

Regular Council Agenda

5:00 p.m. - Thursday, July 25, 2024

Council Chambers

[Zoom Meeting Registration](#)

1. Call to Order

- a) Public Notice regarding Recording of Meetings 8
[Recorded Meetings - Notice to Public](#)

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

- a) July 25, 2024

Be It Resolved That Council approves the Agenda dated July 25, 2024, as circulated.

4. Disclosure of Pecuniary Interest and General Nature Thereof

5. Business Profile

- a) nos Tree Service 9

Be It Resolved That Council receives for information the Business Profile of nos Tree Service provided by Paul Thiel, Member of the Economic Development Task Force (EDTF).

[nos Tree Service](#)

6. Presentations

None.

7. Delegations

- a) Anders Carson, Vice President, Ontario Branch of the Canadian Postmasters and Assistants Association: Closure of the Ardoch Post Office (Presentation to follow)

Be It Resolved That Council receives for information the presentation from Anders Carson, Vice President, Ontario Branch of the Canadian Postmasters and Assistants Association, regarding the Closure of the Ardoch Post Office; and thanks Mr. Carson for his time spent today.

8. Adoption of Minutes

- a) Minutes of the Meeting(s) to be adopted by Council 10 - 20

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held June 27, 2024; and
2. A Meeting of the Personnel and Audit Committee held July 3, 2024.

[Council Minutes - June 27, 2024](#)

[Personnel and Audit Committee Minutes - July 3, 2024](#)

9. Business Arising Out of Minutes

- a) Council Resolution #486-23: Land Use Permit - Kashwakamak Waste Site 21 - 29

Whereas at their meeting on November 24, 2023, Council passed Resolution #486-23 receiving for information the Public Works Manager's Administrative Report entitled "Kashwakamak Waste Site - Update regarding Permits"; and that Council authorized the Chief Administrative Officer (CAO) to sign the required Land Use Applications for the use of Crown Land;

Therefore Be It Resolved That Council receives for information an email dated July 3, 2024 from the Public Works Manager advising the Ministry of Natural Resources and Forestry (MNRF) provided the Land Use Permit for two new monitoring wells and access roads adjacent to the Kashwakamak Waste Site;

And That Council will consider a By-law later in the meeting authorizing the CAO to validate and sign the Land Use Permit;

And That Council instructs the Treasurer to take the initial fee of \$2,066.82 from the Operating Contingency Reserve.

[Resolution #486-23](#)

- b) Personnel and Audit Committee Resolution #16-24: Update from Treasurer regarding Current Rates for Potential Investment of GIC 30

Whereas at their meeting on July 3, 2024 Personnel and Audit Committee receives the Treasurer's Administrative Report entitled "Investment Report", for Information Purposes; and instruct the Treasurer to provide a verbal update on the Market at the July 25th Council Meeting, with proposed investment breakdown;

Therefore Be It Resolved That Council receives for information a verbal update from the Treasurer on the current rates for potential investment of the GIC that is maturing in August.

[P&A Resolution #16-24](#)

10. Communications

- a) Clerk's Administrative Report - Communications 'A' Section 31 - 32

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of

Interest.”

[Communications of Interest](#)

b) Communications 'B' Section - Action Items

B1. Township of Otonabee-South Monaghan re: Request for Support - Regulations for Importation and Safe Use of Lithium-ion Batteries

33 - 34

Be It Resolved That Council receives for information a letter dated June 28, 2024 from the Township of Otonabee-South Monaghan to the Minister of Labour, Immigration, Training and Skills Development regarding the importation and safe use of lithium-ion batteries;

And That the Otonabee-South Monaghan Fire Chief advised Council that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries are presenting a significant increase in fires and explosions; and that these aftermarket batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any regulations; unlicensed persons and locations can store and modify lithium-ion batteries without regulations; which is providing dangerous conditions within a community;

And That the Township of North Frontenac supports the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries; and encourages every municipality to actively promote safe practices for the use of lithium-ion batteries;

And That the Township of North Frontenac calls upon all levels of government to enact regulations for the importation, sale, storage and use of non-OEM or ULC lithium-ion batteries;

And That Council instructs the Clerk to provide this Resolution to the Minister of Labour, Immigration, Training and Skills Development; Scott Reid, MP; and the Township of Otonabee-South Monaghan.

[B1](#)

B2. Eastern Ontario Regional Network re: Request for Support for Communal Decentralized Water and Wastewater Solutions

35 - 39

Be It Resolved That Council receives for information an email dated July 5, 2024 from Jannette Amini, Manager of Legislative Services/Clerk, County of Frontenac, advising Eastern Ontario Regional Network and 2B Developments are requesting the assistance of all Eastern Ontario Warden Caucus members in endorsing their Localizing Communal Servicing Project Canadian Mortgage Housing Corporation Housing Supply Challenge initiative; and a letter of support/interest was provided for the adoption of communal servicing to unlock both housing and land;

And That the Council of North Frontenac supports this initiative and authorizes the Mayor to sign the letter of support.

[B2](#)

11. Council, CAO, and Managers' Administrative Reports

a) Clerk/Planning Manager: Shore Road Allowance Closure and By-law - Petherick and Williams

40 - 43

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Petherick and Williams";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance adjoining Part of Lot 9, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-20840 (Big Gull Lake)
- **All That Part** of the Shore Road Allowance adjacent to Part of Lot 27, Concession 8, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-3301 (Marble Lake)

be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances.

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell portions of the Shore Road Allowance.

[Shore Road Allowance Closure and By-law - Petherick and Williams - Pdf](#)

- b) Manager of Community Development: Plevna Playground - Required Repairs due to Car Incident 44 - 45

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Plevna Playground - Required Repairs due to Car Incident";

And That Council directs the Treasurer to transfer the \$15,000 deductible from the Operating Contingency Reserve Fund and if funds are recouped from the drivers insurance company, they will be put back into the Operating Contingency Reserve.

[Plevna Playground - Required Repairs due to Car Incident - Pdf](#)

- c) Public Works Manager: Emergency Culvert Replacements - Road 506 & 509 46 - 48

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Emergency Culvert Replacements - Roads 506 & 509";

And That Council approves the two culvert replacements on Road 509 at a estimated cost of approximately \$30,000 and funding for the third emergency replacement recently completed on Road 506 at a cost of \$35,000; for a total of \$65,000 to be taken from the Infrastructure Sustainability Reserve Fund.

[Emergency Culvert Replacements - Road 506 & 509 - Pdf](#)

- d) Treasurer: Offering Credit Card as a payment method (online and in-person) 49 - 51

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Offering Credit Card as a payment

method (online and in-person)".

And That Council approves the following Fees & Fines to be paid by Credit Card with the third party processing fees to be paid by the individual;

- Schedule C - Building
- Schedule D - Crown Land Stewardship Program
- Schedule E - Planning
- Schedule G - Cemeteries
- Schedule H - Fire Department
- Schedule I - Roadside Ditch Alteration
- Schedule J - Civic Addressing
- Schedule K - Construction of Entrances
- Schedule M - Recreational Vehicle License
- Schedule N - Disposition of Land
- Schedule O - Line Fence Viewings
- Schedule P - Licence Agreements
- Schedule Q - Refreshment Vehicle Licence
- Schedule R - Licence for Shipping Containers
- Schedule S - Use of Township Equipment
- Parking By-Law Fines
- MFIPPA Fees

And That Council approves the option to pay the following Fees by credit card where the fees for using the credit card payment is paid by the Township;

- Schedule A - Administration and Finance
- Schedule B - Dog Tags, Licence and Animal Control
- Schedule F - Waste Management - Landfill Tipping Fees
- Schedule L - Community Hall Rentals - Community Hall bookings

[Offering Credit Card as a payment method \(online and in-person\) - Pdf](#)

- e) Deputy Clerk: 2024 Ontario Association of Committee of Adjustment (OACA) Conference 52 - 57

Be It Resolved That the Committee receives for information the Deputy Clerk/Assistant to the Planning Manager's Administrative Report entitled "2024 Ontario Association of Committee of Adjustment (OACA) Conference"

[2024 Ontario Association of Committee of Adjustment \(OACA\) Conference - Pdf](#)

12. External Committees/Local Boards/Task Force Notes and Reports

- a) Economic Development Task Force 58 - 61

Be It Resolved That Council receives for information the Notes of the Economic Development Task Force dated July 15, 2024;

And That Council approves the Festival of Stars exemption from By-law #66-17 to Prohibit Camping on Municipal Property to permit tent camping only at the Astronomy Park September 6-8, 2024, conditional upon the North Frontenac Amateur Astronomy Club providing proof of

insurance and security for the duration of camping and layout of sites to be approved by the Manager of Community Development prior to the event.

[Economic Development Task Force - 15 Jul 2024 - Minutes - Pdf](#)

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) Each Council member has a portfolio for which they are responsible. 62 - 63
The Councillor may provide a verbal report for information purposes.

[Council Portfolios 2022-2026](#)

16. Introduction and Reading of By-laws

- a) By-law(s) to be Considered: 64 - 74

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2024-52 To Close, Stop Up and Sell Shore Road Allowances;
- #2024-53 To Sign Land Use Permit with Ministry of Natural Resources and Forestry - Kashwakamak Waste Site Monitoring;

And That these By-law(s) be read a first, second and third time and finally passed.

[2024-52 To Close and Sell Road Allowances](#)

[2024-53 To Sign LUP with MNRF - Kash Waste Site](#)

17. Public Forum

18. Closed Session

- a) Closed Meeting of Council

Be It Resolved That Council retires to Closed Session at ____ .m. to:

- a. Adopt the following Closed Minutes of a Council Meeting held June 27, 2024 and a Meeting of the Personnel and Audit Committee held on July 3, 2024 :
- b. Discuss Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, specifically appointments to a Task Force;
- c. Review Requests under the Municipal Freedom of Information and Protection of Privacy Act, if the Council, Board, Commission or other body is the Head of an Institution for the purposes of that Act.

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

20. Confirmatory By-law

- a) Confirming By-law #2024-54

75

Be It Resolved That By-law #2024-54, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held July 25, 2024 be read a first, second, and third time and finally passed.

[2024-54 Confirming By-law](#)

21. Adjournment

- a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at ____ .m. until August 22, 2024 or at the call of the Chair.



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

nos Tree Service

(613) 532-6671

nostreeservice@gmail.com

Established in 2021 by Paul Christian, nos Tree Service is a beacon of reliability in tree care across North Frontenac. With fond memories of childhood summers spent at Kashwakamak Lake, Paul brings a fresh perspective and unwavering dedication to every project. Led by ISA certified arborists and employing eight local workers, the team specializes in expert tree maintenance, removal, and cleanup, ensuring exceptional service with each endeavour.



You may have already encountered the nos Tree Service team at recent local events like Meet the Machine and the Christmas Parade, where their dedication to community involvement shines. Additionally, their assistance in Cloyne's Big Chair Project has been warmly appreciated by residents.

In addition to their core tree care services, nos Tree Service has emerged as a leading supplier of premium firewood. From cozy nights at home to outdoor adventures, their high-quality firewood, available in various formats, ensures ample fuel for any occasion.

The mission of nos Tree Service extends beyond tree care—they are committed to promoting a safer, more resilient landscape for future generations. Whether mitigating storm damage, combatting invasive species, or restoring landscapes ravaged by caterpillar infestations, their attention to detail and commitment to safety have earned the trust of local Airbnb hosts, cottage owners, and residents alike.

Driven by a commitment to customer satisfaction, nos Tree Service remains dedicated to enhancing the natural beauty of the community. Looking ahead, nos Tree Service is poised for growth and expansion across the township and beyond. Prospective clients are encouraged to contact them today.





Regular Council Minutes

5:00 PM - Thursday, June 27, 2024

Council Chambers

Present: Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Absent with Regret: Deputy Mayor John Inglis

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Management / Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *June 27, 2024*

242-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated June 27, 2024 as amended.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

None.

7. Delegations

None.

8. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

243-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held June 6, 2024; and
2. A Meeting of the Personnel and Audit Committed held May 28, 2024.

Carried

9. Business Arising Out of Minutes

a) *Resolution #127-24: Request for Kaladar Barrie Fire Chief to attend North Frontenac Council meeting*

244-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Whereas at the meeting held on March 15, 2024, Council passed Resolution #127-24 requesting the Joint Fire Committee discuss having the Kaladar Barrie Fire Chief attend a North Frontenac Council meeting prior to each annual budget;

Therefore Be It Resolved That Council receives for information the Joint Fire Committee's Resolution #15-24 passed at the meeting held June 7, 2024 approving this request; and requesting the North Frontenac CAO notify Fire Chief Cuddy of the date of the meeting(s).

Carried

b) *Resolution #68-24: Potential for adding benefits for Volunteer Fire Fighters*

245-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Whereas at the meeting held on February 16, 2024, Council passed Resolution #68-24 requesting the Joint Fire Committee discuss the potential for adding benefits for Fire Fighters;

Now Therefore Be It Resolved That Council receives for information the Joint Fire Committee's Resolution #14-24 passed at the meeting held June 7, 2024 advising that due to the increased costs to provide services, the Committee does not support adding benefits at this time.

Carried

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

246-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Lion's Club of Land O' Lakes re: Human Maple Leaf*

247-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information a letter dated May 21, 2024 from the Lions Club of Land O'Lakes advising they are attempting to create a Human Maple Leaf on Canada Day and inviting the Township of North Frontenac to participate;

And That Council supports the Lions Club's efforts to encourage tourism and raise awareness of the area;

And That Council encourages Council Members, Township staff, their families and members of the public to attend the event.

Carried

B2. *County of Frontenac re: Open Farm Days - Proclamation*

248-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas the Township of North Frontenac recognizes the importance of agriculture in the region;

And Whereas the Township of North Frontenac believes a strong agricultural economy is essential for enduring communities, for the health of our residents, and to establish a strong community in support of food security for our citizens as well as our businesses, and organizations;

And Whereas the Township of North Frontenac has a vision of a strong agriculture community that is rooted in the character of Frontenac County and its residents: welcoming, natural, healthy, clean, tranquil, entrepreneurial, and rural by choice and conviction;

And Whereas the Township of North Frontenac is committed to supporting agriculture to grow businesses, attract more visitors and expand the tax base;

Now Therefore Be It Resolved That the Council of the Township of North Frontenac hereby declares August 16 to September 30, 2024, as Open Farm Days in Frontenac County, and reminds individuals of the importance of this six-week celebration which supports local agriculture and food businesses in our communities;

And That the Township of North Frontenac encourages all residents to support local farms and food businesses by participating in this series of events;

And That Council instructs the Manager of Community Development to share the details with the public on the upcoming events.

