

Regular Council Agenda Amended (December 8, 2025)

9:00 AM - Friday, December 12, 2025
Council Chambers

[Zoom Meeting Registration](#)

1. Call to Order

- a) Public Notice regarding Recording of Meetings 10
[Recorded Meetings - Notice to Public](#)

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

- a) December 12, 2025

Be It Resolved That Council approves the Agenda for the Regular Meeting dated December 12, 2025, as circulated.

4. Disclosure of Pecuniary Interest and General Nature Thereof

5. Zoning By-law Amendment - By-law to be Considered

- a) File #Z04/25 - To Rezone a property from Residential Waterfront to Residential Waterfront Exception Zone with Holding Symbol 11 - 13

Be It Resolved That leave be given the Mover to introduce the following By-law that has been circulated to all members of Council:

- 2025-60 To Approve a Zoning By-law Amendment for a Residential Waterfront Exception Zone with a Holding Symbol;

And That this By-law be read a first, second and third time and finally passed.

[#2025-60 Zoning By-law Amendment](#)

6. Business Profile

None.

7. Presentations

- a) Years of Service Awards

Recipients	Department	Years of Service
Richard Tryon	Kaladar Barrie Fire Department	50 Years
Stan Seitz	North Frontenac Fire Department	45 years
Teegan Wise	Roads Department	15 Years
John Inglis	Council	15 Years
Shayne Macarther	Kaladar Barrie Fire Department	15 Years
Nicholas Ross	North Frontenac Fire Department	10 Years
Darwyn Sproule	Roads Department	10 Years
Jean Wemp	Administration	10 Years
Dave Avery	Kaladar Barrie Fire Department	10 Years
Nickholas Cooke	Kaladar Barrie Fire Department	10 Years

8. Delegations

None.

9. Adoption of Minutes

- a) Minutes of the Meeting(s) to be adopted by Council 14 - 36

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held November 21, 2025; and
2. A Special Meeting of Council held November 21, 2025.

[Regular Council - 21 Nov 2025 - Minutes - Pdf](#)

[Special Council - 21 Nov 2025 - Minutes - Pdf](#)

10. Business Arising Out of Minutes

- a) 2026 Adopted Budget Update for December 12, 2026 Council Agenda 37 - 39

Whereas at the Special Meeting held December 4, 2025, the 2026 Draft Mayor's Budget was presented to Council for Consideration;

Now Therefore Be It Resolved That Council receives for information an email dated December 5, 2025, from Kelly Watkins, Treasurer, providing an overview of the changes made to the Draft Mayor's Budget; and advising the Budget is deemed adopted as the Mayor has issued a Mayoral Decision confirming that he will not be vetoing any of the Resolutions to amend the Draft Budget;

And That Council will consider a By-law later in the meeting to formally indicate the Mayor's Budget has been adopted.

[Mayoral Decision -Non -Veto of Budget - Dec 4, 2025](#)

[Email from Treasurer](#)

- b) Results from Integrity Commissioner's Investigation into Contravention of Township's Code of Conduct Policy 40 - 47

Whereas Council submitted a complaint to Tony Fleming, the Township's Integrity Commissioner, on August 8, 2025 advising Councillor Regent had breached the Township's Code of Conduct;
Now Therefore Be It Resolved That Council receives for information the Cover Letter and Final Report dated November 11, 2025, from Mr. Fleming providing an overview of the complaint received, his findings regarding the matter and his recommendations.

[Cover Letter](#)
[Final Report](#)

- c) Resolution #182-25: Request for Permission from Clar Mill Community Volunteers to Apply for Grant

48 - 50

Whereas at the Council meeting on June 12, 2025, Council passed resolution #185-25 receiving for information the email dated May 7, 2025 from the Clar-Mill Community Volunteers (CMCV) requesting permission from the Township to apply for a grant in September 2025 for proposed renovations to the storage room next to the kitchen at the Clar-Mill Community Hall and approved the CMCV and Township's Application to the *The Commonwealth L.E.A.F* initiative for 100% project funding and directed the CAO or CMCV (depending on grant eligibility) to enter into a Funding Agreement with *The Commonwealth L.E.A.F* initiative upon successful Application for 100% project funding;

Now Therefore Be It Resolved That Council receives for information the email dated December 5, 2025 from the Manager of Community Development advising CMCV requested to apply for the Community Grant Program – Community Foundation for Kingston & Area CFKA for 100% project funding for a portion of the original scope and due to insufficient timing to bring this back to Council, the CAO signed the Application with CMCV;

And That the CMCV was successful in receiving \$7,000 (100% funding) from the Community Grant Program – Community Foundation for Kingston & Area CFKA;

And That the program is requiring acceptance by December 12, 2025; therefore, the CAO will sign the acceptance prior to the December 12th deadline, to ensure the 100% funding is secured;

And That Council approves the CAO to enter into a Funding Agreement with the Community Grant Program – Community Foundation for Kingston & Area CFKA for 100% project funding;

And That Council directs the MCD to work with the CMCV to have the renovations completed.

[Resolution #182-25](#)
[Email from MCD](#)
[Email from MCD - Dec 8](#)

11. Communications

- a) Clerk's Administrative Report - Communications 'A' Section

51

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

[Communications of Interest - Pdf](#)

b) Communications 'B' Section - Action Items

B1. Land O' Lakes Emergency Foodbank re: Request for Assistance with Foodbank Building Search 52 - 53

Be It Resolved That Council receives for information a letter dated November 26, 2025, from Land O'Lakes Emergency Foodbank Board advising the Health Unit building in Cloyne will close at the end of February 2026 and, as a result, the Food Bank must vacate the premise no later than March 1, 2026;

And That the Food Bank provides vital food support to residents within a 25-kilometre radius, including Kaladar, Flinton, Fernleigh, Harlowe, Northbrook, Skootamatta Lake and the Cloyne Area, with an average of 20 clients a week, with need increasing;

And That the Land O'Lakes Emergency Foodbank Board is requesting assistance from North Frontenac Township and Addington Highlands Township with two options proposed:

1. A suitable building of at least 1,500 square feet; adequate electrical service for our coolers, freezers and air conditioning; a bathroom, kitchen counter with sink, and running water; phone and internet; ground-level access; parking for at least five vehicles; snow and ice removal; or
2. Financial support to lease such a facility and cover utilities

And That, while the Board of Health for Southeast Public Health has approved a motion to pause the closure of the eight satellite offices in its region, and defer the decision on the sale of the Cloyne property, the Food Bank will continue the search for a new operating space;

[Letter from Land O'Lakes Emergency Foodbank Board](#)

12. Council, CAO, and Managers' Administrative Reports

a) Clerk/Planning Manager: Shore Road Allowance for Approval in Principle - Kerr 54 - 56

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Kerr";

And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance in front of Lot 308, Plan 1045, geographic Township of Barrie (Kashwakamak Lake).

[Shore Road Allowance for Approval in Principle - Kerr - Pdf](#)

b) Clerk/Planning Manager: Road Allowance Between Lots 25 and 26, Northeast Range, Geographic Township of Clarendon - Schonauer, et al 57 - 58

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Between Lots 25 and 26, Northeast Range, Geographic Township of Clarendon - Schonauer, et al";

And That Council approves in principle the Application to close, stop up and sell part of the Road Allowance described as Part of the Road Allowance between Lots 25 and 26, Northeast Range, geographic Township of Clarendon.

[Road Allowance Between Lots 25 and 26, Northeast Range, Geographic Township of Clarendon - Schonauer, et al - Pdf](#)

- c) Clerk/Planning Manager: Shore Road Allowance and By-Law - Smith 59 - 61

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Smith";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance adjacent to Lot 15, Concession 8, geographic Township of Barrie, being Part 2 on Registered Plan 13R-5981 (Mississagagon Lake)

be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell the Portions of the Shore Road Allowances.

[Shore Road Allowance and By-Law - Smith - Pdf](#)

- d) Manager of Community Development: Plevna Rink Project - Update 62 - 63

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Plevna Rink Project - Update".

[Plevna Rink Project - Update - Pdf](#)

- e) Manager of Community Development: Electric Vehicle (EV) Chargers - Update 64 - 67

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle (EV) Charging Stations - Update";

And That no further action be taken at this time to downgrade or throttle the chargers, and the Township shall continue operating the charging stations under the existing operational model;

And That staff be directed to continue monitoring usage, revenues, and operational costs, and report any significant changes or emerging opportunities to Council.

[Electric Vehicle \(EV\) Chargers - Update - Pdf](#)

- f) Manager of Community Development: Seniors Community Grant 2026- 68 - 69

27 - Community Hall Technology Updates

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Senior Community Grant 2026-27 - Community Hall Technology Updates";

And That Council approves the MCD's Application to the Seniors Community Grant for 100% project funding for equipment to enhance technology for our five Community Halls;

And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with the Seniors Community Grant upon the Township's successful Application for 100% project funding;

And That Council directs the MCD to have the new technology purchased and installed if the Application for Funding is successful.

[Seniors Community Grant 2026-27 - Community Hall Technology Updates - Pdf](#)

- g) Treasurer: 2026 WSIB Rates for Volunteer Firefighters 70 - 71

Be It Resolved That the Council receives the Treasurer's Administrative Report entitled "2026 WSIB Rate for Fire Volunteers" for information purposes;

And That Council of the Township of North Frontenac set Workplace Safety and Insurance Board (WSIB) at the maximum coverage for 2026, being \$121,700 for Volunteer Firefighter Personnel in Wards 2 & 3;

And That the maximum number of members of the brigade shall not exceed 30 members per station, plus the Director of Emergency Services/Fire Chief and Assistant Fire Chief.

[2026 WSIB Rates for Volunteer Firefighters - Pdf](#)

- h) Treasurer: Employee Benefits Renewal and Compensation Review Consultant 72 - 83

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Employee Benefit Renewal and Compensation Review Consultant";

And That Council approves continuing to offer Employee Benefits through Canada Life for 2026, with no changes to the benefits provided;

And That Council approves continuing to use Gallagher Benefit and Retirement Services in 2026 and to work with Gallagher to review going to market for benefits in 2027;

And That Council approves single sourcing Gallagher Benefit Services to complete the Compensation and Pay Equity Review in 2026.

[Employee Benefits Renewal and Compensation Review Consultant - Pdf](#)

- i) Public Works Manager: Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations 84 - 85

Be It Resolved That Council receives for information the Public Works

Manager's Administrative Report entitled "Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations";
And That Council will consider a By-law later in the meeting to enter into a service agreement, including insurance requirements, with Diabetes Canada to provide two (2) donation bins - one at Plevna Waste Site and one at 506 Waste Site.

[Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations - Pdf](#)

13. External Committees/Local Boards/Task Force Notes and Reports

- a) Committee of Adjustment/Planning Advisory Committee 86 - 93

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee held October 27, 2025.

[Committee of Adjustment - 27 Oct 2025 - Minutes - Pdf](#)

- b) Environmental Task Force 94 - 102

Be It Resolved That Council receives for information the notes of the Environmental Task Force dated October 28, 2025;

And That Council accepts the resignation of Ange Defosse from the Task Force and thanks her for her contributions.

Be It Resolved That Council receives for information the notes of the Environmental Task Force dated November 25, 2025;

And That Council approves the 2026 Work Plan for the Task Force;

And That Council approves filing the vacant voluntary sector member in accordance with the Procedural Policy.

[Environmental Task Force - 28 Oct 2025 - Minutes - Pdf](#)

[Environmental Task Force - 25 Nov 2025 - Minutes - Pdf](#)

[Approved Work Plan](#)

- c) Economic Development Task Force 103 - 104

Be It Resolved That Council receives for information the November 17, 2025 Notes of the Economic Development Task Force (EDTF).

[Economic Development Task Force - 17 Nov 2025 - Minutes - Pdf](#)

- d) Economic Development Task Force Joint Meeting with Central Frontenac 105 - 107

Be It Resolved That Council receives for information the November 20, 2025 Notes of the Joint Economic Development Task Force (EDTF) Meeting with Central Frontenac Economic Development Committee (EDC).

[Economic Development Task Force \(Joint with CF\) - 20 Nov 2025 - Minutes - Pdf](#)

14. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

- a) Deputy Mayor Roy Huetl: Amending the Township's Official Plan and Zoning By-law to Discourage Rural Cooperatives on Waterfront Properties.

Be It Resolved That Council receives the Notice of Motion from Deputy Mayor Huetl regarding amending the Township's Official Plan and Zoning By-law to discourage Rural Cooperatives on Waterfront Properties;

And That Council will consider this request at the January 16, 2026, Council Meeting.

15. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

16. Council Portfolio Verbal Reports

- a) Each Council member has a portfolio for which they are responsible. 108 - 109
The Councillor may provide a verbal report for information purposes.

[Council Portfolios 2022-2026](#)

17. Introduction and Reading of By-laws

- a) By-law(s) to be Considered: 110 - 116

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2025-58 To Close, Stop up and Sell a Portion of Shore Road Allowance;
- #2025-59 To Adopt Capital and Operating Budget;
- #2025-61 To Sign Agreement with Diabetes Canada

And That these By-law(s) be read a first, second and third time and finally passed.

[#2025-58 Road Closing - Smith](#)

[#2025-59 To Adopt Capital and Operating Budget](#)

[#2025-61 To Sign Agreement with Diabetes Canada](#)

18. Public Forum

19. Closed Session

- a) Closed Meeting of Council

Be It Resolved That Council retires to Closed Session at ____ .m. to:

- a. Adopt Minutes of Closed Meetings held November 21, 2025; and
- b. Discuss personal matters about an identifiable individual, including municipal or local board employees, specifically attendance at Task Force meetings.

20. Rise and Report (Overview of the Closed Session by the Presiding Officer)

21. Confirmatory By-law

- a) Confirming By-law #2025-62

117

Be It Resolved That By-law #2025-62 being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held December 12, 2025, be read a first, second, and third time and finally passed.

[#2025-62 Confirming By-law - December 12, 2025](#)

22. Adjournment

- a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at ____ .m. until _____ or at the call of the Chair.



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

The Corporation of the Township of North Frontenac

By-law #2025-60

Being a By-law to Amend Zoning By-law Number 55-19, as amended – Zone Change from Waterfront Residential (RW) to a Site-Specific Waterfront Residential Exception (RW-X7-H) Zone with a Holding Symbol; Southwest Range, Part Lot 19, Part Shore Road Allowance, 13R10703 Parts 9 and 10, Geographic Township of Clarendon

Whereas pursuant to the provisions of Section 34 of the Planning Act, RSO 1990, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

And Whereas By-Law #55-19 regulates the use of land and the location, use and erection of buildings and structures within the Township of North Frontenac;

Now Therefore the Council of The Corporation of the Township of North Frontenac enacts as follows:

1. By-Law Number 55-19 of The Corporation of the Township of North Frontenac, as amended, is hereby further amended as follows:

- 1.1. Schedule 'A' of By-Law Number 55-19, as amended, is hereby further amended to change the zoning of the subject lands legally described as Southwest Range, Part Lot 19, Part Shore Road Allowance, 13R 10703 Parts 9 and 10, Geographic Township of Clarendon, Township of North Frontenac, from a Waterfront Residential (RW) Zone to a Site-Specific Waterfront Residential Exception (RW-X7-H) Zone with a Holding Symbol, as shown on Schedule 'A' attached to and forming part of By-Law Number 2025-60;
- 1.2. By adding the following new sub-section (g) to Section 4.4.4 Waterfront Residential, Exception Zones:

(g) 1230D Austris Road, Roll Number 104207002038730
(By-Law Number 2025-60)

RW-X7-H – Southwest Range, Part Lot 19, Part Shore Road Allowance, 13R10703 Parts 9 and 10, Geographic Township of Clarendon, Township of North Frontenac:

Despite the provisions of Section 4.4.3 and Section 3.27(b)(i) to the contrary, on lands zoned RW-X7-H, the following provisions also apply:

- i. Minimum waterbody setback for a dwelling: 18 metres (59 feet)
- ii. Minimum setback for a dwelling to the rear lot line: 90 metres (296 feet)
- iii. Maximum number of dwellings: one
- iv. Holding Symbol (H): Prior to the removal of the holding symbol (H) associated with this site-specific zone on Schedule 'A' of By-Law Number 55-19, the following conditions must be satisfied:
 - a) Site Plan Control approval must be obtained for the subject lands and a Site Plan Control Agreement

registered on title. The Site Plan Control Agreement shall incorporate the recommended mitigation measures outlined in the Landfill Impact Assessment (Guideline D-4 Study) report, dated July 30, 2024, from Jordan Bowman of McIntosh Perry (Egis), and any recommended mitigation measures from the Slope Stability Assessment that shall be submitted and reviewed as part of the Site Plan Control application process.

b) Until such time as the holding symbol is removed, no development is permitted on the subject lands.

2. That all other provisions of By-Law Number 55-19 shall continue to apply.
3. That this by-law shall come into force and take effect on the date of final passing by the Council of the Township of North Frontenac, subject to the provisions of the Planning Act, R.S.O, 1990, as amended.

