

Special Council Meeting Agenda

Draft 2025 Budget

9:00 AM - Friday, November 29, 2024

Council Chambers

[Zoom Meeting Registration](#)

1. Call to Order

- a) Public Notice regarding Recording of Meetings 6
[Recorded Meetings - Notice to Public](#)

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

- a) November 29, 2024

Be It Resolved That Council approves the Agenda for the Budget Meeting dated November 29, 2024 as circulated.

4. Disclosure of Pecuniary Interest and General Nature Thereof

5. Presentations

Treasurer: 2025 Draft Budget Overview (PowerPoint at meeting)

6. Communications

- a) Treasurer's Communications of Interest to Council Re: 2025 Draft Budget 7 - 176

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".

[Treasurer's Communications of Interest to Council Re: 2025 Draft Budget - Pdf](#)

7. Council, CAO, and Managers' Administrative Reports

- a) Manager of Community Development: Clar Mill Community Hall - Proposed Engineering for Washrooms 177 - 178

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Clar Mill

- Community Hall - Engineering for Washrooms Proposal".
[Clar Mill Community Hall - Engineering for Washrooms Proposal - Pdf](#)
- b) Manager of Community Development: Asbestos Management Programs in Buildings 179 - 180
- Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Asbestos Management Programs in Buildings" for information purposes.
[Asbestos Management Programs in Buildings - Pdf](#)
- c) Manager of Community Development: Community Improvement Plan (CIP) - 2024 Annual Report 181 - 183
- Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - 2024 Annual Report".
[Community Improvement Plan \(CIP\) - 2024 Annual Report - Pdf](#)
- d) Manager of Community Development: Increase of two (2) hours per Week for Recreation Maintenance Assistant 184 - 185
- Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report Entitled "Increase of two (2) hours per Week for Recreation Maintenance Assistant".
[Increase of two \(2\) hours per Week for Recreation Maintenance Assistant - Pdf](#)
- e) Manager of Community Development: EDTF Proposal - Summer Student for Economic and Community Development 186 - 189
- Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "EDTF Proposal - Summer Student for Economic and Community Development" for information purposes.
[EDTF Proposal - Summer Student for Economic and Community Development - Pdf](#)
- f) Director of Emergency Services/Fire Chief: Volunteer Firefighter In-house Training Wages 190 - 191
- Be It Resolved That** Council receives for information the Director of Emergency Services / Fire Chief's Administrative Report entitled, "Volunteer Fire Fighter In-House Training Wages".
[Volunteer Firefighter In-house Training Wages - Pdf](#)
- g) Public Works Manager: Limited Re-opening of the Ardoch Waste Site 192 - 194

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Limited Re-opening of the Ardoch Waste Site".

[Limited Re-opening of the Ardoch Waste Site - Pdf](#)

- h) 2025 Summary of the Ten (10) Year Capital Plan 2025-2034; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended. 195 - 213

Be It Resolved That Council receives the Treasurer's Administrative Report entitled "2025 Summary of the Ten (10) Year Capital Plan 2025-2034; TCA Replacement Schedules (planned spending) as amended" for information purposes.

[2025 Summary of the Ten \(10\) Year Capital Plan 2025-2034; Tangible Capital Asset \(TCA\) Replacement Schedules \(planned spending\) as amended. - Pdf](#)

- i) Treasurer: Consideration of 2025 Draft Budget 214 - 347

Be It Resolved That Council receives the information from the Treasurer's regarding the 2025 Draft Budget.

[1. Housekeeping Notes for Budget Document](#)

[2. 2025 dollars to be raised \(Final\)](#)

[3. Surplus Deficit Summary](#)

[4. 2025 Draft Budget for the November 29th Council Meeting](#)

[5. Notes for Reserve and Reserve Fund Spreadsheets](#)

[6. Reserve Fund Analysis](#)

[7. Reserve and Reserve Fund details 2025](#)

8. Council Discussion

- a) Council Discussion: 2025 Draft Budget

9. Public Forum

10. Consideration of Budget

- a) Manager of Community Development: Clar Mill Community Hall - Proposed Engineering for Washrooms

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Clar Mill Community Hall - Engineering for Washrooms Proposal"

And That Council approves including \$4,000 in the 2025 Budget to have engineering work completed for the Clar Mill Community Hall Washrooms.

- b) Manager of Community Development: Asbestos Management Programs in Buildings

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Asbestos Management Programs in Buildings" for information

purposes;

And That Council approves completing Designated Substance Reviews (DSRs) in 2025 at an approximated cost of \$30,000.

- c) Manager of Community Development: Community Improvement Plan (CIP) - 2024 Annual Report

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - 2024 Annual Report";

And That Council approves including \$30,000 CIP funding in the 2025 Budget.

- d) Manager of Community Development: Increase of two (2) hours per Week for Recreation Maintenance Assistant

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report Entitled "Increase of two (2) hours per Week for Recreation Maintenance Assistant";

And That Council approves increasing the Recreation Maintenance Assistant position to 32 hours per week.

- e) Manager of Community Development: EDTF Proposal - Summer Student for Economic and Community Development

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "EDTF Proposal - Summer Student for Economic and Community Development" for information purposes.

And That Council approves the hiring of a Economic and Community Development Summer Student effective the 2025 season and beyond at an approximate cost of \$20,000 per year;

And That Council approves the MCD annually applying for funding to potentially offset the cost of this position, if successful.

- f) Director of Emergency Services/Fire Chief: Volunteer Firefighter In-house Training Wages

Be It Resolved That Council receives for information the Director of Emergency Services / Fire Chief's Administrative Report entitled, "Volunteer Fire Fighter In-House Training Wages";

And That Council approves providing North Frontenac Firefighters with a hourly in-house training wage, starting January 2025, at an estimated cost increase for 2025 of approximately \$15,000.

- g) Public Works Manager: Limited Re-opening of the Ardoch Waste Site

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Limited Re-opening of the Ardoch Waste Site";

And That Council approves starting the process to re-open the Ardoch Waste Site on a limited basis;

And That Council approves the estimated cost of \$17,700 to be funded from the Waste Closure Costs Obligatory Reserve Fund with an estimated year end balance in 2024 of \$775,253.

- h) Treasurer: 2025 Summary of the Ten (10) Year Capital Plan 2025-2034; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended.

Be It Resolved That Council receives the Treasurer’s Administrative Report entitled “2025 Summary of the Ten (10) Year Capital Plan 2025-2034; TCA Replacement Schedules (planned spending) as amended” for information purposes.

And That Council approves the 2025 Summary of the 10 Year Capital Plan (2025 – 2034) Tangible Capital Asset (TCA) Replacement Schedules (planned spending);

And That Council authorizes the CAO and Managers to proceed with the applicable 2025 TCA Capital Purchases/Tenders (in accordance with these Schedules and the Procurement By-law).

- i) Consideration of 2025 Draft Budget

Be It Resolved That Council approves in principle the 2025 Draft Budget with the following amendments:

11. Confirmatory By-law

- a) Confirming By-law #2024-76 348

Be It Resolved That By-law #2024-76, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held November 29, 2024, be read a first, second, and third time and finally passed.

[2024-76 Confirming By-law](#)

12. Adjournment

- a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at ____ .m. until December 13, 2024, or at the call of the Chair.



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Treasurer's Communications of Interest to Council Re: 2025 Draft Budget

Recommendation:

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. 2024 Year to Date Statement – Unaudited – pending Year End
2. 2024 Total Taxable Assessment Comparison - not available - assessment for 2025 released by MPAC early December 2024
3. 2024 Taxable Assessment – Ward Breakdown - pending assessment
4. 2024 Taxation Year – Municipal Levy Comparison - pending assessment
5. 2005 – 2025 Canada Community Building Fund
6. 2025 Ontario Municipal Partnership Fund (OMPF)
7. 2025 Quinte Conservation Authority Budget
8. 2025 Mississippi Valley Conservation Authority Budget - not received
9. 2024 Education Levy - dollars to be raised for North Frontenac unknown until Assessment received
10. 2024 County Levy - dollars to be raised for North Frontenac unknown until Assessment received
11. 2024 Ontario Provincial Police (O.P.P.) Billing Statement Summary
12. 2024 Financial Indicator Results based on 2023
13. Resolution #307-24: Request from LACGH Foundation for MRI machine
14. Resolution #321-24: Items from the Manager of Community Development to be included in the draft proposed 2025 Budget

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

Attachments:

- [1. Statement of Revenue and Expenditures as of November 20, 2024](#)
- [5. 2025 FGT allocation spreadsheet 2005 to 2025 Required to Spend](#)
- [6a. 2025 OMPF - Letter to Treasurers and Clerk-Treasurers](#)
- [6b. 2025 OMPF Allocation Notice - North Frontenac Tp - 1042](#)
- [6c. 2025 OMPF Cash Flow Notice - North Frontenac Tp - 1042](#)

- [6d. 2025 OMPF Technical Guide](#)
- [7a. Quinte Conservation Authority \(QCA\) Cover letter for Budget](#)
- [7b. QCA Attachment 2 2025 Proposed Budget](#)
- [7c. QCA Attachment 3 Operating Levy Distribution](#)
- [7d. QCA Attachment 4 Summary of Distribution for Operations and Capital](#)
- [7e. QCA Attachment 5 2025 QC Fee Policy and Schedules](#)
- [7f. QCA Attachment 6 Captial Asset Management Plan](#)
- [7g. QCA Attachment 7 CA Lands Strategy](#)
- [9. 2025 Property Tax Decisions - North Frontenac Tp - 1042](#)
- [10a. 2024-123 Corporate Services - 2025 Budget Revision AL KF-Final](#)
- [10b. By-Law No. 2024-040 - To Adopt the 2025 Budget](#)
- [11. 2023 OPP Billing Statement Summary](#)
- [13. Request from LACGH for MRI](#)
- [14. Resolution #321-24](#)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Default (000)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-000-0-30110 CCBF (formerly Federal Grant - Ga	\$ 58,246.00	\$ 62,812.55	\$ 71,841.00	\$ 35,920.34	50.00%
01-000-0-30830 CCBF - County (formerly FGT)	135,500.00	138,931.59	135,500.00	0.00	100.00%
01-000-0-31000 Provincial Grants - OMPF / CRF	1,836,000.00	1,836,000.00	1,822,300.00	1,822,300.00	0.00%
01-000-0-45000 Contributions from Reserves/Reser	0.00	0.00	19,500.00	17,545.00	10.03%
01-000-0-49000 Prior Year's Surplus	150,000.00	150,000.00	150,000.00	150,000.00	0.00%
Total Default Revenues	\$ 2,179,746.00	\$ 2,187,744.14	\$ 2,199,141.00	\$ 2,025,765.34	7.88%
Expenditures					
01-000-0-56998 Municipal Services Corporation Con	0.00	0.00	19,500.00	17,545.00	10.03%
01-000-0-58500 Contributions to Reserves/Reserve	193,746.00	266,446.20	207,341.00	207,341.00	0.00%
01-000-0-58600 Contributions to TCA Reserve Fund	480,671.00	480,671.00	521,494.00	521,494.00	0.00%
Total Default Expenditures	\$ 674,417.00	\$ 747,117.20	\$ 748,335.00	\$ 746,380.00	0.26%
Default Excess of Revenues Over Expenditures	\$ 1,505,329.00	\$ 1,440,626.94	\$ 1,450,806.00	\$ 1,279,385.34	11.82%

Township of North Frontenac
Statement of Revenue and Expenditures
 Revised Budget
 For Council (100)
 For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-100-0-45000 Contributions from Reserves/Reser	\$ 25,000.00	\$ 27,064.77	\$ 0.00	\$ 0.00	0.00%
Total Council Revenues	\$ 25,000.00	\$ 27,064.77	\$ 0.00	\$ 0.00	0.00%
Expenditures					
01-100-0-50103 Council Remuneration	\$ 147,410.00	\$ 147,409.60	\$ 152,569.00	\$ 123,228.42	19.23%
01-100-0-50120 Mileage	4,000.00	3,686.91	4,000.00	3,131.03	21.72%
01-100-0-50130 Benefits - E.H.T. (Ministry of Financ	2,875.00	2,874.82	2,975.00	2,402.61	19.24%
01-100-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	2,745.00	2,742.48	2,860.00	2,053.52	28.20%
01-100-0-50180 Conventions/Conferences	12,000.00	11,411.84	5,000.00	5,633.13	(12.66%)
01-100-0-50200 Office Supplies and Stationery	4,200.00	4,200.00	4,200.00	4,200.00	0.00%
01-100-0-50201 County Meeting Expense	150.00	0.00	150.00	0.00	100.00%
01-100-0-50205 Other Materials (Includes Shop Sup	2,000.00	2,122.41	2,000.00	614.66	69.27%
01-100-0-50260 Advertising	1,000.00	996.70	1,000.00	485.89	51.41%
01-100-0-50290 Legal Services	500.00	712.32	500.00	0.00	100.00%
01-100-0-50295 Consulting Services	27,500.00	27,592.54	2,500.00	279.84	88.81%
01-100-0-50300 Memberships	3,350.00	3,402.41	3,410.00	3,514.41	(3.06%)
01-100-0-50310 Publications/Subscriptions	300.00	127.14	300.00	127.15	57.62%
01-100-0-50320 Election Expense	0.00	384.00	0.00	0.00	0.00%
01-100-0-50330 Insurance	1,950.00	1,673.07	1,950.00	1,950.00	0.00%
01-100-0-50350 Training/Seminars	500.00	0.00	500.00	0.00	100.00%
01-100-0-58500 Contributions to Reserves/Reserve	5,000.00	6,588.23	5,000.00	5,000.00	0.00%
Total Council Expenditures	\$ 215,480.00	\$ 215,924.47	\$ 188,914.00	\$ 152,620.66	19.21%
Council Excess of Revenues Over Expenditures	\$ (190,480.00)	\$ (188,859.70)	\$ (188,914.00)	\$ (152,620.66)	19.21%

Township of North Frontenac
Statement of Revenue and Expenditures

11/20/2024 11:29am

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Revised Budget
For Administration (110)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-110-0-31038 Municipal Modernization Payment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,419.01	0.00%
01-110-0-40150 Insurance Company - Reimbursed	0.00	0.00	0.00	263.97	0.00%
01-110-0-41050 Tax Certificates and Zoning Letters	3,500.00	3,020.00	3,500.00	3,480.00	0.57%
01-110-0-41055 MFIPPA Fees	5.00	251.00	100.00	1,835.00	(1735.00%)
01-110-0-41100 U.S. Exchange	1,500.00	1,776.25	1,500.00	6,695.09	(346.34%)
01-110-0-41210 Lottery Licences	100.00	9.15	100.00	22.05	77.95%
01-110-0-41400 Bank Interest Earned	20,000.00	44,116.23	30,000.00	76,311.69	(154.37%)
01-110-0-41450 Miscellaneous (Photocopies, Fax, N	2,000.00	2,808.87	2,500.00	669.08	73.24%
01-110-0-45000 Contributions from Reserves/Reser	106,100.00	62,861.91	73,100.00	10,024.87	86.29%
Total Administration Revenues	\$ 133,205.00	\$ 114,843.41	\$ 110,800.00	\$ 110,720.76	0.07%

Expenditures

01-110-0-50100 Salaries	\$ 611,225.00	\$ 582,739.53	\$ 646,925.00	\$ 526,931.53	18.55%
01-110-0-50105 Income Protection Year End Payout	4,000.00	2,317.24	4,000.00	21.82	99.45%
01-110-0-50110 Benefits - Health/Dental/Life	39,200.00	47,603.72	45,450.00	51,431.36	(13.16%)
01-110-0-50120 Mileage	750.00	1,238.28	1,250.00	2,243.50	(79.48%)
01-110-0-50130 Benefits - E.H.T. (Ministry of Financ	12,170.00	11,550.92	12,820.00	10,572.19	17.53%
01-110-0-50140 Benefits - W.S.I.B.	18,410.00	16,942.43	18,560.00	16,593.91	10.59%
01-110-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	39,575.00	34,106.16	40,325.00	33,733.44	16.35%
01-110-0-50160 Benefits - OMERS	60,425.00	63,230.12	64,540.00	56,041.17	13.17%
01-110-0-50175 Contracted Services	3,715.00	3,511.51	2,715.00	3,246.71	(19.58%)
01-110-0-50180 Conventions/Conferences	10,000.00	8,838.57	10,000.00	8,572.79	14.27%
01-110-0-50200 Office Supplies and Stationery	13,000.00	8,669.85	10,000.00	7,794.22	22.06%
01-110-0-50201 County Meeting Expense	1,500.00	360.66	1,000.00	326.34	67.37%
01-110-0-50205 Other Materials (Includes Shop Sup	4,000.00	3,044.25	4,000.00	3,453.62	13.66%
01-110-0-50210 Heat	8,094.00	6,482.38	8,094.00	5,682.57	29.79%
01-110-0-50220 Utilities (Hydro)	5,048.00	6,271.81	5,048.00	4,802.26	4.87%
01-110-0-50230 Building Maintenance	11,500.00	12,490.02	4,000.00	6,651.24	(66.28%)
01-110-0-50250 Postage	15,000.00	14,995.38	18,000.00	17,830.88	0.94%
01-110-0-50260 Advertising	500.00	679.82	750.00	640.23	14.64%
01-110-0-50270 Telephone (Includes Fax)	5,132.00	4,918.66	5,132.00	3,766.82	26.60%
01-110-0-50280 Auditing Services	24,000.00	24,000.00	27,000.00	23,136.16	14.31%
01-110-0-50290 Legal Services	2,000.00	1,215.14	2,000.00	5,447.22	(172.36%)
01-110-0-50295 Consulting Services	1,000.00	0.00	1,000.00	0.00	100.00%
01-110-0-50300 Memberships	3,400.00	3,064.32	3,400.00	3,273.80	3.71%
01-110-0-50330 Insurance	17,410.00	17,189.32	19,150.00	14,541.60	24.06%
01-110-0-50340 Computers	136,635.00	145,360.68	156,095.00	127,129.71	18.56%
01-110-0-50350 Training/Seminars	15,000.00	9,824.24	17,000.00	10,395.84	38.85%
01-110-0-50360 Leases (Photocopier and Postage	8,220.00	6,421.76	7,220.00	5,844.13	19.06%
01-110-0-50370 Grants/Donations	0.00	0.00	4,000.00	198.24	95.04%
01-110-0-50380 Courier	200.00	0.00	200.00	0.00	100.00%
01-110-0-50500 Bank Service Charges and Interest	6,100.00	5,960.37	6,100.00	5,070.29	16.88%
01-110-0-50501 ADP Payroll Service Charges	11,700.00	11,656.54	12,050.00	9,279.68	22.99%
01-110-0-52360 Medicals/Drivers Abstract/CPIC	100.00	0.00	100.00	53.00	47.00%
01-110-0-54001 New Equipment for Health & Safety	200.00	213.71	250.00	140.56	43.78%
01-110-0-58050 Capital Fund Expenditures	34,000.00	19,393.24	34,000.00	1,534.93	95.49%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Administration (110)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-110-0-58600 Contributions to TCA Reserve Fund	34,000.00	34,000.00	34,000.00	45,419.01	(33.59%)
Total Administration Expenditures	\$ 1,157,209.00	\$ 1,108,290.63	\$ 1,226,174.00	\$ 1,011,800.77	17.48%
Administration Excess of Revenues Over Expenditures	\$ (1,024,004.00)	\$ (993,447.22)	\$ (1,115,374.00)	(901,080.01)	19.21%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Economic Development (170)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-170-0-30830 Federal Gas Tax - County FGT	\$ 13,775.00	\$ 13,774.34	\$ 0.00	\$ 0.00	0.00%
01-170-0-31115 Electic Vehicle Charging Station Gr	0.00	0.00	356,326.00	0.00	100.00%
01-170-0-41250 Sale of Promotional Items	10,000.00	9,368.48	10,000.00	9,407.60	5.92%
01-170-0-41251 Scenic Route Sponsorship Signs	0.00	360.00	500.00	480.00	4.00%
01-170-0-45000 Contributions from Reserves/Reser	87,189.00	68,025.30	72,005.00	6,801.14	90.55%
Total Economic Development Revenues	\$ 110,964.00	\$ 91,528.12	\$ 438,831.00	\$ 16,688.74	96.20%
Expenditures					
01-170-0-50100 Salaries	\$ 103,970.00	\$ 102,436.54	\$ 70,000.00	\$ 40,369.11	42.33%
01-170-0-50105 Income Protection Year End Payout	650.00	0.00	650.00	0.00	100.00%
01-170-0-50108 Mechanic/Shop Rate Charged Back	1,500.00	360.00	1,500.00	550.00	63.33%
01-170-0-50109 Casual Labour	16,190.00	10,405.09	0.00	0.00	0.00%
01-170-0-50110 Benefits - Health/Dental/Life	8,100.00	8,163.44	9,100.00	3,738.67	58.92%
01-170-0-50120 Mileage	3,000.00	1,198.84	2,000.00	1,198.27	40.09%
01-170-0-50130 Benefits - E.H.T. (Ministry of Financ	2,394.00	2,214.07	1,744.00	791.07	54.64%
01-170-0-50140 Benefits - W.S.I.B.	3,622.00	3,344.75	2,422.00	1,256.40	48.13%
01-170-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	8,208.00	6,687.67	6,208.00	3,807.50	38.67%
01-170-0-50160 Benefits - OMERS	11,380.00	10,009.29	7,205.00	3,763.11	47.77%
01-170-0-50175 Contracted Services	500.00	228.96	0.00	0.00	0.00%
01-170-0-50180 Conventions/Conferences	4,000.00	3,682.16	2,250.00	50.88	97.74%
01-170-0-50205 Other Materials (Includes Shop Sup	800.00	277.73	650.00	0.00	100.00%
01-170-0-50211 4 Seasons Scenic Route Enhance	1,700.00	610.53	500.00	848.15	(69.63%)
01-170-0-50220 Utilities (Hydro)	869.00	880.19	869.00	671.23	22.76%
01-170-0-50230 Building Maintenance	500.00	0.00	500.00	0.00	100.00%
01-170-0-50260 Advertising	3,800.00	1,119.36	3,500.00	1,577.99	54.91%
01-170-0-50265 Promotions (Special Events)	22,700.00	19,129.36	26,500.00	22,502.73	15.08%
01-170-0-50266 Business Promotions	19,414.00	1,432.10	18,050.00	1,345.49	92.55%
01-170-0-50267 Community Improvement Plan	50,775.00	51,164.31	23,335.00	2,563.72	89.01%
01-170-0-50270 Telephone (Includes Fax)	350.00	238.11	350.00	67.74	80.65%
01-170-0-50290 Legal Services	400.00	0.00	400.00	1,068.88	(167.22%)
01-170-0-50300 Memberships	942.00	602.17	825.00	782.34	5.17%
01-170-0-50330 Insurance	205.00	202.25	230.00	230.00	0.00%
01-170-0-50350 Training/Seminars	800.00	129.72	600.00	43.93	92.68%
01-170-0-55550 Safety Devices (Signs)	3,930.00	1,707.51	3,930.00	1,679.42	57.27%
01-170-0-58000 Capital Expenditures	0.00	0.00	384,326.00	36.11	99.99%
01-170-0-58500 Contributions to Reserves/Reserve	23,775.00	33,728.99	18,500.00	18,500.00	0.00%
Total Economic Development Expenditures	\$ 294,474.00	\$ 259,953.14	\$ 586,144.00	\$ 107,442.74	81.67%
Economic Development Excess of Revenues Over Expe	\$ (183,510.00)	\$ (168,425.02)	\$ (147,313.00)	\$ (90,754.00)	38.39%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Sundry (190)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-190-0-41900 Donations Received	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
01-190-0-45000 Contributions from Reserves/Reser	5,000.00	5,000.00	50,000.00	10,000.00	80.00%
Total Sundry Revenues	\$ 9,500.00	\$ 5,000.00	\$ 50,000.00	\$ 10,000.00	80.00%
Expenditures					
01-190-0-50205 Other Materials (Includes Shop Sup	\$ 0.00	\$ 92.44	\$ 100.00	\$ 0.00	100.00%
01-190-0-50295 Consulting Services	2,400.00	2,226.18	1,400.00	0.00	100.00%
01-190-0-50330 Insurance	221.00	221.00	246.00	246.00	0.00%
01-190-0-50370 Grants/Donations	28,705.00	20,432.39	36,930.00	34,785.80	5.81%
01-190-0-50374 Seniors Stay at Home Initiatives	0.00	1,123.96	20,000.00	3,912.75	80.44%
01-190-0-50375 Doctor Recruitment	5,000.00	5,000.00	35,000.00	15,000.00	57.14%
01-190-0-55550 Safety Devices (Signs)	200.00	0.00	200.00	0.00	100.00%
Total Sundry Expenditures	\$ 36,526.00	\$ 29,095.97	\$ 93,876.00	\$ 53,944.55	42.54%
Sundry Excess of Revenues Over Expenditures	\$ (27,026.00)	\$ (24,095.97)	\$ (43,876.00)	\$ (43,944.55)	(0.16%)

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Fire (200)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %	
Revenues						
01-200-0-31025	Prov Grant - Fire Services	\$ 0.00	\$ 0.00	\$ 1,245.00	\$ 0.00	100.00%
01-200-0-31503	Grant - Organization provided	0.00	0.00	13,900.00	0.00	100.00%
01-200-0-40002	Reimbursed Expenses	1,000.00	0.00	3,000.00	0.00	100.00%
01-200-0-40200	Sale of Land/Equipment	4,500.00	21,800.00	1,000.00	0.00	100.00%
01-200-0-41050	Tax Certificates and Compliance Le	0.00	325.00	250.00	100.00	60.00%
01-200-0-41150	Fire - MNR Agreement	1,085.00	16,342.09	1,085.00	0.00	100.00%
01-200-0-41900	Donations Received	1.00	5,192.64	100.00	189.95	(89.95%)
01-200-0-44400	Revenue from other Depts (chargeb	2,000.00	0.00	2,000.00	415.30	79.24%
01-200-0-45000	Contributions from Reserves/Reser	148,000.00	170,771.82	33,760.00	25,247.43	25.21%
Total Fire Revenues		\$ 156,586.00	\$ 214,431.55	\$ 56,340.00	\$ 25,952.68	53.94%

Expenditures

01-200-0-50100	Salaries	\$ 144,400.00	\$ 140,064.76	\$ 160,831.00	\$ 101,017.26	37.19%
01-200-0-50101	Salaries - Fire Suppression (Payroll	138,500.00	120,124.15	143,350.00	103,477.94	27.81%
01-200-0-50102	Salaries - Fire Suppression (Wild Fi	1.00	0.00	1.00	0.00	100.00%
01-200-0-50105	Income Protection Year End Payout	1,700.00	1,916.81	1,198.00	467.87	60.95%
01-200-0-50108	Mechanic/Shop Rate Charged Back	875.00	885.00	875.00	534.76	38.88%
01-200-0-50110	Benefits - Health/Dental/Life	4,820.00	5,432.80	5,543.00	7,020.69	(26.66%)
01-200-0-50115	Boot Allowance	2,000.00	1,485.88	2,000.00	1,193.84	40.31%
01-200-0-50120	Mileage	500.00	211.80	300.00	504.70	(68.23%)
01-200-0-50130	Benefits - E.H.T. (Ministry of Financ	5,000.00	4,190.19	3,160.00	3,423.07	(8.33%)
01-200-0-50140	Benefits - W.S.I.B.	23,000.00	18,757.16	24,000.00	19,032.47	20.70%
01-200-0-50150	Benefits-Rec Gen(CPP & EI)Emplo	10,000.00	7,971.59	9,389.00	8,812.28	6.14%
01-200-0-50160	Benefits - OMERS	15,600.00	13,783.41	16,200.00	11,009.03	32.04%
01-200-0-50175	Contracted Services	14,000.00	15,085.37	16,900.00	9,452.00	44.07%
01-200-0-50180	Conventions/Conferences	2,000.00	2,277.11	2,250.00	2,492.90	(10.80%)
01-200-0-50200	Office Supplies and Stationery	750.00	1,053.85	750.00	750.00	0.00%
01-200-0-50205	Other Materials (Includes Shop Sup	1,000.00	3,461.06	1,000.00	1,787.30	(78.73%)
01-200-0-50207	Protective Clothing/Uniforms	8,000.00	9,905.29	8,000.00	9,953.94	(24.42%)
01-200-0-50210	Heat	20,770.00	15,241.11	17,320.00	9,574.89	44.72%
01-200-0-50220	Utilities (Hydro)	12,180.00	11,215.68	12,180.00	10,722.85	11.96%
01-200-0-50230	Building Maintenance	24,208.00	22,086.92	20,900.00	26,129.38	(25.02%)
01-200-0-50260	Advertising	500.00	520.38	700.00	1,423.44	(103.35%)
01-200-0-50270	Telephone (Includes Fax)	3,171.00	3,269.10	3,171.00	2,342.96	26.11%
01-200-0-50290	Legal Services	1,000.00	381.60	1,000.00	886.84	11.32%
01-200-0-50295	Consulting Services	0.00	7,203.28	1,000.00	0.00	100.00%
01-200-0-50300	Memberships	1,200.00	1,304.29	1,400.00	725.29	48.19%
01-200-0-50330	Insurance	60,321.00	60,321.52	66,350.00	66,350.00	0.00%
01-200-0-50335	Insurance - Fire Volunteers - 24 Ho	4,000.00	4,231.17	4,000.00	6,529.68	(63.24%)
01-200-0-50340	Computers	0.00	0.00	1,120.00	0.00	100.00%
01-200-0-50350	Training/Seminars	11,000.00	17,368.10	15,000.00	14,320.37	4.53%
01-200-0-50370	Grants/Donations	0.00	0.00	2,500.00	0.00	100.00%
01-200-0-50380	Courier	100.00	0.00	100.00	0.00	100.00%
01-200-0-50385	Radio Repairs	2,000.00	1,631.21	3,000.00	2,011.55	32.95%
01-200-0-50390	Dispatch/Communications	13,000.00	11,418.03	12,000.00	14,228.24	(18.57%)
01-200-0-52350	Fire Prevention and Education	3,500.00	3,986.91	4,000.00	2,607.53	34.81%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Fire (200)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %	
01-200-0-52355	Fire Reimbursed for Meals	1,000.00	1,188.19	1,000.00	567.25	43.28%
01-200-0-52360	Fire Medicals for DZ Licensing & Va	1,000.00	833.25	1,000.00	951.00	4.90%
01-200-0-52502	EFR - Training	6,000.00	3,307.20	5,000.00	3,688.80	26.22%
01-200-0-52503	EFR - Equipment	5,000.00	3,142.24	4,000.00	2,150.44	46.24%
01-200-0-52504	EFR - Oxygen	3,000.00	2,966.26	4,000.00	5,227.94	(30.70%)
01-200-0-52505	EFR - Defib Maintenance	2,000.00	1,520.80	2,000.00	742.53	62.87%
01-200-0-53252	Fire - Joint Services @ 50%	296,245.00	296,245.00	332,698.00	332,697.50	0.00%
01-200-0-53725	Repairs - 1996 Ford Tanker - #72 (0.00	1,641.53	0.00	0.00	0.00%
01-200-0-53745	Repairs - ATV521 - 4 Wheeler - 20	200.00	0.00	200.00	0.00	100.00%
01-200-0-53746	Repairs - Trailer 4 Wheeler - 2006 -	100.00	0.00	100.00	10.62	89.38%
01-200-0-53747	Repairs - ATV511 - 2009 4-wheeler	200.00	250.50	300.00	192.55	35.82%
01-200-0-53753	Repairs - Ford E350 Rescue - Year	0.00	350.00	0.00	0.00	0.00%
01-200-0-53756	Repairs - Gull Lake Boat Trailer	100.00	0.00	100.00	0.00	100.00%
01-200-0-53757	Repairs - Ompah Boat (Purchased	100.00	105.00	100.00	70.00	30.00%
01-200-0-53758	Repairs - Pumper - 2007 Internation	1,400.00	493.84	3,450.00	4,325.75	(25.38%)
01-200-0-53760	Repairs - 1990 GMC - 4x4 Mini-Pu	0.00	70.00	0.00	0.00	0.00%
01-200-0-53761	Repairs - Pumper 2009 - #71	1,400.00	2,133.05	2,000.00	4,835.21	(141.76%)
01-200-0-53762	Repairs - 2004 SUV Ford Explorer -	0.00	70.00	0.00	0.00	0.00%
01-200-0-53763	Repairs - 2009 4x4 Supercab Ford	2,300.00	260.31	650.00	2,007.12	(208.79%)
01-200-0-53764	Repairs - ATV531 - 2011 Outlander	200.00	0.00	200.00	262.27	(31.14%)
01-200-0-53765	#T96 - 2009 Stirling 5x10 Trailer - R	100.00	0.00	100.00	0.00	100.00%
01-200-0-53766	Repairs - P511 - 2011 Mini Pumper	1,400.00	4,098.18	2,000.00	2,342.38	(17.12%)
01-200-0-53767	Repairs - 2013 Tanker	1,400.00	10,283.55	1,400.00	1,615.03	(15.36%)
01-200-0-53768	Repairs - Unit #T76 - Curtis Trailer	100.00	0.00	100.00	0.00	100.00%
01-200-0-53770	Repairs 2015 Ford F150 4x4	500.00	251.30	0.00	374.48	0.00%
01-200-0-53771	Unit #SWL511 - Repairs - NEW 5 T	500.00	98.70	500.00	1,598.34	(219.67%)
01-200-0-53772	Repairs - SWL521 - 2019 Squad	1,300.00	1,727.47	500.00	667.44	(33.49%)
01-200-0-53773	Repairs - SWL531 - 2020 Squad	2,000.00	1,741.69	500.00	2,458.43	(391.69%)
01-200-0-53774	Repairs - UV521 - 2020 1/2 Ton	500.00	389.81	650.00	70.00	89.23%
01-200-0-53775	Repairs - UV511 - 2020 SUV	300.00	1,138.66	450.00	761.29	(69.18%)
01-200-0-53776	Repairs - UTLM531 - 2019 Marine	300.00	83.49	100.00	0.00	100.00%
01-200-0-53777	Repairs - 2022 Fire Tanker	0.00	979.10	1,000.00	0.00	100.00%
01-200-0-53779	FC - 2022 Dodge Ram	0.00	387.42	500.00	628.15	(25.63%)
01-200-0-54000	Equipment Replacement/Repairs	9,100.00	7,324.64	23,500.00	6,735.12	71.34%
01-200-0-54001	New Equipment for Health & Safety	3,500.00	3,119.15	3,500.00	1,668.81	52.32%
01-200-0-54005	Dry Hydrant Program	3,000.00	2,340.48	3,000.00	0.00	100.00%
01-200-0-54100	Equipment Rentals	100.00	0.00	100.00	0.00	100.00%
01-200-0-54200	Fuel and Lube (Oil)	25,960.00	17,420.19	20,000.00	14,920.23	25.40%
01-200-0-55550	Safety Devices (Signs)	700.00	876.69	1,000.00	0.00	100.00%
01-200-0-58050	Capital Fund Expenditures	136,000.00	150,639.19	33,760.00	25,247.43	25.21%
01-200-0-58500	Contributions to Reserves/Reserve	1,000.00	19,375.85	1,000.00	1,000.00	0.00%
01-200-0-58600	Contributions to TCA Reserve Fund	164,875.00	187,367.64	161,475.00	160,375.00	0.68%
Total Fire Expenditures		\$ 1,201,976.00	\$ 1,231,005.90	\$ 1,173,421.00	\$ 1,016,974.18	13.33%
Fire Excess of Revenues Over Expenditures		\$ (1,045,390.00)	\$ (1,016,574.35)	\$ (1,117,081.00)	(991,021.50)	11.28%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Police (220)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures					
01-220-0-50104 Committee Expense	\$ 1,200.00	\$ 1,026.99	\$ 1,200.00	\$ 187.03	84.41%
01-220-0-50120 Mileage	200.00	0.00	200.00	0.00	100.00%
01-220-0-50175 Contracted Services	808,947.00	806,801.40	832,084.00	621,636.44	25.29%
Total Police Expenditures	\$ 810,347.00	\$ 807,828.39	\$ 833,484.00	\$ 621,823.47	25.39%
Police Excess of Revenues Over Expenditures	\$ (810,347.00)	\$ (807,828.39)	\$ (833,484.00)	\$ (621,823.47)	25.39%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Livestock Loss (230)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Expenditures					
01-230-0-50106 Livestock Valuers	\$ 235.00	\$ 0.00	\$ 235.00	\$ 0.00	100.00%
01-230-0-50120 Mileage	130.00	0.00	130.00	0.00	100.00%
Total Livestock Loss Expenditures	\$ 365.00	\$ 0.00	\$ 365.00	\$ 0.00	100.00%
Livestock Loss Excess of Revenues Over Expenditures	\$ (365.00)	\$ 0.00	\$ (365.00)	\$ 0.00	100.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Conservation Authorities (240)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-240-0-45000 Contributions from Reserves/Reser	\$ 0.00	\$ 6,620.95	\$ 0.00	\$ 0.00	0.00%
Total Conservation Authorities Revenues	\$ 0.00	\$ 6,620.95	\$ 0.00	\$ 0.00	0.00%
Expenditures					
01-240-0-50370 Grants/Donations	\$ 0.00	\$ 6,620.95	\$ 0.00	\$ 0.00	0.00%
01-240-0-56003 Requisition - Conservation Authority	34,863.00	34,518.00	36,131.00	36,131.00	0.00%
Total Conservation Authorities Expenditures	\$ 34,863.00	\$ 41,138.95	\$ 36,131.00	\$ 36,131.00	0.00%
Conservation Authorities Excess of Revenues Over Exp	\$ (34,863.00)	\$ (34,518.00)	\$ (36,131.00)	\$ (36,131.00)	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Building Department (250)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-250-0-40100 Joint Services (Revenue From Othe \$	1,000.00	0.00	1,000.00	43,842.51	(4284.25%)
01-250-0-40200 Sale of Land/Equipment	0.00	0.00	0.00	8,077.00	0.00%
01-250-0-41060 Building Permit Fees	182,428.00	185,129.00	255,553.00	184,763.03	27.70%
01-250-0-44401 Mileage-1/2 Ton-Charged Back to	100.00	0.00	100.00	0.00	100.00%
01-250-0-45000 Contributions from Reserves/Reser	26,000.00	10,610.52	93,000.00	56,463.56	39.29%
Total Building Department Revenues	\$ 209,528.00	\$ 195,739.52	\$ 349,653.00	\$ 293,146.10	16.16%

Expenditures					
01-250-0-50100 Salaries	\$ 123,480.00	\$ 126,301.60	\$ 173,700.00	\$ 114,781.43	33.92%
01-250-0-50105 Income Protection Year End Payout	1,900.00	1,797.12	2,777.00	0.00	100.00%
01-250-0-50108 Mechanic/Shop Rate Charged Back	200.00	0.00	200.00	0.00	100.00%
01-250-0-50110 Benefits - Health/Dental/Life	9,250.00	8,660.72	12,259.00	9,915.84	19.11%
01-250-0-50115 Boot Allowance	250.00	101.75	250.00	225.13	9.95%
01-250-0-50120 Mileage	500.00	163.88	500.00	0.00	100.00%
01-250-0-50130 Benefits - E.H.T. (Ministry of Financ	2,460.00	2,486.59	3,441.00	2,326.73	32.38%
01-250-0-50140 Benefits - W.S.I.B.	3,725.00	3,757.43	5,171.00	3,671.17	29.00%
01-250-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	8,160.00	6,977.82	11,791.00	8,155.78	30.83%
01-250-0-50160 Benefits - OMERS	12,370.00	12,854.36	16,951.00	12,136.50	28.40%
01-250-0-50175 Contracted Services	1,000.00	0.00	1,000.00	616.44	38.36%
01-250-0-50180 Conventions/Conferences	2,500.00	2,347.73	2,500.00	2,382.28	4.71%
01-250-0-50200 Office Supplies and Stationery	500.00	770.67	500.00	712.76	(42.55%)
01-250-0-50205 Other Materials	600.00	573.06	1,000.00	0.00	100.00%
01-250-0-50207 Protective Clothing	500.00	0.00	500.00	0.00	100.00%
01-250-0-50250 Postage	200.00	200.00	200.00	200.00	0.00%
01-250-0-50260 Advertising	1,000.00	0.00	500.00	179.43	64.11%
01-250-0-50270 Telephone (Includes Fax)	318.00	267.19	1,018.00	182.18	82.10%
01-250-0-50290 Legal Services	8,000.00	2,151.00	8,000.00	636.00	92.05%
01-250-0-50300 Memberships	550.00	499.22	950.00	556.20	41.45%
01-250-0-50310 Publications/Subscriptions	200.00	0.00	200.00	0.00	100.00%
01-250-0-50330 Insurance	2,345.00	2,169.00	2,345.00	5,345.63	(127.96%)
01-250-0-50340 Computers	7,000.00	4,748.81	7,000.00	7,123.18	(1.76%)
01-250-0-50350 Training/Seminars	2,500.00	984.13	5,000.00	0.00	100.00%
01-250-0-50385 Radio Repairs	100.00	0.00	100.00	0.00	100.00%
01-250-0-52360 Medicals/Drivers Abstract/CPIC	0.00	0.00	0.00	53.00	0.00%
01-250-0-53401 Repairs - P16-1 2016 Ford F150	1,500.00	2,813.80	1,500.00	445.62	70.29%
01-250-0-53402 Repairs - BD23-1 2023 Ford F150			0.00	221.46	0.00%
01-250-0-54001 New Equipment for Health & Safety	200.00	83.68	200.00	83.68	58.16%
01-250-0-54200 Fuel and Lube (Oil)	12,600.00	9,529.96	12,600.00	6,636.81	47.33%
01-250-0-54300 Vehicle/Equipment Licenses	120.00	0.00	0.00	0.00	0.00%
01-250-0-58050 Capital Fund Expenditures	0.00	0.00	62,000.00	56,463.56	8.93%
01-250-0-58500 Contributions to Reserves/Reserve	0.00	0.00	0.00	43,842.51	0.00%
01-250-0-58600 Contributions to TCA Reserve Fund	5,500.00	5,500.00	15,500.00	23,577.00	(52.11%)
Total Building Department Expenditures	\$ 209,528.00	\$ 195,739.52	\$ 349,653.00	\$ 300,470.32	14.07%

Building Department Excess of Revenues Over Expendi \$	0.00	\$ 0.00	\$ 0.00	(7,324.22)	0.00%
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Township of North Frontenac
Statement of Revenue and Expenditures
 Revised Budget
 For By-law Enforcement (255)
 For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-255-0-40002 Reimbursed Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,301.68	0.00%
01-255-0-41480 Trailer Fees	30,000.00	30,575.00	30,000.00	26,005.00	13.32%
01-255-0-41485 Refreshment Vehcile	0.00	150.00	0.00	150.00	0.00%
01-255-0-45000 Contributions from Reserves/Reser	10,000.00	3,389.98	10,000.00	13,321.27	(33.21%)
Total By-law Enforcement Revenues	\$ 40,000.00	\$ 34,114.98	\$ 40,000.00	\$ 48,777.95	(21.94%)
Expenditures					
01-255-0-50100 Salaries	\$ 33,495.00	\$ 34,141.68	\$ 35,127.00	\$ 17,290.35	50.78%
01-255-0-50105 Income Protection Year End Payout	370.00	449.28	620.00	0.00	100.00%
01-255-0-50108 Mechanic/Shop Rate Charged Back	350.00	0.00	350.00	0.00	100.00%
01-255-0-50110 Benefits - Canada Life	2,000.00	2,041.00	1,702.00	1,160.43	31.82%
01-255-0-50120 Mileage	2,750.00	3,913.35	3,250.00	119.70	96.32%
01-255-0-50130 Benefits - E.H.T. (Ministry of Financ	668.00	665.77	697.00	337.16	51.63%
01-255-0-50140 Benefits - W.S.I.B.	1,010.00	1,007.18	1,047.00	506.61	51.61%
01-255-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	2,250.00	2,813.27	2,289.00	544.92	76.19%
01-255-0-50160 Benefits - OMERS	3,325.00	3,072.75	3,488.00	1,556.13	55.39%
01-255-0-50175 Contracted Services	4,100.00	2,961.61	7,100.00	0.00	100.00%
01-255-0-50200 Office Supplies and Stationery	0.00	0.00	400.00	0.00	100.00%
01-255-0-50290 Legal Services	20,000.00	21,016.41	21,500.00	14,545.53	32.35%
01-255-0-50298 By-law Enforcement Expenses	0.00	32.60	0.00	9,301.68	0.00%
01-255-0-50340 Computers	4,000.00	5,270.31	4,600.00	3,455.61	24.88%
01-255-0-50396 Line Fences Act	200.00	0.00	200.00	0.00	100.00%
Total By-law Enforcement Expenditures	\$ 74,518.00	\$ 77,385.21	\$ 82,370.00	\$ 48,818.12	40.73%
By-law Enforcement Excess of Revenues Over Expendit	\$ (34,518.00)	\$ (43,270.23)	\$ (42,370.00)	\$ (40.17)	99.91%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Protection & Emergency Services (260)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-260-0-41230 9-1-1 Signs	\$ 4,000.00	\$ 3,615.00	\$ 4,000.00	\$ 3,355.00	16.13%
01-260-0-44110 Helipad Mtce Agreement	7,000.00	7,000.00	7,000.00	0.00	100.00%
01-260-0-45000 Contributions from Reserves/Reser	262,429.00	304,334.70	10,000.00	9,056.65	9.43%
Total Protection & Emergency Services Revenues	\$ 273,429.00	\$ 314,949.70	\$ 21,000.00	\$ 12,411.65	40.90%
Expenditures					
01-260-0-50108 Mechanic/Shop Rate Charged Back \$	300.00	\$ 0.00	\$ 300.00	\$ 0.00	100.00%
01-260-0-50120 Mileage	500.00	159.80	500.00	0.00	100.00%
01-260-0-50175 Contracted Services	550.00	518.97	950.00	961.63	(1.22%)
01-260-0-50180 Conventions/Conferences	2,000.00	1,931.80	2,000.00	368.71	81.56%
01-260-0-50220 Utilities (Hydro)	976.00	631.67	976.00	1,325.64	(35.82%)
01-260-0-50230 Building Maintenance	300.00	0.00	300.00	0.00	100.00%
01-260-0-50260 Advertising	300.00	0.00	300.00	0.00	100.00%
01-260-0-50270 Telephone (Includes Fax)	1,359.00	762.82	1,000.00	560.84	43.92%
01-260-0-50330 Insurance	2,630.00	2,628.66	2,700.00	2,700.00	0.00%
01-260-0-50340 Computers	6,250.00	6,952.56	7,000.00	7,296.52	(4.24%)
01-260-0-50350 Training/Seminars	2,500.00	1,679.04	0.00	0.00	0.00%
01-260-0-50390 Dispatch/Communications	0.00	3,092.49	24,820.00	16,361.35	34.08%
01-260-0-54000 Equipment Replacement/Repairs	1,500.00	4,526.41	1,000.00	0.00	100.00%
01-260-0-54101 Emergency Plan	2,750.00	2,125.65	2,750.00	284.02	89.67%
01-260-0-54105 9-1-1 Signs Purchased	2,500.00	4,808.78	5,000.00	2,890.60	42.19%
01-260-0-54108 9-1-1 Legal	1,150.00	1,120.06	1,150.00	1,120.06	2.60%
01-260-0-54110 Helipad	16,545.00	12,947.59	16,545.00	7,362.78	55.50%
01-260-0-54200 Fuel and Lube (Oil)	0.00	720.65	1,000.00	0.00	100.00%
01-260-0-55900 Occupational Health & Safety Progr	25,800.00	16,497.68	26,300.00	11,923.94	54.66%
01-260-0-55910 Accessibility Act and Regulations	2,500.00	3,187.91	3,500.00	3,213.06	8.20%
01-260-0-58050 Capital Fund Expenditures	262,429.00	304,334.70	0.00	0.00	0.00%
01-260-0-58600 Contributions to TCA Reserve Fund	2,030.00	2,030.00	2,030.00	2,030.00	0.00%
Total Protection & Emergency Services Expenditures	\$ 334,869.00	\$ 370,657.24	\$ 100,121.00	\$ 58,399.15	41.67%
Protection & Emergency Services Excess of Revenues	\$ (61,440.00)	\$ (55,707.54)	\$ (79,121.00)	\$ (45,987.50)	41.88%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Animal Control (270)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-270-0-41220 Dog Tags and Dog Fines	\$ 4,000.00	\$ 4,355.00	\$ 4,000.00	\$ 3,449.50	13.76%
Total Animal Control Revenues	\$ 4,000.00	\$ 4,355.00	\$ 4,000.00	\$ 3,449.50	13.76%
Expenditures					
01-270-0-50120 Mileage	\$ 2,800.00	\$ 3,736.65	\$ 3,000.00	\$ 0.00	100.00%
01-270-0-50175 Contracted Services	10,000.00	9,967.37	11,700.00	1,405.90	87.98%
01-270-0-50205 Other Materials (Includes Shop Sup	300.00	223.00	300.00	232.82	22.39%
01-270-0-50260 Advertising	100.00	0.00	100.00	0.00	100.00%
Total Animal Control Expenditures	\$ 13,200.00	\$ 13,927.02	\$ 15,100.00	\$ 1,638.72	89.15%
Animal Control Excess of Revenues Over Expenditures	\$ (9,200.00)	\$ (9,572.02)	\$ (11,100.00)	\$ 1,810.78	116.31%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Streetlights (280)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-280-0-40100 Joint Services (Revenue From Othe	\$ 500.00	\$ 793.46	\$ 500.00	\$ 0.00	100.00%
Total Streetlights Revenues	\$ 500.00	\$ 793.46	\$ 500.00	\$ 0.00	100.00%
Expenditures					
01-280-0-50175 Contracted Services	\$ 4,000.00	\$ 941.28	\$ 4,000.00	\$ 4,393.99	(9.85%)
01-280-0-50205 Other Materials (Includes Shop Sup	500.00	0.00	500.00	140.00	72.00%
01-280-0-50220 Utilities (Hydro)	5,474.00	5,267.33	5,474.00	4,165.90	23.90%
01-280-0-52700 Access Points - Lights	600.00	621.08	600.00	500.16	16.64%
01-280-0-58600 Contributions to TCA Reserve Fund	4,500.00	4,500.00	4,500.00	4,500.00	0.00%
Total Streetlights Expenditures	\$ 15,074.00	\$ 11,329.69	\$ 15,074.00	\$ 13,700.05	9.11%
Streetlights Excess of Revenues Over Expenditures	\$ (14,574.00)	\$ (10,536.23)	\$ (14,574.00)	\$ (13,700.05)	6.00%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Roads (300)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %	
Revenues						
01-300-0-30900	Provincial Grant - OCIF - Formula B \$	748,294.00	\$ 748,294.00	\$ 860,538.00	\$ 717,115.00	16.67%
01-300-0-31035	Prov of Ont - Aggregate Resources	20,000.00	31,256.72	25,000.00	31,206.75	(24.83%)
01-300-0-31080	Provincial Grants - Miscellaneous (0.00	0.00	0.00	5,902.08	0.00%
01-300-0-40000	User Fees	300.00	0.00	300.00	0.00	100.00%
01-300-0-40200	Sale of Land/Equipment	34,000.00	40,352.00	36,000.00	32,205.70	10.54%
01-300-0-40300	Entrance Permits	1,000.00	770.00	1,000.00	980.00	2.00%
01-300-0-44400	Mechanic/Shop Rate & PW Charge	90,350.00	70,405.00	65,400.00	54,642.50	16.45%
01-300-0-44401	Mileage-1/2 Ton-Charged Back to	750.00	0.00	750.00	0.00	100.00%
01-300-0-45000	Contributions from Reserves/Reser	3,774,897.00	3,223,509.31	2,891,714.00	2,429,345.68	15.99%
Total Roads Revenues		\$ 4,669,591.00	\$ 4,114,587.03	\$ 3,880,702.00	\$ 3,271,397.71	15.70%

Expenditures

01-300-0-50100	Salaries	\$ 544,500.00	\$ 479,230.24	\$ 569,500.00	\$ 416,883.95	26.80%
01-300-0-50105	Income Protection Year End Payout	8,700.00	7,515.29	8,810.00	0.00	100.00%
01-300-0-50109	Casual Labour	32,000.00	40,651.17	32,000.00	47,073.90	(47.11%)
01-300-0-50110	Benefits - Health/Dental/Life	34,100.00	30,128.31	38,620.00	38,393.29	0.59%
01-300-0-50115	Boot Allowance	3,000.00	1,785.70	3,000.00	596.46	80.12%
01-300-0-50120	Mileage	200.00	366.52	200.00	326.55	(63.28%)
01-300-0-50130	Benefits - E.H.T. (Ministry of Financ	11,500.00	10,284.33	12,050.00	9,431.32	21.73%
01-300-0-50140	Benefits - W.S.I.B.	17,100.00	15,833.83	18,100.00	13,562.30	25.07%
01-300-0-50150	Benefits-Rec Gen(CPP & EI)Emplo	42,200.00	36,177.71	44,300.00	34,117.70	22.98%
01-300-0-50160	Benefits - OMERS	51,000.00	50,284.56	56,000.00	44,828.58	19.95%
01-300-0-50175	Contracted Services	22,000.00	6,700.78	22,000.00	3,776.75	82.83%
01-300-0-50180	Conventions/Conferences	4,000.00	5,100.26	5,000.00	4,826.43	3.47%
01-300-0-50200	Office Supplies and Stationery	500.00	500.00	500.00	500.00	0.00%
01-300-0-50205	Other Materials (Includes Shop Sup	8,500.00	7,541.53	8,500.00	8,813.72	(3.69%)
01-300-0-50207	Protective Clothing	5,000.00	4,754.17	10,000.00	4,548.90	54.51%
01-300-0-50209	Stock items (Hydraulic Supplies, Nu	30,000.00	29,081.71	30,000.00	21,300.70	29.00%
01-300-0-50210	Heat	29,400.00	30,569.97	29,400.00	23,379.19	20.48%
01-300-0-50220	Utilities (Hydro)	13,681.00	16,214.29	13,681.00	12,828.71	6.23%
01-300-0-50230	Building Maintenance	27,500.00	18,623.39	22,500.00	27,615.80	(22.74%)
01-300-0-50260	Advertising	1,000.00	333.47	1,000.00	349.66	65.03%
01-300-0-50270	Telephone (Includes Fax)	4,038.00	3,105.18	3,938.00	1,808.46	54.08%
01-300-0-50290	Legal Services	17,000.00	2,980.64	14,000.00	2,630.59	81.21%
01-300-0-50295	Consulting Services	42,000.00	18,417.41	72,000.00	26,441.72	63.28%
01-300-0-50300	Memberships	1,900.00	1,148.16	1,900.00	2,255.05	(18.69%)
01-300-0-50330	Insurance	90,361.00	90,875.11	99,400.00	100,451.92	(1.06%)
01-300-0-50340	Computers	29,150.00	37,024.79	40,750.00	39,673.44	2.64%
01-300-0-50350	Training/Seminars	15,000.00	12,005.73	15,000.00	13,385.32	10.76%
01-300-0-50380	Courier	150.00	0.00	150.00	144.82	3.45%
01-300-0-50385	Radio Repairs	1,000.00	0.00	4,000.00	4,555.18	(13.88%)
01-300-0-50390	Dispatch/Communications	8,665.00	7,731.00	8,665.00	5,340.72	38.36%
01-300-0-52360	Medicals/Drivers Abstract/CPIC	700.00	542.71	700.00	313.75	55.18%
01-300-0-53003	Repairs - Compressors - C020	200.00	0.00	200.00	0.00	100.00%
01-300-0-53005	Repairs - Generators (2 - 10,000 W	300.00	0.00	300.00	0.00	100.00%
01-300-0-53012	CS16-1 Power Sweper - Repairs	3,000.00	0.00	1,500.00	2,494.99	(66.33%)

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Roads (300)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number		Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-300-0-53107	B16-1 - Repairs - 2016 Backhoe/Lo	1,500.00	3,792.65	1,500.00	493.62	67.09%
01-300-0-53200	Repairs - 2008 Ford 2 Ton Truck	1,000.00	912.58	1,000.00	1,000.29	(0.03%)
01-300-0-53205	Repairs - Grader - Cat. Articulated -	5,000.00	1,862.01	3,000.00	0.00	100.00%
01-300-0-53206	Repairs - Backhoe - Cat. 420D IT -	1,000.00	7,867.33	0.00	185.46	0.00%
01-300-0-53209	Repairs - 2017 Freightliner Tandem	16,000.00	31,568.16	3,000.00	7,103.26	(136.78%)
01-300-0-53210	P17-1 Super Duty - Repairs	2,000.00	2,082.82	2,000.00	577.78	71.11%
01-300-0-53306	Repairs - Float Trailer - 12T - F843	0.00	113.96	0.00	254.39	0.00%
01-300-0-53310	Repairs - Excavator - 315CL 2005	5,000.00	1,187.72	5,000.00	1,196.22	76.08%
01-300-0-53316	G14-1 - 2014 - Grader Cat 140M 2 -	2,500.00	6,741.74	2,500.00	25,188.69	(907.55%)
01-300-0-53318	Repairs - 2015 Steam Jenny SJ15-	200.00	0.00	0.00	0.00	0.00%
01-300-0-53319	P16-1 - Repairs - 2016 Ford Super	2,000.00	6,475.75	2,000.00	426.78	78.66%
01-300-0-53320	Repairs - 2016 Steam Jenny SJ16-	200.00	0.00	0.00	0.00	0.00%
01-300-0-53321	Repairs - 2014 Steam Jenny SJ14-	200.00	0.00	0.00	0.00	0.00%
01-300-0-53322	EH05-1 - Repairs - Excavator Ham	2,500.00	0.00	2,500.00	0.00	100.00%
01-300-0-53604	Repairs - Float Trailer - Homemade	1,000.00	0.00	1,000.00	130.25	86.98%
01-300-0-53605	D996-1 - 1999 Dozer - Repairs	1,000.00	0.00	1,000.00	651.99	34.80%
01-300-0-53606	Repairs - Sterling Tandem - T086-1	7,000.00	8,428.86	0.00	0.00	0.00%
01-300-0-53608	F096-2Float Trailer - 30T - Repairs	1,000.00	101.75	1,000.00	1,896.39	(89.64%)
01-300-0-53610	T126-1 - 2012 Int. Tandem - Repair	5,000.00	5,323.81	7,000.00	194.35	97.22%
01-300-0-53613	Repairs - L12-1 - 2012 Nortrax Loa	3,000.00	3,060.69	3,000.00	4,786.04	(59.53%)
01-300-0-53614	T15-1 2015 Freightliner Tandem	3,500.00	16,808.96	3,500.00	2,496.08	28.68%
01-300-0-53615	T16-1 Freightliner Tandem 114SD	7,500.00	11,230.74	2,500.00	8,545.10	(241.80%)
01-300-0-53616	T18-1 Freightliner Tandem - Repair	4,500.00	9,306.91	2,000.00	9,520.34	(376.02%)
01-300-0-53617	P18-1 - Repairs - One Ton	1,000.00	673.95	1,000.00	4,001.78	(300.18%)
01-300-0-53618	G18-1 - Repairs - Grader	2,000.00	56.45	2,000.00	5,214.71	(160.74%)
01-300-0-53619	BC08-1 - Repairs - Brush Cutter for	2,500.00	2,968.14	2,500.00	5,762.35	(130.49%)
01-300-0-53620	Repairs - 2019 - 3/4 ton PWF	1,000.00	762.58	0.00	0.00	0.00%
01-300-0-53621	SUV19-1 Ford Escape	1,700.00	2,105.81	1,700.00	1,189.78	30.01%
01-300-0-53622	Repairs - 2020 - T20-1 Freightliner	3,000.00	3,682.46	3,000.00	1,171.21	60.96%
01-300-0-53623	Repairs - 2021 - T21-1 Freightliner	1,000.00	(961.55)	1,000.00	3,681.49	(268.15%)
01-300-0-53624	CS21-1 - Repairs - Power Sweeper	3,000.00	0.00	1,500.00	0.00	100.00%
01-300-0-53625	B21-1 - Repairs - Backhoe	1,000.00	5,089.68	1,000.00	545.07	45.49%
01-300-0-53626	TR22-1 - Repairs - Tractor and Atta	0.00	0.00	3,000.00	488.82	83.71%
01-300-0-53627	Repairs - T22-1 2022 Freightliner	1,000.00	3,329.31	1,000.00	823.19	17.68%
01-300-0-53628	Repairs - P23-1 Foreman Chev Pic	3,000.00	2,606.11	3,000.00	3,451.72	(15.06%)
01-300-0-53629	Repairs - T23-1 2023 Mack Tande	0.00	220.29	8,000.00	14,289.66	(78.62%)
01-300-0-53630	B23-1 CAT Backhoe Loader Asset	0.00	86.70	1,000.00	1,103.98	(10.40%)
01-300-0-53631	T23-2 - Repairs International Tande	0.00	82.43	1,000.00	685.20	31.48%
01-300-0-53633	Repairs - SV24-1 - 2024 Dodge Ra			0.00	73.79	0.00%
01-300-0-53742	WT88-1 Repairs - 1988 Ford Wate	1,000.00	392.11	1,000.00	2,287.05	(128.71%)
01-300-0-53808	P21-1 Repairs shared Roads/CLSP	300.00	1,110.17	300.00	1,130.13	(276.71%)
01-300-0-54000	Equipment Replacement/Repairs	7,500.00	7,567.57	7,500.00	11,738.17	(56.51%)
01-300-0-54001	New Equipment for Health & Safety	2,000.00	611.71	2,000.00	2,072.50	(3.63%)
01-300-0-54200	Fuel and Lube (Oil)	231,000.00	203,849.03	220,000.00	166,255.73	24.43%
01-300-0-54300	Vehicle/Equipment Licenses	27,000.00	23,833.00	27,000.00	26,132.25	3.21%
01-300-0-55501	Bridges and Culverts	15,000.00	6,304.04	15,000.00	24,045.66	(60.30%)
01-300-0-55502	Roadside Maintenance (Includes Br	75,000.00	133,486.95	65,000.00	101,300.99	(55.85%)
01-300-0-55503	Hardtop Maintenance	100,000.00	125,478.50	100,000.00	120,070.54	(20.07%)
01-300-0-55504	Loosetop Maintenance	100,000.00	78,375.35	100,000.00	87,142.43	12.86%

Township of North Frontenac
Statement of Revenue and Expenditures

Revised Budget
For Roads (300)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-300-0-55505 Winter Control - Maintenance	500,000.00	569,185.16	500,000.00	383,937.74	23.21%
01-300-0-55506 Winter Control - Salaries	418,100.00	391,647.93	433,100.00	315,406.08	27.17%
01-300-0-55507 Winter Control - Benefits	24,700.00	25,076.68	28,460.00	21,451.77	24.62%
01-300-0-55508 Winter Control - EHT	8,200.00	7,687.82	8,650.00	6,201.24	28.31%
01-300-0-55509 Winter Control - W.S.I.B.	12,500.00	11,038.29	13,125.00	11,125.86	15.23%
01-300-0-55510 Winter Control-Rec Gen (CPP & EI)	30,500.00	27,285.36	32,025.00	23,295.45	27.26%
01-300-0-55512 Winter Control - OMERS	36,900.00	30,238.55	38,745.00	26,733.41	31.00%
01-300-0-55550 Safety Devices (Signs)	17,500.00	13,735.13	17,500.00	5,236.40	70.08%
01-300-0-58050 Capital Fund Expenditures	3,684,897.00	3,150,409.60	2,825,714.00	2,569,698.70	9.06%
01-300-0-58600 Contributions to TCA Reserve Fund	1,876,789.00	1,883,141.00	1,992,033.00	1,955,033.00	1.86%
Total Roads Expenditures	\$ 8,361,031.00	\$ 7,793,530.71	\$ 7,689,016.00	\$ 6,880,074.75	10.52%
Roads Excess of Revenues Over Expenditures	\$ (3,691,440.00)	\$ (3,678,943.68)	\$ (3,808,314.00)	\$ (3,608,677.04)	5.24%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Waste Disposal (400)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-400-0-31092 MNRF Grant	\$ 0.00	\$ 39,671.00	\$ 0.00	\$ 0.00	0.00%
01-400-0-40000 User Fees	50,000.00	50,659.00	50,000.00	45,726.50	8.55%
01-400-0-40040 Bag Tags Sold	1,000.00	934.00	1,000.00	158.00	84.20%
01-400-0-40100 Joint Services (Revenue From Othe	25,000.00	38,685.52	25,000.00	0.00	100.00%
01-400-0-40200 Sale of Land/Equipment	0.00	1,975.00	0.00	0.00	0.00%
01-400-0-45000 Contributions from Reserves/Reser	56,000.00	66,577.17	100,968.00	59,697.14	40.88%
Total Waste Disposal Revenues	\$ 132,000.00	\$ 198,501.69	\$ 176,968.00	\$ 105,581.64	40.34%

Expenditures

01-400-0-50100 Salaries	\$ 143,500.00	\$ 157,687.82	\$ 168,940.00	\$ 131,091.77	22.40%
01-400-0-50105 Income Protection Year End Payout	500.00	799.80	948.00	0.00	100.00%
01-400-0-50108 Mechanic/Shop Rate Charged Back	25,000.00	23,510.00	26,000.00	17,382.50	33.14%
01-400-0-50109 Casual Labour	65,000.00	74,718.80	80,000.00	79,624.55	0.47%
01-400-0-50110 Benefits - Health/Dental/Life	4,200.00	3,896.23	3,800.00	3,054.87	19.61%
01-400-0-50115 Boot Allowance	800.00	318.21	800.00	257.18	67.85%
01-400-0-50120 Mileage	2,500.00	1,853.20	2,500.00	983.32	60.67%
01-400-0-50130 Benefits - E.H.T. (Ministry of Financ	4,090.00	5,221.18	5,300.00	4,996.79	5.72%
01-400-0-50140 Benefits - W.S.I.B.	6,200.00	9,492.28	7,200.00	5,419.58	24.73%
01-400-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	12,000.00	11,516.38	15,000.00	14,536.58	3.09%
01-400-0-50160 Benefits - OMERS	13,390.00	12,023.57	15,390.00	12,520.43	18.65%
01-400-0-50175 Contracted Services	65,900.00	89,702.87	98,900.00	69,334.79	29.89%
01-400-0-50180 Conventions/Conferences	0.00	0.00	2,250.00	1,452.43	35.45%
01-400-0-50200 Office Supplies and Stationery	500.00	500.00	500.00	500.00	0.00%
01-400-0-50204 Covering Material	3,500.00	549.96	2,500.00	0.00	100.00%
01-400-0-50205 Other Materials (Includes Shop Sup	1,500.00	1,421.26	1,500.00	1,517.74	(1.18%)
01-400-0-50207 Protective Clothing	900.00	1,096.47	1,650.00	1,235.86	25.10%
01-400-0-50210 Heat	3,353.00	1,958.38	3,353.00	2,147.13	35.96%
01-400-0-50230 Building Maintenance	7,000.00	614.31	5,000.00	2,284.78	54.30%
01-400-0-50250 Postage	100.00	100.00	100.00	100.00	0.00%
01-400-0-50260 Advertising	500.00	0.00	500.00	0.00	100.00%
01-400-0-50270 Telephone (Includes Fax)	380.00	464.89	630.00	366.34	41.85%
01-400-0-50290 Legal Services	500.00	0.00	5,500.00	0.00	100.00%
01-400-0-50295 Consulting Services	92,500.00	72,822.51	101,178.00	92,773.60	8.31%
01-400-0-50296 Septic Reinspection Program	5,000.00	5,175.00	5,000.00	0.00	100.00%
01-400-0-50330 Insurance	2,539.00	2,539.40	2,800.00	2,800.00	0.00%
01-400-0-50350 Training/Seminars	2,500.00	2,026.45	2,500.00	2,491.59	0.34%
01-400-0-50381 Permit/License Fees to MOE for Co	800.00	0.00	800.00	0.00	100.00%
01-400-0-50385 Radio Repairs	500.00	0.00	1,500.00	0.00	100.00%
01-400-0-50390 Dispatch/Communications	2,340.00	1,969.44	2,340.00	1,805.32	22.85%
01-400-0-52360 Medicals/Drivers Abstract/PVSC	100.00	41.00	100.00	0.00	100.00%
01-400-0-52645 Consignment Paid to Permit Sellers	100.00	70.00	100.00	0.00	100.00%
01-400-0-53750 2007 - 1/2 Ton GMC - Repairs	750.00	90.47	0.00	0.00	0.00%
01-400-0-53778 2023 Dodge Ram 1/2 ton shared W	0.00	541.47	500.00	927.61	(85.52%)
01-400-0-53805 Repairs - Compactor (Waste) LC99	1,000.00	3,104.09	2,000.00	1,100.03	45.00%
01-400-0-53807 L04-1 Repairs 2004 Cat Crawler Lo	1,500.00	2,482.04	1,500.00	188.67	87.42%
01-400-0-54000 Equipment Replacement/Repairs	1,000.00	0.00	1,000.00	557.59	44.24%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Waste Disposal (400)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-400-0-54001 New Equipment for Health & Safety	500.00	114.21	500.00	315.18	36.96%
01-400-0-54200 Fuel and Lube (Oil)	3,532.00	142.49	3,532.00	80.84	97.71%
01-400-0-54300 Vehicle/Equipment Licenses	265.00	132.62	165.00	0.00	100.00%
01-400-0-55550 Safety Devices (Signs)	500.00	345.17	500.00	0.00	100.00%
01-400-0-58050 Capital Fund Expenditures	60,000.00	60,485.41	40,000.00	25,196.28	37.01%
01-400-0-58500 Contributions to Reserves/Reserve	36,293.00	36,293.00	36,293.00	36,293.00	0.00%
01-400-0-58600 Contributions to TCA Reserve Fund	10,500.00	12,475.00	10,500.00	10,500.00	0.00%
Total Waste Disposal Expenditures	\$ 583,532.00	\$ 598,295.38	\$ 661,069.00	\$ 523,836.35	20.76%
Waste Disposal Excess of Revenues Over Expenditures \$	(451,532.00)	\$ (399,793.69)	(484,101.00)	(418,254.71)	13.60%

