

Special Council Agenda

9:00 AM - Tuesday, February 6, 2024
Council Chambers

Page

1. Call to Order; Purpose of Meeting; and Chair's Opening Remarks

2. Approval of Agenda

- a) February 6, 2024

Be It Resolved That Council approves the Agenda dated February 6, 2024, as circulated.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Presentations

- a) Treasurer: 2024 Draft Budget Overview (PowerPoint at meeting)

5. Communications

- a) Treasurer's Communications of Interest to Council Re: 2024 Draft Budget

5 - 226

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".

[Treasurer's Communications of Interest to Council Re: 2024 Draft Budget](#)
[Communications of Interest 'Attachments'](#)

6. Council, CAO, and Managers' Administrative Reports

- a) Manager of Community Development: Increase to One (1) CLSP Staff Hours

227 - 228

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Increase to One (1) CLSP Staff Hours".

[Increase to One \(1\) CLSP Staff Hours - Pdf](#)

- b) Manager of Community Development: Community Improvement Plan (CIP) - 2023 Annual Report

229 - 231

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - 2023 Annual Report".

[Community Improvement Plan \(CIP\) - 2023 Annual Report - Pdf](#)

- c) Manager of Community Development: Proposed Modernization to Community Halls Booking System 232 - 233
- Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Proposed Modernization to Community Halls Booking System".
[Proposed Modernization to Community Halls Booking System - Pdf](#)
- d) Manager of Economic Development: Economic Development Officer (EDO) – Temporary Position 234 - 236
- Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Economic Development Officer (EDO) – Temporary Position".
[Economic Development Officer \(EDO\) – Temporary Position - Pdf](#)
- e) Director of Emergency Services/Fire Chief: Firefighter Group Benefits 237 - 239
- Be It Resolved That** Council receives the Director of Emergency Services / Fire Chiefs Administrative Report entitled, "Firefighter Group Benefits" for information purposes.
[Firefighter Group Benefits - Pdf](#)
- f) Public Works Manager: Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis 240 - 241
- Be It Resolved That** Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis".
[Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis - Pdf](#)
- g) Treasurer: 2024 Summary of the Ten (10) Year Capital Plan 2024-2033; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended 242 - 260
- Be It Resolved That** Council receives the Treasurer's Administrative Report entitled "2024 Summary of the Ten (10) Year Capital Plan 2024-2033; TCA Replacement Schedules (planned spending) as amended" for information purposes.
[2024 Summary of the Ten \(10\) Year Capital Plan 2024-2033; Tangible Capital Asset \(TCA\) Replacement Schedules \(planned spending\) as amended. - Pdf](#)
- h) 2024 Draft Budget 261 - 384
- Motion #1**
Be It Resolved That Council receives the information the Treasurer's Administrative Report entitled "2024 Draft Budget".
[2024 Draft Budget - Pdf](#)

7. Council Discussion

- a) Council Discussion: 2024 Draft Budget

8. Public Forum

9. Consideration of Budget

- a) Manager of Community Development: Increase to One (1) CLSP Staff Hours

Be It Resolved That Council approves the Seasonal CLSP Staff Position increase in hours from 32 to 40 hours weekly for the months of June, July, August and September;

And That this position shall continue to be funded by the Crown Land Stewardship Program's operating budget on an annual basis.

- b) Manager of Community Development: Community Improvement Plan (CIP) - 2023 Annual Report

Be It Resolved That Council approves including \$28,378.69 in additional CIP funding in the 2024 Budget in 2024 topping up the unallocated funding to \$30,000.

- c) Manager of Community Development: Proposed Modernization to Community Halls Booking System

Be It Resolved That Council approves the Manager of Community Development purchasing software for Community Hall Bookings at a cost of approximately \$5,000 coming from the Special Parks Reserve Fund;

And That the MCD will report back to Council with recommended updates to By-law #53-22 Community Halls Rental By-law.

- d) Manager of Economic Development: Economic Development Officer (EDO) – Temporary Position

Be It Resolved That Council approves the hiring of the EDO position on a permanent full-time Basis for 37.5 hours per week, effective July 14, 2024 (current contract expiration date) and the EDO shall continue to report to the Manager of Community Development.

- e) Director of Emergency Services/Fire Chief: Firefighter Group Benefits

Be It Resolved That Council approves providing North Frontenac eligible Firefighters Group Benefits starting 2024 at an estimated cost of approximately \$24,000;

And That Council instructs the Director of Emergency Services / Fire Chief to draft a policy defining the implementation and parameters of Firefighter Group Benefits for the CAO's consideration.

- f) Public Works Manager: Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis

Be It Resolved That Council approves the PWM purchasing the Heavy-Duty Scanner at a cost of approximately \$9,100 and the annual subscription for software and repair updates for \$2,500.

- g) Treasurer: 2024 Summary of the Ten (10) Year Capital Plan 2024-2033; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended

Be It Resolved That Council approves the 2024 Summary of the 10 Year Capital Plan (2024 – 2033) Tangible Capital Asset (TCA) Replacement Schedules (planned spending);

And That Council authorizes the CAO and Managers to proceed with the applicable 2024 TCA Capital Purchases/Tenders (in accordance with these Schedules and the Procurement By-law).

- h) Treasurer: Consideration of 2024 Draft Budget

Be It Resolved That Council approves in principle the 2024 Draft Budget with the following amendments:

10. Confirmatory By-law

- a) Confirming By-law

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Be It Resolved That By-law #2024-15, being a By-law to confirm all actions and proceedings of Council for its Special Meeting regarding the 2024 Draft Budget held February 6, 2024 be read a first, second, and third time and finally passed.

[2024-15 - Confirming By-law - Pdf](#)

11. Adjournment

- a) Adjournment

Be It Resolved That Council adjourns the Meeting at ____ .m. until February 23, 2024 or at the call of the Chair.

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Treasurer's Communications of Interest to Council Re: 2024 Draft Budget

Recommendation:

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. 2023 Year to Date Statement – Unaudited – pending Year End
2. 2024 Total Taxable Assessment Comparison
3. 2024 Taxable Assessment – Ward Breakdown
4. 2024 Taxation Year – Municipal Levy Comparison
5. 2005 – 2024 Canada Community Building Fund
6. 2024 Ontario Municipal Partnership Fund (OMPF)
7. 2024 Quinte Conservation Authority Budget
8. 2024 Mississippi Valley Conservation Authority Draft Budget
9. 2024 Education Levy
10. 2024 County Levy
11. 2024 Ontario Provincial Police (O.P.P.) Billing Statement Summary
12. 2022 Financial Indicator Results based on 2022
13. Resolution #17-24: Amendment to Community Grants Policy
14. Resolution #7-24: Request from Rural Frontenac Community Services (RFCS)
15. Resolution #503-23: Request from Lakelands Family Health Team for Incentive for Physician Recruitment
16. Resolution #488-23: Cost of Living Adjustment (COLA)
17. Resolution #469-23: Request from Perth & Smiths Falls District Hospital Foundation for Close to Home Campaign
18. Resolution #463-23: Economic Development Reserve Fund
19. Resolution #285-23: Contingency Reserve Fund

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Default (000)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-000-0-30110 CCBF (formerly Federal Grant - Ga	\$ 55,819.00	\$ 60,195.36	\$ 58,246.00	\$ 62,812.55	(7.84%)
01-000-0-30830 CCBF - County (formerly FGT)	133,810.00	133,754.73	135,500.00	0.00	100.00%
01-000-0-31000 Provincial Grants - OMPF / CRF	1,828,400.00	1,828,400.00	1,836,000.00	1,836,000.00	0.00%
01-000-0-49000 Prior Year's Surplus	150,000.00	150,000.00	150,000.00	150,000.00	0.00%
Total Default Revenues	\$ 2,168,029.00	\$ 2,172,350.09	\$ 2,179,746.00	\$ 2,048,812.55	6.01%
Expenditures					
01-000-0-58500 Contributions to Reserves/Reserve	\$ 189,629.00	\$ 288,256.15	\$ 193,746.00	\$ 198,312.55	(2.36%)
01-000-0-58600 Contributions to TCA Reserve Fund	476,076.00	476,076.00	480,671.00	480,671.00	0.00%
Total Default Expenditures	\$ 665,705.00	\$ 764,332.15	\$ 674,417.00	\$ 678,983.55	(0.68%)
Default Excess of Revenues Over Expenditures	\$ 1,502,324.00	\$ 1,408,017.94	\$ 1,505,329.00	\$ 1,369,829.00	9.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Council (100)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-100-0-45000 Contributions from Reserves/Reser	\$ 36,350.00	\$ 29,142.13	\$ 25,000.00	\$ 18,571.84	25.71%
Total Council Revenues	\$ 36,350.00	\$ 29,142.13	\$ 25,000.00	\$ 18,571.84	25.71%
Expenditures					
01-100-0-50103 Council Remuneration	\$ 144,000.00	\$ 136,039.44	\$ 147,410.00	\$ 147,409.60	0.00%
01-100-0-50120 Mileage	4,000.00	2,116.01	4,000.00	3,686.91	7.83%
01-100-0-50130 Benefits - E.H.T. (Ministry of Financ	2,850.00	2,652.53	2,875.00	2,874.82	0.01%
01-100-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	850.00	1,079.18	2,745.00	2,742.48	0.09%
01-100-0-50180 Conventions/Conferences	6,000.00	4,189.01	12,000.00	11,411.84	4.90%
01-100-0-50200 Office Supplies and Stationery	14,200.00	9,692.76	4,200.00	4,200.00	0.00%
01-100-0-50201 County Meeting Expense	150.00	150.00	150.00	0.00	100.00%
01-100-0-50205 Other Materials (Includes Shop Sup	1,000.00	380.56	2,000.00	2,122.41	(6.12%)
01-100-0-50260 Advertising	1,000.00	1,096.69	1,000.00	996.70	0.33%
01-100-0-50290 Legal Services	500.00	152.64	500.00	712.32	(42.46%)
01-100-0-50295 Consulting Services	7,500.00	926.02	27,500.00	19,483.61	29.15%
01-100-0-50300 Memberships	3,250.00	3,305.80	3,350.00	3,402.41	(1.56%)
01-100-0-50310 Publications/Subscriptions	300.00	300.19	300.00	127.14	57.62%
01-100-0-50320 Election Expense	26,350.00	23,676.16	0.00	384.00	0.00%
01-100-0-50330 Insurance	1,950.00	1,942.92	1,950.00	1,673.07	14.20%
01-100-0-50350 Training/Seminars	500.00	0.00	500.00	0.00	100.00%
01-100-0-58500 Contributions to Reserves/Reserve	5,000.00	11,573.98	5,000.00	6,588.23	(31.76%)
Total Council Expenditures	\$ 219,400.00	\$ 199,273.89	\$ 215,480.00	\$ 207,815.54	3.56%
Council Excess of Revenues Over Expenditures	\$ (183,050.00)	\$ (170,131.76)	\$ (190,480.00)	\$ (189,243.70)	0.65%

Township of North Frontenac
Statement of Revenue and Expenditures

1/29/2024 1:02pm

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Revised Budget
For Administration (110)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-110-0-31038 Municipal Modernization Payment	\$ 52,738.00	\$ 69,843.70	\$ 0.00	\$ 0.00	0.00%
01-110-0-40150 Insurance Company - Reimbursed	0.00	9,569.48	0.00	0.00	0.00%
01-110-0-41050 Tax Certificates and Zoning Letters	3,500.00	3,050.00	3,500.00	3,020.00	13.71%
01-110-0-41055 MFIPPA Fees	0.00	55.80	5.00	251.00	(4920.00%)
01-110-0-41100 U.S. Exchange	1,500.00	1,056.63	1,500.00	1,776.25	(18.42%)
01-110-0-41210 Lottery Licences	100.00	0.00	100.00	9.15	90.85%
01-110-0-41400 Bank Interest Earned	15,000.00	22,193.54	20,000.00	44,116.23	(120.58%)
01-110-0-41450 Miscellaneous (Photocopies, Fax, N	1,000.00	3,077.48	2,000.00	2,808.87	(40.44%)
01-110-0-45000 Contributions from Reserves/Reser	169,402.00	186,445.07	106,100.00	62,157.53	41.42%
Total Administration Revenues	\$ 243,240.00	\$ 295,291.70	\$ 133,205.00	\$ 114,139.03	14.31%

Expenditures

01-110-0-50100 Salaries	\$ 597,000.00	\$ 582,503.58	\$ 611,225.00	\$ 582,739.53	4.66%
01-110-0-50105 Income Protection Year End Payout	7,500.00	3,380.95	4,000.00	2,317.24	42.07%
01-110-0-50109 Casual Labour	5,000.00	6,485.13	0.00	0.00	0.00%
01-110-0-50110 Benefits - Health/Dental/Life	51,500.00	47,967.82	39,200.00	47,603.72	(21.44%)
01-110-0-50120 Mileage	750.00	344.78	750.00	1,238.28	(65.10%)
01-110-0-50130 Benefits - E.H.T. (Ministry of Financ	15,100.00	14,560.84	12,170.00	11,528.71	5.27%
01-110-0-50140 Benefits - W.S.I.B.	22,100.00	21,804.20	18,410.00	17,243.21	6.34%
01-110-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	47,200.00	46,550.79	39,575.00	34,106.16	13.82%
01-110-0-50160 Benefits - OMERS	54,500.00	66,386.34	60,425.00	63,230.12	(4.64%)
01-110-0-50175 Contracted Services	2,715.00	1,858.84	3,715.00	3,511.51	5.48%
01-110-0-50180 Conventions/Conferences	10,000.00	4,036.01	10,000.00	8,838.57	11.61%
01-110-0-50200 Office Supplies and Stationery	16,000.00	10,853.72	13,000.00	8,669.85	33.31%
01-110-0-50201 County Meeting Expense	750.00	0.00	1,500.00	360.66	75.96%
01-110-0-50205 Other Materials (Includes Shop Sup	4,000.00	2,839.12	4,000.00	3,042.50	23.94%
01-110-0-50210 Heat	5,500.00	7,596.07	8,094.00	6,482.38	19.91%
01-110-0-50220 Utilities (Hydro)	5,250.00	4,739.56	5,048.00	6,271.81	(24.24%)
01-110-0-50230 Building Maintenance	3,700.00	2,935.89	11,500.00	12,490.02	(8.61%)
01-110-0-50250 Postage	15,000.00	15,245.36	15,000.00	14,995.38	0.03%
01-110-0-50260 Advertising	500.00	916.30	500.00	679.82	(35.96%)
01-110-0-50270 Telephone (Includes Fax)	5,000.00	5,786.21	5,132.00	4,875.88	4.99%
01-110-0-50280 Auditing Services	24,000.00	23,240.48	24,000.00	6,966.40	70.97%
01-110-0-50290 Legal Services	2,000.00	1,071.85	2,000.00	1,215.14	39.24%
01-110-0-50295 Consulting Services	33,000.00	27,560.00	1,000.00	0.00	100.00%
01-110-0-50300 Memberships	3,400.00	2,818.76	3,400.00	3,064.32	9.87%
01-110-0-50330 Insurance	26,195.00	19,156.60	17,410.00	17,189.32	1.27%
01-110-0-50340 Computers	187,290.00	173,008.41	136,635.00	153,491.79	(12.34%)
01-110-0-50350 Training/Seminars	15,000.00	10,842.85	15,000.00	9,824.24	34.51%
01-110-0-50360 Leases (Photocopier and Postage	8,220.00	6,442.74	8,220.00	6,421.76	21.88%
01-110-0-50380 Courier	200.00	0.00	200.00	0.00	100.00%
01-110-0-50500 Bank Service Charges and Interest	6,000.00	5,870.99	6,100.00	5,960.37	2.29%
01-110-0-50501 ADP Payroll Service Charges	11,000.00	11,686.93	11,700.00	11,656.54	0.37%
01-110-0-52360 Medicals/Drivers Abstract/CPIC	100.00	73.00	100.00	0.00	100.00%
01-110-0-54001 New Equipment for Health & Safety	200.00	113.54	200.00	213.71	(6.86%)
01-110-0-58050 Capital Fund Expenditures	30,000.00	16,790.40	34,000.00	19,393.24	42.96%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Administration (110)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-110-0-58500 Contributions to Reserves/Reserve	0.00	69,843.70	0.00	0.00	0.00%
01-110-0-58600 Contributions to TCA Reserve Fund	34,000.00	34,000.00	34,000.00	34,000.00	0.00%
Total Administration Expenditures	\$ 1,249,670.00	\$ 1,249,311.76	\$ 1,157,209.00	\$ 1,099,622.18	4.98%
Administration Excess of Revenues Over Expenditures	\$ (1,006,430.00)	\$ (954,020.06)	\$ (1,024,004.00)	(985,483.15)	3.76%

Township of North Frontenac
Statement of Revenue and Expenditures

1/29/2024 1:02pm

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Revised Budget
For Economic Development (170)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-170-0-30830 Federal Gas Tax - County FGT	\$ 50,951.00	\$ 37,176.72	\$ 13,775.00	\$ 0.00	100.00%
01-170-0-41250 Sale of Promotional Items			10,000.00	9,368.48	6.32%
01-170-0-41251 Scenic Route Sponsorship Signs	0.00	0.00	0.00	360.00	0.00%
01-170-0-45000 Contributions from Reserves/Reser	78,144.00	46,821.63	87,189.00	58,988.75	32.34%
Total Economic Development Revenues	\$ 129,095.00	\$ 83,998.35	\$ 110,964.00	\$ 68,717.23	38.07%
Expenditures					
01-170-0-50100 Salaries	\$ 101,650.00	\$ 97,447.95	\$ 103,970.00	\$ 102,436.54	1.47%
01-170-0-50105 Income Protection Year End Payout	1,250.00	0.00	650.00	0.00	100.00%
01-170-0-50108 Mechanic/Shop Rate Charged Back	1,500.00	0.00	1,500.00	360.00	76.00%
01-170-0-50109 Casual Labour	12,000.00	15,563.46	16,190.00	10,405.09	35.73%
01-170-0-50110 Benefits - Health/Dental/Life	4,725.00	4,835.00	8,100.00	8,163.44	(0.78%)
01-170-0-50120 Mileage	4,000.00	1,203.79	3,000.00	1,198.84	60.04%
01-170-0-50130 Benefits - E.H.T. (Ministry of Financ	1,350.00	1,391.79	2,394.00	2,214.07	7.52%
01-170-0-50140 Benefits - W.S.I.B.	1,960.00	2,037.34	3,622.00	3,344.75	7.65%
01-170-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	4,700.00	4,664.90	8,208.00	6,687.67	18.52%
01-170-0-50160 Benefits - OMERS			11,380.00	10,009.29	12.04%
01-170-0-50175 Contracted Services	500.00	0.00	500.00	228.96	54.21%
01-170-0-50180 Conventions/Conferences	4,000.00	2,092.03	4,000.00	3,682.16	7.95%
01-170-0-50205 Other Materials (Includes Shop Sup	500.00	1,125.84	800.00	277.73	65.28%
01-170-0-50211 4 Seasons Scenic Route Enhance	500.00	0.00	1,700.00	610.53	64.09%
01-170-0-50220 Utilities (Hydro)	700.00	816.46	869.00	880.19	(1.29%)
01-170-0-50230 Building Maintenance	5,500.00	2,623.14	500.00	0.00	100.00%
01-170-0-50260 Advertising	4,000.00	1,135.70	3,800.00	1,119.36	70.54%
01-170-0-50265 Promotions (Special Events)	70,951.00	42,453.13	22,700.00	18,045.76	20.50%
01-170-0-50266 Business Promotions	27,193.00	8,496.17	19,414.00	1,432.10	92.62%
01-170-0-50267 Community Improvement Plan			50,775.00	51,164.31	(0.77%)
01-170-0-50270 Telephone (Includes Fax)	550.00	260.96	350.00	195.61	44.11%
01-170-0-50290 Legal Services	400.00	0.00	400.00	0.00	100.00%
01-170-0-50300 Memberships	275.00	197.57	942.00	602.17	36.08%
01-170-0-50330 Insurance	258.00	260.00	205.00	202.25	1.34%
01-170-0-50350 Training/Seminars	800.00	319.28	800.00	129.72	83.79%
01-170-0-55550 Safety Devices (Signs)	3,930.00	1,628.16	3,930.00	1,707.51	56.55%
01-170-0-58050 Capital Fund Expenditures	0.00	0.00	0.00	1,083.60	0.00%
01-170-0-58500 Contributions to Reserves/Reserve	50,951.00	37,176.72	23,775.00	33,729.65	(41.87%)
Total Economic Development Expenditures	\$ 304,143.00	\$ 225,729.39	\$ 294,474.00	\$ 259,911.30	11.74%
Economic Development Excess of Revenues Over Expe	\$ (175,048.00)	\$ (141,731.04)	\$ (183,510.00)	\$ (191,194.07)	(4.19%)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Sundry (190)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-190-0-41250 Sale of Promotional Items	\$ 200.00	\$ 1,540.70	\$ 0.00	\$ 0.00	0.00%
01-190-0-41900 Donations Received	4,500.00	0.00	4,500.00	0.00	100.00%
01-190-0-45000 Contributions from Reserves/Reser	0.00	3,409.40	5,000.00	14,036.55	(180.73%)
Total Sundry Revenues	\$ 4,700.00	\$ 4,950.10	\$ 9,500.00	\$ 14,036.55	(47.75%)
Expenditures					
01-190-0-50205 Other Materials (Includes Shop Sup	\$ 0.00	\$ 3,409.40	\$ 0.00	\$ 92.44	0.00%
01-190-0-50295 Consulting Services	2,400.00	2,231.47	2,400.00	1,095.85	54.34%
01-190-0-50330 Insurance	170.00	170.00	221.00	221.00	0.00%
01-190-0-50370 Grants/Donations	37,605.00	21,418.77	28,705.00	20,432.39	28.82%
01-190-0-50374 Seniors Stay at Home Initiatives			0.00	1,123.96	0.00%
01-190-0-50375 Doctor Recruitment	0.00	0.00	5,000.00	5,000.00	0.00%
01-190-0-55550 Safety Devices (Signs)	200.00	0.00	200.00	0.00	100.00%
01-190-0-58500 Contributions to Reserves/Reserve	200.00	1,740.70	0.00	0.00	0.00%
Total Sundry Expenditures	\$ 40,575.00	\$ 28,970.34	\$ 36,526.00	\$ 27,965.64	23.44%
Sundry Excess of Revenues Over Expenditures	\$ (35,875.00)	\$ (24,020.24)	\$ (27,026.00)	\$ (13,929.09)	48.46%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Fire (200)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-200-0-40000 User Fees	\$ 0.00	\$ 3,719.25	\$ 0.00	\$ 0.00	0.00%
01-200-0-40002 Reimbursed Expenses	1,000.00	22,288.05	1,000.00	0.00	100.00%
01-200-0-40200 Sale of Land/Equipment	1,500.00	0.00	4,500.00	21,800.00	(384.44%)
01-200-0-41050 Tax Certificates and Compliance Le	0.00	0.00	0.00	325.00	0.00%
01-200-0-41150 Fire - MNR Agreement	1,085.00	1,082.04	1,085.00	16,342.09	(1406.18%)
01-200-0-41900 Donations Received	0.00	2,115.00	1.00	5,192.64	(519164.00%)
01-200-0-44400 Revenue from other Depts (chargeb	0.00	0.00	2,000.00	0.00	100.00%
01-200-0-45000 Contributions from Reserves/Reser	64,342.00	278,923.39	148,000.00	164,419.02	(11.09%)
Total Fire Revenues	\$ 67,927.00	\$ 308,127.73	\$ 156,586.00	\$ 208,078.75	(32.88%)

Expenditures

01-200-0-50100 Salaries	\$ 138,000.00	\$ 135,006.45	\$ 144,400.00	\$ 140,064.76	3.00%
01-200-0-50101 Salaries - Fire Suppression (Payroll	142,000.00	153,228.59	138,500.00	120,124.15	13.27%
01-200-0-50102 Salaries - Fire Suppression (Wild Fi	0.00	2,081.33	1.00	0.00	100.00%
01-200-0-50105 Income Protection Year End Payout	1,836.00	1,671.13	1,700.00	1,916.81	(12.75%)
01-200-0-50108 Mechanic/Shop Rate Charged Back	800.00	360.00	875.00	885.00	(1.14%)
01-200-0-50110 Benefits - Health/Dental/Life	5,820.00	4,791.01	4,820.00	5,432.80	(12.71%)
01-200-0-50115 Boot Allowance	3,000.00	1,172.22	2,000.00	1,485.88	25.71%
01-200-0-50120 Mileage	500.00	170.15	500.00	211.80	57.64%
01-200-0-50130 Benefits - E.H.T. (Ministry of Financ	3,672.00	4,824.20	5,000.00	4,190.19	16.20%
01-200-0-50140 Benefits - W.S.I.B.	18,360.00	18,814.12	23,000.00	22,640.95	1.56%
01-200-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	8,000.00	9,959.32	10,000.00	7,971.59	20.28%
01-200-0-50160 Benefits - OMERS	13,000.00	15,814.06	15,600.00	13,783.41	11.64%
01-200-0-50175 Contracted Services	14,000.00	13,904.12	14,000.00	9,285.37	33.68%
01-200-0-50180 Conventions/Conferences	2,000.00	1,964.51	2,000.00	2,277.11	(13.86%)
01-200-0-50200 Office Supplies and Stationery	750.00	750.00	750.00	1,053.85	(40.51%)
01-200-0-50205 Other Materials (Includes Shop Sup	1,000.00	1,179.00	1,000.00	3,461.06	(246.11%)
01-200-0-50207 Protective Clothing/Uniforms	8,000.00	2,572.15	8,000.00	9,905.29	(23.82%)
01-200-0-50210 Heat	14,500.00	22,329.79	20,770.00	15,241.11	26.62%
01-200-0-50220 Utilities (Hydro)	9,500.00	11,437.37	12,180.00	11,215.68	7.92%
01-200-0-50230 Building Maintenance	32,008.00	9,881.61	24,208.00	31,726.62	(31.06%)
01-200-0-50260 Advertising	500.00	411.36	500.00	520.38	(4.08%)
01-200-0-50270 Telephone (Includes Fax)	3,090.00	2,711.41	3,171.00	3,269.10	(3.09%)
01-200-0-50290 Legal Services	1,000.00	0.00	1,000.00	381.60	61.84%
01-200-0-50295 Consulting Services	6,400.00	5,925.48	0.00	7,203.28	0.00%
01-200-0-50300 Memberships	1,600.00	1,040.56	1,200.00	1,304.29	(8.69%)
01-200-0-50330 Insurance	44,894.00	38,098.00	60,321.00	60,321.52	0.00%
01-200-0-50335 Insurance - Fire Volunteers - 24 Ho	4,000.00	3,862.29	4,000.00	4,231.17	(5.78%)
01-200-0-50350 Training/Seminars	11,000.00	15,315.68	11,000.00	17,368.10	(57.89%)
01-200-0-50380 Courier	100.00	0.00	100.00	0.00	100.00%
01-200-0-50385 Radio Repairs	3,500.00	290.02	2,000.00	1,631.21	18.44%
01-200-0-50390 Dispatch/Communications	13,000.00	9,728.15	13,000.00	11,418.03	12.17%
01-200-0-52350 Fire Prevention and Education	3,000.00	3,139.63	3,500.00	3,986.91	(13.91%)
01-200-0-52355 Fire Reimbursed for Meals	1,000.00	567.29	1,000.00	1,188.19	(18.82%)
01-200-0-52360 Fire Medicals for DZ Licensing & Va	1,000.00	904.27	1,000.00	833.25	16.68%
01-200-0-52502 EFR - Training	8,000.00	4,967.39	6,000.00	3,307.20	44.88%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Fire (200)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-200-0-52503 EFR - Equipment	5,000.00	3,220.24	5,000.00	3,142.24	37.16%
01-200-0-52504 EFR - Oxygen	3,000.00	3,109.50	3,000.00	2,966.26	1.12%
01-200-0-52505 EFR - Defib Maintenance	2,000.00	536.28	2,000.00	1,520.80	23.96%
01-200-0-53252 Fire - Joint Services @ 50%	257,545.00	257,545.00	296,245.00	296,245.00	0.00%
01-200-0-53725 Repairs - 1996 Ford Tanker - #72 (500.00	1,091.66	0.00	1,641.53	0.00%
01-200-0-53745 Repairs - ATV521 - 4 Wheeler - 20	100.00	0.00	200.00	0.00	100.00%
01-200-0-53746 Repairs - Trailer 4 Wheeler - 2006 -	100.00	0.00	100.00	0.00	100.00%
01-200-0-53747 Repairs - ATV511 - 2009 4-wheeler	700.00	210.00	200.00	250.50	(25.25%)
01-200-0-53753 Repairs - Ford E350 Rescue - Year	0.00	245.00	0.00	350.00	0.00%
01-200-0-53756 Repairs - Gull Lake Boat Trailer	100.00	0.00	100.00	0.00	100.00%
01-200-0-53757 Repairs - Ompah Boat (Purchased	100.00	0.00	100.00	105.00	(5.00%)
01-200-0-53758 Repairs - Pumper - 2007 Internation	1,400.00	1,516.75	1,400.00	493.84	64.73%
01-200-0-53760 Repairs - 1990 GMC - 4x4 Mini-Pu	0.00	452.61	0.00	70.00	0.00%
01-200-0-53761 Repairs - Pumper 2009 - #71	14,400.00	13,580.65	1,400.00	2,133.05	(52.36%)
01-200-0-53762 Repairs - 2004 SUV Ford Explorer -	0.00	280.00	0.00	70.00	0.00%
01-200-0-53763 Repairs - 2009 4x4 Supercab Ford	1,000.00	1,716.07	2,300.00	260.31	88.68%
01-200-0-53764 Repairs - ATV531 - 2011 Outlander	400.00	667.07	200.00	0.00	100.00%
01-200-0-53765 #T96 - 2009 Stirling 5x10 Trailer - R	100.00	0.00	100.00	0.00	100.00%
01-200-0-53766 Repairs - P511 - 2011 Mini Pumper	1,400.00	915.24	1,400.00	4,098.18	(192.73%)
01-200-0-53767 Repairs - 2013 Tanker	2,900.00	956.03	1,400.00	10,283.55	(634.54%)
01-200-0-53768 Repairs - Unit #T76 - Curtis Trailer	100.00	0.00	100.00	0.00	100.00%
01-200-0-53769 Repairs - Unit 73 - 1995 GMC Equi	0.00	280.53	0.00	0.00	0.00%
01-200-0-53770 Repairs 2015 Ford F150 4x4	1,650.00	807.18	500.00	251.30	49.74%
01-200-0-53771 Unit #SWL511 - Repairs - NEW 5 T	500.00	921.16	500.00	98.70	80.26%
01-200-0-53772 Repairs - SWL521 - 2019 Squad	500.00	0.00	1,300.00	1,727.47	(32.88%)
01-200-0-53773 Repairs - SWL531 - 2020 Squad	500.00	0.00	2,000.00	1,741.69	12.92%
01-200-0-53774 Repairs - UV521 - 2020 1/2 Ton	500.00	291.93	500.00	389.81	22.04%
01-200-0-53775 Repairs - UV511 - 2020 SUV	500.00	214.26	300.00	1,138.66	(279.55%)
01-200-0-53776 Repairs - UTLM531 - 2019 Marine	100.00	0.00	300.00	83.49	72.17%
01-200-0-53777 Repairs - 2022 Fire Tanker	0.00	0.00	0.00	979.10	0.00%
01-200-0-53779 FC - 2022 Dodge Ram			0.00	387.42	0.00%
01-200-0-54000 Equipment Replacement/Repairs	9,100.00	10,385.22	9,100.00	7,324.64	19.51%
01-200-0-54001 New Equipment for Health & Safety	3,000.00	3,610.48	3,500.00	3,119.15	10.88%
01-200-0-54005 Dry Hydrant Program	5,000.00	0.00	3,000.00	2,340.48	21.98%
01-200-0-54100 Equipment Rentals	100.00	0.00	100.00	0.00	100.00%
01-200-0-54200 Fuel and Lube (Oil)	14,500.00	24,725.99	25,960.00	17,420.19	32.90%
01-200-0-55550 Safety Devices (Signs)	500.00	582.17	700.00	876.69	(25.24%)
01-200-0-58050 Capital Fund Expenditures	41,442.00	244,663.64	136,000.00	140,236.29	(3.11%)
01-200-0-58500 Contributions to Reserves/Reserve	1,000.00	7,813.72	1,000.00	19,514.66	(1851.47%)
01-200-0-58600 Contributions to TCA Reserve Fund	160,375.00	162,490.00	164,875.00	187,367.64	(13.64%)
Total Fire Expenditures	\$ 1,048,942.00	\$ 1,241,701.04	\$ 1,201,976.00	\$ 1,228,465.30	(2.20%)
Fire Excess of Revenues Over Expenditures	\$ (981,015.00)	\$ (933,573.31)	\$ (1,045,390.00)	\$ (1,020,386.55)	2.39%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Police (220)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures					
01-220-0-50104 Committee Expense	\$ 200.00	\$ 0.00	\$ 1,200.00	\$ 1,026.99	14.42%
01-220-0-50120 Mileage	200.00	0.00	200.00	0.00	100.00%
01-220-0-50175 Contracted Services	814,062.00	809,802.96	808,947.00	739,137.40	8.63%
Total Police Expenditures	\$ 814,462.00	\$ 809,802.96	\$ 810,347.00	\$ 740,164.39	8.66%
Police Excess of Revenues Over Expenditures	\$ (814,462.00)	\$ (809,802.96)	\$ (810,347.00)	\$ (740,164.39)	8.66%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Livestock Loss (230)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures					
01-230-0-50106 Livestock Valuers	\$ 235.00	\$ 0.00	\$ 235.00	\$ 0.00	100.00%
01-230-0-50120 Mileage	130.00	0.00	130.00	0.00	100.00%
Total Livestock Loss Expenditures	\$ 365.00	\$ 0.00	\$ 365.00	\$ 0.00	100.00%
Livestock Loss Excess of Revenues Over Expenditures	\$ (365.00)	\$ 0.00	\$ (365.00)	\$ 0.00	100.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Conservation Authorities (240)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-240-0-45000 Contributions from Reserves/Reser	\$ 7,650.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Total Conservation Authorities Revenues	\$ 7,650.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
Expenditures					
01-240-0-50370 Grants/Donations	\$ 7,650.00	\$ (2,984.09)	\$ 0.00	\$ 0.00	0.00%
01-240-0-56003 Requisition - Conservation Authority	32,666.00	32,666.00	34,863.00	34,518.00	0.99%
01-240-0-58500 Contributions to Reserves/Reserve	0.00	2,984.09	0.00	0.00	0.00%
Total Conservation Authorities Expenditures	\$ 40,316.00	\$ 32,666.00	\$ 34,863.00	\$ 34,518.00	0.99%
Conservation Authorities Excess of Revenues Over Exp	\$ (32,666.00)	\$ (32,666.00)	\$ (34,863.00)	\$ (34,518.00)	0.99%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Building Department (250)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-250-0-40100 Joint Services (Revenue From Othe \$	1,000.00	0.00	1,000.00	0.00	100.00%
01-250-0-41060 Building Permit Fees	153,760.00	183,922.80	182,428.00	185,129.00	(1.48%)
01-250-0-44401 Mileage-1/2 Ton-Charged Back to	100.00	0.00	100.00	0.00	100.00%
01-250-0-45000 Contributions from Reserves/Reser	21,000.00	8,771.12	26,000.00	11,015.42	57.63%
Total Building Department Revenues	\$ 175,860.00	\$ 192,693.92	\$ 209,528.00	\$ 196,144.42	6.39%
Expenditures					
01-250-0-50100 Salaries	\$ 108,000.00	\$ 104,993.43	\$ 123,480.00	\$ 126,301.60	(2.29%)
01-250-0-50105 Income Protection Year End Payout	1,900.00	1,525.05	1,900.00	2,246.40	(18.23%)
01-250-0-50108 Mechanic/Shop Rate Charged Back	200.00	0.00	200.00	0.00	100.00%
01-250-0-50110 Benefits - Health/Dental/Life	11,000.00	12,622.24	9,250.00	8,660.72	6.37%
01-250-0-50115 Boot Allowance	250.00	106.06	250.00	101.75	59.30%
01-250-0-50120 Mileage	1,000.00	124.15	500.00	163.88	67.22%
01-250-0-50130 Benefits - E.H.T. (Ministry of Financ	2,750.00	2,660.29	2,460.00	2,486.59	(1.08%)
01-250-0-50140 Benefits - W.S.I.B.	4,000.00	3,854.78	3,725.00	3,757.43	(0.87%)
01-250-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	8,600.00	10,016.24	8,160.00	6,977.82	14.49%
01-250-0-50160 Benefits - OMERS	13,650.00	12,972.58	12,370.00	12,854.36	(3.92%)
01-250-0-50175 Contracted Services	1,000.00	2,089.91	1,000.00	0.00	100.00%
01-250-0-50180 Conventions/Conferences	2,500.00	2,332.46	2,500.00	2,347.73	6.09%
01-250-0-50200 Office Supplies and Stationery	500.00	500.00	500.00	770.67	(54.13%)
01-250-0-50205 Other Materials	400.00	204.15	600.00	573.06	4.49%
01-250-0-50207 Protective Clothing	500.00	42.73	500.00	0.00	100.00%
01-250-0-50250 Postage	200.00	200.00	200.00	200.00	0.00%
01-250-0-50260 Advertising	1,000.00	854.43	1,000.00	0.00	100.00%
01-250-0-50270 Telephone (Includes Fax)	425.00	386.59	318.00	222.81	29.93%
01-250-0-50290 Legal Services	3,000.00	6,801.23	8,000.00	2,151.00	73.11%
01-250-0-50300 Memberships	550.00	375.81	550.00	499.22	9.23%
01-250-0-50310 Publications/Subscriptions	150.00	0.00	200.00	0.00	100.00%
01-250-0-50330 Insurance	1,365.00	1,365.00	2,345.00	2,169.00	7.51%
01-250-0-50340 Computers	0.00	5,088.00	7,000.00	4,748.81	32.16%
01-250-0-50350 Training/Seminars	2,000.00	475.95	2,500.00	984.13	60.63%
01-250-0-50385 Radio Repairs	100.00	0.00	100.00	0.00	100.00%
01-250-0-53401 Repairs - P16-1 2016 Ford F150	3,000.00	2,210.46	1,500.00	2,813.80	(87.59%)
01-250-0-54001 New Equipment for Health & Safety	200.00	453.35	200.00	83.68	58.16%
01-250-0-54200 Fuel and Lube (Oil)	2,000.00	8,003.24	12,600.00	9,529.96	24.37%
01-250-0-54300 Vehicle/Equipment Licenses	120.00	120.00	120.00	0.00	100.00%
01-250-0-58500 Contributions to Reserves/Reserve	0.00	6,815.79	0.00	0.00	0.00%
01-250-0-58600 Contributions to TCA Reserve Fund	5,500.00	5,500.00	5,500.00	5,500.00	0.00%
Total Building Department Expenditures	\$ 175,860.00	\$ 192,693.92	\$ 209,528.00	\$ 196,144.42	6.39%
Building Department Excess of Revenues Over Expendi	0.00	0.00	0.00	0.00	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For By-law Enforcement (255)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-255-0-41480 Trailer Fees	\$ 25,000.00	\$ 32,205.00	\$ 30,000.00	\$ 30,575.00	(1.92%)
01-255-0-41485 Refreshment Vehcile	0.00	150.00	0.00	150.00	0.00%
01-255-0-45000 Contributions from Reserves/Reser	6,000.00	23,639.28	10,000.00	7,303.54	26.96%
Total By-law Enforcement Revenues	\$ 31,000.00	\$ 55,994.28	\$ 40,000.00	\$ 38,028.54	4.93%
Expenditures					
01-255-0-50100 Salaries	\$ 32,250.00	\$ 29,294.27	\$ 33,495.00	\$ 34,141.68	(1.93%)
01-255-0-50105 Income Protection Year End Payout			370.00	0.00	100.00%
01-255-0-50108 Mechanic/Shop Rate Charged Back	350.00	0.00	350.00	0.00	100.00%
01-255-0-50110 Benefits - Canada Life			2,000.00	2,041.00	(2.05%)
01-255-0-50120 Mileage	2,750.00	4,068.30	2,750.00	3,913.35	(42.30%)
01-255-0-50130 Benefits - E.H.T. (Ministry of Financ			668.00	665.77	0.33%
01-255-0-50140 Benefits - W.S.I.B.			1,010.00	1,007.18	0.28%
01-255-0-50150 Benefits-Rec Gen(CPP & EI)Emplo			2,250.00	2,813.27	(25.03%)
01-255-0-50160 Benefits - OMERS			3,325.00	3,072.75	7.59%
01-255-0-50175 Contracted Services	4,100.00	4,176.61	4,100.00	2,961.61	27.77%
01-255-0-50290 Legal Services	10,000.00	31,249.78	20,000.00	21,016.41	(5.08%)
01-255-0-50298 By-law Enforcement Expenses	0.00	2,491.94	0.00	32.60	0.00%
01-255-0-50340 Computers	6,000.00	0.00	4,000.00	5,270.31	(31.76%)
01-255-0-50396 Line Fences Act	200.00	0.00	200.00	0.00	100.00%
Total By-law Enforcement Expenditures	\$ 55,650.00	\$ 71,280.90	\$ 74,518.00	\$ 76,935.93	(3.24%)
By-law Enforcement Excess of Revenues Over Expendit	\$ (24,650.00)	\$ (15,286.62)	\$ (34,518.00)	\$ (38,907.39)	(12.72%)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Protection & Emergency Services (260)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-260-0-40145 WSIB - Incentive Program Refunds \$	0.00 \$	28,855.38 \$	0.00 \$	0.00	0.00%
01-260-0-41230 9-1-1 Signs	2,000.00	4,600.00	4,000.00	3,615.00	9.63%
01-260-0-44110 Helipad Mtce Agreement	7,000.00	7,000.00	7,000.00	7,000.00	0.00%
01-260-0-45000 Contributions from Reserves/Reser	210,700.00	32,042.79	262,429.00	304,334.70	(15.97%)
Total Protection & Emergency Services Revenues	\$ 219,700.00	\$ 72,498.17	\$ 273,429.00	\$ 314,949.70	(15.19%)
Expenditures					
01-260-0-50108 Mechanic/Shop Rate Charged Back \$	300.00 \$	0.00 \$	300.00 \$	0.00	100.00%
01-260-0-50120 Mileage	500.00	140.60	500.00	159.80	68.04%
01-260-0-50175 Contracted Services	550.00	605.47	550.00	518.97	5.64%
01-260-0-50180 Conventions/Conferences	2,000.00	1,053.32	2,000.00	1,931.80	3.41%
01-260-0-50220 Utilities (Hydro)	550.00	915.79	976.00	631.67	35.28%
01-260-0-50230 Building Maintenance	300.00	0.00	300.00	0.00	100.00%
01-260-0-50260 Advertising	300.00	0.00	300.00	0.00	100.00%
01-260-0-50270 Telephone (Includes Fax)	1,339.00	735.97	1,359.00	720.21	47.00%
01-260-0-50330 Insurance	400.00	400.00	2,630.00	2,628.66	0.05%
01-260-0-50340 Computers	6,250.00	6,842.90	6,250.00	6,952.56	(11.24%)
01-260-0-50350 Training/Seminars	2,500.00	0.00	2,500.00	1,679.04	32.84%
01-260-0-54000 Equipment Replacement/Repairs	1,500.00	0.00	1,500.00	7,618.90	(407.93%)
01-260-0-54101 Emergency Plan	22,750.00	2,622.31	2,750.00	2,125.65	22.70%
01-260-0-54105 9-1-1 Signs Purchased	2,000.00	2,279.23	2,500.00	4,808.78	(92.35%)
01-260-0-54108 9-1-1 Legal	1,150.00	1,120.06	1,150.00	1,120.06	2.60%
01-260-0-54110 Helipad	13,675.00	17,932.89	16,545.00	12,947.59	21.74%
01-260-0-54200 Fuel and Lube (Oil)	0.00	0.00	0.00	720.65	0.00%
01-260-0-55900 Occupational Health & Safety Progr	32,500.00	30,339.78	25,800.00	16,497.68	36.06%
01-260-0-55910 Accessibility Act and Regulations	4,000.00	752.81	2,500.00	3,187.91	(27.52%)
01-260-0-58050 Capital Fund Expenditures	183,900.00	22,591.08	262,429.00	304,334.70	(15.97%)
01-260-0-58500 Contributions to Reserves/Reserve	0.00	28,855.38	0.00	0.00	0.00%
01-260-0-58600 Contributions to TCA Reserve Fund	2,030.00	2,030.00	2,030.00	2,030.00	0.00%
Total Protection & Emergency Services Expenditures	\$ 278,494.00	\$ 119,217.59	\$ 334,869.00	\$ 370,614.63	(10.67%)
Protection & Emergency Services Excess of Revenues	\$ (58,794.00)	\$ (46,719.42)	\$ (61,440.00)	\$ (55,664.93)	9.40%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Animal Control (270)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-270-0-41220 Dog Tags and Dog Fines	\$ 3,500.00	\$ 4,134.00	\$ 4,000.00	\$ 4,355.00	(8.88%)
Total Animal Control Revenues	\$ 3,500.00	\$ 4,134.00	\$ 4,000.00	\$ 4,355.00	(8.88%)
Expenditures					
01-270-0-50120 Mileage	\$ 2,000.00	\$ 2,726.89	\$ 2,800.00	\$ 3,736.65	(33.45%)
01-270-0-50175 Contracted Services	8,500.00	9,919.99	10,000.00	9,967.37	0.33%
01-270-0-50205 Other Materials (Includes Shop Sup	300.00	220.03	300.00	223.00	25.67%
01-270-0-50260 Advertising	100.00	0.00	100.00	0.00	100.00%
01-270-0-50290 Legal Services	0.00	486.68	0.00	0.00	0.00%
Total Animal Control Expenditures	\$ 10,900.00	\$ 13,353.59	\$ 13,200.00	\$ 13,927.02	(5.51%)
Animal Control Excess of Revenues Over Expenditures	\$ (7,400.00)	\$ (9,219.59)	\$ (9,200.00)	\$ (9,572.02)	(4.04%)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Streetlights (280)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-280-0-40100 Joint Services (Revenue From Othe \$	500.00 \$	1,206.89 \$	500.00 \$	0.00	100.00%
01-280-0-45000 Contributions from Reserves/Reser	0.00	1,394.46	0.00	0.00	0.00%
Total Streetlights Revenues	\$ 500.00 \$	\$ 2,601.35 \$	\$ 500.00 \$	\$ 0.00	100.00%
Expenditures					
01-280-0-50175 Contracted Services \$	4,000.00 \$	2,832.33 \$	4,000.00 \$	941.28	76.47%
01-280-0-50205 Other Materials (Includes Shop Sup	500.00	256.20	500.00	0.00	100.00%
01-280-0-50220 Utilities (Hydro)	5,000.00	4,978.56	5,474.00	5,267.33	3.78%
01-280-0-52700 Access Points - Lights	600.00	590.74	600.00	621.08	(3.51%)
01-280-0-58600 Contributions to TCA Reserve Fund	4,500.00	4,500.00	4,500.00	4,500.00	0.00%
Total Streetlights Expenditures	\$ 14,600.00 \$	\$ 13,157.83 \$	\$ 15,074.00 \$	\$ 11,329.69	24.84%
Streetlights Excess of Revenues Over Expenditures	\$ (14,100.00) \$	\$ (10,556.48) \$	\$ (14,574.00) \$	(11,329.69)	22.26%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Roads (300)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %	
Revenues						
01-300-0-30900	Provincial Grant - OCIF - Formula B \$	650,690.00	\$ 650,690.00	\$ 748,294.00	\$ 748,294.00	0.00%
01-300-0-31035	Prov of Ont - Aggregate Resources	40,000.00	39,860.64	20,000.00	31,256.72	(56.28%)
01-300-0-31038	Municipal Modernization Payment	97,500.00	0.00	0.00	0.00	0.00%
01-300-0-40000	User Fees	300.00	0.00	300.00	0.00	100.00%
01-300-0-40150	Insurance Company - Reimbursed	0.00	455,790.26	0.00	0.00	0.00%
01-300-0-40200	Sale of Land/Equipment	10,000.00	0.00	34,000.00	40,352.00	(18.68%)
01-300-0-40300	Entrance Permits	1,000.00	1,190.00	1,000.00	770.00	23.00%
01-300-0-44400	Mechanic/Shop Rate & PW Charge	88,350.00	50,007.50	90,350.00	70,405.00	22.08%
01-300-0-44401	Mileage-1/2 Ton-Charged Back to	750.00	0.00	750.00	0.00	100.00%
01-300-0-45000	Contributions from Reserves/Reser	4,172,330.00	3,527,903.42	3,774,897.00	3,211,402.78	14.93%
Total Roads Revenues		\$ 5,060,920.00	\$ 4,725,441.82	\$ 4,669,591.00	\$ 4,102,480.50	12.14%

Expenditures

01-300-0-50100	Salaries	\$ 535,000.00	\$ 484,322.16	\$ 544,500.00	\$ 479,230.24	11.99%
01-300-0-50105	Income Protection Year End Payout	8,500.00	7,896.32	8,700.00	7,515.29	13.62%
01-300-0-50109	Casual Labour	32,000.00	36,313.91	32,000.00	40,651.17	(27.03%)
01-300-0-50110	Benefits - Health/Dental/Life	37,800.00	32,572.33	34,100.00	30,128.31	11.65%
01-300-0-50115	Boot Allowance	3,000.00	2,228.65	3,000.00	1,785.70	40.48%
01-300-0-50120	Mileage	200.00	277.55	200.00	366.52	(83.26%)
01-300-0-50130	Benefits - E.H.T. (Ministry of Financ	11,650.00	10,917.80	11,500.00	10,284.33	10.57%
01-300-0-50140	Benefits - W.S.I.B.	17,100.00	15,668.77	17,100.00	16,290.02	4.74%
01-300-0-50150	Benefits-Rec Gen(CPP & EI)Emplo	35,535.00	38,389.45	42,200.00	36,177.71	14.27%
01-300-0-50160	Benefits - OMERS	46,100.00	45,462.26	51,000.00	50,284.56	1.40%
01-300-0-50175	Contracted Services	23,000.00	8,942.90	22,000.00	6,700.78	69.54%
01-300-0-50180	Conventions/Conferences	1,000.00	712.32	4,000.00	5,100.26	(27.51%)
01-300-0-50200	Office Supplies and Stationery	500.00	500.00	500.00	500.00	0.00%
01-300-0-50205	Other Materials (Includes Shop Sup	5,000.00	8,319.38	8,500.00	7,541.53	11.28%
01-300-0-50207	Protective Clothing	8,000.00	6,786.90	5,000.00	4,754.17	4.92%
01-300-0-50209	Stock items (Hydraulic Supplies, Nu	20,000.00	38,953.41	30,000.00	29,081.71	3.06%
01-300-0-50210	Heat	27,000.00	36,733.03	29,400.00	30,569.97	(3.98%)
01-300-0-50220	Utilities (Hydro)	12,500.00	12,392.88	13,681.00	16,214.29	(18.52%)
01-300-0-50230	Building Maintenance	74,000.00	133,397.05	27,500.00	16,990.14	38.22%
01-300-0-50260	Advertising	1,500.00	220.72	1,000.00	333.47	66.65%
01-300-0-50270	Telephone (Includes Fax)	2,652.00	3,655.72	4,038.00	2,849.23	29.44%
01-300-0-50290	Legal Services	14,000.00	2,816.95	17,000.00	2,980.64	82.47%
01-300-0-50295	Consulting Services	108,000.00	28,852.14	42,000.00	16,870.66	59.83%
01-300-0-50300	Memberships	1,900.00	1,783.41	1,900.00	1,148.16	39.57%
01-300-0-50330	Insurance	65,775.00	58,199.32	90,361.00	90,875.11	(0.57%)
01-300-0-50340	Computers	9,050.00	6,685.64	29,150.00	36,841.63	(26.39%)
01-300-0-50350	Training/Seminars	15,000.00	263.56	15,000.00	12,005.73	19.96%
01-300-0-50380	Courier	150.00	0.00	150.00	0.00	100.00%
01-300-0-50385	Radio Repairs	2,500.00	0.00	1,000.00	0.00	100.00%
01-300-0-50390	Dispatch/Communications	8,665.00	6,906.24	8,665.00	7,731.00	10.78%
01-300-0-52360	Medicals/Drivers Abstract/CPIC	500.00	708.31	700.00	542.71	22.47%
01-300-0-53003	Repairs - Compressors - C020	200.00	0.00	200.00	0.00	100.00%
01-300-0-53004	Repairs - Chipper (Brush Bandit) -	1,500.00	0.00	0.00	0.00	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Roads (300)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-300-0-53005	Repairs - Generators (2 - 10,000 W	300.00	0.00	300.00	0.00	100.00%
01-300-0-53010	P15-1 - Ford F350 - Foreman's Tru	2,000.00	5,349.52	0.00	0.00	0.00%
01-300-0-53012	CS16-1 Power Sweper - Repairs	3,000.00	0.00	3,000.00	0.00	100.00%
01-300-0-53107	B16-1 - Repairs - 2016 Backhoe/Lo	2,500.00	9,468.38	1,500.00	3,792.65	(152.84%)
01-300-0-53200	Repairs - 2008 Ford 2 Ton Truck	1,000.00	3,547.90	1,000.00	912.58	8.74%
01-300-0-53205	Repairs - Grader - Cat. Articulated -	7,500.00	937.98	5,000.00	1,862.01	62.76%
01-300-0-53206	Repairs - Backhoe - Cat. 420D IT -	3,000.00	2,077.16	1,000.00	7,867.33	(686.73%)
01-300-0-53209	Repairs - 2017 Freightliner Tandem	5,000.00	7,388.27	16,000.00	31,568.16	(97.30%)
01-300-0-53210	P17-1 Super Duty - Repairs	1,000.00	5,906.52	2,000.00	2,082.82	(4.14%)
01-300-0-53306	Repairs - Float Trailer - 12T - F843	500.00	1,065.33	0.00	113.96	0.00%
01-300-0-53309	Repairs - Sterling Tandem - T061	2,000.00	620.33	0.00	0.00	0.00%
01-300-0-53310	Repairs - Excavator - 315CL 2005	5,000.00	7,547.31	5,000.00	1,187.72	76.25%
01-300-0-53316	G14-1 - 2014 - Grader Cat 140M 2 -	5,000.00	19,560.70	2,500.00	6,741.74	(169.67%)
01-300-0-53318	Repairs - 2015 Steam Jenny SJ15-	200.00	0.00	200.00	0.00	100.00%
01-300-0-53319	P16-1 - Repairs - 2016 Ford Super	2,000.00	1,766.97	2,000.00	6,475.75	(223.79%)
01-300-0-53320	Repairs - 2016 Steam Jenny SJ16-	200.00	0.00	200.00	0.00	100.00%
01-300-0-53321	Repairs - 2014 Steam Jenny SJ14-	200.00	0.00	200.00	0.00	100.00%
01-300-0-53322	EH05-1 - Repairs - Excavator Ham	3,000.00	3,553.10	2,500.00	0.00	100.00%
01-300-0-53604	Repairs - Float Trailer - Homemade	1,000.00	2,292.12	1,000.00	0.00	100.00%
01-300-0-53605	D996-1 - 1999 Dozer - Repairs	5,000.00	841.57	1,000.00	0.00	100.00%
01-300-0-53606	Repairs - Sterling Tandem - T086-1	5,000.00	2,016.44	7,000.00	8,428.86	(20.41%)
01-300-0-53608	F096-2Float Trailer - 30T - Repairs	1,000.00	1,284.49	1,000.00	101.75	89.83%
01-300-0-53610	T126-1 - 2012 Int. Tandem - Repair	5,000.00	20,021.19	5,000.00	5,323.81	(6.48%)
01-300-0-53612	Repairs - T146-1 2014 Tandem (Ro	7,500.00	15,805.80	0.00	0.00	0.00%
01-300-0-53613	Repairs - L12-1 - 2012 Nortrax Loa	3,000.00	3,610.29	3,000.00	3,060.69	(2.02%)
01-300-0-53614	T15-1 2015 Freightliner Tandem	3,500.00	10,332.45	3,500.00	16,808.96	(380.26%)
01-300-0-53615	T16-1 Freightliner Tandem 114SD	3,500.00	8,918.58	7,500.00	11,230.74	(49.74%)
01-300-0-53616	T18-1 Freightliner Tandem - Repair	3,500.00	1,302.10	4,500.00	9,306.91	(106.82%)
01-300-0-53617	P18-1 - Repairs - One Ton	1,000.00	3,997.92	1,000.00	673.95	32.61%
01-300-0-53618	G18-1 - Repairs - Grader	2,000.00	346.26	2,000.00	56.45	97.18%
01-300-0-53619	BC08-1 - Repairs - Brush Cutter for	2,500.00	6,052.87	2,500.00	2,968.14	(18.73%)
01-300-0-53620	Repairs - 2019 - 3/4 ton PWF	1,000.00	3,404.33	1,000.00	762.58	23.74%
01-300-0-53621	SUV19-1 Ford Escape	1,700.00	0.00	1,700.00	2,105.81	(23.87%)
01-300-0-53622	Repairs - 2020 - T20-1 Freightliner	1,000.00	5,191.87	3,000.00	3,682.46	(22.75%)
01-300-0-53623	Repairs - 2021 - T21-1 Freightliner	1,000.00	4,358.85	1,000.00	(961.55)	196.16%
01-300-0-53624	CS21-1 - Repairs - Power Sweeper	3,000.00	0.00	3,000.00	0.00	100.00%
01-300-0-53625	B21-1 - Repairs - Backhoe	1,000.00	4,637.40	1,000.00	5,089.68	(408.97%)
01-300-0-53627	Repairs - T22-1 2022 Freightliner	0.00	473.37	1,000.00	3,329.31	(232.93%)
01-300-0-53628	Repairs - P23-1 Foreman Chev Pic	0.00	157.71	3,000.00	2,606.11	13.13%
01-300-0-53629	Repairs - T23-1 2023 Mack Tande			0.00	220.29	0.00%
01-300-0-53630	B23-1 CAT Backhoe Loader Asset			0.00	86.70	0.00%
01-300-0-53631	T23-2 - Repairs International Tande			0.00	82.43	0.00%
01-300-0-53703	Repairs - 2021 Ford F150 (Roads/	0.00	59.37	0.00	0.00	0.00%
01-300-0-53742	WT88-1 Repairs - 1988 Ford Wate	2,500.00	1,994.78	1,000.00	392.11	60.79%
01-300-0-53808	P21-1 Repairs shared Roads/CLSP	900.00	1,047.76	300.00	1,110.17	(270.06%)
01-300-0-54000	Equipment Replacement/Repairs	15,000.00	9,845.07	7,500.00	7,567.57	(0.90%)
01-300-0-54001	New Equipment for Health & Safety	2,000.00	1,734.26	2,000.00	611.71	69.41%
01-300-0-54200	Fuel and Lube (Oil)	155,000.00	217,120.00	231,000.00	203,809.95	11.77%
01-300-0-54300	Vehicle/Equipment Licenses	27,000.00	24,761.75	27,000.00	23,833.00	11.73%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Roads (300)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-300-0-55501 Bridges and Culverts	30,000.00	33,580.80	15,000.00	6,304.04	57.97%
01-300-0-55502 Roadside Maintenance (Includes Br	75,000.00	301,057.33	75,000.00	133,486.95	(77.98%)
01-300-0-55503 Hardtop Maintenance	90,000.00	95,110.01	100,000.00	125,478.50	(25.48%)
01-300-0-55504 Loosetop Maintenance	100,000.00	100,838.49	100,000.00	78,375.35	21.62%
01-300-0-55505 Winter Control - Maintenance	500,000.00	549,661.92	500,000.00	565,453.92	(13.09%)
01-300-0-55506 Winter Control - Salaries	385,000.00	371,758.67	418,100.00	391,647.93	6.33%
01-300-0-55507 Winter Control - Benefits	27,350.00	23,586.87	24,700.00	25,076.68	(1.53%)
01-300-0-55508 Winter Control - EHT	8,500.00	7,720.30	8,200.00	7,687.82	6.25%
01-300-0-55509 Winter Control - W.S.I.B.	12,350.00	10,334.28	12,500.00	11,038.29	11.69%
01-300-0-55510 Winter Control-Rec Gen (CPP & EI)	26,000.00	26,958.80	30,500.00	27,285.36	10.54%
01-300-0-55512 Winter Control - OMERS	33,500.00	33,377.81	36,900.00	30,238.55	18.05%
01-300-0-55550 Safety Devices (Signs)	13,000.00	3,179.06	17,500.00	13,735.13	21.51%
01-300-0-58050 Capital Fund Expenditures	4,034,330.00	3,164,222.09	3,684,897.00	3,151,956.35	14.46%
01-300-0-58600 Contributions to TCA Reserve Fund	1,890,715.00	2,198,206.82	1,876,789.00	1,883,141.00	(0.34%)
Total Roads Expenditures	\$ 8,653,022.00	\$ 8,370,870.40	\$ 8,361,031.00	\$ 7,788,144.22	6.85%
Roads Excess of Revenues Over Expenditures	\$ (3,592,102.00)	\$ (3,645,428.58)	\$ (3,691,440.00)	\$ (3,685,663.72)	0.16%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Waste Disposal (400)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-400-0-31092 MNRF Grant	\$	\$	\$ 0.00	\$ 39,671.00	0.00%
01-400-0-40000 User Fees	45,000.00	51,864.00	50,000.00	50,623.00	(1.25%)
01-400-0-40040 Bag Tags Sold	1,000.00	1,232.00	1,000.00	934.00	6.60%
01-400-0-40100 Joint Services (Revenue From Othe	25,000.00	31,590.72	25,000.00	0.00	100.00%
01-400-0-40200 Sale of Land/Equipment	0.00	0.00	0.00	1,975.00	0.00%
01-400-0-45000 Contributions from Reserves/Reser	68,715.00	21,984.24	56,000.00	61,175.75	(9.24%)
Total Waste Disposal Revenues	\$ 139,715.00	\$ 106,670.96	\$ 132,000.00	\$ 154,378.75	(16.95%)

Expenditures

01-400-0-50100 Salaries	\$ 133,500.00	\$ 135,381.54	\$ 143,500.00	\$ 157,687.82	(9.89%)
01-400-0-50105 Income Protection Year End Payout	485.00	378.45	500.00	799.80	(59.96%)
01-400-0-50108 Mechanic/Shop Rate Charged Back	35,000.00	26,635.00	25,000.00	23,510.00	5.96%
01-400-0-50109 Casual Labour	40,000.00	63,296.38	65,000.00	74,718.80	(14.95%)
01-400-0-50110 Benefits - Health/Dental/Life	1,650.00	1,569.96	4,200.00	3,896.23	7.23%
01-400-0-50115 Boot Allowance	800.00	229.45	800.00	318.21	60.22%
01-400-0-50120 Mileage	2,500.00	1,717.87	2,500.00	1,853.20	25.87%
01-400-0-50130 Benefits - E.H.T. (Ministry of Financ	2,700.00	3,577.47	4,090.00	5,221.18	(27.66%)
01-400-0-50140 Benefits - W.S.I.B.	4,000.00	4,905.38	6,200.00	6,772.88	(9.24%)
01-400-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	9,750.00	9,827.84	12,000.00	11,516.38	4.03%
01-400-0-50160 Benefits - OMERS	5,350.00	3,929.21	13,390.00	12,023.57	10.20%
01-400-0-50175 Contracted Services	70,900.00	79,671.89	65,900.00	81,273.56	(23.33%)
01-400-0-50200 Office Supplies and Stationery	500.00	673.80	500.00	500.00	0.00%
01-400-0-50204 Covering Material	3,500.00	2,512.51	3,500.00	549.96	84.29%
01-400-0-50205 Other Materials (Includes Shop Sup	1,500.00	1,296.25	1,500.00	1,421.26	5.25%
01-400-0-50207 Protective Clothing	900.00	1,660.52	900.00	1,096.47	(21.83%)
01-400-0-50210 Heat	3,100.00	2,457.42	3,353.00	1,958.38	41.59%
01-400-0-50230 Building Maintenance	47,000.00	2,335.80	7,000.00	614.31	91.22%
01-400-0-50250 Postage	100.00	100.00	100.00	100.00	0.00%
01-400-0-50260 Advertising	500.00	0.00	500.00	0.00	100.00%
01-400-0-50270 Telephone (Includes Fax)	361.00	315.87	380.00	421.29	(10.87%)
01-400-0-50290 Legal Services	500.00	0.00	500.00	0.00	100.00%
01-400-0-50295 Consulting Services	83,850.00	99,351.40	92,500.00	72,822.51	21.27%
01-400-0-50296 Septic Reinspection Program	6,000.00	3,855.00	5,000.00	5,175.00	(3.50%)
01-400-0-50330 Insurance	1,931.00	1,931.00	2,539.00	2,539.40	(0.02%)
01-400-0-50350 Training/Seminars	2,500.00	2,482.26	2,500.00	2,026.45	18.94%
01-400-0-50381 Permit/License Fees to MOE for Co	2,800.00	1,916.00	800.00	0.00	100.00%
01-400-0-50385 Radio Repairs	500.00	0.00	500.00	0.00	100.00%
01-400-0-50390 Dispatch/Communications	2,340.00	1,969.44	2,340.00	1,969.44	15.84%
01-400-0-52360 Medicals/Drivers Abstract/PVSC	100.00	0.00	100.00	41.00	59.00%
01-400-0-52645 Consignment Paid to Permit Sellers	100.00	0.00	100.00	70.00	30.00%
01-400-0-53750 2007 - 1/2 Ton GMC - Repairs	750.00	2,959.14	750.00	90.47	87.94%
01-400-0-53778 2023 Dodge Ram 1/2 ton shared W			0.00	541.47	0.00%
01-400-0-53805 Repairs - Compactor (Waste) LC99	1,000.00	0.00	1,000.00	3,104.09	(210.41%)
01-400-0-53807 L04-1 Repairs 2004 Cat Crawler Lo	1,500.00	13.21	1,500.00	2,482.04	(65.47%)
01-400-0-54000 Equipment Replacement/Repairs	500.00	0.00	1,000.00	0.00	100.00%
01-400-0-54001 New Equipment for Health & Safety	500.00	609.20	500.00	114.21	77.16%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Waste Disposal (400)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-400-0-54200 Fuel and Lube (Oil)	6,200.00	3,412.43	3,532.00	142.49	95.97%
01-400-0-54300 Vehicle/Equipment Licenses	135.00	132.63	265.00	132.62	49.95%
01-400-0-55550 Safety Devices (Signs)	500.00	0.00	500.00	345.17	30.97%
01-400-0-58050 Capital Fund Expenditures	17,000.00	0.00	60,000.00	60,485.41	(0.81%)
01-400-0-58500 Contributions to Reserves/Reserve	43,260.00	43,260.00	36,293.00	36,293.00	0.00%
01-400-0-58600 Contributions to TCA Reserve Fund	10,500.00	10,500.00	10,500.00	12,475.00	(18.81%)
Total Waste Disposal Expenditures	\$ 546,562.00	\$ 514,864.32	\$ 583,532.00	\$ 587,103.07	(0.61%)
Waste Disposal Excess of Revenues Over Expenditures \$	(406,847.00)	\$ (408,193.36)	(451,532.00)	(432,724.32)	4.17%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Recycling (450)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-450-0-31640 WDO Recycling Grant	\$ 70,000.00	\$ 122,707.58	\$ 130,000.00	\$ 137,751.79	(5.96%)
01-450-0-40000 User Fees	20,000.00	25,431.09	25,000.00	12,194.24	51.22%
01-450-0-40100 Joint Services (Revenue From Othe	8,000.00	0.00	8,000.00	0.00	100.00%
01-450-0-40200 Sale of Land/Equipment	0.00	0.00	0.00	3,225.00	0.00%
01-450-0-45000 Contributions from Reserves/Reser	297,000.00	310,370.80	85,000.00	80,552.38	5.23%
Total Recycling Revenues	\$ 395,000.00	\$ 458,509.47	\$ 248,000.00	\$ 233,723.41	5.76%
Expenditures					
01-450-0-50100 Salaries	\$ 139,740.00	\$ 151,977.90	\$ 130,500.00	\$ 131,056.23	(0.43%)
01-450-0-50105 Income Protection Year End Payout	1,020.00	0.00	1,000.00	290.43	70.96%
01-450-0-50108 Mechanic/Shop Rate Charged Back	2,000.00	175.00	2,000.00	0.00	100.00%
01-450-0-50109 Casual Labour	21,500.00	34,082.67	35,000.00	40,233.21	(14.95%)
01-450-0-50110 Benefits - Health/Dental/Life	5,356.00	5,469.88	8,600.00	8,393.13	2.41%
01-450-0-50115 Boot Allowance	250.00	210.63	250.00	225.13	9.95%
01-450-0-50130 Benefits - E.H.T. (Ministry of Financ	2,652.00	3,040.14	3,275.00	3,042.12	7.11%
01-450-0-50140 Benefits - W.S.I.B.	3,825.00	4,423.04	4,950.00	5,769.83	(16.56%)
01-450-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	9,486.00	9,240.09	11,650.00	14,489.78	(24.38%)
01-450-0-50160 Benefits - OMERS	7,344.00	7,054.92	13,700.00	12,902.46	5.82%
01-450-0-50175 Contracted Services	25,800.00	15,092.94	22,400.00	18,958.60	15.36%
01-450-0-50200 Office Supplies and Stationery	200.00	200.00	200.00	200.00	0.00%
01-450-0-50205 Other Materials (Includes Shop Sup	700.00	0.00	200.00	173.20	13.40%
01-450-0-50207 Protective Clothing	200.00	314.99	300.00	248.85	17.05%
01-450-0-50230 Building Maintenance	6,300.00	0.00	2,500.00	1,849.30	26.03%
01-450-0-50260 Advertising	500.00	0.00	500.00	162.82	67.44%
01-450-0-50270 Telephone (Includes Fax)	295.00	226.77	301.00	195.12	35.18%
01-450-0-50300 Memberships	102.00	111.94	120.00	111.94	6.72%
01-450-0-50330 Insurance	3,811.00	3,811.00	7,242.00	7,242.21	0.00%
01-450-0-50350 Training/Seminars	2,000.00	310.26	2,000.00	890.15	55.49%
01-450-0-52360 Medicals/Drivers Abstract/PVSC	100.00	0.00	100.00	0.00	100.00%
01-450-0-53612 Repairs - T146- 1 2014 Tandem (R	1,875.00	6,952.15	0.00	0.00	0.00%
01-450-0-53803 Repairs - Compactor - COM-1	500.00	0.00	500.00	70.00	86.00%
01-450-0-53806 Repairs - Recycling Truck - REC 99	1,000.00	9,478.75	1,000.00	4,472.49	(347.25%)
01-450-0-53809 REC 22-1 - Repairs - Mack Multilift	0.00	1,256.92	1,000.00	1,301.34	(30.13%)
01-450-0-54000 Equipment Replacement/Repairs	500.00	0.00	500.00	0.00	100.00%
01-450-0-54001 New Equipment for Health & Safety	150.00	0.00	150.00	0.00	100.00%
01-450-0-54200 Fuel and Lube (Oil)	5,000.00	21,381.39	22,451.00	20,521.86	8.59%
01-450-0-54300 Vehicle/Equipment Licenses	1,654.00	1,407.75	1,737.00	921.00	46.98%
01-450-0-55550 Safety Devices (Signs)	500.00	224.31	500.00	345.17	30.97%
01-450-0-58050 Capital Fund Expenditures	297,000.00	293,989.41	85,000.00	80,552.38	5.23%
01-450-0-58600 Contributions to TCA Reserve Fund	20,200.00	20,200.00	20,200.00	23,425.00	(15.97%)
Total Recycling Expenditures	\$ 561,560.00	\$ 590,632.85	\$ 379,826.00	\$ 378,043.75	0.47%
Recycling Excess of Revenues Over Expenditures	\$ (166,560.00)	\$ (132,123.38)	\$ (131,826.00)	\$ (144,320.34)	(9.48%)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Cemeteries (500)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-500-0-40020 Plot Sales and Care & Maintenance \$	1,000.00	\$ 4,485.78	\$ 2,000.00	\$ 1,046.96	47.65%
01-500-0-40021 Care & Mtce (Perpetual) to Cemete	1,500.00	3,710.00	3,500.00	3,060.00	12.57%
01-500-0-40022 Interment Sales	4,000.00	3,750.00	4,000.00	12,490.00	(212.25%)
01-500-0-41900 Donations Received	0.00	400.00	0.00	500.00	0.00%
01-500-0-45000 Contributions from Reserves/Reser	3,600.00	203.52	3,600.00	0.00	100.00%
Total Cemeteries Revenues	\$ 10,100.00	\$ 12,549.30	\$ 13,100.00	\$ 17,096.96	(30.51%)
Expenditures					
01-500-0-50108 Mechanic/Shop Rate Charged Back \$	600.00	\$ 120.00	\$ 600.00	\$ 150.00	75.00%
01-500-0-50120 Mileage	500.00	146.06	500.00	154.40	69.12%
01-500-0-50175 Contracted Services	1,500.00	1,298.84	1,500.00	1,570.49	(4.70%)
01-500-0-50205 Other Materials (Includes Shop Sup	1,000.00	0.00	1,000.00	86.23	91.38%
01-500-0-50522 Internment Expenses	4,000.00	3,816.00	4,000.00	14,170.08	(254.25%)
01-500-0-58500 Contributions to Reserves/Reserve	1,000.00	5,308.40	2,000.00	2,000.00	0.00%
01-500-0-58521 Contribution to Cemetery Trust	1,500.00	1,860.00	3,500.00	0.00	100.00%
Total Cemeteries Expenditures	\$ 10,100.00	\$ 12,549.30	\$ 13,100.00	\$ 18,131.20	(38.41%)
Cemeteries Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	(1,034.24)	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Community Halls (610)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-610-0-41070 Community Hall Rental	\$ 12,000.00	\$ 16,674.41	\$ 20,000.00	\$ 19,298.54	3.51%
01-610-0-41900 Donations Received	0.00	0.00	0.00	400.00	0.00%
01-610-0-45000 Contributions from Reserves/Reser	62,487.00	57,541.85	43,450.00	40,981.73	5.68%
Total Community Halls Revenues	\$ 74,487.00	\$ 74,216.26	\$ 63,450.00	\$ 60,680.27	4.37%
Expenditures					
01-610-0-50108 Labour Charged Back to Other Dep	\$ 5,500.00	\$ 6,035.26	\$ 1,750.00	\$ 840.00	52.00%
01-610-0-50120 Mileage	4,000.00	3,681.96	4,000.00	3,899.80	2.51%
01-610-0-50140 Benefits - W.S.I.B.	1,000.00	1,541.75	1,000.00	1,011.02	(1.10%)
01-610-0-50175 Contracted Services	2,700.00	2,877.19	50.00	1,137.94	(2175.88%)
01-610-0-50205 Other Materials (Includes Shop Sup	3,200.00	2,078.58	3,200.00	1,718.50	46.30%
01-610-0-50210 Heat	19,000.00	19,592.73	20,274.00	15,320.43	24.43%
01-610-0-50220 Utilities (Hydro)	18,000.00	18,328.50	19,191.00	22,596.04	(17.74%)
01-610-0-50230 Building Maintenance	67,900.00	55,624.72	25,850.00	16,872.19	34.73%
01-610-0-50260 Advertising	100.00	0.00	100.00	247.09	(147.09%)
01-610-0-50270 Telephone (Includes Fax)	2,150.00	2,082.84	2,212.00	2,082.01	5.88%
01-610-0-50290 Legal Services	500.00	0.00	500.00	0.00	100.00%
01-610-0-50330 Insurance	19,500.00	22,200.00	18,307.00	15,306.84	16.39%
01-610-0-50340 Computers	1,225.00	3,460.91	5,725.00	4,927.41	13.93%
01-610-0-54001 New Equipment for Health & Safety	650.00	239.53	650.00	491.97	24.31%
01-610-0-55550 Safety Devices (Signs)	150.00	149.59	700.00	167.62	76.05%
01-610-0-58050 Capital Fund Expenditures	11,487.00	11,487.00	29,500.00	30,873.44	(4.66%)
01-610-0-58600 Contributions to TCA Reserve Fund	45,730.00	45,730.00	45,730.00	45,730.00	0.00%
Total Community Halls Expenditures	\$ 202,792.00	\$ 195,110.56	\$ 178,739.00	\$ 163,222.30	8.68%
Community Halls Excess of Revenues Over Expenditure	\$ (128,305.00)	\$ (120,894.30)	\$ (115,289.00)	\$ (102,542.03)	11.06%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Recreation (615)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-615-0-31092 MNRF Grant	\$	\$	\$ 0.00	\$ 102,003.00	0.00%
01-615-0-31190 Community Building Fund	122,200.00	103,000.00	0.00	0.00	0.00%
01-615-0-40200 Sale of Land/Equipment	0.00	0.00	0.00	1,975.00	0.00%
01-615-0-41900 Donations Received	0.00	100.00	0.00	0.00	0.00%
01-615-0-44400 Charge back to other departments	675.00	0.00	675.00	0.00	100.00%
01-615-0-45000 Contributions from Reserves/Reser	5,400.00	15,361.19	154,600.00	88,306.23	42.88%
Total Recreation Revenues	\$ 128,275.00	\$ 118,461.19	\$ 155,275.00	\$ 192,284.23	(23.83%)