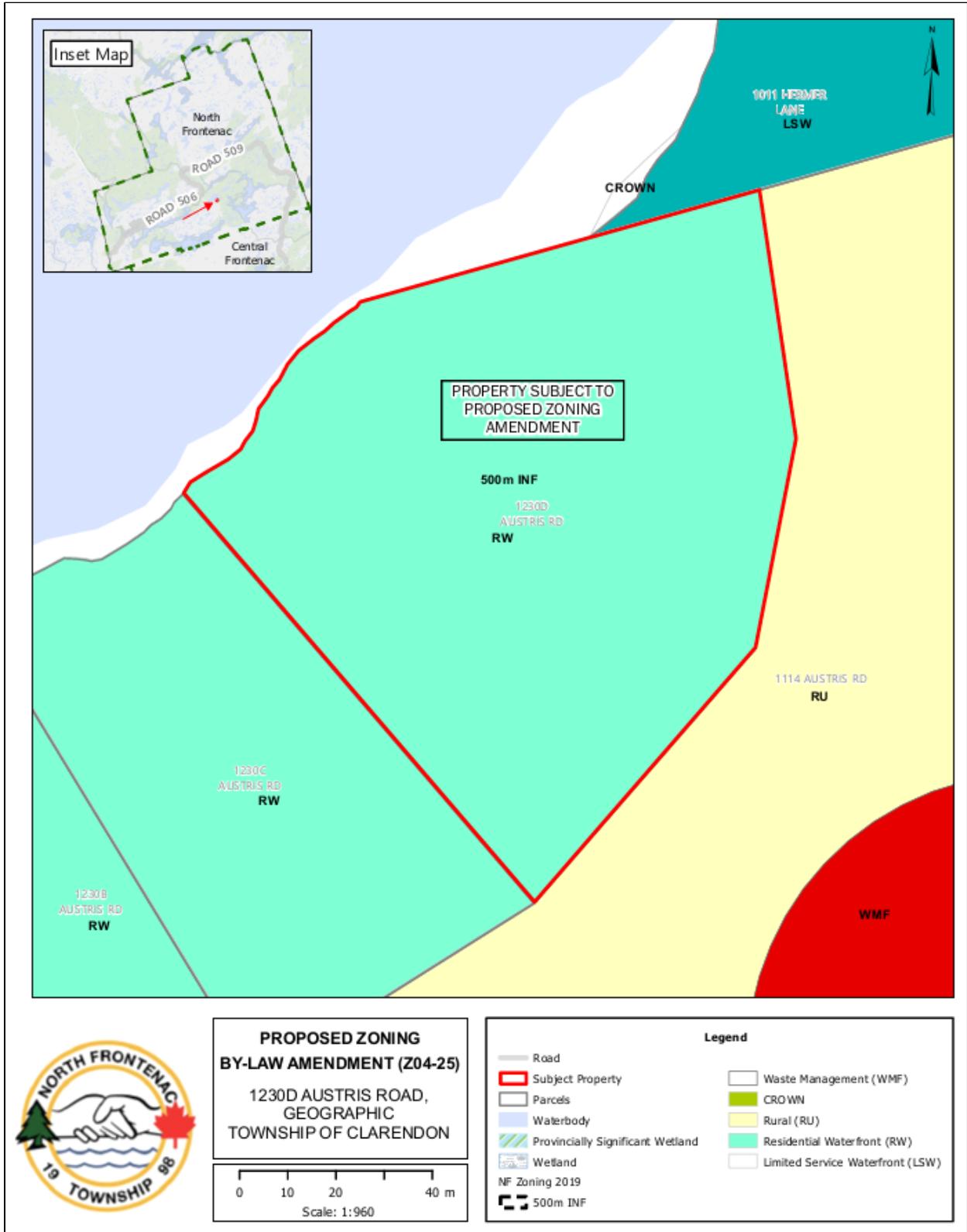
Read a first and second time **December 12, 2025**.

Read a third time and finally passed this **December 12, 2025**.

Gerry Lichty, Mayor

Tara Mieske, Clerk

Township of North Frontenac Schedule 'A' to By-Law Number #2025-60





Regular Council Minutes

9:00 AM - Friday, November 21, 2025
Council Chambers

- Present:** Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler
- Absent with Regret:** Councillor Stephanie Regent
- Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager, Brooke Ross, Dipl. M.A., Manager of Community Development; Kelly Watkins, Dipl. M.A., M.M., Treasurer; McKenzie Millar, Technical Services Officer; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager, Dipl. M.A.; Taylor Cooper, CAO Executive Assistant; Sonya Bolton, Manager of Community Planning, County of Frontenac; and Jennie Kapusta, Community Planner, County of Frontenac

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) November 21, 2025

361-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council approves the Agenda dated November 21, 2025, as amended to consider By-law #2025-53 Official Plan Amendment and #2025-54 Zoning By-law Amendment regarding Lafolia Lane to following the report (Item 9a).

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

Deputy Mayor Huetl declared a Conflict of Interest with Item 11(c) the Public Works Manager's Administrative Report entitled "Options to Manage Non-eligible Blue Box Material Post-transition"; and an item to be discussed in Closed Session.

5. Business Profile

a) **Artizan Knife**

362-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Business Profile of Artizan Knife provided by the Economic Development Task Force (EDTF).

Carried

6. Presentations

a) **Joel Wiebe, Senior Advisor for Community Relations, ALTO: High Speed Rail**

363-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the presentation from Joel Wiebe, Senior Advisor for Community Relations, ALTO, regarding a proposed High Speed passenger railway system connecting Toronto, Peterborough, Ottawa, Montreal, Laval, Trois-Rivieres and Quebec; and thanks him for his time spent today.

Carried

b) **Corey Klatt, CAO: 2024-2028 Strategic Plan**

364-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Chief Administrative Officer's presentation entitled "2024-2028 Strategic Plan - 2025 Updates".

Carried

Note: Council took a short recess at this time. Taylor Cooper, CAO Executive Assistant, left the meeting at this time.

c) **Sally McIntyre, General Manager, Mississippi Valley Conservation Authority: Summary of Changes and Comments regarding Proposed Changes under the Conservation Authorities Act (See Attachment #1 - Presentation to Council)**

365-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a presentation from Sally McIntyre, General Manager of Mississippi Valley Conservation Authority, regarding Proposed Changes under the Conservation Act; and thanks her for her time spent today.

Carried

366-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Whereas the municipalities of the Mississippi and Carp river watersheds agreed to form a Conservation Authority in 1968 to address aging dam infrastructure, manage natural hazards, and enhance conservation;

And Whereas since 2020 over \$3 million of municipal dollars have been invested in the operation, maintenance, and capital renewal of the eleven dams and six conservation areas within the jurisdiction of Mississippi Valley Conservation Authority (MVCA) including seven dams in North Frontenac, with MVCA securing an additional \$1.38 million in grants to implement those capital works;

And Whereas the 11 municipalities lying within MVCA's jurisdiction fund approximately 68% of the annual operating budget of MVCA compared to a combined provincial and federal contribution of just 5%;

And Whereas the proposed St. Lawrence Regional Conservation Authority is to be over 18,500 square kilometres and serve 46 municipalities;

And Whereas the current municipal governance model of proportional representation based upon municipal assessment value would be impractical; and local governance over local monies and local assets could be undermined;

And Whereas Bill 68 "Plan to Protect Ontario (Budget Measures)" would allow a new provincial Agency to direct the strategic direction, finances, and operational activities of the new Regional Conservation Authority, imposing additional costs on municipalities to fund the Agency via fees levied on the new Regional Conservation Authority; and that per capita annual operating costs within MVCA's jurisdiction are predicted to increase from being one of the lowest at approximately \$18 per capita per year;

And Whereas the Township of North Frontenac is supportive of the enhanced municipal control over Conservation Authorities that took effect in 2024 with the categorization of Conservation Authorities programs and services and signing of Memorandums of Understanding; and the Township recognizes that MVCA has made significant demonstrable improvements in operational effectiveness in recent years and is committed to continuous improvement;

And Whereas North Frontenac benefits from having conservation authority staff available locally that know our communities, developers, lake associations and Township staff;

Now Therefore Be It Resolved That as Bill 68 has already undergone Second Reading and time is of the essence, North Frontenac Council advises the following:

1. Council does not support direct or indirect municipal funding of the proposed Ontario Conservation Authority Agency;
2. Council does not support formation of the proposed "St. Lawrence Regional Conservation Authority" outlined in Environmental Registry Notice 025-1257;
3. Council requests that the Ministry pause approval of the proposed St. Lawrence Regional Conservation Authority to allow for meaningful and timely engagement with the municipalities and conservation authorities of Eastern Ontario;
4. Council requests that the Ministry examine alternative approaches to equalizing

resources amongst CAs including review of the annual provincial transfer to conservation authorities that were halved in 2019 and have remained unchanged since; and

5. Council requests that the Ministry facilitate consistency amongst CAs by updating provincial technical guidelines that inform permitting by conservation authorities in Ontario; and

And That Council instructs the Clerk to provide this resolution to the Environmental Registry of Ontario consultations; the Minister of the Environment, Conservation and Parks, as well as the Opposition critics; MPP, John Jordan; the Association of Municipalities of Ontario (AMO); Conservation Ontario; and the other municipalities within MVCA's jurisdiction.

Carried

[Attachment #1](#)

7. Delegations

None.

8. Adoption of Minutes

- a) *Minutes of the Meeting(s) to be adopted by Council*

367-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes of a Regular Meeting held October 31, 2025, as circulated.

Carried

9. Business Arising Out of Minutes

- a) *Resolution #266-25: Lafolia Lane - OPA and ZBLA*

368-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Planning Report Addendum and attachments prepared by Jennie Kapusta, Community Planner with the County of Frontenac, regarding Official Plan Amendment File Number OP02/22 and Zoning By-Law Amendment File Number Z08/22 for Ompah Palmerston Cottage Co-operative, located at 1099B Lafolia Lane;

And That Council will consider By-laws to amend the Official Plan and Zoning By-law later in the meeting.

Carried

369-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That leave be given to the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2025-53 To Amend the Official Plan to Redesignate a property from Rural to Site

- Specific Rural Cooperative Area 1;
- #2025-54 To Amend the Zoning By-law to Rezone a property from Limited Service Waterfront and Limited Service Rural to a Site Specific Rural Cooperative Exception zone with a Holding Symbol ;

And That these By-laws be read a first, second and third time and finally passed.

For:	Deputy Mayor John Inglis
Against:	Mayor Gerry Lichty, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Defeated 1-5 on a recorded vote

370-25 Moved by Councillor Roy Huetl, Seconded by Councillor Wayne Good

Be It Resolved That Council denies the Official Plan Amendment and Zoning By-law based on the following:

- Uncertainty of the substrate and damage to the lakes;
- More people swimming near spawning bed therefore impacts on the lake;
- Does not support County and Township Official Plan - protecting lakes;
- Spring fed lake - end of point trout spawning; potential long-term impact on trout fishery;
- Obligation to protect resources by water;
- Precedent setting and potential expansion to other lakes;
- Potential damage to tourism;
- No access to site; and
- Water supply concerns.

Carried

Note: Sonya Bolton, Manager of Community Planning; Jennie Kapusta, Community Planner; and Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager left the meeting at this time.

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

371-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Land O' Lakes Garden Club re: 3rd Annual Pitch In For Mother Earth (Litter Pick-up Day)*

372-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information an email from Mary Kelly, Land O'Lakes Garden Club advising the 3rd Annual Pitch In for Mother Earth (PI4ME) campaign will be held April 25th 2026;

And That Council supports the annual PI4ME event and approves use of the Barrie Hall and parking lot on April 25, 2026;

And That Council waives the Hall rental fee for the PI4ME event;

And That Council approves the Township of Addington Highlands placing a bin on a temporary basis in the Barrie Hall parking lot;

And That the Public Works Manager (PWM) will prepare the required Memorandum of Understanding (MOU) between the Township and the Land O' Lakes Garden Club, requiring the Garden Club, in their leadership role, to:

- Oversee the event;
- Be responsible for and provide proof of insurance for the event and all volunteers;
- Indemnify the Township; and
- Commit to all safety provisions;

And That Council authorizes the PWM to approve the event with the Land O' Lakes Garden Club through a Memorandum of Understanding on an annual basis, including the use of the Barrie Hall without a fee.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) ***Clerk/Planning Manager: Transfer of Property to County of Frontenac for K&P Trail - Road Closing By-law***

373-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Transfer of Property to County of Frontenac for K&P Trail - Road Closing By-law";

And That Council will consider a By-law later in the meeting to stop-up, close and sell the Concession Road Allowance between Concession 9 and 10, Lot 9 and 10.

Carried

b) ***Clerk/Planning Manager: Appointment of Secretary/Treasurer of the Committee of Adjustment/Planning Advisory Committee***

374-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Appointment of Secretary-Treasurer of the Committee of Adjustment/Planning Advisory Committee";

And That Council approves the Deputy Clerk/Assistant to the Planning Manager being appointed as Secretary-Treasurer of the Committee of Adjustment/Planning Advisory Committee;

And That Council will consider an Appointing By-law later in the meeting.

Carried

Note: Laura Manion, Public Works Administrative Assistant (PWAA), entered the meeting at this time.

c) *Public Works Manager: Options to Manage Non-eligible Blue Box Material Post-transition*

375-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Options to Manage Non-eligible Blue Box Material Post-transition";

And That Council approves providing collection and processing services for blue box materials from Industrial, Commercial, and Institutional (IC&I) users at the Township's six waste sites without a service fee commencing January 1, 2026;

And That the blue box program introduced for IC&I users will be monitored and assessed after one year considering the demand and associated costs, with the results reported to Council;

And That the Free Tag Incentive for household waste in exchange for each bag of recyclables will continue in accordance with By-law #2023-80.

Carried

d) *Public Works Manager: Request to Extend the Year-round Maintenance Limits on East Bay Road*

376-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Request to Extend the Year-round Maintenance Limits on East Bay Road";

And That fifty (50)+/- properties are serviced by East Bay Road beyond Butterball Lane;

And That Council denies the request to extend the limits of year-round maintenance on East Bay Road by 900m from Butterball Lane to Thacker Lane.

Carried

Note: The TSO and PWAA left the meeting at this time.

12. External Committees/Local Boards/Task Force Notes and Reports

a) *Committee of Adjustment/Planning Advisory Committee*

377-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of a meeting of the Committee of Adjustment/Planning Advisory Committee held September 22, 2025.

Carried

b) **Joint Health and Safety Committee**

378-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Minutes of a meeting of the Joint Health and Safety Committee held August 22, 2025.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

16. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

379-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2025-51 To Appoint a Secretary-Treasurer for the Committee of Adjustment/Planning Advisory Committee;
- #2025-52 To Close, Stop up and Sell a Portion of a Concession Road Allowance;

And That these By-laws be read a first, second and third time and finally passed.

Carried

17. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The MCD left the meeting at this time.

18. Closed Session

- a) ***Closed Meeting of Council***

380-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 11:58 a.m. to:

- a. Adopt Closed Minutes of meetings held October 10, 2025 and October 24, 2025;
- b. To discuss an Agreement for Producer Responsibility Organization for Blue Box Materials under the following subsections of the Municipal Act Section 239(2):
 - (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

- a) ***The Mayor advised that, during Closed Session, Council adopted Closed Minutes of Meetings held October 10, 2025 and October 24, 2025. He advised Council received an administrative report from the Public Works Manager regarding Depot Operations Agreement with Circular Materials***

381-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's closed Administrative Report entitled "Depot Operations Agreement with Circular Materials";
And That Council authorizes the Chief Administrative Officer to sign the required Depot Operations Agreement with Circular Materials on behalf of the Township for the blue box program;

And That Council also authorizes the Chief Administrative Officer to sign documents such as change orders or notices that may require approval during the contract period.

Carried

20. Confirmatory By-law

- a) ***Confirming By-law #2025-55***

382-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That By-law #2025-55, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held November 21, 2025, be read a first, second, and third time and finally passed.

Carried

21. Adjournment

- a) ***Adjournment of Meeting***

383-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 12:41 p.m. until the Special Meeting beginning at 1:00 p.m. today.

Carried

Mayor

Clerk



Proposed Regionalization of CAs and Crown Agency

Township of North Frontenac

November, 2025

Municipal Governance of CAs

- MVCA was established in 1968.
- Municipalities of the Mississippi and Carp river watersheds agreed to work together to address aging dams, manage natural hazards, and enhance land conservation.
- MVCA is managed by local elected leaders.
- Built, maintains, and operates dams and manages their capital renewal.
- Maintains local conservation areas.
- Provides water data and flood warnings to landowners.
- Provides local stewardship programs and outdoor education
- Is located in the watershed and supports the activities of community partners.
- In 2025, municipal levies funded 68% of MVCA's Operating Budget.