Township of North Frontenac
Statement of Revenue and Expenditures

Revised Budget
For Recycling (450)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-450-0-31640 WDO Recycling Grant	\$ 130,000.00	\$ 137,751.79	\$ 130,000.00	\$ 125,520.63	3.45%
01-450-0-40000 User Fees	25,000.00	12,194.24	25,000.00	18,639.06	25.44%
01-450-0-40100 Joint Services (Revenue From Othe	8,000.00	9,604.02	8,000.00	0.00	100.00%
01-450-0-40200 Sale of Land/Equipment	0.00	3,225.00	5,000.00	14,000.00	(180.00%)
01-450-0-45000 Contributions from Reserves/Reser	85,000.00	80,552.38	19,800.00	0.00	100.00%
Total Recycling Revenues	\$ 248,000.00	\$ 243,327.43	\$ 187,800.00	\$ 158,159.69	15.78%
Expenditures					
01-450-0-50100 Salaries	\$ 130,500.00	\$ 131,056.23	\$ 150,500.00	\$ 93,070.33	38.16%
01-450-0-50105 Income Protection Year End Payout	1,000.00	290.43	762.00	0.00	100.00%
01-450-0-50108 Mechanic/Shop Rate Charged Back	2,000.00	0.00	2,000.00	1,200.00	40.00%
01-450-0-50109 Casual Labour	35,000.00	40,233.21	40,000.00	12,075.02	69.81%
01-450-0-50110 Benefits - Health/Dental/Life	8,600.00	8,393.13	9,860.00	7,882.10	20.06%
01-450-0-50115 Boot Allowance	250.00	225.13	250.00	223.86	10.46%
01-450-0-50130 Benefits - E.H.T. (Ministry of Financ	3,275.00	3,042.12	3,650.00	1,486.64	59.27%
01-450-0-50140 Benefits - W.S.I.B.	4,950.00	2,583.42	5,950.00	4,621.18	22.33%
01-450-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	11,650.00	14,489.78	13,755.00	5,968.28	56.61%
01-450-0-50160 Benefits - OMERS	13,700.00	12,902.46	13,700.00	5,756.26	57.98%
01-450-0-50175 Contracted Services	22,400.00	24,578.14	22,400.00	20,989.89	6.30%
01-450-0-50200 Office Supplies and Stationery	200.00	200.00	200.00	200.00	0.00%
01-450-0-50205 Other Materials (Includes Shop Sup	200.00	173.20	200.00	0.00	100.00%
01-450-0-50207 Protective Clothing	300.00	248.85	300.00	100.55	66.48%
01-450-0-50230 Building Maintenance	2,500.00	1,849.30	500.00	0.00	100.00%
01-450-0-50260 Advertising	500.00	162.82	500.00	0.00	100.00%
01-450-0-50270 Telephone (Includes Fax)	301.00	237.61	300.00	180.64	39.79%
01-450-0-50300 Memberships	120.00	111.94	120.00	111.94	6.72%
01-450-0-50330 Insurance	7,242.00	7,242.21	7,965.00	7,965.00	0.00%
01-450-0-50350 Training/Seminars	2,000.00	890.15	2,000.00	0.00	100.00%
01-450-0-52360 Medicals/Drivers Abstract/PVSC	100.00	0.00	100.00	0.00	100.00%
01-450-0-53803 Repairs - Compactor - COM-1	500.00	70.00	500.00	0.00	100.00%
01-450-0-53806 Repairs - Recycling Truck - REC 99	1,000.00	4,472.49	0.00	70.00	0.00%
01-450-0-53809 REC 22-1 - Repairs - Mack Multilift	1,000.00	1,301.34	1,500.00	7,057.60	(370.51%)
01-450-0-54000 Equipment Replacement/Repairs	500.00	0.00	500.00	0.00	100.00%
01-450-0-54001 New Equipment for Health & Safety	150.00	0.00	150.00	0.00	100.00%
01-450-0-54200 Fuel and Lube (Oil)	22,451.00	20,521.86	22,451.00	14,991.82	33.22%
01-450-0-54300 Vehicle/Equipment Licenses	1,737.00	921.00	1,000.00	1,841.00	(84.10%)
01-450-0-55550 Safety Devices (Signs)	500.00	345.17	500.00	0.00	100.00%
01-450-0-58050 Capital Fund Expenditures	85,000.00	80,552.38	19,800.00	0.00	100.00%
01-450-0-58600 Contributions to TCA Reserve Fund	20,200.00	23,425.00	25,200.00	34,200.00	(35.71%)
Total Recycling Expenditures	\$ 379,826.00	\$ 380,519.37	\$ 346,613.00	\$ 219,992.11	36.53%
Recycling Excess of Revenues Over Expenditures	\$ (131,826.00)	\$ (137,191.94)	\$ (158,813.00)	\$ (61,832.42)	61.07%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Cemeteries (500)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-500-0-40020 Plot Sales and Care & Maintenance \$	2,000.00	\$ 6,615.70	\$ 2,000.00	\$ (1,681.18)	184.06%
01-500-0-40021 Care & Mtce (Perpetual) to Cemete	3,500.00	3,060.00	3,500.00	3,501.12	(0.03%)
01-500-0-40022 Interment Sales	4,000.00	12,490.00	4,000.00	7,800.00	(95.00%)
01-500-0-41900 Donations Received	0.00	500.00	0.00	500.00	0.00%
01-500-0-45000 Contributions from Reserves/Reser	3,600.00	0.00	3,400.00	0.00	100.00%
Total Cemeteries Revenues	\$ 13,100.00	\$ 22,665.70	\$ 12,900.00	\$ 10,119.94	21.55%
Expenditures					
01-500-0-50108 Mechanic/Shop Rate Charged Back \$	600.00	\$ 150.00	\$ 600.00	\$ 450.00	25.00%
01-500-0-50120 Mileage	500.00	154.40	500.00	293.30	41.34%
01-500-0-50175 Contracted Services	1,500.00	1,570.49	1,300.00	1,887.10	(45.16%)
01-500-0-50205 Other Materials (Includes Shop Sup	1,000.00	86.23	1,000.00	77.27	92.27%
01-500-0-50522 Internment Expenses	4,000.00	14,170.08	4,000.00	6,230.51	(55.76%)
01-500-0-58500 Contributions to Reserves/Reserve	2,000.00	3,474.50	2,000.00	2,000.00	0.00%
01-500-0-58521 Contribution to Cemetery Trust	3,500.00	3,060.00	3,500.00	541.12	84.54%
Total Cemeteries Expenditures	\$ 13,100.00	\$ 22,665.70	\$ 12,900.00	\$ 11,479.30	11.01%
Cemeteries Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	(1,359.36)	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Community Halls (610)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-610-0-31034 Provincial Grant - Community Halls	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,548.00	0.00%
01-610-0-41070 Community Hall Rental	20,000.00	19,298.54	20,000.00	19,827.64	0.86%
01-610-0-41900 Donations Received	0.00	400.00	0.00	1,051.00	0.00%
01-610-0-45000 Contributions from Reserves/Reser	43,450.00	40,981.73	50,000.00	42,581.06	14.84%
Total Community Halls Revenues	\$ 63,450.00	\$ 60,680.27	\$ 70,000.00	\$ 79,007.70	(12.87%)
Expenditures					
01-610-0-50108 Labour Charged Back to Other Dep	\$ 1,750.00	\$ 840.00	\$ 2,000.00	\$ 0.00	100.00%
01-610-0-50120 Mileage	4,000.00	3,899.80	4,000.00	2,438.10	39.05%
01-610-0-50140 Benefits - W.S.I.B.	1,000.00	1,285.52	1,100.00	876.32	20.33%
01-610-0-50175 Contracted Services	50.00	1,137.94	2,450.00	2,498.66	(1.99%)
01-610-0-50205 Other Materials (Includes Shop Sup	3,200.00	1,718.50	4,700.00	4,242.27	9.74%
01-610-0-50210 Heat	20,274.00	15,320.43	18,000.00	12,475.14	30.69%
01-610-0-50220 Utilities (Hydro)	19,191.00	22,596.04	22,500.00	15,492.32	31.15%
01-610-0-50230 Building Maintenance	25,850.00	17,569.25	12,150.00	8,292.93	31.75%
01-610-0-50260 Advertising	100.00	247.09	300.00	0.00	100.00%
01-610-0-50270 Telephone (Includes Fax)	2,212.00	2,082.01	2,212.00	1,738.96	21.39%
01-610-0-50290 Legal Services	500.00	0.00	500.00	0.00	100.00%
01-610-0-50330 Insurance	18,307.00	15,306.84	19,825.00	19,825.00	0.00%
01-610-0-50340 Computers	5,725.00	4,927.41	10,725.00	8,699.66	18.88%
01-610-0-54001 New Equipment for Health & Safety	650.00	491.97	650.00	310.26	52.27%
01-610-0-55550 Safety Devices (Signs)	700.00	167.62	200.00	0.00	100.00%
01-610-0-58050 Capital Fund Expenditures	29,500.00	30,873.44	42,500.00	37,309.48	12.21%
01-610-0-58600 Contributions to TCA Reserve Fund	45,730.00	45,730.00	45,730.00	45,730.00	0.00%
Total Community Halls Expenditures	\$ 178,739.00	\$ 164,193.86	\$ 189,542.00	\$ 159,929.10	15.62%
Community Halls Excess of Revenues Over Expenditure	\$ (115,289.00)	\$ (103,513.59)	\$ (119,542.00)	\$ (80,921.40)	32.31%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Recreation (615)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-615-0-31092 MNRF Grant	\$ 0.00	\$ 102,003.00	\$ 0.00	\$ 0.00	0.00%
01-615-0-40200 Sale of Land/Equipment	0.00	1,975.00	0.00	0.00	0.00%
01-615-0-44400 Charge back to other departments	675.00	0.00	675.00	0.00	100.00%
01-615-0-45000 Contributions from Reserves/Reser	154,600.00	90,561.23	89,000.00	6,360.58	92.85%
Total Recreation Revenues	\$ 155,275.00	\$ 194,539.23	\$ 89,675.00	\$ 6,360.58	92.91%

Expenditures

01-615-0-50108 Mechanic/Shop Rate Charged Back	\$ 17,050.00	\$ 4,053.00	\$ 15,050.00	\$ 7,245.30	51.86%
01-615-0-50109 Casual Labour	19,725.00	19,928.28	22,425.00	20,047.77	10.60%
01-615-0-50115 Boot Allowance	150.00	135.08	150.00	0.00	100.00%
01-615-0-50120 Mileage	1,500.00	1,205.64	1,500.00	966.70	35.55%
01-615-0-50130 Benefits - E.H.T. (Ministry of Financ	372.00	388.59	536.00	390.93	27.07%
01-615-0-50140 Benefits - W.S.I.B.	562.00	587.90	805.00	587.41	27.03%
01-615-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	423.00	454.73	638.00	465.83	26.99%
01-615-0-50160 Benefits - OMERS	0.00	0.00	1,800.00	0.00	100.00%
01-615-0-50175 Contracted Services	3,000.00	761.30	3,000.00	915.84	69.47%
01-615-0-50205 Other Materials (Includes Shop Sup	1,200.00	1,316.43	1,500.00	2,070.47	(38.03%)
01-615-0-50212 Boat launches / beaches	118,000.00	29,205.95	69,000.00	623.91	99.10%
01-615-0-50220 Utilities (Hydro)	544.00	621.38	625.00	400.45	35.93%
01-615-0-50230 Building Maintenance	7,600.00	5,711.73	6,000.00	3,857.77	35.70%
01-615-0-50260 Advertising	200.00	0.00	200.00	0.00	100.00%
01-615-0-50265 Promotions (Special Events)	8,300.00	109,603.00	2,675.00	1,627.41	39.16%
01-615-0-50270 Telephone (Includes Fax)	0.00	0.00	0.00	114.43	0.00%
01-615-0-50290 Legal Services	200.00	0.00	200.00	0.00	100.00%
01-615-0-50330 Insurance	7,207.00	7,206.87	7,925.00	7,925.00	0.00%
01-615-0-50350 Training/Seminars	0.00	0.00	0.00	380.00	0.00%
01-615-0-50390 Dispatch/Communications	25.00	0.00	25.00	0.00	100.00%
01-615-0-52600 Rink Repairs & Mtce (Plevna)	21,400.00	10,250.98	4,800.00	775.83	83.84%
01-615-0-52620 Playground Maintenance (Plevna/H	2,400.00	2,163.01	1,000.00	0.00	100.00%
01-615-0-52623 Tennis Courts - Cloyne	4,500.00	4,246.43	3,000.00	3,052.80	(1.76%)
01-615-0-52625 Swim Programs	3,000.00	3,000.00	0.00	0.00	0.00%
01-615-0-52626 Docks (Municipal owned)	1,100.00	0.00	1,100.00	0.00	100.00%
01-615-0-52628 Recreation Trails	500.00	83.44	500.00	0.00	100.00%
01-615-0-53011 Repairs - 2015 Multi-Purpose Equip	1,000.00	260.56	1,000.00	2,001.30	(100.13%)
01-615-0-53702 Repairs - 2019 Dump Trailer	250.00	122.50	250.00	70.00	72.00%
01-615-0-53750 2007 - 1/2 Ton GMC - Repairs	750.00	90.47	0.00	0.00	0.00%
01-615-0-53778 2023 Dodge Ram 1/2 ton shared W	0.00	576.47	500.00	927.61	(85.52%)
01-615-0-53780 Repairs - 2023 Utility Trailer (recrea	0.00	0.00	0.00	226.86	0.00%
01-615-0-54000 Equipment Replacement/Repairs	400.00	0.00	400.00	645.73	(61.43%)
01-615-0-54001 New Equipment for Health & Safety	200.00	83.68	200.00	148.41	25.80%
01-615-0-54200 Fuel and Lube (Oil)	5,736.00	3,214.39	4,711.00	2,059.25	56.29%
01-615-0-54300 Vehicle/Equipment Licenses	135.00	132.63	70.00	0.00	100.00%
01-615-0-55550 Safety Devices (Signs)	8,200.00	7,822.81	5,400.00	407.12	92.46%
01-615-0-58050 Capital Fund Expenditures	14,800.00	42,825.68	14,000.00	6,567.54	53.09%
01-615-0-58600 Contributions to TCA Reserve Fund	18,324.00	20,299.00	18,324.00	18,324.00	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Recreation (615)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Recreation Expenditures	\$ 268,753.00	\$ 276,351.93	\$ 189,309.00	\$ 82,825.67	56.25%
Recreation Excess of Revenues Over Expenditures	\$ (113,478.00)	\$ (81,812.70)	\$ (99,634.00)	\$ (76,465.09)	23.25%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For NF Parklands (620)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %	
Revenues						
01-620-0-31035	Aggregrate Revenue for Licence #1 \$	0.00 \$	736.00 \$	3,600.00 \$	3,600.00	0.00%
01-620-0-31080	Provincial Grants - Miscellaneous (0.00	0.00	0.00	20,301.12	0.00%
01-620-0-31620	Grant - E. Ont Trails Alliance	25,000.00	0.00	0.00	0.00	0.00%
01-620-0-31621	OVATV Club	0.00	20,000.00	20,000.00	20,000.00	0.00%
01-620-0-31622	BMA Association Contribution	0.00	6,500.00	6,000.00	6,500.00	(8.33%)
01-620-0-40000	User Fees	10,000.00	10,372.92	10,000.00	7,439.13	25.61%
01-620-0-40005	CLSP-OnRes MNR Permits Pd Onli	284,409.00	278,128.04	332,405.00	292,180.21	12.10%
01-620-0-40006	CLSP-OnRes Transaction Fees Col	20,000.00	26,229.00	20,000.00	38,061.19	(90.31%)
01-620-0-40200	Sale of Land/Equipment	0.00	3,250.00	0.00	3,321.01	0.00%
01-620-0-44400	Labour Charged to another Dept (i.	3,300.00	500.00	3,000.00	0.00	100.00%
01-620-0-44401	Mileage-1/2 Ton-Charged Back to	3,500.00	8,704.68	3,500.00	4,595.50	(31.30%)
01-620-0-45000	Contributions from Reserves/Reser	105,000.00	79,299.52	155,000.00	84,996.16	45.16%
Total NF Parklands Revenues		\$ 451,209.00	\$ 433,720.16	\$ 553,505.00	\$ 480,994.32	13.10%

Expenditures

01-620-0-50100	Salaries	\$ 146,450.00	\$ 161,947.18	\$ 177,865.00	\$ 122,983.26	30.86%
01-620-0-50105	Income Protection Year End Payout	1,285.00	0.00	1,330.00	0.00	100.00%
01-620-0-50108	Mechanic/Shop Rate Charged Back	15,000.00	11,925.00	22,000.00	20,552.50	6.58%
01-620-0-50110	Benefits - Health/Dental/Life	4,511.00	4,109.06	5,993.00	2,739.29	54.29%
01-620-0-50115	Boot Allowance	1,000.00	302.97	1,000.00	270.16	72.98%
01-620-0-50120	Mileage	100.00	478.04	400.00	0.00	100.00%
01-620-0-50130	Benefits - E.H.T. (Ministry of Financ	2,880.00	3,157.93	3,494.00	2,398.16	31.36%
01-620-0-50140	Benefits - W.S.I.B.	3,440.00	5,233.63	5,250.00	3,603.42	31.36%
01-620-0-50150	Benefits-Rec Gen(CPP & EI)Emplo	10,105.00	14,331.48	12,892.00	9,241.59	28.32%
01-620-0-50160	Benefits - OMERS	13,500.00	11,543.46	16,403.00	10,006.66	38.99%
01-620-0-50175	Contracted Services	0.00	248.04	0.00	2,253.47	0.00%
01-620-0-50200	Office Supplies and Stationery	3,100.00	2,684.13	2,300.00	2,022.69	12.06%
01-620-0-50205	Other Materials (Includes Shop Sup	1,000.00	1,347.78	1,000.00	1,694.66	(69.47%)
01-620-0-50207	Protective Clothing	900.00	856.03	1,000.00	899.58	10.04%
01-620-0-50230	Building Maintenance	4,050.00	4,699.65	2,150.00	1,822.76	15.22%
01-620-0-50260	Advertising	500.00	187.85	500.00	242.70	51.46%
01-620-0-50265	Promotions (Special Events)	0.00	129.44	200.00	44.00	78.00%
01-620-0-50270	Telephone (Includes Fax)	675.00	1,148.53	675.00	567.28	15.96%
01-620-0-50290	Legal Services	200.00	0.00	200.00	0.00	100.00%
01-620-0-50299	Other Services/Miscellaneous	4,500.00	1,611.41	2,500.00	0.00	100.00%
01-620-0-50330	Insurance	11,660.00	11,590.34	12,800.00	12,800.00	0.00%
01-620-0-50340	Computers	15,000.00	16,869.72	16,000.00	16,434.97	(2.72%)
01-620-0-50350	Training/Seminars	4,000.00	4,602.80	2,000.00	2,045.32	(2.27%)
01-620-0-50390	Dispatch/Communications	1,550.00	825.19	1,600.00	290.62	81.84%
01-620-0-50500	Bank Service Charges and Interest	20,000.00	20,207.49	20,000.00	13,081.15	34.59%
01-620-0-52360	Medicals/Drivers Abstract/CPIC	60.00	0.00	60.00	0.00	100.00%
01-620-0-52640	MNR Parks - Land Use Permits	900.00	397.47	900.00	408.88	54.57%
01-620-0-52641	MNR Aggregate Permit Fee	400.00	686.05	2,450.00	0.00	100.00%
01-620-0-52645	Consignment Paid to Permit Sellers	400.00	115.50	400.00	0.00	100.00%
01-620-0-52800	Access Points - Materials	83,000.00	36,620.99	57,000.00	10,852.24	80.96%
01-620-0-53009	P10-1 - 2010 Ford F150 - PWM - R	1,900.00	537.81	0.00	52.50	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For NF Parklands (620)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
01-620-0-53702 Repairs - 2019 Dump Trailer	250.00	122.50	250.00	35.00	86.00%
01-620-0-53808 P21-1 Repairs shared Roads/CLSP	1,300.00	1,355.16	1,100.00	1,200.13	(9.10%)
01-620-0-53908 Repairs - 2011 Jon Boat	500.00	0.00	500.00	1,234.40	(146.88%)
01-620-0-53909 Repairs - 2011 Boat Trailer (Jon Bo	400.00	0.00	400.00	160.41	59.90%
01-620-0-53912 Repairs - 2019 - 1/2 ton Truck	1,000.00	644.70	3,200.00	3,968.12	(24.00%)
01-620-0-53914 Repairs - 2019 - Boat	500.00	345.98	500.00	379.69	24.06%
01-620-0-53915 Repairs - 2019 - Boat Trailer	400.00	65.60	400.00	160.41	59.90%
01-620-0-53916 Repairs - 2018 - 15 HP Evinrude M	400.00	0.00	400.00	0.00	100.00%
01-620-0-53918 Repairs 25 HP Evinrude - 2019	400.00	533.23	400.00	583.04	(45.76%)
01-620-0-53919 MB21 - Repairs 16' Lund Jon Boat	500.00	658.90	500.00	195.11	60.98%
01-620-0-53920 MBT21 - Repairs Ezload trailer for 5	400.00	424.72	400.00	160.41	59.90%
01-620-0-53921 M21 - Repairs 25 HP Mercury Moto	400.00	562.77	400.00	704.08	(76.02%)
01-620-0-53922 M21-2 - Repairs 15 HP Mercury Mo	100.00	0.00	100.00	0.00	100.00%
01-620-0-53925 M22 - Repairs 25HP Mercury Motor	400.00	868.87	400.00	109.42	72.65%
01-620-0-53926 MB22 - Repairs 16' Lund Boat	0.00	0.00	0.00	50.00	0.00%
01-620-0-53927 Repairs - NFP22-1 2022 Dodge Ra			0.00	342.16	0.00%
01-620-0-54000 Equipment Replacement/Repairs	1,400.00	1,730.37	8,500.00	5,167.82	39.20%
01-620-0-54001 New Equipment for Health & Safety	600.00	656.33	600.00	604.04	(0.67%)
01-620-0-54100 Equipment Rentals	400.00	0.00	400.00	0.00	100.00%
01-620-0-54200 Fuel and Lube (Oil)	18,513.00	14,815.29	18,513.00	12,609.82	31.89%
01-620-0-54300 Vehicle/Equipment Licenses	700.00	265.25	700.00	403.25	42.39%
01-620-0-55501 Bridges and Culverts	500.00	0.00	2,000.00	0.00	100.00%
01-620-0-55502 Roadside Maintenance (Includes Br	600.00	0.00	0.00	21,003.26	0.00%
01-620-0-55504 Loosetop Maintenance	50,000.00	45,353.87	66,000.00	40,826.16	38.14%
01-620-0-55550 Safety Devices (Signs)	3,000.00	1,799.26	1,000.00	556.32	44.37%
01-620-0-58050 Capital Fund Expenditures	0.00	0.00	60,000.00	54,956.56	8.41%
01-620-0-58500 Contributions to Reserves/Reserve	0.00	25,392.39	0.00	0.00	0.00%
01-620-0-58600 Contributions to TCA Reserve Fund	16,480.00	19,730.00	16,480.00	16,480.00	0.00%
Total NF Parklands Expenditures	\$ 451,209.00	\$ 433,720.16	\$ 553,505.00	\$ 399,197.47	27.88%
NF Parklands Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 81,796.85	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Libraries (660)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-660-0-45000 Contributions from Reserves/Reser	\$ 7,200.00	\$ 6,543.17	\$ 0.00	\$ 0.00	0.00%
Total Libraries Revenues	\$ 7,200.00	\$ 6,543.17	\$ 0.00	\$ 0.00	0.00%
Expenditures					
01-660-0-50205 Other Materials (Includes Shop Sup	\$ 200.00	\$ 75.08	\$ 200.00	\$ 0.00	100.00%
01-660-0-50210 Heat	1,233.00	1,041.63	1,233.00	717.58	41.80%
01-660-0-50230 Building Maintenance	550.00	411.51	1,050.00	673.10	35.90%
01-660-0-50330 Insurance	2,260.00	2,257.84	2,545.00	2,545.00	0.00%
01-660-0-54001 New Equipment for Health & Safety	150.00	86.73	150.00	83.68	44.21%
01-660-0-58050 Capital Fund Expenditures	7,200.00	6,543.17	0.00	0.00	0.00%
Total Libraries Expenditures	\$ 11,593.00	\$ 10,415.96	\$ 5,178.00	\$ 4,019.36	22.38%
Libraries Excess of Revenues Over Expenditures	\$ (4,393.00)	\$ (3,872.79)	\$ (5,178.00)	\$ (4,019.36)	22.38%

Township of North Frontenac
Statement of Revenue and Expenditures

Revised Budget
For Planning (700)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-700-0-40002 Reimbursed Expenses	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00%
01-700-0-41050 Compliance Letters	2,300.00	3,080.00	5,000.00	8,190.00	(63.80%)
01-700-0-41200 Planning Application Fees	50,000.00	31,163.76	30,000.00	43,000.00	(43.33%)
01-700-0-41202 Road Allowance - Admin. Fees	10,000.00	31,000.00	25,000.00	26,828.00	(7.31%)
01-700-0-41203 Licence Agreements	1,000.00	1,085.00	1,000.00	1,125.00	(12.50%)
01-700-0-41204 Shore Road Allowance - Land Cost	0.00	64,753.81	45,000.00	64,256.76	(42.79%)
01-700-0-45000 Contributions from Reserves/Reser	25,000.00	0.00	25,000.00	8,227.51	67.09%
Total Planning Revenues	\$ 88,300.00	\$ 131,082.57	\$ 136,000.00	\$ 151,627.27	(11.49%)
Expenditures					
01-700-0-50100 Salaries	\$ 127,365.00	\$ 124,901.44	\$ 114,153.00	\$ 54,617.41	52.15%
01-700-0-50104 Committee Expense	8,000.00	3,664.96	6,000.00	3,472.19	42.13%
01-700-0-50105 Income Protection Year End Payout	1,500.00	0.00	1,132.00	0.00	100.00%
01-700-0-50108 Labour Charged Back to Other Dep	200.00	0.00	200.00	0.00	100.00%
01-700-0-50110 Benefits - Canada Life	9,850.00	9,902.98	7,605.00	5,615.20	26.16%
01-700-0-50120 Mileage	3,500.00	2,324.22	2,000.00	1,891.87	5.41%
01-700-0-50130 Benefits - E.H.T. (Ministry of Financ	2,540.00	2,435.59	2,248.00	1,065.04	52.62%
01-700-0-50140 Benefits - W.S.I.B.	3,845.00	3,684.59	3,339.00	1,600.29	52.07%
01-700-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	8,760.00	10,291.87	7,662.00	4,281.85	44.12%
01-700-0-50160 Benefits - OMERS	12,235.00	9,545.41	10,990.00	4,915.56	55.27%
01-700-0-50180 Conventions/Conferences	5,000.00	7,215.74	9,000.00	2,650.70	70.55%
01-700-0-50200 Office Supplies and Stationery	1,000.00	850.00	1,000.00	875.00	12.50%
01-700-0-50250 Postage	1,000.00	1,000.00	1,000.00	1,000.00	0.00%
01-700-0-50260 Advertising	400.00	147.56	400.00	457.57	(14.39%)
01-700-0-50290 Legal Services	15,000.00	1,881.17	10,000.00	2,467.68	75.32%
01-700-0-50292 Sale of Road Allowance Expense	10,000.00	10,734.17	15,000.00	2,334.62	84.44%
01-700-0-50295 Consulting Services	128,000.00	96,834.79	128,405.00	82,031.83	36.11%
01-700-0-50300 Memberships	899.00	900.00	900.00	900.00	0.00%
01-700-0-50350 Training/Seminars	3,000.00	741.83	3,000.00	1,221.12	59.30%
01-700-0-50390 Dispatch/Communications	0.00	199.52	0.00	0.00	0.00%
01-700-0-58500 Contributions to Reserves/Reserve	7,500.00	72,253.81	52,500.00	52,500.00	0.00%
Total Planning Expenditures	\$ 349,594.00	\$ 359,509.65	\$ 376,534.00	\$ 223,897.93	40.54%
Planning Excess of Revenues Over Expenditures	\$ (261,294.00)	\$ (228,427.08)	\$ (240,534.00)	\$ (72,270.66)	69.95%

Township of North Frontenac
Statement of Revenue and Expenditures

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Revised Budget
For Property/Bldg Mtce (Grass/Cleaning/Snow Removal) (750)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-750-0-40050 Microfit Proceeds	\$ 5,000.00	\$ 4,741.73	\$ 5,000.00	\$ 2,667.25	46.66%
01-750-0-44400 Mechanic/Shop Rate & PW Revenu	0.00	0.00	0.00	84.76	0.00%
01-750-0-44401 Mileage-1/2 Ton-Charged Back to	5,500.00	5,707.92	5,500.00	7,210.35	(31.10%)
01-750-0-45000 Contributions from Reserves/Reser	29,495.00	15,409.01	22,000.00	17,904.67	18.62%
Total Property/Bldg Mtce (Grass/Cleaning/Snow Remo	\$ 39,995.00	\$ 25,858.66	\$ 32,500.00	\$ 27,867.03	14.26%
Expenditures					
01-750-0-50100 Salaries	\$ 72,877.00	\$ 66,913.51	\$ 77,275.00	\$ 84,941.27	(9.92%)
01-750-0-50105 Income Protection Year End Payout	1,625.00	1,652.04	1,217.00	0.00	100.00%
01-750-0-50109 Casual Labour	1,000.00	1,285.53	1,500.00	947.46	36.84%
01-750-0-50110 Benefits - Health/Dental/Life	5,582.00	5,072.55	4,454.00	6,109.46	(37.17%)
01-750-0-50120 Mileage	600.00	102.00	300.00	0.00	100.00%
01-750-0-50130 Benefits - E.H.T. (Ministry of Financ	1,453.00	1,528.84	1,531.00	1,770.45	(15.64%)
01-750-0-50140 Benefits - W.S.I.B.	2,198.00	2,194.10	2,300.00	2,854.37	(24.10%)
01-750-0-50150 Benefits-Rec Gen(CPP & EI)Emplo	4,700.00	2,127.48	4,696.00	4,551.67	3.07%
01-750-0-50160 Benefits - OMERS	6,933.00	8,419.22	7,452.00	9,403.68	(26.19%)
01-750-0-50175 Contracted Services	106,430.00	89,471.23	108,930.00	87,916.58	19.29%
01-750-0-50200 Office Supplies and Stationery	200.00	200.00	200.00	200.00	0.00%
01-750-0-50205 Other Materials (Includes Shop Sup	1,100.00	365.34	1,100.00	556.14	49.44%
01-750-0-50207 Protective Clothing	400.00	239.11	400.00	172.83	56.79%
01-750-0-50210 Heat	5,244.00	4,222.76	5,244.00	2,321.36	55.73%
01-750-0-50220 Utilities (Hydro)	2,090.00	3,612.07	2,090.00	4,312.00	(106.32%)
01-750-0-50230 Building Maintenance	16,700.00	18,533.65	7,600.00	8,409.44	(10.65%)
01-750-0-50231 Water Regulations (Analysis, etc.)	15,000.00	13,460.94	15,000.00	9,017.34	39.88%
01-750-0-50260 Advertising	200.00	182.03	200.00	431.69	(115.85%)
01-750-0-50270 Telephone (Includes Fax)	1,026.00	785.25	1,026.00	405.25	60.50%
01-750-0-50290 Legal Services	500.00	0.00	500.00	0.00	100.00%
01-750-0-50310 Publications/Subscriptions	300.00	295.10	300.00	305.28	(1.76%)
01-750-0-50330 Insurance	2,169.00	2,169.00	2,400.00	2,400.00	0.00%
01-750-0-50350 Training/Seminars	2,000.00	0.00	2,000.00	152.64	92.37%
01-750-0-50376 Senior housing	0.00	1,343.22	0.00	0.00	0.00%
01-750-0-50385 Radio Repairs	100.00	0.00	100.00	0.00	100.00%
01-750-0-50390 Dispatch/Communications	200.00	273.54	200.00	85.48	57.26%
01-750-0-53923 Repairs - 2022 Ford Escape	500.00	421.20	500.00	489.33	2.13%
01-750-0-54000 Equipment Replacement/Repairs	100.00	0.00	100.00	0.00	100.00%
01-750-0-54001 New Equipment for Health & Safety	250.00	202.95	250.00	158.88	36.45%
01-750-0-54200 Fuel and Lube (Oil)	2,365.00	1,551.42	2,365.00	1,952.61	17.44%
01-750-0-54300 Vehicle/Equipment Licenses	120.00	0.00	0.00	0.00	0.00%
01-750-0-56999 Infrastructure Loan Payment	46,195.00	46,194.97	46,195.00	22,779.29	50.69%
01-750-0-58050 Capital Fund Expenditures	15,895.00	3,078.24	22,000.00	17,904.67	18.62%
01-750-0-58600 Contributions to TCA Reserve Fund	6,960.00	6,960.00	6,960.00	6,960.00	0.00%
Total Property/Bldg Mtce (Grass/Cleaning/Snow Remo	\$ 323,012.00	\$ 282,857.29	\$ 326,385.00	\$ 277,509.17	14.97%
Property/Bldg Mtce (Grass/Cleaning/Snow Removal) Ex	\$ (283,017.00)	\$ (256,998.63)	\$ (293,885.00)	\$ (249,642.14)	15.05%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Municipal - Taxes (810)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-810-0-32000 Taxation - Residential/Farm/Manag	\$ 6,785,257.00	\$ 6,738,334.83	\$ 7,141,595.00	\$ 7,141,596.64	0.00%
01-810-0-32050 Taxation - Commercial/Industrial	0.00	47,411.33	49,903.00	50,524.64	(1.25%)
01-810-0-32100 Taxation Supplemental - Residentia	45,000.00	35,497.67	45,000.00	35,699.04	20.67%
01-810-0-32150 Taxation Supplemental - Commerci	1,100.00	856.96	1,100.00	0.00	100.00%
01-810-0-32160 PIL Education - retained	0.00	1,025.00	0.00	0.00	0.00%
01-810-0-33000 Payments-in-lieu (PIL)	60,000.00	51,073.97	60,000.00	23,473.69	60.88%
Total Municipal - Taxes Revenues	\$ 6,891,357.00	\$ 6,874,199.76	\$ 7,297,598.00	\$ 7,251,294.01	0.63%
Expenditures					
01-810-0-50480 Property Taxes Written Off - Reside	\$ 10,000.00	\$ 16,908.85	\$ 10,000.00	\$ 5,464.28	45.36%
01-810-0-50485 Property Taxes Written Off - Comm	1,500.00	1,547.84	1,500.00	0.00	100.00%
01-810-0-50499 Property Taxes - Allowance for Bad	35,000.00	34,822.62	35,000.00	0.00	100.00%
Total Municipal - Taxes Expenditures	\$ 46,500.00	\$ 53,279.31	\$ 46,500.00	\$ 5,464.28	88.25%
Municipal - Taxes Excess of Revenues Over Expenditur	\$ 6,844,857.00	\$ 6,820,920.45	\$ 7,251,098.00	\$ 7,245,829.73	0.07%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For County (830)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-830-0-32000 Taxation - Residential/Farm/Manag	\$ 1,946,502.00	\$ 1,946,501.89	\$ 1,995,901.00	\$ 1,995,901.27	0.00%
01-830-0-32050 Taxation - Commercial/Industrial	13,525.00	13,525.12	13,947.00	14,120.41	(1.24%)
01-830-0-32100 Taxation Supplemental - Residentia	0.00	10,191.62	0.00	10,046.99	0.00%
01-830-0-32150 Taxation Supplemental - Commerci	0.00	245.08	0.00	0.00	0.00%
01-830-0-33000 Payments-in-lieu (PIL)	0.00	13,401.86	0.00	0.00	0.00%
Total County Revenues	\$ 1,960,027.00	\$ 1,983,865.57	\$ 2,009,848.00	\$ 2,020,068.67	(0.51%)
Expenditures					
01-830-0-50480 Property Taxes Written Off - Reside	\$ 0.00	\$ 4,819.29	\$ 0.00	\$ 1,540.93	0.00%
01-830-0-50485 Property Taxes Written Off - Comm	0.00	441.50	0.00	0.00	0.00%
01-830-0-56000 Requisitions	1,960,027.00	1,978,604.78	2,009,848.00	1,507,471.75	25.00%
Total County Expenditures	\$ 1,960,027.00	\$ 1,983,865.57	\$ 2,009,848.00	\$ 1,509,012.68	24.92%
County Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 511,055.99	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Education (850)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-850-0-32000 Taxation - Residential/Farm/Manag	\$ 1,431,299.00	\$ 1,431,300.99	\$ 1,440,119.00	\$ 1,440,120.50	0.00%
01-850-0-32050 Taxation - Commercial/Industrial	57,589.00	57,589.10	58,322.00	59,291.04	(1.66%)
01-850-0-32100 Taxation Supplemental - Residentia	0.00	7,581.94	0.00	7,338.27	0.00%
01-850-0-32150 Taxation Supplemental - Commerci	0.00	893.77	0.00	0.00	0.00%
01-850-0-33000 Payments-in-lieu (PIL)	0.00	5,266.39	0.00	0.00	0.00%
Total Education Revenues	\$ 1,488,888.00	\$ 1,502,632.19	\$ 1,498,441.00	\$ 1,506,749.81	(0.55%)
Expenditures					
01-850-0-50480 Property Taxes Written Off - Reside	\$ 0.00	\$ 3,625.55	\$ 0.00	\$ 1,120.47	0.00%
01-850-0-50485 Property Taxes Written Off - Comm	0.00	1,907.84	0.00	0.00	0.00%
01-850-0-56000 Requisitions - Education	1,488,888.00	1,497,098.80	1,498,441.00	1,129,105.38	24.65%
Total Education Expenditures	\$ 1,488,888.00	\$ 1,502,632.19	\$ 1,498,441.00	\$ 1,130,225.85	24.57%
Education Excess of Revenues Over Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 376,523.96	0.00%

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget
For Property Taxation (890)
For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
01-890-0-41300 Penalty on Taxes - All Years	\$ 145,000.00	\$ 149,347.16	\$ 145,000.00	\$ 149,681.81	(3.23%)
01-890-0-41360 Property Tax Sale - Costs Recovere	15,000.00	7,677.79	15,000.00	18,676.55	(24.51%)
01-890-0-41380 Tax Sale Administration Fee	0.00	0.00	0.00	5,600.00	0.00%
Total Property Taxation Revenues	\$ 160,000.00	\$ 157,024.95	\$ 160,000.00	\$ 173,958.36	(8.72%)
Expenditures					
01-890-0-50400 Property Taxes Cancellation Expen	\$ 7,200.00	\$ 14,689.37	\$ 7,200.00	\$ 4,986.43	30.74%
01-890-0-50450 Property Tax Sale Costs	15,000.00	10,494.20	15,000.00	21,820.24	(45.47%)
Total Property Taxation Expenditures	\$ 22,200.00	\$ 25,183.57	\$ 22,200.00	\$ 26,806.67	(20.75%)
Property Taxation Excess of Revenues Over Expenditur	\$ 137,800.00	\$ 131,841.38	\$ 137,800.00	\$ 147,151.69	(6.79%)

Township of North Frontenac
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-13 Auditor Adjustments

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 19,510,850.00	\$ 19,146,413.98	\$ 19,376,202.00	\$ 17,790,099.45	8.19%
Total Expenditures	\$ 19,510,850.00	\$ 18,996,413.98	\$ 19,376,202.00	\$ 15,624,414.42	19.36%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 150,000.00	\$ 0.00	\$ 2,165,685.03	0.00%

Canada Community Building Fund (CCBF) (formerly Federal Gas Tax) Summary

Canada Community Building Fund (CCBF) Summary:	Twp CCBF	County CCBF	Total
CCBF Received 2005 - 2024	\$1,149,243.71	\$1,879,555.28	\$3,028,798.99
CCBF Spent 2005 - 2024 (pending 2024 year end)			(\$2,084,293.13)
Interest Earned 2005- 2024 (pending 2024 year end)			\$177,780.23
CCBF Funding available as of December 31, 2024			\$1,122,286.09
Less: Plevna Rink & Roof Project			(\$205,000.00)
Less: Boat launches and Parking			(\$65,000.00)
CCBF to be Received 2025			\$214,834.00
CCBF Estimated Proposed Balance at Dec. 31, 2025 (bank interest not included)			\$1,067,120.09

Note: as per the CCBF Agreement - funds must be spent within 5 years of receiving them.

Updated November 20, 2024

Ministry of Finance
Provincial-Local Finance
Division
Frost Building North
95 Grosvenor Street
Toronto, ON M7A 1Y7

Ministère des Finances
Division des relations provinciales
municipales en matière de finances
Édifice Frost Nord
95 rue Grosvenor
Toronto, ON M7A 1Y7



October 30, 2024

Dear Treasurer/Clerk-Treasurer:

In the October 30 letter to Heads of Council, the Minister of Finance announced that the Province will be increasing the Ontario Municipal Partnership Fund (OMPF) by \$100 million over two years, bringing the total funding envelope to \$600 million by 2026. For 2025, the program will provide \$550 million. This letter provides information regarding your municipality's 2025 OMPF allocation.

I am pleased to advise that in 2025 your municipality will benefit from an increase in OMPF funding compared to 2024.

2025 OMPF

As part of the phased-in increase to the OMPF, the program will provide \$550 million to recipient municipalities in 2025.

Details of the enhancement to the core grant components of the program and Transitional Assistance include:

Core Grant Component Enhancements:

- The **Assessment Equalization Grant component** will increase to \$155 million from \$149 million to better support municipalities with limited property assessment.
- The **Rural Communities Grant component** will increase to \$171 million from \$155 million in recognition of the challenges of rural municipalities, including rural farming communities.
- The **Northern Communities Grant component** will increase to \$105 million from \$90 million in recognition of the challenges of northern municipalities.
- New for 2025 is the introduction of **Minimum Base Top-Up funding**, which will ensure that small, northern and rural municipalities with fewer than 1,000 households receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities core grant components.

- The **Northern and Rural Fiscal Circumstances Grant component** will increase to \$109 million from \$94 million to support northern and rural municipalities with the more challenging fiscal circumstances.

Details related to grant parameters are outlined in the 2025 OMPF Technical Guide and individual municipal workbooks.

Transitional Assistance:

Transitional Assistance funding guarantees will be enhanced to 100% of the 2024 allocation in 2025 only, as part of the introduction of program enhancements. This will ensure that all OMPF core grant recipients receive at least the same level of funding as they did in 2024.

Consultations on the OMPF

As the Minister noted in his October 30 letter, the ministry will be consulting with municipal treasurers and clerk treasurers on the OMPF in the winter of 2025. The government wants to hear about your priorities for the program and how to implement a reporting framework to gain a better understanding of the use of funds and how the OMPF is supporting local communities.

The Ministry will be working with the Association of Municipalities of Ontario to reestablish the OMPF Municipal Reference Group to support this consultation. We will be communicating more information about the consultation process in the coming months.

2025 OMPF – SUPPORTING MATERIAL

To assist municipalities in understanding the OMPF and their individual 2025 allocations, the Ministry of Finance provides detailed and customized supporting documentation:

- A. 2025 OMPF Allocation Notice and Inserts**
- B. 2025 OMPF Technical Guide**
- C. Municipal Workbooks**

A. 2025 OMPF Allocation Notice and Inserts

The *OMPF Allocation Notice and Inserts* outline individual municipal OMPF allocations by grant component, and also provide a summary of 2025 key data inputs. A municipality's 2025 allocation is noted on line A.

B. 2025 OMPF Technical Guide

The *2025 OMPF Technical Guide* provides information with respect to individual grant thresholds, parameters and data sources.

C. 2025 Municipal Workbooks

The *2025 OMPF Workbook and the 2025 Northern and Rural Municipal Fiscal Circumstances Index (MFCI) Workbook* (if applicable) provide detailed calculations of the 2025 OMPF grant components, the determination of the Northern and Rural MFCI, and outline all underlying data elements.

These workbooks will be provided electronically to municipal treasurers and clerk-treasurers in the coming weeks.

The *2025 OMPF Technical Guide*, as well as municipal allocations, are also available electronically on the Ministry’s website:

<https://ontario.ca/document/2025-ontario-municipal-partnership-fund>

2025 PAYMENT SCHEDULE

The *2025 Cash Flow Notice* identifies your municipality’s quarterly payment schedule. Payments will be processed at the end of January, April, July, and October 2025. As outlined in the following section, OMPF payments are subject to holdback for municipalities that do not comply with applicable reporting requirements.

2025 REPORTING OBLIGATIONS

As you know, OMPF payments are subject to compliance with the program’s reporting obligations.

Specifically, municipalities are required to submit Financial Information Returns (FIR) to the Ministry of Municipal Affairs and Housing (MMAH) and tax-rate bylaws through the Online Property Tax Analysis (OPTA) system or to MMAH as outlined in the following schedule:

Submissions	Due Date
2024 FIRs	By May 31, 2025
2025 Tax-rates	By August 31, 2025

Payments for municipalities that do not meet their 2025 reporting obligations will be subject to holdback, beginning with the 2025 fourth quarterly payment, until these documents have been filed.

If you require additional information regarding the OMPF, you may e-mail your inquiries and contact information to: info.ompf@ontario.ca.

In closing, we would like to thank you for your ongoing partnership. We look forward to continuing to work with you on the OMPF.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ian Freeman".

Ian Freeman, CPA, CMA
Assistant Deputy Minister
Provincial-Local Finance Division

c. Caspar Hall
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing

Hannah Evans
Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs and Housing

2025 Allocation Notice

Township of North Frontenac

1042

County of Frontenac

The Township of North Frontenac will receive \$1,972,300 through the OMPF in 2025, which represents an increase of \$150,000 or \$41 per household compared to 2024.

A Total 2025 OMPF	\$1,972,300
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1. Core Grant Components	\$1,972,300
a. Assessment Equalization Grant Component	\$468,800
b. Northern Communities Grant Component	-
c. Rural Communities Grant Component	\$510,900
d. Northern and Rural Fiscal Circumstances Grant Component	\$992,600
2. Transitional Assistance	n/a

B Key OMPF Data Inputs

1. Households	3,649
2. Total Weighted Assessment per Household	\$262,100
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	8.8
6. 2025 Guaranteed Level of Support	100.0%
7. 2024 OMPF	\$1,822,300

Note: See line item descriptions on the following page.

2025 Allocation Notice

Township of North Frontenac

1042

County of Frontenac

2025 OMPF Allocation Notice - Line Item Descriptions

A	Sum of 2025 OMPF core grant components and Transitional Assistance, which are described in the 2025 OMPF Technical Guide. This document can be accessed at: https://www.ontario.ca/document/2025-ontario-municipal-partnership-fund/technical-guide .
A2	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
B1	Based on the 2024 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
B2	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B3	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2025 OMPF Technical Guide, Appendix A.
B4	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2025 OMPF Technical Guide, Appendix B.
B5	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCl corresponds to relatively positive fiscal circumstances, whereas a higher MFCl corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCl Insert, and the 2025 OMPF Technical Guide, Appendix D.
B6	Represents the guaranteed level of support the municipality will receive through the 2025 OMPF. For additional information, see the 2025 OMPF Technical Guide.
B7	Line A of 2024 OMPF Allocation Notice.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

2025 Northern and Rural Municipal Fiscal Circumstances Index

Township of North Frontenac

1042

County of Frontenac

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	8.8
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The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

Primary Indicators	Township of North Frontenac	Northern and Rural Median
1. Weighted Assessment per Household	\$262,100	\$292,000
2. Median Household Income	\$68,000	\$82,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	0.7%	1.2%
4. Employment Rate	38.0%	53.0%
5. Ratio of Working Age to Dependent Population	112.5%	152.0%
6. Per cent of Population Above Low-Income Threshold	82.5%	88.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2025 OMPF Technical Guide, as well as in the customized 2025 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

2025 Northern and Rural Municipal Fiscal Circumstances Index**Township of North Frontenac**

1042

County of Frontenac

2025 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

A	The municipality's 2025 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2025 Northern and Rural MFCI Workbook.
B1	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B2	Statistics Canada's measure of median income for all private households in 2020.
B3	Measures the five-year (2019 - 2024) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
B4	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
B5	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
B6	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

2025 Transitional Assistance Calculation Insert

Township of North Frontenac

1042

County of Frontenac

A 2025 OMPF Transitional Assistance (Line B2 - Line B1, if positive)	n/a
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As the municipality's 2025 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2025 OMPF Core Grant Components (excluding Transitional Assistance)	\$1,972,300
2. 2025 Guaranteed Support (Line B2a x Line B2b)	\$1,822,300
a. 2024 OMPF	\$1,822,300
b. 2025 Guaranteed Level of Support	100%

Note: See line item descriptions on the following page.

2025 Transitional Assistance Calculation Insert

Township of North Frontenac

1042

County of Frontenac

2025 Transitional Assistance Calculation Insert - Line Item Descriptions

A	In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees for core grant recipients have been enhanced to 100 per cent of their 2024 OMPF allocation. The Township of North Frontenac's 2025 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
B1	Line A1 of 2025 OMPF Allocation Notice, sum of the following OMPF core grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
B2	Guaranteed amount of funding through the 2025 OMPF.
B2a	Line A of 2024 OMPF Allocation Notice.
B2b	Represents the guaranteed level of support the municipality will receive through the 2025 OMPF. For additional information, see the 2025 OMPF Technical Guide.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)
2025 Cash Flow Notice



Township of North Frontenac
 County of Frontenac

1042

A	Total 2025 OMPF (2025 Allocation Notice, Line A)	<i>See Note below</i>	\$1,972,300
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B	2025 OMPF Quarterly Payments Schedule		\$1,972,300
1.	2025 OMPF First Quarter Payment	<i>Scheduled for January 2025</i>	\$493,075
2.	2025 OMPF Second Quarter Payment	<i>Scheduled for April 2025</i>	\$493,075
3.	2025 OMPF Third Quarter Payment	<i>Scheduled for July 2025</i>	\$493,075
4.	2025 OMPF Fourth Quarter Payment	<i>Scheduled for October 2025</i>	\$493,075

Note: *Your municipality's 2025 OMPF allocation is identified on Line A of your 2025 OMPF Allocation Notice. Please refer to the enclosed correspondence for further details.*

Ontario Municipal Partnership Fund (OMPF)
2025 Cash Flow Notice



Township of North Frontenac
County of Frontenac

1042

2025 Cash Flow Notice - Line Item Descriptions

A Total 2025 OMPF allocation. See 2025 OMPF Allocation Notice, Line A.

B1 - B4 Scheduled quarterly payments in respect of the 2025 OMPF allocation. Payments will be subject to holdback pending submission of the applicable outstanding reporting requirements. Please refer to the Reporting Obligations section of the 2025 OMPF Technical Guide.

Ministry of Finance

ONTARIO MUNICIPAL PARTNERSHIP FUND

2025
Technical
Guide

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INTRODUCTION

This guide outlines the grant parameters for the 2025 Ontario Municipal Partnership Fund (OMPF). It is intended to provide a technical overview of the funding program.

OVERVIEW

The OMPF is the Province's main general assistance grant to municipalities.

The program primarily supports northern and rural municipalities across the province. Its objectives are to:

- recognize the challenges of northern and rural municipalities, while targeting funding to those with more challenging fiscal circumstances
- support areas with limited property assessment
- assist municipalities that are adjusting to year-over-year funding changes.

2025 OMPF — Program Details

In 2025, the Province will provide a total of **\$550 million in unconditional funding to 390 municipalities** through the OMPF. This includes a \$50 million enhancement to the program that is distributed across all core grant components of the OMPF to further support small, northern, and rural municipalities.

The program will continue to be responsive to municipal circumstances through annual data updates and related adjustments.

What's New For 2025

On October 30, 2024, the government announced that the program will be increasing by \$100 million over two years, beginning with a \$50 million enhancement in 2025.

Specifically, the 2025 program will:

- Further recognize the challenges of northern municipalities by enhancing the **Northern Communities Grant component** to **\$105 million** from \$90 million in 2024.
- Further support rural communities across the province through the **Rural Communities Grant component**, which will increase to **\$171 million** from \$155 million in 2024. The farm enhancement of the **Rural Communities Grant component** will grow by \$5 million in 2025 to further support municipalities with the highest levels of farm land.
- Introduce a new **Minimum Base Funding Top-Up**, which will ensure that small, northern, and rural municipalities receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities Grant components.

- Increase targeted support to municipalities with more challenging fiscal circumstances by increasing the **Northern and Rural Fiscal Circumstances Grant component** to **\$109 million** from \$94 million in 2024.
- Enhance support to municipalities with limited property assessment by increasing the **Assessment Equalization Grant component** to **\$155 million** from \$149 million in 2024.

In addition to the enhancements to the four core grant components, the program will also include an enhancement to **Transitional Assistance** funding guarantees in 2025 only, as part of the introduction of program enhancements. Specifically, for municipalities receiving core grant funding, Transitional Assistance funding guarantees will be enhanced to 100 per cent of a municipality's 2024 OMPF allocation, ensuring that all OMPF core grant recipients receive at least the same level of funding as they did in 2024.

Note: Municipalities who only receive historical mitigation funding through Transitional Assistance or who have been ineligible for core grants since 2014 will continue to receive a funding guarantee of 85 per cent of their 2024 allocation.

2025 ONTARIO MUNICIPAL PARTNERSHIP FUND

The 2025 OMPF will provide a total of \$550 million to 390 municipalities across the province through the following four core grant components and Transitional Assistance.

1. Assessment Equalization Grant Component — \$155 million

Provides funding to eligible municipalities with limited property assessment.

2. Northern Communities Grant Component — \$105 million

Provides funding to all northern municipalities in recognition of their unique challenges.

3. Rural Communities Grant Component — \$171 million*

Provides funding to rural municipalities, including targeted funding for rural farming communities, in recognition of their unique challenges.

4. Northern and Rural Fiscal Circumstances Grant Component — \$109 million

Provides additional, targeted funding to northern and rural municipalities based on their fiscal circumstances.

In addition, the program provides:

Transitional Assistance — \$10 million

Ensures a guaranteed level of support to municipalities based on their 2024 OMPF allocation.

**Note: Funding allocated through the Rural Communities Grant component includes the new Minimum Base Funding Top-Up to ensure small, northern, and rural municipalities receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities Grant components.*

Figures are rounded.

2025 OMPF CORE GRANT COMPONENTS

1. Assessment Equalization Grant

The Assessment Equalization Grant provides funding to eligible single- and lower-tier municipalities with limited property assessment due to lower property values and/or limited non-residential assessment.

To determine the grant amount, a total assessment differential (that is, the total municipal assessment below the provincial median per-household threshold of \$304,500) is calculated for each municipality. Single- and lower-tier municipalities receive funding based on the total assessment differential. Funding provided through this grant increases the further a municipality's total weighted assessment per household is below the provincial median.

Every \$10,000 increment in a municipality's total assessment differential results in an additional \$30.30 in funding.

Example 1.1

Municipality A:

- Weighted assessment per household: \$200,000
- Assessment per household below the \$304,500 threshold: $\$304,500 - \$200,000 = \$104,500$
- Number of households: 2,000
- Total assessment differential: $\$104,500 \times 2,000 = \$209,000,000$

Grant Amount: $\$209,000,000 / \$10,000 \times \$30.30 = \$633,270$

2. Northern Communities Grant

The Northern Communities Grant provides funding to all northern municipalities in recognition of the unique challenges they face.

The grant is based on the number of households, and the per-household amount is \$277.

Example 2.1

Municipality A (Northern):

- Number of households: 1,300

Grant Amount: $1,300 \times \$277 = \$360,100$

3. Rural Communities Grant

The Rural Communities Grant recognizes the unique challenges of rural municipalities and particularly those of rural farming communities.

The Rural Communities Grant provides funding to single- and lower-tier municipalities across the province based on the proportion of their population residing in rural areas and/or small communities, as measured by the Rural and Small Community Measure (RSCM).

Municipalities with an RSCM of 75 per cent or more receive \$140 per household. Municipalities with an RSCM between 25 per cent and 75 per cent receive a portion of this funding on a sliding scale. For additional information on the RSCM, see Appendix A.

Every 5-percentage point increase in the RSCM between 25 per cent and 75 per cent results in an additional \$14 per household:

Rural Communities Grant*											
RSCM (%)	25	30	35	40	45	50	55	60	65	70	75+
Per-household amount (\$)	0.00	14.00	28.00	42.00	56.00	70.00	84.00	98.00	112.00	126.00	140.00

**The per-household amounts above are for municipalities where 70 per cent or less of municipal land area is comprised of farm land.*

Example 3.1

Municipality A:

- RSCM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$140 = \$420,000

Municipality B:

- RSCM: 55%
- Number of households: 3,000

Grant Amount: 3,000 x \$84 = \$252,000

Minimum Base Funding Top-Up (NEW FOR 2025)

In 2025, the government is introducing a new Minimum Base Funding Top-Up ensuring that small, northern, and rural municipalities receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities Grant components.

Municipalities are eligible for the Minimum Base Funding Top-Up if they have less than 1,000 households **and** receive less than \$100,000 in combined northern and rural base funding. Northern and rural base funding refers to funding provided through the Northern Communities Grant and Rural Communities Grant (excluding farm enhancement provided to municipalities with the highest levels of farm land).

Example 3.2

Municipality A (Northern and Rural, less than 1,000 households):

- Households: 120
- Northern Communities Grant Allocation: \$33,300
- Rural Communities Grant Base Allocation (excludes farm enhancement): \$16,800
- Minimum Base Funding Amount: \$100,000
- Northern and Rural Communities Combined Base Funding: $\$33,300 + \$16,800 = \$50,100$

Minimum Base Funding Top-Up: $\$100,000 - \$50,100 = \$49,900$

Example 3.3

Municipality B (Southern and Rural, less than 1,000 households):

- Households: 400
- Northern Communities Grant Allocation: \$0
- Rural Communities Grant Base Allocation (excludes farm enhancement): \$56,000
- Minimum Base Funding Amount: \$100,000
- Northern and Rural Communities Combined Base Funding: \$56,000

Minimum Base Funding Top-Up: $\$100,000 - \$56,000 = \$44,000$

Rural municipalities where farmland represents more than 70 per cent of their land area

Per-household funding provided through the Rural Communities Grant includes an enhancement for municipalities with the highest levels of farmland (where farmland represents more than 70 per cent of municipal land area), in recognition of their particular challenges.

This funding enhancement is provided based on the Farm Area Measure (FAM), which reflects the percentage of a municipality’s land area comprised of farm land. See Appendix B for further information on the FAM.

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM of 75 per cent or greater receive funding according to the table outlined below.

Every 2-percentage point increase in the FAM between 70 per cent and 90 per cent results in an additional \$13.50 per household:

Rural Communities Grant for Municipalities with a FAM of more than 70 Per Cent											
FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount (\$)	140.00	153.50	167.00	180.50	194.00	207.50	221.00	234.50	248.00	261.50	275.00

Example 3.4

Municipality A (FAM < 70%):

- RSCM: 100%
- FAM: 50%
- Number of households: 3,000

Grant Amount: 3,000 x \$140 = \$420,000

Municipality B (FAM > 70%):

- RSCM: 100%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$207.50 = \$622,500

Municipality C (FAM > 90%):

- RSCM: 100%
- FAM: 93%
- Number of households: 3,000

Grant Amount: 3,000 x \$275 = \$825,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM between 25 per cent and 75 per cent receive a portion of the funding according to their RSCM.

The following table provides the per-household funding for a municipality with an RSCM of 50 per cent. see Appendix C for a summary of Rural Communities Grant parameters based on the RSCM and FAM.

Rural Communities Grant for Municipalities with an RSCM of 50 Per Cent and a FAM of more than 70 Per Cent											
FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount (\$)	70.00	76.75	83.50	90.25	97.00	103.75	110.50	117.25	124.00	130.75	137.50

Example 3.5

Municipality A:

- RSCM: 50%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$103.75 = \$311,250

4. Northern and Rural Fiscal Circumstances Grant

This grant is provided to municipalities eligible for funding through the Northern Communities Grant and/or Rural Communities Grant, both of which provide a fixed per-household funding amount to northern as well as single- and lower-tier rural municipalities. In addition to these fixed per-household amounts, the Northern and Rural Fiscal Circumstances Grant provides targeted support in recognition that not all northern and rural municipalities have the same fiscal circumstances.

The Northern and Rural Fiscal Circumstances Grant provides targeted funding to eligible municipalities based on their relative fiscal circumstances, as measured by the Northern and Rural Municipal Fiscal Circumstances Index (MFCI). For additional details on the Northern and Rural MFCI, see Appendix D.

In 2025, the Northern and Rural Fiscal Circumstances Grant will provide \$109 million to support northern and rural municipalities with challenging fiscal circumstances.

See Appendix E for additional information on the Northern and Rural Fiscal Circumstances Grant parameters.

Northern and rural municipalities with an RSCM of 75 per cent or greater

Northern municipalities, as well as single- and lower-tier rural municipalities with an RSCM of 75 per cent or greater, receive funding according to their MFCI as outlined in the table below.

Northern and Rural Fiscal Circumstances Grant											
	Relatively positive circumstances						Relatively challenging circumstances				
MFCI	0	1	2	3	4	5	6	7	8	9	10
Per-household amount (\$)	0	10	20	30	40	80	120	170	220	285	360

Example 4.1

Municipality A (Northern):

- MFCI: 7
- Number of households: 1,200

Grant Amount: 1,200 x \$170 = \$204,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with an RSCM between 25 per cent and 75 per cent receive a portion of the per-household funding according to their RSCM.

Per-Household Funding at MFCI 4					
RSCM (%)	25	35	50	65	75
Per-household amount (\$)	0	8	20	32	40

See Appendix E for more detailed information.

Example 4.2

Municipality A (Rural):

- MFCI: 4
- RSCM: 65%
- Number of households: 1,200

Grant Amount: 1,200 x \$32 = \$38,400

Additional municipality-specific details are provided in the customized *2025 Northern and Rural MFCI Workbooks*.

Transitional Assistance

Transitional Assistance assists municipalities in adjusting to year-over-year funding changes. This funding ensures that municipalities receive a guaranteed level of support based on their previous year's OMPF allocation.

In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees have been increased to 100 per cent of a municipality's 2024 OMPF allocation for municipalities receiving core grant funding. This ensures that all OMPF core grant recipients will receive at least the same level of funding as they did in 2024.

Municipalities who only receive historical mitigation funding through Transitional Assistance or who have been ineligible for core grants since 2014 will continue to receive a funding guarantee of 85 per cent of their 2024 allocation.

Example 5.1

Municipality A (OMPF Core Grant Recipient):

- 2024 OMPF allocation: \$250,000
- 2025 minimum level of support for municipality: 100%
- 2025 guaranteed funding amount: $\$250,000 \times 100\% = \$250,000$
- Sum of 2025 OMPF core grants prior to Transitional Assistance: \$180,000

2025 Transitional Assistance: $\$250,000 - \$180,000 = \$70,000$

Example 5.2

Municipality B (Ineligible for OMPF core grants since 2014 – Transitional Assistance only recipient):

- 2024 OMPF (Transitional Assistance) allocation: \$250,000
- 2025 level of support for municipality: 85%

2025 guaranteed funding amount: $\$250,000 \times 85\% = \$212,500$

IMPLEMENTATION

OMPF allocations are announced annually in time to support the municipal budget planning process, and payments are issued in quarterly installments to municipalities. All OMPF allocations are provided to municipalities as unconditional grants.

The Ministry of Finance calculates OMPF municipal allocations based on a defined set of data elements (see Appendix F).

Municipal Workbooks

In order to assist municipalities in better understanding the 2025 program, the Ministry of Finance has developed a customized set of municipal workbooks for each municipality. These include:

- *2025 Ontario Municipal Partnership Fund Workbook*
- *2025 Northern and Rural Municipal Fiscal Circumstances Index Workbook*

The workbooks provide municipality-specific details and are shared electronically with municipal treasurers and clerk-treasurers.

2025 Reporting Obligations

OMPF payments are subject to compliance with the program’s reporting obligations.

Municipalities are required to submit Financial Information Returns (FIR) to the Ministry of Municipal Affairs and Housing (MMAH) and tax-rate bylaws through the Online Property Tax Analysis (OPTA) system or to MMAH as outlined in the following schedule:

2025 OMPF Reporting Obligations	2024 FIRs	By May 31, 2025
	2025 Tax-Rates	By August 31, 2025

Payments for municipalities that do not meet their 2025 reporting obligations will be subject to holdback, beginning with the 2025 fourth quarterly payment, until these documents have been filed.

Note that the timelines identified above may be subject to revision by the Ministry of Finance, in consultation with the Ministry of Municipal Affairs and Housing.

ADDITIONAL INFORMATION

This Technical Guide and other 2025 OMPF supporting materials are posted online at:

www.ontario.ca/document/2025-ontario-municipal-partnership-fund

www.ontario.ca/fr/document/fonds-de-partenariat-avec-les-municipalites-de-lontario-de-2025

For additional information regarding 2025 OMPF allocations or for other general inquiries about the program, email your inquiry and contact information to: info.ompf@ontario.ca

Municipal Services Offices at the Ministry of Municipal Affairs and Housing

Alternatively, municipalities may also contact their local Municipal Services Office of the Ministry of Municipal Affairs and Housing (MMAH) who can assist in directing their inquiry:

Municipal Services Offices: Ministry of Municipal Affairs and Housing	
CENTRAL: 777 Bay Street, 16th Floor Toronto ON M7A 2J3	General Inquiry: (416) 585-6226 Toll Free: 1-800-668-0230 Fax: (416) 585-6882 Email: MSOC.Admin@ontario.ca
EASTERN: Rockwood House, 8 Estate Lane Kingston ON K7M 9A8	General Inquiry: (613) 545-2100 Toll Free: 1-800-267-9438 Fax: (613) 548-6822 Email: MSO-E@ontario.ca
NORTH (SUDBURY): 159 Cedar Street, Suite 401 Sudbury ON P3E 6A5	General Inquiry: (705) 564-0120 Toll Free: 1-800-461-1193 Email: MSONorth@ontario.ca
NORTH (THUNDER BAY): 435 James St. S., Suite 223 Thunder Bay ON P7E 6S7	General Inquiry: (807) 475-1651 Toll Free: 1-800-465-5027 Email: MSONorth@ontario.ca
WESTERN: 659 Exeter Road, 2nd Floor London ON N6E 1L3	General Inquiry: (519) 873-4020 Toll Free: 1-800-265-4736 Email: MSO-SW@ontario.ca

APPENDICES

Appendix A: Rural and Small Community Measure

The Rural and Small Community Measure (RSCM) represents the proportion of a municipality’s population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas.

The measure is based on Statistics Canada data and is calculated as follows:

1. Statistics Canada divides municipalities into small geographic areas, typically less than a few hundred residents.
2. These areas are classified by Statistics Canada as rural areas or small communities if they meet one of the following conditions:
 - They have a population density of less than 400 per square kilometre.
 - They have a population density of greater than 400 per square kilometre but cannot be grouped with other adjacent areas (each also with a population density of greater than 400 per square kilometre), to produce a total population concentration greater than 1,000.
 - They are not economically integrated with a population centre of greater than 10,000 (see table below).
3. The RSCM is determined by calculating the proportion of a municipality’s population residing in areas that are classified as either rural or a small community.

OMPF calculations incorporate a minor adjustment to Statistics Canada’s classification of “small community.” This adjustment provides a transition between the small community and urban centre classification for areas with a population between 10,000 and 12,500 and is made on a sliding scale:

Percentage of Area Population Included as a Small Community						
Area population	10,000	10,500	11,000	11,500	12,000	12,500
Percentage (%)	100	80	60	40	20	0

Appendix B: Farm Area Measure

The Farm Area Measure (FAM) represents the percentage of a municipality’s land area comprised of farm land. The measure was introduced in the 2016 OMPF in response to feedback from some municipalities that the OMPF should recognize the variation in farm land across the province.

The FAM is calculated as follows:

$$\frac{\text{Farm Land Area}}{\text{Municipal Land Area}} = \text{Farm Area Measure}$$

A municipality’s FAM is determined using the following components:

1. **Farm Land Area**, which is equal to acres of land for properties in the farm property tax class, as of December 31st, 2023.
 - a. Agricorp administers the application process for the farm property tax class and is responsible for reviewing eligibility criteria before a property can be placed in the farm property tax class. These criteria include:
 - The property must be assessed and valued as farm land by the Municipal Property Assessment Corporation (MPAC).
 - The farming business generates at least \$7,000 in Gross Farm Income (GFI) per year.
 - The farming business has a valid Farm Business Registration number from Agricorp or a valid exemption.
 - The property is being used for a farming business by either the owner or tenant farmer or both.
 - b. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database. This database was developed in partnership between the Ministry of Northern Development, Ministry of Mines, Ministry of Natural Resources, MPAC and Teranet Enterprises Inc., and provides information on the land area for each individual property or parcel of land in the province.
2. **Municipal Land Area**, which represents the number of acres of land in a municipality and reflects municipal boundaries as of January 1, 2021. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada and excludes bodies of water.

Appendix C: Summary of Rural Communities Grant Parameters

The following table supports the Rural Communities Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent and a FAM of 70 per cent or more.

Rural Communities Grant Funding Levels Based on RSCM and FAM (\$ per household)											
RSCM (%) \ FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	28.00	30.70	33.40	36.10	38.80	41.50	44.20	46.90	49.60	52.30	55.00
50	70.00	76.75	83.50	90.25	97.00	103.75	110.50	117.25	124.00	130.75	137.50
65	112.00	122.80	133.60	144.40	155.20	166.00	176.80	187.60	198.40	209.20	220.00
75+	140.00	153.50	167.00	180.50	194.00	207.50	221.00	234.50	248.00	261.50	275.00

Appendix D: Northern and Rural Municipal Fiscal Circumstances Index

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

The Northern and Rural MFCI is determined based on six indicators. These indicators are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances.

The indicators include:

Primary Indicators

- Weighted Assessment Per Household
- Median Household Income

Secondary Indicators

- Average Annual Change in Assessment (New Construction)
- Employment Rate
- Ratio of Working Age to Dependent Population
- Per Cent of Population Above Low-Income Threshold

A municipality's Northern and Rural MFCI is determined through three steps, as listed below and as described in more detail on the following pages.

1. **Indicator Score** — Each primary and secondary indicator is scored based on its relationship to the median for northern and rural municipalities.
2. **Average Indicator Score** — An average indicator score is calculated based on the average of both the primary and secondary indicators.
3. **Northern and Rural MFCI** — This index reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province and is based on the relative results of each municipality's average indicator score. The Northern and Rural MFCI is measured on a scale from 0 to 10.

A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. As a result, an MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

Additional municipality-specific details are provided in the *2025 Northern and Rural MFCI Workbook*.

1. Indicator Score

The indicator score has a range from -100 per cent to 100 per cent and reflects how the value of a municipality's indicator compares to the median for northern and rural municipalities.

Indicator Value Above Median

An indicator value that is above the median will have a positive score, which is reflective of relatively positive fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator value between the median and highest value for northern and rural municipalities.

Indicator Value Below Median

An indicator value that is below the median will have a negative score, which is reflective of more challenging fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator data between the median and lowest value for northern and rural municipalities.

For example, an indicator score of 25 per cent indicates that a data value is one quarter of the distance between the median and highest value, while an indicator score of -25 per cent indicates that a data value is one quarter of the distance between the median and lowest value. An indicator score of 0 per cent reflects the median for northern and rural municipalities.

The following table outlines the median, highest and lowest values for each MFCI indicator. Illustrative examples of indicator score calculations are provided on the following page.

MFCI Indicator Parameters			
Primary Indicators	Lowest	Median	Highest
Weighted Assessment per Household	\$47,000	\$292,000	\$823,000
Median Household Income	\$45,000	\$82,000	\$141,000
Secondary Indicators	Lowest	Median	Highest
Average Annual Change in Assessment (New Construction)	-2.6%	1.2%	5.1%
Employment Rate	23.0%	53.0%	71.0%
Ratio of Working Age to Dependent Population	98.0%	152.0%	245.0%
Per Cent of Population Above Low-Income Threshold	65.0%	88.0%	97.0%

Example 1.1

Indicator: Median Household Income

Lowest Value	Median Value	Highest Value
\$45,000	\$82,000	\$141,000

Example Municipality: Indicator Data Value = \$63,500

A. Difference between Indicator Value and Median: $\$63,500 - \$82,000 = -\$18,500$

Since the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

B. Difference between Median and Lowest Value: $\$82,000 - \$45,000 = \$37,000$

C. Indicator Score = $A / B: -\$18,500 / \$37,000 = -50\%$

Example 1.2

Indicator: Ratio of Working Age to Dependent Population

Lowest Value	Median Value	Highest Value
98%	152%	245%

Example Municipality: Indicator Data Value = 198.5%

A. Difference between Indicator Value and Median: $198.5\% - 152\% = 46.5\%$

Since the indicator value is above the median for northern and rural municipalities, the difference between the median and the highest value for northern and rural municipalities is calculated.

B. Difference between Median and Highest Value: $245\% - 152\% = 93\%$

C. Indicator Score = $A / B: 46.5\% / 93\% = 50\%$

2. Average Indicator Score

The average indicator score summarizes a municipality's overall results on all six indicators.

A municipality's average indicator score is based on both the primary and secondary indicator average, as shown below.

Calculating Average Indicator Score

Average Indicator Score = (Primary Indicator Average + Secondary Indicator Average) / 2

Primary Indicator Average: (A + B) / 2

- A. Weighted Assessment Per Household indicator score
- B. Median Household Income indicator score

Secondary Indicator Average: (C + D + E + F) / 4

- C. Average Annual Change in Assessment (New Construction) indicator score
- D. Employment Rate indicator score
- E. Ratio of Working Age to Dependent Population indicator score
- F. Per Cent of Population Above Low-Income Threshold indicator score

Note: A positive average indicator score reflects relatively positive fiscal circumstances, while a negative average indicator score reflects more challenging fiscal circumstances.

Example 2.1

Average Indicator Score

- A. Weighted Assessment per Household indicator score: 8%
- B. Median Household Income indicator score: -50%

Primary Indicator Average: (8% + (-50%)) / 2 = -21%

- C. Average Annual Change in Assessment (New Construction) indicator score: -91%
- D. Employment Rate indicator score: 1%
- E. Ratio of Working Age to Dependent Population indicator score: 50%
- F. Per Cent of Population Above Low-Income Threshold indicator score: -84%

Secondary Indicator Average: (-91% + 1% + 50% + (-84%)) / 4 = -31%

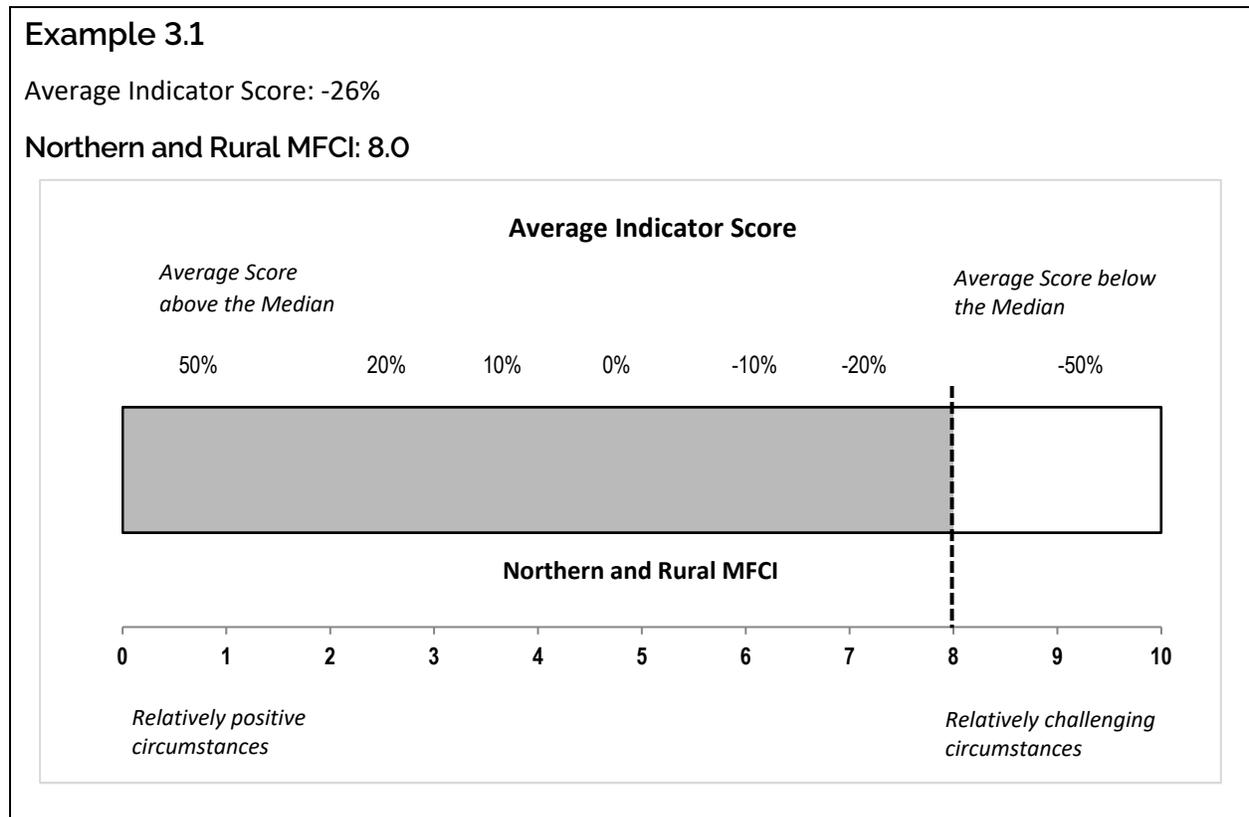
Average Indicator Score: (-21% + (-31%)) / 2 = -26%

3. Determination of Northern and Rural MFCI

The Northern and Rural MFCI reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

The Northern and Rural MFCI is measured on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. A Northern and Rural MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

A municipality's MFCI is determined based on the value of the average indicator score. The example below presents how average indicator scores are used to determine a municipality's MFCI.