Expenditures					
01-615-0-50108 Mechanic/Shop Rate Charged Back	\$ 10,800.00	\$ 1,167.50	\$ 17,050.00	\$ 4,053.00	76.23%
01-615-0-50109 Casual Labour	19,150.00	18,763.90	19,725.00	19,928.28	(1.03%)
01-615-0-50115 Boot Allowance	150.00	0.00	150.00	135.08	9.95%
01-615-0-50120 Mileage	1,500.00	3,123.20	1,500.00	1,205.64	19.62%
01-615-0-50130 Benefits - E.H.T. (Ministry of Financ	380.00	365.88	372.00	388.59	(4.46%)
01-615-0-50140 Benefits - W.S.I.B.	550.00	536.65	562.00	587.90	(4.61%)
01-615-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	1,200.00	415.07	423.00	454.73	(7.50%)
01-615-0-50175 Contracted Services	3,000.00	0.00	3,000.00	761.30	74.62%
01-615-0-50205 Other Materials (Includes Shop Sup	1,200.00	1,846.38	1,200.00	1,316.43	(9.70%)
01-615-0-50212 Boat launches / beaches	5,000.00	4,483.35	118,000.00	29,205.95	75.25%
01-615-0-50220 Utilities (Hydro)	500.00	441.42	544.00	621.38	(14.22%)
01-615-0-50230 Building Maintenance	7,400.00	8,674.09	7,600.00	5,711.73	24.85%
01-615-0-50260 Advertising	200.00	0.00	200.00	0.00	100.00%
01-615-0-50265 Promotions (Special Events)	7,700.00	5,400.00	8,300.00	109,603.00	(1220.52%)
01-615-0-50290 Legal Services	200.00	0.00	200.00	0.00	100.00%
01-615-0-50330 Insurance	4,893.00	4,893.00	7,207.00	7,206.87	0.00%
01-615-0-50390 Dispatch/Communications	25.00	0.00	25.00	0.00	100.00%
01-615-0-52600 Rink Repairs & Mtce (Plevna)	11,100.00	12,410.07	21,400.00	10,250.98	52.10%
01-615-0-52620 Playground Maintenance (Plevna/H	900.00	432.48	2,400.00	2,163.01	9.87%
01-615-0-52623 Tennis Courts - Cloyne	124,700.00	105,184.77	4,500.00	4,246.43	5.63%
01-615-0-52625 Swim Programs	3,000.00	1,500.00	3,000.00	3,000.00	0.00%
01-615-0-52626 Docks (Municipal owned)	1,100.00	0.00	1,100.00	0.00	100.00%
01-615-0-52628 Recreation Trails	500.00	0.00	500.00	83.44	83.31%
01-615-0-53011 Repairs - 2015 Multi-Purpose Equip	1,000.00	1,237.38	1,000.00	260.56	73.94%
01-615-0-53702 Repairs - 2019 Dump Trailer	250.00	56.23	250.00	122.50	51.00%
01-615-0-53750 2007 - 1/2 Ton GMC - Repairs	750.00	2,959.14	750.00	90.47	87.94%
01-615-0-53778 2023 Dodge Ram 1/2 ton shared W			0.00	576.47	0.00%
01-615-0-54000 Equipment Replacement/Repairs	400.00	183.16	400.00	0.00	100.00%
01-615-0-54001 New Equipment for Health & Safety	200.00	95.22	200.00	83.68	58.16%
01-615-0-54200 Fuel and Lube (Oil)	2,500.00	5,461.35	5,736.00	3,214.39	43.96%
01-615-0-54300 Vehicle/Equipment Licenses	135.00	132.62	135.00	132.63	1.76%
01-615-0-55550 Safety Devices (Signs)	400.00	0.00	8,200.00	7,822.81	4.60%
01-615-0-58050 Capital Fund Expenditures	0.00	0.00	14,800.00	42,825.68	(189.36%)
01-615-0-58600 Contributions to TCA Reserve Fund	18,324.00	18,324.00	18,324.00	20,299.00	(10.78%)
Total Recreation Expenditures	\$ 229,107.00	\$ 198,086.86	\$ 268,753.00	\$ 276,351.93	(2.83%)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Recreation (615)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Recreation Excess of Revenues Over Expenditures	\$ (100,832.00)	\$ (79,625.67)	\$ (113,478.00)	\$ (84,067.70)	25.92%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For MNR Parks (620)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %	
Revenues						
01-620-0-31035	Aggregate Revenue for Licence #1 \$	\$	\$	0.00 \$	736.00	0.00%
01-620-0-31620	Grant - E. Ont Trails Alliance	20,000.00	0.00	25,000.00	0.00	100.00%
01-620-0-31621	OVATV Club	0.00	20,000.00	0.00	20,000.00	0.00%
01-620-0-31622	BMA Association Contribution	0.00	0.00	0.00	6,500.00	0.00%
01-620-0-40000	User Fees	10,000.00	13,158.84	10,000.00	10,372.92	(3.73%)
01-620-0-40005	CLSP-OnRes MNR Permits Pd Onli	239,695.00	279,463.27	284,409.00	278,128.04	2.21%
01-620-0-40006	CLSP-OnRes Transaction Fees Col	20,000.00	24,963.00	20,000.00	26,229.00	(31.15%)
01-620-0-40200	Sale of Land/Equipment	0.00	0.00	0.00	3,250.00	0.00%
01-620-0-44400	Labour Charged to another Dept (i.	2,000.00	0.00	3,300.00	500.00	84.85%
01-620-0-44401	Mileage-1/2 Ton-Charged Back to	3,500.00	7,077.22	3,500.00	8,704.68	(148.71%)
01-620-0-45000	Contributions from Reserves/Reser	133,500.00	92,688.80	105,000.00	79,299.52	24.48%
Total MNR Parks Revenues	\$ 428,695.00	\$ 437,351.13	\$ 451,209.00	\$ 433,720.16	3.88%	

Expenditures

01-620-0-50100	Salaries	\$ 150,000.00	\$ 141,943.93	\$ 146,450.00	\$ 161,947.18	(10.58%)
01-620-0-50105	Income Protection Year End Payout	0.00	0.00	1,285.00	0.00	100.00%
01-620-0-50108	Mechanic/Shop Rate Charged Back			15,000.00	11,925.00	20.50%
01-620-0-50110	Benefits - Health/Dental/Life	0.00	0.00	4,511.00	4,109.06	8.91%
01-620-0-50115	Boot Allowance	1,000.00	720.43	1,000.00	302.97	69.70%
01-620-0-50120	Mileage	100.00	268.40	100.00	478.04	(378.04%)
01-620-0-50130	Benefits - E.H.T. (Ministry of Financ	1,450.00	1,393.37	2,880.00	3,157.93	(9.65%)
01-620-0-50140	Benefits - W.S.I.B.	2,150.00	2,046.65	3,440.00	4,777.43	(38.88%)
01-620-0-50150	Benefits-Rec Gen(CPP & EI)Emplo	4,650.00	4,656.40	10,105.00	14,331.48	(41.83%)
01-620-0-50160	Benefits - OMERS	2,850.00	2,358.55	13,500.00	11,543.46	14.49%
01-620-0-50175	Contracted Services	0.00	0.00	0.00	248.04	0.00%
01-620-0-50200	Office Supplies and Stationery	2,150.00	1,909.73	3,100.00	2,684.13	13.42%
01-620-0-50205	Other Materials (Includes Shop Sup	1,000.00	693.74	1,000.00	1,347.78	(34.78%)
01-620-0-50207	Protective Clothing	900.00	725.96	900.00	856.03	4.89%
01-620-0-50230	Building Maintenance	3,550.00	1,863.44	4,050.00	4,699.65	(16.04%)
01-620-0-50260	Advertising	575.00	145.92	500.00	187.85	62.43%
01-620-0-50265	Promotions (Special Events)	0.00	0.00	0.00	129.44	0.00%
01-620-0-50270	Telephone (Includes Fax)	750.00	974.14	675.00	1,148.53	(70.15%)
01-620-0-50290	Legal Services	200.00	0.00	200.00	0.00	100.00%
01-620-0-50299	Other Services/Miscellaneous	4,500.00	0.00	4,500.00	1,611.41	64.19%
01-620-0-50330	Insurance	5,820.00	5,820.00	11,660.00	11,590.34	0.60%
01-620-0-50340	Computers	18,500.00	16,830.16	15,000.00	16,869.72	(12.46%)
01-620-0-50350	Training/Seminars	1,300.00	0.00	4,000.00	4,602.80	(15.07%)
01-620-0-50390	Dispatch/Communications	900.00	1,186.11	1,550.00	825.19	46.76%
01-620-0-50500	Bank Service Charges and Interest	15,000.00	19,454.46	20,000.00	20,207.49	(1.04%)
01-620-0-52360	Medicals/Drivers Abstract/CPIC	50.00	53.00	60.00	0.00	100.00%
01-620-0-52640	MNR Parks - Land Use Permits	900.00	391.83	900.00	397.47	55.84%
01-620-0-52641	MNR Aggregate Permit Fee	370.00	370.00	400.00	686.05	(71.51%)
01-620-0-52645	Consignment Paid to Permit Sellers	400.00	326.00	400.00	115.50	71.13%
01-620-0-52800	Access Points - Materials	83,000.00	4,080.58	83,000.00	36,620.99	55.88%
01-620-0-53009	P10-1 - 2010 Ford F150 - PWM - R	3,400.00	2,292.82	1,900.00	537.81	71.69%
01-620-0-53702	Repairs - 2019 Dump Trailer	250.00	56.23	250.00	122.50	51.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For MNR Parks (620)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-620-0-53808 P21-1 Repairs shared Roads/CLSP	900.00	1,142.13	1,300.00	1,355.16	(4.24%)
01-620-0-53908 Repairs - 2011 Jon Boat	500.00	0.00	500.00	0.00	100.00%
01-620-0-53909 Repairs - 2011 Boat Trailer (Jon Bo	400.00	244.48	400.00	0.00	100.00%
01-620-0-53912 Repairs - 2019 - 1/2 ton Truck	1,300.00	1,704.95	1,000.00	644.70	35.53%
01-620-0-53914 Repairs - 2019 - Boat	200.00	0.00	500.00	345.98	30.80%
01-620-0-53915 Repairs - 2019 - Boat Trailer	400.00	244.48	400.00	65.60	83.60%
01-620-0-53916 Repairs - 2018 - 15 HP Evinrude M	400.00	163.73	400.00	0.00	100.00%
01-620-0-53918 Repairs 25 HP Evinrude - 2019	400.00	1,907.36	400.00	533.23	(33.31%)
01-620-0-53919 MB21 - Repairs 16' Lund Jon Boat	200.00	702.14	500.00	658.90	(31.78%)
01-620-0-53920 MBT21 - Repairs Ezload trailer for 5	400.00	244.48	400.00	424.72	(6.18%)
01-620-0-53921 M21 - Repairs 25 HP Mercury Moto	600.00	294.34	400.00	562.77	(40.69%)
01-620-0-53922 M21-2 - Repairs 15 HP Mercury Mo	100.00	0.00	100.00	0.00	100.00%
01-620-0-53925 M22 - Repairs 25HP Mercury Motor	0.00	302.43	400.00	868.87	(117.22%)
01-620-0-54000 Equipment Replacement/Repairs	2,700.00	2,400.00	1,400.00	1,730.37	(23.60%)
01-620-0-54001 New Equipment for Health & Safety	600.00	616.07	600.00	656.33	(9.39%)
01-620-0-54100 Equipment Rentals	400.00	0.00	400.00	0.00	100.00%
01-620-0-54200 Fuel and Lube (Oil)	9,500.00	16,828.96	18,513.00	14,815.29	19.97%
01-620-0-54300 Vehicle/Equipment Licenses	700.00	695.25	700.00	265.25	62.11%
01-620-0-55501 Bridges and Culverts	500.00	0.00	500.00	0.00	100.00%
01-620-0-55502 Roadside Maintenance (Includes Br	10,600.00	56,082.62	600.00	0.00	100.00%
01-620-0-55504 Loosetop Maintenance	60,000.00	26,166.45	50,000.00	45,353.87	9.29%
01-620-0-55550 Safety Devices (Signs)	2,200.00	1,528.56	3,000.00	1,799.26	40.02%
01-620-0-58050 Capital Fund Expenditures	13,500.00	14,195.52	0.00	0.00	0.00%
01-620-0-58500 Contributions to Reserves/Reserve	0.00	84,845.33	0.00	0.00	0.00%
01-620-0-58600 Contributions to TCA Reserve Fund	16,480.00	16,480.00	16,480.00	19,730.00	(19.72%)
Total MNR Parks Expenditures	\$ 428,695.00	\$ 437,351.13	\$ 451,209.00	\$ 407,871.57	9.60%
MNR Parks Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,848.59	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Libraries (660)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-660-0-45000 Contributions from Reserves/Reser	\$	\$	\$ 7,200.00	\$ 6,543.17	9.12%
Total Libraries Revenues	\$	\$	\$ 7,200.00	\$ 6,543.17	9.12%
Expenditures					
01-660-0-50205 Other Materials (Includes Shop Sup	\$ 200.00	\$ 128.04	\$ 200.00	\$ 75.08	62.46%
01-660-0-50210 Heat	900.00	1,225.85	1,233.00	1,041.63	15.52%
01-660-0-50230 Building Maintenance	550.00	38.32	550.00	309.75	43.68%
01-660-0-50330 Insurance	1,600.00	1,600.00	2,260.00	2,257.84	0.10%
01-660-0-54001 New Equipment for Health & Safety	150.00	118.57	150.00	86.73	42.18%
01-660-0-58050 Capital Fund Expenditures	0.00	0.00	7,200.00	6,543.17	9.12%
Total Libraries Expenditures	\$ 3,400.00	\$ 3,110.78	\$ 11,593.00	\$ 10,314.20	11.03%
Libraries Excess of Revenues Over Expenditures	\$ (3,400.00)	\$ (3,110.78)	\$ (4,393.00)	\$ (3,771.03)	14.16%

Township of North Frontenac
Statement of Revenue and Expenditures
 Revised Budget
 For Planning (700)
 For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-700-0-40002 Reimbursed Expenses	\$ 0.00	\$ 5,533.70	\$ 0.00	\$ 0.00	0.00%
01-700-0-41050 Compliance Letters	2,000.00	2,355.00	2,300.00	3,080.00	(33.91%)
01-700-0-41200 Planning Application Fees	45,000.00	44,930.00	50,000.00	29,942.64	40.11%
01-700-0-41202 Road Allowance - Admin. Fees	15,000.00	11,000.00	10,000.00	31,000.00	(210.00%)
01-700-0-41203 Licence Agreements	0.00	1,022.00	1,000.00	1,085.00	(8.50%)
01-700-0-41204 Shore Road Allowance - Land Cost			0.00	64,753.81	0.00%
01-700-0-45000 Contributions from Reserves/Reser	500.00	354.20	25,000.00	0.00	100.00%
Total Planning Revenues	\$ 62,500.00	\$ 65,194.90	\$ 88,300.00	\$ 129,861.45	(47.07%)
Expenditures					
01-700-0-50100 Salaries	\$ 121,500.00	\$ 117,818.43	\$ 127,365.00	\$ 124,901.44	1.93%
01-700-0-50104 Committee Expense	8,000.00	6,365.19	8,000.00	3,664.96	54.19%
01-700-0-50105 Income Protection Year End Payout			1,500.00	0.00	100.00%
01-700-0-50108 Labour Charged Back to Other Dep	200.00	0.00	200.00	0.00	100.00%
01-700-0-50110 Benefits - Canada Life			9,850.00	9,902.98	(0.54%)
01-700-0-50120 Mileage	3,000.00	3,136.17	3,500.00	2,324.22	33.59%
01-700-0-50130 Benefits - E.H.T. (Ministry of Financ			2,540.00	2,435.59	4.11%
01-700-0-50140 Benefits - W.S.I.B.			3,845.00	3,684.59	4.17%
01-700-0-50150 Benefits-Rec Gen(CPP & EI)Emplo			8,760.00	10,291.87	(17.49%)
01-700-0-50160 Benefits - OMERS			12,235.00	9,545.41	21.98%
01-700-0-50180 Conventions/Conferences	6,000.00	2,355.74	5,000.00	7,215.74	(44.31%)
01-700-0-50200 Office Supplies and Stationery	1,500.00	1,213.41	1,000.00	850.00	15.00%
01-700-0-50250 Postage	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
01-700-0-50260 Advertising	200.00	390.08	400.00	147.56	63.11%
01-700-0-50290 Legal Services	20,000.00	7,245.30	15,000.00	1,881.17	87.46%
01-700-0-50292 Sale of Road Allowance Expense	10,000.00	10,133.42	10,000.00	10,734.17	(7.34%)
01-700-0-50295 Consulting Services	80,000.00	80,907.63	128,000.00	98,034.20	23.41%
01-700-0-50300 Memberships	900.00	900.00	899.00	900.00	(0.11%)
01-700-0-50350 Training/Seminars	2,000.00	1,758.78	3,000.00	741.83	75.27%
01-700-0-50390 Dispatch/Communications	300.00	187.21	0.00	199.52	0.00%
01-700-0-58500 Contributions to Reserves/Reserve	5,000.00	5,000.00	7,500.00	72,253.81	(863.38%)
Total Planning Expenditures	\$ 259,600.00	\$ 238,411.36	\$ 349,594.00	\$ 360,709.06	(3.18%)
Planning Excess of Revenues Over Expenditures	\$ (197,100.00)	\$ (173,216.46)	\$ (261,294.00)	\$ (230,847.61)	11.65%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Property/Bldg Mtce (Grass/Cleaning/Snow Removal) (750)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-750-0-30832 County - Grant	\$ 337,500.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
01-750-0-40050 Microfit Proceeds	5,000.00	4,937.30	5,000.00	4,741.73	5.17%
01-750-0-40200 Sale of Land/Equipment	0.00	3,052.80	0.00	0.00	0.00%
01-750-0-44401 Mileage-1/2 Ton-Charged Back to	5,000.00	5,003.22	5,500.00	5,707.92	(3.78%)
01-750-0-45000 Contributions from Reserves/Reser	247,740.00	104,486.63	29,495.00	15,409.01	47.76%
Total Property/Bldg Mtce (Grass/Cleaning/Snow Remo	\$ 595,240.00	\$ 117,479.95	\$ 39,995.00	\$ 25,858.66	35.35%
Expenditures					
01-750-0-50100 Salaries	\$ 66,200.00	\$ 69,104.81	\$ 72,877.00	\$ 66,913.51	8.18%
01-750-0-50105 Income Protection Year End Payout	2,350.00	1,223.62	1,625.00	1,652.04	(1.66%)
01-750-0-50109 Casual Labour	1,000.00	1,471.11	1,000.00	1,285.53	(28.55%)
01-750-0-50110 Benefits - Health/Dental/Life	11,950.00	11,378.69	5,582.00	5,072.55	9.13%
01-750-0-50120 Mileage	600.00	0.00	600.00	102.00	83.00%
01-750-0-50130 Benefits - E.H.T. (Ministry of Financ	3,350.00	3,315.78	1,453.00	1,528.84	(5.22%)
01-750-0-50140 Benefits - W.S.I.B.	6,060.00	5,023.80	2,198.00	2,304.88	(4.86%)
01-750-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	10,150.00	10,363.03	4,700.00	2,127.48	54.73%
01-750-0-50160 Benefits - OMERS	17,550.00	16,561.15	6,933.00	8,419.22	(21.44%)
01-750-0-50175 Contracted Services	91,500.00	91,393.27	106,430.00	89,471.23	15.93%
01-750-0-50200 Office Supplies and Stationery	200.00	200.00	200.00	200.00	0.00%
01-750-0-50205 Other Materials (Includes Shop Sup	1,100.00	963.14	1,100.00	365.34	66.79%
01-750-0-50207 Protective Clothing	400.00	199.07	400.00	239.11	40.22%
01-750-0-50210 Heat	3,200.00	5,291.29	5,244.00	4,222.76	19.47%
01-750-0-50220 Utilities (Hydro)	1,900.00	2,042.79	2,090.00	3,612.07	(72.83%)
01-750-0-50230 Building Maintenance	32,715.00	28,659.60	16,700.00	17,348.14	(3.88%)
01-750-0-50231 Water Regulations (Analysis, etc.)	15,000.00	9,972.49	15,000.00	13,460.94	10.26%
01-750-0-50260 Advertising	200.00	0.00	200.00	182.03	8.99%
01-750-0-50270 Telephone (Includes Fax)	1,000.00	1,062.99	1,026.00	699.66	31.81%
01-750-0-50290 Legal Services	500.00	0.00	500.00	0.00	100.00%
01-750-0-50295 Consulting Services	24,425.00	24,422.40	0.00	0.00	0.00%
01-750-0-50310 Publications/Subscriptions	280.00	279.84	300.00	295.10	1.63%
01-750-0-50330 Insurance	3,837.00	3,837.00	2,169.00	2,169.00	0.00%
01-750-0-50350 Training/Seminars	2,000.00	279.84	2,000.00	0.00	100.00%
01-750-0-50376 Senior housing	497,500.00	3,126.07	0.00	1,343.22	0.00%
01-750-0-50385 Radio Repairs	100.00	0.00	100.00	0.00	100.00%
01-750-0-50390 Dispatch/Communications	200.00	136.77	200.00	273.54	(36.77%)
01-750-0-53907 Repairs - C12-1 - 2012 Chev Cruz	500.00	106.47	0.00	0.00	0.00%
01-750-0-53923 Repairs - 2022 Ford Escape	0.00	105.00	500.00	421.20	15.76%
01-750-0-54000 Equipment Replacement/Repairs	100.00	0.00	100.00	0.00	100.00%
01-750-0-54001 New Equipment for Health & Safety	250.00	110.48	250.00	202.95	18.82%
01-750-0-54200 Fuel and Lube (Oil)	1,000.00	1,304.56	2,365.00	1,551.42	34.40%
01-750-0-54300 Vehicle/Equipment Licenses	120.00	120.00	120.00	0.00	100.00%
01-750-0-56999 Infrastructure Loan Payment	47,108.00	47,107.67	46,195.00	46,194.97	0.00%
01-750-0-58050 Capital Fund Expenditures	40,000.00	39,161.92	15,895.00	3,078.24	80.63%
01-750-0-58600 Contributions to TCA Reserve Fund	6,960.00	6,960.00	6,960.00	6,960.00	0.00%
Total Property/Bldg Mtce (Grass/Cleaning/Snow Remo	\$ 891,305.00	\$ 385,284.65	\$ 323,012.00	\$ 281,696.97	12.79%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Property/Bldg Mtce (Grass/Cleaning/Snow Removal) (750)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Property/Bldg Mtce (Grass/Cleaning/Snow Removal) Ex	\$ (296,065.00)	\$ (267,804.70)	\$ (283,017.00)	\$ (255,838.31)	9.60%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Municipal - Taxes (810)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-810-0-32000 Taxation - Residential/Farm/Manag	\$ 6,487,758.00	\$ 6,487,738.42	\$ 6,785,257.00	\$ 6,738,334.83	0.69%
01-810-0-32050 Taxation - Commercial/Industrial	45,784.00	47,382.98	0.00	47,411.33	0.00%
01-810-0-32100 Taxation Supplemental - Residentia	45,000.00	44,092.13	45,000.00	35,497.67	21.12%
01-810-0-32150 Taxation Supplemental - Commerci	100.00	2,085.20	1,100.00	856.96	22.09%
01-810-0-32160 PIL Education - retained			0.00	1,025.00	0.00%
01-810-0-33000 Payments-in-lieu (PIL)	70,000.00	49,893.58	60,000.00	51,073.97	14.88%
Total Municipal - Taxes Revenues	\$ 6,648,642.00	\$ 6,631,192.31	\$ 6,891,357.00	\$ 6,874,199.76	0.25%
Expenditures					
01-810-0-50480 Property Taxes Written Off - Reside	\$ 25,000.00	\$ 11,264.99	\$ 10,000.00	\$ 16,908.85	(69.09%)
01-810-0-50485 Property Taxes Written Off - Comm	3,000.00	589.87	1,500.00	1,547.84	(3.19%)
01-810-0-50499 Property Taxes - Allowance for Bad	34,000.00	35,025.79	35,000.00	34,822.62	0.51%
Total Municipal - Taxes Expenditures	\$ 62,000.00	\$ 46,880.65	\$ 46,500.00	\$ 53,279.31	(14.58%)
Municipal - Taxes Excess of Revenues Over Expenditur	\$ 6,586,642.00	\$ 6,584,311.66	\$ 6,844,857.00	\$ 6,820,920.45	0.35%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For County (830)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-830-0-32000 Taxation - Residential/Farm/Manag	\$ 1,794,882.00	\$ 1,794,878.05	\$ 1,946,502.00	\$ 1,946,501.89	0.00%
01-830-0-32050 Taxation - Commercial/Industrial	12,826.00	12,825.29	13,525.00	13,525.12	0.00%
01-830-0-32100 Taxation Supplemental - Residentia	0.00	12,197.73	0.00	10,191.62	0.00%
01-830-0-32150 Taxation Supplemental - Commerci	0.00	576.79	0.00	245.08	0.00%
01-830-0-33000 Payments-in-lieu (PIL)	0.00	12,453.27	0.00	13,401.86	0.00%
Total County Revenues	\$ 1,807,708.00	\$ 1,832,931.13	\$ 1,960,027.00	\$ 1,983,865.57	(1.22%)
Expenditures					
01-830-0-50480 Property Taxes Written Off - Reside	\$ 0.00	\$ 3,116.15	\$ 0.00	\$ 4,819.29	0.00%
01-830-0-50485 Property Taxes Written Off - Comm	0.00	163.19	0.00	441.50	0.00%
01-830-0-56000 Requisitions	0.00	0.00	1,960,027.00	1,978,604.78	(0.95%)
01-830-0-56004 Requisition - County	1,807,708.00	1,829,651.79	0.00	0.00	0.00%
Total County Expenditures	\$ 1,807,708.00	\$ 1,832,931.13	\$ 1,960,027.00	\$ 1,983,865.57	(1.22%)
County Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Education (850)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-850-0-32000 Taxation - Residential/Farm/Manag	\$ 1,419,169.00	\$ 1,419,171.20	\$ 1,431,299.00	\$ 1,431,300.99	0.00%
01-850-0-32050 Taxation - Commercial/Industrial	57,992.00	57,991.31	57,589.00	57,589.10	0.00%
01-850-0-32100 Taxation Supplemental - Residentia	0.00	9,687.34	0.00	7,581.94	0.00%
01-850-0-32150 Taxation Supplemental - Commerci	0.00	3,087.41	0.00	893.77	0.00%
01-850-0-33000 Payments-in-lieu (PIL)	0.00	5,144.03	0.00	5,266.39	0.00%
Total Education Revenues	\$ 1,477,161.00	\$ 1,495,081.29	\$ 1,488,888.00	\$ 1,502,632.19	(0.92%)
Expenditures					
01-850-0-50480 Property Taxes Written Off - Reside	\$ 0.00	\$ 2,480.80	\$ 0.00	\$ 3,625.55	0.00%
01-850-0-50485 Property Taxes Written Off - Comm	0.00	874.65	0.00	1,907.84	0.00%
01-850-0-56000 Requisitions - Education	1,477,161.00	1,491,725.84	1,488,888.00	1,497,098.80	(0.55%)
Total Education Expenditures	\$ 1,477,161.00	\$ 1,495,081.29	\$ 1,488,888.00	\$ 1,502,632.19	(0.92%)
Education Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Property Taxation (890)
For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-890-0-41300 Penalty on Taxes - All Years	\$ 140,000.00	\$ 144,804.22	\$ 145,000.00	\$ 149,347.16	(3.00%)
01-890-0-41360 Property Tax Sale - Costs Recovere	15,000.00	16,157.88	15,000.00	7,677.79	48.81%
Total Property Taxation Revenues	\$ 155,000.00	\$ 160,962.10	\$ 160,000.00	\$ 157,024.95	1.86%
Expenditures					
01-890-0-50400 Property Taxes Cancellation Expen	\$ 3,900.00	\$ 7,158.21	\$ 7,200.00	\$ 14,689.37	(104.02%)
01-890-0-50450 Property Tax Sale Costs	15,000.00	18,008.78	15,000.00	10,494.20	30.04%
Total Property Taxation Expenditures	\$ 18,900.00	\$ 25,166.99	\$ 22,200.00	\$ 25,183.57	(13.44%)
Property Taxation Excess of Revenues Over Expenditur	\$ 136,100.00	\$ 135,795.11	\$ 137,800.00	\$ 131,841.38	4.32%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2023-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 20,070,994.00	\$ 19,457,823.63	\$ 19,510,850.00	\$ 18,900,183.64	3.13%
Total Expenditures	\$ 20,070,994.00	\$ 19,307,823.63	\$ 19,510,850.00	\$ 18,782,946.50	3.73%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 150,000.00	\$ 0.00	\$ 117,237.14	0.00%

Township of North Frontenac

2024 Total Taxable Assessment Comparison

		2024 Taxation Assessment	2023 Taxation Assessment	Increase/Decrease In Assessment
Commercial	CT	5,328,466	5,657,666	(\$329,200)
Commercial (Excess land)	CU	7,000	7,000	\$0
Commercial (Vacant land)	CX	103,100	103,100	\$0
Commercial New Construction	XT	0	0	\$0
Commercial New Construction (Excess land)	XU	0	0	\$0
Commercial (Small Scale on Farm Bus.)	CO	34,600	18,600	\$16,000
Farmlands	FT	3,541,400	3,561,700	(\$20,300)
Industrial	IT	1,127,800	727,800	\$400,000
Industrial (Vacant land)	IX	31,500	31,500	\$0
Industrial Small Scale on Farm Business 2	I0	8,500	0	\$8,500
Industrial Small Scale on Farm Business 1	I7	50,000	0	\$50,000
Industrial (New Construction) Small Scale on Farm Business	J7	0	50,000	(\$50,000)
Residential	RT	938,434,052	932,947,952	\$5,486,100
Managed Forest	TT	7,739,100	6,605,600	\$1,133,500
Total Taxable Assessment		\$956,405,518	\$949,710,918	\$6,694,600
			Total Taxable	
<i>Increase due to Phase-In = 0.00%</i>		0.70%		Assessment Increase
<i>Increase due to Growth = 0.70%</i>				
<i>Respectfully submitted to Council on February 6, 2024 at the Special Council Meeting</i>				

Township of North Frontenac						
2024 Taxable Assessment - Ward Breakdown						
				010 - 050	060 - 080	090 - 110
		2024 Total Taxation Assessment		Ward One Assessment	Ward Two Assessment	Ward Three Assessment
Assessment Class						
Commercial	CT	\$5,328,466		\$3,003,166	\$1,762,600	\$562,700
Commercial (Excess land)	CU	\$7,000		\$0	\$0	\$7,000
Commercial (Vacant land)	CX	\$103,100		\$0	\$15,900	\$87,200
Commercial New Construction	XT	\$0		\$0	\$0	\$0
Commercial New Construction (Excess la	XU	\$0		\$0	\$0	\$0
Commercial (Small Scale on Farm Bus 2	CO	\$34,600		\$0	\$0	\$34,600
Farmlands	FT	\$3,541,400		\$0	\$2,171,300	\$1,370,100
Industrial	IT	\$1,127,800		\$0	\$0	\$1,127,800
Industrial (Vacant land)	IX	\$31,500		\$0	\$0	\$31,500
Industrial Small Scale on Farm Business 2	I0	\$8,500		\$0	\$0	\$8,500
Industrial Small Scale on Farm Business 1	I7	\$50,000		\$0	\$0	\$50,000
Residential	RT	\$938,434,052		\$435,562,425	\$331,176,327	\$171,695,300
Managed Forest	TT	\$7,739,100		\$1,283,200	\$2,308,900	\$4,147,000
Total Taxable Assessment		\$956,405,518		\$439,848,791	\$337,435,027	\$179,121,700
Percentages of Total				45.99%	35.28%	18.73%
2024 Percentages				46.04%	35.12%	18.85%
<i>Respectfully submitted to Council at the Special Council Meeting February 6, 2024</i>						

Township of North Frontenac					
2024 Taxation Year					
MUNICIPAL LEVY COMPARISON					
USING 2024 ASSESSMENTS TIMES 2023 TAX RATES					
		2024		2023	2024 ASSESSMENT 2023 TAX RATES
		Current Value Assessment	Tax Ratio	Municipal Tax Rate	Municipal \$ to be raised
Assessment					
Commercial	CT	\$5,328,466	1.00	0.00720300	\$38,381
Commercial (Excess land)	CU	\$7,000	0.70	0.00504210	\$35
Commercial (Vacant land)	CX	\$103,100	0.70	0.00504210	\$520
Commercial New Construction	XT	\$0	1.00	0.00720300	\$0
Commercial New Construction (Excess land)	XU	\$0	1.00	0.00504210	\$0
Commercial (Small Scale on Farm Bus.)	CO	\$34,600	1.00	0.00180075	\$62
Farmlands	FT	\$3,541,400	0.25	0.00180075	\$6,377
Industrial	IT	\$1,127,800	1.00	0.00720300	\$8,124
Industrial (Vacant land)	IX	\$31,500	0.65	0.00468195	\$147
Industrial Small Scale on Farm Business 2	I0	\$8,500	1.00	0.00180075	\$15
Industrial Small Scale on Farm Business 1	I7	\$50,000	0.25	0.00180075	\$90
Residential	RT	\$938,434,052	1.00	0.00720300	\$6,759,540
Managed Forest	TT	\$7,739,100	0.25	0.00180075	\$13,936
Total \$ to be raised by taxation		\$956,405,518			\$6,827,229
2023 Total \$ raised by taxation - municipal only =					\$6,785,257
USING 2024 ASSESSMENTS TIMES 2023 TAX RATES = EXTRA DOLLARS RAISED					\$41,972

Canada Community Building Fund (CCBF) (formerly Federal Gas Tax) Summary

Canada Community Building Fund (CCBF) Summary:	Twp CCBF	County CCBF	Total
CCBF Received 2005 - 2023	\$1,077,402.71	\$1,744,055.28	\$2,821,457.99
CCBF Spent 2005 - 2023 (pending 2023 year end)			(\$1,884,293.13)
Interest Earned 2005- 2023			\$142,352.38
CCBF Funding available as of December 31, 2023			\$1,079,517.24
Less: increase to Roads Capital projects			(\$200,000.00)
Less: Boat launches and Parking			(\$70,000.00)
CCBF to be Received 2024			\$207,341.00
CCBF Estimated Proposed Balance at Dec. 31, 2024 (bank interest not included)			\$1,016,858.24

Note: as per the CCBF Agreement - funds must be spent within 5 years of receiving them.

Updated January 29, 2024

Ontario Municipal Partnership Fund 2024 Workbook

Ministry of Finance
Provincial-Local Finance Division



Township of North Frontenac

November 2023

OMPF 2024 Workbook

Section I - 2024 OMPF Calculations

Overview

Overview - 2024 OMPF Allocation

2024 OMPF Grant Components and Transitional Assistance

- Table 1 - Assessment Equalization Grant Component
- Table 2 - Northern Communities Grant Component
- Table 3 - Rural Communities Grant Component
- Table 4 - Northern and Rural Fiscal Circumstances Grant Component
- Table 5a - Transitional Assistance Funding Level
- Table 5b - Transitional Assistance Enhancement

Section II - Summary of OMPF Data

Northern and Rural Municipal Fiscal Circumstances Index

Table 1 - Northern and Rural Municipal Fiscal Circumstances Index Data

Weighted Assessment

- Table 2a - Taxable Weighted Assessment
- Table 2b - PIL Equivalent Weighted Assessment
- Table 2c - Total Weighted Assessment

Farm Area Measure

- Table 3a - Farm Area Measure Calculation
- Map 3b - Farm Area Map

Rural and Small Community Measure

- Table 4a - Rural and Small Community Measure Calculation
- Table 4b - Urban and Small Community Area Profile

Please Note: Due to rounding, some calculations may vary from the result shown. If there are any questions regarding these calculations, please contact info.ompf@ontario.ca.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Overview

2024 OMPF Allocation

A	Total 2024 OMPF	\$1,822,300
	1. Assessment Equalization Grant Component	\$440,400
	2. Northern Communities Grant Component	-
	3. Rural Communities Grant Component	\$479,300
	4. Northern and Rural Fiscal Circumstances Grant Component	\$829,700
	5. Transitional Assistance	\$72,900

Notes and Data Sources

Notes

- Grant components and Transitional Assistance are rounded up to multiples of \$100.
- Line A1 to A5: For further information on the determination of 2024 grant component allocations and transitional assistance funding, see Section I, Tables 1 to 5b.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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2024 OMPF Grant Components

Table 1 - Assessment Equalization Grant Component

A Total Weighted Assessment per Household (A1 ÷ A2)		\$261,535
1. Total Weighted Assessment	\$949,635,296	
2. Number of Households	3,631	
B Assessment per Household Below Threshold (B1 - A, if positive)		\$41,965
1. Grant Threshold (Provincial Median Weighted Assessment per Household)	\$303,500	
C Total Assessment Differential (B × A2)		\$152,374,915
1. Funding per \$10,000 in Assessment Differential	\$28.90	
D Grant Amount (C × C1 ÷ \$10,000)		\$440,400

Notes and Data Sources

Notes

- Line A1: For detailed calculation, see Section II, Tables 2a-2c.

Data Sources

- Household figures based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.

Township of North Frontenac
Lower Tier (County of Frontenac)

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2024 OMPF Grant Components

Table 2 - Northern Communities Grant Component

This grant component is only provided to northern municipalities.

Township of North Frontenac
Lower Tier (County of Frontenac)

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2024 OMPF Grant Components

Table 3 - Rural Communities Grant Component

A	Rural and Small Community Measure (RSCM)	100.0%
B	Per-Household Funding Amount	\$132
C	Number of Households	3,631
D	Grant Amount (B x C)	\$479,300

Notes and Data Sources

Notes

- Line A: For detailed calculation of the Rural and Small Community Measure (RSCM), see Section II, Table 4a.
- Line B: Municipalities with an RSCM of 75% or greater are eligible for \$132 per household.
- Municipalities with a Farm Area Measure (FAM) above 70% are eligible for an enhancement to the per-household funding amount. Your municipality has a FAM of 2.2%. For detailed calculation of the FAM, see Section II, Table 3a.
- See the 2024 OMPF Technical Guide for additional information on the Rural Communities Grant and the FAM.

Data Sources

- Household figures based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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2024 OMPF Grant Components

Table 4 - Northern and Rural Fiscal Circumstances Grant Component

A	Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	8.7
B	Number of Households	3,631
C	Per-Household Funding Amount (C1 + (C2 - C1) × (A - 8.0))	\$228.50
	1. Funding Amount based on MFCI of 8.0	\$190
	2. Funding Amount based on MFCI of 9.0	\$245
D	Grant Amount (B × C)	\$829,700

Notes and Data Sources

Notes

- Line A: For further information on the calculation of the Northern and Rural Municipal Fiscal Circumstances Index (MFCI), see the OMPF 2024 Northern and Rural MFCI Workbook.
- Line C: The MFCI of your municipality falls between 8 and 9. As a result, the per-household funding amount has been scaled between the values on line C1 and line C2.

Data Sources

- Household figures based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.

Township of North Frontenac
Lower Tier (County of Frontenac)

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2024 OMPF Transitional Assistance

Table 5a - Transitional Assistance Funding Level

A	2024 Guaranteed Level of Support (A1 + A2)	99.25%
	1. Minimum Funding Level	85.0%
	2. Enhancement based on Northern and Rural MFCI	14.25%
B	2024 Guaranteed Support (A x B1)	\$1,822,300
	1. 2023 OMPF Allocation	\$1,836,000
C	Sum of 2024 OMPF Grant Components (excluding Transitional Assistance)	\$1,749,400
D	2024 OMPF Transitional Assistance (B - C, if positive)	\$72,900

Notes and Data Sources

Notes

- Line A: For further information on the determination of the 2024 guaranteed level of support, see Table 5b on the next page.
- Line B1: Equal to Line A of the 2023 OMPF Allocation Notice.

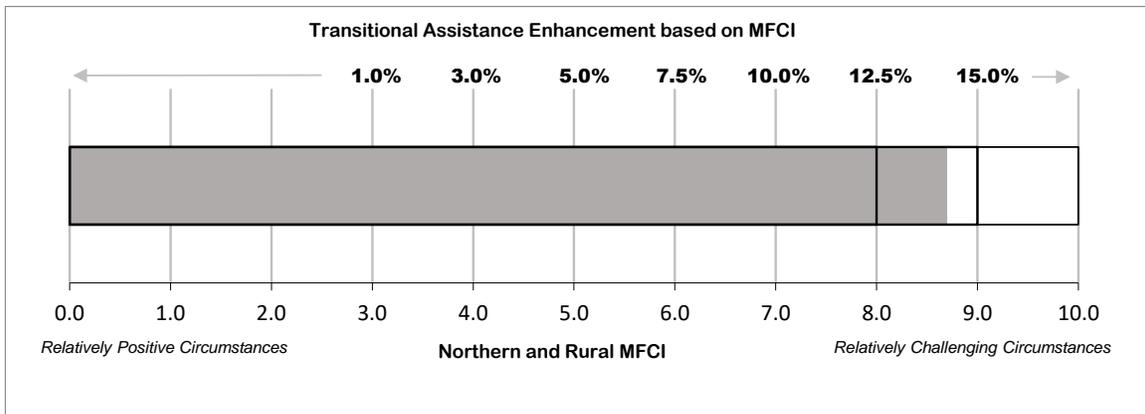
Township of North Frontenac
 Lower Tier (County of Frontenac)

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2024 OMPF Transitional Assistance

Table 5b - Transitional Assistance Enhancement

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	8.7
B Enhancement Range (see chart below) (B2 - B1)	2.5%
1. Enhancement based on MFCI of 8.0	12.5%
2. Enhancement based on MFCI of 9.0	15.0%
C Scaling Increment between MFCI 8.0 and 9.0 (C2 ÷ C1)	70%
1. Range (9.0 - 8.0)	1.0
2. Distance (Line A - 8.0)	0.7
D Enhancement to Minimum Funding Level Based on Northern and Rural MFCI (D1 + D2)	14.25%
1. Enhancement based on MFCI of 8.0 (B1)	12.5%
2. Enhancement based on Scaling Increment (B × C)	1.75%



Township of North Frontenac
 Lower Tier (County of Frontenac)

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Northern and Rural Municipal Fiscal Circumstances Index

Table 1 - Northern and Rural Municipal Fiscal Circumstances Index Data

	Township of North Frontenac	Northern and Rural Median
A Primary Indicator Values		
1. Weighted Assessment per Household	\$261,535	\$290,000
2. Median Household Income	\$68,000	\$82,000
B Secondary Indicator Values		
3. Average Annual Change in Assessment (New Construction)	0.7%	1.2%
4. Employment Rate	38.0%	53.0%
5. Ratio of Working Age to Dependent Population	112.5%	152.0%
6. Per cent of Population Above Low-Income Threshold	82.5%	88.0%
C Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	8.7	

Notes and Data Sources

Notes

- The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.
- The MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.
- The table above allows municipalities to see how their indicator values compare to the northern and rural median.

Data Sources

- Line A1: Weighted Assessment is based on the final 2022 Market Change Profile (MCP), 2020 phased-in assessment values and 2024 starting tax ratios. If a municipality has submitted their 2022 Financial Information Return (FIR) by September 15, 2023, the Payments-in-Lieu (PIL) portion of Weighted Assessment is the minimum of 2021 and 2022 reported PILs.
- Household figures based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
- Line A2: Statistics Canada's measure of median total income for all private households in 2020.
- Line B3: Five-year (2018-2023) average annual change in weighted assessment - excluding the impact of reassessment - provided by the Online Property Tax Analysis System (OPTA).
- Line B4: Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over in 2021.
- Line B5: Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over) in 2021.
- Line B6: Statistics Canada's measure of the percentage of the population in private households above the low-income threshold, after tax, for Ontario in 2020.

Township of North Frontenac
Lower Tier (County of Frontenac)

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Weighted Assessment

Table 2a - Taxable Weighted Assessment

Property Tax Class	Col.1 Taxable Assessment	Col.2 Tax Ratio	Col.3 Taxable Weighted Assessment (Col. 1 x Col. 2)	Col.4 Per Cent of Total Weighted Assessment
A Residential	\$932,947,952	1.00	\$932,947,952	99.0%
B Multi-Residential	-		-	-
Multi-Residential	-	-	-	-
New Multi-Residential	-	-	-	-
C Broad Commercial	\$5,783,386		\$5,783,386	0.6%
Commercial Residual	\$5,783,386	1.00	\$5,783,386	0.6%
Office Buildings	-	-	-	-
Parking Lots	-	-	-	-
Shopping Centres	-	-	-	-
Professional Sports Facilities	-	-	-	-
Large Theatre	-	-	-	-
Condominium Resorts	-	-	-	-
D Broad Industrial	\$798,775		\$798,775	0.1%
Industrial Residual	\$798,775	1.00	\$798,775	0.1%
Large Industrial	-	-	-	-
E Other	\$10,167,300		\$2,541,825	0.3%
Pipelines	-	-	-	-
Landfills	-	-	-	-
Farmlands	\$3,561,700	0.25	\$890,425	0.1%
Managed Forests	\$6,605,600	0.25	\$1,651,400	0.2%
F Total (Sum of A to E)	\$949,697,413		\$942,071,938	100.0%

Notes and Data Sources

Notes

- Taxable assessment has been adjusted for discounted tax rates where applicable.
- Exempt properties are not included in the calculation of Taxable Weighted Assessment.

Data Sources

- Final 2022 Market Change Profile (MCP) and 2020 phased-in assessment values provided by the Municipal Property Assessment Corporation (MPAC).
- 2024 starting tax ratios based on 2023 municipal tax rate bylaws.

Township of North Frontenac
Lower Tier (County of Frontenac)

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Weighted Assessment

Table 2b - PIL Equivalent Weighted Assessment

	2021	2022
A Net PIL Entitlement (A1 - A2)	\$51,376	\$59,382
1. PIL Entitlement	\$51,376	\$59,382
2. Special Area PILs and Municipal Enterprises	-	-
B PIL Equivalent Weighted Assessment (A ÷ B1)	\$7,563,358	\$8,489,935
1. Residential Tax Rate	0.68%	0.70%
C PIL Equivalent Weighted Assessment used in the 2024 OMPF		\$7,563,358

Notes and Data Sources

Notes

- Total Weighted Assessment per Household includes the Payments-in-Lieu (PIL) Equivalent Weighted Assessment on Line C. For municipalities that submitted their 2022 Financial Information Return (FIR) by September 15, 2023, total weighted assessment is calculated using the minimum of 2021 and 2022 PILs. This results in the lowest possible weighted assessment.

Data Sources

- PIL entitlement from FIR, Schedule 10, Line 0499, Column 1. For lower- and single-tier municipalities, PIL entitlement also includes figures from FIR, Schedule 22, Line 7010, Column 12.
- For lower- and single-tier municipalities, special area PILs from FIR, Schedule 24, Line 9499, Column 12; municipal enterprise figures from FIR, Schedule 26, Line 5610, Column 8.
- Residential tax rate is from municipal bylaws for the tax year.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Weighted Assessment

Table 2c - Total Weighted Assessment

A	Total Weighted Assessment (A1 + A2)	\$949,635,296
	1. Total Taxable Weighted Assessment	\$942,071,938
	2. Total PIL Equivalent Weighted Assessment	\$7,563,358
B	Number of Households	3,631
C	Total Weighted Assessment per Household (A ÷ B)	\$261,535

Notes and Data Sources

Notes

- Line A1: For detailed calculation, see Section II, Table 2a.
- Line A2: For detailed calculation, see Section II, Table 2b.

Data Sources

- Household figures based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.

Township of North Frontenac
Lower Tier (County of Frontenac)

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Farm Area Measure

Table 3a - Farm Area Measure Calculation

A	Farm Area Measure (A1 ÷ A2)	2.2%
	1. Farm Land Area (acres)	6,191
	2. Municipal Land Area (acres)	286,140

Notes and Data Sources

Notes

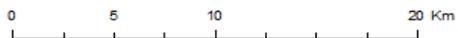
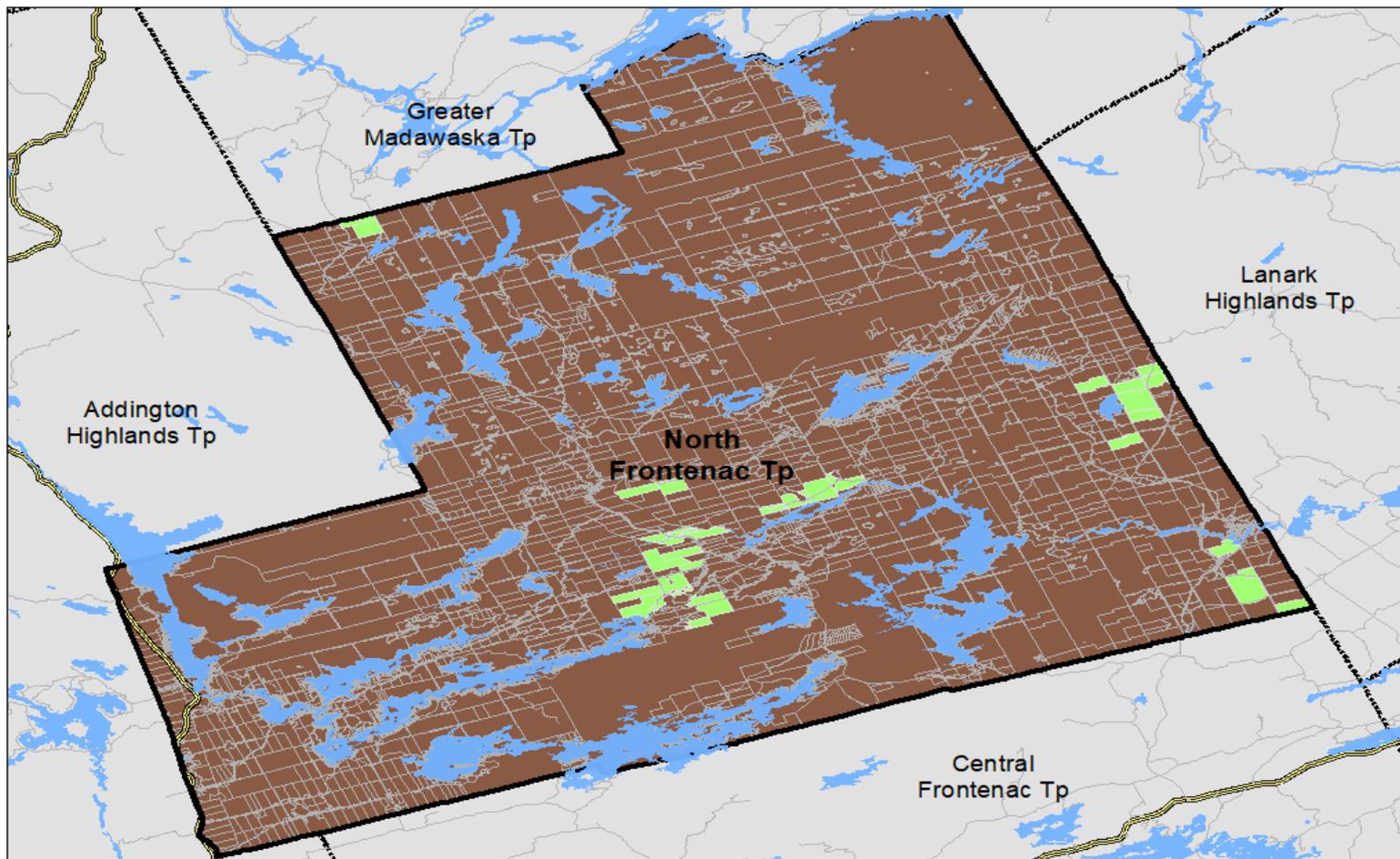
- Line A: Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure (FAM) are provided in the 2024 OMPF Technical Guide.
- Line A1: The Farm Land Area for the Township of North Frontenac is comprised of 27 properties in the farm property tax class.
- Line A2: The total number of acres of land in the municipality.

Data Sources

- Farm Land Area is determined using the Ontario Parcel database.
- Municipal Land Area is based on Statistics Canada data.

Township of North Frontenac County of Frontenac

 Municipal Boundary	 Other Properties
 Properties in the Farm Tax Class	



North Frontenac Tp - 1042

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Rural and Small Community Measure

Table 4a - Rural and Small Community Measure Calculation

A Population	2,285
1. Rural	2,285
2. Small Community	-
3. Urban	-
B Rural and Small Community Population (A1 + A2)	2,285
C Rural and Small Community Measure (B ÷ A)	100.0%

Notes and Data Sources

Notes

- Line A2, A3: For the urban and small community area profile, see Section II, Table 4b.
- Areas are classified by Statistics Canada as rural or small community if they meet one of the following conditions:
 1. The area has a population density less than 400 people per square kilometre;
 2. The area has a population density greater than 400 per square kilometre but it cannot be grouped with adjacent areas (each with a population density greater than 400 per square kilometre), to produce a total population concentration greater than 1,000; or
 3. The area is not economically integrated with a population centre of greater than 10,000 people, as measured by labour force commuter flow.

Data Sources

- Rural and Small Community Measure (RSCM) based on information from Statistics Canada Census.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Rural and Small Community Measure

Table 4b - Urban and Small Community Area Profile

	Population	Area	Density
Municipal Share of Urban Areas			
There are no Urban Areas in this Municipality			
Municipal Share of Small Community Areas			
There are no Small Communities in this Municipality			
Large Population Centres			
There are no Large Population Centres in this Municipality			

Notes and Data Sources

Notes

- Area in square kilometres, density in number of people per square kilometre.
- Municipalities may not enclose a large urban area completely. For example, Mississauga contains part of the large urban area of Toronto, but does not contain the entire urban area of Toronto.

Ontario Municipal Partnership Fund 2024 Northern and Rural Municipal Fiscal Circumstances Index (MFCI) Workbook

**Ministry of Finance
Provincial-Local Finance Division**



Township of North Frontenac

November 2023

OMPF 2024 Northern and Rural MFCI Workbook

Northern and Rural Municipal Fiscal Circumstances Index (MFCI)

Overview

Table 1 - Summary of Northern and Rural MFCI Indicator Scores

Calculation of Indicator Scores

Table 2a - Weighted Assessment per Household

Table 2b - Median Household Income

Table 2c - Average Annual Change in Assessment (New Construction)

Table 2d - Employment Rate

Table 2e - Ratio of Working Age to Dependent Population

Table 2f - Per Cent of Population Above Low-Income Threshold

Calculation of Average Indicator Score and MFCI

Table 3a - Average Indicator Score

Table 3b - Determination of Northern and Rural MFCI

Appendix

Table 4 - Data Sources

Please Note: Due to rounding, some calculations may vary from the result shown. If there are any questions regarding calculations, please contact info.ompf@ontario.ca.

Township of North Frontenac
Lower Tier (County of Frontenac)

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Overview

Table 1 - Summary of Northern and Rural MFCI Indicator Scores

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI) 8.7

	Township of North Frontenac	Northern and Rural Median	Indicator Score
B Primary Indicator Scores			
1. Weighted Assessment per Household	\$261,535	\$290,000	-11.7%
2. Median Household Income	\$68,000	\$82,000	-37.8%

C Secondary Indicator Scores			
3. Average Annual Change in Assessment (New Construction)	0.7%	1.2%	-14.7%
4. Employment Rate	38.0%	53.0%	-50.0%
5. Ratio of Working Age to Dependent Population	112.5%	152.0%	-73.1%
6. Per Cent of Population Above Low-Income Threshold	82.5%	88.0%	-23.9%

Notes and Data Sources

Notes

- The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province and is measured on a scale from 0 to 10.
- A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.
- The MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.
- The indicator score has a range from -100% to 100% and reflects how a municipality's indicator value compares to the median for northern and rural municipalities. An indicator value that is above the median will have a positive indicator score, which corresponds to relatively positive fiscal circumstances. An indicator value that is below the median will have a negative indicator score, which corresponds to relatively challenging fiscal circumstances.
- For further information on the calculation of each of the indicator scores, see Tables 2a to 2f.

OMPF 2024 Northern and Rural MFCI Workbook

Township of North Frontenac
Lower Tier (County of Frontenac)

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Calculation of Indicator Scores

Table 2a - Weighted Assessment per Household

Indicator Value for Township of North Frontenac

A	Weighted Assessment per Household (A1 ÷ A2)	\$261,535
	1. Total Weighted Assessment	\$949,635,296
	2. Households	3,631

Northern and Rural Municipalities: Median, Lowest, Highest Value

B	Lowest Value	\$47,000
C	Median Value	\$290,000
D	Highest Value	\$809,000

Calculation of Indicator Score

E	Difference between Indicator Value and Median (A - C)	-\$28,465
F	Difference between Median and Lowest Value (C - B) (see note)	\$243,000

G	Weighted Assessment per Household Indicator Score (E ÷ F)	-11.7%
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Notes and Data Sources

Notes

- Line F: When the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

Data Sources

- Weighted Assessment is based on the final 2022 Market Change Profile (MCP), 2020 phased-in assessment values and 2024 starting tax ratios.
- For further details on the determination of Weighted Assessment per Household, see the OMPF 2024 Workbook, Section II, Table 2a-2c.
- Household figures based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Calculation of Indicator Scores

Table 2b - Median Household Income

Indicator Value for Township of North Frontenac

A	Median Household Income	\$68,000
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Northern and Rural Municipalities: Median, Lowest, Highest Value

B	Lowest Value	\$45,000
C	Median Value	\$82,000
D	Highest Value	\$141,000

Calculation of Indicator Score

E	Difference between Indicator Value and Median (A - C)	-\$14,000
F	Difference between Median and Lowest Value (C - B) (see note)	\$37,000

G	Median Household Income Indicator Score (E ÷ F)	-37.8%
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Notes and Data Sources

Notes

- Line F: When the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

Data Sources

- Median Household Income refers to Statistics Canada's measure of median total income for all private households in 2020.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Calculation of Indicator Scores

Table 2c - Average Annual Change in Assessment (New Construction)

Indicator Value for Township of North Frontenac

A Average Annual Change in Assessment (New Construction)	0.7%
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Northern and Rural Municipalities: Median, Lowest, Highest Value

B Lowest Value	-2.2%
C Median Value	1.2%
D Highest Value	4.8%

Calculation of Indicator Score

E Difference between Indicator Value and Median (A - C)	-0.5%
F Difference between Median and Lowest Value (C - B) (see note)	3.4%

G Average Annual Change in Assessment (New Construction) Indicator Score (E ÷ F)	-14.7%
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Notes and Data Sources

Notes

- Line F: When the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

Data Sources

- Average Annual Change in Assessment (New Construction), provided by the Online Property Tax Analysis system (OPTA), measures the five-year (2018 - 2023) average annual change in a municipality's weighted assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.

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 Lower Tier (County of Frontenac)

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Calculation of Indicator Scores

Table 2d - Employment Rate

Indicator Value for Township of North Frontenac

A	Employment Rate	38.0%
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Northern and Rural Municipalities: Median, Lowest, Highest Value

B	Lowest Value	23.0%
C	Median Value	53.0%
D	Highest Value	71.0%

Calculation of Indicator Score

E	Difference between Indicator Value and Median (A - C)	-15.0%
F	Difference between Median and Lowest Value (C - B) (see note)	30.0%

G	Employment Rate Indicator Score (E ÷ F)	-50.0%
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Notes and Data Sources

Notes

- Line F: When the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

Data Sources

- Employment Rate refers to Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over in 2021.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Calculation of Indicator Scores

Table 2e - Ratio of Working Age to Dependent Population

Indicator Value for Township of North Frontenac

A	Ratio of Working Age to Dependent Population (A1 ÷ A2)	112.5%
	1. Working Age Population	1,210
	2. Dependent Population	1,075

Northern and Rural Municipalities: Median, Lowest, Highest Value

B	Lowest Value	98.0%
C	Median Value	152.0%
D	Highest Value	245.0%

Calculation of Indicator Score

E	Difference between Indicator Value and Median (A - C)	-39.5%
F	Difference between Median and Lowest Value (C - B) (see note)	54.0%

G	Ratio of Working Age to Dependent Population Indicator Score (E ÷ F)	-73.1%
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Notes and Data Sources

Notes

- Line F: When the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

Data Sources

- Ratio of Working Age to Dependent Population refers to Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over) in 2021.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Calculation of Indicator Scores

Table 2f - Per Cent of Population Above Low-Income Threshold

Indicator Value for Township of North Frontenac

A	Per Cent of Population Above Low-Income Threshold	82.5%
----------	--	--------------

Northern and Rural Municipalities: Median, Lowest, Highest Value

B	Lowest Value	65.0%
C	Median Value	88.0%
D	Highest Value	97.0%

Calculation of Indicator Score

E	Difference between Indicator Value and Median (A - C)	-5.5%
F	Difference between Median and Lowest Value (C - B) (see note)	23.0%

G	Per Cent of Population Above Low-Income Threshold Indicator Score (E ÷ F)	-23.9%
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Notes and Data Sources

Notes

- Line F: When the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

Data Sources

- Per Cent of Population Above Low-Income Threshold refers to Statistics Canada's measure of the percentage of the population in private households above the low-income threshold, after tax, for Ontario in 2020.

OMPF 2024 Northern and Rural MFCI Workbook

Township of North Frontenac
Lower Tier (County of Frontenac)

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Calculation of Average Indicator Score and MFCI

Table 3a - Average Indicator Score

A	Primary Indicator Average ((A1 + A2) ÷ 2)	-24.8%
	1. Weighted Assessment per Household Indicator Score	-11.7%
	2. Median Household Income Indicator Score	-37.8%
B	Secondary Indicator Average ((B3 + B4 + B5 + B6) ÷ 4)	-40.4%
	3. Average Annual Change in Assessment (New Construction) Indicator Score	-14.7%
	4. Employment Rate Indicator Score	-50.0%
	5. Ratio of Working Age to Dependent Population Indicator Score	-73.1%
	6. Per Cent of Population Above Low-Income Threshold Indicator Score	-23.9%
C	Average Indicator Score ((A + B) ÷ 2)	-32.6%

Notes and Data Sources

Notes

- A municipality's average indicator score is based on both the primary and secondary indicator averages.

Township of North Frontenac
Lower Tier (County of Frontenac)

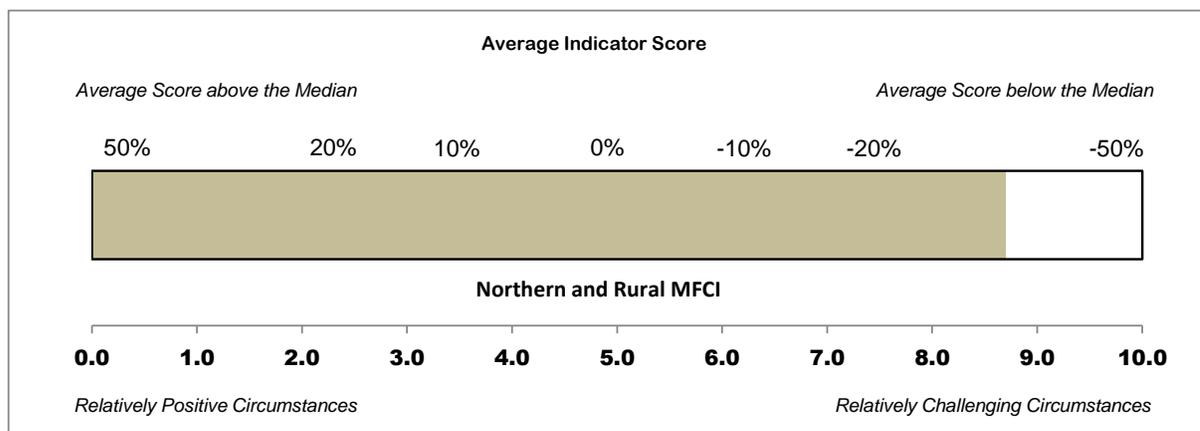
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Calculation of Average Indicator Score and MFCI

Table 3b - Determination of Northern and Rural MFCI

A Northern and Rural Municipal Fiscal Circumstances Index (A2 ÷ A3 × 10) 8.7

1. Average Indicator Score	-32.6%
2. Municipal Rank	300
3. Count of Northern and Rural Municipalities	345



Notes and Data Sources

Notes

- The Northern and Rural MFCI is measured on a scale from 0 to 10 and reflects the relative results of each municipality's average indicator score. Municipalities with fiscal circumstances similar to the median for northern and rural municipalities have an MFCI close to 5 and a municipal rank (Line A2) of approximately 173. A lower MFCI (and a lower rank) corresponds to relatively positive fiscal circumstances, while a higher MFCI (and a higher rank) indicates more challenging fiscal circumstances.
- Your municipality has an average indicator score of -32.6%, which results in a municipal rank of 300 out of 345 municipalities. This score is in the 87th percentile, which yields an MFCI of 8.7.
- Line A3: Represents the count of northern and rural lower- and single-tier municipalities used to calculate the MFCI.

Township of North Frontenac
 Lower Tier (County of Frontenac)

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Appendix

Table 4 - Data Sources

	Township of North Frontenac	Source
Primary Indicators		
1. Weighted Assessment per Household	\$261,535	<i>Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws</i>
2. Median Household Income	\$68,000	<i>Statistics Canada</i>
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	0.7%	<i>Online Property Tax Analysis (OPTA) system</i>
4. Employment Rate	38.0%	<i>Statistics Canada</i>
5. Ratio of Working Age to Dependent Population	112.5%	<i>Statistics Canada</i>
6. Per Cent of Population Above Low-Income Threshold	82.5%	<i>Statistics Canada</i>

Notes and Data Sources

Notes

- For further information on MFCI data elements, see the 2024 OMPF Technical Guide.



October 25, 2023

Mr. Corey Klatt, CAO
Township of North Frontenac
6648 Road 506
Plevna, Ontario
K0H 2M0

RE: Quinte Conservation Preliminary Budget; Asset Management Plan and Fee Policy and Schedules

Dear Mr. Klatt

At the October 24th Board Meeting, the Executive of Quinte Conservation (QC) unanimously supported the preliminary 2024 budget (Motion QC-23-91) and the 2024 Fee Policy and Schedules (Motion QC-23-90). In addition, at the September 21st Board Meeting, the Executive of Quinte Conservation unanimously supported the Capital Asset Management Plan presented by staff (Motion QC-23-078). The purpose of this letter is to communicate with our municipal partners regarding the 2024 budget forecast, newly approved Capital Asset Management Plan and the 2024 Fee Policy and Schedules. In accordance with the Conservation Authorities Act, there is a 30-day review period where partners can provide feedback regarding the proposed budget and supporting documents. We will be taking into consideration all municipal comments prior to our December meeting where the 2024 budget, fee policy and schedules will be officially presented for the required weighted vote. The details for your municipality are provided with this correspondence.

We would ask to receive any comments prior to December 7th to allow for information to be shared at our December 21st Executive Board meeting.

QC has continued to navigate and implement the changes to the Conservation Authorities Act (CAA) made by the provincial government. Our goal is to ensure we meet the many deadlines and requirements enacted in the various regulatory changes. As part of these changes QC's budget has taken a new look. We have re-organized our budget into Category 1, 2 and 3 programs and services to align with the CAA and regulatory amendments. Staff have taken the previously approved 2023 budget and placed amounts into the appropriate categories to help make some comparisons. We have looked at our capital and operating expenses and separated these items so that we can implement our Asset Management Plan.

Over the past several months, staff have been meeting with municipal CAO's and councils to discuss the required Memorandum of Understanding (MOU) for all Category 2 and Category 3 programs and services. These discussions have been going very well and QC is having success in establishing the required MOUs with our 18 member municipalities. All conservation authorities are required to have MOUs for Category 2 and 3 programs and services signed by December 31st, 2023.

QC staff are our most important asset. As many of you know, retaining good, hard-working staff is very challenging in today's employment market. We must ensure that our compensation rates stay competitive and keep up with rising inflation. QC uses the August CPI to adjust fees, compensation, and

other related items. The 2024 budget includes a 3.1% COLA applied to all staff compensation packages as well as the movement of 13 staff through our salary grid for merit increases to ensure we maintain our approved Pay Equity structure. At the September 21st meeting, the QC Asset Management Plan (all assets excluding Water Control Infrastructure) was approved. This provides our staff and board members the assurance that our important capital works can be achieved and provides us with the ability to apply for grants and funding opportunities to help make these dollars go further.

The Quinte Region has seen significant growth over the past few years. With this growth becomes more demand for programs and services. Based on the Current Value Assessment (CVA) details provided by the province, our region has experienced a 1.3% assessment growth within the QC jurisdiction from 2022 to 2023. The 2024 preliminary budget has an increase to the municipal operating levy of \$126,049. To implement the approved QC Asset Management Plan there is also an increase in our capital expenditure of \$18,934. Together the total increase equates to 0.06% of CVA growth. We continue to maintain the recommendation for the \$25,000 reserve build (itemized in the enabling services section of the budget – Line 1.f.4). Our current operating reserve is \$449,333 and based on prior communication with the QC Board, the goal is to have a \$800,000 operating reserve maintained.

We are entering the third year of our 10 Year Water Control Infrastructure Asset Management plan approved in 2021 and distributed to our municipal partners. This plan has allowed QC to make many improvements to our water control (dam) assets to ensure safety, reduce liability and invest in our aging infrastructure. Having this plan in place allows QC to capitalize on the Water and Erosion Control Infrastructure (WECI) 50% matching grants occurring annually.

The 2024 levy distribution using the CVA is provided in the attachments along with an itemized list for each municipality showing the applicable items.

The following statements have been considered during the development of the 2024 Preliminary Budget:

- This budget includes the values from the approved QC Asset Management Plan that will be circulated to our 18-member municipalities as part of the review period.
- The Watershed Based Resource Management Strategy line item is left blank. This Category 1 item must be completed prior to December 31st, 2024. QC has not included a cost for this as we are going to try to meet this demand using some existing resources.
- A reserve build of \$25,000 has been included under Enabling Services (1.f.4).
- This budget includes costs to reinstate an accounting clerk position. This position is needed to ensure that we can meet demands that will arise as part of our succession planning.
- This budget enables us to continue to do business as normal without implementing any new programs and services.
- This budget does not include the reestablishment of an Enforcement Officer or Legal budget for enforcement related matters (approximate need - \$150,000). Violations for infractions of Section 28 regulations are on the rise but not only in the QC region. Recent discussions with neighbouring CA's have concluded that this is a problem everywhere and continues to get worse. This budget does not have any room to absorb legal fees. If we have any files going to court, this proposed

budget will not handle a single court case and we will need to special levy our municipalities (if a case arises).

- Budget includes cost of living (all staff), and merit increases for 13 staff (movement within the approved salary grid to maintain pay equity).
- This budget assumes that the Ministerial Order on “Freezing Fees” will be lifted starting January 1, 2024, and our proposed Fee Policy and Schedules will be implemented.
- Revenue forecasts are very difficult to make because of the changing economic situation. We have made predictions using the previous year’s self-generated revenue, donations, technical fee revenue, etc. as well as the state of our actual revenue from the current year. Some self-generated revenue items have decreased because of uncertainty.
- Revenue from our carbon-offsetting agreement has been incorporated into the budget. We have done this for the past two years and are anticipated to receive it prior to 20-June-2024 as per the agreement (minimum target of \$600,000).
- Costs for Risk Management Official services are much more than previous agreements (2019-2023). We have completed this service for municipalities with sources of municipal drinking water over the past few years. Historically, we used a 0.2 FTE, but a more realistic cost recovery lies around 0.4 FTE. There are several new policies and increased threats as part of the changes to the Source Protection Plan. QC provides this service for 12 drinking water systems located in 7 municipalities. This shared expense ensures that each municipality does not have to hire their own Risk Management Official/Inspector.
- A portion of the conservation area passes, and parking fees have been included as revenue.
- Maintaining qualified staff is essential to be able to provide the required programs and services to our watershed residents.

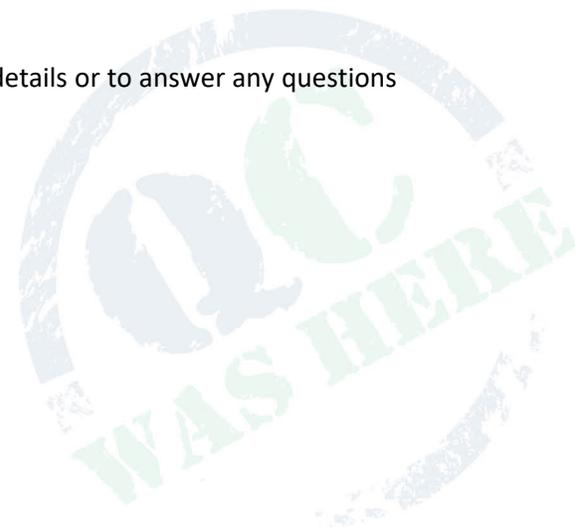
The following details are specific to the Township of North Frontenac and will be billed on one invoice in January 2024 upon approval from the Quinte Conservation Board of Directors:

- \$1,024 (General levy for 2024 operations, including reserve build)
- \$ 176 (QC Capital Asset Management Plan, approved 2023)

It is our priority as an organization to continue to focus our efforts on our core mandated programs and services.

If you have any questions about this information, please contact me at ext. 103 or Tammy Smith at ext. 116.

I am available to attend a meeting at your office to go over any of the details or to answer any questions you may have.