Current Model: CA Act

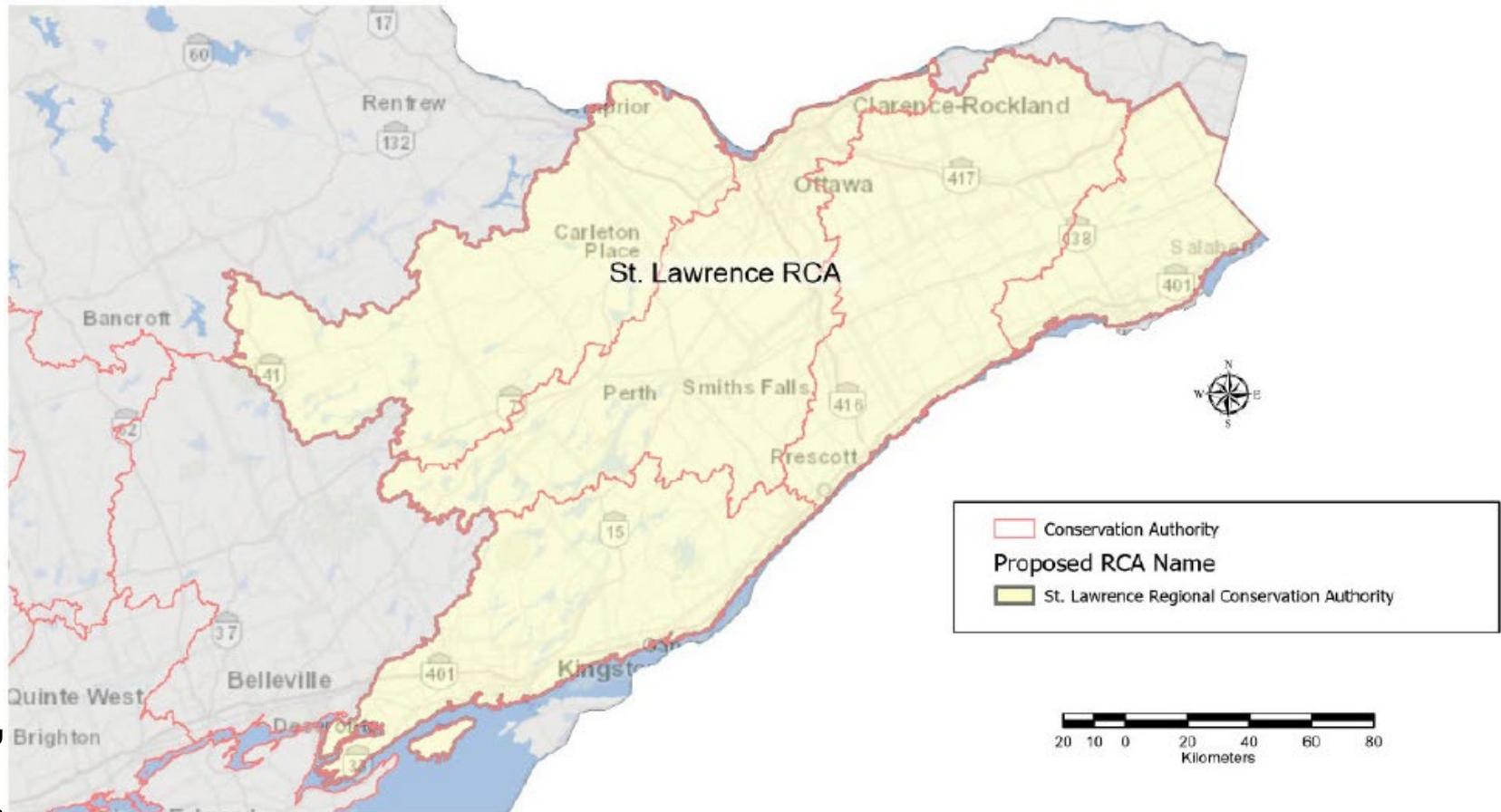
As amended in 2020 to enhance municipal governance:

- *Members of an authority shall be appointed by the respective councils...*
- *Participating municipality shall ensure that at least 70 per cent of its appointees are selected from among the members of the municipal council...*
- *chairs and vice-chairs...(to be appointed)...on a rotating basis so as to ensure that a member appointed to the authority by a particular participating municipality cannot be appointed to succeed an outgoing chair or vice-chair appointed to the authority by the same participating municipality.*

Provincial Proposals

- Consolidation of 36 CAs into 7 regions
 - MVCA to be merged with Rideau, South Nation, Cataraqui, and Raisin Region conservation authorities.
- Formation of a new crown Agency to oversee amalgamation of CAs and future operations (Bill 68.)
- Amalgamation proposal posted on the Environmental Registry of Ontario (#025-1257) with comments due by December 22, 2025.

Proposed Amalgamated Regional CA



- ~18,500 km² comprising 46 municipalities.
- MVCA is the only CA with significant infrastructure used to manage water levels and flows across an entire watershed.

What we know: Proposed Agency

Draft Legislative says the Agency would:

- oversee the transition to the proposed regional watershed-based framework.
- oversee the governance of authorities and matters such as their operations, including programs and services.
- the power to “issue directions” to Regional CA on matters such as:
 - Strategic Planning, Budgeting, Asset Management, Procurement, Information Technology, Service Standards, and Performance Targets and Indicators.
- lead the development and implementation of digital strategies.
- require the payment of fees in respect of any matter related to the performance of its duties.
- To recover its costs and expenses the Agency could also:
 - “determine the amounts...that the authorities collectively owe to the Agency;
 - apportion those amounts to the authorities.”

What We Don't Know: Governance & Funding

- **Municipal Representation, Control and Liability** – how would the 46 municipalities retain meaningful oversight over the monies they contribute? Overlapping responsibilities?
- **Future Municipal Levies** – Currently sit at ~68% of operating costs in MVCA's jurisdiction (5% combined provincial/federal transfers) Whose portion is going to go up?
- **Amalgamation costs** – who will pay for cancellation of any affected contracts and leases, buy-out packages, and wage harmonization?
- **Project Implementation** – if Regional CAs are “directed” to implement digital solutions, would the Agency fund those initiatives?
- **Technical Support** – would the Agency provide (and charge for) ongoing technical support and address (and charge for) applicant and CA user support for the permitting system?
- **Future Agency Fees** – what other “costs and expenses” would Regional CAs (i.e. member municipalities) be required to pay to the proposed Agency?
- **CA Reserves** – would MVCA's existing reserves remain tied to its watersheds?
- **Category 2 and 3 MOUs** – MVCA's 2026 Draft Budget proposes only 5% of the Municipal Levy—others are significantly higher. How would costs be controlled?

What we know: Risks

- Amalgamation takes years to implement and is costly
- There are often service disruptions and slowing of business processes during that period
- It can result in reduced public access to front-line staff and services with the closure of local offices
- There is invariably a loss of corporate knowledge with staff departures and reassignments
- There is risk that municipalities will lose control over local decisions, spending, and levies:
 - Proposed politically-appointed **Agency** with broad powers including to impose new levies.
 - Proposed **Regional CA** with unknown governance structure and municipal representation.
 - Unknown funding model.

Gaps in Boundary Criteria

- **Financial fairness**—limiting the transfer of municipal tax dollars outside their assessment jurisdiction
- **Operational effectiveness**—travel times to sites, spans of control, management supervision over large distances, maintaining/enhancing customer service.
- **Governance effectiveness**—ability of Board members to meet, develop Board cohesion, and effectively represent the interests of their municipalities.
- **Existing partnership agreements**—many CAs already collaborate on a wide variety of matters in the absence of amalgamation.
- **Regulatory Differences**—the Ottawa River and St. Lawrence River are managed differently and operated under different transboundary agreements.

MVCA Value Proposition

- **Locally responsive organization** with a fiscally responsible and customer-oriented Board run by you.
- **Met and exceeded the strategic objectives** set for the period 2021-2025 while addressing all of the numerous changes and regulatory requirements issued by the province over that period.
- **97% success rate** (139/144 permits issued on time year-to-date)
- **Significant investments** in local dams, monitoring systems, modeling, and online tools for landowners.
- **Consistently implement provincial directives** in an affordable manner, without the need for regionalization.



Special Council Minutes

1:00 PM - Friday, November 21, 2025
Council Chambers

- Present:** Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler
- Absent with Regret:** Councillor Stephanie Regent
- Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager; Brooke Ross, Dipl. M.A., Manager of Community Development; Kelly Watkins, Dipl. M.A., M.M., Treasurer; and Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager, Dipl. M.A.; and David Munday, Partner with Cunningham Swan

1. Call to Order and Purpose of Meeting

The Mayor called the meeting to order at 1:11 p.m. He advised the purpose of the Special Meeting was for Council members to receive training provided by the Township's Solicitor regarding the Strong Mayors Powers.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) November 21, 2025

384-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council approves the Agenda for the Special Meeting of Council dated November 21, 2025, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

6. Closed Session

a) *Closed Meeting of Council*

385-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council retires to Closed Session at 1:13 p.m. for the purpose of educating or training the members as per Section 239 (3.1) of the Municipal Act, 2001, S.O. 2001 re: Strong Mayor Powers.

Carried

7. Rise and Report (Overview of the Closed Session by the Chair)

The Mayor advised that during Closed Session Council received training regarding Strong Mayor's Powers.

8. Confirmatory By-law

a) *Confirming By-law #2025-56*

386-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2025-56 being a By-law to confirm all actions and proceedings of Council for its Special Meeting held November 21, 2025, be read a first, second, and third time and finally passed.

Carried

9. Adjournment

a) *Adjournment of Meeting*

387-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council adjourns the Meeting at 2:13 p.m. until December 4, 2025 or at the call of the Chair.

Carried

Mayor

Clerk



Mayoral Decision

Decision Number: MEDC 11-25

Date of Decision: December 4, 2025

Subject: Use of Veto Powers – Amendments to the 2026 Mayor’s Budget; and shorten the veto period

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Subsection 284.16(4) power to veto a resolution passed under Subsection 284.16(3) of the Act;

I, Gerry Lichty, Mayor of the Township of North Frontenac direct the following:

1. That the Mayor’s veto power under Subsection 284.16(4) of the Act not be used to veto any amendments to the proposed budget adopted by Council at the Special Council meeting on December 4, 2025.
2. That the 10-day period referred to in Subsection 7(6) of O. Reg. 530/22 (the “Regulation”) to veto an amendment resolution passed by Council be shortened to the date of this Mayoral Decision.
3. That this Mayoral Decision provides written notice to each member of Council and to the Township Clerk under Subsection 7(7) of the Regulation to shorten the 10-day period.
4. That the budget is deemed adopted at the time of issuance of this Mayoral Decision in accordance with Subsection 7(9) of the Regulation.
5. That this Mayoral Decision comes into effect on December 4, 2025.

Gerry Lichty, Mayor

Date

The Clerk shall provide a copy to the public by posting the decision on the Township website.

From: Kelly Watkins
Sent: December 5, 2025 9:28 AM
Subject: 2026 Adopted Budget Update for December 12, 2026 Council Agenda under Business Arising

The following are the changes made to the Draft Mayors Budget from December 4, 2025.

Reducing the Assistant Fire Chief additional hours	- \$10,000
- Original request for an additional 10 hours per week. Reduced to 5 hours for 6 months. To be reviewed in 6 months to consider the additional 5 hours	
Reducing the North and Central Food Bank	- \$500
- To be equal to the amount being given to the Land O lakes Food Bank and Christmas Hamper Program	
Reducing the Community Improvement Plan (CIP)	- \$5,000
- Removing the requested increase from \$5,000 to \$0	
Reducing Summerfest	- \$2,500
- Reducing the requested increase from \$5,000 to \$2,500	
Reducing Insurance	- \$12,000
- Reduced due to discussions with the insurance company after the circulation of the Draft Mayors Budget	
Increase Community Halls building maintenance	+ \$5,000
- Requirement for the Community Halls Kitchen Hoods that was identified after the circulation of the Draft Mayors Budget	
Increase contribution to Roads Tangible Capital Asset (TCA)	<u>+74,690</u>
- Discussion by Council to add additional funding	

The net difference is an increase of \$49,690

Capital Plan Adjustment

The additional 1% added to the Roads TCA to be used in 2026 and therefore increase the hardtop work from \$1,200,000 to \$1,274,690.

2025 Dollars Raised through taxation
2026 Proposed Dollars Raised through taxation
2025 to 2026 Increase in Taxation Dollars (Total Municipal Dollars To Be Raised)
2025 to 2026 Percentage Increase (Total Municipal Dollars To Be Raised)

\$7,468,971
\$7,825,995
<u>\$357,024</u>
<u>4.78%</u>

The Budget is deemed Adopted, as the Mayor has issued a Mayoral Decision confirming that he will not be vetoing any of the Resolutions to amend the Draft Budget.

For the 2026 Budget, there is not a Resolution approving the Budget as has been done in previous years. This change is a result of the revised process under the Strong Mayors Powers. Therefore, for transparency and clarity, we are recommending that Council consider a By Law later in the meeting to formally indicate that the Budget has been adopted.

Thank you,
Kelly

Kelly Watkins, Dipl.M.A., M.M.
Treasurer



Cunningham Swan

LAWYERS

• EST 1894 •

Tony E. Fleming
Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

CONFIDENTIAL

November 11, 2025

SENT BY EMAIL TO: CAO@northfrontenac.ca

Township of North Frontenac
6648 Road 506
Plevna, ON
K0H 2M0

Dear Mayor and Council:

**RE: Code of Conduct Complaint- Final Report
Our File No. 12707-699**

Please be advised that our investigation under the Code of Conduct is now complete. We attach the final report herewith and the report should now be circulated to members of the Council.

This investigation is hereby closed.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:sw

{01378135.DOCX:}

TEL: 613-544-0211
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Cunningham Swan

LAWYERS

• EST 1894 •

Tony E. Fleming
Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

November 11, 2025

SENT BY EMAIL TO: CAO@northfrontenac.ca

Township of North Frontenac
6648 Road 506
Plevna, ON
K0H 2M0

Dear Mayor and Council:

RE: Code of Conduct Complaint- Final Report
Our File No. 12707-699

This public report of our investigation is being provided to Council in accordance with Section 223.6(1) of the *Municipal Act*. We note that Section 223.6(3) of the *Municipal Act* requires that Council make the report public. The Clerk should identify on the agenda for the next open session Council meeting that this report will be discussed. Staff should consider whether it is appropriate to place the full report on the agenda in advance of Council deciding how the report should otherwise be made public.

Should Council desire, the Integrity Commissioner is prepared to attend virtually at the open session meeting to present the report and answer any questions from Council.

At the meeting, Council must first receive the report for information. The only decision Council is afforded under the *Municipal Act* is to decide how the report will be made public, and whether to adopt any recommendations made by the Integrity Commissioner. Council does not have the authority to alter the findings of the report, only consider the recommendations.

The Integrity Commissioner has included only the information in this report that is necessary to understand the findings. In making decisions about what information to include, the Integrity Commissioner is guided by the duties set out in the *Municipal Act*. Members of

00498072.DOCX:

TEL: 613-544-0211
FAX: 613-542-9814
EMAIL: INFO@CSWAN.COM
WEB: WWW.CSWAN.COM

Council are also reminded that Council has assigned to the Integrity Commissioner the duty to conduct investigations in response to complaints under the Code of Conduct, and that the Integrity Commissioner is bound by the statutory framework to undertake a thorough process in an independent manner. The findings of this report represent the Integrity Commissioner’s final decision in this matter.

Timeline of Investigation

- August 8, 2025, complaint received;
- August 11, 2025, preliminary review completed;
- August 14, 2025, complaint package sent out;
- August 20, 2025, Member submits response;
- September 2025, investigation;
- October 23, 2025, Draft report sent to the Member for comment;
- November 6, 2025, response from Member received

Complaint Overview

A complaint was received from Council that Councillor Stephanie Regent (the “Member”) had breached the Code of Conduct related to comments made on Facebook related to affordable housing and the Economic Development Task Force (EDTF). The Findings section below sets out the Integrity Commissioner’s factual findings and excerpts from social media relevant to the complaint.

Code of Conduct

The Code of Conduct provisions engaged in this complaint include:

4.1 In all respects, a Member shall:

...

(c) seek to advance the public interest with honesty;

...

(f) refrain from making statements known to be false or with the intent to mislead Council or the public

...

(h) accurately communicate the decisions of Council

Findings

At the April 4, 2025, Council meeting, the EDTF workplan for 2025 was presented for Council approval. Council passed resolution 121-25 to receive the minutes of the March 17,

2025, EDTF meeting, including the workplan, and also directed the EDTF to reconsider the workplan. The resolution was developed after a discussion of Council about the contents of the workplan. The Member agreed that the workplan needed revision and moved the motion to amend the resolution to include the requirement that the workplan be reconsidered by the Committee. The Member voted in favour of that resolution, as amended. The Member advised that she moved this motion as she felt the EDTF had “become too heavy with events and not actually about economic development”.

Mayor Lichty attended the April 22, 2025, meeting of the EDTF; the Minutes of this meeting show that the Mayor made suggestions related to the workplan. The EDTF revised the workplan to remove two tourism events and to remove the work of promoting a range of housing options to provide affordable housing. The Member was not present at this meeting.

On May 15, 2025, the EDTF workplan was before Council. The Member voted in favour of the minutes. The Member stated that this vote was not to approve the workplan, but rather to only approve the minutes of the Committee meeting. However, the Member did not make any comments regarding affordable housing or its removal from the workplan, nor did she raise any issues about the workplan or request that the EDTF be directed to re-consider removing affordable housing from the workplan.

On May 16, 2025, the Member posted the following to their Facebook page:

“If you are interested in working on an affordable housing project, please reach out. It is no longer an item on the work plan for the EDTF but it is still a priority for me as your councillor. #takeantoherroute.”

On May 18, 2025, the Member posted the following:

“This is what happens when the chair is absent from a meeting due to a family issue. The workplan is taken apart, the important issues are removed and budgetary items added that are past the budget deadline.... How do we create a stable vibrant and prosperous community without jobs and affordable housing?”

On May 22, 2025, the Member posted the following:

“Please join us on June 12th at 5PM for Council. Apparently the “validity” of the EDTF taskforce is going to be discussed at that meeting.”

On May 24, 2025, the Member posted:

“Most recently; in my absence from the April 2025 EDTF meeting, a completely different work plan emerged with affordable housing from the 2025 work plan gone. Items on this work plan that should have been moved to an event committee were left and the real work of ED was removed. Items were added that have budgetary consequences yet our budget is already set.

How did this happen? Who made these suggestions? How did it get approved?

In good conscience, I cannot allow these changes to go unnoticed or buried in the mins of the next council mtg on June 12th.

How can the validity of an EDTF be questioned?

I may not get a chance to address this at the next meeting on June 12th so I'm telling you here how concerned I am.

Here's a scenario for council to consider: take a monthly budget based on minimum wages at 37.5 hours a week take home pay before taxes.

Then look for rental housing to accommodate this budget. Then add the cost of food, telephone, internet, a vehicle (because out here you have to drive or get a ride), gas, insurance and clothing – just the BASICS. I haven't even added vehicle repairs, medication, childcare et.

Based on that, let's see if council thinks there is no need for entry level home ownership.”

The Member then re-posted a May 22, 2025 post where she wrote, “Please join us on June 12th at 5 pm for Council. Apparently the ‘validity’ of the EDTF task force is going to be discussed at that meeting.”

This post was re-posted and was the subject of numerous comments, a number of which were critical of Council and the Township.

At the June 12, 2025 Council meeting, Council established a new Housing Task Force and dissolved the EDTF housing sub-committee. The Member asked questions about the dissolution of the Housing Committee. Council members debated the resolution and discussed the history of the housing sub-committee that operated within the EDTF and the difficulties that sub-committee faced.

The Member acknowledged the information presented at Council and registered her deepest disappointment that the work done by the sub-committee was being “removed”.

