

## Regular Council Agenda

5:00 p.m. - Thursday, June 6, 2024

Council Chambers

[Zoom Meeting Registration](#)

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### 1. Call to Order

- a) Public Notice regarding Recording of Meetings 7  
[Recorded Meetings - Notice to Public](#)

### 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

### 3. Approval of Agenda

- a) June 6, 2024

**Be It Resolved That** Council approves the Agenda dated June 6, 2024, as circulated.

### 4. Disclosure of Pecuniary Interest and General Nature Thereof

### 5. Business Profile

- a) Homestead Studio Glass 8

**Be It Resolved That** Council receives for information the Business Profile of Homestead Studio Glass provided by Derrick Lancaster, Member of the Economic Development Task Force (EDTF).

[Homestead Studio Glass](#)

### 6. Presentations

- a) Senior of the Year - Harriett Riddell

### 7. Closed Session

- a) Closed Meeting of Council

**Be It Resolved That** Council retires to Closed Session at \_\_\_\_ .m. to:

- Adopt Minutes of Closed Meetings held April 12, 2024 and April 26, 2024;
- Discuss Current Litigation or Potential Litigation;
- Consider Confidential Solicitor Advice.

## 8. Rise and Report (Overview of the Closed Session by the Presiding Officer)

## 6. Presentations (con't)

- a) Mississippi Valley Conservation Authority - Land Conservation Strategy 9 - 13

**Be It Resolved That** Council receives for information the presentation from Sally McIntyre, General Manager, Mississippi Valley Conservation Authority, entitled "Land Conservation Strategy"; and thanks her for her time spent today.

[Land Conservation Strategy](#)

- b) Water Management on the Mississippi River 14 - 20

**Be It Resolved That** Council receives for information the presentation from Sally McIntyre, General Manager, and Jennifer North, Water Resources Technologist, Mississippi Valley Conservation Authority, entitled "Water Management on the Mississippi River"; and thanks her for her time spent today.

[Water Management](#)

## 9. Delegations

None.

## 10. Adoption of Minutes

- a) Minutes of the Meeting(s) to be adopted by Council 21 - 29

**Be It Resolved That** Council adopts the Minutes as circulated, of:

1. A Public Meeting held on May 16, 2024; and
2. A Regular Meeting held on May 16, 2024.

[Public Council Minutes - re: Hills Lake Culvert](#)

[Regular Council Minutes](#)

## 11. Business Arising Out of Minutes

None.

## 12. Communications

- a) Clerk's Administrative Report - Communications 'A' Section 30

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

[Communications of Interest - Pdf](#)

- b) Communications 'B' Section - Action Items

- B1. Sue Barone, Resident re: Request - Signage on Mackie Lake Road Changing Watersheds 31

**Be It Resolved That** Council receives for information an email dated May 13, 2024 from Sue Barone, Resident, advising the terrain at Mackie

appears to be significantly different from much of the rest of the Township; and requesting the Township put up a sign along Mountain Road indicating the split between the Madawaska and Mississippi Watersheds;

**And That** Council instructs the Public Works Manager to look into the installation of sign(s) to indicate the boundary of the watersheds and provides Council with pricing for potential signage at a future meeting for consideration.

[B1](#)

- B2. Lennox and Addington General Hospital Lennox and Addington General Hospital Foundation Capital Campaign Committee re: Request for Donation for MRI Machine 32 - 35

**Be It Resolved That** Council receives for information a letter from the Lennox and Addington General Hospital Foundation requesting a donation for the purchase of a new MRI machine;

**And That** Council instructs the Clerk to contact the Lennox and Addington County General Hospital Foundation Capital Campaign Committee to request they provide a delegation to Council to discuss this request.

[B2](#)

### 13. Council, CAO, and Managers' Administrative Reports

- a) Shore Road Allowance Closure and By-law - Best and Loder 36 - 39

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Best and Loder";

**And That**, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance in front of Lot 17, Registered Plan 1536, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac, being Part 1 on Registered Plan 13R-22921 (Big Gull Lake)
- **All That Part** of the Shore Road Allowance in front of Lot 19, Concession 6, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-22540 (Kashwakamak Lake);

be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances.

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell the Portions of the Shore Road Allowances.

[Shore Road Allowance Closure and By-law - Best and Loder - Pdf](#)

- b) Shore Road Allowance Application for Approval in Principle –Williams and Petherick 40 - 41

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Williams and Petherick";

**And That** Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part of Lot 27, Concession 8, geographic Township of Barrie (Marble Lake);
- Part of the Shore Road Allowance lying adjacent to Part of Lot 9, South West Range, geographic Township of Clarendon (Big Gull Lake)

[Shore Road Allowance Application for Approval in Principle –Williams and Petherick - Pdf](#)

- c) Manager of Community Development: Big Gull Lake East End Cottage Association - "Get The Lead Out" Initiative 42 - 43

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "Big Gull Lake East End Cottage Association - "Get The Lead Out" Initiative";

**And That** Council supports the Big Gull Lake East End Cottage Associations initiative "Get The Lead Out";

**And That** Council directs the Manager of Community Development to work with the Big Gull Lake East End Cottage Association to:

- provide free of charge seven (7) metal U-channel sign posts;
- install three (3) of the posts/signage/collection tubes at Helen Lane Boat Launch; Crotch Lake Access Road Boat Launch; and Plevna Waste Disposal Site;
- Crown Land Stewardship Program staff collection of lead at Helen Lane and Crotch Lake Access Road - deliver to Plevna Waste Disposal site (as required); and
- promote awareness of the program throughout the Townships facilities; social media and website.

[Big Gull Lake East End Cottage Association - "Get The Lead Out" Initiative - Pdf](#)

- d) Public Works Manager: Hills Lake Culvert - Detailed Design 44 - 46

**Be It Resolved That** Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Hills Lake Culvert - Detailed Design";

**And That** the proposed detailed design has been prepared considering comments from the Community and represents an optimum solution given the variety of interests in the Hills Lake site;

**And That** Council approves the proposed detailed design and submission to the Mississippi Valley Conservation Authority for approval;

**And That** Council approves the additional design fee of \$8,000 (plus tax) for Jewel Engineering, to be taken from the Operating Contingency Reserve Fund.

[Hills Lake Culvert - Detailed Design - Pdf](#)

- e) County Planner: Summary of Proposed Changes to the Provincial Policy Statement and to the Planning Act and Development Charges Act (Bill 47 - 53

185)

**Be It Resolved That** Council receives for information the County Planner's Administrative Report entitled "Summary of Proposed Changes to the Provincial Policy Statement and Planning Act (Bill 185)".

[Summary of Proposed Changes to the PPS; Planning Act; and Development Charges Act - Pdf](#)

#### 14. External Committees/Local Boards/Task Force Notes and Reports

- a) Minutes of the Joint Health and Safety Committee 54 - 60

**Be It Resolved That** Council receives for information the Minutes of the Joint Health and Safety Committee dated May 7, 2024.

[May 7, 2024 - JHSC Minutes](#)

- b) Minutes of the Committee of Adjustment/Planning Advisory Committee 61 - 66

**Be It Resolved That** Council receives for information the Minutes of Committee of Adjustment/Planning Advisory Committee dated February 26, 2024 and March 25, 2024.

[February 26, 2024 - C of A](#)

[March 25, 2024 - C of A](#)

- c) Notes of the Economic Development Task Force 67 - 70

**Be It Resolved That** Council receives for information the May 27, 2024 Notes of the Economic Development Task Force.

[May 27, 2024](#)

#### 15. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

#### 16. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

#### 17. Council Portfolio Verbal Reports

- a) Each Council member has a portfolio for which they are responsible. The Councillor may provide a verbal report for information purposes. 71 - 73

[Portfolios](#)

#### 18. Introduction and Reading of By-laws

- a) By-law(s) to be Considered: 74 - 82

**Be It Resolved That** leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2024-44 - To Close Up and Sell Shore Road Allowances (Loder and Best);
- #2024-45 - To Sign a Lease Agreement with Mississippi Valley

Conservation Authority

**And That** these By-laws be read a first, second and third time and finally passed.

[#2024-44](#)

[#2024-45](#)

## 19. Public Forum

## 20. Confirmatory By-law

- a) Confirming By-law

83

**Be It Resolved That** By-law #2024-46 being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held June 6, 2024 be read a first, second, and third time and finally passed.

[#2024-46](#)

## 21. Adjournment

- a) Adjournment of the Council Meeting

**Be It Resolved That** Council adjourns the Meeting at \_\_\_\_ .m. until June 27, 2024 or at the call of the Chair.



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

## Business Profile: Homestead Studio Glass



Homestead Studio Glass, led by artisan Nancy Traviss, specializes in creating stunning fused and lampwork glass creations. With a passion for glasswork spanning 15 years, Nancy has honed her craft to produce unique, intricate pieces that captivate and inspire. Originally from Enniskillen, Ontario, she started her glasswork journey on land that was part of her grandparents' homestead. After retiring, Nancy and her husband moved to Ardoch in 2021, where she continues her artistic pursuits.

Nancy participates as a vendor in local events and the North Frontenac Back Roads Studio Tour, showcasing her creations to art enthusiasts and collectors. While her studio is not open to the public regularly, appointments can be made to view her work, and her creations are also featured on her Facebook page ([www.facebook.com/HomesteadStudioGlass](https://www.facebook.com/HomesteadStudioGlass)). This blend of in-person and online presence allows her to connect with a wider audience while maintaining the intimate, personal touch that characterizes her work.

Choosing North Frontenac for its rural charm and burgeoning artist community, Nancy finds inspiration in the natural beauty of the area. Her creations reflect this influence, often drawing from the serene landscapes that surround her. Although Homestead Studio Glass remains a small, personal endeavour without plans for expansion, Nancy's dedication to her craft and the support from her customers and the local community continue to drive her passion. She enjoys the freedom to work at her own pace, always learning and evolving as an artist.

Grateful for the support from her customers and the local community, Nancy's work is a unique blend of tradition, innovation, and heartfelt creativity. Homestead Studio Glass stands as a beautiful addition to North Frontenac's artistic landscape, offering pieces that are as unique and inspiring as the environment in which they are created.



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| Current Mandate   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Mitigate risk of natural hazards                             <ul style="list-style-type: none"> <li>• Flooding</li> <li>• Unstable soils (marine clays)</li> <li>• Unstable slopes (riverine and other)</li> <li>• Wetlands (hydrologic values)</li> </ul> </li> <li>2. Source Water Protection                             <ul style="list-style-type: none"> <li>• Municipal drinking water supplies</li> </ul> </li> <li>3. Conservation and management of land                             <ul style="list-style-type: none"> <li>• Passive recreation</li> </ul> </li> </ol> | <div style="margin-bottom: 20px;"> <p style="color: red; font-weight: bold;">Delegated powers from province to:</p> <ul style="list-style-type: none"> <li>-Issue permits in regulated areas;</li> <li>-Comment on planning applications.</li> </ul> </div> <div style="margin-bottom: 20px;"> <p>Support municipalities with implementation.</p> </div> <div style="color: red; font-weight: bold;"> <p>Prepare Conservation Area Strategy</p> </div> |
| Conservation Area Strategy  |  |
| <p>The strategy is to address the following matters:</p> <ul style="list-style-type: none"> <li>• Policies governing the <u>acquisition and disposition</u> of MVCA lands.</li> <li>• <u>Programs and services</u> on those lands.</li> <li>• Where needed, an assessment of how those lands:                             <ul style="list-style-type: none"> <li>○ <u>augment</u> any natural heritage.</li> <li>○ <u>integrate</u> with other provincially or municipally owned lands.</li> </ul> </li> </ul>  |  |

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## MVCA portfolio (own, lease, easements)

- Dams
- Conservation Areas – mostly passive recreation
- Lands acquired due to historic flooding
- Land developed for flood control
- Land under management trust
- Land with erosion control structures



MVCA owns 11 dams.

MVCA operates 2 OPG facilities and 6 MNRF dams/weirs.

Several are small and were originally developed during 1800s.

Some were used to send timber down the Mississippi and Clyde rivers, or for historic mills.

None of MVCA's dams are used for power generation.

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### Own 4 conservation areas:

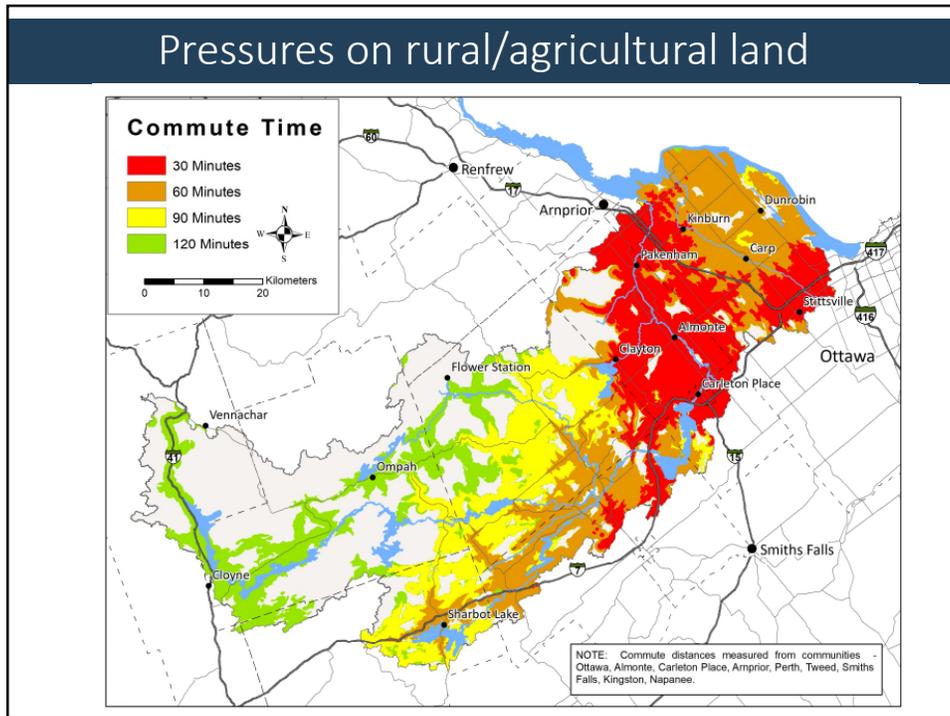
- Mill of Kintail
- Purdon
- Palmerston-Canonto
- 35km of K&P Trail

### Lease 2 properties from the City of Ottawa:

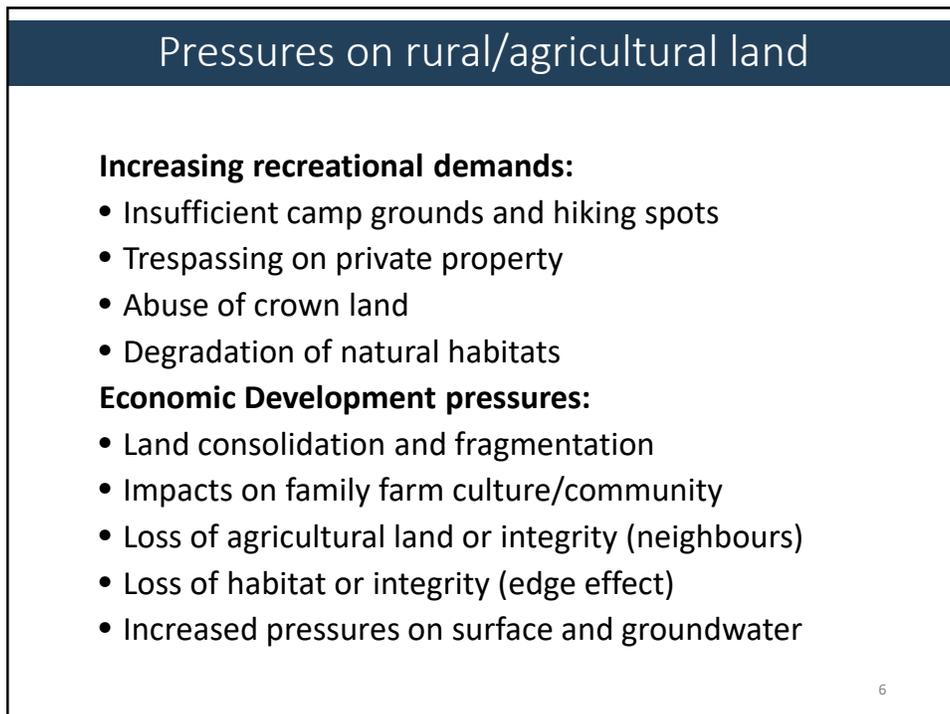
- Morris Island
- Carp River Restoration Area

4

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## Role of MVCA

### **Provide Passive Recreational Opportunities:**

- Operate existing conservation areas
- Consider expanding and/or creating new

### **Maintain/Enhance Habitat Integrity:**

- Work with landowners and partners to enhance land management
- Stewardship Collaborative and others
  - OSCIA
  - ALUS Canada
  - Clean Farms
  - Ducks Unlimited Canada
  - Ontario Woodlot Association

7

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## Setting Direction Going Forward

- Meeting with municipal, county, and others to discuss:
  - Demand for rural recreational venues, programs and services
  - How to best meet those needs
  - Niche for MVCA
- Identifying areas to target stewardship activities:
  - Minimize duplication of effort with other NGOs.
  - Focus on areas of highest natural value—NOT agricultural land.
  - Work with the willing in the delivery of stewardship programs and services.