Carried

11. Council, CAO, and Managers' Administrative Reports

- a) **Chief Administrative Officer: Update re: Home Support Program for Seniors and Individuals with Physical Disabilities in North Frontenac Township.**

249-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be it Resolved That Council receives for information the Chief Administrative Officer and Treasurer's Administrative Report entitled "Update re: Home Support Program for Seniors and Individuals with Physical Disabilities in North Frontenac Township";

And That Council approves the updated 2024-2027 Memorandum of Understanding which includes up to \$6 per hour to provide indoor and outdoor services; a subsidy of \$3 per meal for the Meals on Wheels Program; and up to .10 cents per km (maximum of \$25 per trip) for transportation costs for payment to the Rural Frontenac Community Services and Land O'Lakes Community Services, for qualifying residents of North Frontenac Township;

And That Council will consider a By-law later in the Meeting to sign the Memorandum of Understanding;

And That the Township allocates a maximum of \$10,000 to each agency annually, however each agency will invoice the Township for actual services provided which will assist in continuing to assess the need for the Program and potential future costs to ensure the Program remains sustainable if needed;

And That the CAO and Treasurer meet with both Agencies in 2027 to re-assess the Program and provide Council with an update and recommendations regarding the feasibility of continuing the Program during the 2027 Budget Deliberations.

Carried

- b) **Clerk/Planning Manager: Road Allowance Closure for Approval in Principle – Wither & Bell**

250-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager Administrative Report entitled "Road Allowance Closure for Approval in Principle – Wither & Bell";

And That Council approves the Application to close, stop up and sell a portion of the Boundary Road Allowance between Lot 19, Concession 1, geographic Township of South Canonto and Lot 32, Concession 6, geographic Township of Palmerston to the adjacent property owner(s) in accordance with the Road Closing Policy;

And That the Clerk shall notify the adjacent property owner to discuss purchasing half of the Road Allowance excluding the area where the 1 storey frame cottage is located.

Carried

- c) **Director of Emergency Services/Fire Chief: 2024 Community Risk Assessment (CRA)**

251-24 Moved by Councillor Fred Fowler, Seconded by Councillor Wayne Good

Be it Resolved That Council Receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "2024 Community Risk Assessment".

Carried

d) *Public Works Manager: Watershed Signage - Mountain Road*

252-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Watershed Signage - Mountain Road";

And That Council approves installation of the signage on Mountain Road at a location to be confirmed with the Mississippi Valley Conservation Authority with the purchase of the signage to come from the 2024 roads budget for signage.

Carried

e) *Treasurer: Update and Review of the Strategic Asset Management Policy - 5 year Review*

253-24 Moved by Councillor Fred Fowler, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Update and Review of the Strategic Asset Management Policy - 5 year Review".

And That Council will consider later in the meeting a By-law to adopt the Strategic Asset Management Policy 2024.

Carried

f) *Treasurer: Treasurer's Potential Participation on Municipal Finance Officers Association (MFOA) Board*

254-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Treasurers Potential Participation on Municipal Finance Officers Association (MFOA) Board";

And That Council approves Kelly Watkins to submit her name for nomination to the MFOA Board for the term of January 1, 2025 to December 31, 2027.

Carried

g) *Treasurer: OMERS for Volunteer Fire Fighters*

255-24 Moved by Councillor Fred Fowler, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "OMERS for Volunteer Fire Fighters";

And That Council approves offering the North Frontenac Fire Department Fire Fighters OMERS as non-full-time (NFT) Employees;

And That Council will support the same decision for the Kaladar Barrie Fire Department

if it is deemed they are also eligible to enroll with OMERS as an NFT Employee.

Carried

h) *Treasurer: Update and Review of the Asset Management Plan*

256-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Update and Review of the Asset Management Plan”.

And That Council approves the Asset Management Plan as provided that meets the requirements of O.Reg. 588/17 before July 1, 2024 for core and non core assets.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) *Kaladar Barrie Joint Fire Committee*

257-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Minutes of a meeting of the Kaladar Barrie Joint Fire Committee dated February 16, 2024.

Carried

b) *Kaladar Barrie Joint Fire Committee - Resolution from June 7, 2024 Meeting*

258-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Joint Fire Committee Resolution #16-24 passed at a meeting held on June 7, 2024 receiving for information Fire Chief Cuddy’s Administrative Report entitled “Fire Truck Costs”;

And That Council approves the proposed Capital Budget amount for the tanker be increased by \$150,000 to a maximum of \$800,000 with the amount coming from the Kaladar Barrie Joint Fire Committee Reserve Funds

And That a copy of this Resolution be provided to Addington Highlands Council.

Carried

c) *Economic Development Task Force*

259-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Notes of a meeting of the Economic Development Task Force dated June 17, 2024.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council’s consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a) **By-law(s) to be Considered:**

- **#2024-47 To Adopt Asset Management Plan**
- **#2024-48 To Adopt Strategic Asset Management Policy**
- **#2024-49 To Sign MOU with Rural Frontenac Community Services and Land O'Lakes Community Services**
- **#2024-50 To Sign Agreement with AMO for Community Building Fund**

260-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- **#2024-47 To Adopt Asset Management Plan;**
- **#2024-48 To Adopt Strategic Asset Management Policy;**
- **#2024-49 To Sign MOU with Rural Frontenac Community Services and Land O'Lakes Community Services;**
- **#2024-50 To Sign Agreement with AMO for Community Building Fund;**

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

None.

18. Closed Session

None.

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

20. Confirmatory By-law

- a) **Confirming By-law #2024-51**

261-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2024-51, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held June 27, 2024 be read a first,

second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

262-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 5:51 p.m. until July 25, 2024 or at the call of the Chair.

Carried

Mayor

Clerk



Personnel and Audit Committee Minutes

9:30 AM - Wednesday, July 3, 2024
Council Chambers

Present: Deputy Mayor John Inglis, Councillor Fred Fowler, and Councillor Vernon Hermer

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, Treasurer, Dipl. M.A., M.M.; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager; and Sandra Lessard, Deputy Treasurer

1. Call to Order

The Chair called the meeting to order at 9:30 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) July 3, 2024

13-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee approves the Agenda dated July 3, 2024, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Presentations

a) *KPMG: Audit Findings report for the year ended December 31, 2023*

14-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee receives for information 2023 Auditor's Report and Draft Consolidated Financial Statements as presented by Katie Mahon, KPMG LLP;

And That the Committee approves the 2023 Financial Statements;
And That, once the Committee Minutes are adopted by Council, the Treasurer is instructed to place an advertisement in the Frontenac News stating the 2023 Financial Statements are available by contacting the Municipal Office and on the Township's website.

Carried

Note: The Deputy Treasurer left the meeting at this time.

6. Delegations

None.

7. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

15-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Committee approves the Minutes of a Meeting of the Personnel and Audit Committee held May 28, 2024, as circulated and adopted by Council on June 27, 2024.

Carried

8. Business Arising Out of Minutes

None.

9. Communications

None.

10. Administrative Reports

a) *Investment Report*

16-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Personnel and Audit Committee receives the Treasurer's Administrative Report entitled "Investment Report", for Information Purposes;

And That the Personnel and Audit Committee instruct the Treasurer to provide a verbal update on the Market at the July 25th Council Meeting, with proposed investment breakdown.

Carried

11. Notice of Resolution

None.

12. Resolution, Written Notice of Which has Been Given

None.

13. Public Forum

None.

Note: The Treasurer left the meeting at this time.

14. Closed Session

a) Closed Session of Committee

17-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee retires to Closed Session at 10:15 a.m. to:

- a. Consider a personal matter about an identifiable individual, more specifically with regards to the Chief Administrative Officer's performance review

Carried

Note: The Deputy Clerk left the meeting after the adoption of the Closed Minutes.

15. Rise and Report (Overview of the Closed Session by the Chair)

16. Adjournment

a) Adjournment of the Meeting

18-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Personnel and Audit Committee adjourns the meeting at 11:50 a.m until September 17, 2024 or at the call of the Chair.

Carried

Mayor

Clerk



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: November 24, 2023

Resolution # 486-23

Moved By:
Councillor Stephanie Regent

Seconded By:
Councillor Wayne Good

Be It Resolved That Council receives for information the Public Works Manager’s Administrative Report entitled “Kashwakamak Waste Site - Update Regarding Permits (Res #410-23)”;
And That Council authorizes the Chief Administrative Office to sign the required Land Use Applications and Site Plans;
And That the Public Works Manager will report to Council regarding the status of approvals and proposed schedule for site work at a future meeting;
And That details regarding the additional funding required to complete the work will be brought forward for Council's consideration in 2024.

Carried

Mayor

From: Darwyn Sproule
Sent: Wednesday, July 3, 2024 4:41 PM
To: Corey Klatt; Tara Mieske; Kelly Watkins
Cc: Darwyn Sproule
Subject: FW: Land Use Permit KEKI-2024-PLA-00019

Corey – the attached Land Use Permit (LUP) from Ministry of Natural Resources and Forestry (MNR) is for two new monitoring wells and access roads at the Kash Waste Site that are located on Crown Land. Ministry of Environment Conservation and Parks (MECP) previously approved the well locations and the monitoring plan prepared by Cambium. The new wells, additional monitoring and associated costs have been previously presented to and approved by Council.

At a Council Meeting on November 24, 2023, Council approved Resolution #486-23: **Be It Resolved That** Council receives for information the Public Works Manager’s Administrative Report entitled “Kashwakamak Waste Site - Update Regarding Permits (Res #410-23)”; **And That** Council authorizes the Chief Administrative Office to sign the required Land Use Applications and Site Plans; **And That** the Public Works Manager will report to Council regarding the status of approvals and proposed schedule for site work at a future meeting; **And That** details regarding the additional funding required to complete the work will be brought forward for Council's consideration in 2024.

Carried

The LUP application was signed and submitted in accordance with Resolution #410-23 and attached find the new LUP for the required work. Next steps include the Township validating the draft LUP, submitting the initial payment and then MNR issues the new LUP.

I have reviewed the draft LUP found it appropriate, reflecting the required work and ongoing monitoring. I recommend proceeding with validation of the LUP.

The initial fee of \$2,066.82 includes the initial administration fee, annual administration fee, lands fee and the HST. The subsequent annual fee will be \$75.38 including tax.

We require a signing By-law authorizing the CAO to validate and sign the new LUP.

We also require approval to take the initial fee of \$2,066.82 from the Operating Contingency Reserve Fund.

Darwyn Sproule
Public Works Manager



Friday, June 28, 2024

KEKI-2024-PLA-00019-LUP-001

The Corporation of the Township of North Frontenac
6648 Road 506
Plevna, ON
K0H2M0
CA

Dear Permittee,

Re: New Land Use Permit Keki-2024-PLA-00019-LUP-001

The Ministry Natural Resources and Forestry (the Ministry) is writing to inform you that a review has been completed for the issuance of a new Land Use Permit (LUP) located in BARRIE.

Attached to this email, you will find the new Land Use Permit (LUP). The Ministry is modernizing its LUP process to make application, issuance, and payment quicker and easier. This new process can be done entirely online. However, if you do not want to communicate by email, please reach out to the Ministry using the contact information below and request to communicate through regular mail.

Please carefully review the terms and conditions of the new LUP. Also carefully review the fee chart below which summarizes the amount you will be charged for the issuance of the new LUP.

To let the Ministry know whether or not you wish to validate this new LUP, **please 'Reply All' to this email within 30 days. Note that the attached permit will not be valid until the Ministry has received and processed the initial payment.** The process for making this initial payment is outlined below.

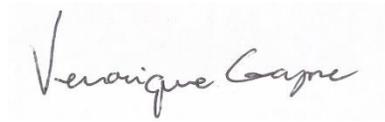
Once you have indicated that you would like to validate the new LUP **you will receive an invoice from Ontario Shared Services by regular mail for the initial payment of the LUP.** Please see the summary of the amount you will be charged below. The initial payment due for your LUP will be \$ 30.00 and an administrative fee of \$ 1762.33 is required for the first year. This amount includes the fee charged for the first year of occupation.

For every following year up until your new LUP expires, the annual fee will be the amount shown on the new LUP. You will receive a yearly invoice from Ontario Shared Services for this amount.

If you have any questions about the process, or the terms and conditions of your expiring or new LUP, please contact Alexander Marunde at the Kemptville-Kingston District at 613-483-4864 or alexander.marunde@ontario.ca. If there are any changes to your personal information (e.g. billing address, name), please notify this office at kemptville-kingston.MNRF@ontario.ca.

In order for us to serve you better, please call ahead to make an appointment.

Sincerely,



Ministry of Natural Resources and Forestry
Resources Clerk I Kemptville-Kingston District
613-302-4370 | veronique.gagne@ontario.ca

Encl.

Summary of Fees:

Fee Type	Fee	HST	Total
Initial Administration Fee	1762.33	229.10	1991.43
Annual Administration Fee	36.71	4.77	41.48
Lands Fee	30.00	3.90	33.90
Annual Fee (includes Annual Admin Fee and Lands Fee as applicable)	66.71	8.67	75.38
Total Amount Due on Issuance (includes Initial Admin Fee, Annual Admin Fee and Lands Fee as applicable)	1829.04	237.78	2066.82

This Land Use Permit is issued under the authority of the Public Lands Act and its regulations, and is subject to the limitations and provisions thereof, and to the terms and conditions set forth herein.

PERMITTEE

This Land Use Permit is issued to:
The Corporation of the Township of North Frontenac

Post Office Address of Permittee:
6648 Road 506
Plevna, ON
K0H2M0
CA

Phone Number of the Permittee:

(613) 479-2231

Email Address of Permittee:

cao@northfrontenac.ca

PERMITTED PURPOSE

This Land Use Permit authorizes the holder for:
Testing Site

DESCRIBED LANDS

This Land Use Permit applies to the following location(s):
Kashwakamak Lake Road / Lot 19 / Concession 4 / Geographic Township of Barrie / County of Frontenac
Area: .0002 HA
ARN:

As per the sketch and description which is attached hereto. A copy of this sketch and description is on file with the Ministry and available for inspection at any time during normal business hours. If there is any inconsistency between the two sketches and descriptions, the sketch and description on file with the Ministry shall prevail.

PERMIT EFFECTIVE DATE: July 1, 2024

PERMIT EXPIRY DATE: June 30, 2034

Summary of Fees

Fee Type	Fee	HST	Total
Initial Administration Fee	1762.33	229.10	1991.43
Annual Administration Fee	36.71	4.77	41.48
Lands Fee	30.00	3.90	33.90
Annual Fee (includes Annual Admin Fee and Lands Fee as applicable)	66.71	8.67	75.38
Total Amount Due on Issuance (includes Initial Admin Fee, Annual Admin Fee and Lands Fee as applicable)	1829.04	237.78	2066.82

This Land Use Permit is subject to additional restrictions as set out in the terms and conditions attached.