The Member did not put her name forward to be appointed to the housing task force.

The Member voted in opposition to the resolution to create the task force.

Analysis

The complaint alleged that the purpose of the post was to misinform the public, insult the members of the EDTF, insult Council and disrespect the Council decision and position the Member as the only champion of economic development in North Frontenac.

The Integrity Commissioner finds that the posts were not insulting to any individual in a manner that engaged the Code of Conduct.

We then considered Section 4.1 and the direction to make honest statements and not mislead the public. In interpreting the Code of Conduct, the Integrity Commissioner is guided by the following sections of the Code of Conduct:

2.1 This Code of Conduct is intended to set a high standard of conduct for Members in order to provide good governance and a high level of public confidence in the administration of the Township by its Members as duly elected or appointed public representatives to ensure that they each operate from a foundation of integrity, transparency, justice, truth, honesty and courtesy.

2.2 The following key statements of principle are intended to guide Members and assist with the interpretation of the Code of Conduct:

...

- Members shall act and are expected to perform their functions with honesty, integrity, accountability and transparency;
- Members shall be cognizant that they are at all times representatives of the Township and of Council, recognize the importance of their duties and responsibilities, take into account the public character of their function, and maintain and promote the public trust in the Township

The above statements are key principles that are intended to facilitate an understanding, application and interpretation of the Code of Conduct – the principles are *not* operative provisions of the Code of Conduct and are not intended to be enforced independently as such.

What this investigation revolves around is the balance between the obligation of members of Council to be truthful and to report accurately on the decisions of Council, and member's rights to advance their political agenda. The Charter of Rights and Freedoms protects political expression and any limits on that expression must be balanced against the stated goals of the Code of Conduct that limits expression.

In this case, the Code of Conduct seeks to impose reasonable limits on freedom of expression; directing members of Council to be truthful and to not mislead the public about what Council has done. The obvious goal of these limits is set out in the purpose section:

to set a high standard of conduct for Members in order to provide good governance and a high level of public confidence in the administration of the Township by its Members as duly elected or appointed public representatives to ensure that they each operate from a foundation of integrity, transparency, justice, truth, honesty and courtesy.

The Integrity Commissioner finds that a requirement to be truthful does not impair any member of Council's freedom of expression and is justified. Spreading falsehoods is not a protected right.

The statements that form the basis of the complaint were set out in Facebook posts provided in the complaint. The Integrity Commissioner understands that some if not all of the posts have been removed prior to the complaint being submitted. Removal of the posts does not affect the analysis that the Integrity Commissioner must undertake in this matter with respect to whether the posts breached the Code of Conduct.

The Integrity Commissioner finds that the Member did not make honest statements and did mislead the public.

After the May 15, 2025 vote, on May 16, 2025, the Member posted:

“If you are interested in working on an affordable housing project, please reach out. It is no longer an item on the work plan for the EDTF but it is still a priority for me as your councillor. #takeantoherroute.”

There is no other way to interpret the May 16, 2025 post other than the Member is telling the public that affordable housing is important to her, but not to Council. This is misleading.

On May 24, 2025, the Member posted (in relation to the removal of affordable housing from the workplan of the EDTF):

How did this happen? Who made these suggestions? How did it get approved?

In good conscience, I cannot allow these changes to go unnoticed or buried in the mins of the next council mtg on June 12th.

How can the validity of an EDTF be questioned?

The Member was present at Council on April 4, 2025 and voted to send the workplan back to the EDTF. The Member voted on May 15, 2025, to accept the minutes of the EDTF which contained the modified EDTF workplan, which eliminated the housing sub-committee. Posing the questions above is misleading as the Member was part of the vote and therefore knew exactly “how” it happened and “who” made the changes and “how” it was approved – the simple answer is the Member was part of all of those decisions. For the Member to suggest that “in good conscience” she could not allow this to go unnoticed invites the public to believe she opposed the change or at a minimum raised these questions at Council and was not given answers (which did not happen).

Subsequently, at the June 12, 2025 Council meeting, Council established a new Housing Task Force. As we understand the facts, Council eliminated housing from the EDTF

portfolio so that a new task force could be created that focused only on housing – and which reported directly to Council. None of this information was found in the Member’s posts.

The Integrity Commissioner finds that the Member breached section 4.1.

Recommendations

We understand that the Facebook posts were removed voluntarily by the Member before this complaint was formally filed. That is positive and was factored into our penalty recommended below. We also understand that the Member has already been removed from the EDTF. Again, this forms part of our consideration as to the recommendation for penalty below.

It is relevant to our recommendation that all of Council voted to bring forward a complaint against the Member. This speaks to the frustration of members of Council related to the Member; frustration that is visible in the Council meetings we reviewed as part of this investigation.

We consider the removal of the Facebook posts to be a mitigating factor. We do not however believe that the Member fully understands why Council found her posts offensive. In her responses, the Member defended her statements and considered many of them to be factual. While certain statements were technically speaking true, the overall narrative and tone of the posts, including statements that were not true, positioned the Member as the lone voice on Council advocating for affordable housing – knowing that this was not true.

Where the Code of Conduct directs members to be truthful, politicians must accept that direction and abide by it. In this instance, the Member did not comply with the Code of Conduct and in order to ensure that they understand their obligations, the Integrity Commissioner recommends that Council suspend the remuneration of the Member for 7 days.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP



Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: June 12, 2025

Resolution # 182-25

Moved By:
Councillor Fred Fowler

Seconded By:
Councillor Vernon Hermer

Be It Resolved That Council receives for information the email dated May 7, 2025, from the Clar-Mill Community Volunteers (CMCV) requesting permission from the Township to apply for a grant in September 2025 for proposed renovations to the storage room next to the kitchen at the Clar-Mill Community Hall;

And That Council approves the CMCV and Township's Application to the *The Commonwell L.E.A.F* initiative for 100% project funding;

And That Council directs the CAO or CMCV (depending on grant eligibility) to enter into a Funding Agreement with *The Commonwell L.E.A.F* initiative upon successful Application for 100% project funding;

And That Council directs the MCD to work with the CMCV to have the renovations completed if the Application for Funding is successful.

Carried

Mayor

Hi Tara,

Can you please add this to December 12th – Business Arising.

The Commonwell L.E.A.F initiative funding did not open in 2025; therefore, the Clar Mill Community Volunteers (CMCV) requested to apply for the Community Grant Program – Community Foundation for Kingston & Area CFKA that did open for 100% project funding and same scope as what they were proposing in the other grant program. Due to insufficient timing to bring this back to Council, the CAO signed the Application with CMCV.

Further to an email received from CMCV on December 4th, they were successful in receiving \$7,000 (100% funding) from the Community Grant Program – Community Foundation for Kingston & Area CFKA. The program is requiring acceptance by December 12, 2025; therefore, the CAO will sign the acceptance prior to the December 12th deadline, to ensure the 100% funding is secured.

Thank you, have a great day!

Brooke Ross, Dipl.M.A., Dipl.M.M.
Manager of Community Development

Sent: December 8, 2025 9:03 AM

Subject: RE: Community Grant Program – Community Foundation for Kingston & Area CFKA - \$7,000 (100% funding) - renovations to the storage room next to the kitchen at the Clar-Mill Community Hall

Hi Corey,

There was some confusion with the grants, and I have clarified this with CMCV this morning. The CMCV **did** apply to *The Commonwell L.E.A.F* initiative for 100% project funding and has **not** heard back yet. The full project scope is \$47,000 for the full renovation, that is what they applied to for the Commonwell. The CFKA for \$7,000 was for cabinets only (no renovation). CMCV advised that if they also are successful for the Commonwell grant, they would amend it to remove \$7,000 as they were already successful for that portion of the grant.

I will provide a verbal update to Council.

Brooke Ross, Dipl.M.A., Dipl.M.M.
Manager of Community Development

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Communications of Interest

Recommendation:

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. Minister of Municipal Affairs and Housing re: Building Faster Bill
2. Association of Road Supervisors re: Fall Newsletter
3. Manager of Community Development re: Ontario Trillium Capital Grant – Bike Park at Cloyne Ball Diamond Property
4. File #B12/24-#B16/24 - Creation of 2 New Lots, 2 ROWs and Lot Addition - 1069 and 1070 Perry Lane
5. Southeast Public Health re: Refocus to Rural Service Delivery
6. Frontenac County re: Economic Development Updates
7. City of Hamilton re: Request for Support - Impacts of Provincial Bill 60 on Tenants in Hamilton
8. Town of Goderich re: Request for Support - Accessible and Effective Alcohol Container Return System in Ontario
9. City of Brantford re: Request for Support - Professional Activity (P.A) Day on Municipal Election Day – School
10. Municipality of Calvin re: Request for Support - Strengthening Self Defence Protections and addressing Rising Home Invasions in Ontario
11. Manager of Community Development re: EV Charger Monthly Reports - November 2025
12. Ombudsman Ontario re: November Newsletter
13. Eastern Ontario Regional Network re: November 2025 - Update Frontenac County Townships
14. North Frontenac Lake Alliance re: Announcement New President

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

1. Land O' Lakes Emergency Foodbank re: Request for Assistance with Foodbank Building Search

Jean-Jacques (Red) Emond

Land O' Lakes Emergency Foodbank (LOLEFB)

14209B Hwy 41

Cloyne, ON

K0H 1K0

red61emond@yahoo.ca

613 336-8011

26 November, 2025

To the Councils of North Frontenac and Addington Highlands Townships,

REQUEST FOR ASSISTANCE IN REPLACING LOLEFB BUILDING

On November 20, 2025, the Land O' Lakes Emergency Foodbank (LOLEFB) was formally notified that the Health Unit building in Cloyne—our current home—will close at the end of February 2026. As a result, LOLEFB must vacate the premises no later than March 1, 2026.

LOLEFB provides vital weekly food support to residents within a 25-kilometre radius, including Kaladar, Flinton, Fernleigh, Harlowe, Northbrook, Skootamatta Lake, and the Cloyne area. We serve an average of 20 clients each week, with need increasing steadily.

Our current operation includes seven freezers and four refrigerators, all of which require adequate electrical capacity. The space is secured independently and staffed by volunteers who work three days per week, with client distribution taking place every Friday.

With the loss of our current location, we urgently require assistance from the two townships we serve. Specifically, LOLEFB is seeking:

- A suitable building of at least 1,500 sq. ft.,
- Adequate electrical service for our coolers, freezers and AC.
- A bathroom, kitchen counter with sink, and running water,
- Phone and Internet,
- Ground-level access,
- Parking for at least five vehicles,

- Snow and ice removal,
- Or, alternatively, financial support to lease such a facility and cover utilities.

Our preferred central operating location is Northbrook, given its accessibility to the communities we serve. We have already begun a search for a suitable space, but sustainable funding or a municipally provided facility is essential to ensure continuity of service.

Simply put, without the partnership and support of both townships, the foodbank faces a crisis that will leave many vulnerable residents without access to food. We are asking for your collaboration to ensure that no one in our community goes hungry.

We kindly request a response at your earliest opportunity so that planning can move forward without delay.

Thank you for your time, consideration, and continued commitment to the wellbeing of our shared communities.

Sincerely,

Red Emond

On behalf of the Land O' Lakes Emergency Foodbank Board

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Shore Road Allowance for Approval in Principle - Kerr

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Shore Road Allowance Application for Approval in Principle – Kerr”;
And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance in front of Lot 308, Plan 1045, geographic Township of Barrie (Kashwakamak Lake).

Background:

The Township received a Shore Road Allowance Application to close and purchase the Shore Road Allowance abutting the Applicant's property.

The following is a summary of the information provided by the applicant regarding Application 2025-14 – 2121C Kashwakamak Lake Road:

- The Road Allowance has never been used as a public road;
- The closure and sale of the road will not prohibit access to any other property; and
- There are no easements or restrictive covenants affecting the closure of this Road Allowance.

Researched By:

Tara Mieske, Clerk/Planning Manager
Marnie Geerlinks, Administrative Assistant

Comments:

The Municipal Road Allowance Inspector’s Inspection Form dated November 25, 2025 advised the following:

- there are no natural features that would be disturbed;
- there are no neighboring properties or Township Roads in close proximity that would be affected by the Application; and
- it will not be necessary to make provisions for alternate access for anyone using this road as an access.
- there are no Township roads in close proximity that may be affected by the proposed road closure.

The key map showing the subject property (Figure A) an aerial photo showing subject property (Figure B) and the Municipal Inspector's sketch (Figure C) are shown below:

Figure A

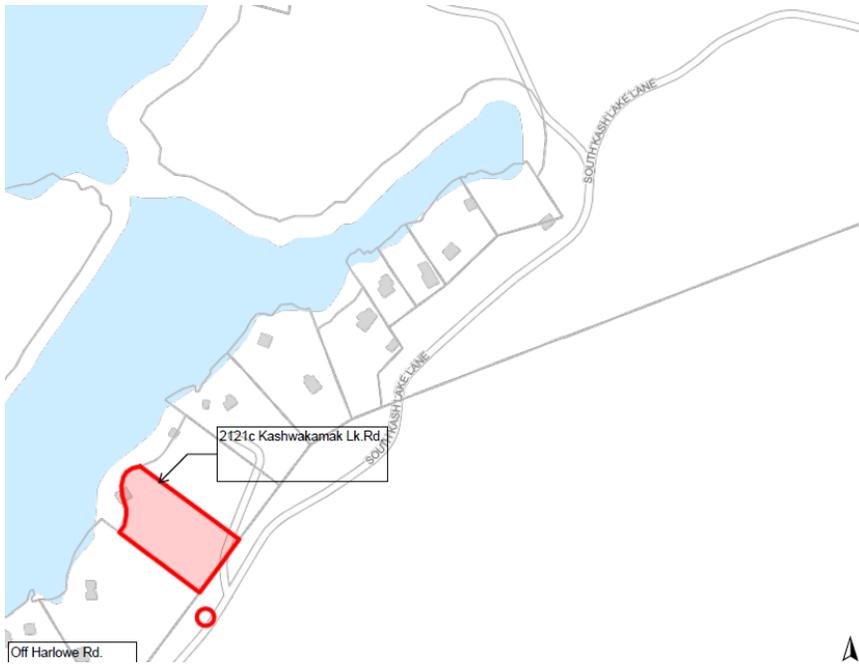
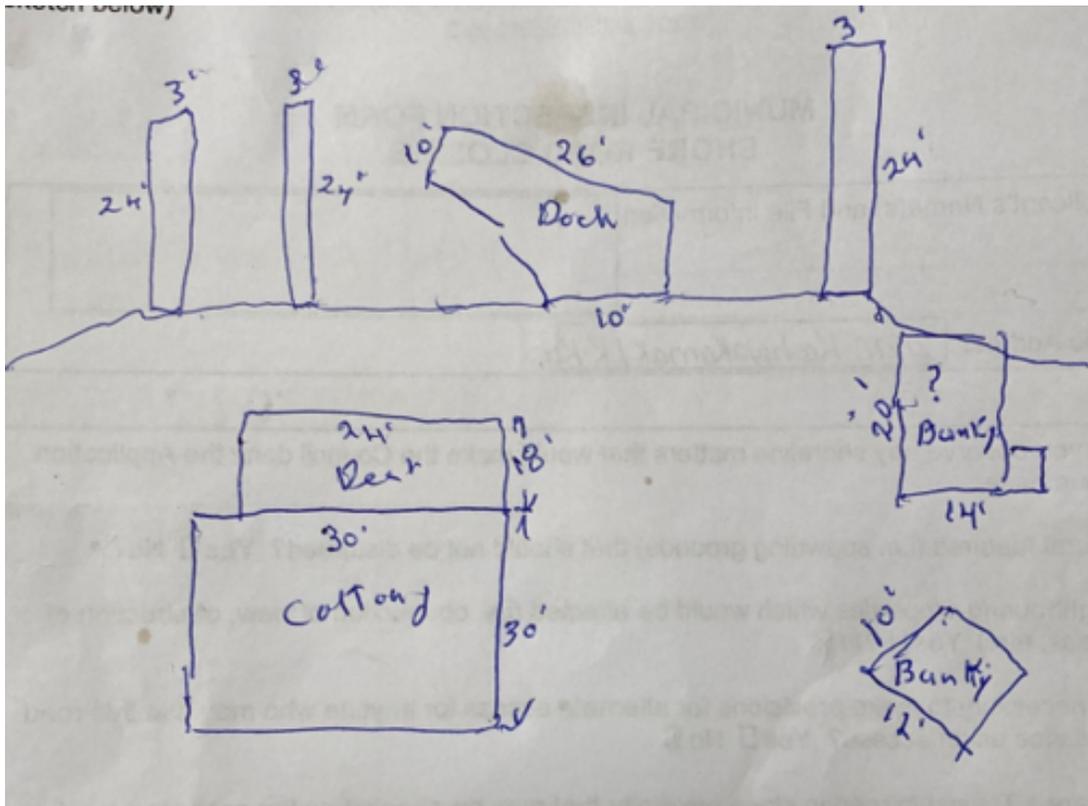


Figure B



Figure C



Financial Impact:

The Applicant provided the Administrative Fee of \$1,200 + HST at the time of submitting the Application.

Strategic Implications:

None.

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Road Allowance Between Lots 25 and 26, Northeast Range,
Geographic Township of Clarendon - Schonauer, et al

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Between Lots 25 and 26, Northeast Range, Geographic Township of Clarendon - Schonauer, et al";

And That Council approves in principle the Application to close, stop up and sell part of the Road Allowance described as Part of the Road Allowance between Lots 25 and 26, Northeast Range, geographic Township of Clarendon.

Background:

The Township received a Road Closing Application to close and purchase the Road Allowance between lots which bisects the subject property, municipally known as 5529 Ardoch Road. The information provided in the application indicates the road allowance has never been used as a public road; the closure will not prohibit access to any other property; there aren't any easement affecting the road allowance; and the road allowance doesn't lead to a body of water.