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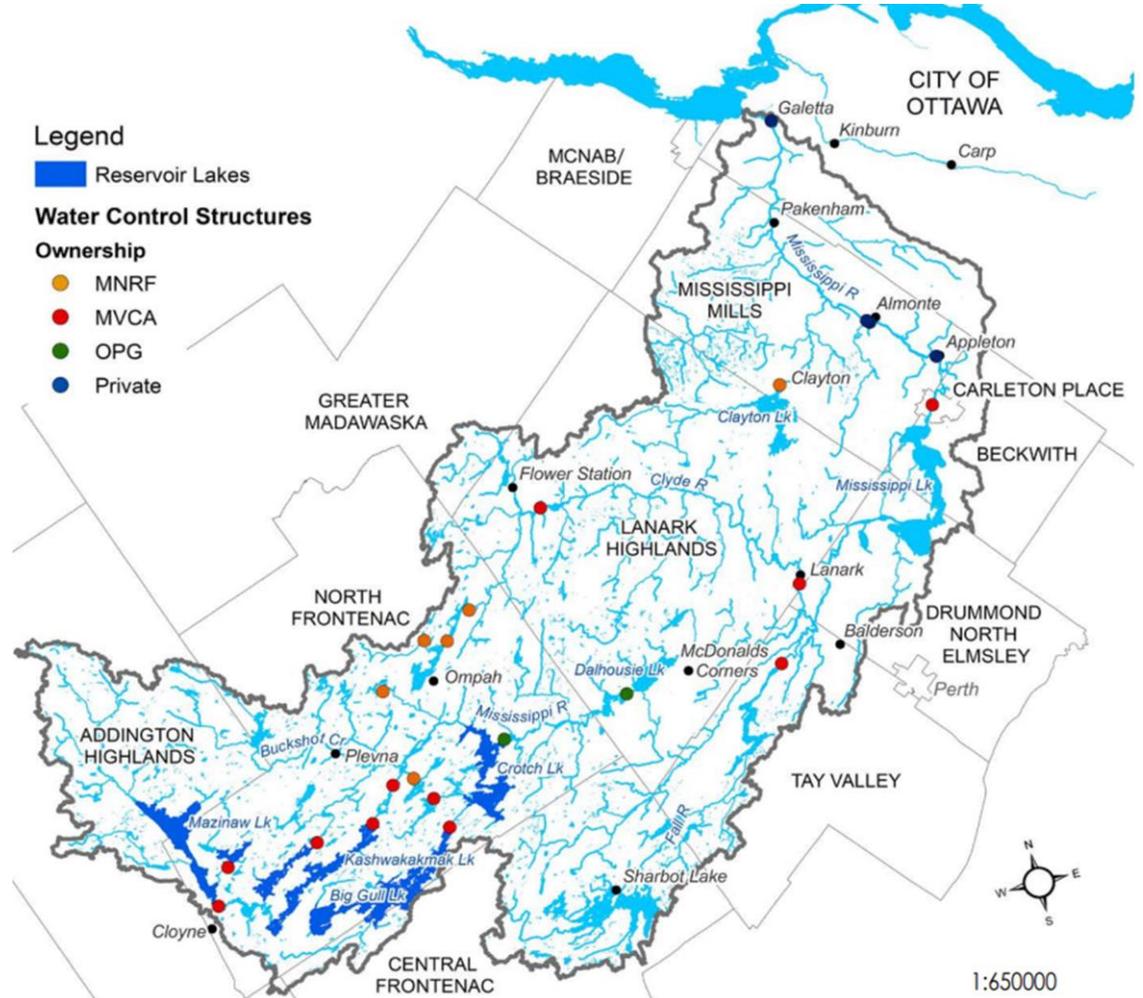


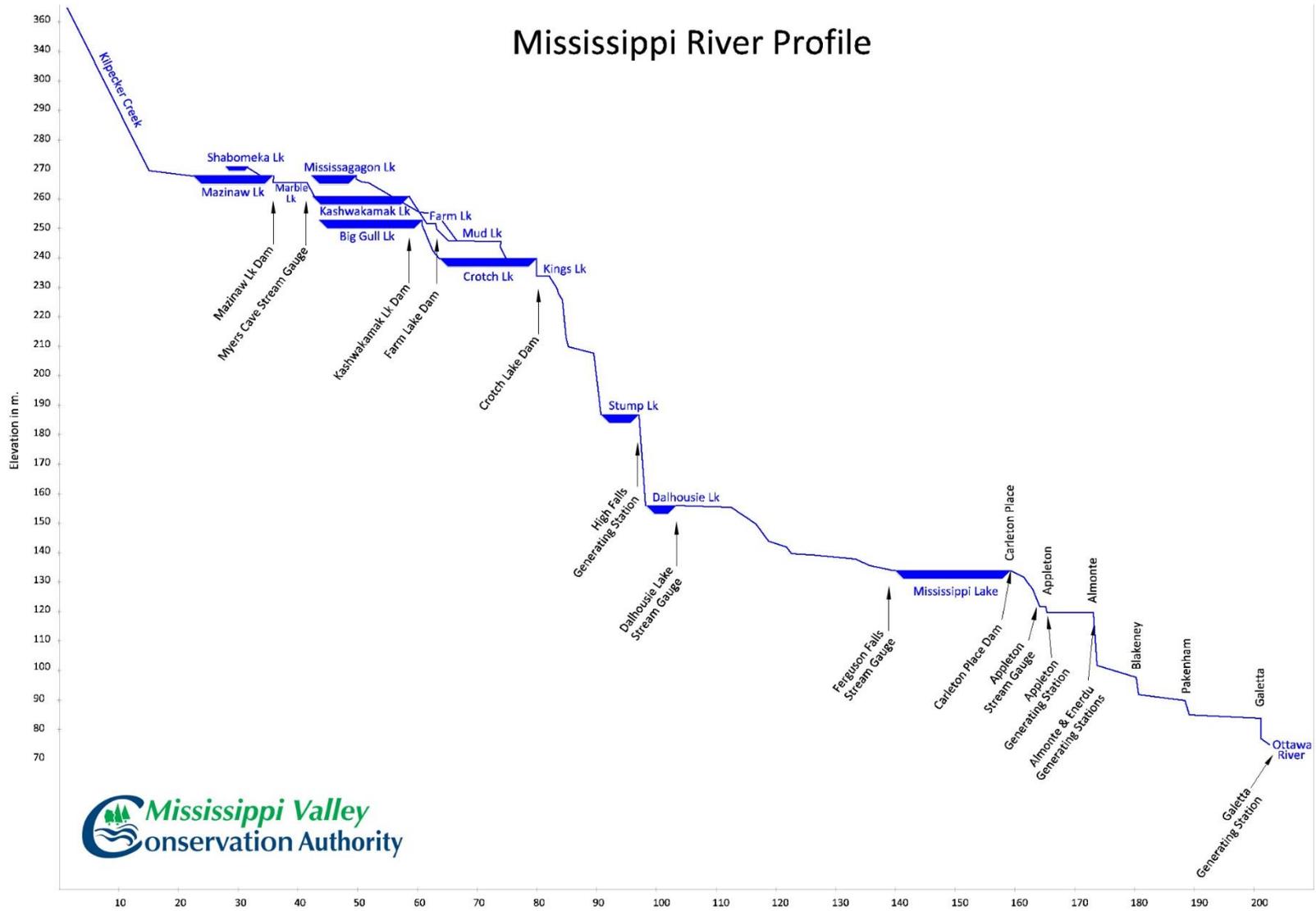
# Water Management on the Mississippi River

North Frontenac, June 2024

# Mississippi River Watershed

- Network of rivers, streams, rapids and over 250 lakes.
- Watershed area of 3,765 km<sup>2</sup>.
- 23 dams, ownership:
  - MVCA 11
  - OPG 2
  - MNRF 6
- 13 dams are located in North Frontenac Township.





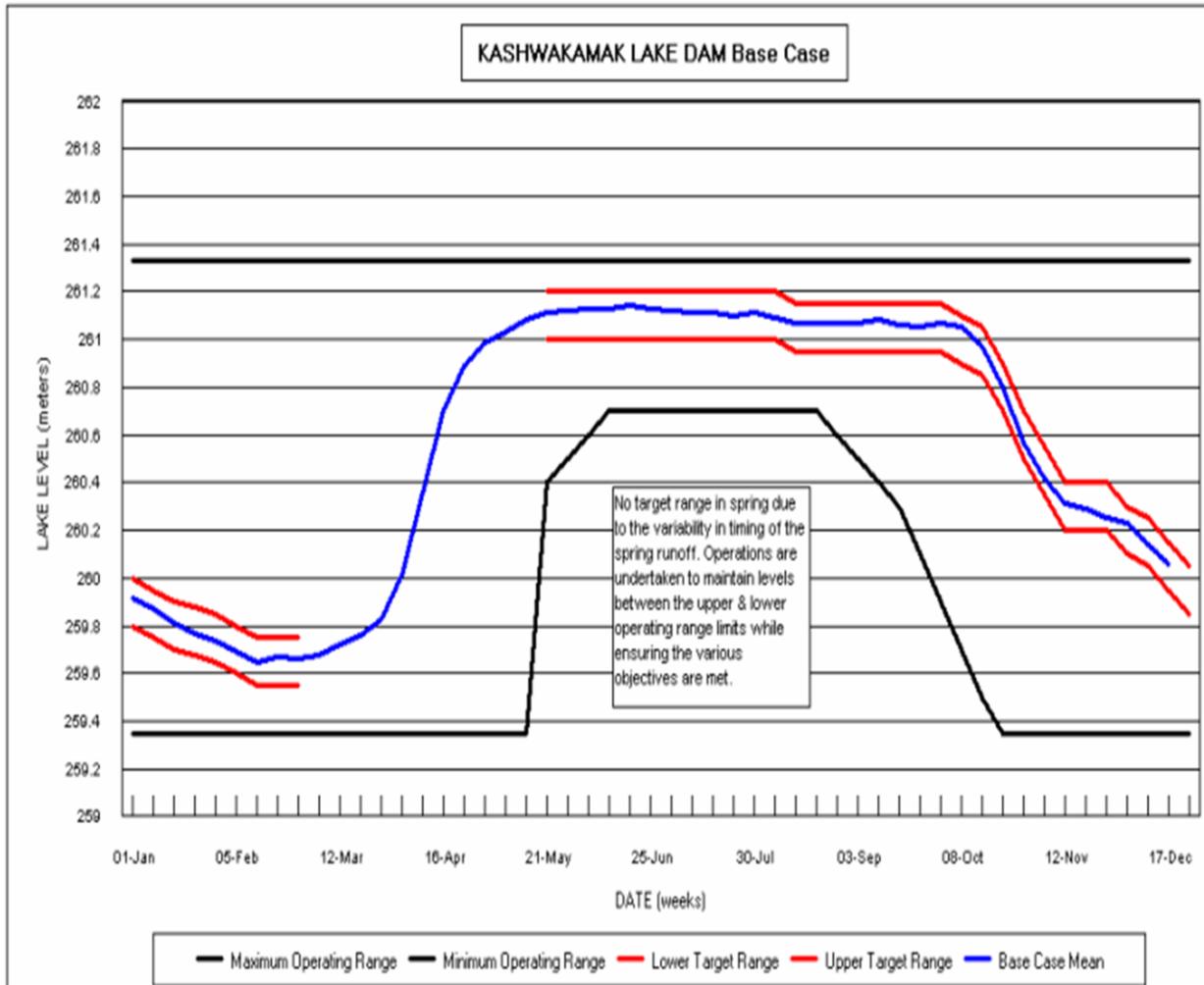
Elevation drops >250 meters over 200 km and has limited flow controls, particularly in lower watershed

# Dam Management Objectives

- flood and drought mitigation
- fisheries and wildlife
- recreation and tourism
- navigation
- erosion
- ice
- low flow augmentation
- power generation



# Water Management Plan

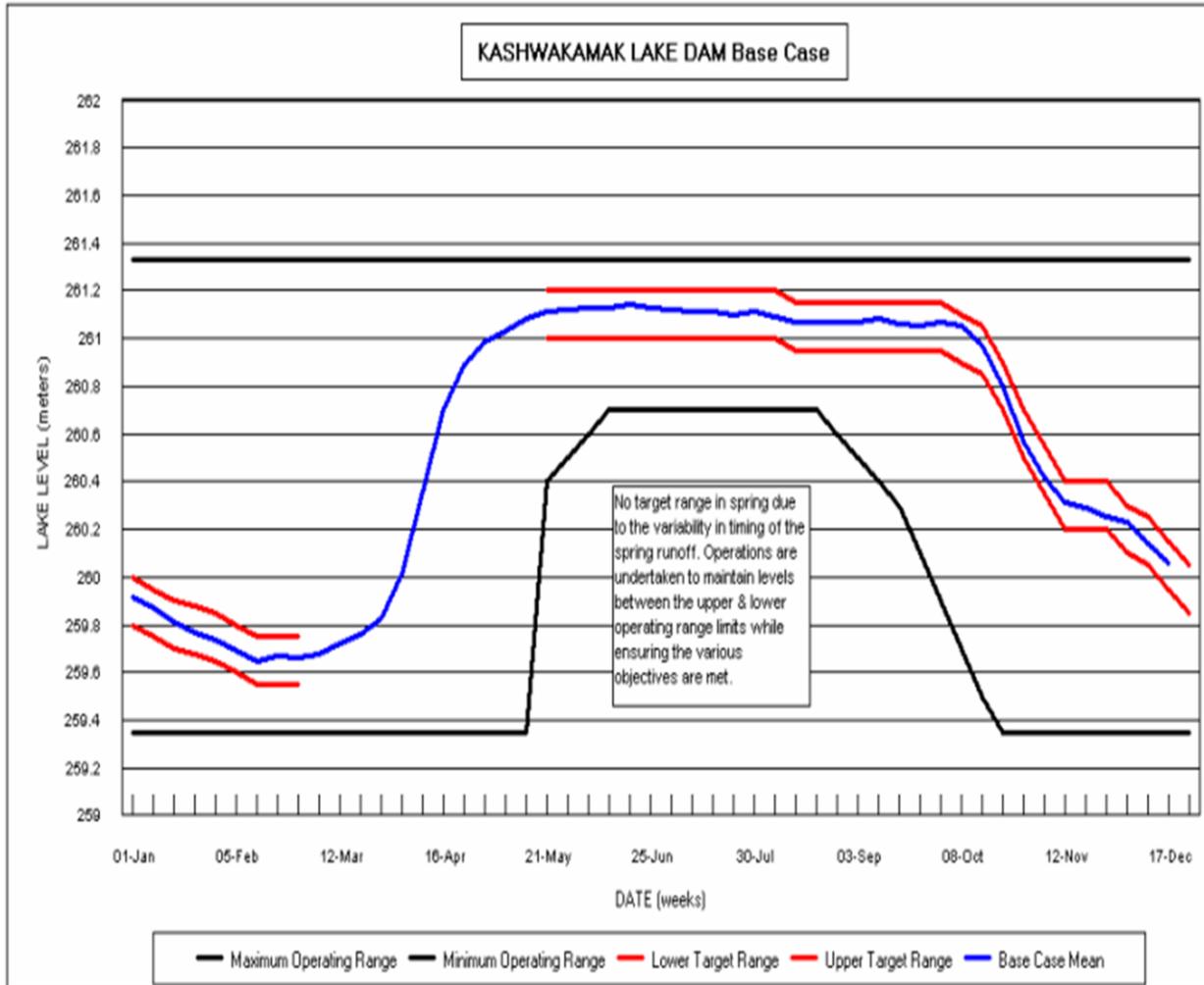


MNRF approved operating parameters:

- Maximum and minimum water levels (black)
- Target levels (red)
- No targets for springtime due to high variability

Blue line is the ACTUAL historic mean.