Appendix F: Data Sources

OMPF Data Elements and Sources		
Data	Year	Source(s)
Weighted Assessment	2024 Returned Roll and 2025 starting tax ratios	Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws
PIL Weighted Assessment	2022 or 2023	Municipal FIR
Number of Households	2024	MPAC Returned Roll
Median Household Income	2021	Statistics Canada
Rural and Small Community Measure	2021	Statistics Canada
Per Cent of Population Above Low-Income Threshold	2021	Statistics Canada
Ratio of Working Age to Dependent Population	2021	Statistics Canada
Employment Rate	2021	Statistics Canada
Average Annual Change in Assessment (New Construction)	2019–2024	Online Property Tax Analysis System (OPTA)
Municipal Land Area	2021	Statistics Canada
Farm Land Area	2023	MPAC and Ontario Parcel

Note: For municipality-specific details, refer to customized 2025 workbooks developed by the Ministry of Finance.

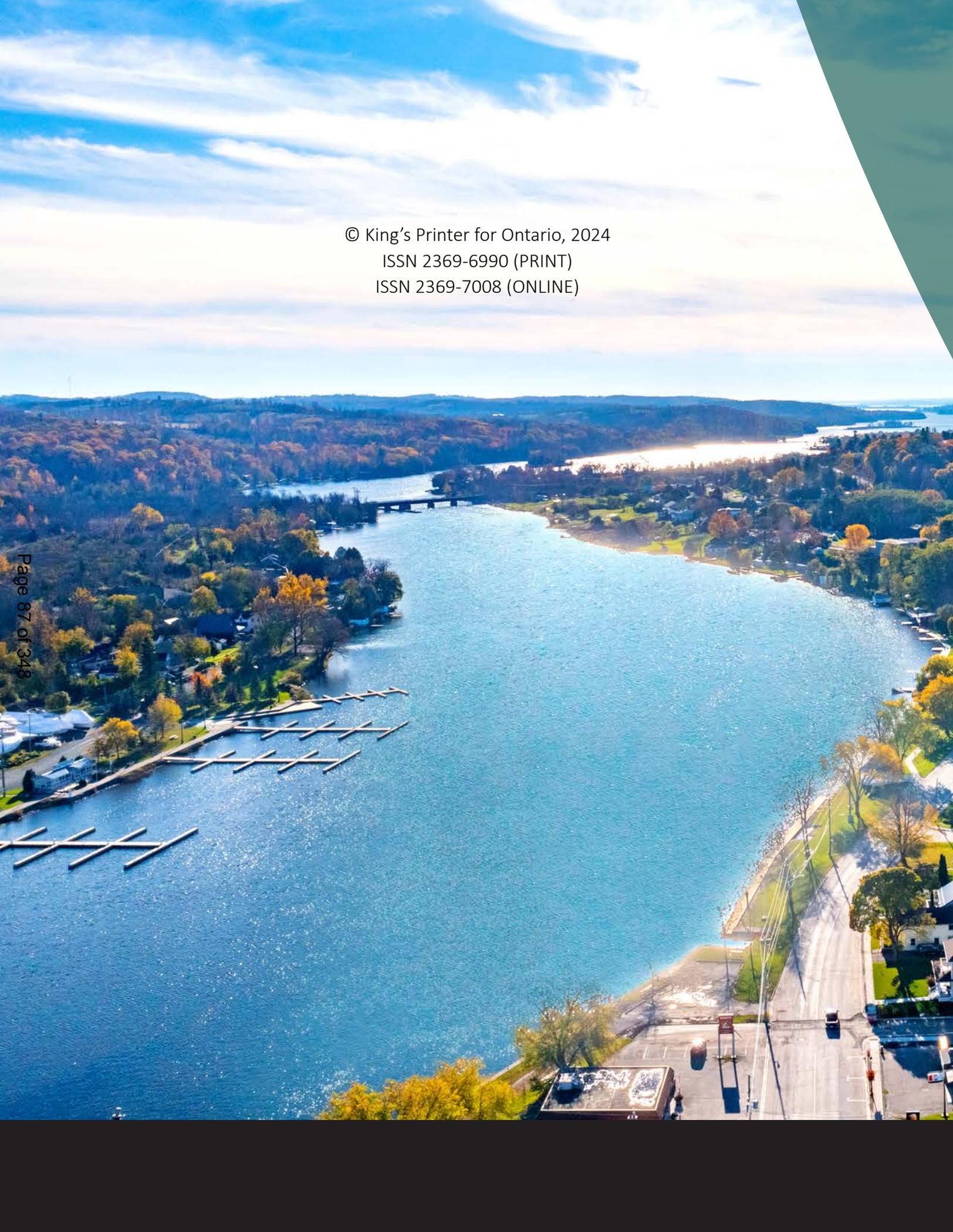
Appendix G: Definitions

Average Annual Change in Assessment (New Construction)	Measures the five-year (2019–2024) average annual change in a municipality’s assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
Average Indicator Score	Summarizes a municipality’s overall results on all six indicators, based on both the primary and secondary indicator average.
Core Grant Components	Refers to the four OMPF core grant components: Assessment Equalization; Northern Communities; Rural Communities; and Northern and Rural Fiscal Circumstances Grant components.
Employment Rate	Statistics Canada’s measure of number of employed persons, divided by persons aged 15 and over.
Farm Area Measure (FAM)	Represents the percentage of a municipality’s land area comprised of farm land.
Farm Land Area	Equal to the acres of land for properties in the farm property tax class, as of December 31 st , 2023. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database.
Historical Mitigation Funding	Funding provided through Transitional Assistance to municipalities that have not received OMPF core grants since the introduction of the program in 2005. This funding is intended to support these municipalities in the transition from funding received through predecessor programs.
Households	Measure of households based on the 2024 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates. Household reflect the following classes: (1) Residential Unit (RU) – Permanent households (2) Residential Dwelling Unit (RDU) – Seasonal households such as cottages (3) Farm Residential Unit (FRU) – Farmlands on which a farm residence exists

Indicator Score	Reflects the position of a municipality’s indicator data value relative to other municipalities and has a range from -100 per cent to 100 per cent. A positive indicator score is reflective of relatively positive fiscal circumstances, while a negative score is reflective of more challenging fiscal circumstances.
Median Household Income	Statistics Canada’s measure of median income for all private households in 2020.
Municipal Land Area	Equal to the acres of land in a municipality and reflects municipal boundaries, as of January 1 st , 2021. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada and excludes bodies of water.
Northern and Rural Base Funding	Refers to funding provided through the Northern Communities and Rural Communities core grant components, excluding the farm enhancement provided to rural municipalities with the highest levels of farm land, or funding provided through other core grant components.
Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	The Northern and Rural MFCI measures a municipality’s fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to relatively more challenging fiscal circumstances. An MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.
Per Cent of Population Above Low-Income Threshold	Reflects the Statistics Canada measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households. The measure is based on after-tax income, and the low-income threshold is based on half the median adjusted household income in 2020.
Primary Indicators	The Northern and Rural MFCI is determined based on six indicators which are classified as either primary or secondary to reflect their relative importance in determining a municipality’s fiscal circumstances. The primary indicators are weighted assessment per household and median household income.

Ratio of Working Age to Dependent Population	Statistics Canada’s measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
Rural and Small Community Measure (RSCM)	RSCM represents the proportion of a municipality’s population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas. The measure is based on Statistics Canada data from the 2021 Census.
Secondary Indicators	The Northern and Rural MFCI is determined based on six indicators, which are classified as either primary or secondary to reflect their relative importance in determining a municipality’s fiscal circumstances. The secondary indicators are average annual change in assessment (new construction), employment rate, ratio of working age to dependent population, and per cent of population above low-income threshold.
Transitional Assistance Funding Guarantees for 2025	<p>The 2025 guaranteed level of support based on 2024 OMPF allocations. In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees for core grant recipients will be 100 per cent of their 2024 OMPF allocation.</p> <p>Municipalities who only receive historical mitigation funding through Transitional Assistance or who have been ineligible for core grants since 2014 will continue to receive a funding guarantee of 85 per cent of their 2024 allocation.</p>
Weighted Assessment Per Household	Measures the size of the municipality’s tax base. Refers to the total assessment of a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households. Subject to eligibility provisions (such as being a small, northern or rural municipality and/or a current recipient).
Workbooks	The OMPF workbooks provide customized detailed data and grant calculations to assist municipalities in understanding their allocations. The workbooks include: the <i>Ontario Municipal Partnership Fund Workbook</i> and, where applicable, the <i>Northern and Rural Municipal Fiscal Circumstances Index Workbook</i> . These customized workbooks are provided to municipal treasurers and clerk-treasurers following the announcement of annual funding allocations.

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October 18, 2024

Mr. Corey Klatt, CAO
Township of North Frontenac
6648 Road 506
Plevna, Ontario
K0H 2M0

RE: Quinte Conservation Preliminary Budget; Asset Management Plan and Fee Policy and Schedules

Dear Mr. Klatt

At the October 17th Board Meeting, the Executive of Quinte Conservation (QC) unanimously supported the preliminary 2025 budget (Motion QC-24-097) and the 2025 Fee Policy and Schedules (Motion QC-24-096). The purpose of this letter is to communicate with our municipal partners regarding the 2025 budget forecast, Capital Asset Management Plan and the 2025 Fee Policy and Schedules. In accordance with the Conservation Authorities Act, there is a 30-day review period where partners can provide feedback regarding the proposed budget and supporting documents. We will be taking into consideration all municipal comments prior to our November meeting where the 2025 budget, fee policy and schedules will be officially presented for the required weighted vote. The details for your municipality are provided with this correspondence.

We would ask to receive any comments prior to November 19th to allow for information to be shared at our November 21st Executive Board meeting.

The 2025 budget includes a 2.1% COLA applied to all staff compensation packages as well as the movement of 8 staff through our salary grid for merit increases to ensure we maintain our approved Pay Equity structure. Quinte Conservation (QC) staff are our most important asset. As many of you know, retaining good, hard-working staff is very challenging in today's employment market. We must ensure that our compensation rates stay competitive and keep up with rising inflation. QC uses the August CPI to adjust fees, compensation, and other related items. The QC Asset Management Plan, including Water Control Infrastructure, is providing our staff and board members with the assurance that our important capital works can be achieved and provides us with the ability to apply for grants and funding opportunities to help make these dollars go further.

The 2025 preliminary budget has an increase to the municipal operating levy of \$96,223. We continue to maintain the recommendation for the \$25,000 reserve build (itemized in the enabling services section of the budget – Line 1.e.4). Our current operating reserve is \$450,733 and based on prior communication with the QC Board, the goal is to have an \$800,000 operating reserve maintained.

We are entering the fourth year of our 10 Year Water Control Infrastructure Asset Management plan approved in 2021. This plan has allowed QC to make many improvements to our water control (dam) assets to ensure safety, reduce liability and invest in our aging infrastructure. Having this plan in place

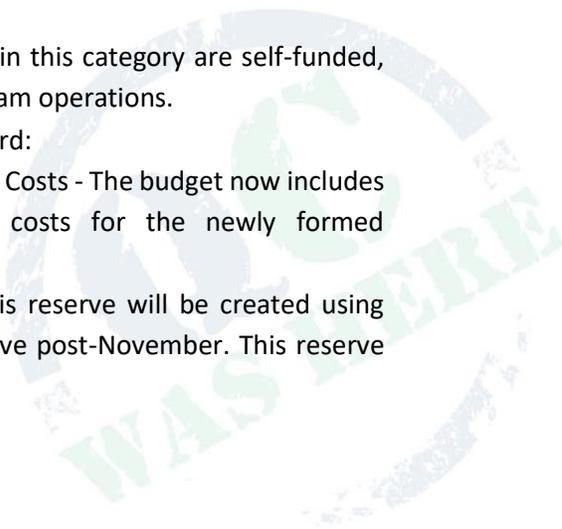
allows QC to capitalize on the Water and Erosion Control Infrastructure (WECI) 50% matching grants occurring annually.

The distribution using the CVA is provided with the budget along with an itemized list for each municipality showing the applicable items.

The following statements have been considered during the development of the 2025 Preliminary Budget:

- This budget includes the values from the approved QC Asset Management Plan.
- This budget enables us to continue to do business as normal without implementing any new programs and services.
- Like the past budget (2024), this proposed budget does not include the reestablishment of an Enforcement Officer or increased legal budget for enforcement related matters (approximate need - \$150,000). Violations for infractions of Section 28 regulations are on the rise but not only in the QC region. This budget does not have any room to absorb legal fees. As an example, one of our files that ended in court requiring legal representation in 2024 was approximately \$18,000. If we continue to have files going to court, this proposed budget will not support any court cases, and we will need to special levy our municipalities.
- This budget assumes that the Ministerial Order on “Freezing Fees” will be lifted starting January 1, 2025, and our proposed Fee Policy and Schedules will be implemented.
- Revenue forecasts are very difficult to make because of the changing economic situation. We have made predictions using the previous year’s self-generated revenue, donations, technical fee revenue, etc. as well as the state of our actual revenue from the current year.
- The following breakdown highlights the key changes and rationale behind each adjustment in the 2025 budget compared to 2024. The primary focus is the increase in staffing costs, capital expenditure reductions, strategic revenue adjustments, and the integration of the Foundation Distribution Board into the budget structure.
 - Quinte Conservation staff costs:
 - Maintaining qualified staff is essential to be able to provide the required programs and services to our watershed residents.
 - **Cost of living adjustment** of 2.1 % for all staff resulting in an increase to gross wages of \$50,453
 - **Merit adjustments** for 8 staff (movement within the approved salary grid to maintain pay equity) resulting in an additional increase of \$25,228
 - **Employer-Paid Benefits** - While there are minimal changes in employer-paid benefits, the increase in wages has resulted in additional benefit costs of \$22,704.
 - **Total Increase in staffing costs is \$98,385**
 - Other Areas that have changed compared to the 2024 budget include the following:
 - Capital Expenditures Reduction

- Frink Centre Hi-Lo Boardwalk: The costs for this project were budgeted for 2024, but no distribution has taken place yet. As a result, the 2025 Lands Operating Budget will reflect a reduction in expenses.
- Storage Building: Similarly, with the completion of the storage building project, the costs are no longer reflected in the 2025 budget.
- Capital Revenue Adjustment: With the decrease in capital expenditures, there is a corresponding reduction in capital revenue allocated to cover these projects (i.e., the Storage Building and Hi-Lo Boardwalk).
- Operational Costs – Category 1 (Enabling Services)
 - Third Party IT Services: There is a small increase in operational costs due to the additional daily fees associated with a Third-Party Managed Service Provider for IT requirements.
 - Project Revenue Adjustments:
 - We have reduced Other Projects Revenue to more realistic levels, and this is mirrored on the expenditure side.
 - Legal Inquiries, Permit Fees, and Plan Review Fees have been adjusted upwards to reflect realistic, achievable revenues based on historical trends and anticipated economic conditions.
 - General and Miscellaneous Revenues have been scaled back slightly to match the 2024 outcomes and reflect realistic projections for 2025.
- Admin and Technical Service Fees
 - Reduction in Estimated Fees: Fees related to Admin and Technical Services (linked to capital and other projects) have been reduced for 2025 to align with the anticipated decrease in staff time allocated to managing these projects.
- Category 2 – Direct Revenue/Expenditure Alignment
 - This category remains straightforward, with revenue directly aligned to expenses, meaning it is a "money in, money out" for specific projects.
- Category 3 – Special Programs
 - Self-Sufficient Programs - All programs in this category are self-funded, with revenues directly supporting program operations.
 - Addition of Foundation Distribution Board:
 - New 2025 Staffing & Operations Costs - The budget now includes the staffing and operational costs for the newly formed Foundation Distribution Board.
 - Reserve Build of \$200,000 - this reserve will be created using 2023 revenues expected to arrive post-November. This reserve



will support both the operations of the Foundation and the Land Management staffing costs for 2026.

- Cash Flow Strategy - We plan to transfer gross receipts into Quinte Conservation's operating account, allowing for funds to be earmarked in advance without spending unachieved revenue. Each year, we aim to keep a reserve that allows us to stay one year ahead financially.
- Net Profit Transfer - Once net profits are realized, they will be transferred to the Foundation Distribution Board for investment, allowing the board to grow its resources and eventually distribute funds for Category 3 Special Projects.

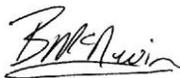
The following details are specific to the Township of North Frontenac and will be billed on one invoice in January 2025 upon approval from the Quinte Conservation Board of Directors:

- \$994 (General levy for 2025 operations, including reserve build)
- \$164 (QC Capital Asset Management Plan, approved 2023)

It is our priority as an organization to continue to focus our efforts on our core mandated programs and services.

If you have any questions about this information, please contact me at ext. 103 or Tammy Smith at ext. 116.

Sincerely,



Bradley A. McNevin
Chief Administrative Officer
(613) 968-3434 or (613) 354-3312 ext. 103
bmcnevin@quinteconservation.ca



2025 QUINTE CONSERVATION Preliminary BUDGET

EXPENDITURES		DESCRIPTION	2024 BUDGET	2025 BUDGET
CATEGORY 1 - MANDATORY + ENABLING SERVICES	NATURAL HAZARD MANAGEMENT		<i>-Section 28 Permit Administration; Enforcement and Compliance; watershed planning and operations; dam operations; flood forecasting; flood control infrastructure operation and maintenance; low water response team; WECI Major Maintenance;</i>	
	1.a			
	1.a.1	Staffing	\$1,634,166.43	\$1,697,572.12
	1.a.2	Operating	\$316,088.25	\$316,088.25
	1.a.3	Capital	\$677,139.42	\$608,457.87
	1.a.4	Other Projects	\$263,450.45	\$56,695.53
	PROVINCIAL WATER QUALITY-QUANTITY MONITORING; INTEGRATED WATER AND CLIMATE MONITORING		<i>-Provincial Water Quality Monitoring Network (PWQMN); Provincial Groundwater Monitoring Network (PGMN); Climate monitoring at 5 locations</i>	
	1.b			
	1.b.1	Staffing	\$245,104.00	\$251,020.94
	1.b.2	Operating	\$8,000.00	\$8,240.00
	DRINKING WATER SOURCE PROTECTION		<i>-Source Protection Area/Region, technical support, Source Protections Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations.</i>	
	1.c			
	1.c.1	Staffing	\$337,091.33	\$300,103.17
	1.c.2	Operating	\$148,891.49	\$114,729.45
	CONSERVATION AUTHORITY LANDS AND AREAS		<i>-Section 29 Enforcement and Compliance; Conservation Area and Forest Management; Maintenance and capital improvements; Inventoring CA owned lands; land acquisitions and dispositions, lands policy, etc.</i>	
	1.d			
	1.d.1	Staffing	\$100,345.00	\$100,942.74
1.d.2	Operating	\$665,785.55	\$448,179.00	
ENABLING SERVICES		<i>-Corporate Services / Financial Services / Legal Expenses / Governance / Corp Communications and Outreach / Administration Building Maintenance / IT-GIS Corporate</i>		
1.e				
1.e.1	Staffing	\$283,361.54	\$306,696.53	
1.e.2	Operating	\$452,180.84	\$473,468.88	
1.e.3	Capital	\$651,447.49	\$352,774.00	
1.e.4		\$25,000.00	\$25,000.00	
TOTAL EXPENDITURES CATEGORY 1 =			\$5,808,051.79	\$5,059,968.47
INCOME		DESCRIPTION	2024 BUDGET	2025 BUDGET
1.f	Provincial Funds	<i>-includes FFW funds S.39 from Government of Ontario</i>	\$166,117.00	\$166,117.00
1.g	Federal Funds	<i>-student grants</i>	\$40,000.00	\$40,000.00
1.h	Municipalities - General Levies	<i>-benefits all municipalities - use MCVA method</i>	\$2,047,314.00	\$2,143,537.00
1.i	Municipalities - Capital Levies	<i>-benefits all municipalities - use MCVA method (10 year plan 2022 - revised every 5 = 2032)</i>	\$453,889.40	\$608,457.87
1.j	Provincial Capital Funds	<i>-WECI Funds</i>	\$223,250.00	\$0.00
	Other Projects	<i>Soda Hub, Ackerman, FHIMP</i>	\$263,450.45	\$56,695.53
1.k	Municipalities - Capital Levies	<i>-capital asset plan -use of MCVA</i>	\$651,447.49	\$352,774.00
1.l	Legal inquiries and Permit Fees	<i>-related to Regulations and Enforcement (forecasted revenue)</i>	\$170,000.00	\$183,215.03
1.m	Plan Review Fees	<i>-covered under Natural Hazards (forecasted revenue)</i>	\$180,000.00	\$193,515.00
1.n	Conservation Land Fees and Leases Income	<i>-Rentals, hunting program, parking fees</i>	\$612,721.55	\$382,100.00
1.o	Source Water Protection (MECP)	<i>-DWSP for wages, benefits and overhead</i>	\$485,982.82	\$414,832.60
1.q	General	<i>-Donations, miscellaneous income, admin fees, operation of vehicles, tech fees</i>	\$455,166.12	\$458,724.44
1.r	Miscellaneous Revenue	<i>-Interest on investments/accounts earned</i>	\$58,711.96	\$60,000.00
1.t	Draw from Surplus or Reserves	<i>-as required</i>	\$0.00	\$0.00
TOTAL INCOME CATEGORY 1 =			\$5,808,050.79	\$5,059,968.47

		EXPENDITURES	DESCRIPTION	2024 BUDGET	2025 BUDGET
CATEGORY 2 - NON-MANDATORY	2.a	INFRASTRUCTURE	-Non-QC Owned Flood and Erosion Control Infrastructure Operation and Management (Skootamatta, Belleville Ice Control, Stoco & Downey Weirs)		
	2.a.1		Staffing -full time, students and contracts	\$95,979.80	\$97,995.38
	2.a.2		Operating -preventative maintenance	\$7,500.00	\$8,138.81
	2.b	DRINKING WATER SOURCE PROTECTION	-Source Protection Risk Management Official; Source Protection Education and Outreach		
	2.b.1		Staffing -full time, students and contracts	\$25,942.00	\$26,720.26
	2.b.2		Operating	\$0.00	\$0.00
	2.c	CA LANDS AND AREAS	-Land acquisition - of environmental significant properties		
	2.c.1		Staffing -full time, students and contracts	\$0.00	\$0.00
	2.c.2		Operating	\$0.00	\$0.00
	2.c.3		Capital	\$0.00	\$0.00
TOTAL EXPENDITURES CATEGORY 2 =				\$129,421.80	\$132,854.45
		INCOME	DESCRIPTION	2024 BUDGET	2025 BUDGET
2.d		Provincial Funds	-includes other funded revenue within category 2 from provincial agreements (Skootamatta)	\$15,000.00	\$15,000.00
2.e		Federal Funds		\$0.00	\$0.00
2.f		Municipalities - Benefiting Levies	-benefits specific municipalities - preventative Dam Maintenance for City of Belleville, Tweed and Madoc	\$88,479.80	\$91,134.19
2.g		Rebates and Recoveries	-Inputs from revenue of other programs TO BALANCE EXPENSES	\$0.00	\$0.00
2.h		Municipalities - Special Levies	-Direct apportionment to municipality that QC provides program/service on their behalf	\$0.00	\$0.00
2.i		Municipalities - SWP Agreements	-SWP RMO/RMI and E&O Services for Local Drinking Water Source Protection Services	\$25,942.00	\$26,720.26
2.j		Other Revenue		\$0.00	\$0.00
TOTAL INCOME CATEGORY 2 =				\$129,421.80	\$132,854.45
		EXPENDITURES	DESCRIPTION	2024 BUDGET	2025 BUDGET
CATEGORY 3 - SPECIAL PROJECTS	3.a	CONSERVATION EDUCATION AND OUTDOOR PROGRAMS	-Education not directed to madated programs - centered on watershed and natural environment		
	3.a.1		Staffing & Operation -full time, students and contracts, supplies, fuel, equip, etc.	\$137,355.41	\$112,434.05
	3.b	LOCAL WATER QUALITY MONITORING	-Surface Water Quality Monitoring Program		
	3.b.1		Staffing & Operation -full time, students and contracts, supplies, fuel, equip, etc.	\$536,398.86	\$515,852.36
	3.c	STEWARDSHIP, REFORESTATION, COMMUNITY ENGAGEMENT	-Stewardship and Outreach that is not part of QC owned properties or mandate		
	3.c.1		Staffing & Operation -full time, students and contracts, supplies, fuel, equip, etc.	\$158,066.07	\$156,299.02
	3.d	Foundation Distribution Board	-Establishing a foundation to enhance our organization's long-term sustainability, with the board of directors overseeing fundraising efforts, fostering partnerships, and ensuring that our conservation and community support initiatives align with our mission and values.		
	3.d.1		Staff & Operation -full time, board of directors, etc.	\$0.00	\$92,911.00
	3.d.2		Reserve Build -funds for 2026 staff & operation	\$0.00	\$200,000.00
	3.d	DEPOT LAKES CAMPGROUND	-Campground Operations		
3.d.1		Operating -Superintendent, Students, Maintenance, Supplies, Fuel, Equip, etc.	\$95,600.00	\$95,600.00	
TOTAL CATEGORY 3 =				\$927,420.34	\$1,173,096.43
		INCOME	DESCRIPTION	2024 BUDGET	2025 BUDGET
3.e		Special Agreement Funding	Local Water Quality Monitoring Program	\$536,398.86	\$536,398.86
3.f		Conservation Education and Outdoor Programs Stewardship, Reforestation, Community Engagement	-User fees, grants or donations specific to category 3 - tree/shrub sales, shoreline kits, carbon offsets etc.	\$206,021.48	\$516,697.57
3.g		Depot Lakes campground	campsite rentals (seasonal and interior) (forecasted revenue)	\$185,000.00	\$120,000.00
TOTAL INCOME CATEGORY 3 =				\$927,420.34	\$1,173,096.43
TOTAL QC OPERATING AND CAPITAL BUDGET =				\$6,864,893.93	\$6,365,919.35
General Levies					
-Modified current value assessment (MCVA) method using MPAC data				\$2,698,761.49	\$2,496,311.00
Benefit-based Levies					
-specific municipality benefits, except under Clean Water Act				\$453,889.40	\$608,457.87
Agreement Levies					
-Special agreements, where one or some participating municipalities benefit				\$114,421.80	\$117,854.45

**Quinte Conservation
General Levy to Support Operations**

	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2023 CVA (Modified) in Watershed	2024 Current Value Assessment (CVA)	2024 CVA (Modified) in Watershed	Difference in CVA in Watershed 2023 over 2024	% Difference in CVA in Watershed 2023 over 2024	CVA Based Apportionment Percentage	2024 Actual Levy	Preliminary Levy 2025	Preliminary Levy \$ increase
City of Belleville	100	37,486	37,486	7,957,058,045	8,054,213,695	8,054,213,695	97,155,650	1.22%	38.69	\$ 793,452	\$ 829,384	\$ 35,933
Centre Hastings	56	3,512	1,967	317,126,118	574,904,899	321,946,743	4,820,626	1.52%	1.55	\$ 31,624	\$ 33,153	\$ 1,529
Twp. Of Madoc	100	1,796	1,796	246,719,685	251,613,015	251,613,015	4,893,330	1.98%	1.21	\$ 24,602	\$ 25,910	\$ 1,308
Marmora & Lake	22	3,146	692	148,244,687	680,350,038	149,677,008	1,432,321	0.97%	0.72	\$ 14,740	\$ 15,413	\$ 673
City of Quinte West	23	32,903	7,568	1,406,358,019	6,184,652,505	1,422,470,076	16,112,058	1.15%	6.83	\$ 140,236	\$ 146,479	\$ 6,243
Stirling/Rawdon	17	3,901	663	92,385,881	553,327,400	94,065,658	1,679,777	1.82%	0.45	\$ 9,213	\$ 9,686	\$ 474
Tudor & Cashel	48	554	266	86,113,154	185,067,880	88,832,582	2,719,428	3.16%	0.43	\$ 8,598	\$ 9,148	\$ 549
Municipality of Tweed	100	4,617	4,617	683,796,338	690,021,002	690,021,002	6,224,664	0.91%	3.31	\$ 68,173	\$ 71,055	\$ 2,882
Twp. of Tyendinaga	100	3,466	3,466	485,958,735	496,439,930	496,439,930	10,481,195	2.16%	2.38	\$ 48,520	\$ 51,121	\$ 2,601
Addington Highlands	44	1,697	747	242,759,911	556,527,095	244,871,922	2,112,011	0.87%	1.18	\$ 24,157	\$ 25,216	\$ 1,058
Town of Greater Napanee	53	11,539	6,116	1,281,292,734	2,460,900,953	1,304,277,505	22,984,771	1.79%	6.27	\$ 127,953	\$ 134,308	\$ 6,356
Twp. of Stone Mills	100	6,340	6,340	985,552,054	1,003,347,138	1,003,347,138	17,795,084	1.81%	4.82	\$ 98,268	\$ 103,320	\$ 5,052
Twp. of North Frontenac	1	1,620	16	9,588,211	964,893,566	9,648,936	60,724	0.63%	0.05	\$ 1,024	\$ 994	\$ (30)
Twp. of South Frontenac	21	15,326	3,218	749,073,491	3,608,033,060	757,686,943	8,613,452	1.15%	3.64	\$ 74,724	\$ 78,023	\$ 3,299
Twp. of Central Frontenac	46	3,696	1,700	461,962,681	1,019,231,068	468,846,291	6,883,610	1.49%	2.25	\$ 46,063	\$ 48,280	\$ 2,217
Town of Deseronto	100	1,238	1,238	129,523,340	131,393,690	131,393,690	1,870,350	1.44%	0.63	\$ 12,898	\$ 13,530	\$ 633
Corp. of Loyalist Twp.	3	13,386	402	74,177,167	2,572,394,840	77,171,845	2,994,678	4.04%	0.37	\$ 7,370	\$ 7,947	\$ 577
Prince Edward County	100	19,430	19,430	5,172,878,912	5,249,527,012	5,249,527,012	76,648,100	1.48%	25.22	\$ 515,700	\$ 540,571	\$ 24,871
TOTAL QC LEVIES		165,653	97,727	20,530,569,164		20,816,050,992	285,481,828	1.39%	100.00	\$ 2,047,314	\$ 2,143,537	\$ 96,223
												4.70%

**Quinte Conservation
Summary of Levy Distribution**

	Levy General	Capital Asset Management	Water Control Infrastructure Capital Asset Management	Preventative Maintenance Water Control Structures & Weir Install	Risk Management Official	Total Levy
City of Belleville	\$ 829,384	\$ 136,484	\$ 188,369	\$ 79,452	\$ 3,433	\$ 1,237,123
Centre Hastings	\$ 33,153	\$ 5,456	\$ 449	\$ 5,841	\$ 7,594	\$ 52,493
Twp. Of Madoc	\$ 25,910	\$ 4,264	\$ 2,839	\$ -	\$ -	\$ 33,013
Marmora & Lake	\$ 15,413	\$ 2,537	\$ 46,584	\$ -	\$ 1,682	\$ 66,216
City of Quinte West	\$ 146,479	\$ 24,107	\$ -	\$ -	\$ -	\$ 170,586
Stirling/Rawdon	\$ 9,686	\$ 1,594	\$ -	\$ -	\$ -	\$ 11,281
Tudor & Cashel	\$ 9,148	\$ 1,505	\$ -	\$ -	\$ -	\$ 10,653
Municipality of Tweed	\$ 71,055	\$ 11,694	\$ 3,652	\$ 5,841	\$ 1,910	\$ 94,152
Twp. of Tyendinaga	\$ 51,121	\$ 8,413	\$ 33,781	\$ -	\$ -	\$ 93,315
Addington Highlands	\$ 25,216	\$ 4,150	\$ 11,843	\$ -	\$ -	\$ 41,209
Town of Greater Napanee	\$ 134,308	\$ 22,104	\$ 93,489	\$ -	\$ 1,888	\$ 251,789
Twp. of Stone Mills	\$ 103,320	\$ 17,004	\$ 59,908	\$ -	\$ -	\$ 180,232
Twp. of North Frontenac	\$ 994	\$ 164	\$ -	\$ -	\$ -	\$ 1,157
Twp. of South Frontenac	\$ 78,023	\$ 12,841	\$ 45,694	\$ -	\$ -	\$ 136,558
Twp. of Central Frontenac	\$ 48,280	\$ 7,946	\$ 40,739	\$ -	\$ -	\$ 96,964
Town of Deseronto	\$ 13,530	\$ 2,227	\$ -	\$ -	\$ 1,376	\$ 17,133
Corp. of Loyalist Twp.	\$ 7,947	\$ 1,308	\$ -	\$ -	\$ -	\$ 9,255
Prince Edward County	\$ 540,571	\$ 88,965	\$ 81,112	\$ -	\$ 8,837	\$ 719,485
TOTAL QC LEVIES	\$ 2,143,537	\$ 352,774	\$ 608,458	\$ 91,134	\$ 26,720	\$ 3,222,611



Fee Policy and Schedules

This policy outlines Quinte Conservation's guidelines for setting and charging fees

Approved by the Quinte Conservation Board of Directors

Date Approved: October 17, 2024

Last Revision - October 3, 2024

EFFECTIVE: January 1, 2025

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*2025 Fee Schedule



POLICY

Purpose

The purpose of the Fee Policy and Schedules is to inform the public and our municipal partners of the fees charged for programs and services delivered by Quinte Conservation.

Legislative Framework

The Conservation Authorities Act (CAA) Section 21.2 allows for conservation authorities to charge fees for services.

The CAA Section 21.1 Mandatory programs and services and Ontario Regulation (O. Reg.) 686/21 Mandatory Programs and Services outline mandatory (Category 1) programs that may be funded by municipal apportionment, provincial grants, or self-generated revenue with the user pay principal as appropriate.

Section 21.1.1 of the CAA outlines Category 2 Municipal programs and services, “An authority may provide, within its area of jurisdiction, municipal programs and services that it agrees to provide on behalf of a municipality situated in whole or in part within its area of jurisdiction under a memorandum of understanding, or such other agreement as may be entered into with the municipality, in respect of the programs and services.”

Section 21.1.2 of the CAA defines Category 3 Other programs and services, “In addition to programs and services described in sections 21.1 and 21.1.1, an authority may provide, within its area of jurisdiction, any other programs and services that it determines are advisable to further the purposes of this Act.”

Category 1 Mandatory Programs and Services

These programs and services include:

- Administration of Conservation Authorities Act (CAA) Section 28 and 28.1 including technical advice and studies;
- Enforcement and compliance;
- Response to legal, real estate and public inquiries regarding a CAA Section 28 and 28.1 and natural hazard inquiries under the Planning Act;
- Review and commenting on applications under other legislation noted under the Mandatory Programs and Services Regulation (O. Reg. 686/21) and associated inquiries;
- Access to authority owned or controlled land for recreational activities not requiring direct authority or other staff involvement.
- Flood forecasting and warning;
- Flood and Erosion Control Infrastructure Operation, Management, and Maintenance;

*2025 Fee Schedule



- Low water response;
- Provincial Water Quality Monitoring Network (PWQMN);
- Provincial Groundwater Quality Monitoring (PGMN);
- Drinking Water Source Protection
- Conservation Land Management and activities requiring a permit made pursuant to section 29 of the CAA;
- Enabling Services for the Organization including administration, finance, fleet management, communications, IT.

Category 2 Municipal Programs and Services

Municipal programs and services are offered throughout the watershed to all our partnering municipalities. These programs and services are provided by Quinte Conservation on behalf of our municipal partners.

These programs and services include (but are not limited to):

- Commenting on Planning Act applications for technical and policy matters related to stormwater management or other matters requested by a municipality, county, corporation or individual. This commenting/peer review service provides for a consistent approach across the watershed.
- Drinking Water Source Protection Risk Management Official Services including Education and Outreach.

Category 3 Advisable Programs and Services

Quinte Conservation offers programs and services to our watershed residents that provide an overall benefit to the environmental health of the region.

These programs and services include (but are not limited to):

- Extension Services (e.g. technical advice/implementation of erosion control measures, forest management/tree planting, wildlife/fisheries habitat management, management of forests/recreational land owned by others, technical studies)
- Recreational activities that are provided on land that is owned or controlled by the authority with the direct support or supervision of staff employed by the authority or by another person or body, or with facilities or other amenities maintained by the authority, including equipment rentals and renting facilities for special events.
- Community relations to help establish, maintain, or improve relationships between the authority and community members.
- Public education services to improve awareness of issues relating to the conservation, restoration, development, and management of natural resources in watersheds in Ontario.



Policy Principles

This Fee Policy and associated Schedules have been prepared in conformity with the Conservation Authorities Act. The Fee Schedules are based on the user-pay principle. The fees and revenues for planning and permitting services are designed to assist with recovering the costs associated with administering and delivering the services on a program basis. These fees do not exceed the cost of the service.

Process and Public Notification

The Fee Policy and Schedules have been established by the Quinte Conservation (QC) Board of Directors following consultation with local stakeholders and the public.

Consultation includes direct e-mail to key stakeholders (e.g., municipalities) and posting the notice for comment/review and/or revisions to the Fee Policy and Schedules on the QC website for a minimum of 30 days. Comments received will be presented to the Board of Directors prior to any approval.

Implementation

It is the objective of QC to provide an effective and efficient delivery of services. To achieve this objective:

- Land use proposals will be reviewed in a timely fashion.
- Comments on applications under the Planning Act will be provided in time for the legislated public meeting or hearing.
- Permit applications under the CAA generally will be processed within timelines outlined in Conservation Ontario's "Annual Reporting on Timelines Template for permissions under Section 28 of the Conservation Authorities Act". These timelines were developed by the Timely Review and Approvals Taskforce and received endorsement by the CO Council in December 2019.
- Fees will not exceed the costs to deliver the service.

Exemptions to the application of these fees include:

- Non-profit conservation and/or environmental groups contributing to the protection and restoration of the natural environment, provided the work is occurring on their private lands. Exemptions would be considered for fees associated with permit applications, Planning Act applications, legal inquiries, and site assessments.

Refunds

Quinte Conservation does not issue refunds for services or products once the application process has started or order is submitted, and the payment has been processed. Under exceptional circumstances, refund requests will be considered and may be approved by the Chief Administrative Officer (CAO). If a refund is approved, a 20% refund fee will apply.

*2025 Fee Schedule



Appeal

The fee appeal process will be based on the principles of fairness, opportunity, and notification. The only fees that would be considered for an appeal are those found under planning and permitting.

Consideration of appeals will be directed to the CAO. The appellant must submit in writing to the CAO the reasons for the appeal request. The CAO will review the request, consult with staff and the proponent. The appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. The applicant will be notified of the CAO's decision.

If the applicant is dissatisfied with the decision from the CAO an appeal to the QC Board of Directors can be requested.

The appellant must submit in writing to the CAO the reasons for the appeal request to the Board of Directors. The written request must identify a request to present the appeal before the Board of Directors. Once heard, the appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. Any appeal decision requires a resolution passed by the Board of Directors. The appellant will be notified of the Board's decision.

Date of Effect

The Fee Policy and Schedules becomes effective as of the date set by the QC Board of Directors.

Transition

The establishment of this Fee Policy and Schedules supersedes and replaces all previous fee policies and/or schedules. The Policy also applies to proposals not previously invoiced, such as draft approved plans of subdivision which predated any fee schedule.

Review Process

This Fee Policy and Schedules will be reviewed annually by QC staff to monitor effectiveness, and any changes will be brought forward to the Board of Directors for consideration. Consultation is required if changes are applied to the Policy or Schedules (as noted under Process and Public Notification) prior to Board approval. Approval of the updated Fee Policy and Schedule will require passage of a resolution by the Board of Directors.



FEE SCHEDULES

Schedule 1: Quinte Conservation Planning and Regulations Fees

Schedule 2: Quinte Conservation General Fees

Schedule 3: Quinte Conservation Monitoring, Stewardship and Education Services Fees



SCHEDULE 1 Planning and Regulations Fees

Fee Type	Current	Proposed*	Notes
Pre-Consultation			
Site Visit – Project Specific	\$450	\$475	Increase for COLA and cost recovery
Site Visit – Standard (1 lot)	\$450	\$475	Increase for COLA and cost recovery
Site Visit – Complex (2 or more lots severed)	\$900	\$955	Increase for COLA and cost recovery
Legal Inquiry	\$200	\$215	Increase for COLA and cost recovery
Planning Service Fees			
Technical Study Review (cost per study)	\$500	\$530	Increase for COLA and cost recovery
Consent to sever – Standard (1 lot)	\$450	\$475	Increase for COLA and cost recovery
Consent to sever – Complex (2 or more lots)	\$900	\$955	Increase for COLA and cost recovery
Minor Variance/Zoning By-law amendment	\$450	\$475	Increase for COLA and cost recovery
Official Plan amendment	\$705	\$750	Increase for COLA and cost recovery
Standard Site Plan review	\$3580	\$3800	Increase for COLA and cost recovery
Minor Site Plan review	\$865	\$920	Increase for COLA and cost recovery
Subdivision review	\$7990	\$8475	Increase for COLA and cost recovery
Subdivision phase review - minor	\$1390	\$1475	Increase for COLA and cost recovery
Subdivision phase review - complex	\$3580	\$3800	Increase for COLA and cost recovery
Permit Applications Fees			
Minor work	\$250	\$265	Increase for COLA and cost recovery
Standard work	\$450	\$475	Increase for COLA and cost recovery
Major work	\$835/\$1335	\$885/\$1420	Increase for COLA and cost recovery
Permit amendment/Permit re-issue	\$100	\$106	Increase for COLA and cost recovery
Request for a Hearing	\$1840	\$1950	Increase for COLA and cost recovery
Violations	Double the normal application fee		

*2025 Fee Schedule



Risk Management Official Services			
Enforcement of Part IV of the Clean Water Act	\$25942	\$26720	Split between those municipalities that require Part IV duties (Belleville, Centre Hastings, Deseronto, Marmora and Lake, Town of Greater Napanee, Prince Edward County, and Tweed)

*Proposed fees are based on the understanding that the Minister’s freeze on fees for planning and development charges will expire on December 31, 2024, and not be renewed for a third consecutive year.



SCHEDULE 2 General Service Fees

Fee Type	Current	Proposed	Notes
Staff Charge out Rates (per hour)			
Management/Project Management	\$93	\$96	Increase reflective of COLA and cost recovery
Engineering/Technical Resource Staff	\$77	\$80	Increase reflective of COLA and cost recovery
Specialists – IT, GIS, Biologist/Ecologist	\$67	\$70	Increase reflective of COLA and cost recovery
Administration/Technicians	\$52	\$54	Increase reflective of COLA and cost recovery
Conservation Lands			
Group rates for property usage (<50 ppl)	\$258	\$266	These rates do not include closure of property
Group rates for property usage (>50 ppl)	\$464	\$475	These rates do not include closure of property
Special Event rates Requiring Closure of Gathering Area within Property (Weekend)	\$2060	\$2122	These rates will not include any special accommodations (delivery of picnic tables, garbage service, etc.) or additional staffing
Special Event rates Requiring Closure of Gathering Area within Property (Weekday)	\$1545	\$1591	These rates will not include any special accommodations (delivery of picnic tables, garbage service, etc.) or additional staffing
Frink Center	\$154/day	\$159/day	OR \$75 /half day or evening; subject to CAO approval based on number of visitors
Depot Lakes Office Building	\$154/day	\$159/day	OR \$75 /half day or evening; subject to CAO approval based on number of visitors
Main Office Boardroom	\$154/day	\$159/day	OR \$75 /half day or evening; subject to CAO approval based on number of visitors
Annual Access Pass	\$62	\$64	Increase reflective of COLA and Market/Demand
Daily Access Pass – Little Bluff	\$15	\$16	Annual Passes will be accepted
Daily Access – All CA’s (except Little Bluff) – regular passenger vehicle	\$6	\$7	

*2025 Fee Schedule



Daily Access – All CA’s (except Little Bluff) – Other types of vehicles	\$12	\$13	Buses, vehicles with trailers (i.e., horse trailers, boat trailers, canoe racks, etc.)
DEPOT LAKES CAMPGROUND			
Seasonal Sites (annual rate)			
Waterfront Site	\$2060	\$2150	Increase for COLA and cost recovery
Non-waterfront Site	\$1545	\$1600	Increase for COLA and cost recovery
Interior Sites	\$50	\$52	Increase for COLA and cost recovery
Hunting Leases			
Cost per Acre	\$3.60	\$3.75	COLA, cost recovery; applies to new leases
Administrative Services			
Shipping and Handling	\$15.45	\$16	Increase for COLA and cost recovery
NFS Cheques	\$50.52	\$55	Increase for COLA and cost recovery
Printing – all printing and sizes	CR	CR	Increase for COLA and cost recovery
Mileage (per km)	.66 cents	.70 cents	Government rate set in January
Freedom of Information Requests	\$5.00	\$5.00	Increase for COLA and cost recovery
Project Fees	18%	20%	Increase for COLA and cost recovery

*2025 Fee Schedule



SCHEDULE 3 Monitoring, Stewardship and Education Service Fees

Fee Type	Current	Proposed	Notes
Tree Seedlings and Shrubs			
Conifer Stock	1.13	1.16	Sold in bundles of 10 or 25 (minimum order of 100 total trees); COLA
Deciduous Stock	1.54-2.06	1.60-2.12	Sold in bundles of 10 or 25 (minimum order of 100 total trees); COLA
Shoreline Planting Kits (QC provides a stewardship site visit and customized planting plan)			
	Minimum fee of \$438	Minimum fee of \$451	A kit is a minimum of 50 plants and is subsidized by grants. Kit price may exceed minimum cost pending grants received.
Shoreline Planting Services			
	\$7.21/plant + 0.67/km	\$7.42/plant + 0.70/km	Landowners can hire QC to have their shoreline kit planted; COLA
Large Scale Tree Planting Program (heavily subsidized for 2023 through grants)			
	\$0.31 to \$0.51 per tree for landowner	\$0.33 to \$0.53 per tree for landowner	Large scale tree planting program is subsidized by Forest Ontario grants as well as other grants and sponsors. Landowner fee will vary depending on subsidies acquired
Education/Outreach			
In-school Watershed Workshop	No Cost	No Cost	40-minute curriculum-connected watershed workshops K-8
Outdoor Education Programs K-12	\$8.24-\$14.42 per student	\$8.48-\$14.85 per student	We charge for outdoor programs either per student for half or full day programs
Stream of Dreams - School Water Education Program	\$3/student	\$5 /student	Minimum fee of \$300

*2025 Fee Schedule



Aquatic Science Equipment Rental (Daily Rates)			
AbraScan	\$6.18	\$6.36	Increase for COLA and cost recovery
Backpack Electrofishing Unit	\$167	\$172	Increase for COLA and cost recovery
Benthic Gear	\$22.06	\$23	Increase for COLA and cost recovery
Electrofishing Boat	\$335	\$345	Increase for COLA and cost recovery
Boat Stanley	\$227	\$234	Increase for COLA and cost recovery
Canoe	\$8.24	\$8.48	Increase for COLA and cost recovery
Flow Tracker	\$22.66	\$23	Increase for COLA and cost recovery
GPS Unit	\$22.66	\$23	Increase for COLA and cost recovery
John Boat	\$22.66	\$23	Increase for COLA and cost recovery
Kayak	\$8.24	\$8.50	Increase for COLA and cost recovery
Larval Net	\$56	\$58	Increase for COLA and cost recovery
Passive Netting Gear	\$111	\$114	Increase for COLA and cost recovery
Pygmy Meter	\$22.66	\$23	Increase for COLA and cost recovery
YSI Multimeter	\$22.66	\$23	Increase for COLA and cost recovery
PGMN Workbook	\$11.33	\$11.66	Increase for COLA and cost recovery
PGMN Generator	\$22.66	\$23	Increase for COLA and cost recovery
Water Quality Monitoring			
Provincial Water Quality Monitoring Network in the Moira Region (per event - monthly)	\$1432	\$1475	QC performs this monitoring once per month at 13 stations; Increase reflective of COLA and cost recovery
Provincial Water Quality Monitoring Network in the Napanee Region (per event - monthly)	\$746	\$768	QC performs this monitoring once per month at 3 stations; Increase reflective of COLA and cost recovery
Provincial Water Quality Monitoring Network in Prince Edward County (per event - monthly)	\$1133	\$1170	QC performs this monitoring once per month at 12 stations; Increase reflective of COLA and cost recovery

*2025 Fee Schedule



Provincial Groundwater Monitoring Network (average cost per well per visit)	\$1022	\$1053	QC has 23 wells as part of the provincial program, increase reflective of COLA and cost recovery
Ontario Benthos Bio-monitoring Network (average cost per station per visit)	\$350	\$360	QC samples 47 stations to ensure water quality changes can be tracked; Increase reflective of COLA and cost recovery
Baseflow (average cost per day)	\$667	\$687	QC samples at multiple locations throughout a given sub-watershed that are completed in a single day; Increase reflective of COLA and cost recovery



Quinte
CONSERVATION



2023

CAPITAL ASSET MANAGEMENT PLAN

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Executive Summary

Quinte Conservation's Capital Asset Management Plan (AMP) outlines the strategic approach to effectively manage and maintain the organization's physical assets. The plan aims to optimize asset performance, ensure long-term sustainability, and support Quinte Conservation's mission of preserving and restoring the natural environment. By implementing best practices in asset management, Quinte Conservation will enhance operational efficiency, reduce lifecycle costs, and maximize the value of its assets.



Introduction

1.1 Purpose

Conservation Authorities are responsible for the management of a diverse range of capital assets. In addition to significant land holdings, there are many other major classes of tangible capital assets (TCA) that support basic authority services related to conservation, restoration, development, and management of natural resources.

Figure 1 illustrates this diversity of TCA. The purpose of this AMP is to establish a comprehensive framework for the management and maintenance of Quinte Conservation's assets. It aims to prioritize investments, assess risks, and ensure the efficient utilization of resources to deliver sustainable environmental stewardship.



1.2 Background & Scope

This plan encompasses the management of tangible assets such as buildings, infrastructure, equipment, vehicles, and natural areas. It also includes intangible assets such as data and information systems necessary for effective asset management.

Quinte Conservation's (QC) infrastructure is aging while demand for better public services is growing in response to higher standards of safety, health, environmental protection, and growth. In 2009, standards within the Public Sector Accounting Board (PSAB) were amended and requires Conservation Authorities to report on our tangible capital assets in our Audited Financial Statements. QC has followed this direction since the implementation to ensure compliance. Under the new standards, the full cost of acquisition or construction of an asset is no longer recognized as an expenditure in the year in which it occurs. Instead, the cost of the asset is spread over the asset's estimated useful life as an amortization expense.

To comply with the standards in 2009, QC gathered information on the assets they owned, and created a database to track current assets and assets purchased in subsequent years. This information was used primarily as part of the audit process. This database provides the foundation for improving asset management practices at QC. The information required to be PSAB compliant was primarily backward looking. It considered historical cost (or reasonable estimates where necessary), annual amortization, accumulated amortization, and the resultant current net book value of assets. Looking forward, this AMP will take the PSAB information and introduce life expectancy based on actual asset condition, expected rates of deterioration, future required service levels, and estimated future replacement costs.

Although this is a new practice for QC, the development of an AMP is an essential part of QC's ongoing fiscal responsibility framework. It will guide the purchase, use, maintenance, and disposal of every asset QC needs to conduct business. The goal of every AMP is to define the use of assets in efforts to streamline productivity and delivery with minimal loss of capital.

The AMP will support QC's budgeting, planning, and forecasting processes and inevitably improve transparency, efficiency, and collaboration between user groups. The plan will improve and enhance data quality and reliability. This plan seeks to identify what we have, what condition it is in, and what the anticipated needs are to maintain our infrastructure as we move forward. It will also discuss estimates regarding future needs both from the perspective of preserving existing infrastructure and anticipated future new asset acquisitions and capacity enhancements.

The AMP was coordinated and developed with input from staff of several departments within QC regarding their applicable assets. A determination was made of which assets need to be managed and replaced based on an estimated life cycle of 5, 10, 15, 20, 30 or 40-years depending on the asset classification.

For dam infrastructure the life cycle was estimated at a 40-year cycle. In 2019, QC commissioned a consulting firm to focus on the Water and Erosion Control Infrastructure Assets held by QC. Maintenance forecasts for the water management infrastructure assets was forecasted over a 10-year cycle in efforts to improve the safety and reliability of these 40 structures. QC recognizes the significance of these assets and through the support of the Board of Directors and our benefitting municipalities, a 10-year capital plan was approved and includes annual contributions by way of a special levy to be held in reserve accounts for major capital works to ensure our dams and weirs are maintained. The water management infrastructure asset management plan will be phased into the AMP at a later date.

Asset Inventory and Condition Assessment

2.1 Information Technology Infrastructure

QC has a heavy operational dependency on Information Technology (IT) and Information Management (IM), including wide and local area networks, application and database servers, intranet, internet, public facing web assets and webservers, telecommunications, personal computers, and email. The potential loss of operational control of essential services and impact on stakeholders (e.g., clients or personnel) that may occur in the event of an interruption to IT/IM services, necessitates the need for continued preparation, implementation, and maintenance of a comprehensive IT/IM business continuity strategy.

Currently, QC maintains a network utilizing hypervisor technology to deliver the high availability of day-to-day operations. Several virtual machines run the following primary applications: MS Server and Active Directory, database servers, file servers, watershed monitoring applications, enterprise content management systems, accounting systems, GIS, and webservers. These servers, coupled with various network hardware components (e.g., routers, switches, and network storage) and other cloud-based SaaS (Software as a Service) resources are critical to the daily operations of QC and play a vital role in key program areas such as flood forecasting and warning.

2.1.1 Network Infrastructure Replacement Initiative

To maintain the high standards and availability of QC's network infrastructure, critical components must be replaced within the predicted lifespan of the hardware. The initiative will see the renewal of infrastructure actively planned and renewed on a regular basis to ensure QC is on pace to meet the needs of its users and clients. The set schedule of renewal will ensure continually sustainable work environments that are free from disruption and failure. The risks associated with not renewing network infrastructure include, but are not limited to:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected server, switch, and storage renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure;
- Unplanned loss and ability to respond in emergency situations;
- Potential loss of ability to communicate with partners during critical emergencies;

2.1.2 Cybersecurity Initiative

Not to be overlooked, the implementation of an effective cybersecurity program at QC is a crucial component in protecting IT/IM resources from damaging digital attacks and costly data recovery efforts. With an ever-increasing dependency on digital resources and the constant threat of new and evolving attack vectors, it is imperative that QC maintains an exceptional and proactive approach to cybersecurity management. Consequently, QC should protect IT/IM infrastructure through:

- Conducting routine cybersecurity training/campaign programs with staff to reduce the risk associated with human error.
- Routinely assessing the effectiveness of chosen detection and response platforms (upgrading as necessary)
- Ensuring network security best practices are implemented, routinely reviewed, and amended as required.



2.1.3 Server Room Maintenance Initiative

To maintain the business continuity of QC's network infrastructure and communication systems, the maintenance and repairs to the server room location needs to be reviewed on an annual basis. The maintenance and repairs include the following:

- Cooling systems renewal for server room;
- Back-up power systems renewal for main office

When a server room is not maintained correctly it presents significant risk related to:

- Early failure of equipment due to inadequate cooling;
- Disruption of service or loss of data due to power failures for power conditioning;
- Exposure to liability for inadequate record retention if servers damaged;

The maintenance of these systems will ensure the longevity of the hardware and ensure sustainability and high tolerance. QC has budgeted for the replacement of cooling systems after 10 years and the battery back-ups every 5 years.



2.1.4 Workstation Replacement Initiative

QC has recognized a need to budget the replacement of workstations to maintain business continuity. The initiative will see the renewal of workstations actively planned and executed on an annual basis. The set schedule of renewal will ensure a continually sustainable work environment that is free from disruption and failure. The risks associated with not renewing workstations include:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected computer renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure.

Workstations have been budgeted for a five-year replacement cycle. The workstations required by users at QC are dedicated by their software and hardware requirements. Several resource intensive client-side applications are in use at QC including:

- GIS applications
- CAD applications
- Graphic design / photo and video editing applications
- Environmental modelling and statistical applications

Users whose primary job function is the intensive use of the above-mentioned application categories are referred to as “Technical Workstation Users”. Staff members who use the software on a periodic basis are referred to as “Business Advanced Users”. The remaining staff are considered “Business Standard Users” and do not use resource intensive client-side applications and predominantly rely on office or server-side applications.

2.1.5 Software requirements

- Technical Workstation Users
 - GIS applications; CAD applications; graphic design / photo and video editing applications; environmental modelling and statistical applications; office and server-side applications
 - Example users: GIS staff, communications staff.
 - Workstations will be extended core machines, those which have additional CPUs, RAM, and dedicated video cards.
- Business Advanced Users
 - CAD applications; environmental modelling and statistical applications; office and server-side applications
 - Example users: water resources staff, monitoring staff.
 - Workstations will be extended core machines, those which have additional CPUs and RAM.
- Business Standard Users
 - Office and server-side applications
 - Example users: administration, field operations staff, forestry staff, planning and regulations staff, meeting room computers, summer staff.
 - Workstations considered to be core machines, those which have average performance CPU and RAM allocations.

This strategy has a phased approach since workstation requirements from various groups cannot be completely fulfilled at present time. Workstations coming out of full-time staff use are to be set aside for students and employment programs, as required.

Each of these classes requires the maintenance of a battery backup system at the workstation location. These battery backup systems are intended to provide the user time to save and shut down the computer in the event of a power outage and provide limited power during a brownout or power “Flicker”. These battery backup systems are considered part of each of these desktop computer systems and are therefore included in the replacement costs moving forward with the strategy.

2.1.6 Phone System Replacement Initiative

The current phone system includes both a Private Branch Exchange (PBX) desk top phone set as well as mobile devices for many staff. The mobile devices form part of QC’s essential communication plan. Currently, the mobile phone package includes 30 devices ranging from 2017 – 2023. The PBX system is approximately 10 years old and no longer compatible with QC’s automated system for some features. The aging infrastructure will cause higher likelihood of service disruption. The risks associated with not keeping the phone system current include:

- Unplanned downtime leading to a disruption in service and administration of QC functions;
- Unplanned loss and ability to respond in emergency situations;
- Unplanned expenses related to unexpected equipment failure;
- Loss of voicemail data;
- Increased negative perception of technology due to aging equipment.

Mobile devices are budgeted for a 5-year life cycle. The PBX system is budgeted for a 15-year life cycle.

2.1.7 Standard Office Equipment

Quinte Conservation has a variety of office equipment required to perform administrative duties. This equipment includes copiers, printers, a wide-format plotter/scanner, and a variety of audio/visual equipment (board room TV, meeting room monitors, postage meter, etc.). This type of equipment has a 10-year replacement schedule.

2.1.8 Information Technology Infrastructure Financial Implications

QC’s core servers, storage network, computer and office equipment are in reasonably good condition while some of the remainder of our network infrastructure is in fair condition. The financial implications (estimated cost per year for the strategy described) to replace the aging infrastructure and to maintain licensing fees is described below.

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$76,706	\$99,507	\$76,726	\$118,475	\$92,059	\$106,662	\$87,889	\$79,817	\$109,357	\$103,309

Annual Average
\$95,051

Some notes regarding the values include the following:

- CPI adjustments at 2.5% per year;
- Replacement costs not used (using acquisition costs for calculations) - in some cases, replacements are cheaper, in others, higher);
- Monitors not factored into PC replacements (their useful life tends to be significant, and replacement is infrequent);
- QC has many users with both desktop and laptop - business/cost savings strategy will be to move away from desktops and run 1 machine only for most users by 2030 (some exceptions to this exist);
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of \$95,051 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of maintaining the Information Technology infrastructure throughout QC.



2.2 Vehicles

QC owns and maintains a small fleet of vehicles to deliver various programs and services. QC's current fleet includes 14 vehicles used for monitoring, forestry operations, dam operations and inspections, regulations and planning, stewardship, and a variety of other corporate services such as attending meetings and general uses. Some of these vehicles are used to carry and trailer equipment including boats, canoes, surveying equipment, generators, pumps, sampling equipment, electro-fishing equipment and specialized dam operation gear. During peak months, vehicles are fully utilized, and staff are occasionally required to use personal vehicles as necessary.

All Terrain Vehicles (ATV) and trailers that are used in conjunction with our vehicles are also included in the vehicle section of the Asset Management Plan. ATVs are used to access remote locations within QC's jurisdiction to perform dam operations and inspections as well as forestry operations.

The Forwarder is a specialized piece of equipment used in several different program areas. As an example, staff would utilize it to perform operations and maintenance of booms at our water control structures, hazardous tree and log removal as part of our conservation area maintenance program and for forestry operations.

Some notes regarding the values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual asset);
- All replacements costs used in the plan are estimates based on a value range from Autotrader in July 2023;
- All current values have been reduced by 5% each year following 2024;
- See appendices for a detailed list.

The following table shows the vehicle fleet, acquisition date and estimated 2023 value:

Description	Acquisition Year	Current Value
2008 Dodge Ram	2008	\$6,500
2008 Ford 3 Ton (Dump)	2008	\$20,000
2008 Ford F150	2008	\$7,000
2011 Chevy Silverado	2011	\$12,995
2012 Dodge Caravan	2014	\$2,000
2012 Dodge Ram	2012	\$14,000
2012 Honda Civic	2012	\$5,000
2014 Jeep Cherokee	2014	\$9,000
2015 Dodge Caravan	2015	\$7,000
2016 Ford F150	2016	\$15,000
2017 Ford Focus (Electric)	2017	\$14,000
2022 GMC - Lease (\$900/month)	2022	N/A
2022 Chevy - Lease (\$900/month)	2022	N/A
2022 Chevy - Lease (\$900/month)	2022	N/A
Flatbed Trailer	2000	\$2,000
ATV Trailer	2000	\$2,000
Forwarder (logging and dam operations)	2000	\$5,000
ATV x4	2015 - 2018	\$4,500

The risks associated with not replacing QC's vehicle fleet include:

- High maintenance and repair costs;
- Health and Safety concerns;
- Liability concerns;
- Disruption in services.

2.2.1 Vehicle Financial Implications

QC's fleet of vehicles is in fair condition but requires some immediate investment. Vehicle ages range from new (3 newly leased vehicles in 2022) to several vehicles beyond their life expectancy of 15-20 years (depending on asset). The financial implications to bring the vehicle fleet to meet operational needs is as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$58,350	\$60,629	\$83,689	\$90,085	\$94,600	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888

Annual Average
\$64,884

For budgeting purposes, the average 10-year capital cost of \$64,884 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of the Vehicle fleet.



2.3 Facilities and Conservation Areas

QC maintains lands and infrastructure throughout the entire watershed. In total, QC owns and manages approximately 30,000 acres of land. There are several buildings located on QC properties that all require general upkeep and maintenance to ensure they remain safe and in good standing. Some of these building assets remain locked or are rented to external agencies. QC's main administrative building is located at Potters Creek Conservation Area in Quinte West with the primary location for Field Operations staff and equipment being located at the Vanderwater Conservation Area. Other locations that have infrastructure and buildings include the Frink Centre, Depot Lakes, O'Hara Mill and Macaulay Mountain properties. The O'Hara Mill property is primarily maintained by a volunteer association and has not been included with this plan because the group is responsible for all assets located on the property.

A legacy building and workshop remain at the Macaulay Mountain Conservation Area. These buildings were the former Prince Edward Region main office and are no longer used by Quinte Conservation. Currently the location is leased to a cadet group. Signage, walkways, trails, bridges, parking lots, gates, picnic shelters and tables are some of the features located at our twelve conservation areas that form our destination sites in accordance with the QC Lands Committee recommendations and QC Board approval.

The following Facilities and Conservation Areas will require capital improvements over the next 10 years and include the following generalized items:

- Beaver Meadow Conservation Area - parking lot and access improvements, picnic tables, signage, trail improvements;
- Deerrock Lake Access – building upgrades, boat launch improvements, washroom facility upgrades (privy);
- Depot Lakes Conservation Area – accessibility improvements, trail network and bridge maintenance, gate system and maintenance, parking lot, picnic shelter, picnic tables, washroom maintenance, signage, building maintenance including flooring, roof, washroom, septic, windows;
- Frink Centre Conservation Area – boardwalk replacement, gate, parking lot, pavilion (roof, painting, etc.), picnic tables, washrooms, signage, trail maintenance and upgrades;
- Little Bluff Conservation Area – fencing, gate maintenance; parking and access, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Macaulay Mountain Conservation Area - building and workshop demolition, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Potters Creek Conservation Area and Administrative Building – appliance replacement, lunchroom upgrades, cooling system, heating system, back-up generator replacement, board room upgrades to audio visual, tables and chairs, exterior and interior upkeep, office roof, sewage system, storage facility maintenance, pavilion upgrades to exterior and interior; pavilion roof, general access Improvements, Other properties abandoned water wells on QC land, legal surveys for land holdings, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Massassauga Point Conservation Area – fencing, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sheffield Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sidney Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Vanderwater Conservation Area - gate system upgrade and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades, concrete repairs to building, building maintenance, washroom upgrades and sewage system, heating, and cooling system replacement.

The risks associated with not maintaining and upgrading our facilities and conservation areas include:

- Loss of revenue;
- Disruption of services;
- Increased maintenance and repair costs;
- Health and safety concerns for staff and the public.

2.3.1 Facilities and Conservation Areas Financial Implications

QC facilities and conservation areas are in fair to good condition, and QC must continue to meet health and safety standards as well as provide the public the necessary facilities to enjoy these destination properties. The financial implications to ensure QC facilities and conservation areas meet requirements are as follows:

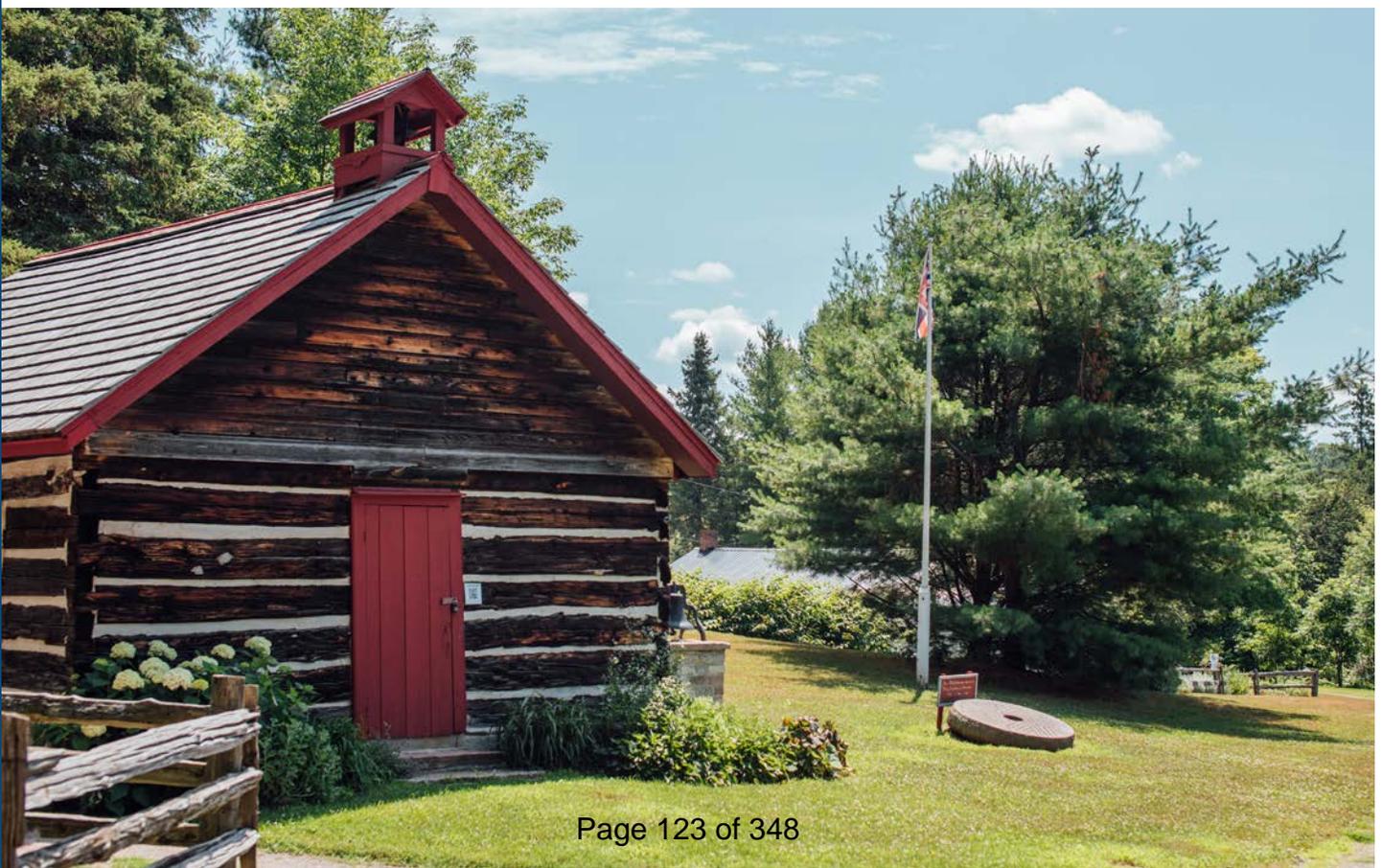
2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$110,500	\$110,700	\$105,000	\$110,188	\$100,650	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206

Annual Average
\$106,688

Some notes regarding the annual values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual value);
- Pricing is estimated based on current available information;
- Any investment in our assets made prior to 2023 has been included within our schedules (i.e., new storage facility, some gate systems) but not included as an annual cost;
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of \$106,688 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure the necessary funds required to support the annual costs of QC’s facilities and conservation areas.





2.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

QC owns and manages 30,000 acres of land, 43 water control structures, a hydro-electric facility, campground, office buildings and 12 destination areas. With this comes the need to have lots of different equipment including power tools, boats, tractors, trailers etc. QC field staff require a tractor with various attachments for everyday maintenance work. QC relies on landscaping equipment to complete general maintenance around conservation areas. QC's extensive trail network is maintained with the same equipment as well as groomers for cross country skiing. Staff require chainsaws, brush saws, pole saws, and other equipment to assist in dam operations, trail maintenance, hazard tree removal, snow removal and more.

All this equipment is considered a necessity for Quinte Conservation to conduct business.

2.4.1 Flood Forecasting and Warning

QC owns and operates a variety of monitoring stations to collect weather and hydrologic data that is used in flood and drought monitoring as well as supporting other programs (e.g., watershed planning, climate change, Bay of Quinte, Provincial Groundwater Monitoring Network, Provincial Water Quality Monitoring Network, etc.). QC also relies on Environment Canada's hydrometric network stations where some QC owned sensors such as rain gauges, air and water temperature probes, soil probes, snow depth sensors, etc. have been installed. In addition, QC has groundwater sampling locations where the sites are operated and maintained by QC, but the equipment is owned by the province.

The equipment that QC owns and relies on for timely flood and drought monitoring must be maintained to a high standard to ensure data accuracy. Most monitoring stations consist of data loggers, sensors, solar panels, and some have equipment shelters.

A full list of QC's networks of gauge stations and equipment can be found in the appendix. Some equipment is essential to the Flood Forecasting and Warning program as well as the drought preparedness program. This equipment must be maintained to a high standard. In the past, QC has often accepted generous donations of equipment from Environment, Climate Change Canada (ECCC), the Ministry of Natural Resources and Forestry (MNRF) and Ministry of Environment, Conservation and Parks (MECP) such as data loggers, rain gauges, lake level gauges, etc. Having the ability to receive these types of donations is a tremendous help in upgrading our hydrometric monitoring network, however they cannot be expected on a continuous basis. If QC's equipment and network are at risk of falling due to lack of maintenance/replacement, QC risks losing important data, dealing with more difficult repairs, increased costs associated with repairs and a loss of credibility with the public because QC will not be able to provide accurate and up to date information during emergencies.

2.4.2 Watershed Planning and Monitoring Equipment

QC has an extensive watershed monitoring program to meet not only the provincial requirements set out in the Conservation Authorities Act but also to demonstrate the health and well being of our natural resources within the Quinte region. QC's team examines the biological, physical, and chemical components of the watershed including surface water, groundwater, aquatic, wildlife, wetland, and terrestrial components. The monitoring programs provide important information used by QC staff, and many watershed stakeholders including our municipal partners and other government agencies, developers, consultants, academia, ENGO's and residents. Overall watershed health is evaluated as well as assessment of important indicators and components of the watershed. The data and information collected provide point in time information and identifies trends and change over time in watershed health. The work QC completes as part of their robust monitoring network not only informs QC's management programs but also informs federal and provincial programs including species at risk, forest bird inventories, Great Lakes Wetland Health, provincial biodiversity programs, and Ontario invasive species programs. The information collected through some of the monitoring programs is submitted to provincial and federal databases in accordance with agreements, collection permits and licences.

To carry out the various monitoring programs, a variety of equipment is necessary. This equipment includes highly specialized items such as boats, electrofisher, water chemistry meters, safety gear, scales, and many other important items.

2.4.3 Financial Implications of Flood Forecasting and Warning and Watershed Monitoring Equipment

Having reliable equipment is essential to being able to deliver QC's programs and services. Equipment is shared amongst all departments and program areas to ensure QC maximizes the value of our equipment and reduces the financial burden on QC. Our inventory of equipment has a variety of life expectancies with most items ranging from a 2-year to 20-year life expectancy. Some of the more expensive assets such as boats, motors, tractors, etc. are rated on a 30-year life expectancy.

The risk associated with not replacing equipment include:

- Unreliable or lost data;
- High maintenance and repair costs;
- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns.