Researched By:

Tara Mieske, Clerk/Planning Manager

Comments:

The Municipal Road Allowance Inspector advised there are structures located on the subject road allowance. The only concern would be if neighbours had concerns with access.

Mapping of Property:

According to records from the Municipal Property Assessment Corporation, there are three structures on the property: a house built in 1955, a garage built in 1955 and a workshop built in 1999.

Per the Road Closing Policy, notice was provided on November 6, 2025 by mail to every one within 60 metres of the subject property, with a request to provide any comments or questions to the Clerk on or before December 6, 2025. The required marking sign was posted on November 7, 2025 along the frontage of the property. At the time of preparing the report we have not received any comments with respect to the proposal. If comments are received prior to the Council Meeting these will be provided to Council.

If the application is approved in principle the property owners will be permitted to purchase the full width of the road allowance because they own the property on both sides of the road allowance. Once the property is surveyed the additional public notice will be completed prior to a Road Closing By-law being provided to Council for consideration.

Financial Impact:

The applicants provided the administrative fee of \$1,200 plus \$156 HST for a total of \$1,356 at the time of submitting the application.

Strategic Implications:

None.

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Shore Road Allowance and By-Law - Smith

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Smith";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance adjacent to Lot 15, Concession 8, geographic Township of Barrie, being Part 2 on Registered Plan 13R-5981 (Mississagagon Lake) be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell the Portions of the Shore Road Allowances.

Background:

Application - Smith

An Application was submitted by Grant Smith to purchase the Shore Road Allowance along the shore of Mississagagon Lake, in front of Lot 15, Concession 8, geographic Township of Barrie, being Part 2 on Registered Plan 13R-5981 (see below map and survey). Council passed Resolution #328-25 on October 10, 2025 approving in principal the above noted Shore Road Allowance. Notice was provided in accordance with Sale and Disposition of Land Policy (By-law #2025-04).

Tara Mieske, Clerk/Planning Manager
Marnie Geerlinks, Administrative Assistant to Clerk/Planning Manager

Comments:

None.

Financial Impact:

As per Fees and Charges By-law #2025-24, the administrative fee of \$1,200.00 plus \$156.00 HST for a total of \$1,356.00 was collected from the Applicant at the time of submission.

The Township will receive Land Costs for the sale of the Shore Road Allowance in accordance with the Fees and Charges By-law #2025-24.

Strategic Implications:

None.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Plevna Rink Project - Update

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Plevna Rink Project - Update".

Background:

Council approved proceeding with the Plevna Rink Project at a total cost to the Township of \$367,126 less any project surplus, unspent contingency or additional donations/sponsorships.

Council passed Resolution # 224-25 on July 10, 2025:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Donations/Sponsorships for Plevna Rink Project";

And That Council approves the Manager of Community Development developing a Plevna Rink Boards Advertising Program and other fundraising initiatives with Community Groups (i.e. potential community dinner) and/or Businesses (i.e. potential donation of labour/works);

And That Council approves the Treasurer to establish a new Plevna Rink Project Reserve to be in place during the project and closed once the project is complete. **Carried**

Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development

Comments:

Work completed at the site to date includes:

- Demolition
- Hoe ramming
- Tree clearing
- Concrete pad preparation and pouring
- Securing a contractor for rink board installation, scheduled for December, 2025.

The Township previously issued a tender for the design and build of a roof over the outdoor rink in September 2025; however, no submissions were received. As a result, the MCD recommended that the Township have engineered drawings prepared and re-tender the project for a Spring 2026 start. We are currently reviewing the roof design with the Engineer and expect to issue the new tender in January 2026.

Once the boards are installed, the rink is expected to reopen for the winter season (weather permitting and assuming no delays in board installation). Temporary lighting for the rink and hydro service will be in place for the change room.

Line painting, pickleball nets, and other finishing elements will be installed in spring 2026 once conditions allow.

Roof installation is planned for the spring–summer–fall period next year, depending on contractor availability, with the goal of completing the entire project prior to December 31, 2026.

Financial Impact:

The full project is estimated at \$632,000.

The following funding has currently been approved and staff continue to work on further donations.

Township Portion - \$367,126 (including 10% contingency)

Community Sports and Recreation Infrastructure Fund (CSRIF) Funding - \$310,473

Donations - \$16,262

The project currently remains within budget. The MCD continues to encourage additional donations and sponsorships to support the Plevna Rink Project and will continue to work on developing the Rink Board Advertising Program Policy, which will come back to Council at a later date for consideration.

Strategic Implications:

The Townships Strategic mission is "empowering our community, protecting our environment" and vision "committed to our community's well-being by delivering efficient, sustainable, and inclusive services that enrich lives while protecting the environment". The strategic priority "Vibrant and Inclusive Community" has a strategic action "promote a healthy lifestyle" which includes outcomes as: increased community engagement, increased 4-season tourism/recreational opportunities and continued provision of safe, efficient and enhanced recreational facilities, trails and parks.



To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Electric Vehicle (EV) Chargers - Update

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle (EV) Charging Stations - Update";
And That no further action be taken at this time to downgrade or throttle the chargers, and the Township shall continue operating the charging stations under the existing operational model;
And That staff be directed to continue monitoring usage, revenues, and operational costs, and report any significant changes or emerging opportunities to Council.

Background:

Council passed Resolution #354-25 at the October 31, 2025 Council Meeting:
Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle (EV) Charging Stations - Update";
And That Council directs staff to continue to advocate for further discounts/solutions for EV Billing;
And That the Manager of Community Development will report back at a future Council Meeting once further information from ChargeON has been received. **Carried**

Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development

Comments:

Over the past approximately seven (7) months, staff have completed a detailed review of our electric-vehicle (EV) charging station revenues and hydro costs. Using both our actual historical billing and the new billing structure and discounts coming into effect, we are now able to provide Council with a much clearer understanding of the station's financial performance going forward.

	\$ Rec'd \$20/hr ACTUAL	Hydro Bill ACTUAL	Difference ACTUAL	\$ Rec'd \$0.75/kwh ESTIMATE	Hydro Bill w/ disc.* ESTIMATE	Difference ESTIMATE
April 16 – May 15	\$183.99	\$2,028.10	-\$1,844.11	\$308.92	\$1,464.96	-\$1,156.04
May 16 – June 16	\$159.29	\$2,032.03	-\$1,872.74	\$401.44	\$1,477.84	-\$1,076.40
June	\$421.73	\$2,823.09	-\$2,401.36	\$981.18	\$2,128.83	-\$1,147.65

17 – July 17						
July 18		\$2,880.26				
– Aug 18	\$515.05	OER @13.1% (\$427.57CR)	-\$2,365.21	\$1,213.58	\$2,498.10	-\$1,284.52
Aug 19		\$2,596.89				
– Sept 17	\$503.74	OER @13.1% (\$383.70CR)	-\$2,093.15	\$1,194.09	\$2,211.23	-\$1,017.14
Sept 18		\$2,491.31				
– Oct 17	\$368.02	OER @13.1% (\$368.10CR)	-\$2,123.29	\$884.04	\$2,131.33	-\$1,247.29
Oct 18		\$1,973.55				
– Nov 17	\$385.39	OER @23.5% prorated Nov 1/25 (\$443.30)	-\$1,588.16	\$534.86	\$1,783.95	-\$1,249.09
Totals	\$2,537.21	\$16,825.23	-\$14,288.02	\$5,518.11	\$13,696.24	-\$8,178.13

*Discount includes 23.5% Ontario Electricity Rebate (OER) – effective November 1, 2025 & Retail Transmission Service Rates (RTSRs) to 17% of the standard RTSR charges – effective January 1, 2026 (estimated \$100/bill) as well as adding in 15% increase to general electricity rates effective November 1, 2025.

When the charging stations were installed, we were billed at the full commercial hydro rate with no rebates or discounts applied. Under that structure, our deficit for the period analyzed totaled: \$14,288.02

With the upcoming 23.5% Ontario Electricity Rebate (effective Nov. 1, 2025) and the reduction of Retail Transmission Service Rates to 17% of standard rates (effective Jan. 1, 2026), along with the new \$0.75/kWh user-pay fee model, including the approximate 15% increase to general electricity rates, our updated estimates show the deficit at \$8,178.13.

This represents a deficit reduction of approximately 42%, since the first bill. These are estimates as we do not have a full year of experience with the usage of the chargers.

We expect an annual shortfall in the meantime on average approximately \$1,200/month (until usage of the chargers continue to increase) or approximately \$14,400; however, we feel there are many advantages of retaining the chargers:

a. Supports local economic activity

EV drivers routinely plan their travel around charging stations. While charging, they visit local businesses, shop, dine, and spend money here. Even modest increases in local spending can easily offset the annual municipal deficit through broader economic benefit.

b. Attracts visitors and tourism

Communities without EV charging are increasingly bypassed. By maintaining chargers, we ensure we appear on navigation apps, tourism maps, and EV route planners—bringing visitors who otherwise may not stop here at all.

c. Supports our residents

The number of local EV owners continues to grow. Public chargers provide an important service to residents who:

- commute and occasionally need a top-up
- are transitioning to EVs but lack a home charger

This is now an essential piece of community infrastructure.

d. Aligns with environmental and strategic goals

EV chargers reduce community emissions and align with provincial and federal climate initiatives. The EV charging stations fully align with the Township's strategic goals by:

- Modernizing municipal services and improving access through new technology; and
- Supporting climate mitigation, environmental responsibility, and future sustainability planning.

They serve as both a practical community service and a core component of the Township's broader strategy for sustainable, forward-thinking municipal operations.

e. Protects us from future cost increases

Now that the rebates and rate reductions are locked in, our operational costs will be significantly more stable. Future increases in charger usage will continue to reduce the deficit over time.

f. Small investment, large visibility

For a relatively modest annual net cost, the chargers provide high public visibility and demonstrate the municipality's commitment to innovation, sustainability, and resident services.

The Ministry of Transportation (MTO) and EV ChargeON Program Team have indicated that North Frontenac may request permission to temporarily throttle the chargers from 100 kW to 50 kW for approximately one year. However, there are significant risks and downsides to doing so.

a. Potential Requirement to Repay Funding

MTO has made it clear that:

- Throttling below 100 kW long-term may trigger funding repayment, because the grant was awarded on the basis of installing two 100 kW chargers.
- After one year, if North Frontenac wanted to continue operating at 50 kW, the MTO would "explore remedies," including possible repayment of a portion of the funding.
- It is estimated by staff that based on the funding parameters this could be a cost of approximately \$145,000 pay back for downgrading the chargers long-term (approximately \$36,250/year for the next 4 years, based on the requirement to keep the chargers running for 5 years and reporting using to the MTO). Downgrading the chargers would potentially cost the Municipality far more than continuing to operate them at full capacity.

b. Mandatory Public Notification Requirements

If throttled:

- North Frontenac would be required to publicly communicate that the chargers are only capable of delivering a maximum of 50 kW, meaning that if both chargers are used simultaneously, each charger would drop to 25 kW.
- This reduced performance may generate user dissatisfaction, complaints, and negative reviews on public charging platforms.

c. Reduced Power Would Make Our Chargers Less Competitive

Travelling EV owners prefer fast chargers delivering 100 kW+. Reducing to 50 kW:

- Could significantly reduce usage.
- Would diminish our visibility and attractiveness on apps such as PlugShare, ChargeHub, and vehicle navigation systems.
- Would reduce both visitor traffic and charging revenue.
- Would need to look at reducing the cost to charge from the current \$0.75 per kWh.

d. Risk to the Long-Term Viability of the Asset

A drop in usage combined with grant repayment exposure could make throttling financially counterproductive—ultimately increasing, not decreasing, the township's cost burden.

e. Chargers Cannot Be Removed Without Full Repayment

MTO confirmed that removing the chargers entirely would be considered a withdrawal, requiring full repayment of the grant.

For these reasons, staff recommend maintaining both chargers at their full 100 kW output for the duration of the funding agreement.

Financial Impact:

See comments section.

Strategic Implications:

Sustainable Core Services > Enhance Township Services > Streamlined access to Township services through new technologies.

Environmental Stewardship > Development of an action plan to manage/mitigate climate change impacts.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Seniors Community Grant 2026-27 - Community Hall Technology Updates

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Senior Community Grant 2026-27 - Community Hall Technology Updates";
And That Council approves the MCD's Application to the Seniors Community Grant for 100% project funding for equipment to enhance technology for our five Community Halls;
And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with the Seniors Community Grant upon the Township's successful Application for 100% project funding;
And That Council directs the MCD to have the new technology purchased and installed if the Application for Funding is successful.

Background:

The Ontario Government opened the Seniors Community Grant Program on October 28, 2025. The deadline to apply is December 18, 2025.

The 2026-27 Seniors Community Grants Program provides grants up to \$25,000 for projects that promote greater social inclusion, volunteerism and community engagement for older adults.

The Township applied for this grant previously (same project) and was not successful (only 32% of Applicants were selected due to competitive nature of the grant); therefore, it is recommended we submit the Application again, with an emphasis on how beneficial these would be in times of emergencies, using the halls as evacuation centers, etc.

Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development

Comments:

All users of the Township's Community Halls would benefit from enhanced technology options. Many of our community halls host events, exercise, and other programming for our seniors.

Eligible Expenses for technology for this grant opportunity can include:

- Technology to support in-person and virtual program delivery. Costs can include software or hardware (e.g., tablets, video software, projectors, laptops).

It is recommended that we apply to equip our 5 community halls with the following:

- Smart TVs wall mounted - this would enhance the technology available for local groups and agencies to provide seniors programming, exercise classes, information sessions, social gatherings, etc. This would promote in-person and virtual program delivery.
- Speaker systems with microphone - this would enhance presentations and allow hearing impaired seniors to be able to participate in information sessions or events.
- One portable system to make any hall fully functional for virtual meetings.

Financial Impact:

The grant is 100% funding. The costs of the suggested items are as follows:

- Smart TVs wall mounted (including hardware, etc.) ($\$1,988 \times 5 = \$9,940$)
- Speaker systems with microphone ($\$315 \times 5 = \$1,576$)
- 1 Portable Meeting Speaker System ($\$10,000$)

The total grant application would be for approximately \$21,516 (dependent on final quotation prices).

Strategic Implications:

Sustainable Core Services > Enhance Township Services

- Improved governance and use of community halls

Vibrant and Inclusive Community > Support Inclusivity

- Enhanced support for community organization and agencies that provide assistance to the least advantaged members of our community

To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: 2026 WSIB Rates for Volunteer Firefighters

Recommendation:

Be It Resolved That the Council receives the Treasurer’s Administrative Report entitled “2026 WSIB Rate for Fire Volunteers” for information purposes;

And That Council of the Township of North Frontenac set Workplace Safety and Insurance Board (WSIB) at the maximum coverage for 2026, being \$121,700 for Volunteer Firefighter Personnel in Wards 2 & 3;

And That the maximum number of members of the brigade shall not exceed 30 members per station, plus the Director of Emergency Services/Fire Chief and Assistant Fire Chief.

Background:

Workplace Safety & Insurance Board (WSIB):

“Worker” includes a member of a municipal Volunteer Fire Brigade whose membership has been approved by the Chief of the Fire Department or by a person authorized to do so by the entity responsible for the Brigade.

“Employer” is the municipal corporation.

Members of the Fire Brigade are workers under the WSIB Act, and the WSIB considers the municipality to be the employer of these volunteer workers.

The employer must set out the number of members of the Brigade and the amount of their earnings, fixed by the deemed employer, to be attributed to each member for the purposes of the insurance plan.

The Chief of the Fire Department, or a person authorized to do so by the entity responsible for the Brigade, must approve a volunteer’s membership in a Volunteer Fire Brigade.

If a volunteer is injured, the deemed employer submits the accident report form to the WSIB.

The employer shall each year, record, in writing, the amount of earnings it has selected for each volunteer force.

The selected amount set by the deemed employer is used to calculate the volunteer's net average earnings in case of injury. The amount selected cannot be greater than the maximum earnings ceiling set annually by the WSIB.

While a municipality may change the level of coverage for volunteers at any time by writing to WSIB, the premiums are calculated for annual coverage at the higher amount requested during the year.

On July 8, 2002 the Township of North Frontenac passed the following resolution:

MOVED AND SECONDED:

"THAT WSIB coverage be increased to maximum coverage effective June 1, 2002 for volunteer firefighter personnel in Wards 2 & 3."

Carried.

Similar Resolutions were passed for 2003 to 2025.

Researched By:

Kelly Watkins, Dipl.M.A., M.M., Treasurer

Comments:

Annually, Council as the employer sets out the number of members of the Brigade and the amount of their WSIB earnings. The Treasurer will pay WSIB based on the maximum number of members and earnings set by Council.

Note: The WSIB maximum insurable earnings ceiling for 2026 is \$121,700. This is an increase of 4.0 per cent from \$117,000 in 2025. Changes are directly linked to changes in average earnings in Ontario as measured by Statistics Canada, and provisions under the Workplace Safety and Insurance Act.

In 2025, Christine Reed, CAO/Clerk-Treasurer of Addington Highlands Township, confirmed that Addington Highlands approved on December 2, 2025 that the Kaladar Barrie Joint Fire Department VFFs will also be covered at the maximum WSIB annual rate.

Financial Impact:

Per WSIB, if a volunteer Roster size changes throughout the year we do not change the number of volunteers we are paying monthly. (For example, use the highest number of volunteers permitted on the Roster, as interest is charged on the year-end WSIB report if you have paid for less volunteers than you have reported and paid for monthly.)

The North Frontenac Fire Department average Roster was 25-35 members for the last 5 years. The Roster for 2025 is 34 members as of December 2, 2025 (not including the Fire Chief). The total remittance will be paid monthly based on a total of 50 VFFs and adjusted to actual with the year-end reconciliation. This will be maintained and reviewed annually by the Treasurer for possible increases.