The issuance of this Land Use Permit does not relieve the Permittee from the responsibility of acquiring any other approvals as may be required by law, nor does it relieve the Permittee from any other legal requirements, whether under the Public Lands Act and its regulations or otherwise.

Conditions Attached: Yes

Number of Schedules:

This Land Use Permit is subject to the following terms and conditions:

SECTION 1 – EFFECT OF THIS LAND USE PERMIT

1. This Land Use Permit gives the Permittee the non-exclusive right to occupy the Described Lands only. The Described Lands may be used only for the Permitted Purpose specified in this Land Use Permit and no other purpose.
2. Unless otherwise specified at any time by the Ministry, when this Land Use Permit becomes valid, any abandoned buildings or things located on the Described Lands are transferred to and become the property of the Permittee.
3. This Land Use Permit may not be assigned, transferred, mortgaged, or pledged. Sublicenses or any other sharing of occupancy is prohibited. If the Permittee is a corporation and undergoes a change of control, the Permittee shall immediately disclose the change of control in writing to the Ministry. The Permittee shall comply with any terms and conditions subsequently prescribed by the Ministry resulting from the disclosure, up to and including termination of this Land Use Permit. If this Land Use Permit is terminated, the Permittee shall not be entitled to a refund of any fees paid by the Permittee.

For the purposes of this Land Use Permit, “change of control” shall mean the occurrence of any of the following events: (i) an acquisition of the Permittee by another entity by means of any transaction or series of related transactions (including, without limitation, any reorganization, merger or consolidation but excluding any merger effected exclusively for the purpose of changing the domicile of the Company), or (ii) a sale of all or substantially all of the assets of the Permittee (collectively, a “Merger”), so long as in either case the Permittee’s stockholders of record immediately prior to such Merger will, immediately after such Merger, hold less than fifty percent (50%) of the voting power of the surviving or acquiring entity.

4. The Permittee shall notify the Ministry prior to any proposed sale or transfer of the improvements owned by the Permittee and located on the Described Lands. The Permittee is required to advise any purchaser or transferee that they are not being assigned this Land Use Permit, have no authority to use the Described lands, and that the sale or transfer of such improvements shall not entitle the new owner to the issuance of a new land use permit.
5. This Land Use Permit and all rights of the Permittee shall automatically terminate on the earlier of:
 - a) the expiry date;
 - b) the death, bankruptcy, or insolvency of the Permittee;
 - c) if the Permittee is a corporation, on the winding up or dissolution of the Permittee.

The Permittee shall not be entitled to a refund of any fees paid by the Permittee in the event of early termination in such circumstances.

6. Without limiting the Ministry’s other rights in this Land Use Permit or at law, the Ministry may terminate this Land Use Permit upon 15 days’ notice to the Permittee or such longer period as may be provided by an authorized Ministry representative in their sole discretion, where:
 - a) the Permittee has failed to comply with any of the terms and conditions of this Land Use Permit and such failure is not rectified within the notice period provided by the Ministry; or
 - b) the Ministry considers it to be in the public interest to do so;

provided that where there are less than 15 days remaining in the term of this Land Use Permit, then the Ministry may terminate this Land Use Permit immediately on notice to the Permittee. The Permittee shall not be entitled to a refund of any fees paid by the Permittee.

7. “Public interest” includes, without limitation, the settlement of a land claim or implementation of an agreement involving Ontario and an Indigenous community.
8. The Permittee acknowledges and agrees that:
 - a) upon expiry or earlier termination of this Land Use Permit, the decision to issue a new land use permit is at the sole discretion of the authorized Ministry representative, and the Permittee has no right to, nor is entitled to, the issuance of a new land use permit based on prior use of the Described Lands;

- b) the issuance of any land use permit or permits for the use of the Described Lands will not create any interests or future rights whatsoever in the Described Lands;
 - c) the making of any improvements to or on the Described Lands (whether or not permitted by the Ministry) does not confer upon the Permittee any right to use the Described Lands other than within the terms of this Land Use Permit, nor does it give the Permittee any right to any future land use permits;
 - d) there are no other representations, warranties, or conditions between the Crown and the Permittee, regarding the use of the Described Lands;
 - e) this Land Use Permit does not convey any right, title, or interest in the Described Lands and is a Land Use Permit only;
 - f) this Land Use Permit does not convey any right, title, or interest in any trees standing, growing, or being on the Described Lands, or in any minerals, sand, gravel, or similar materials, in, on, or under the Described Lands. Use of any such materials, unless specifically authorized herein, requires separate written authorization from an authorized Ministry representative.
9. The Permittee's obligations set forth in Conditions 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21, 22, 23, and 24 of this Land Use Permit shall survive the expiry or earlier termination of this Land Use Permit.

SECTION 2 – “AS IS WHERE IS”, INDEMNITY, AND RELEASE

10. The Permittee accepts the Described Lands in an 'as is, where is' condition and acknowledges that the Ministry has made no warranties or representations as to the suitability of the Described Lands for the Permitted Purpose, including access to the Described Lands and quality of that access, and that it is the sole responsibility of the Permittee to satisfy itself regarding the suitability of the lands for the Permitted Purpose.
11. No cause of action arises, no proceeding may be brought and no remedy is available or damages, costs, or compensation payable in connection with any injury, loss, expense, or costs incurred or suffered by the Permittee as a result, directly or indirectly, of any acts or omissions by any person or party (including, without limitation, any acts or omissions of the Crown or those for whom it is responsible at law), that disrupt, stop, or otherwise interfere with the Permittee's ability to access, occupy, or use the Described Lands, howsoever occurring.
12. The Permittee shall indemnify, defend, save, and keep harmless the Crown, its officers, employees, elected officials, servants, and agents from and against any and all claims, demands, suits, actions, damages, losses, costs, or expenses arising out of any injury to persons (including death) and loss or damage to property, which may be or be alleged to be caused by or suffered as a result of or in any manner associated with: (a) the exercise of any right or privilege granted to the Permittee by this Land Use Permit; and (b) any act or omission of the Permittee or its invitees related to the use of the Described Lands.

SECTION 3 – RESPONSIBILITIES OF THE PERMITTEE

13. The Permittee shall pay the Total Amount Due on Issuance upon 30 days of receiving this Land Use Permit, and thereafter shall pay the Annual Fee no later than each anniversary of the commencement of the term. The Land Use Permit is not valid until the Total Amount Due on Issuance has been received. Land Use Permit Annual Fees are not refundable.
14. The Permittee shall at all times comply with all applicable laws, regulations, by-laws, government orders, and directions in its use of the Described Lands.
15. The Permittee shall be solely responsible for obtaining any other necessary permits, licenses, and approvals relating to the use of the Described Lands by the Permittee for the Permitted Purpose.
16. The Permittee may not affix any building, structure, or works, on the Described Lands (including posting any signs or notices), nor make any alteration, renovation, enlargement, reconstruction, or other improvement to the Described Lands without the written approval of an authorized Ministry representative, except as otherwise expressly permitted in this Land Use Permit.
17. The Permittee shall maintain the Described Lands in a clean, sanitary, and safe condition, in accordance with any applicable legislation, regulations, by-laws, government orders and directions. Without limiting the generality of the foregoing, the Permittee is an occupier for the purposes of the Occupier's Liability Act and shall take such care as in all circumstances is reasonable to see that persons entering on the Described Lands, and the property brought on the Described Lands by these persons, are reasonably safe while on the Described Lands.

18. The Permittee shall not allow waste, garbage, or other objectionable material to collect on the Described Lands.
19. The Permittee shall not bring any hazardous substances or other contaminants onto the Described Lands without the approval of an authorized Ministry representative. The Permittee may bring retail purchased consumer products such as cleaning supplies, fuel, and lubricants for motor powered vehicles or vessels, and lawn and garden care products, that, in each case, are necessary for and used in the ordinary course of the Permittee's use of the Described Lands for the Permitted Purpose, without prior approval of the Ministry. All such products must be used, stored, and disposed of in accordance with their Material Safety Data Sheet or as specified in the instructions provided on their labels. The Ministry may impose conditions on any such approval. In the event that the Described Lands are contaminated by any act or omission of the Permittee or its invitees, the Permittee shall immediately notify the Ministry and shall undertake all necessary remediation of the Described Lands to contain and remove such contamination, at its sole cost and expense. If the Permittee fails to undertake such remediation or to diligently complete such remediation, the Ministry may undertake such remediation on the Permittee's behalf, and the cost of doing so is a debt due the Crown by the Permittee and may be recovered by the Ministry.
20. The Permittee shall deliver to the Ministry a completed occupier's self-reporting form with accompanying photographs upon request of the Ministry, depicting the state of the Described Lands.
21. The Ministry may inspect the Described Lands at any time for the purpose of ascertaining compliance with the conditions of this Land Use Permit. The Ministry may issue a notice of repair and maintenance to the Permittee. The Permittee shall immediately undertake all repairs and maintenance outlined in such notice. If the Permittee fails to undertake such repairs and maintenance or to diligently complete such repairs and maintenance, the Ministry may undertake such repairs and maintenance on the Permittee's behalf, and the cost of doing so is a debt due the Crown by the Permittee and may be recovered by the Ministry.
22. The Permittee shall be responsible for prompt payment of all real property and other taxes that may be levied against the Described Lands and the Permittee's use thereof (including payments that may be made by the Crown in lieu of such taxes).
23. The Permittee shall be responsible for all utilities consumed by the Permittee on the Described Lands and shall pay the cost of such utilities to the Ministry or directly to the applicable utility company, as the Ministry may direct.
24. Upon the date when the Permittee has no further right to occupy the Described Lands, the Permittee shall remove all improvements, personal property, or other assets of the Permittee on the Described Lands including any signs or notices posted by the Permittee, at its sole cost and expense. The Permittee shall leave the Described Lands in a clean and safe condition, restored to its original state prior to the use of the Described Lands by the Permittee. The Permittee shall also promptly deliver to the Ministry a completed occupier's self-reporting form and accompanying photographs of the Described Lands evidencing the completion of such obligations. Any improvements, property or assets remaining on the Described Lands following expiry or termination of this Land Use Permit may be disposed of by the Ministry at the expense of the Permittee or, at the option of the Ministry, may be retained by the Ministry as the property of the Crown without compensation to the Permittee. If the Permittee fails to leave the Described Lands in a clean and safe condition, restored to its original state, the Ministry may undertake such work as is necessary to restore the lands to the required condition, and the cost of doing so is a debt due the Crown by the Permittee and may be recovered by the Ministry.
25. The Permittee shall keep a copy of this Land Use Permit available at all times while on the Described Lands and shall produce it on demand to any Ministry official.

MINISTRY OF NATURAL RESOURCES

Name:

Title:

Under Delegated Authority

**KASHWAKAMAK
WASTE DISPOSAL SITE**
1749 KASHWAKAMAK LAKE ROAD
North Frontenac, Ontario
Township of North Frontenac

LEGEND

-  Proposed Well Location
-  Proposed Tree Clearing Area
-  Lot / Concession
-  Crown Land
-  Waste Disposal Site (6.6 ha.)

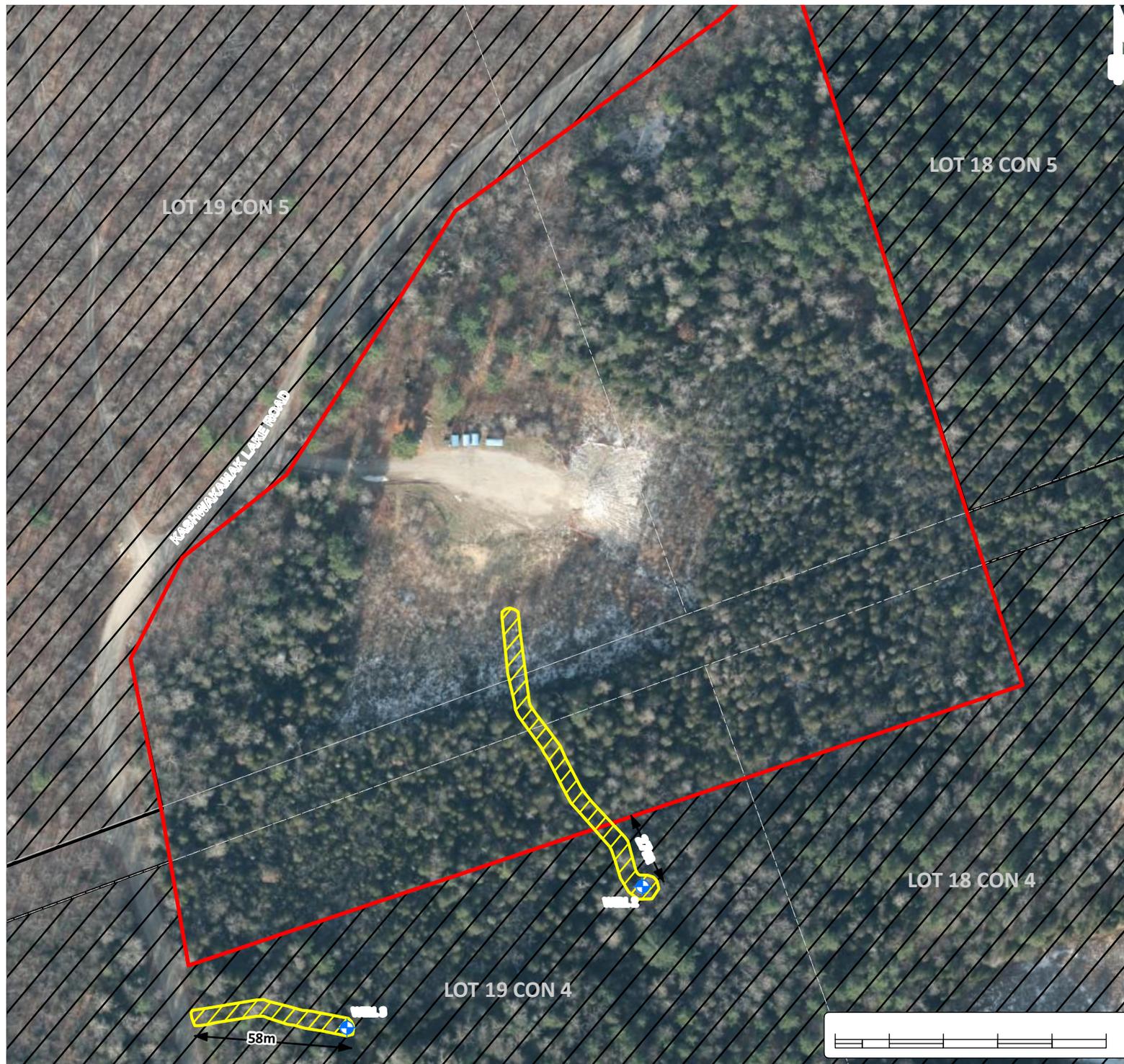
Notes:
 - Base mapping features are © Queen's Printer of Ontario, 2019 (this does not constitute an endorsement by the Ministry of Natural Resources or the Ontario Government).
 - Distances on this plan are in metres and can be converted to feet by dividing by 0.3048.
 - Cambium Inc. makes every effort to ensure this map is free from errors but cannot be held responsible for any damages due to error or omissions. This map should not be used for navigation or legal purposes. It is intended for general reference use only.