# Typical Operating Cycle



- Fall - drawdown lake levels to a minimum to provide spring storage capacity.
- Spring - fill the lake during freshet to reduce flooding downstream.
- Late Spring – adjust and seal to provide summer level.
- Summer – adjust if needed in advance of and after major storm events.

# Adaptive Management

Operations vary based upon:

- Annual variations
- Extreme weather events

For example:

- a cold snap in early April can dramatically change situations as runoff flows slow down and spawning may be delayed.
- Winds and temperatures just above freezing can cause snowpack to sublimate rather than melt which reduces the water available to fill the system.
- An early freshet leaves the system at risk for heavy rainfall events.





# Public Council Minutes

5:00 PM - Thursday, May 16, 2024

Council Chambers

**Present:** Mayor Gerry Lichty, Councillor Wayne Good, Councillor Stephanie Regent, Councillor Roy Huetl, Councillor Vernon Hermer, Deputy Mayor John Inglis, and Councillor Fred Fowler

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Management / Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.; Laura Manion, Public Works Administrative Assistant

## 1. Call to Order and Purpose of Meeting

The Mayor called the meeting to order at 5:00 p.m. The purpose of the meeting is to discuss the culvert at Hill's Lake.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

a) **May 16, 2024**

**182-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council approves the Agenda for the Public Meeting dated May 16, 2024 regarding the Hill's Lake culvert, as circulated.

**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 5. Public Comments

Council received comments from members of the public.

**6. Presentation**

- a) ***Jewell Engineering re: Hill's Lake Culvert***

**183-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information a presentation from Bryon Keene, Jewell Engineering regarding the Hill's Lake Culvert and thanks him for his time spent today;

**And That** Council instructs the Public Works Manager to provide a report at a future meeting with recommendations for Council's consideration.

**Carried**

**7. Adjournment**

- a) ***Adjournment of the Meeting***

**184-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council adjourns the Public Meeting at 5:22 p.m.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



# Regular Council Minutes

5:00 PM - Thursday, May 16, 2024

Council Chambers

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**Present:** Mayor Gerry Lichty, Councillor Wayne Good, Councillor Stephanie Regent, Councillor Roy Huetl, Councillor Vernon Hermer, Deputy Mayor John Inglis, and Councillor Fred Fowler

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Management / Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.

## 1. Call to Order

The Mayor called the meeting to order at 5:25 p.m.

## 2. Approval of Agenda

### a) *May 16, 2024*

**185-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council approves the Agenda for the Regular Meeting of Council dated May 16, 2024, as circulated.

**Carried**

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Huetl declared a pecuniary interest in Item 10(f) Community Grants. Councillor Regent advised she has a personal interest in Communications Item B1 - Exemption from Noise By-law

## 4. Presentations

### a) *Economic Development, County of Frontenac re: Business Plan and Annual Report*

**186-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Frontenac County Economic Development Update from Richard Allen, Manager of Economic Development and Debbi Miller, Community Development Officer, County of Frontenac; and thanks them for their time spent today.

**Carried**

## 5. Business Profile

### a) *The Red Barn Zone*

**187-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Business Profile of the Red Barn Zone provided by Paul Thiel, Member of the Economic Development Task Force (EDTF).

**Carried**

## 6. Delegations

None.

## 7. Adoption of Minutes

### a) *Minutes of the Meeting(s) to be adopted by Council*

**188-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council adopts the Minutes as circulated of the following meetings:

1. A Public Meeting of Council held April 26, 2024; and
2. A Regular Meeting of Council held April 26, 2024.

**Carried**

## 8. Business Arising Out of Minutes

None.

## 9. Communications

### a) *Clerk's Administrative Report - Communications 'A' Section*

**189-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent**

**Be It Resolved That** Council adopts the 'A' Section of the Communications of Interest.

**Carried**

### b) *Communications 'B' Section - Action Items*

**Note: Councillor Regent advised she has a personal interest in Communications Item B1 - Request for Exemption from Noise By-law.**

#### B1. *Stephanie Regent, Resident re: Request for Exemption of the Noise Bylaw.*

**190-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives the email from Stephanie Regent, Resident advising she will be holding an event on September 21, 2024 at 1230 Head Road and

requesting an exemption from the following sections of the Noise By-law #65-21;

**And That** Section 3.3 c) prohibits the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electromechanical transducers, and intended for the production, reproduction or amplification of sound;

**And That** Section 3.3 g) prohibits shouting, yelling, the sound from an instrument or radio, loud parties between 12:00 am and 7:00 am that is clearly audible at neighbouring premises or residential properties;

**And That** Council approves the exemption to the Noise By-law to permit the event ending no later than 1:00 am on September 22, 2024;

**And That** Council instructs the Clerk to provide a copy of this Resolution to the requester and Township's By-law Enforcement Officer.

**Carried**

## 10. Council, CAO, and Managers' Administrative Reports

### a) *Shore Road Allowance Application for Approval in Principle – Hagerman*

**191-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Hagerman";

**And That** Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part Lots 4 and 5, Concession 11, geographic Township of Miller (Grindstone Lake).

**Carried**

### b) *Shore Road Allowance Closure and By-law - Molloy*

**192-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Molloy";

**And That**, as required by By-law #20-23,

- **All Those Parts** of the Shore Road Allowance in front of Lot 25, Concession 8, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Parts 1 and 2 on Registered Plan 13R-23098 (Marble Lake) be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

**Carried**

### c) *Title Discrepancy - Part 4 on Plan 13R-76 (Schlegel/Kerr)*

**193-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager’s Administrative Report entitled "Title Discrepancy - Part 4 on Plan 13R-76 (Schlegel/Kerr)";

**And That** all costs associated with correcting the title discrepancy are the responsibility of the property owners;

**And That** Council will consider a By-law to authorize the Mayor and Clerk to sign the Acknowledgement and Direction to submit an application to correct the title for Part 4 on Plan 13R-76 later in the meeting.

**Carried**

**d) *Adoption of an Electronic Signature Policy***

**194-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Adoption of an Electronic Signature Policy";

**And That** Council will consider a By-law later in the Meeting to adopt the Electronic Signature Policy.

**Carried**

**e) *Proposed Potential Municipal Campground - Update***

**195-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Manager of Community Development’s (MCD) Administrative Report entitled “Proposed Potential Municipal Campground - Update”;

**And That** Council directs the MCD to bring back estimated pricing for Council to consider regarding hiring a consultant to complete a Business Plan for a Municipal Campground during 2025 Budget Deliberations.

|                 |   |
|-----------------|---|
| <b>For:</b>     | Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, Deputy Mayor John Inglis, and Councillor Fred Fowler |
| <b>Against:</b> | Councillor Wayne Good and Councillor Vernon Hermer  |

**Carried 5-2 on a recorded vote**

**Note: Councillor Huetl declared a pecuniary interest in Item 10(f) 2024 Community Grant Applications.**

**f) *2024 Community Grant Applications***

**196-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Manager of Community Development’s (MCD) Administrative Report entitled “2024 Community Grants Applications”;

**And That** Council approves \$1,000 for the Back Roads Studio Tour to advertise and

promote their 2024 Studio Tour;

**And That** Council approves \$1,000 for the Just Move Butterfly Garden Project at the Clar Mill Community Hall and Clarendon Central Public School;

**And That** Council approves the placement of a Butterfly Garden at the Clar Mill Community Hall and directs the Manager of Community Development to work with the Just Move Group on a suitable location, volunteer insurance, etc.;

**And That** Council approves \$1,000 for the Clar Mill Community Volunteers for the purchase of arm chairs for the Clar Mill Community Hall and that these chairs will become Township assets and available for the public use at all times;

**And That** Council approves \$1,000 for the Lions Club of Land O' Lakes to assist with the cost of the 2024 Santa Claus Parade;

**And That** Council approves \$1,000 for The North Frontenac Amateur Astronomy Club (NFAAC) to help fund electrical installation and dedication plaque in the name of Mr. Guy Nason for the 2nd observatory;

**And That** Council directs the Manager of Community Development to work with the NFAAC for the electrical work on Township property;

**And That** Council approves \$988.89 for the North Frontenac Fitness Group for the purchase of exercise equipment;

**And That** Council approves \$1,000 for the North Frontenac Food Bank support in 2024; however, the North Frontenac Food Bank will need to apply for funding annually in the future through the North Frontenac Community Grants Program should they wish to be considered for funding;

**And That** Council approves \$1,000 for the North Frontenac Historical Society and Archives (NFHSA) to assist with Preservation Projects they are completing in 2024 as described in their Application for funding;

**And That** Council approves \$1,000 for the Ompah Community Center Association (OCCA) to assist with the purchase of a new double sided sign;

**And That** Council directs the Manager of Community Development to work with the OCCA to determine appropriate placement of the sign on Township property.

**Carried**

#### 11. External Committees/Local Boards/Task Force Notes and Reports

None.

#### 12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

#### 13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

#### 14. Council Portfolio Verbal Reports

a) ***Each Council member has a portfolio for which they are responsible and provided***

*a verbal report for information purposes.*

## 15. Introduction and Reading of By-laws

### a) *By-law(s) to be Considered:*

**197-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good**

**Be It Resolved That** leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2024-40 - Road Allowance Closure – Molloy;
- By-law #2024-41 - To Adopt Electronic Signature Policy;
- By-law #2024-42 - To Sign Acknowledgement and Direction for Application to amend a Property Title Discrepancy – Part 4, 13R-76 (Schlegel/Kerr).

**And That** these By-law(s) be read a first, second and third time and finally passed.  
**Carried**

## 16. Public Forum

None.

## 17. Closed Session

None.

## 18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

## 19. Confirmatory By-law

### a) *Confirming By-law #2024-43*

**198-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good**

**Be It Resolved That** By-law #2024-43, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held May 16, 2024 be read a first, second, and third time and finally passed.

**Carried**

## 20. Adjournment

### a) *Adjournment of the Council Meeting*

**199-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good**

**Be It Resolved That** Council adjourns the Meeting at 6:29 p.m. until June 6, 2024 or at the call of the Chair.

**Carried**

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Mayor

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Clerk

**To:** Mayor and Members of Council  
**From:** Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.  
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 06 Jun 2024  
**Re:** Communications of Interest

**Recommendation:**

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

**A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.**

1. File #A05/24 re: Minor Variance - 1149 Rekrview Lane;
2. Township of Addington Highlands re: Notice of Application - Severances (Two New Lots);
3. Bonnechere Excavating Inc. re: Highway 41 Construction Notification;
4. File #B08/24 One New Lot and File #A04/24 Reduced Frontage - Gull Lake Road - Thompson;
5. Township of Lake of Bays re: Request for Support - Administrative Monetary Penalties -- Building Code Enforcement;
6. Municipal Policing Bureau re: 2025 Municipal Policing Billing Statement Property County;
7. Severance File #B06/24 - Creation of One New Lot - 5815 Buckshot Lake Road - Notice of Decision;
8. Federation of Ontario Cottagers Association re: Elert - May 2024;
9. File #A06/24 re: Minor Variance - 1112 Elizabeth Lane (Laliberte);
10. File #A02/24 re: 2035 Grindstone Lake Road - Request for Permission - Notice of Decision;
11. Land O' Lakes Garden Club re: Strawberry Moon Opening Ceremony of the Indigenous Commemorative Medicine Wheel Garden;
12. Mississippi Valley Conservation Authority re: Board Summary Report - May 13, 2024.

**B. Action Items: (to include items brought forward from Section A above by a Member of Council)**

1. Sue Barone, Resident re: Request - Signage on Mackie Lake Road Changing Watersheds;
2. Lennox and Addington General Hospital Foundation Capital Campaign Committee re: Request for Donation for MRI Machine.

From: Susan Barone  
Sent: Monday, May 13, 2024 9:36 AM  
To: Corey Klatt  
Subject: Request

Good morning,

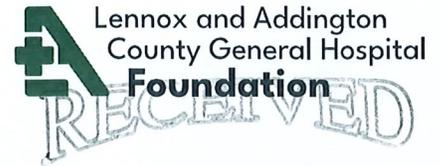
I am a summer resident of Mackie Lake, for many years, and as such I have logged many miles on the Mountain Road. Over the years I have become interested in the geography and history of the area. I do believe that the terrain at Mackie is significantly different from much of the rest of the township.

My request is simple, would the township be willing to put up a sign along the Mountain Road indicating the split between the Madawaska and Mississippi watersheds? I love learning about the geography of the area and I think that knowledge should be shared.

Hoping for a positive answer to my request.

Thanks.  
Sue Barone

# Keep Us Close



MAY 10 2024

Twp. of North Frontenac  
Per.....

7,000 people are waiting for an MRI

Dear Friend,

When most people talk about hospitals, they talk about saving lives. They talk about emergency rooms and ambulances and being rushed to surgery. But we know that healthcare doesn't only matter when there's an emergency.

Beyond saving lives, your local hospital should also *change* lives.

And that is why we're so proud to be bringing a new MRI machine to our community. This machine will be able to conduct Priority 4 scans – tests relating to hips, knees, shoulders, and similar ailments.

**These are the lowest priority scans, but we know just how important they really are.**

Connor isn't who you think of when you hear that our MRI machine will do hip, shoulder, and knee scans. He's not a senior at risk of falling. He's just 26 years old.

But today, Connor is worried. In the past few years, his hip has started to hurt more and more. His doctor thinks he may be developing osteoarthritis, but they're not sure. All they know is that Connor needs an MRI scan so that they know what's wrong with him.

Connor tries to stay positive, but it's hard. His hip is impacting his ability to work. He loves playing baseball, but rounding the bases is becoming more and more difficult.

Connor doesn't want to have to rely on a cane before he turns thirty. He didn't have a traumatic accident. He doesn't know what's happening. All he wants is to know what's wrong with his hip.

**A hip is so much more than a hip:** for literally thousands of our neighbours, friends, and family, non-emergency joint pain is a threat to every facet of their lives. We've already raised a third of what we need to pay for the MRI and to expand diagnostic imaging services and facilities at our hospital, but we need your help to close the gap. Will you please make a gift of \$35, \$65, or even \$100 to help us reach our goal?

According to the province, Priority 4 scans are for "Any condition in which failure to diagnose/treat would result in minimal deterioration/deficit."

Continued...

Aspire to care for those who care for us.

But we know that “minimal” isn’t the right word to use. For Connor, a deteriorating hip can mean decades of impacted life. It means less and less mobility – something we all eventually have to manage, but not before our 30<sup>th</sup> birthday.

And the province also says that Priority 4 scans should have a wait time of 28 days. But for our communities, the wait is actually 24 **months**! Can you imagine waiting two years for a scan that should only take 3-4 weeks?

More than 7,000 people in our region are currently waiting for their Priority 4 scans. And while we won’t be able to make that waitlist disappear overnight, this state-of-the-art MRI and the other diagnostic imaging services and facilities that are being added at the same time will eventually shorten our waitlist to days, not years.

**With your help, Connor can get his scan sooner than he could hope.** And just as importantly, he can get his scan close to home, right here in Lennox and Addington.

MRI machines – and the renovations the Lennox and Addington County General Hospital needs to support it – are expensive. But I know that if we all chip in, we can make this dream a reality. With your help, we can close the gap! No amount is too little. A gift of \$35, or \$65, or even \$100 dollars made today will all add up.

We are beyond excited about the changes coming to our hospital, and that we can start meeting this critical need in our communities. Because that’s what a community hospital like ours should do: help our neighbours however we can.