To: Mayor and Members of Council
From: Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Employee Benefits Renewal and Compensation Review Consultant

Recommendation:

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Employee Benefit Renewal and Compensation Review Consultant”;

And That Council approves continuing to offer Employee Benefits through Canada Life for 2026, with no changes to the benefits provided;

And That Council approves continuing to use Gallagher Benefit and Retirement Services in 2026 and to work with Gallagher to review going to market for benefits in 2027;

And That Council approves single sourcing Gallagher Benefit Services to complete the Compensation and Pay Equity Review in 2026.

Background:

On June 17, 2022 Council approved Resolution #247-22,

Be It Resolved That on May 26, 2022 the Personnel and Audit Committee passed Motion #03-22 receiving for information the presentation by Michael Poaps and Matt Picciano, Consultants, Gallagher, regarding Council and Employee Benefits;

And That based on Gallagher results from testing the market for plan improvements and their recommendation, the Committee recommended Council consider the following:

1. The implementation of an early retiree class for full-time Employees, with a minimum age of 60 and maximum age of 65 (end of the month of the retiree’s 65th birthday), with at least 20 years of service and they must maintain an unreduced OMERS Pension; and the plan design would mirror the existing health and dental plan; however, there would be no LTD coverage, no AD&D coverage and a maximum flat rate of \$25,000 for a Life Insurance benefit; overall prescription drug cap and reduced Out of Country Travel Coverage amount.
2. Accept the quote from Canada Life being the lowest premiums quote received for the same as our current Employee Benefit plan; plus the following four plan enhancements: i) add Dependent Life \$15,000 Spouse, \$7,500 Child; ii) add Major Dental coverage to 50%, \$2,000 combined maximum Basic and Major Page 2 of 4 Township of North Frontenac Regular Council Agenda Minutes June 17, 2022 (routine coverage at 80%); iii) Prescription Drugs at 80% coinsurance, 90% coinsurance with PocketPills or Costco; and 24 month Survivor Period Coverage.
3. In accordance with the 2019-2022 Township’s Strategic Goal to assist with attracting a diverse Council for the 2022 and future elections, as Benefit Options through a new benefit plan would be

cost prohibitive, implement a Healthcare Spending Account for Council Members at \$1,000 each per year for medical, dental, vision, etc. benefits that are Canada Revenue Agency approved.

4. Appoint Gallagher as the Broker for Councillor AD&D and travel insurance; and that Gallagher bring back some options for Council's consideration.

And That this motion be considered under Business Arising prior to the Personnel and Audit Minutes being adopted;

And That Council approves the recommendations from the Personnel and Audit Committee.

Researched By:

Kelly Watkins, Dipl.M.A., M.M., Treasurer

Comments:

In 2022, Gallagher (Consultant) completed a Compensation and Pay Equity Review, which included a market review of Employee Benefits. As a result of this review, and based on both pricing and service considerations, Council approved transitioning our Employee Benefits to Canada Life from the previous provider.

The approved 2022 Quote from Canada Life included extended rate guarantees of 16 months for health and dental benefits, and 28 months for pooled benefits (life, LTD, etc.). In addition, two rate caps of 15% were applied to each subsequent renewal, covering renewals up to and including 2025.

Following discussions with Gallagher, and considering our current experience history and high loss ratios, it has been determined that going to market at this time would not be advantageous.

Accordingly, the recommendation is to remain with Canada Life for the upcoming renewal for 2026.

Although our loss ratios have improved slightly compared to last year, Gallagher will continue to monitor our experience and conduct a mid-year review to determine whether there may be value in going to market prior to our 2027 renewal.

It is further recommended that Gallagher be engaged to complete the upcoming Compensation and Pay Equity Review, as they conducted the previous review and already possess much of the data required to begin the process efficiently.

Financial Impact:

Gallagher was able to negotiate the benefit rate increase from 37.4% down to 11.9% on our behalf. See renewal report attached for more details.

Compensation Review has been included in the 2026 Adopted Budget at a cost of \$17,500 based on a quote from Gallagher.

Attachments:

[2026 Employee Benefit Renewal ACC](#)



Township of North Frontenac

January 1st, 2026 Benefit Plan Renewal Executive Summary

Executive Summary

- The renewal for this year with Canada Life is coming in at an 11.9%, or \$1,862/month, overall monthly increase, after we pushed Canada Life in our negotiations extremely hard to get the best renewal possible. The increase could have been much higher, as the loss ratios on health and dental are fairly significant and Canada Life was asking for a 37.4% increase.
- The healthcare loss ratio was 98%, 22% higher than the Target Loss Ratio (TLR) of 76%. The Dental loss ratio was 12% higher than the TLR, and both health and dental loss ratios were much higher last year. Annual trend and inflation is between 11-13% on health and 10-12% on dental, which is the numbers the carriers use to calculate renewal increases/decreases to premiums.
- Your pooled benefits however, Life insurance, Dependent Life, Basic AD&D, and LTD are up for renewal premium changes as well, however, we did negotiate significantly lower increases to the requested increases from Canada Life, so these rates are going up modestly. The built in Virtual Healthcare and Travel insurance is not negotiable, since its through another International Travel Insurance and Virtual Healthcare (Dialogue) 3rd party carrier.
- The healthcare claims this year increased only modestly, and prescription drugs are accounting for 90% of all healthcare claims. Typical claiming averages in Canada have prescription drugs accounting for between 60-70% of healthcare claims, so North Frontenac is outside of these averages by quite a lot. The paramedical claims are very low as well, especially when I compare them to the many other municipalities I work with. These low claim patterns come with the risk that if plan members and their dependents due start to use these practitioners and drug claims stay the same, healthcare claims will rise further and premiums would therefore need to increase to keep up.
- There are several high-cost drugs on your plan as well, which led to \$32,856 in pooled claims. The good news though is that we negotiated a lower pooling charge for the coming year, going from 23.45% to 21.94%. This means more of the healthcare premiums you pay go toward paying claims, not the pooling charge.
- One interesting and good news item recently is that Novo Nordisk is set to lose its GLP-1 Patent in Canada only, so generics should be hitting the market in 2026. This is the pharmaceutical manufacturer responsible for Ozempic, Wegovy, Saxenda and Rybelsus. Diabetes is the most claimed drug category on your plan, account for close to 50% of the top 20 drug in terms of costs, with Ozempic on the plan in a couple different mg/shot.



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- Read more about it here - <https://www.phiagroup.com/media/posts/the-patent-fumble-that-could-bring-down-the-cost-of-weight-loss-drugs/>

Thank you, Sincerely,

Michael Poaps, B.I.B.

Area Vice President, Group Benefits and Retirement Services

613-795-3360

michael_poaps@ajg.com

Karen Zastera, CHRP, CHRL

Account Manager, Group Benefit & Retirement Services

613-670-8483

karen_zastera@ajg.com



Township of North Frontenac

Renewal Claims Experience

TOWNSHIP OF NORTH FRONTENAC - January 1, 2026 Benefits Renewal

Claims Experience		Period	Exp. Rated Premium ¹	Exp. Rated Paid Claims	Loss Ratio (LR)	Target LR (TLR)
Extended Healthcare (EHC) ²	Current	Sep '24 - Aug '25	\$65,364	\$64,285	98%	76%
	Prior	Sep '23 - Aug '24	\$57,090	\$62,589	110%	76%
Dental Care	Current	Sep '24 - Aug '25	\$29,379	\$25,810	88%	76%
	Prior	Sep '23 - Aug '24	\$26,831	\$26,999	101%	76%

Period Loss Ratios vs. Target Loss Ratios



Per Capita Claims		Period	Avg. Headcount ³	Per Capita Claims ⁴ (Annualized)	Annualized Change
Extended Healthcare (EHC)	Current	Sep '24 - Aug '25	30	\$2,172	7.9%
	Prior	Sep '23 - Aug '24	31	\$2,013	
Dental Care	Current	Sep '24 - Aug '25	30	\$872	0.4%
	Prior	Sep '23 - Aug '24	31	\$868	

Notes

1. Paid Extended Healthcare premiums exclude pooling charges.
 2. Paid Extended Healthcare claims exclude pooled claims.
 3. Average headcount based on average Basic Life headcounts.
 4. Per capita Extended Healthcare claims exclude pooled claims.
- Values may not result in an exact sum due to rounding. Values are rounded to the nearest whole number.



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Township of North Frontenac

Renewal Cost Comparison Chart

TOWNSHIP OF NORTH FRONTENAC - January 1, 2026 Benefits Renewal

Benefit	Volume	Current Rates Effective: January 1, 2025		Renewal Rates Effective: January 1, 2026									
		Rate	Premium	Rate	Proposed		Change ¹		Rate	Negotiated		Change ¹	
					Rate	Premium	Change ¹	%		Rate	Premium	Change ¹	%
Basic Life (rates per \$1,000)	4,185,500	0.480	\$ 2,009	0.570	\$ 2,386	\$ 377	18.8%		0.500	\$ 2,093	\$ 84	4.2%	
Dependant Life (rates per family)	25	9.170	\$ 229	10.490	\$ 262	\$ 33	14.4%		9.601	\$ 240	\$ 11	4.7%	
AD&D (rates per \$1,000)	4,160,500	0.050	\$ 208	0.050	\$ 208	\$ -	0.0%		0.050	\$ 208	\$ -	0.0%	
Long-Term Disability (rates per \$100)	101,270	2.600	\$ 2,633	3.730	\$ 3,777	\$ 1,144	43.5%		2.699	\$ 2,733	\$ 100	3.8%	
GMA/VHA (rates per member)													
Single	5	2.78	\$ 14	2.98	\$ 15	\$ 1	7.2%		2.98	\$ 15	\$ 1	7.2%	
Family	25	2.78	\$ 70	2.98	\$ 75	\$ 5	7.2%		2.98	\$ 75	\$ 5	7.2%	
Total	30		\$ 83		\$ 89	\$ 6	7.2%			\$ 89	\$ 6	7.2%	
Healthcare (rates per member)													
Single	5	108.34	\$ 542	156.26	\$ 781	\$ 240	44.2%		124.30	\$ 622	\$ 80	14.7%	
Family	25	290.55	\$ 7,264	418.11	\$ 10,453	\$ 3,189	43.9%		332.67	\$ 8,317	\$ 1,053	14.5%	
Total	30		\$ 7,805		\$ 11,234	\$ 3,429	43.9%			\$ 8,938	\$ 1,133	14.5%	
Dental Care (rates per member)													
Single	5	39.16	\$ 196	51.85	\$ 259	\$ 63	32.4%		46.99	\$ 235	\$ 39	20.0%	
Family	25	97.89	\$ 2,447	129.62	\$ 3,241	\$ 793	32.4%		117.47	\$ 2,937	\$ 490	20.0%	
Total	30		\$ 2,643		\$ 3,500	\$ 857	32.4%			\$ 3,172	\$ 529	20.0%	
Total Monthly Premium			\$ 15,611		\$ 21,457	\$ 5,845				\$ 17,473	\$ 1,862		
Total Annual Premium			\$ 187,335		\$ 257,479	\$ 70,144	37.4%			\$ 209,681	\$ 22,346	11.9%	
Negotiated Annual Savings											\$ 47,798	25.5%	

This analysis is for illustrative purposes only and is not a proposal for coverage or a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. See your policy or contact us for specific information or further details in this regard.



Township of North Frontenac

Benefit Plan Summary

Township of North Frontenac Class 1: All Eligible Employees

Eligibility

Employee	Permanent full-time employees working a minimum of 28 hours per week 6 months from date of hire
Dependents	Children to any age if disabled Children to the age of 21 Children to the age of 25, if attending school full-time Spouse including common-law with coverage from date of co-habitation

Basic Life

Benefit Type	200% of Annual Earnings
Maximum \$ Amount	\$750,000
Non Evidence Maximum \$ Amount (NEM)	\$410,000
Reduction Formula	Reduces 50% at age 65
Termination Age	Age 71
Termination Details	Or until earlier retirement

Basic AD&D

Benefit Type	Equal to Basic Life
Termination Age	Age 71
Termination Details	Or until earlier retirement

Dependant Life

Spouse Benefit \$ Amount	\$15,000
Child Benefit \$ Amount	\$7,500, from live birth

Long Term Disability

Benefit Amount - Single-Tiered	66.67% of monthly earnings
Monthly Maximum \$ Amount	\$10,000
Non Evidence Maximum \$ Amount (NEM)	\$6,050
Elimination Period	120 Days
Benefit Duration	Up to age 65
Definition of Disability	2 year own occupation, any occupation thereafter
CPP/QPP Offset	Primary
Tax Status	Taxable
Termination Age	Age 65
Termination Details	Or until earlier retirement, less the elimination period

Extended Health Care

Prescription Drugs	
Co-Insurance (%)	80%, 90% when purchased at Costco
Annual Maximum	Unlimited
Pay Direct Card?	Yes
Drug Coverage	Lowest cost alternative
Vaccines	Included



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Extended Health Care Cont'

Other Health

Co-Insurance (%)	80%
Hospital Room Type	Semi-Private
Private Duty Nursing Maximum \$ Amount	\$10,000.00, per year at 80% coinsurance
Paramedical Services Maximum \$ Amount	\$500 per person per year, Includes: Acupuncturist, Chiropractor, Dietician, Massage Therapist, Naturopath, Osteopath, Physiotherapist, Podiatrist/Chiropodist, Psychologist/Social Worker/Psychotherapist/Therapist/Counsellor, Speech Therapist
Paramedical Services (%)	80%
Hearing Aids Maximum \$ Amount	\$500, every 5 years
Foot Orthotics Maximum \$ Amount	\$450, every 36 months
Orthopedic Shoes Maximum \$ Amount	\$300, every 12 months
Accidental Dental Coinsurance (%)	100%
Telemedicine	Consult+
Second Opinion Service	Teladoc Medical Experts
Vision Care	
Eye Exam Coinsurance (%)	100%
Adult Eye Exam Duration	24 Months, reasonable and customary
Child Eye Exam Duration	12 Months, reasonable and customary
Prescription Eye-wear \$ Amount	\$250
Adult Hardware Duration	24 Months
Child Hardware Duration	12 Months
Out-of-Province/Out-of-Country Emergency	
Co-Insurance (%)	100%, unlimited
Trip Duration	60 Days
Termination Details	Coverage extends until retirement
Survivor Coverage Duration	24 Months

Dental Care

Recall Exam Frequency	6 Months
Annual Deductible?	No Deductible
Fee Guide	Current
Termination Details	Coverage extends until retirement
Survivor Coverage Duration	24 Months
Basic and Major Services	
Preventative Services (%)	80%
Extensive Services (%)	80%
Major Services (%)	50%
Basic and Major Annual Maximum	Combined
Combined Annual Maximum \$ Amount	\$2,000

Benefit Contacts

If uncertain about coverage, please inquire with Canada Life before incurring the cost.

Coverage and Claims Inquiries	Canada Life Phone: 1-800-957-9777 Website: www.canadalife.com
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Township of North Frontenac Class 2: Long Term Contractors

Eligibility

Employee	Permanent full-time employees working a minimum of 28 hours per week 6 months from date of hire
Dependents	Children to any age if disabled Children to the age of 21 Children to the age of 25, if attending school full-time Spouse including common-law with coverage from date of co-habitation

Basic Life

Benefit Amount - Flat Benefit Amount	\$230,000
Non Evidence Maximum \$ Amount (NEM)	\$230,000
Reduction Formula	Reduces 50% at age 65
Termination Age	Age 71
Termination Details	Or until earlier retirement

Basic AD&D

Benefit Type	Equal to Basic Life
Termination Age	Age 71
Termination Details	Or until earlier retirement

Dependant Life

Spouse Benefit \$ Amount	\$15,000
Child Benefit \$ Amount	\$7,500, from live birth

Extended Health Care

Prescription Drugs

Co-Insurance (%)	80%, 90% when purchased at Costco
Annual Maximum	Unlimited
Pay Direct Card?	Yes
Drug Coverage	Lowest cost alternative
Vaccines	Included

Other Health

Co-Insurance (%)	80%
Hospital Room Type	Semi-Private
Private Duty Nursing Maximum \$ Amount	\$10,000, per year at 80% coinsurance
Paramedical Services Maximum \$ Amount	\$500 per person per year, Includes: Acupuncturist, Chiropractor, Dietician, Massage Therapist, Naturopath, Osteopath, Physiotherapist, Podiatrist/Chiropodist, Psychologist/Social Worker/Psychotherapist/Therapist/Counsellor, Speech Therapist
Paramedical Services (%)	80%
Hearing Aids Maximum \$ Amount	\$500, every 5 years
Foot Orthotics Maximum \$ Amount	\$450, every 36 months
Orthopedic Shoes Maximum \$ Amount	\$300, every 12 months
Accidental Dental	Unlimited
Telemedicine	Consult+
Second Opinion Service	Teladoc Medical Experts
Vision Care	
Eye Exam Coinsurance (%)	100%
Adult Eye Exam Duration	24 Months, reasonable and customary
Child Eye Exam Duration	12 Months, reasonable and customary
Prescription Eye-wear \$ Amount	\$250
Adult Hardware Duration	24 months
Child Hardware Duration	12 Months



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Extended Health Care Cont'

Out-of-Province/Out-of-Country Emergency

Co-Insurance (%)	100%, unlimited
Trip Duration	60 Days
Termination Details	Coverage extends until retirement
Survivor Coverage Duration	24 Months

Dental Care

Recall Exam Frequency	6 Months
Annual Deductible?	No Deductible
Fee Guide	Current
Termination Details	Coverage extends until retirement
Survivor Coverage Duration	24 Months

Basic and Major Services

Preventative Services (%)	80%
Extensive Services (%)	80%
Major Services (%)	50%
Basic and Major Annual Maximum	Combined
Combined Annual Maximum \$ Amount	\$2,000

Benefit Contacts

If uncertain about coverage, please inquire with Canada Life before incurring the cost.