194 Sophia Street
 Peterborough, Ontario, K9H 1E5
 Tel: (705) 742.7900 Fax: (705) 742.7907
 www.cambium-inc.com

**PROPOSED WELLS AND
TREE CLEARING AREAS**

Project No.:	10530-004	Date:	November 2023
Scale:	1:2,000	Rev.:	
Created by:	TLC	Projection:	NAD 1983 UTM Zone 18N
Checked by:	SNR	Figure:	1





**Resolution of the Personnel and Audit Committee
of the Corporation of the Township of North Frontenac**

Date: July 3, 2024

Resolution # 16-24

Moved By:
Councillor Vernon Hermer

Seconded By:
Councillor Fred Fowler

Be It Resolved That Personnel and Audit Committee receives the Treasurer's Administrative Report entitled "Investment Report", for Information Purposes;
And That the Personnel and Audit Committee instruct the Treasurer to provide a verbal update on the Market at the July 25th Council Meeting, with proposed investment breakdown.

Carried

Chair

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 25 Jul 2024
Re: Communications of Interest

Recommendation:

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. Ombudsman Ontario re: Annual Report;
2. Eastern Ontario Wardens Caucus re: June 2024 Newsletter;
3. File #A03/24 - 4103 Palmerston Lake - Notice of Decision;
4. File #A05/24 - Minor Variance - 1149 Rekrview Lane;
5. File #A06/24 - Minor Variance - 1112 Elizabelle Lane - Notice of Decision;
6. File #B09/24 & #B10/24 - Creation of ROW - Victoria Park Lane (Marino);
7. Ontario Human Rights Commission re: Annual Report 2023-24;
8. Municipality of West Nipissing re: Request for Support - Replacement of Champlain Bridge (West Nipissing) ;
9. Federation of Ontario Cottagers' Associations re: Elert - June 2024;
10. City of St. Catharines re: Green Roads Pilot Project;
11. Ministry of Municipal Affairs and Housing re: Amendments to Planning Act and Development Charges Act Regulations;
12. AMO re: Advocacy on Homelessness Encampments;
13. Ontario Ombudsman re: June Newsletter;
14. Eastern Ontario Wardens Caucus re: June 2024 Newsletter;
15. MSS Regulations re: What We Heard Report: VORR and Long-Term Anchoring;
16. MVCA re: Land Conservation Strategy;
17. CUPE - 24th Annual Child Care Worker and Early Childhood Educator Appreciation Day - October 24, 2024;
18. Eastern Ontario Regional Network re: Monthly Update - June 2024;
19. Town of Petrolia re: Support for City of Belleville Resolution regarding Family Doctors;
20. MNR re: Regulating Commercial-Scale Geologic Carbon Storage;
21. Open Farm Days re: Launch Event Invite;
22. Request for Resolution of Support - Calling for Investment in Municipal Infrastructure for Eastern Ontario's Small and Rural Communities;
23. Eastern Workforce Innovation Board July 2024 Newsletter;
24. File #A08/24 - Request for Permission - 1125 Rekrview Lane (Hayhurst)

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

1. Township of Otonabee-South Monaghan re: Request for Support - Regulations for Importation and Safe Use of Lithium-ion Batteries;
2. EORN re: Request for Support for Communal Decentralized Water and Wastewater Solutions



The Corporation of the Township of Otonabee-South Monaghan

June 28, 2024

Via Email: david.piccinico@pc.ola.org

Hon. David Piccini M.P.P.
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street
Port Hope, ON
L1A 1C5

Dear Minister Piccini:

Re: Regulations for the Importation and Safe Use of Lithium-ion Batteries

I am writing today to bring to your attention a matter of significant importance to the Township of Otonabee-South Monaghan, regarding the importation and safe use of lithium-ion batteries.

At the June 17, 2024 Council Meeting the Fire Chief of the Township of Otonabee-South Monaghan made a presentation to Council on the dangers presented by lithium-ion batteries. The Fire Chief was reporting back from attending the Charged For Life Symposium presented by the Office of the Fire Marshal.

During the presentation, the Fire Chief stressed that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger. These after market batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations.

Unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community. Charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results.

Email: info@osmtownship.ca Telephone: 705.295.6852 Facsimile 705.295.6405
P.O. Box 70 20 Third St Keene, ON K0L 2G0
Visit our website at www.osmtownship.ca or follow us on Twitter @OSMTownship

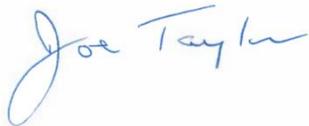
As Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities. We support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries.

We also call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries.

Thank you in advance for your attention to this very critical issue, and I look forward to your prompt consideration and support.

Please do not hesitate to contact me or our Fire Chief if you require any additional information.

Yours truly,
Township of Otonabee-South Monaghan

A handwritten signature in blue ink that reads "Joe Taylor". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

Joe Taylor, Mayor

Cc: MP, Philip Lawrence
All Ontario Municipalities

From: Jannette Amini
Sent: Friday, July 5, 2024 2:36 PM
To: Corey Klatt; Tara Mieske; Cathy MacMunn; James Thompson; Louise Fragnito; Vanessa Latimer
Cc: Kevin Farrell
Subject: FW: EORN request for Letters of Support for Communal Decentralized Water and Wastewater Solutions

Good afternoon, Township Clerk's and CAO's

First our apologies for getting this to you so late.

EORN and 2B Developments are requesting all EOWC members assistance in endorsing their Localizing Communal Servicing Project CMHC Housing Supply Challenge initiative by each county and their lower tiers providing a letter of support/interest in the adoption of communal servicing to both unlock housing and land.

For your reference, I have attached a draft copy of the report that we will be taking to County Council at its July 17th meeting.

If you are able to also bring this to your respective Council's so that the Townships are also able to offer a letter of support for EORN's application for Stage 2 funding from CMHC's Housing Supply Challenge it would be greatly appreciated.

I have also attached the template provided by EORN that can be used and modified to best reflect your respective Townships support.

Please feel free to reach out if you have any questions or concerns.

Regards,

Jannette Amini, Dipl.M.A., M.M., CMO, AOMC
Manager of Legislative Services/Clerk
Corporate Services
County of Frontenac



Report 2024-0xx

Council Recommend Report

To: Warden and Council
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Kevin Farrell, Chief Administrative Officer
Date of meeting: July 17, 2024
Re: **Office of the Chief Administrative Officer – Support for EORN and 2B Developments (Rual Impact), Localizing Communal Servicing Project CMHC Housing Supply Challenge**

Recommendation

Be It Resolved That the Council of the County of Frontenac offer its supports for EORN and 2B Developments (Rual Impact), Localizing Communal Servicing Project CMHC Housing Supply Challenge;

And Further That the Chief Administrative Officer, on behalf of the County of Frontenac, be authorized to issue a letter of support.

And Further That

Background

On June 27th, EORN reached out the EOWC partner municipalities on behalf of both EORN and 2B Developments regarding their joint initiative supported by Stage 1 funding from the CMHC's Housing Supply Challenge. The [Housing Supply Challenge](#) aims at increasing the adoption of transformative, system-level solutions that enable the quicker delivery of both community and market housing, with an emphasis on removing and reducing barriers to housing.

This joint initiative aims to support the introduction and localization of communal servicing at the municipal level, with a particular focus on supporting Frontenac's creation of its Municipal Services Corporation (FMSC). The goal is to:

1. Study the Frontenac model and its establishment of the Frontenac Municipal Services Corporation (FMSC) <https://engagefrontenac.ca/communal-services>

https://engagefrontenac.ca/communal-services/news_feed/new-frontenac-municipal-services-corporation-poised-to-affect-positive-change-on-land-use-and-social-issues-facing-rural-municipalities-in-ontario

<https://engagefrontenac.ca/communal-services/widgets/108716/faqs>

2. Develop a guide and set of 'system standards' that can be utilized by other municipalities interested in establishing their own utilities (municipal services corporation) or joining neighboring utilities.
3. Educate and inform municipal staff on the benefits of communal systems throughout Ontario and Canada and circulate "new" system information as it is developed.

Comment

As EORN and 2B Developments proceed to the next stage of the Housing Supply Challenge, it is important for them to demonstrate interest and gather support for communal servicing.

EORN and 2B Developments are requesting all EOWC members assistance in endorsing this initiative by each county and their lower tiers in providing a letter of support/interest in the adoption of communal servicing to both unlock housing and land.

Providing this letter of support will greatly contribute to EORN's application for Stage 2 funding from CMHC's Housing Supply Challenge as well as the adoption of decentralized water and wastewater management solutions.

Attached for Councils consideration as Appendix A is a letter of support, which EORN has requested be provided back to them no later than July 26, 2024 to ensure they are included in the Stage 2 application package.

Financial Implications

There are no financial implications associated with this report.

Organizations, Departments and Individuals Consulted and/or Affected

Alex Lemieux, Director of Corporate Services/Treasurer
Joe Gallivan, Director of Planning and Economic Development

Date, 2024

EORN

c/o Hastings County
235 Pinnacle Street, Mailbag 4400
Belleville, ON K8N 3A9

Attn:

Re: Support for EORN and 2B Developments (Rural Impact), Localizing Communal Servicing Project CMHC Housing Supply Challenge

Dear [Recipients name],

I am writing to you on behalf of [Your Municipality's Name] to express our support for the utilization of communal decentralized water and wastewater solutions. As a municipality we are committed to sustainable development and the well-being of our communities. We recognize the critical importance of adopting innovative approaches to addressing infrastructural challenges, including those associated with water and wastewater management and the unlocking of housing development.

We believe that by supporting communal decentralized water and wastewater solutions, densification and development in both rural and more urban areas can be facilitated, in turn supporting the Ontario and Federal Government's housing strategies. Communal services can directly support building housing faster, more sustainably, and at a lower cost to smaller-urban and rural communities. Communal services can unlock the potential and ability for communities to build housing, attract residents and create jobs.

In addition to promoting environmental sustainability, communal decentralized water and wastewater solutions can also offer economic advantages. By minimizing the need for extensive infrastructure investments and long-distance transportation of water and wastewater, these systems can result in cost savings for municipality and its residents, and for developers by assisting in unlocking plots of land too expensive to currently service.

We are committed to working collaboratively with stakeholders and all levels government to investigate and utilize innovative infrastructure solutions including communal services and to ensure their successful implementation. (Your municipality's name) supports the continued efforts of EORN and 2B Developments (Rural Impact) in their localizing communal services project through the CMHC Supply Challenge.

Thank you for considering this important matter. Together we can build more homes for the people of eastern Ontario.

Sincerely



c.c. Your County CAO

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 25 Jul 2024
Re: Shore Road Allowance Closure and By-law - Petherick and Williams

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Petherick and Williams";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance adjoining Part of Lot 9, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-20840 (Big Gull Lake)
- **All That Part** of the Shore Road Allowance adjacent to Part of Lot 27, Concession 8, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-3301 (Marble Lake)

be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances.

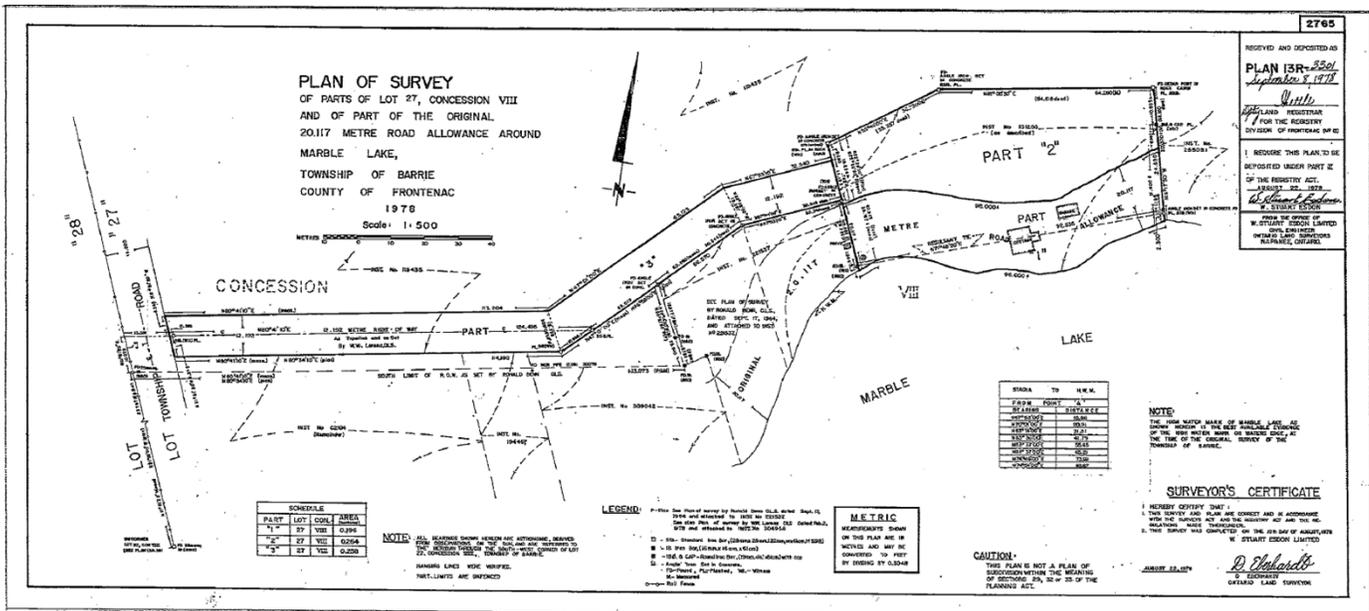
And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell portions of the Shore Road Allowance.

Background:

Application #1 - Petherick

An Application was submitted by Dan Petherick and Greg Petherick to purchase the Shore Road Allowance along the shore of Big Gull Lake Lake, Part of Lot 9, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-20840 (see below map and survey). Council passed Resolution #211-24 on June 6, 2024 approving in principal the above noted Shore Road Allowance. Notice was provided in accordance with Sale and Disposition of Land Policy (By-law #20-23).

Plan 13R-3301(see below map and survey). Council passed Resolution #211-24 on June 6, 2024 approving in principal the above noted Shore Road Allowance. Notice was provided in accordance with Sale and Disposition of Land Policy (By-law #20-23).



Researched By:

Tara Mieske, Clerk/Planning Manager
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager

Comments:

None.

Financial Impact:

The Applications were submitted under the current Fees and Charges By-law.