The financial implications are as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$77,201	\$81,181	\$80,806	\$84,572	\$84,281	\$88,134	\$87,932	\$91,877	\$91,768	\$93,759

Annual Average
\$86,151

For budgeting purposes, the average replacement cost of \$86,151 will be incorporated into the 2024 budget onwards as a capital expense. This value includes a CPI adjustment over 10 years at a rate of 2.5% annually. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure we have the necessary funds to support the annual costs of Quinte Conservations equipment. See appendices for a detailed list.



2.5 Water Management Infrastructure

Quinte Conservation owns, operates, and/or maintains 43 water management structures throughout the watershed. These structures range from historical remnants of an once functioning dam to seasonal weirs to large flood control structures. In 2018, Quinte Conservation contracted D.M. Wills Associates Ltd. to complete a Water Control Structure Condition Assessment. The purpose of the assessment focused on determining the priority capital projects for the next 10 years. As part of the work, each structure was inspected, and recommendations were provided. The recommendations focused on how to properly maintain the structure to ensure safe operation, public safety, and longevity.

In 2021, the Quinte Conservation Executive Board approved a motion (QC-021-079) directing staff to contact each of our municipal partners regarding the 10-year plan to allow each municipality benefitting from the water management structures to financially plan for capital maintenance into 2032.

Although the Water Management Infrastructure already has an approved capital asset management plan and payment schedule, it is important to recognize this plan as part of QC's overall Asset Management Plan. QC will also continue to keep the Water Management Infrastructure Plan as a separate special levy budget item because of the complexity around which municipalities are benefitting from each structure.

QC prepared this 10-year plan showing the cost increasing for the initial five years. The payment schedule started in 2022 on an annual basis by the benefitting municipalities and the funds are held in a reserve account specific for water management infrastructure capital maintenance.

The following list of dams and weirs are part of the water management infrastructure asset management plan and form an integral part of QC business:

Water Control Infrastructure	Main Function	Secondary Function
Arthur Holgate Dam	Ice Control Dam	Flood & Erosion Control
Belleville Yardmen Dam	Ice Control Dam	Flood & Erosion Control
Catons Weir	Recreational (Stoco Lake)	
Chapman's Weir	Recreational (Stoco Lake)	
Deerock Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Deloro Dam	Water supply for Deloro Mine	
Downey's Weir	Recreational (Moirra Lake)	
Flinton Dam	Recreational and Water Supply	
George & Lois Wishart Dam	Ice Control Dam	Flood & Erosion Control
Harry Mulhall Dam	Ice Control Dam	Flood & Erosion Control
Lingham Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Lott Dam	Ice Control Dam	Flood & Erosion Control
McLeod Dam	Hydro Electric Generation	Flood & Erosion Control
O'Hara Mill Dam	Recreational/Historic	
Skootamatta Lake Dam	Flood & Erosion Control	Recreation; Low Flow Augmentation
13 Island Lake	Recreation	Low Flow Augmentation
2nd Depot Lake	Flood & Erosion Control	
3rd Depot Lake	Flood & Erosion Control	
Bellrock Main Dam	Fire supply	Recreation
Bellrock Mill Dam	Recreational/Historic	
Breeze Dam	Flood & Erosion Control	
Colebrook Dam	Flood & Erosion Control	
Dead Creek Dam	Conservation/Wetland Preservation	
Hardwood Creek Dam	Historical	
James Lazier Dam	Flood & Erosion Control	
Kingsford Weir	Recreation - No longer installed	
Laraby Rapids Dam	Low Flow Augmentation	Recreation
Lower Arden Dam	Recreation	
Middle Arden Dam	Recreation	
Newburgh Weir	Fire supply	Recreation- no longer installed
Springside Park Dam	Municipal water intake	Recreation
Upper Arden Dam	Low Flow Augmentation	Recreation
Varty Lake Dam	Recreation	
Woods Dam	Historical/Recreation	
Beaver Meadow Dam	Conservation/Wetland Preservation	Recreation
Bloomfield Dam	Flood & Erosion Control	CWP/Recreation
Consecon Mill Dam	Flood & Erosion Control	Fire supply/LFA/Recreation
Demorestville Dam	Flood & Erosion Control	Fire supply
Harry Smith Dam	Conservation/Wetland Preservation	Recreation
Macaulay Mountain Dam	Flood & Erosion Control	Recreation
Milford Dam	Flood & Erosion Control	Fire supply/Recreation
Roblin Lake Dam	Low Flow Augmentation	Recreation
Whitney Dam	Flood & Erosion Control	LFA



2.5.1 Financial Implications of the Water Management Infrastructure

The risk associated with not replacing or maintaining our water control infrastructure include:

- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns;
- Risk to life and property.

The financial implications are as follows:

2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
\$202,819	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$878,884	\$878,884	\$878,884	\$878,884

For budgeting purposes, the approved payment schedule for the Water Management Capital Plan will continue to be billed separately on an annual basis to the benefitting municipalities.

Conclusion

3.0 Conclusion

QC’s Asset Management Plan outlines a comprehensive approach to sustainably manage and maintain its physical and intangible assets. By prioritizing asset performance, risk management, and resource optimization, QC will enhance its operational efficiency, minimize lifecycle costs, and ensure the long-term sustainability of its environmental resources. Through continuous improvement and effective asset management practices, QC will continue to fulfill its vision of advancing watershed knowledge and collective actions to strengthen our natural ecosystems.

QC’s historical approach has been “reactive” to situations. This approach is problematic when a problem or need arises, QC requests funding from partner municipalities with little to no ability to plan for said funding nor time to apply for matching grant dollars. This plan not only creates a solid foundation for planning the future of QC but also allows QC to access provincial, federal, and private grants that occasionally become available.

The following is a summary table of the annual costs associated with the AMP that will be billed annually to our 18 member municipalities. An important note is that this is not additional financial support but reflects a similar dollar amount that was historically included in our operating budget. We have simply reorganized our budget so that it clearly accounts for capital expenditures. The total cost will be billed in accordance with the Current Value Assessment modified to the watershed boundary. This method is consistent with the way our operating budget is distributed. The values shown below exclude the Water Infrastructure Capital Asset Management information that was approved in 2020.

Asset Class	IT and IMS	Facilities and Lands	Vehicles	Flood Forecasting and Warning and Watershed Monitoring Equipment
Annual Cost	\$95,051	\$106,688	\$64,884	\$86,151
Total Cost	\$352,774			



Appendices

4.1 Information Technology Infrastructure

Request Program	AS&M ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Year Prior	2018	2019	2020	2021	2022	2023
	IFAM-C001	Desktop	5	2010	3	2012	2019	2026	960	960	0	0	0	0	0	0	0
	IFAM-C002	Laptop	5	2019	4	2024	2029	2034	180	180	0	0	0	0	0	0	0
	IFAM-C003	Desktop	5	2010	3	2012	2019	2026	1010	1010	0	0	0	0	0	0	0
	IFAM-C004	Desktop	5	2010	3	2012	2019	2026	2500	2500	0	0	0	0	0	0	0
	IFAM-C005	Laptop	5	2017	6	2022	2027	2032	2500	2500	0	0	0	0	0	0	0
	IFAM-C006	Laptop	5	2017	6	2022	2027	2032	1010	1010	0	0	0	0	0	0	0
	IFAM-C007	Desktop	5	2013	5	2018	2023	2028	1200	1200	0	0	0	0	0	0	0
	IFAM-C008	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C009	Laptop	5	2019	4	2024	2029	2034	1010	1010	0	0	0	0	0	0	0
	IFAM-C010	Laptop	5	2020	3	2025	2030	2035	940	940	0	0	0	0	0	0	0
	IFAM-C011	Desktop	5	2017	6	2022	2027	2032	1000	1000	0	0	0	0	0	0	0
	IFAM-C012	Desktop	5	2017	6	2022	2027	2032	1010	1010	0	0	0	0	0	0	0
	IFAM-C013	Desktop	5	2017	6	2022	2027	2032	1000	1000	0	0	0	0	0	0	0
	IFAM-C014	Desktop	7	2013	10	2018	2023	2028	2500	2500	0	0	0	0	0	0	0
	IFAM-C015	Tablet	7	2015	8	2022	2029	2036	1500	1500	0	0	0	0	0	0	0
	IFAM-C016	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C017	Desktop	5	2017	6	2022	2027	2032	1000	1000	0	0	0	0	0	0	0
	IFAM-C018	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C019	Desktop	5	2017	6	2022	2027	2032	1000	1000	0	0	0	0	0	0	0
	IFAM-C020	Laptop	5	2020	3	2025	2030	2035	1120	1120	0	0	0	0	0	0	0
	IFAM-C021	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C022	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C023	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C024	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C025	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C026	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C027	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C028	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C029	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C030	Desktop	5	2015	8	2020	2025	2030	800	800	0	0	0	0	0	0	0
	IFAM-C031	Desktop	5	2017	6	2022	2027	2032	1010	1010	0	0	0	0	0	0	0
	IFAM-C032	Desktop	5	2017	6	2022	2027	2032	1010	1010	0	0	0	0	0	0	0
	IFAM-C033	Desktop	5	2017	6	2022	2027	2032	1000	1000	0	0	0	0	0	0	0
	IFAM-C034	Desktop	5	2019	4	2024	2029	2034	1010	1010	0	0	0	0	0	0	0
	IFAM-C035	Desktop	5	2019	4	2024	2029	2034	1010	1010	0	0	0	0	0	0	0
	IFAM-C036	Tablet	7	2016	7	2023	2030	2037	1500	1500	0	0	0	0	0	0	0
	IFAM-C037	Desktop	5	2014	9	2019	2024	2029	1000	1000	0	0	0	0	0	0	0
	IFAM-C038	Desktop	5	2014	9	2019	2024	2029	1000	1000	0	0	0	0	0	0	0
	IFAM-C039	Tablet	7	2015	8	2022	2029	2036	1500	1500	0	0	0	0	0	0	0
	IFAM-C040	Tablet	7	2015	8	2022	2029	2036	1500	1500	0	0	0	0	0	0	0
	IFAM-C041	Tablet	7	2017	6	2024	2031	2038	1500	1500	0	0	0	0	0	0	0
	IFAM-C042	Tablet	7	2017	6	2024	2031	2038	1500	1500	0	0	0	0	0	0	0
	IFAM-C043	Tablet	7	2018	5	2023	2030	2037	1500	1500	0	0	0	0	0	0	0
	IFAM-C044	Desktop	5	2018	5	2023	2028	2033	1010	1010	0	0	0	0	0	0	0
	IFAM-C045	Desktop	5	2019	4	2024	2029	2034	1010	1010	0	0	0	0	0	0	0
	IFAM-C046	Desktop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C047	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C048	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C049	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C050	Laptop	5	2019	4	2024	2029	2034	980	980	0	0	0	0	0	0	0
	IFAM-C051	Desktop	5	2019	4	2024	2029	2034	1010	1010	0	0	0	0	0	0	0
	IFAM-C052	Desktop	7	2010	3	2017	2024	2031	1770	1770	0	0	0	0	0	0	0
	IFAM-C053	Laptop	5	2021	2	2026	2031	2036	1380	1380	0	0	0	0	0	0	0
	IFAM-C054	Laptop	5	2021	2	2026	2031	2036	1380	1380	0	0	0	0	0	0	0
	IFAM-C055	Laptop	5	2020	3	2025	2030	2035	1120	1120	0	0	0	0	0	0	0
	IFAM-C056	Laptop	5	2020	3	2025	2030	2035	1120	1120	0	0	0	0	0	0	0
	IFAM-C057	Laptop	5	2021	2	2026	2031	2036	1380	1380	0	0	0	0	0	0	0
	IFAM-C058	Laptop	5	2021	2	2026	2031	2036	1380	1380	0	0	0	0	0	0	0
	IFAM-C059	Laptop	5	2021	2	2026	2031	2036	1380	1380	0	0	0	0	0	0	0
	IFAM-C060	Laptop	5	2021	2	2026	2031	2036	1380	1380	0	0	0	0	0	0	0
	IFAM-C061	Laptop	5	2022	1	2027	2032	2037	1400	1400	0	0	0	0	0	0	0
	IFAM-C062	Laptop	5	2022	1	2027	2032	2037	1400	1400	0	0	0	0	0	0	0
	IFAM-C063	Desktop	5	2022	1	2027	2032	2037	1400	1400	0	0	0	0	0	0	0
	IFAM-C064	Desktop	10	2012	1	2017	2022	2027	400	400	0	0	0	0	0	0	0
	IFAM-C065	Desktop	10	2012	1	2017	2022	2027	400	400	0	0	0	0	0	0	0
	IFAM-C066	Desktop	10	2012	1	2017	2022	2027	400	400	0	0	0	0	0	0	0
	IFAM-C067	Desktop	5	2022	1	2027	2032	2037	1300	1300	0	0	0	0	0	0	0
	IFAM-C068	Laptop	5	2023	0	2028	2033	2038	1400	1400	0	0	0	0	0	0	0

\$ 72,310.00 \$ 1,242,000 \$ 14,840,000 \$ 9,200,000 \$ 131,440,000 \$ 10,200,000 \$ 11,200,000 \$ 14,840,000 \$ 15,760,000 \$ 10,760,000 \$ 7,200,000

4.2 Vehicles

Department	Description	Life Expectancy	Acquisition Year	Current Age	Replacement Year	Acquisition Cost	Replacement Cost	Current Value (Lowest estimated)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Vanderwater	2008 Dodge Ram	15	2008	15	2023		\$66,000	\$6,500		\$581,150									\$591,500
Vanderwater	2008 Ford 3 Ton (Dump)	20	2008	15	2028		\$100,000	\$20,000					\$86,000						\$86,000
Vanderwater	2008 Ford F150	15	2008	15	2023	\$31,399	\$66,000	\$7,000	\$69,350										\$86,350
Vanderwater	2011 Chevy Silverado	15	2011	12	2026		\$66,000	\$12,995											\$83,954
Corporate Services	2012 Dodge Caravan	15	2012	9	2029	\$12,895	\$45,000	\$2,000					\$16,600						\$48,600
Monitoring	2012 Chevy - Lease (\$900/month)	5	2012	11	2017	\$13,365	\$39,000	\$4,000				\$53,000							\$48,000
OPS	2012 Honda Civic	15	2012	11	2027		\$39,000	\$5,000											\$51,750
Engineering	2014 Jeep Cherokee	15	2014	9	2029	\$30,383	\$39,000	\$9,000	\$24,750				\$23,700						\$37,700
Vanderwater	2015 Dodge Caravan	15	2015	8	2030	\$12,698	\$25,000	\$7,000						\$20,450					\$20,450
Vanderwater	2016 Ford F150	15	2016	7	2031	\$33,873	\$36,000	\$15,000						\$66,000					\$56,000
Corporate Services	2017 Ford Focus (Electric)	15	2017	6	2032		\$36,000	\$14,000							\$27,300				\$27,300
Regs.	2022 GMC - Lease (\$900/month)	5	2022	1	2027	\$10,000	\$70,000	\$45,000				\$10,000							\$10,000
Vanderwater	2022 Chevy - Lease (\$500/month)	5	2022	1	2027	\$10,000	\$70,000	\$45,000				\$10,000							\$10,000
Monitoring	2022 Chevy - Lease (\$500/month)	5	2022	1	2027	\$10,000	\$70,000	\$45,000				\$10,000							\$10,000
Vanderwater	2000 Ford F150	30	2000	23	2023		\$15,000	\$2,000							\$13,700				\$13,700
Vanderwater	2000 Ford F150	30	2000	23	2023		\$15,000	\$2,000							\$13,700				\$13,700
Vanderwater	2000 Ford F150	30	2000	23	2023		\$20,000	\$5,000							\$16,750				\$16,750
Vanderwater	2000 Ford F150	30	2000	23	2023		\$20,000	\$5,000							\$16,750				\$16,750
Landis	2018 Ford F150	15	2018	5	2033		\$12,000	\$4,500											\$9,750
Vanderwater	ATV	15	2018	5	2033		\$12,000	\$4,500											\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500							\$9,750				\$9,750
Vanderwater	ATV	15	2015	8	2030	</													

4.3 Facilities and Conservation Areas

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
			\$110,500	\$110,700	\$105,000	\$110,188	\$100,650	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206		
Beaver Meadow CA - Parking Lot and Access	\$5,000												\$5,000	\$5,000
Beaver Meadow CA - Picnic Tables/Washrooms/Signage	\$2,000											\$2,000	\$2,000	\$2,000
Beaver Meadow CA - Trails	\$1,000		\$1,000									\$2,000	\$1,000	\$1,000
Deerrock Building & Outhouse	\$5,000					\$5,000							\$5,000	\$5,000
Depot Lakes Accessibility	\$7,500		\$7,500										\$7,500	\$7,500
Depot Lakes CA - Bridge	\$10,000								\$10,000				\$10,000	\$10,000
Depot Lakes CA - Gate	\$40,000	\$40,000											\$0	\$0
Depot Lakes CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Depot Lakes CA - Parking Lot	\$10,000												\$10,000	\$10,000
Depot Lakes CA - Picnic Shelter	\$5,000												\$5,000	\$5,000
Depot Lakes CA - Picnic Tables/Washrooms/Signage	\$2,000			\$2,000									\$2,000	\$2,000
Depot Lakes CA - Trails	\$1,000		\$1,000										\$1,000	\$1,000
Depot Lakes Facility Improvement Business Plan	\$15,000			\$7,500		\$5,000	\$7,500						\$15,000	\$15,000
Depot Lakes Flooding	\$5,000					\$5,000							\$5,000	\$5,000
Depot Lakes Office	\$3,000		\$3,000									\$10,000	\$3,000	\$3,000
Depot Lakes Office Roof	\$10,000												\$10,000	\$10,000
Depot Lakes Washroom and septic	\$125,000	\$125,000											\$0	\$0
Depot Office Windows	\$20,000			\$20,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			\$20,000	\$20,000
Frank CA - Boardwalk (annual cost to build for replacement)	\$50,000			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000			\$50,000	\$5,000
Frank CA - Gate	\$40,000	\$40,000											\$0	\$0
Frank CA - Parking Lot	\$25,000	\$25,000											\$0	\$0
Frank CA - Pavilion	\$100,000	\$100,000											\$0	\$0
Frank CA - Pavillion (roof, painting, etc.)	\$15,000			\$2,000		\$15,000							\$15,000	\$15,000
Frank CA - Picnic Tables/Washrooms/Signage	\$2,000		\$2,000										\$2,000	\$2,000
Frank CA - Trails	\$1,000		\$1,000										\$1,000	\$1,000
Little Bluff CA - Fencing	\$12,000	\$12,000											\$0	\$0
Little Bluff CA - Gate	\$40,000	\$40,000											\$0	\$0
Little Bluff CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Little Bluff CA - Parking Lot	\$15,000							\$7,500	\$7,500				\$15,000	\$15,000
Little Bluff CA - Picnic Shelter	\$5,000								\$5,000				\$5,000	\$5,000
Little Bluff CA - Picnic Tables/Washrooms/Signage	\$2,000		\$2,000										\$2,000	\$2,000
Little Bluff CA - Trails	\$1,000					\$1,000							\$1,000	\$1,000
Macaulay Mountain - Building removal	\$40,000		\$40,000										\$40,000	\$40,000
Macaulay Mountain CA - Gate	\$40,000		\$40,000										\$40,000	\$40,000
Macaulay Mountain CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Macaulay Mountain CA - Parking Lot and Entrance	\$40,000		\$20,000	\$20,000									\$40,000	\$40,000
Macaulay Mountain CA - Picnic Shelter	\$5,000					\$5,000							\$5,000	\$5,000
Macaulay Mountain CA - Picnic Tables/Washrooms/Signage	\$2,000					\$2,000							\$2,000	\$2,000
Macaulay Mountain CA - Trails	\$1,000					\$1,000							\$1,000	\$1,000
Main Office - Appliance/Lunch room	\$10,000			\$5,000	\$5,000	\$15,000	\$15,000	\$25,000	\$15,000	\$15,000	\$5,000	\$5,000	\$80,000	\$8,000
Main Office - Cooling/Heating/Back-up Generator	\$80,000			\$5,000	\$5,000	\$3,000	\$4,000	\$4,000	\$4,000	\$15,000			\$15,000	\$1,500
Main Office - Board Room Upgrades - Tables and Chairs	\$15,000			\$5,000	\$5,000	\$5,000	\$5,000	\$5,000			\$7,500		\$15,000	\$1,500
Main Office - Exterior	\$15,000							\$7,500					\$15,000	\$1,500
Main Office - Interior	\$525,000	\$525,000											\$0	\$0
Main Office - New Storage Facility	\$8,000							\$8,000					\$8,000	\$8,000
Main Office - Pavilion - Exterior	\$10,000					\$10,000	\$10,000						\$10,000	\$10,000
Main Office - Pavilion - roof	\$30,000											\$30,000	\$30,000	\$3,000
Main Office - Roof	\$6,750											\$6,750	\$6,750	\$675
Main Office - sewage system (peat replacement)	\$35,000		\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$35,000	\$3,500
Main Office - General - Other Properties (Gates, access, etc.)	\$100,000		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100,000	\$10,000
Main Office - General - Access Improvements	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000	\$1,500
Main Office - General - Abandoned water wells on QC lanc	\$60,000		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$60,000	\$6,000
Main Office - General - Surveys	\$60,000		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$60,000	\$6,000

2023 Capital Asset Management Plan Appendices

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
Massassauga Point CA - Fencing	\$10,000			\$10,000									\$10,000	\$1,000
Massassauga Point CA - Gate	\$40,000	\$40,000											\$0	\$0
Massassauga Point CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Massassauga Point CA - Parking Lot	\$10,000				\$10,000								\$10,000	\$1,000
Massassauga Point CA - Picnic Shelter	\$5,000									\$5,000			\$5,000	\$500
Massassauga Point CA - Picnic Tables/Washrooms/Signage	\$2,000						\$2,000						\$2,000	\$200
Massassauga Point CA - Trails	\$1,000							\$1,000					\$1,000	\$100
Potters Creek CA - Boardwalk	\$10,000									\$10,000			\$10,000	\$1,000
Potters Creek CA - Gate (North and South)	\$80,000	\$80,000											\$0	\$0
Potters Creek CA - Gate (North and South) Maintenance	\$10,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
Potters Creek CA - Parking Lot	\$25,000									\$25,000			\$25,000	\$2,500
Potters Creek CA - Picnic Tables/Washrooms/Signage	\$3,000						\$3,000						\$3,000	\$300
Potters Creek CA - Trails	\$1,000							\$1,000					\$1,000	\$100
Sheffield CA - Parking Lot	\$10,000				\$5,000								\$10,000	\$1,000
Sheffield CA - Picnic Tables/Washrooms/Signage	\$3,000								\$3,000				\$3,000	\$300
Sheffield CA - Trails	\$1,000									\$1,000			\$1,000	\$100
Sidney CA - Parking Lot	\$5,000					\$5,000							\$5,000	\$500
Sidney CA - Picnic Tables/Washrooms/Signage	\$3,000									\$3,000			\$3,000	\$300
Sidney CA - Trails	\$1,000										\$1,000		\$1,000	\$100
Vanderwater CA - Gate	\$40,000												\$0	\$0
Vanderwater CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Vanderwater CA - Parking Lot	\$10,000						\$10,000						\$10,000	\$1,000
Vanderwater CA - Picnic Tables/Washrooms/Signage	\$3,000										\$3,000		\$3,000	\$300
Vanderwater CA - Trails	\$1,000											\$1,000	\$1,000	\$100
Vanderwater Office - Concrete Repairs to Structure	\$10,000				\$10,000								\$10,000	\$1,000
Vanderwater Office Building Maintenance	\$25,000		\$15,000				\$5,000				\$2,500	\$2,500	\$25,000	\$2,500
Vanderwater Office Sewage System	\$15,000										\$15,000		\$15,000	\$1,500
Vanderwater Office Heating and Cooling	\$25,000										\$12,500	\$12,500	\$25,000	\$2,500
Vanderwater Office - Washrooms (2)	\$20,000		\$10,000				\$10,000						\$20,000	\$2,000
TOTAL	\$2,021,250	\$1,067,000											\$964,250	\$96,425

*CPI of 2.5% applied annually to yearly total

4.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

Description	Estimated Value/Unit	Quantity	Estimated Value (Total)	Matching Grants	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Tipping bucket rain gauges	\$1,000	10	\$3,573,600		\$53,773	\$55,117	\$56,495	\$57,907	\$59,355	\$60,839	\$62,360	\$63,919	\$65,517	\$67,154	\$548,661
Snow sensor	\$800	1	\$800		\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$800
Air temperature sensor	\$400	5	\$2,000		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000
Water temperature sensor	\$400	5	\$2,000		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000
Second Depot weather station - snow, temp, weighing gauge, moisture	\$30,000	1	\$30,000		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$30,000
Quinte office weather station - Geonor	\$3,000	1	\$3,000		\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$1,500
Second Depot Lake Dam gauge	\$8,000	1	\$8,000		\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$8,000
Water level monitors (AquaSwift)	\$2,500	1	\$2,500		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500
Incidental tools, calibration, repair consumables	\$1,000	1	\$1,000		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,000
Campbell scientific snow depth and air temperature sensor	\$1,500	3	\$4,500		\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$4,500
Vanderwater climate change decagon unit	\$2,500	1	\$2,500		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500
Decagon soil probes	\$400	2	\$800		\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$800
Sutron tipping bucket and pole	\$2,000	6	\$12,000		\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$6,000
Skotomatta climate station	\$15,000	1	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000
FTS - LTI with pressure transducer	\$6,000	9	\$54,000		\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$54,000
FTS tipping bucket rain gauge	\$1,000	2	\$2,000		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,000
equipment enclosure	\$1,000	5	\$5,000		\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$5,000
mast	\$500	1	\$500		\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$125
Parks Creek doghouse	\$1,000	1	\$1,000		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$250
Rain gauges requiring servicing or not deployed	\$1,000	5	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000
Meadoc weighing gauge	\$15,000	1	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000
FTS - LTI with pressure transducer - NEW	\$6,000	7	\$42,000		\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$42,000
logger - NEW	\$5,000	1	\$5,000		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500
Floodplain mapping projects	\$45,000	30	\$1,350,000	25%	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$135,000
Floodplain mapping cost per km of mapping	\$2,500	800	\$2,000,000	25%	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$200,000

SUMMARY TABLE FOR REPORTING

Description	Quantity	Estimated Value (Total)
Rain gauges and accessories	26	\$52,500
Climate stations	3	\$47,500
Auxiliary sensors - snow, temperature, soil moisture	16	\$107,000
Transducer gauges/pressure transducers	18	\$86,000
Incidentals	1	\$1,000
Floodplain mapping projects	30	\$3,360,000
TOTAL		\$3,573,600

2023 Capital Asset Management Plan Appendices

Description	Estimated Value	Quantity	Estimated Value (Total \$)	Estimated Life Cycle	Matching Grants/Rental	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
						\$11,861	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207		
Stately 90 hp Yamaha boat and trailer	\$227,427	1	\$85,000	20	100%	\$11,861	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$129,474	\$19,947
Haltich Electrofishing Boat Mudbuddy Motor And Trailer	\$85,000	1	\$85,000	20	100%	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$42,500	\$4,250
Haltich Backpack Electrofisher	\$105,122	1	\$105,122	20	100%	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$52,561	\$5,256
Cannoes (3)	\$750	3	\$2,250	20		\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$2,250	\$750
Kayaks (2)	\$600	2	\$1,200	20		\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$1,200	\$600
GPS (4)	\$375	4	\$1,500	10		\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$1,500	\$375
Battery Charger	\$50	9	\$450	10		\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$450	\$50
Marine batteries (7)	\$900	7	\$6,300	5		\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$6,300	\$900
Electrofishing Generator	\$4,800	1	\$4,800	20		\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
P-GMN Generator	\$2,100	1	\$2,100	20		\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050
Dehumidifier	\$1,625	1	\$1,625	20		\$812	\$812	\$812	\$812	\$812	\$812	\$812	\$812	\$812	\$812	\$812	\$812
Survey Equipment - Regulations (4)	\$2,000	4	\$8,000	10		\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$8,000	\$2,000
PFDF (7)	\$65	7	\$455	10		\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$65	\$455	\$65
Leica Microsystems Microscope	\$9,000	1	\$9,000	30		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$9,000	\$3,000
Olympus TG-5 camera	\$565	1	\$565	15		\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$565	\$38
Windermers (6)	\$100	5	\$500	30		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$500	\$100
Mimow traps (23)	\$25	23	\$575	30		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$575	\$25
Hoop nets (7)	\$500	7	\$3,500	15		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$3,500	\$500
Large fyke net	\$1,085	1	\$1,085	15		\$723	\$723	\$723	\$723	\$723	\$723	\$723	\$723	\$723	\$723	\$723	\$723
Small fyke net	\$850	1	\$850	15		\$567	\$567	\$567	\$567	\$567	\$567	\$567	\$567	\$567	\$567	\$567	\$567
3 foot Hoop Net	\$555	1	\$555	15		\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370
4 foot Hoop net	\$785	1	\$785	15		\$523	\$523	\$523	\$523	\$523	\$523	\$523	\$523	\$523	\$523	\$523	\$523
Weight Scales (3)	\$25	3	\$75	15		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$75	\$25
Measuring Board Large	\$290	1	\$290	30		\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$290	\$97
Measuring Board Small	\$50	1	\$50	30		\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$50	\$17
Benthic Nets (3)	\$500	3	\$1,500	5		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$1,500	\$500
Seine Net	\$500	1	\$500	5		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$500	\$100
Fish Cradle	\$130	1	\$130	5		\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$130	\$26
Mussel Viewer	\$52	1	\$52	5		\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$52	\$10
Larval Fish Net	\$251	1	\$251	5		\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$251	\$50
Electrofishing golves (4)	\$212	4	\$848	5		\$212	\$212	\$212	\$212	\$212	\$212	\$212	\$212	\$212	\$212	\$848	\$212
Gear Efficiency Net	\$10,728	1	\$10,728	10		\$1,072	\$1,072	\$1,072	\$1,072	\$1,072	\$1,072	\$1,072	\$1,072	\$1,072	\$1,072	\$10,728	\$1,072
Pro DSS YSI Multiparameter sonde	\$30,061	1	\$30,061	20		\$9,515	\$9,515	\$9,515	\$9,515	\$9,515	\$9,515	\$9,515	\$9,515	\$9,515	\$9,515	\$30,061	\$9,515
EXO YSI Multiparameter sonde	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$20,000	\$1,000
Climate Change YSI	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$20,000	\$1,000
BORAP YSI	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$20,000	\$1,000
3 YSI Handheld units	\$20,000	3	\$60,000	20		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$60,000	\$3,000
1 YSI sonde - currently broken	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$20,000	\$1,000
Photometer	\$15,000	1	\$15,000	20		\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$15,000	\$3,750
Lamotte 2020 Turbidity meter	\$1,333	1	\$1,333	20		\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$1,333	\$67
Lamotte 2020WE Turbidity meter - currently broken	\$920	1	\$920	10		\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$920	\$92
Accumet AP10 pH meter	\$495	1	\$495	20		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$495	\$25
Sonvall S18 Centrifuge	\$7,743	1	\$7,743	30		\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$7,743	\$258
Mettler Toledo ME103E Scale	\$983	1	\$983	20		\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$983	\$49
Coolers (11)	\$30	11	\$330	20		\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$330	\$30
Flow tracker	\$52	1	\$52	20		\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$52	\$5
sonex Flowtracker - currently broken	\$251	1	\$251	10		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$251	\$25
Pygmy flow meter 1250ml	\$5,000	1	\$5,000	20		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$5,000	\$250
Price Flow Meter 1210AA	\$5,000	1	\$5,000	20		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$5,000	\$250
Tiralton Kit	\$180	1	\$180	10		\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$180	\$18
Nikon C-LEDS Microscope (2)	\$2,500	2	\$5,000	30		\$1,667	\$1,667	\$1,667	\$1,667	\$1,667	\$1,667	\$1,667	\$1,667	\$1,667	\$1,667	\$5,000	\$1,667
Abxaxis Test Strip Reader	\$1,800	1	\$1,800	20		\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$1,800	\$90
Van Dom Sampler	\$970	1	\$970	20		\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$970	\$49
Secchi Disk	\$75	1	\$75	30		\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$75	\$3
Elkman Dredge (2) (1 broken)	\$500	1	\$500	10		\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$500	\$50
Practum412-1s Toploading balance scale - broken	\$703	1	\$703	10		\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$703	\$70
Quadrat (2)	\$100	2	\$200	20		\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$200	\$100
Chest Waders (10)	\$100	10	\$1,000	5		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000	\$200
Mustang survival suit (8)	\$430	8	\$3,440	20		\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$3,440	\$172
Gas Cans/Jerry Cans (6)	\$60	6	\$360	30		\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$360	\$60

Price is estimated
 indicates not functioning equipment/broken
 Average does not include equipment that is not functioning or not being used

AVERAGE FOR SUMMARY \$25,664

4.5 Water Management Infrastructure

City of Belleville												
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total	
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$2,092,985.07	\$ 62,789.55	\$ 104,649.25	\$ 146,508.95	\$ 188,368.66	\$ 230,228.36	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 2,092,985.07	
County of Prince Edward												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$901,242.00	\$ 27,037.26	\$ 45,062.10	\$ 63,086.94	\$ 81,111.78	\$ 99,136.62	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 901,242.00	
Municipality of Warramora and Lake												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$517,600.00	\$ 15,528.00	\$ 25,880.00	\$ 36,232.00	\$ 46,584.00	\$ 56,936.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 517,600.00	
Municipality of Tweed												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$40,579.90	\$ 1,217.40	\$ 2,029.00	\$ 2,840.59	\$ 3,652.19	\$ 4,463.79	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 40,579.90	
Municipality of Centre Hastings												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$4,986.77	\$ 149.60	\$ 249.34	\$ 349.07	\$ 448.81	\$ 548.54	\$ 648.28	\$ 648.28	\$ 648.28	\$ 648.28	\$ 4,986.77	
Township of Tyndinaga												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$375,345.56	\$ 11,260.37	\$ 18,767.28	\$ 26,274.19	\$ 33,781.10	\$ 41,288.01	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 375,345.56	
Town of Greater Napanee												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$1,038,763.69	\$ 31,162.91	\$ 51,938.18	\$ 72,713.46	\$ 93,488.73	\$ 114,264.01	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 1,038,763.69	
Township of Stone Mills												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$665,641.96	\$ 19,969.26	\$ 33,282.10	\$ 46,594.94	\$ 59,907.78	\$ 73,220.62	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 665,641.96	
Township of Addington Highlands												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$131,592.17	\$ 3,947.77	\$ 6,579.61	\$ 9,211.45	\$ 11,843.30	\$ 14,475.14	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 131,592.17	
Township of Madoc												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$31,540.28	\$ 946.21	\$ 1,577.01	\$ 2,207.82	\$ 2,838.63	\$ 3,469.43	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 31,540.28	
Township of Central Frontenac												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$452,655.35	\$ 13,579.66	\$ 22,632.77	\$ 31,685.87	\$ 40,738.98	\$ 49,792.09	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 452,655.35	
Township of South Frontenac												
Percentage Levied each year	3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%	
10 YR Municipal Budget	\$507,710.26	\$ 15,231.31	\$ 25,385.51	\$ 35,539.72	\$ 45,693.92	\$ 55,848.13	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 507,710.26	
\$ 202,819.29 \$ 338,032.15 \$ 473,245.01 \$ 608,457.87 \$ 743,670.73 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59												

4.6 Summary

Asset Class	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
1. IT and IMS													
Annual Average	\$95,051	\$104,649	\$104,649	\$99,507	\$76,726	\$118,475	\$92,059	\$106,662	\$87,889	\$79,817	\$109,357	\$103,309	\$950,506
2. Facilities and CA's	\$106,688	\$45,062	\$63,087	\$81,112	\$99,137	\$117,161	\$117,161	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206	\$1,066,881
3. Vehicles	\$64,884	\$25,880	\$36,232	\$46,584	\$56,936	\$67,288	\$67,288	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888	\$648,841
4. Equipment	\$25,908	\$2,029	\$2,841	\$3,652	\$4,464	\$5,275	\$5,275	\$27,296	\$25,573	\$27,958	\$26,252	\$26,604	\$259,078
5. FF&W and FP Mapping	\$60,243	\$1,217	\$3,49	\$449	\$549	\$648	\$648	\$60,839	\$62,360	\$63,919	\$65,517	\$67,154	\$602,434
TOTAL Billed Annually:	\$352,774	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$6,760,643						
6. Water Control Structures													
Belleville	\$62,790	\$104,649	\$104,649	\$188,369	\$230,228	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088	\$2,082,985
PEC	\$27,037	\$45,062	\$63,087	\$81,112	\$99,137	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161	\$901,242
Mamora and Lake	\$15,528	\$25,880	\$36,232	\$46,584	\$56,936	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288	\$517,600
Tweed	\$1,217	\$2,029	\$2,841	\$3,652	\$4,464	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275	\$40,580
Centre Hastings	\$150	\$249	\$349	\$449	\$549	\$648	\$648	\$648	\$648	\$648	\$648	\$648	\$4,987
Tyendinaga	\$11,260	\$18,767	\$26,274	\$33,781	\$41,288	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795	\$375,346
Greater Napanee	\$31,163	\$51,938	\$72,713	\$93,489	\$114,264	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039	\$1,038,764
Stone Mills	\$19,969	\$32,282	\$46,595	\$59,908	\$73,221	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533	\$665,602
Addington Highlands	\$3,948	\$6,580	\$9,211	\$11,843	\$14,475	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107	\$131,592
Madoc	\$946	\$1,577	\$2,208	\$2,839	\$3,469	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100	\$31,540
Central Frontenac	\$13,580	\$22,633	\$31,686	\$40,739	\$49,792	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845	\$452,655
South Frontenac	\$15,231	\$25,386	\$35,540	\$45,694	\$55,848	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002	\$507,710
Total Billed Annually:	\$202,819	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$6,760,643						

4.7 Levy

Quinte Conservation Capital Asset Management Plan

	% in CA	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	CVA Based Apportionment Percentage	Proposed 2024 AMP Annual Capital Levy
City of Belleville	100	7,957,058,044.50	7,957,058,045	38.76 \$	136,725
Centre Hastings	56	566,296,639.00	317,126,118	1.54 \$	5,449
Twp. Of Madoc	100	246,719,685.00	246,719,685	1.20 \$	4,239
Marmora & Lake	22	673,839,488.00	148,244,687	0.72 \$	2,547
City of Quinte West	23	6,114,600,081.15	1,406,358,019	6.85 \$	24,165
Stirling/Rawdon	17	543,446,360.30	92,385,881	0.45 \$	1,587
Tudor & Cashel	48	179,402,405.00	86,113,154	0.42 \$	1,480
Municipality of Tweed	100	683,796,338.10	683,796,338	3.33 \$	11,750
Twp. of Tyendinaga	100	485,958,735.00	485,958,735	2.37 \$	8,350
Addington Highlands	44	551,727,070.00	242,759,911	1.18 \$	4,171
Town of Greater Napanee	53	2,417,533,459.75	1,281,292,734	6.24 \$	22,016
Twp. of Stone Mills	100	985,552,054.00	985,552,054	4.80 \$	16,935
Twp. of North Frontenac	1	958,821,135.60	9,588,211	0.05 \$	165
Twp. of South Frontenac	21	3,567,016,623.60	749,073,491	3.65 \$	12,871
Twp. of Central Frontenac	46	1,004,266,698.00	461,962,681	2.25 \$	7,938
Town of Deseronto	100	129,523,340.00	129,523,340	0.63 \$	2,226
Corp. of Loyalist Twp.	3	2,472,572,240.00	74,177,167	0.36 \$	1,275
Prince Edward County	100	5,172,878,911.90	5,172,878,912	25.20 \$	88,885
TOTAL QC LEVIES			20,530,569,163	100.00 \$	352,774



Quinte CONSERVATION

2061 Old Highway 2, RR#2,
Belleville, ON K8N 4Z2

quinteconservation.ca
(613) 968-3434 or (613) 354-3312
info@quinteconservation.ca



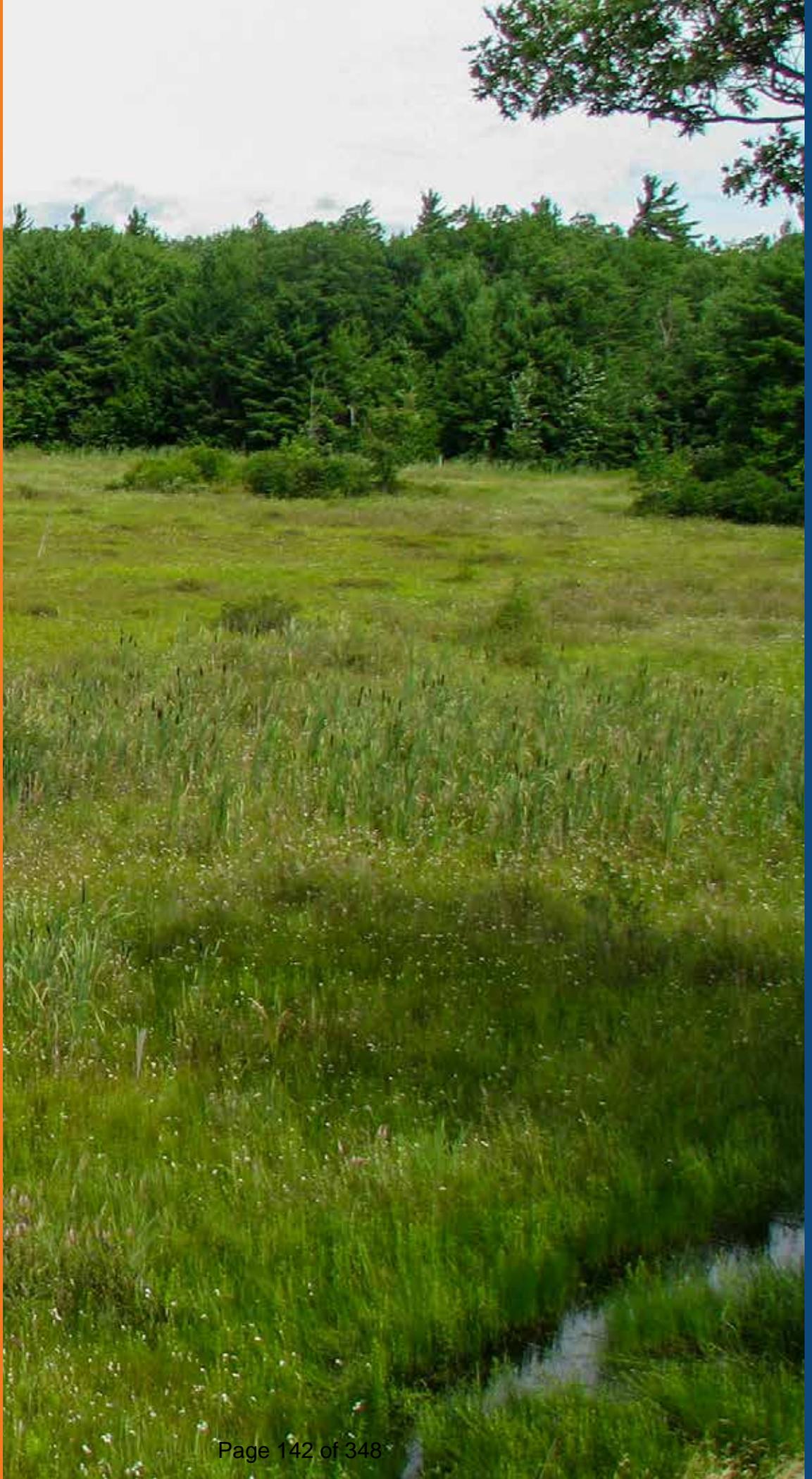
Watershed Municipalities

City of Belleville
City of Quinte West
County of Prince Edward
Loyalist Township
Madoc Township
Municipality of Centre Hastings
Municipality of Marmora and Lake
Municipality of Tweed
Town of Deseronto
Town of Greater Napanee
Township of Addington Highlands
Township of Central Frontenac
Township of North Frontenac
Township of South Frontenac
Township of Stirling-Rawdon
Township of Stone Mills
Township of Tudor and Cashel
Township of Tyendinaga



Quinte
CONSERVATION

CONSERVATION LANDS STRATEGY 2023





Preface

The intent of this document is to fulfill the requirements of Ontario Regulation 686/21 under the Conservation Authorities Act, which requires Ontario's Conservation Authorities to describe the management objectives of their land holdings.

The following report is focused on the properties owned and managed by Quinte Conservation. Further, the attached mapping broadly indicates the categories of land use. This report acts as a guide for Quinte Conservation staff to manage its vast land holdings and provide clarity to the public on its roles and responsibilities.

At a minimum, this report should be reviewed for relevance every five years.

Introduction

The ecological condition of the Quinte Conservation's property holdings has been greatly affected by the last 200 years of land use. Deeply rooted in the pioneer settlement era, forested areas were extensively and repeatedly over harvested, resulting in grazing and fires in the northern portion of the watershed, and the clearing of land for agriculture in the southern portion. These activities greatly reduced the watershed's forest cover and caused massive soil erosion and downstream flooding.

It was from these conditions that Conservation Authorities were established with a broad mandate to implement conservation measures.

The Conservation Authorities Act was introduced in 1946 and enabled programs and services that furthered watershed-based conservation, restoration, development, and management of natural resources in Ontario. Under the Act, Conservation Authorities were created at the request of local municipalities through shared funding from the province.

The purchase of private, patented land, which was environmentally degraded and often referred to as a 'barren wasteland' by Conservation Authorities, represented a long-term partnership between the province and its municipalities.

Most of the 12,000 hectares (or 30,000 acres) of vacant property owned by Quinte Conservation was purchased with provincial support before 1975. This acquisition of land removed the potential for commercial exploitation, thus assisted in preventing flooding, erosion, drought, and deforestation.

Over the past 40 years, these land holdings have naturalized, and now protect lands on a permanent watercourse (creek, river, or lake) and demonstrate the benefits of protecting fragile lands from economic exploitation.

The land holdings operate for a variety of activities including water management (weirs and dams), conservation areas (recreational use), commercial forestry (good forest management practices), and conservation reserves (providing ecosystem services to the watershed). Often, several of these uses overlap on a single land holding, therefore representing an integrated approach to management.

Guiding Principles

Quinte Conservation's land holdings form a stable ownership; with its land use based on the best available conservation strategy of the day. In order to continue providing ecosystem goods and services to watershed residents, the individual properties will be managed in accordance with the following general statements:

- Protect, maintain and, where possible, restore biodiversity, geological, and natural heritage features including species at risk, managed wildlife populations, and generalist species and their requisite habitats. This will assist in overall ecosystem stability during expected climate change of years to come.
- Maintain safe, compatible, multi-use natural areas by providing outdoor recreational pursuits such as bird watching, picnicking, hiking, cross country skiing, snow shoeing, canoeing, photography, nature appreciation and hunting.
- Support demonstration activities of sustainable land uses, including good forest management practices and wetland management projects, and providing sites for research activities and other ecosystem restoration techniques.
- Provide spaces to public and private school groups, and community-based groups for activities related to natural resource management.
- Where appropriate, support the sustainable management of fish and wildlife by allowing public access for licensed fishing and hunting activities.
- Provide local employment opportunities through sustainable forest management practices at appropriate properties.
- Property holdings may assist in providing a source of revenue to fulfill the objectives of Quinte Conservation through lease agreements, provided that the use does not conflict with the objectives of natural resource conservation.
- Document the existing natural heritage and cultural features found on its land holdings and provide appropriate protection measures.
- Document Quinte Conservation activities in an attempt to provide a record of land use for future study.



Objectives

By maintaining the land cover in a natural state, Quinte Conservation properties will protect vegetation and erodible soils. This will assist in protecting natural heritage and biodiversity values, while providing compatible natural resource management opportunities for the long-term interest of the public.

As such, the priority for objectives continues to be as follows (from highest to lowest priority):

Environmental Protection

The management of forest cover and wetlands will help retain water on the landscape, increasing recharge and slowing run-off while slowing erosive forces. Further, wildlife habitat and protection of sensitive natural areas assists in providing recreational activities for the public.

Recreation and Education

Conservation Areas provide public access to large sections of natural cover and to permanent waterbodies. These areas will be maintained for routine use by establishing entrance areas and trail systems. These areas will assist with educating the public on the perils of exploitative land uses and their long-lasting affects on the watershed.

Wood Products and Income

The production of forest products (commercial forest harvest) will demonstrate state-of-the-art science while maintaining forest health and providing local employment opportunities. Income generated from the sale of standing timber, carbon offsets and hunting leases will be utilized for municipal property taxes, access improvements, and boundary management including legal surveys, signage, fencing, etc.



Land Use Categories

In order to assist in sorting such a large and diverse holding, broad categories and activities of existing uses have been developed. Each of the land use categories have a clear and direct association to the cultivation of a land ethic for the general public.

Conservation Areas and Water Control Structure Properties

Quinte Conservation maintains 12 conservation areas which are open daily from sunrise to sunset for public recreational use. Recommended activities include:

- » **Hiking**
 - Cross-country skiing
 - Dog walking
 - Snow shoeing
 - Walking
- » **Boat Launching**
 - Fishing boats
 - Kayaking
 - Other small craft launching
- » **Camping** (offered at Depot Lakes Conservation Area)
 - Seasonal sites for trailers
 - Interior/back-country boat-in only sites
- » **Passive Activities**
 - Bird watching
 - Group activities
 - Nature and portrait photography
 - Picnicking

Conservation Reserves

(not to be confused with crown land terminology)

As these properties range from barely accessed to those with managed municipal road frontage, the properties are generally maintained in a natural state in order to provide long-term ecological stability to the watershed. Although not widely advertised, these properties provide access for outdoor recreational pursuits, including hiking, wildlife viewing, and recreational hunting/fishing. In order to reduce conflicts and generate revenue to pay for municipal property taxes, hunting activities are regulated under a lease agreement with Quinte Conservation.

Commercial Forests

Of the 30,000 acres of property owned by Quinte Conservation, only 4,000 acres have been identified as priorities for commercial forest harvesting. These property holdings have economic concentrations of plantation forest and natural stands of commercially viable species composition. Furthermore, these blocks are geographically centred close to Provincial Highways with access to municipally maintained roads - making transportation of raw material to mills efficient, thus utilizing the services available in nearby towns for fuel, equipment repair, casual labour, food, and accommodations.

Existing landings with stockpiled logs and forest access with trails have been created by past forest thinning activities. By targeting commercial forest activities onto these properties, staff time (conducting inventories, liability/risk analysis, developing harvest agreements, confirming insurance, resolving property boundary discrepancies and harvest monitoring) can be focused on the areas with the greatest income returns.



Programs and Services on Quinte Conservation Lands

Public Education

Several of Quinte Conservation properties are the focus for the development of education facilities, structures, interpretive signage, and scientific instrumentation demonstration by other groups and agencies. Primary examples include the Frink Outdoor Education Centre - which is operated by two local school boards, O'Hara Mill Homestead - which is operated by volunteers who demonstrate the local pioneer lifestyle circa 1800s, and Sheffield Conservation Area - which sparks an interest in astronomy at the Dark Skies Viewing Deck which is operated by the County of Lennox and Addington.

Demonstration

Properties with this overlapping category represent areas that will be utilized for public demonstration of restoration techniques including forest, savanna and wetland enhancement efforts which contribute to ecosystem restoration.

Hunting Leases

The hunting of provincially regulated large game species on Quinte Conservation lands is controlled by a lease program. The two main objectives are to assist with recouping a portion of the property taxes being paid by Quinte Conservation for its holdings, and to provide a level of control over access to the property.

Depot Lakes Campground

Depot Lakes Conservation Area offers both a seasonal trailer campground and an interior/back-country camping experience with boat-in-only sites at Second Lake. The trailer sites are rented seasonally by Quinte Conservation from May to September, while the interior/back-country sites are rented by the week. The revenue from these rentals are utilized to maintain conservation area infrastructure and staffing.

Note: Depot Lakes Campground is the only activity Quinte Conservation actively supervises.



Land Use Policies - All Property Holdings

General Activity

- Changes in land use policy or major incidents will be reported to the Quinte Conservation Executive Board by staff annually at a minimum.
- Commercial use of Quinte Conservation property will be discouraged.
- Commercial power generation development will be limited to waterpower on water control structure properties only.
- Other types of commercial power generation, namely wind and solar, will not be allowed.
- Whenever necessary, Quinte Conservation will consult with professionals and employ local contractors in order to maintain the integrity of the land holding.
- Littering, dumping or placement of unauthorized signs is prohibited on all Quinte Conservation property.
- Overnight camping is not allowed on any property (with the exception of Depot Lakes Conservation Area, which charges a fee for camping on regulated interior and seasonal camping sites).
- All Quinte Conservation properties are open to appropriate research activities relating to natural resource conservation with appropriate restrictions outlined in a property use agreement.
- Quinte Conservation will not formalize permanent access across its property holdings in the interest of the private landowners. Temporary or seasonal access to adjacent Crown lands may be considered with conditions.
- Any infringement on the use of Quinte Conservation lands will be resolved by contacting the appropriate police and/or conservation officers for the subject area. Further, Quinte Conservation will retain the right to terminate any property lease (if applicable). If necessary, the unauthorized removal of forest products from Quinte Conservation lands will involve recuperating the monetary value of the estimated timber volumes by legal means.
- The mapping and control of invasive species is a priority on Quinte Conservation lands as opportunities, funding and new science becomes available.

» **Horseback Riding**

- Guided horseback riding (as a commercial venture) is not allowed.
- Horseback riding occurs on many of the Quinte Conservation's vacant properties and is allowed provided no new trails are established for this use.
- Vanderwater Conservation Area is the only Conservation Area where horseback riding is allowed due to the historic use of the property for this activity.

General Activity continued

» *Collection/Disposal of Natural Items*

- Aggregate extraction will not be permitted on Quinte Conservation property. Should funding become available for the rehabilitation of former aggregate pits, proposals to do so should be considered. This includes changes to the slope and seeding to encourage bank stabilization.
- Prospecting, exploration activities, and disposition of mining rights is not allowed.
- Fuelwood harvest is not allowed on Quinte Conservation property, including the removal of treetops remaining from forest harvest operations.
- Littering, dumping or disposal of any foreign material, cutting, pruning, digging or gathering of trees, shrubs and/or groundcover are prohibited on all Quinte Conservation property.
- When maintaining vegetation within Ontario Hydro corridors which cross Quinte Conservation lands, staff will request that no herbicide spray is used, that brush is loped and scattered (rather than chipped), and that any heavy equipment is utilized only when necessary for the safety of their staff.

» *Hunting/Trapping/Fishing*

Many of the vacant land holdings of Quinte Conservation are leased for exclusive hunting rights from the beginning of September through to the end of December annually. Currently, the lease period is for a three-year term. Once this term expires, current lease holders are given first right of refusal, followed by adjacent property owners, and then those on the waiting list.

NOTE: Outside of the Sept-Dec timeframe, all Quinte Conservation vacant land parcels are open to the general public for regulated hunting purposes. Hunting is strictly prohibited on any Conservation Area property.



- Commercial activities like guiding for hunting/fishing, bait fish collection and fur harvesting are not allowed.
- Management of beaver activities (through trapping of nuisance animals) may be necessary in order to reduce damage to adjacent landowners and municipal infrastructure (roads).
- Hunting of regulated wildlife is allowed only on commercial forest and conservation reserve properties and is subject to Federal and/or Provincial regulations. Further, Quinte Conservation authorizes hunting leases (for which a fee is collected) specifically for the large game seasons of White Tailed Deer, Moose, Elk, and Black Bear on many properties. Hunting is not permitted on Conservation Area and/or water management structure properties.
- Only portable hunting stands and blinds are permitted during legal hunting seasons and must be removed at the end of the hunting lease.
- Licensed fishing activities are allowed provided they follow Provincial regulations and are not endangering other users of the property (i.e. fishing should not occur where swimmers congregate).
- Adjacent landowners will be given the first right to lease the property for the large game hunting lease program. If not interested, either a waiting list or advertisement will be pursued in order to lease the property.
- Baiting of Black Bears is not allowed.
- Hunting with dogs is permitted by Hunting Lease Holders only.
- Fishing is allowed on Quinte Conservation property subject to Provincial regulations. Bait fish harvesting will be permitted for personal use only (not commercial collection).



Conservation Area and Water Management Structure Specific

- Conservation areas are open daily from sunrise to sunset for public use.
- Visitors to these areas should be encouraged to 'take only pictures and leave only footprints' during their stay.
- Garbage collection facilities shall not be provided. Visitors should be prepared to take their garbage with them.
- Any special event that will require the closure of the area to the general public shall require a 'Property Use Agreement' and monetary charge (as determined on a case-by-case basis).
- Weddings or special events (such as family reunion picnics or photography sessions) will be allowed at no charge, provided that all of the rules of the conservation area are followed and under the understanding that the activity will not restrict the normal usage for other visitors.
- Motorboat sports (water skiing, tubing, racing, etc.) are not allowed on Quinte Conservation controlled lakes (Mellon Lake at Sheffield and 2nd/3rd Lakes at the Depot Lakes).
- Dogs are required to be on a leash at all times while visiting a conservation area. 'Stoop and scoop' will be required for visiting pets.

Conservation Area Prohibited Activities

- Open fires
- Discharge of firearms, and all hunting and/or trapping activities
- Alcohol consumption
- Target practice and paintball games
- Trailer or tent camping in undesignated areas
- Riding any type of motorized vehicle
- Off-leash pets
- Unsanctioned creation of new trails and/or structures for mountain bikes
- Public nudity and indecent acts

Conservation Area Reserve Specific

- Species at risk records, reports, and inventories shall be compiled by Quinte Conservation staff for each property as they are encountered.
- Stewardship activities that improve wildlife habitat, restore degraded areas, or manage habitat for sensitive species will be encouraged.
- Staff activities such as plantation thinning and planting of appropriate native species in the understory will be encouraged.
- Management of wetland habitat in partnership with non-government groups (e.g. Ducks Unlimited Canada) are encouraged.



Commercial Forest Specific

Commercial forests have been designated based on several factors like: concentrations of plantation forest, ease of access, and proximity to the Provincial Highway network. Through forest certification, an approximate 10 year forest harvest operation schedule has been developed. Following the scheduled plantation thinning regime encourages the re-growth of natural forest in the understory (plantations were established in abandoned agricultural fields). Neighbouring property owners are contacted in order to clarify any concerns (like property boundaries). Each forest stand of interest is inventoried (i.e. re-measured) and a prescription is developed by a Professional Forester. Subsequently, trees are marked for removal (with reference to the prescription) by certified tree marking technicians. Harvest contacts are developed and signed with a forest harvest contractor. The harvest contractor is made aware of any on site limitations (like areas difficult to access or areas of natural sensitivity), and staff routinely monitor the work for compliance.

- The commercial forest blocks will serve as encouragement and support for private landowners and the forest industry by providing an example of good forestry practices and wise forest stewardship.
- All forest management activities will be managed in a sustainable manner for the benefit of present and future generations.
- All harvests will be practiced in a manner that is environmentally sustainable, and encourages natural succession of native species, improves wildlife habitat and/or addresses forest health concerns.
- Quinte Conservation is committed to documenting forest harvest activities and major insect or disturbance events (wind or flooding) for future forest managers.
- Maintenance of existing roads, access routes and trails will be performed while maintaining the ecological integrity of the property.
- Quinte Conservation staff will only consider new road and/or trail development through further detailed planning which strives to avoid sensitive natural areas.
- Cultural heritage sites associated with past human activities, endeavours, or events (including surface artifacts, subsurface strata of human origin or incorporating cultural deposits, remains of structural features, or a combination of these attributes) shall be protected from disturbance wherever possible.
- Identified species at risk and their habitat should be mapped and protected from possible disruption by other land uses wherever possible.

Note: Quinte Conservation is committed to working with partners to allow access to all properties for the purpose of natural heritage inventories.

Acquisition and Disposition Policy

The long-term objective of retiring fragile lands from exploitation has greatly assisted with stabilizing the watershed ecosystem, provided the public with recreational opportunities, and contributed to the protection of ecologically sensitive areas. Limited commercial forest harvest activities provide local employment opportunities and demonstrate high standards of management.

Any new acquisition or disposition of property should be considered on a case-by-case basis by the Executive Board through the provision of a staff report and recommendation.

Acquisitions

The acquisition of property represents a one-time capital expense and a relatively low overhead for management as property taxes, insurance and staffing are already needed for the existing holding. By targeting new purchases and/or donations to priority areas, the values associated with the existing land holding will be enhanced over time. The acquisition of property is of interest to Quinte Conservation when there is no net burden placed on Quinte Conservation's finances. As such, Quinte Conservation will seek the donation of vacant property as its primary means of increasing its landholding. With any donation of property, Quinte Conservation will cover all costs associated with the transaction once reviewed and approved by the Executive Board. This may include the cost of a legal survey, appraisal for a charitable donation receipt, any land transfer taxes, as well as legal fees for both parties.

As such, the priority for property acquisitions will be as follows (from highest to lowest priority):

- Vacant land parcels of any size that are adjacent to properties already owned by Quinte Conservation.
- Parcels which have frontage on a permanent waterbody (e.g. creek, river or lake).
- Properties with significant natural features (e.g. large wetland(s), areas of natural scientific interest, deer wintering yards, headwater of wetlands, watercourses with groundwater springs, uncommon geological features such as karst or cliffs, those that fill voids within natural corridors, or properties designated by Municipalities as ecologically sensitive).
- Parcels which are adjacent to another public body or non-government organization's holding which is intended to be managed for the protection of natural values over the long term (e.g. Municipal Park, Provincial Park or Land Trust nature reserve).
- Vacant land which is large enough to support the objectives of Quinte Conservation land ownership; generally being parcels which retain natural cover and are at least 40 acres (or 16 hectares) in area.

Dispositions

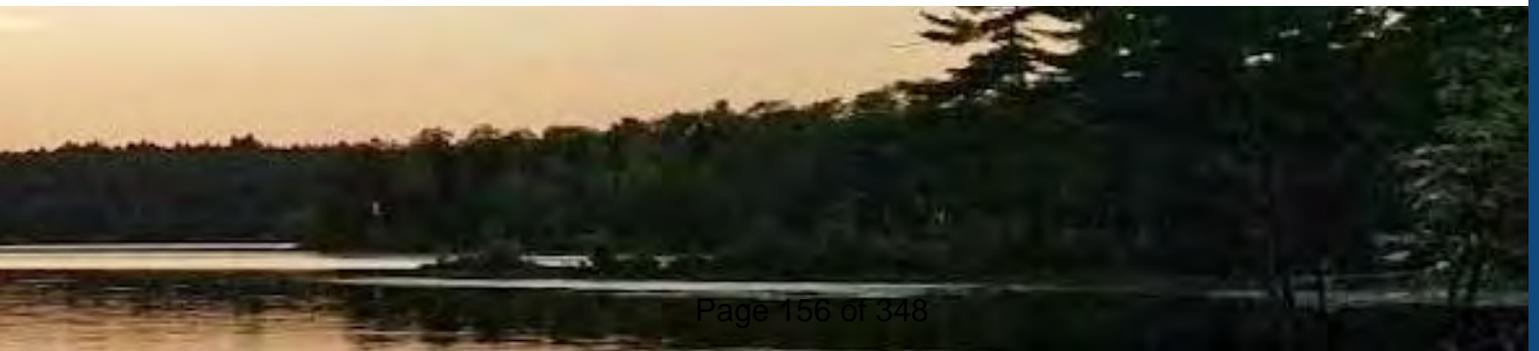
Dispositions (transfer/sale/right-of-way/easement) to a public body (e.g. a public agency, member Municipality, or Crown) will be considered by staff subject to the goals and objectives for Quinte Conservation property and/or an appropriate land tenure agreement, if required.

A disposition to the general public will go through a public tender process. The cost of the disposition should be borne by the proponent, and not inflict a financial burden on Quinte Conservation. Any funds provided by a disposition should be allocated toward property management activities including further acquisition, inventories, stewardship demonstrations, boundary surveys, signage, or other such activities.

Generally, the disposal of land is discouraged unless there are outstanding circumstances which would allow for a net gain by Quinte Conservation. Any cost of the disposition (including lease agreements) should be borne by the proponent and not inflict a financial burden on Quinte Conservation. Typically, any disposition requires an appraisal of the value, a legal survey and public notification including the Crown. Any funds provided by a disposition should be allocated toward property management activities including further property acquisition, inventories, stewardship demonstrations, boundary surveys, signage, or other such activities on the existing land holding.

As such, the priority for property dispositions will be as follows (from highest to lowest priority):

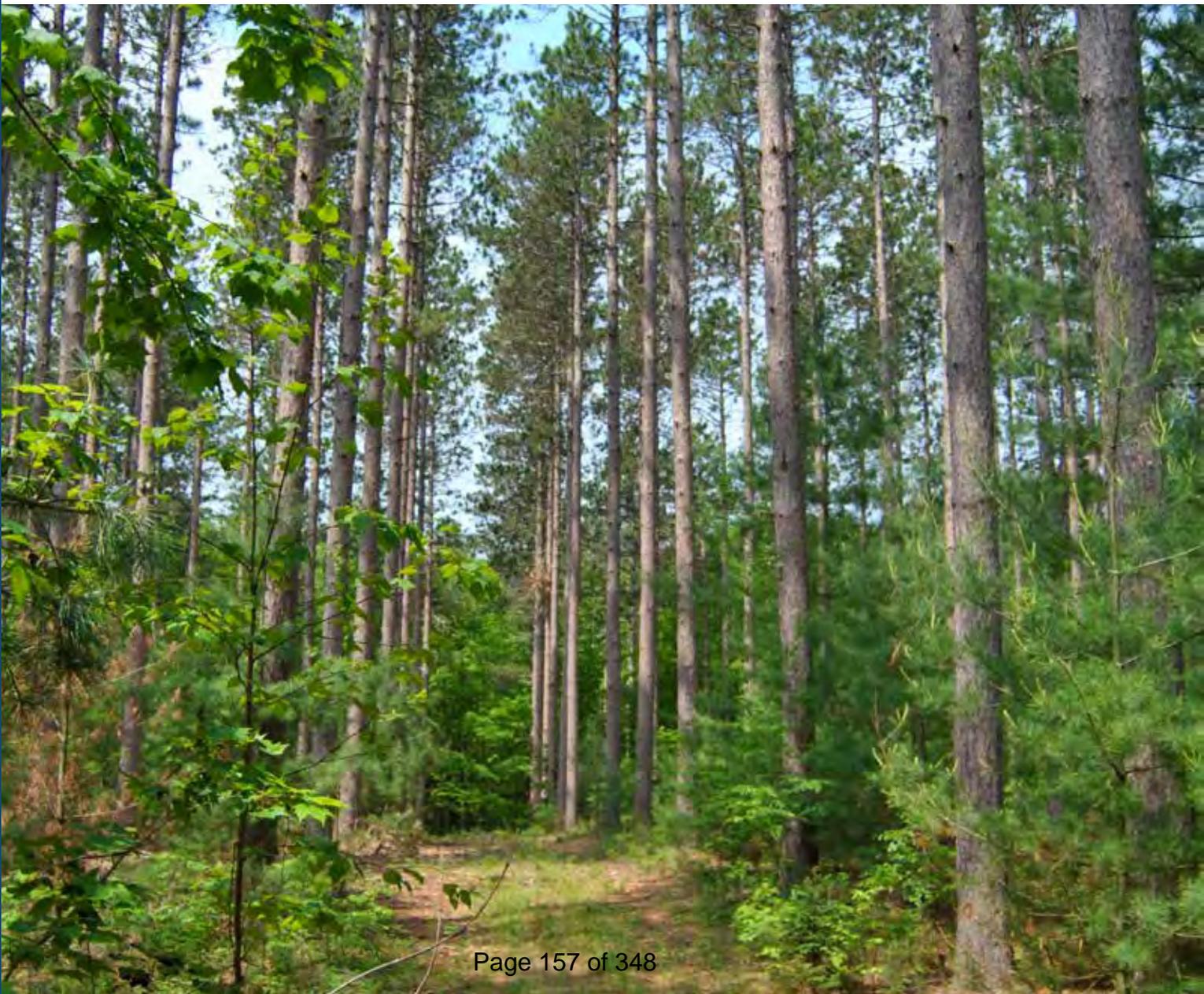
- Easements or rights-of-way over Quinte Conservation property in the interest of a Municipality.
- Properties which are utilized as local area parks and are managed by the local Municipality (e.g. the Kingsford, Forest Mills, Colebrook, Newburgh, Camden East, Harry Smith, Allisonville, Bloomfield Mill Pond, Milford Mill Pond, Demorestville, Sunset Lookout, Riverside Park and Whytock Park).
- Parcels that are not eligible for inclusion within the Managed Forest Tax Incentive Program or Conservation Land Tax Incentive Program due to small area size or lack of ecologically sensitive features.
- A disposition which involves an easement or right-of-way over Quinte Conservation property in the interest of a private property owner.