Sincerely,

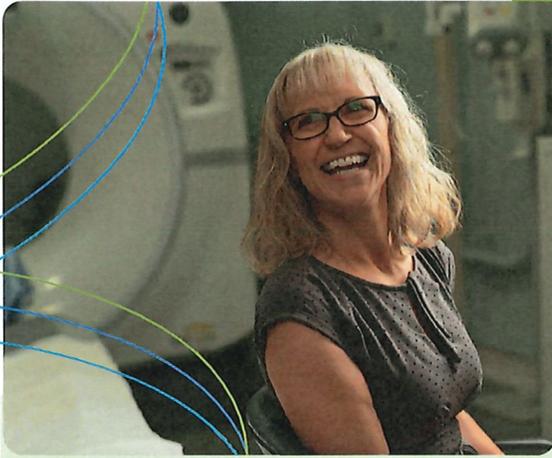
Kelly Roantree, Jeff Cuthill, Janet Pringle  
Mike Airhart, Kenn Morrison, Amanda Chalk  
**LACGH Foundation Capital Campaign Committee**

P.S. The government doesn’t pay for hospital equipment, let alone a new, \$3.5 million MRI. That’s why your support is so critical. Keep us close so that, together, we can keep healthcare close to home. Visit our website for more information.

[lacghfoundation.com](http://lacghfoundation.com)



**Aspire to care for those who care for us.**



## Keep Us Close

### Aspire to care for those who care for us.

No matter how much you give, it counts! Every dollar helps the Foundation provide funding to the hospital for much-needed medical equipment, services and capital improvements. Every corner of the hospital is touched by the support and contributions received by the community!

### Benefits of Backing Our Hospital: A Closer Look

#### Our hospital is for everyone.

Yesterday, today, or tomorrow, everyone in our community's lives will be impacted by our hospital. Investing in better care helps us all!

#### Each corner of the hospital is touched.

Your gifts mean new and updated equipment and technology, expanded facilities, and heightened patient care and support.

#### Healthcare when you need it most.

Greater access to care, shorter wait times, and faster answers when you need them.

#### We keep care close.

Closer than the city, and with a hub of complementing services within a one-block radius, we're making care more accessible.

#### Our economy benefits.

A strong and supported hospital means strong and supported local jobs, and a healthier community that can work better.

## Diagnostic and Imaging

Impact by the Numbers



**17,686**

X-Rays



**1,075**

Bone Density Scans



**8,367**

Ultrasounds



**12,493**

CT Scans



**2,135**

Mammograms

[lacghfoundation.com](http://lacghfoundation.com)

Aspire to care for those who care for us.

# Every Gift Matters

Make a donation today, and help us reach our \$3.5 million goal!



## Increase your Impact

**Other ways to give to help us reach our goal:**

### Become a Monthly Donor

Monthly gifts help us plan ahead. They give the Foundation stability and assurance that we can make important equipment purchases in the future.

### Honour Someone Special

When you make a donation in honour of someone special, you create a meaningful tribute that celebrates their impact on your life or the community.

### Leave a Legacy

Legacy giving is a powerful way to leave a lasting impact on community healthcare for generations. Your generous contribution supports important medical services, cutting-edge equipment and facility improvements, ensuring quality care for patients and their families.

## About the Foundation

For close to 30 years, the Lennox and Addington County General Hospital Foundation has been raising funds to help ensure a healthier and stronger community. We're an independent, charitable organization made possible by a dedicated group of volunteers.

**For questions, or further assistance in making a donation, please contact:**

Lennox and Addington County  
General Hospital Foundation  
8 Richmond Park Drive  
Napanee, ON K7R 2Z4  
(613) 354-3301, Ext. 400  
[foundation@lacgh.napanee.on.ca](mailto:foundation@lacgh.napanee.on.ca)



Donation forms can be mailed in via the enclosed return envelope or dropped off at the Foundation office.

**Donate Online.**  
[lacghfoundation.com/donate-now](http://lacghfoundation.com/donate-now)



**Please find enclosed my gift of:** \$

Every gift of \$20 or more will be acknowledged with a tax receipt.

- Mail me a copy of my receipt.
- Send me my receipt by email.

- Enclosed is my cheque made payable to LACGH Foundation.
- Please charge my:    

Credit Card Number

Exp.  /  CVV

Signature

Donor Name   
Receipt to

Street Address  Apt., Suite, etc.

City  Province  Postal Code

Email Address

Phone Number

**To:** Mayor and Members of Council  
**From:** Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 06 Jun 2024  
**Re:** Shore Road Allowance Closure and By-law - Best and Loder

**Recommendation:**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Shore Road Allowance Closure and Sale By-law –Best and Loder”;

**And That**, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance in front of Lot 17, Registered Plan 1536, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac, being Part 1 on Registered Plan 13R-22921 (Big Gull Lake)
- **All That Part** of the Shore Road Allowance in front of Lot 19, Concession 6, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-22540 (Kashwakamak Lake);

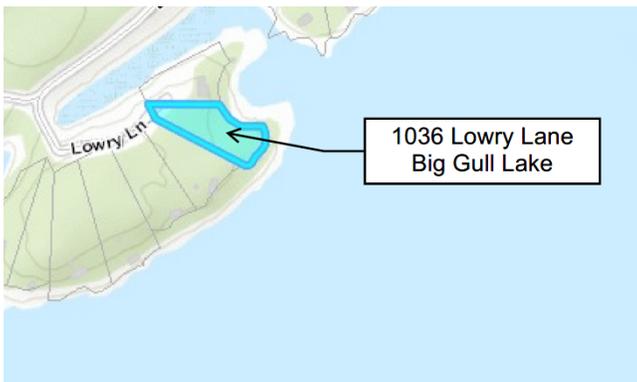
be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances.

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell the Portions of the Shore Road Allowances.

**Background:**

**Application #1 - Best**

An Application was submitted by Greg and Susan Best to purchase the Shore Road Allowance along the shore of Big Gull Lake, in front of Lot 17, Registered Plan 1536, geographic Township of Clarendon, being Part 1 on Registered Plan 13R-22921 (see below map and survey). Council passed Resolution #213-22 on May 20, 2022 approving in principal the above noted Shore Road Allowance. Notice was provided in accordance with Sale and Disposition of Land Policy (By-law #20-23).



**INTEGRATION DATA**

OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM REAL TIME NETWORK OBSERVATIONS (RTN) AND ARE REFERRED TO WITH ZONE 9 NUMBERS (CRS03/2010) COORDINATES COMPLY WITH SURVEY ACT SECTION 14 (2) OF O. REG. 216/10

| POINT ID | NORTHING  | EASTING   |
|----------|-----------|-----------|
| ORP A    | 458842.32 | 274252.67 |
| ORP B    | 458841.71 | 274252.41 |

COORDINATES GAINED FROM THESE LEVELS, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

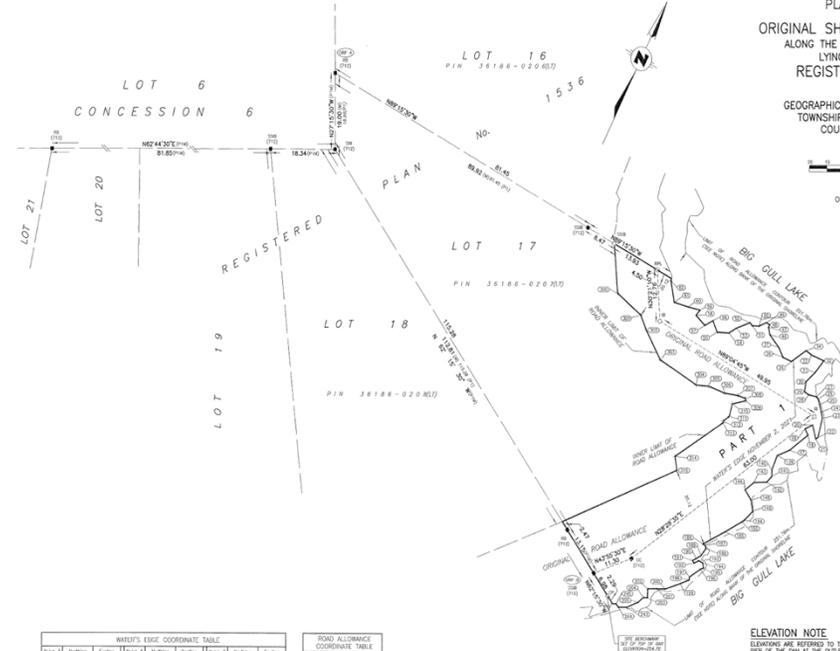
| SCHEDULE |   |        |
|----------|---|--------|
| PART     | PART OF REGISTERED PLAN   | P.L.N. |
| 1        | ORIGINAL SHORE ROAD ALLOWANCE ALONG THE SHORE OF BIG GULL LAKE LYING IN FRONT OF LOT 17 | 1536   |

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT

DATE: June 16, 2023

GEORGE N. BRACKEN

PLAN 13R-22540  
RECEIVED AND DEPOSITED  
DATE: JUNE 29, 2023  
HONORABLE MAIL FOR LAND REGISTRATION FOR THE LAND TITLES DIVISION OF FRONTENAC (No. 112)



PLAN OF SURVEY  
OF PART OF  
ORIGINAL SHORE ROAD ALLOWANCE  
ALONG THE SHORE OF BIG GULL LAKE  
LYING IN FRONT LOT 17  
REGISTERED PLAN 1536  
IN THE  
GEOGRAPHIC TOWNSHIP OF CLARENDON  
COUNTY OF FRONTENAC

SCALE: 1:500

GEORGE N. BRACKEN  
ONTARIO LAND SURVEYOR

**WATER'S EDGE COORDINATE TABLE**

| Point # | Northing  | Easting   | Point # | Northing  | Easting   |
|---------|-----------|-----------|---------|-----------|-----------|
| 10      | 458841.71 | 274252.41 | 10      | 458841.71 | 274252.41 |
| 11      | 458841.71 | 274252.41 | 11      | 458841.71 | 274252.41 |
| 12      | 458841.71 | 274252.41 | 12      | 458841.71 | 274252.41 |
| 13      | 458841.71 | 274252.41 | 13      | 458841.71 | 274252.41 |
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| 50      | 458841.71 | 274252.41 | 50      | 458841.71 | 274252.41 |

**ROAD ALLOWANCE COORDINATE TABLE**

| Point # | Northing  | Easting   | Point # | Northing  | Easting   |
|---------|-----------|-----------|---------|-----------|-----------|
| 10      | 458841.71 | 274252.41 | 10      | 458841.71 | 274252.41 |
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| 47      | 458841.71 | 274252.41 | 47      | 458841.71 | 274252.41 |
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| 50      | 458841.71 | 274252.41 | 50      | 458841.71 | 274252.41 |

**BEARING NOTE**

BEARINGS ARE NEW GRID, DERIVED FROM OBSERVED REFERENCE POINTS A & B, BY REAL TIME NETWORK (RTN) OBSERVATIONS, NEW ZONE 9, CONTROL, NAD83, NAD83 (CRS03/2010).

FOR BEARING COMPARISONS, A REDUCTION OF 2.1737" CORRECTION-CORRECTION, WAS APPLIED TO THE BEARINGS ON PL.

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99974.

**LEGEND:**

- DENOTES SURVEY MONUMENT SET
- SURVEY MONUMENT FOUND
- SSB STANDARD IRON BAR
- SSB SHORT STANDARD IRON BAR
- IB IRON BAR
- RB ROUND IRON BAR
- RB ROOF BAR
- CP CUP CROSS
- CP CONCRETE PIN
- RF ROOF PILE
- OJ OIL JUNCTION
- ORP OBSERVED REFERENCE POINT
- WT WITNESS
- M MEASURED
- S SET
- CD CALON DIETZ INC.
- L&F DEPARTMENT OF LANDS & FORESTS
- G. N. ELIOTT, O.L.S.
- P. M. BALL, O.L.S.
- 1552 REGISTERED PLAN 1536

**ELEVATION NOTE**

ELEVATIONS ARE REFERRED TO THE BENCHMARK ON TOP OF THE CONCRETE PIER OF THE DAM AT THE OUTLET OF BIG GULL LAKE, AS SHOWN ON PLAN 13R-1347 WHICH AN ELEVATION OF 254.18 METRES.

**NOTE**

CORNER ELEVATION 251.76 METRES HAS BEEN ACCEPTED AS THE BEST AVAILABLE EVIDENCE OF THE WATER'S EDGE OF BIG GULL LAKE, AT THE TIME OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF CLARENDON. DO NOT ACCEPT THE ELEVATION AS SHOWN ON REGISTERED PLAN 1536, USE TO THE DAM BENCH MARK AFTER THE ORIGINAL TOWNSHIP SURVEY. SEE REPORT BY JOHN H. GOULD, O.L.S., IN FILE 92-095.

**BENCHMARK NOTE**

SET BENCHMARK: SET OF TOP OF BAR ELEVATION=254.70 METRES

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:

(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND LAND TITLES ACT, AND THE REGULATIONS MADE UNDER THEM.

(2) THE SURVEY WAS COMPLETED ON THE 8th DAY OF JUNE, 2023

JUNE 12, 2023

DATE

GEORGE N. BRACKEN  
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER 2205402

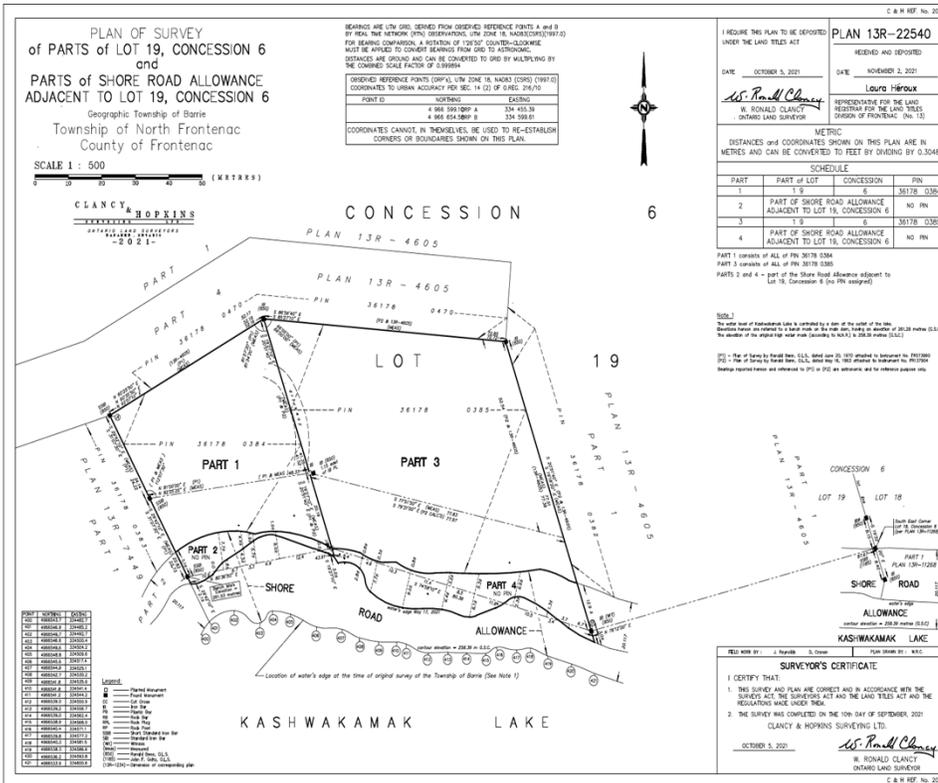
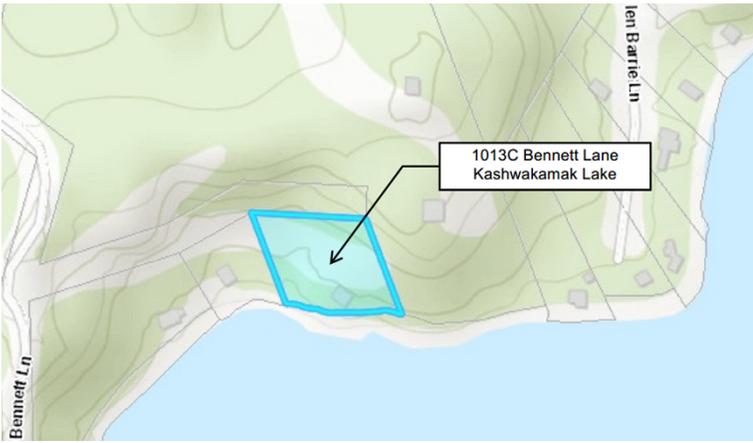
METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

**Callon & Dietz** INCORPORATED  
ONTARIO LAND SURVEYORS  
CARLETON PLACE LONDON NORTH BAY  
info@callondietz.com callondietz.com

SURVEY BY: OF DRAWN BY: RW/ALJ FILE NO: 21-1274 PLAN NO: 3-2423

**Application #2 - Loder-Clare**

An Application was submitted by John Loder and Barbara Clare to purchase the Shore Road Allowance along the shore of Kashwakamak Lake, in front of Lot 19, Concession 6, geographic Township of Barrie, being Part 4 on Registered Plan 13R-22540 (see below map and survey). Council passed Resolution #171-24 on April 26, 2024 approving in principal the above noted Shore Road Allowance. Notice was provided in accordance with Sale and Disposition of Land Policy (By-law #20-23).