Sincerely,



Bradley A. McNevin
Chief Administrative Officer
(613) 968-3434 or (613) 354-3312 ext. 103
bmcnevin@quinteconservation.ca



2024 QUINTE CONSERVATION Preliminary BUDGET

EXPENDITURES		DESCRIPTION	2023 BUDGET	2024 BUDGET	
CATEGORY 1 - MANDATORY + ENABLING SERVICES	NATURAL HAZARD MANAGEMENT		<i>-Section 28 Permit Administration; Enforcement and Compliance; watershed planning and operations; dam operations; flood forecastin; flood control infrastructure operation and maintenance; low water response team; WECI Major Maintenance;</i>		
	1.a				
	1.a.1	Staffing	-full time, students and contracts	\$1,690,604.98	\$1,634,166.43
	1.a.2	Operating	-includes FFW costs/S39/insurance/health and safety/security checks	\$316,088.25	\$316,088.25
	1.a.3	Capital	-Specific to the approved Water Control Infrastructure Capital Asset Management Plan	\$338,032.15	\$473,245.01
	1.b	PROVINCIAL WATER QUALITY-QUANTITY MONITORING; INTEGRATED WATER AND CLIMATE MONITORING		<i>-Provincial Water Quality Monitoring Network (PWQMN); Provincial Groundwater Monitoring Network (PGMN); Climate monitoring at 5 locations</i>	
	1.b.1	Staffing	-full time, students and contracts	\$238,579.00	\$245,104.00
	1.b.2	Operating	equipment, mileage	\$8,000.00	\$8,000.00
	1.c	DRINKING WATER SOURCE PROTECTION		<i>-Source Protection Area/Region, technical support, Source Protections Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations.</i>	
	1.c.1	Staffing	-full time, students and contracts	\$303,087.00	\$308,583.75
	1.c.2	Operating	-SWP committee, mileage, overhead, meetings	\$96,375.00	\$102,861.25
	1.d	WATERSHED-BASED RESOURCE MANAGEMENT STRATEGY		<i>-Collate/compile existing resource management plans, watershed plans, studies, and data. Strategy development, implementation, and annual reporting.</i>	
	1.d.1	Staffing	-fulltime, students and contracts	\$0.00	\$0.00
	1.d.2	Operating		\$0.00	\$0.00
	1.e	CONSERVATION AUTHORITY LANDS AND AREAS		<i>-Section 29 Enforcement and Compliance; Conservation Area and Forest Management; Maintenance and capital improvements; Inventoring CA owned lands; land acquisitions and dispositions, lands policy, etc.</i>	
1.e.1	Staffing	-full time, students and contracts	\$76,169.00	\$100,345.00	
1.e.2	Operating	security, minor/preventative maintenance, inspections, mileage, equipment	\$195,200.00	\$195,200.00	
1.f	ENABLING SERVICES		<i>-Corporate Services / Financial Services / Legal Expenses / Governance / Corp Communications and Outreach / Administration Building Maintenance / IT-GIS Corporate</i>		
1.f.1	Staffing	-full time, students and contracts	\$277,942.00	\$283,361.54	
1.f.2	Operating	board member expenses, equipment, mileage, minor/prevenative maintenance, audit	\$385,218.88	\$433,468.88	
1.f.3	Capital	-capital asset plan for IT, IMS, facilities, CA's, vehicles, equipment, infrastructure, FF&W, FP Mapping	\$333,840.00	\$352,774.00	
1.f.4		-Reserve Build	\$25,000.00	\$25,000.00	
TOTAL EXPENDITURES CATEGORY 1 =			\$4,284,136.26	\$4,478,198.11	
INCOME		DESCRIPTION	2023 BUDGET	2024 BUDGET	
1.g	Provincial Funds	-includes FFW funds S.39 from Government of Ontario	\$166,117.11	\$166,117.11	
1.h	Federal Funds	-student grants	\$40,000.00	\$40,000.00	
1.i	Municipalities - General Levies	-benefits all municipalities - use MCVA method	\$1,921,073.00	\$2,047,241.99	
1.j	Municipalities - Capital Levies	-benefits all municipalities - use MCVA method (10 year plan 2022 - revised every 5 = 2032)	\$338,032.15	\$473,245.01	
1.k	Municipalities - Capital Levies	-capital asset plan -use of MCVA	\$333,840.00	\$352,774.00	
1.l	Legal inquiries and Permit Fees	-related to Regulations and Enforcement (forecasted revenue)	\$270,000.00	\$170,000.00	
1.m	Plan Review Fees	-covered under Natural Hazards (forecasted revenue)	\$218,000.00	\$180,000.00	
1.n	Conservation Land Fees and Leases Income	-Rentals, hunting program, parking fees, carbon (forecasted revenue)	\$228,914.00	\$268,674.00	
1.o	Administered Programs	-n/a at this time	\$0.00	\$0.00	
1.p	Source Water Protection (MECP)	-DWSP for wages, benefits and overhead	\$399,462.00	\$411,445.00	
1.q	General	-Donations, micellaneous income, admin fees, operation of vehicles, tech fees	\$353,701.00	\$353,701.00	
1.r	Rebates and Recoveries	-Recoveries, rebates within category 1, inputs from revenue of other Category 3 programs	\$0.00	\$0.00	
1.s	Miscellaneous Revenue	-Interest on investments/accounts earned	\$15,000.00	\$15,000.00	
1.t	Draw from Surplus or Reserves	-as required	\$0.00	\$0.00	
TOTAL INCOME CATEGORY 1 =			\$4,284,139.26	\$4,478,198.11	

		EXPENDITURES	DESCRIPTION	2023 BUDGET	2024
CATEGORY 2 - NON-MANDATORY	2.a	INFRASTRUCTURE	-Non-QC Owned Flood and Erosion Control Infrastructure Operation and Management (Skootamatta, Belleville Ice Control, Stoco & Downey Weirs)		
	2.a.1		Staffing -full time, students and contracts	\$89,425.74	\$95,979.80
	2.a.2		Operating -preventative maintenance	\$7,500.00	\$7,500.00
	2.b	DRINKING WATER SOURCE PROTECTION	-Source Protection Risk Management Official; Source Protection Education and Outreach		
	2.b.1		Staffing -full time, students and contracts	\$12,500.00	\$25,942.40
	2.b.2		Operating	\$0.00	\$0.00
	2.c	CA LANDS AND AREAS	-Land acquisition - of environmental significant properties		
	2.c.1		Staffing -full time, students and contracts	\$0.00	\$0.00
	2.c.2		Operating	\$0.00	\$0.00
	2.c.3		Capital	\$0.00	\$0.00
TOTAL EXPENDITURES CATEGORY 2 =				\$109,425.74	\$129,422.20
		INCOME	DESCRIPTION	2023 BUDGET	2024 BUDGET
2.d		Provincial Funds	-includes other funded revenue within category 2 from provincial agreements (Skootamatta)	\$15,000.00	\$15,000.00
2.e		Federal Funds		\$0.00	\$0.00
2.f		Municipalities - Benefiting Levies	-benefits specific municipalities - preventative Dam Maintenance for City of Belleville, Tweed and Madoc	\$81,925.74	\$88,479.80
2.g		Rebates and Recoveries	-Inputs from revenue of other programs TO BALANCE EXPENSES	\$0.00	\$0.00
2.h		Municipalities - Special Levies	-Direct apportionment to municipality that QC provides program/service on their behalf	\$0.00	\$0.00
2.i		Municipalities - SWP Agreements	-SWP RMO/RMI and E&O Services for Local Drinking Water Source Protection Services	\$12,500.00	\$25,942.40
2.j		Other Revenue		\$0.00	\$0.00
TOTAL INCOME CATEGORY 2 =				\$109,425.74	\$129,422.20
		EXPENDITURES	DESCRIPTION	2023 BUDGET	2024
CATEGORY 3 - SPECIAL PROJECTS	3.a	CONSERVATION EDUCATION AND OUTDOOR PROGRAMS	-Education not directed to madated programs - centered on watershed and natural environment		
	3.a.1		Staffing -full time, students and contracts	\$98,519.41	\$121,855.41
	3.a.2		Operating -Supplies, Fuel, Equip, etc.	\$54,109.61	\$54,109.61
	3.b	LOCAL WATER QUALITY MONITORING	-Surface Water Quality Monitoring Program		
	3.b.1		Staffing -full time, students and contracts	\$120,500.76	\$150,761.00
	3.b.2		Operating -equip rental, supplies, laboratory costs	\$126,559.20	\$96,298.96
	3.c	STEWARDSHIP, REFORESTATION, COMMUNITY ENGAGEMENT	-Stewardship and Outreach that is not part of QC owned properties or mandate		
	3.c.1		Staffing -full time, students and contracts	\$98,519.41	\$121,855.41
	3.c.2		Operating -Supplies, Fuel, Equip, etc.	\$54,109.61	\$54,109.61
	3.d	DEPOT LAKES CAMPGROUND	-Campground Operations		
3.d.1		Operating -Superintendent, Students, Maintenance, Supplies, Fuel, Equip, etc.	\$50,600.00	\$95,600.00	
TOTAL CATEGORY 3 =				\$602,917.99	\$694,589.99
		INCOME	DESCRIPTION	2023 BUDGET	2024 BUDGET
3.e		Special Agreement Funding	Local Water Quality Monitoring Program	\$247,059.96	\$247,059.96
3.f		Conservation Education and Outdoor Programs	-User fees, grants or donations specific to category 3 -	\$159,532.03	\$169,532.03
3.g		Depot Lakes campground	campsite rentals (seasonal and interior) (forecasted revenue)	\$135,000.00	\$180,000.00
3.h		Stewardship, Reforestation, Community Engagement	-User Fees, grants and donations specific to category 3 - tree/shrub sales, shoreline kits, etc.	\$61,326.00	\$97,998.00
TOTAL INCOME CATEGORY 3 =				\$602,917.99	\$694,589.99
TOTAL QC OPERATING AND CAPITAL BUDGET				\$4,996,479.99	\$5,302,210.30
General Levies					
-Modified current value assessment (MCVA) method using MPAC data				\$2,254,913.00	\$2,400,015.99
Benefit-based Levies					
-specific municipality benefits, except under Clean Water Act				\$338,032.15	\$473,245.01
Agreement Levies					
-Special agreements, where one or some participating municipalities benefit				\$94,425.74	\$114,422.20

**Quinte Conservation
General Levy to Support Operations**

	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2022 CVA (Modified) in Watershed	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	Difference in CVA in Watershed 2022 over 2023	% Difference in CVA in Watershed 2022 over 2023	CVA Based Apportionment Percentage	2023 Actual Levy	Preliminary Levy 2024	Preliminary Levy \$ increase
City of Belleville	100	37,486	37,486	7,879,433,041	7,957,058,045.00	7,957,058,045	77,625,005	0.99%	38.76	\$ 746,913	\$ 793,452	\$ 46,538
Centre Hastings	56	3,512	1,967	310,682,940	566,296,639.00	317,126,118	6,443,178	2.07%	1.54	\$ 29,392	\$ 31,624	\$ 2,231
Twp. Of Madoc	100	1,796	1,796	242,867,580	246,719,685.00	246,719,685	3,852,105	1.59%	1.20	\$ 23,053	\$ 24,602	\$ 1,549
Marmora & Lake	22	3,146	692	147,188,542	673,839,488.00	148,244,687	1,056,145	0.72%	0.72	\$ 14,024	\$ 14,740	\$ 716
City of Quinte West	23	32,903	7,568	1,390,238,926	6,114,600,081.00	1,406,358,019	16,119,093	1.16%	6.85	\$ 131,786	\$ 140,236	\$ 8,450
Stirling/Rawdon	17	3,901	663	89,322,469	543,446,360.30	92,385,881	3,063,413	3.43%	0.45	\$ 8,453	\$ 9,213	\$ 760
Tudor & Cashel	48	554	266	83,315,750	179,402,405.00	86,113,154	2,797,404	3.36%	0.42	\$ 7,876	\$ 8,598	\$ 722
Municipality of Tweed	100	4,617	4,617	677,747,409	683,796,338.10	683,796,338	6,048,929	0.89%	3.33	\$ 64,164	\$ 68,173	\$ 4,009
Twp. of Tyendinaga	100	3,466	3,466	480,152,630	485,958,735.00	485,958,735	5,806,105	1.21%	2.37	\$ 45,529	\$ 48,520	\$ 2,990
Addington Highlands	44	1,697	747	240,657,932	551,727,070.00	242,759,911	2,101,979	0.87%	1.18	\$ 22,861	\$ 24,157	\$ 1,297
Town of Greater Napanee	53	11,539	6,116	1,258,167,262	2,417,533,460.00	1,281,292,734	23,125,472	1.84%	6.25	\$ 119,299	\$ 127,953	\$ 8,654
Twp. of Stone Mills	100	6,340	6,340	965,434,334	985,552,054.00	985,552,054	20,117,720	2.08%	4.80	\$ 91,443	\$ 98,268	\$ 6,825
Twp. of North Frontenac	1	1,620	16	9,514,091	958,821,135.60	9,588,211	74,121	0.78%	0.05	\$ 961	\$ 1,024	\$ 63
Twp. of South Frontenac	21	15,326	3,218	738,889,207	3,567,016,624.00	749,073,491	10,184,284	1.38%	3.65	\$ 70,119	\$ 74,724	\$ 4,605
Twp. of Central Frontenac	46	3,696	1,700	455,756,598	1,004,266,698.00	461,962,681	6,206,083	1.36%	2.25	\$ 43,224	\$ 46,063	\$ 2,839
Town of Deseronto	100	1,238	1,238	129,681,140	129,523,340.00	129,523,340	-157,800	-0.12%	0.63	\$ 12,295	\$ 12,898	\$ 603
Corp. of Loyalist Twp.	3	13,386	402	71,613,010	2,472,572,240.00	74,177,167	2,564,157	3.58%	0.36	\$ 6,724	\$ 7,370	\$ 646
Prince Edward County	100	19,430	19,430	5,096,326,631	5,172,878,912.00	5,172,878,912	<u>76,552,281</u>	<u>1.50%</u>	<u>25.19</u>	<u>\$ 483,150</u>	<u>\$ 515,700</u>	<u>\$ 32,550</u>
TOTAL QC LEVIES		165,653	97,728	20,266,989,491		20,530,569,164	263,579,673	1.30%	100.00	\$ 1,921,073	\$ 2,047,242	\$ 126,049

**Quinte Conservation
Levy For Capital Asset Management Plan (Motion QC-23-78)**

	% in CA	2022 CVA (Modified) in Watershed	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	CVA Based Apportionment Percentage	2023 Capital Levy	2024 Preliminary Capital Levy	\$ increase
City of Belleville	100	7,879,433,041	7,957,058,045.00	7,957,058,045	38.76	\$ 129,764.00	\$ 136,713	\$ 6,949
Centre Hastings	56	310,682,940	566,296,639.00	317,126,118	1.54	\$ 5,108.00	\$ 5,449	\$ 341
Twp. Of Madoc	100	242,867,580	246,719,685.00	246,719,685	1.20	\$ 4,006.00	\$ 4,239	\$ 233
Marmora & Lake	22	147,188,542	673,839,488.00	148,244,687	0.72	\$ 2,437.00	\$ 2,540	\$ 103
City of Quinte West	23	1,390,238,926	6,114,600,081.00	1,406,358,019	6.85	\$ 22,901.00	\$ 24,165	\$ 1,264
Stirling/Rawdon	17	89,322,469	543,446,360.30	92,385,881	0.45	\$ 1,469.00	\$ 1,587	\$ 118
Tudor & Cashel	48	83,315,750	179,402,405.00	86,113,154	0.42	\$ 1,369.00	\$ 1,482	\$ 113
Municipality of Tweed	100	677,747,409	683,796,338.10	683,796,338	3.33	\$ 11,150.00	\$ 11,747	\$ 597
Twp. of Tyendinaga	100	480,152,630	485,958,735.00	485,958,735	2.37	\$ 7,912.00	\$ 8,361	\$ 449
Addington Highlands	44	240,657,932	551,727,070.00	242,759,911	1.18	\$ 3,973.00	\$ 4,163	\$ 190
Town of Greater Napanee	53	1,258,167,262	2,417,533,460.00	1,281,292,734	6.25	\$ 20,731.00	\$ 22,048	\$ 1,317
Twp. of Stone Mills	100	965,434,334	985,552,054.00	985,552,054	4.80	\$ 15,891.00	\$ 16,933	\$ 1,042
Twp. of North Frontenac	1	9,514,091	958,821,135.60	9,588,211	0.05	\$ 167.00	\$ 176	\$ 9
Twp. of South Frontenac	21	738,889,207	3,567,016,624.00	749,073,491	3.65	\$ 12,185.00	\$ 12,876	\$ 691
Twp. of Central Frontenac	46	455,756,598	1,004,266,698.00	461,962,681	2.25	\$ 7,511.00	\$ 7,937	\$ 426
Town of Deseronto	100	129,681,140	129,523,340.00	129,523,340	0.63	\$ 2,137.00	\$ 2,222	\$ 85
Corp. of Loyalist Twp.	3	71,613,010	2,472,572,240.00	74,177,167	0.36	\$ 1,168.00	\$ 1,270	\$ 102
Prince Edward County	100	<u>5,096,326,631</u>	<u>5,172,878,912.00</u>	<u>5,172,878,912</u>	<u>25.19</u>	<u>\$ 83,961.00</u>	<u>\$ 88,864</u>	<u>\$ 4,903</u>
TOTAL QC LEVIES		20,266,989,491		20,530,569,164	100.00	\$ 333,840.00	\$ 352,774	\$ 18,934

**Quinte Conservation
Summary of Levy Distribution**

	Levy General	Capital Asset Management	Water Control Infrastructure Capital Asset Management	Preventative Maintenance Water Control Structures & Weir Installs	Risk Management Official	Total Levy
City of Belleville	\$ 793,452	\$ 136,713	\$ 146,509	\$ 77,138	\$ 3,333	\$ 1,157,144
Centre Hastings	\$ 31,624	\$ 5,449	\$ 349	\$ 5,671	\$ 7,373	\$ 50,467
Twp. Of Madoc	\$ 24,602	\$ 4,239	\$ 2,208	\$ -	\$ -	\$ 31,049
Marmora & Lake	\$ 14,740	\$ 2,540	\$ 36,232	\$ -	\$ 1,633	\$ 55,145
City of Quinte West	\$ 140,236	\$ 24,165	\$ -	\$ -	\$ -	\$ 164,401
Stirling/Rawdon	\$ 9,213	\$ 1,587	\$ -	\$ -	\$ -	\$ 10,800
Tudor & Cashel	\$ 8,598	\$ 1,482	\$ -	\$ -	\$ -	\$ 10,080
Municipality of Tweed	\$ 68,173	\$ 11,747	\$ 2,841	\$ 5,671	\$ 1,854	\$ 90,286
Twp. of Tyendinaga	\$ 48,520	\$ 8,361	\$ 26,274	\$ -	\$ -	\$ 83,155
Addington Highlands	\$ 24,157	\$ 4,163	\$ 9,211	\$ -	\$ -	\$ 37,532
Town of Greater Napanee	\$ 127,953	\$ 22,048	\$ 72,713	\$ -	\$ 1,833	\$ 224,547
Twp. of Stone Mills	\$ 98,268	\$ 16,933	\$ 46,595	\$ -	\$ -	\$ 161,796
Twp. of North Frontenac	\$ 1,024	\$ 176	\$ -	\$ -	\$ -	\$ 1,200
Twp. of South Frontenac	\$ 74,724	\$ 12,876	\$ 35,540	\$ -	\$ -	\$ 123,140
Twp. of Central Frontenac	\$ 46,063	\$ 7,937	\$ 31,686	\$ -	\$ -	\$ 85,686
Town of Deseronto	\$ 12,898	\$ 2,222	\$ -	\$ -	\$ 1,336	\$ 16,457
Corp. of Loyalist Twp.	\$ 7,370	\$ 1,270	\$ -	\$ -	\$ -	\$ 8,640
Prince Edward County	\$ 515,700	\$ 88,864	\$ 63,087	\$ -	\$ 8,580	\$ 676,231
TOTAL QC LEVIES	\$ 2,047,242	\$ 352,774	\$ 473,245	\$ 88,480	\$ 25,942	\$ 2,987,755



Fee Policy and Schedules

This policy outlines Quinte Conservation's guidelines for setting and charging fees

Approved by the Quinte Conservation Board of Directors

Date Approved: October 20, 2022

Last Revision - October 24, 2023

EFFECTIVE: January 1, 2024

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POLICY

Purpose

The purpose of the Fee Policy and Schedules is to inform the public and our municipal partners of the fees charged for programs and services delivered by Quinte Conservation.

Legislative Framework

The Conservation Authorities Act (CAA) Section 21.2 allows for conservation authorities to charge fees for services.

The CAA Section 21.1 Mandatory programs and services and Ontario Regulation (O. Reg.) 686/21 Mandatory Programs and Services outline mandatory (Category 1) programs that may be funded by municipal apportionment, provincial grants, or self-generated revenue with the user pay principal as appropriate.

Section 21.1.1 of the CAA outlines Category 2 Municipal programs and services, “An authority may provide, within its area of jurisdiction, municipal programs and services that it agrees to provide on behalf of a municipality situated in whole or in part within its area of jurisdiction under a memorandum of understanding, or such other agreement as may be entered into with the municipality, in respect of the programs and services.”

Section 21.1.2 of the CAA defines Category 3 Other programs and services, “In addition to programs and services described in sections 21.1 and 21.1.1, an authority may provide, within its area of jurisdiction, any other programs and services that it determines are advisable to further the purposes of this Act.”

Category 1 Mandatory Programs and Services

These programs and services include:

- Administration of Conservation Authorities Act (CAA) Section 28 and 28.1 including technical advice and studies;
- Enforcement and compliance;
- Response to legal, real estate and public inquiries regarding a CAA Section 28 and 28.1 and natural hazard inquiries under the Planning Act;
- Review and commenting on applications under other legislation noted under the Mandatory Programs and Services Regulation (O. Reg. 686/21) and associated inquiries;
- Access to authority owned or controlled land for recreational activities not requiring direct authority or other staff involvement.
- Flood forecasting and warning;
- Flood and Erosion Control Infrastructure Operation, Management, and Maintenance;



- Low water response;
- Provincial Water Quality Monitoring Network (PWQMN);
- Provincial Groundwater Quality Monitoring (PGMN);
- Drinking Water Source Protection
- Conservation Land Management and activities requiring a permit made pursuant to section 29 of the CAA;
- Enabling Services for the Organization including administration, finance, fleet management, communications, IT.

Category 2 Municipal Programs and Services

Municipal programs and services are offered throughout the watershed to all our partnering municipalities. These programs and services are provided by Quinte Conservation on behalf of our municipal partners.

These programs and services include (but are not limited to):

- Commenting on Planning Act applications for technical and policy matters related to stormwater management or other matters requested by a municipality, county, corporation or individual. This commenting/peer review service provides for a consistent approach across the watershed.
- Drinking Water Source Protection Risk Management Official Services including Education and Outreach.

Category 3 Advisable Programs and Services

Quinte Conservation offers programs and services to our watershed residents that provide an overall benefit to the environmental health of the region.

These programs and services include (but are not limited to):

- Extension Services (e.g. technical advice/implementation of erosion control measures, forest management/tree planting, wildlife/fisheries habitat management, management of forests/recreational land owned by others, technical studies)
- Recreational activities that are provided on land that is owned or controlled by the authority with the direct support or supervision of staff employed by the authority or by another person or body, or with facilities or other amenities maintained by the authority, including equipment rentals and renting facilities for special events.
- Community relations to help establish, maintain, or improve relationships between the authority and community members.
- Public education services to improve awareness of issues relating to the conservation, restoration, development, and management of natural resources in watersheds in Ontario.



Policy Principles

This Fee Policy and associated Schedules have been prepared in conformity with the Conservation Authorities Act. The Fee Schedules are based on the user-pay principle. The fees and revenues for planning and permitting services are designed to assist with recovering the costs associated with administering and delivering the services on a program basis. These fees do not exceed the cost of the service.

Process and Public Notification

The Fee Policy and Schedules have been established by the Quinte Conservation (QC) Board of Directors following consultation with local stakeholders and the public.

Consultation includes direct e-mail to key stakeholders (e.g., municipalities) and posting the notice for comment/review and/or revisions to the Fee Policy and Schedules on the QC website for a minimum of 30 days. Comments received will be presented to the Board of Directors prior to any approval.

Implementation

It is the objective of QC to provide an effective and efficient delivery of services. To achieve this objective:

- Land use proposals will be reviewed in a timely fashion.
- Comments on applications under the Planning Act will be provided in time for the legislated public meeting or hearing.
- Permit applications under the CAA generally will be processed within timelines outlined in Conservation Ontario's "Annual Reporting on Timelines Template for permissions under Section 28 of the Conservation Authorities Act". These timelines were developed by the Timely Review and Approvals Taskforce and received endorsement by the CO Council in December 2019.
- Fees will not exceed the costs to deliver the service.

Exemptions to the application of these fees include:

- Non-profit conservation and/or environmental groups contributing to the protection and restoration of the natural environment, provided the work is occurring on their private lands. Exemptions would be considered for fees associated with permit applications, Planning Act applications, legal inquiries, and site assessments.

Refunds

Quinte Conservation does not issue refunds for services or products once the application process has started or order is submitted, and the payment has been processed. Under exceptional circumstances, refund requests will be considered and may be approved by the Chief Administrative Officer (CAO). If a refund is approved, a 20% refund fee will apply.



Appeal

The fee appeal process will be based on the principles of fairness, opportunity, and notification. The only fees that would be considered for an appeal are those found under planning and permitting.

Consideration of appeals will be directed to the CAO. The appellant must submit in writing to the CAO the reasons for the appeal request. The CAO will review the request, consult with staff and the proponent. The appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. The applicant will be notified of the CAO's decision.

If the applicant is dissatisfied with the decision from the CAO an appeal to the QC Board of Directors can be requested.

The appellant must submit in writing to the CAO the reasons for the appeal request to the Board of Directors. The written request must identify a request to present the appeal before the Board of Directors. Once heard, the appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. Any appeal decision requires a resolution passed by the Board of Directors. The appellant will be notified of the Board's decision.

Date of Effect

The Fee Policy and Schedules becomes effective as of the date set by the QC Board of Directors.

Transition

The establishment of this Fee Policy and Schedules supersedes and replaces all previous fee policies and/or schedules. The Policy also applies to proposals not previously invoiced, such as draft approved plans of subdivision which predated any fee schedule.

Review Process

This Fee Policy and Schedules will be reviewed annually by QC staff to monitor effectiveness and any changes will be brought forward to the Board of Directors for consideration. Consultation is required if changes are applied to the Policy or Schedules (as noted under Process and Public Notification) prior to Board approval. Approval of the updated Fee Policy and Schedule will require passage of a resolution by the Board of Directors.



FEE SCHEDULES

Schedule 1: Quinte Conservation Planning and Regulations Fees

Schedule 2: Quinte Conservation General Fees

Schedule 3: Quinte Conservation Monitoring, Stewardship and Education Services Fees



SCHEDULE 1 Planning and Regulations Fees

Fee Type	2023 Fees	PROPOSED 2024 Fee	Notes
Pre-Consultation			
Site Visit – Project Specific	\$450*	\$464*	See reference at bottom of schedule
Site Visit – Standard (1 lot)	\$450*	\$464*	See reference at bottom of schedule
Site Visit – Complex (2 or more lots severed)	\$900	\$927	NEW
Legal Inquiry	\$200	\$206	Increase reflective of COLA
Planning Service Fees			
Technical Study Review (cost per study)	\$500**	\$515**	See reference at bottom of schedule
Consent to sever – Standard (1 lot)	\$450*	\$464*	See reference at bottom of schedule
Consent to sever – Complex (2 or more lots)	\$900	\$927	NEW
Minor Variance/Zoning By-law amendment	\$450*	\$464*	Increase reflective of COLA
Official Plan amendment	\$705	\$726	Increase reflective of COLA
Standard Site Plan review	\$3580	\$3687	Increase reflective of COLA
Minor Site Plan review	\$865	\$891	Increase reflective of COLA
Subdivision review	\$7990	\$8230	Increase reflective of COLA
Subdivision phase review - minor	\$1390	\$1432	Increase reflective of COLA
Subdivision phase review - complex	\$3580	\$3687	Increase reflective of COLA
Permit Applications Fees			
Minor work	\$250***	\$258***	See reference at bottom of schedule
Standard work	\$450*	\$464*	See reference at bottom of schedule
Major work	\$835/\$1335	\$860/\$1375	Increase reflective of COLA
Permit amendment/Permit re-issue	\$100	\$103	Increase reflective of COLA
Request for a Hearing	\$1840	\$1895	Increase reflective of COLA



Violations	Double the normal application fee		
Risk Management Official Services			
Enforcement of Part IV of the Clean Water Act	\$12000	\$25942	Split between those municipalities that require Part IV duties (Belleville, Centre Hastings, Deseronto, Marmora and Lake, Town of Greater Napanee, Prince Edward County, and Tweed)

*This fee was increased significantly because a site visit is required. Three Regulation Officers completed an independent review of the time necessary to complete one permit or site visit. The three officers determined approximately the same fee. The proposed fee includes travel time, mileage, and administrative time. The new \$450 fee would reflect our minimum cost involved to issue a permit or complete one site visit. Some more complex permits/site visits would take significantly longer time to complete. However, staff normally complete many permits/site visits in a day to reduce costs.

** This technical view fee was approved by the Board in May of this year. Staff soon realized after reviewing numerous reports (e.g. Karst) that the fee was insufficient because the majority of the reports required changes/updates and time-consuming discussions with the consultant and/or other Regulation department staff.

*** This fee increase reflects the requirement for a site visit for some minor permits.



SCHEDULE 2 General Service Fees

Fee Type	2023 Fees	PROPOSED 2024 Fee	Notes
Staff Charge out Rates (per hour)			
Management/Project Management	\$90	\$93	Increase reflective of COLA
Engineering/Technical Resource Staff	\$75	\$77	Increase reflective of COLA
Specialists – IT, GIS, Biologist/Ecologist	\$65	\$67	Increase reflective of COLA
Administration/Technicians	\$50	\$52	Increase reflective of COLA
Conservation Lands			
Group rates for property usage (<50 ppl)	\$250	\$258	These rates do not include closure of property
Group rates for property usage (>50 ppl)	\$450	\$464	These rates do not include closure of property
Special Event rates Requiring Closure of Gathering Area within Property (Weekend)	\$2000	\$2060	These rates will not include any special accommodations (delivery of picnic tables, garbage service, etc.) or additional staffing
Special Event rates Requiring Closure of Gathering Area within Property (Weekday)	\$1500	\$1545	These rates will not include any special accommodations (delivery of picnic tables, garbage service, etc.) or additional staffing
Frink Center	\$150/day	\$154/day	OR \$75 /half day or evening; subject to CAO approval based on number of visitors
Depot Lakes Office Building	\$150/day	\$154/day	OR \$75 /half day or evening; subject to CAO approval based on number of visitors
Main Office Boardroom	\$150/day	\$154/day	OR \$75 /half day or evening; subject to CAO approval based on number of visitors
Annual Access Pass	\$60	\$62	Increase reflective of COLA and Market/Demand
Daily Access Pass – Little Bluff	\$15	\$15	Annual Passes will be accepted



Daily Access – All CA's (except Little Bluff) – regular passenger vehicle	\$6	\$6	
Daily Access – All CA's (except Little Bluff) – Other types of vehicles	\$12	\$12	Buses, vehicles with trailers (i.e., horse trailers, boat trailers, canoe racks, etc.)
DEPOT LAKES CAMPGROUND			
Seasonal Sites (annual rate)			
Waterfront Site	\$2000	\$2060	COLA
Non-waterfront Site	\$1500	\$1545	COLA
Interior Sites (weekly rates)			
May and June	\$270	\$50	Changing program – nightly rates now
July and August	\$378	\$50	Changing program – nightly rates now
September and October	\$270	\$50	Changing program – nightly rates now
Hunting Leases			
Cost per Acre	\$3.50	\$3.60	COLA
Administrative Services			
Shipping and Handling	\$15.00	\$15.45	Increase reflects cost to deliver service
NFS Cheques	\$50.00	\$50.52	Increase reflects cost to deliver service
Printing – all printing and sizes	CR	CR	CR – Cost Recovery to deliver the service
Mileage (per km)	.61 cents	.66 cents	Government rate set in January
Freedom of Information Requests	\$5.00	\$5.00	CR – Cost Recovery for document retrieval
Project Fees	15%	18%	More realistic amount for administration costs



SCHEDULE 3 Monitoring, Stewardship and Education Service Fees

Fee Type	2023 Fees	PROPOSED 2024 Fee	Notes
Tree Seedlings and Shrubs			
Conifer Stock	1.10	1.13	Sold in bundles of 10 or 25 (minimum order of 100 total trees); COLA
Deciduous Stock	1.50-2.00	1.54-2.06	Sold in bundles of 10 or 25 (minimum order of 100 total trees); COLA
Shoreline Planting Kits (QC provides a stewardship site visit and customized planting plan)			
	Minimum fee of \$425	Minimum fee of \$438	A kit is a minimum of 50 plants and is subsidized by grants. Kit price may exceed \$425 in 2023 pending grants received. COLA
Shoreline Planting Services			
	\$7/plant + 0.66/km	\$7.21/plant + 0.67/km	Landowners can hire QC to have their shoreline kit planted; COLA on KM
Large Scale Tree Planting Program (heavily subsidized for 2023 through grants)			
	\$0.30 to \$0.50 per tree for landowner	\$0.31 to \$0.51 per tree for landowner	Large scale tree planting program is subsidized by Forest Ontario Grants as well as other grants and sponsors. Landowner fee will vary depending on subsidies acquired
Education/Outreach			
In-school Watershed Workshop	No Cost	No Cost	40-minute curriculum-connected watershed workshops K-8
Outdoor Education Programs K-12	\$8-\$14 per student	\$8.24-\$14.42 per student	We charge for outdoor programs at a rate of \$8 per student for half day programs (or min \$160) and \$14 per student for full day programs (or min fee of \$280 for full day programs).



Stream of Dreams School Water Edu Program	\$3/student	\$3/student	Minimum fee of \$300
Aquatic Science Equipment Rental (Daily Rates)			
AbraScan	\$6	\$6.18	Increase reflective of COLA
Backpack Electrofishing Unit	\$162	\$167	Increase reflective of COLA
Benthic Gear	\$22	\$22.06	Increase reflective of COLA
Electrofishing Boat	\$325	\$335	Increase reflective of COLA
Boat Stanley	\$220	\$227	Increase reflective of COLA
Canoe	\$8	\$8.24	Increase reflective of COLA
Flow Tracker	\$22	\$22.66	Increase reflective of COLA
GPS Unit	\$22	\$22.66	Increase reflective of COLA
John Boat	\$22	\$22.66	Increase reflective of COLA
Kayak	\$8	\$8.24	Increase reflective of COLA
Larval Net	\$54	\$56	Increase reflective of COLA
Passive Netting Gear	\$108	\$111	Increase reflective of COLA
Pygmy Meter	\$22	\$22.66	Increase reflective of COLA
YSI Multimeter	\$22	\$22.66	Increase reflective of COLA
PGMN Workbook	\$11	\$11.33	Increase reflective of COLA
PGMN Generator	\$22	\$22.66	Increase reflective of COLA
Water Quality Monitoring			
Provincial Water Quality Monitoring Network in the Moira Region (per event - monthly)	\$1390	\$1432	QC performs this monitoring once per month at 13 stations; Increase reflective of COLA
Provincial Water Quality Monitoring Network in the Napanee Region (per event - monthly)	\$561	\$746	QC performs this monitoring once per month at 3 stations; Increase reflective of COLA
Provincial Water Quality Monitoring Network in Prince Edward County (per event - monthly)	\$1100	\$1133	QC performs this monitoring once per month at 12 stations; Increase reflective of COLA



Provincial Groundwater Monitoring Network (average cost per well per visit)	\$992	\$1022	QC has 23 wells as part of the provincial program, increase reflective of COLA
Ontario Benthos Bio-monitoring Network (average cost per station per visit)	\$340	\$350	QC samples 47 stations to ensure water quality changes can be tracked; Increase reflective of COLA
Baseflow (average cost per day)	\$648	\$667	QC samples at multiple locations throughout a given sub-watershed that are completed in a single day; Increase reflective of COLA



Quinte
CONSERVATION



2023

CAPITAL ASSET MANAGEMENT PLAN

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Executive Summary

Quinte Conservation's Capital Asset Management Plan (AMP) outlines the strategic approach to effectively manage and maintain the organization's physical assets. The plan aims to optimize asset performance, ensure long-term sustainability, and support Quinte Conservation's mission of preserving and restoring the natural environment. By implementing best practices in asset management, Quinte Conservation will enhance operational efficiency, reduce lifecycle costs, and maximize the value of its assets.



Introduction

1.1 Purpose

Conservation Authorities are responsible for the management of a diverse range of capital assets. In addition to significant land holdings, there are many other major classes of tangible capital assets (TCA) that support basic authority services related to conservation, restoration, development, and management of natural resources.

Figure 1 illustrates this diversity of TCA. The purpose of this AMP is to establish a comprehensive framework for the management and maintenance of Quinte Conservation's assets. It aims to prioritize investments, assess risks, and ensure the efficient utilization of resources to deliver sustainable environmental stewardship.



1.2 Background & Scope

This plan encompasses the management of tangible assets such as buildings, infrastructure, equipment, vehicles, and natural areas. It also includes intangible assets such as data and information systems necessary for effective asset management.

Quinte Conservation's (QC) infrastructure is aging while demand for better public services is growing in response to higher standards of safety, health, environmental protection, and growth. In 2009, standards within the Public Sector Accounting Board (PSAB) were amended and requires Conservation Authorities to report on our tangible capital assets in our Audited Financial Statements. QC has followed this direction since the implementation to ensure compliance. Under the new standards, the full cost of acquisition or construction of an asset is no longer recognized as an expenditure in the year in which it occurs. Instead, the cost of the asset is spread over the asset's estimated useful life as an amortization expense.

To comply with the standards in 2009, QC gathered information on the assets they owned, and created a database to track current assets and assets purchased in subsequent years. This information was used primarily as part of the audit process. This database provides the foundation for improving asset management practices at QC. The information required to be PSAB compliant was primarily backward looking. It considered historical cost (or reasonable estimates where necessary), annual amortization, accumulated amortization, and the resultant current net book value of assets. Looking forward, this AMP will take the PSAB information and introduce life expectancy based on actual asset condition, expected rates of deterioration, future required service levels, and estimated future replacement costs.

Although this is a new practice for QC, the development of an AMP is an essential part of QC's ongoing fiscal responsibility framework. It will guide the purchase, use, maintenance, and disposal of every asset QC needs to conduct business. The goal of every AMP is to define the use of assets in efforts to streamline productivity and delivery with minimal loss of capital.

The AMP will support QC's budgeting, planning, and forecasting processes and inevitably improve transparency, efficiency, and collaboration between user groups. The plan will improve and enhance data quality and reliability. This plan seeks to identify what we have, what condition it is in, and what the anticipated needs are to maintain our infrastructure as we move forward. It will also discuss estimates regarding future needs both from the perspective of preserving existing infrastructure and anticipated future new asset acquisitions and capacity enhancements.

The AMP was coordinated and developed with input from staff of several departments within QC regarding their applicable assets. A determination was made of which assets need to be managed and replaced based on an estimated life cycle of 5, 10, 15, 20, 30 or 40-years depending on the asset classification.

For dam infrastructure the life cycle was estimated at a 40-year cycle. In 2019, QC commissioned a consulting firm to focus on the Water and Erosion Control Infrastructure Assets held by QC. Maintenance forecasts for the water management infrastructure assets was forecasted over a 10-year cycle in efforts to improve the safety and reliability of these 40 structures. QC recognizes the significance of these assets and through the support of the Board of Directors and our benefitting municipalities, a 10-year capital plan was approved and includes annual contributions by way of a special levy to be held in reserve accounts for major capital works to ensure our dams and weirs are maintained. The water management infrastructure asset management plan will be phased into the AMP at a later date.

Asset Inventory and Condition Assessment

2.1 Information Technology Infrastructure

QC has a heavy operational dependency on Information Technology (IT) and Information Management (IM), including wide and local area networks, application and database servers, intranet, internet, public facing web assets and webservers, telecommunications, personal computers, and email. The potential loss of operational control of essential services and impact on stakeholders (e.g., clients or personnel) that may occur in the event of an interruption to IT/IM services, necessitates the need for continued preparation, implementation, and maintenance of a comprehensive IT/IM business continuity strategy.

Currently, QC maintains a network utilizing hypervisor technology to deliver the high availability of day-to-day operations. Several virtual machines run the following primary applications: MS Server and Active Directory, database servers, file servers, watershed monitoring applications, enterprise content management systems, accounting systems, GIS, and webservers. These servers, coupled with various network hardware components (e.g., routers, switches, and network storage) and other cloud-based SaaS (Software as a Service) resources are critical to the daily operations of QC and play a vital role in key program areas such as flood forecasting and warning.

2.1.1 Network Infrastructure Replacement Initiative

To maintain the high standards and availability of QC's network infrastructure, critical components must be replaced within the predicted lifespan of the hardware. The initiative will see the renewal of infrastructure actively planned and renewed on a regular basis to ensure QC is on pace to meet the needs of its users and clients. The set schedule of renewal will ensure continually sustainable work environments that are free from disruption and failure. The risks associated with not renewing network infrastructure include, but are not limited to:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected server, switch, and storage renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure;
- Unplanned loss and ability to respond in emergency situations;
- Potential loss of ability to communicate with partners during critical emergencies;

2.1.2 Cybersecurity Initiative

Not to be overlooked, the implementation of an effective cybersecurity program at QC is a crucial component in protecting IT/IM resources from damaging digital attacks and costly data recovery efforts. With an ever-increasing dependency on digital resources and the constant threat of new and evolving attack vectors, it is imperative that QC maintains an exceptional and proactive approach to cybersecurity management. Consequently, QC should protect IT/IM infrastructure through:

- Conducting routine cybersecurity training/campaign programs with staff to reduce the risk associated with human error.
- Routinely assessing the effectiveness of chosen detection and response platforms (upgrading as necessary)
- Ensuring network security best practices are implemented, routinely reviewed, and amended as required.



2.1.3 Server Room Maintenance Initiative

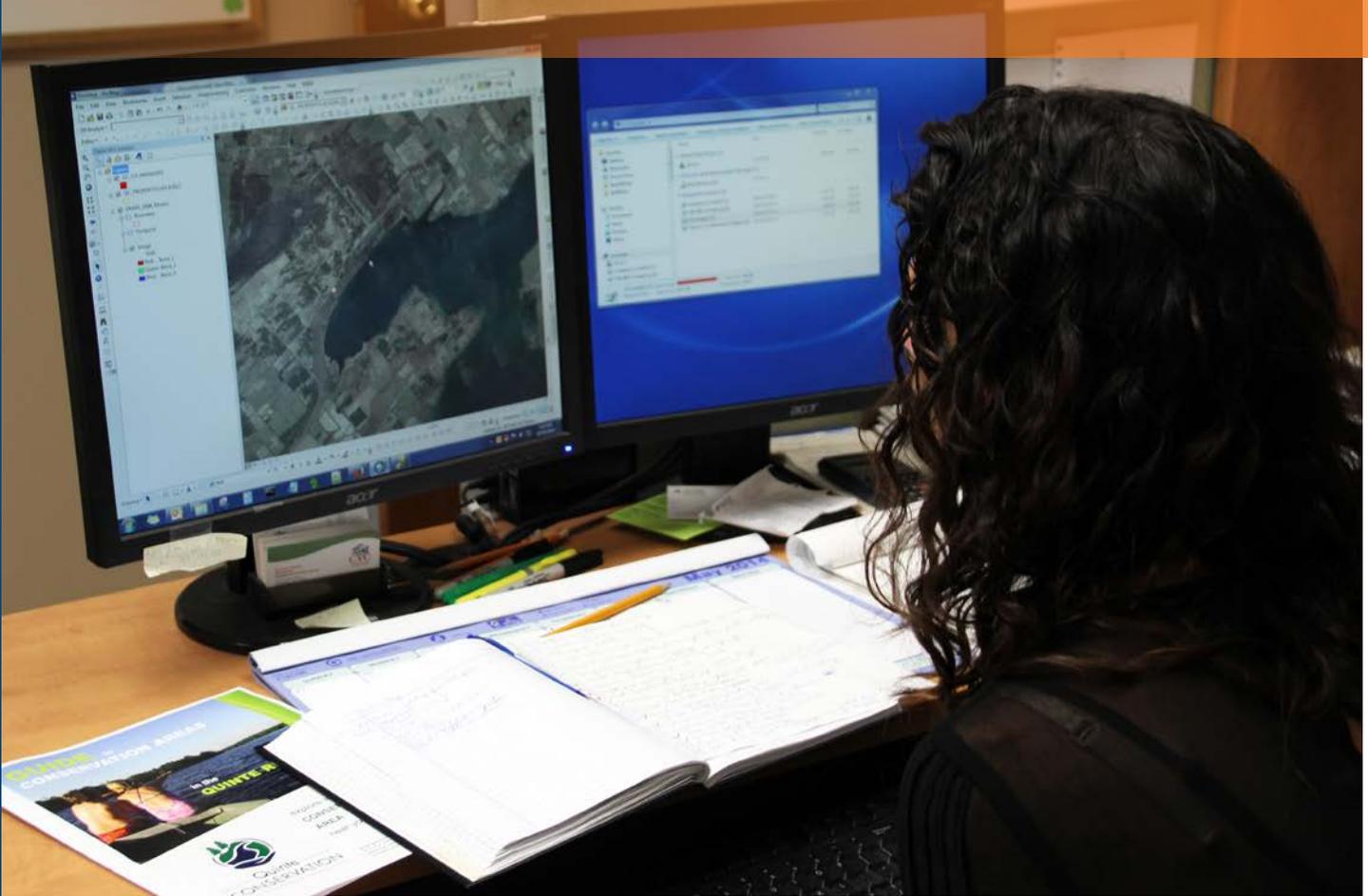
To maintain the business continuity of QC's network infrastructure and communication systems, the maintenance and repairs to the server room location needs to be reviewed on an annual basis. The maintenance and repairs include the following:

- Cooling systems renewal for server room;
- Back-up power systems renewal for main office

When a server room is not maintained correctly it presents significant risk related to:

- Early failure of equipment due to inadequate cooling;
- Disruption of service or loss of data due to power failures for power conditioning;
- Exposure to liability for inadequate record retention if servers damaged;

The maintenance of these systems will ensure the longevity of the hardware and ensure sustainability and high tolerance. QC has budgeted for the replacement of cooling systems after 10 years and the battery back-ups every 5 years.



2.1.4 Workstation Replacement Initiative

QC has recognized a need to budget the replacement of workstations to maintain business continuity. The initiative will see the renewal of workstations actively planned and executed on an annual basis. The set schedule of renewal will ensure a continually sustainable work environment that is free from disruption and failure. The risks associated with not renewing workstations include:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected computer renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure.

Workstations have been budgeted for a five-year replacement cycle. The workstations required by users at QC are dedicated by their software and hardware requirements. Several resource intensive client-side applications are in use at QC including:

- GIS applications
- CAD applications
- Graphic design / photo and video editing applications
- Environmental modelling and statistical applications

Users whose primary job function is the intensive use of the above-mentioned application categories are referred to as “Technical Workstation Users”. Staff members who use the software on a periodic basis are referred to as “Business Advanced Users”. The remaining staff are considered “Business Standard Users” and do not use resource intensive client-side applications and predominantly rely on office or server-side applications.

2.1.5 Software requirements

- Technical Workstation Users
 - GIS applications; CAD applications; graphic design / photo and video editing applications; environmental modelling and statistical applications; office and server-side applications
 - Example users: GIS staff, communications staff.
 - Workstations will be extended core machines, those which have additional CPUs, RAM, and dedicated video cards.
- Business Advanced Users
 - CAD applications; environmental modelling and statistical applications; office and server-side applications
 - Example users: water resources staff, monitoring staff.
 - Workstations will be extended core machines, those which have additional CPUs and RAM.
- Business Standard Users
 - Office and server-side applications
 - Example users: administration, field operations staff, forestry staff, planning and regulations staff, meeting room computers, summer staff.
 - Workstations considered to be core machines, those which have average performance CPU and RAM allocations.

This strategy has a phased approach since workstation requirements from various groups cannot be completely fulfilled at present time. Workstations coming out of full-time staff use are to be set aside for students and employment programs, as required.

Each of these classes requires the maintenance of a battery backup system at the workstation location. These battery backup systems are intended to provide the user time to save and shut down the computer in the event of a power outage and provide limited power during a brownout or power “Flicker”. These battery backup systems are considered part of each of these desktop computer systems and are therefore included in the replacement costs moving forward with the strategy.

2.1.6 Phone System Replacement Initiative

The current phone system includes both a Private Branch Exchange (PBX) desk top phone set as well as mobile devices for many staff. The mobile devices form part of QC’s essential communication plan. Currently, the mobile phone package includes 30 devices ranging from 2017 – 2023. The PBX system is approximately 10 years old and no longer compatible with QC’s automated system for some features. The aging infrastructure will cause higher likelihood of service disruption. The risks associated with not keeping the phone system current include:

- Unplanned downtime leading to a disruption in service and administration of QC functions;
- Unplanned loss and ability to respond in emergency situations;
- Unplanned expenses related to unexpected equipment failure;
- Loss of voicemail data;
- Increased negative perception of technology due to aging equipment.

Mobile devices are budgeted for a 5-year life cycle. The PBX system is budgeted for a 15-year life cycle.

2.1.7 Standard Office Equipment

Quinte Conservation has a variety of office equipment required to perform administrative duties. This equipment includes copiers, printers, a wide-format plotter/scanner, and a variety of audio/visual equipment (board room TV, meeting room monitors, postage meter, etc.). This type of equipment has a 10-year replacement schedule.

2.1.8 Information Technology Infrastructure Financial Implications

QC’s core servers, storage network, computer and office equipment are in reasonably good condition while some of the remainder of our network infrastructure is in fair condition. The financial implications (estimated cost per year for the strategy described) to replace the aging infrastructure and to maintain licensing fees is described below.

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$76,706	\$99,507	\$76,726	\$118,475	\$92,059	\$106,662	\$87,889	\$79,817	\$109,357	\$103,309

Annual Average
\$95,051

Some notes regarding the values include the following:

- CPI adjustments at 2.5% per year;
- Replacement costs not used (using acquisition costs for calculations) - in some cases, replacements are cheaper, in others, higher);
- Monitors not factored into PC replacements (their useful life tends to be significant, and replacement is infrequent);
- QC has many users with both desktop and laptop - business/cost savings strategy will be to move away from desktops and run 1 machine only for most users by 2030 (some exceptions to this exist);
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of \$95,051 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of maintaining the Information Technology infrastructure throughout QC.



2.2 Vehicles

QC owns and maintains a small fleet of vehicles to deliver various programs and services. QC's current fleet includes 14 vehicles used for monitoring, forestry operations, dam operations and inspections, regulations and planning, stewardship, and a variety of other corporate services such as attending meetings and general uses. Some of these vehicles are used to carry and trailer equipment including boats, canoes, surveying equipment, generators, pumps, sampling equipment, electro-fishing equipment and specialized dam operation gear. During peak months, vehicles are fully utilized, and staff are occasionally required to use personal vehicles as necessary.

All Terrain Vehicles (ATV) and trailers that are used in conjunction with our vehicles are also included in the vehicle section of the Asset Management Plan. ATVs are used to access remote locations within QC's jurisdiction to perform dam operations and inspections as well as forestry operations.

The Forwarder is a specialized piece of equipment used in several different program areas. As an example, staff would utilize it to perform operations and maintenance of booms at our water control structures, hazardous tree and log removal as part of our conservation area maintenance program and for forestry operations.

Some notes regarding the values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual asset);
- All replacements costs used in the plan are estimates based on a value range from Autotrader in July 2023;
- All current values have been reduced by 5% each year following 2024;
- See appendices for a detailed list.

The following table shows the vehicle fleet, acquisition date and estimated 2023 value:

Description	Acquisition Year	Current Value
2008 Dodge Ram	2008	\$6,500
2008 Ford 3 Ton (Dump)	2008	\$20,000
2008 Ford F150	2008	\$7,000
2011 Chevy Silverado	2011	\$12,995
2012 Dodge Caravan	2014	\$2,000
2012 Dodge Ram	2012	\$14,000
2012 Honda Civic	2012	\$5,000
2014 Jeep Cherokee	2014	\$9,000
2015 Dodge Caravan	2015	\$7,000
2016 Ford F150	2016	\$15,000
2017 Ford Focus (Electric)	2017	\$14,000
2022 GMC - Lease (\$900/month)	2022	N/A
2022 Chevy - Lease (\$900/month)	2022	N/A
2022 Chevy - Lease (\$900/month)	2022	N/A
Flatbed Trailer	2000	\$2,000
ATV Trailer	2000	\$2,000
Forwarder (logging and dam operations)	2000	\$5,000
ATV x4	2015 - 2018	\$4,500

The risks associated with not replacing QC’s vehicle fleet include:

- High maintenance and repair costs;
- Health and Safety concerns;
- Liability concerns;
- Disruption in services.

2.2.1 Vehicle Financial Implications

QC’s fleet of vehicles is in fair condition but requires some immediate investment. Vehicle ages rang from new (3 newly leased vehicles in 2022) to several vehicles beyond their life expectancy of 15-20 years (depending on asset). The financial implications to bring the vehicle fleet to meet operational needs is as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$58,350	\$60,629	\$83,689	\$90,085	\$94,600	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888

Annual Average
\$64,884

For budgeting purposes, the average 10-year capital cost of \$64,884 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of the Vehicle fleet.



2.3 Facilities and Conservation Areas

QC maintains lands and infrastructure throughout the entire watershed. In total, QC owns and manages approximately 30,000 acres of land. There are several buildings located on QC properties that all require general upkeep and maintenance to ensure they remain safe and in good standing. Some of these building assets remain locked or are rented to external agencies. QC's main administrative building is located at Potters Creek Conservation Area in Quinte West with the primary location for Field Operations staff and equipment being located at the Vanderwater Conservation Area. Other locations that have infrastructure and buildings include the Frink Centre, Depot Lakes, O'Hara Mill and Macaulay Mountain properties. The O'Hara Mill property is primarily maintained by a volunteer association and has not been included with this plan because the group is responsible for all assets located on the property.

A legacy building and workshop remain at the Macaulay Mountain Conservation Area. These buildings were the former Prince Edward Region main office and are no longer used by Quinte Conservation. Currently the location is leased to a cadet group. Signage, walkways, trails, bridges, parking lots, gates, picnic shelters and tables are some of the features located at our twelve conservation areas that form our destination sites in accordance with the QC Lands Committee recommendations and QC Board approval.

The following Facilities and Conservation Areas will require capital improvements over the next 10 years and include the following generalized items:

- Beaver Meadow Conservation Area - parking lot and access improvements, picnic tables, signage, trail improvements;
- Deerrock Lake Access – building upgrades, boat launch improvements, washroom facility upgrades (privy);
- Depot Lakes Conservation Area – accessibility improvements, trail network and bridge maintenance, gate system and maintenance, parking lot, picnic shelter, picnic tables, washroom maintenance, signage, building maintenance including flooring, roof, washroom, septic, windows;
- Frink Centre Conservation Area – boardwalk replacement, gate, parking lot, pavilion (roof, painting, etc.), picnic tables, washrooms, signage, trail maintenance and upgrades;
- Little Bluff Conservation Area – fencing, gate maintenance; parking and access, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Macaulay Mountain Conservation Area - building and workshop demolition, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Potters Creek Conservation Area and Administrative Building – appliance replacement, lunchroom upgrades, cooling system, heating system, back-up generator replacement, board room upgrades to audio visual, tables and chairs, exterior and interior upkeep, office roof, sewage system, storage facility maintenance, pavilion upgrades to exterior and interior; pavilion roof, general access Improvements, Other properties abandoned water wells on QC land, legal surveys for land holdings, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Massassauga Point Conservation Area – fencing, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sheffield Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sidney Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Vanderwater Conservation Area - gate system upgrade and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades, concrete repairs to building, building maintenance, washroom upgrades and sewage system, heating, and cooling system replacement.

The risks associated with not maintaining and upgrading our facilities and conservation areas include:

- Loss of revenue;
- Disruption of services;
- Increased maintenance and repair costs;
- Health and safety concerns for staff and the public.

2.3.1 Facilities and Conservation Areas Financial Implications

QC facilities and conservation areas are in fair to good condition, and QC must continue to meet health and safety standards as well as provide the public the necessary facilities to enjoy these destination properties. The financial implications to ensure QC facilities and conservation areas meet requirements are as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$110,500	\$110,700	\$105,000	\$110,188	\$100,650	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206

Annual Average
\$106,688

Some notes regarding the annual values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual value);
- Pricing is estimated based on current available information;
- Any investment in our assets made prior to 2023 has been included within our schedules (i.e., new storage facility, some gate systems) but not included as an annual cost;
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of \$106,688 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure the necessary funds required to support the annual costs of QC’s facilities and conservation areas.





2.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

QC owns and manages 30,000 acres of land, 43 water control structures, a hydro-electric facility, campground, office buildings and 12 destination areas. With this comes the need to have lots of different equipment including power tools, boats, tractors, trailers etc. QC field staff require a tractor with various attachments for everyday maintenance work. QC relies on landscaping equipment to complete general maintenance around conservation areas. QC's extensive trail network is maintained with the same equipment as well as groomers for cross country skiing. Staff require chainsaws, brush saws, pole saws, and other equipment to assist in dam operations, trail maintenance, hazard tree removal, snow removal and more.

All this equipment is considered a necessity for Quinte Conservation to conduct business.

2.4.1 Flood Forecasting and Warning

QC owns and operates a variety of monitoring stations to collect weather and hydrologic data that is used in flood and drought monitoring as well as supporting other programs (e.g., watershed planning, climate change, Bay of Quinte, Provincial Groundwater Monitoring Network, Provincial Water Quality Monitoring Network, etc.). QC also relies on Environment Canada's hydrometric network stations where some QC owned sensors such as rain gauges, air and water temperature probes, soil probes, snow depth sensors, etc. have been installed. In addition, QC has groundwater sampling locations where the sites are operated and maintained by QC, but the equipment is owned by the province.

The equipment that QC owns and relies on for timely flood and drought monitoring must be maintained to a high standard to ensure data accuracy. Most monitoring stations consist of data loggers, sensors, solar panels, and some have equipment shelters.

A full list of QC's networks of gauge stations and equipment can be found in the appendix. Some equipment is essential to the Flood Forecasting and Warning program as well as the drought preparedness program. This equipment must be maintained to a high standard. In the past, QC has often accepted generous donations of equipment from Environment, Climate Change Canada (ECCC), the Ministry of Natural Resources and Forestry (MNRF) and Ministry of Environment, Conservation and Parks (MECP) such as data loggers, rain gauges, lake level gauges, etc. Having the ability to receive these types of donations is a tremendous help in upgrading our hydrometric monitoring network, however they cannot be expected on a continuous basis. If QC's equipment and network are at risk of falling due to lack of maintenance/replacement, QC risks losing important data, dealing with more difficult repairs, increased costs associated with repairs and a loss of credibility with the public because QC will not be able to provide accurate and up to date information during emergencies.

2.4.2 Watershed Planning and Monitoring Equipment

QC has an extensive watershed monitoring program to meet not only the provincial requirements set out in the Conservation Authorities Act but also to demonstrate the health and well being of our natural resources within the Quinte region. QC's team examines the biological, physical, and chemical components of the watershed including surface water, groundwater, aquatic, wildlife, wetland, and terrestrial components. The monitoring programs provide important information used by QC staff, and many watershed stakeholders including our municipal partners and other government agencies, developers, consultants, academia, ENGO's and residents. Overall watershed health is evaluated as well as assessment of important indicators and components of the watershed. The data and information collected provide point in time information and identifies trends and change over time in watershed health. The work QC completes as part of their robust monitoring network not only informs QC's management programs but also informs federal and provincial programs including species at risk, forest bird inventories, Great Lakes Wetland Health, provincial biodiversity programs, and Ontario invasive species programs. The information collected through some of the monitoring programs is submitted to provincial and federal databases in accordance with agreements, collection permits and licences.

To carry out the various monitoring programs, a variety of equipment is necessary. This equipment includes highly specialized items such as boats, electrofisher, water chemistry meters, safety gear, scales, and many other important items.

2.4.3 Financial Implications of Flood Forecasting and Warning and Watershed Monitoring Equipment

Having reliable equipment is essential to being able to deliver QC's programs and services. Equipment is shared amongst all departments and program areas to ensure QC maximizes the value of our equipment and reduces the financial burden on QC. Our inventory of equipment has a variety of life expectancies with most items ranging from a 2-year to 20-year life expectancy. Some of the more expensive assets such as boats, motors, tractors, etc. are rated on a 30-year life expectancy.

The risk associated with not replacing equipment include:

- Unreliable or lost data;
- High maintenance and repair costs;
- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns.

The financial implications are as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$77,201	\$81,181	\$80,806	\$84,572	\$84,281	\$88,134	\$87,932	\$91,877	\$91,768	\$93,759

Annual Average
\$86,151

For budgeting purposes, the average replacement cost of \$86,151 will be incorporated into the 2024 budget onwards as a capital expense. This value includes a CPI adjustment over 10 years at a rate of 2.5% annually. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure we have the necessary funds to support the annual costs of Quinte Conservations equipment. See appendices for a detailed list.



2.5 Water Management Infrastructure

Quinte Conservation owns, operates, and/or maintains 43 water management structures throughout the watershed. These structures range from historical remnants of an once functioning dam to seasonal weirs to large flood control structures. In 2018, Quinte Conservation contracted D.M. Wills Associates Ltd. to complete a Water Control Structure Condition Assessment. The purpose of the assessment focused on determining the priority capital projects for the next 10 years. As part of the work, each structure was inspected, and recommendations were provided. The recommendations focused on how to properly maintain the structure to ensure safe operation, public safety, and longevity.

In 2021, the Quinte Conservation Executive Board approved a motion (QC-021-079) directing staff to contact each of our municipal partners regarding the 10-year plan to allow each municipality benefitting from the water management structures to financially plan for capital maintenance into 2032.

Although the Water Management Infrastructure already has an approved capital asset management plan and payment schedule, it is important to recognize this plan as part of QC's overall Asset Management Plan. QC will also continue to keep the Water Management Infrastructure Plan as a separate special levy budget item because of the complexity around which municipalities are benefitting from each structure.

QC prepared this 10-year plan showing the cost increasing for the initial five years. The payment schedule started in 2022 on an annual basis by the benefitting municipalities and the funds are held in a reserve account specific for water management infrastructure capital maintenance.

The following list of dams and weirs are part of the water management infrastructure asset management plan and form an integral part of QC business:

Water Control Infrastructure	Main Function	Secondary Function
Arthur Holgate Dam	Ice Control Dam	Flood & Erosion Control
Belleville Yardmen Dam	Ice Control Dam	Flood & Erosion Control
Catons Weir	Recreational (Stoco Lake)	
Chapman's Weir	Recreational (Stoco Lake)	
Deerock Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Deloro Dam	Water supply for Deloro Mine	
Downey's Weir	Recreational (Moirra Lake)	
Flinton Dam	Recreational and Water Supply	
George & Lois Wishart Dam	Ice Control Dam	Flood & Erosion Control
Harry Mulhall Dam	Ice Control Dam	Flood & Erosion Control
Lingham Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Lott Dam	Ice Control Dam	Flood & Erosion Control
McLeod Dam	Hydro Electric Generation	Flood & Erosion Control
O'Hara Mill Dam	Recreational/Historic	
Skootamatta Lake Dam	Flood & Erosion Control	Recreation; Low Flow Augmentation
13 Island Lake	Recreation	Low Flow Augmentation
2nd Depot Lake	Flood & Erosion Control	
3rd Depot Lake	Flood & Erosion Control	
Bellrock Main Dam	Fire supply	Recreation
Bellrock Mill Dam	Recreational/Historic	
Breeze Dam	Flood & Erosion Control	
Colebrook Dam	Flood & Erosion Control	
Dead Creek Dam	Conservation/Wetland Preservation	
Hardwood Creek Dam	Historical	
James Lazier Dam	Flood & Erosion Control	
Kingsford Weir	Recreation - No longer installed	
Laraby Rapids Dam	Low Flow Augmentation	Recreation
Lower Arden Dam	Recreation	
Middle Arden Dam	Recreation	
Newburgh Weir	Fire supply	Recreation- no longer installed
Springside Park Dam	Municipal water intake	Recreation
Upper Arden Dam	Low Flow Augmentation	Recreation
Varty Lake Dam	Recreation	
Woods Dam	Historical/Recreation	
Beaver Meadow Dam	Conservation/Wetland Preservation	Recreation
Bloomfield Dam	Flood & Erosion Control	CWP/Recreation
Consecon Mill Dam	Flood & Erosion Control	Fire supply/LFA/Recreation
Demorestville Dam	Flood & Erosion Control	Fire supply
Harry Smith Dam	Conservation/Wetland Preservation	Recreation
Macaulay Mountain Dam	Flood & Erosion Control	Recreation
Milford Dam	Flood & Erosion Control	Fire supply/Recreation
Roblin Lake Dam	Low Flow Augmentation	Recreation
Whitney Dam	Flood & Erosion Control	LFA



2.5.1 Financial Implications of the Water Management Infrastructure

The risk associated with not replacing or maintaining our water control infrastructure include:

- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns;
- Risk to life and property.

The financial implications are as follows:

2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
\$202,819	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$878,884	\$878,884	\$878,884	\$878,884

For budgeting purposes, the approved payment schedule for the Water Management Capital Plan will continue to be billed separately on an annual basis to the benefitting municipalities.

Conclusion

3.0 Conclusion

QC’s Asset Management Plan outlines a comprehensive approach to sustainably manage and maintain its physical and intangible assets. By prioritizing asset performance, risk management, and resource optimization, QC will enhance its operational efficiency, minimize lifecycle costs, and ensure the long-term sustainability of its environmental resources. Through continuous improvement and effective asset management practices, QC will continue to fulfill its vision of advancing watershed knowledge and collective actions to strengthen our natural ecosystems.

QC’s historical approach has been “reactive” to situations. This approach is problematic when a problem or need arises, QC requests funding from partner municipalities with little to no ability to plan for said funding nor time to apply for matching grant dollars. This plan not only creates a solid foundation for planning the future of QC but also allows QC to access provincial, federal, and private grants that occasionally become available.

The following is a summary table of the annual costs associated with the AMP that will be billed annually to our 18 member municipalities. An important note is that this is not additional financial support but reflects a similar dollar amount that was historically included in our operating budget. We have simply reorganized our budget so that it clearly accounts for capital expenditures. The total cost will be billed in accordance with the Current Value Assessment modified to the watershed boundary. This method is consistent with the way our operating budget is distributed. The values shown below exclude the Water Infrastructure Capital Asset Management information that was approved in 2020.

Asset Class	IT and IMS	Facilities and Lands	Vehicles	Flood Forecasting and Warning and Watershed Monitoring Equipment
Annual Cost	\$95,051	\$106,688	\$64,884	\$86,151
Total Cost	\$352,774			



2023 Capital Asset Management Plan Appendices

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement			Project Years Prior	Year															
						Year 1	Year 2	Year 3		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033						
Network Replacement Program	ITAM-N-001	NAS	7	2015	8	2022	2019	2018	2000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	ITAM-N-002	NAS	7	2015	8	2022	2019	2018	2000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-003	NAS	7	2018	5	2025	2032	2031	3120	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-004	NAS	7	2020	3	2027	2034	2041	3130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-005	Modem - 56k	15	2012	11	2027	2042	2057	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-006	Serial Device Server	15	2012	11	2027	2042	2057	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-007	Serial Device Server	15	2012	11	2027	2042	2057	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-008	KVM	15	2010	13	2025	2040	2055	1200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-009	DVR	10	2015	8	2025	2035	2045	4000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-010	DVR	10	2013	10	2023	2033	2043	4000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-011	DVR	10	2011	12	2021	2031	2041	4000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-012	DVR	10	2011	12	2021	2031	2041	4000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-013	Modem	15	2016	7	2031	2046	2061	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-014	Modem	15	2016	7	2031	2046	2061	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-015	Modem	15	2016	7	2031	2046	2061	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-016	Modem	15	2016	7	2031	2046	2061	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-017	Switch - Managed	7	2017	6	2024	2031	2038	1000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-018	Switch - Managed	7	2017	6	2024	2031	2038	1000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-019	Switch - Managed	7	2017	6	2024	2031	2038	1000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-020	Switch	7	2020	3	2027	2034	2041	130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ITAM-N-021	Switch	7	2019	4	2026	2033	2040	150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-022	Switch	7	2017	6	2024	2031	2038	130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-023	Switch	7	2017	6	2024	2031	2038	130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-024	Field Bx	15	2010	13	2025	2040	2055	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-025	WSP	7	2018	5	2025	2032	2039	1170	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-026	WSP	7	2018	5	2025	2032	2039	1170	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-027	WiFi Repeater	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-028	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-029	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-030	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-031	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-032	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-033	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-034	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-035	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-036	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-037	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-038	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-039	Router	7	2015	8	2022	2029	2036	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-040	APC Smart T 750 L20V	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-041	APC Smart T 750 L20V	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-042	APC Smart UPS 2000	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-043	APC Smart UPS 2000	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-044	APC Smart UPS 2000	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-045	APC Smart UPS 2000	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-046	APC Smart UPS 2000	5	2019	4	2024	2029	2034	190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-047	APC BackUPS CS300	5	2019	4	2024	2029	2034	70	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-048	APC BackUPS CS300	5	2019	4	2024	2029	2034	70	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-049	APC BackUPS Pro BR1350	5	2021	2	2026	2031	2036	120	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ITAM-N-050	APC BackUPS Pro BR1350	5	2021	2	2026	2031	2036	120	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
									\$ 59,970.00	\$ 18,450.00	\$ 2,800.00	\$ 31,750.00	\$ 370.00	\$ 6,150.00	\$ 190.00	\$ 6,270.00	\$ 11,300.00	\$ 4,500.00							

4.3 Facilities and Conservation Areas

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
			\$110,500	\$110,700	\$105,000	\$110,188	\$100,650	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206		
Beaver Meadow CA - Parking Lot and Access	\$5,000												\$5,000	\$500
Beaver Meadow CA - Picnic Tables/Washrooms/Signage	\$2,000											\$2,000	\$2,000	\$200
Beaver Meadow CA - Trails	\$1,000		\$1,000										\$1,000	\$100
Deerrock Building & Outhouse	\$5,000					\$5,000							\$5,000	\$500
Depot Lakes Accessibility	\$7,500		\$7,500										\$7,500	\$750
Depot Lakes CA - Bridge	\$10,000	\$40,000							\$10,000				\$10,000	\$1,000
Depot Lakes CA - Gate	\$40,000												\$0	\$0
Depot Lakes CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Depot Lakes CA - Parking Lot	\$10,000												\$10,000	\$1,000
Depot Lakes CA - Picnic Shelter	\$5,000												\$5,000	\$500
Depot Lakes CA - Picnic Tables/Washrooms/Signage	\$2,000			\$2,000									\$2,000	\$200
Depot Lakes CA - Trails	\$1,000		\$1,000										\$1,000	\$100
Depot Lakes Facility Improvement Business Plan	\$15,000			\$7,500		\$5,000	\$7,500						\$15,000	\$1,500
Depot Lakes Flooring	\$5,000												\$5,000	\$500
Depot Lakes Office	\$3,000		\$3,000									\$10,000	\$3,000	\$300
Depot Lakes Washroom and septic	\$125,000	\$125,000											\$10,000	\$1,000
Depot Office Windows	\$20,000			\$20,000									\$20,000	\$2,000
Frink CA - Boardwalk (annual cost to build for replacement)	\$50,000			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			\$50,000	\$5,000
Frink CA - Gate	\$40,000												\$0	\$0
Frink CA - Parking Lot	\$25,000	\$40,000											\$0	\$0
Frink CA - Pavilion	\$100,000	\$25,000											\$0	\$0
Frink CA - Pavillion (roof, painting, etc.)	\$15,000	\$100,000				\$15,000							\$15,000	\$1,500
Frink CA - Picnic Tables/Washrooms/Signage	\$2,000	\$100,000		\$2,000									\$2,000	\$200
Frink CA - Trails	\$1,000			\$1,000									\$1,000	\$100
Little Bluff CA - Fencing	\$12,000	\$12,000											\$0	\$0
Little Bluff CA - Gate	\$40,000	\$40,000											\$0	\$0
Little Bluff CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Little Bluff CA - Parking Lot	\$15,000							\$7,500					\$15,000	\$1,500
Little Bluff CA - Picnic Shelter	\$5,000								\$5,000				\$5,000	\$500
Little Bluff CA - Picnic Tables/Washrooms/Signage	\$2,000			\$2,000									\$2,000	\$200
Little Bluff CA - Trails	\$1,000					\$1,000							\$1,000	\$100
Macaulay Mountain - Building removal	\$40,000		\$40,000										\$40,000	\$4,000
Macaulay Mountain CA - Gate	\$40,000		\$40,000										\$40,000	\$4,000
Macaulay Mountain CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Macaulay Mountain CA - Parking Lot and Entrance	\$40,000		\$20,000										\$40,000	\$4,000
Macaulay Mountain CA - Picnic Shelter	\$5,000					\$5,000							\$5,000	\$500
Macaulay Mountain CA - Picnic Tables/Washrooms/Signage	\$2,000					\$2,000							\$2,000	\$200
Macaulay Mountain CA - Trails	\$1,000					\$1,000							\$1,000	\$100
Main Office - Appliance/Lunch room	\$10,000			\$5,000	\$5,000	\$15,000	\$15,000	\$25,000	\$15,000	\$15,000	\$15,000	\$55,000	\$10,000	\$1,000
Main Office - Cooling/Heating/Back-up Generator	\$80,000			\$5,000	\$5,000	\$15,000	\$4,000	\$4,000	\$4,000	\$15,000		\$55,000	\$80,000	\$8,000
Main Office - Board Room Upgrades - Tables and Chairs	\$15,000			\$3,000	\$3,000	\$3,000	\$4,000	\$4,000	\$4,000	\$15,000		\$15,000	\$15,000	\$1,500
Main Office - Exterior	\$15,000			\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500		\$15,000	\$15,000	\$1,500
Main Office - Interior	\$525,000	\$525,000						\$7,500					\$0	\$0
Main Office - New Storage Facility	\$8,000							\$8,000					\$8,000	\$800
Main Office - Pavilion - Exterior	\$10,000					\$10,000	\$10,000						\$10,000	\$1,000
Main Office - Pavilion - roof	\$30,000											\$30,000	\$30,000	\$3,000
Main Office - Roof	\$6,750											\$6,750	\$6,750	\$675
Main Office - sewage system (peat replacement)	\$35,000		\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$35,000	\$3,500
Main Office - General - Other Properties (Gates, access, etc.)	\$100,000		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100,000	\$10,000
Main Office - General - Access Improvements	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000	\$1,500
Main Office - General - Abandoned water wells on QC lanc	\$50,000		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$50,000	\$5,000

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
Massassauga Point CA - Fencing	\$10,000			\$10,000									\$10,000	\$1,000
Massassauga Point CA - Gate	\$40,000	\$40,000											\$0	\$0
Massassauga Point CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Massassauga Point CA - Parking Lot	\$10,000					\$10,000							\$10,000	\$1,000
Massassauga Point CA - Picnic Shelter	\$5,000									\$5,000			\$5,000	\$500
Massassauga Point CA - Picnic Tables/Washrooms/Signage	\$2,000						\$2,000						\$2,000	\$200
Massassauga Point CA - Trails	\$1,000							\$1,000					\$1,000	\$100
Potters Creek CA - Boardwalk	\$10,000									\$10,000			\$10,000	\$1,000
Potters Creek CA - Gate (North and South)	\$80,000	\$80,000											\$0	\$0
Potters Creek CA - Gate (North and South) Maintenance	\$10,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
Potters Creek CA - Parking Lot	\$25,000									\$35,000			\$35,000	\$3,500
Potters Creek CA - Picnic Tables/Washrooms/Signage	\$3,000						\$3,000						\$3,000	\$300
Potters Creek CA - Trails	\$1,000							\$1,000					\$1,000	\$100
Sheffield CA - Parking Lot	\$10,000				\$5,000								\$10,000	\$1,000
Sheffield CA - Picnic Tables/Washrooms/Signage	\$3,000								\$3,000				\$3,000	\$300
Sheffield CA - Trails	\$1,000									\$1,000			\$1,000	\$100
Sidney CA - Parking Lot	\$5,000				\$5,000								\$5,000	\$500
Sidney CA - Picnic Tables/Washrooms/Signage	\$3,000									\$3,000			\$3,000	\$300
Sidney CA - Trails	\$1,000										\$1,000		\$1,000	\$100
Vanderwater CA - Gate	\$40,000												\$0	\$0
Vanderwater CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Vanderwater CA - Parking Lot	\$10,000						\$10,000						\$10,000	\$1,000
Vanderwater CA - Picnic Tables/Washrooms/Signage	\$3,000										\$3,000		\$3,000	\$300
Vanderwater CA - Trails	\$1,000											\$1,000	\$1,000	\$100
Vanderwater Office - Concrete Repairs to Structure	\$10,000				\$10,000								\$10,000	\$1,000
Vanderwater Office Building Maintenance	\$25,000		\$15,000				\$5,000				\$2,500	\$2,500	\$25,000	\$2,500
Vanderwater Office Sewage System	\$15,000										\$15,000		\$15,000	\$1,500
Vanderwater Office Heating and Cooling	\$25,000										\$12,500	\$12,500	\$25,000	\$2,500
Vanderwater Office - Washrooms (2)	\$20,000		\$10,000				\$10,000						\$20,000	\$2,000
TOTAL	\$2,021,250	\$1,067,000											\$964,250	\$96,425

*CPI of 2.5% applied annually to yearly total

4.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

Description	Estimated Value/Unit	Quantity	Estimated Value (Total)	Matching Grants	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Tipping bucket rain gauges	\$1,000	10	\$3,573,600		\$53,773	\$55,117	\$56,495	\$57,907	\$59,355	\$60,839	\$62,360	\$63,919	\$65,517	\$67,154	\$548,661
Snow sensor	\$800	1	\$800		\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$800
Air temperature sensor	\$400	5	\$2,000		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000
Water temperature sensor	\$400	5	\$2,000		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000
Second Depot weather station - snow, temp, weighing gauge, moisture	\$30,000	1	\$30,000		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$30,000
Quinte office weather station - Geonor	\$8,000	1	\$8,000		\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$1,500
Second Depot Lake Dam gauge	\$8,000	1	\$8,000		\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$8,000
Water level monitors (AquaSwift)	\$2,500	1	\$2,500		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500
Incidental tools, calibration, repair consumables	\$1,000	1	\$1,000		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,000
Campbell scientific snow depth and air temperature sensor	\$1,500	3	\$4,500		\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$4,500
Vanderwater climate change decaagon unit	\$2,500	1	\$2,500		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500
Decagon soil probes	\$400	2	\$800		\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$800
Sutron tipping bucket and pole	\$2,000	6	\$12,000		\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$6,000
Skotomatta climate station	\$15,000	1	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000
FTS - LTI with pressure transducer	\$6,000	9	\$54,000		\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$54,000
FTS tipping bucket rain gauge	\$1,000	2	\$2,000		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$2,000
equipment enclosure	\$1,000	5	\$5,000		\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$1,250
mast	\$500	1	\$500		\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$125
Parks Creek doghouse	\$1,000	1	\$1,000		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$250
Rain gauges requiring servicing or not deployed	\$1,000	5	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000
Meadoc weighing gauge	\$15,000	1	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000
FTS - LTI with pressure transducer - NEW	\$6,000	7	\$42,000		\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$42,000
logger - NEW	\$5,000	1	\$5,000		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500
Floodplain mapping projects	\$45,000	30	\$1,350,000	25%	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$135,000
Floodplain mapping cost per km of mapping	\$2,500	800	\$2,000,000	25%	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$200,000

SUMMARY TABLE FOR REPORTING

Description	Quantity	Estimated Value (Total)
Rain gauges and accessories	26	\$52,500
Climate stations	3	\$47,500
Auxiliary sensors - snow, temperature, soil moisture	16	\$107,000
Transducer gauges/pressure transducers	18	\$86,000
Incidentals	1	\$1,000
Floodplain mapping projects	30	\$3,360,000
TOTAL		\$3,573,600

4.5 Water Management Infrastructure

City of Belleville												
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total	
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$2,092,985.07	\$ 62,789.55	\$ 104,649.25	\$ 146,508.95	\$ 188,368.66	\$ 230,228.36	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 2,092,985.07	
County of Prince Edward												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$901,242.00	\$ 27,037.26	\$ 45,062.10	\$ 63,086.94	\$ 81,111.78	\$ 99,136.62	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 901,242.00	
Municipality of Warramora and Lake												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$517,600.00	\$ 15,528.00	\$ 25,880.00	\$ 36,232.00	\$ 46,584.00	\$ 56,936.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 517,600.00	
Municipality of Tweed												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$40,579.90	\$ 1,217.40	\$ 2,029.00	\$ 2,840.59	\$ 3,652.19	\$ 4,463.79	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 40,579.90	
Municipality of Centre Hastings												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$4,986.77	\$ 149.60	\$ 249.34	\$ 349.07	\$ 448.81	\$ 548.54	\$ 648.28	\$ 648.28	\$ 648.28	\$ 648.28	\$ 4,986.77	
Township of Tyndinaga												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$375,345.56	\$ 11,260.37	\$ 18,767.28	\$ 26,274.19	\$ 33,781.10	\$ 41,288.01	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 375,345.56	
Town of Greater Napanee												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$1,038,763.69	\$ 31,162.91	\$ 51,938.18	\$ 72,713.46	\$ 93,488.73	\$ 114,264.01	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 1,038,763.69	
Township of Stone Mills												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$665,641.96	\$ 19,969.26	\$ 33,282.10	\$ 46,594.94	\$ 59,907.78	\$ 73,220.62	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 665,641.96	
Township of Addington Highlands												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$131,592.17	\$ 3,947.77	\$ 6,579.61	\$ 9,211.45	\$ 11,843.30	\$ 14,475.14	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 131,592.17	
Township of Madoc												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$31,540.28	\$ 946.21	\$ 1,577.01	\$ 2,207.82	\$ 2,838.63	\$ 3,469.43	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 31,540.28	
Township of Central Frontenac												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$452,655.35	\$ 13,579.66	\$ 22,632.77	\$ 31,685.87	\$ 40,738.98	\$ 49,792.09	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 452,655.35	
Township of South Frontenac												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$507,710.26	\$ 15,231.31	\$ 25,385.51	\$ 35,539.72	\$ 45,693.92	\$ 55,848.13	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 507,710.26	
\$ 202,819.29 \$ 338,032.15 \$ 473,245.01 \$ 608,457.87 \$ 743,670.73 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59												

4.6 Summary

Asset Class	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
1. IT and IMS													
Annual Average	\$95,051	\$104,649	\$104,649	\$99,507	\$76,726	\$118,475	\$92,059	\$106,662	\$87,889	\$79,817	\$109,357	\$103,309	\$950,506
2. Facilities and CA's	\$106,688	\$45,062	\$63,087	\$81,112	\$99,137	\$117,161	\$117,161	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206	\$1,066,881
3. Vehicles	\$64,884	\$25,880	\$36,232	\$46,584	\$56,936	\$67,288	\$67,288	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888	\$648,841
4. Equipment	\$25,908	\$2,029	\$2,841	\$3,652	\$4,464	\$5,275	\$5,275	\$27,296	\$25,573	\$27,958	\$26,252	\$26,604	\$259,078
5. FF&W and FP Mapping	\$60,243	\$6,580	\$9,211	\$11,843	\$14,475	\$17,107	\$17,107	\$60,839	\$62,360	\$63,919	\$65,517	\$67,154	\$602,434
TOTAL Billed Annually:	\$352,774	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$6,760,643						
6. Water Control Structures													
Belleville	\$62,790	\$104,649	\$104,649	\$188,369	\$230,228	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088	\$2,082,985
PEC	\$27,037	\$45,062	\$63,087	\$81,112	\$99,137	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161	\$901,242
Mamora and Lake	\$15,528	\$25,880	\$36,232	\$46,584	\$56,936	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288	\$517,600
Tweed	\$1,217	\$2,029	\$2,841	\$3,652	\$4,464	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275	\$40,580
Centre Hastings	\$150	\$249	\$349	\$449	\$549	\$648	\$648	\$648	\$648	\$648	\$648	\$648	\$4,987
Tyendinaga	\$11,260	\$18,767	\$26,274	\$33,781	\$41,288	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795	\$375,346
Greater Napanee	\$31,163	\$51,938	\$72,713	\$93,489	\$114,264	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039	\$1,038,764
Stone Mills	\$19,969	\$32,282	\$46,595	\$59,908	\$73,221	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533	\$665,602
Addington Highlands	\$3,948	\$6,580	\$9,211	\$11,843	\$14,475	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107	\$131,592
Madoc	\$946	\$1,577	\$2,208	\$2,839	\$3,469	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$31,540
Central Frontenac	\$13,580	\$22,633	\$31,686	\$40,739	\$49,792	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845	\$452,655
South Frontenac	\$15,231	\$25,386	\$35,540	\$45,694	\$55,848	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002	\$507,710
Total Billed Annually:	\$202,819	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$6,760,643						

4.7 Levy

Quinte Conservation Capital Asset Management Plan

	% in CA	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	CVA Based Apportionment Percentage	Proposed 2024 AMP Annual Capital Levy
City of Belleville	100	7,957,058,044.50	7,957,058,045	38.76	\$ 136,725
Centre Hastings	56	566,296,639.00	317,126,118	1.54	\$ 5,449
Twp. Of Madoc	100	246,719,685.00	246,719,685	1.20	\$ 4,239
Marmora & Lake	22	673,839,488.00	148,244,687	0.72	\$ 2,547
City of Quinte West	23	6,114,600,081.15	1,406,358,019	6.85	\$ 24,165
Stirling/Rawdon	17	543,446,360.30	92,385,881	0.45	\$ 1,587
Tudor & Cashel	48	179,402,405.00	86,113,154	0.42	\$ 1,480
Municipality of Tweed	100	683,796,338.10	683,796,338	3.33	\$ 11,750
Twp. of Tyendinaga	100	485,958,735.00	485,958,735	2.37	\$ 8,350
Addington Highlands	44	551,727,070.00	242,759,911	1.18	\$ 4,171
Town of Greater Napanee	53	2,417,533,459.75	1,281,292,734	6.24	\$ 22,016
Twp. of Stone Mills	100	985,552,054.00	985,552,054	4.80	\$ 16,935
Twp. of North Frontenac	1	958,821,135.60	9,588,211	0.05	\$ 165
Twp. of South Frontenac	21	3,567,016,623.60	749,073,491	3.65	\$ 12,871
Twp. of Central Frontenac	46	1,004,266,698.00	461,962,681	2.25	\$ 7,938
Town of Deseronto	100	129,523,340.00	129,523,340	0.63	\$ 2,226
Corp. of Loyalist Twp.	3	2,472,572,240.00	74,177,167	0.36	\$ 1,275
Prince Edward County	100	5,172,878,911.90	5,172,878,912	25.20	\$ 88,885
TOTAL QC LEVIES			20,530,569,163	100.00	\$ 352,774



Quinte CONSERVATION

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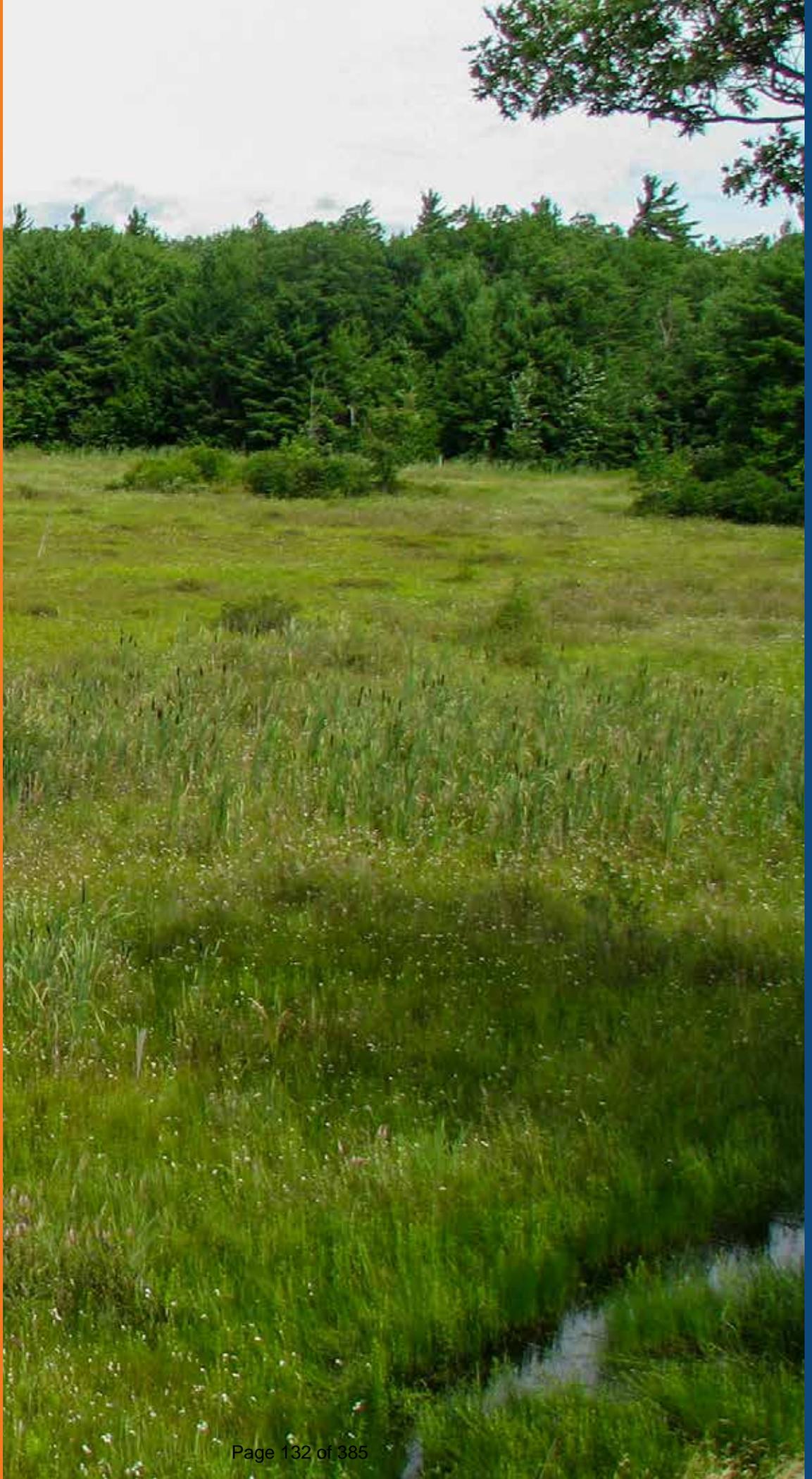
Watershed Municipalities

City of Belleville
City of Quinte West
County of Prince Edward
Loyalist Township
Madoc Township
Municipality of Centre Hastings
Municipality of Marmora and Lake
Municipality of Tweed
Town of Deseronto
Town of Greater Napanee
Township of Addington Highlands
Township of Central Frontenac
Township of North Frontenac
Township of South Frontenac
Township of Stirling-Rawdon
Township of Stone Mills
Township of Tudor and Cashel
Township of Tyendinaga



Quinte
CONSERVATION

CONSERVATION LANDS STRATEGY 2023





Preface

The intent of this document is to fulfill the requirements of Ontario Regulation 686/21 under the Conservation Authorities Act, which requires Ontario's Conservation Authorities to describe the management objectives of their land holdings.

