries	7,400	7,600	down 2.6%
19-Community Halls	101,312	106,709	down 5.1%
20-Recreation	156,985	238,629	down 34%
21-MNR Parks**	459,025	434,729	up 5.6%
22-Libraries	5,178	4,393	up 17.8%
23-Planning	324,034	329,995	down 1.8%
24-Prop./Bldg. Maint.	297,425	300,157	down 0.9%
TOTAL	9,112,475	8,659,042	up 5.2%

* The building department must be self-funded, by legislation. Revenues are short 16,630 in '24 budget, 21,600 in '23 budget.

** The Crown Land Stewardship program is designed to be revenue neutral. Fees and charges are 116,620 short in '24 budget, 140,320 short in '23 budget.

From: Darwyn Sproule
Subject: Roads Budget 2024 - for Hard Top roads

The capital plan submitted for hard surface roads included Buckshot Lake, Sand Lake and Lookout Hill Roads. With a budget of \$719k the approved projects treat 12 km of road.

With the additional funding of \$300k I propose the following projects:

Harlowe Road from Myers Cave Road to Henderson Road

Together with the project completed a few years ago this will address the entire length of Harlowe Road from Hwy 41 to Harlowe. This project is on the unconstrained annual program as reconstruction but if we advance it at this time as a preservation management candidate we can still use a single surface treatment (at a reduced cost) over a significant portion of the project.

Length (km) – 2.41
Cost (\$) - \$190k

Snider Road

Resurfacing length of Snider Road. This road section requires pulverizing, addition of granular A and a double surface treatment.

Length (km) – 0.65
Cost (\$) - \$90k

Engineering Service

For the 0.5km project on Buckshot Lake Road from the Plevna Hall to the 506/509 Intersection.

Addressing drainage design, road base etc. and providing details to be incorporated by PW when preparing the tender. This project isn't funded yet but will be available as shovel ready.
Cost (\$) - \$20k

Totals: Length (km) – 3.06 Cost (\$) - \$300k

With the initial budget we estimated treating 12 km per the Road Needs Study and with the additional budget of \$300k we estimate treating an additional 3 km – so 15 km in total. This improves significantly on the 7 km treated last year. The road sections proposed require the more costly double surface treatment with pulverizing (and granular) so with the added cost we treat fewer kilometres that we could using a single surface treatment.

Darwyn Sproule
Public Works Manager

The Corporation of the Township of North Frontenac

By-law # 2024-16

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Special Council Meeting held February 16, 2024

Whereas Section 9 of the Municipal Act, S.O.2001, c.25 and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the Municipal Act S.O. 2001, c.25 – A Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the February 16, 2024 Special Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Special Council Meeting held February 16, 2024 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Special Council Meeting held February 16, 2024 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time **February 16, 2024.**

Read a third time and finally passed this **February 16, 2024.**

Original Signed By

Gerry Lichty, Mayor

Original Signed By

Tara Mieske, Clerk