**Researched By:**

Tara Mieske, Clerk/Planning Manager  
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager

**Comments:**

None.

**Financial Impact:**

Application #1 was submitted prior to the new Fees and Charges By-law being enacted.

Per By-law #75-22, the Shore Road Application process required an Administration fee of \$1,000 plus \$130 HST for a total of \$1,130. This fee has been collected from the Applicant.

The Township will receive Land Costs for the sale of the Shore Road Allowance in accordance with the Fees and Charges By-law #75-22.

Application #2 was submitted under the current Fees and Charges By-law.

Per By-law #20-23, the Shore Road Application process required the Administration fee of \$1,200 plus \$156 HST for total of \$1,356 be collected at the time of submitting. This fee has been collected.

The Township will receive Land Costs for the sale of the Shore Road Allowance in accordance with Fees and Charges By-law #36-23.

**To:** Mayor and Members of Council  
**From:** Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.  
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 06 Jun 2024  
**Re:** Shore Road Allowance Application for Approval in Principle –Williams  
and Petherick

### Recommendation:

**Be It Resolved That** Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Shore Road Allowance Application for Approval in Principle – Williams and Petherick”;

**And That** Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as described below:

- Part of the Shore Road Allowance lying adjacent to Part of Lot 27, Concession 8, geographic Township of Barrie (Marble Lake);
- Part of the Shore Road Allowance lying adjacent to Part of Lot 9, South West Range, geographic Township of Clarendon (Big Gull Lake)

### Background:

The Township received a Shore Road Allowance Application to close and purchase the Shore Road Allowance abutting the Applicants’ property.

The following is a summary of the Applications received:

- T1/563/24 – Williams –1042 K&A Lane, Marble Lake: The Applicants indicate this Road Allowance has never been used as a public road; the road closure will not prohibit access to any other property; and there are no easements or restrictive covenants affecting the closure of this Road Allowance.
- T1/563/24 - Petherick - 1140 Pine Path Lane, Big Gull Lake: The Applicants indicate this Road Allowance has never been used as a public road; the road closure will not prohibit access to any other property; and there are no easements or restrictive covenants affecting the closure of this Road Allowance.

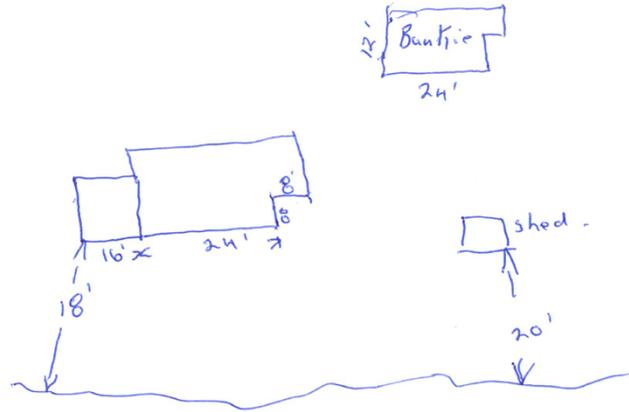
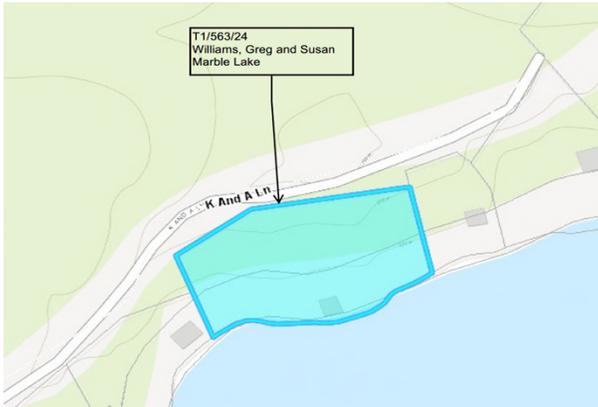
### Researched By:

Tara Mieske, Clerk/Planning Manager  
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager

### Comments:

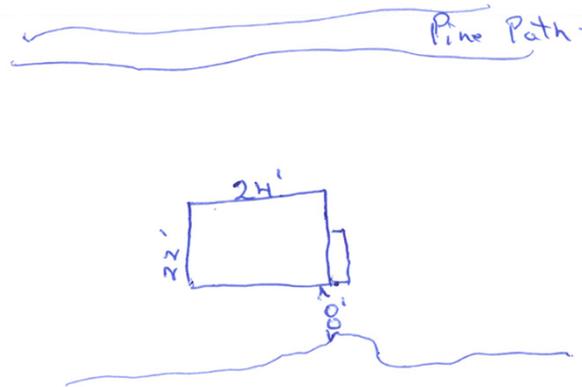
The Municipal Road Allowance Inspector’s Inspection Form for Application #T1/563/24 (Williams) was completed on May 29, 2024 with no objections.

He advised there were no natural features; neighbouring properties; or Township Roads affected by the Application. He noted the shoreline is improved and well treed. Below is the Key Map and sketch provided by the Municipal Road Inspector.



The Municipal Road Allowance Inspector's Inspection Form for Application #T1/561/24 (Petherick) was completed on May 29, 2024 with no objections.

He advised there were no natural features; neighbouring properties; or Township Roads affected by the Application. He noted the shoreline is natural. Below is the Key Map and sketch provided by the Municipal Road Inspector.



**Financial Impact:**

Both applicants provided the Administrative Fee of \$1,200 + \$156 HST total of \$1,356, at the time of submitting the Applications..

**To:** Mayor and Members of Council  
**From:** Brooke Ross, Manager of Community Development, Dipl.M.A.  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 06 Jun 2024  
**Re:** Big Gull Lake East End Cottage Association - "Get The Lead Out" Initiative

### Recommendation:

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "Big Gull Lake East End Cottage Association - "Get The Lead Out" Initiative";

**And That** Council supports the Big Gull Lake East End Cottage Associations initiative "Get The Lead Out";

**And That** Council directs the Manager of Community Development to work with the Big Gull Lake East End Cottage Association to:

- provide free of charge seven (7) metal U-channel sign posts;
- install three (3) of the posts/signage/collection tubes at Helen Lane Boat Launch; Crotch Lake Access Road Boat Launch; and Plevna Waste Disposal Site;
- Crown Land Stewardship Program staff collection of lead at Helen Lane and Crotch Lake Access Road - deliver to Plevna Waste Disposal site (as required); and
- promote awareness of the program throughout the Townships facilities; social media and website.

### Background:

The Township received a request from the Big Gull Lake East End Cottage Association (BGLEECA) regarding "Get The Lead Out" an environmental initiative for people to drop off their lead fishing gear (hooks, sinkers, lures, etc.) into collection sites and reduce lead going into the lakes. This project was created by Wolfe Lake Cottage Association in Westport, [www.fishleadfree.ca](http://www.fishleadfree.ca) and they are reaching out to other Associations across Ontario. Wolfe Lake received an \$8,500 grant from South Frontenac Township who have partnered on this project. This environmental project provides a "feel good" outcome to the community and something children can relate to and support. The BGLEECA advises that the support from North Frontenac Township will provide a very successful outcome and gain better results in the years ahead.

The proposed project will include 7 stationary drop-off locations (South Shore Road; Helen Lane Boat Launch; Greer Road; Crotch Lake Access Road Boat Launch; Municipal Office (small bin inside office door); two Marinas) and 1 master drop-off location (Plevna Waste Disposal Site). A member of the BGLEECA will pick-up the master drop-off location inventory annually at the end of the season (approximately October) and deliver the lead to a Waste Management Facility. The BGLEECA will supply all signage and containers.

### Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development  
Darwyn Sproule, P.Eng., Public Works Manager

### Comments:

The initiative will be lead by the BGLEECA; however, they are requesting from the Township:

- North Frontenac provide free of charge seven (7) metal U-channel sign posts
- Install four (4) of the posts at Helen Lane; Crotch Lake Access Road; Plevna Waste Disposal Site and a small bin at the Municipal Office;
- Crown Land Stewardship Program Staff collection of lead at Helen Lane and Crotch Lake Access Road - deliver to Plevna Waste Disposal site (as required);
- Promote awareness of the program throughout the Townships facilities; social media and website.

### Financial Impact:

- seven (7) metal U-channel sign posts (8') - \$300, the Township currently has these in-stock.
- minimal staff time to assist in installation of posts and collection of lead.

**To:** Mayor and Members of Council  
**From:** Darwyn Sproule, Public Works Manager, P. Eng.  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 06 Jun 2024  
**Re:** Hills Lake Culvert - Detailed Design

### Recommendation:

**Be It Resolved That** Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Hills Lake Culvert - Detailed Design";  
**And That** the proposed detailed design has been prepared considering comments from the Community and represents an optimum solution given the variety of interests in the Hills Lake site;  
**And That** Council approves the proposed detailed design and submission to the Mississippi Valley Conservation Authority for approval;  
**And That** Council approves the additional design fee of \$8,000 (plus tax) for Jewel Engineering, to be taken from the Operating Contingency Reserve Fund.

### Background:

At a special meeting on May 16, 2024 Council approved Resolution #183-24:

**Be It Resolved That** Council receives for information a presentation from Bryon Keene, Jewell Engineering regarding the Hill's Lake Culvert and thanks him for his time spent today;  
**And That** Council instructs the Public Works Manager to provide a report at a future meeting with recommendations for Council's consideration.

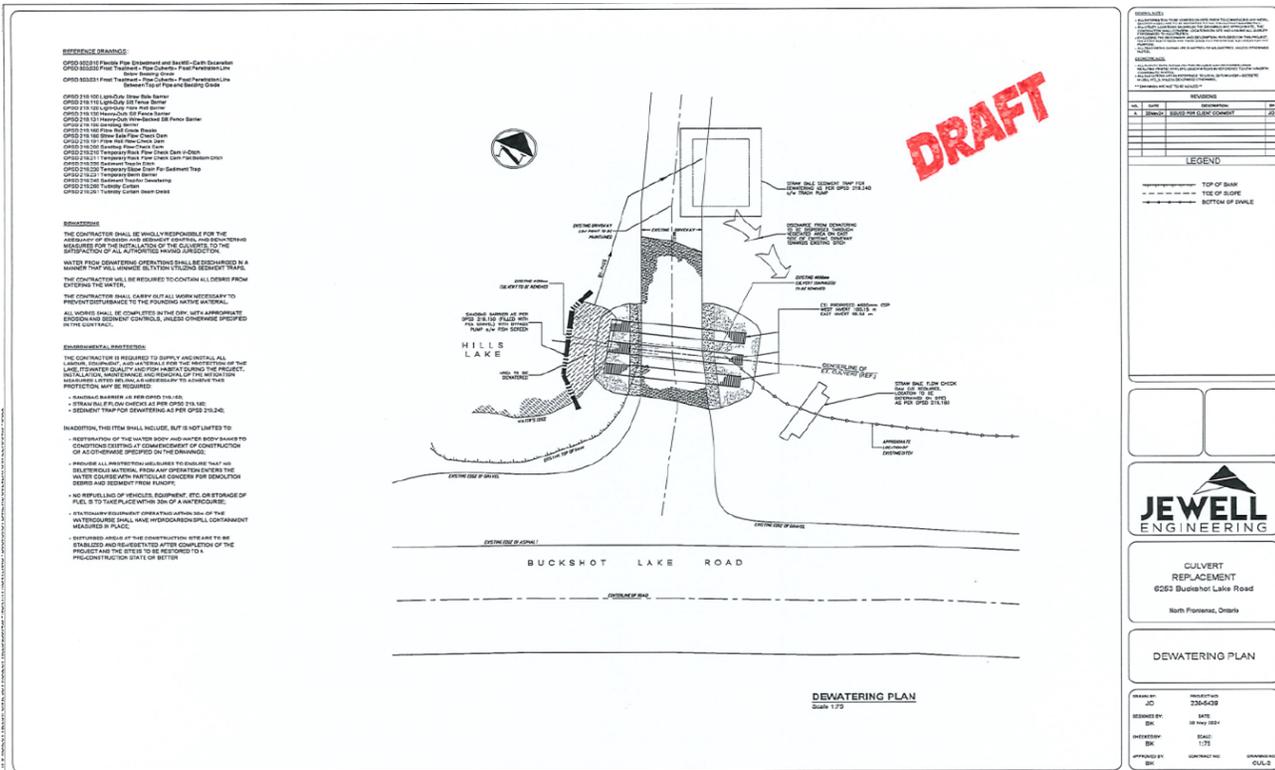
Jewel Engineering were retained in 2023 to complete a hydraulic review of the failed 800mm entrance culvert at 6253 Buckshot Lake Road. The scope included investigation of replacement options for the failed culvert such that the normal water level of Hills Lake could be controlled higher and that the extreme high-water level would not be increased.

Some residents around the lake expressed concerns that the water level is too high and others that the water level is too low. The replacement of the failed culvert provided an opportunity to seek to alleviate some of the concerns. Jewell completed a topographic survey to collect details regarding the water level and selected surrounding properties.

Various culvert configurations were reviewed and an optimal configuration was found using three 600mm culverts. This improves (raises) normal summer water levels and also provides benefit (reduces flooding) during extreme flows, while retaining the existing entrance profile.

In my opinion the proposed design represents the optimal solution given the multiple constraints and variety of interests at this site.





Jewel will prepare the detailed design, submit to MVCA for approval and attend the site during construction to ensure compliance with the design requirements. We anticipate completing the construction with in-house Township resources.

**Financial Impact:**

Consultant services for Phase I of this assignment were awarded in 2023 for \$15,000. The Phase II budget was estimated and included in the approved 2024 Budget at \$15,000. Given the extra investigations, effort required to address multiple concerns, a special public meeting and having a presence on site during construction, additional funding is required. The additional funding for 2024 required to complete the project is \$8,000 (plus tax).

The additional (over the original budget) design fee of \$8,000 (plus tax) is recommended to be taken from the Operating Contingency Reserve Fund (Purpose per the Reserve Fund Policy: To provide for expenses that are not part of the approved budget and in-year revenue deficits.) with a estimated year end balance of \$1,096,403 per the 2024 approved Budget.

**To:** Mayor and Members of Council  
**From:** Sonya Bolton, Manager of Community Planning, County of Frontenac  
**Approved by:**  
**Date of Meeting:** 06 Jun 2024  
**Re:** Re: Summary of Proposed Changes to the Provincial Policy Statement and to the Planning Act and Development Charges Act (Bill 185)

### Recommendation:

**Be It Resolved That** Council receives for information the County Planner's Administrative Report entitled "Summary of Proposed Changes to the Provincial Policy Statement and Planning Act (Bill 185)".

### Background:

On April 10, 2024, the Province of Ontario announced its latest policy and legislative initiatives as part of its Housing Supply Action Plan intended to support the provincial housing mandate.

The two initiatives include a proposal to replace the Provincial Policy Statement (PPS) and the Growth Plan for the Greater Golden Horseshoe with a new document titled the Provincial Planning Statement, and to amend the *Planning Act* through *Bill 185, The Cutting Red Tape to Build More Homes Act, 2024*. A copy of the Bill can be found at [Legislative Assembly of Ontario: Bill 185](#). At the time of writing this report, Bill 185 was being considered for second reading.

The Provincial Policy Statement, 2020 (PPS 2020) is a comprehensive land use planning document that sets out policies that all municipalities must consider for any planning-related matter. Every land use planning decision made by a municipality must be consistent with the policies of the PPS.