The following report is focused on the properties owned and managed by Quinte Conservation. Further, the attached mapping broadly indicates the categories of land use. This report acts as a guide for Quinte Conservation staff to manage its vast land holdings and provide clarity to the public on its roles and responsibilities.

At a minimum, this report should be reviewed for relevance every five years.

Introduction

The ecological condition of the Quinte Conservation's property holdings has been greatly affected by the last 200 years of land use. Deeply rooted in the pioneer settlement era, forested areas were extensively and repeatedly over harvested, resulting in grazing and fires in the northern portion of the watershed, and the clearing of land for agriculture in the southern portion. These activities greatly reduced the watershed's forest cover and caused massive soil erosion and downstream flooding.

It was from these conditions that Conservation Authorities were established with a broad mandate to implement conservation measures.

The Conservation Authorities Act was introduced in 1946 and enabled programs and services that furthered watershed-based conservation, restoration, development, and management of natural resources in Ontario. Under the Act, Conservation Authorities were created at the request of local municipalities through shared funding from the province.

The purchase of private, patented land, which was environmentally degraded and often referred to as a 'barren wasteland' by Conservation Authorities, represented a long-term partnership between the province and its municipalities.

Most of the 12,000 hectares (or 30,000 acres) of vacant property owned by Quinte Conservation was purchased with provincial support before 1975. This acquisition of land removed the potential for commercial exploitation, thus assisted in preventing flooding, erosion, drought, and deforestation.

Over the past 40 years, these land holdings have naturalized, and now protect lands on a permanent watercourse (creek, river, or lake) and demonstrate the benefits of protecting fragile lands from economic exploitation.

The land holdings operate for a variety of activities including water management (weirs and dams), conservation areas (recreational use), commercial forestry (good forest management practices), and conservation reserves (providing ecosystem services to the watershed). Often, several of these uses overlap on a single land holding, therefore representing an integrated approach to management.

Guiding Principles

Quinte Conservation's land holdings form a stable ownership; with its land use based on the best available conservation strategy of the day. In order to continue providing ecosystem goods and services to watershed residents, the individual properties will be managed in accordance with the following general statements:

- Protect, maintain and, where possible, restore biodiversity, geological, and natural heritage features including species at risk, managed wildlife populations, and generalist species and their requisite habitats. This will assist in overall ecosystem stability during expected climate change of years to come.
- Maintain safe, compatible, multi-use natural areas by providing outdoor recreational pursuits such as bird watching, picnicking, hiking, cross country skiing, snow shoeing, canoeing, photography, nature appreciation and hunting.
- Support demonstration activities of sustainable land uses, including good forest management practices and wetland management projects, and providing sites for research activities and other ecosystem restoration techniques.
- Provide spaces to public and private school groups, and community-based groups for activities related to natural resource management.
- Where appropriate, support the sustainable management of fish and wildlife by allowing public access for licensed fishing and hunting activities.
- Provide local employment opportunities through sustainable forest management practices at appropriate properties.
- Property holdings may assist in providing a source of revenue to fulfill the objectives of Quinte Conservation through lease agreements, provided that the use does not conflict with the objectives of natural resource conservation.
- Document the existing natural heritage and cultural features found on its land holdings and provide appropriate protection measures.
- Document Quinte Conservation activities in an attempt to provide a record of land use for future study.



Objectives

By maintaining the land cover in a natural state, Quinte Conservation properties will protect vegetation and erodible soils. This will assist in protecting natural heritage and biodiversity values, while providing compatible natural resource management opportunities for the long-term interest of the public.

As such, the priority for objectives continues to be as follows (from highest to lowest priority):

Environmental Protection

The management of forest cover and wetlands will help retain water on the landscape, increasing recharge and slowing run-off while slowing erosive forces. Further, wildlife habitat and protection of sensitive natural areas assists in providing recreational activities for the public.

Recreation and Education

Conservation Areas provide public access to large sections of natural cover and to permanent waterbodies. These areas will be maintained for routine use by establishing entrance areas and trail systems. These areas will assist with educating the public on the perils of exploitative land uses and their long-lasting affects on the watershed.

Wood Products and Income

The production of forest products (commercial forest harvest) will demonstrate state-of-the-art science while maintaining forest health and providing local employment opportunities. Income generated from the sale of standing timber, carbon offsets and hunting leases will be utilized for municipal property taxes, access improvements, and boundary management including legal surveys, signage, fencing, etc.



Land Use Categories

In order to assist in sorting such a large and diverse holding, broad categories and activities of existing uses have been developed. Each of the land use categories have a clear and direct association to the cultivation of a land ethic for the general public.

Conservation Areas and Water Control Structure Properties

Quinte Conservation maintains 12 conservation areas which are open daily from sunrise to sunset for public recreational use. Recommended activities include:

» **Hiking**

- Cross-country skiing
- Dog walking
- Snow shoeing
- Walking

» **Boat Launching**

- Fishing boats
- Kayaking
- Other small craft launching

» **Camping** (offered at Depot Lakes Conservation Area)

- Seasonal sites for trailers
- Interior/back-country boat-in only sites

» **Passive Activities**

- Bird watching
- Group activities
- Nature and portrait photography
- Picnicking

Conservation Reserves

(not to be confused with crown land terminology)

As these properties range from barely accessed to those with managed municipal road frontage, the properties are generally maintained in a natural state in order to provide long-term ecological stability to the watershed. Although not widely advertised, these properties provide access for outdoor recreational pursuits, including hiking, wildlife viewing, and recreational hunting/fishing. In order to reduce conflicts and generate revenue to pay for municipal property taxes, hunting activities are regulated under a lease agreement with Quinte Conservation.

Commercial Forests

Of the 30,000 acres of property owned by Quinte Conservation, only 4,000 acres have been identified as priorities for commercial forest harvesting. These property holdings have economic concentrations of plantation forest and natural stands of commercially viable species composition. Furthermore, these blocks are geographically centred close to Provincial Highways with access to municipally maintained roads - making transportation of raw material to mills efficient, thus utilizing the services available in nearby towns for fuel, equipment repair, casual labour, food, and accommodations.

Existing landings with stockpiled logs and forest access with trails have been created by past forest thinning activities. By targeting commercial forest activities onto these properties, staff time (conducting inventories, liability/risk analysis, developing harvest agreements, confirming insurance, resolving property boundary discrepancies and harvest monitoring) can be focused on the areas with the greatest income returns.



Programs and Services on Quinte Conservation Lands

Public Education

Several of Quinte Conservation properties are the focus for the development of education facilities, structures, interpretive signage, and scientific instrumentation demonstration by other groups and agencies. Primary examples include the Frink Outdoor Education Centre - which is operated by two local school boards, O'Hara Mill Homestead - which is operated by volunteers who demonstrate the local pioneer lifestyle circa 1800s, and Sheffield Conservation Area - which sparks an interest in astronomy at the Dark Skies Viewing Deck which is operated by the County of Lennox and Addington.

Demonstration

Properties with this overlapping category represent areas that will be utilized for public demonstration of restoration techniques including forest, savanna and wetland enhancement efforts which contribute to ecosystem restoration.

Hunting Leases

The hunting of provincially regulated large game species on Quinte Conservation lands is controlled by a lease program. The two main objectives are to assist with recouping a portion of the property taxes being paid by Quinte Conservation for its holdings, and to provide a level of control over access to the property.

Depot Lakes Campground

Depot Lakes Conservation Area offers both a seasonal trailer campground and an interior/back-country camping experience with boat-in-only sites at Second Lake. The trailer sites are rented seasonally by Quinte Conservation from May to September, while the interior/back-country sites are rented by the week. The revenue from these rentals are utilized to maintain conservation area infrastructure and staffing.

Note: Depot Lakes Campground is the only activity Quinte Conservation actively supervises.



Land Use Policies - All Property Holdings

General Activity

- Changes in land use policy or major incidents will be reported to the Quinte Conservation Executive Board by staff annually at a minimum.
- Commercial use of Quinte Conservation property will be discouraged.
- Commercial power generation development will be limited to waterpower on water control structure properties only.
- Other types of commercial power generation, namely wind and solar, will not be allowed.
- Whenever necessary, Quinte Conservation will consult with professionals and employ local contractors in order to maintain the integrity of the land holding.
- Littering, dumping or placement of unauthorized signs is prohibited on all Quinte Conservation property.
- Overnight camping is not allowed on any property (with the exception of Depot Lakes Conservation Area, which charges a fee for camping on regulated interior and seasonal camping sites).
- All Quinte Conservation properties are open to appropriate research activities relating to natural resource conservation with appropriate restrictions outlined in a property use agreement.
- Quinte Conservation will not formalize permanent access across its property holdings in the interest of the private landowners. Temporary or seasonal access to adjacent Crown lands may be considered with conditions.
- Any infringement on the use of Quinte Conservation lands will be resolved by contacting the appropriate police and/or conservation officers for the subject area. Further, Quinte Conservation will retain the right to terminate any property lease (if applicable). If necessary, the unauthorized removal of forest products from Quinte Conservation lands will involve recuperating the monetary value of the estimated timber volumes by legal means.
- The mapping and control of invasive species is a priority on Quinte Conservation lands as opportunities, funding and new science becomes available.

» **Horseback Riding**

- Guided horseback riding (as a commercial venture) is not allowed.
- Horseback riding occurs on many of the Quinte Conservation's vacant properties and is allowed provided no new trails are established for this use.
- Vanderwater Conservation Area is the only Conservation Area where horseback riding is allowed due to the historic use of the property for this activity.

General Activity continued

» *Collection/Disposal of Natural Items*

- Aggregate extraction will not be permitted on Quinte Conservation property. Should funding become available for the rehabilitation of former aggregate pits, proposals to do so should be considered. This includes changes to the slope and seeding to encourage bank stabilization.
- Prospecting, exploration activities, and disposition of mining rights is not allowed.
- Fuelwood harvest is not allowed on Quinte Conservation property, including the removal of treetops remaining from forest harvest operations.
- Littering, dumping or disposal of any foreign material, cutting, pruning, digging or gathering of trees, shrubs and/or groundcover are prohibited on all Quinte Conservation property.
- When maintaining vegetation within Ontario Hydro corridors which cross Quinte Conservation lands, staff will request that no herbicide spray is used, that brush is loped and scattered (rather than chipped), and that any heavy equipment is utilized only when necessary for the safety of their staff.

» *Hunting/Trapping/Fishing*

Many of the vacant land holdings of Quinte Conservation are leased for exclusive hunting rights from the beginning of September through to the end of December annually. Currently, the lease period is for a three-year term. Once this term expires, current lease holders are given first right of refusal, followed by adjacent property owners, and then those on the waiting list.

NOTE: Outside of the Sept-Dec timeframe, all Quinte Conservation vacant land parcels are open to the general public for regulated hunting purposes. Hunting is strictly prohibited on any Conservation Area property.



- Commercial activities like guiding for hunting/fishing, bait fish collection and fur harvesting are not allowed.
- Management of beaver activities (through trapping of nuisance animals) may be necessary in order to reduce damage to adjacent landowners and municipal infrastructure (roads).
- Hunting of regulated wildlife is allowed only on commercial forest and conservation reserve properties and is subject to Federal and/or Provincial regulations. Further, Quinte Conservation authorizes hunting leases (for which a fee is collected) specifically for the large game seasons of White Tailed Deer, Moose, Elk, and Black Bear on many properties. Hunting is not permitted on Conservation Area and/or water management structure properties.
- Only portable hunting stands and blinds are permitted during legal hunting seasons and must be removed at the end of the hunting lease.
- Licensed fishing activities are allowed provided they follow Provincial regulations and are not endangering other users of the property (i.e. fishing should not occur where swimmers congregate).
- Adjacent landowners will be given the first right to lease the property for the large game hunting lease program. If not interested, either a waiting list or advertisement will be pursued in order to lease the property.
- Baiting of Black Bears is not allowed.
- Hunting with dogs is permitted by Hunting Lease Holders only.
- Fishing is allowed on Quinte Conservation property subject to Provincial regulations. Bait fish harvesting will be permitted for personal use only (not commercial collection).



Conservation Area and Water Management Structure Specific

- Conservation areas are open daily from sunrise to sunset for public use.
- Visitors to these areas should be encouraged to 'take only pictures and leave only footprints' during their stay.
- Garbage collection facilities shall not be provided. Visitors should be prepared to take their garbage with them.
- Any special event that will require the closure of the area to the general public shall require a 'Property Use Agreement' and monetary charge (as determined on a case-by-case basis).
- Weddings or special events (such as family reunion picnics or photography sessions) will be allowed at no charge, provided that all of the rules of the conservation area are followed and under the understanding that the activity will not restrict the normal usage for other visitors.
- Motorboat sports (water skiing, tubing, racing, etc.) are not allowed on Quinte Conservation controlled lakes (Mellon Lake at Sheffield and 2nd/3rd Lakes at the Depot Lakes).
- Dogs are required to be on a leash at all times while visiting a conservation area. 'Stoop and scoop' will be required for visiting pets.

Conservation Area Prohibited Activities

- Open fires
- Discharge of firearms, and all hunting and/or trapping activities
- Alcohol consumption
- Target practice and paintball games
- Trailer or tent camping in undesignated areas
- Riding any type of motorized vehicle
- Off-leash pets
- Unsanctioned creation of new trails and/or structures for mountain bikes
- Public nudity and indecent acts

Conservation Area Reserve Specific

- Species at risk records, reports, and inventories shall be compiled by Quinte Conservation staff for each property as they are encountered.
- Stewardship activities that improve wildlife habitat, restore degraded areas, or manage habitat for sensitive species will be encouraged.
- Staff activities such as plantation thinning and planting of appropriate native species in the understory will be encouraged.
- Management of wetland habitat in partnership with non-government groups (e.g. Ducks Unlimited Canada) are encouraged.



Commercial Forest Specific

Commercial forests have been designated based on several factors like: concentrations of plantation forest, ease of access, and proximity to the Provincial Highway network. Through forest certification, an approximate 10 year forest harvest operation schedule has been developed. Following the scheduled plantation thinning regime encourages the re-growth of natural forest in the understory (plantations were established in abandoned agricultural fields). Neighbouring property owners are contacted in order to clarify any concerns (like property boundaries). Each forest stand of interest is inventoried (i.e. re-measured) and a prescription is developed by a Professional Forester. Subsequently, trees are marked for removal (with reference to the prescription) by certified tree marking technicians. Harvest contracts are developed and signed with a forest harvest contractor. The harvest contractor is made aware of any on site limitations (like areas difficult to access or areas of natural sensitivity), and staff routinely monitor the work for compliance.

- The commercial forest blocks will serve as encouragement and support for private landowners and the forest industry by providing an example of good forestry practices and wise forest stewardship.
- All forest management activities will be managed in a sustainable manner for the benefit of present and future generations.
- All harvests will be practiced in a manner that is environmentally sustainable, and encourages natural succession of native species, improves wildlife habitat and/or addresses forest health concerns.
- Quinte Conservation is committed to documenting forest harvest activities and major insect or disturbance events (wind or flooding) for future forest managers.
- Maintenance of existing roads, access routes and trails will be performed while maintaining the ecological integrity of the property.
- Quinte Conservation staff will only consider new road and/or trail development through further detailed planning which strives to avoid sensitive natural areas.
- Cultural heritage sites associated with past human activities, endeavours, or events (including surface artifacts, subsurface strata of human origin or incorporating cultural deposits, remains of structural features, or a combination of these attributes) shall be protected from disturbance wherever possible.
- Identified species at risk and their habitat should be mapped and protected from possible disruption by other land uses wherever possible.

Note: Quinte Conservation is committed to working with partners to allow access to all properties for the purpose of natural heritage inventories.

Acquisition and Disposition Policy

The long-term objective of retiring fragile lands from exploitation has greatly assisted with stabilizing the watershed ecosystem, provided the public with recreational opportunities, and contributed to the protection of ecologically sensitive areas. Limited commercial forest harvest activities provide local employment opportunities and demonstrate high standards of management.

Any new acquisition or disposition of property should be considered on a case-by-case basis by the Executive Board through the provision of a staff report and recommendation.

Acquisitions

The acquisition of property represents a one-time capital expense and a relatively low overhead for management as property taxes, insurance and staffing are already needed for the existing holding. By targeting new purchases and/or donations to priority areas, the values associated with the existing land holding will be enhanced over time. The acquisition of property is of interest to Quinte Conservation when there is no net burden placed on Quinte Conservation's finances. As such, Quinte Conservation will seek the donation of vacant property as its primary means of increasing its landholding. With any donation of property, Quinte Conservation will cover all costs associated with the transaction once reviewed and approved by the Executive Board. This may include the cost of a legal survey, appraisal for a charitable donation receipt, any land transfer taxes, as well as legal fees for both parties.

As such, the priority for property acquisitions will be as follows (from highest to lowest priority):

- Vacant land parcels of any size that are adjacent to properties already owned by Quinte Conservation.
- Parcels which have frontage on a permanent waterbody (e.g. creek, river or lake).
- Properties with significant natural features (e.g. large wetland(s), areas of natural scientific interest, deer wintering yards, headwater of wetlands, watercourses with groundwater springs, uncommon geological features such as karst or cliffs, those that fill voids within natural corridors, or properties designated by Municipalities as ecologically sensitive).
- Parcels which are adjacent to another public body or non-government organization's holding which is intended to be managed for the protection of natural values over the long term (e.g. Municipal Park, Provincial Park or Land Trust nature reserve).
- Vacant land which is large enough to support the objectives of Quinte Conservation land ownership; generally being parcels which retain natural cover and are at least 40 acres (or 16 hectares) in area.

Dispositions

Dispositions (transfer/sale/right-of-way/easement) to a public body (e.g. a public agency, member Municipality, or Crown) will be considered by staff subject to the goals and objectives for Quinte Conservation property and/or an appropriate land tenure agreement, if required.

A disposition to the general public will go through a public tender process. The cost of the disposition should be borne by the proponent, and not inflict a financial burden on Quinte Conservation. Any funds provided by a disposition should be allocated toward property management activities including further acquisition, inventories, stewardship demonstrations, boundary surveys, signage, or other such activities.

Generally, the disposal of land is discouraged unless there are outstanding circumstances which would allow for a net gain by Quinte Conservation. Any cost of the disposition (including lease agreements) should be borne by the proponent and not inflict a financial burden on Quinte Conservation. Typically, any disposition requires an appraisal of the value, a legal survey and public notification including the Crown. Any funds provided by a disposition should be allocated toward property management activities including further property acquisition, inventories, stewardship demonstrations, boundary surveys, signage, or other such activities on the existing land holding.

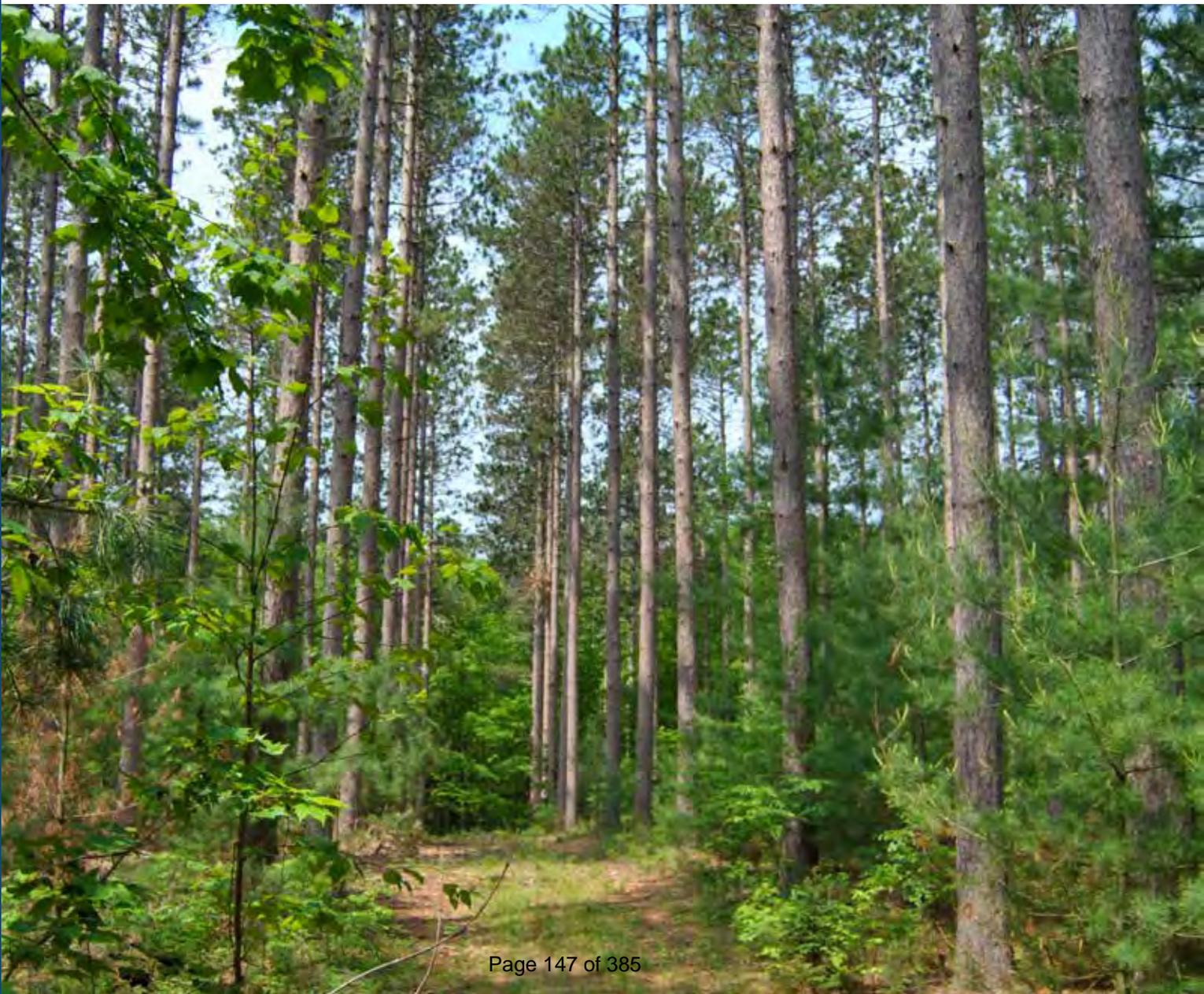
As such, the priority for property dispositions will be as follows (from highest to lowest priority):

- Easements or rights-of-way over Quinte Conservation property in the interest of a Municipality.
- Properties which are utilized as local area parks and are managed by the local Municipality (e.g. the Kingsford, Forest Mills, Colebrook, Newburgh, Camden East, Harry Smith, Allisonville, Bloomfield Mill Pond, Milford Mill Pond, Demorestville, Sunset Lookout, Riverside Park and Whytock Park).
- Parcels that are not eligible for inclusion within the Managed Forest Tax Incentive Program or Conservation Land Tax Incentive Program due to small area size or lack of ecologically sensitive features.
- A disposition which involves an easement or right-of-way over Quinte Conservation property in the interest of a private property owner.

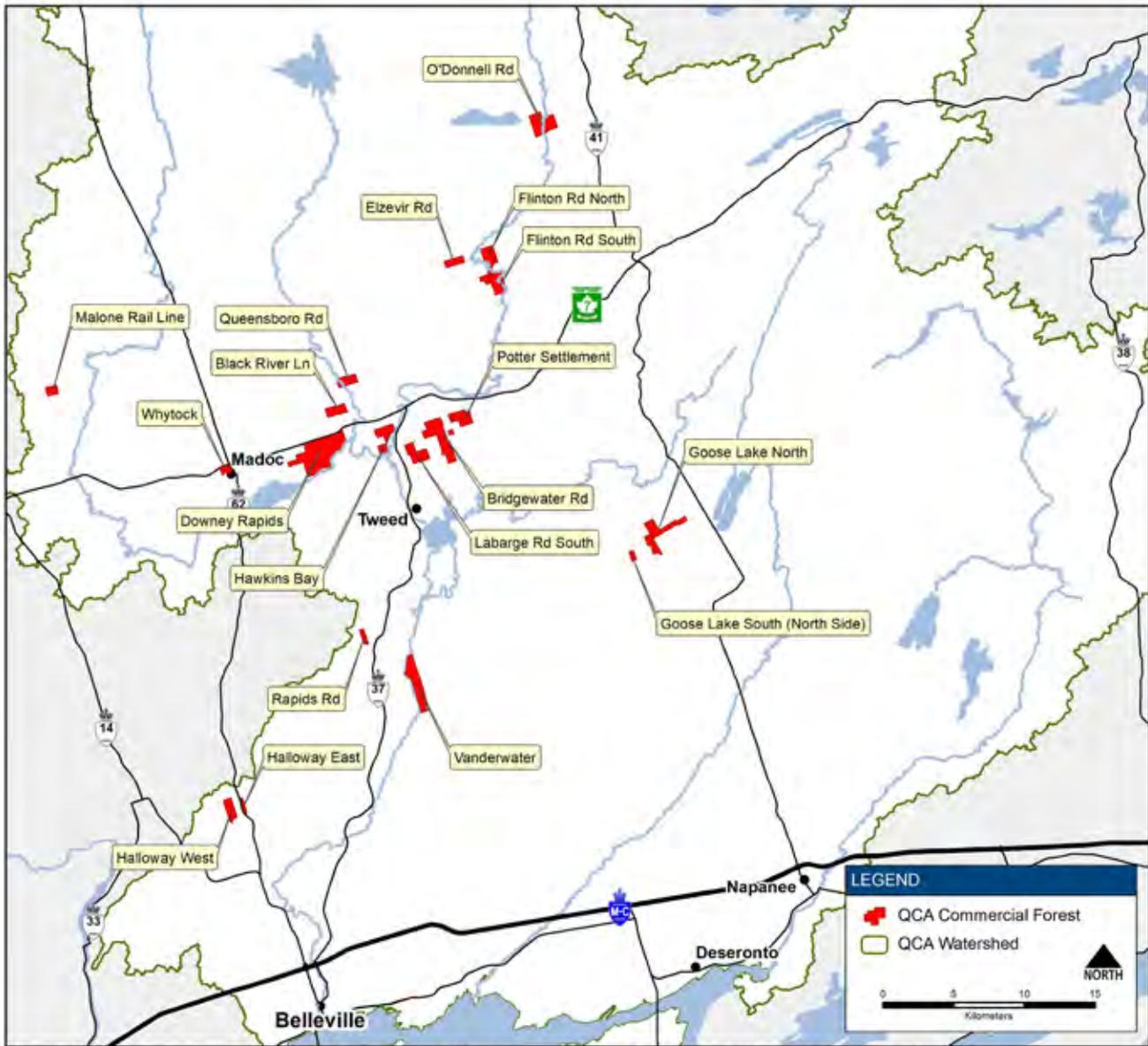
Maps

The following maps indicate Quinte Conservation's land inventory. Each map represents one of the categories mentioned under the Property Land Use section of this report and are as follows:

- Commercial Forests
- Conservation Areas
- Conservation Reserves (North)
- Conservation Reserves (South)
- Educational Properties
- Water Management Structures
- Master Map

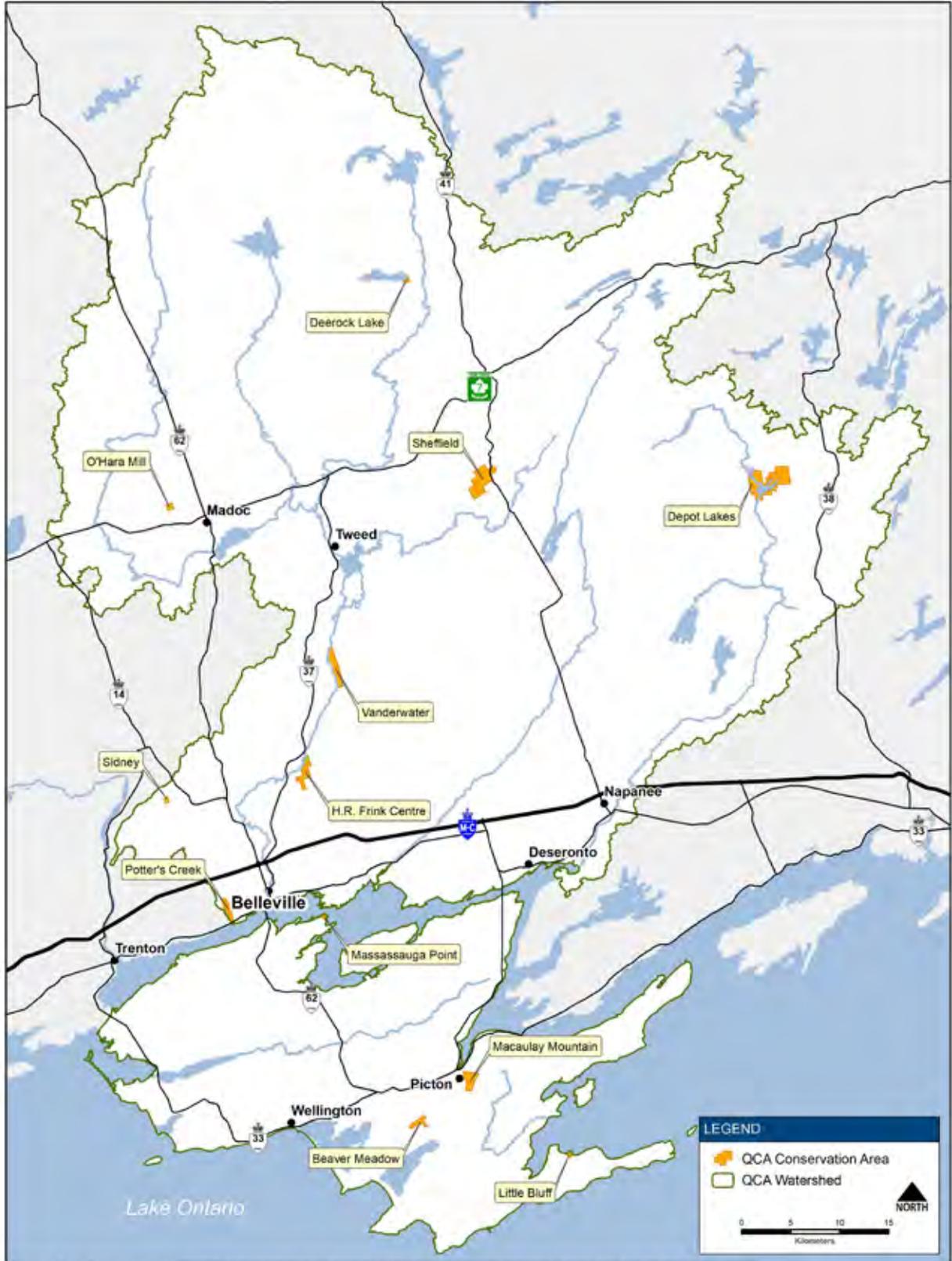


Commercial Forests

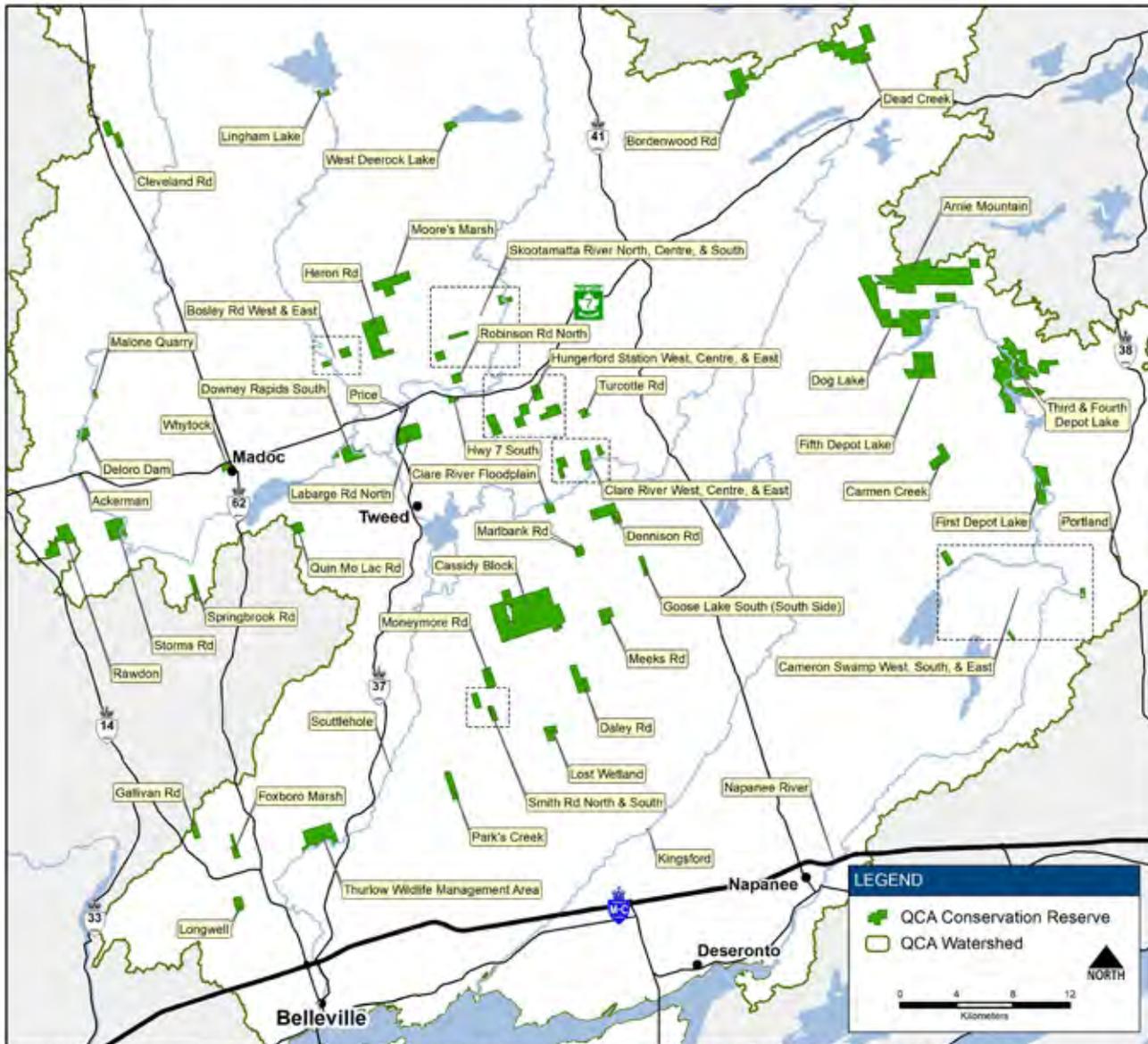


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Conservation Areas



Conservation Reserves (North)



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Conservation Reserves (South)



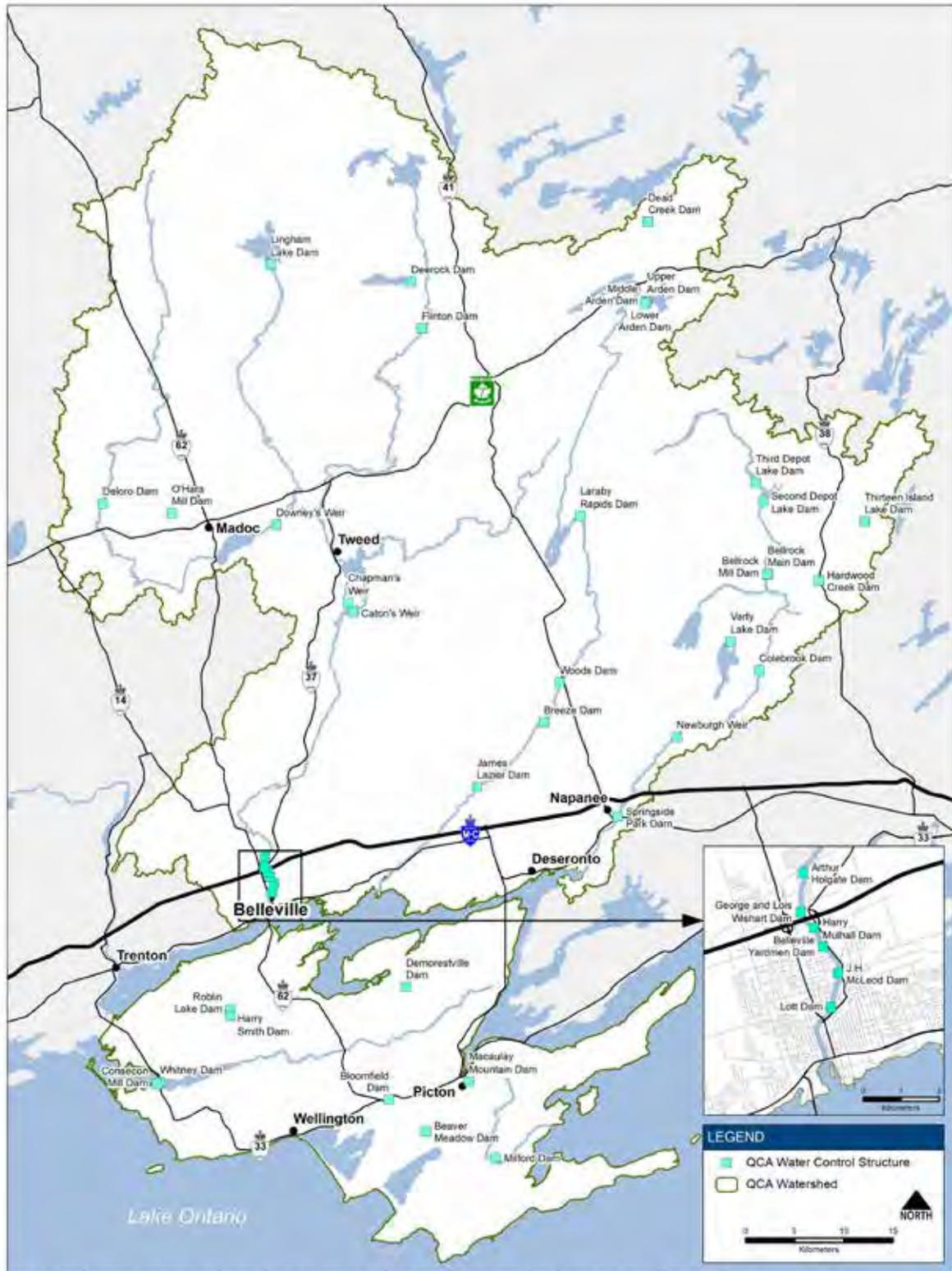
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Educational Properties

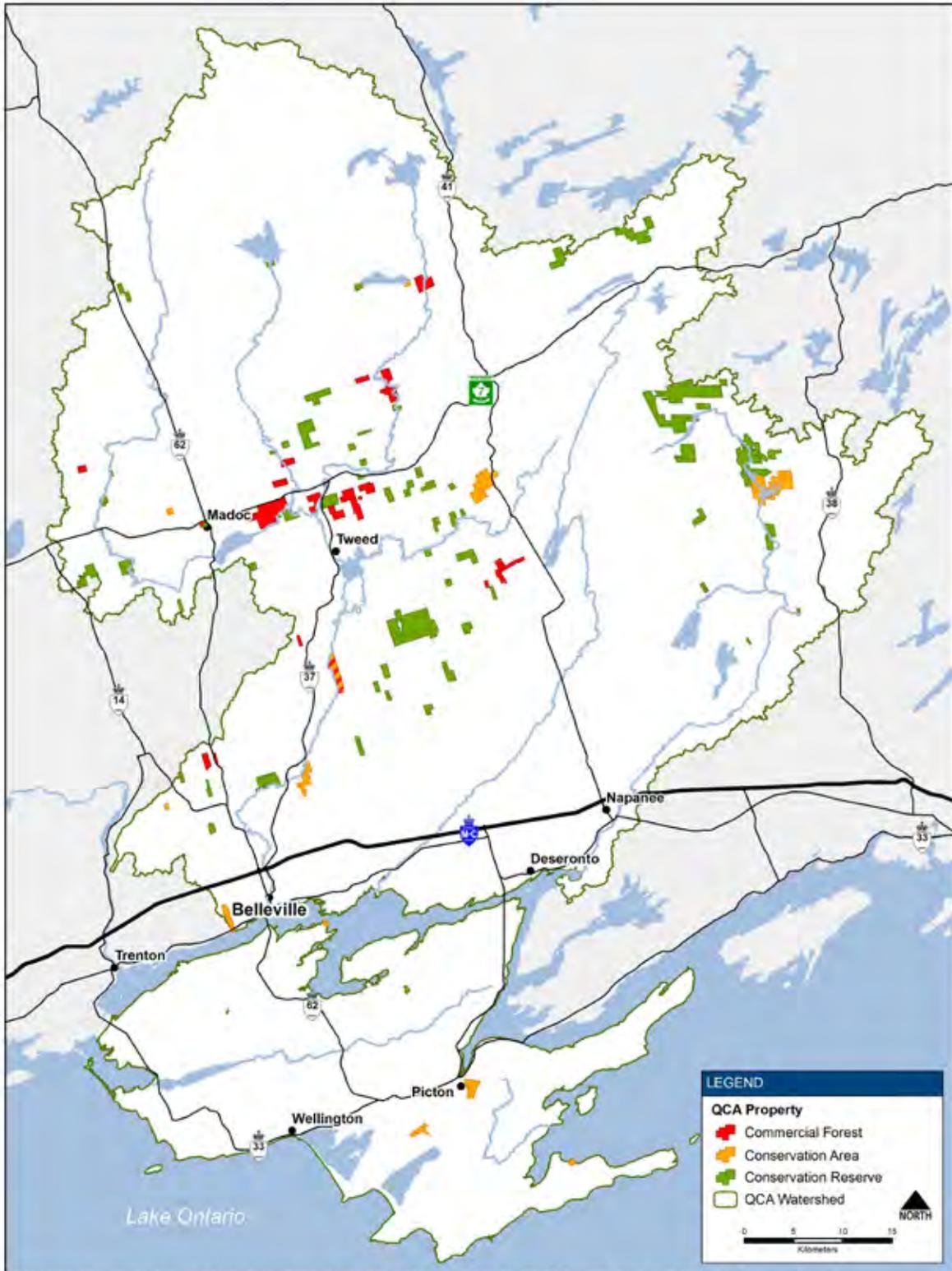


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Water Management Structures



Master Map



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Quinte CONSERVATION

2061 Old Highway 2, RR#2,
Belleville, ON K8N 4Z2

quinteconservation.ca
(613) 968-3434 or (613) 354-3312
info@quinteconservation.ca



Watershed Municipalities

City of Belleville
City of Quinte West
County of Prince Edward
Loyalist Township
Madoc Township
Municipality of Centre Hastings
Municipality of Marmora and Lake
Municipality of Tweed
Town of Deseronto
Town of Greater Napanee
Township of Addington Highlands
Township of Central Frontenac
Township of North Frontenac
Township of South Frontenac
Township of Stirling-Rawdon
Township of Stone Mills
Township of Tudor and Cashel
Township of Tyendinaga

December 13, 2023

I-02

Carey Klatt, Township of North Frontenac CAO
6648 Road 506,
Plevna, ON
K0H 2M0

Dear Mr. Klatt,

Re: Draft MVCA 2024 Budget

Attached for information and comment is the *Draft 2024 Budget* for the Mississippi Valley Conservation Authority (MVCA). The levy portion of the 2024 budget contains the following increases:

- 2.5% for inflation and 2.0% for *Workforce Plan* implementation on the operating budget;
- 7.5% increase on the capital budget; and
- 1.5% for growth on both.

The above increments will raise the total municipal levy from \$3,597,079 in 2023 to \$3,831,942 in 2024. The levy is apportioned to member municipalities based upon the percentage of the Current Value Assessment (CVA) of land that each municipality has within the watershed, as provided by the Province and shown in the attached Levy Schedule.

This year's Operating Budget includes \$59,250 towards implementation of the *Workforce Plan*, which was approved by the Board in 2021 and is being phased onto the municipal levy over time. The Capital Levy increase was approved by the Board with update of the *10-Year Capital Plan* in April 2023.

The total levy is allocated between mandatory and Category 2 and 3 programs in accordance with our recently signed agreement and is shown in the attached Levy Schedule. (Note, 2023 allocations are estimates as our timesheet system was modified this year to meet regulatory requirements starting January 1, 2024.)

The MVCA Board of Directors is scheduled to give final consideration of and approve the Budget at its meeting February 12, 2024. Please let me know of any concerns you have by **January 29, 2024**. To that end, I would be pleased to meet with yourself, staff, or council in January to discuss this and any related matters.

Thank you for your consideration of this matter.

Yours truly,



Sally McIntyre

General Manager

Attach.

Draft 2024 BUDGET

November 2023

Mississippi Valley Conservation Authority



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MVCA was established in 1968 to deliver programs for the **conservation, restoration, development and management of natural resources** in the Mississippi River and Carp River watersheds and in areas draining to the Ottawa River from the outlet of the Mississippi River downstream to Shirley's Bay.

We are a not-for-profit organization governed by a Board of Directors comprised of 17 representatives from the eleven municipalities we serve, and a provincially appointed agricultural representative.

Our annual budget was developed in accordance with Ontario Regulation 402/22 under the *Conservation Authorities Act*.

Our Board of Directors:

Rear: Roy Huetl, Janet Mason, Paul Kehoe, John Karau (now retired)

Middle: Helen Yanch, Cindy Kelsey, Mary Lou Souter, Dena Comley

Front: Richard Kidd, Cathy Curry, Bev Holmes, Clarke Kelly, Taylor Popkie, Jeff Atkinson

Absent: Allan Hubley, Allison Vereyken, Andrew Kendrick, Glen Gower, and Steve Lewis

What we do

MVCA delivers a variety of programs and services ranging from the planning, design, and operation of water control structures through to the delivery of shoreline planting programs, and the operation of conservation areas. Our primary mandate is to deliver the following **Category 1** programs and services:

- Identify and delineate natural hazards (flooding, erosion, and unstable soils)
- Administer a permitting system that limits development in hazardous areas
- Undertake regulatory compliance promotion, monitoring and enforcement
- Review and comment on planning applications on behalf of the province
- Forecast and issue flood warnings, and coordinate drought response
- Monitor and manage ice
- Manage water and erosion control structures we own or operate for others
- Manage conservation lands we own or operate for others

These activities constitute the majority of our work and ~84% of the Draft 2024 Operating Budget.

Category 1

- CA programs and services mandated by regulation.

Category 2

- Services that MVCA provides to help municipalities meet their legislated responsibilities.

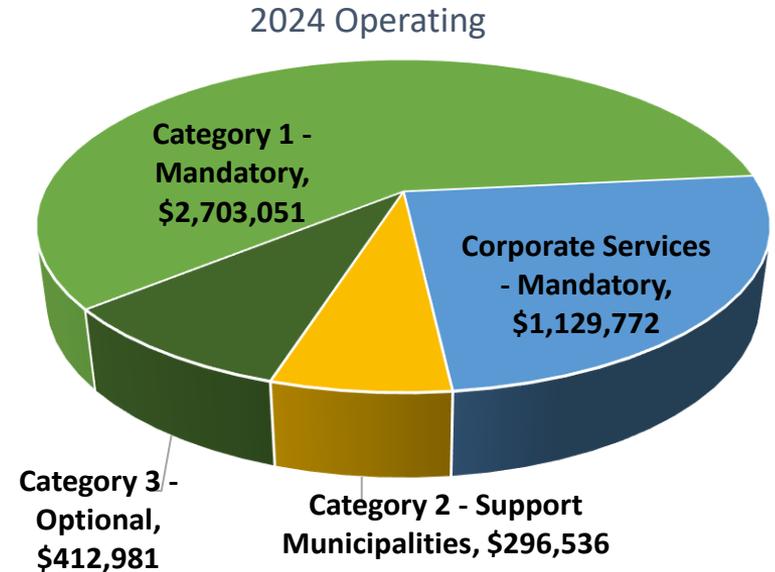
Category 3

- Optional, largely community-based programs that MVCA delivers as funding allows.

Our eleven municipalities pay an annual levy that covers ~69% of our annual operating costs. Earlier this year they authorized spending up to 14% of their annual levy on Category 2 and 3 programs.

Budget Summary

DRAFT 2024 BUDGET	2022 Actuals	2023 Budget	2024 Budget
Operating	\$3,955,961	\$4,524,962	\$4,542,341
Capital	\$1,466,638	\$1,438,327	\$1,789,397
Total	\$5,422,599	\$5,963,289	\$6,331,738



MVCA is currently in a period of significant capital renewal, with over \$1 million in capital expenditures occurring per year, largely to address the needs of water and erosion control structures. In 2024, several capital works and their precursor studies are planned, in particular at Kashwakamak Lake Dam and at various structures on the Clyde River. MVCA is continuing to expand its water gauge system, enhance its predictive modeling capabilities, and implement its hazard identification and mapping program.

Increases to the operating budget are largely associated with cost of living increases to employee wages, increases in goods and service costs like insurance and construction materials, and increased regulatory requirements such as the new ice monitoring program.

The budget is divided by regulatory category and by program area. Appendix 1 shows the impact of this budget on our operating and capital reserves. Appendix 2 provides a summary of municipal level apportionments. Appendix 3 contains details budget sheets.

Operating Summary: Category 1 and Corporate

Category 1	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Watershed Management								
Technical Studies	\$1,010,463	\$847,078	\$529,907	\$25,000	\$147,671	\$140,500	\$4,000	\$847,078
Planning & Regulations	\$1,090,109	\$1,003,375	\$708,375	\$0	\$0	\$280,000	\$15,000	\$1,003,375
Subtotal	\$2,100,573	\$1,850,453	\$1,238,282	\$25,000	\$147,671	\$420,500	\$19,000	\$1,850,453
Flood & Erosion Control								
Flood Forecasting & Warning	\$247,357	\$224,771	\$224,771	\$0	\$0	\$0	\$0	\$224,771
Dam Operations & Maintenance	\$260,809	\$257,359	\$201,564	\$0	\$0	\$55,795	\$0	\$257,359
Subtotal	\$508,166	\$482,130	\$426,335	\$0	\$0	\$55,795	\$0	\$482,130
Conservation Areas								
Conservation Areas	\$416,511	\$298,613	\$235,696	\$32,917	\$0	\$25,000	\$5,000	\$298,613
Technical Studies	\$0	\$71,856	\$71,856	\$0	\$0	\$0	\$0	\$71,856
Subtotal	\$416,511	\$370,468	\$307,551	\$32,917	\$0	\$25,000	\$5,000	\$370,468

O.Reg. 686/21 defines mandatory Category 1 programs and services, and O.Reg. 402/22 sets out how they and corporate (general) services are to be recovered.

General / Corporate Services								
Subtotal	\$1,108,512	\$1,129,772	\$844,903	\$138,869	\$0	\$10,000	\$136,000	\$1,129,772
TOTAL	\$4,133,762	\$3,832,823	\$2,817,071	\$196,786	\$147,671	\$511,295	\$160,000	\$3,832,823

Operating Summary: Categories 2 & 3

CATEGORY 2	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Watershed Management								
Monitoring & Watershed Planning	\$0	\$296,536	\$178,536	\$0	\$50,000	\$68,000	\$0	\$296,536
TOTAL	\$0	\$296,536	\$178,536	\$0	\$50,000	\$68,000	\$0	\$296,536

CATEGORY 3	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (Draft Proposed)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Stewardship								
Stewardship	\$213,078	\$159,521	\$51,996	\$0	\$10,000	\$97,525	\$0	\$159,521
Education								
Education	\$15,000	\$61,170	\$19,970	\$0	\$6,000	\$25,200	\$10,000	\$61,170
Visitor Services								
Visitor Services	\$163,121	\$192,289	\$72,623	\$0	\$23,445	\$74,000	\$22,221	\$192,289
TOTAL	\$391,199	\$412,981	\$144,590	\$0	\$39,445	\$196,725	\$32,221	\$412,981

O.Reg. 687/21 defines Category 2 programs and services and sets out how they and Category 3 programs and services are to be recovered.

2024 Budget



MVCA has just over 30 full-time employees who are responsible for delivering a combination of Category 1, 2, and 3 programs and services.

The following budget sheets indicate the break-down in costs between payroll compensation, program expenses, and costs to be incurred to implement special projects. A list of projects is provided where applicable.

The budget also shows how each program is funded through a combination of municipal levy, reserves, fees for service, federal and provincial grants, and other contributions.

CATEGORY 1: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Watershed Management								
Technical Studies								
Compensation	\$715,093	\$734,378						
Operating Expenses	\$71,100	\$33,700						
Special Projects	\$224,270	\$79,000						
Subtotal	\$1,010,463	\$847,078	\$529,907	\$25,000	\$147,671	\$140,500	\$4,000	\$847,078
Planning & Regulations								
Compensation	\$940,609	\$905,875						
Operating Expenses	\$134,500	\$82,500						
Special Projects	\$15,000	\$15,000						
Subtotal	\$1,090,109	\$1,003,375	\$708,375	\$0	\$0	\$280,000	\$15,000	\$1,003,375
TOTAL	\$2,100,573	\$1,850,453	\$1,238,282	\$25,000	\$147,671	\$420,500	\$19,000	\$1,850,453

Scope

Watershed management activities focus on the identification and management of natural hazards by:

- Monitoring water flows and levels, ice, surface and ground water quality, and changes in hydrologic and hydraulic conditions.
- Carrying out field investigations and developing predictive tools to identify, map, and managing natural hazards.
- Administering the regulatory permitting system to direct development away from hazards.
- Reviewing and commenting on planning applications on behalf of the province for compliance with provincial policy and regulations.

2024 Special Projects

- Ottawa Floodplain Mapping Update (Carp)
- Kinburn Drain
- Upper FeedMill Creek
- Carp Erosion Control
- Hazard identification and mapping
- WCS Asset Management Plan
- WCS Operating Plans

Details

Refer to sheets 1, 2 and 3 in Appendix 3.

CATEGORY 1: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Flood & Erosion Control								
Flood Forecasting & Warning								
Compensation	\$209,765	\$173,679						
Operating Expenses	\$37,592	\$51,092						
Special Projects								
Subtotal	\$247,357	\$224,771	\$224,771	\$0	\$0	\$0	\$0	\$224,771
Dam Operations & Maintenance								
Compensation	\$137,159	\$167,859						
Operating Expenses	\$123,650	\$89,500						
Special Projects								
Subtotal	\$260,809	\$257,359	\$201,564	\$0	\$0	\$55,795	\$0	\$257,359
TOTAL	\$508,166	\$482,130	\$426,335	\$0	\$0	\$55,795	\$0	\$482,130

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Scope

Flood & Erosion control activities focus on the following:

- monitoring and analysis of current water levels and flows and weather conditions
- using predictive tools to identify short and medium-term risks of flooding and the potential need to operate control structures
- operating water control structures to mitigate potential flooding
- notifying the public and key stakeholders of potential flood risks and coordinating drought response.
- collaborating with partner organizations such as OPG and MNRF for overall river management.

2024 Special Projects

No special projects are planned.

Details

Refer to sheets 4 and 5 in Appendix 3.

CATEGORY 1: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Conservation Areas								
Conservation Areas								
Compensation	\$314,061	\$233,813						
Operating Expenses	\$102,450	\$64,800						
Special Projects								
Subtotal	\$416,511	\$298,613	\$235,696	\$32,917	\$0	\$25,000	\$5,000	\$298,613
Technical Studies								
Compensation	\$0	\$60,856						
Operating Expenses	\$0	\$0						
Special Projects	\$0	\$11,000						
Subtotal	\$0	\$71,856	\$71,856	\$0	\$0	\$0	\$0	\$71,856
TOTAL	\$416,511	\$370,468	\$307,551	\$32,917	\$0	\$25,000	\$5,000	\$370,468

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Scope

MVCA has six conservation areas: four that it owns, and two at City of Ottawa properties. Operational activities at these sites include the following:

- Year-round site maintenance (parking areas, trails and bridges, washrooms, signage, grass)
- Hazard tree, drinking water and other health and safety inspections and measures.
- Public notifications and other communications.

2024 Special Projects

- Land Inventory
- Conservation Area Strategy
- Mill of Kintail Masterplan Update

Details

Refer to sheets 6 and 7 in Appendix 3.

	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Corporate Services								
Corporate Services								
Compensation	\$712,926	\$721,172						
Operating Expenses	\$395,586	\$407,100						
Special Projects	\$0	\$1,500						
TOTAL	\$1,108,512	\$1,129,772	\$844,903	\$138,869	\$0	\$10,000	\$136,000	\$1,129,772

Scope

Corporate services refers to the variety of services used to support delivery of our mandate and includes the following activities :

- Board administration and corporate governance
- Financial management
- Fleet management
- Information and communication technology support
- Communications
- Utility and other operating expenses at our office on Highway 7

2024 Special Projects

No special projects are planned.

Details

Refer to sheets 8 thru 12 in Appendix 3.

CATEGORY 2: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					Total Revenue
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	
Watershed Management								
Technical Studies								
Compensation	\$0	\$144,536						
Operating Expenses	\$0	\$82,000						
Special Projects	\$0	\$70,000						
TOTAL	\$0	\$296,536	\$178,536	\$0	\$50,000	\$68,000	\$0	\$296,536

Scope

Approximately 6% of the Annual Operating Levy goes towards the following technical supports to our eleven member municipalities:

- Field monitoring of surface water bodies that are not captured in the provincial monitoring program and for parameters not captured under that program.
- Watershed planning and implementation of watershed plans.
- Public engagement including administrative support to the Mississippi River Watershed Plan Implementation Public Advisory Committee.

2024 Special Projects

- Clyde Water Storage Study
- Poole Creek Wetland Study
- ECCC Climate Action Project

Details

Refer to sheets 13 and 14 in Appendix 3.

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					Total Revenue
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	
Stewardship								
Stewardship								
Compensation	\$70,983	\$82,571						
Operating Expenses	\$7,500	\$7,500						
Special Projects	\$134,595	\$69,450						
TOTAL	\$213,078	\$159,521	\$51,996	\$0	\$10,000	\$97,525	\$0	\$159,521

Scope

MVCA administers a variety of programs to help property owners, community groups and the public at large take action to prevent soil erosion, maintain and restore ecological features and functions, including:

- County of Lanark Program - Community Forest
- Ottawa Clean Water Program
- Shoreline Naturalization
- ALUS Project Delivery
- City Stream Watch
- Rural Stream Watch
- Trees Canada Program (RVCA Partnership)

2024 Special Projects

No special projects are planned.

Details

Refer to sheet 15 in Appendix 3.

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					Total Revenue
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	
Education								
Education								
Compensation	\$0	\$41,470						
Operating Expenses	\$0	\$4,700						
Special Projects	\$15,000	\$15,000						
TOTAL	\$15,000	\$61,170	\$19,970	\$0	\$6,000	\$25,200	\$10,000	\$61,170

Scope

MVCA's education program was suspended during the pandemic. We plan to reintroduce an education program over the coming years, and are beginning by reintroducing our popular summer camp program.

This budget will allow MVCA to offer a nature-focused camp experience for up to 120 children over the months of July and August.

2024 Special Projects

No special projects are planned.

Details

Refer to sheet 16 in Appendix 3.

CATEGORY 3: PROGRAMS & SERVICES	BUDGET		2024 REVENUE (Draft Proposed)					Total Revenue
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	
Visitor Services								
Visitor Services								
Compensation	\$111,871	\$146,130						
Operating Expenses	\$51,250	\$46,159						
Special Projects								
TOTAL	\$163,121	\$192,289	\$72,623	\$0	\$23,445	\$74,000	\$22,221	\$192,289

Scope

Our Mill of Kintail site has been developed over the years to provide a variety of community-based services including the following:

- The Mill of Kintail Museum – displays artifacts from the lives of James Naismith and R. Tait McKenzie, renowned Canadians.
- Gate House – rented by community groups and individuals; houses our museum archives.
- Cloister and Picnic Shelter – rented by community groups and individuals for special events.

This budget provides for museum and site management. MVCA is working towards full cost-recovery of these programs.

2024 Special Projects

No special projects are planned.

Details

Refer to sheet 17 in Appendix 3.

Capital Budget	BUDGET		2024 REVENUE (Draft Proposed)					
	2023 (APPROVED)	2024 (DRAFT PROPOSED)	Municipal Levy	Reserve Fund	Provincial/ Federal Grants	Fee for Service	Other Revenue	Total Revenue
Capital Budget								
Category 1								
WECI Capital Projects	\$327,160	\$295,000	\$98,925	\$36,075	\$150,000	\$0	\$0	\$285,000
Conservation Areas	\$231,000	\$78,250	\$58,250	\$0	\$0	\$0	\$20,000	\$78,250
Corporate Projects	\$470,000	\$891,850	\$86,850	\$90,000	\$0	\$0	\$715,000	\$891,850
Tech Studies - Capital	\$97,750	\$149,375	\$124,375	\$50,000	\$0	\$0	\$0	\$174,375
Debt Repayment	\$312,417	\$344,922	\$309,510	\$35,412	\$0	\$0	\$0	\$344,922
Category 3								
Mill of Kintail	\$0	\$30,000	\$13,835	\$16,165	\$0	\$0	\$0	\$30,000
TOTAL	\$1,438,327	\$1,789,397	\$691,745	\$212,652	\$150,000	\$0	\$735,000	\$1,789,397

Water & Erosion Control Infrastructure (WECI) projects:

- Lanark Dam
- Farm Lake Dam - Safety Assessment
- Widow Lake Dam (WECI)
- Kash Lake Dam EA (DMAF/WECI)
- Kash Lake Dam Design

Conservation Area projects:

- Purdon Boardwalk
- Purdon Stairs
- MOK - Workshop Building
- MOK Washrooms
- Morris Island improvements
- Category 3:
 - MOK Museum & Gatehouse stone work
 - Gatehouse - veranda joists & flooring

Other projects:

- Gauge Network
- Trimble System
- MVCA FFW System Model
- DRAPE data purchase
- AV equipment purchase

Details

Refer to sheets 18-23 in Appendix 3.