Coverage and Claims Inquiries	Canada Life Phone: 1-800-957-9777 Website: www.canadalife.com
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Class 3: Early Retirees

Eligibility

Employee	Permanent full-time employees working a minimum of 28 hours per week 6 months from date of hire
Dependents	Children to any age if disabled Children to the age of 21 Children to the age of 25, if attending school full-time Spouse including common-law with coverage from date of co-habitation

Basic Life

Benefit Amount - Flat Benefit Amount	\$25,000
Non Evidence Maximum \$ Amount (NEM)	\$25,000
Termination Details	Or until earlier retirement

Basic AD&D

Benefit Type	Equal to Basic Life
Termination Age	65

Dependant Life

Spouse Benefit \$ Amount	\$15,000
Child Benefit \$ Amount	\$7,500, from live birth

Extended Health Care

Prescription Drugs

Co-Insurance (%)	80%, 90% when purchased at Costco
Annual Maximum	\$10,000 per calendar year
Pay Direct Card?	Yes
Drug Coverage	Lowest cost alternative
Vaccines	Included

Other Health

Co-Insurance (%)	80%
Hospital Room Type	Semi-Private
Private Duty Nursing Maximum \$ Amount	\$10,000, per year at 80% coinsurance
Paramedical Services Maximum \$ Amount	\$500 per person per year, Includes: Acupuncturist, Chiropractor, Dietician, Massage Therapist, Naturopath, Osteopath, Physiotherapist, Podiatrist/Chiropracist, Psychologist/Social Worker/Psychotherapist/Therapist/Counsellor, Speech Therapist

Paramedical Services (%)	80%
Hearing Aids Maximum \$ Amount	\$500, every 5 years
Foot Orthotics Maximum \$ Amount	\$450, every 36 months
Orthopedic Shoes Maximum \$ Amount	\$300, every 12 months
Accidental Dental	Unlimited
Telemedicine	Consult+
Second Opinion Service	Teladoc Medical Experts
Vision Care	
Eye Exam Coinsurance (%)	100%
Adult Eye Exam Duration	24 Months, reasonable and customary
Child Eye Exam Duration	12 Months, reasonable and customary
Prescription Eye-wear \$ Amount	\$250
Adult Hardware Duration	24 months
Child Hardware Duration	12 Months



Extended Health Care Cont'

Out-of-Province/Out-of-Country Emergency	
Co-Insurance (%)	100%, \$100,000 lifetime maximum
Trip Duration	30 days
Termination Details	Age 65
Survivor Coverage Duration	24 Months

Dental Care

Recall Exam Frequency	6 Months
Annual Deductible?	No Deductible
Fee Guide	Current
Termination Details	Age 65
Survivor Coverage Duration	24 Months
Basic and Major Services	
Preventative Services (%)	80%
Extensive Services (%)	80%
Major Services (%)	50%
Basic and Major Annual Maximum	Combined
Combined Annual Maximum \$ Amount	\$2,000

Benefit Contacts

If uncertain about coverage, please inquire with Canada Life before incurring the cost.

Coverage and Claims Inquiries	Canada Life
	Phone: 1-800-957-9777
	Website: www.canadalife.com

This document is an outline of the coverage provided under your employer's benefit plans based on information provided by your company. It does not include all the terms, coverage, exclusions, limitations, and conditions contained in the official Plan Document, applicable insurance policies and contracts (collectively, the "plan documents"). The plan documents themselves must be read for those details. The intent of this document is to provide you with general information about your employer's benefit plans. It does not necessarily address all the specific issues which may be applicable to you. It should not be construed as, nor is it intended to provide, legal advice. To the extent that any of the information contained in this document is inconsistent with the plan documents, the provisions set forth in the plan documents will govern in all cases. If you wish to review the plan documents or you have questions regarding specific issues or plan provisions, you should contact your Human Resources/Benefits Department.

To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 12 Dec 2025
Re: Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager’s Administrative Report entitled “Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations”; **And That** Council will consider a By-law later in the meeting to enter into a service agreement, including insurance requirements, with Diabetes Canada to provide two (2) donation bins - one at Plevna Waste Site and one at 506 Waste Site.

Background:

Textile waste continues to grow, with significant volumes ending up in local landfills each year. Many items disposed of at waste sites—such as clothing, linens, and small household textiles—are still reusable or recyclable.

For over 30 years, Diabetes Canada has operated a national clothing and small household goods collection program that funds diabetes research, supports Diabetes Camps for children, and contributes to education and advocacy. The program collects up to 100 million pounds of donated items each year, diverting them from landfills. This diversion generates significant environmental benefits, including savings of 1 billion kWh of energy, reductions equivalent to removing 212,087 cars from the road, and conserving 167,828 litres of water.

Diabetes Canada’s long-standing partnership with Value Village ensures that all donated items are responsibly processed. The charity receives funding based on the volume of goods delivered, raising up to \$5 million annually (net) for diabetes-related initiatives.

Researched By:

McKenzie Millar, C.Tech, rcji, BCIN - Technical Services Officer

Comments:

Feedback from Cambium Environmental (Waste Site Monitoring Consultant):

Cambium has reviewed the proposal and expressed support, noting that it is “a great idea to increase diversion and support the Diabetes Association.”

Cambium confirmed that:

- The Township is permitted to install these bins within the existing site plans for both the Plevna and 506 waste sites.

- For the 506 Waste Disposal Site, Environmental Compliance Approval (ECA) Condition 3.4 requires District Manager approval for any reconfiguration of the transfer station. Because this initiative promotes diversion, Cambium does not anticipate any concerns from the Ministry of the Environment, Conservation and Parks (MECP).
- Although the Plevna site does not have a specific ECA reporting requirement, Cambium will notify the MECP in the same correspondence as the 506 approval request.
- The site plans will need to be updated in the Annual Monitoring Reports. Cambium has provided the Existing Conditions Plans for both sites and requested that Township staff mark the proposed bin locations for integration into the updated plans.

Staff are currently reviewing site logistics to determine optimal bin placement locations at both sites and will provide marked plans to Cambium accordingly.

Program Requirements and Agreement:

Diabetes Canada has confirmed awareness of and willingness to enter into the Township’s standard agreement for donation bin placement. The agreement requires Diabetes Canada to:

- Service and empty the bins regularly to prevent overflow and misuse;
- Provide proof of \$2 million liability insurance, naming the Township as an additional insured; and
- Acknowledge independent operation from the Township.

Either party may terminate the agreement with 30 days’ written notice.

Operational Considerations:

The donation bins will offer residents a local accessible option for diverting reusable textiles from disposal. Throughout the first year of the initiative, staff will assess residents’ usage patterns, any instances of misuse, impacts on site cleanliness, and overall operational implications.

Financial Impact:

There is no direct cost to the Township. Minimal staff time will be required for coordination, placement, and monitor the proposed initiative.

Strategic Implications:

Sustainable Core Services - Optimize waste management practices through diversion, recycling and repurposing.



Committee of Adjustment Minutes

1:00 PM - Monday, October 27, 2025
Council Chambers

Present: Gary Wood (Chair); Jim Ogilvie (Member); Carl Tooley (Member); and Brent Smith (Alternate Member)

Also Present: Tara Mieske, Secretary/Treasurer, Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager; Marnie Geerlinks, Administrative Assistant to the Clerk's Department; Don Reed, Chief Building Official; Councillor Roy Huetl, Council Liaison; Dmitry Kurylovich, Project Manager/Senior Planner, County of Frontenac; and Jennie Kapusta, Community Planner, County of Frontenac;

1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) **October 27, 2025**

48-25 Moved by Carl Tooley, Seconded by Jim Ogilvie

Be It Resolved That the Committee approves the Agenda dated October 27, 2025, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Delegations

None.

6. Adoption of Minutes

a) *Minutes of Meeting*

49-25 Moved by Jim Ogilvie, Seconded by Carl Tooley

Be It Resolved That the Committee adopts the Minutes of a Meeting held on September 22, 2025, as circulated.

Carried

7. Business Arising Out of Minutes

None.

8. Zoning By-law Amendment Application (Recommendation to Council)

None.

9. Consent Applications

None.

10. Minor Variance Applications

a) *File #A15/25 - Plan 1033, Lot 33, Geographic Township of Barrie - Request for Permission to Enlarge Legal Non-conforming/Non-complying Structure*

Patrice Poppleton, applicant, participated in the meeting electronically.

Dimity Kurylovich, Senior Planner/Project Manager, provided an overview of the request to enlarge a legal non-conforming/non-complying structure. He advised the applicant is proposing to demolish the existing one storey 50 square metre dwelling and attached 27 square metre deck and replace it with a new larger two storey 78 square metre dwelling with an attached deck within the same footprint. He noted the footprint expansion will take place on the roadside of the dwelling, maintaining the existing waterbody setback.

Kurylovich advised the existing dwelling is setback 8 metres from the high water mark of Shabomeka Lake and no further encroachment is proposed. He advised the proposed expansion of the structure and increase in height requires a planning application.

Kurylovich advised the property is developed with the following:

- a 50 square metre dwelling with an attached 27 square metre deck;
- a 40 square metre garage;
- a 17 square metre sleep cabin;
- a privy; and
- a woodshed

He noted there is a sewage disposal system located outside 30 metre setback. Kurylovich advised the proposed additions are on the north side to the proposed structure, with little vegetation to be removed. He noted there is one tree which could be considered hazardous due to the proximity to the existing dwelling.

Kurylovich advised the application was provided to Mississippi Valley Conservation Authority (MVCA) for review. He advised MVCA had no objections to the proposed development, with no natural hazards identified during the review. He advised the report provided by MVCA discussed maintaining shoreline vegetation and recommended mitigation measures.

Kurylovich advised the application meets the two (2) tests set out under Section 45(2) of the Planning Act and recommended approval of the application, subject to the conditions included in the Planning Report.

Wood advised he attended the site, which was well treed with a large buffer between the subject property and the neighbouring properties. Wood recommends approval of the application, subject to the conditions included in the Planning Report.

Tooley asked for clarification on the process regarding the inspection of the septic system prior to the issuance of a building permit. Don Reed, Chief Building Official, advised if the proposal meets the requirements in the Building Code (i.e. an increase of 15% in living space, additional fixtures, etc.) the applicant may need to upgrade the sewage system.

Geerlinks advised there were no comments from the public.

50-25 Moved by Carl Tooley, Seconded by Jim Ogilvie

Be It Resolved That Planning Application File #A15/25, a Request for Permission to expand a Legal Non-Complying Structure, shall be approved subject to the conditions noted in the Planning Report, including shoreline protection as per Dmitry Kurylovich's comments;

And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by November 6, 2025.

Carried

- b) ***File #A16/25 - Plan 1115, Lot 7, Geographic Township of Barrie - Request for Permission to Enlarge Legal Non-conforming/Non-complying Structure***

Jim Stevenson, applicant and Danielle Kecso, agent attended the meeting in person. Laurie Stevenson, applicant, attended the meeting electronically.

Dimity Kurylovich, Senior Planner/Project Manager, provided an overview of the request to enlarge a legal non-conforming/non-complying structure. He advised the applicants are proposing to raise and add a new foundation with a walk-out option on an existing 91 square metre dwelling that has an attached 71 square metre deck, located approximately 16 metres from the highwater mark of Mazinaw Lake. The applicants are also proposing the following expansions to the existing footprint:

- a 36.2 square metre bedroom addition on the north side of the dwelling;
- a 17.9 square metre kitchen addition on the south side of the dwelling;
- A 14.9 square metre deck addition on the north side of the existing deck; and
- replace a 14.12 square metre uncovered deck with covered deck addition on the waterside of the dwelling.

The County Planner advised the septic bed is located in a flat area just north of the existing dwelling within the 30 metre setback. It is proposed it will be replaced in the same location. Kurylovich advised the property is severely constrained due to a steep slope and is built out to its maximum potential.

Kurylovich advised the property is developed with a dwelling including an attached deck; a sleep cabin with an attached deck; two garages; a shed; and a set of stairs leading down to the shoreline.

Kurylovich noted the slope stability report provided with the application concluded the proposed development will not have an impact on the slope; and the slope won't have an impact on the development if all development activity takes place within the existing dwelling and septic footprints which is situated on bedrock.

Kurylovich advised the initial concept submitted by the applicants identified the location of the septic system to be behind the dwelling. He advised a relocation of the system was proposed with a reduced waterbody setback. As Mazinaw is a Lake Trout Lake, a reduced setback was not supported by County Planning staff and the Ministry of Environment, Conservation and Parks (MECP). Kurylovich advised alternatives for the placement of the septic system were explored. Kurylovich advised it was his opinion the location of the septic system was incorrectly identified and the actual location is most likely identified in the current site plan to the north of the dwelling.

Kurylovich advised MVCA reviewed the Slope Stability Report, and noted the report was completed in accordance with provincial requirements. He noted MVCA advised the applicants must comply with the recommended mitigation measures included in the report.

Kurylovich advised MECP discussed the importance of maintenance of lake health. He advised MECP was supportive of a replacement of the septic system in same location with no reduction in the waterbody setback.

Kurylovich advised the application meets the two (2) tests set out under Section 45(2) of

the Planning Act and recommended approval of the application, subject to the conditions included in the Planning Report.

Ogilvie advised he attended the site and agrees with Kurylovich's assessment of the septic system location. He noted the property is a deep, well treed lot, which is important for slope stability. He supported the proposed additions to the dwelling and recommended approval of the application, subject to the conditions included in the Planning Report.

Geerlinks advised there were no comments from the public.

51-25 Moved by Jim Ogilvie, Seconded by Carl Tooley

Be It Resolved That Planning Application File #A16/25, a Request for Permission to expand a Legal Non-Complying Structure, shall be approved subject to the conditions noted in the Planning Report;

And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by November 6, 2025.

Carried

- c) ***File #A17/25 - Lot 23, South West Range, Geographic Township of Clarendon - Request for Permission to Enlarge Legal Non-conforming/Non-complying Structure***

Lindsey Polak (Point Frontenac Holdings Ltd.), applicant and Danielle Kecso, Agent, attended the meeting in person.

Jennie Kapusta, Community Planner, provided an overview of the request to enlarge a legal non-conforming/non-complying structure. She advised the applicant proposed to remove the existing roof over the eastern end of an existing deck; and construct a 17.9 square metre covered and enclosed screen porch over the central portion of the existing deck. Kapusta noted the proposed development will result in a two foot expansion towards the high water mark of Malcolm Lake, reducing the setback from 18.2 metres to 17 metres.

Kapusta advised the application was provided to Mississippi Valley Conservation Authority (MVCA) for review. She advised MVCA had no objections to the proposed development, with no natural hazards identified during the review. Kapusta recommended approval of the application, subject to the conditions included in the Planning Report.

Tooley advised he visited the site on October 8, 2025; and noted the required marking signs were posted. He advised the application meets the required tests under the Planning Act and recommended approval subject to the conditions included in the Planning Report.

Geerlinks advised there were no public comments.

52-25 Moved by Carl Tooley, Seconded by Jim Ogilvie

Be It Resolved That Planning Application File #A17/25, a Request for Permission to expand a Legal Non-Complying Structure, shall be approved subject to the conditions noted in the Planning Report;

And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by November 6, 2025.

Carried

- d) ***File #A18/25 - Part of Lot 20, South West Range, Geographic Township of Clarendon - Request for Permission to Enlarge Legal Non-conforming/Non-complying Structure***

Trevor Noye, applicant, attended the meeting electronically.

Jennie Kapusta, Community Planner, provided an overview of the request to enlarge a legal non-conforming/non-complying structure. She advised the applicant proposed to demolish the existing single storey 230 square metre dwelling and construct new two storey 174 square metre dwelling including decks and porches. She noted there is no proposed change to the existing setback of 18 metres from Malcolm Lake.

Kapusta advised the property is developed with the following:

- a one storey 230.3 square metre dwelling, including attached decks;
- a 720 square metre garage;
- an 89.2 square metre storage building (Quonset hut);
- an 8.9 square metre sauna;
- an 8.9 square metre storage shed; and
- a Class 4 Septic system.

Kapusta advised the application was provided to Mississippi Valley Conservation Authority (MVCA) for review. She advised MVCA had no objections to the proposed development, with no natural hazards identified during the review. Kapusta recommended approval of the agenda, subject to the conditions included in the Planning Report.

Tooley advised he visited the site on October 8, 2025; and noted the required marking signs were posted. He advised the applications meets the required tests under the Planning Act and recommended approval subject to the conditions included in the Planning Report.

Geerlinks advised there were no public comments.

53-25 Moved by Carl Tooley, Seconded by Jim Ogilvie

Be It Resolved That Planning Application File #A18/25, a Request for Permission to expand a Legal Non-Complying Structure, shall be approved subject to the conditions noted in the Planning Report;

And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by November 6, 2025.

Carried

11. Other Business

a) *Proposed 2026 Meeting Dates and Time for Committee of Adjustment*

54-25 Moved by Carl Tooley, Seconded by Jim Ogilvie

Be It Resolved That the Committee receives for information the Administrative Report from the Clerk/Planning Manager entitled “Proposed 2026 Meeting Dates and Time for Committee of Adjustment”;

And That the Committee approves the Committee Meeting Schedule with all Meetings being held at 1:00 p.m. as follows:

Monday, January 26, 2026

Monday, February 23, 2026

Monday, March 23, 2026

Monday, April 27, 2026

Monday, May 25, 2026

Monday, June 22, 2026

Monday, July 27, 2026

Monday, August 24, 2026

Monday, September 28, 2026

Monday, November 2, 2026

Monday, November 30, 2026

Monday, December 14, 2026

Carried

12. Adjournment

a) *Adjournment of Meeting*

55-25 Moved by Jim Ogilvie, Seconded by Carl Tooley

Be It Resolved That the meeting adjourns at 2:02 p.m. until November 24, 2025, at 1:00 p.m. or at the call of the Chair.

Carried

Chair

Secretary-Treasurer



Environmental Task Force Minutes

9:00 AM - Tuesday, October 28, 2025
Council Chambers

Present: Councillor Roy Huetl (Chair); Deputy Mayor John Inglis; Councillor Fred Fowler; Paul Asselin; Bruce Moore; Marlene Spruyt; Mike Ward; and Katie Surra

Also Present: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., and Darwyn Sproule, Public Works Manager, P. Eng.