Per By-law #20-23, the Shore Road Application process required the Administration fee of \$1,200 plus \$156 HST for total of \$1,356 be collected at the time of submitting. Both Applicants provided the required fee.

The Township will receive Land Costs for the sale of the Shore Road Allowance in accordance with Fees and Charges By-law #36-23.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Kelly Watkins, CAO Back-up
Date of Meeting: 25 Jul 2024
Re: Plevna Playground - Required Repairs due to Car Incident

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Plevna Playground - Required Repairs due to Car Incident";

And That Council directs the Treasurer to transfer the \$15,000 deductible from the Operating Contingency Reserve Fund and if funds are recouped from the drivers insurance company, they will be put back into the Operating Contingency Reserve.

Background:

On June 1, 2024 the Township was advised that a car had rolled down the hill from the Clarendon Miller Community Hall Parking Lot, into the playground structure.

The Police and Tow Company were contacted and the car was removed from the Playground.

The Playground was immediately closed due to unknown damages to ensure the safety of our residents.

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development
Kelly Watkins, Dipl.M.A.,M.M., Treasurer

Comments:

The Manager of Community Development met with Shannon West, BCSS, CCPI, Playground Inspector for Active Recreation on June 11, 2024 at the Plevna Playground. She thoroughly inspected the playground and did not observe damage that would pose an immediate health and safety risk. She advised the playground could be re-open; therefore the playground was re-opened that day.

The findings in the report provided by Shannon West, BCSS, CCPI, Playground Inspector for Active Recreation, in consultation with Playground Planners advised that there is no way to know what damage has been done inside the structures (visible damage was bent metal and stress marks in the plastic). As a result it was recommended that all items impacted by the car should be replaced, including Spiral Slide, Infinity Axis and Boingo Panel.

To mitigate this happening again, the Township will be extending the rail fencing up to the Hall. This will cost approximately \$600 (within current approved 2024 Budget for maintenance) to be completed in-house by the Facilities/Recreation Supervisor.

Financial Impact:

The quote received from Playground Planners for labour and materials was \$31,892.70 + applicable taxes. It is anticipated late September for installation.

The Township's deductible is \$15,000, the amount of the repairs will dictate how we go forward to recuperate the expense of the repairs. As the repairs are greater than this \$15,000, the Township's Insurance Company will put in a claim to recoup the costs from the drivers insurance.

Note: It is important this gets repaired as soon as possible to ensure a majority of the costs required can be recuperated from the drivers insurance company. It is unknown for certain how much will be recuperated from the insurance company as playground equipment is assessed at a depreciated value.

It is recommended that the \$15,000 deductible to be paid from the Operating Contingency Reserve (Per Reserve Fund Policy: too provide Funding for unforeseen events or extraordinary expenditures that may occur during the year (ex. Legal, insurance deductible, integrity commissioner, employment matters, accessibility, and municipal services corporation etc. (excluding capital))). If funds are recouped from the drivers insurance company, they will be put back into the Operating Contingency Reserve.

To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 25 Jul 2024
Re: Emergency Culvert Replacements - Road 506 & 509

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Emergency Culvert Replacements - Roads 506 & 509";

And That Council approves the two culvert replacements on Road 509 at a estimated cost of approximately \$30,000 and funding for the third emergency replacement recently completed on Road 506 at a cost of \$35,000; for a total of \$65,000 to be taken from the Infrastructure Sustainability Reserve Fund.

Background:

We have recently been managing three significant culvert concerns - two on Road 509 and one on Road 506. The sections of Road 506 and 509 were reconstructed in the late 1960's and early 1970s respectively, and the corrugated steel pipes (CSP) are well beyond the expected service life.

We have had two extreme floods this season on 509 at Sites #1 and #2 (see Attachment #1) that resulted in water over the road, washed out shoulders and the loss of pavement. There were lane reductions, emergency responses by the Roads Crew and the potential risk of losing the Highway with safety risks for the travelling public. We suspect the extreme flooding is the result of beaver dam failures at ponds / small lakes up stream. The attached figure identifies a series of ponds / small lakes a significant distance from the site. Monitoring these dams would be extremely difficult given the distance and remote location.

Site #1 - is an existing undersized CSP in very poor condition.

Site #2 - is located in a low area and would have had a culvert originally but it cannot be located. I suspect years of road work and maintenance has buried both ends. If it was located the condition would be very poor as well.

The initial flooding occurs at Site #1 and as the water rises it backflows in the ditch and floods Site #2. Resulting flooding at Site #2 is the result of not having a culvert / drainage.

The third Site is on Road 506 immediately north of the Municipal Office (Plevna side). The centerline culvert at this location is a 900mm diameter CSP 26m long with approximately 2m of cover. We have been monitoring this location and completing small cold mix repairs on the centreline of the road for a period of time. On Friday July 12th a more significant opening appeared on the centreline and the water level in the adjacent pond increased. We monitored the location closely over the weekend. On July 16th there was a larger subsidence on the centreline again with three repairs required in one

day. We continued to closely monitor the location and an emergency culvert replacement was scheduled for (completed) on July 18th.

Researched By:

Darwyn Sproule, P.Eng.

Comments:

On Road 509, replacement of the existing culvert at Site #1 with a larger diameter CSP and the installation of a culvert at Site #2 is recommended. The shoulders are narrow now and temporarily marked accordingly. The shoulders cannot be repaired or widened given the condition of the culvert. The increased capacity and a second culvert will reduce the risk of flooding and damage to the road.

The estimated cost to replace the two culverts is \$15,000 each. I recommend contracting this work and specifying sufficient equipment on site to minimize the duration and the impact on the travelling public. The Roads Crew are extremely busy with our other priorities resulting from the heavy rains and the timeline required to match the surface treatment schedule is very limited.

On Road 506, replacement of the existing culvert was completed as an emergency repair given the risk of a significant failure. The cost to replace this culvert was estimated at \$35,000.

With the frequency of severe storms this culvert work is a high priority. Also, if we complete the installations promptly we can resurface the locations when the Contractor is completing the surface treatment work this season.

The total estimated cost of the three (3) culvert replacements is \$65,000.

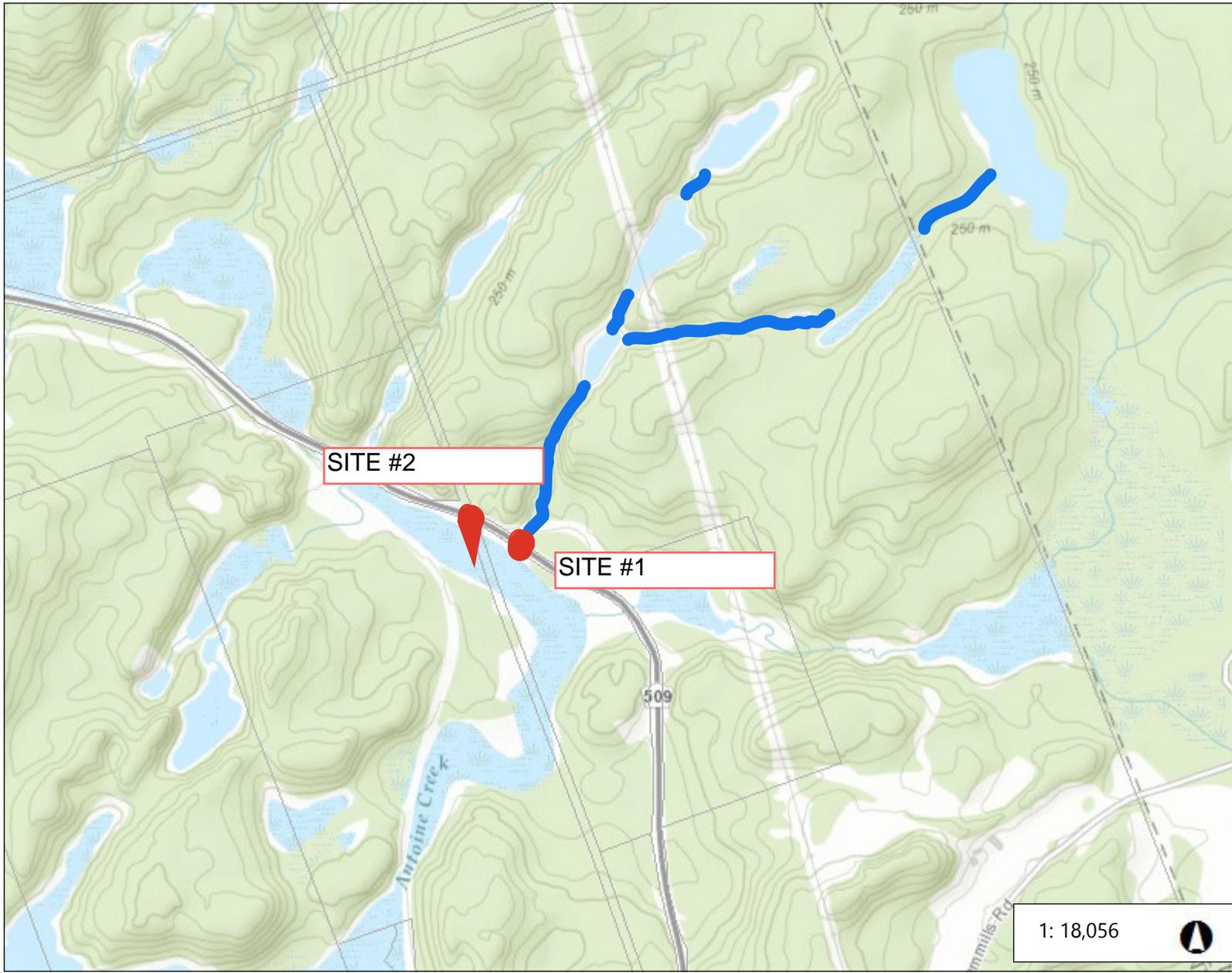
We inspect bridges and culverts with spans of 3m or greater in accordance with the Ontario Structure Inspection Manual (OSIM) and program the work accordingly. We are increasingly seeing concerns with aging smaller diameter culverts. We will be recommending consultant services for consideration in the 2025 Budget to initiate a program to inspect culverts ranging from 1m to 3m diameter to assess the condition and forecast needs.

Financial Impact:

The estimated cost of \$65,000 to replace the three culverts is recommended to be taken from the Infrastructure Sustainability Reserve Fund (Purpose per the Reserve Fund Policy: to be used for for the purchase, repair, and expansion of capital assets (ex. roads, bridges, vehicles, equipment and facilities) with a yearend balance of \$1,874,988 per the 2024 budget.

Attachments:

[Culverts Road 509 July 25 2024](#)



Legend
Assessment Parcels
Citations

1: 18,056

Notes

0.9 0 0.46 0.9 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 25 Jul 2024
Re: Offering Credit Card as a payment method (online and in-person)

Recommendation:

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Offering Credit Card as a payment method (online and in-person)”.

And That Council approves the following Fees & Fines to be paid by Credit Card with the third party processing fees to be paid by the individual;

- Schedule C - Building
- Schedule D - Crown Land Stewardship Program
- Schedule E - Planning
- Schedule G - Cemeteries
- Schedule H - Fire Department
- Schedule I - Roadside Ditch Alteration
- Schedule J - Civic Addressing
- Schedule K - Construction of Entrances
- Schedule M - Recreational Vehicle License
- Schedule N - Disposition of Land
- Schedule O - Line Fence Viewings
- Schedule P - Licence Agreements
- Schedule Q - Refreshment Vehicle Licence
- Schedule R - Licence for Shipping Containers
- Schedule S - Use of Township Equipment

- Parking By-Law Fines
- MFIPPA Fees

And That Council approves the option to pay the following Fees by credit card where the fees for using the credit card payment is paid by the Township;

- Schedule A - Administration and Finance
- Schedule B - Dog Tags, Licence and Animal Control
- Schedule F - Waste Management - Landfill Tipping Fees
- Schedule L - Community Hall Rentals - Community Hall bookings

Background:

On February 24, 2017 Council passed Resolution #91-17; "Be it Resolved That Council receives the Treasurer's Administrative Report entitled "Accepting Debit and Credit Cards";

And That Council approves the acceptance of Debit & Credit Cards and authorizes the Treasurer to sign the necessary Agreements with the Bank of Montreal, Moneris (for Debit Card) and a Third Party Credit Card provider, to allow Debit Card payments in-person for property taxes and any services listed in our Fees & Charges By-law; as well as Credit Card Payments online for property taxes only;

And That Council will consider the 2017 Final Tax Rate By-law later in the meeting and this By-law includes the following: "THAT taxes shall be payable to The Corporation of the Township of North Frontenac by cheque (mailed or in person); or cash or Debit Card (in person) and paid into the office of the Treasurer, 6648 Road 506, Plevna, Ontario K0H 2M0, or via telebanking or Internet banking systems with major specified banks (including online Credit Card Payments for property taxes only).";

And That Council instructs the Treasurer once Agreements are in place to include all payment options on the Township's Website and include these details in the Final Tax." Carried

Researched By:

Kelly Watkins Dipl.M.A., M.M., Treasurer

Comments:

We continue to receive requests to pay taxes and fees at the Counter using a Credit Card for items such as Taxes, Building Permits, Planning applications, Branded Materials, etc.

Since 2017 we only receive Cheque, Cash or Debit Payments at the Front Counter. We accept Credit Card Payments online for Property Taxes only and all of the fees are paid by the property owner making the payment directly to the 3rd party company when making their payment.

Two years ago we started using an online platform for Building Permits and we will be moving forward with an online platform for Community Hall Bookings and would like to incorporate online payments for those platforms.

Looking for Council direction on how they would like to handle the fees for offering these options.

Recommendations:

Transaction fees would be paid by the individual paying

- Schedule C - Building
- Schedule D - Crown Land Stewardship Program
- Schedule E - Planning
- Schedule G - Cemeteries
- Schedule H - Fire Department
- Schedule I - Roadside Ditch Alteration
- Schedule J - Civic Addressing
- Schedule K - Construction of Entrances
- Schedule M - Recreational Vehicle License
- Schedule N - Disposition of Land
- Schedule O - Line Fence Viewings

- Schedule P - Licence Agreements
- Schedule Q - Refreshment Vehicle Licence
- Schedule R - Licence for Shipping Containers
- Schedule S - Use of Township Equipment

- Parking By-Law Fines
- MFIPPA Fees

Transaction fees paid by the Township

- Schedule A - Administration and Finance
- Schedule B - Dog Tags, Licence and Animal Control
- Schedule F - Waste Management - Landfill Tipping Fees
- Schedule L - Community Hall Rentals - Community Hall bookings - As the revenue collected is minimal and recently Council approved a slight increase in fees it is recommended the transaction fees would be paid by the Township

This information to be added to the next update to the Fees & Charges Bylaw and that any future Schedules/By-laws will identify if they are subject to a third party fee based on payment method.