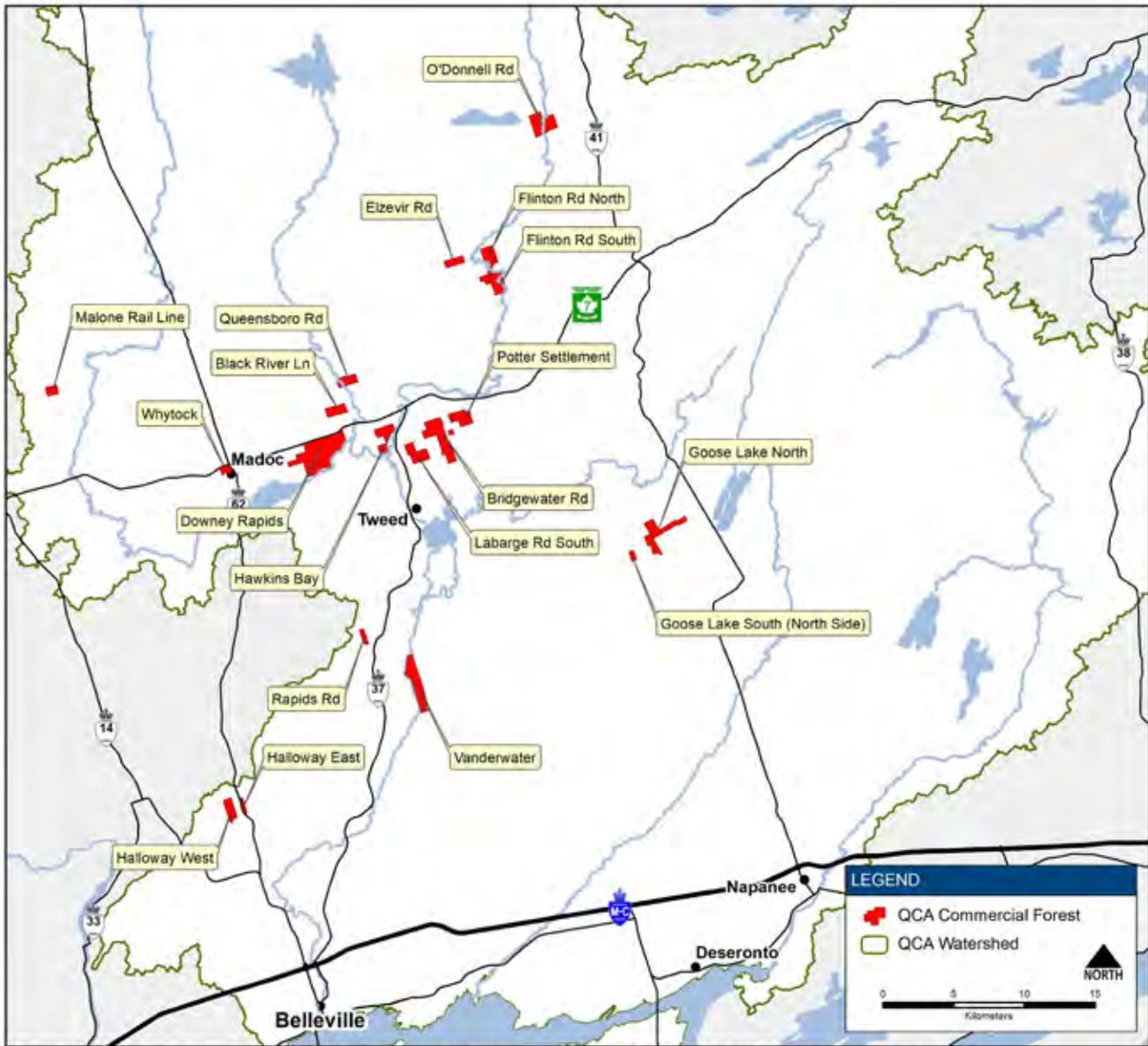
Maps

The following maps indicate Quinte Conservation's land inventory. Each map represents one of the categories mentioned under the Property Land Use section of this report and are as follows:

- Commercial Forests
- Conservation Areas
- Conservation Reserves (North)
- Conservation Reserves (South)
- Educational Properties
- Water Management Structures
- Master Map

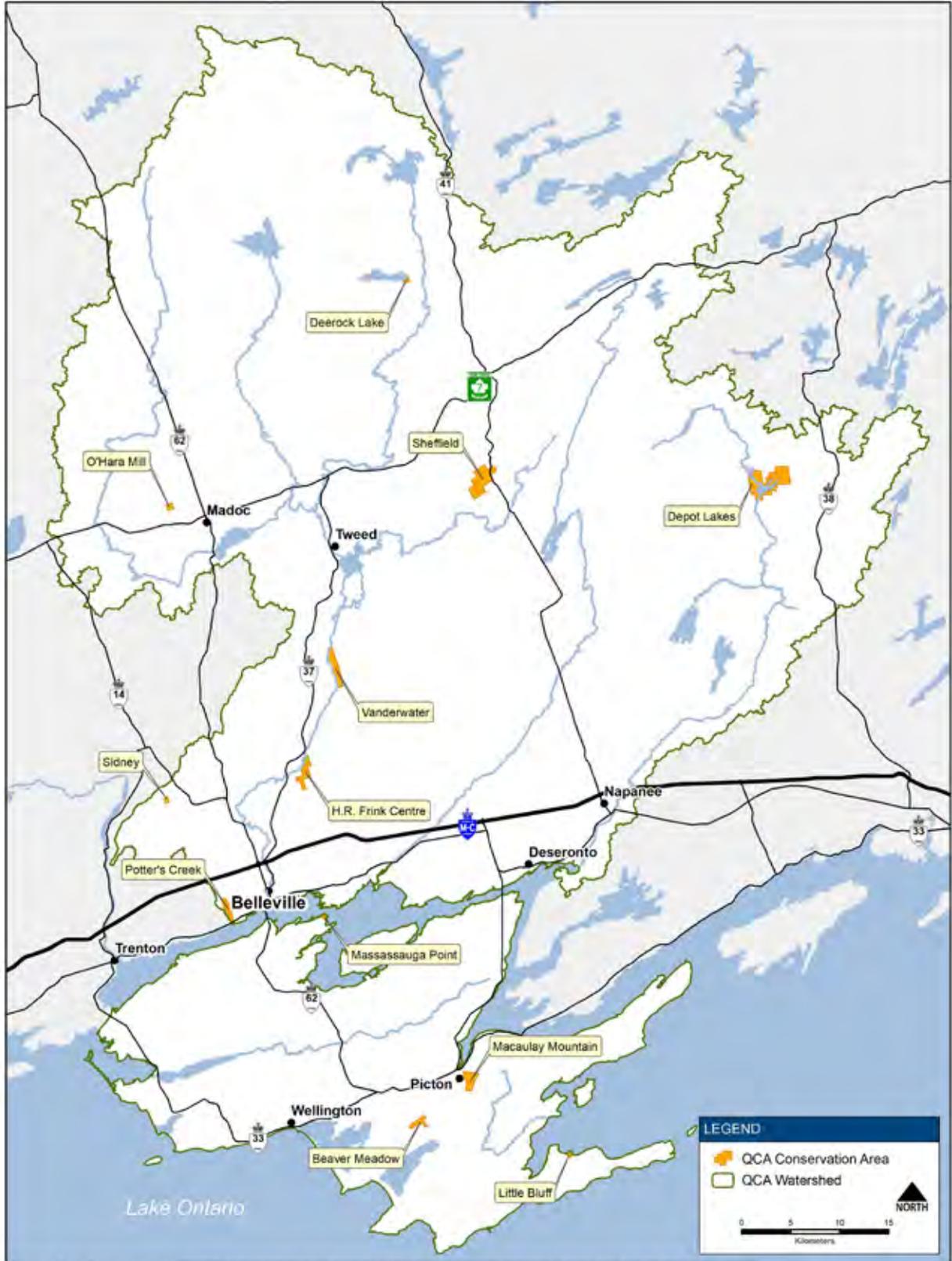


Commercial Forests

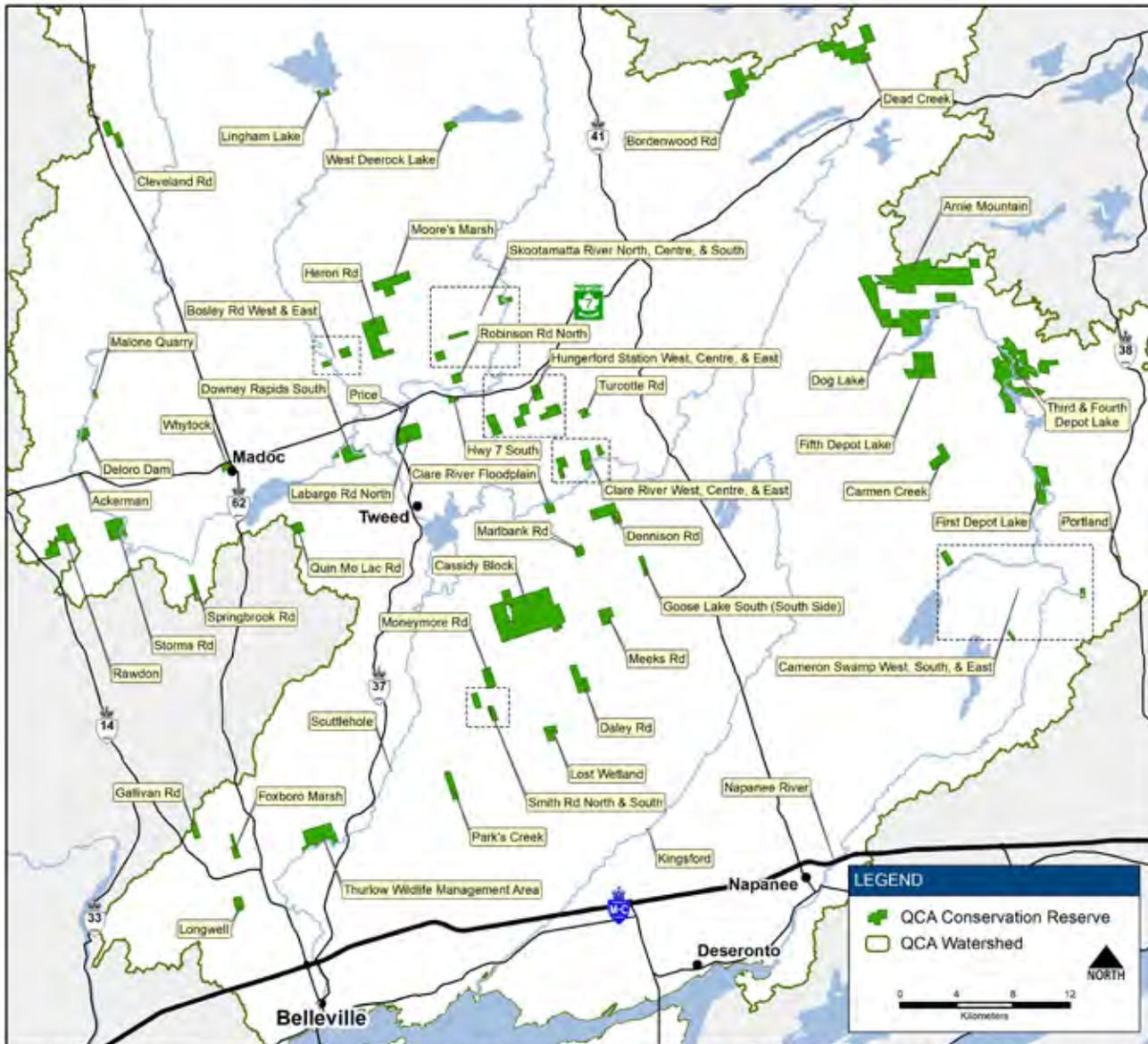


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Conservation Areas



Conservation Reserves (North)



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Conservation Reserves (South)



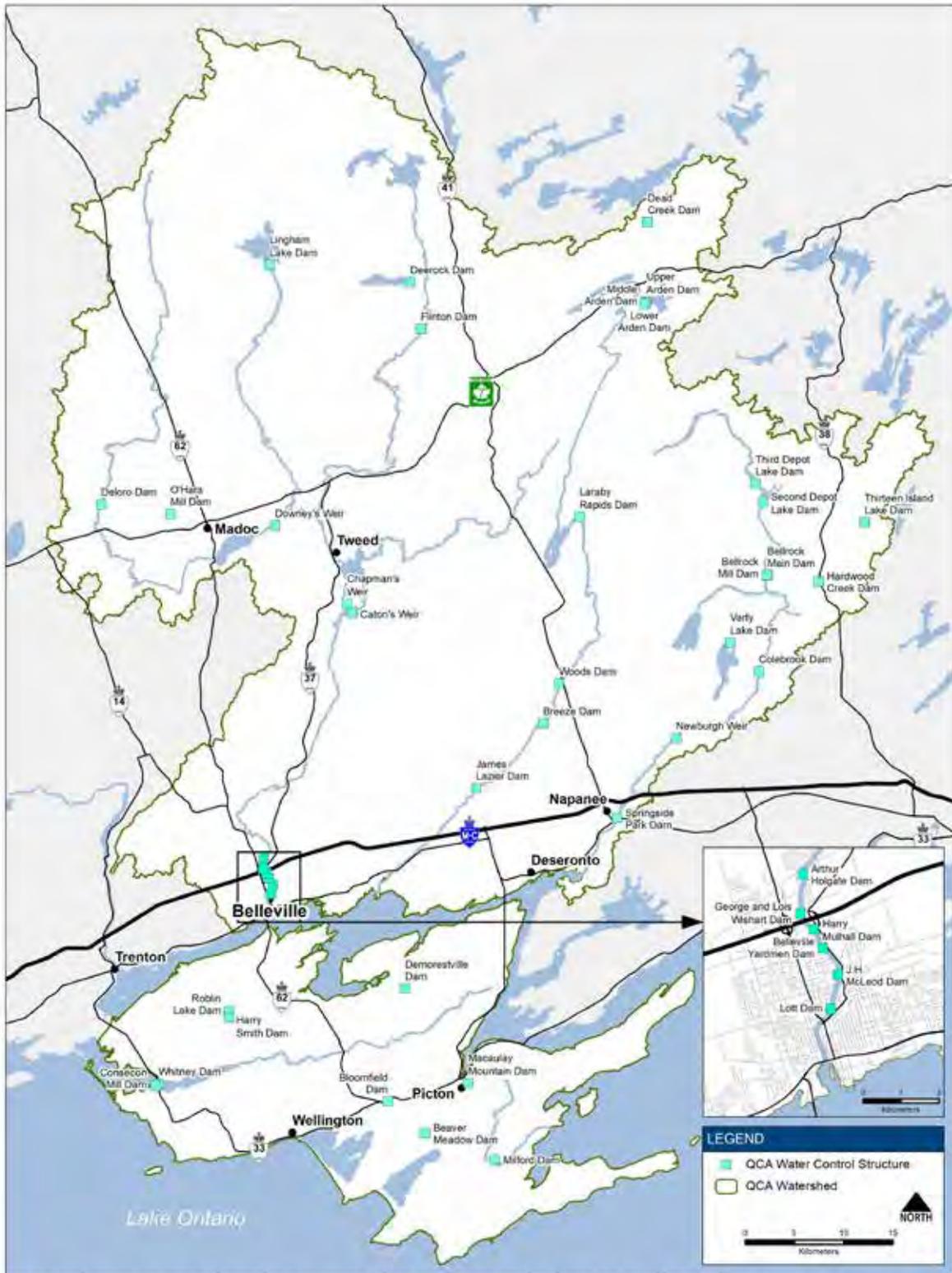
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Educational Properties



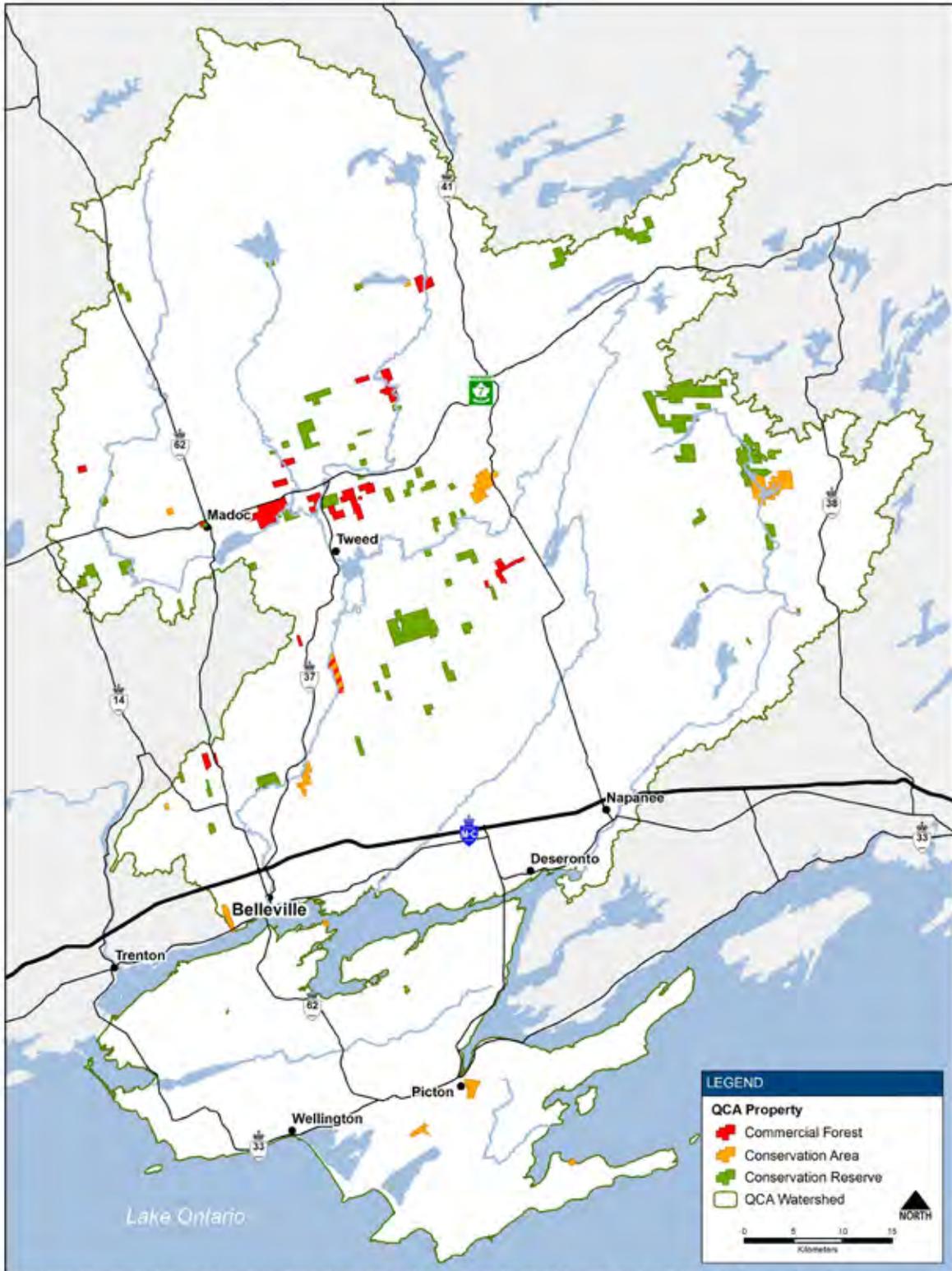
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Water Management Structures



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Master Map



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Quinte CONSERVATION

2061 Old Highway 2, RR#2,
Belleville, ON K8N 4Z2

quinteconservation.ca
(613) 968-3434 or (613) 354-3312
info@quinteconservation.ca



Watershed Municipalities

City of Belleville
City of Quinte West
County of Prince Edward
Loyalist Township
Madoc Township
Municipality of Centre Hastings
Municipality of Marmora and Lake
Municipality of Tweed
Town of Deseronto
Town of Greater Napanee
Township of Addington Highlands
Township of Central Frontenac
Township of North Frontenac
Township of South Frontenac
Township of Stirling-Rawdon
Township of Stone Mills
Township of Tudor and Cashel
Township of Tyendinaga

Ministry of FinanceProvincial-Local
Finance DivisionFrost Building North
95 Grosvenor Street
Toronto ON M7A 1Y7Tel.: 416 327-0264
Fax.: 416 325-7644**Ministère des Finances**Division des relations provinciales-
municipales en matière de financesÉdifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Y7Tél. : 416 327-0264
Télééc. : 416 325-7644

November 1, 2024

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to advise you of education property tax rates for the 2025 taxation year, and to confirm the continuation of a number of other property tax policies.

Education Property Taxes

Education property tax rates for 2025 will remain unchanged from the previous year as assessments continue to be based on the same valuation date used for 2024. This means that the residential education tax rate will remain at 0.153 per cent and the business education tax (BET) rate reductions implemented in 2021 will be maintained. The 2025 BET rates for your municipality are attached.

BET rates for certain properties where municipalities are permitted to retain the education portion of payments in lieu of taxes (PILs) will remain at the rates set for 2024.

The regulation implementing the education property tax rates for 2025 has been enacted and will be available on the e-laws website at <https://www.ontario.ca/laws>.

Other Property Tax Policies for 2025**Railway Rights-of-Way**

For the 2025 tax year, the property tax rates for railway rights-of-way will remain at 2024 levels.

Small Business Property Subclass

Municipalities continue to have the flexibility to offer property tax reductions to eligible small business properties through adoption of the Small Business Property Subclass. The Province will automatically match municipal property tax reductions within any municipality that adopts the subclass.

Municipalities continue to be encouraged to consult with local business stakeholders prior to making a decision to adopt the Small Business Property Subclass.

New Multi-Residential Subclass

As indicated in the 2024 Budget, to further encourage the development of purpose-built rental properties, Ontario is providing municipalities with the flexibility to set their own reduced property tax rates on new multi-residential rental properties. Single- and Upper-Tier municipalities can pass a municipal bylaw to adopt the subclass and provide a reduction of up to 35% in municipal property tax rate for the subclass, relative to the new multi-residential property class.

Levy Restriction

Municipalities with property classes subject to the levy restriction continue to have the flexibility to apply a municipal tax increase to those classes of up to 50 per cent of any increase applied to the residential class. For example, a municipality levying a 2 per cent increase in residential taxes could raise taxes on any restricted class by up to 1 per cent. A full levy restriction continues to apply to multi-residential properties for the 2025 tax year where the tax ratio set for that year is greater than 2.

Aggregate Sites

As previously communicated, the Province has created a new property class for aggregate extraction sites. For the 2025 tax year, the class will be comprised of the industrial portions of aggregate sites that are currently in the temporary aggregate extraction sub-class. Following the preparation by the Municipal Property Assessment Corporation (MPAC) of final assessments for the 2025 roll, municipal tax ratios and education tax rates will be established to provide an ongoing tax reduction to the sector. Further details will be provided in the near future.

2024 Fall Economic Statement Updates

Finally, the 2024 Ontario Fall Economic Statement included the following updates:

- **Affordable Rental Housing:** The province will provide municipalities with the ability to reduce municipal tax rates on affordable rental housing. This will be implemented through a new optional property subclass for 2026. The government will be seeking input from municipalities and other stakeholders with the intention of regulations being in place in early 2025.
- **Student Housing:** The province introduced a legislative amendment that would provide consistent treatment for university-operated student housing whether the institution's property tax status is governed by the Assessment Act or an institution-specific statute.
- **Information Sharing:** The province will work with MPAC, municipalities, and other stakeholders to enhance information sharing and develop new digital solutions, including:
 - Enabling broader municipal use of MPAC data to improve planning;
 - Evaluating new tools to help municipalities manage their assessment base;

- Making assessment roll information available to the public through a centralized electronic platform;
- Authorizing digital delivery of property assessment notices.

The review of the property assessment and taxation system is ongoing, as such the province-wide property tax reassessment will continue to be deferred.

If you have any questions related to any of these updates, please contact Chris Broughton, Director of the Property Tax Policy Branch, at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,



Ian Freeman
Assistant Deputy Minister
Provincial-Local Finance Division

County of Frontenac
 2025 Business Education Tax (BET) Rates

BET Rate - Broad Classes

Business Property Class	2025 BET Rate	2025 Payment-in-Lieu of Taxation (PILT) BET Rate
Commercial	0.880000%	1.250000%
Industrial	0.880000%	1.250000%
Pipeline	0.880000%	0.980000%
Landfill	0.880000%	1.250000%
Small-Scale On-Farm (Commercial & Industrial)	0.220000%	n/a



Report 2024-123

Recommend Report to Council

To: Warden and Council Members of the County of Frontenac
From: Kevin Farrell, Chief Administrative Officer
Prepared by: Alex Lemieux, Director of Corporate Services/ Treasurer
Date of meeting: November 20, 2024
Re: Corporate Services - 2025 Draft Budget Revision

Recommendation

Be it Resolved That the Council of the County of Frontenac receive the Corporate Services - 2025 Draft Budget Revision Report,

And Further That Council amend the budget to reflect the adjustments outlined in the report.

And Finally That the Council of the County of Frontenac pass a by-law later in the meeting approving the 2025 Budget.

Background

The Committee of the Whole considered the budget during meetings on October 29th and October 30th, 2024. The adjustments below reflect the changes in direction provided by the Committee of the Whole following the meeting.

Comment

This report brings to Council's attention, the directed budget amendments and information received after budget deliberations and the budget implications.

Financial Implications

After adjusting for the proposed phase-ins and updated expense figures provided by our service delivery providers, the proposed levy increase for the County for 2025 has been reduced from the 6.07% presented in the 2025 draft budget to 5.48%. These proposed adjustments would bring the total County Levy for 2025 to \$13,530,849.

To maintain the service delivery as recommended by the Committee of the Whole at the budget deliberations, the following adjustments are proposed:

- **Remove Project Proposal for added Frontenac Paramedics Superintendent, Performance Standards & Training** – Committee of the Whole did not vote in the project proposal to add an additional Superintendent in 2025. This results in a \$197,196 reduction in operating costs and \$40,015 for the levy in 2025 compared to the draft budget presented to the Committee of the Whole.
- **Changes in costs for shared services with the City** – Updated guidance on the costs for Social Services, Social Housing, and Provincial Offences was provided by the City of Kingston following the budget meeting. The City of Kingston will be bringing its budget to its Council in January 2025, so the figures presented are still draft figures. As a reminder, these services are governed under the Local Services Realignment agreement with the City of Kingston, and the County will pay its share of the actual costs to manage those services based on the terms of the agreement. The changes in projected costs are summarized below:

Service	2025 Draft Budget	Updated 2025 Draft Budget	Difference (\$)	Difference (% Levy)
Provincial Offences Net Revenue	(100,000)	(69,292)	30,708	0.24%
Social Housing	821,446	763,553	(57,893)	-0.45%
Children's Services/Ontario Works	1,287,090	1,275,793	(11,297)	-0.09%
Total Requisition	2,008,536	1,970,054	(38,482)	-0.30%

- **Add \$2,500 External Transfer to Food Policy Council** – This represents a 0.02% increase to the levy.
- **Add three capital projects** – Three capital projects due for replacement for 2025 were erroneously omitted from the capital listing within the 2025 draft budget. All were scheduled for replacement in 2025 and will be funded from asset replacement reserves.

Project	Cost
Fairmount Satellite Replacement	30,000
Website Refresh	20,000
Remote Application Delivery Upgrade	15,000

2026 Implications

Some of the service level enhancements proposed may result in additional levy increases above inflation beyond 2025 as these enhancements become fully phased-in. The chart below highlights the estimated increase to the 2026 annual levy relating to

service level enhancements that have either been previously agreed upon or have been proposed in the 2025 draft budget.

Operating Levy	Est. 2026 Amount (\$)	Est. 2026 Amount (%)
Community Development Officer Phase-In (Year 2 of 3)	\$43,000	0.32%
Total Operating Levy	\$43,000	0.32%
1.6% Capital Levy (Year 2 of 10)	\$217,109	1.60%
Estimated Total Phased-In Commitments, 2026	\$260,109	1.92%

Organizations, Departments and Individuals Consulted and/or Affected

By-Law No. 2024-040

Of

The Corporation of the County of Frontenac

being a by-law to adopt the estimates for the sums required during the year 2025 for the purposes of the County of Frontenac.

Whereas pursuant to Section 289 of the *Municipal Act, S.O. 2001, and amendments thereto (the Municipal Act)*, the County of Frontenac shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the County of Frontenac;

And Whereas it is necessary for the County of Frontenac to raise for the year 2025 certain sums;

Now Therefore Be It Resolved That the Council of the Corporation of the County of Frontenac enacts as follows:

1. **That** the 2025 budget of the County of Frontenac, which is set out as Schedule A attached hereto and forming part of this by-law \$67,285,314 and estimates for expenditures in the amount of \$67,285,314 be approved and adopted by the Council of the County of Frontenac.
2. **That** this by-law shall come into force and take effect as of the date of final passing.

Read a First and Second Time this 20th day of November, 2024.

Read a Third Time and Finally Passed, Signed and Sealed this 20th day of November, 2024.

The Corporation of the County Of Frontenac

Gerry Lichty, Warden

Jannette Amini, Clerk

OPP 2023 Annual Billing Statement

North Frontenac Tp

Estimated costs for the period January 1 to December 31, 2023

Please refer to www.opp.ca for 2023 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	3,606		
	Commercial and Industrial	<u>57</u>		
	Total Properties	<u><u>3,663</u></u>	165.66	606,820
Calls for Service	(see summaries)			
	Total all municipalities	178,576,909		
	Municipal portion	0.0822%	40.07	146,791
Overtime	(see notes)		6.78	24,846
Prisoner Transportation	(per property cost)		1.17	4,286
Accommodation/Cleaning Services	(per property cost)		<u>4.87</u>	<u>17,839</u>
Total 2023 Estimated Cost			<u><u>218.56</u></u>	800,581
2021 Year-End Adjustment	(see summary)			11,392
Grand Total Billing for 2023				<u><u>811,973</u></u>
2023 Monthly Billing Amount				67,664



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: September 12, 2024

Resolution # 307-24

Moved By:

A handwritten signature in black ink, appearing to be "Guy Platt", written over a white rectangular background.

Seconded By:

A handwritten signature in black ink, appearing to be "WA", written over a white rectangular background.

Be It Resolved That Council receives for information the presentation from Amanda Chalk, Coordinator of Communications, Events and Major Gifts, LACGH Foundation, requesting support for the newly installed MRI machine; and thanks Ms. Chalk for her time spent today;

And That Council will consider this request during the 2025 Budget deliberations.

Carried

Mayor

A handwritten signature in blue ink, appearing to be "M. H. Leach", written over a white rectangular background.



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: September 12, 2024

Resolution # 321-24

Moved By:
Councillor Stephanie Regent

Seconded By:
Councillor Wayne Good

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force held August 19, 2024;

And That Council directs the Manager of Community Development to include the following in the draft proposed 2025 Budget for consideration:

- \$30,000 Community Improvement Plan 2025 top-up
- \$10,000 Summer Fest Budget
- Part-time Staff to assist with Economic/Community Development.

Carried

Mayor

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Clar Mill Community Hall - Proposed Engineering for Washrooms.

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Clar Mill Community Hall - Engineering for Washrooms Proposal"

Motion #2

And That Council approves including \$4,000 in the 2025 Budget to have engineering work completed for the Clar Mill Community Hall Washrooms.

Background:

The Clarendon Miller Community Hall is a popular hall with many regular bookings. The washrooms in the facility are outdated and need updates to meet accessibility standards.

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

It is proposed that Council considers permitting having Engineering work completed for the installation of an accessible washroom(s) at the Clarendon Miller Community Hall, in anticipation of a potential grant becoming available in the future for renovations. The overall project will be costly and having engineered plans along with estimated pricing for the overall project will strongly increase the chances for success.

The 2021 Building Condition Assessment states "the building contains two washrooms. The washrooms generally comply with barrier-free design requirements (adequate size, appropriate grab bars), however; the lavatories do not allow wheelchair access due to the presence of base cabinets, the faucets and doors do not incorporate lever type controls and mirrors are not properly angled to allow use by persons who are seated". They provided an allowance in the short term for up-grading the building to comply with barrier free access requirements.

Financial Impact:

The cost of the engineering is estimated at \$4,000. This project has been incorporated into the 2025 Draft Budget with a recommendation that the Funds come from the Community Hall Tangible Capital Asset Reserve Fund.

Strategic Implications:

Sustainable Core Services

Enhance Township Services

- Improved governance and use of community halls

Be prepared for "shovel-ready" projects when funding becomes available

- Pre-planning in all departments for shovel-ready opportunities

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Asbestos Management Programs in Buildings

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Asbestos Management Programs in Buildings" for information purposes;

Motion #2

Be it Resolved That Council approves completing Designated Substance Reviews (DSRs) in 2025 at an approximated cost of \$30,000.

Background:

Asbestos, under the Occupational Health and Safety Act (OHSA) is a "designated substance" and regulated as such to ensure measures and procedures are in place in the workplace to control, limit and restrict potential worker exposure.

Regulation 278/05 applies to the owner of a construction project, every contractor or subcontractor who performs work or supplies services. The regulation applies whether or not it is known or suspect that asbestos-containing materials (ACM) will be encountered during a construction project, repair, alternation or maintenance of a building and during demolition.

Before beginning a project, section 30 of the OHSA requires the owner of a project to determine whether any designated substances are present – the owner issuing a tender must include a list of all designated substances for the project.

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development
Kelly Watkins, Dipl.M.A.,M.M., Treasurer

Comments:

Prior to any construction/renovation/etc. the Township is required to determine if the building has any designated substances, which would require testing.

With the designated substance testing/reporting completed it will also aid in our calculations for our Financial Statements under the new reporting standard for Asset Retirement Obligation. This new reporting standard requires us to report a liability for buildings with Asbestos and/or any other

substance that would require remediation prior to the disposal. This new Standard started in the 2023 reporting year and we reported based on the information available to us. With this reporting completed we will be able to update our obligation based on the data from the report. To become compliant with OHSA, Regulation 278/05 and the Asset Retirement Obligation the Township will need to complete Designated Substance Reviews (DSRs) in 2025 on any buildings built prior to 1990, unless the Township has previously renovated and confirmed that any asbestos or designated substances have been removed.

Financial Impact:

The MCD has received 2 preliminary estimates for having this work completed. It is estimated that to have all necessary buildings assessed will be approximately \$30,000.

The information from these reports will aid in evaluating future Capital projects at our facilities. This project has been added to the 2025 draft budget with the recommendation that the funds be taken from the Infrastructure Sustainability Tangible Capital Asset Reserve Fund.

Strategic Implications:

Sustainable Core Services - Continue to invest in municipal infrastructure

- Long-term plans for municipal buildings relative to safety, functionality and affordability

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Community Improvement Plan (CIP) - 2024 Annual Report

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - 2024 Annual Report".

Motion #2

Be It Resolved That Council approves including \$30,000 CIP funding in the 2025 Budget.

Background:

On September 12, 2024 Council passed Resolution #321-24:

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force held August 19, 2024;

And That Council directs the Manager of Community Development to include the following in the draft proposed 2025 Budget for consideration:

- \$30,000 Community Improvement Plan 2025 top-up
- \$10,000 Summer Fest Budget
- Part-time Staff to assist with Economic/Community Development. **Carried**

Authorized under the *Municipal Act, 2001, S.O. 2001, c. 25*, a Community Improvement Plan (CIP) permits a municipality to provide economic incentives in the form of financial assistance to property owners in defined areas to overcome shortfalls and barriers for improvement. Common across Ontario, CIPs are an effective option for encouraging change and improvement using a focused approach that supports partnerships between private sector property owners and the municipality.

First established in 2016, this application-based funding plan provides funding to local businesses for projects which support these three (3) identified municipal goals:

- To enhance the appearance of the community and promote the awareness of businesses;
- To promote commercial vitality to support and sustain the local economy;
- To increase the level of social equity and public communication.

Key Plan Details

- There are four (4) categories of project activities eligible for funding; Façade Improvement, Accessibility Enhancements, Commercial Space Funding and Municipal Fees Grant Program.
- The maximum amount an approved project can be funded is \$7,000 with the following breakdown:
 - Maximum of \$5,000 or 2/3 of the eligible project costs for activities in one (1) or more categories (whichever is lesser).
 - Maximum of \$2,000 or 2/3 of eligible project costs for municipal and/or professional fees (whichever is lesser).
- Two (2) projects can be funded per property roll number (projects funded prior to the plan update in 2021 are not counted).
- One (1) project per property roll number can be approved in a calendar year.
- For a project to be approved, the property owner must be in good standing with regards to property tax and municipal fees.

On February 18, 2022, Council passed Resolution #58-22:

Be It Resolved That Council receives for information the Manager of Community Development’s Administrative Report entitled “North Frontenac Community Improvement Plan (CIP) – Update”;

And That Council approves \$13,000 in the Economic Development Budget in 2022 to be used for CIP Applications from our local Businesses, topping the amount available for new Applications to \$30,000 for 2022;

And That Council will consider top ups to \$30,000 annually for the CIP at our annual Budget Meetings beyond 2022 and throughout the future. **Carried**

On February 16, 2024 Council passed Resolution #64-24:

Be It Resolved That Council approves including \$13,380.69 in additional CIP funding in the 2024 Budget in 2024 topping up the unallocated funding to \$15,000. **Carried**

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

The Township’s CIP remains a valuable and popular tool for North Frontenac's businesses and a key component in the municipality's Economic Development strategy. Significant interest in future projects has been expressed by the Township's business community should funding continue to be available.

2024

The Township received four (4) applications, three (3) of which were approved, as there was only \$15,000 to be allocated. \$10,000 was paid to applicants for completed projects with \$5,000 currently allocated for a project in-progress.

Project Activities

Façade Improvement - two (2)

- Cottage Windows (Campground)
- Building Siding (Campground)

Commercial Space - one (1)

- Construction of Boat Storage Facility

Overall

Since 2016, the Township has received forty-one (41) applications for funding, thirty three (33) of which were approved. \$107,045.35 has been paid to applicants for completed projects with \$8,333.34 allocated to projects currently in-progress.

As a result it is recommended that Council consider \$30,000 from taxation in 2025.

Financial Impact:

There is not currently remaining funds unallocated; therefore, for Council to have \$30,000 in CIP dollars for 2025, a full \$30,000 will need to be budgeted. This results in an increase of \$16,620 over 2024 budgeted amount for new funding.

There are projects previously approved that have not yet been completed/paid, in the amount of \$8,333.34; however, it is anticipated that these projects will be completed or declined prior to December 31, 2024.

Strategic Implications:

Economic Prosperity - Enhance and support the local economy:

- Stable funding provided for Economic Development
- Enhancement of the Community Improvement Plan (CIP)
- Continued support for the Economic Development Task Force (EDTF)

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Increase of two (2) hours per Week for Recreation Maintenance Assistant

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report Entitled "Increase of two (2) hours per Week for Recreation Maintenance Assistant";

Motion #2

Be it Resolved That Council approves increasing the Recreation Maintenance Assistant position to 32 hours per week.

Background:

The Recreation Maintenance Assistant (RMA) currently works thirty hours per week (3 x 10 hour days). This is a seasonal position – approximately 5 months per year.

This position assists with monitoring and maintaining Township owned/operated recreational facilities including: beaches, hiking trails, boat launches, playgrounds, tennis courts, pickleball courts, rest stops, assists with cemetery maintenance, etc.

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development

Comments:

It is proposed to increase the Recreation Maintenance Assistant (RMA) position to thirty-two hours per week (seasonal position – approximately 5 months). This would be an increase of two hours per week.

This position currently works three ten hour days (30 hours). The addition of two hours per week will allow us to have the worker here for four full eight hour days, rather than three ten hour days. This position is very busy and the additional proposed two hours per week will allow us to meet the demands of the job. The continuing increase in tourism and number of visitors to North Frontenac has intensified the need for this position as the workload for the RMA continues to expand.

Financial Impact:

The cost for the additional two hours per week would be an additional cost of approximately \$1,300 for the season.

Strategic Implications:

Vibrant and Inclusive Community - Promote a healthy lifestyle

- Continued provision of safe, efficient and enhanced recreational facilities, trails and parks.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: EDTF Proposal - Summer Student for Economic and Community Development

Recommendation:

Motion #1:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "EDTF Proposal - Summer Student for Economic and Community Development" for information purposes.

Motion #2:

And That Council approves the hiring of a Economic and Community Development Summer Student effective the 2025 season and beyond at an approximate cost of \$20,000 per year;

And That Council approves the MCD annually applying for funding to potentially offset the cost of this position, if successful.

Background:

Council approved Resolution #321-24 at the September 12, 2024 Council Meeting:

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force held August 19, 2024;

And That Council directs the Manager of Community Development to include the following in the draft proposed 2025 Budget for consideration:

- \$30,000 Community Improvement Plan 2025 top-up
- \$10,000 Summer Fest Budget
- Part-time Staff to assist with Economic/Community Development.

On July 14, 2020 the Township created a new temporary part-time Economic Development Officer (EDO) position up to 22.5 hours/3 days per week for approximately one year. Effective July 15, 2021 the Township extended the temporary position for 37.5 hours/5 days per week for 3 years (expiring July 15, 2024). At the 2024 Budget Deliberations Council chose not to continue with this position. This position cost approximately \$83,830/year.

Members of the EDTF are concerned that with the loss of the past EDO, the Township is not able to put enough emphasis on Economic and Community Development within the municipality. Currently Economic and Community Development fall within the Manager of Community Developments (MCD) role and the Economic Development Task Force (EDTF).

The MCD is responsible for the North Frontenac Parklands; the Community Halls and other property maintenance (including street lights, recreation facilities, docks, libraries, beaches, helipads, etc.); organizing Township events; facilitating the Township's social media accounts; working with and acting as liaison with community groups; facilitating the Township's Community Improvement Plan (CIP) and Community Grant Program; writing many grant applications on behalf of the Township; is a member of the EDTF; along with several other duties; therefore it is not feasible for the MCD to take on large economic development initiatives (as previously advised to Council during the 2024 Budget Deliberations).

Researched By:

Brooke Ross, Dipl.M.A., Manager of Community Development
John Inglis, Deputy Mayor

Comments:

The Economic Development Task Force (EDTF) has discussed thoroughly the process of hiring an additional staff person to assist with economic and community development and has come to the conclusion that there continues to be a need to effectively assist our local Businesses and community throughout the future with Economic and Community Development needs. Enhanced economic and community development efforts and initiatives would be very beneficial for all residents, visitors and businesses within the Township.

Successful economic and community development does not happen overnight and ongoing consistent efforts are required to ensure success. The Townships 2024-2028 Strategic Plan encompasses several economic and community development needs and the MCD is the only administrative employee on staff within this Department.

In addition, the 2025 EDTF Workplan developed to address the Township's Strategic Plan, lists numerous initiatives that are additional to current staff and EDTF capacity. The required workload to achieve success in Economic and Community Development within North Frontenac will require additional assistance if we are to make consistent progress. It is evident that via the Township's Strategic Plan, North Frontenac has progressed beyond simply providing basic services.

The EDTF is proposing that Council considers approving a new professional summer student (i.e. college or university student) position for approximately 17 weeks from May - September annually. This position would assist the MCD with economic and community development day-to-day tasks and initiatives. This would also open the opportunities for the student to potentially consider a career in municipal government post-graduation.

The EDTF has evaluated the cost savings of hiring a summer student vs. a full time staff to ensure the Municipality is receiving the assistance required, while being financially responsible, with a cost savings of over 76% in comparison to a full-time EDO.

Summer student positions provide students or recent graduates with valuable real-world experience. Students are capable and work-ready young adults. Regardless of any plans to hire these individuals after their term is up, the value of a well-equipped candidate cannot go unnoticed, considering the struggles municipalities currently face with recruitment.

It is anticipated that this summer student position could enhance our ability to apply for more grants for the Municipality, while also assisting our local businesses with applying for grants which in turn

could bring more dollars into our local economy. Also, the operational value that this student will bring during the busiest months, will be highly beneficial.

There may be grant opportunities available that we are unaware of however; due to not always having enough staff time to research all applications, we could be missing out on some opportunities. One successful grant received for the Municipality in the amount of \$20,000 would represent the return on investment for this new proposed position. Another benefit for hiring a student vs. full time staff is that there is potential to have a percentage of the summer students salary covered by federal or provincial funding (up to 50% of minimum wage from the Canada Summer Jobs Grant, if successful).

The job activities will include assisting the MCD and the EDTF with economic and community development, including but not limited to:

- Assists in establishing work plans for Economic and Community Development;
- Assists with Township Grant Applications - Grant Applications could be approached more aggressively. 'Shovel-ready' means that extensive business plans and supplier communications have been completed;
- Markets and Promotes the Township;
- Assists with graphic design of Township communications for all Departments (i.e. posters, pamphlets, PowerPoints, videos, photos, etc.)
- Meets with businesses in-person and virtually to assist with their needs (i.e. grants, business plans, referrals to external agencies, growth opportunities, start-ups, expansions, etc.);
- Assisting with the hosting of Business Meetings, Contractor Breakfasts, Information sessions, etc.;
- Promotes and works with Businesses to take advantage of the Township's successful Community Improvement Plan (CIP);
- Liaises with external agencies (i.e. County of Frontenac, Ontario Highlands Tourism Organization (OHTO), Frontenac Business Services (formally Community Futures Development Corporation (CFDC), etc.);
- Conducts research, provides statistical information, identifies market trends and potential opportunities for business growth and expansion in North Frontenac;
- Assists with the Township's Branded Materials Program; NF Astronomy Park; Scenic/Historical Route; Visitor Guide; Business Directory/Website Updates, Google Updates, Mapping, etc.;
- Assists with event planning and organization;
- Assists with report writing and new initiatives research and planning;
- Attends Trade Shows to market North Frontenac Township as a tourist destination;
- Member of the Township's Economic Development Task Force;

A two-person economic/community development team is important to effectively complete tasks and take on new initiatives that Council and the EDTF consider to be beneficial for our community.

Financial Impact:

The cost of a summer student position would be approximately \$20,000.

The annual Canada Summer Jobs (CSJ) Grant closes on December 19, 2024 and the Township could apply to cover a portion of the summer student salary (up to 50% of minimum wage). If the Application for Funding is successful this could reduce the Township's contribution for this position by approximately \$5,500.

Strategic Implications:

Economic Prosperity - Enhance and support the local economy:

- Continued support for the Economic Development Task Force (EDTF)
- Sufficient staff and resources to support economic development

To: Mayor and Members of Council
From: Adam Robinson, Director of Emergency Management / Fire Chief
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Volunteer Firefighter In-house Training Wages

Recommendation:

Motion #1

Be It Resolved That Council receives for information the Director of Emergency Services / Fire Chief's Administrative Report entitled, "Volunteer Fire Fighter In-House Training Wages";

Motion #2

Be It Resolved That Council approves providing North Frontenac Firefighters with a hourly in-house training wage, starting January 2025, at an estimated cost increase for 2025 of approximately \$15,000.

Background:

The North Frontenac Fire Department (NFFD) Fire Roster has experienced changes over the past several years, due to retirement, attendance policy reviews, new hires and Volunteer Firefighter's (VFF's) leaving.

The Roster has traditionally fluctuated between thirty (30) to forty (40) VFF's divided between the three (3) Stations, located in Snow Road, Ompah and Plevna. The Roster is comprised of the Fire Chief, Assistant Fire Chief, Volunteer Senior Emergency First Responder (EFR) Officer, Volunteer Safety Officer, Volunteer Station Fire Captains and EFR Captains, Fire Instructors, Volunteer Fire & Life Safety Educator, Volunteer Firefighters, Volunteer EFR personnel and Station Support.

Currently the Roster is at thirty-two (32) including 2 Station Support.

Based on our levels of service, as identified in accordance with By-law #76-18, "To Establish and Regulate the North Frontenac Fire Department, Appendix 'A' Core Services", the "North Frontenac Fire Department 2018 Fire Master Plan, 10.1.1 Depth of Response", and "NFPA 1720 - Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments", an optimal staffing compliment to provide emergency response would be fifteen (15) Firefighters per Station.

Researched By:

Adam Robinson, Director of Emergency Services / Fire Chief

Comments:

In order to compliment the rate of remuneration for our current VFF's and to attract new VFF's from our local communities and work force, paying hourly wages for all training is deemed to be an excellent opportunity, and proven strategy within the Fire Service, to entice and welcome new VFF's to join the Department.

The current rate of remuneration for response calls is comparable to other rural Fire Departments in Ontario; however most neighboring departments are paying VFF's an hourly wage for all training both external and inhouse.

Switching to an hourly rate for the VFF's for in-house training will also provide an opportunity to modernize the payroll system and submit their hours bi-weekly rather than being paid on a quarterly basis.

Financial Impact:

Based on a maximum of 2 hours per training event it is anticipated that it would be an increase of approximately \$15,000 for 2025.

Strategic Implications:

Sustainable Core Services - Establish the Township as an employer of choice - Enhance training opportunities for all staff and members of the Fire Department.

To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: Limited Re-opening of the Ardoch Waste Site

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager’s Administrative Report entitled “Limited Re-opening of the Ardoch Waste Site”;
And That Council approves starting the process to re-open the Ardoch Waste Site on a limited basis;
And That Council approves the estimated cost of \$17,700 to be funded from the Waste Closure Costs Obligatory Reserve Fund with an estimated year end balance in 2024 of \$775,253.

Background:

In 2014 the Township temporarily closed the Ardoch Waste Disposal Site (WS) at 1114 Austris Road. At that time the Township was operating five active waste disposal sites and two transfer stations. Ardoch was the least busy site, on average receiving 25 bags of waste for each day that it was open in 2012.

The Township informed residents of the temporary closure and took the necessary steps to amend the site license. Residents were advised at the time that the closure was temporary and estimated the site capacity would be required in about 15 years. The Environmental Compliance Approval (ECA) was amended in 2015 to reflect the temporary closure.

The available capacity of the Ardoch Site in 2014 was 19,360m³, representing about 17.5% of the Townships total capacity at that time. Based on Cambium’s assessments made in the 2021 annual monitoring program, the approximate remaining site life is 38 years if the WDS is reopened for disposal.

The Township is also currently dealing with a development request and resulting Minor Variance regarding an adjacent property located between the WS and Malcolm Lake.

The proposal is to open the Ardoch WS on a limited basis. The limited operation proposed would accept waste / garbage from the Township’s two operating transfer stations (Ompah and Cloyne). The site would only be opened to accept waste hauled by the Township and would not be opened to the public as a fully operational WS. This proposal will take advantage of the capacity at Ardoch while saving capacity at the other existing landfills.

Researched By:

Darwyn Sproule, Public Works Manager

Comments:

The approved Ardoch WS includes a fill area of 0.81 ha within a total site area of 4.02 ha. The approved waste disposal capacity is 30,320m³:

Summary of the capacity status for the Site (November 2015):

Approved waste disposal capacity	30,325 m ³
Existing volume of capacity used	11,895 m ³
Remaining volume of capacity	18,430 m ³
Average annual waste placement	490 m ³
Remaining site life	38 years

This limited re-opening is being proposed to take advantage of the following:

- preserving and utilizing the available capacity identified at the Ardoch WS. Available capacity is a significant current and future resource for the Township.
- with a limited re-opening (not opening the site to the public) and managing only hauled waste from the transfer stations, the site will be easier to maintain, cover etc. We can keep cover and equipment on-site to support an ongoing operation.
- limited re-opening will not add to staffing demands or number of WS attendants required.
- re-opening process will take some time so best to start now.
- re-opening the WS will never get any easier or cheaper as regulations change over time.
- limited re-opening will be less sensitive than a full re-opening with public access / hours.

The ECA for the WS outlines the following requirements to re-open the site:

- 1) At least six (6) months prior to resumption of waste disposal operation at the landfill site, the Owner/Operator shall submit, for the approval of the Director, an updated Site Development and Operations Report, prepared and signed by a Professional Engineer or Geo-Scientist, qualified within the jurisdiction of the subject Report, to utilize the Site volume remaining.
- 2) The updated Site Development and Operations Report shall include, as a minimum, a calculation confirming the remaining capacity of the site, and the remaining site life based on the approved fill rate; a legal survey of the Site, including the waste fill area and all buffer/contaminant attenuation lands approved by this Approval; a full-scale site plan showing the footprint of the waste fill area, buffer/contaminant attenuation lands and the entire site boundary; existing contour plan at the time of interim closure, final contours; hydrogeological and surface water studies which address the utilization of the site volume remaining; proposed monitoring program for landfill gas, leachate, groundwater, and surface water, including any proposed changes in the monitoring requirements; trigger mechanisms and contingency plans, detailed information on the Site utilization and maintenance; and final closure plans.

Cambium Consulting and Engineers have estimated the cost at \$17,700. considering the following : pre-consultation, adjacent property notifications, ECA application, Design and Operations Plan, and the ECA application fee.

The re-opening requirements and timeframes are considerable, and the proposal is to start the process in 2025.

Financial Impact:

Based on a conversation with the Ministry of Environment Conservation and Parks (MECP), Cambium have submitted the following work plan and associated costs to re-open the Ardoch WS:

Pre-consultation with MECP	\$1,500
Adjacent Property Notifications	\$1,000
Completion of ECA Application	\$2,300
Design and Operations Plan	\$11,500
ECA Application Fee	\$1,400
Total	\$17,700

It is proposed that the costs be funded from the Waste Closure Costs Obligatory Reserve Fund with an estimated balance at the end of 2024 of \$775,253.

Strategic Implications:

Sustainable Core Services

Optimize waste management practices through diversion, recycling and repurposing: reduced use of landfill.

Environmental Stewardship

Development of policies and programs to protect the environment.

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 29 Nov 2024
Re: 2025 Summary of the Ten (10) Year Capital Plan 2025-2034; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended.

Recommendation:

Motion #1

Be It Resolved That Council receives the Treasurer’s Administrative Report entitled “2025 Summary of the Ten (10) Year Capital Plan 2025-2034; TCA Replacement Schedules (planned spending) as amended” for information purposes.

Motion #2

Be it Resolved That Council approves the 2025 Summary of the 10 Year Capital Plan (2025 – 2034) Tangible Capital Asset (TCA) Replacement Schedules (planned spending);

And That Council authorizes the CAO and Managers to proceed with the applicable 2025 TCA Capital Purchases/Tenders (in accordance with these Schedules and the Procurement By-law).

Background:

Managers were provided with copies of their applicable Department(s) 2025 -2034 Asset Management Plan Tangible Capital Assets (TCA) Ten Year Replacement Schedules for their review. The CAO and Treasurer met with the Managers collectively and have recommended changes to be considered by Council. (See copy attached)

Council Resolution #575-15 on October 26, 2015 states: “AND THAT the Managers are instructed to prepare briefing notes for any vehicle being replaced, explaining the reasons replacement is required”. The briefing notes have been incorporated in the information below or applicable Manager’s separate Administration Report(s).

Researched By:

Corey Klatt, Dipl.M.A., Chief Administrative Officer
Kelly Watkins, Dipl.M.A, M.M., Treasurer
Brooke Ross, Dipl.M.A., Manager of Community Development
Darwyn Sproule, P.Eng, Public Works Manager
Adam Robinson, Director of Emergency Services/Fire Chief

Comments:

Roads (Hard Surface) Needs

The Schedules have been updated for 2025 to 2034; specific roads are listed for 2025-2028 and dollars estimated for years 6 – 10. Please note that the 10 Year Road Plan has been prepared based on information included in the 2022/23 Roads Needs Study Report (excluding guiderails) and reviewed annually by the Public Works Manager.

Based on the 2022/23 Road Needs Study, 47km of our 197km hardtop road network are in average condition and expected to become a now need in 1 to 5 years. The remaining 86km of hardtop roads are in very poor to poor condition. With an expected service life of seven (7) years for surface treatment, we need to be treating approximately 26km of hardtop per year. In 2024, with a budget of \$1,019,000, we estimated we would resurface 12km +/-, we actually completed 17.4 km plus 6.84km pulverizing and granular to prep for spring surface treatment on Mountain and South Lavant Road.

We were able to use a combination of single surface treatment and double surface treatment with pulverizing on both the Harlowe and Buckshot Lake Roads, and took advantage of some good tender prices, which allowed us to treat more kms this season than initially estimated. The other road sections all required the more costly double surface treatment with pulverizing given the existing poor condition.

In 2025, we have a proposed budget of \$1,140,000 which includes \$340,000 approved by Council under Resolution #319-24 for Matawatchan Road. As part of the 2024 discussions there was a conversation about increasing the previously committed amounts of \$700,000 by \$300,000 annually. With the addition of the Matawatchan Road which was unexpected, we propose we continue with our originally planned work for 2025 and therefore increasing the investment for 2025 to \$1,140,000.

If Council wishes to incorporate the additional spend of \$300,000 annually for the 10 year plan, additional funds will need to be levied on an annual basis to meet our Reserve/Reserve Fund Policy target.

It is important to ensure we have a healthy Reserve Fund. For example in 2024 Council approved two grant applications with the total Township contribution amount of \$1,106,688 over 3 years. These projects were not part of the 10 Year plan as presented in 2024. The grants are great opportunities to complete some significant reconstruction work, but without additional funding going into the Roads TCA Reserve Fund we will need to look at the planned projects for 2026 and 2027 should we be successful in being approved for the grants.

Roads (Gravel) Needs

The Schedules have been updated for 2025 to 2034. Specific roads are listed for 2025 and dollar estimates for years 2 – 10. This 10 Year Road Plan has been prepared based on the information included in the 2022/23 Gravel Roads Evaluation Study.

We continue to fund this program using the OCIF Funding received annually which is only estimated to be in place until 2027.

We were able to gravel 19.2kms of road with the 2024 budget. Our gravel road program has been very effective with roads being re-graveled on a reasonable regular rotation.

Roads – Bridges & Culverts

Bridges and Culverts are inspected bi-annually in compliance with the Ontario Structure Inspection Manual (OSIM) and recommendations for repair and/or reconstruction requirements to maximize the structures lifespan are provided through these Consultant Reports.

Wills completed the required bi-annual OSIM inspections on our bridges and large culverts in 2022. Please note that this 10 Year Bridge/Culvert Plan has been prepared based on the 2022 OSIM Report. In 2023 we hired a Consultant to complete inspections and prepare an updated report in 2024. The updated report has not been received at the time of this report.

Roads – Vehicles & Equipment

- Replace 2017 Ford F 350
 - mileage: 143659 km, 5701 engine hours, 2279 idle hours
 - condition: Rear springs have been changed multiple times, due to everyday workloads of cold patch / gravel and salter installed all winter.

Engine light has been off and on regularly for evap control system/charcoal filter, been repaired multiple times. Engine hours is high for the year of the truck but is understandable with the idle hours being as high as they are. Idle hours converts to 95 days of idle and 238 days of engine running on a truck that is 7 years old. That amount of time takes a heavy toll on an engine's internal parts due to carbon and soot build up. We complete regular maintenance but that is only oil and all engine related filters, not internal parts. Scaly rust heavy from cab back on the frame and related parts, this vehicle is heavily crowned yearly. Engine has random misfire, does not throw a code but can feel it when driving. Very random. Dump box lift cylinder and hydraulic system have been an issue since day one of ownership. We get much better quality systems now by upgrading to Canadian made Equifab systems. The attached plow has been welded many times, hydraulics are repaired multiple times throughout the winter. We have upgraded the plow systems on the last two trucks. Truck is showing the age prematurely due to plow and salting all winter, and cold patching all summer. Constant heavy loads, winter maintenance and idle time are the worst enemy of Road Department trucks.
- Replace 1996 Milan Air Brake Float Trailer
 - Condition: The float trailer is approaching 20 years old and is key piece of equipment for the Roads Department, being used on a regular basis to move our larger equipment such as the excavator, loader and graders. Last season we completed considerable repairs to the hubs, axles, bearings, suspension and tires. These repairs will be required on an ongoing basis given the age of the unit and the increased weight of our newer equipment. The Milano is a tandem axle trailer with an air lift axle. The non-steerable lift axle no longer meets the new regulations and this restricts the legal capacity of the float. Our new excavator is wider and heavier than our previous unit and a replacement float will be spec'd accordingly. Without a float trailer that can legally carry the equipment, we have to hire a float service.
- NEW - Double drum steel roller - A double drum steel roller will be used to compact cold patching in significant potholes and edge patching. This will improve the quality and service life of the patches, resulting in material savings of \$5,000 per tonne. We complete significant edge patching and if it isn't placed properly, snowplow damage is a real concern. It can also be used to compact freshly graveled shoulders and larger excavations, culvert replacements etc. This past season we used hot mix asphalt to repair the surface at culvert replacements and

contractors used rollers for the final placement. We would have the option of doing this work in house.

Fire - Vehicles & Equipment

- Pooled Bunker Gear, Fire hoses and misc. equipment remain unchanged
- Self Contained Breathing Apparatus (SCBA) extended the program 2 years – to purchase additional packs and cylinders as we continue to transition to the new technology (lighter packs, extended air supply)

Buildings – All Departments

Building Condition Assessment Request for Proposal was issued and awarded to McIntosh Perry. A Presentation was provided to Council early 2022.

Barrie Community Hall - Installation of accessible door and new drilled well

Clar Mill Community Hall - Engineering for accessible washroom and accessible door (door being funded from 100% grant)

Barrie Fire Hall - Replacement of water closets

Plevna Fire Hall - Replacement of condensing units, electric hot water tank heater and water closets

Plevna library - upgrades to provide barrier free access

Plevna Salt-Sand Shed - Re-painting and localized fastener replacement and repair to load bearing wood stud walls supporting roof trusses

Snow Road Fire Hall - Slab repairs

Barrie Salt-Sand Shed - Replacement of fabric covering

Ward 3 - Public Works Garage - Replacement of Sectional overhead doors and man doors (2)

Ward 1 - Public Works Garage - Replace 3 garage doors and tube heaters (3)

Ompah Fire Fall - Parking lot repairs

Financial Impact:

Proposed Funding Section for Tangible Capital Asset Reserve Fund Projected Balances

This section reflects the Tangible Capital Asset (TCA) Reserve Fund Balance starting 2025 (based on 2024 year to date (pending final year end adjustments), the proposed contributions to the TCA Reserve Funds and proposed spending from the TCA Reserve Funds. This will show a projected estimated balance as of 2034.

To complete the Funding model the following assumptions have been made:

Canada Community Building Fund (CCBF) (Formerly called Federal Gas Tax)

The funding formula in the 10 year plan, makes an assumption that all of our CCBF Funding would be used for Capital Projects as well the funding to remain constant. Based on History 70% of the CCBF money has been used for Roads projects, the rest has been recreation, tourism, culture, Community energy systems and capacity building. Council has already committed to use CCBF for our portion of the Rink and Roof project should we be approved for funding.

Ontario Municipal Partnership Fund (OMPF)

North Frontenac has annually contributed \$250,000 from Ontario Municipal Partnership Fund (OMPF) to our Asset Management Plan. This amount previously was reflected under the Default budget page but has been moved to the Roads Budget page.

Ontario Community Infrastructure Fund (OCIF Formula Funding)

OCIF provides funding to eligible communities every year to help them renew and rehabilitate critical infrastructure, including roads, bridges, water and wastewater projects.

When the OCIF was introduced, North Frontenac Council dedicated the funding to Gravel Road improvements (averaged around \$250,000-\$300,000 per year). The allocations are based on a formula using the estimated Current Replacement Values (CRVs) for core infrastructure owned by municipalities, including roads and bridges and the municipality’s economic conditions. The 2023 allocation was \$748,294, 2024 was \$860,538 and 2025 is \$989,619. The current Agreement with the Province is until 2027. North Frontenac is receiving an increase in 2025. We are not expecting to see increases in the future and anticipate a 15% reduction each of the next few years. The Province has committed that they will not drop by more than 15% in any given year.

Taxation

Direct Contributions by department to the Tangible Capital Asset program to remain steady at \$1,581,616 with increases based on new assets being acquired. An additional annual contribution of \$100,000 to the Infrastructure Sustainability Reserve Fund (used for all departments) from taxation, was put in place many years ago for a total of \$1,681,616.

Per the 2013 Asset Management Plan it was determined that there should be an additional allocation based on prior years taxation of 2% (calculated annually based on the prior year’s dollars to be raised - \$126,429 for 2022, 2023 would be \$130,671, 2024 is \$135,706); the 2022 Asset Management Plan recommended a 2.7% annual increase. However, with all of the pressures in front of us, the recommendation would be to consider an additional 1% (based on prior years taxation). The additional 1% was not added in 2023 and in 2024 only .5% was added. The 2025 budget proposes a 1% (\$71,915) increase for Capital contributions.

Surplus Sale of Equipment

The projections of the value of the equipment that will be sold as surplus has not been included in the financial projections at this time. However, any funds received for the sale of vehicles/equipment is placed in the applicable departments Reserve Fund.

Summary

2024 Average Annual Spending (2024-2033)	\$2,705,568
2025 Average Annual Spending (2025-2034)	<u>\$2,987,378</u>
Difference between 2024 and 2025	\$ 281,810 or 10.4% increase

The main reason for the increase is due to the addition of 3 projects in relation to grant applications with a total value of \$3,318,750 (Rink & Roof project, Ardoch Road and Buckshot Lake Road). These projects will not go forward unless we receive grant approval.

Based on the current proposed spending and the current balances in the Tangible Capital Asset Reserve Funds plus Canada Community Building Fund we are able to fund the current program. However, we need to continue to evaluate and increase the contributions to the TCA Reserve Funds. We are still well below the target balance as established in the Reserve/Reserve Fund Policy.

Without the commitment of the additional 1%, we will see a significant decline in our projected Reserve Fund balance at the end of 10 years. The table shows the decline in the TCA Reserve Funds without additional funding. We cannot go forward with the additional investment in surface treatment without the additional funding.

Budget Year	Proposed balance at the end of 10 Years	Additional Funding	Additional Surface Treatment
2023	\$4,375,646	No	No
2024	\$3,048,429	No	No
2025	\$1,647,245	No	No
2025	\$5,877,245	Yes	No
2025 (scenario provided in budget package)	\$3,777,245	Yes	Yes

Strategic Implications:

Sustainable Core Services

- Continue to invest in municipal infrastructure
- Be prepared for "shovel-ready" projects when funding becomes available

Attachments:

- [10 Year Capital Plan - TCA Replacement Schedules \(Planned Spending\) Summary and Funding](#)
- [10 Year Capital Plan - TCA Replacement Schedules \(Planned Spending\)](#)

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Roads											
Roads (hard surfaced) needs	2,418,750	1,501,000	1,597,000	771,000	810,000	810,000	810,000	810,000	810,000	810,000	11,147,750
Roads (gravel) needs	344,000	381,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	3,125,000
Roads - Bridges/culvert needs	350,000	520,000	870,000		365,000	60,000	700,000	900,000	450,000	450,000	4,665,000
Roads - Vehicles/Equipment	230,000	1,085,000	585,000	410,000	510,000	952,000	15,000	460,000	155,000	115,000	4,517,000
Roads Total	3,342,750	3,487,000	3,352,000	1,481,000	1,985,000	2,122,000	1,825,000	2,470,000	1,715,000	1,675,000	23,454,750
Other TCA Additions											
Administration Electronic Systems	53,420	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	233,420
Facilities - All Departments	919,583	306,540	338,015	235,200	150,000	165,645	150,000	165,000	150,000	150,000	2,729,983
Protection		45,000									45,000
Streetlights				78,812							78,812
Waste Vehicles / Equipment	5,000	155,000	5,000	5,000	5,000	5,000	27,500	5,000	5,000	5,000	222,500
Recycling Vehicles / Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	305,000	5,000		345,000
Fire Vehicles / Equipment	31,000	774,000	59,000	31,000	31,000	250,257	719,000	19,000	336,053		2,250,310
NF Parklands Vehicles / Equipment		76,500		46,500	20,500		60,000		60,000		263,500
Property / Buildings Vehicles / Equipment					40,000						40,000
Recreation Vehicles / Equipment		14,000	35,000	10,000	24,000		62,500				145,500
Building Department vehicle								65,000			65,000
Proposed TCA Additions	4,356,753	4,883,040	3,814,015	1,912,512	2,280,500	2,567,902	2,869,000	3,049,000	2,291,053	1,850,000	29,873,775

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Tangible Capital Asset Reserve Fund Projected Balances (proposed funding) **											
Tangible Capital Asset Reserve Fund Opening Balance	3,984,937	4,347,581	3,124,373	2,916,948	3,321,520	3,431,156	3,311,975	2,964,582	2,510,132	2,886,631	
Federal Gas Tax Municipal portion	74,834	74,834	74,834	74,834	74,834	74,834	74,834	74,834	74,834	74,834	74,834
Federal Gas Tax County	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000
OMPF - Township allocated	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Infrastructure Sustainability Contribution	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
OCIF - Formula Funding	989,619	841,175	715,000	0	0	0	0	0	0	0	0
HEWSF Intake 2 - Buckshot Lake Rd	643,313										
HECSF - Ardoch Road	173,750	347,500	347,500								
Community Sport - Rink & Roof Project	480,000										
Donation - Rink & Roof Project	15,000										
Inclusive Communities Grant	19,435										
Additional 1%	108,000	178,000	248,000	318,000	388,000	458,000	528,000	598,000	668,000	738,000	
Increase to road work				-300,000	-300,000						
Taxes	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616	1,581,616
2% to Infrastructure Sustainability	143,830	146,707	149,641	152,634	155,686	144,271	147,157	150,100	153,102	156,164	
Total Contributions	\$4,719,397	\$3,659,832	\$3,606,591	\$2,317,084	\$2,390,136	\$2,448,721	\$2,521,607	\$2,594,550	\$2,667,552	\$2,740,614	
Proposed TCA Additions	-4,356,753	-4,883,040	-3,814,015	-1,912,512	-2,280,500	-2,567,902	-2,869,000	-3,049,000	-2,291,053	-1,850,000	
Projected closing balance (not including interest)	\$4,347,581	\$3,124,373	\$2,916,948	\$3,321,520	\$3,431,156	\$3,311,975	\$2,964,582	\$2,510,132	\$2,886,631	\$3,777,245	

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Roads											
Roads (hard surfaced) needs											
1033 Guide Rail Program											
58050 Capital Fund Expenditures											
Guide Rail Program	50,000	45,000	132,000	72,000	60,000	60,000	60,000	60,000	60,000	60,000	659,000
Total 58050 Capital Fund Expenditures	50,000	45,000	132,000	72,000	60,000	60,000	60,000	60,000	60,000	60,000	659,000
Total 1033 Guide Rail Program	50,000	45,000	132,000	72,000	60,000	60,000	60,000	60,000	60,000	60,000	659,000
1166 Surface Treatment											
58050 Capital Fund Expenditures											
Ardoch Road			304,000	699,000							1,003,000
South Lavant	350,000										350,000
Road 509	350,000	761,000									1,111,000
Road 506			466,000								466,000
Estimated for Future Years					750,000	750,000	750,000	750,000	750,000	750,000	4,500,000
Matawatchan Road	340,000										340,000
Mountain Road	100,000										100,000
Total 58050 Capital Fund Expenditures	1,140,000	761,000	770,000	699,000	750,000	750,000	750,000	750,000	750,000	750,000	7,870,000
Total 1166 Surface Treatment	1,140,000	761,000	770,000	699,000	750,000	750,000	750,000	750,000	750,000	750,000	7,870,000
1237 Housing Enabling Water Systems - Bucks											
58050 Capital Fund Expenditures											
HEWSF - Intake 2	Funding 73% Grant and Twsp 23% - Res #147-24 - Project only moving forward if Grant approved.	881,250									881,250
Total 58050 Capital Fund Expenditures		881,250									881,250
Total 1237 Housing Enabling Water System		881,250									881,250
1256 Housing-Enabling Core Servicing - Ardoch											
58050 Capital Fund Expenditures											
Ardoch Road	Total Project \$1,737,500 (50% Grant and 50% Township). Project only moving forward if Grant approved.	347,500	695,000	695,000							1,737,500
Total 58050 Capital Fund Expenditures		347,500	695,000	695,000							1,737,500
Total 1256 Housing-Enabling Core Servicing		347,500	695,000	695,000							1,737,500
Total Roads (hard surfaced) needs		2,418,750	1,501,000	1,597,000	771,000	810,000	810,000	810,000	810,000	810,000	11,147,750
Roads (gravel) needs											
1165 Gravel Roads											
58050 Capital Fund Expenditures											
Guthienz Road	2.00km	60,000									60,000
James Road	.44km	30,000									30,000
Marble Lake Road	4.40km	62,000									62,000
Morrow Road			81,000								81,000
South Rd		66,000									66,000
Struthadam Road	1.56km	15,000									15,000
Veley Road	.68km	20,000									20,000
Estimated for Future Years			300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	2,700,000
Beach Road		26,000									26,000

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Greer Road	65,000										65,000
Total 58050 Capital Fund Expenditures	344,000	381,000	300,000	3,125,000							
Total 1165 Gravel Roads	344,000	381,000	300,000	3,125,000							
Total Roads (gravel) needs	344,000	381,000	300,000	3,125,000							
Roads - Bridges/culvert needs											
1175 Bridges and Culverts											
58050 Capital Fund Expenditures											
Arcof Road Bridge	B22	350,000									350,000
Ardoch/Malcolm Lake Culvert	C12				365,000						365,000
Buckshot Lake Road Bridge	B4						700,000				700,000
Buckshot Creek Bridge	B6							900,000			900,000
Canonto Road Culvert	C23		260,000								260,000
Folger Road Bridge	B26			870,000							870,000
Mountain Chute Bridge	B27		260,000								260,000
Morrow Road Bridge	B16					60,000					60,000
Estimates for Future Years									450,000	450,000	900,000
Total 58050 Capital Fund Expenditures	350,000	520,000	870,000		365,000	60,000	700,000	900,000	450,000	450,000	4,665,000
Total 1175 Bridges and Culverts	350,000	520,000	870,000		365,000	60,000	700,000	900,000	450,000	450,000	4,665,000
Total Roads - Bridges/culvert needs	350,000	520,000	870,000		365,000	60,000	700,000	900,000	450,000	450,000	4,665,000
Roads - Vehicles/Equipment											
1066 Roads - Small Equipment and Machinery											
58050 Capital Fund Expenditures											
Misc. Small Machinery and Equipment		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000
Total 58050 Capital Fund Expenditures	15,000	150,000									
Total 1066 Roads - Small Equipment and Machinery	15,000	150,000									
1176 Roads - Vehicles											
58050 Capital Fund Expenditures											
SV08-1 (T208-03) 2008 Ford F550 CH CB 4x4 (Mechanics Vehicle) Replacement	53200							65,000			65,000
T16-1 2016 Freightliner Tandem 114SD Replacement	6-53615		380,000								380,000
T17-1 2017 Freightliner Tandem 114SD Replacement	53209			380,000							380,000
T18-1 2018 Freightliner Tandem 114SD Replacement	53616				380,000						380,000
T20-1 2020 Freightliner Tandem 114SD Replacement	369					380,000					380,000
T22-1 2022 Freightliner	53627						380,000				380,000
2023 International Tandem Replacement								380,000			380,000
P23-1 2022 Chev 3/4 Ton 4x4 (PWF) Replacement					70,000						70,000
Fuel Tank and Spreader for P23-1					15,000						15,000
P17-1 2017 Ford Super Duty F350 Replacement	53210	100,000							100,000		200,000
P18-1 2018 Ford Super Duty F350 Replacement	53617		100,000							100,000	200,000
P19-1 2019 Ford Super Duty F350 Replacement	53620			100,000							100,000
P21-1 1/2 Ton Truck (Shared w/MNR) Replacement	53808				30,000						30,000
WT88-1 1988 Ford Water Truck Replacement	53742			60,000							60,000

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
SUV19-1 2019 Ford Escape (PMW)	53621	40,000							40,000		80,000
Total 58050 Capital Fund Expenditures		100,000	520,000	540,000	380,000	495,000	380,000	445,000	140,000	100,000	3,100,000
Total 1176 Roads - Vehicles		100,000	520,000	540,000	380,000	495,000	380,000	445,000	140,000	100,000	3,100,000
1177 Roads - Equipment											
58050 Capital Fund Expenditures											
JD 544 Loader (replace 2030)						285,000					285,000
G94-1 1994 Grader Caterpillar Articulated		550,000									550,000
D996-1 Dozer - CAT D5H Replacement						260,000					260,000
F096-2 Milano Air Brake Float Trailer Replacement	65,000										65,000
SI15-1 Steam Jenny Replacement			15,000								15,000
SI17-1 Steam Jenny Replacement				15,000							15,000
SI14-1 Steam Jenny Replacement			15,000								15,000
Pot Hole Patcher/Pavement Edger Replacement						12,000					12,000
Double Drum Steel Roller	New Equipment	50,000									50,000
Total 58050 Capital Fund Expenditures		115,000	550,000	30,000	15,000	557,000					1,267,000
Total 1177 Roads - Equipment		115,000	550,000	30,000	15,000	557,000					1,267,000
Total Roads - Vehicles/Equipment		230,000	1,085,000	585,000	410,000	510,000	952,000	15,000	460,000	155,000	4,517,000
Roads Total		3,342,750	3,487,000	3,352,000	1,481,000	1,985,000	2,122,000	1,825,000	2,470,000	1,715,000	23,454,750
Other TCA Additions											
Administration Electronic Systems											
1024 Computers/Electronics (incl. Server Repl											
58050 Capital Fund Expenditures											
Computers/Electronics (Incl. Phone System, Copier, etc.)	34,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	214,000
Total 58050 Capital Fund Expenditures		34,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	214,000
Total 1024 Computers/Electronics (incl. Se		34,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	214,000
1160 CPPS - Community Planning Permit Syste											
50295 Consulting Services											
CPPS - Planning Permit System	19,420										19,420
Total 50295 Consulting Services	19,420										19,420
Total 1160 CPPS - Community Planning Per	19,420										19,420
Total Administration Electronic Systems		53,420	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	233,420
Facilities - All Departments											
1188 Barrie Hall											
58050 Capital Fund Expenditures											
Accessible Door	13,000										13,000
Replace Rainwater Gutters and Downspouts		7,890									7,890
Allowance for Potential Repairs to the Basement Waterproofing System			44,099								44,099
Allowance for Potential Repair of Perimeter Drainage and Insulation at 15 Yr. Intervals			4,780								4,780
Upper Floors - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			10,000								10,000
New Drilled Well	15,000										15,000