Appendix 1: Impact on Reserves

	Dec 31 2022 Balance	2023 Projected Allocations FROM Reserves	2023 Projected Allocations TO Reserves	Projected Dec 31 2023 Balance	2024 Budget Allocations FROM Reserves	2024 Budget Allocations TO Reserves	Projected Dec 31 2024 Balance
Capital Reserves							
Building (HQ) Reserve	\$573,701	\$39,000	\$74,368	\$609,069	\$0		\$609,069
Conservation Areas Reserve	\$185,700			\$185,700			\$185,700
Information & Communication Technology Res.	\$80,158			\$80,158	\$45,000		\$35,158
Priority Projects (Formerly Glen Cairn)	\$438,836	\$82,500		\$356,336	\$25,000		\$331,336
Sick Pay (STD) Reserve	\$73,843			\$73,843			\$73,843
Vehicles & Equipment Reserve	\$263,537	\$42,674		\$220,863	\$45,000		\$175,863
Water Control Structure Reserve - MVCA	\$514,391	\$185,412	\$57,160	\$386,139	\$81,487		\$304,652
Category 3 Capital Reserve			\$39,000	\$39,000	\$16,165		\$22,835
Total	\$2,130,166	\$349,586	\$170,528	\$1,951,108	\$212,652	\$0	\$1,738,456
Operating Reserves							
Museum Building & Art Reserve	\$6,760	\$6,760		\$0			\$0
Operating Reserve	\$1,496,074	\$218,717		\$1,270,597	\$196,786	\$0	\$1,080,571
Category 2 Operating Reserve			\$89,000	\$89,000			\$89,000
Category 3 Operating Reserve			\$125,760	\$125,760			\$125,760
Total	\$1,502,834	\$225,477	\$214,760	\$1,485,357	\$196,786	\$0	\$1,295,331
TOTAL	\$3,633,000	\$575,063	\$385,288	\$3,443,225	\$409,438	\$0	\$3,033,787

Appendix 2: 2024 Total Municipal Levy (General Benefiting)

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance	% Ch.
Addington Highlands	0.1578	\$5,678	0.1551	\$5,945	\$267	4.71%
Beckwith	0.6784	\$24,403	0.6922	\$26,524	\$2,121	8.69%
Carleton Place	2.5368	\$91,252	2.6709	\$102,347	\$11,095	12.16%
Central Frontenac	0.4357	\$15,672	0.4303	\$16,490	\$818	5.22%
Drummond/North Elmsley	0.4880	\$17,554	0.4870	\$18,662	\$1,108	6.31%
Greater Madawaska	0.0350	\$1,259	0.0351	\$1,344	\$85	6.76%
Lanark Highlands	1.1218	\$40,353	1.1084	\$42,473	\$2,120	5.25%
Mississippi Mills	2.7352	\$98,387	2.7838	\$106,674	\$8,287	8.42%
North Frontenac	0.9283	\$33,391	0.9116	\$34,931	\$1,540	4.61%
Ottawa	90.2534	\$3,246,487	90.1030	\$3,452,696	\$206,209	6.35%
Tay Valley	0.6295	\$22,644	0.6226	\$23,857	\$1,213	5.36%
Total	100	\$3,597,079	100	\$3,831,942	\$234,864	6.53%

Appendix 3: Budget Details

Category 1: Watershed Management - Technical Studies

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$715,093	\$698,784
Mileage & General Expenses	\$8,250	\$3,200
Staff Development	\$8,250	\$7,000
Materials/Supplies/Gen Expenses	\$3,600	\$5,000
Ice Monitoring Program Setup	\$8,500	\$5,000
Topo-bathymetric Data Collection Program	\$0	
Technical Studies		
Ottawa Floodplain Mapping Update (Carp)	\$5,000	\$5,000
Kinburn Drain		\$11,000
Upper FeedMill Creek		\$6,000
City AG3 Maintenance		
Carp Erosion Control	\$0	\$5,000
MVCA FPM Projects (Clyde)	\$123,000	\$1,000
Poole Creek SubWatershed Study	\$3,000	
Mississippi River Watershed Plan & Implementation	\$30,000	
CA Strategy (ECCC-CO)	\$30,000	
FHIMP - Land Cover Update	\$33,270	
Hazard Identification and Mapping		\$50,000
WCS Asset Management Plan		\$500
WCS Operations Plan		\$500
Total	\$967,963	\$797,984
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$247,357	\$480,813
Reserve Funds	\$138,070	\$25,000
Special Reserves - Priority Projects (formerly Glen Cairn)	\$138,070	\$25,000
Provincial and Federal Grants	\$217,471	\$147,671
Provincial Grant - Section 39	\$128,436	\$128,436
Student Grants	\$14,235	\$14,235
FHIMP - Clyde River FPM	\$74,800	\$5,000
Fees for Service	\$5,000	\$140,500
Ottawa Floodplain Mapping Update (Carp)	\$5,000	\$20,000
Kinburn Drain		\$53,000
Upper FeedMill Creek		\$30,000
City AG3 Maintenance		\$2,500
Carp Erosion Control	\$0	\$5,000
Hazard Identification and Mapping		\$30,000
Other Revenue	\$3,000	\$4,000
Other -Professional Services / Staff Time	\$0	\$1,000
Other - Deferred Revenue (Poole Creek/ Ottawa FP Ma	\$3,000	\$3,000
Total	\$610,899	\$797,984

Category 1: Watershed Management - Technical Studies - Monitoring

Expenditures	2023 Budget	2024 Budget
Wages/Benefits		\$35,594
Mileage & General Expenses	\$36,500	\$5,000
Staff Development		\$1,000
Materials/Supplies/Gen Expenses		\$1,500
Lab Analysis (throughout watershed)	\$6,000	\$6,000
Total	\$42,500	\$49,094
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$42,500	\$49,094
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	\$42,500	\$49,094

Category 1: Watershed Management - Planning & Regulations

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$940,609	\$905,875
Mileage & General Expenses	\$7,500	\$8,000
Staff Development	\$7,500	\$8,500
Materials/Supplies/Gen Expenses	\$2,500	\$1,000
Insurance		\$20,000
Legal Fees	\$17,000	\$30,000
Advisory Services (RVCA)	\$25,000	\$15,000
Septic Prgogram	\$75,000	
Consulting - Fee Study	\$15,000	\$15,000
Total	\$1,090,109	\$1,003,375
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$725,109	\$708,375
Reserve Funds		
Provincial and Federal Grants		
Fees for Service	\$355,000	\$280,000
User Fees - Plan Review	\$190,000	\$190,000
User Fees - Permit Processing Fees - Permits/PropClear	\$90,000	\$90,000
User Fees - Septic Program	\$75,000	
Other Revenue	\$10,000	\$15,000
MVCF - Wetland Protection Fund	\$10,000	\$15,000
Total	\$1,090,109	\$1,003,375

Category 1: Flood Erosion & Control - Flood Forecasting and Warning

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$209,765	\$173,679
Mileage & General Expenses	\$6,000	\$14,400
Staff Development	\$6,000	\$11,000
Equip Rent Pur Repair & Mtce	\$5,000	\$3,500
Utilities - Telephone & Hydro	\$9,000	\$8,500
Communications - Radios & Pagers	\$4,692	\$4,692
Materials/Supplies/General Expenses	\$900	\$1,000
Low Water Response	\$500	\$0
WISKI-Soda License and Maintenance Fees	\$4,000	\$6,000
Stream Gauges - minor repairs	\$1,500	\$2,000
Total	\$247,357	\$224,771
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$247,357	\$224,771
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	\$247,357	\$224,771

Category 1: Flood Erosion & Control - Dam Operations & Maintenance

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$137,159	\$167,859
Mileage & General Expenses	\$18,075	\$20,000
Staff Development	\$18,075	\$3,000
Taxes/Insurance	\$69,000	\$42,000
Materials/Supplies/Equipment/General Exp	\$11,700	\$8,000
Health & Safety Clothing & Equipment	\$1,800	\$1,500
Stop Log Replacement	\$5,000	\$15,000
Total	\$260,809	\$257,359
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$209,219	\$201,564
Reserve Funds		
Provincial and Federal Grants		
Fees for Service	\$51,590	\$55,795
User Fees - OPG Contract	\$44,000	\$44,000
Other - MNR Bancroft & Kemptville	\$7,590	\$11,795
Other Revenue		
Total	\$260,809	\$257,359

Category 1: Conservation Areas

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$314,061	\$233,813
Supplies & Materials	\$18,950	\$10,000
Mileage & General Expenses	\$30,000	\$22,000
Staff Development	\$5,000	\$3,500
Contractor Services	\$20,000	\$10,000
Service & Maintenance Contracts	\$10,000	\$5,000
Taxes	\$5,000	\$11,000
Insurance	\$10,000	\$1,300
Utilities	\$3,500	\$2,000
Total	\$416,511	\$298,613
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$385,742	\$235,696
Reserve Funds		\$32,917
Operating Reserve		\$32,917
Provincial and Federal Grants		
Fees for Service	\$21,769	\$25,000
Parking Revenue - CAs	\$20,000	\$20,000
Bell Canada - Annual Easement - K&P	\$1,769	\$0
CA Passes		\$5,000
Other Revenue	\$9,000	\$5,000
Donation Boxes - CAs	\$4,000	\$4,000
Charitable Donations		\$1,000
MVCF Contribution	\$5,000	
Total	\$416,511	\$298,613

Category 1: Conservation Areas - Technical Studies

Expenditures	2023 Budget	2024 Budget
Wages/Benefits		\$60,856
Mileage & General Expenses		
Materials/Supplies/Gen Expenses		
Technical Studies		
Land Inventory		\$8,000
Conservation Area Strategy		\$1,500
Mill of Kintail Masterplan Update		\$1,500
Total	\$0	\$71,856
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$0	\$71,856
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	\$0	\$71,856

Corporate Services: Administration

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$627,926	\$504,048
Mileage& General Expenses	\$2,500	\$9,000
Staff Development	\$2,500	\$12,000
Member Expenses & Allowances	\$18,000	\$16,000
Materials & Supplies	\$40,000	\$11,000
Banking and Payroll Fees		\$14,000
Equipment and Telephone		\$16,000
Insurance	\$42,700	\$35,000
Professional Services (Legal, Audit etc.)	\$20,000	\$40,000
Conservation Ontario Membership	\$28,000	\$31,500
OH&S-Other Costs	\$4,000	\$4,000
OH&S Shared Services (SNC)	\$7,500	\$0
Human Resources Services	\$15,000	\$10,000
Contribution to Operating Reserve	\$141	
Fundraising Campaign	\$10,000	\$0
Watershed-based Resource Mgmt Strategy		\$1,500
Total	\$818,267	\$704,048
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$535,146	\$422,679
Reserve Funds	\$198,121	\$138,869
Operating Reserve (WFP Implementation)	\$198,121	\$138,869
Operating Reserve (General)		
Provincial and Federal Grants		
Fees for Service	\$9,500	\$10,000
Rental Income	\$4,500	\$5,000
Miscellaneous	\$5,000	\$5,000
Other Revenue	\$75,500	\$132,500
Interest	\$73,000	\$130,000
Donations (General)	\$2,500	\$2,500
Total	\$818,267	\$704,048

Corporate Services: Communications

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$0	\$28,279
Mileage& General Expenses	\$0	\$0
Printing	\$500	\$500
Materials/Supplies/Equipment/Gen Expenses	\$500	\$500
Advertising/Promotion (core program & services)	\$1,000	\$1,000
Eko-Trekr App Annual Fee/Support	\$3,500	\$3,500
Comms Shared Services (RVCA)	\$30,000	\$25,000
Website Expenses	\$500	\$5,000
Total	\$36,000	\$63,779
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$32,500	\$60,279
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue	\$3,500	\$3,500
MVCF - Contribution (Eco-Trekr)	\$3,500	\$3,500
Total	\$36,000	\$63,779

Corporate Services: Vehicles & Equipment

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$0	\$18,474
Mileage & General Expenses	\$3,600	\$1,800
Equipment Purchase - non-capital	\$3,000	\$3,000
Fuel	\$31,000	\$30,000
Maintenance & Repairs	\$30,000	\$29,000
Insurance/Licensing	\$15,500	\$10,000
Materials & Supplies	\$3,500	\$3,500
Vehicle/Equipment Charges	-\$104,000	-\$104,000
Total	-\$17,400	-\$8,226
Revenues	2024 Budget	2024 Budget
Municipal Levy - Operating	-\$17,400	-\$8,226
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	-\$17,400	-\$8,226

Corporate Services: Head Office

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$85,000	\$87,142
Supplies & Materials	\$6,500	\$7,000
Mileage& General Expenses	\$800	\$1,000
Contractor Services	\$38,000	\$17,000
Service & Maintenance Contracts	\$4,900	\$5,000
Taxes	\$1,000	\$1,200
Insurance	\$30,000	\$28,000
Utilities	\$25,000	\$30,000
Total	\$191,200	\$176,342
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$191,200	\$176,342
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	\$191,200	\$176,342

Corporate Services: Information Technology

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$0	\$83,229
Mileage & General Expenses	\$2,000	\$500
Materials/Supplies/Gen Expenses	\$3,150	\$1,500
Equipment Purchase, Repair & Mtce	\$4,500	\$10,000
Maintenance/IT Support	\$39,995	\$45,500
Software Licenses		\$35,000
High Speed Internet Access	\$7,800	\$8,100
Data Acquisition - General /Transfer to Reserve	\$8,000	\$0
CADIMS - Contracted Services (CLOCA)	\$10,000	\$10,000
Asset Management Study	\$5,000	
Total	\$80,445	\$193,829
Revenues	2023 Budget	2024 Budget
Municipal Levy - Operating	\$80,445	\$193,829
Reserve Funds		
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	\$80,445	\$193,829

Category 2: Watershed Management - Technical Studies - Watershed Plan

Expenditures	2023 Budget	2024 Budget
Wages/Benefits		\$48,223
Mileage & General Expenses		\$0
Staff Development		\$0
Materials/Supplies/Gen Expenses		\$10,000
Clyde Storage Study		\$10,000
Poole Creek Wetland Study		\$10,000
ECC Climate Action Project		\$50,000
Total	\$0	\$128,223
Revenues	2023 Budget	2024 Budget
Municipal Levy - Category 2	\$0	\$78,223
Reserve Funds		
Provincial and Federal Grants	\$0	\$50,000
ECC Climate Action Project	\$0	\$50,000
Fees for Service		
Other Revenue		
Total	\$0	\$128,223

Category 2: Watershed Management - Technical Studies - Monitoring

Expenditures	2023 Budget	2024 Budget
Wages/Benefits		\$96,313
Mileage & General Expenses		\$5,800
Materials/Supplies/Gen Expenses		\$4,200
Lab Analysis		\$62,000
Total	\$0	\$168,313
Revenues	2023 Budget	2024 Budget
Municipal Levy - Category 2	\$0	\$100,313
Reserve Funds		
Provincial and Federal Grants		
Fees for Service	\$0	\$68,000
Special Levy		\$68,000
Other Revenue		
Total	\$0	\$168,313

Category 3: Stewardship Programs

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$70,983	\$82,571
Mileage & General Expenses	\$2,000	\$2,000
Publicity /Outreach events	\$1,000	\$1,000
Staff Development	\$2,000	\$2,000
Mat&Sup/Equip/GExp/Promotion	\$2,500	\$2,500
Programs		
County of Lanark Program - Community Forest	\$3,000	\$5,000
Ottawa Clean Water Prog	\$3,500	\$10,750
Shoreline Naturalization	\$0	\$14,000
ALUS Project Delivery	\$122,595	\$32,000
City Stream Watch		\$1,200
Rural Stream Watch		\$1,000
Trees Canada Program (RVCA Partnership)	\$5,500	\$5,500
CA Strategy (aka Land Cons/Acquisition) (ECCC-CO)		
Total	\$213,078	\$159,521
Revenues	2023 Budget	2024 Budget
Municipal Levy - Category 3	\$105,553	\$51,996
Reserve Funds		
Provincial and Federal Grants	\$10,000	\$10,000
ECCC-CO Grant - ALUS	\$10,000	\$10,000
ECCC-CO Grant - Land Conservation Plan		
Fees for Service	\$97,525	\$97,525
Lanark County - Community Forest	\$7,000	\$7,000
Ottawa Rural Clean Water Program'	\$13,025	\$13,025
Shoreline Naturalization	\$5,500	\$5,500
ALUS - Lanark	\$72,000	\$72,000
Other Revenue		
Total	\$213,078	\$159,521

Category 3: Education Services

Expenditures	2023 Budget	2024 Budget
Wages/Benefits	\$0	\$41,470
Mileage & General Expenses	\$0	\$200
Staff Development	\$0	\$0
Mat&Sup/Equip/GExp/Promotion	\$0	\$3,000
Publicity	\$0	\$1,500
Review of Education Program	\$15,000	\$15,000
Total	\$15,000	\$61,170
Revenues	2023 Budget	2024 Budget
Municipal Levy - Category 3	\$15,000	\$19,970
Reserve Funds		
Provincial and Federal Grants	\$0	\$6,000
Summer Student Job Grants		\$6,000
Fees for Service	\$0	\$25,200
Camp Fees		\$25,200
Other Revenue	\$0	\$10,000
Grant for Review of Education Program		\$5,000
MVCF - Grant /In-Kind for Review of Education Program		\$5,000
Total	\$15,000	\$61,170

Category 3: Visitor Services

Expenditures	2023 Budget	2023 Budget
Wages/Benefits	\$111,871	\$146,130
Materials & Supplies	\$3,000	\$1,000
Mileage & General Expenses	\$300	\$1,000
Staff Development	\$300	\$300
Utilities	\$24,400	\$12,709
Insurance & Taxes	\$22,000	\$21,150
Building & Site Maintenance	\$1,250	\$2,500
Special Events		\$7,500
Total	\$137,471	\$192,289
Revenues	2023 Budget	2023 Budget
Municipal Levy - Category 3	\$17,805	\$72,623
Reserve Funds		
Provincial and Federal Grants	\$23,445	\$23,445
Student Grants	\$10,000	\$10,000
Special Grant - Provincial Grant	\$13,445	\$13,445
Fees for Service	\$74,000	\$74,000
Special Events	\$12,000	\$12,000
Rentals	\$2,000	\$2,000
Weddings	\$10,000	\$10,000
User Fees - MOK	\$50,000	\$50,000
Other Revenue	\$22,221	\$22,221
Special Grant - Miss Mills Grant - MOK & Naismith	\$12,221	\$12,221
Donations Received	\$10,000	\$10,000
Total	\$137,471	\$192,289

Category 1 Capital: Water Control Structures

Expenditures	2023 Budget	2024 Budget
Lanark Dam - DSR	\$0	\$80,000
Farm Lake Dam - CA/ RAS	\$0	\$35,000
Carleton Place Dam	\$120,000	\$0
Shab Lake Dam Commissioning & Inspections	\$50,000	\$0
Widow Lake Dam - DSR	\$0	\$80,000
Kash Lake Dam EA	\$100,000	\$60,000
Kash Lake Dam Design		\$40,000
Staff time in budgets		-\$165,551
Staff Allocation	\$0	\$165,551
Contributions to WCS Reserve	\$57,160	
Total	\$327,160	\$295,000
Revenues	2023 Budget	2024 Budget
Municipal Levy - Capital	\$204,920	\$98,925
Reserve Funds	\$52,240	\$46,075
WCS Reserve	\$52,240	\$46,075
Provincial and Federal Grants	\$70,000	\$150,000
WECl Grant	\$30,000	\$110,000
DMAF Grant	\$40,000	\$40,000
Fees for Service		
Other Revenue		
Total	\$327,160	\$295,000

Category 1 Capital: Conservation Areas

Expenditures	2023 Budget	2024 Budget
Conservation Area Signs (directional)	\$0	\$0
Purdon Boardwalk	\$18,000	\$18,000
Purdon Stairs		\$5,250
MOK - Workshop Building	\$5,000	\$15,000
MOK Washrooms	\$120,000	\$30,000
MOK Roof/Eaves	\$83,000	
Morris Island	\$5,000	\$10,000
Total	\$231,000	\$78,250
Revenues	2023 Budget	2024 Budget
Municipal Levy - Capital	\$124,213	\$58,250
Reserve Funds	\$0	\$0
Reserves - Conservation Area	\$0	\$0
Provincial and Federal Grants		
Fees for Service		
Other Revenue	\$106,787	\$20,000
Other - Def. Revenue - Miss Milll & Naismith (roof)	\$5,693	
Other - Def. Revenue -RBC	\$15,000	\$15,000
Other - Def. Revenue -Enbridge - Purdon	\$5,000	
Other - Def. Revenue - MOK Washroom	\$16,094	
Other- Grants	\$60,000	
MVCF - Purdon Donation	\$5,000	\$5,000
Total	\$231,000	\$78,250

Category 1 Capital: Corporate

Expenditures	2023 Budget	2024 Budget
HQ - Sewer & Water Connection	\$357,500	\$715,000
Vehicles	\$70,000	\$93,450
Equipment	\$12,500	\$8,400
Computer Hardware	\$30,000	\$50,000
AV Equipment		\$25,000
Total	\$470,000	\$891,850
Revenues	2023 Budget	2024 Budget
Municipal Levy - Capital	\$159,000	\$86,850
Reserve Funds	\$311,000	\$90,000
Reserves - Vehicles & Equipment	\$76,000	\$45,000
Reserves -Information Technology	\$0	\$45,000
Reserves - HQ Building	\$235,000	
Provincial and Federal Grants		
Fees for Service		
Other Revenue		\$715,000
Financing - HQ Sewer		\$715,000
Total	\$470,000	\$891,850

Category 1 Capital: Tech Studies

Expenditures	2023 Budget	2024 Budget
Guage Network	\$24,750	\$36,000
Trimble System		\$20,000
Ice Monitoring Equipment (Drone)	\$6,000	\$0
MVCA FFW System Model	\$67,000	\$75,000
DRAPE		\$18,375
Total	\$97,750	\$149,375
Revenues	2023 Budget	2024 Budget
Municipal Levy - Capital	\$6,000	\$124,375
Reserve Funds	\$91,750	\$25,000
Reserves- Priority Projects	\$91,750	\$25,000
Provincial and Federal Grants		
Fees for Service		
Other Revenue	\$0	\$0
Total	\$97,750	\$149,375

Category 1 Capital: Debt Repayment

Expenditures	2023 Budget	2024 Budget
HQ Annual Financing Charge	\$277,005	\$277,005
WCS Annual Financing Charge	\$35,412	\$35,412
Water/Sewer Annual Finance Charge		\$32,505
Total	\$312,417	\$344,922
Revenues	2023 Budget	2024 Budget
Municipal Levy - Capital	\$277,005	\$309,510
Reserve Funds	\$35,412	\$35,412
Special Reserve - WCS	\$35,412	\$35,412
Provincial and Federal Grants		
Fees for Service		
Other Revenue		
Total	\$312,417	\$344,922

Category 3 Capital

Expenditures	2023 Budget	2024 Budget
MOK Museum & Gatehouse Stone work	\$83,000	\$25,000
Gatehouse - veranda joists & flooring	\$0	\$5,000
Contributions to Category 3 Capital Reserve	\$0	\$0
Total	\$83,000	\$30,000
Revenues	2023 Budget	2024 Budget
Municipal Levy - Capital Category 3	\$83,000	\$13,835
Reserve Funds		\$16,165
Reserves- Category 3		\$16,165
Provincial and Federal Grants		
Self Generated Revenue		
Other Revenue		
Total	\$83,000	\$30,000

2024 Operating Levy (General Benefiting)

INCLUDES 1.5% Growth, 2.5% Operating Levy, 7.5% Capital and 2.0% towards Workforce Plan

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$4,676	0.1551	\$4,872	\$196
Beckwith Tp	0.6784	\$20,097	0.6922	\$21,736	\$1,639
Carleton Place	2.5368	\$75,153	2.6709	\$83,871	\$8,719
Central Frontenac Tp	0.4357	\$12,907	0.4303	\$13,513	\$606
Drummond/North Elm Tp	0.4880	\$14,457	0.4870	\$15,293	\$836
Greater Madawaska Tp	0.0350	\$1,037	0.0351	\$1,102	\$65
Lanark Highlands Tp	1.1218	\$33,234	1.1084	\$34,806	\$1,572
Mississippi Mills	2.7352	\$81,028	2.7838	\$87,417	\$6,389
North Frontenac Tp	0.9283	\$27,500	0.9116	\$28,625	\$1,125
Ottawa	90.2534	\$2,673,713	90.1030	\$2,829,413	\$155,700
Tay Valley Tp	0.6295	\$18,649	0.6226	\$19,550	\$901
Total	100	\$2,962,450	100	\$3,140,197	\$177,747

2024 Capital Project Levy (General Benefiting)

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$1,002	0.1551	\$1,073	\$72
Beckwith Tp	0.6784	\$4,305	0.6922	\$4,788	\$483
Carleton Place	2.5368	\$16,099	2.6709	\$18,476	\$2,376
Central Frontenac Tp	0.4357	\$2,765	0.4303	\$2,977	\$212
Drummond/North Elm Tp	0.4880	\$3,097	0.4870	\$3,369	\$272
Greater Madawaska Tp	0.0350	\$222	0.0351	\$243	\$21
Lanark Highlands Tp	1.1218	\$7,119	1.1084	\$7,667	\$548
Mississippi Mills	2.7352	\$17,358	2.7838	\$19,257	\$1,899
North Frontenac Tp	0.9283	\$5,891	0.9116	\$6,306	\$415
Ottawa	90.2534	\$572,774	90.1030	\$623,283	\$50,509
Tay Valley Tp	0.6295	\$3,995	0.6226	\$4,307	\$312
Total	100	\$634,628	100	\$691,745	\$57,117

2024 Total Municipal Levy (General Benefiting)

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$5,678	0.1551	\$5,945	\$267
Beckwith Tp	0.6784	\$24,403	0.6922	\$26,524	\$2,121
Carleton Place	2.5368	\$91,252	2.6709	\$102,347	\$11,095
Central Frontenac Tp	0.4357	\$15,672	0.4303	\$16,490	\$818
Drummond/North Elm Tp	0.4880	\$17,554	0.4870	\$18,662	\$1,108
Greater Madawaska Tp	0.0350	\$1,259	0.0351	\$1,344	\$85
Lanark Highlands Tp	1.1218	\$40,353	1.1084	\$42,473	\$2,120
Mississippi Mills	2.7352	\$98,387	2.7838	\$106,674	\$8,287
North Frontenac Tp	0.9283	\$33,391	0.9116	\$34,931	\$1,540
Ottawa	90.2534	\$3,246,487	90.1030	\$3,452,696	\$206,209
Tay Valley Tp	0.6295	\$22,644	0.6226	\$23,857	\$1,213
Total	100	\$3,597,079	100	\$3,831,942	\$234,864

2024 Category 1 Operating Levy (General Benefiting)

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$4,021	0.1551	\$4,371	\$349
Beckwith Tp	0.6784	\$17,284	0.6922	\$19,499	\$2,216
Carleton Place	2.5368	\$64,631	2.6709	\$75,241	\$10,610
Central Frontenac Tp	0.4357	\$11,100	0.4303	\$12,122	\$1,022
Drummond/North Elm Tp	0.4880	\$12,433	0.4870	\$13,719	\$1,287
Greater Madawaska Tp	0.0350	\$892	0.0351	\$988	\$96
Lanark Highlands Tp	1.1218	\$28,581	1.1084	\$31,224	\$2,643
Mississippi Mills	2.7352	\$69,684	2.7838	\$78,422	\$8,737
North Frontenac Tp	0.9283	\$23,650	0.9116	\$25,680	\$2,030
Ottawa	90.2534	\$2,299,393	90.1030	\$2,538,266	\$238,873
Tay Valley Tp	0.6295	\$16,038	0.6226	\$17,539	\$1,500
Total	100	\$2,547,707	100	\$2,817,071	\$269,364

2024 Category 1 Capital Project Levy (General Benefiting)

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$982	0.1551	\$1,052	\$70
Beckwith Tp	0.6784	\$4,219	0.6922	\$4,692	\$473
Carleton Place	2.5368	\$15,778	2.6709	\$18,106	\$2,329
Central Frontenac Tp	0.4357	\$2,710	0.4303	\$2,917	\$207
Drummond/North Elm Tp	0.4880	\$3,035	0.4870	\$3,302	\$266
Greater Madawaska Tp	0.0350	\$218	0.0351	\$238	\$20
Lanark Highlands Tp	1.1218	\$6,977	1.1084	\$7,514	\$537
Mississippi Mills	2.7352	\$17,011	2.7838	\$18,872	\$1,861
North Frontenac Tp	0.9283	\$5,773	0.9116	\$6,180	\$406
Ottawa	90.2534	\$561,318	90.1030	\$610,817	\$49,499
Tay Valley Tp	0.6295	\$3,915	0.6226	\$4,221	\$305
Total	100	\$621,936	100	\$677,910	\$55,974

2024 Category 2 Operating Levy (General Benefiting) - Maximum 6% of Total Operating Levy

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$281	0.1551	\$277	(\$4)
Beckwith Tp	0.6784	\$1,206	0.6922	\$1,236	\$30
Carleton Place	2.5368	\$4,509	2.6709	\$4,769	\$259
Central Frontenac Tp	0.4357	\$774	0.4303	\$768	(\$6)
Drummond/North Elm Tp	0.4880	\$867	0.4870	\$869	\$2
Greater Madawaska Tp	0.0350	\$62	0.0351	\$63	\$0
Lanark Highlands Tp	1.1218	\$1,994	1.1084	\$1,979	(\$15)
Mississippi Mills	2.7352	\$4,862	2.7838	\$4,970	\$108
North Frontenac Tp	0.9283	\$1,650	0.9116	\$1,627	(\$23)
Ottawa	90.2534	\$160,423	90.1030	\$160,867	\$444
Tay Valley Tp	0.6295	\$1,119	0.6226	\$1,112	(\$7)
Total	100	\$177,747	100	\$178,536	\$789

2024 Category 3 Operating Levy (General Benefiting) - Maximum 8 % of Total Operating Levy

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$374	0.1551	\$224	(\$150)
Beckwith Tp	0.6784	\$1,608	0.6922	\$1,001	(\$607)
Carleton Place	2.5368	\$6,012	2.6709	\$3,862	(\$2,150)
Central Frontenac Tp	0.4357	\$1,033	0.4303	\$622	(\$410)
Drummond/North Elm Tp	0.4880	\$1,157	0.4870	\$704	(\$452)
Greater Madawaska Tp	0.0350	\$83	0.0351	\$51	(\$32)
Lanark Highlands Tp	1.1218	\$2,659	1.1084	\$1,603	(\$1,056)
Mississippi Mills	2.7352	\$6,482	2.7838	\$4,025	(\$2,457)
North Frontenac Tp	0.9283	\$2,200	0.9116	\$1,318	(\$882)
Ottawa	90.2534	\$213,897	90.1030	\$130,280	(\$83,617)
Tay Valley Tp	0.6295	\$1,492	0.6226	\$900	(\$592)
Total	100	\$236,996	100	\$144,590	(\$92,406)

2024 Category 3 Capital Project Levy (General Benefiting) - Maximum 2% of Total Capital Levy

Municipality	2023 Apportionment %	2023 Levy	2024 Apportionment %	2024 Levy	Variance
Addington Highlands Tp	0.1578	\$20	0.1551	\$21	\$1
Beckwith Tp	0.6784	\$86	0.6922	\$96	\$10
Carleton Place	2.5368	\$322	2.6709	\$370	\$48
Central Frontenac Tp	0.4357	\$55	0.4303	\$60	\$4
Drummond/North Elm Tp	0.4880	\$62	0.4870	\$67	\$5
Greater Madawaska Tp	0.0350	\$4	0.0351	\$5	\$0
Lanark Highlands Tp	1.1218	\$142	1.1084	\$153	\$11
Mississippi Mills	2.7352	\$347	2.7838	\$385	\$38
North Frontenac Tp	0.9283	\$118	0.9116	\$126	\$8
Ottawa	90.2534	\$11,455	90.1030	\$12,466	\$1,010
Tay Valley Tp	0.6295	\$80	0.6226	\$86	\$6
Total	100	\$12,693	100	\$13,835	\$1,142

**Township of North Frontenac
EDUCATION LEVY - 2024**

<u>Assessment</u>		<u>2024 Current Value Assessment</u>	<u>Education Tax Rate</u>	<u>Total dollars to be raised</u>
Commercial	CT	\$5,328,466	0.00880000	\$46,891
Commercial (Excess land)	CU	\$7,000	0.00880000	\$62
Commercial (Vacant land)	CX	\$103,100	0.00880000	\$907
Commercial New Construction	XT	\$0	0.00880000	\$0
Commercial New Construction (Excess land)	XU	\$0	0.00880000	\$0
Commercial (Small Scale on Farm Bus.)	CO	\$34,600	0.00220000	\$76
Farmlands	FT	\$3,541,400	0.00038250	\$1,355
Industrial	IT	\$1,127,800	0.00880000	\$9,925
Industrial (Vacant land)	IX	\$31,500	0.00880000	\$277
Industrial Small Scale on Farm Business 2	IO	\$8,500	0.00880000	\$75
Industrial Small Scale on Farm Business 1	I7	\$50,000	0.00220000	\$110
Residential	RT	\$938,434,052	0.00153000	\$1,435,804
Managed Forest	TT	\$7,739,100	0.00038250	\$2,960
Total Taxable Assessment		\$956,405,518		\$1,498,441

EDUCATION ACTUAL LEVY = \$1,498,441

Dollars to be raised:	2024	\$1,498,441		
	2023	\$1,488,888		
		\$9,553	<u>0.64%</u>	Increase

Education - Residential Tax Rate Changes:				
Tax rate decrease from 2023 to 2024	2023	0.00153000		
Based on \$100,000 of Residential Assessment	2024	<u>0.00153000</u>		
		0.00000000	Education Residential	
Education Tax Rate Decrease		0.00%	Tax Rate Decrease	

Township of North Frontenac				
COUNTY LEVY - 2024				
<u>Assessment</u>		<u>2024 Current Value Assessment</u>	<u>County Tax Rate</u>	<u>Total dollars to be raised</u>
Commercial	CT	\$5,328,466	0.00212047	\$11,299
Commercial (Excess Land)	CU	\$7,000	0.00148433	\$10
Commercial (Vacant Land)	CX	\$103,100	0.00148433	\$153
Commercial New Construction	XT	\$0	0.00212047	\$0
Commercial New Construction (Excess)	XU	\$0	0.00148433	\$0
Commercial (Small Scale on Farm Bus	CO	\$34,600	0.00053012	\$18
Farmlands	FT	\$3,541,400	0.00053012	\$1,877
Industrial	IT	\$1,127,800	0.00212047	\$2,391
Industrial (Vacant land)	IX	\$31,500	0.00137830	\$43
Industrial Small Scale on Farm Business 2	I0	\$8,500	0.00053012	\$5
Industrial Small Scale on Farm Business 1	I7	\$50,000	0.00053012	\$27
Residential	RT	\$938,434,052	0.00212047	\$1,989,921
Managed forest	TT	\$7,739,100	0.00053012	\$4,103
Total Taxable Assessment		\$956,405,518		\$2,009,848
COUNTY ACTUAL LEVY =		\$2,009,848		
Dollars to be raised:				
	2024	\$2,009,848		
	2023	\$1,960,027		
		\$49,821	2.54%	Increase
County - Residential Tax Rate Changes:				
Tax rate increase from 2023 to 2024	2023	0.00208073		
Based on \$100,000 of Residential Assessment	2024	0.00212047		
		0.00003974	County Residential	
County Tax Rate Decrease		1.91%	Tax Rate Increase	

OPP 2024 Annual Billing Statement

North Frontenac Tp

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	3,631		
	Commercial and Industrial	<u>55</u>		
	Total Properties	<u><u>3,686</u></u>	165.59	610,352
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	0.0877%	43.56	160,554
Overtime	(see notes)		7.73	28,483
Prisoner Transportation	(per property cost)		1.12	4,128
Accommodation/Cleaning Services	(per property cost)		<u>4.90</u>	<u>18,061</u>
Total 2024 Estimated Cost			<u><u>222.89</u></u>	<u><u>821,578</u></u>
2022 Year-End Adjustment	(see summary)			13,531
Grand Total Billing for 2024				<u><u>835,110</u></u>
2024 Monthly Billing Amount				69,592

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

North Frontenac Tp

Date Prepared:	06-Dec-23
MSO Office:	Eastern
Prepared By:	Meteo Silveira
Tier	LT

2022 Households:	3,586
2022 Population	2,285
2023 MFCI Index	9.4

Median Household Income:	51,942
Taxable Residential Assessment as a % of Total Taxable Assessment:	99.0%
Own Purpose Taxation:	6,569,443

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	South - LT - Counties - Rural		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2018	8.6%	7.6%	8.9%	LOW
		2019	8.7%	7.4%	8.4%	LOW
		2020	9.1%	7.2%	8.5%	LOW
		2021	8.0%	6.5%	7.3%	LOW
		2022	8.7%	6.7%	7.2%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2018	74.5%	42.7%	41.6%	LOW
		2019	87.9%	45.7%	50.1%	LOW
		2020	105.0%	55.0%	57.7%	LOW
		2021	94.8%	53.6%	60.2%	LOW
		2022	71.8%	52.8%	56.6%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2018	92.4%	64.0%	71.5%	LOW
		2019	102.2%	73.3%	78.8%	LOW
		2020	117.5%	82.4%	87.5%	LOW
		2021	106.3%	84.3%	90.7%	LOW
		2022	81.7%	81.1%	88.7%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 50% Mod: 50% to 25% High: < 25%	2018	686.9%	344.1%	475.6%	LOW
		2019	770.9%	420.4%	541.9%	LOW
		2020	777.3%	470.1%	550.2%	LOW
		2021	1339.7%	523.3%	592.4%	LOW
		2022	947.0%	431.4%	544.5%	LOW

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2018	0.3%	2.5%	3.1%	LOW
		2019	0.3%	2.6%	3.1%	LOW
		2020	0.3%	2.2%	3.1%	LOW
		2021	0.3%	2.5%	2.9%	LOW
		2022	0.4%	2.2%	2.7%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2018	79.9%	43.7%	46.0%	HIGH
		2019	79.8%	43.9%	46.2%	HIGH
		2020	79.2%	45.2%	46.6%	HIGH
		2021	78.1%	45.1%	46.9%	HIGH
		2022	76.9%	45.2%	47.3%	HIGH
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2018	10.9%	12.5%	13.9%	LOW
		2019	20.6%	18.7%	23.1%	LOW
		2020	41.8%	16.9%	17.1%	LOW
		2021	19.5%	17.1%	16.6%	LOW
		2022	12.2%	18.1%	17.9%	LOW

 The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

North Frontenac Tp

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - Shows how much of the taxes billed are not collected.

Net Financial Assets or Net Debt as % of Own Source Revenues - Indicates how much property tax and user fee revenue is servicing debt.

Reserves and Reserve Funds as a % of Municipal Expenses - Indicates how much money is set aside for future needs and contingencies.

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Indicates how much cash and liquid investments could be available to cover current obligations.

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Indicates how much of the assets' life expectancy has been consumed.

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFCI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. (Note: the MFCI index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

North Frontenac Tp

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	$SLC\ 70\ 0699\ 01 / (SLC\ 26\ 9199\ 03 - SLC\ 72\ 2899\ 09)$
Net Financial Assets or Net Debt as % of Own Source Revenues	$SLC\ 70\ 9945\ 01 / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 0699\ 01 - SLC\ 10\ 0899\ 01 - SLC\ 10\ 1098\ 01 - SLC\ 10\ 1099\ 01 - SLC\ 10\ 1811\ 01 - SLC\ 10\ 1812\ 01 - SLC\ 10\ 1813\ 01 - SLC\ 10\ 1814\ 01 - SLC\ 10\ 1830\ 01 - SLC\ 10\ 1831\ 01 - SLC\ 12\ 1850\ 04)$
Total Reserves and Reserve Funds as a % of Municipal Expenses	$(SLC\ 60\ 2099\ 02 + SLC\ 60\ 2099\ 03) / (SLC\ 40\ 9910\ 11 - SLC\ 12\ 9910\ 03 - SLC\ 12\ 9910\ 07)$
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	$SLC\ 70\ 0299\ 01 / (SLC\ 70\ 2099\ 01 + SLC\ 70\ 2299\ 01)$
Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	$(SLC\ 74\ 3099\ 01 + SLC\ 74\ 3099\ 02) / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 1831\ 01)$
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	$SLC\ 51\ 9910\ 10 / SLC\ 51\ 9910\ 06$
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	$(SLC\ 10\ 2099\ 01 - SLC\ 10\ 1831\ 01) / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 0699\ 01 - SLC\ 10\ 0899\ 01 - SLC\ 10\ 1098\ 01 - SLC\ 10\ 1099\ 01 - SLC\ 10\ 1811\ 01 - SLC\ 10\ 1812\ 01 - SLC\ 10\ 1813\ 01 - SLC\ 10\ 1814\ 01 - SLC\ 10\ 1830\ 01 - SLC\ 10\ 1831\ 01 - SLC\ 12\ 1850\ 04)$

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

North Frontenac Tp

Frontenac BM

Date Prepared:	December 6, 2023
MSO Office:	Eastern
Prepared By:	Meteo Silveira

2022 FIR Load Status:	Submitted Under Review
Last Updated:	November 1, 2023

2022 Households:	3,586
2022 Population:	2,285
2023 MFCI Index: *8	9.4

Median Household Income (2016) : *4	51,942
2023 Annual Repayment Limit:	1,820,547
Borrowing Capacity 7% over 10 yrs:	12,786,757

STATISTICAL INFORMATION

	2018 FY18	2019 FY19	2020 FY20	2021 FY21	2022 FY22	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Population *3	1,898	1,898	1,898	2,285	2,285	6,760	42,892	0.0%	20.4%	0.0%	0.0%
Households *3	3,552	3,572	3,575	3,586	3,586	3,420	17,261	0.0%	0.3%	0.1%	0.6%
Municipal Expenses *7	\$ 8,020,766	\$ 8,315,924	\$ 8,177,312	\$ 8,590,896	\$ 10,245,749	\$ 12,046,024	\$ 148,748,621	19.3%	5.1%	-1.7%	3.7%
Own Source Revenues	\$ 6,829,816	\$ 7,035,090	\$ 7,117,486	\$ 7,406,315	\$ 8,513,576	\$ 11,433,901	\$ 120,409,762	15.0%	4.1%	1.2%	3.0%
Own Source Revenue per Household	\$ 1,923	\$ 1,970	\$ 1,991	\$ 2,065	\$ 2,374	\$ 3,454	\$ 4,050	15.0%	3.7%	1.1%	2.4%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	77.6%	71.8%	63.6%	73.5%	75.2%	76.7%	72.4%	2.4%	15.5%	-11.4%	-7.5%
Total Revenues	\$ 8,802,754	\$ 9,798,856	\$ 11,186,763	\$ 10,079,038	\$ 11,315,314	\$ 14,713,042	\$ 179,103,002	12.3%	-9.9%	14.2%	11.3%
Annual Repayment Limit	\$ 1,639,421	\$ 1,664,978	\$ 1,683,019	\$ 1,705,057	\$ 1,740,421	\$ 2,997,394	\$ 19,211,010	2.1%	1.3%	1.1%	1.6%
Own Purpose Taxation	\$ 5,859,047	\$ 6,038,491	\$ 6,211,662	\$ 6,340,035	\$ 6,569,443	\$ 6,967,128	\$ 68,350,475	3.6%	2.1%	2.9%	3.1%
Direct Water Billings as % of Gross Water Expenditures	0.0%	0.0%	0.0%	0.0%	0.0%	71.6%	67.3%				
Taxable Res. Assessment as a % of Total Taxable Assessment	99.0%	99.0%	99.0%	99.0%	99.0%	80.9%	79.5%				

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:	
						South - LT - Counties - Rural	PROVINCE
Taxable	874,018,741	895,514,586	919,764,343	928,100,243	934,189,693	1,186,081,230	9,607,237,919
PIL	7,976,383	8,225,637	7,089,110	7,055,810	6,894,110	18,972,063	124,586,206
Total	881,995,124	903,740,223	926,853,453	935,156,053	941,083,803	1,205,053,293	9,731,824,125

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RESIDENTIAL TAXES

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
# of Residential Households	3,543	3,555	3,566	3,597	3,597	3,518	11,878	0.0%	0.9%	0.3%	0.3%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,859	\$ 1,910	\$ 1,969	\$ 2,003	\$ 2,063	\$ 2,597	\$ 2,628	3.0%	1.7%	3.1%	2.7%
Avg Total Property Taxes per Avg Residential Household	\$ 2,232	\$ 2,270	\$ 2,319	\$ 2,357	\$ 2,417	\$ 2,991	\$ 3,018	2.5%	1.6%	2.2%	1.7%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	4.3%	4.4%	4.5%	4.5%	4.7%	4.2%	4.6%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	979	979	974	987	987	2,873	11,414	0.0%	1.3%	-0.5%	0.0%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 1,682	\$ 1,743	\$ 1,788	\$ 1,817	\$ 1,872	\$ 2,579	\$ 2,606	3.0%	1.7%	2.6%	3.6%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 2,020	\$ 2,071	\$ 2,105	\$ 2,138	\$ 2,192	\$ 2,969	\$ 2,989	2.5%	1.6%	1.6%	2.5%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	3.9%	4.0%	4.1%	4.1%	4.2%	4.2%	4.5%				

RESIDENTIAL TAX RATES *2 (Source: Financial Information Return)

	2018	2019	2020	2021	2022	22/21 %	21/20 %	20/19 %	19/18 %
Lower / Single-Tier General Rate	0.0066912	0.0067135	0.0067388	0.0067927	0.0069944	3.0%	0.8%	0.4%	0.3%
Upper-Tier General Rate	0.0017845	0.0018273	0.0018645	0.0018782	0.0019350	3.0%	0.7%	2.0%	2.4%
Education Rate	0.0017000	0.0016100	0.0015300	0.0015300	0.0015300	0.0%	0.0%	-5.0%	-5.3%

TAXES RECEIVABLE

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ 774,115	\$ 802,086	\$ 853,028	\$ 769,928	\$ 862,504	\$ 936,447	\$ 4,800,302	12.0%	-9.7%	6.4%	3.6%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	8.6%	8.7%	9.1%	8.0%	8.7%	7.1%	7.9%				
Current Year Taxes Receivable as % of Total Taxes Receivable	27.0%	25.7%	23.7%	18.9%	22.1%	69.0%	63.6%				
Working & Contingency Reserves and Discretionary Reserve Funds as % of Current Yr Taxes Rec.	280.5%	402.2%	545.7%	766.5%	505.4%	283.0%	379.0%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	39.7%	37.9%	37.7%	37.4%	33.4%	22.1%	26.4%				

MUNICIPAL FINANCIAL PROFILES

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GRANTS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Unconditional Grants	\$ 1,601,000	\$ 1,718,242	\$ 2,036,600	\$ 1,887,066	\$ 1,828,400	\$ 1,001,626	\$ 4,536,175	-3.1%	-7.3%	18.5%	7.3%
Ontario Municipal Partnership Fund	\$ 1,601,000	\$ 1,705,200	\$ 1,777,700	\$ 1,817,100	\$ 1,828,400	\$ 980,909	\$ 1,134,434	0.6%	2.2%	4.3%	6.5%
As a % of Municipal Expenses	20.0%	20.5%	21.7%	21.2%	17.8%	9.3%	8.2%				
Other	\$ -	\$ 13,042	\$ 258,900	\$ 69,966	\$ -	\$ 20,717	\$ 3,401,741	-100.0%	-73.0%	1885.1%	0.0%
Total Ontario Conditional Grants	\$ 264,543	\$ 851,432	\$ 507,576	\$ 562,102	\$ 946,242	\$ 937,902	\$ 28,839,817	68.3%	10.7%	-40.4%	221.9%
As a % of Municipal Expenses	3.3%	10.2%	6.2%	6.5%	9.2%	7.9%	13.8%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	23.3%	30.9%	31.1%	28.5%	27.1%	16.1%	22.4%				

COVID - 19

COVID-19 Municipal Operating Funding Allocations - Actual

	2020	2021	TOTAL
- Phase 1 Allocation	\$ 215,900		
- Phase 2 Application Based Allocation	\$ -		
- Phase 2 2021 Allocation		\$ 43,000	
2021 Provincial COVID-19 Recovery Funding for Municipalities		\$ 64,966	
Total COVID-19 Municipal Operating Funding	\$ 215,900	\$ 107,966	\$ 323,866

COVID-19 Municipal Funding - Amounts Recognized

	2020	2021	2022	TOTAL
Safe Restart Agreement - Municipal Operating Funding	\$ 258,900	\$ 64,966	\$ -	\$ 323,866
Provincial COVID-19 Recovery Funding for Municipalities		\$ -	\$ -	\$ -
TOTAL COVID-19 MUNICIPAL OPERATING FUNDING RECOGNIZED	\$ 258,900	\$ 64,966	\$ -	\$ 323,866
			Funding not recognized:	\$ -
Safe Restart Agreement - Public Transit Funding	\$ -	\$ -	\$ -	\$ -
Social Services Relief Fund (SSRF)	\$ -	\$ -	\$ -	\$ -

* Note: Because a municipality has recognized all of their funding, does not necessarily mean that they have used all of their funding. Some may still be in a reserve / reserve fund.

	2020	2021	2022
Total COVID-19 Expenses as reported on SLC 42 6009 01	\$ 65,846	\$ 61,379	\$ -

TOTAL DEBT BURDEN

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Debt Burden	\$ 676,075	\$ 647,905	\$ 619,735	\$ 591,565	\$ 563,395	\$ 3,539,970	\$ 72,796,525	-4.8%	-4.5%	-4.3%	-4.2%
Per Household	\$ 190	\$ 181	\$ 173	\$ 165	\$ 157	\$ 1,168	\$ 1,451	-4.8%	-4.8%	-4.4%	-4.7%
Debt Servicing Cost	\$ 28,168	\$ 28,170	\$ 28,169	\$ 28,170	\$ 47,108	\$ 451,800	\$ 7,012,836	67.2%	0.0%	0.0%	0.0%
Per Household	\$ 8	\$ 8	\$ 8	\$ 8	\$ 13	\$ 134	\$ 193	67.2%	-0.3%	-0.1%	-0.6%
As a % of Municipal Expenses	0.4%	0.3%	0.3%	0.3%	0.5%	3.4%	3.7%				
As a % of Own Purpose Taxation	0.5%	0.5%	0.5%	0.4%	0.7%	6.5%	7.2%				

MUNICIPAL FINANCIAL PROFILES

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 Borrowing Capacity 7% over 10 yrs: 12,786,757

As a % of Own Source Revenue	0.4%	0.4%	0.4%	0.4%	0.6%	3.7%	4.4%
As a % of Total Revenues (Less Donated TCAs)	0.3%	0.3%	0.3%	0.3%	0.4%	2.8%	3.1%
Debt Service Coverage Ratio (Target: Ratio >= 2)	78	104	168	112	63	35	36

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LIABILITIES (Including Post-Employment Benefits)

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	0.3%	0.4%				
Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ 77,200	\$ 156,957	\$ 29,292,422	0.0%	0.0%	0.0%	0.0%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,313	\$ 5,956,651	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Reserves	\$ 153,611	\$ 153,611	\$ 153,649	\$ 150,000	\$ 150,000	\$ 6,696,643	\$ 42,717,286	0.0%	-2.4%	0.0%	0.0%
Total Discretionary Reserve Funds	\$ 7,258,346	\$ 8,343,038	\$ 9,457,532	\$ 8,980,817	\$ 8,221,338	\$ 4,105,661	\$ 54,482,502	-8.5%	-5.0%	13.4%	14.9%
Total Reserves and Discretionary Reserve Funds	\$ 7,411,957	\$ 8,496,649	\$ 9,611,181	\$ 9,130,817	\$ 8,371,338	\$ 10,802,304	\$ 97,199,788	-8.3%	-5.0%	13.1%	14.6%
Per Household	\$ 2,087	\$ 2,379	\$ 2,688	\$ 2,546	\$ 2,334	\$ 3,258	\$ 3,555	-8.3%	-5.3%	13.0%	14.0%
As a % of Total Taxes Receivable	580.8%	634.6%	677.3%	666.0%	558.6%	1112.8%	1263.1%				
As a % of Municipal Expenses	92.4%	102.2%	117.5%	106.3%	81.7%	87.6%	76.4%				
As a % of Own Purpose Taxation	126.5%	140.7%	154.7%	144.0%	127.4%	151.9%	140.0%				

FINANCIAL ASSETS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	57.8%	63.1%	66.8%	69.7%	54.0%	44.4%	41.9%				
Net Financial Assets or Net Debt as a % of Own Source Revenues	74.5%	87.9%	105.0%	94.8%	71.8%	55.8%	58.6%				
Net Working Capital as a % of Municipal Expenses	104.6%	118.1%	135.6%	126.6%	78.7%	95.4%	76.5%				
Net Book Value of Capital Assets as a % of Cost of Capital Assets	19.5%	19.6%	20.8%	22.0%	22.7%	53.4%	54.4%				
Asset Sustainability Ratio (Target: > 90%)	190.8%	123.5%	166.6%	205.2%	206.4%	186.7%	194.0%				
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	79.9%	79.8%	79.2%	78.1%	76.9%	47.5%	47.0%				

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SURPLUS / DEFICIT

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Annual Surplus / (Deficit) (Less Donated TCAs)	\$ 743,430	\$ 1,445,877	\$ 2,971,962	\$ 1,446,758	\$ 1,036,767	\$ 2,306,285	\$ 23,057,269	-28.3%	-51.3%	105.5%	94.5%
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	\$ 2,191,458	\$ 2,901,845	\$ 4,570,679	\$ 3,113,259	\$ 2,989,498	\$ 4,263,520	\$ 38,812,696	-4.0%	-31.9%	57.5%	32.4%
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	10.9%	20.6%	41.8%	19.5%	12.2%	17.8%	20.8%				
Current Ratio (Target: >= 100%)	799.0%	883.8%	1049.7%	1842.6%	1260.1%	717.5%	627.8%				

OTHER INDICATORS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:	
						South - LT - Counties - Rural	PROVINCE
Rates Coverage Ratio (Target: >=40%)	77.0%	76.1%	80.6%	78.4%	68.7%	78.5%	73.4%
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	686.9%	770.9%	777.3%	1339.7%	947.0%	546.83%	460.36%
Operating Balance as a % of Total Revenues (Less Donated TCAs) ^{*5}	8.4%	14.8%	26.6%	14.4%	9.2%	13.9%	14.7%
Cumulative Annual Growth Rate ^{*6}	-2.2%	2.2%	5.9%	2.3%	-2.2%	-0.6%	-0.4%
Interest Payments as a % of Total Revenues (Less Donated TCAs)	0.0%	0.0%	0.0%	0.0%	0.2%	0.7%	0.7%

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VULNERABILITY MEASURES

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:					
						South - LT - Counties - Rural	PROVINCE				
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	77.6%	71.8%	63.6%	73.5%	75.2%	76.7%	72.4%	2.4%	15.5%	-11.4%	-7.5%
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Avg Municipal Property Taxes Per Avg Residential Household as a % of Median Household Income (Tax Effort)	\$ 1,859	\$ 1,910	\$ 1,969	\$ 2,003	\$ 2,063	\$ 2,597	\$ 2,628	3.0%	1.7%	3.1%	2.7%
	4.3%	4.4%	4.5%	4.5%	4.7%	4.2%	4.6%				

SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

Own Source Revenue as a % of Total Revenues (Less TCAs)

Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.

Own Source Revenue per Household

Indicates the demand for resources and the municipality's ability and willingness to provide resources.

Average Municipal Property Taxes per Average Residential Household

Indicates the level of taxes on residential households for municipal purposes.

Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income

Indicates the portion of a ratepayer's income used to pay municipal property taxes.

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 This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.*

NOTES

- 1* 2018 , 2019, 2020, 2021 and 2022 assessment uses phase-in assessment based on 2016 property values.
- 2* Average tax rates are calculated where necessary when amalgamations occur.
- 3* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4* Median Household Income - Source: Ministry of Finance - Statistics Canada's measure of median income for all private households in 2015.
- 5* Total Revenues include revenues from other municipalities.
- 6* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7* Total Municipal Expenses exclude amounts for other municipalities
- 8* MFCI index - Source: Ministry of Finance (2022 OMPF Calculation). This index is available for northern and rural municipalities only.

NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	South - LT - Counties -Rural	Province
2018	148	444
2019	148	444
2020	148	441
2021	145	434
2022	106	345

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

North Frontenac Tp

Frontenac BM

Date Prepared: December 6, 2023
 MSO Office: Eastern
 Prepared By: Meteo Silveira

2022 FIR Load Status: Submitted Under Review
 Last Updated: November 1, 2023

2022 Households: 3,586
 2022 Population: 2,285
 2023 MFCI Index: *8 9.4

Median Household Income (2016) : *4 51,942
 2023 Annual Repayment Limit: 1,820,547
 Borrowing Capacity 7% over 10 yrs: 12,786,757

CALCULATIONS

STATISTICAL INFORMATION

Population *3 SLC 02 0041 01
 Households *3 SLC 02 0040 01
 Municipal Expenses *7 SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
 Own Source Revenues SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
 Own Source Revenue per Household Own Source Revenues / SLC 02 0040 01
 Own Source Revenue as a % of Total Revenues (Less Donated TCAs) Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
 Total Revenues SLC 10 9910 01
 Annual Repayment Limit The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. <https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm>
 Own Purpose Taxation ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
 Direct Water Billings as % of Gross Water Expenditures SLC 10 0299 01
 Taxable Res. Assessment as a % of Total Taxable Assessment (SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11)
 SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

Taxable SLC 26 9199 17
 PIL SLC 26 9299 17
 Total SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

of Residential Households Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes: Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
 Avg Municipal Property Taxes Per Avg Residential Household
 Avg Total Property Taxes per Avg Residential Household
 Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)
 If labeled (Excl. RDUs) Recreational units are excluded.
 An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
 # of Residential Households Excluding Recreational Properties (Excl. RDUs)
 Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)
 Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)
 Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)
 An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier. (the estimated tax rates are provided by OPTA).

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

North Frontenac Tp

Frontenac BM

Date Prepared:	December 6, 2023
MSO Office:	Eastern
Prepared By:	Meteo Silveira

2022 FIR Load Status:	Submitted Under Review
Last Updated:	November 1, 2023

2022 Households:	3,586
2022 Population:	2,285
2023 MFCI Index: *8	9.4

Median Household Income (2016) : *4	51,942
2023 Annual Repayment Limit:	1,820,547
Borrowing Capacity 7% over 10 yrs:	12,786,757

RESIDENTIAL TAX RATES *2 (Source: Financial Information Return)

Lower / Single-Tier General Rate	SLC 22 0010 12 / SLC 22 0010 16
Upper-Tier General Rate	SLC 22 0010 13 / SLC 22 0010 16
Education Rate	SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles	SLC 70 0699 01
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Current Year Taxes Receivable as % of Total Taxes Receivable	SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	(SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	(SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants	SLC 10 0699 01
Ontario Municipal Partnership Fund	SLC 10 0620 02
As % of Municipal Expenses	SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Other	SLC 10 0699 01 - SLC 10 0620 01
Total Ontario Conditional Grants	SLC 10 0810 01 + SLC 10 0815 01
As a % of Municipal Expenses	(SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Total Ontario Conditional and Unconditional Grants	
As a % of Municipal Expenses	(SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

COVID - 19

COVID-19 Municipal Operating Funding Allocations - Actual

- Phase 1 Allocation	Phase 1 Allocations - Actual
- Phase 2 Application Based Allocation	Phase 2 Application Based Allocations - Actual
- Phase 2 2021 Allocation	Phase 2 2021 Allocations - Actual
2021 Provincial COVID-19 Recovery Funding for Municipalities	2021 Provincial COVID-19 Recovery Funding for Municipalities Allocations - Actual
Total COVID-19 Municipal Operating Funding	Phase 1 Allocations + Phase 2 Application Based Allocations + Phase 2 2021 Allocations + 2021 Provincial COVID-19 Recovery Funding for Municipalities Allocations

COVID-19 Municipal Funding - Amounts Recognized

Safe Restart Agreement - Municipal Operating Funding	SLC 10 0626 01
Provincial COVID-19 Recovery Funding for Municipalities	SLC 10 0629 01
TOTAL COVID-19 MUNICIPAL OPERATING FUNDING RECOGNIZED	SLC 10 0626 01 (FY20) + SLC 10 0626 01 (FY21) + SLC 10 0629 01 (FY21)

Funding not recognized:

Safe Restart Agreement - Public Transit Funding	SLC 10 0627 01
Social Services Relief Fund (SSRF)	SLC 10 0628 01
Total COVID-19 Expenses as reported on SLC 42 6009 01	SLC 42 6009 01

TOTAL DEBT BURDEN

Total Debt Burden	SLC 74 9910 01
Per Household	SLC 74 9910 01 / SLC 02 0040 01
Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

North Frontenac Tp

Frontenac BM

Date Prepared:	December 6, 2023
MSO Office:	Eastern
Prepared By:	Meteo Silveira

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Borrowing Capacity 7% over 10 yrs:	12,786,757

As a % of Own Purpose Taxation
As a % of Own Source Revenue

$(SLC\ 74\ 3099\ 01 + SLC\ 74\ 3099\ 02) / SLC\ 10\ 0299\ 01$

$(SLC\ 74\ 3099\ 01 + SLC\ 74\ 3099\ 02) / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 0699\ 01 - SLC\ 10\ 0899\ 01 - SLC\ 10\ 1098\ 01 - SLC\ 10\ 1099\ 01 - SLC\ 10\ 1811\ 01 - SLC\ 10\ 1812\ 01 - SLC\ 10\ 1813\ 01 - SLC\ 10\ 1814\ 01 - SLC\ 10\ 1830\ 01 - SLC\ 10\ 1831\ 01 - SLC\ 12\ 1850\ 04)$

As a % of Total Revenues (Less Donated TCAs)

$(SLC\ 74\ 3099\ 01 + SLC\ 74\ 3099\ 02) / (SLC\ 10\ 9910\ 01 - SLC\ 10\ 1831\ 01)$

Debt Service Coverage Ratio (Target: Ratio >= 2)

$(SLC\ 10\ 9910\ 01 - SLC\ 40\ 9910\ 11 + SLC\ 40\ 9910\ 02 + SLC\ 40\ 9910\ 16) / (SLC\ 74\ 3099\ 01 + SLC\ 74\ 3099\ 02)$

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

North Frontenac Tp

Frontenac BM

Date Prepared:	December 6, 2023
MSO Office:	Eastern
Prepared By:	Meteo Silveira

2022 FIR Load Status:	Submitted Under Review
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2023 Annual Repayment Limit:	1,820,547
Borrowing Capacity 7% over 10 yrs:	12,786,757

LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses	SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Post-Employment Benefits	SLC 70 2899 01
Total Reserves and Reserve Funds for Post-Employment Benefits	SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves	SLC 60 2099 03
Total Discretionary Reserve Funds	SLC 60 2099 02
Total Reserves and Discretionary Reserve Funds	SLC 60 2099 02 + SLC 60 2099 03
Per Household	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
As a % of Total Taxes Receivable	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
As a % of Municipal Expenses	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Net Working Capital as a % of Municipal Expenses	(SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Net Book Value of Capital Assets as a % of Cost of Capital Assets	(SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
Asset Sustainability Ratio (Target: > 90%)	SLC 51 9910 03 / SLC 51 9910 08
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs)	SLC 10 2099 01 - SLC 10 1831 01
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09	SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY = PREVIOUS YEAR)
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Current Ratio (Target: >= 100%)	(SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%)	(SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Operating Balance as a % of Total Revenues (Less Donated TCAs) ¹⁵	(SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
Cumulative Annual Growth Rate ¹⁶	((SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY - 3) ^ (1/3) - 1))
Interest Payments as a % of Total Revenues (Less Donated TCAs)	SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: January 12, 2024

Resolution # 17-24

Moved By:
Councillor Roy Huetl

Seconded By:
Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Grants Policy";
And That as per Community Grants Policy Clarendon Central School will be provided funding annually for \$1,000 and directs the MCD to respond;
And That Council agrees with the proposed amendments to the Community Grants Policy By-law and will consider an amended By-law later in the meeting;
And That Council will review the amount provided for grants at the budget meeting and potentially reduce the amount to \$9000.

Carried

Mayor



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: January 12, 2024

Resolution # 7-24

Moved By:
Councillor Stephanie Regent

Seconded By:
Councillor Fred Fowler

Be It Resolved That Council receives for information the presentation from Sarah McCullough, Youth Program Coordinator regarding Rural Frontenac Community Services (RFCS) – Programs for Rural Youth; and thanks her for her time spent today;
And That Council defers a decision to provide \$6,000 in funding to the Youth Program until 2024 budget deliberations.

Carried

Mayor



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: December 15, 2023

Resolution # 503-23

Moved By:
Councillor Roy Huetl

Seconded By:
Councillor Vernon Hermer

Be It Resolved That Council receives for information an email dated December 3, 2023 from Lakelands Family Health Team requesting the Township of Addington Highlands and the Township of North Frontenac provide \$30,000 per year for five years as an incentive to future doctors with the first installment being paid the day the physician commences with the Lakelands Family Health Team;

And That Council previously entered into similar Agreements on two other occasions under By-law #123-10 and By-law #03-15;

And That Council approves \$15,000 per year for five years being provided as an incentive to a new physician at the Lakelands Family Health Team;

And That Council instructs the Treasurer to include the expense in the 2024 budget with partial funding from Medical Services (Doctor Recruitment) Reserve Fund;

And That upon recruitment of a physician, a Medical Service Agreement will be provided to Council for consideration.

Carried

Mayor



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: November 24, 2023

Resolution # 488-23

Moved By:
Councillor Stephanie Regent

Seconded By:
Councillor Wayne Good

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Cost of Living Adjustment (COLA) for 2024”;
And That Council approves an increase of 3.5% plus consideration for an additional increase at budget time.

Carried

Mayor



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: November 24, 2023

Resolution # 469-23

Moved By:
Councillor Fred Fowler

Seconded By:
Councillor Roy Huetl

Be It Resolved That Council receives the presentation from Bruce Rigby, Chair regarding Perth & Smiths Falls District Hospital Foundation’s MRI Campaign; and thanks him for his time spent today;

And That Council will consider the \$5,000 multi-year commitment for 2024, 2025 and 2026 for a total of \$15,000 towards the Care Close to Home campaign during Budget deliberations in 2024.

Carried

Mayor

Date November 3, 2023



Resolution # 463-23

Resolution of the Council of the Corporation of the Township of North Frontenac

Moved By:
Councillor Hermer

Seconded By:
Councillor Fowler

Be It Resolved That Council receives for information the October 16, 2023 Notes of the Economic Development Task Force (EDTF);

And That Council approves removing “Research feasibility of a small-scale commercial office space with a focus on attracting health care and other professionals” from the EDTF Strategic Plan;

And That Council approves \$6,000 for the 2024 Summer Fest, coming from the Economic Development Reserve Fund and will consider replacing the \$6,000 in the Reserve Fund during the 2024 Budget deliberations from taxation, and any revenues generated from the event be placed back into the Economic Development Reserve Fund.

Member of Council	Yes	No
Councillor Fowler	X	
Councillor Good		X
Councillor Hermer	X	
Councillor Huetl	X	
Deputy Mayor Inglis	A	A
Councillor Regent	X	
Mayor Lichty	X	
Carried By:	5	1

Carried

Mayor

Date June 20, 2023



Resolution # 285-23

Resolution of the Council of the Corporation of the Township of North Frontenac

Moved By:
Councillor Huetl

Seconded By:
Councillor Fowler

Whereas, at their meeting on June 9, 2023, Council passed Resolution #257-23 receiving for information the presentation from Kelly Pender, CAO, County of Frontenac, and Joe Gallivan, Director of Planning and Economic Development, County of Frontenac regarding Frontenac Communal Services;

Therefore Be It Resolved That Council receives for information an email dated June 12, 2023, advising the anticipated five (5) year requirement of the Municipal Service Corporation (MSC) is \$696,800; and that the estimated financial contribution for North Frontenac is \$97,294, with 20% of the municipal share due within 30 days of incorporation, with the balance due over five years as determined by the shareholders;

And That Council agrees to join the proposed MSC and instructs the Treasurer to provide the initial 20% payment of approximately \$19,500, within 30 days of incorporation to be funded from the Contingency Reserve Fund.

And That Council commits the remaining dollars to be funded from the Contingency Reserve Fund for future payments, with a plan to replenish funds through the budget process during 2024 budget deliberations.

This was a recorded vote:

Member of Council	Yes	No
Councillor Fowler	X	
Councillor Good		X
Councillor Hermer		X
Councillor Huetl	X	
Deputy Mayor Inglis	X	
Councillor Regent	X	
Mayor Lichty	X	
Carried By:	5	2

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Increase to One (1) CLSP Staff Hours

Recommendation:

Motion #1:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Increase to One (1) CLSP Staff Hours".

Motion #2:

Be It Resolved That Council approves the Seasonal CLSP Staff Position increase in hours from 32 to 40 hours weekly for the months of June, July, August and September;

And That this position shall continue to be funded by the Crown Land Stewardship Program's operating budget on an annual basis.

Background:

Council passed Resolution #150-19 on March 15, 2019

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Request for Additional Staff for the North Frontenac Crown Land Stewardship Program (CLSP), 2019 (Trial Basis)";

And That Council approves to hire one seasonal staff for the CLSP on a trial basis for the months of June, July, August and September for the 2019 Camping Season only;

And That these funds be taken from the MNR Parks (CLSP) Reserve fund;

And That the MCD provide Council with the results of this trial at the end of 2019 for future year's consideration;

And That the CAO amend the Organizational Chart to include this new position. Carried

Council passed Resolution #17-20 on January 17, 2020

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Follow up to Request for Additional Staff for the North Frontenac Crown Land Stewardship Program, 2019 (Trial Basis)";

And That Council approves the Seasonal CLSP Staff Position as an ongoing position on an annual basis for 32 hours per week for the months of June, July, August and September;

And That this position shall be funded by the Crown Land Stewardship Program's operating budget on an annual basis. Carried

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

We are very pleased with the progress of the Crown Land Stewardship Program (CLSP) throughout the last several years. As the Program continues to grow so does the need for enhanced services within the Program as well as the workload for all CLSP staff.

We experienced a very busy summer in 2023 and the addition of this position (CLSP Staff - Seasonal - approved in 2019/2020) has proven to be very beneficial. This position also assists in freeing up some time for the Facilities Recreation Supervisor (FRS) to complete projects within other departments in the Municipality, while helping with the CLSP staying on track with our work needs.

It is recommended that due to the continuous growth of the Program and the additional workload for each employee in the CLSP that this position be increased from a 32-hour work week to a 40-hour work week for June, July, August and September annually (same months as previously approved by Council).

Financial Impact:

The increase in hours would cost the CLSP approximately and additional \$5,500 for the season. As this is funded from the Crownland Stewardship Program Revenues, there is no impact to the dollars to be raised for budget purposes.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Community Improvement Plan (CIP) - 2023 Annual Report

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - 2023 Annual Report".

Motion #2

Be It Resolved That Council approves including \$28,378.69 in additional CIP funding in the 2024 Budget in 2024 topping up the unallocated funding to \$30,000.

Background:

Authorized under the *Municipal Act, 2001, S.O. 2001, c. 25*, a Community Improvement Plan (CIP) permits a municipality to provide economic incentives in the form of financial assistance to property owners in defined areas to overcome shortfalls and barriers for improvement. Common across Ontario, CIPs are an effective option for encouraging change and improvement using a focused approach that supports partnerships between private sector property owners and the municipality.

First established in 2016, this application-based funding plan provides funding to local businesses for projects which support these three (3) identified municipal goals:

- To enhance the appearance of the community and promote the awareness of businesses;
- To promote commercial vitality to support and sustain the local economy;
- To increase the level of social equity and public communication.

Key Plan Details

- There are four (4) categories of project activities eligible for funding; Façade Improvement, Accessibility Enhancements, Commercial Space Funding and Municipal Fees Grant Program.
- The maximum amount an approved project can be funded is \$7,000 with the following breakdown:
 - Maximum of \$5,000 or 2/3rds of the eligible project costs for activities in one (1) or more categories (whichever is lesser).
 - Maximum of \$2,000 or 2/3rds of eligible project costs for municipal and/or professional fees (whichever is lesser).

- Two (2) projects can be funded per property roll number (projects funded prior to the plan update in 2021 are not counted).
- One (1) project per property roll number can be approved in a calendar year.
- For a project to be approved, the property owner must be in good standing with regards to property tax and municipal fees.

On February 18, 2022, Council passed Resolution #58-22:

Be It Resolved That Council receives for information the Manager of Community Development’s Administrative Report entitled “North Frontenac Community Improvement Plan (CIP) – Update”;
And That Council approves \$13,000 in the Economic Development Budget in 2022 to be used for CIP Applications from our local Businesses, topping the amount available for new Applications to \$30,000 for 2022;
And That Council will consider top ups to \$30,000 annually for the CIP at our annual Budget Meetings beyond 2022 and throughout the future. **Carried**

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development
 Matt Walker, PMP®, LSSBB, Economic Development Officer

Comments:

The Township’s CIP remains a valuable and popular tool for North Frontenac's businesses and a key component in the municipal economic development strategy. Significant interest in future projects has been expressed by the Township's business community should funding continue to be available.

2023

The Township received seven (7) applications, six (6) of which were approved, including two (2) first-time applicants. \$24,459.03 was paid to applicants for completed projects with \$5,000 currently allocated for a project in-progress.

Project Activities

Façade Improvement - four (4)

- Cottage Roofing (Resort)
- Banquet Hall Windows (Recreational Facility)
- Cottage Windows (Campground)
- Building Siding (Campground)

Commercial Space - two (2)

- Creation of Art Studio
- Winterization of cottages increasing year-round availability (Campground)

Accessibility - one (1)

- Accessible Front Entrance Door (Retailer)

Overall

Since 2016, the Township has received thirty seven (37) applications to the Plan, thirty (30) of which were approved. \$97,045.35 has been paid to applicants for completed projects with \$8,333.34 allocated to projects currently in-progress.

Currently just \$1,621.31 in funding remains unallocated. As a result it is recommended that Council consider an additional \$28,378.69 from taxation in 2024 to top the Plan funding up to \$30,000.

Financial Impact:

To reach a \$30,000 Annual Contribution per Resolution #58-22 Council would need to provide \$28,378.69 in 2024 to top up unallocated CIP funding to \$30,000.

There are projects previously approved that have not yet been completed/paid; therefore those funds will be carried into 2024 in the amount of \$8,333.34.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Proposed Modernization to Community Halls Booking System

Recommendation:

Motion #1:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Proposed Modernization to Community Halls Booking System".

Motion #2:

Be It Resolved That Council approves the MCD purchasing software for Community Hall Bookings at a cost of approximately \$5,000 coming from the Special Parks Reserve Fund;

And That the MCD will report back to Council with recommended updates to By-law #53-22 Community Halls Rental By-law.

Background:

In 2008 the Community Facilities Needs Analysis Task Force submitted a Report to Council with recommendations regarding future operations of the Community Halls within the Township. At that time (in order to assist in the creation of cost savings) the Task Force recommended that each Community Hall develop a Committee to look after bookings, collect fees and submit monthly remittance forms to the Township; ensure Rental Agreements/Contracts are submitted by renters; and ensure all information is received (ie: liquor license, insurance policy, etc.). Most Committees are also responsible for issuing keys to users

The Townships proposed 2024-2028 Strategic Plan, under Enhance Township Services includes "Improved governance and use of community halls".

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

Since 2008 Community Hall Groups have looked after the bookings, collection of payment and User Agreements and provided keys for use of the halls, etc.

It is proposed that the Township purchase online software for booking of township facilities. The system will:

- Handle all 5 facilities on the same system (all halls will follow same process).

- Allow the Township to have immediate access to bookings, cancellations, payment collection, contact information, Agreements, etc. (beneficial also for snow plow operations, maintenance, etc).
- Ensure 24/7/365 booking availability of the halls online (users will still have the option to phone or come to Township office in person to book should they not use computers/cell phones/internet, etc.)
- Minimize risk (i.e. money handling, bookings, Agreement confirmations, etc.).

The current Hall Committees will have access to the system and will still be required at this time to arrange key drop-offs/pick-ups for users; however, some other options will be investigated in the future.

It is also proposed that the Manager of Community Development review the Community Hall Rental Agreement and By-law to reflect these changes if approved and create new processes for Council's consideration as well as reviewing current conditions, etc.

Financial Impact:

One quote for the software was \$1,625 for a one time set-up fee. Annually the system would cost \$3,250.

Currently, Community Halls receive approximately \$20,000 in revenue annually from booking fees (including the Mazinaw Forestry Rental Agreement at the Barrie Hall).

It is recommended the initial setup and annual fee be funded from the Special Parks Reserve Fund as this project would fit within the Use of Funds for this Reserve Fund. We are required to allocate 60% of the dollars annually.



To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Economic Development Officer (EDO) – Temporary Position

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Economic Development Officer (EDO) – Temporary Position".

Motion #2

Be It Resolved That Council approves the hiring of the EDO position on a permanent full-time Basis for 37.5 hours per week, effective July 14, 2024 (current contract expiration date) and the EDO shall continue to report to the Manager of Community Development.

Background:

Effective July 14, 2020 the Township created a new temporary part-time Economic Development Officer (EDO) position up to 22.5 hours/3 days per week for approximately one year. Effective July 15, 2021 the Township extended the temporary position for 37.5 hours/5 days per week for 3 years (expiring July 15, 2024).

On February 14, 2020 Council passed Resolution #82-20:

Be It Resolved That Council receives for information the Mayor's Administrative Report entitled Business Development;

And That Council approves up to a maximum of \$100,000 for business development to be taken from the Contingency Reserve Fund to provide incentives for businesses, tourism expansion and investment attraction with a future consideration of reimbursing the Contingency Reserve Fund from the Municipal Modernization Reserve Fund; \$30,000 for promotions and \$70,000 for salary and expenses, including mileage;

And That Council instructs Councillor Inglis, Chair of the Economic Development Task Force (EDTF), to consider the suggestions from the business community meetings when formalizing the EDTF 2020 Strategic Plan being;

- A summer event such as farmers market;
- ID a unique annual event (try to cover an off-season event such as Pond hockey tournament);
- Have a contest for North Frontenac musicians to write a North Frontenac song; with a \$2,000 dollar prize;
- Erect a building for the donated telescope (modernization funds);
- Have a business expo once a year in April and/or organize a bus tour for Business Owners to go to businesses throughout the Township which would assist in them understanding what each business has to offer;
- Profile a business once per month such as recognizing a business for their longevity;

- Put together a tourist map for NF;
- Be shovel ready to access grants as they arise such as;
 - Scenic route
 - Attractions on other roads
 - Trails. **Carried**

On May 7, 2021 Council passed Resolution #222-21:

Be It Resolved That Council receives for information the Manager of Community Development’s Administrative Report entitled “Request to hire Economic Development Officer (EDO) on a full-time Basis in North Frontenac Township”;

And That Council approves an additional 3-year contract of the EDO on a full–time basis for 37.5 hours per week, effective July 15, 2021 and the EDO shall continue to report to the Manager of Community Development;

And That the Treasurer be instructed to take the estimated \$18,000 in 2021 to extend the EDO position from the Contingency Reserve Fund; with the additional funds being budgeted through taxation in 2022. **Carried**

Researched By:

Brooke Ross, Dipl. M.A., Manager of Community Development

Comments:

The EDO position has been very well received in our community and has made great progress in economic and community development, as well as some additional duties such as communications and acting as the Emergency Information Officer (for the Emergency Control Group).

The Townships proposed 2024-2028 Strategic Plan encompasses several Economic Development needs and having an EDO on staff is very beneficial in completing needed work for our Businesses and Community in general.

The EDO continues to assist with the following items for the Township:

- Meets with businesses in-person and virtually to assist with their needs (i.e. grants, business plans, referrals to external agencies, growth opportunities, start-ups, expansions, etc.);
- Maintains current knowledge of business trends, regulatory developments and relevant government legislation, procedures and policies;
- Hosts Business Meetings, Contractor Breakfasts, Information sessions, etc.;
- Promotes and works with Businesses to take advantage of the Township’s successful Community Improvement Plan (CIP);
- Liaises with external agencies (i.e. County of Frontenac, Ontario Highlands Tourism Organization (OHTO), Frontenac Business Services (formally Community Futures Development Corporation (CFDC), etc.);
- Conducts research, provides statistical information, identifies market trends and potential opportunities for business growth and expansion in North Frontenac;
- Markets and Promotes the Township;
- Assists with graphic design of Township communications for all Departments (i.e. posters, pamphlets, PowerPoints, videos, photos, etc.);
- Assists with Township Grant Applications;
- Assists with the Township’s Branded Materials Program; NF Astronomy Park; Scenic/Historical Route; Visitor Guide creation; Business Directory/Website Updates, Google Updates, Mapping, etc.;

- Assists with event planning and organization;
- Assists with report writing and new initiatives research and planning;
- Attends Trade Shows to market North Frontenac Township as a tourist destination;
- Is a Member of the Township's Economic Development Task Force;
- Attends monthly Economic Development meetings with Frontenac County and all Frontenac Townships;
- Assists in establishing work plans for Economic Development;
- Attends Frontenac County, Frontenac Business Services and other agency events and gatherings;
- Acts as the Emergency Information Officer (EIO) and is responsible for acting as the primary public and media contact for emergency information requirements, draft announcements, media releases, etc. in consultation with the ECG subject to the approval of the Mayor and CAO/Operations Officer.

Economic Development has been amongst the top priorities for Council within the Township's Strategic Plan for several years. While the EDO has accomplished a great deal over the past 4 years, there is much more to be accomplished throughout the future. The EDO position continues to be very valuable and promotes economic growth and sustainability in our community as well as making our community a better place to live, work and play.

There continues to be a need to effectively accomplish goals and to adapt to the needs of our local Businesses throughout the future. There is a necessity for enhanced Economic Development efforts and initiatives in the Township. Successful Economic Development in any community does not happen overnight and ongoing consistent efforts are required to ensure success.

Prior to the hiring of the EDO the MCD was hired to assume the role of managing Economic Development efforts on an ongoing basis within North Frontenac (along with the Chair of the EDTF). Our Businesses advised (at meetings with the previous Mayor and MCD in 2019 and 2020) that we as a Township are not doing enough and requested that Council consider having an employee in place that is dedicated to Economic Development; hence the hiring of a part-time EDO on a trial basis (as previously approved by Council). The MCD is also responsible for the North Frontenac Parklands; the Community Halls and other property maintenance (including street lights, recreation facilities, docks, libraries, beaches, helipads, etc.); organizing Township events; facilitating the Township's Social Media Accounts; working with and acting as liaison with community groups; facilitating the Township's CIP Program and Community Grant Program; writing grant applications on behalf of the Township; sits on EDTF; along with several other duties; therefore continued assistance by the EDO is crucial to ongoing success for our community.

It is recommended that Council consider making the EDO position a full-time permanent position (37.5 hours per week) and that this position continue to report to the MCD. This position will also include taking on an active role in assisting with communications for all Departments (20%) with our residents, businesses and visitors to ensure an understanding of the Township's active interests within our community and to increase transparency.

Financial Impact:

Based on the 2021 Compensation Review the 2024 estimated costs for the EDO position for salary and expenses (Benefits, OMERS, CPP, EI, WSIB, EHT) is estimated to be approximately \$83,830. The draft 2024 budget includes this position with the wages and benefits split 80% Economic Development and 20% Administration (for assisting with communications).



To: Mayor and Members of Council
From: Eric Korhonen, Director of Emergency Management / Fire Chief
Adam Robinson, Assistant Fire Chief
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Firefighter Group Benefits

Recommendation:

Motion #1

Be It Resolved That Council receives the Director of Emergency Services / Fire Chiefs Administrative Report entitled, "Firefighter Group Benefits" for information purposes.

Motion #2

Be It Resolved That Council approves providing North Frontenac eligible Firefighters Group Benefits starting 2024 at an estimated cost of approximately \$24,000;

And That Council instructs the Director of Emergency Services / Fire Chief to draft a policy defining the implementation and parameters of Firefighter Group Benefits for the CAO's consideration.

Background:

The North Frontenac Fire Department (NFFD) Fire Roster has experienced changes over the past several years, due to retirement, attendance policy reviews, new hires and Firefighter's leaving.

The Roster has traditionally fluctuated between thirty (30) to forty (40) Firefighters divided between the three (3) Stations, located in Snow Road, Ompah and Plevna. The Roster is comprised of the Fire Chief, Assistant Fire Chief, Senior Emergency First Responder (EFR) Officer, Safety Officer, Station Fire Captains and EFR Captains, Fire Instructors, Fire & Life Safety Educator, Firefighters, EFR personnel and Station Support.

Currently the Roster is at thirty-three (33) including 2 Station Support. Of the thirty-three (33) Firefighters, six (6) are currently certified to NFPA 1001 Level 2 in compliance with the Fire Protection and Prevention Act (FPPA) O. Reg. 343/22: Firefighter Certification. It is expected that three (3) Firefighters in 2024 will obtain their NFPA 1001 Level 2 Certification.

Based on our levels of service, as identified in accordance with By-law #76-18, "To Establish and Regulate the North Frontenac Fire Department, Appendix 'A' Core Services", the "North Frontenac Fire Department 2018 Fire Master Plan, 10.1.1 Depth of Response", and "NFPA 1720 - Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments", an optimal staffing compliment to provide emergency response would be fifteen (15) Firefighters per Station.

Researched By:

Eric Korhonen, Director of Emergency Services / Fire Chief
Adam Robinson, Assistant Fire Chief
Sonia McLuckie, Administrative Assistant

Comments:

In order to enhance our recruitment and retention strategies to continue to build towards our optimal staffing levels of fifteen (15) firefighters per Station, the Municipality and Fire Department it would be beneficial to consider opportunities such as:

- augment our remuneration package via a benefits package;
- continue to engage, and recognize Firefighters for their commitment; and
- continue to provide Firefighters with professional developmental opportunities.

NFFD amended the Firefighters remuneration package in 2018 based on the Fire Master Plan from a point system to an hourly wage. The current rate of remuneration is comparable to other rural Fire Departments in Ontario.

In order to compliment the rate of remuneration for our current Firefighters and to attract new Firefighters from our local communities and work force, a benefit package is deemed to be an excellent opportunity, and proven strategy within the Fire Service, to entice and welcome new Firefighters to join the Department.