Financial Impact:

We are in the process of investigating a few third party options for processing. We may have to use different companies depending on compatibility with software programs as well as looking for the best rates.

The expenses are hard to estimate as it will depend how many individuals choose to pay by credit card. As there will still be the option to pay by Cheque, Cash or Debit. Based on 2023 Revenues, it is estimated that it could cost around \$1,000 for the payments that the transaction fee will be covered by the Township. The estimated fees for payments where the transaction fee would be paid by the individual is approximately \$9,000 (this does not include transactions for the Crownland program as they are already processed with Credit card and an Administrative Fee is in the price when booking and does not include property Tax payments as we are already accepting payments using a third party provider and the tax payer is paying the transaction fees).

To: Mayor and Members of Council
From: Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager
Approved by: Kelly Watkins, CAO Back-up
Date of Meeting: 25 Jul 2024
Re: 2024 Ontario Association of Committee of Adjustment (OACA) Conference

Recommendation:

Be It Resolved That the Committee receives for information the Deputy Clerk/Assistant to the Planning Manager's Administrative Report entitled "2024 Ontario Association of Committee of Adjustment (OACA) Conference"

Background:

The 2024 Ontario Association of Committee of Adjustment (OACA) Conference was held June 2-5, 2024 in Windsor.

Researched By:

Brooke Drechsler, ACST, Deputy Clerk/Assistant to the Planning Manager

Comments:

Gananoque's Experience in Implementing the Community Planning Permit System

As per Section 70.2 of the Planning Act, a municipality may establish a Development Permit System through the adoption of a By-law to control land use development. In 2010, the Town of Gananoque implemented a Community Planning Permit System (CPPS) which combined the Zoning By-law Amendment process, Site Plan Control and Minor Variance applications into one permitting system.

Section 70.2 of the Planning Act and Ontario Regulation 608/06 outlines what may be included in the Development Permit By-law, such as delegation of approval authority to staff, procedures for appeal to the Tribunal, required agreements and exempt areas of the municipality. A statement must be included in the Official Plan to incorporate a permitting system. The system can be applied specifically to an area of interest to the municipality (i.e. shoreline) or to the overall municipality.

A CPPS creates a streamlined application system, with one application covering one or all areas for Site Plan Control, Minor Variance or Zoning Amendment. The system also works within a shorter time frame, as a decision on a complete application is required within 45 days. The criteria when considering an application is similar to other planning applications:

- is this consistent with the PPS?
- does this conform to the OP?
- what is the impact on the neighbourhood/compatibility?
- is this an appropriate development or use of land/buildings?

A benefit to a CPPS is the potential reduction in appeals to LPAT, as decisions are only appealable by the applicant.

The Town of Gananoque created three classes of permits:

Class I: Staff reviews and makes decision

Class II: A report is prepared for the Planning Advisory Committee to review and provide a decision.

Class III: Staff provides Notice of the Application. Following the circulation, a report is prepared for the Planning Advisory Committee to review and provide a recommendation. The application and recommendation are provided to Council for consideration.

The application process is similar to what is currently in place. However, each class has different requirements for circulation and public notice. It should be noted an application can be elevated if agency/public comments indicate an outstanding issue.

Ask an Expert: Lawyer Edition

1. Legal Requirement for Wet Signatures

There is a provision for an affidavit to be submitted with the application as per the Planning Act. However an application can be accepted with an electronic signature and a commissioned original signature. By allowing electronic signatures, a municipality removes potential road blocks for applicants.

2. Consents on Private Roads

Staff should look to the Official Plan to determine if consents on private roads are desirable. The width, location and grade of the private road should be considered.

3. Section 45(2) - Request for Permission

This section permits the expansion of a legal non-conforming structures using two test:

- is it desirable?
- what is the impact?

Over time, the use and intensity of a property can evolve. Reasonable flexibility should be considered when reviewing proposed development. However, the burden of proof should fall on the applicant to prove the legal non-conforming status through photos of previous use and tax records.

4. Continuation of Use

There is no clear line to define where/when use is no longer there; you have to look at the intent. This can result in subjective interpretation. The onus is on the property owner to prove the use has been continuous.

5. Are Committees bound by previous decisions?

A Committee is not bound by precedent. However, consistency is key as well as the appearance of procedural fairness. Similar applications will be of interest to applicants. It is up to the Committee to decide if their decision making will be based on past decisions. Tribunal decisions carry more weight but are not binding. The Committee must have regard for these decisions. A Court decision is binding and must be followed.

6. Road Widenings

Is a solicitor's undertaking required prior to the partial discharge to get a Certificate of Official? A solicitor has no control over timing of the discharge. An undertaking puts a municipality in a difficult position and leaves it powerless if the discharge is not complete.

7. Recess of Committee

A Committee is a quasi judicial body and not subject to the "Open Meeting" rule. They are entitled to deliberate in private if they choose.

Legal Non-Conforming Uses: What you need to know

A legal non-conforming use does not allow Zoning By-laws to be applied retroactively. While the use may have been lawfully established at the time, it does not comply with current Zoning By-law provisions. The legal non-conforming status permits the use to remain with the intent that it will eventually disappear.

Section 34 (10) of the Planning Act allows municipalities to pass Zoning By-laws permitting the expansion or enlargement of a legal non-conforming use; however this does not apply to new structures not in existence when the Zoning By-law was passed.

The Committee has significant authority under Section 45 (2) with respect to legal non-conforming uses. Key questions to be considered are:

- Was the land/building being "lawfully used" for a purpose now prohibited by the By-law?
- Was the use established on the day the By-law was passed? The onus is on the owner to prove this through photos, affidavits, building permits, etc.
- Has the use been continuous? Was there a lapse in use? Was the use discontinued due to damage? Again, the onus falls on the owner to prove this.
- Did the owner provide evidence with an intent to continue the use?

Property owners have a right to evolve and expand a legal non-conforming use; but it cannot cause "undue adverse impacts" on the surrounding neighbourhood.

Chairing a TLAB Hearing: The "New" Kid on the Block - Pitfalls and Pratfalls

The Toronto Local Appeal Body (TLAB) was formed in 2016 and held its first hearing in 2017. It is a quasi judicial, independent tribunal with the same judicial powers as the former Ontario Land Tribunal. They have a limited scope of jurisdiction, only hearing appeals for variances and consents. Toronto is the first Ontario municipality to implement a Local Planning Appeal Body under powers granted through the Planning and Conservation Land Statute Law Amendment Act 2006.

As part of the appeal process, TLAB treats applications as if they had not been considered before, the doctrine of "De Novo" hearings. An appeal of a variance is typically scheduled for a one day hearing; consent applications are typically assigned two days. One panel member presides over each hearing. Any disclosures must be provided upfront to ensure everyone is aware of the issues. Mediation between the parties is encouraged, as it provides an avenue for the parties to discuss the issues; identify impacts of the application; and provide clarification.

Bill 23 *More Homes Built Faster Act, 2022* changed the overall caseload numbers, as well as the public's access to the appeals process through the elimination of third party appeals.

Natural Hazards and Emergency Management: The Role of the Planner

The Ontario Auditor General's report indicated gaps in certain communities with regards to Emergency Planning; First Nations groups located within flood plains; outdated Natural Hazard guides for the province to update; and lack of capacity in unincorporated territories with more support needed.

The types of declared emergencies in Ontario include:

Natural Hazards - erosion, forest fires, freezing rain, snow storms/blizzards and tornados

Failure of Critical Community Capacity - building/structural collapse, critical infrastructure failures and water emergencies

Human Caused - explosions, hazardous materials incident, transportation emergencies

Ontario's Flooding Strategy was released in 2020 and identified a gap in information to be reviewed to assist communities. By strengthening Land Use policies regarding development in flood plains; this may improve the resilience of infrastructure to accommodate large volumes of water.

Research has shown an increase in the prevalence of tornados in Eastern Ontario and Southwestern Quebec.; however there has been a decrease in the Prairies. When these weather events can be more accurately predicted, adaption strategies can be implemented such as Building Code updates to support resilience (i.e. hurricane straps). The Provincial Policy Statement 2020 provides that "planning authorities should coordinate emergency management and other economic, environmental and social planning considerations to support efficient and resilient communities". An Official Plan should include definitions for resilience, sustainability and climate readiness.

Land Use Planners can have a direct impact on the prevention and mitigation stage of emergency management through appropriate site development on hazardous lands and incorporation of emergency management in land use planning policies.

Ask an Expert: Secretary-Treasurer Edition

Removing a Condition

Section 53 (23) of the Planning Act allows for the Committee to change a condition for consent; however the Act does not refer to the removal of a condition of a Minor Variance. It is important to consult with the department or agency who requested the condition to ensure the removal of the condition is satisfactory.

Cancellation Certificate

A Cancellation Certificate only applies to an unstipulated consent.

A fee can be requested for a Cancellation Certificate. There is no requirement under the Planning Act for a formal application. A letter requesting the cancellation, survey of the subject property and copy of the deed would be acceptable.

Conditions of a Minor Variance

The wording of the conditions should be included in the Notice of Decision, as well as information regarding the process moving forward to complete the conditions. A tracking process to monitor applications and completion of conditions should be implemented by staff.

Reminder Letters

Should applicants be sent letters advising the consent approval will lapse if conditions are not completed? The Planning Act does not mandate letters; however a municipality may chose to send them.

Refund of Minor Variance/Consent Application Fees

A municipality can create a fee refund policy for the withdrawal of an application. Some municipalities use a sliding scale based on when the withdrawal request is submitted. For example, if the application has not been formally circulated, the applicant may receive 75% of the fee. However, if the application is almost ready to be considered by the Committee, the applicant may only be entitled to a small portion of the fee.

The withdrawal request should be submitted in writing and provided to the Committee for consideration (if application had been formally circulated).

Relationship between Planning Staff and Committee Members

If there is a disagreement between planning staff and Committee Members during a meeting, it is important the Chair is reviewing procedural guidelines to maintain the integrity of the meeting. It is helpful if the Chair and Secretary/Treasurer have a good working relationship and communicate well, as this can be beneficial if the discussion regarding an application becomes contentious.

Importance of Indigenous Consultation and Accommodation in the Land Use Planning Process and how it can be improved

The Provincial Policy Statement Part IV gives clear direction as to how to consult and engage with Indigenous groups "build relationships through meaningful engagement with Indigenous Communities to facilitate knowledge sharing in planning processes and inform decision making". Planning authorities should have regard for and co-ordinate planning activities with First Nations; give them an opportunity to review supporting information and materials; provide notice of meetings; and acknowledge they have the right to appeal a decision as the Planning Act defines First Nations as a public body.

A municipality should consider the following reasons to engage Indigenous Communities beyond legislative requirements:

- Create Efficiencies
- Improvement to Regional Planning
- Build Relationships lasting through election cycles

Early engagement may be seen as slowing the planning process down however it's important to identify land use conflicts early in the process. For example, a development may be proposed in an area with existing burial sites. An appropriate land use designation would acknowledge the area to reduce potential disturbance or future development.

It is important to look at ways to improve relationships such as:

1. Establish an Indigenous Relations Liaison
2. Know the Treaties/First Nations within the area
3. Identify opportunities to expand/enhance protection of culturally significant or environmental sensitive areas
4. Understand proper protocols for holding and using information from First Nations

Planning in the Public Interest: What to Expect in 2024 and Beyond

Changes to the Provincial Policy Statement are happening quickly. Land Use planners are adapting to new pressures (i.e. shortened timelines, increased building goals); however there is a shortage of planners in Ontario.

The Ontario Professional Planners Institute provide the following recommendations with respect to Bill 185 *Cutting Red Tape to Build More Homes Act, 2024*:

- Eliminate Parking Minimums near Major Transit Areas - unlock more housing and encourage walkable communities
- Create a "Use It or Lose It" framework - reallocate servicing capacity if approved development has not moved forward within specified timeline (if servicing required elsewhere)

- Provincial Framework for Additional Residential Units - develop guidelines for different settings (i.e. urban, suburban) for ARUs in place of an 'as-of-right' policy
- Remove Upper Tier Planning - upper tier planning roles with regard to growth management should be retained; however development approvals could be downloaded to municipalities
- Limited Third Party Appeals - a blanket legislation limiting appeal rights could have unintended consequences as some appeals may be beneficial. The focus should be providing guidelines to limit meritless appeals
- Removing Fee Refund & Municipal Pre-Application Process - limiting discussions regarding planning applications could result in unnecessary appeals on what constitutes a "complete" application

The proposed Provincial amendments to the PPS highlight the difference between merging plans and removing vital sections of a plan. While one document may appear to be more efficient, it isn't necessarily more effective. When so much is removed from a significant document, there is a greater risk of multiple interpretations of the policies.

Upcoming OACA Seminar and Conference

The next OACA Seminar will be held September 26-27, 2024 in Barrie at the Horseshoe Resort.

The 2025 OACA will be held May 11-14 in Blue Mountain at the Blue Mountain Resort.

Financial Impact:

2024 OACA Conference

Registration Fee	\$824.26
Accommodations	\$506.75
Parking	Included with Room Cost
Food Expense	Included with Conference Cost
Mileage - Township car	\$899.44
Per Diem	\$270.16
Total	\$2,500.61



Economic Development Task Force Minutes

9:30 AM - Monday, July 15, 2024
Council Chambers

Notes of the Economic Development Task Force held on Monday, July 15, 2024 at 9:30 AM at the Council Chambers.

- Present:** Councillor Stephanie Regent (Chair); Deputy Mayor John Inglis; Councillor Roy Huetl; Betty Hunter; Danielle Kesco; Derrick Lancaster; Paul Thiel and Dan Vaillancourt
- Absent with Regret:** Brooke Ross, Dipl.M.A., Manager of Community Development (MCD); and Cyndy Bonello
- Also Present:** Tara Mieske – Clerk/Planning Manager (filling in for Brooke Ross – Manager of Community Development); Lori Newman (Secretary) and Richard Allen, Manager Of Economic Development, County of Frontenac

1. Call to Order

The meeting was called to order by the Chair at 9:30 a.m.

2. Traditional Land Acknowledgement

Councillor Stephanie Regent (Chair) read the Traditional Land Acknowledgement.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Economic Development Task Force Notes

- a) ***Notes of the June 17, 2024 EDTF Meeting as approved via email and were received for information at the June 27, 2024 Regular Meeting of Council.***

5. Business Arising

- a) ***Identify barriers to housing development and potential solutions – Inglis, Regent, Lancaster, Kesco***

The working group reported that they have held three meetings to identify barriers to housing development and potential solutions and will continue to meet to work on this initiative. They are working on a draft questionnaire/survey for public opinion to bring to the next EDTF meeting to consider - prior to presenting to Council.