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Total 58050 Capital Fund Expenditures	28,000	7,890	58,879								94,769
Total 1188 Barrie Hall	28,000	7,890	58,879								94,769
1189 Clar-Mill Hall											
58050 Capital Fund Expenditures											
Electrical Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			4,183								4,183
Electrical Service and Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			3,944								3,944
Refinish Flooring (wood)		5,000									5,000
Replacement of Lavatories		5,155									5,155
Lighting and Branch Wiring - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			3,227								3,227
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals		2,929									2,929
Standard Wall Foundations - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			5,975								5,975
Accessible Bathroom Renovation	2025 Engineering	4,000		100,000							104,000
Clar-Mill Hall - Accessible Door - Grant Funded	100% Grant funding	19,435									19,435
Total 58050 Capital Fund Expenditures	23,435	13,084	117,329								153,848
Total 1189 Clar-Mill Hall	23,435	13,084	117,329								153,848
1190 Harlowe Hall											
58050 Capital Fund Expenditures											
Allowance for Upgrading of Electrical Service			5,000								5,000
Allowance for Upgrades to Barrier Free Access - ramp costs				40,000							40,000
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals		2,929									2,929
Replace Oil Furnace		13,000									13,000
Total 58050 Capital Fund Expenditures		15,929	5,000	40,000							60,929
Total 1190 Harlowe Hall		15,929	5,000	40,000							60,929
1192 Snow Road Hall											
58050 Capital Fund Expenditures											
Electrical Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			4,183								4,183
Replacement of Older Wood Framed Windows with weathered frames			10,000								10,000
Replacement of the remainder of older windows at the Centre and South sections			3,884								3,884
Allowance for potential repairs to the basement waterproofing system		11,000									11,000

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals								15,000			15,000
Total 58050 Capital Fund Expenditures		11,000	18,067					15,000			44,067
Total 1192 Snow Road Hall		11,000	18,067					15,000			44,067
1193 MNR Administrative Office											
58050 Capital Fund Expenditures											
Replacement of Electric Hot Water Tank Heater			3,197								3,197
Upgrading of Water Supply Service			5,975								5,975
Replacement of Wood Landing at Entrance Steps		10,000									10,000
Installation of Rainwater Gutters, Downspouts and Extensions				5,000							5,000
Replacement of Asphalt Shingles				15,000							15,000
Total 58050 Capital Fund Expenditures		10,000	9,172	20,000							39,172
Total 1193 MNR Administrative Office		10,000	9,172	20,000							39,172
1194 Municipal Office and Roads Garage											
58050 Capital Fund Expenditures											
Future Work - Estimate				150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,050,000
Replacement of Sloped Metal Panels covering Gable Roof		194,870									194,870
Allowance for Potential repairs and upgrading at 20 Yr. Intervals			25,904								25,904
Replacement of Infra-red Heaters			9,949								9,949
Replacement of Exterior Lighting Fixtures			5,975								5,975
Total 58050 Capital Fund Expenditures		194,870	41,828	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,286,698
Total 1194 Municipal Office and Roads Garage		194,870	41,828	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,286,698
1195 Barrie Fire Hall											
58050 Capital Fund Expenditures											
Replacement of Older (1994) Window Units		2,240									2,240
Allowance for Upgrades to the Facility				10,200							10,200
Replacement of Infra-red Heaters						10,545					10,545
Septic System - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			13,000								13,000
Replacement of Electric Hot Water Tank			3,073								3,073
Condensing Units for Infloor Heating heater						5,100					5,100
Replacement of Water Closets	2,100										2,100
Total 58050 Capital Fund Expenditures	2,100	18,313		10,200		15,645					46,258
Total 1195 Barrie Fire Hall	2,100	18,313		10,200		15,645					46,258
1197 Plevna Fire Hall											
58050 Capital Fund Expenditures											
Replacement of Condensing Units	5,100										5,100

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Replacement of Electric Hot Water Tank Heater	3,073										3,073
Allowance for Potential repairs and upgrading at 20 Yr. Intervals		2,929	11,354								14,283
Replacement of Furnace			6,573								6,573
Replacement of Infra-red Heaters			10,756								10,756
Replacement of Gutters and Downspouts		3,035									3,035
Replacement of Exterior Lighting Fixtures			2,928								2,928
Standard Slab on Grade - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			2,390								2,390
Standard Wall Foundations - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			3,585								3,585
Replacement of Water Closets	2,100										2,100
Total 58050 Capital Fund Expenditures	10,273	5,964	37,586								53,823
Total 1197 Plevna Fire Hall	10,273	5,964	37,586								53,823
1198 Plevna Library											
58050 Capital Fund Expenditures											
Upgrading of Water Supply Service		5,858									5,858
Allowance for Upgrades to Barrier Free Access	18,000										18,000
Replacement of the Asphalt Shingles			8,341								8,341
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals				15,000							15,000
Total 58050 Capital Fund Expenditures	18,000	5,858	8,341	15,000							47,199
Total 1198 Plevna Library	18,000	5,858	8,341	15,000							47,199
1199 Plevna Salt-Sand Shed											
58050 Capital Fund Expenditures											
Re-painting and Localized Fastener Replacement	20,297										20,297
Allowance for repair of load bearing wood stud walls supporting roof trusses	6,065										6,065
Total 58050 Capital Fund Expenditures	26,362										26,362
Total 1199 Plevna Salt-Sand Shed	26,362										26,362
1200 Rink and Change House											
58050 Capital Fund Expenditures											
Allowance for periodic repairs to the rink boards			6,000								6,000
Total 58050 Capital Fund Expenditures			6,000								6,000
Total 1200 Rink and Change House			6,000								6,000
1201 Snow Road Fire Hall											
58050 Capital Fund Expenditures											
Replacement of Window Units			3,884								3,884
Replacement of sectional Overhead Doors			11,497								11,497

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals		2,929									2,929
Replacement of Exterior Lighting Fixtures			2,091								2,091
Standard Slab on Grade - Allowance for Potential repairs and upgrading at 20 Yr. Intervals	2,027										2,027
Total 58050 Capital Fund Expenditures	2,027	2,929	17,472								22,428
Total 1201 Snow Road Fire Hall	2,027	2,929	17,472								22,428
1202 Storage Garage - MNR Parks											
58050 Capital Fund Expenditures											
Electrical Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			4,183								4,183
Electrical Service and Distribution - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			5,378								5,378
Replacement of Gutter and Downspouts			4,000								4,000
Lighting and Branch Wiring - Allowance for Potential repairs and upgrading at 20 Yr. Intervals			4,780								4,780
Total 58050 Capital Fund Expenditures			18,341								18,341
Total 1202 Storage Garage - MNR Parks			18,341								18,341
1203 Barrie Salt-Sand Shed											
58050 Capital Fund Expenditures											
Replacement of Fabric Covering	19,643										19,643
Total 58050 Capital Fund Expenditures	19,643										19,643
Total 1203 Barrie Salt-Sand Shed	19,643										19,643
1204 Ward 3 - Public Works Garage											
58050 Capital Fund Expenditures											
Replacement of Sectional Overhead Doors	22,101										22,101
Allowance for Repair of Traffic surface at Parking Areas, based on 10% of area.		8,401									8,401
Allowance for Potential repairs and upgrading at 20 Yr. Intervals		9,373									9,373
2 Man Doors	10,000										10,000
Total 58050 Capital Fund Expenditures	32,101	17,774									49,875
Total 1204 Ward 3 - Public Works Garage	32,101	17,774									49,875
1208 Ward 1 - Public Works Garage											
58050 Capital Fund Expenditures											
Replace 3 Garage Doors	30,000										30,000
3 Tube Heaters	25,000										25,000
Total 58050 Capital Fund Expenditures	55,000										55,000
Total 1208 Ward 1 - Public Works Garage	55,000										55,000
1209 Ompah Fire Hall											
58050 Capital Fund Expenditures											
Parking Lots - Allowance for Potential repairs and upgrading at 10 Yr. Intervals	2,642										2,642

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
Septic Systems - Allowance for Potential repairs and upgrading at 20 Yr. Intervals		2,929									2,929
Total 58050 Capital Fund Expenditures	2,642	2,929									5,571
Total 1209 Ompah Fire Hall	2,642	2,929									5,571
1253 Community Sport & Recreation Fund											
58050 Capital Fund Expenditures											
Rink & Roof Project (pending grant approval)	700,000										700,000
Total 58050 Capital Fund Expenditures	700,000										700,000
Total 1253 Community Sport & Recreation	700,000										700,000
Total Facilities - All Departments	919,583	306,540	338,015	235,200	150,000	165,645	150,000	165,000	150,000	150,000	2,729,983
Protection											
1090 Communications Tower Upgrades per Re											
58050 Capital Fund Expenditures											
Purchase used PsP and USB System for Simulcast		45,000									45,000
Total 58050 Capital Fund Expenditures		45,000									45,000
Total 1090 Communications Tower Upgrad		45,000									45,000
Total Protection		45,000									45,000
Streetlights											
1187 Streetlights											
58050 Capital Fund Expenditures											
Streetlight Replacement				78,812							78,812
Total 58050 Capital Fund Expenditures				78,812							78,812
Total 1187 Streetlights				78,812							78,812
Total Streetlights				78,812							78,812
Waste Vehicles / Equipment											
1072 Waste - Misc Equipment											
58050 Capital Fund Expenditures											
Misc. Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Total 58050 Capital Fund Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Total 1072 Waste - Misc Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
1169 Rec/Waste Vehicle											
58050 Capital Fund Expenditures											
Truck for Privy/Trail/Beaches (replace with Used Vehicle) - 50% waste/recycling							22,500				22,500
Total 58050 Capital Fund Expenditures							22,500				22,500
Total 1169 Rec/Waste Vehicle							22,500				22,500
1178 Waste - Vehicles											
58050 Capital Fund Expenditures											
LC99-1 1999 Caterpillar Waste Compactor		150,000									150,000
Total 58050 Capital Fund Expenditures		150,000									150,000
Total 1178 Waste - Vehicles		150,000									150,000
Total Waste Vehicles / Equipment	5,000	155,000	5,000	5,000	5,000	5,000	27,500	5,000	5,000	5,000	222,500
Recycling Vehicles / Equipment											
1122 Recycling - Misc Equipment											
58050 Capital Fund Expenditures									5,000		45,000
Misc. Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			40,000
Total 58050 Capital Fund Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			40,000
Total 1122 Recycling - Misc Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
1180 Recycling - Vehicle											
58050 Capital Fund Expenditures											

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
REC99-1 2022 Truck Replacement	53806							300,000			300,000
Total 58050 Capital Fund Expenditures								300,000			300,000
Total 1180 Recycling - Vehicle								300,000			300,000
Total Recycling Vehicles / Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	305,000	5,000		345,000
Fire Vehicles / Equipment											
0006 Bunker Gear											
58050 Capital Fund Expenditures											
All Pooled Bunker Gear and Protective Clothing will be annually replaced/updated as necessary	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000		81,000
Total 58050 Capital Fund Expenditures	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000		81,000
Total 0006 Bunker Gear	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000		81,000
0007 Fire - Misc Equipment											
58050 Capital Fund Expenditures											
All Pooled Fire Machinery/Misc. General Equipment (including storage equipment) will be replaced/updated as necessary	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
Total 58050 Capital Fund Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
Total 0007 Fire - Misc Equipment	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
0008 Fire - Hoses and Nozzles											
58050 Capital Fund Expenditures											
All Pooled Fire Hoses and Nozzles will be annually replaced/updated as necessary	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
Total 58050 Capital Fund Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
Total 0008 Fire - Hoses and Nozzles	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000		45,000
0009 FIRE SCBA											
58050 Capital Fund Expenditures											
Fire SCBA	12,000	12,000	12,000	12,000	12,000	12,000					72,000
Total 58050 Capital Fund Expenditures	12,000	12,000	12,000	12,000	12,000	12,000					72,000
Total 0009 FIRE SCBA	12,000	12,000	12,000	12,000	12,000	12,000					72,000
1182 Fire - Vehicle											
58050 Capital Fund Expenditures											
P521 2007 E-One Tradition Pumper Replacement	53758						700,000				700,000
P511 2011 Ford F550 Mini Pumper Replacement	53766	680,000									680,000
ATV531 2011 Can Am Outlander Max 800XT AVT			25,000						25,000		50,000
UTL511 2006 4 Wheeler Trailer Replacement	53746		3,000								3,000
UTL521 2009 Stirling 5x10 Trailer Replacement	53765					3,000					3,000
UTL531 2011 Curtis Trailer Replacement	53768		3,000								3,000
2006 Gull Lake Boat Trailer Replacement	53756					2,500					2,500
UTLM531 Marine Boat Replacement	53776					5,000					5,000
UV521 2020 Fire Utility Truck Replacement	53774					60,000					60,000
UV511 2020 Fire Utility Vehicle (SUV) Replacement	53775					60,000					60,000

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
WL531 2009 Ford F350 Crew Cab Wild Fire Replacement		60,000							60,000		120,000
SWL521 2018 Walk Around Rescue (Replace in 2033)									232,053		232,053
NFC531 Fire Chief Truck - replace 2015 F150 4x4	53770					53,757					53,757
Total 58050 Capital Fund Expenditures		743,000	28,000			184,257	700,000		317,053		1,972,310
Total 1182 Fire - Vehicle		743,000	28,000			184,257	700,000		317,053		1,972,310
1183 Fire - Equipment											
58050 Capital Fund Expenditures											
Air Fill Station/Compressor Replacement						35,000					35,000
Total 58050 Capital Fund Expenditures						35,000					35,000
Total 1183 Fire - Equipment						35,000					35,000
Total Fire Vehicles / Equipment	31,000	774,000	59,000	31,000	31,000	250,257	719,000	19,000	336,053		2,250,310
NF Parklands Vehicles / Equipment											
1185 NF Parklands - Vehicle											
58050 Capital Fund Expenditures											
P10-1 2010 Ford F150 Crew Cab Replacement							60,000				60,000
CLSP19-1 2019 Ford F150 Supercab Replacement		60,000							60,000		120,000
1/2 Ton Truck (Shared w/Roads)				30,000							30,000
Dump Trailer Replacement					4,000						4,000
14' Lund Boat (2019) Replacement		6,500									6,500
Trailer for 14' Lund (2019) Replacement		2,000									2,000
25 HP Evinrude (2019) Replacement		8,000									8,000
2021 16' Jon Boat Replacement				6,500							6,500
2021 Trailer 16' Jon Boat Replacement				2,000							2,000
2021 25 HP Motor Replacement				8,000							8,000
2022 16' Lund Boat					6,500						6,500
2022 Trailer for 16' Lund					2,000						2,000
2022 25 HP motor					8,000						8,000
Total 58050 Capital Fund Expenditures		76,500		46,500	20,500		60,000		60,000		263,500
Total 1185 NF Parklands - Vehicle		76,500		46,500	20,500		60,000		60,000		263,500
Total NF Parklands Vehicles / Equipment		76,500		46,500	20,500		60,000		60,000		263,500
Property / Buildings Vehicles / Equipment											
1210 Property - Vehicles											
58050 Capital Fund Expenditures											
Replace 2022 Ford Escape					40,000						40,000
Total 58050 Capital Fund Expenditures					40,000						40,000
Total 1210 Property - Vehicles					40,000						40,000
Total Property / Buildings Vehicles / Equipment					40,000						40,000
Recreation Vehicles / Equipment											
1211 Recreation - Vehicles											
58050 Capital Fund Expenditures											
Truck for Privy/Trail/Beaches - 50% waste/recycling							22,500				22,500
Total 58050 Capital Fund Expenditures							22,500				22,500
Total 1211 Recreation - Vehicles							22,500				22,500
1212 Recreation - Equipment											

2025 Summary of the 10 year Capital Plan (2025 - 2034) Tangible Capital Asset (TCA) Replacement schedules (planned spending)

North Frontenac's 10 year projected infrastructure investment asset requirements using replacement costs

Description	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
58050 Capital Fund Expenditures											
Multi-Purpose Equipment (Tractor)			35,000								35,000
Dump Trailer (shared with MNR)					4,000						4,000
Tappings Dock Replacement		14,000									14,000
Baseball Diamond Fencing - Cloyne					10,000						10,000
Tennis Court Fencing - Cloyne					10,000						10,000
Facility Lighting - Cloyne				10,000							10,000
Plevna Playground Equipment							40,000				40,000
Total 58050 Capital Fund Expenditures		14,000	35,000	10,000	24,000		40,000				123,000
Total 1212 Recreation - Equipment		14,000	35,000	10,000	24,000		40,000				123,000
Total Recreation Vehicles / Equipment		14,000	35,000	10,000	24,000		62,500				145,500
Building Department vehicle											
1184 Building - Vehicle											
58050 Capital Fund Expenditures								65,000			65,000
BD16-1 2016 Ford F150 Replacement								65,000			65,000
Total 58050 Capital Fund Expenditures								65,000			65,000
Total 1184 Building - Vehicle								65,000			65,000
Total Building Department vehicle								65,000			65,000
Proposed TCA Additions	4,356,753	4,883,040	3,814,015	1,912,512	2,280,500	2,567,902	2,869,000	3,049,000	2,291,053	1,850,000	29,873,775

Housekeeping Notes for Budget Document

Changes have been made to create efficiencies, flexible reporting and to work better with our software program. If you have any questions on navigating the documents, please don't hesitate to contact me prior to the budget meeting.

MISCELLANEOUS

- Department 230 "Livestock Loss" – it has been deemed that this department is not required to be a stand alone and the budgeted expenses have been incorporated into the Bylaw Budget page.
 - For 2025 Budget the Livestock Loss page will be in the Budget package as the actuals for 2024 will still appear on that page.
- Department 750 "Property Building Maintenance" – was established and in place for many years. However, it is not a functional department for reporting purposes and all expenses need to be reallocated at the end of the year as part of the Treasury year end process. Therefore, in 2025 and going forward this department is being removed and revenue and expenses have been allocated to the appropriate departments.
 - We have attempted to make a note beside the line items that were moved by adding "(moved from 750)"
 - For 2025 Budget the Property Building Maintenance page will be in the Budget package as the actuals for 2024 will still appear on that page.
- Due to the reallocations, we were unable to provide a Summary by department, with their percentage up or down as it is skewed by these reallocations.
- Any "Projects" that are being funded from Reserve/Reserve Funds are given a project code # and appear in the budget with the wording "Capital Plan: #####". We will work with the software program to change this wording but unable to complete for this version of the budget document. Just want to ensure that because it says "Capital Plan" does not mean it is in relation to an Asset.
- Anytime there is a wording change from one year to the next it will create a separate line, as it will not let us change wording that was previously approved.

Example:

	2024 YTD Actuals	2024 Total Budget	2025 Total Budget

50180 Conventions/Conferences	5,633		
Two for the Mayor; One per Deputy Mayor and/or Councillor - \$2,500 per conference		5,000	
Council members to attend conferences			5,000
Total 50180 Conventions/Conferences		5,000	5,000

For this example, we updated the wording; therefore it has created a new line with the budgeted dollar for 2025, leaving the budget dollars and wording for 2024 on a separate line.

REVENUES

- **Contributions From Reserve/Reserve Funds** – we have expanded the “contributions from” Reserve/Reserve Funds section under the Revenues. Previously all contributions from Reserve/Reserve funds were seen under one object code 45000, now you will see an object code to correspond with each Reserve/Reserve fund

Example:

	2024 YTD Actuals	2024 Total Budget	2025 Total Budget
45000 Contributions from Reserves/Reserve Funds	-17,545		
Estimated committment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve		-19,500	
Total 45000 Contributions from Reserves/Reserve Funds		-19,500	
45001 Contribution from Operating Contingency Reserve			
Capital Plan: 1239: Municipal Services Corporation			-17,545
Total 45001 Contribution from Operating Contingency Reserve			-17,545

Object code in 2024 used for the Municipal Service Corporation was 45000, which reflects the budgeted dollars and actuals for 2024. In 2025 this budgeted item is reflected beside object code 45001.

EXPENSES

- **OMPF funds for Roads TCA** – previous budgets you will see the contribution to the Roads TCA from the OMPF funding in the amount of \$250,000 under the “Default” page of the budget. Effective 2025 it has been moved and reflected under the Roads Department. Again, this is for tracking purposes.
- **Contributions to Reserve/Reserve Fund** – Similar to the Revenues the “Contributions from” Reserve/Reserve Fund will be handled in the same manner.

Example:

	2024 YTD Actuals	2024 Total Budget	2025 Total Budget
58600 Contributions to TCA Reserve Funds	1,955,033		
Roads needs		545,300	
Bridge/Culvert needs		154,500	
Roads Vehicle/ Equip needs		362,665	
Building repair needs		32,030	
Surplus equipment		37,000	85,000
OCIF Formula Based Grant for Gravel Road Improvements		860,538	
Capital Plan: 1177: Roads - Equipment			181,332
Capital Plan: 1194: Municipal Office and Roads Garage			32,030
Capital Plan: 1175: Bridges and Culverts			154,500
Capital Plan: 1176: Roads - Vehicles			182,333
Capital Plan: 1166: Surface Treatment			545,300
2024 new contribution			35,788
2025 new contribution			70,000
Total 58600 Contributions to TCA Reserve Funds		1,992,033	1,286,283
58601 Contributions to Reserve Fund – OMPF			
Capital Plan: 1166: Surface Treatment			250,000
Total 58601 Contributions to Reserve Fund – OMPF			250,000
58602 Contributions to Reserve Fund – OCIF			
Capital Plan: 1165: Gravel Roads			989,619
Total 58602 Contributions to Reserve Fund – OCIF			989,619

In this example the OCIF Funding was recorded under object code 58600 and now it is recorded under object code 58602. At a quick glance may, make it look like a new item, however, it is just reallocated to a different object code.

Summary of Dollars to be Raised

2024 Dollars Raised through taxation		\$7,191,498
2025 Proposed Dollars Raised through taxation		\$7,536,959
2024 to 2025 Increase in Taxation Dollars (Total Municipal Dollars To Be Raised)		<u>\$345,461</u>
2024 to 2025 Percentage Increase (Total Municipal Dollars To Be Raised)		<u>4.80%</u>
Explanation of Increase		
Revenue changes (reduces the dollars to be raised)		
Funding		
Increase in Ontario Municipal Partnership Fund (OMPF)	\$150,000	-2.09%
Blue Box Program Transition additional funding	\$38,000	-0.53%
User Fees		
Increase in Joint services	\$10,000	-0.14%
Increase in Misc Revenues	\$13,000	-0.18%
Total % decrease (dollars to be raised) due to additional revenue		-2.93%
Expense Changes (increases the dollars to be raised)		
Requisitions from outside Agencies		
OPP Increase (not including the 2023 adjustment)	\$110,630	1.54%
Conservation Authorities	\$972	0.01%
Humane Society	\$4,300	0.06%
Total % increase for outside Agencies Requests		1.61%
Asset Management		
Increase in Contribution to the Tangible Capital Asset Reserve Funds for Asset	\$80,039	1.11%
Total % increase contribution to TCA Reserve Funds		1.11%

Payroll		
Payroll - general (Cost of Living Adjustment (2.1% based on August Consumer Price Index, Benefits etc.)	\$105,000	1.46%
Total % increase for Payroll (not including new initiatives)		1.46%
Operating		
Insurance increase estimated at 15%	\$40,000	0.56%
Dr. Recruitment incentives	\$10,000	0.14%
Repairs (vehicle/equipment)	\$54,015	0.75%
Building maintenance	\$15,000	0.21%
Waste post closure costs	\$10,007	0.14%
Police Services board	\$3,000	0.04%
Total % of Operating items (no recommendation for change)		1.84%
Increase bridge and culvert operating	\$15,000	0.21%
Community Improvement Plan (CIP) Increase (per EDTF request)	\$15,000	0.21%
LACGH Foundation MRI (request per Resolution #307-24)	\$5,000	0.07%
Asset Mangment Assistance for July 1, 2025 reporting	\$5,000	0.07%
Personnel Policy Review	\$5,000	0.07%
Summerfest increase from \$6,000 to \$10,000 (per EDTF request)	\$4,000	0.06%
Kaladar Barrie estimated proposed increase	\$33,270	0.46%
Brule Lake Boat Launch repair	\$5,000	0.07%
Economic Development summer student (per EDTF request)	\$20,000	0.28%
Recreational Assistant additional hours (see Administrative Report)	\$1,300	0.02%
Fire Payroll proposed change for training (see Administrative Report)	\$15,000	0.21%
Total % of operating items requesting Councils direction		1.72%
		4.80%

Surplus / Deficit by Department - 2025 Draft Budget

	2024 Approved Budget	2025 Draft Budget	Difference	Increase/(decrease) in percentage to be raised through taxation by department	Percentage change in relation to the tax rate increase
000 Default	-1,450,806	-1,878,470	427,664	(29.48%)	-5.95%
100 Council	188,914	192,174	-3,260	1.73%	0.05%
110 Administration	1,115,374	1,279,255	-163,881	14.69%	2.28%
170 Economic Development	147,313	156,169	-8,856	6.01%	0.12%
190 Sundry	43,876	58,876	-15,000	34.19%	0.21%
200 Fire	1,117,081	1,208,175	-91,094	8.15%	1.27%
220 Police	833,484	946,714	-113,230	13.59%	1.57%
230 Livestock Loss	365		365	100.00%	-0.01%
240 Conservation Authorities	36,131	37,103	-972	2.69%	0.01%
250 Building Department					0.00%
255 By-law Enforcement	42,370	44,975	-2,605	6.15%	0.04%
260 Protection & Emergency	79,121	88,891	-9,770	12.35%	0.14%
270 Animal Control	11,100	15,400	-4,300	38.74%	0.06%
280 Streetlights	14,574	16,574	-2,000	13.72%	0.03%
300 Roads	3,808,314	4,257,998	-449,684	11.81%	6.25%
400 Waste Disposal	484,101	479,168	4,933	1.02%	-0.07%
450 Recycling	158,813	157,736	1,077	0.68%	-0.01%
500 Cemeteries					0.00%
610 Community Halls	119,542	269,190	-149,648	125.18%	2.08%
615 Recreation	99,634	109,913	-10,279	10.32%	0.14%
620 NF Parklands					0.00%
660 Libraries	5,178	16,918	-11,740	226.73%	0.16%
700 Planning	240,534	277,600	-37,066	15.41%	0.52%
750 Property/Bldg Mtce (Gras	293,885		293,885	100.00%	-4.09%
810 Municipal - Taxes	-7,251,098	-7,596,559	345,461	4.76%	
830 County					
850 Education					
890 Property Taxation	-137,800	-137,800			
Note:					
Percentages will be slightly skewed due to the reallocation of expenses from the Departments (750 Property Building Maintenance and 230 livestock Loss) that were reallocated, a reallocation of wages and reallocation of Contribution to Roads Reserve Fund.					
County and Education show no change as we can not calculate the dollars to be raised until Assessment is received from the Municipal Property Assessment Corporation (MPAC)					

Department-Object detail - Budget for Council Default

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30110 Canada Community Building Fund (FGT)	-35,920		
Canada Community Building Fund - Township		-71,841	
2025 CCBF Allocation			-74,834
Total 30110 Canada Community Building Fund (FGT)		-71,841	-74,834
30830 Canada Community Building Fund (County FGT)			
Canada Community Building Fund - County		-135,500	
2025 CCBF Allocation from the County			-140,000
Total 30830 Canada Community Building Fund (County FGT)		-135,500	-140,000
31000 Provincial Grants - OMPF / CRF	-1,822,300		
2024 - Decrease of \$13,700 over 2023		13,700	13,700
2023 - Increase of \$7,600 over 2022		-1,836,000	-1,836,000
2025 - Increase of \$150,000 over 2024			-150,000
Total 31000 Provincial Grants - OMPF / CRF		-1,822,300	-1,972,300
45000 Contributions from Reserves/Reserve Funds	-17,545		
Estimated commitment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve		-19,500	
Total 45000 Contributions from Reserves/Reserve Funds		-19,500	
45001 Contribution from Operating Contingency Reserve			
Capital Plan: 1239: Municipal Services Corporation			-17,545
Total 45001 Contribution from Operating Contingency Reserve			-17,545
49000 Prior Year's Surplus	-150,000		
Base Budget		-150,000	-150,000
Total 49000 Prior Year's Surplus		-150,000	-150,000
Total Revenues	-2,025,765	-2,199,141	-2,354,679
Expenses			
56998 Municipal Services Corporation Contribution	17,545		
Estimated commitment for Municipal Services Corporation over 5 yrs for North Frontenac \$97,294; funded from Contingency Reserve		19,500	

Department-Object detail - Budget for Council
Default

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1239: Municipal Services Corporation			17,545
Total 56998 Municipal Services Corporation Contribution		19,500	17,545
58500 Contributions to Reserves/Reserve Funds	207,341		
County FGT		135,500	
Federal Gas Tax		71,841	
Total 58500 Contributions to Reserves/Reserve Funds		207,341	
58501 Contributions to CCBF Reserve Fund – Township			
2025 CCBF Township Contribution			74,834
2025 CCBF County Contribution			140,000
Total 58501 Contributions to CCBF Reserve Fund – Township			214,834
58600 Contributions to TCA Reserve Funds	521,494		
To Infrastructure Sustainability Reserve Fund		100,000	100,000
OMPF to the Roads Sustainability TCA Reserve Fund		250,000	
Asset Mgmt Plan Increase - 2% (of Previous Year Levy)		135,706	143,830
Additional contribution for Roads TCA Reserve Fund		35,788	
Total 58600 Contributions to TCA Reserve Funds		521,494	243,830
Total Expenses	746,380	748,335	476,209
Net	-1,279,385	-1,450,806	-1,878,470

Department-Object detail - Budget for Council Council

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50103 Council Remuneration	123,228		
Annual CPI Increase (2024 = 3.5%)		5,159	5,159
Annual CPI Increase (2023 = 2.5%)		147,410	147,410
Annual CPI Increase (2025 = 2.1%)			3,205
Total 50103 Council Remuneration		152,569	155,774
50120 Mileage	3,131		
Council members will be paid mileage for portfolio activities, Committee and Task Force meetings but not paid for Council meetings (regular and/or special) as per Res #688-15		4,000	4,000
Environmental Task Force			500
Total 50120 Mileage		4,000	4,500
50130 Benefits - Employer Health Tax (EHT)	2,403		
EHT - Employer Expense		2,975	3,040
Total 50130 Benefits - Employer Health Tax (EHT)		2,975	3,040
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	2,054		
CPP & EI - Employer Expense		2,860	2,935
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		2,860	2,935
50180 Conventions/Conferences	5,633		
Two for the Mayor; One per Deputy Mayor and/or Councillor - \$2,500 per conference		5,000	
Council members to attend conferences			5,000
Total 50180 Conventions/Conferences		5,000	5,000
50200 Office Supplies and Stationery	4,200		
Computer / Office Supplies (paper/ink cartridges / computer expenses) - \$300.00 per Councillor		2,100	2,100
Personal Internet allowance - \$300.00 per Councillor		2,100	2,100
Total 50200 Office Supplies and Stationery		4,200	4,200
50201 County Meeting Expense			
County Council Alternate		150	150

Department-Object detail - Budget for Council Council

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50201 County Meeting Expense		150	150
50205 Other Materials (Includes Shop Supplies)	615		
Lunches for meetings, etc.		1,000	1,000
Local Government Week Activities		1,000	
Local Government Week Activities (next event 2026)			200
Total 50205 Other Materials (Includes Shop Supplies)		2,000	1,200
50260 Advertising	486		
Advertising		1,000	1,000
Total 50260 Advertising		1,000	1,000
50290 Legal Services			
Legal		500	500
Total 50290 Legal Services		500	500
50295 Consulting Services	280		
Integrity Commissioner (IC) - Effective 2019 any unspent dollars to be transferred to a New Integrity Commissioner (IC) Reserve Fund		2,500	2,500
Total 50295 Consulting Services		2,500	2,500
50300 Memberships	3,514		
AMO		3,410	3,525
Total 50300 Memberships		3,410	3,525
50301 Environmental Task Force			
Actual expenses pending work plan			100
Total 50301 Environmental Task Force			100
50310 Publications/Subscriptions	127		
Municipal World, etc.		300	300
Total 50310 Publications/Subscriptions		300	300
50330 Insurance	1,950		
Councillor Policy (previously recorded under Admin)		1,950	1,950
Total 50330 Insurance		1,950	1,950
50350 Training/Seminars			

Department-Object detail - Budget for Council
Council

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Includes per diem per day (rate set by Council); plus reimbursed for actual expenses (i.e. mileage, meals - if not covered under program, etc.)		500	500
Total 50350 Training/Seminars		500	500
58500 Contributions to Reserves/Reserve Funds	5,000		
Annual expense so when Election year comes there are funds available in a Reserve Fund		5,000	
Capital Plan: 1240: Election - Annual Expense			5,000
Total 58500 Contributions to Reserves/Reserve Funds		5,000	5,000
Total Expenses	152,621	188,914	192,174
Net	152,621	188,914	192,174

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31038 Municipal Modernization Payment	-11,419		
40050 Microfit Proceeds			
Installed in 2013 (moved from 750)			-5,000
Total 40050 Microfit Proceeds			-5,000
40150 Insurance Company - Reimbursed	-264		
41050 Tax Certificates and Compliance Letters	-3,480		
Tax certificates		-3,500	-4,000
Total 41050 Tax Certificates and Compliance Letters		-3,500	-4,000
41055 MFIPPA Fees	-1,835		
Municipal Freedom of Information and Protection of Privacy Act Requests		-100	-500
Total 41055 MFIPPA Fees		-100	-500
41100 U.S. Exchange	-6,695		
US exchange - US money accepted at par		-1,500	-4,000
Total 41100 U.S. Exchange		-1,500	-4,000
41210 Lottery Licences	-22		
Lottery Licence		-100	-100
Total 41210 Lottery Licences		-100	-100
41400 Bank Interest Earned	-76,312		
Bank interest earned in General Fund		-30,000	-40,000
Total 41400 Bank Interest Earned		-30,000	-40,000
41450 Miscellaneous (Photocopies, Fax, NSF Fees, etc.)	-669		
Base Budget		-2,500	-1,500
Total 41450 Miscellaneous (Photocopies, Fax, NSF Fees, etc.)		-2,500	-1,500
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
C22 Escape (moved from 750)			-5,500
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts			-5,500
45000 Contributions from Reserves/Reserve Funds	-10,025		
Webex/zoom virtual meeting to be funded from COVID 19 Reserve Fund		-2,500	
Effective 2020 Bell Conference to be funded from COVID-19 Reserve Fund (Per year)		-500	

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Turbo Hubs (2) to be funded from the Safe Restart - COVID-19 Reserve Fund		-1,500	
Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund		-25,000	
Replacement of Computers/electronics		-34,000	
Bell Internet for Township Office - funded from Covid Reserve Fund		-1,200	
Starlink Internet for Township Office - funded from Covid Reserve Fund		-8,400	
Total 45000 Contributions from Reserves/Reserve Funds		-73,100	
47001 Contribution from Infrastructure TCA Reserve Fund			
Capital Plan: 1258: Asbestos Testing - Municipal Buildings			-30,000
Total 47001 Contribution from Infrastructure TCA Reserve Fund			-30,000
47110 Contribution from Electronics TCA Reserve Fund			
Capital Plan: 1024: Computers/Electronics (incl. Server Replacement)			-34,000
Total 47110 Contribution from Electronics TCA Reserve Fund			-34,000
Total Revenues	-110,721	-110,800	-124,600
Expenses			
50100 Salaries	526,932		
Clerk/Planning Manager 60% (40% Planning) (2023 50/50 split) Deputy Clerk 25% (75% Planning) CAO Executive Assistant 75% (25% By-law Enforcement) Clerk-Admin Assistant @ 40% (25% Fire / 35% Planning)(2023 25/25/50 split) Clerical Assistant/CLSP 50% (50% Crownlands) EDO 20% (80% Economic Development)		646,925	
Clerk/Planning Manager 60% (40% Planning) (2023 50/50 split) Deputy Clerk 25% (75% Planning) CAO Executive Assistant 75% (25% By-law Enforcement) Clerk-Admin Assistant @ 40% (25% Fire / 35% Planning)(2023 25/25/50 split) Clerical Assistant/CLSP 50% (50% Crownlands) MCD 10% (2025 45% Econ Dev, 20% NF Parks, 25% Halls) Fac Supervisor 10% (2025 50% NF Parks, 40% Halls)			655,040
Total 50100 Salaries		646,925	655,040
50105 Income Protection Year End Payout	22		
Base Budget		4,000	5,185
Total 50105 Income Protection Year End Payout		4,000	5,185

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50110 Benefits - Canada Life (Health/Dental/Life)	51,431		
Annual + retirement benefits		45,450	66,565
Total 50110 Benefits - Canada Life (Health/Dental/Life)		45,450	66,565
50120 Mileage	2,244		
Mileage rate 2024 = .70/km		1,250	1,250
Total 50120 Mileage		1,250	1,250
50130 Benefits - Employer Health Tax (EHT)	10,572		
EHT - Employer Expense		12,820	12,920
Total 50130 Benefits - Employer Health Tax (EHT)		12,820	12,920
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	16,594		
WSIB		18,560	18,355
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		18,560	18,355
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	33,733		
CPP & EI - Employer Expense		40,325	39,415
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		40,325	39,415
50160 Benefits - OMERS Pension Plan	56,041		
Annual OMERS		64,540	
Annual			66,780
Total 50160 Benefits - OMERS Pension Plan		64,540	66,780
50175 Contracted Services	3,247		
Pest Control - Enviro Guard monthly inspections @ \$350		350	
On Site Shredding - monthly service @ \$72.00 x 2 bins / month = \$865/year plus \$1,500 (shredding of old records in compliance with Records Retention By-law)		2,365	2,365
Floor maintenance in Municipal Office			6,000
Cleaning - Municipal Office			11,350
Additional funds for extra cleaning if required at any building (i.e. special spring cleaning if required)			1,500
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			820
Capital Plan: 1258: Asbestos Testing - Municipal Buildings			30,000

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50175 Contracted Services		2,715	52,035
50180 Conventions/Conferences	8,573		
CAO Conferences (3) - Increased in 2020 per P&A Committee (CAO only 2 in 2024) Clerk Conference (Planning Manager see Planning Dept.) Treasurer Conference (2) \$2,250 estimate per conference		10,000	
CAO Conferences (3) - Increased in 2020 per P&A Committee (CAO only 2 in 2024/2025) Clerk Conference (Planning Manager see Planning Dept.) Treasurer Conference (2) \$2,250 estimate per conference			11,250
Total 50180 Conventions/Conferences		10,000	11,250
50200 Office Supplies and Stationery	7,794		
Year end adjustments for basic office supplies= \$500 to Planning; \$1,000 to MNR Parks; \$500 to Building; \$750 Fire; \$500 Roads; \$500 Waste; \$200 Recycling; \$200 Property Bldg. Mtce.		10,000	
Year end adjustments for basic office supplies= \$500 to Planning; \$1,000 to NF Parklands; \$500 to Building; \$750 Fire; \$500 Roads; \$500 Waste; \$200 Recycling;			10,000
Total 50200 Office Supplies and Stationery		10,000	10,000
50201 County Meeting Expense	326		
Frontenac CAOs' meet monthly and other Managers looking at joint opportunities as well		1,000	1,000
Total 50201 County Meeting Expense		1,000	1,000
50205 Other Materials (Includes Shop Supplies)	3,454		
Cleaning and general supplies, etc.		4,000	5,000
General Items (MNR Bldg.) (moved from 750)			300
Total 50205 Other Materials (Includes Shop Supplies)		4,000	5,300
50210 Heat	5,683		
3% Annual Change		7,600	8,095
2023.01.05 01:21:52 PM Heat annual increase		494	20
MNR Bldgs (moved from 750)			2,622
Total 50210 Heat		8,094	10,737
50220 Utilities (Hydro)	4,802		
3% Annual Change		4,740	5,050
2023.01.25 12:42:00 PM Hydro annual increase		308	

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
MNR Bldgs (moved from 750)			525
Total 50220 Utilities (Hydro)		5,048	5,575
50230 Building Maintenance	6,651		
General maintenance		4,000	5,000
Insulate ceiling void at front of office for moisture control			1,200
Crack sealing & line painting at Municipal Building			4,500
Generator maintenance - filters and oil etc. - annual service and load testing completed by qualified company			1,500
Furnace - Annual maintenance			300
Total 50230 Building Maintenance		4,000	12,500
50231 Water Regulations (Analysis, etc.)			
Testing requirements; Maintenance of Water Systems; including mileage Repairs to UV Water Systems in Community Halls; etc. - warranty on systems have expired Water cooler @ Plevna Library Certifications and Training for employee(s) Servicing of Water Softeners if required at Ompah and Clar Mill Halls - warranty on systems have expired			3,100
Total 50231 Water Regulations (Analysis, etc.)			3,100
50250 Postage	17,831		
Year end adjustment for postage = \$1000 Planning; \$200 Building; \$100 Waste		18,000	18,000
Total 50250 Postage		18,000	18,000
50260 Advertising	640		
Contractor Rates, Casual and Student Employment, etc.		750	750
Total 50260 Advertising		750	750
50270 Telephone (Includes Fax)	3,767		
Land lines and CAO cell phone		5,000	5,132
2023.01.25 12:41:55 PM Phone annual increase		132	
Total 50270 Telephone (Includes Fax)		5,132	5,132
50280 Auditing Services	23,136		
Financial Auditing service		27,000	30,000
Total 50280 Auditing Services		27,000	30,000
50290 Legal Services	5,447		
Legal		2,000	2,000

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50290 Legal Services		2,000	2,000
50295 Consulting Services			
General assistance		1,000	1,000
Asset Management Plan Amendments			5,000
Review sections of Personnel Policy			5,000
Total 50295 Consulting Services		1,000	11,000
50300 Memberships	3,274		
MFOA / AMCTO / OMTRA (previously known as AMTCO) / OMAA		3,400	3,400
Total 50300 Memberships		3,400	3,400
50330 Insurance	14,542		
Insurance		19,150	22,025
C22 Escape (moved from 750)			2,500
Total 50330 Insurance		19,150	24,525
50340 Computers	127,130		
Plus extras (i.e.. Unforeseen repairs/ new software requirements, etc.)		4,995	6,000
Bell Canada internet service at \$ 100 per month		1,200	1,200
IT/GIS Contract with County		83,440	89,576
USTI Financial Software Service Contract		16,750	18,000
Spam Filter Requirements estimated		1,000	1,000
Toner, Printer Cartridges, CDs, Data Keys etc.		2,500	2,500
Hosting services for website		3,200	3,400
Webex/zoom virtual meeting to be funded from COVID 19 Reserve Fund		1,500	
TOMRMS annual fee		350	350
Citywide Asset Management Software		2,100	2,100
Multi Factor Authentication		550	550
Budget Software annual fee		6,800	6,800
Community Engagement Software (Bang the Table)		5,000	5,000
Turbo Hubs (2) to be funded from the Safe Restart - COVID-19 Reserve Fund		1,500	
Starlink Internet Service		8,400	8,400

**Department-Object detail - Budget for Council
Administration**

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Canva Graphic Design Software		160	500
Icompass		4,100	2,000
Bell Conference		500	500
Office 365		5,600	6,000
Cludo Inc - Website search		2,750	2,850
Licence for computer server		3,700	3,700
Assistance for Phone System			1,000
Zoom subscription			3,000
Total 50340 Computers		156,095	164,426
50350 Training/Seminars	10,396		
Continuing education for all Administration Employees		17,000	15,000
Total 50350 Training/Seminars		17,000	15,000
50360 Leases (Photocopier and Postage Meter)	5,844		
Postage Meter Lease		2,220	2,220
Toshiba Copier (main office)		5,000	5,000
Total 50360 Leases (Photocopier and Postage Meter)		7,220	7,220
50370 Grants/Donations	198		
NF Employee Recognition Program		3,000	3,000
Staff Appreciation & Wellness		1,000	1,500
Total 50370 Grants/Donations		4,000	4,500
50380 Courier			
Courier		200	200
Total 50380 Courier		200	200
50500 Bank Service Charges and Interest	5,070		
Bank Service Charges		6,100	6,100
Total 50500 Bank Service Charges and Interest		6,100	6,100
50501 ADP Payroll Service Charges	9,280		
Payroll processing fees for 3rd party		12,050	12,050
Total 50501 ADP Payroll Service Charges		12,050	12,050

Department-Object detail - Budget for Council Administration

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
52360 Medicals/Drivers Abstract/PVSC	53		
Reimbursed expense		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
53923 Repairs - 2022 Ford Escape			
General Maintenance (moved from 750)			500
Total 53923 Repairs - 2022 Ford Escape			500
54001 New Equipment for Health & Safety Purposes	141		
Fire Extinguishers, First Aid Kits, etc.		250	250
Total 54001 New Equipment for Health & Safety Purposes		250	250
54200 Fuel and Lube (Oil)			
C22-1 Escape (moved from 750)			2,365
Total 54200 Fuel and Lube (Oil)			2,365
56999 Infrastructure Loan Payment			
Infrastructure Loan to be paid 2042 (moved from 750)			44,370
Total 56999 Infrastructure Loan Payment			44,370
58050 Capital Fund Expenditures	1,535		
Pooled Computer Equipment (includes phone system, computer server and hardware, photocopier, postage meter, etc.)		34,000	
Capital Plan: 1024: Computers/Electronics (incl. Server Replacement)			34,000
Total 58050 Capital Fund Expenditures		34,000	34,000
58600 Contributions to TCA Reserve Funds	45,419		
As Per 10 Year Capital Plan - Replacement of Computers / Office Equipment for all Depts.		34,000	
Capital Plan: 1024: Computers/Electronics (incl. Server Replacement)			34,000
Capital Plan: 1193: MNR Administrative Office			2,960
Capital Plan: 1210: Property - Vehicles			4,000
Total 58600 Contributions to TCA Reserve Funds		34,000	40,960
Total Expenses	1,011,802	1,226,174	1,403,855
Net	901,081	1,115,374	1,279,255

Department-Object detail - Budget for Council
Economic Development

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31115 Electic Vehicle Charging Station Grants			
Charged for Change funded by Earth Day - 100% funding if approved		-104,326	
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund		-252,000	
Capital Plan: 1230: Electric Vehicle Chargeon Program			-292,736
Total 31115 Electic Vehicle Charging Station Grants		-356,326	-292,736
41250 Sale of Promotional Items	-9,408		
Branded Materials Program - Transfer into Reserve Fund		-10,000	-15,000
Total 41250 Sale of Promotional Items		-10,000	-15,000
41251 Scenic Route Sponsorship Signs	-480		
Sponsored Sign Fees		-500	-500
Total 41251 Scenic Route Sponsorship Signs		-500	-500
41252 EV Charger Revenue			
Revenue for EV chargers			-500
Total 41252 EV Charger Revenue			-500
45000 Contributions from Reserves/Reserve Funds	-6,801		
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 @30,000 less funds used in 2021 & 2022 & 2023 - funded from Contingency Reserve Fund		-18,050	
Branded Materials Program - funded from Promotions/Marketing Reserve Fund		-10,000	
Annual Summer Event (EDO initiative) - for Council's consideration per Res #62-23		-6,000	
CIP unspent and unallocated funds carried forward from 2023		-9,955	
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund		-28,000	
Total 45000 Contributions from Reserves/Reserve Funds		-72,005	
47001 Contribution from Infrastructure TCA Reserve Fund			
Capital Plan: 1230: Electric Vehicle Chargeon Program			-28,000
Total 47001 Contribution from Infrastructure TCA Reserve Fund			-28,000
48170 Contribution from Economic Develop. Reserve Fund			
Capital Plan: 1143: Summer Event (EDTF Initiative)			-10,000

Department-Object detail - Budget for Council Economic Development

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1238: Branded Material Program			-15,000
Total 48170 Contribution from Economic Develop. Reserve Fund			-25,000
Total Revenues	-16,689	-438,831	-361,736
Expenses			
50100 Salaries	40,369		
EDO (until July 15, 2024) and MCD (45% Ec Dev)		70,000	
Manager of Community Development allocation			50,575
New Economic/Community Development Summer Student - EDTF Proposal			20,000
Total 50100 Salaries		70,000	70,575
50105 Income Protection Year End Payout			
Income Protection		650	500
Total 50105 Income Protection Year End Payout		650	500
50108 Labour Charged Back to Other Depts.	550		
Star Gazing Pad - Parking Lot Snow Removal in-house by Public Works		500	500
Scenic Route Rest Stop in Ompah - Parking lot Snow Removal in-house by Public Works		1,000	
Scenic Route Rest Stop in Ompah - Parking lot Snow Removal in-house by Public Works (moved from 750)			1,000
Total 50108 Labour Charged Back to Other Depts.		1,500	1,500
50110 Benefits - Canada Life (Health/Dental/Life)	3,739		
Canada Life Benefits		9,100	4,000
Total 50110 Benefits - Canada Life (Health/Dental/Life)		9,100	4,000
50120 Mileage	1,198		
Mileage		2,000	2,000
Total 50120 Mileage		2,000	2,000
50130 Benefits - Employer Health Tax (EHT)	791		
EHT - Employer Expense		1,744	1,000
Total 50130 Benefits - Employer Health Tax (EHT)		1,744	1,000
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	1,256		
WSIB - Employer Expense		2,422	1,485
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		2,422	1,485

Department-Object detail - Budget for Council

Economic Development

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	3,808		
CPP & EI - Employer Expense		6,208	2,490
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		6,208	2,490
50160 Benefits - OMERS Pension Plan	3,763		
OMERS		7,205	5,430
Total 50160 Benefits - OMERS Pension Plan		7,205	5,430
50180 Conventions/Conferences	51		
MCD to attend 1 x Conference each		2,250	2,250
Total 50180 Conventions/Conferences		2,250	2,250
50205 Other Materials (Includes Shop Supplies)			
General Items		200	200
Star Gazing Pad - Privy material and ice melt for SGP		300	300
Township branded clothing for MCD (attend tradeshow, public events, etc)		150	
Total 50205 Other Materials (Includes Shop Supplies)		650	500
50211 4 Seasons Scenic Route Enhancements	848		
Miscellaneous		500	500
Total 50211 4 Seasons Scenic Route Enhancements		500	500
50220 Utilities (Hydro)	671		
Star Gazing Pad / Scenic Route Rest Stop in Ompah		816	869
2023.01.25 12:42:00 PM Hydro annual increase		53	
Hydro for EV Chargesrs			500
Total 50220 Utilities (Hydro)		869	1,369
50230 Building Maintenance			
General		500	500
Total 50230 Building Maintenance		500	500
50260 Advertising	1,578		
Includes advertising Economic Development Task Force activities; Star Gazing Pad; and promoting Township in general		2,500	2,500
Visitor Guides			1,000
Visitor Guides per Res #320-22 from the Economic Development Reserve Fund		1,000	

Department-Object detail - Budget for Council
Economic Development

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Summer Fun Guide			600
Total 50260 Advertising		3,500	4,100
50265 Promotions (Special Events)	22,503		
Special Events (other)		1,000	1,000
Promotional Materials to use for promoting the municipality.		2,500	2,500
Art Mural Project per EDTF		2,000	2,000
Econ. Dev. Task Force Initiatives - lunches; events; guest speakers; etc. @ \$2,000 (Note: Per Res #65-16 a Task Force is allowed to spend up to a total of \$500 annually on initiatives not specifically identified/listed in the annual budget; other initiatives shall be approved by Council through the budget or require a Resolution).		2,000	2,000
Annual Summer Fest		6,000	
Branded Materials Promotion per Res #215-22 and #409-22 to be funded from the Promotions Marketing Reserve Fund		10,000	
Annual Winter Fest		3,000	3,000
Capital Plan: 1238: Branded Material Program			15,000
Capital Plan: 1143: Summer Event (EDTF Initiative)			10,000
Total 50265 Promotions (Special Events)		26,500	35,500
50266 Business Promotions	1,345		
Business initiatives - Improve communications, attract development, market our businesses, attend trade shows, signage for events, etc. per Res #82-20 Balance for 2023- funded from Contingency Reserve Fund		17,050	
Bus Tour - included in business promotions funding Res #82-20		1,000	
Total 50266 Business Promotions		18,050	
50267 Community Improvement Plan	2,564		
Township dollars for CIP, carried from 2023. \$8,333 approved not paid and \$1,621 not allocated		9,955	
CIP top up 2024		13,380	
CIP Allocation 2025			30,000
Total 50267 Community Improvement Plan		23,335	30,000
50270 Telephone (Includes Fax)	68		
Cell phone for Economic Development Officer		350	
Total 50270 Telephone (Includes Fax)		350	
50290 Legal Services	1,069		
Legal		400	500

Department-Object detail - Budget for Council
Economic Development

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50290 Legal Services		400	500
50300 Memberships	782		
Ontario East Economic Development Commission (OEEDC)		275	275
EDCO membership			400
Economic Development Association of Canada - EDO		550	
Total 50300 Memberships		825	675
50330 Insurance	230		
Star Gazing Pad / Scenic Route Rest Stop in Ompah		230	265
Total 50330 Insurance		230	265
50350 Training/Seminars	44		
EDTF & MCD Training			600
EDTF, MCD or EDO to attend training applicable to small rural municipalities		600	
Total 50350 Training/Seminars		600	600
55550 Safety Devices (Signs)	1,679		
Maintenance only (Hamlet and Entrance signs only)		2,000	2,000
Economic Development - general signs		300	300
TODS signage fees		1,630	1,630
Total 55550 Safety Devices (Signs)		3,930	3,930
58000 Capital Expenditures	36		
Charged for Change funded by Earth Day - 100% funding if approved		104,326	
Electric Vehicle ChargeOn Program - 90% funding if approved. \$28,000 from Infrastructure Sustainability Reserve Fund		280,000	
Total 58000 Capital Expenditures		384,326	
58050 Capital Fund Expenditures			
Capital Plan: 1230: Electric Vehicle Chargeon Program			320,736
Total 58050 Capital Fund Expenditures			320,736
58500 Contributions to Reserves/Reserve Funds	18,500		
Promotional items transfer to Promotion/Marketing Reserve Fund		10,000	
Replenish Reserve Fund for 2024 Summer Event		6,000	
Annual Reserve Contribution		2,500	2,500

Department-Object detail - Budget for Council
Economic Development

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1238: Branded Material Program			15,000
Capital Plan: 1143: Summer Event (EDTF Initiative)			10,000
Total 58500 Contributions to Reserves/Reserve Funds		18,500	27,500
Total Expenses	107,442	586,144	517,905
Net	90,753	147,313	156,169

Department-Object detail - Budget for Council
Sundry

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
45000 Contributions from Reserves/Reserve Funds	-10,000		
Doctor incentive - partially funded from the Medical Services (Doctor Recruitment) Reserve Fund		-10,000	
Subsidized funding to Land O Lakes Community Services and Frontenac Community Services - funded from the Seniors Initiatives Reserve Fund		-20,000	
Doctor recruitment assistance for Lakelands Family Health Team - per Res #425-23		-20,000	
Total 45000 Contributions from Reserves/Reserve Funds		-50,000	
48003 Contribution from Seniors Initiatives Reserve Fund			
Capital Plan: 1236: Seniors Home Support Program			-20,000
Total 48003 Contribution from Seniors Initiatives Reserve Fund			-20,000
48190 Contribution from Medical Services Reserve Fund			
Capital Plan: 1243: Doctor Recruitment			-20,000
Total 48190 Contribution from Medical Services Reserve Fund			-20,000
Total Revenues	-10,000	-50,000	-40,000
Expenses			
50205 Other Materials (Includes Shop Supplies)			
Annual Supplies		100	100
Total 50205 Other Materials (Includes Shop Supplies)		100	100
50295 Consulting Services			
Employee Assistance Program plus employee meeting expense		1,400	1,400
Total 50295 Consulting Services		1,400	1,400
50330 Insurance	246		
Insurance		246	246
Total 50330 Insurance		246	246
50370 Grants/Donations	34,786		
Flowers, Retirement, Gifts, etc. per Policy		1,500	1,500
Conference(s), Local Associations gifts to speakers, etc.		500	500
Community Grants Program		9,000	9,000

Department-Object detail - Budget for Council Sundry

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Land O Lakes Community Services \$1.50/household in Ward 1(Meals on Wheels, Adult Drop-In, Transportation and Homemaking/Maintenance per Res #109-19		2,250	2,250
Land O Lakes Community Services Christmas Hamper Program		500	500
Land O Lakes Lions Club for Food Bank		2,000	2,000
Land O' Lakes Garden Club (maintenance of Pioneer Cemetery, & Planter boxes around community)		700	700
LOL Toll Road Hand Out		180	180
Santa Claus Parades (& Santa Events) Northbrook & Plevna/Ompah @ \$400 each		800	800
Central & North Frontenac Seniors and Law Enforcement Together (CNF SALT)		500	500
Mazinaw & Sand Lake Swim Programs @ \$1500 each		3,000	3,000
North Frontenac Community Services -Northern Rural Youth Partnership per Res. #07-23		6,000	6,000
Cloyne District Historical Society		500	500
North Addington Education Centre Outdoor Education Program - \$2,000 per Resolution #269-18		2,000	2,000
Plus extra donations approved by Council throughout the year		1,500	1,500
Smith Falls Hospital - MRI Campaign (2024-2026) - for consideration per Res #469-23		5,000	5,000
Clarendon Central Public School		1,000	1,000
L&A Hospital MRI machine (2025-2027)			5,000
Total 50370 Grants/Donations		36,930	41,930
50374 Seniors Stay at Home Initiatives	3,913		
Subsidized funding to Land O Lakes Community Services and Frontenac Community Services		20,000	
Capital Plan: 1236: Seniors Home Support Program			20,000
Total 50374 Seniors Stay at Home Initiatives		20,000	20,000
50375 Doctor Recruitment	15,000		
Doctor Recruitment Incentive		15,000	15,000
Doctor Recruitment Assistance to Lake Lands Family Health Team		20,000	
Capital Plan: 1243: Doctor Recruitment			20,000
Total 50375 Doctor Recruitment		35,000	35,000
55550 Safety Devices (Signs)			
Base Budget		200	200
Total 55550 Safety Devices (Signs)		200	200

Department-Object detail - Budget for Council

Sundry

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total Expenses	53,945	93,876	98,876
Net	43,945	43,876	58,876

Department-Object detail - Budget for Council

Fire

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31025 Prov Grant - Fire Services			
Fire Marshall Certification Grant - for training materials		-1,245	
Capital Plan: 1257: Community Emergency Preparedness			-43,120
Total 31025 Prov Grant - Fire Services		-1,245	-43,120
31503 Grant - Organization provided			
Wawanesa Community Wildfire prevention Grant - sprinkler kits		-13,900	
Total 31503 Grant - Organization provided		-13,900	
40002 Reimbursed Expenses			
Reimbursed Expenses		-3,000	-3,000
Total 40002 Reimbursed Expenses		-3,000	-3,000
40200 Sale of Land/Equipment			
General items		-1,000	-1,000
Total 40200 Sale of Land/Equipment		-1,000	-1,000
41050 Tax Certificates and Compliance Letters	-100		
Annual allocation		-250	-250
Total 41050 Tax Certificates and Compliance Letters		-250	-250
41150 Fire - MNR Agreement			
MNR Agreement		-1,085	-1,085
Total 41150 Fire - MNR Agreement		-1,085	-1,085
41900 Donations Received	-190		
Donations Received are transferred to Fire Sustainability Reserve Fund		-100	-100
Total 41900 Donations Received		-100	-100
44400 Revenue from other Depts (chargeback)	-415		
Fire Department Assistance with Rink maintenance		-2,000	-2,000
Total 44400 Revenue from other Depts (chargeback)		-2,000	-2,000
45000 Contributions from Reserves/Reserve Funds	-25,247		
Capital Plan: 0006: Bunker Gear		-9,000	
Capital Plan: 0007: Fire - Misc Equipment		-5,000	
Capital Plan: 0008: Fire Hoses and Nozzles		-5,000	

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 0009: FIRE SCBA		-12,000	
Capital Plan: 1195: BARRIE FIRE HALL		-2,760	
Total 45000 Contributions from Reserves/Reserve Funds		-33,760	
47200 Contribution from Fire TCA Reserve Fund			
Capital Plan: 0008: Fire - Hoses and Nozzles			-5,000
Capital Plan: 0007: Fire - Misc Equipment			-5,000
Capital Plan: 0006: Bunker Gear			-9,000
Capital Plan: 1209: Ompah Fire Hall			-2,642
Capital Plan: 0009: FIRE SCBA			-12,000
Capital Plan: 1197: Plevna Fire Hall			-10,273
Capital Plan: 1195: Barrie Fire Hall			-2,100
Capital Plan: 1201: Snow Road Fire Hall			-2,027
Total 47200 Contribution from Fire TCA Reserve Fund			-48,042
Total Revenues	-25,952	-56,340	-98,597
Expenses			
50100 Salaries	101,017		
Salaries		160,831	152,651
Total 50100 Salaries		160,831	152,651
50101 Salaries - Fire Suppression (Payroll)	103,478		
All Salaries / Positions receive the Annual CPI Payroll Increase (2023 = 3.5% / 2022= 4% / 2021 = 0.1% / 2020 = 1.9% / 2019 = 2.8% / 2018 = 1.4% / 2017 = 1.1% / 2016=1% / 2015 = 2.4% / 2014 = 0.7%) - hourly rates adjusted the same as all Employees		143,350	146,360
Change training to hourly from flat rate			15,000
Total 50101 Salaries - Fire Suppression (Payroll)		143,350	161,360
50102 Salaries - Fire Suppression (Wild Fires)			
Salaries due to wildfires - expense transfered from Wildfires Reserve Fund		1	1
Total 50102 Salaries - Fire Suppression (Wild Fires)		1	1
50105 Income Protection Year End Payout	468		
Income Protection		1,198	1,675

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50105 Income Protection Year End Payout		1,198	1,675
50108 Labour Charged Back to Other Depts.	535		
Municipal employees, appointed to the Township of North Frontenac's Volunteer Fire Department, are authorized to leave work to attend emergency situations when needed (i.e. Emergency Services Personnel Funerals, etc.)		500	500
Recreation - Dry Hydrant and Fire Hazard Rating signs brushing		375	375
Total 50108 Labour Charged Back to Other Depts.		875	875
50110 Benefits - Canada Life (Health/Dental/Life)	7,021		
Canada Life Benefits		5,543	10,265
Total 50110 Benefits - Canada Life (Health/Dental/Life)		5,543	10,265
50115 Boot Allowance	1,194		
Fire Volunteers @ \$150 every two years, with a receipt per Res #103-10		2,000	2,000
Total 50115 Boot Allowance		2,000	2,000
50120 Mileage	505		
Special meetings; Volunteers using their own vehicle as approved by the Fire Chief (not including calls). Mileage for training is included in the training budget expense.		300	300
Total 50120 Mileage		300	300
50130 Benefits - Employer Health Tax (EHT)	3,423		
EHT - Employer Expense		3,160	3,010
Total 50130 Benefits - Employer Health Tax (EHT)		3,160	3,010
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	19,032		
WSIB - Employer portion		24,000	24,000
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		24,000	24,000
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	8,812		
CPP & EI - Employer portion		9,389	9,285
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		9,389	9,285
50160 Benefits - OMERS Pension Plan	11,009		
OMERS		16,200	19,200
Total 50160 Benefits - OMERS Pension Plan		16,200	19,200
50175 Contracted Services	9,452		
Snow Removal of Dry Hydrants		5,000	5,000

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Greater Madawaska Automatic Aid Agreement @ \$3,800 yearly stand-by fee plus calls = Estimate of \$5,000 per year. Treasurer at the end of each year to transfer the difference between the budget and actual (unused funds) to/from the Emergency Services Reserve Fund, Per Res #311-17		5,000	5,000
Charge Back By-law - Company and/or property owners invoiced, etc.		1,000	1,000
Surplus Equipment - Third Party Vendor		500	500
Central Frontenac Automatic Aid Agreement for Snow Road; plus ice water for all wards		5,000	5,000
MTO ARIS program		400	400
Cleaning - Fire Hall (moved from 750)			5,675
Total 50175 Contracted Services		16,900	22,575
50180 Conventions/Conferences	2,493		
Ontario Association Fire Chiefs Conference		2,250	2,500
Total 50180 Conventions/Conferences		2,250	2,500
50200 Office Supplies and Stationery	750		
One time charge annually @ \$750 (credited to Admin Office Supplies expense)		750	750
Total 50200 Office Supplies and Stationery		750	750
50205 Other Materials (Includes Shop Supplies)	1,787		
Other Materials		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50207 Protective Clothing	9,954		
Dress Uniforms, Station Uniforms, Gloves, Coveralls, Wildfire Clothing, Hardhats, etc.		8,000	10,000
Total 50207 Protective Clothing		8,000	10,000
50210 Heat	9,575		
Ompah Hall - 50% (50% = Fire)		17,320	17,320
Total 50210 Heat		17,320	17,320
50220 Utilities (Hydro)	10,723		
Utilities expense		12,180	12,180
Total 50220 Utilities (Hydro)		12,180	12,180
50230 Building Maintenance	26,129		
General maintenance @ \$800 per Hall		2,400	2,400
Furnace annual maintenance - all Halls		900	900

Department-Object detail - Budget for Council

Fire

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Annual maintenance of CO2 Monitors - all Halls		1,400	1,400
Overhead Heating system maintenance service		400	400
Kaladar Barrie Breakdown of Total = \$400 Annual generator maintenance; \$200 General maintenance; \$500 Garage door repairs; \$1,000 heating system annual service; \$350 air monitoring system; \$700 water maintenance; \$350 lighting/phones; \$300 yard clean up and grass seeding; \$1,000 Pressure Washer; \$1,000 replace toilet; \$1,000 service overhead radiant tube heaters; \$6,000 asphalt resealing; \$1,500 electrical work		13,300	
Kaladar Barrie Breakdown of Total = \$400 Annual generator maintenance; \$200 General maintenance; \$500 Garage door repairs; \$1,000 heating system annual service; \$350 air monitoring system; \$700 water maintenance; \$350 lighting/phones; \$300 yard clean up and grass seeding; \$700 Pressure Washer hose and reel; \$1,000 replace toilet; \$1,000 service overhead radiant tube heaters; \$7,000 asphalt resealing.			13,500
Clar Mill Interior/Exterior lighting		2,500	
Ompah Fire Hall exterior light by bay doors			2,000
Total 50230 Building Maintenance		20,900	20,600
50260 Advertising	1,423		
Advertising		700	700
Total 50260 Advertising		700	700
50270 Telephone (Includes Fax)	2,343		
Phones at Firehalls and Asst Chief Cell phone		3,171	2,500
Total 50270 Telephone (Includes Fax)		3,171	2,500
50290 Legal Services	887		
POA fines / fees = enforcement and legal		1,000	1,000
Total 50290 Legal Services		1,000	1,000
50295 Consulting Services			
General Assistance		1,000	1,000
Total 50295 Consulting Services		1,000	1,000
50300 Memberships	725		
O AFC/CAFC/NFPA/KFL&A Mutual Aid/Fire Marshals Pulic Safety Council/Zone 6/OMFPOA		1,400	1,400
Total 50300 Memberships		1,400	1,400
50330 Insurance	66,350		
Insurance		66,350	76,350
Total 50330 Insurance		66,350	76,350

Department-Object detail - Budget for Council

Fire

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50335 Insurance - Fire Volunteers - 24 Hour Coverage	6,530		
On Duty Coverage Premium paid by Employer is based on population, location, calls per year, etc. 24 Hour Accident Coverage Premium paid by Volunteers		4,000	6,500
Total 50335 Insurance - Fire Volunteers - 24 Hour Coverage		4,000	6,500
50340 Computers			
Who's responding Program Subscription and hardware rental		1,120	1,720
Total 50340 Computers		1,120	1,720
50350 Training/Seminars	14,320		
Continuing education for all Fire Department Employees		12,000	15,000
Motor Vehicle Accident training including electric vehicles		3,000	3,000
Total 50350 Training/Seminars		15,000	18,000
50370 Grants/Donations			
Firefighters Recruitment/Retention Dinner & Awards		2,500	2,500
Total 50370 Grants/Donations		2,500	2,500
50380 Courier			
Courier		100	100
Total 50380 Courier		100	100
50385 Radio Repairs	2,012		
Radio Repairs		3,000	3,000
Total 50385 Radio Repairs		3,000	3,000
50390 Dispatch/Communications	14,228		
Radio licence		3,000	3,000
Kingston Dispatch		9,000	10,500
Total 50390 Dispatch/Communications		12,000	13,500
52350 Fire Prevention and Education	2,608		
Fire Prevention Activities / Public Education and Training (includes annual Fire Prevention Kit) / Smoke Alarm Program / Fire Prevention meetings / Fire Prevention and Public Education materials & activities / FPO Training;		4,000	5,000
Total 52350 Fire Prevention and Education		4,000	5,000
52355 Fire Reimbursed for Meals	567		
Fire Reimbursed for Meals		1,000	1,000

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 52355 Fire Reimbursed for Meals		1,000	1,000
52360 Medicals/Drivers Abstract/PVSC	951		
AZ and/or DZ Licensing/Vaccinations		1,000	1,000
Total 52360 Medicals/Drivers Abstract/PVSC		1,000	1,000
52502 EFR - Training	3,689		
Training		5,000	5,000
Total 52502 EFR - Training		5,000	5,000
52503 EFR - Equipment	2,150		
Base Budget		4,000	4,000
Total 52503 EFR - Equipment		4,000	4,000
52504 EFR - Oxygen	5,228		
Base Budget		4,000	5,000
Total 52504 EFR - Oxygen		4,000	5,000
52505 EFR - Defib Maintenance	743		
Includes replacement pads and batteries		2,000	2,000
Total 52505 EFR - Defib Maintenance		2,000	2,000
53252 Fire - Joint Services @ 50%	332,698		
Per Res #154-17 "AND THAT Council instructs the Joint Fire Committee (JFC) to review the annual Vehicle/Equipment Reserve allocation of \$110,000 (\$55,000 per Township) for the next 9 years (2018 to 2026), with the amount required to be reviewed on an annual basis when the KBFD Asset Management Plan Tangible Capital Asset Replacement Schedules are reviewed as part of the annual budget process and make recommendations for amendments to the JFC Agreement as required".		332,698	365,968
Per the Agreement by the 1st of March each year the Joint Fire Committee shall submit the draft budget to both Councils to be approved by April 1st. Therefore, if both Councils approve an increase after North Frontenac's budget is approved NF's 50% share of the increase to come from the Contingency Reserve Fund.			
Total 53252 Fire - Joint Services @ 50%		332,698	365,968
53745 ATV521 - 4 Wheeler - 2006 - Repairs			
Base Budget		200	200
Total 53745 ATV521 - 4 Wheeler - 2006 - Repairs		200	200
53746 UTL511 - Trailer 4 Wheeler - 2006 - Repairs	11		
Base Budget		100	100
Total 53746 UTL511 - Trailer 4 Wheeler - 2006 - Repairs		100	100

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
53747 ATV511 2009 4-wheeler - Repairs	193		
General Repairs and tracks (removal and install)		300	300
Total 53747 ATV511 2009 4-wheeler - Repairs		300	300
53756 UTLM531 - Gull Lake Boat Trailer - Repairs			
Base Budget		100	100
Total 53756 UTLM531 - Gull Lake Boat Trailer - Repairs		100	100
53757 M511 - Ompah Boat (Purchased with Grant) - Repairs	70		
Base Budget		100	100
Total 53757 M511 - Ompah Boat (Purchased with Grant) - Repairs		100	100
53758 P521 Pumper - 2007 International - Repairs	4,326		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		1,000	1,000
Upgrade rear emergency lighting to LED		1,450	1,450
Total 53758 P521 Pumper - 2007 International - Repairs		3,450	3,450
53761 P531 - Pumper 2009 - Repairs	4,835		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		1,000	1,000
Rear NFPA Compliant Emergency Flashers			2,000
3" Valve Replacement			2,500
Total 53761 P531 - Pumper 2009 - Repairs		2,000	6,500
53763 WL511 -2009 4x4 Supercab Ford F350 - Repairs	2,007		
General Maintenance plus Rust Protection		500	500
Tire Chains		150	
Total 53763 WL511 -2009 4x4 Supercab Ford F350 - Repairs		650	500
53764 ATV531- 2011 Outlander Max 800 - ATV - Repairs	262		
Base Budget		200	200
Total 53764 ATV531- 2011 Outlander Max 800 - ATV - Repairs		200	200
53765 UTL521 - 2009 Stirling 5x10 Trailer - Repairs			
Base Budget		100	100

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 53765 UTL521 - 2009 Stirling 5x10 Trailer - Repairs		100	100
53766 P511 - Repairs - 2011 Mini Pumper	2,342		
General Maintenance plus Rust Protection		1,000	1,000
Requires mandatory pump test		1,000	1,000
Total 53766 P511 - Repairs - 2011 Mini Pumper		2,000	2,000
53767 T521 - Repairs - 2013 Tanker	1,615		
General Maintenance only		1,000	1,000
Requires mandatory pump test		400	400
Total 53767 T521 - Repairs - 2013 Tanker		1,400	1,400
53768 UTL531 - Repairs - Curtis Trailer			
Base Budget		100	100
Total 53768 UTL531 - Repairs - Curtis Trailer		100	100
53770 NFC531 - P15-2 Repairs 2015 Ford F150 4x4	374		
53771 Unit #SWL511 - Repairs - NEW 5 Ton	1,598		
Base Budget		500	500
Total 53771 Unit #SWL511 - Repairs - NEW 5 Ton		500	500
53772 Repairs - SWL521 - 2019 Squad	667		
Base Budget		500	500
Total 53772 Repairs - SWL521 - 2019 Squad		500	500
53773 Repairs - SWL531 - 2020 Squad	2,458		
Base Budget		500	500
Total 53773 Repairs - SWL531 - 2020 Squad		500	500
53774 Repairs - UV521 - 2020 1/2 Ton	70		
Base Budget		500	500
Tire Chains		150	
Total 53774 Repairs - UV521 - 2020 1/2 Ton		650	500
53775 Repairs - UV511 - 2020 SUV	761		
Base Budget		300	300
Tire Chains		150	