A proposed Group Benefit Plan has been reviewed at approximately \$750/Firefighter. The benefits plan would include:

- Life insurance policy \$15,000,
- Drugs benefits - 50% maximum \$4,000
- Vision benefits - \$200 per 24 months,
- Paramedicine benefits - \$350 per covered discipline i.e. Psychiatrist, Physiotherapist, Chiropractor,
- Dental - 50% maximum \$1,000,
- Out of country coverage

This benefits plan would help recruit local individuals who wish to serve their community, and wish to stay in our rural communities as Firefighters, by reducing their expenses and provide for themselves and their families. The Benefits Plan should also provide initiative for existing Firefighters to re-commit while offsetting their expenses with group benefits for themselves and potentially their families

In order to be eligible for the 'Firefighter Group Benefit Package', it is recommended that the recruit/Firefighter shall:

- Be an active Firefighter on the NFFD Roster for a minimum of one (1) year;
- Attend minimum Training requirements as outlined in By-law #76-13, 'North Frontenac Personnel and Employment Policies and Procedure Manual, Schedule 'P';
- Attend minimum Emergency Response;
- Attendance to be reviewed every six (6) months;
- Family benefits available for purchase by individual Firefighters (plan being proposed will only provide limited coverage for the Firefighter).
- Between the ages of 18 and 70.

The current annual fire budget as approved by Council provides sufficient funds to train and certify four Firefighters annually. New Certification requirements in the FPPA take effect in July 2026. It is expected that the existing budget will provide adequate funds to train and certify current Firefighters on Roster; however should recruitment efforts be successful we will require additional funding for training/certification.

Financial Impact:

Approximate expenses annually to advance a new and/or existing Firefighter from Recruit to certified Firefighter Level 2:

- To obtain Firefighter Certification to NFPA 1001 Level 1 & 2 (registration fee) is approximately \$1,500-\$2,000/Firefighter, using OFMEM approved Regional Training Centers (RTC);
- To obtain Firefighter certification to NFPA 1072 (registration fee) \$500/Firefighter;
- To obtain certification approximate wages (120 hours) \$3,800/Firefighter;
- Personal Protective Equipment (PPE) \$3,400/Firefighter;
- In-House Training (E&R By-law) (35 sessions a year) \$875/Firefighter;
- Employment expenses (ex. VFIS and WSIB).

Total expenses for each Firefighter to advance from recruit to certified Firefighter Level 2 is estimated at \$11,500 per Firefighter.

The 2024 budget provides for the costs for four (4) recruit Firefighters to attend a RTC to meet mandatory certification standards, these costs are shared by several accounts (wages, training, personal protective equipment, bunker gear, etc.).

Other costs impacted by continued growth and recruitment include:

:

- Increased payroll expenses (WSIB, VFIS, training, etc.).
- Recruits in excess of three(3) Firefighters trained to NFPA 1001 Level 2, per year in future years to meet mandatory certification requirements.
- Career development opportunities for existing Firefighters would be impacted, based on a reduction in available funds in the current proposed budget, in order to meet mandatory certification requirements of new recruits.

The provisions for a Firefighter Group Benefit Plan would be approximately \$750 per Firefighter per year. Based on the current Roster this would be approximately \$24,000. This would increase with the recruitment of new Firefighters. The initial impact is projected to be six (6) or more new Firefighters in 2024, which would provide approximately two (2)years of training inhouse and using RTC's to meet the certification requirements and provide a for an optimum Roster of fifteen Firefighters (15) per Station.

To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis

Recommendation:

Motion #1:

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Purchase of Diagnostic Software for Heavy-Duty Equipment Analysis".

Motion #2:

Be It Resolved That Council approves the PWM purchasing the Heavy-Duty Scanner at a cost of approximately \$9,100 and the annual subscription for software and repair updates for \$2,500.

Background:

The Heavy-Duty (HD) scanner is an easy to use scan tool that can diagnose and navigate multiple heavy-duty vehicle applications including trucks, agriculture and construction equipment. The unit provides immediate access to wiring diagrams, diagnostic procedures, service bulletins and service guides. It also provides access to technical support with the ability for another technician to log into the scan tool to help diagnose the problem and determine a solution.

The device and software is purchased and then an annual subscription is required for access, updates and support. Our Mechanic considers this unit to be state of the art for diagnostics.

Researched By:

Darwyn Sproule, Public Works Manager
Mike Wilman, Mechanic

Comments:

This HD scanner will give us the ability to diagnose and repair all of our trucks and equipment, including: our new tractor, loader, backhoes, excavator and graders. Currently we only have the capability to diagnose our Freightliner trucks. This new system will allow us to run diagnostics on the remainder of our trucks in the fleet.

This ability will save down time, travel costs and service call fees. Caterpillar is typically over \$900 per service call and John Deere is over \$1400. In the past few years we have spent a considerable amount for dealers to check and diagnose our two graders, backhoe and trucks. Even under warranty, we still have to pay for the mobile service call to our shops or site location. The HD unit is completely mobile for use in the field or at any of our shops.

The annual subscription and updates are costly but not in comparison to service calls or excessive down time or float charges to a dealership. This annual subscription includes one year of software updates and a one year subscription to the repair information. Remaining current with diagnostic technology will keep our equipment costs down and in-service time higher.

Financial Impact:

The HD diagnostic unit costs \$9,100 and the annual subscription is \$2,500. The subscription includes software updates and access to repair information.

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: 2024 Summary of the Ten (10) Year Capital Plan 2024-2033; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended.

Recommendation:

Motion #1

Be It Resolved That Council receives the Treasurer’s Administrative Report entitled “2024 Summary of the Ten (10) Year Capital Plan 2024-2033; TCA Replacement Schedules (planned spending) as amended” for information purposes.

Motion #2

Be it Resolved That Council approves the 2024 Summary of the 10 Year Capital Plan (2024 – 2033) Tangible Capital Asset (TCA) Replacement Schedules (planned spending);

And That Council authorizes the CAO and Managers to proceed with the applicable 2024 TCA Capital Purchases/Tenders (in accordance with these Schedules and the Procurement By-law).

Background:

Managers were provided with copies of their applicable Department(s) 2023 -2032 Asset Management Plan Tangible Capital Assets (TCA) Ten Year Replacement Schedules for their review. The CAO and Treasurer met with the Managers collectively and have recommended changes to be considered by Council. (See copy attached)

Council Resolution #575-15 on October 26, 2015 states: “AND THAT the Managers are instructed to prepare briefing notes for any vehicle being replaced, explaining the reasons replacement is required”. The briefing notes have been incorporated in the information below or applicable Manager’s separate Administration Report(s).

Researched By:

Corey Klatt, Dipl.M.A., Chief Administrative Officer
Kelly Watkins, Dipl.M.A, M.M., Treasurer
Brooke Ross, Dipl.M.A., Manager of Community Development
Darwyn Sproule, P.Eng, Public Works Manager
Eric Korhonen, Director of Emergency Services/Fire Chief

Comments:

Roads (Hard Surface) Needs

The Schedules have been updated for 2024 to 2033; specific roads are listed for 2024-2028 and dollars estimated for years 5 – 10. Please note that the 10 Year Road Plan has been prepared based on information included in the 2022/23 Roads Needs Study Report (excluding guiderails) and reviewed annually by the Public Works Manager.

Based on the 2022/23 Road Needs Study, 47km of our 197km hardtop road network are in average condition and expected to become a now need in 1 to 5 years. The remaining 86km of hardtop roads are in very poor to poor condition. With an expected service life of seven (7) years for surface treatment, we need to be treating approximately 26km of hardtop per year. In 2023 with a budget of \$742,000 for hardtops we only resurfaced 7km given the significant reconstruction work required. With a budget of \$1,019,000 in 2024, we anticipated resurfacing 12km +/- . Half of the projects proposed require significantly more work than just a single surface treatment.

Therefore, we are asking Council's consideration for an additional \$300k in 2024 in funding (from the TCA Reserve Fund) for hardtop roads and focusing on single surface treatments rather than reconstruction. We could treat an additional 8km +/- and reach a total of 20km, being much closer to our target of 26km annually. If Council wishes the additional spend annually, additional funds will need to be levied on an annual basis.

If Council approves the additional \$300,000 per the 10 Year Capital Plan, Planned Spending for 2024, the PWM will provide an update at a future meeting, with proposed projects.

Roads (Gravel) Needs

The Schedules have been updated for 2024 to 2033, specific roads are listed for 2024 and dollar estimates for years 2 – 10. This 10 Year Road Plan has been prepared based on the information included in the 2022/23 Gravel Roads Evaluation Study.

Roads – Bridges & Culverts

Bridges and Culverts are inspected bi-annually in compliance with the Ontario Structure Inspection Manual (OSIM) and recommendations for repair and/or reconstruction requirements to maximize the structures lifespan are provided through these Consultant Reports.

Wills completed the required bi-annual OSIM inspections on our bridges and large culverts in 2022. Please note that this 10 Year Bridge/Culvert Plan has been prepared based on the 2022 OSIM Report. In 2023 we hired a Consultant to complete inspections and prepare an updated report in 2024.

Roads – Vehicles & Equipment

- Replace 2008 Ford F550 (Mechanics Vehicle)
 - mileage: 150587 km
 - condition: Was roads truck with 9 ft. plow and steel dump box on it for 9 years, hard use and many engine hrs. Would be downsizing to 3500 series as the Mechanic vehicle does not carry the weight to need a 550. 6.4L diesel engine very well known for

EGR issues and high pressure oil pumps failing. Of which nothing has been repaired or replaced. Top end of engine (valve rockers, head gaskets) were repaired by Bence Motors 8 years ago when it was 8 years old. Rust perforations around doors repaired temporarily.

- Replace 2016 Ford Super Duty F350 (including plow and sander)
 - mileage:180,000 km
 - condition: Went to dealership in 2023 for random misfire, they changed the main ECU with a used unit and reprogrammed as no new parts are available; Rear lower box sides are rotten and loose, would need extensive body shop repair; Cab corners and rockers are showing surface rust; Underneath the box and rear frame sections are scaly and rusty. This year it will be due for a transmission front and rear differential and transfer case servicing; tires and brake pads and rotors.
- 1984 Float Trailer
 - Condition: replacement in 2023 was approved. Budget was not sufficient to purchase a trailer. Therefore, deferred to 2024 with revised cost.
- 1994 Caterpillar Grader - deferred until 2026.
- 1999 Caterpillar Dozer - undercarriage repairs in 2024, which will defer replacement from 2027 to 2030
- 2005 Caterpillar Excavator - recommend replacement in 2024, originally scheduled for 2025. It has been reviewed and determined that the hydraulics will need to be addressed soon.
- 2005 Hammer for Excavator - recommend replacement with excavator, to ensure compatibility.
- Tractor and Attachments ordered in 2023 to be delivered 2024 (partial payment owing)

Fire - Vehicles & Equipment

- Pooled Bunker Gear, Fire hoses and misc. equipment remain unchanged
- Self Contained Breathing Apparatus (SCBA) extended the program 2 years – to purchase additional packs and cylinders as we continue to transition to the new technology (lighter packs, extended air supply)

Building

- 2016 Ford F150
 - mileage: 212105 km
 - condition: Due to the mileage being put on monthly (approx. 5,000km/month) the truck will need the following in 2024 transmission front and rear differential and transfer case services; spark plugs; tires and front end alignment as they are wearing uneven; pads and rotors front and rear. Body and interior is in good shape, will get some value when selling in surplus sale.

MNR Parks

- P10 - 2010 Ford F150
 - mileage: 239906 km
 - Condition: Check engine light on code P0304 fault not found in database; Left cab corner rotted through; Right cab corner starting to rot through; Left side of power steering rack seeping, would need replaced and a front end alignment as well; A/C compressor is no good, when cycling defrost or using the a/c it shakes the whole truck through vibrating the engine; Left side exhaust manifold is rotten and will need replaced soon along with studs and gaskets; Due for transmission service; Due for spark plugs- will be outsourced as plugs are highly known to break off in head and will need special tools to remove; 5.4L engines are very well known for blowing a spark plug out of the

head as well as the cam phasers and timing chain of which costs are approximately \$6000 to repair.

Protection

- Communication Tower
 - Tower and equipment to service the Fire Department has been installed and testing and calibration is happening now, with a proposed go live date of March 1st. As part of the installation it was determined that the Multicast system may not work well operationally, therefore, frontline communications has provided on loan for 2 years the equipment required to turn into a simulcast system. A cost of \$45,000 has been added to the Capital budget for 2026 to have the funds available to purchase the equipment at that time. This cost would be to purchase the current equipment on loan. Should we wish to purchase new equipment at the time it would be an additional \$20,000.

Buildings – All Departments

Building Condition Assessment Request for Proposal was issued and awarded to McIntosh Perry. A Presentation was provided to Council early 2022.

Clar Mill Hall - Replacement of exterior steps and parging of basement walls.

Harlowe Hall - Replacement of cabinetry and countertops and replace 1 (one) heat pump.

MNR Administrative Office - Basement wall repairs and replace furnace (oil to propane).

Municipal office garage - replace overhead door on garage and condensing unit.

Barrie Fire Hall - waste piping repairs

Ward 3 Public Works Garage –Replacement of cabinetry/countertops and caulking materials.

Rink and Change House - Replace rink boards and accessibility (change room access).

Ward 1 Public Works Garage - installation of water treatment system, replacement of sectional overhead doors and replace caulking materials and exterior man door.

Financial Impact:

Proposed Funding Section for Tangible Capital Asset Reserve Fund Projected Balances

This section reflects the Tangible Capital Asset (TCA) Reserve Fund Balance starting 2024 (based on 2023 year to date (pending final year end adjustments), the proposed contributions to the TCA Reserve Funds and proposed spending from the TCA Reserve Funds. This will show a projected estimated balance as of 2033.

To complete the Funding model the following assumptions have been made:

Canada Community Building Fund (CCBF) (Formerly called Federal Gas Tax)

The funding formula in the 10 year plan, makes an assumption that all of our CCBF Funding would be used for Capital Projects as well the funding to remain constant. Based on History 70% of the CCBF

money has been used for Roads projects, the rest has been recreation, tourism, culture, Community energy systems and capacity building.

Ontario Municipal Partnership Fund (OMPF)

North Frontenac has annually contributed \$250,000 from Ontario Municipal Partnership Fund (OMPF) to our Asset Management Plan.

Ontario Community Infrastructure Fund (OCIF Formula Funding)

OCIF provides funding to eligible communities every year to help them renew and rehabilitate critical infrastructure, including roads, bridges, water and wastewater projects.

When the OCIF was introduced, North Frontenac Council dedicated the funding to Gravel Road improvements (averaged around \$250,000-\$300,000 per year). The allocations are based on a formula using the estimated Current Replacement Values (CRVs) for core infrastructure owned by municipalities, including roads and bridges and the municipality's economic conditions. The 2023 allocation was \$748,294 and 2024 is \$860,538. The Province has commitment to continue this funding until 2027. North Frontenac to receive an increase in 2024 but there are many factors in the calculations and therefore, the funding could drop in the following years. The Province has committed that they will not drop by more than 15% in any given year.

Taxation

Direct Contributions by department to the Tangible Capital Asset program to remain steady at \$1,581,616 with increases based on new assets being acquired. An additional annual contribution of \$100,000 to the Infrastructure Sustainability Reserve Fund (used for all departments) from taxation, was put in place many years ago.

Per the 2013 Asset Management Plan it was determined that there should be an additional allocation based on prior years taxation of 2% (calculated annually based on the prior year's dollars to be raised - \$126,429 for 2022, 2023 would be \$130,671, 2024 is \$135,706); the 2022 Asset Management Plan recommended a 2.7% annual increase, which would change the contribution from \$130,671 to \$307,077. However, with all of the pressures in front of us, the recommendation would be to consider an additional 1% to ensure we do not fall behind as well to help with increased costs. The additional 1% was not added in 2023.

Surplus Sale of Equipment

The projections of the value of the equipment that will be sold as surplus has not been included in the financial projections at this time. However, any funds received for the sale of vehicles/equipment is placed in the applicable departments Reserve Fund.

Summary

2023 Average Annual Spending (2023-2032)	\$2,866,729
2024 Average Annual Spending (2024-2033)	<u>\$2,705,568</u>
Difference between 2023 and 2024	\$ 161,161 or 5.63% less

Based on the current proposed spending and the current balances in the Tangible Capital Asset Reserve Funds plus Federal Gas Tax we are able to fund the current program. However, consideration should be given to increase the contributions to the TCA Reserve Funds based on the significant increase in market prices. The option to increase can be discussed during the Operating budget deliberations.

Attachments:

[10 Year Capital Plan - Summary with Financials](#)

[10 Year Capital Plan - Final for Agenda](#)

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Roads												
Roads (hard surfaced) needs		1,019,000	837,000	806,000	902,000	771,000	810,000	810,000	810,000	810,000	810,000	8,385,000
Roads (gravel) needs		306,000	300,000	381,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	3,087,000
Roads - Bridges/culvert needs		580,000	350,000	520,000	870,000		365,000	60,000	700,000	900,000		4,345,000
Roads - Vehicles/Equipment		842,000	545,000	1,085,000	585,000	410,000	510,000	952,000	15,000	460,000	55,000	5,459,000
Roads Total		2,747,000	2,032,000	2,792,000	2,657,000	1,481,000	1,985,000	2,122,000	1,825,000	2,470,000	1,165,000	21,276,000
Administration Electronic Systems		34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	340,000
Buildings "NEW" All Departments		159,974	156,048	281,282	212,257	200,200	150,000	150,000	150,000	150,000	150,000	1,759,761
Protection				45,000								45,000
Streetlights						78,812						78,812
Waste Vehicles / Equipment		40,000	40,000	155,000	5,000	5,000	5,000	5,000	27,500	5,000	5,000	292,500
Recycling Vehicles / Equipment		5,000	19,800	5,000	5,000	5,000	5,000	5,000	5,000	305,000	5,000	364,800
Fire Vehicles / Equipment		31,000	31,000	774,000	59,000	31,000	31,000	250,257	719,000	19,001	336,053	2,281,311
MNR Parks Vehicles / Equipment		60,000		74,000		44,000	18,000		60,000		60,000	316,000
Property / Buildings Vehicles / Equip							40,000					40,000
Recreation Vehicles / Equipment			14,000		24,000	10,000	24,000		62,500			134,500
Building Department vehicle		62,000								65,000		127,000
Proposed TCA Additions		3,138,974	2,326,848	4,160,282	2,996,257	1,889,012	2,292,000	2,566,257	2,883,000	3,048,001	1,755,053	27,055,684
Tangible Capital Asset Reserve Fund Projected Balances (proposed funding) **												
Tangible Capital Asset Reserve Fund Opening Balance		3,814,492	3,808,969	4,407,748	3,175,862	3,110,824	4,155,911	4,145,390	3,863,497	3,267,803	2,510,111	
Federal Gas Tax Municipal portion		71,841	71,841	71,841	71,841	71,841	71,841	71,841	71,841	71,841	71,841	
Federal Gas Tax County		133,750	133,750	133,750	133,750	133,750	133,750	133,750	133,750	133,750	133,750	
OMPF - Township allocated		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
Infrastructure Sustainability Contribution		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
OCIF - Formula Funding		860,538	650,000	650,000	650,000	650,000	0	0	0	0	0	
Taxes		1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	
2% to Infrastructure Sustainability		135,706	138,420	141,189	144,012	146,893	144,271	147,157	150,100	153,102	156,164	
Total Contributions		\$3,133,451	\$2,925,627	\$2,928,396	\$2,931,219	\$2,934,100	\$2,281,478	\$2,284,364	\$2,287,307	\$2,290,309	\$2,293,371	
Proposed TCA Additions		-3,138,974	-2,326,848	-4,160,282	-2,996,257	-1,889,012	-2,292,000	-2,566,257	-2,883,000	-3,048,001	-1,755,053	
Projected closing balance (not including interest)		\$3,808,969	\$4,407,748	\$3,175,862	\$3,110,824	\$4,155,911	\$4,145,390	\$3,863,497	\$3,267,803	\$2,510,111	\$3,048,429	

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Roads												
Roads (hard surfaced) needs												
1033 Guide Rail Program												
58050 Capital Fund Expenditures												
Guide Rail Program			50,000	45,000	132,000	72,000	60,000	60,000	60,000	60,000	60,000	599,000
Total 58050 Capital Fund Expenditures			50,000	45,000	132,000	72,000	60,000	60,000	60,000	60,000	60,000	599,000
Total 1033 Guide Rail Program			50,000	45,000	132,000	72,000	60,000	60,000	60,000	60,000	60,000	599,000
1166 Surface Treatment												
58050 Capital Fund Expenditures												
Ardoch Road					304,000	699,000						1,003,000
Buckshot Lake Road		Propose to defer a portion of this road section as it requires reconstruction and PWM will identify replacement sections once Capital plan is approved.	447,000									447,000
Lookout Hill			19,000									19,000
Sand Lake Road			253,000									253,000
South Lavant				438,000								438,000
Road 509				349,000	761,000							1,110,000
Road 506						466,000						466,000
Estimated for Future Years							750,000	750,000	750,000	750,000	750,000	3,750,000
Proposed Additional funding		Capital Plan: 1166: Surface Treatment (total \$1,019,000 - \$597,975 OCIF funded / \$200,000 CCBF Funded / \$221,025 Roads TCA)	300,000									300,000
Total 58050 Capital Fund Expenditures			1,019,000	787,000	761,000	770,000	699,000	750,000	750,000	750,000	750,000	7,786,000
Total 1166 Surface Treatment			1,019,000	787,000	761,000	770,000	699,000	750,000	750,000	750,000	750,000	7,786,000
Total Roads (hard surfaced) needs			1,019,000	837,000	806,000	902,000	771,000	810,000	810,000	810,000	810,000	8,385,000
Roads (gravel) needs												
1165 Gravel Roads												
58050 Capital Fund Expenditures												
Brule Lake Rd			127,000									127,000
Morrow Road					81,000							81,000
Mountain Road	4.20km		121,000									121,000
Perry Rd			12,000									12,000
Quackenbush Road			25,000									25,000
South Rd			6,000									6,000
Struthadam Road	1.56km		15,000									15,000
Estimated for Future Years				300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	2,700,000
Total 58050 Capital Fund Expenditures			306,000	300,000	381,000	300,000	300,000	300,000	300,000	300,000	300,000	3,087,000
Total 1165 Gravel Roads			306,000	300,000	381,000	300,000	300,000	300,000	300,000	300,000	300,000	3,087,000
Total Roads (gravel) needs			306,000	300,000	381,000	300,000	300,000	300,000	300,000	300,000	300,000	3,087,000

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

	Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Roads - Bridges/culvert needs													
1175 Bridges and Culverts													
58050 Capital Fund Expenditures													
Arcol Road Bridge	B22	Moved from 2024 to 2025 to align with MNRF work being completed in the same area		350,000									350,000
Ardoch/Malcolm Lake Culvert	C12							365,000					365,000
Buckshot Lake Road Bridge	B4									700,000			700,000
Buckshot Creek Bridge	B6										900,000		900,000
Canonto Road Culvert	C23				260,000								260,000
Folger Road Bridge	B26					870,000							870,000
Mountain Chute Bridge	B27				260,000								260,000
Morrow Road Bridge	B16								60,000				60,000
Swamp Creek Culvert	C3	Complete Engineering and drawings in 2024; construction may get deferred to 2025 depending on timelines.	580,000										580,000
Total 58050 Capital Fund Expenditure			580,000	350,000	520,000	870,000		365,000	60,000	700,000	900,000		4,345,000
Total 1175 Bridges and Culverts			580,000	350,000	520,000	870,000		365,000	60,000	700,000	900,000		4,345,000
Total Roads - Bridges/culvert needs			580,000	350,000	520,000	870,000		365,000	60,000	700,000	900,000		4,345,000
Roads - Vehicles/Equipment													
1066 Roads - Small Equipment and Machinery													
58050 Capital Fund Expenditures													
Misc. Small Machinery and Equipment			15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Total 58050 Capital Fund Expenditure			15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Total 1066 Roads - Small Equipment and Machinery			15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
1111 Tractor & Attachments													
58050 Capital Fund Expenditures													
Tractor & Attachments balance		Increased from \$117,111 to ensure funds for radio, etc.	120,000										120,000
Total 58050 Capital Fund Expenditure			120,000										120,000
Total 1111 Tractor & Attachments			120,000										120,000
1176 Roads - Vehicles													
58050 Capital Fund Expenditures													
SV08-1 (T208-03) 2008 Ford F550 CH CB 4x4 (Mechanics Vehicle) Replacement	53200		65,000								65,000		130,000
T15-1 2015 Freightliner Tandem Truck Replacement	53614			380,000									380,000
T16-1 2016 Freightliner Tandem 114SD Replacement	6-53615				380,000								380,000

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
T17-1 2017 Freightliner Tandem 114SD Replacement	53209				380,000							380,000
T18-1 2018 Freightliner Tandem 114SD Replacement	53616					380,000						380,000
T20-1 2020 Freightliner Tandem 114SD Replacement	369						380,000					380,000
T22-1 2022 Freightliner	53627							380,000				380,000
P23-1 2022 Chev 3/4 Ton 4x4 (PWF) Replacement							70,000					70,000
Fuel Tank and Spreader for P23-1							15,000					15,000
P16-1 2016 Ford Super Duty F350 Replacement	53317	100,000										100,000
P17-1 2017 Ford Super Duty F350 Replacement	53210		100,000									100,000
P18-1 2018 Ford Super Duty F350 Replacement	53617			100,000								100,000
P19-1 2019 Ford Super Duty F350 Replacement	53620				100,000							100,000
P21-1 1/2 Ton Truck (Shared w/MNR) Replacement	53808						30,000					30,000
WT88-1 1988 Ford Water Truck Replacement	53742				60,000							60,000
SUV19-1 2019 Ford Escape (PMW)	53621			40,000							40,000	80,000
2023 International Tandem Replacement										380,000		380,000
Total 58050 Capital Fund Expenditure		165,000	480,000	520,000	540,000	380,000	495,000	380,000		445,000	40,000	3,445,000
Total 1176 Roads - Vehicles		165,000	480,000	520,000	540,000	380,000	495,000	380,000		445,000	40,000	3,445,000
1177 Roads - Equipment												
58050 Capital Fund Expenditures												
JD 544 Loader (replace 2030)	53613							285,000				285,000
G94-1 1994 Grader Caterpillar Articulated	53205			550,000								550,000
D996-1 Dozer - CAT D5H Replacement	6-53605		35,000					260,000				295,000
E05-1 Excavator Caterpillar 315L Replacement	53310		355,000									355,000
EH05-1 Hammer for E05-1 H120 CAT Replacement	81032		102,000									102,000
F096-2 Milano Air Brake Float Trailer Replacement	6-53608			50,000								50,000
F986-1 Float Trailer - Homemade 20T Replacement	6-53604		50,000									50,000
SJ15-1 Steam Jenny Replacement	53318				15,000							15,000

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
SJ17-1 Steam Jenny Replacement	53320					15,000						15,000
SJ14-1 Steam Jenny Replacement	53321				15,000							15,000
Pot Hole Patcher/Pavement Edger Replacement	81062							12,000				12,000
Total 58050 Capital Fund Expenditures		542,000	50,000	550,000	30,000	15,000		557,000				1,744,000
Total 1177 Roads - Equipment		542,000	50,000	550,000	30,000	15,000		557,000				1,744,000
Total Roads - Vehicles/Equipment		842,000	545,000	1,085,000	585,000	410,000	510,000	952,000	15,000	460,000	55,000	5,459,000
Roads Total		2,747,000	2,032,000	2,792,000	2,657,000	1,481,000	1,985,000	2,122,000	1,825,000	2,470,000	1,165,000	21,276,000
Administration Electronic Systems												
1024 Computers/Electronics (includes ser												
58050 Capital Fund Expenditures												
Computers/Electronics (Incl. Phone System, Copier, etc.)		34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	340,000
Total 58050 Capital Fund Expenditures		34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	340,000
Total 1024 Computers/Electronics (inc		34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	340,000
Total Administration Electronic Systems		34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	34,000	340,000
Buildings "NEW" All Departments												
1188 BARRIE HALL												
58050 Capital Fund Expenditures												
Allowance for Upgrades to Facility			5,743									5,743
Replace Rainwater Gutters and Downspouts				7,890								7,890
Allowance for Potential Repairs to the Basement Waterproofing System					44,099							44,099
Allowance for Potential Repair of Perimeter Drainage and Insulation at 15 Yr. Intervals					4,780							4,780
Upper Floors - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					5,378							5,378
New Drilled Well			12,000									12,000
Total 58050 Capital Fund Expenditures			17,743	7,890	54,257							79,890
Total 1188 BARRIE HALL			17,743	7,890	54,257							79,890
1189 CLAR-MILL HALL												
58050 Capital Fund Expenditures												
Electrical Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					4,183							4,183
Electrical Service and Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					3,944							3,944
Replacement of Exterior Stairs		11,500										11,500
Refinish Flooring (wood)				3,761								3,761
Replacement of Lavatories				5,155								5,155
Lighting and Branch Wiring - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					3,227							3,227

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Pedestrian Paving - Allowance for Repairs				5,858								5,858
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				2,929								2,929
Standard Wall Foundations - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					5,975							5,975
Parging of Basement Walls		6,500										6,500
Total 58050 Capital Fund Expenditures		18,000		17,703	17,329							53,032
Total 1189 CLAR-MILL HALL		18,000		17,703	17,329							53,032
1190 HARLOWE HALL												
58050 Capital Fund Expenditures												
Replacement of Cabinetry and Countertops		15,000										15,000
Allowance for Upgrading of Electrical Service			3,446									3,446
Allowance for Upgrades to Barrier Free Access - ramp costs						40,000						40,000
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				2,929								2,929
Replace Heat Pump		9,500										9,500
Total 58050 Capital Fund Expenditures		24,500	3,446	2,929		40,000						70,875
Total 1190 HARLOWE HALL		24,500	3,446	2,929		40,000						70,875
1192 SNOW ROAD HALL												
58050 Capital Fund Expenditures												
Electrical Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					4,183							4,183
Replacement of Older Wood Framed Windows with weathered frames					1,165							1,165
Replacement of the remainder of older windows at the Centre and South sections					3,884							3,884
Allowance for potential repairs to the basement waterproofing system			11,000									11,000
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				3,299								3,299
Total 58050 Capital Fund Expenditures			11,000	3,299	9,232							23,531
Total 1192 SNOW ROAD HALL			11,000	3,299	9,232							23,531
1193 MNR ADMINISTRATIVE OFFICE												
58050 Capital Fund Expenditures												
Basement Wall - Allowance for Potential repairs and upgrading at 20 Yr. Intervals		14,000										14,000
Replacement of Electric Hot Water Tank Heater					3,197							3,197
Upgrading of Water Supply Service					5,975							5,975

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replacement of Wood Landing at Entrance Steps					3,227							3,227
Replacement of Oil-Fired Thermo Furnace		8,000										8,000
Installation of Rainwater Gutters, Downspouts and Extensions				2,710								2,710
Replacement of Asphalt Shingles				2,953								2,953
Total 58050 Capital Fund Expenditures		22,000		5,663	12,399							40,062
Total 1193 MNR ADMINISTRATIVE OFFICE		22,000		5,663	12,399							40,062
1194 MUNICIPAL OFFICE AND ROADS GARAGE												
58050 Capital Fund Expenditures												
Replacement of Sloped Metal Panels covering Gable Roof				194,870								194,870
Future Work - Estimate						150,000	150,000	150,000	150,000	150,000	150,000	900,000
Allowance for Potential repairs and upgrading at 20 Yr. Intervals					25,904							25,904
Replacement of Infra-red Heaters					9,949							9,949
Replacement of Exterior Lighting Fixtures					5,975							5,975
Overhead doors on garage		6,205										6,205
Condensing Units		6,700										6,700
Total 58050 Capital Fund Expenditures		12,905		194,870	41,828	150,000	150,000	150,000	150,000	150,000	150,000	1,149,603
Total 1194 MUNICIPAL OFFICE AND ROADS GARAGE		12,905		194,870	41,828	150,000	150,000	150,000	150,000	150,000	150,000	1,149,603
1195 BARRIE FIRE HALL												
58050 Capital Fund Expenditures												
Replacement of Older (1994) Window Units			2,240									2,240
Allowance for Upgrades to the Facility						10,200						10,200
Replacement of Infra-red Heaters				10,545								10,545
Septic System - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			13,000									13,000
Waste Piping - major repairs/replacement are not anticipated within the term of this study		2,760										2,760
Total 58050 Capital Fund Expenditures		2,760	15,240	10,545		10,200						38,745
Total 1195 BARRIE FIRE HALL		2,760	15,240	10,545		10,200						38,745
1197 PLEVNA FIRE HALL												
58050 Capital Fund Expenditures												
Replacement of Condensing Units			5,100									5,100
Replacement of Electric Hot Water Tank Heater			3,073									3,073
Allowance for Potential repairs and upgrading at 20 Yr. Intervals				2,929	11,354							14,283
Replacement of Furnace					6,573							6,573

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replacement of Infra-red Heaters					10,756							10,756
Replacement of Gutters and Downspouts				3,035								3,035
Replacement of Exterior Lighting Fixtures					2,928							2,928
Standard Slab on Grade - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					2,390							2,390
Standard Wall Foundations - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					3,585							3,585
Replacement of Water Closets			2,100									2,100
Total 58050 Capital Fund Expenditures			10,273	5,964	37,586							53,823
Total 1197 PLEVNA FIRE HALL			10,273	5,964	37,586							53,823
1198 PLEVNA LIBRARY												
58050 Capital Fund Expenditures												
Upgrading of Water Supply Service				5,858								5,858
Allowance for Upgrades to Barrier Free Access			17,230									17,230
Replacement of the Asphalt Shingles			8,341									8,341
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				2,929								2,929
Total 58050 Capital Fund Expenditures			25,571	8,787								34,358
Total 1198 PLEVNA LIBRARY			25,571	8,787								34,358
1199 PLEVNA SALT-SAND SHED												
58050 Capital Fund Expenditures												
Re-painting and Localized Fastener Replacement			20,297									20,297
Allowance for repair of load bearing wood stud walls supporting roof trusses			6,065									6,065
Allowance for Potential Repairs to the Concrete Floor Slab at 10 Yr. Intervals		13,176										13,176
Total 58050 Capital Fund Expenditures		13,176	26,362									39,538
Total 1199 PLEVNA SALT-SAND SHED		13,176	26,362									39,538
1200 RINK AND CHANGE HOUSE												
58050 Capital Fund Expenditures												
Allowance for periodic repairs to the rink boards					6,000							6,000
rink Boards & Accessibility - not completed in 2023		14,000										14,000
Total 58050 Capital Fund Expenditures		14,000			6,000							20,000
Total 1200 RINK AND CHANGE HOUSE		14,000			6,000							20,000
1201 SNOW ROAD FIRE HALL												
58050 Capital Fund Expenditures												
Replacement of Window Units					3,884							3,884

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replacement of sectional Overhead Doors					11,497							11,497
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				2,929								2,929
Replacement of Exterior Lighting Fixtures					2,091							2,091
Standard Slab on Grade - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			2,027									2,027
Total 58050 Capital Fund Expenditures			2,027	2,929	17,472							22,428
Total 1201 SNOW ROAD FIRE HALL			2,027	2,929	17,472							22,428
1202 STORAGE GARAGE - MNR PARKS												
58050 Capital Fund Expenditures												
Electrical Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					4,183							4,183
Electrical Service and Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					5,378							5,378
Replacement of Gutter and Downspouts					1,813							1,813
Lighting and Branch Wiring - Allowance for Potential repairs and upgrading at 20 Yr. Intervals					4,780							4,780
Total 58050 Capital Fund Expenditures					16,154							16,154
Total 1202 STORAGE GARAGE - MNR P					16,154							16,154
1203 WARD 1 GARAGE - SAND DOME												
58050 Capital Fund Expenditures												
Replacement of Fabric Covering			19,643									19,643
Total 58050 Capital Fund Expenditures			19,643									19,643
Total 1203 WARD 1 GARAGE - SAND D			19,643									19,643
1204 WARD 3 PUBLIC WORKS GARAGE												
58050 Capital Fund Expenditures												
Replacement of Cabinetry and Countertops		7,382										7,382
Replace Caulking Materials		2,000										2,000
Replacement of Sectional Overhead Doors			22,101									22,101
Allowance for Repair of Traffic surface at Parking Areas, based on 10% of area.				8,401								8,401
Allowance for Potential repairs and upgrading at 20 Yr. Intervals				9,373								9,373
Total 58050 Capital Fund Expenditures		9,382	22,101	17,774								49,257
Total 1204 WARD 3 PUBLIC WORKS GA		9,382	22,101	17,774								49,257
1208 Ward 1 - Public Works Garage												
58050 Capital Fund Expenditures												
Installation of Water Treatment System		10,000										10,000

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replacement of Sectional Overhead Doors		16,251										16,251
Replace Caulking Materials and Exterior Man Door		12,000										12,000
Replace exterior Man Door		5,000										5,000
Total 58050 Capital Fund Expenditures		43,251										43,251
Total 1208 Ward 1 - Public Works Gara		43,251										43,251
1209 Ompah Fire Hall												
58050 Capital Fund Expenditures												
Parking Lots - Allowance for Potential repairs and upgrading at 10 Yr. Intervals			2,642									2,642
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				2,929								2,929
Total 58050 Capital Fund Expenditures			2,642	2,929								5,571
Total 1209 Ompah Fire Hall			2,642	2,929								5,571
Total Buildings "NEW" All Departments		159,974	156,048	281,282	212,257	200,200	150,000	150,000	150,000	150,000	150,000	1,759,761
Protection												
1090 Communications Tower Upgrades p												
58050 Capital Fund Expenditures												
Purchase used P2P and USB system for Simulcast (used)				45,000								45,000
Total 58050 Capital Fund Expenditures				45,000								45,000
Total 1090 Communications Tower Up				45,000								45,000
Total Protection				45,000								45,000
Streetlights												
1187 STREETLIGHTS												
58050 Capital Fund Expenditures												
Streetlight replacement						78,812						78,812
Total 58050 Capital Fund Expenditures						78,812						78,812
Total 1187 STREETLIGHTS						78,812						78,812
Total Streetlights						78,812						78,812
Waste Vehicles / Equipment												
1072 Waste - Misc Equipment												
58050 Capital Fund Expenditures												
Misc. Equipment		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Total 58050 Capital Fund Expenditures		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Total 1072 Waste - Misc Equipment		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
1169 Rec/Waste Vehicle												
58050 Capital Fund Expenditures												
Truck for Privy/Trail/Beaches (replace with Used Vehicle) - 50% waste/recycling									22,500			22,500
Total 58050 Capital Fund Expenditures									22,500			22,500
Total 1169 Rec/Waste Vehicle									22,500			22,500
1178 Waste - Vehicles												
58050 Capital Fund Expenditures												
LC99-1 1999 Caterpillar Waste Compactor				150,000								150,000
Total 58050 Capital Fund Expenditures				150,000								150,000
Total 1178 Waste - Vehicles				150,000								150,000
1179 WASTE - EQUIPMENT												

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

	Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
58050 Capital Fund Expenditures													
	Waste Shelter Replacement @ Plevna		35,000										35,000
	Waste Shelter Replacement @ Cloyne			35,000									35,000
	Total 58050 Capital Fund Expenditures		35,000	35,000									70,000
	Total 1179 WASTE - EQUIPMENT		35,000	35,000									70,000
	Total Waste Vehicles / Equipment		40,000	40,000	155,000	5,000	5,000	5,000	5,000	27,500	5,000	5,000	292,500
Recycling Vehicles / Equipment													
1122 Recycling - Misc Equipment													
	58050 Capital Fund Expenditures												
	Misc. Equipment		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Total 58050 Capital Fund Expenditures		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Total 1122 Recycling - Misc Equipment		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
1180 RECYCLING - VEHICLES													
	58050 Capital Fund Expenditures												
	REC99-1 2022 Truck Replacement	53806									300,000		300,000
	Total 58050 Capital Fund Expenditures										300,000		300,000
	Total 1180 RECYCLING - VEHICLES										300,000		300,000
1181 RECYCLING - EQUIPMENT													
	58050 Capital Fund Expenditures												
	COM-1 Tri Pack Compactor 10 HP, 40 Yd. Roll Off - Replacement	Deferred to 2025 pending Blue Box transition		14,800									14,800
	Total 58050 Capital Fund Expenditures			14,800									14,800
	Total 1181 RECYCLING - EQUIPMENT			14,800									14,800
	Total Recycling Vehicles / Equipment		5,000	19,800	5,000	5,000	5,000	5,000	5,000	5,000	305,000	5,000	364,800
Fire Vehicles / Equipment													
0006 Bunker Gear													
	58050 Capital Fund Expenditures												
	All Pooled Bunker Gear and Protective Clothing will be annually replaced/updated as necessary		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,000
	Total 58050 Capital Fund Expenditures		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,000
	Total 0006 Bunker Gear		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,000
0007 Fire - Misc Equipment													
	58050 Capital Fund Expenditures												
	All Pooled Fire Machinery/Misc. General Equipment (including storage equipment) will be replaced/updated as necessary		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Total 58050 Capital Fund Expenditures		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Total 0007 Fire - Misc Equipment		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
0008 Fire Hoses and Nozzles													
	58050 Capital Fund Expenditures												
	All Pooled Fire Hoses and Nozzles will be annually replaced/updated as necessary		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Total 58050 Capital Fund Expenditures		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
	Total 0008 Fire Hoses and Nozzles		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
0009 FIRE SCBA													

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

	Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
58050 Capital Fund Expenditures													
	Fire SCBA		12,000	12,000	12,000	12,000	12,000	12,000	12,000				84,000
	Total 58050 Capital Fund Expenditure		12,000	12,000	12,000	12,000	12,000	12,000	12,000				84,000
	Total 0009 FIRE SCBA		12,000	12,000	12,000	12,000	12,000	12,000	12,000				84,000
1182 FIRE - VEHICLE													
58050 Capital Fund Expenditures													
	P521 2007 E-One Tradition Pumper Replacement	53758								700,000			700,000
	P511 2011 Ford F550 Mini Pumper Replacement	53766			680,000								680,000
	ATV531 2011 Can Am Outlander Max 800XT AVT					25,000						25,000	50,000
	UTL511 2006 4 Wheeler Trailer Replacement	53746					3,000						3,000
	UTL521 2009 Stirling 5x10 Trailer Replacement	53765							3,000				3,000
	UTL531 2011 Curtis Trailer Replacement	53768			3,000								3,000
	2006 Gull Lake Boat Trailer Replacement	53756							2,500				2,500
	UTLM531 Marine Boat Replacement	53776							5,000				5,000
	UV521 2020 Fire Utility Truck Replacement	53774							60,000				60,000
	UV511 2020 Fire Utility Vehicle (SUV) Replacement	53775							60,000				60,000
	WL531 2009 Ford F350 Crew Cab Wild Fire Replacement				60,000							60,000	120,000
	SWL521 2018 Walk Around Rescue (Replace in 2033)											232,053	232,053
	NFC531 Fire Chief Truck - replace 2015 F150 4x4	53770							53,757				53,757
	Total 58050 Capital Fund Expenditure				743,000	28,000			184,257	700,000		317,053	1,972,310
	Total 1182 FIRE - VEHICLE				743,000	28,000			184,257	700,000		317,053	1,972,310
1183 FIRE - EQUIPMENT													
58050 Capital Fund Expenditures													
	Air Fill Station/Compressor Replacement								35,000				35,000
	Total 58050 Capital Fund Expenditure								35,000				35,000
	Total 1183 FIRE - EQUIPMENT								35,000				35,000
	Total Fire Vehicles / Equipment		31,000	31,000	774,000	59,000	31,000	31,000	250,257	719,000	19,000	336,053	2,281,310
MNR Parks Vehicles / Equipment													
1185 MNR - VEHICLE													
58050 Capital Fund Expenditures													
	P10-1 2010 Ford F150 Crew Cab Replacement		60,000							60,000			120,000
	CLSP19-1 2019 Ford F150 Supercab Replacement				60,000							60,000	120,000
	1/2 Ton Truck (Shared w/Roads)						30,000						30,000
	Dump Trailer Replacement							4,000					4,000
	14' Lund Boat (2019) Replacement				6,000								6,000

2024 Summary of the 10 year Capital Plan (2024 - 2033) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	Update	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Trailer for 14' Lund (2019) Replacement				2,000								2,000
25 HP Evinrude (2019) Replacement				6,000								6,000
2021 16' Jon Boat Replacement						6,000						6,000
2021 Trailer 16' Jon Boat Replacement						2,000						2,000
2021 25 HP Motor Replacement						6,000						6,000
2022 16' Lund Boat							6,000					6,000
2022 Trailer for 16' Lund							2,000					2,000
2022 25 HP motor							6,000					6,000
Total 58050 Capital Fund Expenditure		60,000		74,000		44,000	18,000		60,000		60,000	316,000
Total 1185 MNR - VEHICLE		60,000		74,000		44,000	18,000		60,000		60,000	316,000
Total MNR Parks Vehicles / Equipment		60,000		74,000		44,000	18,000		60,000		60,000	316,000
Property / Buildings Vehicles / Equipment												
1210 Property - Vehicles												
58050 Capital Fund Expenditures												
Replace 2022 Ford Escape							40,000					40,000
Total 58050 Capital Fund Expenditure							40,000					40,000
Total 1210 Property - Vehicles							40,000					40,000
Total Property / Buildings Vehicles / Equipment							40,000					40,000
Recreation Vehicles / Equipment												
1211 Recreation - Vehicles												
58050 Capital Fund Expenditures												
Truck for Privy/Trail/Beaches - 50% waste/recycling									22,500			22,500
Total 58050 Capital Fund Expenditure									22,500			22,500
Total 1211 Recreation - Vehicles									22,500			22,500
1212 Recreation - Equipment												
58050 Capital Fund Expenditures												
Multi-Purpose Equipment (Tractor)					24,000							24,000
Dump Trailer (shared with MNR)							4,000					4,000
Tappings Dock Expansion			14,000									14,000
Baseball Diamond Fencing - Cloyne							10,000					10,000
Tennis Court Fencing - Cloyne							10,000					10,000
Facility Lighting - Cloyne						10,000						10,000
Plevna Playground Equipment									40,000			40,000
Total 58050 Capital Fund Expenditure			14,000		24,000	10,000	24,000		40,000			112,000
Total 1212 Recreation - Equipment			14,000		24,000	10,000	24,000		40,000			112,000
Total Recreation Vehicles / Equipment			14,000		24,000	10,000	24,000		62,500			134,500
Building Department vehicle												
1184 BUILDING - VEHICLE												
58050 Capital Fund Expenditures												
BD16-1 2016 Ford F150 Replacement		62,000							65,000			127,000
Total 58050 Capital Fund Expenditure		62,000							65,000			127,000
Total 1184 BUILDING - VEHICLE		62,000							65,000			127,000
Total Building Department vehicle		62,000							65,000			127,000
Proposed TCA Additions		3,138,974	2,326,848	4,160,282	2,996,257	1,889,012	2,292,000	2,566,257	2,883,000	3,048,000	1,755,053	27,055,683

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M.,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 06 Feb 2024
Re: 2024 Draft Budget

Recommendation:

Motion #1

Be It Resolved That Council receives the information the Treasurer's Administrative Report entitled "2024 Draft Budget"

Motion # 2

Be It Resolved That Council approves in principle the 2024 Draft Budget with the following Amendments:

Background:

The Municipal budget determines how much money the Municipality will bring in and spend within a year. It determines the level of service provided to North Frontenac residents and guides decisions on spending.

The Operating Budget covers day to day spending on services as well as an allocation to support the Capital Plan. The Operating Budget also provides for anticipated Revenues through User Fees, Grants, Provincial/Federal Funding and Taxation.

Researched By:

Corey Klatt, Dipl.M.A., Chief Administrative Officer
Kelly Watkins, Dipl.M.A, M.M., Treasurer
Brooke Hawley, Dipl.M.A., Manager of Community Development
Darwyn Sproule, P.Eng, Public Works Manager
Eric Korhonen, Director of Emergency Services/Fire Chief

Comments:

The CAO and Managers have prepared a 2024 Draft Budget for Council's consideration.

To arrive at this document the following events took place:

1. Managers review their perspective Budgets
2. Individual meetings are held with the CAO, Treasurer and the Manager to discuss their proposed budget.

3. All of the information is put together in one document
4. An all day meeting is held with the CAO and Managers to look at the total budget
5. Budget is recirculated to all Managers to review again
6. Any additional changes are sent to the CAO & Treasurer for the Treasurer to update the Draft Budget for Councils Consideration
7. Special Council meeting for Council's consideration

Financial Impact:

The 2024 Draft Budget as presented proposes a 6.3% Levy increase. This would then equate to a 5.73% Municipal Tax Rate increase for Residential Assessment.

Example Based on \$100,000 Residential Assessment

	Municipal	County	Education	Total
DOLLAR INCREASE/DECREASE	\$41.28	\$3.98	\$0.00	\$45.26
% INCREASE/DECREASE	5.73%	3.98%	0.00%	4.19%
2024 based on \$100,000 Residential Assessment	\$761.58	\$212.05	\$153.00	\$1,126.63
2023 based on \$100,000 Residential Assessment	\$720.30	\$208.07	\$153.00	\$1,081.37

Attachments:

[2024 Draft Budget for February 6, 2024](#)

[Contributions to Reserve Funds & Reserves, per 2024 Budget for Agenda](#)

[2024 Draft Budget Surplus Deficit Summary](#)

[2024 Budget Summary for Agenda](#)

Department-Object detail

Default

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30110 Canada Community Building Fund (FGT)	-62,813		
Canada Community Building Fund - Township		-58,246	-71,841
Total 30110 Canada Community Building Fund (FGT)		-58,246	-71,841
30830 Canada Community Building Fund (County FGT)			
Canada Community Building Fund - County		-135,500	-135,500
Total 30830 Canada Community Building Fund (County FGT)		-135,500	-135,500
31000 Provincial Grants - OMPF / CRF	-1,836,000		
2024 - Decrease of \$13,700 over 2023			13,700
2023 - Increase of \$7,600 over 2022		-1,836,000	-1,836,000
Total 31000 Provincial Grants - OMPF / CRF		-1,836,000	-1,822,300
45000 Contributions from Reserves/Reserve Funds			
Estimated commitment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve			-19,500
Total 45000 Contributions from Reserves/Reserve Funds			-19,500
49000 Prior Year's Surplus	-150,000		
Base Budget		-150,000	-150,000
Total 49000 Prior Year's Surplus		-150,000	-150,000
Total Revenues	-2,048,813	-2,179,746	-2,199,141
Expenses			
56998 Municipal Services Corporation Contribution			
Estimated commitment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve			19,500
Total 56998 Municipal Services Corporation Contribution			19,500
58500 Contributions to Reserves/Reserve Funds	198,313		
County FGT		135,500	135,500
Federal Gas Tax		58,246	71,841
Total 58500 Contributions to Reserves/Reserve Funds		193,746	207,341
58600 Contributions to TCA Reserve Funds	480,671		
To Infrastructure Sustainability Reserve Fund		100,000	100,000
OMPF to the Roads Sustainability TCA Reserve Fund		250,000	250,000

Department-Object detail

Default

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Asset Mgmt Plan Increase - 2% (of Previous Year Levy)		130,671	135,706
Total 58600 Contributions to TCA Reserve Funds		480,671	485,706
Total Expenses	678,984	674,417	712,547
Net	-1,369,829	-1,505,329	-1,486,594

Department-Object detail

Council

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41000 Election - Council Fees Collected	8,109		
45000 Contributions from Reserves/Reserve Funds	-18,572		
2023 - Strategic Planning Consultant - funded from the Contingency Reserve Fund		-25,000	
Total 45000 Contributions from Reserves/Reserve Funds		-25,000	
Total Revenues	-10,463	-25,000	
Expenses			
50103 Council Remuneration	147,410		
Annual CPI Increase (2024 = 3.5%)			5,159
Annual CPI Increase (2023 = 2.5%)		147,410	147,410
Total 50103 Council Remuneration		147,410	152,569
50110 Benefits - Canada Life			
Health Care Spending Account - \$1,000/year per member of Council		7,000	
Total 50110 Benefits - Canada Life		7,000	
50120 Mileage	3,687		
Council members will be paid mileage for portfolio activities, Committee and Task Force meetings but not paid for Council meetings (regular and/or special) as per Res #688-15		4,000	4,000
Total 50120 Mileage		4,000	4,000
50130 Benefits - E.H.T. (Ministry of Finance)	2,875		
EHT		2,875	
EHT - Employer Expense			2,975
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,875	2,975
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	2,742		
CPP & EI - Employer Expense			2,860
Canada Pension Plan & Employment Insurance		2,745	
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		2,745	2,860
50180 Conventions/Conferences	11,412		
Two for the Mayor; One per Deputy Mayor and/or Councillor - \$2,000 x 6 Conferences = \$12,000 per Res #155-		12,000	
Two for the Mayor; One per Deputy Mayor and/or Councillor - \$2,500 per conference			20,000
Total 50180 Conventions/Conferences		12,000	20,000
50200 Office Supplies and Stationery	4,200		

Department-Object detail

Council

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Computer / Office Supplies (paper/ink cartridges / computer expenses) - \$300.00 per Councillor		2,100	2,100
Personal Internet allowance - \$300.00 per Councillor		2,100	2,100
Total 50200 Office Supplies and Stationery		4,200	4,200
50201 County Meeting Expense			
County Council Alternate		150	150
Total 50201 County Meeting Expense		150	150
50205 Other Materials (Includes Shop Supplies)	2,122		
Lunches for meetings, Local Government Week Activities, etc.		2,000	
Lunches for meetings, etc.			1,000
Local Government Week Activities			1,000
Total 50205 Other Materials (Includes Shop Supplies)		2,000	2,000
50260 Advertising	997		
Advertising		1,000	1,000
Total 50260 Advertising		1,000	1,000
50290 Legal Services	712		
Legal		500	500
Total 50290 Legal Services		500	500
50295 Consulting Services	19,484		
Integrity Commissioner (IC) - Effective 2019 any unspent dollars to be transferred to a New Integrity Commissioner (IC) Reserve Fund		7,500	2,500
2023 - Strategic Planning Consultant - funded from the Contingency Reserve Fund		25,000	
Total 50295 Consulting Services		32,500	2,500
50300 Memberships	3,402		
AMO		3,350	3,410
Total 50300 Memberships		3,350	3,410
50310 Publications/Subscriptions	127		
Municipal World, etc.		300	300
Total 50310 Publications/Subscriptions		300	300
50320 Election Expense	384		
50330 Insurance	1,673		
Councillor Policy (previously recorded under Admin)		1,950	1,950
Total 50330 Insurance		1,950	1,950

Department-Object detail

Council

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50350 Training/Seminars			
Includes per diem per day (rate set by Council); plus reimbursed for actual expenses (i.e. mileage, meals - if not covered under program, etc.)		500	500
Total 50350 Training/Seminars		500	500
58500 Contributions to Reserves/Reserve Funds	6,588		
Annual expense so when Election year comes there are funds available in a Reserve Fund		5,000	5,000
Total 58500 Contributions to Reserves/Reserve Funds		5,000	5,000
Total Expenses	207,815	227,480	203,914
Net	197,352	202,480	203,914

Department-Object detail

Administration

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41050 Tax Certificates and Compliance Letters	-3,020		
Tax certificates		-3,500	-3,500
Total 41050 Tax Certificates and Compliance Letters		-3,500	-3,500
41055 MFIPPA Fees	-251		
Municipal Freedom of Information and Protection of Privacy Act Requests		5	-100
Total 41055 MFIPPA Fees		5	-100
41100 U.S. Exchange	-1,776		
US exchange - US money accepted at par		-1,500	-1,500
Total 41100 U.S. Exchange		-1,500	-1,500
41210 Lottery Licences	-9		
Lottery Licence		-100	-100
Total 41210 Lottery Licences		-100	-100
41400 Bank Interest Earned	-44,116		
Bank interest earned in General Fund		-20,000	-30,000
Total 41400 Bank Interest Earned		-20,000	-30,000
41450 Miscellaneous (Photocopies, Fax, NSF Fees, etc.)	-2,809		
Base Budget		-2,000	-2,500
Total 41450 Miscellaneous (Photocopies, Fax, NSF Fees, etc.)		-2,000	-2,500
45000 Contributions from Reserves/Reserve Funds	-62,158		
Webex/zoom virtual meeting to be funded from COVID 19 Reserve Fund		-2,500	-2,500
Effective 2020 Bell Conference to be funded from COVID-19 Reserve Fund (Per year)		-500	-500
Turbo Hubs (2) to be funded from the Safe Restart - COVID-19 Reserve Fund		-1,500	-1,500
Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund		-25,000	-25,000
Replacement of Computers/electronics		-34,000	-34,000
Bell Internet for Township Office - funded from Covid Reserve Fund		-1,200	-1,200
Starlink Internet for Township Office - funded from Covid Reserve Fund		-8,400	-8,400
Stain addition of Municipal Complex - funded from Contingency Reserve Fund		-8,000	
Total 45000 Contributions from Reserves/Reserve Funds		-81,100	-73,100
Total Revenues	-114,139	-108,195	-110,800

Department-Object detail

Administration

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Expenses			
50100 Salaries	582,740		
Clerk/Planning Manager 50% (50% Planning)		611,225	
Deputy Clerk 25% (75% Planning) (2020 split 50/50)			
CAO Executive Assistant 75% (25% By-law Enforcement)			
Clerk-Admin Assistant @ 25% (25% Fire / 50% Planning)			
Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund			
Clerk/Planning Manager 60% (40% Planning) (2023 50/50 split)			653,878
Deputy Clerk 25% (75% Planning)			
CAO Executive Assistant 75% (25% By-law Enforcement)			
Clerk-Admin Assistant @ 40% (25% Fire / 35% Planning)(2023 25/25/50 split)			
Clerical Assistant/CLSP 50% (50% Crownlands)			
EDO 20% /80% Economic Development			
Total 50100 Salaries		611,225	653,878
50105 Income Protection Year End Payout	2,317		
Base Budget		4,000	4,000
Total 50105 Income Protection Year End Payout		4,000	4,000
50110 Benefits - Canada Life	47,604		
Annual + retirement benefits			46,400
Budget estimate - actual pending renewal May 1st.		39,200	
Total 50110 Benefits - Canada Life		39,200	46,400
50120 Mileage	1,238		
Mileage rate 2024 = .70/km			1,250
Mileage - .2023 - .68/km		750	
Total 50120 Mileage		750	1,250
50130 Benefits - E.H.T. (Ministry of Finance)	11,529		
Base Budget		12,170	
EHT - Employer Expense			12,877
Total 50130 Benefits - E.H.T. (Ministry of Finance)		12,170	12,877
50140 Benefits - W.S.I.B.	16,942		
WSIB		18,410	18,621
Total 50140 Benefits - W.S.I.B.		18,410	18,621
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	34,106		
Base Budget		39,575	

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
CPP & EI - Employer Expense			40,367
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		39,575	40,367
50160 Benefits - OMERS	63,230		
OMERS - rate 9% up to YMPE and 14.6% after YMPE		60,425	65,166
Total 50160 Benefits - OMERS		60,425	65,166
50175 Contracted Services	3,512		
Pest Control - Enviro Guard monthly inspections @ \$350		350	350
On Site Shredding - monthly service @ \$72.00 x 2 bins / month = \$865/year plus \$1,500 (shredding of old records in compliance with Records Retention By-law)		2,365	2,365
One time Shred - new retention bylaw		1,000	
Total 50175 Contracted Services		3,715	2,715
50180 Conventions/Conferences	8,839		
CAO Conferences (3) - Increased in 2020 per P&A Committee Clerk Conference (Planning Manager see Planning Dept.) Treasurer Conference (2) \$2,000 estimate x 5 (see above) = \$10,000		12,000	
CAO Conferences (3) - Increased in 2020 per P&A Committee (CAO only 2 in 2024) Clerk Conference (Planning Manager see Planning Dept.) Treasurer Conference (2) \$2,250 estimate per conference			11,000
Total 50180 Conventions/Conferences		12,000	11,000
50200 Office Supplies and Stationery	8,670		
Year end adjustments for basic office supplies= \$500 to Planning; \$1,000 to MNR Parks; \$500 to Building; \$750 Fire; \$500 Roads; \$500 Waste; \$200 Recycling; \$200 Property Bldg. Mtce.		13,000	10,000
Total 50200 Office Supplies and Stationery		13,000	10,000
50201 County Meeting Expense	361		
Frontenac CAOs' meet monthly and other Managers looking at joint opportunities as well		1,500	1,000
Total 50201 County Meeting Expense		1,500	1,000
50205 Other Materials (Includes Shop Supplies)	3,043		
Cleaning and general supplies, etc.		4,000	4,000
Total 50205 Other Materials (Includes Shop Supplies)		4,000	4,000
50210 Heat	6,482		
3% Annual Change		7,600	7,600
2023.01.05 01:21:52 PM Heat annual increase		494	494

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50210 Heat		8,094	8,094
50220 Utilities (Hydro)	6,272		
3% Annual Change		4,740	4,740
2023.01.25 12:42:00 PM Hydro annual increase		308	308
Total 50220 Utilities (Hydro)		5,048	5,048
50230 Building Maintenance	12,490		
General maintenance		3,500	4,000
Stain addition of Municipal Complex		8,000	
Total 50230 Building Maintenance		11,500	4,000
50250 Postage	14,995		
Year end adjustment for postage = \$1000 Planning; \$200 Building; \$100 Waste		15,000	18,000
Total 50250 Postage		15,000	18,000
50260 Advertising	680		
Contractor Rates, Casual and Student Employment, etc.		500	750
Total 50260 Advertising		500	750
50270 Telephone (Includes Fax)	4,876		
Land lines and CAO cell phone		5,000	5,000
2023.01.25 12:41:55 PM Phone annual increase		132	132
Total 50270 Telephone (Includes Fax)		5,132	5,132
50280 Auditing Services	24,000		
Financial Auditing service		24,000	27,000
Total 50280 Auditing Services		24,000	27,000
50290 Legal Services	1,215		
Legal		2,000	2,000
Total 50290 Legal Services		2,000	2,000
50295 Consulting Services			
General assistance		1,000	1,000
Total 50295 Consulting Services		1,000	1,000
50300 Memberships	3,064		
MFOA / AMCTO / OMTRA (previously known as AMTCO) / OMAA		3,400	3,400
Total 50300 Memberships		3,400	3,400

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50330 Insurance	17,189		
Insurance		17,410	19,150
Total 50330 Insurance		17,410	19,150
50340 Computers	153,492		
Plus extras (i.e.. Unforeseen repairs/ new software requirements, etc.)		4,995	4,995
Bell Canada internet service at \$ 100 per month		1,200	1,200
IT/GIS Contract with County		77,600	83,440
USTI Financial Software Service Contract		14,250	16,750
Spam Filter Requirements estimated		1,000	1,000
Toner, Printer Cartridges, CDs, Data Keys etc.		2,000	2,500
Hosting services for website		3,700	3,200
Webex/zoom virtual meeting to be funded from COVID 19 Reserve Fund		2,500	1,500
TOMRMS annual fee		350	350
Citywide Asset Management Software		2,100	2,100
Multi Factor Authentication		550	550
Budget Software annual fee		6,800	6,800
Community Engagement Software (Bang the Table)		5,000	5,000
Turbo Hubs (2) to be funded from the Safe Restart - COVID-19 Reserve Fund		1,500	1,500
Starlink Internet Service		8,400	8,400
Canva Graphic Design Software		140	160
Video Design software		50	
Icompass		4,000	4,100
Bell Conference		500	500
Office 365			5,600
Cludo Inc - Website search			2,750
Licence for computer server			3,700
Total 50340 Computers		136,635	156,095
50350 Training/Seminars	9,824		
Continuing education for all Administration Employees		15,000	17,000
Total 50350 Training/Seminars		15,000	17,000
50360 Leases (Photocopier and Postage Meter)	6,422		

Department-Object detail

Administration

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Postage Meter Lease		2,220	2,220
Toshiba Copier (main office)		6,000	5,000
Total 50360 Leases (Photocopier and Postage Meter)		8,220	7,220
50370 Grants/Donations			
NF Employee Recognition Program			3,000
Staff Appreciation & Wellness			1,000
Total 50370 Grants/Donations			4,000
50380 Courier			
Courier		200	200
Total 50380 Courier		200	200
50500 Bank Service Charges and Interest	5,960		
Bank Service Charges		6,100	6,100
Total 50500 Bank Service Charges and Interest		6,100	6,100
50501 ADP Payroll Service Charges	11,657		
Payroll processing fees for 3rd party		11,700	12,050
Total 50501 ADP Payroll Service Charges		11,700	12,050
52360 Medicals/Drivers Abstract/PVSC			
Reimbursed expense		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
54001 New Equipment for Health & Safety Purposes	214		
Fire Extinguishers, First Aid Kits, etc.		200	250
Total 54001 New Equipment for Health & Safety Purposes		200	250
58050 Capital Fund Expenditures	19,393		
Pooled Computer Equipment (includes phone system, computer server and hardware, photocopier, postage meter, etc.)		34,000	
Capital Plan: 1024: Computers/Electronics (includes server replacement)			34,000
Total 58050 Capital Fund Expenditures		34,000	34,000
58600 Contributions to TCA Reserve Funds	34,000		
As Per 10 Year Capital Plan - Replacement of Computers / Office Equipment for all Depts.		34,000	34,000
Total 58600 Contributions to TCA Reserve Funds		34,000	34,000
Total Expenses	1,116,356	1,159,209	1,235,863

Department-Object detail

Administration

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Net	1,002,217	1,051,014	1,125,063

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30830 Canada Community Building Fund (County FGT)			
CIP - Money received from County to be used for eligible projects		-13,775	
Total 30830 Canada Community Building Fund (County FGT)		-13,775	
31115 Electric Vehicle Charging Station Grants			
Charged for Change funded by Earth Day - 100% funding if approved			-104,326
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund			-252,000
Total 31115 Electric Vehicle Charging Station Grants			-356,326
41250 Sale of Promotional Items	-9,368		
Branded Materials Program - Transfer into Reserve Fund		-10,000	-10,000
Total 41250 Sale of Promotional Items		-10,000	-10,000
41251 Scenic Route Sponsorship Signs	-360		
Sponsored Sign Fees			-500
Total 41251 Scenic Route Sponsorship Signs			-500
45000 Contributions from Reserves/Reserve Funds	-68,025		
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 @30,000 less funds used in 2021 & 2022 - funded from Contingency Reserve Fund		-19,414	
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 @30,000 less funds used in 2021 & 2022 & 2023 - funded from Contingency Reserve Fund			-18,050
Branded Materials Program - funded from Promotions/Marketing Reserve Fund		-10,000	-10,000
Community Improvement Plan(CIP) balance - actual to be transferred from Contingency Reserve Fund as unable to use FGT. County to provide matching dollars for a qualified FGT project. Once this amount is exhausted no further contribution from the County at this time.		-13,775	
Winter Festival per Res #320-22 from the Economic Development Reserve Fund		-1,500	
Community Improvement Plan (CIP) - committed in 2022 per Res #58-22. Transferred into Contingency Reserve Fund for payout in 2023		-13,000	
Visitor Guides per Res #320-22 from the Economic Development Reserve Fund		-500	
CIP dollar top - As Of January 1, 2023 \$6,000 not committed of previous allocated funds. Therefore, added \$24,000 to top up funds available for 2023 to \$30,000 per Res #58-22		-24,000	
Annual Summer Event (EDO initiative) - for Council's consideration per Res #62-23			-6,000
CIP unspent and unallocated funds carried forward from 2023			-9,955

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

	2023	2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund			-28,000
Total 45000 Contributions from Reserves/Reserve Funds		-82,189	-72,005
Total Revenues	-77,753	-105,964	-438,831
Expenses			
50100 Salaries	102,437		
Effective July 15, 2021 EDO position approved for a 3 year term (July 15, 2024) per Res #222-21		103,970	
EDO (80% Ec Dev 20% Communications/Admin) and MCD (45% Ec Dev)			98,750
Total 50100 Salaries		103,970	98,750
50105 Income Protection Year End Payout			
Income Protection		650	650
Total 50105 Income Protection Year End Payout		650	650
50108 Labour Charged Back to Other Depts.	360		
Star Gazing Pad - Parking Lot Snow Removal in-house by Public Works		500	500
Scenic Route Rest Stop in Ompah - Parking lot Snow Removal in-house by Public Works		1,000	1,000
Total 50108 Labour Charged Back to Other Depts.		1,500	1,500
50109 Casual Labour	10,405		
2 Students at the Libraries (Plevna & Cloyne)		16,190	
Total 50109 Casual Labour		16,190	
50110 Benefits - Canada Life	8,163		
Canada Life Benefits		8,100	9,815
Total 50110 Benefits - Canada Life		8,100	9,815
50120 Mileage	1,199		
Mileage			2,000
Task Force Member, MCD and EDO Mileage		3,000	
Total 50120 Mileage		3,000	2,000
50130 Benefits - E.H.T. (Ministry of Finance)	2,214		
EHT - Employer Expense			1,945
Students at the Libraries & Economic Development Officer		2,394	
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,394	1,945
50140 Benefits - W.S.I.B.	3,345		

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Students at the Libraries & Economic Development Officer		3,622	
WSIB - Employer Expense			2,922
Total 50140 Benefits - W.S.I.B.		3,622	2,922
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	6,688		
CPP & EI - Employer Expense			6,517
Students at the Libraries & Economic Development Officer		8,208	
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		8,208	6,517
50160 Benefits - OMERS	10,009		
OMERS		11,380	9,553
Total 50160 Benefits - OMERS		11,380	9,553
50175 Contracted Services	229		
Star Gazing Pad - Privy Pump Out (Bi-annually) (did not happen in 2022)		500	
Total 50175 Contracted Services		500	
50180 Conventions/Conferences	3,682		
MCD/EDO to attend 1 x Conference each			4,500
MCD/EDO to attend OEMC Conference		4,000	
Total 50180 Conventions/Conferences		4,000	4,500
50205 Other Materials (Includes Shop Supplies)	278		
General Items		200	200
Star Gazing Pad - Privy material and ice melt for SGP		300	300
Township branded clothing for MCD and EDO (attend tradeshow, public events, etc)		300	300
Total 50205 Other Materials (Includes Shop Supplies)		800	800
50211 4 Seasons Scenic Route Enhancements	611		
Miscellaneous		500	500
New Historical Scenic Route Signage		1,200	
Total 50211 4 Seasons Scenic Route Enhancements		1,700	500
50220 Utilities (Hydro)	880		
Star Gazing Pad / Scenic Route Rest Stop in Ompah		816	816
2023.01.25 12:42:00 PM Hydro annual increase		53	53
Total 50220 Utilities (Hydro)		869	869
50230 Building Maintenance			

Department-Object detail
Economic Development

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
General		500	500
Total 50230 Building Maintenance		500	500
50260 Advertising	1,119		
Includes advertising Economic Development Task Force activities; Star Gazing Pad; and promoting Township in general		2,500	2,500
Visitor Guides per Res #320-22 from the Economic Development Reserve Fund		500	1,000
Reprint Star Gazing Pad Brochures		800	
Total 50260 Advertising		3,800	3,500
50265 Promotions (Special Events)	18,046		
Special Events (other)			1,000
LOL Gardener's Club to supply and install planters at Barrie & Harlowe Community Halls @ \$100 (includes planter, flowers spring and fall)		200	
Promotional Materials to use for promoting the municipality.		2,000	2,500
Art Mural Project per EDTF		2,000	2,000
Annual Summer Event (EDO initiative) - for Council's consideration per Res #62-23		5,000	
Econ. Dev. Task Force Initiatives - lunches; events; guest speakers; etc. @ \$2,000 (Note: Per Res #65-16 a Task Force is allowed to spend up to a total of \$500 annually on initiatives not specifically identified/listed in the annual budget; other initiatives shall be approved by Council through the budget or require a Resolution).		2,000	2,000
Annual Summer Fest			6,000
Winter Festival - funded from Economic Development Reserve Fund per Res #320-22		1,500	
Branded Materials Promotion per Res #215-22 and #409-22 to be funded from the Promotions Marketing Reserve Fund		10,000	10,000
Annual Winter Fest			3,000
Total 50265 Promotions (Special Events)		22,700	26,500
50266 Business Promotions	1,432		
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 Balance for 2022- funded from Contingency Reserve Fund		11,914	
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 Balance for 2023- funded from Contingency Reserve Fund			17,050
Business owner meetings and recognition - included in business promotions funding Res #82-20		1,000	
Economic/Community Events - included in business promotions funding Res #82-20		3,000	
Bus Tour - included in business promotions funding Res #82-20		1,000	1,000
Annual Trade show - included in business promotions funding Res #82-20		2,500	

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50266 Business Promotions		19,414	18,050
50267 Community Improvement Plan	51,164		
County Dollars - final year		13,775	
Township dollars for CIP per Res #58-22, carried from 2022		13,000	
Township dollars for CIP, carried from 2023. \$8,333 approved not paid and \$1,621 not allocated			9,955
CIP dollar top - As Of January 1, 2023 \$6,000 not committed of previous allocated funds. Therefore, added \$24,000 to top up funds available for 2023 to \$30,000 per Res #58-22		24,000	
CIP top up 2024			28,380
Total 50267 Community Improvement Plan		50,775	38,335
50270 Telephone (Includes Fax)	196		
Cell phone for Economic Development Officer		350	350
Total 50270 Telephone (Includes Fax)		350	350
50290 Legal Services			
Legal		400	400
Total 50290 Legal Services		400	400
50300 Memberships	602		
Ontario East Economic Development Commission (OEEDC)		275	275
Economic Development Association of Canada - EDO		330	550
Economic Developers Council of Ontario - Township		337	
Total 50300 Memberships		942	825
50330 Insurance	202		
Star Gazing Pad / Scenic Route Rest Stop in Ompah		205	230
Total 50330 Insurance		205	230
50350 Training/Seminars	130		
EDTF, MCD or EDO to attend training applicable to small rural municipalities		800	600
Total 50350 Training/Seminars		800	600
55550 Safety Devices (Signs)	1,708		
Maintenance only (Hamlet and Entrance signs only)		2,000	2,000
Economic Development - general signs		300	300
TODS signage fees		1,630	1,630
Total 55550 Safety Devices (Signs)		3,930	3,930
58000 Capital Expenditures			

Department-Object detail
Economic Development

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Charged for Change funded by Earth Day - 100% funding if approved			104,326
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund			280,000
Total 58000 Capital Expenditures			384,326
58050 Capital Fund Expenditures	1,084		
58500 Contributions to Reserves/Reserve Funds	33,730		
County CIP dollars transferred to FGT Reserve Fund for applicable projects		13,775	
Promotional items transfer to Promotion/Marketing Reserve Fund		10,000	10,000
Replenish Reserve Fund for 2024 Summer Event			6,000
Annual Reserve Contribution			2,500
Total 58500 Contributions to Reserves/Reserve Funds		23,775	18,500
Total Expenses	259,913	294,474	636,367
Net	182,160	188,510	197,536

Department-Object detail

Sundry

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41900 Donations Received			
OCVA Donation for Canada Fireworks		-4,500	
Total 41900 Donations Received		-4,500	
45000 Contributions from Reserves/Reserve Funds	-5,000		
Doctor recruitment assistance for Council's consideration Res #47-23 - funded from Medical Services Reserve Fund		-5,000	
Doctor incentive - partially funded from the Medical Services (Doctor Recruitment) Reserve Fund			-10,000
Subsidized funding to Land O Lakes Community Services and Frontenac Community Services - funded from the Seniors Initiatives Reserve Fund			-20,000
Doctor recruitment assistance for Lakelands Family Health Team - per Res #425-23			-20,000
Total 45000 Contributions from Reserves/Reserve Funds		-5,000	-50,000
Total Revenues	-5,000	-9,500	-50,000
Expenses			
50205 Other Materials (Includes Shop Supplies)	92		
Annual Supplies			100
Total 50205 Other Materials (Includes Shop Supplies)			100
50295 Consulting Services	1,096		
Employee Assistance Program plus employee meeting expense		2,400	1,400
Total 50295 Consulting Services		2,400	1,400
50330 Insurance	221		
Insurance		221	246
Total 50330 Insurance		221	246
50370 Grants/Donations	20,432		
Flowers, Retirement, Gifts, etc. per Policy		1,500	1,500
Canada Day Fireworks. Per Res # 192-18		5,100	
Conference(s), Local Associations gifts to speakers, etc.		500	500
Community Grants Program			9,000
Remembrance Day Ceremony including wreaths		800	
Land O Lakes Community Services \$1.50/household in Ward 1(Meals on Wheels, Adult Drop-In, Transportation and Homemaking/Maintenance per Res #109-19			2,250

Department-Object detail

Sundry

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Royal Canadian Legion - advertising in the Military Service Recognition Book		375	
Land O Lakes Community Services Christmas Hamper Program		500	500
Land O Lakes Lions Club for Food Bank			2,000
Land O' Lakes Garden Club (maintenance of Pioneer Cemetery, & Planter boxes around community)			700
LOL Community Services (Meals on Wheels, Adult Drop-In, Transportation and Homemaking/Maintenance per Res #109-19)		2,250	
LOL Toll Road Hand Out		180	180
LOL Lions Club for Food Bank		2,000	
Santa Claus Parades (& Santa Events) Northbrook & Plevna/Ompah @ \$400 each			800
NAEC Outdoor Education Program (annual per Res #269-18)		2,000	
Central & North Frontenac Seniors and Law Enforcement Together (CNF SALT)		500	500
Ompah ATV run per Res # 166-11		400	
NF Employee Recognition Program per Council Resolution		3,000	
Christmas party		4,000	
Firefighters Recruitment/Retention Project		2,500	
Mazinaw & Sand Lake Swim Programs @ \$1500 each			3,000
North Frontenac Community Services -Northern Rural Youth Partnership per Res. #07-23			6,000
Cloyne District Historical Society		500	500
North Addington Education Centre Outdoor Education Program - \$2,000 per Resolution #269-18			2,000
Community Grants		10,000	
North Addington Education Centre (NAEC) sponsor (Year book)		100	
Plus extra donations approved by Council throughout the year		1,500	1,500
Smith Falls Hospital - MRI Campaign (2024-2026) - for consideration per Res #469-23			5,000
Clarendon Central Public School			1,000
Total 50370 Grants/Donations		37,705	36,930
50374 Seniors Stay at Home Initiatives	1,124		
Subsidized funding to Land O Lakes Community Services and Frontenac Community Services			20,000
Total 50374 Seniors Stay at Home Initiatives			20,000
50375 Doctor Recruitment	5,000		
Doctor recruitment assistance		5,000	
Doctor Recruitment Incentive			15,000