- b) ***Fall Business Bus Tour - Vaillancourt, Hunter***

The working group reported that the Bus Tour for Businesses to attend other businesses throughout the Township in 2024 will take place on September 18th, 2024 at 8:00 a.m. The working group for this project will continue to meet to work on this initiative and will provide an update at the next EDTF meeting.

c) *Welcome Package - Bonello*

Deferred as Cyndy Bonello and Brooke Ross – Manager of Community Development (MCD) are absent.

d) *Business Breakfast (Oct) - Hunter, Huetl, Bonello*

The working group informed the EDTF that the Business Breakfast will take place on Thursday, October 3rd, 2024 at the Clar-Mill Community Hall in Plevna. The group is awaiting confirmation from the guest speakers before sending out emails to invite the businesses.

e) *Business Profiles - Lancaster, Thiel*

Derrick Lancaster completed the July Business Profile featuring North Of Seven Tree Service.

f) *SummerFest - Bonello, Hunter, Inglis*

The Summer Event sub-committee have been busy planning the 2024 Summer Fest at the Clar-Mill Community Hall in Plevna to take place on July 20, 2024. Betty Hunter reported that they are still looking for volunteers to help set up on Friday, July 19th from 3:00 p.m.

g) *WinterFest - Bonello, Hunter, Inglis*

Deferred to the next EDTF meeting.

h) *Spring/Fall Foodilicious Event - Thiel, Huetl, Regent*

Councillor Roy Huetl advised that he will no longer be working on the Spring/Fall Foodilicious sub-committee as he is involved with multiple other initiatives. Stephanie Regent and Paul Thiel will meet to discuss the potential event and will report back to the EDTF.

i) *Mural Project*

The unveiling of the Round 9 Art Murals will take place at the North Frontenac Regular Meeting of Council on October 4, 2024.

j) *Information Booth Kiosk - Regent, Kecso, Thiel*

The North Frontenac Information booth/kiosk working group is still awaiting direction from

the Public Works Manager regarding the sign by-law and will bring back to a future EDTF meeting for consideration before submitting for Council consideration. Stephanie Regent will request an update from the Public Works Manager and will bring back information to the next EDTF meeting.

6. New Business

- a) ***Betty Hunter reported that the North Frontenac Amateur Astronomy Club's 2024 "Starfest" will be held on Friday, September 6th to Sunday, September 8th, 2024. The North Frontenac Amateur Astronomy Club would like to request to Council that the Festival of Stars receive exemption from By-law #66-17 to Prohibit Camping on Municipal Property to permit tent camping at the Astronomy Park September 6-8, 2024, during the Festival of Stars, conditional upon the North Frontenac Amateur Astronomy Club providing proof of insurance and security for the duration of camping.***
- b) ***Richard Allen, Manager Of Economic Development, County Of Frontenac reported that the 2024 Frontenac Business Retreat & Awards will be held on Tuesday, November 5, 2024 at the RKY Camp in Parham. Nominations are open August 19th and close September 30th.***
- c) ***Stephanie Regent reported that admission to Bon Echo Park will be free on Friday, July 19th to attend the Friends of Bon Echo Festival of the Arts.***

7. Adjournment

- a) ***Meeting adjourned at 10:57 a.m.***

Recommendations to Council

Be It Resolved That Council receives for information the July 15, 2024 Notes of the Economic Development Task Force (EDTF);

And That Council approves the Festival of Stars exemption from By-law #66-17 to Prohibit Camping on Municipal Property to permit tent camping only at the Astronomy Park September 6-8, 2024, conditional upon the North Frontenac Amateur Astronomy Club providing proof of insurance and security for the duration of camping and layout of sites to be approved by the Manager of Community Development prior to the event.

Received by Council on July 25, 2024.

Councillor Stephanie Regent, Chair
Township of North Frontenac EDTF



Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

Mayor Gerry Lichty

Portfolio: County Business	Responsibility: <ul style="list-style-type: none"> Update Council on County Council Activities and Decisions
Portfolio: North Frontenac Lake Association Alliance (NFLAA)	Responsibility: <ul style="list-style-type: none"> Council Liaison
Portfolio: Municipal Services Corporation	Responsibility: <ul style="list-style-type: none"> Provide Updates from the Board of Directors

Councillor Wayne Good

Portfolio: Township of North Frontenac	Responsibility: <ul style="list-style-type: none"> Municipal Road Inspector
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> Council Liaison

Councillor Stephanie Regent

Portfolio: Health	Responsibility: <ul style="list-style-type: none"> Representative on the Lakelands Family Health Team Committee
Portfolio: Long-Term Care and Social Services	Responsibility: <ul style="list-style-type: none"> Council Liaison
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> Council Liaison
Portfolio: Frontenac Ontario Provincial Police (OPP)	Responsibility: <ul style="list-style-type: none"> Council Representative on the Frontenac OPP Detachment Board

Councillor Roy Huetl

Portfolio: Committee of Adjustments/Planning Advisory Committee	Responsibility: <ul style="list-style-type: none"> Council Liaison
Portfolio: Mississippi Valley Conservation Authority (MVCA)	Responsibility: <ul style="list-style-type: none"> Board Member
Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none"> Council Liaison

Councillor Vernon Hermer

Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
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Councillor Fred Fowler

Portfolio: Eastern Ontario Trails Alliance (EOTA)	Responsibility: <ul style="list-style-type: none">• Board Member
Portfolio: North Frontenac Trails Enhancement	Responsibility: <ul style="list-style-type: none">• Provide updates to Council
Portfolio: County Business – Second Member	Responsibility: <ul style="list-style-type: none">• Update Council on County Council Activities and Decisions
Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
Portfolio: Seniors And Law Enforcement Together (SALT)	Responsibility: <ul style="list-style-type: none">• Provide updates to Council

Deputy Mayor John Inglis

Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
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The Corporation of the Township of North Frontenac

By-law # 2024-52

To Close, Stop up and Sell a Part of the 66' Original Road Allowance

Whereas it is deemed expedient in the interest of The Corporation of the Township of North Frontenac, hereinafter called 'The Corporation', that part of the 66' original road allowance described in Schedule "A" attached hereto be permanently closed, and the land sold to the adjoining owner(s) as they may direct;

And Whereas notice of this By-law has been posted at least ten days prior to the meeting, at the Municipal Office; on the Township Website; and on the said road allowance;

And Whereas Council for The Corporation has heard in person, all persons claiming that their land will be prejudicially affected and who applied to be heard;

Now therefore the Council of the Corporation of the Township of North Frontenac hereby enacts as follows:

1. Those parts of the 66' original road allowance described in Schedule "A" be and the same are hereby permanently closed.
2. Those parts of the said 66' original road allowances shall be sold to the adjoining owner(s) as follows:
 - a) **Part 4 on Registered Plan 13R-20840** as a lot addition to the lands described as PIN 36186-0068(LT) for the purchase price of \$2633.51 plus \$342.36 HST for a total of \$2,975.87 (Big Gull Lake).
 - b) **Part 1 on Registered Plan 13R-3301** as a lot addition to the lands described as PIN 36177-0347(LT) for the purchase price of \$11,495.65 plus \$1,494.43 HST for a total of \$12,990.08 (Marble Lake).
3. The Mayor or Deputy Mayor and the Clerk or Deputy Clerk of The Corporation are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of that Part of the said 66' original Road Allowance described in Schedule "A".
4. The Clerk shall cause a certified copy of this By-law to be registered on the title to that Part of the 66' original Road Allowance hereby permanently closed.
5. That Schedule "A" forms part of this By-law.
6. That Tony Fleming, legal counsel for The Corporation, is hereby authorized to amend Schedule "A" descriptions as may be required to carry out the intended transaction and finalize the registration of this By-law.
7. This By-law shall come into force and take effect upon registration of a certified copy of this By-law pursuant to the Municipal Act Section 34, Subsection 1.
8. All resolutions, by-laws or parts of by-laws which are contrary to or inconsistent with this by-law are hereby repealed.

Read a first and second time **July 25, 2024**.

Read a third time and finally passed this **July 25, 2024**.

Gerry Lichty, Mayor

Tara Mieske, Clerk

Schedule A

All That Part of the Road Allowance adjacent to Part of Lot 9, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-20840 (Big Gull Lake)

All That Part of the Road Allowance adjacent to Part of Lot 27, Concession 8, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-3301 (Marble Lake)

The Corporation of the Township of North Frontenac

By-Law #2024-53

Being a By-law to Authorize the Mayor and the Clerk to Sign a Land Use Permit with the Ministry of Natural Resources and Forestry

Whereas at their meeting on November 24, 2023, the Council of the Corporation of the Township of North Frontenac passed Resolution #486-23 authorizing the Chief Administrative Officer to sign the required Land Use Applications and Site Plans with the Ministry of Natural Resources and Forestry for two new monitoring wells and access roads at the Kashwakamak Waste Site;

Now Therefore the Council of the Corporation of the Township of North Frontenac deems it expedient to authorize the Chief Administrative Officer to sign the Land Use Permit with the Ministry of Natural Resources and Forestry; and that said Agreement shall be attached heretofore as Schedule A;

And That all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law, are hereby repealed;

And That this By-law shall come into force and take effect on the date of final passing.

Read a first and second time on **July 25, 2024**.

Read a third time and finally passed on **July 25, 2024**.

Gerry Lichty, Mayor

Tara Mieske, Clerk



Friday, June 28, 2024

KEKI-2024-PLA-00019-LUP-001

The Corporation of the Township of North Frontenac
6648 Road 506
Plevna, ON
K0H2M0
CA

Dear Permittee,

Re: New Land Use Permit Keki-2024-PLA-00019-LUP-001

The Ministry Natural Resources and Forestry (the Ministry) is writing to inform you that a review has been completed for the issuance of a new Land Use Permit (LUP) located in BARRIE.

Attached to this email, you will find the new Land Use Permit (LUP). The Ministry is modernizing its LUP process to make application, issuance, and payment quicker and easier. This new process can be done entirely online. However, if you do not want to communicate by email, please reach out to the Ministry using the contact information below and request to communicate through regular mail.

Please carefully review the terms and conditions of the new LUP. Also carefully review the fee chart below which summarizes the amount you will be charged for the issuance of the new LUP.

To let the Ministry know whether or not you wish to validate this new LUP, **please 'Reply All' to this email within 30 days. Note that the attached permit will not be valid until the Ministry has received and processed the initial payment.** The process for making this initial payment is outlined below.

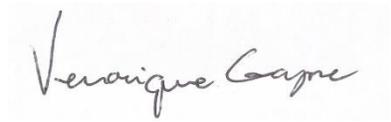
Once you have indicated that you would like to validate the new LUP **you will receive an invoice from Ontario Shared Services by regular mail for the initial payment of the LUP.** Please see the summary of the amount you will be charged below. The initial payment due for your LUP will be \$ 30.00 and an administrative fee of \$ 1762.33 is required for the first year. This amount includes the fee charged for the first year of occupation.

For every following year up until your new LUP expires, the annual fee will be the amount shown on the new LUP. You will receive a yearly invoice from Ontario Shared Services for this amount.

If you have any questions about the process, or the terms and conditions of your expiring or new LUP, please contact Alexander Marunde at the Kemptville-Kingston District at 613-483-4864 or alexander.marunde@ontario.ca. If there are any changes to your personal information (e.g. billing address, name), please notify this office at kemptville-kingston.MNRF@ontario.ca.

In order for us to serve you better, please call ahead to make an appointment.

Sincerely,



Ministry of Natural Resources and Forestry
Resources Clerk I Kemptville-Kingston District
613-302-4370 | veronique.gagne@ontario.ca

Encl.

Summary of Fees:

Fee Type	Fee	HST	Total
Initial Administration Fee	1762.33	229.10	1991.43
Annual Administration Fee	36.71	4.77	41.48
Lands Fee	30.00	3.90	33.90
Annual Fee (includes Annual Admin Fee and Lands Fee as applicable)	66.71	8.67	75.38
Total Amount Due on Issuance (includes Initial Admin Fee, Annual Admin Fee and Lands Fee as applicable)	1829.04	237.78	2066.82

This Land Use Permit is issued under the authority of the Public Lands Act and its regulations, and is subject to the limitations and provisions thereof, and to the terms and conditions set forth herein.

PERMITTEE

This Land Use Permit is issued to:
The Corporation of the Township of North Frontenac

Post Office Address of Permittee:
6648 Road 506
Plevna, ON
K0H2M0
CA

Phone Number of the Permittee:

(613) 479-2231

Email Address of Permittee:

cao@northfrontenac.ca

PERMITTED PURPOSE

This Land Use Permit authorizes the holder for:
Testing Site

DESCRIBED LANDS

This Land Use Permit applies to the following location(s):
Kashwakamak Lake Road / Lot 19 / Concession 4 / Geographic Township of Barrie / County of Frontenac
Area: .0002 HA
ARN:

As per the sketch and description which is attached hereto. A copy of this sketch and description is on file with the Ministry and available for inspection at any time during normal business hours. If there is any inconsistency between the two sketches and descriptions, the sketch and description on file with the Ministry shall prevail.

PERMIT EFFECTIVE DATE: July 1, 2024

PERMIT EXPIRY DATE: June 30, 2034

Summary of Fees

Fee Type	Fee	HST	Total
Initial Administration Fee	1762.33	229.10	1991.43
Annual Administration Fee	36.71	4.77	41.48
Lands Fee	30.00	3.90	33.90
Annual Fee (includes Annual Admin Fee and Lands Fee as applicable)	66.71	8.67	75.38
Total Amount Due on Issuance (includes Initial Admin Fee, Annual Admin Fee and Lands Fee as applicable)	1829.04	237.78	2066.82

This Land Use Permit is subject to additional restrictions as set out in the terms and conditions attached.

The issuance of this Land Use Permit does not relieve the Permittee from the responsibility of acquiring any other approvals as may be required by law, nor does it relieve the Permittee from any other legal requirements, whether under the Public Lands Act and its regulations or otherwise.

Conditions Attached: Yes

Number of Schedules:

This Land Use Permit is subject to the following terms and conditions:

SECTION 1 – EFFECT OF THIS LAND USE PERMIT

1. This Land Use Permit gives the Permittee the non-exclusive right to occupy the Described Lands only. The Described Lands may be used only for the Permitted Purpose specified in this Land Use Permit and no other purpose.
2. Unless otherwise specified at any time by the Ministry, when this Land Use Permit becomes valid, any abandoned buildings or things located on the Described Lands are transferred to and become the property of the Permittee.
3. This Land Use Permit may not be assigned, transferred, mortgaged, or pledged. Sublicenses or any other sharing of occupancy is prohibited. If the Permittee is a corporation and undergoes a change of control, the Permittee shall immediately disclose the change of control in writing to the Ministry. The Permittee shall comply with any terms and conditions subsequently prescribed by the Ministry resulting from the disclosure, up to and including termination of this Land Use Permit. If this Land Use Permit is terminated, the Permittee shall not be entitled to a refund of any fees paid by the Permittee.