Department-Object detail - Budget for Council
Fire

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 53775 Repairs - UV511 - 2020 SUV		450	300
53776 Repairs - UTLM531 - 2019 Marine Boat			
Base Budget		100	100
Total 53776 Repairs - UTLM531 - 2019 Marine Boat		100	100
53777 Repairs - 2022 Fire Tanker			
Annual Maintenance		1,000	1,000
Total 53777 Repairs - 2022 Fire Tanker		1,000	1,000
53779 FC - 2022 Dodge Ram	628		
Annual Maintenance		500	500
Total 53779 FC - 2022 Dodge Ram		500	500
54000 Equipment Replacement/Repairs	6,735		
General Repairs / Small Tools (not Assets)		3,900	3,900
SCBA Bottle/Tank Testing		1,200	1,200
Ladder testing		1,500	1,500
Air Compressor Testing semi-annual maintenance / Air Sample		3,000	3,000
Wawanesa Community Wildfire prevention Grant - sprinkler kits		13,900	
Total 54000 Equipment Replacement/Repairs		23,500	9,600
54001 New Equipment for Health & Safety Purposes	1,669		
Fire Extinguishers, First Aid Kits, etc.		3,500	3,500
MSA GX2 Calibration Stand			4,500
MSA SCBA Charger(s) and Spare Batteries			5,000
Total 54001 New Equipment for Health & Safety Purposes		3,500	13,000
54005 Dry Hydrant Program			
Base Budget		3,000	3,000
Total 54005 Dry Hydrant Program		3,000	3,000
54100 Equipment Rentals			
Base Budget		100	100
Total 54100 Equipment Rentals		100	100
54200 Fuel and Lube (Oil)	14,920		

Department-Object detail - Budget for Council Fire

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		20,000	20,000
Total 54200 Fuel and Lube (Oil)		20,000	20,000
55550 Safety Devices (Signs)			
Base Budget		700	700
Incident Command Boards		300	
Total 55550 Safety Devices (Signs)		1,000	700
58050 Capital Fund Expenditures	25,247		
Capital Plan: 0006: Bunker Gear		9,000	9,000
Capital Plan: 0007: Fire - Misc Equipment		5,000	5,000
Capital Plan: 0008: Fire Hoses and Nozzles		5,000	
Capital Plan: 0009: FIRE SCBA		12,000	12,000
Capital Plan: 1195: BARRIE FIRE HALL		2,760	2,100
Capital Plan: 1197: Plevna Fire Hall			10,273
Capital Plan: 1201: Snow Road Fire Hall			2,027
Capital Plan: 0008: Fire - Hoses and Nozzles			5,000
Capital Plan: 1209: Ompah Fire Hall			2,642
Capital Plan: 1257: Community Emergency Preparedness			43,120
Total 58050 Capital Fund Expenditures		33,760	91,162
58500 Contributions to Reserves/Reserve Funds	1,000		
Base Budget		1,000	1,000
Total 58500 Contributions to Reserves/Reserve Funds		1,000	1,000
58600 Contributions to TCA Reserve Funds	160,375		
10 Yr. Capital Plan and Replacement - Bunker Gear		8,000	
10 Yr. Capital Plan and Replacement - SCBAs, Hoses, Machinery & Misc. general equip.		22,000	
10 Yr. Capital Plan and Replacement - Vehicle / Equip.		109,675	
10 Yr. Capital Plan and Replacement - Building Repair Needs		20,700	
Sale of Land and Equipment		1,000	
Donations received transfer to Reserve Fund		100	100
Capital Plan: 0007: Fire - Misc Equipment			5,000

Department-Object detail - Budget for Council
Fire

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1197: Plevna Fire Hall			5,175
Capital Plan: 1182: Fire - Vehicle			54,837
Capital Plan: 1201: Snow Road Fire Hall			5,175
Capital Plan: 0006: Bunker Gear			8,000
Capital Plan: 0009: FIRE SCBA			12,000
Capital Plan: 1209: Ompah Fire Hall			5,175
Capital Plan: 1183: Fire - Equipment			54,838
Capital Plan: 1195: Barrie Fire Hall			5,175
Capital Plan: 0008: Fire - Hoses and Nozzles			5,000
Total 58600 Contributions to TCA Reserve Funds		161,475	160,475
Total Expenses	1,016,972	1,173,421	1,306,772
Net	991,020	1,117,081	1,208,175

Department-Object detail - Budget for Council
Police

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50104 Committee Expense	187		
Community Policing Advisory Committee (CPAC) - advertising and meeting expenses		200	
Essential Services Fair (bi-annual)		1,000	1,000
Police Services Board			3,000
Total 50104 Committee Expense		1,200	4,000
50120 Mileage			
CPAC mileage		200	
Total 50120 Mileage		200	
50175 Contracted Services	621,636		
Adjustment to annual costs		835,110	945,740
Court Security Prisoner Transportation (CSPT) Program Grant (credit applied against bill) = amount unknown at this time - program under review)		-3,026	-3,026
Total 50175 Contracted Services		832,084	942,714
Total Expenses	621,823	833,484	946,714
Net	621,823	833,484	946,714

Department-Object detail - Budget for Council

Livestock Loss

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
50106 Livestock Valuers			
Same rate as By-Law Enforcement Services Contract		235	
Total 50106 Livestock Valuers		235	
50120 Mileage			
Same rate as By-Law Enforcement Services Contract		130	
Total 50120 Mileage		130	
Total Expenses		365	
Net		365	

Department-Object detail - Budget for Council
Conservation Authorities

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
Total Revenues			
Expenses			
56003 Requisition - Conservation Authority	36,131		
Mississippi Valley Conservation		34,931	35,945
Quinte Conservation		1,200	1,158
Total 56003 Requisition - Conservation Authority		36,131	37,103
Total Expenses	36,131	36,131	37,103
Net	36,131	36,131	37,103

Department-Object detail - Budget for Council
Building Department

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40100 Joint Services (Revenue From Other Municipalities)	-43,843		
Base Budget		-1,000	-1,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-1,000	-1,000
40200 Sale of Land/Equipment	-8,077		
41060 Building Permit Fees	-184,763		
Base Budget		-255,553	-255,388
Total 41060 Building Permit Fees		-255,553	-255,388
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
Base Budget		-100	-100
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-100	-100
45000 Contributions from Reserves/Reserve Funds	-56,464		
From Building Dept Reserve Fund for Building Dept. Shortfall (Budget estimate only - pending year end deficit/surplus) per Res #633-15. From Contingency Reserve Fund, only if Building Dept. Reserve Fund is exhausted		-26,000	
Legal Fees for Confidential Files - Res #C27-21 and C05-21		-5,000	
Capital Plan: 1052: C05-21 & C27-21 Complaints - By-Law			-5,000
Capital Plan: 1184: BUILDING - VEHICLE		-62,000	
Total 45000 Contributions from Reserves/Reserve Funds		-93,000	-5,000
46250 Contribution from Building Surplus Reserve Fund			
Contributions for Operating Deficit			-50,000
Total 46250 Contribution from Building Surplus Reserve Fund			-50,000
Total Revenues	-293,147	-349,653	-311,488
Expenses			
50100 Salaries	114,781		
20% CBO to By-law Enforcement (i.e. trailers, etc.) and 20% Building Support Clerk to Administration and new 2024 Permit Clerk		173,700	185,455
Total 50100 Salaries		173,700	185,455
50105 Income Protection Year End Payout			
Base Budget		2,777	2,955

Department-Object detail - Budget for Council
Building Department

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50105 Income Protection Year End Payout		2,777	2,955
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take CBO to water access properties as required		200	200
Total 50108 Labour Charged Back to Other Depts.		200	200
50110 Benefits - Canada Life (Health/Dental/Life)	9,916		
Base Budget		12,259	19,200
Total 50110 Benefits - Canada Life (Health/Dental/Life)		12,259	19,200
50115 Boot Allowance	225		
Effective January 1, 2021 per P&A Res #17-20		250	500
Total 50115 Boot Allowance		250	500
50120 Mileage			
Includes Joint Shared Services Agreement (Central Frontenac), etc.		500	500
Total 50120 Mileage		500	500
50130 Benefits - Employer Health Tax (EHT)	2,327		
EHT - Employer Expense		3,441	3,675
Total 50130 Benefits - Employer Health Tax (EHT)		3,441	3,675
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	3,671		
Base Budget		5,171	5,520
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		5,171	5,520
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	8,156		
CPP & EI - Employer Expense		11,791	12,645
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		11,791	12,645
50160 Benefits - OMERS Pension Plan	12,137		
Base Budget		16,951	18,170
Total 50160 Benefits - OMERS Pension Plan		16,951	18,170
50175 Contracted Services	616		
Joint services agreement with Central - Back-up CBO for Inspections for vacation, training, etc.		1,000	1,000
Total 50175 Contracted Services		1,000	1,000
50180 Conventions/Conferences	2,382		
CBO - OBOA Conference 5 days 4 nights (one extra night over Policy)		2,500	2,500

Department-Object detail - Budget for Council
Building Department

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50180 Conventions/Conferences		2,500	2,500
50200 Office Supplies and Stationery	713		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500
50205 Other Materials (Includes Shop Supplies)			
Meeting expenses (i.e. contractor nights, etc.)		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50207 Protective Clothing			
Shirts / Coat / Vests for CBO - Township logo to enhance visibility		500	500
Total 50207 Protective Clothing		500	500
50250 Postage	200		
One time charge		200	200
Total 50250 Postage		200	200
50260 Advertising	179		
Information seminars for Contractors, Building Permit Application Process, Legislation Updates, etc.		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	182		
Cell phone for CBO and Permit Clerk		609	618
2023.01.25 12:41:55 PM Phone annual increase		9	
CBO phone replacement		400	400
Total 50270 Telephone (Includes Fax)		1,018	1,018
50290 Legal Services	636		
Base Budget		3,000	3,000
Legal Fees for Confidential Files - Res #C27-21 and C05-21		5,000	
Capital Plan: 1052: C05-21 & C27-21 Complaints - By-Law			5,000
Total 50290 Legal Services		8,000	8,000
50300 Memberships	556		
OBOA / Land O Lakes Chapter / BCIN		950	950
Total 50300 Memberships		950	950

Department-Object detail - Budget for Council
Building Department

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50310 Publications/Subscriptions			
Ontario Building Code Publication, plus updates		200	200
Total 50310 Publications/Subscriptions		200	200
50330 Insurance	5,346		
Base Budget		2,345	2,700
Total 50330 Insurance		2,345	2,700
50340 Computers	7,123		
Annual fees for Cloud Permitting		7,000	7,200
Total 50340 Computers		7,000	7,200
50350 Training/Seminars			
Quarterly CBO meetings and extra courses		2,500	2,500
Permit Clerk Training		2,500	2,500
Total 50350 Training/Seminars		5,000	5,000
50385 Radio Repairs			
Base Budget		100	100
Total 50385 Radio Repairs		100	100
52360 Medicals/Drivers Abstract/PVSC	53		
53401 Repairs - BD16-1 2016 Ford F150	446		
General Maintenance (oil changes, etc.)		1,500	
Total 53401 Repairs - BD16-1 2016 Ford F150		1,500	
53402 Repairs - BD23-1 2023 Ford F150	221		
General maintenance (oil changes, etc.)			1,500
Tires			1,500
Total 53402 Repairs - BD23-1 2023 Ford F150			3,000
54001 New Equipment for Health & Safety Purposes	84		
Fire Extinguishers, First Aid Kits, etc. for vehicle Life Jacket as required		200	200
Total 54001 New Equipment for Health & Safety Purposes		200	200
54200 Fuel and Lube (Oil)	6,637		
Base Budget		6,000	6,600
2023.01.25 12:39:35 PM Fuel annual increase		600	

Department-Object detail - Budget for Council
Building Department

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Increases usage of vehicle		6,000	6,000
Total 54200 Fuel and Lube (Oil)		12,600	12,600
58050 Capital Fund Expenditures	56,464		
Capital Plan: 1184: BUILDING - VEHICLE		62,000	
Total 58050 Capital Fund Expenditures		62,000	
58500 Contributions to Reserves/Reserve Funds	43,843		
58600 Contributions to TCA Reserve Funds	23,577		
As Per 10 Year Capital Plan - Replacement of Vehicles		15,500	
Capital Plan: 1184: Building - Vehicle			15,500
Total 58600 Contributions to TCA Reserve Funds		15,500	15,500
Total Expenses	300,471	349,653	311,488
Net	7,324		

Department-Object detail - Budget for Council
By-law Enforcement

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40002 Reimbursed Expenses	-9,302		
41480 Trailer Fees	-26,005		
Base Budget		-30,000	-30,000
Total 41480 Trailer Fees		-30,000	-30,000
41485 Refreshment Vehcile	-150		
licence fee			-150
Total 41485 Refreshment Vehcile			-150
45000 Contributions from Reserves/Reserve Funds	-13,321		
Expenses for Confidential Complaints from Contingency Reserve Fund as approved by Council		-10,000	
Total 45000 Contributions from Reserves/Reserve Funds		-10,000	
Total Revenues	-48,778	-40,000	-30,150
Expenses			
50100 Salaries	17,290		
CAO Executive Assistant 25% (75% Admin) 20% CBO to By-law Enforcement		35,127	36,155
Total 50100 Salaries		35,127	36,155
50105 Income Protection Year End Payout			
Base Budget		620	635
Total 50105 Income Protection Year End Payout		620	635
50106 Livestock Valuers			
Same rate as By-Law Enforcement Services Contract (moved from 750)			235
Total 50106 Livestock Valuers			235
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take BLEO to water access properties as required		350	350
Total 50108 Labour Charged Back to Other Depts.		350	350
50110 Benefits - Canada Life (Health/Dental/Life)	1,160		
Base Budget		1,702	2,795
Total 50110 Benefits - Canada Life (Health/Dental/Life)		1,702	2,795

Department-Object detail - Budget for Council

By-law Enforcement

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50120 Mileage	120		
Base Budget		3,250	3,250
livestock loss- Same rate as By-Law Enforcement Services Contract (moved from 750)			130
Total 50120 Mileage		3,250	3,380
50130 Benefits - Employer Health Tax (EHT)	337		
EHT - Employer Expense		697	720
Total 50130 Benefits - Employer Health Tax (EHT)		697	720
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	507		
Base Budget		1,047	1,080
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		1,047	1,080
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	545		
CPP & EI - Employer Expenses		2,289	2,355
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		2,289	2,355
50160 Benefits - OMERS Pension Plan	1,556		
Base Budget		3,488	3,620
Total 50160 Benefits - OMERS Pension Plan		3,488	3,620
50175 Contracted Services			
Frontenac Municipal By-law Enforcement - pay for actual service required		4,100	4,100
Parking Bylaw		3,000	3,000
Total 50175 Contracted Services		7,100	7,100
50200 Office Supplies and Stationery			
Parking Bylaw - tickets printing		400	400
Total 50200 Office Supplies and Stationery		400	400
50290 Legal Services	14,546		
Base Budget		10,000	10,000
Confidential Complaint funded from Contingency Reserve Fund as approved by Council		10,000	
Parking Bylaw		1,500	1,500
Total 50290 Legal Services		21,500	11,500
50298 By-law Enforcement Expenses	9,302		
50340 Computers	3,456		

Department-Object detail - Budget for Council

By-law Enforcement

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
By-law Enforcement Software annual fee		4,000	4,000
ARIS System		600	600
Total 50340 Computers		4,600	4,600
50396 Line Fences Act			
Base Budget		200	200
Total 50396 Line Fences Act		200	200
Total Expenses	48,819	82,370	75,125
Net	41	42,370	44,975

Department-Object detail - Budget for Council
Protection & Emergency Services

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41230 9-1-1 Signs	-3,355		
Base Budget		-4,000	-4,000
Total 41230 9-1-1 Signs		-4,000	-4,000
44110 Helipad Mtce Agreement			
Receive \$3,500 per Helipad / year		-7,000	
Receive \$5,000 per Helipad / year - effective 2025			-10,000
Total 44110 Helipad Mtce Agreement		-7,000	-10,000
45000 Contributions from Reserves/Reserve Funds	-9,057		
Fencing for new Communication Tower		-10,000	
Total 45000 Contributions from Reserves/Reserve Funds		-10,000	
Total Revenues	-12,412	-21,000	-14,000
Expenses			
50108 Labour Charged Back to Other Depts.			
CLSP Staff to complete general maintenance if required at Helipad		200	200
Mobile EOC Generator/lighting unit for mechanic to complete annual servicing		100	100
Total 50108 Labour Charged Back to Other Depts.		300	300
50120 Mileage			
Base Budget		500	500
Total 50120 Mileage		500	500
50175 Contracted Services	962		
Snow Removal Contract - Communications Tower @ \$20/time		800	1,200
Plus grass cutting - Communications Tower		150	150
Snow Removal Contracts (Helipad)			5,000
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			1,665
Total 50175 Contracted Services		950	8,015
50180 Conventions/Conferences	369		

Department-Object detail - Budget for Council
Protection & Emergency Services

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
CEMC Conference		2,000	2,250
Total 50180 Conventions/Conferences		2,000	2,250
50220 Utilities (Hydro)	1,326		
Communication Tower includes hydro and heat		916	976
2023.01.25 12:42:00 PM Hydro annual increase		60	
Total 50220 Utilities (Hydro)		976	976
50230 Building Maintenance			
Ongoing maintenance of the Communications Tower building		300	
Total 50230 Building Maintenance		300	
50260 Advertising			
Base Budget		300	300
Total 50260 Advertising		300	300
50270 Telephone (Includes Fax)	561		
Base Budget		1,000	1,000
Total 50270 Telephone (Includes Fax)		1,000	1,000
50330 Insurance	2,700		
Communication Tower and Mobile Generator Lighting Unit		2,700	3,105
Total 50330 Insurance		2,700	3,105
50340 Computers	7,297		
ESRI - ArcView Enterprise Agreement		4,500	5,000
Teranet Ontario Parcel Mapping & Licensing with County & Townships		2,500	2,500
Total 50340 Computers		7,000	7,500
50350 Training/Seminars			
Community Defibrillator Training - approx 50 people - bi-annually			2,000
Total 50350 Training/Seminars			2,000
50390 Dispatch/Communications	16,361		
Inspection of Communication Towers		5,000	5,000
Fencing for new Communication Tower		10,000	
Repairs - Towers		2,000	2,000

Department-Object detail - Budget for Council Protection & Emergency Services

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Maintenance Agreement for all Communication Towers		7,820	7,820
Total 50390 Dispatch/Communications		24,820	14,820
54000 Equipment Replacement/Repairs			
Community Portable Defibs maintenance - pads and batteries (7 units)		1,000	1,000
pediatric pads			1,500
Total 54000 Equipment Replacement/Repairs		1,000	2,500
54101 Emergency Plan	284		
Meal Expense for Mandatory Annual Training / Exercise		250	250
Advertising & Materials		500	500
Additional Legislative Training		1,000	1,000
EOC Supplies		1,000	1,000
Alternate CEMC training			1,000
Total 54101 Emergency Plan		2,750	3,750
54105 9-1-1 Signs Purchased	2,891		
MTO sign licence annual cost of \$55 for Post Haven Road off of Hwy 41		5,000	5,000
Total 54105 9-1-1 Signs Purchased		5,000	5,000
54108 9-1-1 Legal	1,120		
911 Primary Public Safety Answering Point (P-PSAB) Agreement (formely CERB) - expires December 7, 2024, Joint with Central Frontenac		1,150	1,500
Total 54108 9-1-1 Legal		1,150	1,500
54110 Helipad	7,363		
Plevna Seal and Paint		4,500	4,500
Ompah Seal and Paint		5,500	5,500
Radio licence for Arcal system at Plevna helipad		100	100
General Maintenance		800	800
Helipad Insurance Ompah & Plevna		5,645	5,645
Total 54110 Helipad		16,545	16,545
54200 Fuel and Lube (Oil)			
Propane for Generators at Communication Towers		1,000	1,000
Total 54200 Fuel and Lube (Oil)		1,000	1,000

Department-Object detail - Budget for Council
Protection & Emergency Services

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
55900 Occupational Health & Safety Program	11,924		
Additional training for some employees that is beneficial to all Depts. (i.e. CPR/First Aid Training , etc.)		5,000	5,000
DESFC (OH & S Coordinator) - 5 hrs/week		12,500	12,500
OH&S Website Annual Fee		1,200	1,200
OH&S Publications		500	500
Utilize current Payroll Software to track Training		3,600	3,600
Workplace Prevention Workshop (2 JHSC members)		2,000	2,000
JHSC 2 employee members training		1,500	1,500
Total 55900 Occupational Health & Safety Program		26,300	26,300
55910 Accessibility Act and Regulations	3,213		
Base Budget		2,000	2,000
Nuance Program		1,500	1,500
Total 55910 Accessibility Act and Regulations		3,500	3,500
58600 Contributions to TCA Reserve Funds	2,030		
TCA - Fire Communication Tower		1,080	
TCA - Generator Mobile Unit for Alternate EOC		950	
Capital Plan: 1090: Communications Tower Upgrades per Res #117-21			2,030
Total 58600 Contributions to TCA Reserve Funds		2,030	2,030
Total Expenses	58,401	100,121	102,891
Net	45,989	79,121	88,891

Department-Object detail - Budget for Council
Animal Control

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41220 Dog Tags and Dog Fines	-3,450		
Base Budget		-4,000	-4,000
Total 41220 Dog Tags and Dog Fines		-4,000	-4,000
Total Revenues	-3,450	-4,000	-4,000
Expenses			
50120 Mileage			
Base Budget		3,000	3,000
Total 50120 Mileage		3,000	3,000
50175 Contracted Services	1,406		
Kingston Humane Society		10,000	6,000
Municipal Law Enforcement Contract Stand By		1,700	
Municipal Law Enforcement Contract - Stand By			10,000
Total 50175 Contracted Services		11,700	16,000
50205 Other Materials (Includes Shop Supplies)	233		
Base Budget		300	300
Total 50205 Other Materials (Includes Shop Supplies)		300	300
50260 Advertising			
Base Budget		100	100
Total 50260 Advertising		100	100
Total Expenses	1,639	15,100	19,400
Net	-1,811	11,100	15,400

Department-Object detail - Budget for Council
Streetlights

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40100 Joint Services (Revenue From Other Municipalities)			
1/2 Cloyne St. Lights (NF maintains all Cloyne St. Lights on Highway 41 and invoices Addington Highlands 50% for the St. Lights on Highway 41 only) @ \$500		-500	-500
Total 40100 Joint Services (Revenue From Other Municipalities)		-500	-500
Total Revenues		-500	-500
Expenses			
50175 Contracted Services	4,394		
General Maintenance		4,000	6,000
Total 50175 Contracted Services		4,000	6,000
50205 Other Materials (Includes Shop Supplies)	140		
Base Budget		500	500
Total 50205 Other Materials (Includes Shop Supplies)		500	500
50220 Utilities (Hydro)	4,166		
Base Budget		5,150	5,150
2023.01.25 12:42:00 PM Hydro annual increase		324	324
Total 50220 Utilities (Hydro)		5,474	5,474
52700 Access Points - Lights	500		
Base Budget		600	600
Total 52700 Access Points - Lights		600	600
58600 Contributions to TCA Reserve Funds	4,500		
Streetlight Replacement in 10 years = \$60,000 less \$15,000 already in Reserve Fund = \$45,000 over 10 years = \$4,500 per year for replacement in 2023		4,500	
Capital Plan: 1187: Streetlights			4,500
Total 58600 Contributions to TCA Reserve Funds		4,500	4,500
Total Expenses	13,700	15,074	17,074
Net	13,700	14,574	16,574

Department-Object detail - Budget for Council Roads

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
30900 Provincial Grant - OCIF - Formula Based	-717,115		
OCIF Formula Funding Allocation		-860,538	
Capital Plan: 1165: Gravel Roads			-344,000
Capital Plan: 1166: Surface Treatment			-645,619
Total 30900 Provincial Grant - OCIF - Formula Based		-860,538	-989,619
31031 Provincial Grant - Roads and Bridges Funding			
Capital Plan: 1256: Housing-Enabling Core Servicing - Ardoch Road			-173,750
Capital Plan: 1237: Housing Enabling Water Systems - Buckshot Lake Rd.			-643,313
Total 31031 Provincial Grant - Roads and Bridges Funding			-817,063
31035 Prov of Ont - Aggregate Resources Trust	-31,207		
County Licence Fees received back to Township as well		-25,000	-30,000
Total 31035 Prov of Ont - Aggregate Resources Trust		-25,000	-30,000
31080 Provincial Grants - Miscellaneous (Student Grants)	-5,902		
40000 User Fees			
Includes Scrap metal		-300	-300
Total 40000 User Fees		-300	-300
40200 Sale of Land/Equipment	-32,206		
Annual advertisement (re: Surplus Vehicles/Equipment/Supplies) - Small general items		-1,000	-1,000
53206 Backhoe - B02-1 - Cat. 420D IT		-30,000	
53010 P15-1 - Ford F250 - Foreman's Truck		-5,000	
Excavator and Hammer			-60,000
P16 F350			-10,000
Mechanic Service Truck			-5,000
T12 Tandem			-10,000
Total 40200 Sale of Land/Equipment		-36,000	-86,000
40300 Entrance Permits	-980		
Base Budget		-1,000	-1,000
Total 40300 Entrance Permits		-1,000	-1,000

Department-Object detail - Budget for Council

Roads

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
44400 Revenue from other Depts (chargeback)	-54,643		
Repair waste and recycling bins		-2,000	-2,000
Cover and maintenance of applicable sites by PW Employees		-15,000	-15,000
Compactor Operator from Roads charged back to waste - as required		-10,000	-10,000
Municipal employees, appointed to the Township of North Frontenac's Volunteer Fire Department, are authorized to leave work to attend emergency situations when needed (i.e. Emergency Services Personnel Funerals, etc.)		-500	-500
Boat Launches that are Township owned (if road leading is owned by the Township and/or Crown; and/or LUP Boat Launches without campsites) are maintained by the PW Dept. (includes MVC beach entrance and entrance to Sand Lake beach) estimate as directed by the MCD & PWM based on need and PW Dept.'s availability in each area; or maintained through the PWM hiring a Contractor (in consultation with the MCD) if the PW Dept. can not complete due to other commitments. Also, see Boat Launches/Beaches #50212. PW Dept. in charge of Twp. owned boat launch maintenance. (MCD in charge of CLSP boat launch maintenance)		-3,000	-3,000
The Crown Land road maintenance shall be completely in-house by the PW Dept. (as needed - shall be determined by MCD and in consultation with the PWM) depending on PW availability.		-5,000	-5,000
Star Gazing Pad- Parking Lot Snow Removal in-house by Public Works Dept.		-500	-500
Scenic Route Rest Stop parking lot snow removal in-house by Public Works Dept.		-1,000	-1,000
Mobile EOC Generator/lighting unit for mechanic to complete annual servicing		-100	-100
Brushing at Ompah Cemetery by PW's		-300	-300
Gates/Fencing at Plevna Waste Site for Compactor to be completed by PW's		-1,000	-1,000
Winter Maintenance at boat launches		-8,000	-8,000
Brushing on Schooners to be completed by PW's		-10,000	
Browns Bay Road Work - PW to complete in-house - Gravel & culverts		-5,000	
Crotch Lake Access Road - Final A Gravel		-2,000	
Parking Lot Grading by Public Works		-1,000	-1,000
Sand Lake - Removal of Outhouse		-1,000	
Brushing Parklands Roads & Ditching			-15,000
Culvert, Ditching & Grading - Crotch Lake Access Road			-1,500
Schooner Lake Road Culvert Replacement (Gravel & Culvert Supplied by Recreation)			-2,500
Schooner Road Grading			-2,000
Browns Bay Gravel Boat Launch (Gravel Supplied by Recreation)			-4,000
South Bush Road Gravel & Culvert Change (Gravel & Culvert Supplied by Recreation)			-1,000

Department-Object detail - Budget for Council Roads

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Gravel Back Yard at Parklands Garage (Gravel Supplied by Recreation)			-1,500
Total 44400 Revenue from other Depts (chargeback)		-65,400	-74,900
44401 Mileage-1/2 Ton-Charged Back to Other Depts			
911 Civic Addressing, etc.		-750	-750
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-750	-750
45000 Contributions from Reserves/Reserve Funds	-2,429,346		
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		-51,000	
Buckshot Lake Culvert (Hills Lake) Consulting - to be funded from Contingency Reserve Fund		-15,000	
Capital Plan: 1066: Roads - Small Equipment and Machinery		-15,000	
Capital Plan: 1165: Gravel Roads		-306,000	
Capital Plan: 1247: Ward 1 - Roads - Res # C25-20`			-51,000
Capital Plan: 1166: Surface Treatment		-1,019,000	
Capital Plan: 1176: Roads - Vehicles		-165,000	
Capital Plan: 1177: Roads - Equipment		-542,000	
Capital Plan: 1199: PLEVNA SALT-SAND SHED		-13,176	
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE		-9,382	
Capital Plan: 1208: Ward 1 - Public Works Garage		-43,251	
Capital Plan: 1175: Bridges and Culverts		-580,000	
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE		-12,905	
Capital Plan: 1111: Tractor & Attachments		-120,000	
Total 45000 Contributions from Reserves/Reserve Funds		-2,891,714	-51,000
46002 Contribution from OCIF Reserve Fund			
Capital Plan: 1165: Gravel Roads			-344,000
Capital Plan: 1166: Surface Treatment			-645,619
Total 46002 Contribution from OCIF Reserve Fund			-989,619
47300 Contribution from Roads TCA Reserve Fund			
Capital Plan: 1033: Guide Rail Program			-50,000
Capital Plan: 1176: Roads - Vehicles			-100,000
Capital Plan: 1066: Roads - Small Equipment and Machinery			-15,000

Department-Object detail - Budget for Council Roads

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Capital Plan: 1175: Bridges and Culverts			-350,000
Capital Plan: 1177: Roads - Equipment			-115,000
Capital Plan: 1166: Surface Treatment			-494,381
Capital Plan: 1204: Ward 3 - Public Works Garage			-32,101
Capital Plan: 1199: Plevna Salt-Sand Shed			-26,362
Capital Plan: 1203: Barrie Salt-Sand Shed			-19,643
Capital Plan: 1256: Housing-Enabling Core Servicing - Ardoch Road			-173,750
Capital Plan: 1063: Ward 2 - Public Works Garage			-10,000
Capital Plan: 1208: Ward 1 - Public Works Garage			-55,000
Capital Plan: 1237: Housing Enabling Water Systems - Buckshot Lake Rd.			-237,938
Total 47300 Contribution from Roads TCA Reserve Fund			-1,679,175
Total Revenues	-3,271,399	-3,880,702	-4,719,426
Expenses			
50100 Salaries	416,884		
Base Budget		569,500	571,500
Total 50100 Salaries		569,500	571,500
50105 Income Protection Year End Payout			
Base Budget		8,810	8,500
Total 50105 Income Protection Year End Payout		8,810	8,500
50109 Casual Labour	47,074		
Students plus casual/seasonal on an as needed basis to cover sick, vacation and to reduce extra overtime for regular Equipment Operator and during construction, brushing and other projects		32,000	50,000
Total 50109 Casual Labour		32,000	50,000
50110 Benefits - Canada Life (Health/Dental/Life)	38,393		
Base Budget		38,620	50,522
Total 50110 Benefits - Canada Life (Health/Dental/Life)		38,620	50,522
50115 Boot Allowance	596		
Effective January 1, 2021 per P&A Res #17-20		3,000	3,000
Total 50115 Boot Allowance		3,000	3,000

Department-Object detail - Budget for Council

Roads

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50120 Mileage	327		
Base Budget		200	200
Total 50120 Mileage		200	200
50130 Benefits - Employer Health Tax (EHT)	9,431		
Base Budget		12,050	11,950
Total 50130 Benefits - Employer Health Tax (EHT)		12,050	11,950
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	13,562		
Base Budget		18,100	17,500
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		18,100	17,500
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	34,118		
Base Budget		44,300	43,000
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		44,300	43,000
50160 Benefits - OMERS Pension Plan	44,829		
Base Budget		56,000	54,400
Total 50160 Benefits - OMERS Pension Plan		56,000	54,400
50175 Contracted Services	3,777		
Dispatching of Nuisance Beaver as required			1,500
Dispatching of Nuisance Beaver as required and Pest Control for Garage # 1 & 3		2,000	
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		20,000	
Capital Plan: 1247: Ward 1 - Roads - Res # C25-20`			20,000
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			1,650
Cleaning - Old Lavant Amb Base (move from 750)			2,700
Total 50175 Contracted Services		22,000	25,850
50180 Conventions/Conferences	4,826		
\$2,000 estimate x 2 - PWM and Foreman = \$4,000		5,000	5,000
Total 50180 Conventions/Conferences		5,000	5,000
50200 Office Supplies and Stationery	500		
One time charge annually (credited to Admin Office Supplies expense)		500	500

Department-Object detail - Budget for Council Roads

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50200 Office Supplies and Stationery		500	500
50205 Other Materials (Includes Shop Supplies)	8,814		
Base Budget		8,500	8,500
Total 50205 Other Materials (Includes Shop Supplies)		8,500	8,500
50207 Protective Clothing	4,549		
Safety T-Shirts, Hard Hats,		5,000	5,000
Winter Coats		5,000	
Total 50207 Protective Clothing		10,000	5,000
50209 Stock items (Hydraulic Supplies, Nuts, Bolts, etc	21,301		
Base Budget		30,000	30,000
Total 50209 Stock items (Hydraulic Supplies, Nuts, Bolts, etc		30,000	30,000
50210 Heat	23,379		
Base Budget		27,000	29,400
2023.01.05 01:21:52 PM Heat annual increase		2,400	
Total 50210 Heat		29,400	29,400
50220 Utilities (Hydro)	12,829		
Base Budget		12,875	13,681
2023.01.25 12:42:00 PM Hydro annual increase		806	
Total 50220 Utilities (Hydro)		13,681	13,681
50230 Building Maintenance	27,616		
General Maintenance		6,000	6,000
Annual maintenance of CO2 Monitors @ \$350/ward		1,050	1,050
Service of HVAC system in PW W2		250	250
Furnace annual maintenance		1,200	1,200
Ward 1 - Replace exterior man door		5,000	
Ward 3 - Replacement of caulking material (BCA) - to be funded from Infrastructure Sustainability Reserve Fund		2,000	2,000
Replace Air conditioner for Ward 2 garage		7,000	
Floor Grates for all Wards			10,000
Ward 1 - Concreate floor repairs			3,000

Department-Object detail - Budget for Council Roads

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Ward 1 & 3 - Annual Generator Maintenance			3,000
Total 50230 Building Maintenance		22,500	26,500
50260 Advertising	350		
Base Budget		1,000	500
Total 50260 Advertising		1,000	500
50270 Telephone (Includes Fax)	1,808		
Cell Phones for Public Works (3) plus 1/2 year for Seasonal Road Patroller		3,232	3,338
Cell phone for TSO		600	
2023.01.25 12:41:55 PM Phone annual increase		106	
Total 50270 Telephone (Includes Fax)		3,938	3,338
50290 Legal Services	2,631		
Legal advice and urgent issues that may arise during the year		5,000	5,000
Ward 1 Res #C25-20/C06-21 to be funded from Contingency Reserve Fund		9,000	
Capital Plan: 1247: Ward 1 - Roads - Res # C25-20`			9,000
Total 50290 Legal Services		14,000	14,000
50295 Consulting Services	26,442		
Technical advice and urgent issues that may arise during the year		20,000	20,000
OSIM Bridge Inspections & Analysis Engineer Report (Bi-annually)		15,000	
Ward 1 Res #C25-20/C06-21 (consulting and environmental services) to be funded from Contingency Reserve Fund		22,000	
Buckshot Lake Culvert (Hills Lake) Consulting - to be funded from Contingency Reserve Fund		15,000	
Capital Plan: 1247: Ward 1 - Roads - Res # C25-20`			22,000
Total 50295 Consulting Services		72,000	42,000
50300 Memberships	2,255		
OGRA / AORS District 8 (3 Members) / PEO / Mechanic' s licence / CRS (2)		1,900	2,300
Total 50300 Memberships		1,900	2,300
50310 Publications/Subscriptions			
Energy Planning software subscription			300
Total 50310 Publications/Subscriptions			300
50330 Insurance	100,452		

Department-Object detail - Budget for Council Roads

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		99,400	114,400
Total 50330 Insurance		99,400	114,400
50340 Computers	39,673		
Annual subscription for Diagnostic Software for Tandem Trucks		750	1,000
Annual subscription for Fuel System - new 2021		1,000	1,000
Weather Reporting Program Oct - Apr		4,100	4,100
Internet Service at Ward 1 and 3 garage hardware		3,200	3,200
PSDCitywide Maintenance Manager and Route Patrol		16,100	16,100
AVL Annual Fee		4,000	4,000
Annual subscription for Diagnostics for Equipment		2,500	2,500
Equipment for Diagnostic Equipment		9,100	
Total 50340 Computers		40,750	31,900
50350 Training/Seminars	13,385		
Continuing education for all Public Works Employees		15,000	15,000
Energy; Risk Management, etc			2,000
Total 50350 Training/Seminars		15,000	17,000
50380 Courier	145		
Base Budget		150	150
Total 50380 Courier		150	150
50385 Radio Repairs	4,555		
Annual repairs		1,000	1,000
Replace outdated radios		3,000	
Total 50385 Radio Repairs		4,000	1,000
50390 Dispatch/Communications	5,341		
Licence only		2,265	2,265
Dispatch		6,400	6,400
Total 50390 Dispatch/Communications		8,665	8,665
52360 Medicals/Drivers Abstract/PVSC	314		
Base Budget		700	700

Department-Object detail - Budget for Council Roads

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 52360 Medicals/Drivers Abstract/PVSC		700	700
53003 Compressors - C020 - Repairs			
Base Budget		200	200
Total 53003 Compressors - C020 - Repairs		200	200
53005 Generators (2 - 10,000 Watt) - G980 - Repairs			
Base Budget		300	300
Total 53005 Generators (2 - 10,000 Watt) - G980 - Repairs		300	300
53012 CS16-1 Power Sweeper - Repairs	2,495		
Annually purchase replacement bristles		1,500	3,000
Total 53012 CS16-1 Power Sweeper - Repairs		1,500	3,000
53107 B16-1 - Repairs - 2016 Backhoe/Loader	494		
Base Budget		1,500	1,500
Total 53107 B16-1 - Repairs - 2016 Backhoe/Loader		1,500	1,500
53200 2008 2T08-3 Ford 2 Ton Truck - Repairs	1,000		
Base Budget		1,000	
Total 53200 2008 2T08-3 Ford 2 Ton Truck - Repairs		1,000	
53205 Grader - G942 - Cat. Articulated - Repairs			
Base Budget		3,000	3,000
Total 53205 Grader - G942 - Cat. Articulated - Repairs		3,000	3,000
53206 Backhoe - B02-1 - Cat. 420D IT - Repairs	185		
53209 Repairs - 2017 Freightliner Tandem 114SD	7,103		
Base Budget		3,000	3,000
Tires			5,000
Total 53209 Repairs - 2017 Freightliner Tandem 114SD		3,000	8,000
53210 P17-1 Super Duty - Repairs	578		
Base Budget		2,000	2,000
Total 53210 P17-1 Super Duty - Repairs		2,000	2,000
53306 F84-1 Float Trailer - 12T - Repairs	254		
53310 Excavator - E05-1 - 315CL 2005 - Repairs	1,196		
Base Budget		5,000	2,000

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 53310 Excavator - E05-1 - 315CL 2005 - Repairs		5,000	2,000
53316 G14-1 - 2014 - Grader Cat 140M 2 - Repairs	25,189		
Base Budget		2,500	2,500
Tires			14,000
Total 53316 G14-1 - 2014 - Grader Cat 140M 2 - Repairs		2,500	16,500
53319 Repairs - 2016 Ford Super Duty F-350	427		
Base Budget		2,000	
Total 53319 Repairs - 2016 Ford Super Duty F-350		2,000	
53320 Repairs - 2017 Steam Jenny SJ16-1			
			50
Total 53320 Repairs - 2017 Steam Jenny SJ16-1			50
53321 Repairs - 2014 Steam Jenny SJ14-1			
General repairs			150
Total 53321 Repairs - 2014 Steam Jenny SJ14-1			150
53322 Excavator Hammer - Repairs			
Base Budget		2,500	
Total 53322 Excavator Hammer - Repairs		2,500	
53604 F986 Float Trailer 20T - Homemade - Repairs	130		
Base Budget		1,000	1,000
Total 53604 F986 Float Trailer 20T - Homemade - Repairs		1,000	1,000
53605 D996-1 - 1999 Dozer - Repairs	652		
Base Budget		1,000	1,000
Radiator and Water Pump			6,000
Total 53605 D996-1 - 1999 Dozer - Repairs		1,000	7,000
53608 F096-2Float Trailer - 30T - Repairs	1,896		
Base Budget		1,000	1,000
Hubs and Tires			3,000
Total 53608 F096-2Float Trailer - 30T - Repairs		1,000	4,000
53610 T126-1 - 2012 Int. Tandem - Repairs	194		

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		7,000	
Total 53610 T126-1 - 2012 Int. Tandem - Repairs		7,000	
53613 L12-1 - 2012 JD 555 Loader Repairs	4,786		
Base Budget		3,000	3,000
Tires			16,000
Sand Blast and Paint			20,000
Total 53613 L12-1 - 2012 JD 555 Loader Repairs		3,000	39,000
53614 T15-1 2015 Freightliner Tandem	2,496		
Base Budget		3,500	3,500
Total 53614 T15-1 2015 Freightliner Tandem		3,500	3,500
53615 T16-1 Freightliner Tandem 114SD	8,545		
Base Budget		2,500	2,500
new tires			3,500
Total 53615 T16-1 Freightliner Tandem 114SD		2,500	6,000
53616 T18-1 Freightliner Tandem - Repairs	9,520		
Base Budget		2,000	2,000
Tires			3,500
Total 53616 T18-1 Freightliner Tandem - Repairs		2,000	5,500
53617 P18-1 - Repairs - One Ton	4,002		
Base Budget		1,000	1,000
Total 53617 P18-1 - Repairs - One Ton		1,000	1,000
53618 G18-1 - Repairs - Grader	5,215		
Base Budget		2,000	2,000
Total 53618 G18-1 - Repairs - Grader		2,000	2,000
53619 BC08-1 - Repairs - Brush Cutter for Excavator	5,762		
Base Budget		2,500	2,500
Total 53619 BC08-1 - Repairs - Brush Cutter for Excavator		2,500	2,500
53621 SUV19-1 Ford Escape	1,190		
Base Budget		500	1,500

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Tires		1,200	
Brakes			600
Total 53621 SUV19-1 Ford Escape		1,700	2,100
53622 Repairs - 2020 - T20-1 Freightliner	1,171		
Base Budget		3,000	3,000
Tires			5,000
Total 53622 Repairs - 2020 - T20-1 Freightliner		3,000	8,000
53623 Repairs - 2021 - T21-1 Freightliner	3,681		
Base Budget		1,000	3,000
Total 53623 Repairs - 2021 - T21-1 Freightliner		1,000	3,000
53624 CS21-1 - Repairs - Power Sweeper			
Base Budget		1,500	500
Total 53624 CS21-1 - Repairs - Power Sweeper		1,500	500
53625 B21-1 - Repairs - Backhoe	545		
Base Budget		1,000	1,000
Total 53625 B21-1 - Repairs - Backhoe		1,000	1,000
53626 TR22-1 - Repairs - Tractor and Attachments	489		
		3,000	
General repairs			3,000
Total 53626 TR22-1 - Repairs - Tractor and Attachments		3,000	3,000
53627 Repairs - T22-1 2022 Freightliner	823		
		1,000	2,000
Total 53627 Repairs - T22-1 2022 Freightliner		1,000	2,000
53628 Repairs - P23-1 Foreman Chev Pickup	3,452		
Repairs		1,000	1,000
Tires		2,000	2,000
Total 53628 Repairs - P23-1 Foreman Chev Pickup		3,000	3,000
53629 Repairs - T23-1 2023 Mack Tandem	14,290		
Annual		1,000	2,000

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Repairs		7,000	
Total 53629 Repairs - T23-1 2023 Mack Tandem		8,000	2,000
53630 B23-1 CAT Backhoe Loader Asset #3345	1,104		
		1,000	
General repairs			1,000
Total 53630 B23-1 CAT Backhoe Loader Asset #3345		1,000	1,000
53631 T23-2 - Repairs International Tandem	685		
		1,000	
General repairs			2,000
Total 53631 T23-2 - Repairs International Tandem		1,000	2,000
53633 Repairs - SV24-1 - 2024 Dodge Ram 3500 - Mechanic	74		
General repairs			1,000
Total 53633 Repairs - SV24-1 - 2024 Dodge Ram 3500 - Mechanic			1,000
53742 WT88-1 Repairs - 1988 Ford Water Truck	2,287		
Base Budget		1,000	1,000
Total 53742 WT88-1 Repairs - 1988 Ford Water Truck		1,000	1,000
53808 P21-1 Repairs shared Roads/CLSP	1,130		
Base Budget		300	300
Total 53808 P21-1 Repairs shared Roads/CLSP		300	300
54000 Equipment Replacement/Repairs	11,738		
Base Budget		7,500	7,500
Total 54000 Equipment Replacement/Repairs		7,500	7,500
54001 New Equipment for Health & Safety Purposes	2,073		
Base Budget		2,000	4,000
Total 54001 New Equipment for Health & Safety Purposes		2,000	4,000
54200 Fuel and Lube (Oil)	166,256		
Base Budget		220,000	220,000
Total 54200 Fuel and Lube (Oil)		220,000	220,000
54300 Vehicle/Equipment Licenses	26,132		

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		27,000	27,000
Total 54300 Vehicle/Equipment Licenses		27,000	27,000
55501 Bridges and Culverts	24,046		
Base Budget		15,000	30,000
Total 55501 Bridges and Culverts		15,000	30,000
55502 Roadside Maintenance (Includes Brushing)	101,301		
Base Budget		65,000	65,000
Total 55502 Roadside Maintenance (Includes Brushing)		65,000	65,000
55503 Hardtop Maintenance	120,071		
Base Budget		100,000	100,000
Total 55503 Hardtop Maintenance		100,000	100,000
55504 Loosetop Maintenance	87,142		
Base Budget		100,000	100,000
Total 55504 Loosetop Maintenance		100,000	100,000
55505 Winter Control - Maintenance	383,938		
Base Budget		500,000	500,000
Total 55505 Winter Control - Maintenance		500,000	500,000
55506 Winter Control - Salaries	315,406		
Base Budget		433,100	435,500
Total 55506 Winter Control - Salaries		433,100	435,500
55507 Winter Control - Benefits	21,452		
Base Budget		28,460	36,585
Total 55507 Winter Control - Benefits		28,460	36,585
55508 Winter Control - EHT	6,201		
Base Budget		8,650	8,650
Total 55508 Winter Control - EHT		8,650	8,650
55509 Winter Control - W.S.I.B.	11,126		
Base Budget		13,125	12,660
Total 55509 Winter Control - W.S.I.B.		13,125	12,660
55510 Winter Control-Rec Gen (CPP & EI) Employer's Share	23,295		

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		32,025	30,500
Total 55510 Winter Control-Rec Gen (CPP & EI) Employer's Share		32,025	30,500
55512 Winter Control - OMERS	26,733		
Base Budget		38,745	39,500
Total 55512 Winter Control - OMERS		38,745	39,500
55550 Safety Devices (Signs)	5,236		
Misc. Safety devices (sign)		7,500	7,500
Sign upgrades based on retro reflectivity study		5,000	5,000
Directional sign tabs per Res. #247-20		3,000	3,000
Entrance parking signs per Res #25-21 (winter no parking signs)		2,000	2,000
Total 55550 Safety Devices (Signs)		17,500	17,500
58050 Capital Fund Expenditures	2,569,699		
Capital Plan: 1066: Roads - Small Equipment and Machinery		15,000	15,000
Capital Plan: 1165: Gravel Roads		306,000	344,000
Capital Plan: 1166: Surface Treatment		1,019,000	1,140,000
Capital Plan: 1176: Roads - Vehicles		165,000	100,000
Capital Plan: 1177: Roads - Equipment		542,000	115,000
Capital Plan: 1199: PLEVNA SALT-SAND SHED		13,176	26,362
Capital Plan: 1204: WARD 3 PUBLIC WORKS GARAGE		9,382	
Capital Plan: 1175: Bridges and Culverts		580,000	350,000
Capital Plan: 1194: MUNICIPAL OFFICE AND ROADS GARAGE		12,905	
Capital Plan: 1111: Tractor & Attachments		120,000	
Capital Plan: 1204: Ward 3 - Public Works Garage			32,101
Capital Plan: 1033: Guide Rail Program			50,000
Capital Plan: 1203: Barrie Salt-Sand Shed			19,643
Capital Plan: 1256: Housing-Enabling Core Servicing - Ardoch Road			347,500
Capital Plan: 1063: Ward 2 - Public Works Garage			10,000
Capital Plan: 1208: Ward 1 - Public Works Garage		43,251	55,000
Capital Plan: 1237: Housing Enabling Water Systems - Buckshot Lake Rd.			881,250

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 58050 Capital Fund Expenditures		2,825,714	3,485,856
58600 Contributions to TCA Reserve Funds	1,955,033		
Roads needs		545,300	
Bridge/Culvert needs		154,500	
Roads Vehicle/ Equip needs		362,665	
Building repair needs		32,030	
Surplus equipment		37,000	85,000
OCIF Formula Based Grant for Gravel Road Improvements		860,538	
Capital Plan: 1177: Roads - Equipment			181,332
Capital Plan: 1194: Municipal Office and Roads Garage			32,030
Capital Plan: 1175: Bridges and Culverts			154,500
Capital Plan: 1176: Roads - Vehicles			182,333
Capital Plan: 1166: Surface Treatment			545,300
2024 new contribution			35,788
2025 new contribution			71,915
Total 58600 Contributions to TCA Reserve Funds		1,992,033	1,288,198
58601 Contributions to Reserve Fund – OMPF			
Capital Plan: 1166: Surface Treatment			250,000
Total 58601 Contributions to Reserve Fund – OMPF			250,000
58602 Contributions to Reserve Fund – OCIF			
Capital Plan: 1165: Gravel Roads			344,000
Capital Plan: 1166: Surface Treatment			645,619
Total 58602 Contributions to Reserve Fund – OCIF			989,619
Total Expenses	6,880,074	7,689,016	8,977,424
Net	3,608,675	3,808,314	4,257,998

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Waste Disposal

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40000 User Fees	-45,727		
Base Budget		-50,000	-50,000
Total 40000 User Fees		-50,000	-50,000
40040 Bag Tags Sold	-158		
Base Budget		-1,000	-500
Total 40040 Bag Tags Sold		-1,000	-500
40100 Joint Services (Revenue From Other Municipalities)			
Shared use of Cloyne Waste Site with Addington Highlands		-25,000	-35,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-25,000	-35,000
45000 Contributions from Reserves/Reserve Funds	-59,697		
Gull & Fernleigh closed WDS from Waste (obligatory) Reserve Fund		-10,968	
Kashawakamak Compliance Work		-50,000	
Capital Plan: 1072: Waste - Misc Equipment		-5,000	
Capital Plan: 1179: WASTE - EQUIPMENT		-35,000	
Total 45000 Contributions from Reserves/Reserve Funds		-100,968	
46400 Contribution from Waste Closure Reserve Fund			
Capital Plan: 1082: Waste - Closure Costs			-32,060
Total 46400 Contribution from Waste Closure Reserve Fund			-32,060
47400 Contribution from Waste TCA Reserve Fund			
Capital Plan: 1072: Waste - Misc Equipment			-5,000
Total 47400 Contribution from Waste TCA Reserve Fund			-5,000
Total Revenues	-105,582	-176,968	-122,560
Expenses			
50100 Salaries	131,092		
35% of Waste Employee's Salaries & Benefits to Recycling 10% of PWM's Salaries to Recycling Salaries and 10% to Waste Salaries 40% PW Admin Asst Salary Waste / 40% to Recycling / 20% to Roads		168,940	161,795
Total 50100 Salaries		168,940	161,795

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Waste Disposal

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		2024	2025	
	2024	Total	Total	
	YTD Actuals	Budget	Budget	
50105 Income Protection Year End Payout				
35% of Waste Employee's Salaries & Benefits to Recycling		500	870	
From Salary Plan		448		
Total 50105 Income Protection Year End Payout		948	870	
50108 Labour Charged Back to Other Depts.	17,383			
Cover and maintenance of applicable sites by PW Employees		15,000	15,000	
Compactor Operator from PW charged back to waste - as required		10,000	10,000	
Gates/Fencing at Plevna Waste Site for Compactor to be completed by PW's		1,000	1,000	
Total 50108 Labour Charged Back to Other Depts.		26,000	26,000	
50109 Casual Labour	79,625			
Replacements when needed for Waste site Attendants and Students if grant available		80,000	80,000	
Total 50109 Casual Labour		80,000	80,000	
50110 Benefits - Canada Life (Health/Dental/Life)	3,055			
35% of Waste Employee's Salaries & Benefits to Recycling		3,800	5,815	
Total 50110 Benefits - Canada Life (Health/Dental/Life)		3,800	5,815	
50115 Boot Allowance	257			
\$250 per year for Fulltime / \$150 per year parttime/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		800	800	
Total 50115 Boot Allowance		800	800	
50120 Mileage	983			
Includes mileage for Waste Site Attendants travelling between two sites during the same day and Waste Employees compensated for travelling to / from Township office as required		2,500	1,500	
Total 50120 Mileage		2,500	1,500	
50130 Benefits - Employer Health Tax (EHT)	4,997			
35% of Waste Employee's Salaries & Benefits to Recycling		5,300	4,730	
Total 50130 Benefits - Employer Health Tax (EHT)		5,300	4,730	
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	5,420			
35% of Waste Employee's Salaries & Benefits to Recycling		7,200	7,100	
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		7,200	7,100	
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E	14,537			

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
35% of Waste Employee's Salaries & Benefits to Recycling		15,000	15,025
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E		15,000	15,025
50160 Benefits - OMERS Pension Plan	12,520		
35% of Waste Employee's Salaries & Benefits to Recycling		15,390	17,030
Total 50160 Benefits - OMERS Pension Plan		15,390	17,030
50175 Contracted Services	69,335		
Monthly Pest Control		2,700	500
Compactor Transportation (Float Charges)		4,500	4,500
Removal of Large Bulk Items		20,000	20,000
Bear Deterrent Services		4,500	4,500
Greater Madawaska Transfer Station Agreement for Waste & Recycling Services @ \$12,000 per year (Shared with Recycling @ 40%) = \$7,200		7,200	8,500
Grinding of brush and construction waste to be used as cover		30,000	30,000
Kashawakamak Compliance Work		30,000	
Total 50175 Contracted Services		98,900	68,000
50180 Conventions/Conferences	1,452		
Public Works Manager Conference		2,250	2,250
Total 50180 Conventions/Conferences		2,250	2,250
50200 Office Supplies and Stationery	500		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		500	500
Total 50200 Office Supplies and Stationery		500	500
50204 Covering Material			
Daily cover plus extra material for remedial work.		2,500	2,500
Total 50204 Covering Material		2,500	2,500
50205 Other Materials (Includes Shop Supplies)	1,518		
Clear garbage bags for waste sites, etc.		1,500	1,500
Total 50205 Other Materials (Includes Shop Supplies)		1,500	1,500
50207 Protective Clothing	1,236		
Safety T-Shirts, Hard Hats, Winter Coat & Coveralls Replacement, etc. as required		900	900

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Waste Disposal

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Winter Coats & Overalls		750	
Total 50207 Protective Clothing		1,650	900
50210 Heat	2,147		
Base Budget		3,193	3,353
2023.01.05 01:21:52 PM Heat annual increase		74	
2023.01.25 12:42:04 PM Heat annual increase		86	
Total 50210 Heat		3,353	3,353
50230 Building Maintenance	2,285		
General Maintenance (buildings and sites)		3,000	3,000
Re-Use Centre (Shelving/tables - materials)		2,000	500
Total 50230 Building Maintenance		5,000	3,500
50250 Postage	100		
One time charge annually @ \$100		100	100
Total 50250 Postage		100	100
50260 Advertising			
Re-Use Exchange depot, etc.		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	366		
Mobile Cell - Waste / Recycling Lead Hand		372	372
2023.01.25 12:41:55 PM Phone annual increase		8	8
Phone for Mississippi Site		250	250
Total 50270 Telephone (Includes Fax)		630	630
50290 Legal Services			
Base Budget		500	500
Blue Box transition		5,000	5,000
Total 50290 Legal Services		5,500	5,500
50295 Consulting Services	92,774		
Cambium Annual Contract (Joint Frontenac Townships) for waste management consulting and monitoring		70,210	70,210
Gull & Fernleigh closed WDS from Waste (obligatory) Reserve Fund		10,968	

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Waste Disposal

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Kashawakamak Compliance Work		20,000	
Capital Plan: 1082: Waste - Closure Costs			32,060
Total 50295 Consulting Services		101,178	102,270
50296 Septic Reinspection Program			
Waste Water System (Septic Reinspection Program) Inspection Program estimate		5,000	5,000
Total 50296 Septic Reinspection Program		5,000	5,000
50330 Insurance	2,800		
Base Budget		2,800	3,220
Total 50330 Insurance		2,800	3,220
50350 Training/Seminars	2,492		
Continuing education for all Waste Management Employees		2,500	3,500
Total 50350 Training/Seminars		2,500	3,500
50381 Permit/License Fees			
Proposed Minor ECA Amendments		800	1,900
LUP for Kashawakamak Waste Disposal Site			100
Total 50381 Permit/License Fees		800	2,000
50385 Radio Repairs			
Base Budget		500	500
Replacemnt of older outdated radios		1,000	1,000
Total 50385 Radio Repairs		1,500	1,500
50390 Dispatch/Communications	1,805		
Base Budget		2,340	2,340
Total 50390 Dispatch/Communications		2,340	2,340
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
52645 Consignment Paid to Permit Sellers			
Base Budget		100	100
Total 52645 Consignment Paid to Permit Sellers		100	100

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Waste Disposal

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation	928		
Annual		500	500
Total 53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation		500	500
53805 Compactor (Waste) LC99-1 - Repairs	1,100		
Parts, etc.		2,000	2,000
Total 53805 Compactor (Waste) LC99-1 - Repairs		2,000	2,000
53807 L04-1 Repairs 2004 Cat Crawler Loader	189		
Base Budget		1,500	1,500
Total 53807 L04-1 Repairs 2004 Cat Crawler Loader		1,500	1,500
54000 Equipment Replacement/Repairs	558		
General Equipment (i.e. Weedeaters/lawnmower blades/rakes/metal sweepers/tires, etc.)		1,000	1,000
Total 54000 Equipment Replacement/Repairs		1,000	1,000
54001 New Equipment for Health & Safety Purposes	315		
Fire Extinguishers and First Aid Kits etc.		500	500
Total 54001 New Equipment for Health & Safety Purposes		500	500
54200 Fuel and Lube (Oil)	81		
Base Budget		3,412	2,000
2023.01.25 12:41:48 PM Fuel annual increase		120	
Total 54200 Fuel and Lube (Oil)		3,532	2,000
54300 Vehicle/Equipment Licenses			
Share vehicle with Recreation - 50% Recreation & 50% W/R		165	
Total 54300 Vehicle/Equipment Licenses		165	
55550 Safety Devices (Signs)			
Base Budget		500	500
New Signage at waste sites			2,000
Total 55550 Safety Devices (Signs)		500	2,500
58050 Capital Fund Expenditures	25,196		
Capital Plan: 1072: Waste - Misc Equipment		5,000	5,000
Capital Plan: 1179: WASTE - EQUIPMENT		35,000	

Department-Object detail - Budget for Council

Waste Disposal

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 58050 Capital Fund Expenditures		40,000	5,000
58500 Contributions to Reserves/Reserve Funds	36,293		
Closure & Post Closure Costs estimate (actual to be transferred pending annual consultants report)		36,293	46,300
Total 58500 Contributions to Reserves/Reserve Funds		36,293	46,300
58600 Contributions to TCA Reserve Funds	10,500		
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		10,500	
Capital Plan: 1178: Waste - Vehicles			5,250
Capital Plan: 1179: Waste - Equipment			5,250
Total 58600 Contributions to TCA Reserve Funds		10,500	10,500
Total Expenses	523,839	661,069	601,728
Net	418,257	484,101	479,168

Department-Object detail - Budget for Council Recycling

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31640 WDO Recycling Grant	-125,521		
(Revised rebate program on Municipal Hazardous & Special Waste (MHSW) will reduce revenue; however, additional MHSW waste for Addington Highlands will generate additional rebate)		-130,000	
Income from Circular Materials for Blue Box (estimate amount)			-168,000
Total 31640 WDO Recycling Grant		-130,000	-168,000
40000 User Fees	-18,639		
Scrap, freon items, metal - plus plastic/cans		-25,000	-25,000
Total 40000 User Fees		-25,000	-25,000
40100 Joint Services (Revenue From Other Municipalities)			
Plus 1/2 Recycling Costs for Cloyne includes in-house hauling per Agreement		-8,000	-8,000
Total 40100 Joint Services (Revenue From Other Municipalities)		-8,000	-8,000
40200 Sale of Land/Equipment	-14,000		
53806 Recycling Truck - REC 99-1		-5,000	-500
Total 40200 Sale of Land/Equipment		-5,000	-500
45000 Contributions from Reserves/Reserve Funds			
Capital Plan: 1122: Recycling - Misc Equipment		-5,000	
Capital Plan: 1181: RECYCLING - EQUIPMENT		-14,800	
Total 45000 Contributions from Reserves/Reserve Funds		-19,800	
47450 Contribution from Recycling TCA Reserve Fund			
Capital Plan: 1122: Recycling - Misc Equipment			-5,000
Total 47450 Contribution from Recycling TCA Reserve Fund			-5,000
Total Revenues	-158,160	-187,800	-206,500
Expenses			
50100 Salaries	93,070		
35% of Waste Employee's Salaries & Benefits to Recycling 10% of PWM's Salaries to Recycling Salaries and 10% to Waste Salaries 40% PW Admin Asst Salary Waste / 40% to Recycling / 20% to Roads - effective March 2016 Includes Household Hazardous Waste Depot Attendant and Waste Operations & Recycling Hauler		150,500	168,855
Total 50100 Salaries		150,500	168,855

Department-Object detail - Budget for Council

Recycling

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50105 Income Protection Year End Payout			
35% of Waste Employee's Salaries & Benefits to Recycling		762	1,185
Total 50105 Income Protection Year End Payout		762	1,185
50108 Labour Charged Back to Other Depts.	1,200		
Recycling bins, bailer retrofit and other repairs - PWM estimate only		2,000	2,000
Total 50108 Labour Charged Back to Other Depts.		2,000	2,000
50109 Casual Labour	12,075		
Replacements when needed for Dumpsite Attendants and Waste / Recycling Hauler vacations, etc.		40,000	40,000
Total 50109 Casual Labour		40,000	40,000
50110 Benefits - Canada Life (Health/Dental/Life)	7,882		
35% of Waste Employee's Salaries & Benefits to Recycling		9,860	11,720
Total 50110 Benefits - Canada Life (Health/Dental/Life)		9,860	11,720
50115 Boot Allowance	224		
\$250 per year for Full-time / \$150 per year part-time/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		250	250
Total 50115 Boot Allowance		250	250
50130 Benefits - Employer Health Tax (EHT)	1,487		
35% of Waste Employee's Salaries & Benefits to Recycling		3,650	4,095
Total 50130 Benefits - Employer Health Tax (EHT)		3,650	4,095
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	4,621		
35% of Waste Employee's Salaries & Benefits to Recycling		5,950	6,140
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		5,950	6,140
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	5,968		
35% of Waste Employee's Salaries & Benefits to Recycling		13,755	14,200
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		13,755	14,200
50160 Benefits - OMERS Pension Plan	5,756		
35% of Waste Employee's Salaries & Benefits to Recycling		13,700	16,305
Total 50160 Benefits - OMERS Pension Plan		13,700	16,305
50175 Contracted Services	20,990		
Household Hazardous Waste Removal		7,000	8,500

Department-Object detail - Budget for Council Recycling

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Processing of clear glass		1,500	1,500
Processing Recycables (cans, plastic, etc.)		7,000	7,000
Freon Removal from White Goods		600	600
Addington Highlands, effective 2013, residents to use MHSW - Projected costs less rebate for the net cost to be due from Addington Highlands. See Contracted Services for costs and above account #31640 for rebate @ \$1,500		1,500	
Greater Madawaska Transfer Station Agreement for Waste & Recycling Services @ \$12,000 per year (Shared with Waste @ 60%) = \$4,800		4,800	6,000
Total 50175 Contracted Services		22,400	23,600
50200 Office Supplies and Stationery	200		
One time charge annually @ \$200 (credited to Admin Office Supplies expense)		200	200
Total 50200 Office Supplies and Stationery		200	200
50205 Other Materials (Includes Shop Supplies)			
Base Budget		200	200
Pest Control supplies			500
Total 50205 Other Materials (Includes Shop Supplies)		200	700
50207 Protective Clothing	101		
Base Budget		300	300
Winter coat			200
Total 50207 Protective Clothing		300	500
50230 Building Maintenance			
HHW Depots and compound maintenance		500	500
Spray Seal Asphalt Bi-annually			2,000
Reuse Center - Vents			500
Total 50230 Building Maintenance		500	3,000
50260 Advertising			
Base Budget		500	500
Total 50260 Advertising		500	500
50270 Telephone (Includes Fax)	181		
Waste Operations and Recycling Hauler cell phone		300	300
Total 50270 Telephone (Includes Fax)		300	300

Department-Object detail - Budget for Council Recycling

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50300 Memberships	112		
Municipal Waste Association		120	120
Total 50300 Memberships		120	120
50330 Insurance	7,965		
Base Budget		7,965	9,165
Total 50330 Insurance		7,965	9,165
50350 Training/Seminars			
Mandatory Training as required by Ministry plus staff workshops as required		2,000	2,000
Hazardous Materials Handling Certification (every 3 years)			1,000
Total 50350 Training/Seminars		2,000	3,000
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		100	100
Total 52360 Medicals/Drivers Abstract/PVSC		100	100
53803 Compactor (Recycling) - COM-1 - Repairs			
Base Budget		500	500
Total 53803 Compactor (Recycling) - COM-1 - Repairs		500	500
53806 Recycling Truck - REC 99-1 - Repairs	70		
53809 REC 22-1 - Repairs - Mack Multilift Truck	7,058		
Base Budget		1,500	1,500
Tires			4,500
Total 53809 REC 22-1 - Repairs - Mack Multilift Truck		1,500	6,000
54000 Equipment Replacement/Repairs			
General Equipment		500	500
Total 54000 Equipment Replacement/Repairs		500	500
54001 New Equipment for Health & Safety Purposes			
Fire Extinguishers and First Aid Kits, etc.		150	150
Eye Wash Stations			
Total 54001 New Equipment for Health & Safety Purposes		150	150
54200 Fuel and Lube (Oil)	14,992		
Compactor and Multi Lift Truck		22,451	22,451

Department-Object detail - Budget for Council
Recycling

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 54200 Fuel and Lube (Oil)		22,451	22,451
54300 Vehicle/Equipment Licenses	1,841		
Mack Lift Truck		1,000	2,000
Total 54300 Vehicle/Equipment Licenses		1,000	2,000
55550 Safety Devices (Signs)			
Base Budget		500	500
Total 55550 Safety Devices (Signs)		500	500
58050 Capital Fund Expenditures			
Capital Plan: 1122: Recycling - Misc Equipment		5,000	5,000
Capital Plan: 1181: RECYCLING - EQUIPMENT		14,800	
Total 58050 Capital Fund Expenditures		19,800	5,000
58600 Contributions to TCA Reserve Funds	34,200		
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		20,200	
53806 Recycling Truck - REC 99-1 - surplus		5,000	500
Capital Plan: 1180: Recycling - Vehicle			10,100
Capital Plan: 1181: Recycling - Equipment			10,100
Surplus Vehicle/Equipment			500
Total 58600 Contributions to TCA Reserve Funds		25,200	21,200
Total Expenses	219,993	346,613	364,236
Net	61,833	158,813	157,736

Department-Object detail - Budget for Council Cemeteries

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40020 Plot Sales and Care & Maintenance Interest	1,681		
See Account #58500 (in and out only)		-2,000	-2,000
Total 40020 Plot Sales and Care & Maintenance Interest		-2,000	-2,000
40021 Care & Mtce (Perpetual) to Cemetery Trust	-3,501		
See Account #58521 (in and out only)		-3,500	-3,500
Total 40021 Care & Mtce (Perpetual) to Cemetery Trust		-3,500	-3,500
40022 Interment Revenue	-7,800		
Per Res #184-16 (contract for internments)		-4,000	-6,000
Total 40022 Interment Revenue		-4,000	-6,000
41900 Donations Received	-500		
45000 Contributions from Reserves/Reserve Funds			
As per Res #137-14 effective 2014, all cemeteries expenses will come from the Cemetery Reserve Funds		-3,400	-16,800
Total 45000 Contributions from Reserves/Reserve Funds		-3,400	-16,800
Total Revenues	-10,120	-12,900	-28,300
Expenses			
50108 Labour Charged Back to Other Depts.	450		
General Maintenance at Cemeteries by Recreation		300	300
Brushing at Ompah Cemetery by PWs		300	300
Brushing all cemetery fence lines			3,000
Total 50108 Labour Charged Back to Other Depts.		600	3,600
50120 Mileage	293		
Base Budget		500	500
Total 50120 Mileage		500	500
50175 Contracted Services	1,887		
Base Budget		1,300	1,300
Hazard Tree Removals			3,000

Department-Object detail - Budget for Council
Cemeteries

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			7,400
Total 50175 Contracted Services		1,300	11,700
50205 Other Materials (Includes Shop Supplies)	77		
Top soil; Privy supplies		1,000	1,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	1,000
50522 Internment Expenses	6,231		
Per Res #184-16 (contract for internments)		4,000	6,000
Total 50522 Internment Expenses		4,000	6,000
58500 Contributions to Reserves/Reserve Funds	2,000		
Plot Sales plus interest from Care & Mtce/Perpetual to NF Cemetery Reserve Fund (in and out only)		2,000	2,000
Total 58500 Contributions to Reserves/Reserve Funds		2,000	2,000
58521 Contribution to Cemetery Trust	541		
Plot Sales plus interest from Care & Mtce/Perpetual to NF Cemetery Reserve Fund (in and out only)		3,500	3,500
Total 58521 Contribution to Cemetery Trust		3,500	3,500
Total Expenses	11,479	12,900	28,300
Net	1,359		

Department-Object detail - Budget for Council Community Halls

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31034 Provincial Grant - Community Halls	-15,548		
Capital Plan: 1189: Clar-Mill Hall			-19,435
Total 31034 Provincial Grant - Community Halls			-19,435
41070 Community Hall Rental	-19,828		
Base Budget		-20,000	-23,000
Total 41070 Community Hall Rental		-20,000	-23,000
41900 Donations Received	-1,051		
45000 Contributions from Reserves/Reserve Funds	-42,581		
Capital Plan: 1189: CLAR-MILL HALL		-18,000	
Capital Plan: 1190: HARLOWE HALL		-24,500	
Harlowe Hall repair and replace outdoor lights including parking lot - from Special Parks Reserve Fund		-2,500	
Community Hall Booking Software - To be funded from Special Parks Reserve Fund		-5,000	
Total 45000 Contributions from Reserves/Reserve Funds		-50,000	
47610 Contribution from Community Hall TCA Reserve Fund			
Capital Plan: 1188: Barrie Hall			-28,000
Capital Plan: 1189: Clar-Mill Hall			-4,000
Total 47610 Contribution from Community Hall TCA Reserve Fund			-32,000
Total Revenues	-79,008	-70,000	-74,435
Expenses			
50100 Salaries			
MCD 25% (2025 10% Admin, 45% Econ Dev, 25% Halls) Fac Supervisor 40% (2025 50% NF Parks, 10% Admin)			58,500
Total 50100 Salaries			58,500
50105 Income Protection Year End Payout			
			930
Total 50105 Income Protection Year End Payout			930
50108 Labour Charged Back to Other Depts.			
CLSP Staff & Students to do general maintenance at Halls		1,000	1,000

Department-Object detail - Budget for Council

Community Halls

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Parking Lot Grading by Public Works		1,000	1,000
Total 50108 Labour Charged Back to Other Depts.		2,000	2,000
50110 Benefits - Canada Life (Health/Dental/Life)			4,065
Total 50110 Benefits - Canada Life (Health/Dental/Life)			4,065
50120 Mileage	2,438		
Base Budget		4,000	4,000
Total 50120 Mileage		4,000	4,000
50130 Benefits - Employer Health Tax (EHT)			
Annual			1,160
Total 50130 Benefits - Employer Health Tax (EHT)			1,160
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	876		
Cleaning contractors - Community Halls only		1,100	2,835
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		1,100	2,835
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)			
Annual			3,600
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)			3,600
50160 Benefits - OMERS Pension Plan			
Annual			5,595
Total 50160 Benefits - OMERS Pension Plan			5,595
50175 Contracted Services	2,499		
Pest Control 3 Halls (Barrie, Harlowe, and CM)		1,600	
Inspection and maintenance of Kitchen Exhaust Hoods		850	900
Snow Removal Contracts (5 Community Halls)			15,000
Cleaning - Harlowe Hall			5,675
Cleaning - Clar-Mill Hall, Ompah Hall & Snow Road Hall			23,740
Cleaning - Barrie Community Hall			5,750
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			4,110