Department-Object detail

Sundry

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Doctor Recruitment Assistance to Lake Lands Family Health Team			20,000
Total 50375 Doctor Recruitment		5,000	35,000
55550 Safety Devices (Signs)			
Base Budget		200	200
Total 55550 Safety Devices (Signs)		200	200
Total Expenses	27,965	45,526	93,876
Net	22,965	36,026	43,876

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31025 Prov Grant - Fire Services			
Community Emergency Preparedness Grant (CEPG) for training, sandbagger and generators. pending application approval			-45,411
Fire Marshall Certification Grant - for training materials			-1,245
Total 31025 Prov Grant - Fire Services			-46,656
31503 Grant - Agency			
Wawanesa Community Wildfire prevention Grant - sprinkler kits			-13,900
Total 31503 Grant - Agency			-13,900
40002 Reimbursed Expenses			
Reimbursed Expenses		-1,000	-3,000
Total 40002 Reimbursed Expenses		-1,000	-3,000
40200 Sale of Land/Equipment	-21,800		
General items		-1,500	-1,000
1996 Ford Tanker (acct53725)		-3,000	
Total 40200 Sale of Land/Equipment		-4,500	-1,000
41050 Tax Certificates and Compliance Letters	-325		
Annual allocation			-250
Total 41050 Tax Certificates and Compliance Letters			-250
41150 Fire - MNR Agreement	-16,342		
MNR Agreement		-1,085	-1,085
Total 41150 Fire - MNR Agreement		-1,085	-1,085
41900 Donations Received	-5,193		
Donations Received are transferred to Fire Sustainability Reserve Fund		1	-100
Total 41900 Donations Received		1	-100
44400 Revenue from other Depts (chargeback)			
Fire Department Assistance with Rink maintenance			-2,000
Fire Department Assitance with Rink maintenance		2,000	
Total 44400 Revenue from other Depts (chargeback)		2,000	-2,000
45000 Contributions from Reserves/Reserve Funds	-167,719		
NFC531 Fire Chief Truck - replace 2015 F150 4x4		-65,000	
Bunker Gear and Protective Clothing		-9,000	

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Self Contained Breathing Apparatus (SCBA)		-12,000	
Fire Hoses and Nozzles		-5,000	
Misc General Machinery		-5,000	
Clar Mill Fire Hall Fire escape exterior stairs (BCA) - funded from the Fire Sustainability Reserve Fund		-12,000	
Ompah Fire Hall - Replacement of Roof (BCA) - funded from the Fire Sustainability Reserve Fund		-40,000	
Capital Plan: 0006: Bunker Gear			-9,000
Capital Plan: 0007: Fire - Misc Equipment			-5,000
Capital Plan: 0008: Fire Hoses and Nozzles			-5,000
Capital Plan: 0009: FIRE SCBA			-12,000
Capital Plan: 1195: BARRIE FIRE HALL			-2,760
Total 45000 Contributions from Reserves/Reserve Funds		-148,000	-33,760
Total Revenues	-211,379	-152,584	-101,751
Expenses			
50100 Salaries	140,065		
Salaries		144,400	160,831
Total 50100 Salaries		144,400	160,831
50101 Salaries - Fire Suppression (Payroll)	120,124		
All Salaries / Positions receive the Annual CPI Payroll Increase (2022= 4% / 2021 = 0.1% / 2020 = 1.9% / 2019 = 2.8% / 2018 = 1.4% / 2017 = 1.1% / 2016=1% / 2015 = 2.4% / 2014 = 0.7%) - hourly rates adjusted the same as all Employees		138,500	
All Salaries / Positions receive the Annual CPI Payroll Increase (2023 = 3.5% / 2022= 4% / 2021 = 0.1% / 2020 = 1.9% / 2019 = 2.8% / 2018 = 1.4% / 2017 = 1.1% / 2016=1% / 2015 = 2.4% / 2014 = 0.7%) - hourly rates adjusted the same as all Employees			143,350
Total 50101 Salaries - Fire Suppression (Payroll)		138,500	143,350
50102 Salaries - Fire Suppression (Wild Fires)			
Salaries due to wildfires - expense transfered from Wildfires Reserve Fund		1	1
Total 50102 Salaries - Fire Suppression (Wild Fires)		1	1
50105 Income Protection Year End Payout	1,917		
Income Protection		1,700	1,198
Total 50105 Income Protection Year End Payout		1,700	1,198
50108 Labour Charged Back to Other Depts.	885		

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Municipal employees, appointed to the Township of North Frontenac's Volunteer Fire Department, are authorized to leave work to attend emergency situations when needed (i.e. Emergency Services Personnel Funerals, etc.)		500	500
Recreation - Dry Hydrant and Fire Hazard Rating signs brushing		375	375
Total 50108 Labour Charged Back to Other Depts.		875	875
50110 Benefits - Canada Life	5,433		
Canada Life Benefits		4,820	5,543
Proposed Benefits for Fire Fighters for Councils Consideration			24,000
Total 50110 Benefits - Canada Life		4,820	29,543
50115 Boot Allowance	1,486		
Fire Volunteers @ \$150 every two years, with a receipt per Res #103-10		2,000	2,000
Total 50115 Boot Allowance		2,000	2,000
50120 Mileage	212		
Special meetings; Volunteers using their own vehicle as approved by the Fire Chief (not including calls). Mileage for training is included in the training budget expense.		500	300
Total 50120 Mileage		500	300
50130 Benefits - E.H.T. (Ministry of Finance)	4,190		
EHT		5,000	
EHT - Employer Expense			3,160
Total 50130 Benefits - E.H.T. (Ministry of Finance)		5,000	3,160
50140 Benefits - W.S.I.B.	18,757		
2.95 rate per \$100		23,000	
Estimate 50 volunteers x \$110,000 maximum for 2023 x 10% = 550,000 x 2.95 % = \$16,225 plus Fire Chief & Assistant Fire Chief			
WSIB - Employer portion			24,000
Total 50140 Benefits - W.S.I.B.		23,000	24,000
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	7,972		
CPP & EI		10,000	
CPP & EI - Employer portion			9,389
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		10,000	9,389
50160 Benefits - OMERS	13,783		
OMERS		15,600	16,200
Total 50160 Benefits - OMERS		15,600	16,200
50175 Contracted Services	15,085		

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Snow Removal of Dry Hydrants		5,000	5,000
Greater Madawaska Automatic Aid Agreement @ \$3,800 yearly stand-by fee plus calls = Estimate of \$5,000 per year. Treasurer at the end of each year to transfer the difference between the budget and actual (unused funds) to/from the Emergency Services Reserve Fund, Per Res #311-17		5,000	5,000
Charge Back By-law - Company and/or property owners invoiced, etc.		1,000	1,000
Surplus Equipment - Third Party Vendor		3,000	500
Central Frontenac Automatic Aid Agreement for Snow Road; plus ice water for all wards			5,000
MTO ARIS program			400
Total 50175 Contracted Services		14,000	16,900
50180 Conventions/Conferences	2,277		
Ontario Association Fire Chiefs Conference		2,000	2,250
Total 50180 Conventions/Conferences		2,000	2,250
50200 Office Supplies and Stationery	1,054		
One time charge annually @ \$750 (credited to Admin Office Supplies expense)		750	750
Total 50200 Office Supplies and Stationery		750	750
50205 Other Materials (Includes Shop Supplies)	3,461		
Other Materials		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50207 Protective Clothing	9,905		
Dress Uniforms, Station Uniforms, Gloves, Coveralls, Wildfire Clothing, Hardhats, etc.		8,000	8,000
Total 50207 Protective Clothing		8,000	8,000
50210 Heat	15,241		
Ompah Hall - 50% (50% = Fire)		19,320	17,320
2023.01.05 01:21:52 PM Heat annual increase		1,450	
Total 50210 Heat		20,770	17,320
50220 Utilities (Hydro)	11,216		
Includes Snow Rd Water Heater Rental		11,437	
2023.01.25 12:42:00 PM Hydro annual increase		743	
Utilities expense			12,180
Total 50220 Utilities (Hydro)		12,180	12,180
50230 Building Maintenance	31,727		
General Maintenance @ \$800 per Hall		2,400	

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
General maintenance @ \$800 per Hall			2,400
Furnace annual maintenance - all Halls			900
Furnace annual maintenance - all halls		900	
Annual maintenance of CO2 Monitors - all Halls			1,400
Annual maintenance of CO2 Monitors - all halls		700	
Overhead Heating system maintenance service		400	400
Kaladar Barrie Breakdown of Total = \$400 Annual generator maintenance; \$200 General maintenance; \$500 Garage door repairs; \$1,000 heating system annual service; \$350 air monitoring system; \$700 water maintenance; \$350 lighting/phones; \$300 yard clean up and grass seeding; \$1,000 Pressure Washer; \$1,000 replace toilet; \$1,000 service overhead radiant tube heaters; \$6,000 asphalt resealing; \$1,500 electrical work			13,300
Kaladar Barrie Breakdown of Total = \$400 Annual generator maintenance; \$200 General maintenance; \$500 Garage door repairs; \$1,200 Annual cleaning and inspection of over head propane radiant tube heating; \$700 water maintenance; \$1,210 clean up rocks. topsoil and seed grass area on south side; \$200 Outside lights; \$3,400 Pressure Washer		7,808	
Clar Mill Fire Hall Fire escape exterior stairs (BCA) - funded from the Fire Sustainability Reserve Fund		12,000	
Clar Mill Interior/Exterior lighting			2,500
Total 50230 Building Maintenance		24,208	20,900
50260 Advertising	520		
Advertising		500	700
Total 50260 Advertising		500	700
50270 Telephone (Includes Fax)	3,269		
Phones at Firehalls and Asst Chief Cell phone			3,171
Phones at firehalls and Asst Chief Cell phone		3,090	
2023.01.25 12:41:55 PM Phone annual increase		81	
Total 50270 Telephone (Includes Fax)		3,171	3,171
50290 Legal Services	382		
POA fines / fees = enforcement and legal		1,000	1,000
Total 50290 Legal Services		1,000	1,000
50295 Consulting Services	7,203		
General Assistance			1,000
Total 50295 Consulting Services			1,000
50300 Memberships	1,304		
O AFC/CAFC/NFPA/KFL&A Mutual Aid/Fire Marshals Pulic Safety Council/Zone 6/OMFPOA		1,200	1,400

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50300 Memberships		1,200	1,400
50330 Insurance	60,322		
Insurance		60,321	66,350
Total 50330 Insurance		60,321	66,350
50335 Insurance - Fire Volunteers - 24 Hour Coverage	4,231		
On Duty Coverage Premium paid by Employer is based on population, location, calls per year, etc. 24 Hour Accident Coverage Premium paid by Volunteers		4,000	4,000
Total 50335 Insurance - Fire Volunteers - 24 Hour Coverage		4,000	4,000
50340 Computers			
Who's responding Program Subscription and hardware rental			1,120
Total 50340 Computers			1,120
50350 Training/Seminars	17,368		
Continuing education for all Fire Department Employees		11,000	12,000
Motor Vehicle Accident training including electric vehicles			3,000
Community Emergency Preparedness Grant (IMS & EM training) Expense only if Grant approved			6,763
Total 50350 Training/Seminars		11,000	21,763
50370 Grants/Donations			
Firefighters Recruitment/Retention Dinner & Awards			2,500
Total 50370 Grants/Donations			2,500
50380 Courier			
Courier		100	100
Total 50380 Courier		100	100
50385 Radio Repairs	1,631		
Radio Repairs		2,000	3,000
Total 50385 Radio Repairs		2,000	3,000
50390 Dispatch/Communications	11,418		
Radio licence		4,000	3,000
Kingston Dispatch		9,000	9,000
Total 50390 Dispatch/Communications		13,000	12,000
52350 Fire Prevention and Education	3,987		
Fire Prevention Activities / Public Education and Training (includes annual Fire Prevention Kit) / Smoke Alarm Program / Fire Prevention meetings / Fire Prevention and Public Education materials & activities / FPO Training;		3,500	4,000

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 52350 Fire Prevention and Education		3,500	4,000
52355 Fire Reimbursed for Meals	1,188		
Fire Reimbursed for Meals		1,000	1,000
Total 52355 Fire Reimbursed for Meals		1,000	1,000
52360 Medicals/Drivers Abstract/PVSC	833		
AZ and/or DZ Licensing/Vaccinations		1,000	1,000
Total 52360 Medicals/Drivers Abstract/PVSC		1,000	1,000
52502 EFR - Training	3,307		
Training		6,000	5,000
Total 52502 EFR - Training		6,000	5,000
52503 EFR - Equipment	3,142		
Base Budget		5,000	4,000
Total 52503 EFR - Equipment		5,000	4,000
52504 EFR - Oxygen	2,966		
Base Budget		3,000	4,000
Total 52504 EFR - Oxygen		3,000	4,000
52505 EFR - Defib Maintenance	1,521		
Includes replacement pads and batteries		2,000	2,000
Total 52505 EFR - Defib Maintenance		2,000	2,000
53252 Fire - Joint Services @ 50%	296,245		
Per Res #154-17 "AND THAT Council instructs the Joint Fire Committee (JFC) to review the annual Vehicle/Equipment Reserve allocation of \$110,000 (\$55,000 per Township) for the next 9 years (2018 to 2026), with the amount required to be reviewed on an annual basis when the KBFD Asset Management Plan Tangible Capital Asset Replacement Schedules are reviewed as part of the annual budget process and make recommendations for amendments to the JFC Agreement as required".		287,545	296,245
Per the Agreement by the 1st of March each year the Joint Fire Committee shall submit the draft budget to both Councils to be approved by April 1st. Therefore, if both Councils approve an increase after North Frontenac's budget is approved NPL- 50% share of the increase to come from the Contingency Reserve Fund.			
Total 53252 Fire - Joint Services @ 50%		287,545	296,245
53725 T531- 1996 Ford Tanker - Repairs	1,642		
53745 ATV521 - 4 Wheeler - 2006 - Repairs			
Base Budget		200	200
Total 53745 ATV521 - 4 Wheeler - 2006 - Repairs		200	200
53746 UTL511 - Trailer 4 Wheeler - 2006 - Repairs			

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		100	100
Total 53746 UTL511 - Trailer 4 Wheeler - 2006 - Repairs		100	100
53747 ATV511 2009 4-wheeler - Repairs	251		
General Repairs and tracks (removal and install)		200	300
Total 53747 ATV511 2009 4-wheeler - Repairs		200	300
53753 S521 - 1988 Ford E350 Rescue - Repairs	350		
53756 UTLM531 - Gull Lake Boat Trailer - Repairs			
Base Budget		100	100
Total 53756 UTLM531 - Gull Lake Boat Trailer - Repairs		100	100
53757 M511 - Ompah Boat (Purchased with Grant) - Repairs	105		
Base Budget		100	100
Total 53757 M511 - Ompah Boat (Purchased with Grant) - Repairs		100	100
53758 P521 Pumper - 2007 International - Repairs	494		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		400	1,000
Upgrade rear emergency lighting to LED			1,450
Total 53758 P521 Pumper - 2007 International - Repairs		1,400	3,450
53760 WL531 - 1990 GMC - 4x4 Mini-Pumper - Repairs	70		
53761 P531 - Pumper 2009 - Repairs	2,133		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		400	1,000
Total 53761 P531 - Pumper 2009 - Repairs		1,400	2,000
53762 S511 - 2004 SUV Ford Explorer - Repairs	70		
53763 WL511 -2009 4x4 Supercab Ford F350 - Repairs	260		
General Maintenance plus Rust Protection		1,000	500
Tires		1,300	
Tire Chains			150
Total 53763 WL511 -2009 4x4 Supercab Ford F350 - Repairs		2,300	650
53764 ATV531- 2011 Outlander Max 800 - ATV - Repairs			
Base Budget		200	200
Total 53764 ATV531- 2011 Outlander Max 800 - ATV - Repairs		200	200

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53765 UTL521 - 2009 Stirling 5x10 Trailer - Repairs			
Base Budget		100	100
Total 53765 UTL521 - 2009 Stirling 5x10 Trailer - Repairs		100	100
53766 P511 - Repairs - 2011 Mini Pumper	4,098		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		400	1,000
Total 53766 P511 - Repairs - 2011 Mini Pumper		1,400	2,000
53767 T521 - Repairs - 2013 Tanker	10,284		
General Maintenance only		1,000	1,000
Requires mandatory pump test		400	400
Total 53767 T521 - Repairs - 2013 Tanker		1,400	1,400
53768 UTL531 - Repairs - Curtis Trailer			
Base Budget		100	100
Total 53768 UTL531 - Repairs - Curtis Trailer		100	100
53770 NFC531 - P15-2 Repairs 2015 Ford F150 4x4	251		
Base Budget		500	
Total 53770 NFC531 - P15-2 Repairs 2015 Ford F150 4x4		500	
53771 Unit #SWL511 - Repairs - NEW 5 Ton	99		
Base Budget		500	500
Total 53771 Unit #SWL511 - Repairs - NEW 5 Ton		500	500
53772 Repairs - SWL521 - 2019 Squad	1,727		
Base Budget		1,300	500
Total 53772 Repairs - SWL521 - 2019 Squad		1,300	500
53773 Repairs - SWL531 - 2020 Squad	1,742		
Base Budget		500	500
Total 53773 Repairs - SWL531 - 2020 Squad		500	500
53774 Repairs - UV521 - 2020 1/2 Ton	390		
Base Budget		500	500
Tire Chains			150
Total 53774 Repairs - UV521 - 2020 1/2 Ton		500	650
53775 Repairs - UV511 - 2020 SUV	1,139		

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		300	300
Tire Chains			150
Total 53775 Repairs - UV511 - 2020 SUV		300	450
53776 Repairs - UTLM531 - 2019 Marine Boat	83		
Base Budget		300	100
Total 53776 Repairs - UTLM531 - 2019 Marine Boat		300	100
53777 Repairs - 2022 Fire Tanker	979		
Annual Maintenance			1,000
Total 53777 Repairs - 2022 Fire Tanker			1,000
53779 FC - 2022 Dodge Ram	387		
Annual Maintenance			500
Total 53779 FC - 2022 Dodge Ram			500
54000 Equipment Replacement/Repairs	7,325		
General Repairs / Small Tools (not Assets)		3,900	3,900
SCBA Bottle/Tank Testing		1,200	1,200
Ladder testing		1,500	1,500
Air Compressor Testing semi-annual maintenance / Air Sample		2,500	3,000
Wawanesa Community Wildfire prevention Grant - sprinkler kits			13,900
Total 54000 Equipment Replacement/Repairs		9,100	23,500
54001 New Equipment for Health & Safety Purposes	3,119		
Fire Extinguishers, First Aid Kits, etc.		3,500	3,500
Total 54001 New Equipment for Health & Safety Purposes		3,500	3,500
54005 Dry Hydrant Program	2,340		
Base Budget		5,000	3,000
Total 54005 Dry Hydrant Program		5,000	3,000
54100 Equipment Rentals			
Base Budget		100	100
Total 54100 Equipment Rentals		100	100
54200 Fuel and Lube (Oil)	17,420		
Base Budget		24,726	20,000
2023.01.25 12:41:48 PM Fuel annual increase		1,234	

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 54200 Fuel and Lube (Oil)		25,960	20,000
55550 Safety Devices (Signs)	877		
Base Budget		700	700
Incident Command Boards			300
Total 55550 Safety Devices (Signs)		700	1,000
58000 Capital Expenditures			
Sandbagger CEPG Grant - only purchased if Grant approved			10,443
Generators (Clarendon Miller & Snow Road Community Halls) - only purchased in Grant approved			28,205
Total 58000 Capital Expenditures			38,648
58050 Capital Fund Expenditures	140,236		
NFC531 Fire Chief Truck - replace 2015 F150 4x4		65,000	
Bunker Gear and Protective Clothing		9,000	
Self Contained Breathing Apparatus (SCBA)		12,000	
Fire Hoses and Nozzles		5,000	
Misc General Machinery		5,000	
Ompah Fire Hall - Replacement of Roof (BCA)		40,000	
Capital Plan: 0006: Bunker Gear			9,000
Capital Plan: 0007: Fire - Misc Equipment			5,000
Capital Plan: 0008: Fire Hoses and Nozzles			5,000
Capital Plan: 0009: FIRE SCBA			12,000
Capital Plan: 1195: BARRIE FIRE HALL			2,760
Total 58050 Capital Fund Expenditures		136,000	33,760
58500 Contributions to Reserves/Reserve Funds	19,515		
Base Budget		1,000	1,000
Total 58500 Contributions to Reserves/Reserve Funds		1,000	1,000
58600 Contributions to TCA Reserve Funds	187,368		
10 Yr. Capital Plan and Replacement - Bunker Gear		8,000	8,000
10 Yr. Capital Plan and Replacement - SCBAs, Hoses, Machinery & Misc. general equip.		22,000	22,000
10 Yr. Capital Plan and Replacement - Vehicle / Equip.		109,675	109,675
10 Yr. Capital Plan and Replacement - Building Repair Needs		20,700	20,700
Sale of Land and Equipment		1,500	1,000

Department-Object detail

Fire

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
1996 Ford Tanker (acct53725)		3,000	
Donations received transfer to Reserve Fund			100
Total 58600 Contributions to TCA Reserve Funds		164,875	161,475
Total Expenses	1,230,381	1,193,776	1,206,379
Net	1,019,002	1,041,192	1,104,628

Department-Object detail

Police

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50104 Committee Expense	1,027		
Community Policing Advisory Committee (CPAC) - advertising and meeting expenses		200	200
Essential Services Fair (bi-annual)		1,000	1,000
Total 50104 Committee Expense		1,200	1,200
50120 Mileage			
CPAC mileage		200	200
Total 50120 Mileage		200	200
50175 Contracted Services	806,801		
Adjustment to annual costs		811,973	835,110
Court Security Prisoner Transportation (CSPT) Program Grant (credit applied against bill) = amount unknown at this time - program under review)		-3,026	-3,026
Total 50175 Contracted Services		808,947	832,084
Total Expenses	807,828	810,347	833,484
Net	807,828	810,347	833,484

Department-Object detail

Livestock Loss

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50106 Livestock Valuers			
Same rate as By-Law Enforcement Services Contract		235	235
Total 50106 Livestock Valuers		235	235
50120 Mileage			
Same rate as By-Law Enforcement Services Contract		130	130
Total 50120 Mileage		130	130
Total Expenses		365	365
Net		365	365

Department-Object detail
Conservation Authorities

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
56003 Requisition - Conservation Authority	34,518		
Mississippi Valley Conservation		33,736	34,931
Quinte Conservation		1,127	1,200
Total 56003 Requisition - Conservation Authority		34,863	36,131
Total Expenses	34,518	34,863	36,131
Net	34,518	34,863	36,131

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40100 Joint Services (Revenue From Other Municipalities)			
Base Budget		-1,000	-1,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-1,000	-1,000
41060 Building Permit Fees	-185,129		
Base Budget		-182,428	-255,553
Total 41060 Building Permit Fees		-182,428	-255,553
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
Base Budget		-100	-100
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-100	-100
45000 Contributions from Reserves/Reserve Funds	-11,015		
From Building Dept Reserve Fund for Building Dept. Shortfall (Budget estimate only - pending year end deficit/surplus) per Res #633-15. From Contingency Reserve Fund, only if Building Dept. Reserve Fund is exhausted		-21,000	-26,000
Legal Fees for Confidential Files - Res #C27-21 and C05-21		-5,000	-5,000
Capital Plan: 1184: BUILDING - VEHICLE			-62,000
Total 45000 Contributions from Reserves/Reserve Funds		-26,000	-93,000
Total Revenues	-196,144	-209,528	-349,653
Expenses			
50100 Salaries	126,302		
20% CBO to By-law Enforcement (i.e. trailers, etc.) / 5 hrs/week Occupational Health and Safety Coordinator (Jan - Feb only) and 20% Building Support Clerk to Administration		123,480	
20% CBO to By-law Enforcement (i.e. trailers, etc.) and 20% Building Support Clerk to Administration and new 2024 Permit Clerk			173,700
Total 50100 Salaries		123,480	173,700
50105 Income Protection Year End Payout	2,246		
Base Budget		1,900	2,777
Total 50105 Income Protection Year End Payout		1,900	2,777
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take CBO to water access properties as required		200	200
Total 50108 Labour Charged Back to Other Depts.		200	200
50110 Benefits - Canada Life	8,661		

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		9,250	12,259
Total 50110 Benefits - Canada Life		9,250	12,259
50115 Boot Allowance	102		
Effective January 1, 2021 per P&A Res #17-20		250	250
Total 50115 Boot Allowance		250	250
50120 Mileage	164		
Includes Joint Shared Services Agreement (Central Frontenac), etc.		500	500
Total 50120 Mileage		500	500
50130 Benefits - E.H.T. (Ministry of Finance)	2,487		
Base Budget		2,460	
EHT - Employer Expense			3,441
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,460	3,441
50140 Benefits - W.S.I.B.	3,757		
Base Budget		3,725	5,171
Total 50140 Benefits - W.S.I.B.		3,725	5,171
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	6,978		
Base Budget		8,160	
CPP & EI - Employer Expense			11,791
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		8,160	11,791
50160 Benefits - OMERS	12,854		
Base Budget		12,370	16,951
Total 50160 Benefits - OMERS		12,370	16,951
50175 Contracted Services			
Joint services agreement with Central - Back-up CBO for Inspections for vacation, training, etc.		1,000	1,000
Total 50175 Contracted Services		1,000	1,000
50180 Conventions/Conferences	2,348		
CBO - OBOA Conference 5 days 4 nights (one extra night over Policy)		2,500	2,500
Total 50180 Conventions/Conferences		2,500	2,500
50200 Office Supplies and Stationery	771		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50205 Other Materials (Includes Shop Supplies)	573		
Meeting expenses (i.e. contractor nights, etc.)		600	1,000
Total 50205 Other Materials (Includes Shop Supplies)		600	1,000
50207 Protective Clothing			
Shirts / Coat / Vests for CBO - Township logo to enhance visibility		500	500
Total 50207 Protective Clothing		500	500
50250 Postage	200		
One time charge		200	200
Total 50250 Postage		200	200
50260 Advertising			
Information seminars for Contractors, Building Permit Application Process, Legislation Updates, etc.		1,000	500
Total 50260 Advertising		1,000	500
50270 Telephone (Includes Fax)	223		
Cell phone for CBO		309	
Cell phone for CBO and Permit Clerk			609
2023.01.25 12:41:55 PM Phone annual increase		9	9
CBO phone replacement			400
Total 50270 Telephone (Includes Fax)		318	1,018
50290 Legal Services	2,151		
Base Budget		3,000	3,000
Legal Fees for Confidential Files - Res #C27-21 and C05-21		5,000	5,000
Total 50290 Legal Services		8,000	8,000
50300 Memberships	499		
OBOA / Land O Lakes Chapter / BCIN		550	950
Total 50300 Memberships		550	950
50310 Publications/Subscriptions			
Ontario Building Code Publication, plus updates		200	200
Total 50310 Publications/Subscriptions		200	200
50330 Insurance	2,169		
Base Budget		2,345	2,345
Total 50330 Insurance		2,345	2,345

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50340 Computers	4,749		
Annual fees for Cloud Permitting		7,000	7,000
Total 50340 Computers		7,000	7,000
50350 Training/Seminars	984		
Quarterly CBO meetings and extra courses		2,500	2,500
Permit Clerk Training			2,500
Total 50350 Training/Seminars		2,500	5,000
50385 Radio Repairs			
Base Budget		100	100
Total 50385 Radio Repairs		100	100
53401 Repairs - BD16-1 2016 Ford F150	2,814		
General Maintenance (oil changes, etc.)		1,500	1,500
Total 53401 Repairs - BD16-1 2016 Ford F150		1,500	1,500
54001 New Equipment for Health & Safety Purposes	84		
Fire Extinguishers, First Aid Kits, etc. for vehicle Life Jacket as required		200	200
Total 54001 New Equipment for Health & Safety Purposes		200	200
54200 Fuel and Lube (Oil)	9,530		
Base Budget		6,000	6,000
2023.01.25 12:39:35 PM Fuel annual increase		600	600
Increases usage of vehicle		6,000	6,000
Total 54200 Fuel and Lube (Oil)		12,600	12,600
54300 Vehicle/Equipment Licenses			
Base Budget		120	
Total 54300 Vehicle/Equipment Licenses		120	
58050 Capital Fund Expenditures			
Capital Plan: 1184: BUILDING - VEHICLE			62,000
Total 58050 Capital Fund Expenditures			62,000
58600 Contributions to TCA Reserve Funds	5,500		
As Per 10 Year Capital Plan - Replacement of Vehicles		5,500	15,500
Total 58600 Contributions to TCA Reserve Funds		5,500	15,500
Total Expenses	196,146	209,528	349,653

Department-Object detail

Building Department

Run Date: 01/02/24 11:31 AM

		2023	2024	
	2023	Total	Total	
	YTD Actuals	Budget	Budget	
Net	2			

Department-Object detail

By-law Enforcement

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41480 Trailer Fees	-30,575		
Base Budget		-30,000	-30,000
Total 41480 Trailer Fees		-30,000	-30,000
41485 Refreshment Vehicle	-150		
45000 Contributions from Reserves/Reserve Funds	-3,390		
Expenses for Confidential Complaints from Contingency Reserve Fund as approved by Council		-10,000	-10,000
Total 45000 Contributions from Reserves/Reserve Funds		-10,000	-10,000
Total Revenues	-34,115	-40,000	-40,000
Expenses			
50100 Salaries	34,142		
CAO Executive Assistant 25% (75% Admin) 20% CBO to By-law Enforcement		33,495	35,127
Total 50100 Salaries		33,495	35,127
50105 Income Protection Year End Payout			
Base Budget		370	620
Total 50105 Income Protection Year End Payout		370	620
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take BLEO to water access properties as required		350	350
Total 50108 Labour Charged Back to Other Depts.		350	350
50110 Benefits - Canada Life	2,041		
Base Budget		2,000	1,702
Total 50110 Benefits - Canada Life		2,000	1,702
50120 Mileage	3,913		
Base Budget		2,750	3,250
Total 50120 Mileage		2,750	3,250
50130 Benefits - E.H.T. (Ministry of Finance)	666		
EHT - Employer Expense		668	697
Total 50130 Benefits - E.H.T. (Ministry of Finance)		668	697

Department-Object detail

By-law Enforcement

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50140 Benefits - W.S.I.B.	1,007		
		1,010	
Base Budget			1,047
Total 50140 Benefits - W.S.I.B.		1,010	1,047
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	2,813		
		2,250	
CPP & EI - Employer Expenses			2,289
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		2,250	2,289
50160 Benefits - OMERS	3,073		
		3,325	
Base Budget			3,488
Total 50160 Benefits - OMERS		3,325	3,488
50175 Contracted Services	2,962		
Frontenac Municipal By-law Enforcement - pay for actual service required		4,100	4,100
Parking Bylaw			3,000
Total 50175 Contracted Services		4,100	7,100
50200 Office Supplies and Stationery			
Parking Bylaw - tickets printing			400
Total 50200 Office Supplies and Stationery			400
50290 Legal Services	21,016		
Base Budget		10,000	10,000
Confidential Complaint funded from Contingency Reserve Fund as approved by Council		10,000	10,000
Parking Bylaw			1,500
Total 50290 Legal Services		20,000	21,500
50298 By-law Enforcement Expenses	33		
50340 Computers	5,270		
By-law Enforcement Software annual fee		4,000	4,000
ARIS System			600
Total 50340 Computers		4,000	4,600
50396 Line Fences Act			
Base Budget		200	200

Department-Object detail

By-law Enforcement

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50396 Line Fences Act		200	200
Total Expenses	76,936	74,518	82,370
Net	42,821	34,518	42,370

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41230 9-1-1 Signs	-3,615		
Base Budget		-4,000	-4,000
Total 41230 9-1-1 Signs		-4,000	-4,000
44110 Helipad Mtce Agreement	-7,000		
Receive \$3,500 per Helipad / year		-7,000	-7,000
Total 44110 Helipad Mtce Agreement		-7,000	-7,000
45000 Contributions from Reserves/Reserve Funds	-304,335		
Communication Tower including upgrades for Roads, Recreation, etc. - funded for Municipal Modernization Reserve Fund and Infrastructure Sustainability Reserve Fund		-262,429	
Fencing for new Communication Tower			-10,000
Total 45000 Contributions from Reserves/Reserve Funds		-262,429	-10,000
Total Revenues	-314,950	-273,429	-21,000
Expenses			
50108 Labour Charged Back to Other Depts.			
CLSP Staff to complete general maintenance if required at Helipad		200	200
Mobile EOC Generator/lighting unit for mechanic to complete annual servicing		100	100
Total 50108 Labour Charged Back to Other Depts.		300	300
50120 Mileage	160		
Base Budget		500	500
Total 50120 Mileage		500	500
50175 Contracted Services	519		
Snow Removal Contract - Communications Tower @ \$20/time		400	800
Plus grass cutting - Communications Tower		150	150
Total 50175 Contracted Services		550	950
50180 Conventions/Conferences	1,932		
CEMC Conference		2,000	2,000
Total 50180 Conventions/Conferences		2,000	2,000
50220 Utilities (Hydro)	632		
Communication Tower includes hydro and heat		916	916
2023.01.25 12:42:00 PM Hydro annual increase		60	60

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50220 Utilities (Hydro)		976	976
50230 Building Maintenance			
Ongoing maintenance of the Communications Tower building		300	300
Total 50230 Building Maintenance		300	300
50260 Advertising			
Base Budget		300	300
Total 50260 Advertising		300	300
50270 Telephone (Includes Fax)	720		
Base Budget		1,339	1,000
2023.01.25 12:41:55 PM Phone annual increase		20	
Total 50270 Telephone (Includes Fax)		1,359	1,000
50330 Insurance	2,629		
Communication Tower and Mobile Generator Lighting Unit		2,630	2,700
Total 50330 Insurance		2,630	2,700
50340 Computers	6,953		
ESRI - ArcView Enterprise Agreement		4,000	4,500
Teranet Ontario Parcel Mapping & Licensing with County & Townships		2,250	2,500
Total 50340 Computers		6,250	7,000
50350 Training/Seminars	1,679		
Community Defibrillator Training - approx 50 people - bi-annually		2,500	
Total 50350 Training/Seminars		2,500	
50390 Dispatch/Communications			
Inspection of Communication Towers			5,000
Fencing for new Communication Tower			10,000
Repairs - Towers			2,000
Maintenance Agreement for all Communication Towers			7,820
Total 50390 Dispatch/Communications			24,820
54000 Equipment Replacement/Repairs	7,619		
Community Portable Defibs maintenance - pads and batteries (7 units)		1,000	1,000
Ongoing maintenance of the Communications Tower Equipment		500	
Total 54000 Equipment Replacement/Repairs		1,500	1,000

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
54101 Emergency Plan	2,126		
Meal Expense for Mandatory Annual Training / Exercise		250	250
Advertising & Materials			500
Advertising & materials		500	
Additional Legislative Training			1,000
Additional legislative training		1,000	
EOC Supplies			1,000
EOC supplies		1,000	
Total 54101 Emergency Plan		2,750	2,750
54105 9-1-1 Signs Purchased	4,809		
MTO sign licence annual cost of \$55 for Post Haven Road off of Hwy 41		2,500	5,000
Total 54105 9-1-1 Signs Purchased		2,500	5,000
54108 9-1-1 Legal	1,120		
911 Primary Public Safety Answering Point (P-PSAB) Agreement (formely CERB) - expires December 7, 2024, Joint with Central Frontenac		1,150	1,150
Total 54108 9-1-1 Legal		1,150	1,150
54110 Helipad	12,948		
Plevna Seal and Paint			4,500
Plevna seal and paint		4,500	
Ompah Seal and Paint			5,500
Ompah Seal and paint		5,500	
Radio licence for Arcal system at Plevna helipad		100	100
General Maintenance		800	800
Helipad Insurance Ompah & Plevna		5,645	5,645
Total 54110 Helipad		16,545	16,545
54200 Fuel and Lube (Oil)	721		
Propane for Generators at Communication Towers			1,000
Total 54200 Fuel and Lube (Oil)			1,000
55900 Occupational Health & Safety Program	16,498		
Additional training for some employees that is beneficial to all Depts. (i.e. CPR/First Aid Training , etc.)		5,000	5,000
DESFC (OH & S Coordinator) - 5 hrs/week		12,500	12,500

Department-Object detail
Protection & Emergency Services

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
OH&S Website Annual Fee			1,200
OH&S Website annual fee		1,200	
OH&S Publications		500	500
Utilize current Payroll Software to track Training		3,600	3,600
Workplace Prevention Workshop (2 JHSC members)		2,000	2,000
JHSC 1 employee members training		1,000	
JHSC 2 employee members training			1,500
Total 55900 Occupational Health & Safety Program		25,800	26,300
55910 Accessibility Act and Regulations	3,188		
Base Budget		2,500	2,000
Nuance Program			1,500
Total 55910 Accessibility Act and Regulations		2,500	3,500
58050 Capital Fund Expenditures	304,335		
Communication Tower including upgrades for Roads, Recreation, etc.		262,429	
Total 58050 Capital Fund Expenditures		262,429	
58600 Contributions to TCA Reserve Funds	2,030		
TCA - Fire Communication Tower		1,080	1,080
TCA - Generator Mobile Unit for Alternate EOC		950	950
Total 58600 Contributions to TCA Reserve Funds		2,030	2,030
Total Expenses	370,618	334,869	100,121
Net	55,668	61,440	79,121

Department-Object detail

Animal Control

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41220 Dog Tags and Dog Fines	-4,355		
Base Budget		-4,000	-4,000
Total 41220 Dog Tags and Dog Fines		-4,000	-4,000
Total Revenues	-4,355	-4,000	-4,000
Expenses			
50120 Mileage	3,737		
Base Budget		2,800	3,000
Total 50120 Mileage		2,800	3,000
50175 Contracted Services	9,967		
Kingston Humane Society			10,000
Kingston Humane Society - plus Municipal Law Enforcement Contract Standby per month plus hourly rate for services (adjusted annually by CPI).		10,000	
Municipal Law Enforcement Contract Stand By			1,700
Total 50175 Contracted Services		10,000	11,700
50205 Other Materials (Includes Shop Supplies)	223		
Base Budget		300	300
Total 50205 Other Materials (Includes Shop Supplies)		300	300
50260 Advertising			
Base Budget		100	100
Total 50260 Advertising		100	100
Total Expenses	13,927	13,200	15,100
Net	9,572	9,200	11,100

Department-Object detail

Streetlights

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40100 Joint Services (Revenue From Other Municipalities)			
1/2 Cloyne St. Lights (NF maintains all Cloyne St. Lights on Highway 41 and invoices Addington Highlands 50% for the St. Lights on Highway 41 only) @ \$500		-500	-500
Total 40100 Joint Services (Revenue From Other Municipalities)		-500	-500
Total Revenues		-500	-500
Expenses			
50175 Contracted Services	941		
General Maintenance		4,000	4,000
Total 50175 Contracted Services		4,000	4,000
50205 Other Materials (Includes Shop Supplies)			
Base Budget		500	500
Total 50205 Other Materials (Includes Shop Supplies)		500	500
50220 Utilities (Hydro)	5,267		
Base Budget		5,150	5,150
2023.01.25 12:42:00 PM Hydro annual increase		324	324
Total 50220 Utilities (Hydro)		5,474	5,474
52700 Access Points - Lights	621		
Base Budget		600	600
Total 52700 Access Points - Lights		600	600
58600 Contributions to TCA Reserve Funds	4,500		
Streetlight Replacement in 10 years = \$60,000 less \$15,000 already in Reserve Fund = \$45,000 over 10 years = \$4,500 per year for replacement in 2023		4,500	4,500
Total 58600 Contributions to TCA Reserve Funds		4,500	4,500
Total Expenses	11,329	15,074	15,074
Net	11,329	14,574	14,574

Department-Object detail

Roads

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30900 Provincial Grant - OCIF - Formula Based	-748,294		
As per the Agreement funding proposed at \$650,690 for 2022 (\$303,000 Gravel Road projects / \$347,690 Kashawakamak Lake Road (total Kashawakamak project \$428,000 - \$347,690 OCIF/ \$80,310 Roads Sustainability Reserve Fund)		-748,294	
OCIF Formula Funding Allocation			-860,538
Total 30900 Provincial Grant - OCIF - Formula Based		-748,294	-860,538
31035 Prov of Ont - Aggregate Resources Trust	-31,257		
County Licence Fees received back to Township as well		-20,000	-25,000
Total 31035 Prov of Ont - Aggregate Resources Trust		-20,000	-25,000
40000 User Fees			
Includes Scrap metal		-300	-300
Total 40000 User Fees		-300	-300
40200 Sale of Land/Equipment	-40,352		
Annual advertisement (re: Surplus Vehicles/Equipment/Supplies) - Small general items		-1,000	-1,000
As Per 10 Year Capital Plan - Replacement of 2006 Sterling Tandem (T06-1) # 53309		-9,000	
T08		-12,000	
T15		-7,000	
CH99		-5,000	
53206 Backhoe - B02-1 - Cat. 420D IT			-30,000
53010 P15-1 - Ford F250 - Foreman's Truck			-5,000
Total 40200 Sale of Land/Equipment		-34,000	-36,000
40300 Entrance Permits	-770		
Base Budget		-1,000	-1,000
Total 40300 Entrance Permits		-1,000	-1,000
44400 Revenue from other Depts (chargeback)	-70,405		
Repair waste and recycling bins		-2,000	-2,000
Cover and maintenance of applicable sites by PW Employees		-15,000	-15,000
Compactor Operator from Roads charged back to waste - as required		-10,000	-10,000
Municipal employees, appointed to the Township of North Frontenac's Volunteer Fire Department, are authorized to leave work to attend emergency situations when needed (i.e. Emergency Services Personnel Funerals, etc.)		-500	-500

Department-Object detail

Roads

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Boat Launches that are Township owned (if road leading is owned by the Township and/or Crown; and/or LUP Boat Launches without campsites) are maintained by the PW Dept. (includes MVC beach entrance and entrance to Sand Lake beach) estimate as directed by the MCD & PWM based on need and PW Dept.'s availability in each area; or maintained through the PWM hiring a Contractor (in consultation with the MCD) if the PW Dept. can not complete due to other commitments. Also, see Boat Launches/Beaches #50212. PW Dept. in charge of Twp. owned boat launch maintenance. (MCD in charge of Cl. SP boat launch maintenance)		-3,000	-3,000
The Crown Land road maintenance shall be completely in-house by the PW Dept. (as needed - shall be determined by MCD and in consultation with the PWM) depending on PW availability.		-5,000	-5,000
Star Gazing Pad- Parking Lot Snow Removal in-house by Public Works Dept.		-500	-500
Scenic Route Rest Stop parking lot snow removal in-house by Public Works Dept.		-1,000	-1,000
Mobile EOC Generator/lighting unit for mechanic to complete annual servicing		-100	-100
Ompah Parking Lot Grading @ \$900 - 50% Community hall expense		-450	
Arcol Rd Brushing		-1,000	
Brushing at Ompah Cemetery by PW's		-300	-300
Gates/Fencing at Plevna Waste Site for Compactor to be completed by PW's		-1,000	-1,000
Expand parking lot at Crotch Lake (to be funded from MNR Parks Reserve Fund (\$30,000 PW (labour and materials) and \$10,000 Contract)		-30,000	
Winter Maintenance at boat launches		-8,000	-8,000
PW to assist with removing Kitchen at Clar Mill Hall		-500	
Repairs at Mississagagon boat launch		-2,000	
Brushing on Schooners to be completed by PW's		-10,000	-10,000
Browns Bay Road Work - PW to complete in-house - Gravel & culverts			-5,000
Crotch Lake Access Road - Final A Gravel			-2,000
Parking Lot Grading by Public Works			-1,000
Sand Lake - Removal of Outhouse			-1,000
Total 44400 Revenue from other Depts (chargeback)		-90,350	-65,400
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
911 Civic Addressing, etc.		-750	-750
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-750	-750
45000 Contributions from Reserves/Reserve Funds	-3,225,971		
Replacement of caulking material (Ward 3) (BCA) - not completed in 2021 - to be funded from Infrastructure Sustainability Reserve Fund		-2,000	
Replacement of caulking material (Ward 1) (BCA) - not completed in 2021 - increase from \$1,619 due to quote received in 2020 - to be funded from Infrastructure Sustainability Reserve Fund		-12,000	

Department-Object detail

Roads

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		-20,000	-51,000
Confidential Complaint - Land Surveyor per Res #C42-20		-3,000	
Coxvale Bridge (B13) to be funded from CCBF (formerly FGT) Reserve Fund		-466,325	
Guiderail Program 2023		-80,000	
As Per 10 Year Capital Plan and Replacement Schedules - annually for the replacement of small equipment and machinery		-10,000	
Removal of underground tanks (Ward 1) (BCA) - not completed in 2021 no bids received - to be funded from the Roads TCA Sustainability Reserve Fund		-25,000	
Ompah Salt/Sand Shed Repairs to be funded from Infrastructure Sustainability Reserve Fund		-43,500	
2023 International Tandem HV613		-380,000	
2023 Mack Tandem		-380,000	
Fuel Tank and Spreader for P22-1 PWF truck		-15,000	
2002 Backhoe Caterpillar 420D IT		-180,000	
Wood Chipper		-75,000	
1984 12 Ton Float Trailer		-25,000	
Tractor and Attachments		-240,000	
Generator - ward 3 garage		-20,000	
Ward 1 Garage - Overhead doors		-5,000	
Ward 1 Sand Dome - Slab on grade		-6,072	
Arcol Road Bridge		-350,000	
Ardoch Road Bridge		-426,000	
Legal		-9,000	
Consulting		-22,000	
Gravel Roads Needs - Arcol Road		-35,000	
Gravel Roads Needs - Gemmill Road		-27,000	
Gravel Roads Needs - Quackenbush Road		-25,000	
Gravel Roads Needs - Schonauer Road		-10,000	
Gravel Roads Needs - South Road		-28,000	
Gravel Roads Needs - South Bush Road		-85,000	
Gravel Roads Needs - Struthadam Road		-15,000	
Gravel Roads Needs - Wintergreen Road		-71,000	

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Roads

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Roads (Hard Surfaced) - Ardoch Road		-35,000	
Roads (Hard Surfaced) - Henderson Road		-180,000	
Roads (Hard Surfaced) - Jewel Road		-50,000	
Roads (Hard Surfaced) - Little Pond Road		-50,000	
Roads (Hard Surfaced) - Road 509 (CF Boundary)		-202,000	
Roads (Hard Surfaced) - Road 509		-145,000	
Ward 2 remediation engineering Res #139-20 to be funded from Infrastructure Sustainability Reserve Fund		-5,000	
Frame Box Painting - funded from Infrastructure Sustainability TCA Reserve Fund		-12,000	
Ward 1 - Replace exterior man door		-5,000	
Buckshot Lake Culvert (Hills Lake) Consulting - to be funded from Contingency Reserve Fund			-15,000
Capital Plan: 1066: Roads - Small Equipment and Machinery			-15,000
Capital Plan: 1165: Gravel Roads			-306,000
Capital Plan: 1166: Surface Treatment			-1,019,000
Capital Plan: 1176: Roads - Vehicles			-165,000
Capital Plan: 1177: Roads - Equipment			-542,000
Capital Plan: 1199: PLEVNA SALT-SAND SHED			-13,176
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE			-9,382
Capital Plan: 1208: Ward 1 - Public Works Garage			-43,251
Capital Plan: 1175: Bridges and Culverts			-580,000
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE			-12,905
Capital Plan: 1111: Tractor & Attachments			-120,000
Total 45000 Contributions from Reserves/Reserve Funds		-3,774,897	-2,891,714
Total Revenues	-4,117,049	-4,669,591	-3,880,702
Expenses			
50100 Salaries	479,230		
Base Budget		544,500	569,500
Total 50100 Salaries		544,500	569,500
50105 Income Protection Year End Payout	7,515		
Base Budget		8,700	8,810
Total 50105 Income Protection Year End Payout		8,700	8,810

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50109 Casual Labour	40,651		
Students plus casual/seasonal on an as needed basis to cover sick, vacation and to reduce extra overtime for regular Equipment Operator and during construction, brushing and other projects		32,000	32,000
Total 50109 Casual Labour		32,000	32,000
50110 Benefits - Canada Life	30,128		
Base Budget		34,100	38,620
Total 50110 Benefits - Canada Life		34,100	38,620
50115 Boot Allowance	1,786		
Effective January 1, 2021 per P&A Res #17-20		3,000	3,000
Total 50115 Boot Allowance		3,000	3,000
50120 Mileage	367		
Base Budget		200	200
Total 50120 Mileage		200	200
50130 Benefits - E.H.T. (Ministry of Finance)	10,284		
Base Budget		11,500	12,050
Total 50130 Benefits - E.H.T. (Ministry of Finance)		11,500	12,050
50140 Benefits - W.S.I.B.	15,834		
Base Budget		17,100	18,100
Total 50140 Benefits - W.S.I.B.		17,100	18,100
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	36,178		
Base Budget		42,200	44,300
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		42,200	44,300
50160 Benefits - OMERS	50,285		
Base Budget		51,000	56,000
Total 50160 Benefits - OMERS		51,000	56,000
50175 Contracted Services	6,701		
Dispatching of Nuisance Beaver as required and Pest Control for Garage # 1 & 3		3,000	2,000
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		20,000	20,000
Total 50175 Contracted Services		23,000	22,000
50180 Conventions/Conferences	5,100		
\$2,000 estimate x 2 - PWM and Foreman = \$4,000		4,000	5,000
Total 50180 Conventions/Conferences		4,000	5,000

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50200 Office Supplies and Stationery	500		
One time charge annually (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500
50205 Other Materials (Includes Shop Supplies)	7,542		
Base Budget		8,500	8,500
Total 50205 Other Materials (Includes Shop Supplies)		8,500	8,500
50207 Protective Clothing	4,754		
Safety T-Shirts, Hard Hats,		5,000	5,000
Winter Coats			5,000
Total 50207 Protective Clothing		5,000	10,000
50209 Stock items (Hydraulic Supplies, Nuts, Bolts, etc	29,082		
Base Budget		30,000	30,000
Total 50209 Stock items (Hydraulic Supplies, Nuts, Bolts, etc		30,000	30,000
50210 Heat	30,570		
Base Budget		27,000	27,000
2023.01.05 01:21:52 PM Heat annual increase		2,400	2,400
Total 50210 Heat		29,400	29,400
50220 Utilities (Hydro)	16,214		
Base Budget		12,875	12,875
2023.01.25 12:42:00 PM Hydro annual increase		806	806
Total 50220 Utilities (Hydro)		13,681	13,681
50230 Building Maintenance	16,990		
General Maintenance		6,000	6,000
Annual maintenance of CO2 Monitors @ \$350/ward		1,050	1,050
Service of HVAC system in PW W2		250	250
Furnace annual maintenance		1,200	1,200
Replacement of caulking material (Ward 1) (BCA) - not completed in 2019/2020 - increase from \$1,619 due to quote received in 2020 - to be funded from Infrastructure Sustainability Reserve Fund		12,000	
Ward 1 - Replace exterior man door			5,000
Ward 1 - Replace exterior man door - not completed in 2021		5,000	
Ward 3 - Replacement of caulking material (BCA) - not completed in 2021 - to be funded from Infrastructure Sustainability Reserve Fund		2,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Ward 3 - Replacement of caulking material (BCA) - to be funded from Infrastructure Sustainability Reserve Fund			2,000
Replace Air conditioner for Ward 2 garage			7,000
Total 50230 Building Maintenance		27,500	22,500
50260 Advertising	333		
Base Budget		1,000	1,000
Total 50260 Advertising		1,000	1,000
50270 Telephone (Includes Fax)	2,849		
Cell Phones for Public Works (3) plus 1/2 year for Seasonal Road Patroller		2,732	3,232
Cell phone for TSO		600	600
2023.01.25 12:41:55 PM Phone annual increase		106	106
Cell phone for Public Works Foreman		600	
Total 50270 Telephone (Includes Fax)		4,038	3,938
50290 Legal Services	2,981		
Legal advice and urgent issues that may arise during the year		5,000	5,000
Confidential Complaint File per Res #C42-20 to be funded from Contingency Reserve Fund		3,000	
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		9,000	9,000
Total 50290 Legal Services		17,000	14,000
50295 Consulting Services	16,871		
Technical advice and urgent issues that may arise during the year		15,000	20,000
OSIM Bridge Inspections & Analysis Engineer Report (Bi-annually)			15,000
Ward 1 Res #C25-20/C06-21 (consulting and environmental services) to be funded from Contingency Reserve Fund		22,000	22,000
Ward 2 remediation engineering Res #139-20 to be funded from Infrastructure Sustainability Reserve Fund		5,000	
Buckshot Lake Culvert (Hills Lake) Consulting - to be funded from Contingency Reserve Fund			15,000
Total 50295 Consulting Services		42,000	72,000
50300 Memberships	1,148		
OGRA / AORS District 8 (3 Members) / PEO / Mechanic' s licence / CRS (2)		1,900	1,900
Total 50300 Memberships		1,900	1,900
50330 Insurance	90,875		
Base Budget		90,361	99,400
Total 50330 Insurance		90,361	99,400

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50340 Computers	36,842		
Annual subscription for Diagnostic Software for Tandem Trucks		750	750
Annual subscription for Fuel System - new 2021		1,000	1,000
Weather Reporting Program Oct - Apr		4,100	4,100
Internet Service at Ward 1 and 3 garage hardware		3,200	3,200
PSDCitywide Maintenance Manager and Route Patrol		16,100	16,100
AVL Annual Fee		4,000	4,000
Annual subscription for Diagnostics for Equipment			2,500
Equipment for Diagnostic Equipment			9,100
Total 50340 Computers		29,150	40,750
50350 Training/Seminars	12,006		
Continuing education for all Public Works Employees		15,000	15,000
Total 50350 Training/Seminars		15,000	15,000
50380 Courier			
Base Budget		150	150
Total 50380 Courier		150	150
50385 Radio Repairs			
Annual repairs		1,000	1,000
Additional base stations for Foreman office and speaker for PWM		2,000	
Replace outdated radios			3,000
Total 50385 Radio Repairs		3,000	4,000
50390 Dispatch/Communications	7,731		
Licence only		2,265	2,265
Dispatch		6,400	6,400
Total 50390 Dispatch/Communications		8,665	8,665
52360 Medicals/Drivers Abstract/PVSC	543		
Base Budget		700	700
Total 52360 Medicals/Drivers Abstract/PVSC		700	700
53003 Compressors - C020 - Repairs			
Base Budget		200	200
Total 53003 Compressors - C020 - Repairs		200	200

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53005 Generators (2 - 10,000 Watt) - G980 - Repairs			
Base Budget		300	300
Total 53005 Generators (2 - 10,000 Watt) - G980 - Repairs		300	300
53012 CS16-1 Power Sweper - Repairs			
Annually purchase replacement bristles		3,000	1,500
Total 53012 CS16-1 Power Sweper - Repairs		3,000	1,500
53107 B16-1 - Repairs - 2016 Backhoe/Loader	3,793		
Base Budget		1,500	1,500
Total 53107 B16-1 - Repairs - 2016 Backhoe/Loader		1,500	1,500
53200 2008 2T08-3 Ford 2 Ton Truck - Repairs	913		
Base Budget		1,000	1,000
Total 53200 2008 2T08-3 Ford 2 Ton Truck - Repairs		1,000	1,000
53205 Grader - G942 - Cat. Articulated - Repairs	1,862		
Base Budget		5,000	3,000
Total 53205 Grader - G942 - Cat. Articulated - Repairs		5,000	3,000
53206 Backhoe - B02-1 - Cat. 420D IT - Repairs	7,867		
Base Budget		1,000	
Total 53206 Backhoe - B02-1 - Cat. 420D IT - Repairs		1,000	
53209 Repairs - 2017 Freightliner Tandem 114SD	31,568		
Base Budget		1,200	3,000
Tires		2,800	
Frame Box Painting - funded from Infrastructure Sustainability TCA Reserve Fund		12,000	
Total 53209 Repairs - 2017 Freightliner Tandem 114SD		16,000	3,000
53210 P17-1 Super Duty - Repairs	2,083		
Base Budget		2,000	2,000
Total 53210 P17-1 Super Duty - Repairs		2,000	2,000
53306 F84-1 Float Trailer - 12T - Repairs	114		
53310 Excavator - E05-1 - 315CL 2005 - Repairs	1,188		
Base Budget		5,000	5,000
Total 53310 Excavator - E05-1 - 315CL 2005 - Repairs		5,000	5,000
53316 G14-1 - 2014 - Grader Cat 140M 2 - Repairs	6,742		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		2,500	2,500
Total 53316 G14-1 - 2014 - Grader Cat 140M 2 - Repairs		2,500	2,500
53318 Repairs - 2015 Steam Jenny SJ15-1			
Base Budget		200	
Total 53318 Repairs - 2015 Steam Jenny SJ15-1		200	
53319 Repairs - 2016 Ford Super Duty F-350	6,476		
Base Budget		2,000	2,000
Total 53319 Repairs - 2016 Ford Super Duty F-350		2,000	2,000
53320 Repairs - 2017 Steam Jenny SJ16-1			
Base Budget		200	
Total 53320 Repairs - 2017 Steam Jenny SJ16-1		200	
53321 Repairs - 2014 Steam Jenny SJ14-1			
Base Budget		200	
Total 53321 Repairs - 2014 Steam Jenny SJ14-1		200	
53322 Excavator Hammer - Repairs			
Base Budget		2,500	2,500
Total 53322 Excavator Hammer - Repairs		2,500	2,500
53604 F986 Float Trailer 20T - Homemade - Repairs			
Base Budget		1,000	1,000
Total 53604 F986 Float Trailer 20T - Homemade - Repairs		1,000	1,000
53605 D996-1 - 1999 Dozer - Repairs			
Base Budget		1,000	1,000
Total 53605 D996-1 - 1999 Dozer - Repairs		1,000	1,000
53606 T086-1 Sterling Tandem - Repairs	8,429		
Base Budget		2,000	
Emergency Repairs		5,000	
Total 53606 T086-1 Sterling Tandem - Repairs		7,000	
53608 F096-2Float Trailer - 30T - Repairs	102		
Base Budget		1,000	1,000
Total 53608 F096-2Float Trailer - 30T - Repairs		1,000	1,000
53610 T126-1 - 2012 Int. Tandem - Repairs	5,324		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		5,000	7,000
Total 53610 T126-1 - 2012 Int. Tandem - Repairs		5,000	7,000
53613 L12-1 - 2012 JD 555 Loader Repairs	3,061		
Base Budget		3,000	3,000
Total 53613 L12-1 - 2012 JD 555 Loader Repairs		3,000	3,000
53614 T15-1 2015 Freightliner Tandem	16,809		
Base Budget		3,500	3,500
Total 53614 T15-1 2015 Freightliner Tandem		3,500	3,500
53615 T16-1 Freightliner Tandem 114SD	11,231		
Base Budget		2,500	2,500
new tires		5,000	
Total 53615 T16-1 Freightliner Tandem 114SD		7,500	2,500
53616 T18-1 Freightliner Tandem - Repairs	9,307		
Base Budget		2,000	2,000
tires (4)		2,500	
Total 53616 T18-1 Freightliner Tandem - Repairs		4,500	2,000
53617 P18-1 - Repairs - One Ton	674		
Base Budget		1,000	1,000
Total 53617 P18-1 - Repairs - One Ton		1,000	1,000
53618 G18-1 - Repairs - Grader	56		
Base Budget		2,000	2,000
Total 53618 G18-1 - Repairs - Grader		2,000	2,000
53619 BC08-1 - Repairs - Brush Cutter for Excavator	2,968		
Base Budget		2,500	2,500
Total 53619 BC08-1 - Repairs - Brush Cutter for Excavator		2,500	2,500
53620 Repairs - 2019 - 3/4 ton PWF	763		
Base Budget		1,000	
Total 53620 Repairs - 2019 - 3/4 ton PWF		1,000	
53621 SUV19-1 Ford Escape	2,106		
Base Budget		500	500
Tires		1,200	1,200

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 53621 SUV19-1 Ford Escape		1,700	1,700
53622 Repairs - 2020 - T20-1 Freightliner	3,682		
Base Budget		3,000	3,000
Total 53622 Repairs - 2020 - T20-1 Freightliner		3,000	3,000
53623 Repairs - 2021 - T21-1 Freightliner	-962		
Base Budget		1,000	1,000
Total 53623 Repairs - 2021 - T21-1 Freightliner		1,000	1,000
53624 CS21-1 - Repairs - Power Sweeper			
Base Budget		3,000	1,500
Total 53624 CS21-1 - Repairs - Power Sweeper		3,000	1,500
53625 B21-1 - Repairs - Backhoe	5,090		
Base Budget		1,000	1,000
Total 53625 B21-1 - Repairs - Backhoe		1,000	1,000
53626 TR22-1 - Repairs - Tractor and Attachments			
			3,000
Total 53626 TR22-1 - Repairs - Tractor and Attachments			3,000
53627 Repairs - T22-1 2022 Freightliner	3,329		
		1,000	1,000
Total 53627 Repairs - T22-1 2022 Freightliner		1,000	1,000
53628 Repairs - P23-1 Foreman Chev Pickup	2,606		
Repairs		1,000	1,000
Tires		2,000	2,000
Total 53628 Repairs - P23-1 Foreman Chev Pickup		3,000	3,000
53629 Repairs - T23-1 2023 Mack Tandem	220		
Annual			1,000
Repairs			7,000
Total 53629 Repairs - T23-1 2023 Mack Tandem			8,000
53630 B23-1 CAT Backhoe Loader Asset #3345	87		
			1,000
Total 53630 B23-1 CAT Backhoe Loader Asset #3345			1,000
53631 T23-2 - Repairs International Tandem	82		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
			1,000
Total 53631 T23-2 - Repairs International Tandem			1,000
53742 WT88-1 Repairs - 1988 Ford Water Truck	392		
Base Budget		1,000	1,000
Total 53742 WT88-1 Repairs - 1988 Ford Water Truck		1,000	1,000
53808 P21-1 Repairs shared Roads/CLSP	1,110		
Base Budget		300	300
Total 53808 P21-1 Repairs shared Roads/CLSP		300	300
54000 Equipment Replacement/Repairs	7,568		
Base Budget		7,500	7,500
Total 54000 Equipment Replacement/Repairs		7,500	7,500
54001 New Equipment for Health & Safety Purposes	612		
Base Budget		2,000	2,000
Total 54001 New Equipment for Health & Safety Purposes		2,000	2,000
54200 Fuel and Lube (Oil)	203,810		
Base Budget		220,000	220,000
2023.01.25 12:41:48 PM Fuel annual increase		11,000	
Total 54200 Fuel and Lube (Oil)		231,000	220,000
54300 Vehicle/Equipment Licenses	23,833		
Base Budget		27,000	27,000
Total 54300 Vehicle/Equipment Licenses		27,000	27,000
55501 Bridges and Culverts	6,304		
Base Budget		30,000	15,000
Total 55501 Bridges and Culverts		30,000	15,000
55502 Roadside Maintenance (Includes Brushing)	133,487		
Base Budget		75,000	65,000
Total 55502 Roadside Maintenance (Includes Brushing)		75,000	65,000
55503 Hardtop Maintenance	125,479		
Base Budget		100,000	100,000
Total 55503 Hardtop Maintenance		100,000	100,000
55504 Loosetop Maintenance	78,375		

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		100,000	100,000
Total 55504 Loosetop Maintenance		100,000	100,000
55505 Winter Control - Maintenance	569,185		
Base Budget		500,000	500,000
Total 55505 Winter Control - Maintenance		500,000	500,000
55506 Winter Control - Salaries	391,648		
Base Budget		418,100	433,100
Total 55506 Winter Control - Salaries		418,100	433,100
55507 Winter Control - Benefits	25,077		
Base Budget		24,700	28,460
Total 55507 Winter Control - Benefits		24,700	28,460
55508 Winter Control - EHT	7,688		
Base Budget		8,200	8,650
Total 55508 Winter Control - EHT		8,200	8,650
55509 Winter Control - W.S.I.B.	11,038		
Base Budget		12,500	13,125
Total 55509 Winter Control - W.S.I.B.		12,500	13,125
55510 Winter Control-Rec Gen (CPP & EI) Employer's Share	27,285		
Base Budget		30,500	32,025
Total 55510 Winter Control-Rec Gen (CPP & EI) Employer's Share		30,500	32,025
55512 Winter Control - OMERS	30,239		
Base Budget		36,900	38,745
Total 55512 Winter Control - OMERS		36,900	38,745
55550 Safety Devices (Signs)	13,735		
Misc. Safety devices (sign)		7,500	7,500
Sign upgrades based on retro reflectivity study		5,000	5,000
Directional sign tabs per Res. #247-20		3,000	3,000
Entrance parking signs per Res #25-21 (winter no parking signs)		2,000	2,000
Total 55550 Safety Devices (Signs)		17,500	17,500
58050 Capital Fund Expenditures	3,151,956		
Removal of underground tanks (Ward 1) @ \$25,000 (BCA) - not completed in 2021 no bids received - to be funded from the Roads TCA Sustainability Reserve Fund		25,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Ompah Salt/Sand Shed Repairs @ \$47,000 to be funded from Infrastructure Sustainability Reserve Fund		43,500	
2023 International Tandem HV613		380,000	
2023 Mack Tandem		380,000	
Fuel Tank and Spreader for P22-1 PWF truck		15,000	
2002 Backhoe Caterpillar 420D IT		180,000	
Wood Chipper		75,000	
1984 12 Ton Float Trailer		25,000	
Tractor and Attachments		240,000	
Generator - ward 3 garage		20,000	
Ward 1 Garage - Overhead doors		5,000	
Ward 1 Sand Dome - Slab on grade		6,072	
Coxvale Bridge (B13) to be funded from CCBF (formerly FGT) Reserve Fund		466,325	
Arcol Road Bridge		350,000	
Ardoch Road Bridge		426,000	
Gravel Roads Needs - Arcol Road		35,000	
Gravel Roads Needs - Gemmill Road		27,000	
Gravel Roads Needs - Quackenbush Road		25,000	
Gravel Roads Needs - Schonauer Road		10,000	
Gravel Roads Needs - South Road		28,000	
Gravel Roads Needs - South Bush Road		85,000	
Gravel Roads Needs - Struthadam Road		15,000	
Gravel Roads Needs - Wintergreen Road		71,000	
Roads (Hard Surfaced) - Ardoch Road		35,000	
Roads (Hard Surfaced) - Henderson Road		180,000	
Roads (Hard Surfaced) - Jewel Road		50,000	
Roads (Hard Surfaced) - Little Pond Road		50,000	
Roads (Hard Surfaced) - Road 509 (CF Boundary)		202,000	
Roads (Hard Surfaced) - Road 509		145,000	
Roads (Hard Surfaced) - Guide Rail Program		80,000	
Misc Equipment		10,000	

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		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1066: Roads - Small Equipment and Machinery			15,000
Capital Plan: 1165: Gravel Roads			306,000
Capital Plan: 1166: Surface Treatment			1,019,000
Capital Plan: 1176: Roads - Vehicles			165,000
Capital Plan: 1177: Roads - Equipment			542,000
Capital Plan: 1199: PLEVNA SALT-SAND SHED			13,176
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE			9,382
Capital Plan: 1208: Ward 1 - Public Works Garage			43,251
Capital Plan: 1175: Bridges and Culverts			580,000
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE			12,905
Capital Plan: 1111: Tractor & Attachments			120,000
Total 58050 Capital Fund Expenditures		3,684,897	2,825,714
58600 Contributions to TCA Reserve Funds	1,883,141		
Roads needs		545,300	545,300
Bridge/Culvert needs		154,500	154,500
Roads Vehicle/ Equip needs		362,665	362,665
Building repair needs		32,030	32,030
Surplus equipment		34,000	37,000
OCIF Formula Based Grant for Gravel Road Improvements		748,294	860,538
Total 58600 Contributions to TCA Reserve Funds		1,876,789	1,992,033
Total Expenses	7,791,422	8,379,031	7,689,016
Net	3,674,373	3,709,440	3,808,314

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31092 MNRF Grant	-39,671		
40000 User Fees	-50,623		
Base Budget		-50,000	-50,000
Total 40000 User Fees		-50,000	-50,000
40040 Bag Tags Sold	-934		
Base Budget		-1,000	-1,000
Total 40040 Bag Tags Sold		-1,000	-1,000
40100 Joint Services (Revenue From Other Municipalities)			
Shared use of Cloyne Waste Site with Addington Highlands		-25,000	-25,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-25,000	-25,000
40200 Sale of Land/Equipment	-1,975		
45000 Contributions from Reserves/Reserve Funds	-61,176		
Gull & Fernleigh closed WDS from Waste (obligatory) Reserve Fund			-10,968
Re-Use Centre - Accessibility ramp/handrail to be funded from the Covid 19 Reserve Fund		-1,000	
Renovate and improve ventilation at waste shelters to be funded from the Covid 19 Reserve Fund		-35,000	
As Per 10 Year Capital Plan and Replacement Schedules - Misc. Equipment		-5,000	
As Per 10 Year Capital Plan and Replacement Schedules - Retrofit Seacans		-15,000	
Kashawakamak Compliance Work			-50,000
Capital Plan: 1072: Waste - Misc Equipment			-5,000
Capital Plan: 1179: WASTE - EQUIPMENT			-35,000
Total 45000 Contributions from Reserves/Reserve Funds		-56,000	-100,968
Total Revenues	-154,379	-132,000	-176,968
Expenses			
50100 Salaries	157,688		
35% of Waste Employee's Salaries & Benefits to Recycling		143,500	168,940
10% of PWM's Salaries to Recycling Salaries and 10% to Waste Salaries			
40% PW Admin Asst Salary Waste / 40% to Recycling / 20% to Roads			
Total 50100 Salaries		143,500	168,940
50105 Income Protection Year End Payout	800		
35% of Waste Employee's Salaries & Benefits to Recycling		500	500

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
From Salary Plan			448
Total 50105 Income Protection Year End Payout		500	948
50108 Labour Charged Back to Other Depts.	23,510		
Cover and maintenance of applicable sites by PW Employees		15,000	15,000
Compactor Operator from PW charged back to waste - as required		10,000	10,000
Gates/Fencing at Plevna Waste Site for Compactor to be completed by PW's			1,000
Total 50108 Labour Charged Back to Other Depts.		25,000	26,000
50109 Casual Labour	74,719		
Replacements when needed for Waste site Attendants and Students if grant available		65,000	80,000
Total 50109 Casual Labour		65,000	80,000
50110 Benefits - Canada Life	3,896		
35% of Waste Employee's Salaries & Benefits to Recycling		4,200	3,800
Total 50110 Benefits - Canada Life		4,200	3,800
50115 Boot Allowance	318		
\$250 per year for Fulltime / \$150 per year partime/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		800	800
Total 50115 Boot Allowance		800	800
50120 Mileage	1,853		
Includes mileage for Waste Site Attendants travelling between two sites during the same day and Waste Employees compensated for travelling to / from Township office as required		2,500	2,500
Total 50120 Mileage		2,500	2,500
50130 Benefits - E.H.T. (Ministry of Finance)	5,221		
35% of Waste Employee's Salaries & Benefits to Recycling		4,090	5,300
Total 50130 Benefits - E.H.T. (Ministry of Finance)		4,090	5,300
50140 Benefits - W.S.I.B.	9,492		
35% of Waste Employee's Salaries & Benefits to Recycling		6,200	7,200
Total 50140 Benefits - W.S.I.B.		6,200	7,200
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	11,516		
35% of Waste Employee's Salaries & Benefits to Recycling		12,000	15,000
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		12,000	15,000
50160 Benefits - OMERS	12,024		
35% of Waste Employee's Salaries & Benefits to Recycling		13,390	15,390

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50160 Benefits - OMERS		13,390	15,390
50175 Contracted Services	89,703		
Monthly Pest Control		2,700	2,700
Compactor Transportation (Float Charges)		4,500	4,500
Removal of Large Bulk Items		20,000	20,000
Bear Deterrent Services		4,500	4,500
Greater Madawaska Transfer Station Agreement for Waste & Recycling Services @ \$12,000 per year (Shared with Recycling @ 40%) = \$7,200		7,200	7,200
Cloyne Site - cleanup (with equipment rental)		5,000	
Grinding of brush and construction waste to be used as cover		22,000	30,000
Kashawakamak Compliance Work			30,000
Total 50175 Contracted Services		65,900	98,900
50180 Conventions/Conferences			
Public Works Manager Conference			2,250
Total 50180 Conventions/Conferences			2,250
50200 Office Supplies and Stationery	500		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500
50204 Covering Material	550		
Daily cover plus extra material for remedial work.		3,500	2,500
Total 50204 Covering Material		3,500	2,500
50205 Other Materials (Includes Shop Supplies)	1,421		
Clear garbage bags for waste sites, etc.		1,500	1,500
Total 50205 Other Materials (Includes Shop Supplies)		1,500	1,500
50207 Protective Clothing	1,096		
Safety T-Shirts, Hard Hats, Winter Coat & Coveralls Replacement, etc. as required		900	900
Winter Coats & Overalls			750
Total 50207 Protective Clothing		900	1,650
50210 Heat	1,958		
Base Budget		3,193	3,193
2023.01.05 01:21:52 PM Heat annual increase		74	74

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
2023.01.25 12:42:04 PM Heat annual increase		86	86
Total 50210 Heat		3,353	3,353
50230 Building Maintenance	614		
General Maintenance (buildings and sites)		3,000	3,000
Re-Use Centre (Shelving/tables - materials)		2,000	2,000
Installation of LED/Solar lighting		1,000	
Re-Use Centre - Accessibility ramp/handrail to be funded from the Covid 19 Reserve Fund		1,000	
Total 50230 Building Maintenance		7,000	5,000
50250 Postage	100		
One time charge annually @ \$100		100	100
Total 50250 Postage		100	100
50260 Advertising			
Re-Use Exchange depot, etc.		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	421		
Mobile Cell - Waste / Recycling Lead Hand		372	372
2023.01.25 12:41:55 PM Phone annual increase		8	8
Phone for Mississippi Site			250
Total 50270 Telephone (Includes Fax)		380	630
50290 Legal Services			
Base Budget		500	500
Blue Box transition			5,000
Total 50290 Legal Services		500	5,500
50295 Consulting Services	72,823		
Cambium Annual Contract (Joint Frontenac Townships) for waste management consulting and monitoring		81,785	70,210
Gull & Fernleigh closed WDS from Waste (obligatory) Reserve Fund		10,715	10,968
Kashawakamak Compliance Work			20,000
Total 50295 Consulting Services		92,500	101,178
50296 Septic Reinspection Program	5,175		
Waste Water System (Septic Reinspection Program) Inspection Program estimate		5,000	5,000
Total 50296 Septic Reinspection Program		5,000	5,000

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50330 Insurance	2,539		
Base Budget		2,539	2,800
Total 50330 Insurance		2,539	2,800
50350 Training/Seminars	2,026		
Continuing education for all Waste Management Employees		2,500	2,500
Total 50350 Training/Seminars		2,500	2,500
50381 Permit/License Fees			
Proposed Minor ECA Amendments		800	800
Total 50381 Permit/License Fees		800	800
50385 Radio Repairs			
Base Budget		500	500
Replacemnt of older outdated radios			1,000
Total 50385 Radio Repairs		500	1,500
50390 Dispatch/Communications	1,969		
Base Budget		2,340	2,340
Total 50390 Dispatch/Communications		2,340	2,340
52360 Medicals/Drivers Abstract/PVSC	41		
Base Budget		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
52645 Consignment Paid to Permit Sellers	70		
Base Budget		100	100
Total 52645 Consignment Paid to Permit Sellers		100	100
53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs	90		
Share with Recreation - 50% Recreation & 50% Waste		750	
Total 53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs		750	
53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation	541		
Annual			500
Total 53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation			500
53805 Compactor (Waste) LC99-1 - Repairs	3,104		
Parts, etc.		1,000	2,000
Total 53805 Compactor (Waste) LC99-1 - Repairs		1,000	2,000

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53807 L04-1 Repairs 2004 Cat Crawler Loader	2,482		
Base Budget		1,500	1,500
Total 53807 L04-1 Repairs 2004 Cat Crawler Loader		1,500	1,500
54000 Equipment Replacement/Repairs			
General Equipment (i.e. Weedeaters/lawnmower blades/rakes/metal sweepers/tires, etc.)		1,000	1,000
Total 54000 Equipment Replacement/Repairs		1,000	1,000
54001 New Equipment for Health & Safety Purposes	114		
Fire Extinguishers and First Aid Kits etc.		500	500
Total 54001 New Equipment for Health & Safety Purposes		500	500
54200 Fuel and Lube (Oil)	142		
Base Budget		3,412	3,412
2023.01.25 12:41:48 PM Fuel annual increase		120	120
Total 54200 Fuel and Lube (Oil)		3,532	3,532
54300 Vehicle/Equipment Licenses	133		
Share vehicle with Recreation - 50% Recreation & 50% W/R		265	165
Total 54300 Vehicle/Equipment Licenses		265	165
55550 Safety Devices (Signs)	345		
Base Budget		500	500
Total 55550 Safety Devices (Signs)		500	500
58050 Capital Fund Expenditures	60,485		
As Per 10 Year Capital Plan and Replacement Schedules - Misc. Equipment		5,000	
As Per 10 Year Capital Plan and Replacement Schedules - Retrofit Seacans		15,000	
Misc. Small machinery and Equipment		5,000	
Waste Shelter replacement @ 506 Waste Site		35,000	
Capital Plan: 1072: Waste - Misc Equipment			5,000
Capital Plan: 1179: WASTE - EQUIPMENT			35,000
Total 58050 Capital Fund Expenditures		60,000	40,000
58500 Contributions to Reserves/Reserve Funds	36,293		
Closure & Post Closure Costs estimate (actual to be transferred pending annual consultants report)		36,293	36,293
Total 58500 Contributions to Reserves/Reserve Funds		36,293	36,293
58600 Contributions to TCA Reserve Funds	12,475		

Department-Object detail

Waste Disposal

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		10,500	10,500
Total 58600 Contributions to TCA Reserve Funds		10,500	10,500
Total Expenses	598,247	583,532	661,069
Net	443,868	451,532	484,101