For the purposes of this Land Use Permit, “change of control” shall mean the occurrence of any of the following events: (i) an acquisition of the Permittee by another entity by means of any transaction or series of related transactions (including, without limitation, any reorganization, merger or consolidation but excluding any merger effected exclusively for the purpose of changing the domicile of the Company), or (ii) a sale of all or substantially all of the assets of the Permittee (collectively, a “Merger”), so long as in either case the Permittee’s stockholders of record immediately prior to such Merger will, immediately after such Merger, hold less than fifty percent (50%) of the voting power of the surviving or acquiring entity.

4. The Permittee shall notify the Ministry prior to any proposed sale or transfer of the improvements owned by the Permittee and located on the Described Lands. The Permittee is required to advise any purchaser or transferee that they are not being assigned this Land Use Permit, have no authority to use the Described lands, and that the sale or transfer of such improvements shall not entitle the new owner to the issuance of a new land use permit.
5. This Land Use Permit and all rights of the Permittee shall automatically terminate on the earlier of:
 - a) the expiry date;
 - b) the death, bankruptcy, or insolvency of the Permittee;
 - c) if the Permittee is a corporation, on the winding up or dissolution of the Permittee.

The Permittee shall not be entitled to a refund of any fees paid by the Permittee in the event of early termination in such circumstances.

6. Without limiting the Ministry’s other rights in this Land Use Permit or at law, the Ministry may terminate this Land Use Permit upon 15 days’ notice to the Permittee or such longer period as may be provided by an authorized Ministry representative in their sole discretion, where:
 - a) the Permittee has failed to comply with any of the terms and conditions of this Land Use Permit and such failure is not rectified within the notice period provided by the Ministry; or
 - b) the Ministry considers it to be in the public interest to do so;

provided that where there are less than 15 days remaining in the term of this Land Use Permit, then the Ministry may terminate this Land Use Permit immediately on notice to the Permittee. The Permittee shall not be entitled to a refund of any fees paid by the Permittee.

7. “Public interest” includes, without limitation, the settlement of a land claim or implementation of an agreement involving Ontario and an Indigenous community.
8. The Permittee acknowledges and agrees that:
 - a) upon expiry or earlier termination of this Land Use Permit, the decision to issue a new land use permit is at the sole discretion of the authorized Ministry representative, and the Permittee has no right to, nor is entitled to, the issuance of a new land use permit based on prior use of the Described Lands;

- b) the issuance of any land use permit or permits for the use of the Described Lands will not create any interests or future rights whatsoever in the Described Lands;
 - c) the making of any improvements to or on the Described Lands (whether or not permitted by the Ministry) does not confer upon the Permittee any right to use the Described Lands other than within the terms of this Land Use Permit, nor does it give the Permittee any right to any future land use permits;
 - d) there are no other representations, warranties, or conditions between the Crown and the Permittee, regarding the use of the Described Lands;
 - e) this Land Use Permit does not convey any right, title, or interest in the Described Lands and is a Land Use Permit only;
 - f) this Land Use Permit does not convey any right, title, or interest in any trees standing, growing, or being on the Described Lands, or in any minerals, sand, gravel, or similar materials, in, on, or under the Described Lands. Use of any such materials, unless specifically authorized herein, requires separate written authorization from an authorized Ministry representative.
9. The Permittee's obligations set forth in Conditions 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21, 22, 23, and 24 of this Land Use Permit shall survive the expiry or earlier termination of this Land Use Permit.

SECTION 2 – “AS IS WHERE IS”, INDEMNITY, AND RELEASE

10. The Permittee accepts the Described Lands in an 'as is, where is' condition and acknowledges that the Ministry has made no warranties or representations as to the suitability of the Described Lands for the Permitted Purpose, including access to the Described Lands and quality of that access, and that it is the sole responsibility of the Permittee to satisfy itself regarding the suitability of the lands for the Permitted Purpose.
11. No cause of action arises, no proceeding may be brought and no remedy is available or damages, costs, or compensation payable in connection with any injury, loss, expense, or costs incurred or suffered by the Permittee as a result, directly or indirectly, of any acts or omissions by any person or party (including, without limitation, any acts or omissions of the Crown or those for whom it is responsible at law), that disrupt, stop, or otherwise interfere with the Permittee's ability to access, occupy, or use the Described Lands, howsoever occurring.
12. The Permittee shall indemnify, defend, save, and keep harmless the Crown, its officers, employees, elected officials, servants, and agents from and against any and all claims, demands, suits, actions, damages, losses, costs, or expenses arising out of any injury to persons (including death) and loss or damage to property, which may be or be alleged to be caused by or suffered as a result of or in any manner associated with: (a) the exercise of any right or privilege granted to the Permittee by this Land Use Permit; and (b) any act or omission of the Permittee or its invitees related to the use of the Described Lands.

SECTION 3 – RESPONSIBILITIES OF THE PERMITTEE

13. The Permittee shall pay the Total Amount Due on Issuance upon 30 days of receiving this Land Use Permit, and thereafter shall pay the Annual Fee no later than each anniversary of the commencement of the term. The Land Use Permit is not valid until the Total Amount Due on Issuance has been received. Land Use Permit Annual Fees are not refundable.
14. The Permittee shall at all times comply with all applicable laws, regulations, by-laws, government orders, and directions in its use of the Described Lands.
15. The Permittee shall be solely responsible for obtaining any other necessary permits, licenses, and approvals relating to the use of the Described Lands by the Permittee for the Permitted Purpose.
16. The Permittee may not affix any building, structure, or works, on the Described Lands (including posting any signs or notices), nor make any alteration, renovation, enlargement, reconstruction, or other improvement to the Described Lands without the written approval of an authorized Ministry representative, except as otherwise expressly permitted in this Land Use Permit.
17. The Permittee shall maintain the Described Lands in a clean, sanitary, and safe condition, in accordance with any applicable legislation, regulations, by-laws, government orders and directions. Without limiting the generality of the foregoing, the Permittee is an occupier for the purposes of the Occupier's Liability Act and shall take such care as in all circumstances is reasonable to see that persons entering on the Described Lands, and the property brought on the Described Lands by these persons, are reasonably safe while on the Described Lands.

18. The Permittee shall not allow waste, garbage, or other objectionable material to collect on the Described Lands.
19. The Permittee shall not bring any hazardous substances or other contaminants onto the Described Lands without the approval of an authorized Ministry representative. The Permittee may bring retail purchased consumer products such as cleaning supplies, fuel, and lubricants for motor powered vehicles or vessels, and lawn and garden care products, that, in each case, are necessary for and used in the ordinary course of the Permittee's use of the Described Lands for the Permitted Purpose, without prior approval of the Ministry. All such products must be used, stored, and disposed of in accordance with their Material Safety Data Sheet or as specified in the instructions provided on their labels. The Ministry may impose conditions on any such approval. In the event that the Described Lands are contaminated by any act or omission of the Permittee or its invitees, the Permittee shall immediately notify the Ministry and shall undertake all necessary remediation of the Described Lands to contain and remove such contamination, at its sole cost and expense. If the Permittee fails to undertake such remediation or to diligently complete such remediation, the Ministry may undertake such remediation on the Permittee's behalf, and the cost of doing so is a debt due the Crown by the Permittee and may be recovered by the Ministry.
20. The Permittee shall deliver to the Ministry a completed occupier's self-reporting form with accompanying photographs upon request of the Ministry, depicting the state of the Described Lands.
21. The Ministry may inspect the Described Lands at any time for the purpose of ascertaining compliance with the conditions of this Land Use Permit. The Ministry may issue a notice of repair and maintenance to the Permittee. The Permittee shall immediately undertake all repairs and maintenance outlined in such notice. If the Permittee fails to undertake such repairs and maintenance or to diligently complete such repairs and maintenance, the Ministry may undertake such repairs and maintenance on the Permittee's behalf, and the cost of doing so is a debt due the Crown by the Permittee and may be recovered by the Ministry.
22. The Permittee shall be responsible for prompt payment of all real property and other taxes that may be levied against the Described Lands and the Permittee's use thereof (including payments that may be made by the Crown in lieu of such taxes).
23. The Permittee shall be responsible for all utilities consumed by the Permittee on the Described Lands and shall pay the cost of such utilities to the Ministry or directly to the applicable utility company, as the Ministry may direct.
24. Upon the date when the Permittee has no further right to occupy the Described Lands, the Permittee shall remove all improvements, personal property, or other assets of the Permittee on the Described Lands including any signs or notices posted by the Permittee, at its sole cost and expense. The Permittee shall leave the Described Lands in a clean and safe condition, restored to its original state prior to the use of the Described Lands by the Permittee. The Permittee shall also promptly deliver to the Ministry a completed occupier's self-reporting form and accompanying photographs of the Described Lands evidencing the completion of such obligations. Any improvements, property or assets remaining on the Described Lands following expiry or termination of this Land Use Permit may be disposed of by the Ministry at the expense of the Permittee or, at the option of the Ministry, may be retained by the Ministry as the property of the Crown without compensation to the Permittee. If the Permittee fails to leave the Described Lands in a clean and safe condition, restored to its original state, the Ministry may undertake such work as is necessary to restore the lands to the required condition, and the cost of doing so is a debt due the Crown by the Permittee and may be recovered by the Ministry.
25. The Permittee shall keep a copy of this Land Use Permit available at all times while on the Described Lands and shall produce it on demand to any Ministry official.

MINISTRY OF NATURAL RESOURCES

Name:

Title:

Under Delegated Authority

**KASHWAKAMAK
WASTE DISPOSAL SITE**
1749 KASHWAKAMAK LAKE ROAD
North Frontenac, Ontario
Township of North Frontenac

LEGEND

-  Proposed Well Location
-  Proposed Tree Clearing Area
-  Lot / Concession
-  Crown Land
-  Waste Disposal Site (6.6 ha.)

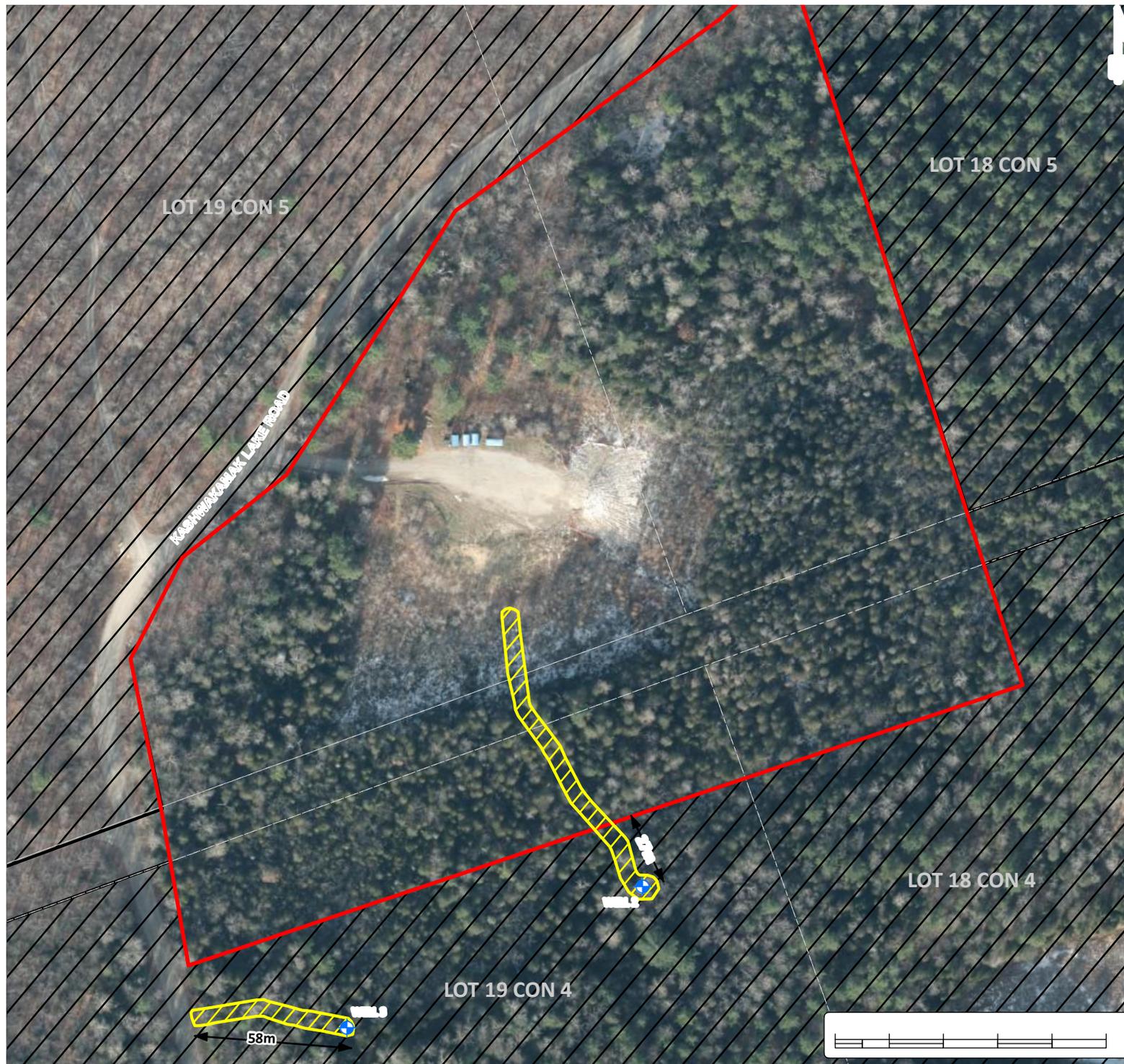
Notes:
 - Base mapping features are © Queen's Printer of Ontario, 2019 (this does not constitute an endorsement by the Ministry of Natural Resources or the Ontario Government).
 - Distances on this plan are in metres and can be converted to feet by dividing by 0.3048.
 - Cambium Inc. makes every effort to ensure this map is free from errors but cannot be held responsible for any damages due to error or omissions. This map should not be used for navigation or legal purposes. It is intended for general reference use only.



194 Sophia Street
 Peterborough, Ontario, K9H 1E5
 Tel: (705) 742.7900 Fax: (705) 742.7907
 www.cambium-inc.com

**PROPOSED WELLS AND
TREE CLEARING AREAS**

Project No.:	10530-004	Date:	November 2023
Scale:	1:2,000	Rev.:	
Created by:	TLC	Projection:	NAD 1983 UTM Zone 18N
Checked by:	SNR	Figure:	1



The Corporation of the Township of North Frontenac

By-law #2024-54

Confirming By-law

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held July 25, 2024

Whereas Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the July 25, 2024 Regular Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held July 25, 2024, be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held July 25, 2024 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time this **25th of July, 2024**.

Read a third time and finally passed this **25th of July, 2024**.

Gerry Lichty, Mayor

Tara Mieske, Clerk