Department-Object detail - Budget for Council

Community Halls

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50175 Contracted Services		2,450	55,175
50205 Other Materials (Includes Shop Supplies)	4,242		
Township to pay for supplies for all 5 halls		3,200	3,200
Volunteer Appreciation Dinner (for Volunteers in Community)		1,500	1,500
Tools			800
Total 50205 Other Materials (Includes Shop Supplies)		4,700	5,500
50210 Heat	12,475		
Base Budget		18,000	18,000
Total 50210 Heat		18,000	18,000
50220 Utilities (Hydro)	15,492		
Base Budget		22,500	22,500
Total 50220 Utilities (Hydro)		22,500	22,500
50230 Building Maintenance	8,293		
Urgent Repairs and General maintenance for all Halls		6,000	6,000
\$200 per furnace for annual mtce x 4 (n/a in Snow Road as electric heat) @ \$800 and filters changed		800	800
Snow Road Hall heat pump maintenance		300	300
Harlowe heat pump / AC maintenance		800	800
Harlowe Hall - Cleaning & sealing tarmac			3,500
Barrie Hall - Repairs to Front Door		1,000	
Barrie Hall - Baby Change Table		750	
Harlowe Hall - Repairs/Replacement of outdoor lights including parking lot - from Special parks Reserve Fund		2,500	
AC Annual Maintenance - OM, CM, Barrie			600
Internal Pest Control Supplies			500
Soffit/Facia Finish West Gable End - Snow Road Community Hall			2,500
Total 50230 Building Maintenance		12,150	15,000
50231 Water Regulations (Analysis, etc.)			
Testing requirements; Maintenance of Water Systems; including mileage Repairs to UV Water Systems in Community Halls; etc. - warranty on systems have expired Water cooler @ Plevna Library Certifications and Training for employee(s) Servicing of Water Softeners if required at Ompah and Clar Mill Halls - warranty on systems have expired			11,700

Department-Object detail - Budget for Council

Community Halls

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50231 Water Regulations (Analysis, etc.)			11,700
50260 Advertising			
Base Budget		300	300
Total 50260 Advertising		300	300
50270 Telephone (Includes Fax)	1,739		
Base Budget		2,150	2,150
2023.01.25 12:41:55 PM Phone annual increase		62	62
2 Cell Phones - MCD & FRS			513
Total 50270 Telephone (Includes Fax)		2,212	2,725
50290 Legal Services			
Base Budget		500	500
Total 50290 Legal Services		500	500
50330 Insurance	19,825		
Base Budget		16,825	19,350
Includes all Community Halls plus Low-risk insurance for Community Hall users @ \$2,500 estimate only actual breakdown not available prior to final budget		3,000	3,450
Total 50330 Insurance		19,825	22,800
50340 Computers	8,700		
Base Budget		1,225	1,225
Effective 2021 - internet service at Clar Mill Hall per Res #469-20		1,500	1,500
Internet at Ompah Hall		1,500	1,500
Internet at Barrie Hall		1,500	1,500
New Booking Software for Community Halls - funded from Special Parks		5,000	
Annual fee for Hall Booking system			2,200
Total 50340 Computers		10,725	7,925
50500 Bank Service Charges and Interest			
Service fees for online payments			500
Total 50500 Bank Service Charges and Interest			500
54001 New Equipment for Health & Safety Purposes	310		
Fire Extinguishers, First Aid Kits, etc.		650	650

Department-Object detail - Budget for Council

Community Halls

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 54001 New Equipment for Health & Safety Purposes		650	650
55550 Safety Devices (Signs)			
General Maintenance		200	500
Total 55550 Safety Devices (Signs)		200	500
58050 Capital Fund Expenditures	37,309		
Capital Plan: 1189: CLAR-MILL HALL		18,000	23,435
Capital Plan: 1190: HARLOWE HALL		24,500	
Capital Plan: 1188: Barrie Hall			28,000
Total 58050 Capital Fund Expenditures		42,500	51,435
58600 Contributions to TCA Reserve Funds	45,730		
Base Budget		7,565	
Community Halls Reserve Fund for future upgrades and to have some monies for our portion if grant opportunities become available		38,165	
Capital Plan: 1192: Snow Road Hall			9,146
Capital Plan: 1189: Clar-Mill Hall			9,146
Capital Plan: 1191: Ompah Hall			9,146
Capital Plan: 1190: Harlowe Hall			9,146
Capital Plan: 1188: Barrie Hall			9,146
Total 58600 Contributions to TCA Reserve Funds		45,730	45,730
Total Expenses	159,928	189,542	343,625
Net	80,920	119,542	269,190

Department-Object detail - Budget for Council Recreation

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31096 Provincial Grant - Recreation			
Capital Plan: 1253: Community Sport & Recreation Fund			-480,000
Total 31096 Provincial Grant - Recreation			-480,000
41900 Donations Received			
Donation for Rink Project			-15,000
Total 41900 Donations Received			-15,000
44400 Revenue from other Depts (chargeback)			
General Maintenance at Cemeteries by Recreation		-300	-300
Dry Hydrants & Fire Signs - whipper snip		-375	-375
Brushing cemetery fence lines			-3,000
Total 44400 Revenue from other Depts (chargeback)		-675	-3,675
45000 Contributions from Reserves/Reserve Funds	-6,361		
new parking by-law signage for boat launches - funded from CCBF (FGT)		-5,000	
Capital Plan: 1159 Boat Launch Repairs		-65,000	
Capital Plan: 1200 RINK AND CHANGE HOUSE		-14,000	
Replacement of Outhouse at Sand Lake beach - from the Special Parks Reserve Fund		-5,000	
Total 45000 Contributions from Reserves/Reserve Funds		-89,000	
46001 Contribution from CCBF Reserve Fund			
Capital Plan: 1253: Community Sport & Recreation Fund			-205,000
Capital Plan: 1159: Boat Launch Repairs			-65,000
Total 46001 Contribution from CCBF Reserve Fund			-270,000
Total Revenues	-6,361	-89,675	-768,675
Expenses			
50108 Labour Charged Back to Other Depts.	7,245		
Boat launches Township owned are maintained by PW Dept.		3,000	3,000
Winter Maintenance at boat launches		8,000	8,000
Rink Accessibility - CLSP staff		500	500
Basic Repairs once MCD completes an Inspection at Tappings Landing		250	250

Department-Object detail - Budget for Council Recreation

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Dock at MVC Beach - Township maintains per Lease		150	
Dock at PCCA Beach - Township maintains per Lease			150
Dock at Canonto Lake - Township maintains per Lease			150
Dock at Canonto Lake Beach - Township maintains per Lease		150	
Fire Department Assitance with Rink maintenance		2,000	2,000
Sand Lake - Removal of Outhouse		1,000	
Total 50108 Labour Charged Back to Other Depts.		15,050	14,050
50109 Casual Labour	20,048		
Casual employee to assist with Rink Maintenance as required		22,425	
Casual employee May 15 - Oct 30th - Privy/Trails/Beaches			
Increase Rec Maintenance Assistant 2 hours/week			1,300
Seasonal Recreation/Maintenance Asst.			22,425
Total 50109 Casual Labour		22,425	23,725
50115 Boot Allowance			
\$250 per year for Fulltime / \$150 per year partime/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		150	150
Total 50115 Boot Allowance		150	150
50120 Mileage	967		
Base Budget		1,500	1,500
Total 50120 Mileage		1,500	1,500
50130 Benefits - Employer Health Tax (EHT)	391		
Base Budget		372	536
From Salary Plan		164	
Total 50130 Benefits - Employer Health Tax (EHT)		536	536
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	587		
Base Budget		562	805
From Salary Plan		243	
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		805	805
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	466		
Base Budget		423	638

Department-Object detail - Budget for Council Recreation

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
From Salary Plan		215	
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E		638	638
50160 Benefits - OMERS Pension Plan			
Annual		1,800	1,800
Total 50160 Benefits - OMERS Pension Plan		1,800	1,800
50175 Contracted Services	916		
BLEO routine patrol of beach areas when in the area		200	200
Pump out of 10 Privies as required		2,000	2,000
Privies with no tank		800	800
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			3,285
Total 50175 Contracted Services		3,000	6,285
50205 Other Materials (Includes Shop Supplies)	2,070		
Garbage bags, paper/cleaning products, etc. plus cleaning supplies for Privies		1,500	2,250
Total 50205 Other Materials (Includes Shop Supplies)		1,500	2,250
50207 Protective Clothing			
General (moved from 750)			400
Total 50207 Protective Clothing			400
50212 Boat launches / beaches	624		
General Maintenance, gravel, culverts, sand, etc. as needed		4,000	4,000
Brule Lake Boat Launch Repair			5,000
Capital Plan: 1159: Boat Launch Repairs			65,000
Capital Plan: 1159 Boat Launch Repairs		65,000	
Total 50212 Boat launches / beaches		69,000	74,000
50220 Utilities (Hydro)	400		
Lights at Cloyne ballpark / tennis court Rink hydro - see Community Halls - as Clar-Mill & Rink one meter.		625	625
Total 50220 Utilities (Hydro)		625	625
50230 Building Maintenance	3,858		

Department-Object detail - Budget for Council Recreation

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
General Maintenance & Privies		1,000	1,000
Replace outhouse at Sand Lake Beach - funded from special parks		5,000	
Total 50230 Building Maintenance		6,000	1,000
50260 Advertising			
Base Budget		200	200
Total 50260 Advertising		200	200
50265 Promotions (Special Events)	1,627		
Frontenac News Recreation Guide		1,500	1,500
Remembrance Day Ceremony including wreaths		800	800
Royal Canadian Legion - advertising in the Military Service Recognition Book		375	375
Total 50265 Promotions (Special Events)		2,675	2,675
50270 Telephone (Includes Fax)	114		
Recreation Maintenance Assistant phone			250
Total 50270 Telephone (Includes Fax)			250
50290 Legal Services			
Base Budget		200	200
Total 50290 Legal Services		200	200
50300 Memberships			
Ontario Recreation Facilities Association (OFRA) - Membership			200
Total 50300 Memberships			200
50330 Insurance	7,925		
Base Budget		7,925	9,100
Total 50330 Insurance		7,925	9,100
50350 Training/Seminars	380		
Base Budget			500
Total 50350 Training/Seminars			500
50390 Dispatch/Communications			
Base Budget		25	25
Total 50390 Dispatch/Communications		25	25

Department-Object detail - Budget for Council Recreation

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
52600 Rink Repairs & Maintenance (Plevna)	776		
Rink Repairs		800	800
Re-line Pickleball Courts		3,000	3,000
Pickleball Netting for sides of rink		1,000	
Total 52600 Rink Repairs & Maintenance (Plevna)		4,800	3,800
52620 Playground Maintenance (Plevna/Harlowe/Cloyne)			
Inspection of Playground Equipment		500	500
General Maintenance		500	500
Total 52620 Playground Maintenance (Plevna/Harlowe/Cloyne)		1,000	1,000
52623 Tennis Courts - Cloyne	3,053		
General repairs and lighting		500	500
Cleaning, line painting		2,500	3,000
Total 52623 Tennis Courts - Cloyne		3,000	3,500
52626 Docks (Municipal owned)			
Basic repairs - Tappings		500	500
Dock at MVC Beach per Township lease shall maintain		300	
Dock at PCCA Beach per Township lease shall maintain			300
Dock at Canonto Lake per Township lease shall maintain			300
Dock at Canoto Lake Beach per Township lease shall maintain		300	
Total 52626 Docks (Municipal owned)		1,100	1,100
52628 Recreation Trails			
General Maintenance		500	500
Total 52628 Recreation Trails		500	500
53011 Repairs - 2015 Multi-Purpose Equip (Tractor)	2,001		
Base Budget		1,000	2,000
Total 53011 Repairs - 2015 Multi-Purpose Equip (Tractor)		1,000	2,000
53702 Repairs - 2019 Dump Trailer	70		
50% CLSP / 50% Recreation		250	250
Total 53702 Repairs - 2019 Dump Trailer		250	250

Department-Object detail - Budget for Council Recreation

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation	928		
General Maintenance (50% Rec / 50% Waste)		500	500
Total 53778 2023 Dodge Ram 1/2 ton shared Waste/Recreation		500	500
53780 Repairs - 2023 Utility Trailer (recreation)	227		
General maintenance			500
Total 53780 Repairs - 2023 Utility Trailer (recreation)			500
54000 Equipment Replacement/Repairs	646		
Annual Maintenance		400	600
Small Chainsaw for trimming			500
Portable Pressure Washer for outhouse cleaning			1,000
Total 54000 Equipment Replacement/Repairs		400	2,100
54001 New Equipment for Health & Safety Purposes	148		
Fire Extinguisher for Truck; First Aid Kit for Plevna Rink, etc.		200	200
Total 54001 New Equipment for Health & Safety Purposes		200	200
54200 Fuel and Lube (Oil)	2,059		
Share vehicle with Waste/ Recycling Lead Hand - 50% Recreation & 50% W/R		4,711	3,500
Total 54200 Fuel and Lube (Oil)		4,711	3,500
54300 Vehicle/Equipment Licenses			
Base Budget		70	
Total 54300 Vehicle/Equipment Licenses		70	
55550 Safety Devices (Signs)	407		
General signs (i.e. Beach Warning Signs - Use At Own Risk, No Dogs, Hiking Trail Signs etc. @ \$400		400	400
new parking by-law signage for boat launches - funded from CCBF (FGT)		5,000	
Total 55550 Safety Devices (Signs)		5,400	400
58050 Capital Fund Expenditures	6,568		
Capital Plan: 1200: RINK AND CHANGE HOUSE		14,000	
Capital Plan: 1253: Community Sport & Recreation Fund			700,000
Total 58050 Capital Fund Expenditures		14,000	700,000
58600 Contributions to TCA Reserve Funds	18,324		

**Department-Object detail - Budget for Council
Recreation**

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
As Per 10 Year Capital Plan - Tappings Dock Expansion		1,074	
As Per 10 Year Capital Plan - Building needs		1,300	
Increase contributions to TCA Reserve Fund for BCA		1,050	
As Per 10 Year Capital Plan - Replacement of Vehicles/Equipment		14,900	
Capital Plan: 1159: Boat Launch Repairs			1,074
Capital Plan: 1211: Recreation - Vehicles			14,900
Capital Plan: 1200: Rink and Change House			2,350
Total 58600 Contributions to TCA Reserve Funds		18,324	18,324
Total Expenses	82,825	189,309	878,588
Net	76,464	99,634	109,913

Department-Object detail - Budget for Council

NF Parklands

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
31035 Prov of Ont - Aggregate Resources Trust	-3,600		
Aggregate from Licence #19307		-3,600	-3,600
Total 31035 Prov of Ont - Aggregate Resources Trust		-3,600	-3,600
31080 Provincial Grants - Miscellaneous (Student Grants)	-20,301		
31621 OVATV Club	-20,000		
2024 Contribution		-20,000	-20,000
Total 31621 OVATV Club		-20,000	-20,000
31622 BMA Association	-6,500		
2025 Contribution		-6,000	-6,500
Total 31622 BMA Association		-6,000	-6,500
40000 User Fees	-7,439		
Monies received in Municipal Office and by Vendors		-10,000	-15,537
Total 40000 User Fees		-10,000	-15,537
40005 CLSP-OnRes MNR Permits Pd Online	-292,180		
Base Budget		-332,405	-362,205
Total 40005 CLSP-OnRes MNR Permits Pd Online		-332,405	-362,205
40006 CLSP-OnRes Transaction Fees Collected	-38,061		
Base Budget		-20,000	-40,000
Total 40006 CLSP-OnRes Transaction Fees Collected		-20,000	-40,000
40200 Sale of Land/Equipment	-3,321		
44400 Revenue from other Depts (chargeback)			
Basic repairs once MCD completes an inspection at Tappings Landing		-250	-250
Dock at MVC Beach per Township lease shall maintain		-150	
Dock at PCCA Beach per Township lease shall maintain			-150
Dock at Canonto Lake per Township lease shall maintain			-150
Dock at Canoto Lake Beach per Township lease shall maintain		-150	
CLSP Staff to take BLEO to water access properties as required		-350	-350
CLSP Staff to complete general maintenance if required at Helipad		-200	-200

Department-Object detail - Budget for Council
NF Parklands

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
CLSP Staff & Students to Pressure Wash Siding at Community Halls		-1,000	-1,000
Planning staff to water access properties		-200	-200
CLSP Staff to take CBO to water access properties as required		-200	-200
Rink accessibility - CLSP staff		-500	-500
Total 44400 Revenue from other Depts (chargeback)		-3,000	-3,000
44401 Mileage-1/2 Ton-Charged Back to Other Depts	-4,596		
Base Budget		-3,500	-3,500
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-3,500	-3,500
45000 Contributions from Reserves/Reserve Funds	-84,996		
Expand Parking Lot at Crotch Lake		-5,000	
Helen Lane Parking - funded from North Frontenac Parklands Reserve Fund per Res #59-22		-40,000	
New Truck to replace P10		-60,000	
Schooner Road Gravel, Grading & Ditching		-50,000	
Total 45000 Contributions from Reserves/Reserve Funds		-155,000	
48620 Contribution from CLSP Reserve Fund			
Capital Plan: 1120: Helen Lane Parking Per Res # 59-22			-40,000
Total 48620 Contribution from CLSP Reserve Fund			-40,000
Total Revenues	-480,994	-553,505	-494,342
Expenses			
50100 Salaries	122,983		
Manager of Community Development (MCD) 20% (45% Econ Dev / 10% Admin and 25% Community Halls Prop /Bldg Maint.) Facilities / Recreation Supervisor salary allocated as: 40% Community Halls / 10% Admin and 50% MNR Parks Includes Field Supervisor (Seasonal) and students Plus minimal overtime - as required / needed basis only Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin 2 - CLSP Field Staff (seasonal)			180,740

Department-Object detail - Budget for Council

NF Parklands

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Manager of Community Development (MCD) 20% (45% Econ Dev / 35% Prop /Bldg Maint.) Facilities / Recreation Supervisor salary allocated as: 50% Prop. Bldg. Maintenance and 50% MNR Parks Includes Field Supervisor (Seasonal) and students Plus minimal overtime - as required / needed basis only Clerical Assistant/CLSP (50% Crownlands and 50% Admin) 50% Admin to be funded from the Covid 19 Reserve Fund 2 - CLSP Field Staff (seasonal)		146,450	
From Salary Plan		31,415	
Total 50100 Salaries		177,865	180,740
50105 Income Protection Year End Payout			
Annual		1,285	
From Salary Plan		45	1,040
Total 50105 Income Protection Year End Payout		1,330	1,040
50108 Labour Charged Back to Other Depts.	20,553		
The Crown Land road maintenance shall be completely in-house by the PW Dept. (as needed - shall be determined by MCD and in consultation with the PWM) depending on PW availability.		5,000	5,000
Brushing on Schooners to be completed by PW's		10,000	
Browns Bay Road Work - PW to complete in-house - Gravel & culverts		5,000	
Crotch Lake Access Road - Final A Gravel		2,000	
Brushing Parklands Roads & Ditching			15,000
Culvert, Ditching and Grading - Crotch Lake Access Road			1,500
Culvert Replacement - Schooner Lake Road			2,500
Schooner Road Grading (2 grades per year as needed)			2,000
Browns Bay - Gravel Boat Launch			4,000
South Bush Road - Gravel and Culvert Change			1,000
Gravel Back Yard at Parklands Garage			1,500
Total 50108 Labour Charged Back to Other Depts.		22,000	32,500
50110 Benefits - Canada Life (Health/Dental/Life)	2,739		
Annual		4,511	
From Salary Plan		1,482	4,075

Department-Object detail - Budget for Council

NF Parklands

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50110 Benefits - Canada Life (Health/Dental/Life)		5,993	4,075
50115 Boot Allowance	270		
\$250 per year for Full-time / \$150 per year part-time/seasonal, with a receipt - effective January 1, 2021 per P&A Res #17-20		1,000	1,000
Total 50115 Boot Allowance		1,000	1,000
50120 Mileage			
Base Budget		400	400
Total 50120 Mileage		400	400
50130 Benefits - Employer Health Tax (EHT)	2,398		
Base Budget		2,880	3,545
From Salary Plan		614	
Total 50130 Benefits - Employer Health Tax (EHT)		3,494	3,545
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	3,603		
Base Budget		3,440	5,320
From Salary Plan		1,810	
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		5,250	5,320
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	9,242		
Base Budget		10,105	12,570
From Salary Plan		2,787	
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		12,892	12,570
50160 Benefits - OMERS Pension Plan	10,007		
Base Budget		13,500	16,160
From Salary Plan		2,903	
Total 50160 Benefits - OMERS Pension Plan		16,403	16,160
50175 Contracted Services	2,253		
Thompson Road Parking			2,000
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)			1,650
Total 50175 Contracted Services			3,650

Department-Object detail - Budget for Council

NF Parklands

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50200 Office Supplies and Stationery	2,023		
One time charge annually @ \$1,000 and water proof paper @ \$250		1,250	1,250
Permits for camping		1,050	1,050
Total 50200 Office Supplies and Stationery		2,300	2,300
50205 Other Materials (Includes Shop Supplies)	1,695		
Oars and locks; blue bins for boat storage; Garbage bags, Shovels, Rakes, Supplies, small shop tools/tool box, etc.		1,000	2,000
Total 50205 Other Materials (Includes Shop Supplies)		1,000	2,000
50207 Protective Clothing	900		
T-shirts for the students, uniforms/coats/beige shirts & pants for CLSP Supervisor; Field Supervisor and Field Staff		1,000	
Work Clothing for staff			1,650
Total 50207 Protective Clothing		1,000	1,650
50210 Heat			
MNR Bldgs (from 750)			2,622
Total 50210 Heat			2,622
50220 Utilities (Hydro)			
MNR Bldg. (From 750)			522
Total 50220 Utilities (Hydro)			522
50230 Building Maintenance	1,823		
Annual cleaning solution		150	150
Campsite privies		2,000	2,000
Gravel Back Yard at Parklands Garage			5,000
Install Fencing for compound at Parklands Garage			5,000
Furance - Annual maintenance			300
Total 50230 Building Maintenance		2,150	12,450
50260 Advertising	243		
Advertising for positions, etc Frontenac visitors guide		500	500
Total 50260 Advertising		500	500
50265 Promotions (Special Events)	44		

Department-Object detail - Budget for Council

NF Parklands

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
annual		200	200
Total 50265 Promotions (Special Events)		200	200
50270 Telephone (Includes Fax)	567		
Cell phones (2) plus 1/2 shared with roads		650	675
2023.01.25 12:41:55 PM Phone annual increase		25	
Phone for after hours			250
Total 50270 Telephone (Includes Fax)		675	925
50290 Legal Services			
Base Budget		200	200
Total 50290 Legal Services		200	200
50299 Other Services/Miscellaneous			
By-Law Enforcement		2,000	2,000
Nuisance Beavers		500	500
Total 50299 Other Services/Miscellaneous		2,500	2,500
50330 Insurance	12,800		
Base Budget		12,800	14,720
Total 50330 Insurance		12,800	14,720
50340 Computers	16,435		
Annual Domain Name & OnRes System expense for the CLSP Website		16,000	16,000
Total 50340 Computers		16,000	16,000
50350 Training/Seminars	2,045		
Training, Boat Licences, Chainsaw, etc.		2,000	2,000
Hazardous Tree Assessment Course - Field Portion			2,000
Total 50350 Training/Seminars		2,000	4,000
50390 Dispatch/Communications	291		
Radio repairs/batteries (if required)		900	900
Airtime @ \$33 per month = \$265 for 8 months and 4 months charged to Property Mtce			
Radio licence (8)			
New radio		700	700
Total 50390 Dispatch/Communications		1,600	1,600

Department-Object detail - Budget for Council

NF Parklands

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	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50500 Bank Service Charges and Interest	13,081		
Credit Card processing fees / Test Runs (in & out only) / Transaction Fees / Internet Fees / Minimum MDR Fees		20,000	20,000
Total 50500 Bank Service Charges and Interest		20,000	20,000
52360 Medicals/Drivers Abstract/PVSC			
Base Budget		60	60
Total 52360 Medicals/Drivers Abstract/PVSC		60	60
52640 MNR Parks - Land Use Permits	409		
Base Budget		900	900
Total 52640 MNR Parks - Land Use Permits		900	900
52641 MNR Aggregate Permit Fee			
Base Budget		2,450	2,450
Total 52641 MNR Aggregate Permit Fee		2,450	2,450
52645 Consignment Paid to Permit Sellers			
Base Budget		400	400
Total 52645 Consignment Paid to Permit Sellers		400	400
52800 Access Points - Materials	10,852		
General repairs		3,000	3,000
Expand Parking Lot at Crotch Lake - final A gravel		5,000	
Helen Lane Parking - funded from North Frontenac Parklands Reserve Fund per Res #59-22		40,000	
Browns Bay Road Work - PW to complete in-house - Gravel & culverts		4,000	
Repair Boat Launch at South Bush Road - Crotch Lake		5,000	
Browns Bay Boat Launch - Gravel			5,000
Crotch Lake Access Road - Gravel & Culvert			2,000
South Bush Road - Gravel & Culvert			2,000
Schooner Lake Road - Gravel & Culvert			2,000
Capital Plan: 1120: Helen Lane Parking Per Res # 59-22			40,000
Total 52800 Access Points - Materials		57,000	54,000
53009 Repairs - 2010 P10-1 Ford F150	53		
53702 Repairs - 2019 Dump Trailer	35		

Department-Object detail - Budget for Council

NF Parklands

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50% CLSP / 50% Recreation		250	250
Total 53702 Repairs - 2019 Dump Trailer		250	250
53808 P21-1 Repairs shared Roads/CLSP	1,200		
General Maintenance		300	500
tonneau cover (50% MNR / 50% Roads)		800	
Total 53808 P21-1 Repairs shared Roads/CLSP		1,100	500
53908 MB11 - Repairs - 2011 Jon Boat	1,234		
General Maintenance		500	500
Total 53908 MB11 - Repairs - 2011 Jon Boat		500	500
53909 MBT11 - Repairs - 2011 Boat Trailer (Jon Boat)	160		
General Maintenance		400	400
Total 53909 MBT11 - Repairs - 2011 Boat Trailer (Jon Boat)		400	400
53912 Repairs - 2019 - 1/2 ton Truck	3,968		
General Maintenance		1,000	1,000
New Tires		2,000	
New Seat Covers		200	
Total 53912 Repairs - 2019 - 1/2 ton Truck		3,200	1,000
53914 Repairs - 2019 - Boat	380		
General Maintenance		500	500
Total 53914 Repairs - 2019 - Boat		500	500
53915 Repairs - 2019 - Boat Trailer	160		
General Maintenance		400	400
Total 53915 Repairs - 2019 - Boat Trailer		400	400
53916 Repairs - 2018 - 15 HP Evinrude Motor			
General Maintenance		400	1,000
Total 53916 Repairs - 2018 - 15 HP Evinrude Motor		400	1,000
53918 Repairs 25 HP Evinrude - 2019	583		
General Maintenance		400	1,000
Total 53918 Repairs 25 HP Evinrude - 2019		400	1,000

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NF Parklands

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		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
53919 MB21 - Repairs 16' Lund Jon Boat	195		
General Maintenance		500	500
Total 53919 MB21 - Repairs 16' Lund Jon Boat		500	500
53920 MBT21 - Repairs Ezload trailer for 53919	160		
General Maintenance		400	400
Total 53920 MBT21 - Repairs Ezload trailer for 53919		400	400
53921 M21 - Repairs 25 HP Mercury Motor	704		
General Maintenance		400	1,000
Total 53921 M21 - Repairs 25 HP Mercury Motor		400	1,000
53922 M21-2 - Repairs 15 HP Mercury Motor			
General Maintenance		100	100
Total 53922 M21-2 - Repairs 15 HP Mercury Motor		100	100
53924 MBT22 - Repairs Shorelander EZ Load Trailer			
General Maintenance			400
Total 53924 MBT22 - Repairs Shorelander EZ Load Trailer			400
53925 M22 - Repairs 25HP Mercury Motor	109		
General Maintenance		400	1,000
Total 53925 M22 - Repairs 25HP Mercury Motor		400	1,000
53926 MB22 - Repairs 16' Lund Boat	50		
General Maintenance			500
Total 53926 MB22 - Repairs 16' Lund Boat			500
53927 Repairs - NFP22-1 2022 Dodge Ram	342		
General Maintenance			1,000
Total 53927 Repairs - NFP22-1 2022 Dodge Ram			1,000
54000 Equipment Replacement/Repairs	5,168		
General Items (maintenance for lawnmower, chainsaw, weed eaters and misc. equip.)		500	2,000
Portable Gas Powered Winch		1,500	
Cant Hooks		500	
Self-propelled Push Lawn Mower		1,000	

Department-Object detail - Budget for Council

NF Parklands

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Extensions for Pole saw & combi tool		500	
Ropes & Pullys for individual truck kits for tree removal		1,000	
Chainsaw 400 with 2 foot bar and case		2,000	
Individual Tool Boxes for Trucks with Tools		1,500	
Total 54000 Equipment Replacement/Repairs		8,500	2,000
54001 New Equipment for Health & Safety Purposes	604		
Fire Extinguishers, First Aid Kits, Bear Spray and Air Horns, Life Jackets, etc.		600	800
Total 54001 New Equipment for Health & Safety Purposes		600	800
54100 Equipment Rentals			
Base Budget		400	400
Total 54100 Equipment Rentals		400	400
54200 Fuel and Lube (Oil)	12,610		
Base Budget		16,830	18,513
2023.01.25 12:41:48 PM Fuel annual increase		1,683	
Total 54200 Fuel and Lube (Oil)		18,513	18,513
54300 Vehicle/Equipment Licenses	403		
2 Trucks and Boats (boats every 5 Year renewal)		700	700
Total 54300 Vehicle/Equipment Licenses		700	700
55501 Bridges and Culverts			
Base Budget		2,000	7,000
Total 55501 Bridges and Culverts		2,000	7,000
55502 Roadside Maintenance (Includes Brushing)	21,003		
General Maintenance			3,500
Total 55502 Roadside Maintenance (Includes Brushing)			3,500
55504 Loosetop Maintenance	40,826		
General Road Repairs, Washouts, etc.		10,000	20,000
Schooner Road Gravel, Grading & Ditching		56,000	
Annual Road Grading			10,000
Total 55504 Loosetop Maintenance		66,000	30,000

Department-Object detail - Budget for Council

NF Parklands

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
55550 Safety Devices (Signs)	556		
General Repair/Replacement		1,000	1,000
Metal Campsite Signage			2,500
Total 55550 Safety Devices (Signs)		1,000	3,500
58050 Capital Fund Expenditures	54,957		
Capital Plan: 1185: NFP - VEHICLE		60,000	
Total 58050 Capital Fund Expenditures		60,000	
58600 Contributions to TCA Reserve Funds	16,480		
Base Budget		6,980	
10 yr - Vehicle/Equipment needs		9,500	
Capital Plan: 1185: NF Parklands - Vehicle			8,240
Capital Plan: 1186: NF Parklands - Equipment			8,240
Total 58600 Contributions to TCA Reserve Funds		16,480	16,480
Total Expenses	399,196	553,505	494,342
Net	-81,798		

Department-Object detail - Budget for Council Libraries

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
47001 Contribution from Infrastructure TCA Reserve Fund			
Capital Plan: 1198: Plevna Library			-18,000
Total 47001 Contribution from Infrastructure TCA Reserve Fund			-18,000
Total Revenues			-18,000
Expenses			
50175 Contracted Services			
Cleaning - Plevna and Ompah Library			4,860
Cleaning - Cloyne Library			5,750
Total 50175 Contracted Services			10,610
50205 Other Materials (Includes Shop Supplies)			
General Supplies, etc.		200	200
Total 50205 Other Materials (Includes Shop Supplies)		200	200
50210 Heat	718		
Base Budget		1,200	1,233
2023.01.05 01:21:52 PM Heat annual increase		33	
Total 50210 Heat		1,233	1,233
50220 Utilities (Hydro)			
Base budget			1,045
Total 50220 Utilities (Hydro)			1,045
50230 Building Maintenance	673		
General maintenance		400	400
Furnace annual maintenance for Plevna Library		150	150
New Air Conditioning Window Unit		500	
Total 50230 Building Maintenance		1,050	550
50231 Water Regulations (Analysis, etc.)			

Department-Object detail - Budget for Council
Libraries

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Testing requirements; Maintenance of Water Systems; including mileage Repairs to UV Water Systems in Community Halls; etc. - warranty on systems have expired Water cooler @ Plevna Library Certifications and Training for employee(s) Servicing of Water Softeners if required at Ompah and Clar Mill Halls - warranty on systems have expired			200
Total 50231 Water Regulations (Analysis, etc.)			200
50330 Insurance	2,545		
Base Budget		2,545	2,930
Total 50330 Insurance		2,545	2,930
54001 New Equipment for Health & Safety Purposes	84		
Fire extinguishers, First Aid Kits, etc.		150	150
Total 54001 New Equipment for Health & Safety Purposes		150	150
58050 Capital Fund Expenditures			
Capital Plan: 1198: Plevna Library			18,000
Total 58050 Capital Fund Expenditures			18,000
Total Expenses	4,020	5,178	34,918
Net	4,020	5,178	16,918

Department-Object detail - Budget for Council Planning

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40002 Reimbursed Expenses			
Peer Review - including Natural Heritage, pits, waste sites, etc.		-5,000	-5,000
Total 40002 Reimbursed Expenses		-5,000	-5,000
41050 Tax Certificates and Compliance Letters	-8,190		
Base Budget		-5,000	-7,500
Total 41050 Tax Certificates and Compliance Letters		-5,000	-7,500
41200 Planning Application Fees	-43,000		
Includes Pre Consultation fees		-30,000	-35,000
Total 41200 Planning Application Fees		-30,000	-35,000
41202 Road Allowance - Admin. Fees	-26,828		
Base Budget		-25,000	-20,000
Total 41202 Road Allowance - Admin. Fees		-25,000	-20,000
41203 Licence Agreements	-1,125		
Annual		-1,000	-1,200
Total 41203 Licence Agreements		-1,000	-1,200
41204 Shore Road Allowance - Land Costs	-64,257		
Estimated Land Costs		-45,000	-45,000
Total 41204 Shore Road Allowance - Land Costs		-45,000	-45,000
45000 Contributions from Reserves/Reserve Funds	-8,228		
Commuity Planning Permit System (CPPS) - Joint project with Frontenac County		-25,000	
Capital Plan: 1160: CPPS - Community Planning Permit System			-19,420
Total 45000 Contributions from Reserves/Reserve Funds		-25,000	-19,420
Total Revenues	-151,628	-136,000	-133,120
Expenses			
50100 Salaries	54,617		
Clerk/Planning Manager 40% (60% Admin)		114,153	133,745
Deputy Clerk 75% (25% Clerk/Admin)			
Admin Assistant @ 35% (25% Fire / 40% Clerk/Admin)			

Department-Object detail - Budget for Council Planning

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50100 Salaries		114,153	133,745
50104 Committee Expense	3,472		
Meetings/inspections		6,000	6,000
Total 50104 Committee Expense		6,000	6,000
50105 Income Protection Year End Payout			
Annual		1,500	
From Salary Plan		-368	
Total 50105 Income Protection Year End Payout		1,132	1,065
50108 Labour Charged Back to Other Depts.			
CLSP Staff to take inspectors to water access properties as required		200	200
Total 50108 Labour Charged Back to Other Depts.		200	200
50110 Benefits - Canada Life (Health/Dental/Life)	5,615		
Benefits expense		7,605	19,900
Total 50110 Benefits - Canada Life (Health/Dental/Life)		7,605	19,900
50120 Mileage	1,892		
Base Budget		2,000	3,000
Total 50120 Mileage		2,000	3,000
50130 Benefits - Employer Health Tax (EHT)	1,065		
EHT - Employer expense		2,248	2,630
Total 50130 Benefits - Employer Health Tax (EHT)		2,248	2,630
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	1,600		
WSIB - Employer expense		3,339	3,845
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		3,339	3,845
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	4,282		
Receive General - Employer expense		7,662	8,650
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		7,662	8,650
50160 Benefits - OMERS Pension Plan	4,916		
Omers contributions		10,990	13,215

Department-Object detail - Budget for Council Planning

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 50160 Benefits - OMERS Pension Plan		10,990	13,215
50180 Conventions/Conferences	2,651		
Committee members may attend plus Planning Manager		6,750	4,500
Deputy Clerk attendance at OACA		2,250	2,250
Total 50180 Conventions/Conferences		9,000	6,750
50200 Office Supplies and Stationery	875		
One time charge annually @ \$500 (credited to Admin Office Supplies expense)		1,000	1,000
Stationery supplies @ \$500 (\$125 x 4 Committee Members per Res #61-12)			
Total 50200 Office Supplies and Stationery		1,000	1,000
50250 Postage	1,000		
One time charge annually		1,000	1,000
Total 50250 Postage		1,000	1,000
50260 Advertising	458		
Base Budget		400	400
Total 50260 Advertising		400	400
50290 Legal Services	2,468		
Misc legal advice for planning applications/Zoning By-law, etc.		10,000	10,000
Total 50290 Legal Services		10,000	10,000
50292 Sale of Road Allowance Expense	2,335		
Legal, advertising, inspectors mileage, etc.		15,000	15,000
Total 50292 Sale of Road Allowance Expense		15,000	15,000
50295 Consulting Services	82,032		
Joint County Agreement (plus one additional planner)		98,405	103,500
Community Planning Permit System (CPPS) - Joint project with Frontenac County		25,000	
Peer Review - including Natural Heritage, pits, waste sites, etc. - to be reimbursed see Acct #40002		5,000	5,000
Capital Plan: 1160: CPPS - Community Planning Permit System			19,420
Total 50295 Consulting Services		128,405	127,920
50300 Memberships	900		
Association of Committees of Adjustment (Planning Manager, Deputy Clerk and 4 members of CofA)		900	900
Total 50300 Memberships		900	900

**Department-Object detail - Budget for Council
Planning**

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50350 Training/Seminars	1,221		
Includes per diem per day (rate set by Council); plus reimbursed for actual expenses (i.e. mileage, meals - if not covered under program, etc.)		3,000	3,000
Total 50350 Training/Seminars		3,000	3,000
58500 Contributions to Reserves/Reserve Funds	52,500		
OP and ZBL Updates / Review, etc.		7,500	
Shore Road Allowance - Land Costs		45,000	
Capital Plan: 1244: Planning - Update/Reiew/LPAT Appeals etc.			52,500
Total 58500 Contributions to Reserves/Reserve Funds		52,500	52,500
Total Expenses	223,899	376,534	410,720
Net	72,271	240,534	277,600

Department-Object detail - Budget for Council
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
40050 Microfit Proceeds	-2,667		
Intalled in 2013		-5,000	
Total 40050 Microfit Proceeds		-5,000	
44400 Revenue from other Depts (chargeback)	-85		
44401 Mileage-1/2 Ton-Charged Back to Other Depts	-7,210		
C12-1 Ford Escape SUV		-5,500	
Total 44401 Mileage-1/2 Ton-Charged Back to Other Depts		-5,500	
45000 Contributions from Reserves/Reserve Funds	-17,905		
Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE		-22,000	
Total 45000 Contributions from Reserves/Reserve Funds		-22,000	
Total Revenues	-27,867	-32,500	
Expenses			
50100 Salaries	84,941		
Manager of Community Development (MCD) 35% (45% Econ Dev / 20% MNR Parks)		77,275	
Facilities Recreation Supervisor salary (50% Prop. Bldg. Maintenance and 50% MNR Parks)			
Total 50100 Salaries		77,275	
50105 Income Protection Year End Payout			
Base Budget		1,217	
Total 50105 Income Protection Year End Payout		1,217	
50109 Casual Labour	947		
Mandatory water testing - varies due to results		1,500	
Total 50109 Casual Labour		1,500	
50110 Benefits - Canada Life (Health/Dental/Life)	6,109		
Base Budget		4,454	
Total 50110 Benefits - Canada Life (Health/Dental/Life)		4,454	
50120 Mileage			
Base Budget		300	
Total 50120 Mileage		300	

Department-Object detail - Budget for Council
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50130 Benefits - Employer Health Tax (EHT)	1,770		
Base Budget		1,531	
Total 50130 Benefits - Employer Health Tax (EHT)		1,531	
50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)	2,854		
Base Budget		2,300	
Total 50140 Benefits - Workplace Safety & Ins Board (W.S.I.B.)		2,300	
50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)	4,552		
Base Budget		4,696	
Total 50150 Benefits- Canada Pension (CPP) / Employment Ins.(E)		4,696	
50160 Benefits - OMERS Pension Plan	9,404		
Base Budget		7,452	
Total 50160 Benefits - OMERS Pension Plan		7,452	
50175 Contracted Services	87,917		
Cleaning contract (s) for (3) Community halls / Municipal Complex - Clar Mill Fire Hall training room, public washrooms, Asst. Fire Chief Office / PW - W2 & W3 (Archives) Garage Office Space, W2 lunch room & Washrooms / Plevna & Ompah Libraries		44,000	
Additional funds for extra cleaning if required at any building (i.e. special spring cleaning if required)		1,500	
Snow Road Hall @ \$200 twice per month		4,800	
Harlowe Road Hall @ \$300 per month		3,600	
Cleaning contract (s) for Cloyne Library and Barrie Community Hall		10,200	
Grass Cutting Contracts (includes Municipal Office, 5 Community Halls, Libraries, MNR Bldgs, Beaches, Green Space, Cemeteries, Star Gazing pad(effective 2018) - (Contract tendered for 4 year term - to be re-tendered in 2023)		16,000	
Snow Removal Contracts (5 Community Halls and Helipad) (Contract tendered for 4 year term - to be re-tendered in 2023)		22,500	
Pest control for Palmerston Garage		330	
Floor maintenance in Municipal Office		6,000	
Total 50175 Contracted Services		108,930	
50200 Office Supplies and Stationery	200		
One time charge annually (credited to Admin Office Supplies expense)		200	
Total 50200 Office Supplies and Stationery		200	

Department-Object detail - Budget for Council
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
50205 Other Materials (Includes Shop Supplies)	556		
General items (for the Old MNR Building, washer fluid for vehicle etc.)		300	
Tools		800	
Total 50205 Other Materials (Includes Shop Supplies)		1,100	
50207 Protective Clothing	173		
Base Budget		400	
Total 50207 Protective Clothing		400	
50210 Heat	2,321		
Plevna - MNR buildings		4,900	
2023.01.05 01:21:52 PM Heat annual increase		145	
2023.01.25 12:42:04 PM Heat annual increase		199	
Total 50210 Heat		5,244	
50220 Utilities (Hydro)	4,312		
Plevna Library is a separate building & MNR buildings is one meter.		1,957	
2023.01.25 12:42:00 PM Hydro annual increase		133	
Total 50220 Utilities (Hydro)		2,090	
50230 Building Maintenance	8,409		
Generator maintenance - MNR Building - filters and oil etc. only as completed in-house & Municipal Complex = annual service and load testing completed by qualified company		1,500	
Furnace annual maintenance - for the MNR Bldg and Municipal Complex (3 units)		600	
General maintenance for the Municipal Complex; and/or MNR Building		1,000	
Crack sealing & line painting at Municipal building		4,500	
Total 50230 Building Maintenance		7,600	
50231 Water Regulations (Analysis, etc.)	9,017		
Testing requirements; Maintenance of Water Systems; including mileage		15,000	
Repairs to UV Water Systems in Community Halls; etc. - warranty on systems have expired			
Water cooler @ Plevna Library			
Certifications and Training for employee(s)			
Servicing of Water Softeners if required at Ompah and Clar Mill Halls - warranty on systems have expired			
Total 50231 Water Regulations (Analysis, etc.)		15,000	
50260 Advertising	432		

Department-Object detail - Budget for Council
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Base Budget		200	
Total 50260 Advertising		200	
50270 Telephone (Includes Fax)	405		
2 Cell Phones - MCD & FRS		1,000	
2023.01.25 12:41:55 PM Phone annual increase		26	
Total 50270 Telephone (Includes Fax)		1,026	
50290 Legal Services			
Base Budget		500	
Total 50290 Legal Services		500	
50310 Publications/Subscriptions	305		
Energy Planning software subscription		300	
Total 50310 Publications/Subscriptions		300	
50330 Insurance	2,400		
Base Budget		2,400	
Total 50330 Insurance		2,400	
50350 Training/Seminars	153		
Energy; Risk Management, etc		2,000	
Total 50350 Training/Seminars		2,000	
50385 Radio Repairs			
Base Budget		100	
Total 50385 Radio Repairs		100	
50390 Dispatch/Communications	85		
Licence & Dispatch		200	
Total 50390 Dispatch/Communications		200	
53923 Repairs - 2022 Ford Escape	489		
General Maintenance		500	
Total 53923 Repairs - 2022 Ford Escape		500	
54000 Equipment Replacement/Repairs			
Base Budget		100	

Department-Object detail - Budget for Council
Property/Bldg Mtce (Grass/Cleaning/Snow Removal)

Run Date: 21/11/24 2:35 PM

	2024	2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Total 54000 Equipment Replacement/Repairs		100	
54001 New Equipment for Health & Safety Purposes	159		
Fire Extinguishers, First Aid Kits, eye wash concentrate, etc. (Old MNR Bldg.)		250	
Total 54001 New Equipment for Health & Safety Purposes		250	
54200 Fuel and Lube (Oil)	1,953		
Base Budget		2,300	
2023.01.25 12:41:48 PM Fuel annual increase		65	
Total 54200 Fuel and Lube (Oil)		2,365	
56999 Infrastructure Loan Payment	22,779		
Base Budget		46,195	
Total 56999 Infrastructure Loan Payment		46,195	
58050 Capital Fund Expenditures	17,905		
Capital Plan: 1193: MNR ADMINISTRATIVE OFFICE		22,000	
Total 58050 Capital Fund Expenditures		22,000	
58600 Contributions to TCA Reserve Funds	6,960		
Vehicle / Equip Needs required over 10 years		4,000	
Building Repair Needs required over 10 years		1,830	
Increase contributions to TCA Reserve Fund for BCA		1,130	
Total 58600 Contributions to TCA Reserve Funds		6,960	
Total Expenses	277,507	326,385	
Net	249,640	293,885	

Department-Object detail - Budget for Council
Municipal - Taxes

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-7,141,597		
Base Budget		-7,141,595	-7,487,056
Total 32000 Taxation - Residential/Farm/Managed Forest		-7,141,595	-7,487,056
32050 Taxation - Commercial/Industrial	-50,525		
Base Budget		-49,903	-49,903
Total 32050 Taxation - Commercial/Industrial		-49,903	-49,903
32100 Taxation Supplemental - Residential	-35,699		
Base Budget		-45,000	-45,000
Total 32100 Taxation Supplemental - Residential		-45,000	-45,000
32150 Taxation Supplemental - Commercial			
Base Budget		-1,100	-1,100
Total 32150 Taxation Supplemental - Commercial		-1,100	-1,100
33000 Payments-in-lieu (PIL)	-23,474		
Base Budget		-60,000	-60,000
Total 33000 Payments-in-lieu (PIL)		-60,000	-60,000
Total Revenues	-7,251,295	-7,297,598	-7,643,059
Expenses			
50480 Property Taxes Written Off - Residential	5,464		
Base Budget		10,000	10,000
Total 50480 Property Taxes Written Off - Residential		10,000	10,000
50485 Property Taxes Written Off - Commercial			
Base Budget		1,500	1,500
Total 50485 Property Taxes Written Off - Commercial		1,500	1,500
50499 Property Taxes - Allowance for Bad Debt			
Set up for Auditor's Adjustments		35,000	35,000
Total 50499 Property Taxes - Allowance for Bad Debt		35,000	35,000
Total Expenses	5,464	46,500	46,500

Department-Object detail - Budget for Council

Municipal - Taxes

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Net	-7,245,831	-7,251,098	-7,596,559

**Department-Object detail - Budget for Council
County**

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-1,995,901		
Base Budget		-1,995,901	-1,995,901
Total 32000 Taxation - Residential/Farm/Managed Forest		-1,995,901	-1,995,901
32050 Taxation - Commercial/Industrial	-14,120		
Base Budget		-13,947	-13,947
Total 32050 Taxation - Commercial/Industrial		-13,947	-13,947
32100 Taxation Supplemental - Residential	-10,047		
Total Revenues	-2,020,068	-2,009,848	-2,009,848
Expenses			
50480 Property Taxes Written Off - Residential	1,541		
56000 Requisitions - Education	1,507,472		
Base Budget		2,009,848	2,009,848
Total 56000 Requisitions - Education		2,009,848	2,009,848
Total Expenses	1,509,013	2,009,848	2,009,848
Net	-511,055		

Department-Object detail - Budget for Council
Education

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
32000 Taxation - Residential/Farm/Managed Forest	-1,440,121		
Base Budget		-1,440,119	-1,440,119
Total 32000 Taxation - Residential/Farm/Managed Forest		-1,440,119	-1,440,119
32050 Taxation - Commercial/Industrial	-59,291		
Base Budget		-58,322	-58,322
Total 32050 Taxation - Commercial/Industrial		-58,322	-58,322
32100 Taxation Supplemental - Residential	-7,338		
Total Revenues	-1,506,750	-1,498,441	-1,498,441
Expenses			
50480 Property Taxes Written Off - Residential	1,120		
56000 Requisitions - Education	1,129,105		
Base Budget		1,498,441	1,498,441
Total 56000 Requisitions - Education		1,498,441	1,498,441
Total Expenses	1,130,225	1,498,441	1,498,441
Net	-376,525		

Department-Object detail - Budget for Council
Property Taxation

Run Date: 21/11/24 2:35 PM

		2024	2025
	2024	Total	Total
	YTD Actuals	Budget	Budget
Revenues			
41300 Penalty on Taxes - All Years	-149,682		
Base Budget		-145,000	-145,000
Total 41300 Penalty on Taxes - All Years		-145,000	-145,000
41360 Property Tax Sale - Costs Recovered	-18,677		
Base Budget		-15,000	-15,000
Total 41360 Property Tax Sale - Costs Recovered		-15,000	-15,000
41380 Tax Sale Administration Fee	-5,600		
Total Revenues	-173,959	-160,000	-160,000
Expenses			
50400 Property Taxes Cancellation Expense	4,986		
Township owned properties, that are not tax exempt (ie. Barrie Community Hall rented out portion)		7,200	7,200
Total 50400 Property Taxes Cancellation Expense		7,200	7,200
50450 Property Tax Sale Costs	21,820		
Legal Costs etc.		15,000	15,000
Total 50450 Property Tax Sale Costs		15,000	15,000
Total Expenses	26,806	22,200	22,200
Net	-147,153	-137,800	-137,800

Notes for Reserve and Reserve Fund Spreadsheets

Reserve Fund Analysis spreadsheet

This document is used to review our estimated 2024 Year End balances against the Reserve and Reserve Fund Policy. To provide some comparison, I have left the 2023 year end as presented to the Council in March 2024.

Reserve and Reserve Fund details 2025 spreadsheet

This document will provide a detailed activity per Reserve and Reserve Fund with a proposed 2025 Year End balance.

- Opening balance is pending final year-end adjustments.
- New in this document is we incorporated anticipated interest

Township of North Frontenac Reserves / Reserve Funds					as of Mar. 19/24		As of November 15 (estimated year end adjustments)			
				(pending year end adjustments)						
Proposed Reserve and Reserve Funds	Reserve Account #	Category	Proposed target balance Per Policy By-law #2024-29	calculations	Current Balance	Action	calculations	Current Balance	Action	
Operating Contingency Reserve	01-000-0-24010	Reserve	10 - 12% of expenses based on the last Audited Consolidated Statement of Operations	\$10,278,547.00	\$1,202,006.16	No action required	\$10,575,494.00	\$1,186,487.48	No action required	
				10% = \$1,027,855			10% = \$1,057,550			
				12% = \$1,233,425			12% = \$1,260,060			
Recreational Land (Planning Act)	01-900-0-24002	Obligatory Reserve Fund	Allocate 60% of actual beginning balance		\$23,837.43	Need to allocate 60% . \$12,500 is allocated, need to allocate an additional \$3,023.16		\$24,002.89	Need to allocate 60% .	
Building Dept Surplus	01-250-0-24025		One (1) year operating expenditures of last audited statements	2022 expenditures = \$192,694	\$33,071.90	Below target, fees adjusted late 2023, to be reviewed again in 2025 or as needed.	2023 expenditures = \$195,740	\$51,979.91	Below target. Fees adjusted late 2023, to be reviewed again in 2025 or as needed.	
Canada Community Building Fund (CCBF) formerly Federal Gas Tax (Obligatory Reserve Fund)	01-000-0-24030		Must be a positive balance		\$1,087,494.11	Can be held for up to 5 years from receipt of funds. No obligation to spend in 2024.		\$1,117,286.09	from receipt of funds. No obligation to spend in 2025. \$270,000 committed for 2025.	
Waste (Obligatory) for Closure Costs	01-400-0-24000		Total closure costs less current balance / by est. yrs. to closure		\$781,584.46	Continue to contribute based on Consultant report.		\$775,253.36	Continue to contribute based on Consultant report.	
OCIF - Formula based Funding	01-000-0-24035		Must be a positive balance		\$43,647.97	To be brought forward in 2024 budget		\$0.00	No action required	
Infrastructure Sustainability TCA - All Departments	01-000-0-24800		Discretionary Reserve Fund - Capital	To fund annual requirements based on Replacement Schedules, calculated with a annual 2% inflation increase.	\$6,000,000 plus / minus 15% Min \$5,100,000 / Max \$6,900,000	\$1,662,371.94	To meet the proposed target, will require additional annual contributions	\$6,000,000 plus / minus 15% Min \$5,100,000 / Max \$6,900,000	\$1,839,497.87	To meet the proposed target, will require additional annual contributions
Fire Sustainability - TCA	01-200-0-24800	\$187,312.71							\$314,680.40	
Protection - Equipment TCA (Communication Tower)	01-260-0-24800	\$21,005.22							\$14,488.95	
Road Sustainability TCA	01-300-0-24800	\$1,016,059.47							\$408,416.55	
Waste Sustainability TCA	01-400-0-24800	\$351.92							\$6,012.14	
Recycling Sustainability TCA	01-450-0-24800	\$126.68							\$14,879.15	
Capital Acquisition - Ward 1 - TCA	01-000-1-24801	\$34,190.21							\$34,973.07	
Electronics/Software Sustainability TCA - All Depts.	01-110-0-24860	\$372,384.95							\$396,374.03	
Streetlights Sustainability TCA	01-280-0-24800	\$69,466.44							\$75,622.26	
Building Dept. Sustainability TCA	01-250-0-24800	\$47,624.02							\$16,085.34	
Community Hall - Sustainability TCA	01-610-0-24800	\$227,452.70							\$727,758.76	
Recreation - Sustainability TCA	01-615-0-24800	\$85,372.44							\$91,911.36	
CLSP (MNR Parks) - Sustainability TCA	01-620-0-24800	\$38,685.75							\$6,259.58	
Prop/Bldg Maintenance - Sustainability TCA	01-750-0-24800	\$5,463.37							\$5,488.93	
									TCA Total	
Cannabis	01-000-0-24014	Discretionary Reserve Fund - Operating	Must be a positive balance		\$14,184.05	No projects identified in 2024		\$14,508.83	No projects identified in 2025	
Safe Restart - COVID 19	01-000-0-24017		Remove when zero balance		\$66,713.44	To allocate remaining funds in 2024		\$0.00	Remove for 2025	
Seniors Initiatives	01-000-0-24018		Minimum of \$25,000 and maximum \$50,000		\$104,505.79	Review of initiatives to come to Council prior to July renewal		\$86,898.73	No action required	
Election - Council	01-100-0-24000		Sufficient to fund year of election		\$16,068.17	No action required		\$21,508.53	No action required	
Economic Development	01-170-0-24000		Must be a positive balance		\$23,287.06	Consideration for future events/projects		\$7,737.22	No action required	
Medical Services (Doctor Recruitment)	01-190-0-24090		Sufficient to fund the project		\$31,240.06	Consideration of contributions for future recruitment		\$21,932.65	Consideration of contributions for future recruitment	
Emergency Services (i.e. Extreme Weather, Wildfires, Salaries etc.)	01-260-0-24060		Minimum of \$300,000 and maximum \$500,000		\$336,456.92	No action required, within target		\$345,175.45	No action required, within target	
Community Halls	01-610-0-24000		Minimum of \$50,000 and maximum \$100,000		\$534,235.37	Transfer amount over maximum to Community Hall TCA Reserve Fund		\$101,120.15	No action required	
Roads - Winter Maintenance	01-300-0-24000		Minimum of \$200,000 and maximum of 50% of five (5) yr. average actual	\$462,349.58	\$560,906.53	No action required, within target	\$496,715.00	\$473,749.95	No action required	
Cemetery - North Frontenac	01-500-0-24000				\$67,049.54	No action required		\$68,722.05	No action required	
North Frontenac Parklands	01-620-0-24000		Review once exceeds prior years budgeted expenses		\$388,809.36	No action required, within target		\$297,786.40	No action required, within target	
Planning - Update/Reviews/LPAT appeals, etc.	01-700-0-24000				\$39,324.70	No action required		\$47,833.82	No action required	
GRAND TOTAL RESERVES AND RESERVE FUNDS:					\$9,122,290.84			\$8,594,431.90		

**Township of North Frontenac
Reserves / Reserve Funds**

Account Description	2024 Budget Estimated	Current Balance	Additional Approved Expenditures	2025 Transfer to Reserves	2025 Proposed	2025 Estimated	Status
	Ending Balance	as of Oct. 31/24	from Reserves in 2024	including estimated interest	Expenditures	Balance	Based on Policy
Operating Contingency Reserve	1,096,402.75	1,236,509.30	25,066.82			1,071,335.93	
Recreational Land (Planning Act)	11,192.10	33,365.14	3,000.00			8,192.10	
Building Dept Surplus	13,532.72	77,664.57				13,532.72	
Canada Community Building Fund (CCBF)	1,016,858.24	1,117,391.65				1,016,858.24	
Waste for Closure Costs	758,687.08	798,417.02				758,687.08	
OCIF - Formula based Funding	0.27	90,939.18				0.27	
Infrastructure Sustainability TCA - All Departments as required	1,874,988.68	1,843,876.07	85,000.00			1,789,988.68	
Fire Sustainability - TCA	314,343.40	327,620.52				314,343.40	
Protection - Equipment TCA (Communication Tower)	12,943.62	23,450.39				12,943.62	
Road Sustainability TCA	669,566.60	1,101,298.47	415,000.00			254,566.60	
Waste Sustainability TCA	-	10,967.61				-	
Recycling Sustainability TCA	5,481.25	34,538.91				5,481.25	
Capital Acquisition - Ward 1 - TCA	34,025.16	34,831.64				34,025.16	
Electronics/Software Sustainability TCA - All Depts.	370,657.86	427,098.72				370,657.86	
Streetlights Sustainability TCA	73,652.83	75,316.46				73,652.83	
Building Dept. Sustainability TCA	920.68	15,791.96				920.68	
Community Hall - Sustainability TCA	229,637.90	241,251.14				229,637.90	
Recreation - Sustainability TCA	89,138.74	103,097.13	3,052.80			86,085.94	
CLSP (NF Parkland) - Sustainability TCA	-	6,031.94				-	
Prop/Bldg Maintenance - Sustainability TCA	-	4,277.76				-	
		4,249,448.72					
Cannabis	14,115.58	14,450.16				14,115.58	
Safe Restart - COVID 19	27,820.92	34,677.35				27,820.92	
Seniors Initiatives	84,001.31	106,466.44				84,001.31	
Election - Council	21,397.37	21,421.56				21,397.37	
Economic Development	7,598.44	42,416.14				7,598.44	
Medical Services (Doctor Recruitment)	1,065.12	21,826.16				1,065.12	
Emergency Services (i.e. Extreme Weather, Wildfires, Salaries etc.)	339,349.16	343,779.60				339,349.16	
Community Halls	576,969.05	589,725.69				576,969.05	
Roads - Winter Maintenance	572,616.66	571,429.78				572,616.66	
Cemetery - North Frontenac	65,335.53	71,830.39				65,335.53	
North Frontenac Parklands	261,344.45	361,138.50				261,344.45	
Planning - Update/Reviews/LPAT appeals, etc.	46,671.07	47,640.39				46,671.07	
GRAND TOTAL RESERVES AND RESERVE FUNDS:	8,561,040.25	9,830,537.74					

Detailed Reserve and Reserve Fund Activity projected for 2025

	2. Finance Review 2025 Budget				
	Opening Balance	Total Transfers to Reserves	Project Commitments	Transfers Out of Revenue Fund	Ending Balance
Reserve					
01-000-0-24010 Reserve - Operating Contingency					
1052 C05-21 & C27-21 Complaints - By-Law			5,000.00		-5,000.00
1160 CPPS - Community Planning Permit System			19,420.00		-19,420.00
1239 Municipal Services Corporation			17,545.00		-17,545.00
1247 Ward 1 - Roads - Res # C25-20`			51,000.00		-51,000.00
Opening balance and Contributions to Reserve Funds from Budget	1,186,487.48	24,730.19			1,211,217.67
Total 01-000-0-24010 Reserve - Operating Contingency	1,186,487.48	24,730.19	92,965.00		1,118,252.67
Total Reserve	1,186,487.48	24,730.19	92,965.00		1,118,252.67
Obligatory Reserve Funds					
01-000-0-24030 Obligatory Reserve Fund - Canada Comm. Bldg. Fund					
1159 Boat Launch Repairs			65,000.00		-65,000.00
1253 Community Sport & Recreation Fund			205,000.00		-205,000.00
Opening balance and Contributions to Reserve Funds from Budget	1,117,286.09	237,279.72			1,354,565.81
Total 01-000-0-24030 Obligatory Reserve Fund - Canada Comm. Bldg. Fund	1,117,286.09	237,279.72	270,000.00		1,084,565.81
01-000-0-24035 Reserve Fund - OCIF					
1165 Gravel Roads			344,000.00		-344,000.00
1166 Surface Treatment			645,619.00		-645,619.00
Opening balance and Contributions to Reserve Funds from Budget	0.00	991,473.01			991,473.01
Total 01-000-0-24035 Reserve Fund - OCIF	0.00	991,473.01	989,619.00		1,854.01
01-250-0-24025 Obligatory Reserve Fund - Building Dept Surplus					
Opening balance and Contributions to Reserve Funds from Budget	51,979.91	1,559.60		50,000.00	3,539.51
Total 01-250-0-24025 Obligatory Reserve Fund - Building Dept Surplus	51,979.91	1,559.60		50,000.00	3,539.51
01-400-0-24000 Obligatory Reserve Fund - Waste - Closures					
1082 Waste - Closure Costs			32,060.00		-32,060.00
Opening balance and Contributions to Reserve Funds from Budget	775,253.36	62,334.41			837,587.77
Total 01-400-0-24000 Obligatory Reserve Fund - Waste - Closures	775,253.36	62,334.41	32,060.00		805,527.77
01-900-0-24002 Obligatory Reserve Fund - Recreational Land					
Opening balance and Contributions to Reserve Funds from Budget	24,002.89	592.53			24,595.42
Total 01-900-0-24002 Obligatory Reserve Fund - Recreational Land	24,002.89	592.53			24,595.42
Total Obligatory Reserve Funds	1,968,522.25	1,293,239.27	1,291,679.00	50,000.00	1,920,082.52
TCA Reserve Funds					
01-000-0-24800 Discretionary Reserve Fund - TCA Infrastructure					
1198 Plevna Library			18,000.00		-18,000.00
1230 Electric Vehicle Chargeon Program			28,000.00		-28,000.00
Opening balance and Contributions to Reserve Funds from Budget	1,839,497.87	280,754.87			2,120,252.74
Total 01-000-0-24800 Discretionary Reserve Fund - TCA Infrastructure	1,839,497.87	280,754.87	46,000.00		2,074,252.74
01-000-1-24801 Discretionary Reserve Fund - TCA - Ward 1					
Opening balance and Contributions to Reserve Funds from Budget	34,973.07	699.46			35,672.53
Total 01-000-1-24801 Discretionary Reserve Fund - TCA - Ward 1	34,973.07	699.46			35,672.53
01-110-0-24860 Discretionary Reserve Fund - TCA - Electronics					
1024 Computers/Electronics (incl. Server Replacement)			34,000.00		-34,000.00
Opening balance and Contributions to Reserve Funds from Budget	396,374.03	42,576.78			438,950.81
Total 01-110-0-24860 Discretionary Reserve Fund - TCA - Electronics	396,374.03	42,576.78	34,000.00		404,950.81

	2. Finance Review 2025 Budget				
	Opening Balance	Total Transfers to Reserves	Project Commitments	Transfers Out of Revenue Fund	Ending Balance
01-200-0-24800 Discretionary Reserve Fund - TCA - Fire					
0006 Bunker Gear			9,000.00		-9,000
0007 Fire - Misc Equipment			5,000.00		-5,000
0008 Fire - Hoses and Nozzles			5,000.00		-14,000
0009 FIRE SCBA			12,000.00		-12,000
1195 Barrie Fire Hall			2,100.00		-2,100
1197 Plevna Fire Hall			10,273.00		-14,100
1201 Snow Road Fire Hall			2,027.00		-2,027
1209 Ompah Fire Hall			2,642.00		-2,642
Opening balance and Contributions to Reserve Funds from Budget	314,680.40	168,055.71			482,736.11
Total 01-200-0-24800 Discretionary Reserve Fund - TCA - Fire	314,680.40	168,055.71	48,042.00		421,867.11
01-250-0-24800 Discretionary Reserve Fund - TCA - Building					
Opening balance and Contributions to Reserve Funds from Budget	16,085.34	15,821.71			31,907.05
Total 01-250-0-24800 Discretionary Reserve Fund - TCA - Building	16,085.34	15,821.71			31,907.05
01-260-0-24800 Discretionary Reserve Fund - TCA - Protection					
Opening balance and Contributions to Reserve Funds from Budget	14,488.95	2,319.78			16,808.73
Total 01-260-0-24800 Discretionary Reserve Fund - TCA - Protection	14,488.95	2,319.78			16,808.73
01-280-0-24800 Discretionary Reserve Fund - TCA - Streetlights					
Opening balance and Contributions to Reserve Funds from Budget	75,622.26	6,012.45			81,634.71
Total 01-280-0-24800 Discretionary Reserve Fund - TCA - Streetlights	75,622.26	6,012.45			81,634.71
01-300-0-24800 Discretionary Reserve Fund - TCA - Roads					
1033 Guide Rail Program			50,000.00		-50,000
1063 Ward 2 - Public Works Garage			10,000.00		-10,000
1066 Roads - Small Equipment and Machinery			15,000.00		-15,000
1166 Surface Treatment			494,381.00		-494,381
1175 Bridges and Culverts			350,000.00		-350,000
1176 Roads - Vehicles			100,000.00		-100,000
1177 Roads - Equipment			115,000.00		-115,000
1199 Plevna Salt-Sand Shed			26,362.00		-26,362
1203 Barrie Salt-Sand Shed			19,643.00		-19,643
1204 Ward 3 - Public Works Garage			32,101.00		-32,101
1208 Ward 1 - Public Works Garage			55,000.00		-55,000
1237 Housing Enabling Water Systems - Buckshot Lake Rd.			237,938.00		-237,938
1256 Housing-Enabling Core Servicing - Ardoch Road			173,750.00		-173,750
Opening balance and Contributions to Reserve Funds from Budget	408,416.55	1,560,357.99			1,968,774.54
Total 01-300-0-24800 Discretionary Reserve Fund - TCA - Roads	408,416.55	1,560,357.99	1,679,175.00		289,599.54
01-400-0-24800 Discretionary Reserve Fund - TCA - Waste					
1072 Waste - Misc Equipment			5,000.00		-5,000
Opening balance and Contributions to Reserve Funds from Budget	6,012.14	10,720.24			16,732.38
Total 01-400-0-24800 Discretionary Reserve Fund - TCA - Waste	6,012.14	10,720.24	5,000.00		11,732.38
01-450-0-24800 Discretionary Reserve Fund - TCA - Recycling					
1122 Recycling - Misc Equipment			5,000.00		-5,000
Opening balance and Contributions to Reserve Funds from Budget	14,879.15	26,393.58			41,272.73
Total 01-450-0-24800 Discretionary Reserve Fund - TCA - Recycling	14,879.15	26,393.58	5,000.00		36,272.73
01-610-0-24800 Discretionary Reserve Fund - TCA - Community Halls					
1188 Barrie Hall			28,000.00		-28,000
1189 Clar-Mill Hall			4,000.00		-4,000
Opening balance and Contributions to Reserve Funds from Budget	727,758.76	50,576.56			778,335.32

	2. Finance Review 2025 Budget				
	Opening Balance	Total Transfers to Reserves	Project Commitments	Transfers Out of Revenue Fund	Ending Balance
Total 01-610-0-24800 Discretionary Reserve Fund - TCA - Community Halls	727,758.76	50,576.56	32,000.00		746,335.32
01-615-0-24800 Discretionary Reserve Fund - TCA - Recreation					
Opening balance and Contributions to Reserve Funds from Budget	91,911.36	20,394.40			112,305.76
Total 01-615-0-24800 Discretionary Reserve Fund - TCA - Recreation	91,911.36	20,394.40			112,305.76
01-620-0-24800 Discretionary Reserve Fund - TCA - MNR Parks					
Opening balance and Contributions to Reserve Funds from Budget	6,259.58	16,605.19			22,864.77
Total 01-620-0-24800 Discretionary Reserve Fund - TCA - MNR Parks	6,259.58	16,605.19			22,864.77
01-750-0-24800 Discretionary Reserve Fund - TCA - Property/Bldg					
Opening balance and Contributions to Reserve Funds from Budget	5,488.93	191.69			5,680.62
Total 01-750-0-24800 Discretionary Reserve Fund - TCA - Property/Bldg	5,488.93	191.69			5,680.62
Total TCA Reserve Funds	3,952,448.39	2,201,480.41	1,849,217.00		4,291,884.80
Reserve Funds					
01-000-0-24014 Discretionary Reserve Fund - Cannabis					
Opening balance and Contributions to Reserve Funds from Budget	14,508.83	290.18			14,799.01
Total 01-000-0-24014 Discretionary Reserve Fund - Cannabis	14,508.83	290.18			14,799.01
01-000-0-24017 Discretionary Reserve Fund - Safe Restart-COVID-19					
Opening balance and Contributions to Reserve Funds from Budget	0.00				0.00
Total 01-000-0-24017 Discretionary Reserve Fund - Safe Restart-COVID-19	0.00				0.00
01-000-0-24018 Discretionary Reserve Fund - Seniors Initiatives					
1236 Seniors Home Support Program			20,000.00		-20,000
Opening balance and Contributions to Reserve Funds from Budget	86,898.73	2,137.97			89,036.70
Total 01-000-0-24018 Discretionary Reserve Fund - Seniors Initiatives	86,898.73	2,137.97	20,000.00		69,036.70
01-100-0-24000 Discretionary Reserve Fund - Council Election					
Opening balance and Contributions to Reserve Funds from Budget	21,508.53	5,430.17			26,938.70
Total 01-100-0-24000 Discretionary Reserve Fund - Council Election	21,508.53	5,430.17			26,938.70
01-170-0-24000 Discretionary Reserve Fund - Economic Development					
1143 Summer Event (EDTF Initiative)			10,000.00		-10,000
1238 Branded Material Program			15,000.00		-15,000
Opening balance and Contributions to Reserve Funds from Budget	7,737.22	28,215.74			35,952.96
Total 01-170-0-24000 Discretionary Reserve Fund - Economic Development	7,737.22	28,215.74	25,000.00		10,952.96
01-190-0-24090 Discretionary Reserve Fund - Medical Services					
1243 Doctor Recruitment			20,000.00		-20,000
Opening balance and Contributions to Reserve Funds from Budget	21,932.65	438.65			22,371.30
Total 01-190-0-24090 Discretionary Reserve Fund - Medical Services	21,932.65	438.65	20,000.00		2,371.30
01-260-0-24060 Discretionary Reserve Fund - Emergency Services					
Opening balance and Contributions to Reserve Funds from Budget	345,175.45	6,903.51			352,078.96
Total 01-260-0-24060 Discretionary Reserve Fund - Emergency Services	345,175.45	6,903.51			352,078.96
01-300-0-24000 Discretionary Reserve Fund - Roads - Winter Maint.					
Opening balance and Contributions to Reserve Funds from Budget	473,749.95	11,475.00			485,224.95
Total 01-300-0-24000 Discretionary Reserve Fund - Roads - Winter Maint.	473,749.95	11,475.00			485,224.95
01-500-0-24000 Discretionary Reserve Fund - Cemetery NF					
Opening balance and Contributions to Reserve Funds from Budget	68,722.05	3,442.44		16,800.00	55,364.49
Total 01-500-0-24000 Discretionary Reserve Fund - Cemetery NF	68,722.05	3,442.44		16,800.00	55,364.49
01-610-0-24000 Discretionary Reserve Fund - Community Halls					
Opening balance and Contributions to Reserve Funds from Budget	101,120.15	11,842.40			112,962.55
Total 01-610-0-24000 Discretionary Reserve Fund - Community Halls	101,120.15	11,842.40			112,962.55
01-620-0-24000 Discretionary Reserve Fund - NF Parklands					
Opening balance and Contributions to Reserve Funds from Budget	297,786.40	7,254.94			305,041.34

	2. Finance Review 2025 Budget				
	Opening Balance	Total Transfers to Reserves	Project Commitments	Transfers Out of Revenue Fund	Ending Balance
Total 01-620-0-24000 Discretionary Reserve Fund - NF Parklands	297,786.40	7,254.94			305,041.34
01-700-0-24000 Discretionary Reserve Fund - Planning Reviews					
Opening balance and Contributions to Reserve Funds from Budget	47,833.82	53,456.68			101,290.50
Total 01-700-0-24000 Discretionary Reserve Fund - Planning Reviews	47,833.82	53,456.68			101,290.50
Total Reserve Funds	1,486,973.78	130,887.68	65,000.00	16,800.00	1,536,061.46
Total	8,594,431.90	3,650,337.55	3,298,861.00	66,800.00	8,866,281.45
Notes:					
1) Opening Balances are pending year end adjustments					
2) Contributions to Reserve/Reserve Funds includes an estimated interest calculation of 2%					

The Corporation of the Township of North Frontenac

By-law #2024-76

Confirming By-law

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Special Council Meeting regarding the draft 2025 Budget held November 29, 2024

Whereas Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the November 29, 2024 Special Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Special Council Meeting held November 29, 2024, be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Special Council Meeting held November 29, 2024 in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time **November 29, 2024**.

Read a third time and finally passed this **November 29, 2024**.

Gerry Lichty, Mayor

Tara Mieske, Clerk