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31640 WDO Recycling Grant	-137,752		
(Revised rebate program on Municipal Hazardous & Special Waste (MHSW) will reduce revenue; however, additional MHSW waste for Addington Highlands will generate additional rebate)		-130,000	-130,000
Total 31640 WDO Recycling Grant		-130,000	-130,000
40000 User Fees	-12,194		
Scrap, freon items, metal - plus plastic/cans			-25,000
Scrap, freon items, metal - plus plastic/cans Composters Sold		-25,000	
Total 40000 User Fees		-25,000	-25,000
40100 Joint Services (Revenue From Other Municipalities)			
Plus 1/2 Recycling Costs for Cloyne includes in-house hauling per Agreement		-8,000	-8,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-8,000	-8,000
40200 Sale of Land/Equipment	-3,225		
53806 Recycling Truck - REC 99-1			-5,000
Total 40200 Sale of Land/Equipment			-5,000
45000 Contributions from Reserves/Reserve Funds	-80,552		
Bear Wise bin with stairs		-46,000	
Bear Wise bin		-34,000	
Misc. Small Machinery and Equipment - Recycling		-5,000	
Capital Plan: 1122: Recycling - Misc Equipment			-5,000
Capital Plan: 1181: RECYCLING - EQUIPMENT			-14,800
Total 45000 Contributions from Reserves/Reserve Funds		-85,000	-19,800
Total Revenues	-233,723	-248,000	-187,800
Expenses			
50100 Salaries	131,056		
35% of Waste Employee's Salaries & Benefits to Recycling		130,500	150,500
10% of PWM's Salaries to Recycling Salaries and 10% to Waste Salaries			
40% PW Admin Asst Salary Waste / 40% to Recycling / 20% to Roads - effective March 2016			
Includes Household Hazardous Waste Depot Attendant and Waste Operations & Recycling Hauler			
Total 50100 Salaries		130,500	150,500
50105 Income Protection Year End Payout	290		

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
35% of Waste Employee's Salaries & Benefits to Recycling		1,000	762
Total 50105 Income Protection Year End Payout		1,000	762
50108 Labour Charged Back to Other Depts.			
Recycling bins, bailer retrofit and other repairs - PWM estimate only		2,000	2,000
Total 50108 Labour Charged Back to Other Depts.		2,000	2,000
50109 Casual Labour	40,233		
Replacements when needed for Dumpsite Attendants and Waste / Recycling Hauler vacations, etc.		35,000	40,000
Total 50109 Casual Labour		35,000	40,000
50110 Benefits - Canada Life	8,393		
35% of Waste Employee's Salaries & Benefits to Recycling		8,600	9,860
Total 50110 Benefits - Canada Life		8,600	9,860
50115 Boot Allowance	225		
\$250 per year for Full-time / \$150 per year part-time/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		250	250
Total 50115 Boot Allowance		250	250
50130 Benefits - E.H.T. (Ministry of Finance)	3,042		
35% of Waste Employee's Salaries & Benefits to Recycling		3,275	3,650
Total 50130 Benefits - E.H.T. (Ministry of Finance)		3,275	3,650
50140 Benefits - W.S.I.B.	2,583		
35% of Waste Employee's Salaries & Benefits to Recycling		4,950	5,950
Total 50140 Benefits - W.S.I.B.		4,950	5,950
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	14,490		
35% of Waste Employee's Salaries & Benefits to Recycling		11,650	13,755
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		11,650	13,755
50160 Benefits - OMERS	12,902		
35% of Waste Employee's Salaries & Benefits to Recycling		13,700	13,700
Total 50160 Benefits - OMERS		13,700	13,700
50175 Contracted Services	24,578		
Household Hazardous Waste Removal		7,000	7,000
Processing of clear glass		1,500	1,500
Processing Recycables (cans, plastic, etc.)		7,000	7,000
Freon Removal from White Goods		600	600

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Addington Highlands, effective 2013, residents to use MHSW - Projected costs less rebate for the net cost to be due from Addington Highlands. See Contracted Services for costs and above account #31640 for rebate @ \$1,500		1,500	1,500
Greater Madawaska Transfer Station Agreement for Waste & Recycling Services @ \$12,000 per year (Shared with Waste @ 60%) = \$4,800		4,800	4,800
Total 50175 Contracted Services		22,400	22,400
50200 Office Supplies and Stationery	200		
One time charge annually @ \$200 (credited to Admin Office Supplies expense)		200	200
Total 50200 Office Supplies and Stationery		200	200
50205 Other Materials (Includes Shop Supplies)	173		
Base Budget		200	200
Total 50205 Other Materials (Includes Shop Supplies)		200	200
50207 Protective Clothing	249		
Base Budget		300	300
Total 50207 Protective Clothing		300	300
50230 Building Maintenance	1,849		
HHW Depots and compound maintenance		500	500
Spray Seal Asphalt Bi-annually		2,000	
Total 50230 Building Maintenance		2,500	500
50260 Advertising	163		
Base Budget		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	195		
Waste Operations and Recycling Hauler cell phone		295	300
2023.01.25 12:41:55 PM Phone annual increase		6	
Total 50270 Telephone (Includes Fax)		301	300
50300 Memberships	112		
Municipal Waste Association		120	120
Total 50300 Memberships		120	120
50330 Insurance	7,242		
Base Budget		7,242	7,965
Total 50330 Insurance		7,242	7,965
50350 Training/Seminars	890		

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Mandatory Training as required by Ministry plus staff workshops as required		2,000	2,000
Total 50350 Training/Seminars		2,000	2,000
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
53803 Compactor (Recycling) - COM-1 - Repairs	70		
Base Budget		500	500
Total 53803 Compactor (Recycling) - COM-1 - Repairs		500	500
53806 Recycling Truck - REC 99-1 - Repairs	4,472		
Base Budget		1,000	
Total 53806 Recycling Truck - REC 99-1 - Repairs		1,000	
53809 REC 22-1 - Repairs - Mack Multilift Truck	1,301		
Base Budget		1,000	1,500
Total 53809 REC 22-1 - Repairs - Mack Multilift Truck		1,000	1,500
54000 Equipment Replacement/Repairs			
General Equipment		500	500
Total 54000 Equipment Replacement/Repairs		500	500
54001 New Equipment for Health & Safety Purposes			
Fire Extinguishers and First Aid Kits, etc.		150	150
Eye Wash Stations			
Total 54001 New Equipment for Health & Safety Purposes		150	150
54200 Fuel and Lube (Oil)	20,522		
Compactor and Multi Lift Truck		21,381	22,451
2023.01.25 12:41:48 PM Fuel annual increase		1,070	
Total 54200 Fuel and Lube (Oil)		22,451	22,451
54300 Vehicle/Equipment Licenses	921		
REC 99-1 and 25% of T14-1		1,737	
Mack Lift Truck			1,000
Total 54300 Vehicle/Equipment Licenses		1,737	1,000
55550 Safety Devices (Signs)	345		
Base Budget		500	500
Total 55550 Safety Devices (Signs)		500	500

Department-Object detail

Recycling

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
58050 Capital Fund Expenditures	80,552		
As Per 10 Year Capital Plan and Replacement Schedules - Misc. Equipment		5,000	
Bear Wise bin with stairs		46,000	
Bear Wise bin		34,000	
Capital Plan: 1122: Recycling - Misc Equipment			5,000
Capital Plan: 1181: RECYCLING - EQUIPMENT			14,800
Total 58050 Capital Fund Expenditures		85,000	19,800
58600 Contributions to TCA Reserve Funds	23,425		
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		20,200	20,200
53806 Recycling Truck - REC 99-1 - surplus			5,000
Total 58600 Contributions to TCA Reserve Funds		20,200	25,200
Total Expenses	380,473	379,826	346,613
Net	146,750	131,826	158,813

Department-Object detail

Cemeteries

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40020 Plot Sales and Care & Maintenance Interest	-1,047		
See Account #58500 (in and out only)		-2,000	-2,000
Total 40020 Plot Sales and Care & Maintenance Interest		-2,000	-2,000
40021 Care & Mtce (Perpetual) to Cemetery Trust	-3,060		
See Account #58521 (in and out only)		-3,500	-3,500
Total 40021 Care & Mtce (Perpetual) to Cemetery Trust		-3,500	-3,500
40022 Interment Revenue	-12,490		
Per Res #184-16 (contract for internments)		-4,000	-4,000
Total 40022 Interment Revenue		-4,000	-4,000
41900 Donations Received	-500		
45000 Contributions from Reserves/Reserve Funds			
As per Res #137-14 effective 2014, all cemeteries expenses will come from the Cemetery Reserve Funds		-3,600	-3,400
Total 45000 Contributions from Reserves/Reserve Funds		-3,600	-3,400
Total Revenues	-17,097	-13,100	-12,900
Expenses			
50108 Labour Charged Back to Other Depts.	150		
General Maintenance at Cemeteries by Recreation		300	300
Brushing at Ompah Cemetery by PWs		300	300
Total 50108 Labour Charged Back to Other Depts.		600	600
50120 Mileage	154		
Base Budget		500	500
Total 50120 Mileage		500	500
50175 Contracted Services	1,570		
Base Budget		1,300	1,300
LOL Garden Club maintenance of Pioneer Cemetery		200	
Total 50175 Contracted Services		1,500	1,300
50205 Other Materials (Includes Shop Supplies)	86		
Top soil; Privy supplies		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50522 Internment Expenses	14,170		

Department-Object detail

Cemeteries

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Per Res #184-16 (contract for internments)		4,000	4,000
Total 50522 Internment Expenses		4,000	4,000
58500 Contributions to Reserves/Reserve Funds	2,000		
Plot Sales plus interest from Care & Mtce/Perpetual to NF Cemetery Reserve Fund (in and out only)		2,000	2,000
Total 58500 Contributions to Reserves/Reserve Funds		2,000	2,000
58521 Contribution to Cemetery Trust			
Plot Sales plus interest from Care & Mtce/Perpetual to NF Cemetery Reserve Fund (in and out only)		3,500	3,500
Total 58521 Contribution to Cemetery Trust		3,500	3,500
Total Expenses	18,130	13,100	12,900
Net	1,033		

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41070 Community Hall Rental - Ward 2	-19,299		
Base Budget		-20,000	-20,000
Total 41070 Community Hall Rental - Ward 2		-20,000	-20,000
41900 Donations Received	-400		
45000 Contributions from Reserves/Reserve Funds	-40,982		
Clar Mill Hall - Kitchen upgrades (cabinetry & flooring)		-13,000	
Clar Mill Hall - Slab cement pad repair		-6,500	
Clar Mill Hall - Parking lot pavement repairs		-10,000	
Barrie Hall - Replacement of Basement level windows		-4,350	
Barrie Hall - Parking lot pavement repair		-9,600	
Capital Plan: 1189: CLAR-MILL HALL			-18,000
Capital Plan: 1190: HARLOWE HALL			-24,500
Harlowe Hall repair and replace outdoor lights including parking lot - from Special Parks Reserve Fund			-2,500
Community Hall Booking Software - To be funded from Special Parks Reserve Fund			-5,000
Total 45000 Contributions from Reserves/Reserve Funds		-43,450	-50,000
Total Revenues	-60,681	-63,450	-70,000
Expenses			
50108 Labour Charged Back to Other Depts.	840		
CLSP Staff & Students to Pressure Wash various halls as required		1,000	
CLSP Staff & Students to do general maintenance at Halls			1,000
PW to assist with removing kitchen at Clar Mill Hall		500	
Paint wheelchair ramp at Harlowe Hall - CLSP		300	
Ompah Parking Lot Grading @ \$900 - 50% Charge		450	
Parking Lot Grading by Public Works			1,000
Total 50108 Labour Charged Back to Other Depts.		2,250	2,000
50120 Mileage	3,900		
Base Budget		4,000	4,000
Total 50120 Mileage		4,000	4,000
50140 Benefits - W.S.I.B.	1,286		

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Cleaning contractors - Community Halls only		1,000	1,100
Total 50140 Benefits - W.S.I.B.		1,000	1,100
50175 Contracted Services	1,138		
Pest Control 3 Halls (Barrie, Harlowe, and CM)		1,600	1,600
LOL Garden Club maintain flower beds at Harlowe and Barrie Halls		300	
Inspection and maintenance of Kitchen Exhaust Hoods		850	850
Total 50175 Contracted Services		2,750	2,450
50205 Other Materials (Includes Shop Supplies)	1,719		
Township to pay for supplies for all 5 halls		3,200	3,200
Volunteer Appreciation Dinner (for Volunteers in Community)			1,500
Total 50205 Other Materials (Includes Shop Supplies)		3,200	4,700
50210 Heat	15,320		
Base Budget		19,000	18,000
2023.01.05 01:21:52 PM Heat annual increase		556	
2023.01.25 12:42:04 PM Heat annual increase		718	
Total 50210 Heat		20,274	18,000
50220 Utilities (Hydro)	22,596		
Base Budget		18,000	22,500
2023.01.25 12:42:00 PM Hydro annual increase		1,191	
Total 50220 Utilities (Hydro)		19,191	22,500
50230 Building Maintenance	16,872		
Urgent Repairs and General maintenance for all Halls		6,000	6,000
\$200 per furnace for annual mtce x 4 (n/a in Snow Road as electric heat) @ \$800 and filters changed		800	800
Snow Road Hall heat pump maintenance		300	300
Harlowe heat pump / AC maintenance		800	800
Harlowe Hall - Cleaning & sealing tarmac		3,000	
Barrie Hall - Replace Kitchen Island		1,000	
Barrie Hall - Replacement of Basement level windows		4,350	
Barrie Hall - Parking lot pavement repair		9,600	
Barrie Hall - Repairs to Front Door			1,000
Barrie Hall - Baby Change Table			750

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Harlowe Hall - Repairs/Replacement of outdoor lights including parking lot - from Special parks Reserve Fund			2,500
Total 50230 Building Maintenance		25,850	12,150
50260 Advertising	247		
Base Budget		100	300
Total 50260 Advertising		100	300
50270 Telephone (Includes Fax)	2,082		
Base Budget		2,150	2,150
2023.01.25 12:41:55 PM Phone annual increase		62	62
Total 50270 Telephone (Includes Fax)		2,212	2,212
50290 Legal Services			
Base Budget		500	500
Total 50290 Legal Services		500	500
50330 Insurance	15,307		
Base Budget		15,307	16,825
Includes all Community Halls plus Low-risk insurance for Community Hall users @ \$2,500 estimate only actual breakdown not available prior to final budget		3,000	3,000
Total 50330 Insurance		18,307	19,825
50340 Computers	4,927		
Base Budget		1,225	1,225
Effective 2021 - internet service at Clar Mill Hall per Res #469-20		1,500	1,500
Internet at Ompah Hall		1,500	1,500
Internet at Barrie Hall		1,500	1,500
New Booking Software for Community Halls - funded from Special Parks			5,000
Total 50340 Computers		5,725	10,725
54001 New Equipment for Health & Safety Purposes	492		
Fire Extinguishers, First Aid Kits, etc.		650	650
Total 54001 New Equipment for Health & Safety Purposes		650	650
55550 Safety Devices (Signs)	168		
General Maintenance		150	200
replace Ompah Green Space Sign		550	
Total 55550 Safety Devices (Signs)		700	200
58050 Capital Fund Expenditures	30,873		

Department-Object detail

Community Halls

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Clar Mill Hall - Kitchen upgrades (cabinetry & flooring)		13,000	
Clar Mill Hall - Slab cement pad repair		6,500	
Clar Mill Hall - Parking lot pavement repairs		10,000	
Capital Plan: 1189: CLAR-MILL HALL			18,000
Capital Plan: 1190: HARLOWE HALL			24,500
Total 58050 Capital Fund Expenditures		29,500	42,500
58600 Contributions to TCA Reserve Funds	45,730		
Base Budget		7,565	7,565
Community Halls Reserve Fund for future upgrades and to have some monies for our portion if grant opportunities become available		38,165	38,165
Total 58600 Contributions to TCA Reserve Funds		45,730	45,730
Total Expenses	163,497	181,939	189,542
Net	102,816	118,489	119,542

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31092 MNRF Grant	-102,003		
40200 Sale of Land/Equipment	-1,975		
44400 Revenue from other Depts (chargeback)			
General Maintenance at Cemeteries by Recreation		-300	-300
Dry Hydrants & Fire Signs - whipper snip		-375	-375
Total 44400 Revenue from other Depts (chargeback)		-675	-675
45000 Contributions from Reserves/Reserve Funds	-88,306		
Repairs to rink boards and upgrades to comply with barrier free access requirements (accessibility) to be funded from the Recreation Sustainability TCA Reserve Fund		-11,000	
Multi-Purpose Equipment (Trailer)		-5,000	
New Rototiller attachment for Tractor,		-3,000	
Cloyne Rec. Facility - Bleachers		-6,800	
Mountain Road Boat launch - Funded from CCBF (FGT)		-20,000	
Mosque Lake Road Boat launch - Funded from CCBF (FGT)		-25,000	
Marble Lake Boat launch - Funded from CCBF (FGT)		-25,000	
Mackie Lake South Boat launch - Funded from CCBF (FGT)		-40,000	
Palmerston Boat launch (Martelock) - Funded from CCBF (FGT)		-6,000	
accessible parking signage for boat launches - funded from CCBF (FGT)		-2,800	
new parking by-law signage for boat launches - funded from CCBF (FGT)		-5,000	-5,000
Capital Plan: 1159 Boat Launch Repairs			-65,000
Capital Plan: 1200 RINK AND CHANGE HOUSE			-14,000
Replacement of Outhouse at Sand Lake beach - from the Special Parks Reserve Fund			-5,000
Total 45000 Contributions from Reserves/Reserve Funds		-149,600	-89,000
Total Revenues	-192,284	-150,275	-89,675
Expenses			
50108 Labour Charged Back to Other Depts.	4,053		
Boat launches Township owned are maintained by PW Dept.		3,000	3,000
Winter Maintenance at boat launches		8,000	8,000
PCCA - Removal of Outhouse		1,000	
Rink Accessibility - CLSP staff		500	500

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Basic Repairs once MCD completes an Inspection at Tappings Landing		250	250
Dock at MVC Beach - Township maintains per Lease		150	150
Dock at Canonto Lake Beach - Township maintains per Lease		150	150
Repairs at Mississagagon boat launch		2,000	
Fire Department Assitance with Rink maintenance		2,000	2,000
Sand Lake - Removal of Outhouse			1,000
Total 50108 Labour Charged Back to Other Depts.		17,050	15,050
50109 Casual Labour	19,928		
Casual employee to assist with Rink Maintenance as required		19,725	22,425
Casual employee May 15 - Oct 30th - Privy/Trails/Beaches			
Total 50109 Casual Labour		19,725	22,425
50115 Boot Allowance	135		
\$250 per year for Fulltime / \$150 per year partime/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		150	150
Total 50115 Boot Allowance		150	150
50120 Mileage	1,206		
Base Budget		1,500	1,500
Total 50120 Mileage		1,500	1,500
50130 Benefits - E.H.T. (Ministry of Finance)	389		
Base Budget		372	372
From Salary Plan			164
Total 50130 Benefits - E.H.T. (Ministry of Finance)		372	536
50140 Benefits - W.S.I.B.	588		
Base Budget		562	562
From Salary Plan			243
Total 50140 Benefits - W.S.I.B.		562	805
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	455		
Base Budget		423	423
From Salary Plan			215
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		423	638
50160 Benefits - OMERS			
Annual			1,800

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50160 Benefits - OMERS			1,800
50175 Contracted Services	761		
BLEO routine patrol of beach areas when in the area		200	200
Pump out of 10 Privies as required		2,000	2,000
Privies with no tank		800	800
Total 50175 Contracted Services		3,000	3,000
50205 Other Materials (Includes Shop Supplies)	1,316		
Garbage bags, paper/cleaning products, etc. plus cleaning supplies for Privies		1,200	1,500
Total 50205 Other Materials (Includes Shop Supplies)		1,200	1,500
50212 Boat launches / beaches	29,206		
General Maintenance, gravel, culverts, etc. as needed		2,000	
General Maintenance, gravel, culverts, sand, etc. as needed			4,000
Palmerston beach improvements		3,000	
Mountain Road Boat launch - Funded from CCBF (FGT)		20,000	
Mosque Lake Road Boat launch - Funded from CCBF (FGT)		25,000	
Marble Lake Boat launch - Funded from CCBF (FGT)		25,000	
Mackie Lake South Boat launch - Funded from CCBF (FGT)		40,000	
Palmerston Boat launch (Martelock) - Funded from CCBF (FGT)		6,000	
Capital Plan: 1159 Boat Launch Repairs			65,000
Total 50212 Boat launches / beaches		121,000	69,000
50220 Utilities (Hydro)	621		
Lights at Cloyne ballpark / tennis court		515	625
Rink hydro - see Community Halls - as Clar-Mill & Rink one meter.			
2023.01.25 12:42:00 PM Hydro annual increase		29	
Total 50220 Utilities (Hydro)		544	625
50230 Building Maintenance	5,712		
General Maintenance & Privies		1,000	1,000
Replace outhouse at PCCA		5,000	
Raise outhouse at Cloyne ball park		800	
Raise outhouse at Mississagagon boat launch		800	
Replace outhouse at Sand Lake Beach - funded from special parks			5,000

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50230 Building Maintenance		7,600	6,000
50260 Advertising			
Base Budget		200	200
Total 50260 Advertising		200	200
50265 Promotions (Special Events)	109,603		
Santa Claus Parades		800	
Northern Rural Youth Partnership per Res. #07-23		6,000	
Frontenac News Recreation Guide		1,500	1,500
Remembrance Day Ceremony including wreaths			800
Royal Canadian Legion - advertising in the Military Service Recognition Book			375
Total 50265 Promotions (Special Events)		8,300	2,675
50290 Legal Services			
Base Budget		200	200
Total 50290 Legal Services		200	200
50330 Insurance	7,207		
Base Budget		7,207	7,925
Total 50330 Insurance		7,207	7,925
50390 Dispatch/Communications			
Base Budget		25	25
Total 50390 Dispatch/Communications		25	25
52600 Rink Repairs & Maintenance (Plevna)	10,251		
Rink Repairs		800	800
Rink/Board sealing & re-line pickle ball courts		7,500	
Poly tarp - white for rink		1,700	
hockey nets x 2		400	
Repairs to rink boards - to be funded from the Recreation Sustainability TCA Reserve Fund		5,500	
Upgrades to comply with barrier free access requirements to be funded from the Recreation Sustainability TCA Reserve Fund		5,500	
Re-line Pickleball Courts			3,000
Pickleball Netting for sides of rink			1,000
Total 52600 Rink Repairs & Maintenance (Plevna)		21,400	4,800

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
52620 Playground Maintenance (Plevna/Harlowe/Cloyne)	2,163		
Inspection of Playground Equipment		400	500
General Maintenance		500	500
top up cedar weave protective mulch at Clar Mill		1,500	
Total 52620 Playground Maintenance (Plevna/Harlowe/Cloyne)		2,400	1,000
52623 Tennis Courts - Cloyne	4,246		
General repairs and lighting		500	500
resurface ball diamond in Cloyne		1,500	
Cleaning, line painting		2,500	2,500
Total 52623 Tennis Courts - Cloyne		4,500	3,000
52625 Swim Programs	3,000		
Mazinaw		1,500	
Sand Lake		1,500	
Total 52625 Swim Programs		3,000	
52626 Docks (Municipal owned)			
Basic repairs - Tappings		500	500
Dock at MVC Beach per Township lease shall maintain		300	300
Dock at Canoto Lake Beach per Township lease shall maintain		300	300
Total 52626 Docks (Municipal owned)		1,100	1,100
52628 Recreation Trails	83		
General Maintenance		500	500
Total 52628 Recreation Trails		500	500
53011 Repairs - 2015 Multi-Purpose Equip (Tractor)	261		
Base Budget		1,000	1,000
Total 53011 Repairs - 2015 Multi-Purpose Equip (Tractor)		1,000	1,000
53702 Repairs - 2019 Dump Trailer	123		
50% CLSP / 50% Recreation		250	250
Total 53702 Repairs - 2019 Dump Trailer		250	250
53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs	90		
50% Recreation / 50% Waste		750	
Total 53750 WL521 - 2007 - 1/2 Ton GMC Wildfire - Repairs		750	

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation	576		
General Maintenance (50% Rec / 50% Waste)			500
Total 53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation			500
54000 Equipment Replacement/Repairs			
Annual Maintenance		400	400
Total 54000 Equipment Replacement/Repairs		400	400
54001 New Equipment for Health & Safety Purposes	84		
Fire Extinguisher for Truck; First Aid Kit for Plevna Rink, etc.		200	200
Total 54001 New Equipment for Health & Safety Purposes		200	200
54200 Fuel and Lube (Oil)	3,214		
Share vehicle with Waste/ Recycling Lead Hand - 50% Recreation & 50% W/R		5,461	4,711
2023.01.25 12:41:48 PM Fuel annual increase		275	
Total 54200 Fuel and Lube (Oil)		5,736	4,711
54300 Vehicle/Equipment Licenses	133		
Base Budget		135	70
Total 54300 Vehicle/Equipment Licenses		135	70
55550 Safety Devices (Signs)	7,823		
General signs (i.e. Beach Warning Signs - Use At Own Risk, No Dogs, Hiking Trail Signs etc. @ \$400		400	400
accessible parking signage for boat launches - funded from CCBF (FGT)		2,800	
new parking by-law signage for boat launches - funded from CCBF (FGT)		5,000	5,000
Total 55550 Safety Devices (Signs)		8,200	5,400
58050 Capital Fund Expenditures	42,826		
Multi-Purpose Equipment (Trailer)		5,000	
New Rototiller attachment for Tractor,		3,000	
Cloyne Rec. Facility - Bleachers		6,800	
Capital Plan: 1200: RINK AND CHANGE HOUSE			14,000
Total 58050 Capital Fund Expenditures		14,800	14,000
58600 Contributions to TCA Reserve Funds	20,299		
As Per 10 Year Capital Plan - Tappings Dock Expansion		1,074	1,074
As Per 10 Year Capital Plan - Building needs		1,300	1,300
Increase contributions to TCA Reserve Fund for BCA		1,050	1,050

Department-Object detail

Recreation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		14,900	14,900
Total 58600 Contributions to TCA Reserve Funds		18,324	18,324
Total Expenses	276,352	271,753	189,309
Net	84,068	121,478	99,634

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31035 Prov of Ont - Aggregate Resources Trust	-736		
Aggregate from Licence #19307			-3,600
Total 31035 Prov of Ont - Aggregate Resources Trust			-3,600
31620 Grant - E. Ont Trails Alliance			
Arcol Road Improvements		-25,000	
Total 31620 Grant - E. Ont Trails Alliance		-25,000	
31621 OVATV Club	-20,000		
2024 Contribution			-20,000
Total 31621 OVATV Club			-20,000
31622 BMA Association	-6,500		
			-6,000
Total 31622 BMA Association			-6,000
40000 User Fees	-10,373		
Monies received in Municipal Office and by Vendors		-10,000	-10,000
Total 40000 User Fees		-10,000	-10,000
40005 CLSP-OnRes MNR Permits Pd Online	-278,128		
Base Budget		-284,409	-332,405
Total 40005 CLSP-OnRes MNR Permits Pd Online		-284,409	-332,405
40006 CLSP-OnRes Transaction Fees Collected	-26,229		
Base Budget		-20,000	-20,000
Total 40006 CLSP-OnRes Transaction Fees Collected		-20,000	-20,000
40200 Sale of Land/Equipment	-3,250		
44400 Revenue from other Depts (chargeback)	-500		
Basic repairs once MCD completes an inspection at Tappings Landing		-250	-250
Dock at MVC Beach per Township lease shall maintain		-150	-150
Dock at Canoto Lake Beach per Township lease shall maintain		-150	-150
CLSP Staff to take BLEO to water access properties as required		-350	-350
CLSP Staff to complete general maintenance if required at Helipad		-200	-200
CLSP Staff & Students to Pressure Wash Siding at Community Halls		-1,000	-1,000
Planning staff to water access properties		-200	-200

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
CLSP Staff to take CBO to water access properties as required		-200	-200
Paint wheelchair ramp at Harlowe Hall		-300	
Rink accessibility - CLSP staff		-500	-500
Total 44400 Revenue from other Depts (chargeback)		-3,300	-3,000
44401 Mileage-1/2 Ton-Charged Back to Other Depts	-8,705		
Base Budget		-3,500	-3,500
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-3,500	-3,500
45000 Contributions from Reserves/Reserve Funds	-79,300		
Contribute double for EOTA donation - Township share from MNR Parks Reserve Fund		-25,000	
Expand Parking Lot at Crotch Lake		-40,000	-5,000
Helen Lane Parking - funded from MNR Parks Reserve Fund per Res #59-22		-40,000	-40,000
New Truck to replace P10			-60,000
Schooner Road Gravel, Grading & Ditching			-50,000
Total 45000 Contributions from Reserves/Reserve Funds		-105,000	-155,000
Total Revenues	-433,721	-451,209	-553,505
Expenses			
50100 Salaries	161,947		
Manager of Community Development (MCD) 20% (45% Econ Dev / 35% Prop /Bldg Maint.) Facilities / Recreation Supervisor salary allocated as: 50% Prop. Bldg. Maintenance and 50% MNR Parks Includes Field Supervisor (Seasonal) and students Plus minimal overtime - as required / needed basis only Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund 2 - CLSP Field Staff (seasonal)		146,450	146,450
From Salary Plan			31,415
Total 50100 Salaries		146,450	177,865
50105 Income Protection Year End Payout			
		1,285	1,285
From Salary Plan			45
Total 50105 Income Protection Year End Payout		1,285	1,330
50108 Labour Charged Back to Other Depts.	11,925		
The Crown Land road maintenance shall be completely in-house by the PW Dept. (as needed - shall be determined by MCD and in consultation with the PWM) depending on PW availability.		5,000	5,000

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Brushing on Schooners to be completed by PW's		10,000	10,000
Browns Bay Road Work - PW to complete in-house - Gravel & culverts			5,000
Crotch Lake Access Road - Final A Gravel			2,000
Total 50108 Labour Charged Back to Other Depts.		15,000	22,000
50110 Benefits - Canada Life	4,109		
		4,511	4,511
From Salary Plan			1,482
Total 50110 Benefits - Canada Life		4,511	5,993
50115 Boot Allowance	303		
\$250 per year for Full-time / \$150 per year part-time/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		1,000	1,000
Total 50115 Boot Allowance		1,000	1,000
50120 Mileage	478		
Base Budget		100	400
Total 50120 Mileage		100	400
50130 Benefits - E.H.T. (Ministry of Finance)	3,158		
Base Budget		2,880	2,880
From Salary Plan			614
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,880	3,494
50140 Benefits - W.S.I.B.	5,234		
Base Budget		3,440	3,440
From Salary Plan			1,810
Total 50140 Benefits - W.S.I.B.		3,440	5,250
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	14,331		
Base Budget		10,105	10,105
From Salary Plan			2,787
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		10,105	12,892
50160 Benefits - OMERS	11,543		
Base Budget		13,500	13,500
From Salary Plan			2,903
Total 50160 Benefits - OMERS		13,500	16,403
50175 Contracted Services	248		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50200 Office Supplies and Stationery	2,684		
One time charge annually @ \$1,000 and water proof paper @ \$250		1,250	1,250
Permits for camping		1,050	1,050
CLSP Brochure		800	
Total 50200 Office Supplies and Stationery		3,100	2,300
50205 Other Materials (Includes Shop Supplies)	1,348		
Oars and locks; blue bins for boat storage; Garbage bags, Shovels, Rakes, Supplies, small shop tools/tool box, etc.		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50207 Protective Clothing	856		
T-shirts for the students, uniforms/coats/beige shirts & pants for CLSP Supervisor; Field Supervisor and Field Staff		900	1,000
Total 50207 Protective Clothing		900	1,000
50230 Building Maintenance	4,700		
Annual cleaning solution		150	150
Tool Cabinet for CLSP garage		1,000	
Campsite privies		2,000	2,000
pump out at Schooner Lake		900	
Total 50230 Building Maintenance		4,050	2,150
50260 Advertising	188		
Advertising for positions, etc Frontenac visitors guide		500	500
Total 50260 Advertising		500	500
50265 Promotions (Special Events)	129		
annual			200
Total 50265 Promotions (Special Events)			200
50270 Telephone (Includes Fax)	1,149		
Cell phones (2) plus 1/2 shared with roads		650	650
2023.01.25 12:41:55 PM Phone annual increase		25	25
Total 50270 Telephone (Includes Fax)		675	675
50290 Legal Services			
Base Budget		200	200
Total 50290 Legal Services		200	200

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50299 Other Services/Miscellaneous	1,611		
By-Law Enforcement		4,000	2,000
Nuisance Beavers		500	500
Total 50299 Other Services/Miscellaneous		4,500	2,500
50330 Insurance	11,590		
Base Budget		11,660	12,800
Total 50330 Insurance		11,660	12,800
50340 Computers	16,870		
Annual Domain Name & OnRes System expense for the CLSP Website		15,000	16,000
Total 50340 Computers		15,000	16,000
50350 Training/Seminars	4,603		
Boat Licences, etc. for new staff - if applicable		1,300	
Training, Boat Licences, Chainsaw, etc.			2,000
Group advanced tree removal course		2,500	
Group Supervisor training		200	
Total 50350 Training/Seminars		4,000	2,000
50390 Dispatch/Communications	825		
Radio repairs/batteries (if required)		900	900
Airtime @ \$33 per month = \$265 for 8 months and 4 months charged to Property Mtce			
Radio licence (8)			
New radio		650	700
Total 50390 Dispatch/Communications		1,550	1,600
50500 Bank Service Charges and Interest	20,207		
Credit Card processing fees / Test Runs (in & out only) / Transaction Fees / Internet Fees / Minimum MDR Fees		20,000	20,000
Total 50500 Bank Service Charges and Interest		20,000	20,000
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		60	60
Total 52360 Medicals/Drivers Abstract/PVSC		60	60
52640 MNR Parks - Land Use Permits	397		
Base Budget		900	900
Total 52640 MNR Parks - Land Use Permits		900	900
52641 MNR Aggregate Permit Fee	686		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		400	2,450
Total 52641 MNR Aggregate Permit Fee		400	2,450
52645 Consignment Paid to Permit Sellers	116		
Base Budget		400	400
Total 52645 Consignment Paid to Permit Sellers		400	400
52800 Access Points - Materials	36,621		
General repairs		3,000	3,000
Expand Parking Lot at Crotch Lake		40,000	
Expand Parking Lot at Crotch Lake - final A gravel			5,000
Helen Lane Parking - funded from MNR Parks Reserve Fund per Res #59-22		40,000	40,000
Browns Bay Road Work - PW to complete in-house - Gravel & culverts			4,000
Repair Boat Launch at South Bush Road - Crotch Lake			5,000
Total 52800 Access Points - Materials		83,000	57,000
53009 Repairs - 2010 P10-1 Ford F150	538		
General Maintenance		1,900	
Total 53009 Repairs - 2010 P10-1 Ford F150		1,900	
53702 Repairs - 2019 Dump Trailer	123		
50% CLSP / 50% Recreation		250	250
Total 53702 Repairs - 2019 Dump Trailer		250	250
53808 P21-1 Repairs shared Roads/CLSP	1,355		
General Maintenance		300	300
tonneau cover (50% MNR / 50% Roads)			800
Backrack, tonneau cover & orange safety lights (50% MNR / 50% Roads)		1,000	
Total 53808 P21-1 Repairs shared Roads/CLSP		1,300	1,100
53908 MB11 - Repairs - 2011 Jon Boat			
General Maintenance		500	500
Total 53908 MB11 - Repairs - 2011 Jon Boat		500	500
53909 MBT11 - Repairs - 2011 Boat Trailer (Jon Boat)			
General Maintenance		400	400
Total 53909 MBT11 - Repairs - 2011 Boat Trailer (Jon Boat)		400	400
53912 Repairs - 2019 - 1/2 ton Truck	645		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
General Maintenance		1,000	1,000
New Tires			2,000
New Seat Covers			200
Total 53912 Repairs - 2019 - 1/2 ton Truck		1,000	3,200
53914 Repairs - 2019 - Boat	346		
General Maintenance		500	500
Total 53914 Repairs - 2019 - Boat		500	500
53915 Repairs - 2019 - Boat Trailer	66		
General Maintenance		400	400
Total 53915 Repairs - 2019 - Boat Trailer		400	400
53916 Repairs - 2018 - 15 HP Evinrude Motor			
General Maintenance		400	400
Total 53916 Repairs - 2018 - 15 HP Evinrude Motor		400	400
53918 Repairs 25 HP Evinrude - 2019	533		
General Maintenance		400	400
Total 53918 Repairs 25 HP Evinrude - 2019		400	400
53919 MB21 - Repairs 16' Lund Jon Boat	659		
General Maintenance		500	500
Total 53919 MB21 - Repairs 16' Lund Jon Boat		500	500
53920 MBT21 - Repairs Ezload trailer for 53919	425		
General Maintenance		400	400
Total 53920 MBT21 - Repairs Ezload trailer for 53919		400	400
53921 M21 - Repairs 25 HP Mercury Motor	563		
General Maintenance		400	400
Total 53921 M21 - Repairs 25 HP Mercury Motor		400	400
53922 M21-2 - Repairs 15 HP Mercury Motor			
General Maintenance		100	100
Total 53922 M21-2 - Repairs 15 HP Mercury Motor		100	100
53925 M22 - Repairs 25HP Mercury Motor	869		
General Maintenance		400	400
Total 53925 M22 - Repairs 25HP Mercury Motor		400	400

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
54000 Equipment Replacement/Repairs	1,730		
General Items (maintenance for lawnmower, chainsaw, weed eaters and misc. equip.)		500	500
Boat seats		900	
Portable Gas Powered Winch			1,500
Cant Hooks			500
Self-propelled Push Lawn Mower			1,000
Extensions for Pole saw & combi tool			500
Ropes & Pullys for individual truck kits for tree removal			1,000
Chainsaw 400 with 2 foot bar and case			2,000
Individual Tool Boxes for Trucks with Tools			1,500
Total 54000 Equipment Replacement/Repairs		1,400	8,500
54001 New Equipment for Health & Safety Purposes	656		
Fire Extinguishers, First Aid Kits, Bear Spray and Air Horns, Life Jackets, etc.		600	600
Total 54001 New Equipment for Health & Safety Purposes		600	600
54100 Equipment Rentals			
Base Budget		400	400
Total 54100 Equipment Rentals		400	400
54200 Fuel and Lube (Oil)	14,815		
Base Budget		16,830	16,830
2023.01.25 12:41:48 PM Fuel annual increase		1,683	1,683
Total 54200 Fuel and Lube (Oil)		18,513	18,513
54300 Vehicle/Equipment Licenses	265		
2 Trucks and Boats (boats every 5 Year renewal)		700	700
Total 54300 Vehicle/Equipment Licenses		700	700
55501 Bridges and Culverts			
Base Budget		500	2,000
Total 55501 Bridges and Culverts		500	2,000
55502 Roadside Maintenance (Includes Brushing)			
Schooner Road mowing		600	
Total 55502 Roadside Maintenance (Includes Brushing)		600	
55504 Loosetop Maintenance	45,354		

Department-Object detail

MNR Parks

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Arcol Road Improvements		50,000	
General Road Repairs, Washouts, etc.			10,000
Schooner Road Gravel, Grading & Ditching			56,000
Total 55504 Loosetop Maintenance		50,000	66,000
55550 Safety Devices (Signs)	1,799		
General Repair/Replacement		1,000	1,000
Replace information signs at Crotch Lake and Helen Lane		2,000	
Total 55550 Safety Devices (Signs)		3,000	1,000
58050 Capital Fund Expenditures			
Capital Plan: 1185: MNR - VEHICLE			60,000
Total 58050 Capital Fund Expenditures			60,000
58500 Contributions to Reserves/Reserve Funds	25,849		
58600 Contributions to TCA Reserve Funds	19,730		
Base Budget		6,980	6,980
10 yr - Vehicle/Equipment needs		9,500	9,500
Total 58600 Contributions to TCA Reserve Funds		16,480	16,480
Total Expenses	434,176	451,209	553,505
Net	455		

Department-Object detail

Libraries

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
45000 Contributions from Reserves/Reserve Funds	-6,543		
Plevna Library - Replacement of Windows (BCA) - funded from the Infrastructure Sustainability TCA Reserve Fund		-7,200	
Total 45000 Contributions from Reserves/Reserve Funds		-7,200	
Total Revenues	-6,543	-7,200	
Expenses			
50205 Other Materials (Includes Shop Supplies)	75		
General Supplies, etc.		200	200
Total 50205 Other Materials (Includes Shop Supplies)		200	200
50210 Heat	1,042		
Base Budget		1,200	1,200
2023.01.05 01:21:52 PM Heat annual increase		33	33
Total 50210 Heat		1,233	1,233
50230 Building Maintenance	310		
General maintenance		400	400
Furnace annual maintenance for Plevna Library		150	150
New Air Conditioning Window Unit			500
Total 50230 Building Maintenance		550	1,050
50330 Insurance	2,258		
Base Budget		2,260	2,545
Total 50330 Insurance		2,260	2,545
54001 New Equipment for Health & Safety Purposes	87		
Fire extinguishers, First Aid Kits, etc.		150	150
Total 54001 New Equipment for Health & Safety Purposes		150	150
58050 Capital Fund Expenditures	6,543		
Plevna Library - Replacement of Windows (BCA) - funded from the Infrastructure Sustainability TCA Reserve Fund		7,200	
Total 58050 Capital Fund Expenditures		7,200	
Total Expenses	10,315	11,593	5,178
Net	3,772	4,393	5,178

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40002 Reimbursed Expenses			
Peer Review - including Natural Heritage, pits, waste sites, etc.			-5,000
Total 40002 Reimbursed Expenses			-5,000
41050 Tax Certificates and Compliance Letters	-3,080		
Base Budget		-2,300	-5,000
Total 41050 Tax Certificates and Compliance Letters		-2,300	-5,000
41200 Planning Application Fees	-28,722		
Includes Pre Consultation fees		-45,000	-30,000
Natural Heritage Reviews (Bill 23)		-5,000	
Total 41200 Planning Application Fees		-50,000	-30,000
41202 Road Allowance - Admin. Fees	-31,000		
Base Budget		-10,000	-25,000
Total 41202 Road Allowance - Admin. Fees		-10,000	-25,000
41203 Licence Agreements	-1,085		
Annual		-1,000	-1,000
Total 41203 Licence Agreements		-1,000	-1,000
41204 Shore Road Allowance - Land Costs	-64,754		
Estimated Land Costs			-45,000
Total 41204 Shore Road Allowance - Land Costs			-45,000
45000 Contributions from Reserves/Reserve Funds			
Community Planning Permit System (CPPS) - Joint project with Frontenac County		-25,000	-25,000
Total 45000 Contributions from Reserves/Reserve Funds		-25,000	-25,000
Total Revenues	-128,641	-88,300	-136,000
Expenses			
50100 Salaries	124,901		
Clerk/Planning Manager 40% (60% Admin)			114,153
Deputy Clerk 75% (25% Clerk/Admin)			
Admin Assistant @ 35% (25% Fire / 40% Clerk/Admin)			

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Clerk/Planning Manager 50% (50% Admin) Deputy Clerk 75% (25% Clerk/Admin) Admin Assistant @ 50% (25% Fire / 25% Clerk/Admin)		127,365	
Total 50100 Salaries		127,365	114,153
50104 Committee Expense	3,665		
Meetings/inspections		8,000	6,000
Total 50104 Committee Expense		8,000	6,000
50105 Income Protection Year End Payout			
From Salary Plan		1,500	1,500
Total 50105 Income Protection Year End Payout		1,500	-368
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take inspectors to water access properties as required		200	200
Total 50108 Labour Charged Back to Other Depts.		200	200
50110 Benefits - Canada Life	9,903		
Benefits expense		9,850	7,605
Total 50110 Benefits - Canada Life		9,850	7,605
50120 Mileage	2,324		
Base Budget		3,500	2,000
Total 50120 Mileage		3,500	2,000
50130 Benefits - E.H.T. (Ministry of Finance)	2,436		
EHT - Employer expense		2,540	2,248
Total 50130 Benefits - E.H.T. (Ministry of Finance)		2,540	2,248
50140 Benefits - W.S.I.B.	3,685		
WSIB - Employer expense		3,845	3,339
Total 50140 Benefits - W.S.I.B.		3,845	3,339
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	10,292		
Receive General - Employer expense		8,760	7,662

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		8,760	7,662
50160 Benefits - OMERS	9,545		
		12,235	
Omers contributions			10,990
Total 50160 Benefits - OMERS		12,235	10,990
50180 Conventions/Conferences	7,216		
Committee members may attend plus Planning Manager		5,000	6,750
Deputy Clerk attendance at OACA			2,250
Total 50180 Conventions/Conferences		5,000	9,000
50200 Office Supplies and Stationery	850		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		1,000	1,000
Stationery supplies @ \$500 (\$125 x 4 Committee Members per Res #61-12)			
Total 50200 Office Supplies and Stationery		1,000	1,000
50250 Postage	1,000		
One time charge annually		1,000	1,000
Total 50250 Postage		1,000	1,000
50260 Advertising	148		
Base Budget		400	400
Total 50260 Advertising		400	400
50290 Legal Services	1,881		
Misc legal advice for planning applications/Zoning By-law, etc.		15,000	10,000
Total 50290 Legal Services		15,000	10,000
50292 Sale of Road Allowance Expense	10,734		
Legal, advertising, inspectors mileage, etc.		10,000	15,000
Total 50292 Sale of Road Allowance Expense		10,000	15,000
50295 Consulting Services	98,034		
Joint County Agreement (plus one additional planner)		80,000	98,405
Natural Heritage Reviews (Bill 23)		5,000	
Commuity Planning Permit System (CPPS) - Joint project with Frontenac County		25,000	25,000
Peer Review - including Natural Heritage, pits, waste sites, etc. - to be reimbursed see Acct #40002			5,000
Total 50295 Consulting Services		110,000	128,405
50300 Memberships	900		

Department-Object detail

Planning

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Association of Committees of Adjustment (Planning Manager, Deputy Clerk and 4 members of CofA)		900	900
Total 50300 Memberships		900	900
50340 Computers			
Cloud Permit - online planning application program		5,900	
Total 50340 Computers		5,900	
50350 Training/Seminars	742		
Includes per diem per day (rate set by Council); plus reimbursed for actual expenses (i.e. mileage, meals - if not covered under program, etc.)		3,000	3,000
Total 50350 Training/Seminars		3,000	3,000
50390 Dispatch/Communications	200		
58500 Contributions to Reserves/Reserve Funds	72,254		
OP and ZBL Updates / Review, etc.		7,500	7,500
Shore Road Allowance - Land Costs			45,000
Total 58500 Contributions to Reserves/Reserve Funds		7,500	52,500
Total Expenses	360,710	337,495	376,534
Net	232,069	249,195	240,534

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40050 Microfit Proceeds	-4,742		
Intalled in 2013		-5,000	-5,000
Total 40050 Microfit Proceeds		-5,000	-5,000
44401 Mileage-1/2 Ton-Charged Back to Other Depts	-5,708		
C12-1 Ford Escape SUV		-5,500	-5,500
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-5,500	-5,500
45000 Contributions from Reserves/Reserve Funds	-15,409		
Mun. Office and Roads Garage - Condensing Units		-4,140	
Mun. Office and Roads Garage - Overhead Doors		-6,205	
MNR Storage Garage - Site Lighting		-5,550	
Stain MNR building and replace facia boards - funded from Contingency Reserve Fund		-8,500	
Wall mount electric shop heater for MNR building - funded from Contingency Reserve Fund		-600	
Crack sealing & line painting at Municipal building - funded Contingency Reserve Fund		-4,500	
Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE			-22,000
Total 45000 Contributions from Reserves/Reserve Funds		-29,495	-22,000
Total Revenues	-25,859	-39,995	-32,500
Expenses			
50100 Salaries	66,914		
Manager of Community Development (MCD) 35% (45% Econ Dev / 20% MNR Parks)		72,877	77,275
Facilities Recreation Supervisor salary (50% Prop. Bldg. Maintenance and 50% MNR Parks)			
Total 50100 Salaries		72,877	77,275
50105 Income Protection Year End Payout	1,652		
Base Budget		1,625	1,217
Total 50105 Income Protection Year End Payout		1,625	1,217
50109 Casual Labour	1,286		
Mandatory water testing - varies due to results		1,000	1,500
Total 50109 Casual Labour		1,000	1,500
50110 Benefits - Canada Life	5,073		
Base Budget		5,582	4,454
Total 50110 Benefits - Canada Life		5,582	4,454

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50120 Mileage	102		
Base Budget		600	300
Total 50120 Mileage		600	300
50130 Benefits - E.H.T. (Ministry of Finance)	1,529		
Base Budget		1,453	1,531
Total 50130 Benefits - E.H.T. (Ministry of Finance)		1,453	1,531
50140 Benefits - W.S.I.B.	2,194		
Base Budget		2,198	2,300
Total 50140 Benefits - W.S.I.B.		2,198	2,300
50150 Benefits-Rec Gen(CPP & EI)Employer's Share	2,127		
Base Budget		4,700	4,696
Total 50150 Benefits-Rec Gen(CPP & EI)Employer's Share		4,700	4,696
50160 Benefits - OMERS	8,419		
Base Budget		6,933	7,452
Total 50160 Benefits - OMERS		6,933	7,452
50175 Contracted Services	89,471		
Cleaning contract (s) for (3) Community halls / Municipal Complex - Clar Mill Fire Hall training room, public washrooms, Asst. Fire Chief Office / PW - W2 & W3 (Archives) Garage Office Space, W2 lunch room & Washrooms / Plevna & Ompah Libraries		44,000	44,000
Additional funds for extra cleaning if required at any building (i.e. special spring cleaning if required)		1,500	1,500
Snow Road Hall @ \$200 twice per month		4,800	4,800
Harlowe Road Hall @ \$300 per month		3,600	3,600
Cleaning contract (s) for Cloyne Library and Barrie Community Hall		10,200	10,200
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)		25,000	16,000
Snow Removal Contracts (5 Community Halls and Helipad) (Contract tendered for 4 year term - to be re-tendered in 2023)		11,000	22,500
Pest control for Palmerston Garage		330	330
Floor maintenance in Municipal Office		6,000	6,000
Total 50175 Contracted Services		106,430	108,930
50200 Office Supplies and Stationery	200		
One time charge annually (credited to Admin Office Supplies expense)		200	200

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 50200 Office Supplies and Stationery		200	200
50205 Other Materials (Includes Shop Supplies)	365		
General items (for the Old MNR Building, washer fluid for vehicle etc.)		300	300
Tools		800	800
Total 50205 Other Materials (Includes Shop Supplies)		1,100	1,100
50207 Protective Clothing	239		
Base Budget		400	400
Total 50207 Protective Clothing		400	400
50210 Heat	4,223		
Plevna - MNR buildings		4,900	4,900
2023.01.05 01:21:52 PM Heat annual increase		145	145
2023.01.25 12:42:04 PM Heat annual increase		199	199
Total 50210 Heat		5,244	5,244
50220 Utilities (Hydro)	3,612		
Plevna Library is a separate building & MNR buildings is one meter.		1,957	1,957
2023.01.25 12:42:00 PM Hydro annual increase		133	133
Total 50220 Utilities (Hydro)		2,090	2,090
50230 Building Maintenance	17,348		
Generator maintenance - MNR Building - filters and oil etc. only as completed in-house & Municipal Complex = annual service and load testing completed by qualified company		1,500	1,500
Furnace annual maintenance - for the MNR Bldg and Municipal Complex (3 units)		600	600
General maintenance for the Municipal Complex; and/or MNR Building		1,000	1,000
Stain MNR building and replace facia boards		8,500	
Wall mount electric shop heater for MNR building		600	
Crack sealing & line painting at Municipal building		4,500	4,500
Total 50230 Building Maintenance		16,700	7,600
50231 Water Regulations (Analysis, etc.)	13,461		
Testing requirements; Maintenance of Water Systems; including mileage		15,000	15,000
Repairs to UV Water Systems in Community Halls; etc. - warranty on systems have expired			
Water cooler @ Plevna Library			
Certifications and Training for employee(s)			
Servicing of Water Softeners if required at Ompah and Clar Mill Halls - warranty on systems have expired			
Total 50231 Water Regulations (Analysis, etc.)		15,000	15,000

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
50260 Advertising	182		
Base Budget		200	200
Total 50260 Advertising		200	200
50270 Telephone (Includes Fax)	700		
2 Cell Phones - MCD & FRS		1,000	1,000
2023.01.25 12:41:55 PM Phone annual increase		26	26
Total 50270 Telephone (Includes Fax)		1,026	1,026
50290 Legal Services			
Base Budget		500	500
Total 50290 Legal Services		500	500
50310 Publications/Subscriptions	295		
Energy Planning software subscription		300	300
Total 50310 Publications/Subscriptions		300	300
50330 Insurance	2,169		
Base Budget		2,169	2,400
Total 50330 Insurance		2,169	2,400
50350 Training/Seminars			
Energy; Risk Management, etc		2,000	2,000
Total 50350 Training/Seminars		2,000	2,000
50376 Senior housing	1,343		
50385 Radio Repairs			
Base Budget		100	100
Total 50385 Radio Repairs		100	100
50390 Dispatch/Communications	274		
Licence & Dispatch		200	200
Total 50390 Dispatch/Communications		200	200
53923 Repairs - 2022 Ford Escape	421		
General Maintenance		500	500
Total 53923 Repairs - 2022 Ford Escape		500	500
54000 Equipment Replacement/Repairs			
Base Budget		100	100

Department-Object detail
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Total 54000 Equipment Replacement/Repairs		100	100
54001 New Equipment for Health & Safety Purposes	203		
Fire Extinguishers, First Aid Kits, eye wash concentrate, etc. (Old MNR Bldg.)		250	250
Total 54001 New Equipment for Health & Safety Purposes		250	250
54200 Fuel and Lube (Oil)	1,551		
Base Budget		2,300	2,300
2023.01.25 12:41:48 PM Fuel annual increase		65	65
Total 54200 Fuel and Lube (Oil)		2,365	2,365
54300 Vehicle/Equipment Licenses			
Base Budget		120	
Total 54300 Vehicle/Equipment Licenses		120	
56999 Infrastructure Loan Payment	46,195		
Base Budget		46,195	46,195
Total 56999 Infrastructure Loan Payment		46,195	46,195
58050 Capital Fund Expenditures	3,078		
Mun. Office and Roads Garage - Condensing Units		4,140	
Mun. Office and Roads Garage - overhead doors		6,205	
MNR Storage garage - site lighting		5,550	
Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE			22,000
Total 58050 Capital Fund Expenditures		15,895	22,000
58600 Contributions to TCA Reserve Funds	6,960		
Vehicle / Equip Needs required over 10 years		4,000	4,000
Building Repair Needs required over 10 years		1,830	1,830
Increase contributions to TCA Reserve Fund for BCA		1,130	1,130
Total 58600 Contributions to TCA Reserve Funds		6,960	6,960
Total Expenses	281,586	323,012	326,385
Net	255,727	283,017	293,885

Department-Object detail

Municipal - Taxes

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-6,738,335		
Base Budget		-6,847,969	-7,218,169
Total 32000 Taxation - Residential/Farm/Managed Forest		-6,847,969	-7,218,169
32050 Taxation - Commercial/Industrial	-47,411		
32100 Taxation Supplemental - Residential	-35,498		
Base Budget		-45,000	-45,000
Total 32100 Taxation Supplemental - Residential		-45,000	-45,000
32150 Taxation Supplemental - Commercial	-857		
Base Budget		-1,100	-1,100
Total 32150 Taxation Supplemental - Commercial		-1,100	-1,100
32160 PIL Education - retained	-1,025		
33000 Payments-in-lieu (PIL)	-51,074		
Base Budget		-60,000	-60,000
Total 33000 Payments-in-lieu (PIL)		-60,000	-60,000
Total Revenues	-6,874,200	-6,954,069	-7,324,269
Expenses			
50480 Property Taxes Written Off - Residential	16,909		
Base Budget		10,000	10,000
Total 50480 Property Taxes Written Off - Residential		10,000	10,000
50485 Property Taxes Written Off - Commercial	1,548		
Base Budget		1,500	1,500
Total 50485 Property Taxes Written Off - Commercial		1,500	1,500
50499 Property Taxes - Allowance for Bad Debt	34,823		
Set up for Auditor's Adjustments		35,000	35,000
Total 50499 Property Taxes - Allowance for Bad Debt		35,000	35,000
Total Expenses	53,280	46,500	46,500
Net	-6,820,920	-6,907,569	-7,277,769

Department-Object detail
County

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-1,946,502		
Base Budget		-1,794,882	-1,995,901
Total 32000 Taxation - Residential/Farm/Managed Forest		-1,794,882	-1,995,901
32050 Taxation - Commercial/Industrial	-13,525		
Base Budget		-12,826	-13,947
Total 32050 Taxation - Commercial/Industrial		-12,826	-13,947
32100 Taxation Supplemental - Residential	-10,192		
32150 Taxation Supplemental - Commercial	-245		
33000 Payments-in-lieu (PIL)	-13,402		
Total Revenues	-1,983,866	-1,807,708	-2,009,848
Expenses			
50480 Property Taxes Written Off - Residential	4,819		
50485 Property Taxes Written Off - Commercial	441		
56000 Requisitions - Education	1,978,605		
Base Budget		1,807,708	2,009,848
Total 56000 Requisitions - Education		1,807,708	2,009,848
Total Expenses	1,983,865	1,807,708	2,009,848
Net	-1		

Department-Object detail

Education

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-1,431,301		
Base Budget		-1,419,169	-1,440,119
Total 32000 Taxation - Residential/Farm/Managed Forest		-1,419,169	-1,440,119
32050 Taxation - Commercial/Industrial	-57,589		
Base Budget		-57,992	-58,322
Total 32050 Taxation - Commercial/Industrial		-57,992	-58,322
32100 Taxation Supplemental - Residential	-7,582		
32150 Taxation Supplemental - Commercial	-894		
33000 Payments-in-lieu (PIL)	-5,266		
Total Revenues	-1,502,632	-1,477,161	-1,498,441
Expenses			
50480 Property Taxes Written Off - Residential	3,626		
50485 Property Taxes Written Off - Commercial	1,908		
56000 Requisitions - Education	1,497,099		
Base Budget		1,477,161	1,498,441
Total 56000 Requisitions - Education		1,477,161	1,498,441
Total Expenses	1,502,633	1,477,161	1,498,441
Net	1		

Department-Object detail

Property Taxation

Run Date: 01/02/24 11:31 AM

		2023	2024
	2023	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41300 Penalty on Taxes - All Years	-149,347		
Base Budget		-145,000	-145,000
Total 41300 Penalty on Taxes - All Years		-145,000	-145,000
41360 Property Tax Sale - Costs Recovered	-7,678		
Base Budget		-15,000	-15,000
Total 41360 Property Tax Sale - Costs Recovered		-15,000	-15,000
Total Revenues	-157,025	-160,000	-160,000
Expenses			
50400 Property Taxes Cancellation Expense	14,689		
Township owned properties, that are not tax exempt (ie. Barrie Community Hall rented out portion)		7,200	7,200
Total 50400 Property Taxes Cancellation Expense		7,200	7,200
50450 Property Tax Sale Costs	10,494		
Legal Costs etc.		15,000	15,000
Total 50450 Property Tax Sale Costs		15,000	15,000
Total Expenses	25,183	22,200	22,200
Net	-131,842	-137,800	-137,800

**Township of North Frontenac
2024**

2023 Unaudited Year End Balances - Reserves / Reserve Funds

RESERVES:

Reserve Account #	Reserve Funds as of Jan. 26/24	2024 Budget Contributions TO	2024 Budget Contributions FROM	2024 Year End Reserve Funds Based on 2024 Draft Budget
01-000-0-24010	\$1,226,857.75	\$150,000	-\$280,455	\$1,096,402.75
Operating Contingency Reserve <i>(Incl. Working, Integrity, Accessibility)</i>				
Contribution to Working Capital	\$150,000			
Confidential Compliants - By-law	-\$150,000			
Buckshot Lake Culvert (Hills Lake) - Consulting	-\$10,000			
Ward 1 (Roads) per Res #C25-20 - Consulting	-\$15,000			
Ward 1 (Roads) per Res #C25-20 - Contracted Services	-\$22,000			
Ward 1 (Roads) per Res #C25-20 - Legal	-\$20,000			
CIP Contributions 2023	-\$9,000			
Community Planning Permit System (CPPS) - Joint project with Frontenac County Municipal Services Corporation, estimated Commitment over 5 years for North Frontenac \$97,294	-\$9,955			
Legal- Building C27-21 & C05-21	-\$25,000			
	-\$19,500			
	-\$5,000			

TOTAL WORKING RESERVES: \$1,226,857.75

OBLIGATORY RESERVE FUNDS:

01-900-0-24002	\$23,692.10	\$0	-\$12,500	\$11,192.10
Recreational Land (Planning Act)				
Community Hall Booking System	-\$5,000			
Harlowe Hall repair and replace outdoor lights	-\$2,500			
Replace Sand Lake beach Outhouse	-\$5,000			
01-250-0-24025	\$39,532.72	\$0	-\$26,000	\$13,532.72
Building Dept Surplus				
Budgeted Building Deficit	-\$26,000			
01-000-0-24030	\$1,079,517.24	\$207,341	-\$270,000	\$1,016,858.24
Canada Community Building Fund (CCBF) formerly Federal Gas Tax (Obligatory Reserve Fund)				
County FGT	\$135,500			
Township FGT	\$71,841			
Capital Plan: 1166: Surface Treatment (total \$1,019,000 - \$597,975 OCIF funded / \$200,000 CCBF Funded / \$221,025 Roads TCA)	-\$200,000			
Capital Plan: 1159 Boat Launch Repairs	-\$65,000			
New parking by-law signage for boat launches - funded from CCBF (FGT)	-\$5,000			
01-400-0-24000	\$783,362.08	\$36,293	-\$60,968	\$758,687.08
Waste (Obligatory) for Closure Costs				
Closure and Post Closure Costs - Estimated	\$36,293			
Kashawakamak Compliance Work	-\$50,000			
Post Closure Costs - Gull and Fernleigh Waste Sites	-\$10,968			
01-000-0-24035	\$43,437.27	\$860,538	-\$903,975	\$0.27
OCIF - Formula based Funding				
OCIF Funding 2024	\$860,538			
Capital Plan: 1165: Gravel Roads	-\$306,000			
Capital Plan: 1166: Surface Treatment (total \$1,019,000 - \$597,975 OCIF funded / \$200,000 CCBF Funded / \$221,025 Roads TCA)	-\$597,975			

Township of North Frontenac 2024		2023 Year End Balances		2024 Budget	2024 Budget	2024 Year End Reserve Funds
2023 Unaudited Year End Balances - Reserves / Reserve Funds		Reserve Funds as of Jan. 26/24		Contributions TO	Contributions FROM	Based on 2024 Draft Budget
TOTAL OBLIGATORY RESERVE FUNDS		\$1,969,541.41				\$1,800,270.41

**Township of North Frontenac
2024**

2023 Unaudited Year End Balances - Reserves / Reserve Funds

DISCRETIONARY RESERVE FUNDS:

TANGIBLE CAPITAL ASSET (TCA) RESERVE FUNDS:

		2023 Year End Balances	2024 Budget	2024 Budget	2024 Year End Reserve Funds
		Reserve Funds as of Jan. 26/24	Contributions TO	Contributions FROM	Based on 2024 Draft Budget
	Reserve Fund Account #				
Infrastructure Sustainability TCA - All Departments as required	01-000-0-24800	\$1,676,866.68	\$235,706	-\$37,584	\$1,874,988.68
Contribution to		\$100,000			
2% per Asset Management Plan Contribution		\$135,706			
Transfer to Property Building Maintenance TCA		-\$9,584			
Electric Vehicle chargeOn Program		-\$28,000			
Fire Sustainability - TCA	01-200-0-24800	\$186,628.40	\$161,475	-\$33,760	\$314,343.40
Contribution to		\$160,475			
Sale of Land and Equipment		\$1,000			
Capital Plan: 0006: Bunker Gear		-\$9,000			
Capital Plan: 0007: Fire - Misc Equipment		-\$5,000			
Capital Plan: 0008: Fire Hoses and Nozzles		-\$5,000			
Capital Plan: 0009: Fire SCBA		-\$12,000			
Capital Plan: 1195: Barrie Fire Hall		-\$2,760			
Fire Protection - Equipment TCA (Communication Tower)	01-260-0-24800	\$20,913.62	\$2,030	-\$10,000	\$12,943.62
Contribution to		\$2,030			
Fencing for new Communication Tower		-\$10,000			
Road Sustainability TCA	01-300-0-24800	\$1,009,810.60	\$1,381,495	-\$1,721,739	\$669,566.60
OMPF Contribution		\$250,000			
Contribution to		\$1,094,495			
Sale of Land and Equipment		\$37,000			
Capital Plan: 1066: Roads - Small Equipment and Machinery		-\$15,000			
Capital Plan: 1166: Surface Treatment (total \$1,019,000 - \$597,975 OCIF funded / \$200,000 CCBF Funded / \$221,025 Roads TCA)		-\$221,025			
Capital Plan: 1176: Roads - Vehicles		-\$165,000			
Capital Plan: 1177: Roads - Equipment		-\$542,000			
Capital Plan: 1199: PLEVNA SALT-SAND SHED		-\$13,176			
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE		-\$9,382			
Capital Plan: 1208: Ward 1 - Public Works Garage		-\$43,251			
Capital Plan: 1175: Bridges and Culverts		-\$580,000			
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE		-\$12,905			
Capital Plan: 1111: Tractor & Attachments		-\$120,000			
Waste Sustainability TCA	01-400-0-24800	\$225.71	\$10,500	-\$40,000	-\$29,274.29
Contribution to		\$10,500			
Capital Plan: 1072: Waste - Misc Equipment		-\$5,000			
Capital Plan: 1179: WASTE - EQUIPMENT		-\$35,000			
Recycling Sustainability TCA	01-450-0-24800	\$81.25	\$25,200	-\$19,800	\$5,481.25
Contribution to		\$20,200			
Sale of Equipment - 53806 Recycling Truck - REC 99-1		\$5,000			

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**Township of North Frontenac
2024**

		2023 Year End Balances	2024 Budget	2024 Budget	2024 Year End Reserve Funds
2023 Unaudited Year End Balances - Reserves / Reserve Funds		Reserve Funds as of Jan. 26/24	Contributions TO	Contributions FROM	Based on 2024 Draft Budget
	<i>Capital Plan: 1122: Recycling - Misc Equipment</i>	<i>-\$5,000</i>			
	<i>Capital Plan: 1181: RECYCLING - EQUIPMENT</i>	<i>-\$14,800</i>			
Capital Acquisition - Ward 1 - TCA	01-000-1-24801	\$34,025.16	0	0	\$34,025.16
Electronics/Software Sustainability TCA - All Depts.	01-110-0-24860	\$370,657.86	\$34,000	-\$34,000	\$370,657.86
	<i>Contribution to Capital Plan: 1024: Computers/Electronics</i>	<i>\$34,000</i>			
		<i>-\$34,000</i>			
Streetlights Sustainability TCA	01-280-0-24800	\$69,152.83	\$4,500	\$0	\$73,652.83
	<i>Contribution to</i>	<i>\$4,500</i>			
Building Dept. Sustainability TCA	01-250-0-24800	\$47,420.68	\$15,500	-\$62,000	\$920.68
	<i>Contribution to Capital Plan: 1184: Building - Vehicle</i>	<i>\$15,500</i>			
		<i>-\$62,000</i>			
Community Hall - Sustainability TCA	01-610-0-24800	\$226,407.90	\$45,730	-\$42,500	\$229,637.90
	<i>Contribution to Capital Plan: 1189: CLAR-MILL HALL</i>	<i>\$45,730</i>			
		<i>-\$18,000</i>			
	<i>Capital Plan: 1190: HARLOWE HALL</i>	<i>-\$24,500</i>			
Recreation - Sustainability TCA	01-615-0-24800	\$84,814.74	\$18,324	-\$14,000	\$89,138.74
	<i>Contribution to Capital Plan: 1200: RINK AND CHANGE HOUSE</i>	<i>\$18,324</i>			
		<i>-\$14,000</i>			
P (MNR Parks) - Sustainability TCA	01-620-0-24800	\$38,594.25	\$21,406	-\$60,000	\$0.00
	<i>Contribution to Transfer from North Frontenac Parklands</i>	<i>\$16,480</i>			
		<i>\$4,926</i>			
	<i>Capital Plan: 1185: MNR - VEHICLE</i>	<i>-\$60,000</i>			
Prop/Bldg Maintenance - Sustainability TCA	01-750-0-24800	\$5,455.74	\$16,544	-\$22,000	\$0.00
	<i>Contribution to Transfer from Infrastructure Sustainability</i>	<i>\$6,960</i>			
		<i>\$9,584</i>			
	<i>Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE</i>	<i>-\$22,000</i>			
TOTAL DISCRETIONARY CAPTIAL RESERVE FUNDS		\$3,771,055.42			\$3,646,082.43
OPERATING RESERVE FUNDS:					
Cannabis Reserve Fund	01-000-0-24014	\$14,115.58	0	0	\$14,115.58
Safe Restart - COVID 19	01-000-0-24017	\$66,920.92	0	-\$39,100	\$27,820.92
	<i>Clerical Asssistant</i>	<i>-\$25,000</i>			
	<i>Internet, Zoom, etc.</i>	<i>-\$14,100</i>			
Seniors Initiatives	01-000-0-24018	\$104,001.31	0	-\$20,000	\$84,001.31
	<i>Subsidized funding to Land O'Lakes and Frontenac Community Services</i>	<i>-\$20,000</i>			
Council - Election	01-100-0-24000	\$16,397.37	\$5,000	0	\$21,397.37
	<i>Contribution to</i>	<i>\$5,000</i>			
Economic Development (Incl. Promotion/Marketing Fund Bal.)	01-170-0-24000	\$23,148.44	\$18,500	-\$34,050	\$7,598.44
	<i>Contribution to Business Initiatives</i>	<i>\$18,500</i>			
		<i>-\$18,050</i>			

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**Township of North Frontenac
2024**

		2023 Year End Balances	2024 Budget	2024 Budget	2024 Year End Reserve Funds
2023 Unaudited Year End Balances - Reserves / Reserve Funds		Reserve Funds as of Jan. 26/24	Contributions TO	Contributions FROM	Based on 2024 Draft Budget
	<i>Branded Material Program</i>	<i>-\$10,000</i>			
	<i>Annual Summer Event</i>	<i>-\$6,000</i>			
Medical Services (Doctor Recruitment)	01-190-0-24090	\$31,065.12	0	<i>-\$30,000</i>	\$1,065.12
	<i>Doctor Incentive</i>	<i>-\$10,000</i>			
	<i>Doctor Recruitment</i>	<i>-\$20,000</i>			
Emergency Services (i.e. Extreme Weather, Wildfires, Salaries etc.) (Incl. Fire Salaries, Wildfires & Wildfires - Ward 1 Bal.)	01-260-0-24060	\$338,349.16	\$1,000	0	\$339,349.16
	<i>Contribution to</i>	<i>\$1,000</i>			
Roads - Winter Maintenance	01-300-0-24000	\$572,616.66	0	0	\$572,616.66
Cemetery - North Frontenac	01-500-0-24000	\$66,735.53	\$2,000	<i>-\$3,400</i>	\$65,335.53
	<i>Contribution to</i>	<i>\$2,000</i>			
	<i>Operating expenses - per Res #137-14</i>	<i>-\$3,400</i>			
Community Halls	01-610-0-24000	\$531,969.05	\$45,000	0	\$576,969.05
	<i>Contibution to from Shore road allowance land costs</i>	<i>\$45,000</i>			
MNR Parks (Crown Land Stewardship Program)	01-620-0-24000	\$361,270.20	0	<i>-\$99,926</i>	\$261,344.45
	<i>Schooner Road Gravel, Grading & Ditching</i>	<i>-\$50,000</i>			
	<i>Expand Parking Lot at Crotch Lake - final A gravel</i>	<i>-\$5,000</i>			
	<i>Helen Lane Parking - funded from MNR Parks Reserve Fund per Res #59-22</i>	<i>-\$40,000</i>			
	<i>Transfer from North Frontenac Parklands</i>	<i>-\$4,926</i>			
Planning - Update/Reviews/LPAT appeals, etc.	01-700-0-24000	\$39,171.07	\$7,500	0	\$46,671.07
	<i>Contribution to</i>	<i>\$7,500</i>			
TOTAL DISCRETIONARY OPERATING RESERVE FUNDS		\$2,165,760.41	\$3,305,582	<i>-\$3,877,757</i>	\$2,018,284.66
GRAND TOTAL RESERVES AND RESERVE FUNDS:		\$9,133,214.99		ESTIMATED 2024:	\$8,561,040.25

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Surplus/Deficit Summary by Department

	2023	2024		2023
	Total Budget	Draft Budget		Increase/(decr to be raised
000 Default	-1,505,329	-1,486,594	-18,735	1.2%
100 Council	190,480	203,914	-13,434	(7.1%)
110 Administration	1,024,004	1,125,063	-101,059	(9.9%)
170 Economic Development	183,510	197,536	-14,026	(7.6%)
190 Sundry	27,026	43,876	-16,850	(62.3%)
200 Fire	1,045,390	1,104,628	-59,238	(5.7%)
220 Police	810,347	833,484	-23,137	(2.9%)
230 Livestock Loss	365	365		
240 Conservation Authorities	34,863	36,131	-1,268	(3.6%)
250 Building Department				
255 By-law Enforcement	34,518	42,370	-7,852	(22.7%)
260 Protection & Emergency Services	61,440	79,121	-17,681	(28.8%)
270 Animal Control	9,200	11,100	-1,900	(20.7%)
280 Streetlights	14,574	14,574		
300 Roads	3,691,440	3,808,314	-116,874	(3.2%)
400 Waste Disposal	451,532	484,101	-32,569	(7.2%)
450 Recycling	131,826	158,813	-26,987	(20.5%)
500 Cemeteries				
610 Community Halls	118,489	119,542	-1,053	(0.9%)
615 Recreation	113,478	99,634	13,844	12.2%
620 MNR Parks				
660 Libraries	4,393	5,178	-785	(17.9%)
700 Planning	261,295	240,534	20,761	7.9%
750 Property/Bldg Mtce (Grass/Cleaning/Sn	283,017	293,885	-10,868	(3.8%)
810 Municipal - Taxes	-6,844,857	-7,277,769	432,912	(6.3%)
830 County				
850 Education				
890 Property Taxation	-137,800	-137,800		
Total Township of North Frontenac				100.0%

Budget Summary

Run Date: 01/02/24 12:05 PM

	2023	2023	2024
	Total Budget	Total	Total
	Budget	Actuals	Budget
R Revenues			
000 Default	-2,179,746	-2,048,812	-2,199,141
100 Council	-25,000	-10,463	
110 Administration	-133,205	-114,138	-110,800
170 Economic Development	-110,964	-77,758	-438,831
190 Sundry	-9,500	-5,000	-50,000
200 Fire	-156,586	-211,378	-87,851
240 Conservation Authorities			
250 Building Department	-209,528	-196,145	-349,653
255 By-law Enforcement	-40,000	-34,115	-40,000
260 Protection & Emergency Services	-273,429	-314,950	-21,000
270 Animal Control	-4,000	-4,355	-4,000
280 Streetlights	-500		-500
300 Roads	-4,669,591	-4,117,049	-3,880,702
400 Waste Disposal	-132,000	-154,379	-176,968
450 Recycling	-248,000	-233,724	-187,800
500 Cemeteries	-13,100	-17,097	-12,900
610 Community Halls	-63,450	-60,682	-70,000
615 Recreation	-155,275	-192,285	-89,675
620 MNR Parks	-451,209	-433,723	-553,505
660 Libraries	-7,200	-6,543	
700 Planning	-88,300	-128,641	-136,000
750 Property/Bldg Mtce (Grass/Cleaning/Snow Removal)	-39,995	-25,857	-32,500
810 Municipal - Taxes	-6,891,357	-6,874,199	-7,324,269
830 County	-1,960,027	-1,983,864	-2,009,848
850 Education	-1,488,888	-1,502,633	-1,498,441
890 Property Taxation	-160,000	-157,025	-160,000
Total R Revenues	-19,510,850	-18,904,815	-19,434,384
E Expenses			
000 Default	674,417	678,984	712,547

Budget Summary

Run Date: 01/02/24 12:05 PM

	2023	2023	2024
	Total Budget	Total	Total
	Budget	Actuals	Budget
100 Council	215,480	207,824	203,914
110 Administration	1,157,209	1,116,349	1,235,863
170 Economic Development	294,474	259,909	636,367
190 Sundry	36,526	27,964	93,876
200 Fire	1,201,976	1,230,389	1,192,479
220 Police	810,347	807,827	833,484
230 Livestock Loss	365		365
240 Conservation Authorities	34,863	34,518	36,131
250 Building Department	209,528	196,157	349,653
255 By-law Enforcement	74,518	76,934	82,370
260 Protection & Emergency Services	334,869	370,617	100,121
270 Animal Control	13,200	13,927	15,100
280 Streetlights	15,074	11,329	15,074
300 Roads	8,364,232	7,791,428	7,689,016
400 Waste Disposal	583,532	598,249	661,069
450 Recycling	379,826	380,481	346,613
500 Cemeteries	13,100	18,133	12,900
610 Community Halls	181,939	163,498	189,542
615 Recreation	268,753	276,356	189,309
620 MNR Parks	451,209	434,173	553,505
660 Libraries	11,593	10,314	5,178
700 Planning	349,595	360,711	376,534
750 Property/Bldg Mtce (Grass/Cleaning/Snow Removal)	323,012	281,589	326,385
810 Municipal - Taxes	46,500	53,278	46,500
830 County	1,960,027	1,983,865	2,009,848
850 Education	1,488,888	1,502,632	1,498,441
890 Property Taxation	22,200	25,184	22,200
Total E Expenses	19,517,252	18,912,619	19,434,384
Total		7,804	

The Corporation of the Township of North Frontenac

By-law # 2024-15

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Special Council Meeting held February 6, 2024

Whereas Section 9 of the Municipal Act, S.O.2001, c.25 and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the Municipal Act S.O. 2001, c.25 – A Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the February 6, 2024 Special Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Special Council Meeting held February 6, 2024 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Special Council Meeting held February 6, 2024 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time **February 6, 2024.**

Read a third time and finally passed this **February 6, 2024.**

Gerry Lichty, Mayor

Tara Mieske, Clerk