The policies of PPS address the following:

- Growth management, housing and economic development;
- Infrastructure planning, including sewage, water and stormwater management services, transportation, transit, energy supply and corridor protection;
- Protection and management of resources, including prime agricultural areas, aggregates, natural heritage, water, and cultural heritage; and
- Protection of public health and safety, such as mitigating potential risks due to natural and human-made hazards.

The changes propose to replace the PPS with a new document titled the 'Provincial Planning Statement' (PPS 2024). PPS 2024 will follow the general format of PPS 2020, with modifications to certain sections.

*Bill 185* proposes changes to a number of sections of the *Planning Act, Development Charges Act*, and other pieces of legislation.

While there are several changes proposed to PPS 2020 and the *Planning Act*, a majority of them appear to be geared more toward urban municipalities and will therefore have limited impact on the Township of North Frontenac. Only those changes that are relevant to North Frontenac, or the overall County, are discussed in this report.

## Researched By:

Sonya Bolton, Manager of Community Planning, County of Frontenac

## Comments:

### Changes to the Provincial Policy Statement

#### 1. Natural Heritage

Natural heritage policies were conspicuously absent from a previous Provincial Planning Statement draft proposal released in April of 2023. The updated proposal, PPS 2024, proposes to reintroduce the natural heritage policies as they exist in the Provincial Policy Statement, 2020. Other than amending a few associated definitions, no changes have been made to the policies as they appeared in the Provincial Policy Statement 2020.

##### **Staff Comments:**

As the natural heritage policies are set to remain the same as they are currently represented in Provincial Policy, no alteration to the current planning framework is required from a natural heritage perspective. It will be important to monitor whether the Province makes any changes to other regulations or guidelines related to natural heritage, such as the Natural Heritage Reference Manual.

#### 2. Watershed Planning

##### **Changes:**

A policy was added to PPS 2024 which requires 29 designated “large and fast-growing municipalities” to undertake watershed planning.

##### **Staff Comments:**

Ottawa and Kingston are listed as two of the 29 municipalities now required to undertake watershed planning. As watersheds transcend municipal boundaries, these cities may reach out to surrounding townships or counties during the course of the development of their watershed plans.

#### 3. Planning for People and Homes / Planning Horizons

The planning horizon for new Official Plans and Official Plan updates has been altered from a minimum of 25 years to a window from 20 - 30 years. However, this 30-year planning cap does not apply to infrastructure, public service facilities, strategic growth areas, or employment areas which may extend beyond this timeline.

PPS 2024 will reimplement the requirement that planning authorities establish and implement minimum targets for the provision of housing that is affordable to low- and moderate-income households. Further, PPS 2024 redefines ‘affordable’ and ‘low- and moderate-income households’ to be based off the income conditions for the local municipality, rather than the “regional market area”. PPS 2024 will require that planning authorities base population and employment growth forecasts on Ministry of Finance (MOF) 25-year projections and may modify projections, as appropriate.

##### **Staff Comments:**

The option to extend infrastructure planning beyond a 30-year window is valuable as it provides flexibility for municipalities in properly planning what is generally their most expansive and expensive services.

The previous definitions for “affordable” relying on the “regional market area” was too broad to provide sufficient direction to planning authorities. The redefining of affordable housing to consider the local context and market conditions allows municipalities to better service their local populations. MOF population and employment projections are only provided at a census division level rather than at a municipal scale, and they do not extend to the 30 plus year horizon allowed for under PPS 2024. Due to this it does not appear that the province is intending for MOF projections to fully replace long-term forecasting by municipalities (generally carried out by specialized consulting firms), but rather that MOF forecasts are meant to serve as the starting point for these forecasts.

#### 4. Settlement Areas

Continuing with the proposals of the previous draft PPS released in 2023, settlement areas will be permitted to be created and expanded outside of the Municipal Comprehensive Review process.

The current requirements for evaluating a growth boundary would be removed and instead PPS 2024 establishes that the planning authority shall consider the following criteria:

- a) the need to designate and plan for additional land to accommodate an appropriate range and mix of land uses;
  - b) if there is sufficient capacity in existing or planned infrastructure and public service facilities;
  - c) whether the applicable lands comprise specialty crop areas;
  - d) the evaluation of alternative locations which avoid prime agricultural areas and, where avoidance is not possible, consider reasonable alternatives on lower priority agricultural lands in prime agricultural areas;
  - e) whether the new or expanded settlement area complies with the minimum distance separation formulae;
  - f) whether impacts on the agricultural system are avoided, or where avoidance is not possible, minimized and mitigated to the extent feasible as determined through an agricultural impact assessment or equivalent analysis, based on provincial guidance; and
  - g) the new or expanded settlement area provides for the phased progression of urban development.
- Further, despite the wording in sub-section b) above, planning authorities may identify a new settlement area only where it has been demonstrated that the infrastructure and public service facilities to support development are planned or available.

In addition to these changes, PPS 2024 has removed “multi-lot residential development” from its list of permitted uses on rural lands. In addition, a policy has been added which expressly states that rural settlement areas shall be the focus of growth and development within rural areas.

**Staff Comments:**

The removal of the comprehensive review process as a requirement opens up the possibility of establishing new, and expanding existing, settlement areas at any time. In addition, these actions can be initiated via a private Official Plan Amendment. There does not appear to be any considerations for limitations on the size of the settlement area expansions. Overall, it appears that these changes will provide more flexibility to the applicable municipalities regarding the establishment and expansion of their settlement areas.

The removal of “multi-lot residential development” may be significant as it implies that plans of subdivision will not be permitted on rural lands. This is further emphasized by the push for rural settlement areas to be the focus for growth in rural areas. This could prove quite significant for the townships in the County as much of its land is rural, and many developments which have been approved over the past decades have been outside of defined settlement areas. However, this issue would benefit from further clarification from the Province, as it may be up to each municipality to further define appropriate types of rural development in their official plans. Municipalities may also have to do more detailed analyses of their existing settlement areas to ensure that there is sufficient space for future growth and that it can be appropriately serviced.

**5. Agricultural Areas**

Some changes in the policies concerning prime agricultural lands have occurred. Primarily, the residential lot creation on prime-agricultural land policies previously introduced have been completely removed from PPS 2024.

A principal dwelling associated with an agricultural operation shall be permitted in prime agricultural areas as an agricultural use. This permission may only be redacted in situations of lot creation and farm consolidation, where other criteria apply.

Further to this, the province has made it easier to locate additional residential units within prime agricultural lands. In all situations where a residential dwelling is permitted on a lot in a prime agricultural area, up to two additional residential units shall be permitted in accordance with provincial guidance, provided that:

- a) any additional residential units comply with the minimum distance separation formulae;
- b) are compatible with, and would not hinder, surrounding agricultural operations; and

- c) have appropriate sewage and water services;
- d) address any public health and safety concerns;
- e) are of limited scale and are located within, attached, or in close proximity to the principal dwelling or farm building cluster; and
- f) minimize land taken out of agricultural production.

In addition, additional residential units may only be severed from the lot containing the principal dwelling in accordance with the following policy:

- a) up to one residence surplus to an agricultural operation per farm consolidation, provided that:
  - 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and
  - 2. the planning authority ensures that new dwellings and additional residential units are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new dwellings or additional residential units are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches that achieve the same objective;

**Staff Comments:**

The removal of policies related to residential lot creation on prime agricultural land, seems to alleviate some of the potential pressure on agricultural uses which may have occurred if new residential developments were allowed to be built as of right on prime agricultural lands. The proposed policies will allow for a principal dwelling as well as additional residential units to be built on prime agricultural lands as long as they comply with policies which are intended to ensure that they do not conflict with the associated or surrounding agricultural operations.

These changes will have minimal impact on North Frontenac as the Township does not have designated prime agricultural lands.

**6. Implementation**

The entire implementation section has been altered from its existing form in the 2020 PPS. More overt attention has been brought to the idea that municipal planning policy documents must be consistent with the PPS at all times. PPS 2024 requires that planning authorities keep their zoning and development permit by-laws up-to-date with their Official Plans and the Provincial Planning Statement by establishing permitted uses, minimum densities, heights and other development standards to accommodate growth and development.

Further, in situations where a planning authority must decide on a planning matter before their Official Plan has been updated to be consistent with the Provincial Planning Statement, or before other applicable planning instruments have been updated accordingly, it must still make a decision that is consistent with the Provincial Planning Statement.

**Staff Comments:**

This statement seems to be simply a more explicit reiteration of policies which have existed within the PPS since at least the late 1990s. Requiring all disputes to be resolved in favor of the PPS has been the norm for many years now. As such no drastic changes to County or Township planning documents are required in response to this change in policy.

**Changes to *Planning Act* as proposed by Bill 185**

**1. Pre-application Consultation**

New additions to the *Planning Act* will remove the authority of municipalities to make pre-application consultation a requirement for planning applications. Instead, this process will be considered to be completely voluntary on the part of applicants. Applicants have also been granted more freedom regarding their ability to launch appeals for incomplete applications. Under the current legislation, applicants have 30 days to appeal a planning authority’s determination of an incomplete application. Bill 185 proposes to remove this deadline entirely, allowing an applicant to appeal a determination of incompleteness at any time after a pre-application consultation meeting has occurred or an application

fee has been paid. Despite these changes, there have been no changes to the requirements for a complete application.

**Staff Comments:**

The requirements for a complete application as written in the Township's Official Plan have not changed. The only change is that an applicant can appeal the reasonability of these requirements at any time after a pre-application consultation meeting. As long as the Township maintains the authority to establish what constitutes a complete application, and the Official Plans which contain these policies remain up to date, it appears that the applicant will have to adhere to these requirements. As for pre-application consultation meetings no longer being mandatory, staff are recommending no changes to the current process regarding municipal policies in the Official Plan or Pre-Application Consultation By-Laws. The Township has put in place a fair and comprehensive pre-application consultation process that provides valuable information to the applicants about the planning process and what they will need to submit for a complete application. If an applicant refuses to participate in the process, the municipality would not be able to prevent them from moving forward with an application, but the applicant would be less likely to submit a complete application or a proposal that would receive the support of planning staff.

**2. Fee Refund Requirements**

Bill 109 previously required that municipalities provide refunds for designated planning applications if decisions were not provided before the expiry of a statutory deadline. Bill 185 proposes to remove these fee refund requirements. Refund requirements will remain in place only for Zoning By-Law amendments and site plan applications deemed complete after July 1st, 2023, and before the date that Bill 185 comes into effect. Any applications deemed complete after the date Bill 185 comes into effect would not be subject to any refund requirements.

**Staff Comments:**

The removal of refund requirements for planning act applications will likely result in a much lower requirement to frontend all applications and result in a quicker transition through the pre-application consultation process. However, the associated removal of the mandatory pre-application consultation requirements as stated previously, could lead to a much more drawn-out process after an application has been submitted if an applicant refused to meet with staff in advance of the submission.

**3. Lapsing Approval Provisions on Draft Plans of Subdivision and Site Plan Agreements**

Bill 185 proposes requiring municipalities to place lapsing provisions on site plan agreements and draft plans of subdivision which have received approval but have not been issued a building permit. The prescribed time period for a lapsing of approval for a plan shall not be less than such prescribed time period as may be applicable to the development, exceed such prescribed time period as may be applicable to the development, or be less than three years, if one of the two previous measures do not apply to the development. Further, any draft plan of subdivision approved before or on March 27th, 1995 which has not been acted upon will lapse 3 years after Bill 185 comes into effect.

**Staff Comments:**

The intention of this is policy seems to be to ensure that development times match municipal efforts to implement the related infrastructure, ideally reducing the situations where municipalities allocate resources for projects which do not occur in a reasonable time frame thereby unnecessarily absorbing resources. It will also incentivize developers to have a more comprehensive understanding of their own timelines much earlier in their development process; simply acquiring approvals and sitting on them will no longer be tolerated.

**4. Appeal Rights**

Bill 185 continues the trend of the removal of third-party appeal rights to planning decisions that the province has undertaken over the last couple of years. Bill 23 previously restricted the ability to appeal approvals made on minor variances, draft plans of subdivision, and consents to the applicant, the municipality, the Minister, or a "specified person". The term "specified person" was introduced to

refer to a list of entities that largely includes utilities, oil and gas companies, rail companies, and telecommunications companies.

Bill 185 will extend the limitations of appeal rights to municipally approved Official Plans, Official Plan amendments, Zoning By-Laws, and Zoning By-Law amendments. As a result, only the applicant, the municipality, the Minister, or 'specified persons' who made written or oral submissions prior to the approval of the item in question will have the right to appeal the decision to approve.

Further, Bill 185 sets a cut-off date for all third party appeals of April 10th, 2024. In other words, any appeal not made by one of the people or public bodies listed in the previous section which has not been scheduled prior to April 10th, 2024 will not be considered by the Ontario Land Tribunal.

Bill 185 has also proposed new appeal rights for settlement area boundary expansion applications. If the Bill passes, the applicant will be able to appeal an approval authority's non-decision or denial of settlement area expansions (but not the denial or non-decision of new settlement areas).

**Staff Comments:**

The reduction in appeal rights will likely result in a precipitous drop in the number of third-party appeals which are brought to the attention of the Ontario Land Tribunal. However, this may also lead people to attempt to appeal decisions to other courts if they are truly against a decision which the approval authority has made.

**5. Additional Residential Units (ARUs)**

Bill 185 proposes that the Minister will be granted increased powers to authorize regulations establishing requirements and standards with respect to any additional residential units in a detached house, semi-detached house or rowhouse, a residential unit in a building or structure ancillary to such a house, a parcel of land where such residential units are located or a building or structure within which such residential units are located. This proposal will widen the Minister's ability to regulate any ARU in a home or a building adjacent to one.

Additionally, a new provision allows regulations for ARUs in the above-mentioned structures to negate any provision of Part V (Zoning By-Laws and Site Plans) or Section 70.2 (Community Permit Planning System) of the *Planning Act*. These proposed provisions would also prevail over any other act if it was specified. There is currently no information as to what these regulations may be.

**Staff Comments:**

As there is currently no information as to what these regulations are that the Minister may implement, staff are not currently able to properly comment on the implications of these changes.

**Changes to the Development Charges Act**

The Township of North Frontenac does not currently have a Development Charges By-Law, but the Townships of South Frontenac and Frontenac Islands do. The following sections are provided for information.

**1. Capital Costs Inclusions**

Amendments made in Bill 23 will be reversed, allowing municipalities to include the costs of a wider variety of studies in their development charges rates, including the cost of master plans for servicing as well as development charges background studies.

**Staff Comments:**

This seems to provide the Township with more flexibility to establish the proper fees required to cover its capital costs in relation to studies surrounding growth and development, and specifically development charges studies themselves.

**2. Expiry of Frozen Development Charges**

Currently, development charges are frozen for an applicant as of the date a complete application is submitted for either a Zoning By-Law amendment or site plan approval, whichever one occurs later. This freeze maintains the development costs at the price they were the day of the application submission as long as a building permit is acquired within two years after the application receives approval. This policy will be amended to require the permit to be acquired within 18 months for the freeze to remain in effect.

**Staff Comments:**

This seems to be intended to speed up the building permit acquisition phase without allowing applicants to pay development fees which may no longer adequately reflect the costs of their developments on the municipality.

**3. Repeal of Mandatory Phase in**

Bill 23 implemented a phase in schedule which would result in only a portion of development fees being required to be paid within a specified time period of the adoption of a new development charges by-law by a municipality. This system is set to be repealed. Some policies have been added to cover the transition away from these policies. For site plan and Zoning By-Law amendment applications made prior to the passing of Bill 185, all charges payable will be those made on the day the application was made, including the existing mandatory phase in.

**Staff Comments:**

This will only apply if a new development charges by-law was passed by a municipality after January 1st 2022, but before November 28th 2022. As North Frontenac does not currently have a development charges by-law, no action is required for these changes.

**Financial Impact:**

There are no immediate financial implications. Staff will need to review any final changes made once Bill 185 has passed and the new PPS is in place. The main cost will be related to staff time to implement any changes. Over the last two years, staff have spent just over 250 hours responding to and implementing by-law and policy updates because of changes to provincial legislation. This work was done as a County project and was not billed to the Townships.

- Present:** Eric Korhonen, Occupational Health & Safety Coordinator (OH&SC)/Co-Chair, Katelyn Ronfeld, Chief Administrative Officer Executive Assistant; Co-Chair; Alex Surra, Volunteer Firefighter, Jared Hauff, Volunteer Firefighter and Sonia McLuckie, Administrative Assistant/Secretary
- Also Present:** Adam Robinson, Assistant Fire Chief

### 1. Call to Order

- a) *Korhonen called the meeting to order at 9:12 a.m. as presiding Chair Person.*

### 2. Adoption of Meeting Minutes

- a) *Minutes of the JHSC Meeting dated February 7, 2024 were approved by the two (2) Co-Chairs and were received for information by the JHSC. Minutes were received by Council at their Regular Meeting February 23, 2024 (Resolution #92-24 attached).*  
The JHSC Meeting Minutes dated February 7, 2024 were previously approved by the two (2) Co-Chairs, and no further amendments were required.

### 3. Business Arising From Minutes

- a) *Recommendation brought forward to CAO update re: Eye Wash Station*

**The JHSC advised the CAO that Waste Facilities within the Municipality do not have tags on the Eye Wash Stations. Therefore, we recommended that the Public Works Manager provide tags for each waste site facility to be placed on the eye wash stations. As per ANSI/ISEA Z358: plumbed emergency eyewash and eye/face wash stations should be visually inspected and activated every week. Equipment requires annual servicing to ensure effective operation. (Attachment #1)**

**E-mail dated Friday April 19, 2024 from Eric Korhonen, Director of Emergency Services / Fire Chief / Occupational Health and Safety Coordinator stating (OH&SC), "We are currently making eye wash station inspection tags and all work place's requiring an eye wash stations now have inspection tags for documentation. The worker representatives will also be trained to look for completed forms and replace any missing tags."**

[Recommendation #1 - February 7, 2024](#)

The OH&SC advised the Committee that Eye Wash Station tags were placed at the Waste Site Facilities, Fire Stations, MNR Garage/Office and Municipal Office.

The OH&SC will provide an update at the next meeting once confirmation has been received from the Public Works Manager that Eye Wash Tags have been placed in the Public Works Garages.

- b) **Draft JHSC Monthly Inspection Report Forms for review:**
- **February 7, 2024 – Waste Facilities and Fire Stations;**
  - **May 7, 2024 – Community Halls and Public Works Garages;**
  - **August 12, 2024 – MNR Office/Garage and Municipal Building.**

The Committee discussed amendments to the General Monthly Workplace Inspection checklist for the Chief Administrative Officer's approval. The proposed amendments include the following:

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**Community Halls**

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**Barrie – Ompah – Clarendon Miller – Snow Road – Harlowe – Mississippi**

|  |
|--|
| <b>Amend to add:</b>   |
| <b>Eye Wash Stations:</b> <ul style="list-style-type: none"><li>• confirming flow and operation</li></ul>                                |
| <b>House Keeping - Not H&amp;S Concerns</b> <ul style="list-style-type: none"><li>• Generator - Inspection port light is green</li></ul> |

|  |
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| <b>Amend to remove:</b>  |
| <b>Ergonomics:</b> <ul style="list-style-type: none"><li>• chair too low for desk, etc.</li></ul>  |
| <b>Generator:</b> <ul style="list-style-type: none"><li>• inspection port light is green</li></ul> |

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**Public Works Garages**

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**Ward 1 – Ward 2 – Ward 3**

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| <b>Amend to add:</b>   |
| <b>Eye Wash Stations:</b> <ul style="list-style-type: none"><li>• confirming flow and operation</li></ul>                                |
| <b>House Keeping - Not H&amp;S Concerns</b> <ul style="list-style-type: none"><li>• Generator - Inspection port light is green</li></ul> |

|  |
|--|
| <b>Amend to remove:</b>  |
| <b>Ergonomics:</b> <ul style="list-style-type: none"> <li>• chair too low for desk, etc.</li> </ul>  |
| <b>Generator:</b> <ul style="list-style-type: none"> <li>• inspection port light is green</li> </ul> |

#### 4. New Business

**a) Welcome new JHSC Member and new Occupational Health & Safety Coordinator (OH&SC)**

The Committee and current Occupational Health and Safety Coordinator (OH&SC) welcomed the newest members:

- OH&SC as of May 10, 2024 - Adam Robinson;
- Worker Representative as of May 7, 2024 - Jared Hauff

**b) Memo – Revised JHSC Member List and Meeting dates**

JHSC Secretary provided the Committee with an updated meeting list to include the new members. This will be posted at all work locations on their Health and Safety boards.

**c) Selection of Worker Representative Co-Chair**

The Worker Representatives completed the election process for the JHSC Worker Representative Co-Chair. Katelyn Ronfeld, Chief Administrative Officer Executive Assistant was elected and accepted the Worker Representative Co-Chair position for the 2 year term.

**d) Selection of Member(s) to perform Monthly Inspections for Municipal Workplaces**

Two of the Worker Representatives that will perform the Monthly Workplace Inspections will be Surra and Hauff. As a returning Worker Representative, Surra will mentor Hauff throughout the process.

**Note:** Gary Thompson, Waste & Recycling Lead Hand / Co-Chair, left the meeting at this time.

**e) Partners in Prevention 2024 Regional Health & Safety Conference – Ottawa, June 11, 2024**

The Committee has an opportunity every year to go to the Partners in Prevention Conference. Two Member Representatives showed interest in attending and the Secretary will register them once confirmed.

#### 5. Communications

**a) Workplace General Monthly Inspection Discrepancies – Pending now Complete**

- None.

Provided to the JHSC for information purposes.

**b) Workplace General Monthly Inspection Discrepancies – Pending**

- None.

Provided to the JHSC for information purposes.

- c) **Workplace General Monthly Inspection Discrepancies from February 1, 2024 – April 30, 2024.**

**February 2024 Discrepancies**

Provided to the JHSC for information purposes.

**March 2024 Discrepancies**

Provided to the JHSC for information purposes.

**April 2024 Discrepancies**

Provided to the JHSC for information purposes.

**6. Other Business / Round Table**

- a) **JHSC Certifications – Part 1 and Part 2**

The Secretary will register the new Occupational Health & Safety Coordinator (OH&SC) to complete the JHSC Part 1 and Part 2 later in the year. Both Certifications must be completed within one year from the date of registering for Part 1.

**7. Next JHSC Meeting Date**

- a) **Monday August 12, 2024 @ 9:00 a.m. Main Office Meeting Room**

**8. Adjournment**

- a) **Meeting adjourned at 10:35 a.m.**

Original Signed By

\_\_\_\_\_  
OH&SC Co-Chair

Original Signed By

\_\_\_\_\_  
Co-Chair

**Joint Health and Safety Committee**  
**NOTICE OF RECOMMENDATION**

**Date of Meeting:** February 7, 2024

|   |   |
|---|---|
| <b>Recommendation No.</b><br><br>1  | <b>Submitted to:</b><br>Corey Klatt, CAO            |
|   | <b>Date submitted:</b><br>Thursday February 8, 2024 |
|   | <b>Department:</b><br>JHSC - Waste Facilities       |
| <b>Re:</b><br>Waste Site Facilities and Eye Wash Stations   |   |
| <b>We recommend:</b><br>The JHSC recommends to the CAO that Waste Facilities within the Municipality do not have tags on the Eye Wash Stations. Therefore we recommend that the Public Works Manager provide tags for each waste site facility to be placed on the eye wash stations. As per ANSI/ISEA Z358: plumbed emergency eyewash and eye/face wash stations should be visually inspected and activated every week. Equipment requires annual servicing to ensure effective operation. |   |
| <b>Reason(s) for recommendation(s):</b><br>Eye Wash Stations should all have tags attached and signed every week that inspections have taken place to be in compliance.   |   |

Signed

Worker Co-Chair

Management Co-Chair

**From:** Sonia McLuckie  
**Sent:** February 8, 2024 11:10 AM  
**To:** Corey Klatt  
**Cc:** Katelyn Ronfeld; Eric Korhonen  
**Subject:** JHSC Meeting February 7, 2024 re: Recommendation #1

Hi Corey,

Please be advised that at a meeting held by the Joint Health and Safety Committee (JHSC) on Wednesday February 7, 2027 the attached Recommendation #1 is being requested by the Committee.

Thank you,  
Sonia

**Sonia McLuckie, Dipl.M.A.**  
Administrative Assistant to the Clerk/Planning Manager  
and Fire Chief  
**Township of North Frontenac**

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**From:** Corey Klatt  
**Sent:** Thursday, February 8, 2024 2:35 PM  
**To:** Darwyn Sproule  
**Cc:** Eric Korhonen; Katelyn Ronfeld; Geoff Culp; Gary Thompson; Alex Surra; Sonia McLuckie  
**Subject:** FW: JHSC Meeting February 7, 2024 re: Recommendation #1

Hi Darwyn.

Could you please order the tags and have your staff do weekly inspections as soon as possible per the attached regulations and let me know when you have the procedures in place, so I can update the JHSC?

Thanks and have a great day.  
Corey.

**Corey Klatt, Dipl.M.A**  
Chief Administrative Officer  
**Township of North Frontenac**

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**From:** Eric Korhonen  
**Sent:** Friday, April 19, 2024 8:14 PM  
**To:** Sonia McLuckie  
**Cc:** Corey Klatt; Katelyn Ronfeld  
**Subject:** Re: JHSC Meeting February 7, 2024 re: Recommendation #1

Good evening Corey.

We are currently making eye wash station inspection tags and all workplace's requiring an eye wash station s now have inspection tags for documentation. The worker representatives will also be trained to look for completed forms and replace any missing tags.

I trust this is to your satisfaction.

Thank you



# Committee of Adjustment Minutes

1:00 PM - Monday, February 26, 2024  
Council Chambers

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**Present:** Carl Tooley, Chair; Garry Wood, Member (Electronic Participation); and Jim Ogilvie, Member

**Also Present:** Tara Mieske, Secretary/Treasurer; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager; Sonya Bolton, Manager of Community Planning, County of Frontenac; Dmitry Kurylovich, Community Planner, County of Frontenac; and Councillor Roy Huetl, Council Liaison

## 1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

## 2. Approval of Agenda

### a) February 26, 2024

**1-24 Moved by Committee of Adjustment Member Jim Ogilvie, Seconded by Committee of Adjustment Member Garry Wood**

**Be It Resolved That** the Committee approves the Agenda dated February 26, 2024, as circulated.

**Carried**

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 4. Delegations

None.

## 5. Adoption of Minutes

### a) December 18, 2023

**2-24 Moved by Committee of Adjustment Member Jim Ogilvie, Seconded by Committee of Adjustment Member Garry Wood**

**Be It Resolved That** the Committee adopts the Minutes dated December 18, 2023 as circulated.

**Carried**

## 6. Business Arising Out of Minutes

None.

## 7. Zoning By-law Amendment Application (Recommendation to Council)

None.

## 8. Consent Applications

None.

## 9. Minor Variance Applications

- a) ***File #A09/23 - Part of Lot 32, Concession 5, Geographic Township of Palmerston - Minor Variance for reduced setback from high water mark of Palmerston Lake and reduced setback from private lane for an accessory structure***

Carl Moulds, Applicant, was present for the hearing.

Dmitry Kurylovich, Community Planner, provided an overview of the application. He advised the applicant was proposing to construct a 384 square foot garage with a setback of 64 feet from the high water mark of Palmerston Lake and a setback of 8.50 feet from Young Lane. Kurylovich advised a Minor Variance application was required for a reduced setback from the private lane and the high water mark.

Kurylovich advised the property is currently developed with one storey dwelling with an area of 516 square feet and a setback of 46 metres from the lake; and a shed with an area of 216 square feet. He noted the property is fairly sloped towards the water, with a width of approximately 30 metres on one side, making it challenging to meet the required setbacks in the Zoning By-law.

Kurylovich advised the application was provided to the Ministry of Environment, Conservation and Parks (MECP) for review, as Palmerston Lake is designated a Lake Trout Lake (not at capacity). He noted MECP had no issues with the proposed development. Kurylovich advised North Frontenac Chief Building Official reviewed the site plan and advised the development complies with required setbacks under the Ontario Building Code between structures and septic systems.

Kurylovich advised a slope stability assessment was submitted due to the proximity of the garage to the crest of a steep slope. He advised Mississippi Valley Conservation Authority (MVCA) conducted a peer review of the assessment and advised the assessment demonstrated the proposed development will not impact the integrity of the slope. He noted MVCA recommended approval of the application, subject to the conditions included in the planning report.

Kurylovich noted a neighbour provided comments in support of the application. He advised that, due to the width of the lot, no development envelope appears to exist

outside the required setbacks. He advised the proposed structure will provide additional storage space; the existing structures are modest in size; and there will be no removal of shoreline vegetation during the construction. He advised the application meets the four test of a Minor Variance and recommended approval subject to the conditions included in the planning report.

Tooley advised he attended the site on June 14, 2023 and the required marking cards were posted at that time. He recommended approval of the application, subject to the conditions included in the planning report.

**3-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Member Jim Ogilvie**

**Be It Resolved That** Planning Application File #A09/23 – Application for Minor Variance – Carl Moulds, 1104 Young Lane - shall be approved subject to the conditions noted in the Planning Report;

**And That** the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified and any other person or public body prescribed by March 8, 2024.

**Carried**

## 10. Other Business

- a) *Site Visit Policy*
- b) *Delegated Authority for Undisputed Consents*
- c) *March 25, 2024 - Training for Decision Makers for Planning Applications*
- d) *2024 OACA Conference June 2-5, 2024*

## 11. Adjournment

- a) *Adjournment of the Committee Meeting*

**4-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Member Jim Ogilvie**

**Be It Resolved That** the meeting adjourns at 1:55 p.m. until March 25, 2024, at 1:00 p.m. or at the call of the Chair.

**Carried**

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Chair

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Secretary/Treasurer



# Committee of Adjustment Minutes

2:00 PM - Monday, March 25, 2024

Council Chambers

**Present:** Carl Tooley, Chair; Garry Wood, Member; Jim Ogilvie, Member (Electronic Participation); and Brent Smith, Alternate Member

**Also Present:** Tara Mieske, Secretary/Treasurer; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager; Sonya Bolton, Manager of Community Planning, County of Frontenac; Jennie Kapusta, Community Planner, County of Frontenac; Mike Kelly, Community Planner, County of Frontenac, Tony Fleming, Solicitor, Cunningham Swan (Electronic Participation); Councillor Fred Fowler, Councillor Vernon Hermer (Electronic Participation); Councillor Roy Huetl, Council Liaison; Councillor Stephanie Regent (Electronic Participation); Don Reed, Chief Building Official; and Sonia McLuckie, Administrative Assistant to the Clerk/Planning Manager

## 1. Call to Order

The Chair called the meeting to order a 2:00 p.m.

## 2. Approval of Agenda

### a) *March 25, 2024*

**5-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Brent Smith**

**Be It Resolved That** the Committee approves the Agenda dated March 25, 2024, as circulated.

**Carried**

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

Note: Jim Ogilvie, Member, joined the meeting electronically at this time.

## 4. Closed Session

### a) *Closed Session*

**6-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Brent Smith**

**Be It Resolved That** the Committee retires to Closed Session at 2:00 p.m. to receive education and training, as per Section 239 (3.1) of the Municipal Act.

**Carried**

## 5. Adjournment

a) *Adjournment of Meeting*

**7-24 Moved by Committee of Adjustment Member Garry Wood, Seconded by Committee of Adjustment Member Jim Ogilvie**

**Be It Resolved That** the meeting adjourns at 4:55 p.m. until April 22, 2024 at 1:00 p.m. or at the call of the Chair.

**Carried**

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Chair

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Secretary/Treasurer



# Economic Development Task Force Minutes

9:30 AM - Monday, May 27, 2024  
Council Chambers

Notes of the Economic Development Task Force held on Monday, May 27, 2024 at 9:30 AM at the Council Chambers.

**Present:** Councillor Stephanie Regent (Chair); Deputy Mayor John Inglis; Councillor Roy Huetl; Betty Hunter; Cyndy Bonello; Danielle Kesco; Derrick Lancaster; Paul Thiel and Dan Vaillancourt

**Absent with Regret:**

**Also Present:** Brooke Ross, Dipl.M.A., Manager of Community Development (MCD) and Lori Newman (Secretary)

## 1. Call to Order

The meeting was called to order by the Chair at 9:30 a.m.

## 2. Traditional Land Acknowledgement

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

## 4. Economic Development Task Force Notes

- a) ***Notes of the April 15, 2024 EDTF Meeting as approved via email and were received for information at the April 26, 2024 Regular Meeting of Council.***

## 5. Presentations

- a) ***Shari Pearce - Madoc Chamber of Commerce***

Shari Pearce, President of the Madoc Chamber of Commerce attended to present to the EDTF the benefits of businesses joining the Chamber of Commerce. The EDTF invited Shari to the Business Breakfast scheduled in October as a guest speaker as well as to the SummerFest event on July 20th to set up a booth to offer information to businesses.

## 6. Business Arising

- a) ***Fall Business Bus Tour – Vaillancourt, Hunter***

The working group will be meeting in June and will bring information back to a future EDTF meeting for discussion.

**b) Welcome Package – Bonello**

The MCD and Cyndy Bonello will set up a meeting in the next couple of weeks to review the content in the Welcome Packages as Cyndy is going to prepare these for the EDTF.

**c) Business Breakfast (Oct.) – Hunter, Huetl, Bonello**

The working group will be arranging a meeting to discuss ideas and will bring information back to the next EDTF meeting.

**d) Business Profiles – Lancaster, Thiel**

- 1. What constitutes a Business to be a North Frontenac Business**
- 2. Conflicts of Interest**

Paul Thiel completed the May Business Profile and Derrick Lancaster will be submitting one for the June Business Profile.

The EDTF members agreed that the business address must be located in North Frontenac and will discuss further potential identifiers at the next EDTF Meeting. Business Profiles should only be completed for Businesses that are in the Townships Business Directory.

The members reviewed the EDTF's Terms of Reference to ensure continued compliance.

**e) SummerFest – Bonello, Hunter, Inglis**

The Summer Event sub-committee reported that they have been busy planning the 2024 Summer Fest at the Clar-Mill Community Hall in Plevna to take place on July 20, 2024 and have several vendors lined-up. The sub-committee will continue to report back to the EDTF.

**f) WinterFest – Bonello, Hunter, Inglis**

Deferred to the next EDTF meeting.

**g) Spring/Fall Foodilicious Event - Thiel, Huetl, Regent**

The Spring/Fall Foodilicious sub-committee will set a date to meet and discuss the event and will report back to the EDTF.

**h) Mural Project**

**Locations: Buckshot Lake Boat Launch, Shabomeka Lake Boat Launch, Koch Kove Lane (Kashwakamak Lake) Boat Launch, South Bush Road (Crotch Lake) Boat Launch and River Road Boat Launch. The EDTF will also consider putting one**

***in the Norcan Lake area, should we have an artist submit from that area.***

The MCD reported that five submissions for the Mural Project were received and the EDTF agreed to accept all five. The EDTF decided to draw names from a hat to determine the locations for the Mural Project.

Buckshot Lake Boat Launch - Roxanne Bay  
Shabomeka Lake Boat Launch – Michelle Ross Original Photography  
Koch Kove Lane (Kashwakamak Lake) Boat Launch – Leane & Brian Bailey  
South Bush Road (Crotch Lake) Boat Launch – Anne Garrett  
River Road Boat Launch – Penny Hawley

There were no artist submissions received from the Norcan Lake area.

**i) *Information Booth Kiosk – Regent, Kecso, Thiel***

No updates at this time. The group will follow-up with the Public Works Manager in regards to the sign By-law.

**j) *Identify barriers to housing development and potential solutions – Inglis, Lancaster, Regent***

The working group for this project will continue to meet to work on this initiative and will bring back information to a future EDTF meeting.

**7. New Business**

Dan Vaillancourt is researching costs and ideas for a potential Youth Centre for a 2025 initiative for the EDTF to consider working on. The EDTF members agreed to revisit this idea at the January 2025 EDTF meeting.

**8. Adjournment**

**a) *Meeting adjourned at 11:29 a.m.***

**Recommendations to Council**

**Be It Resolved That** Council receives for information the May 27, 2024 Notes of the Economic Development Task Force (EDTF).

Received by Council on June 6, 2024.

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Councillor Stephanie Regent, Chair  
Township of North Frontenac EDTF





## Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

### Mayor Gerry Lichty

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|--|--|
| <b>Portfolio:</b><br>County Business                                   | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Update Council on County Council Activities and Decisions</li> </ul> |
| <b>Portfolio:</b><br>North Frontenac Lake Association Alliance (NFLAA) | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>   |
| <b>Portfolio:</b><br>Municipal Services Corporation                    | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Provide Updates from the Board of Directors</li> </ul>               |

### Councillor Wayne Good

|   |   |
|---|---|
| <b>Portfolio:</b><br>Township of North Frontenac      | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Municipal Road Inspector</li> </ul> |
| <b>Portfolio:</b><br>Lake Associations – Ward 1 Lakes | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>          |

### Councillor Stephanie Regent

|  |   |
|--|---|
| <b>Portfolio:</b><br>Health                                    | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Representative on the Lakelands Family Health Team Committee</li> </ul> |
| <b>Portfolio:</b><br>Long-Term Care and Social Services        | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>  |
| <b>Portfolio:</b><br>Lake Associations – Ward 1 Lakes          | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>  |
| <b>Portfolio:</b><br>Frontenac Ontario Provincial Police (OPP) | <b>Responsibility:</b>  |

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|  | <ul style="list-style-type: none"> <li>• Council Representative on the Frontenac OPP Detachment Board</li> </ul> |
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### Councillor Roy Huetl

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|---|--|
| <b>Portfolio:</b><br>Committee of Adjustments/Planning Advisory Committee | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul> |
| <b>Portfolio:</b><br>Mississippi Valley Conservation Authority (MVCA)     | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Board Member</li> </ul>    |
| <b>Portfolio:</b><br>Lake Associations – Ward 2 Lakes                     | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul> |

### Councillor Vernon Hermer

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|---|--|
| <b>Portfolio:</b><br>Lake Associations – Ward 2 Lakes | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul> |
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### Councillor Fred Fowler

|  |  |
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| <b>Portfolio:</b><br>Eastern Ontario Trails Alliance (EOTA)      | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Board Member</li> </ul>  |
| <b>Portfolio:</b><br>North Frontenac Trails Enhancement          | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Provide updates to Council</li> </ul>                                |
| <b>Portfolio:</b><br>County Business – Second Member             | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Update Council on County Council Activities and Decisions</li> </ul> |
| <b>Portfolio:</b><br>Lake Associations – Ward 3 Lakes            | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>   |
| <b>Portfolio:</b><br>Seniors And Law Enforcement Together (SALT) | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Provide updates to Council</li> </ul>                                |

### Deputy Mayor John Inglis

|   |  |
|---|--|
| <b>Portfolio:</b><br>Lake Associations – Ward 3 Lakes | <b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul> |
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# The Corporation of the Township of North Frontenac

## By-law # 2024-44

### To Close, Stop up and Sell a Part of the 66' Original Road Allowance

**Whereas** it is deemed expedient in the interest of The Corporation of the Township of North Frontenac, hereinafter called 'The Corporation', that part of the 66' original road allowance described in Schedule "A" attached hereto be permanently closed, and the land sold to the adjoining owner(s) as they may direct;

**And Whereas** notice of this By-law has been posted at least ten days prior to the meeting, at the Municipal Office; on the Township Website; and on the said road allowance;

**And Whereas** Council for The Corporation has heard in person, all persons claiming that their land will be prejudicially affected and who applied to be heard;

**Now therefore the Council of the Corporation of the Township of North Frontenac hereby enacts as follows:**

1. Those parts of the 66' original road allowance described in Schedule "A" be and the same are hereby permanently closed.
2. Those parts of the said 66' original road allowances shall be sold to the adjoining owner(s) as follows:
  - a) **Part 4 on Registered Plan 13R-22540** as a lot addition to the lands described as PIN 36178-0385 (LT) for the purchase price of \$3970.98 plus \$516.23 HST for a total of \$4487.21 (Kashwakamak Lake).
  - b) **Part 1 on Registered Plan 13R-22921** as a lot addition to the lands described as PIN 36186-0207 (LT) for the purchase price of \$3,999.65 plus \$519.95 HST for a total of \$4519.60 (Big Gull Lake).
3. The Mayor or Deputy Mayor and the Clerk or Deputy Clerk of The Corporation are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of that Part of the said 66' original Road Allowance described in Schedule "A".
4. The Clerk shall cause a certified copy of this By-law to be registered on the title to that Part of the 66' original Road Allowance hereby permanently closed.
5. That Schedule "A" forms part of this By-law.
6. That Tony Fleming, legal counsel for The Corporation, is hereby authorized to amend Schedule "A" descriptions as may be required to carry out the intended transaction and finalize the registration of this By-law.
7. This By-law shall come into force and take effect upon registration of a certified copy of this By-law pursuant to the Municipal Act Section 34, Subsection 1.
8. All resolutions, by-laws or parts of by-laws which are contrary to or inconsistent with this by-law are hereby repealed.

**Read** a first and second time **June 6, 2024**.

**Read** a third time and finally passed this **June 6, 2024**.

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**Gerry Lichty, Mayor**

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**Tara Mieske, Clerk**

## Schedule A

**All That Part** of the Shore Road Allowance in front of Lot 19, Concession 6, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-22540;

**All That Part** of the Shore Road Allowance in front of Lot 17, Registered Plan 1536, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-22921.

**The Corporation of the Township of North Frontenac**

**By-law # 2024-45**

**Being a By-law to Authorize the Mayor and the Clerk to Sign a Lease Agreement with Mississippi Valley Conservation Authority for Lease of Lands described as being Part of Lots 17, 18 and 19, Concession 1; and Lot 18, Concession 2, Geographic Township of South Canonto**

**Now Therefore** the Council of the Corporation of the Township of North Frontenac enacts that the Mayor and the Clerk are authorized to sign the Lease Agreement for the Lands described as Part of Lots 17, 18 and 19; and Lot 18, Concession 2, Geographic Township of South Canonto for the period of June 6, 2024 to June 6, 2029 between Mississippi Valley Conservation Authority and the Township of North Frontenac;

**And That** said Agreement shall be attached heretofore as 'Schedule A';

**And That** all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law, are hereby repealed;

**And That** this By-law shall come into force and take effect on the date of final passing.

**Read** a first and second time on **June 6, 2024**.

**Read** a third time and finally passed on **June 6, 2024**.

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**Gerry Lichty, Mayor**

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**Tara Mieske, Clerk**

THIS LEASE MADE THIS 6<sup>th</sup> DAY OF JUNE, 2024

BETWEEN

**MISSISSIPPI VALLEY CONSERVATION AUTHORITY**

Hereinafter called the "LANDLORD"  
OF THE FIRST PART

- and -

**CORPORATION OF THE TOWNSHIP OF NORTH FRONTENAC**

Hereinafter called the "TENANT"  
OF THE SECOND PART

AND WHEREAS the Landlord wishes to lease the property to the Tenant for the purposes of conservation and public recreation being Part of Lots 17, 18 and 19 Concession 1 and Lot 18 Concession 2 of the former South Canonto Township.

WITNESSETH THAT in consideration of the rents, covenants and agreements herein reserved and contained on the part of the Tenant, the Landlord hereby leases to the Tenant the property as contained in R-Plan 13R7609 including the beach area but excluding Part 1 and Part 7 of said R-plan as identified in Red on the map attached hereto identified as Schedule A, for a term of five (5) years commencing on June 6, 2024 and ending June 6, 2029 at a rent of ONE DOLLAR (\$1.00) per year payable upon execution and subsequently on the yearly anniversary date of the signing of this Agreement.

If the Tenant continues in occupation of the property with the consent of the Landlord after expiry of the term of this lease, the Tenant shall be deemed to be leasing the property on a year-to-year basis on the same terms and conditions as set out in this lease.

**1. THE TENANT COVENANTS WITH THE LANDLORD AS FOLLOWS:**

- a) To pay rent of one dollar annually.
- b) Not to assign, sublet or part with possession of the property or any part thereof without the consent in writing of the Landlord, which consent may be arbitrarily withheld.
- c) To deliver to the Landlord in writing any proposed improvements or alterations to the property and to obtain the approval of the Landlord in writing prior to the undertaking of any such works, which would require the issuance of a building permit, result in the alteration of site grading or provide overnight

accommodation except for works which are incidental to the recreational nature of the property such as regular maintenance of existing facilities, development of accessory facilities, trail maintenance or the removal of safety hazards.

- d) To maintain the property in good repair, reasonable wear and tear only excepted.
- e) To be responsible for the administration and daily operation of the property.
- f) The tenant shall at all times save harmless and indemnify the Landlord, its officers, employees and agents from and against all claims, demands, losses, costs, damages, actions, suits or other proceedings by whomsoever made, sustained, brought or prosecuted in any manner resulting from or attributable to the use of the subject property.
- g) The Tenant shall obtain and maintain public liability insurance of not less than \$5,000,000.00 per occurrence or such other amount satisfactory to the Landlord. The Tenant shall deliver a copy of this Agreement to his insurer and shall deliver to the Landlord a Certificate of Insurance confirming:
  - i. the name of the insurance company
  - ii. the term of the coverage
  - iii. the limit of liability coverage in force
  - iv. the Landlord is an additional named insured and identifying the property and its use
  - v. acknowledging the provisions of paragraph 1 (f) of this Agreement.
- h) To assume liability for and pay all taxes, rates and assessments of every kind whatsoever or any amounts in lieu thereof and shall at all times indemnify the Landlord from and against all such taxes, rates and assessments or amounts in lieu thereof.

**2. THE LANDLORD COVENANTS WITH THE TENANT AS FOLLOWS:**

- a) Quiet enjoyment - that the Tenant paying the rent and performing the Tenant=s covenants shall peaceably hold the premises during the term of the lease.

**3. PROVISOS**

Provided always and it is hereby agreed as follows:

- a) If, at any time the rent shall remain unpaid or if any of the Tenant=s covenants

shall not be performed or observed, then the Landlord may terminate this lease and re-enter the property and take possession of same, one year after issuance of a written notice.

- b) To allow continued use of the existing snowmobile trail that crosses the property from the parking lot at the dam to Arcol Lake Road by the snowmobiles during the snowmobile season.
- c) Any structures and all other property of the Tenant at any time on the lands subject to this Agreement shall be at the sole risk of the Tenant and the Landlord shall not be liable for any loss or damage thereto from whatsoever cause arising and the Tenant releases the Landlord from all claims and demands in respect of any such loss or damage.
- d) The Tenant, provided it has fulfilled all of its covenants in this lease, shall have the right to renew this lease for a five-year term from the completion of the term hereinbefore provided and such renewal to be on the same terms and conditions as to rents and covenants as are hereinbefore set forth.
- e) Any notice required to be given to the Tenant shall be sufficient if sent by mail and addressed to the Tenant at 6648 Road 506, Plevna, ON KOH 2M0, or at such address where the officers of the Tenant may be situated, and such notice shall be deemed to be received by the Tenant on the seventh working day after the date on which it shall have been mailed. Any notice required to be given to the Landlord shall be sufficiently given if sent by mail addressed to the Landlord at 10970 Highway 7, Carleton Place, ON K7P 3P1 and such notice shall be deemed to be received by the Landlord on the seventh working day after the date on which it shall have been mailed.

IN WITNESS WHEREOF the Parties hereto have hereunto set their respective Corporate seals under the hands of their officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED

**CORPORATION OF THE TOWNSHIP OF NORTH FRONTENAC**

Mayor Gerry Lichty Date

Clerk/Planning Manager Date

*We have the authority to bind the Corporation.*

**MISSISSIPPI VALLEY CONSERVATION AUTHORITY**

Chair Date

General Manager Date

*We have the authority to bind the Corporation.*



**The Corporation of the Township of North Frontenac**

**By-law #2024-46**

**Confirming By-law**

**Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held June 6, 2024**

**Whereas** Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

**And Whereas** Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**And Whereas** it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the June 6, 2024 Regular Council Meeting, be confirmed and adopted by by-law;

**Now Therefore** the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held June 6, 2024 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held June 6, 2024 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

**Read** a first and second time this **6<sup>th</sup> of June, 2024**.

**Read** a third time and finally passed this **6<sup>th</sup> of June, 2024**.

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**Gerry Lichty, Mayor**

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**Tara Mieske, Clerk**