1. Call to Order

The Chair called the meeting to order at 9:04 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None noted.

4. Environmental Task Force Notes

- a) ***Notes of the Environmental Task Force Meeting dated September 30, 2025, as approved via email and being considered by Council at the October 31, 2025 Regular Meeting of Council.***

No comments.

5. Business Arising

- a) ***Quarterly Newsletter***

Deferred.

6. New Business

- a) ***2026 Work Plan***

Deferred.

b) *Work Plan Update*

1. Battery Storage Opportunities - John Inglis, Paul Asselin and Marlene Spruyt

The Task Force discussed the public comments received through email and at the Special Council Meeting on October 24, 2025 regarding the proposed Battery Energy Storage System (BESS). Asselin advised concerns were raised regarding noise and the potential implications on Mississagagon Lake properties. These concerns are based on the downslope from the proposed location to the lake; no natural barrier because the forest has been removed due to the high-voltage hydro corridor; and that noise spreads across water. When noise is studied the threshold is 40 dBa measured to the closest residence. It was noted the properties on Mississagagon Lake are not the closest but due to the above noted factors may be impacted more than the neighbouring properties that are buffered by natural forested barriers. They noted this could be a risk and may need to be mitigated. It was suggested the acceptable noise levels be reduced and include measurements along the shore of Mississagagon Lake. It was the consensus of the Task Force the thresholds could be established at this time and addressed during the design of the project.

There were also concerns with fires caused by BESS and forest fires that could impact BESS. The new technology reduces the risk of fire and thermal runaway. There is also a fire safety plan to address any potential risks which includes training. The property is part of an active waste site which is considered industrial and is already monitored due to the use of the property.

There are financial benefits for the Township including lease payments, Community Benefit Agreement dollars and taxation but it is not the only benefit. It was also noted the overall environmental benefit of a BESS project has been lost. It reduces the need for energy production because it stores energy when demand is low and stores it for when demand is high.

The permitting stage includes studies to determine if environmental or noise issues are unresolvable or what mitigation measures are needed. The Task Force concluded that many issues, like discharge, fire risks, and noise, can be addressed later during the detailed design stage.

The Chair advised he would bring the noise concerns raised to Council on Friday and recommend a reduced noise threshold be considered as well as it being measured to the closest properties and the properties on Mississagagon Lake.

Note: Work Plan Updates of the remaining items were deferred.

c) *Resignation of Ange Defosse, Task Force Member*

Councillor Huetl advised the Task Force of Ange Defosse resignation due to personal commitments. He noted Ms. Defosse is willing to assist with the preparation of the quarterly newsletters or policies if required.

Note: Marlene Spruyt left the meeting at this time.

d) Meeting Dates for 2026

Deferred.

e) Sub-Committee Protocol

Members of the Task Force are approved by Council and must attend meetings in-person or electronically. You are not permitted to have someone sit in on the meeting on your behalf. Any member of the public can attend a Task Force meeting but would only be permitted to participate at the leave of the Chair.

Sub-committee's are established by the Task Force based on the workplan and members of the Task Force volunteer to be members of the sub-committee. The sub-committee can invite subject matter experts to attend the meetings to provide advice. These individuals are not members of the sub-committee. Concerns have been raised that in some sub-committees expert witnesses are too influential and the members of the sub-committee are not adequately represented. The information provided to the Task Force from the sub-committee needs to reflect the opinions/advice of the entire sub-committee. Also, when information is provided to the Task Force from a sub-committee, the Task Force may wish to make changes or request additional information before providing a recommendation to Council.

7. Adjournment

a) Meeting adjourned at 11:00 a.m.

8. Recommendations

Be It Resolved That Council receives for information the notes of the Environmental Task Force dated October 28, 2025;

And That Council accepts the resignation of Ange Defosse from the Task Force and thanks her for her contributions.

Councillor Roy Huetl, Chair



Environmental Task Force Minutes

9:00 AM - Tuesday, November 25, 2025
Council Chambers

Present: Deputy Mayor Roy Huetl (Chair); Councillor John Inglis; Councillor Fred Fowler; Paul Asselin; Bruce Moore and Mike Ward

Absent with Regret: Katie Surra and Marlene Spruyt

Also Present: Tara Mieske, Clerk/Planning Manager and Darwyn Sproule, Public Works Manager

1. Call to Order

The Chair called the meeting to order at 9:04 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None noted.

4. Environmental Task Force Notes

a) *Notes of the Environmental Task Force Meeting dated October 28, 2025 for consideration.*

The Task Force approved the Notes as provided in the Agenda package which will be provided to Council for consideration at the December 12, 2025 Council Meeting.

5. Business Arising

a) *Quarterly Newsletter*

The Task Force had no concerns with the quarterly newsletters. The Task Force feels these are important for public engagement. The Secretary will contact Ange Defosse to confirm if she would like to continue creating these on behalf of the Task Force.

b) *2026 Work Plan*

The Task Force reviewed the 2025 Work Plan.

The Task Force discussed battery storage opportunities and decided to remove this from the work plan.

The Task Force discussed invasive species and decided to leave this on the Work Plan and focus on providing education on various invasive species. Ward advised he is currently completing research on the spread of invasive species by hunters and there may be an opportunity to provide information in this regard. He also noted that Megan Ward would like to continue to provide education at the Summerfest event. Sproule noted Quinte Conservation Authority provided examples of projects within the watershed to control invasive species (i.e. moths, herbicides, etc.).

It was noted that carrying capacity of lakes was included on the 2025 Work Plan. However the Task Force put this item on hold. The Task Force discussed having a sub-committee and reaching out to the County Planners and Mississippi Valley Conservation Authority to look at other options for determining carrying capacity outside the traditional measurement of phosphorous and nitrogen and to consider recreational aspects (i.e. boating, shoreline development, etc.).

The Task Force also discussed providing outreach to the public by continuing with the quarterly newsletters, looking at opportunities for community gardens, promoting the Earth Day community clean-up event and green energy projects.

The updated Work Plan will be provided to Council for consideration at the December 12, 2025 Council Meeting.

c) *Meeting Dates for 2026*

The Task Force decided to continue the meetings on the last Tuesday of each month at 9:00 am. The Secretary will circulate the meeting dates to the Task Force by email.

d) *Voluntary Sector Member Vacancy*

The Task Force discussed the vacant Voluntary Sector Member position and recommended the position be advertised in accordance with the Procedural Policy.

e) *Work Plan Update*

1. Battery Storage Opportunities - John Inglis, Paul Asselin and Marlene Spruyt

The Task Force held a debrief on the proposed Battery Energy Storage System (BESS) proposed by Alectra on the property adjacent to the 506 waste site. The Task Force Members felt they learned a lot about BESS systems including their purpose, how they operate, new technology introduced to address past concerns, etc. They also discussed some of the lessons learned and how to address potential future proposals including:

- Public engagement - Members of the public advised they were unaware of the

project. Information was provided through the Township website, social media, Engage Frontenac, lake associations, etc. Look for opportunities in the future to add additional opportunities to provide information. This process raised awareness on BESS projects and many people are supportive of them. Their concerns were with respect to the location. The Task Force noted there was a lot of misinformation being provided by the public. This is difficult to address especially by a municipality.

- Site location and review - Some of the concerns raised by the public about the site were discussed by the Task Force. Concerns were raised about the removal of forests, proximity to Mississagagon Lake, increased noise pollution due to the topography and lack of forest and impact on the wetlands. It was noted this site is the closest to industrial lands the Township has since it is adjacent to a waste site. Also, due to the size of the property there is an opportunity to alter the location of the system.
- Approval in Principle - It was difficult to explain the process and the site specific concerns being addressed in the future. The environmental, noise, archeological studies and permits may have deemed the site inappropriate or required mitigation measures to permit the construction.
- Confidentiality to Protect Bid Process -There were challenges for Council to openly explain the financial benefits due to the confidential nature of the agreements because of the competitive bid process.

2. Net Metering - John Inglis, Paul Asselin and Marlene Spruyt

The PWM provided an update on the engineering review completed by Eastern Engineering. The roof of the Municipal office/garage and fire hall were inspected and analyzed using the requirements of the new Building Code. If solar panels are to be installed on the roofs there are some minor upgrades required to strengthen the roofs. The cost for these improvements is estimated at \$20,000. Asselin will add this information to the revenue model and provide it to the PWM. An update will be provided to Council which will include the details of the engineering report and a review of the financial information by the Treasurer. One of the challenges of getting support for this project is the concerns with the current MicroFIT system and the need to replace the solar panels and upgrade the system. The revenue generated is less than what was predicted at the time. It is important to note there have been extensive changes in technology and manufacturers are offering longer warranties on newly installed systems.

3. Invasive Species - Roy Huetl, Fred Fowler and Mike Ward

This was briefly discussed under item 6b) Work Plan.

4. Septic Inspection Programs - Bruce Moore, Kate Surra, Roy Huetl and Fred Fowler
Staff are currently working on the mandatory inspections at the time of sale report for Council. There may also be an opportunity to address septic review under short-term rental regulations.

5. Short-term Rentals - Bruce Moore, Kate Surra, Ange Defosse and John Inglis

Moore advised the sub-committee has met and there are additional considerations for the sub-committee to consider with respect to proposed regulation of short-term rentals. The sub-committee is investigating the best approach for regulating including rezoning properties to a commercial use or licensing. It was noted they also need to consider rentals on properties that are not waterfront and other forms of rentals including recreational vehicles, campsites, yurts, etc. The sub-committee will be providing a report to the Task Force in early 2026. The Chair noted the Task Force may want to limit other business on the agenda to focus on this important topic.

f) ***Public Works Manager - Net Metering - Update on Engineering Analysis of the Roof Systems***

This item was discussed under the Work Plan - Net Metering item noted above.

6. New Business

a) ***Proposed Provincial Changes to Conservation Authorities***

Deputy Mayor Huetl advised the Province is proposing to reduce the current 36 Conservation Authorities (CA) into 7 regional and add a Provincial Authority agency to oversee CA. The goal of the Provincial government is to reduce administrative costs, improve consistency in permitting processes and streamline services. Council received a presentation from Sally McIntyre, General Manager of Mississippi Valley Conservation Authority (MVCA) on November 21, 2025 and Council passed a Resolution advising they do not support the formation of the regional conservation authorities. MVCA will become part of the St. Lawrence Regional Conservation Authority which includes 46 municipalities. Currently the MVCA Board has representatives from each municipality. There are many concerns with the proposal.

Councillor Huetl suggested members of the public contact their MPP or provide comments on the Environmental Registry of Ontario which is open for comments until December 22, 2025.

7. Adjournment

a) ***Meeting adjourned at 10:26 a.m. until December 23, 2025.***

8. Recommendations

Be It Resolved That Council receives for information the notes of the Environmental Task Force dated November 25, 2025;

And That Council approves the 2026 Work Plan for the Task Force;

And That Council approves filing the vacant voluntary sector member in accordance with the Procedural Policy.

Councillor Roy Huetl, Chair

Work Plan 2025

1. Local resiliency to climate change through mitigation and adaptation

- Battery storage opportunities - IESO is working with companies to locate battery storage facilities on the existing grid
- Net metering - Install more solar panels on Township facilities to decrease carbon dioxide production, support, renewable energy. There is an upfront capital investment but long term savings anticipated

2. Environmental stewardship, protection and regeneration

- Invasive species – Township to advocate/liaison with Federal and Provincial governments and other agencies. This is specifically on Eurasian Milfoil for the Mazinaw Property Owners Association. However, this impacts other lakes, other residents and there are several different invasive species
- Septic inspection programs – potential policy and education
- Carrying capacity of lakes
- Short-term rentals - potential policy, lake protection, environmental impact

3. Community engagement

- To be determined.



Economic Development Task Force Minutes

10:00 AM - Monday, November 17, 2025

Council Chambers

Present: Councillor John Inglis (Chair); Deputy Mayor Roy Huetl; Paul Thiel and Betty Hunter

Absent with Regret: Cyndy Bonello, Dan Vaillancourt and Brandon Hartwig.

Also Present: Brooke Ross, Dipl.M.A., Manager of Community Development (MCD); Richard Allen, Manager of Economic Development (County of Frontenac); Sonya Bolton, Manager of Community Planning (County Of Frontenac) and Lori Newman (Secretary)

1. Call to Order

The meeting was called to order by the Chair at 10:00 a.m.

2. Traditional Land Acknowledgement

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Economic Development Task Force Notes

5. Business Arising

a) Murals - location of Mural at Township Office

The EDTF discussed the relocation of the Tornado Alley mural from the Township Office to the Plevna Waste site. The MCD will have this completed.

b) Draft Admin Report – 2026 SummerFest – Increase Funding Request

The EDTF reviewed and approved the Draft Administrative Report that will be submitted in the 2026 Budget deliberations in order to request increased funding for the 2026 Summerfest budget.

6. New Business

a) Community Improvement Plan – Framework for Proposed Amendments

As previously approved to discuss potential changes to the Township's Community Improvement Plan, Sonya Bolton, Manager of Community Planning, County of Frontenac and Richard Allen, Manager of Economic Development, County of Frontenac were invited

to today's EDTF Meeting. Sonya presented a report that was created in collaboration with Brooke Ross (MCD) framing the changes/revisions that were proposed by the EDTF to the CIP document. The EDTF reviewed and discussed the document and Sonya will work with the MCD to make additional changes/amendments to the document and come back with a final draft to the January 19, 2026 EDTF meeting for discussion. The EDTF thanked Sonya for attending today's meeting.

b) 2026 Meeting Dates

The EDTF set the following meeting dates for 2026:

Monday January 19	@ 10:00 a.m.
Tuesday February 17	@ 10:00 a.m.
Monday March 16	@ 10:00 a.m.
Monday April 20	@ 10:00 a.m.
Tuesday May 19	@ 10:00 a.m.
Monday June 15	@ 10:00 a.m.
Monday July 20	@ 10:00 a.m.
Monday August 17	@ 10:00 a.m.
Monday September 21	@ 10:00 a.m.
Monday October 19	@ 10:00 a.m.
Monday November 16	@ 10:00 a.m.
Monday December 21	@ 10:00 a.m.

7. Adjournment

a) Meeting adjourned at 11:10 a.m.

NOTE : The next meeting of the EDTF will take place on Monday, December 15, 2025 at 10:00 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.

Recommendations to Council

Be It Resolved That Council receives for information the November 17, 2025 Notes of the Economic Development Task Force (EDTF).

Received by Council on December 12, 2025.

Councillor John Inglis, Chair Township
of North Frontenac EDTF



Economic Development Task Force Minutes Joint Meeting with Central Frontenac Township

10:00 AM - Thursday, November 20, 2025

Council Chambers

Present: Councillor John Inglis (Chair); Deputy Mayor Roy Huetl; Cyndy Bonello; Paul Thiel; Dan Vaillancourt and Betty Hunter.

Absent with Regret: Brandon Hartwig

Also Present: Brooke Ross, Dipl.M.A., Manager of Community Development (MCD); Richard Allen, Manager of Economic Development (County of Frontenac); and Lori Newman (Secretary)

Central Frontenac: Sara Carpenter (Chair); Councillor Susan Irwin; and Councillor Lynn Klages

1. Call to Order

2. Traditional Land Acknowledgement

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Economic Development Task Force Notes

- a) Notes of the September 15, 2025 EDTF Meeting as approved via email and received for information at the October 10, 2025 Regular Meeting of Council.

5. New Business

- a) Joint Attendance at Tradeshows

2026 Tradeshow Options

10 x 10 Booths

- **Quinte Sportsman Show (Estimate \$1,500 total)**
 - \$700 booth + tax + mileage + food
 - March 13, 14, 15, 2026

- **Ottawa Boat & Outdoor Show (Estimate \$6,500 total)**
 - \$1,315 + tax + mileage + food + hotel

- February 19-22, 2026
- **Toronto Sportsmen's Show (Estimate \$8,500 total)**
 - \$2,000 + tax + mileage + food + hotel
 - March 19-22, 2026

Tradeshow options in Ottawa, Belleville and Toronto were discussed and the majority of members expressed interest in potentially participating in the Quinte Sportsman Show in Belleville (March 13-15, 2026) and the Outdoor and Adventure Travel Show in Ottawa (April 25-26, 2026) pending approval by Central Frontenac Council (approval previously granted by North Frontenac Council). Note: if Central Frontenac Council approves the expense, costs for the booth will be shared between North and Central Frontenac 50/50.

The MCD will look into pricing options for a 10 ft x 20 ft booth at both Tradeshows and book them and provide the information to Chris Nelson, Community Services Coordinator in Central Frontenac to share with the Central Frontenac Committee.

If approval is obtained by Central Frontenac, the joint group agreed to a sub group of NF: Cyndy Bonello, Betty Hunter and Paul Thiel and CF: Lynn Klages and Sara Carpenter to work as a sub-ground to organize the tradeshow attendance.

b) Potential Joint Staff Person

The idea regarding sharing the cost & hours of a potential full time Economic Development staff person was discussed. The EDTF informed the CF members that North Frontenac employed a summer student in 2025 to assist with Economic Development which seemed to work well. Councillor John Inglis (Chair) reminded the group that Richard Allen, Manager of Economic Development, County of Frontenac is a resource that is available. Deputy Mayor Roy Huetl advised that the County is in the midst of hiring an additional employee in the Economic Development department at the County for additional assistance as well.

North Frontenac is recommending to re-hire the summer student again in 2025 and Central Frontenac will look into doing this for the 2026 summer as well. After more joint work has been completed between the Township's, there may be an opportunity to discuss a more permanent solution in the future.

c) Other Discussion Regarding Opportunities to Work Together

A discussion took place regarding the "Engage Frontenac" platform, which is a public engagement site about important projects and topics taking place within the County. The EDTF and EDC would like to request a presentation by the County staff be planned for a future joint EDTF meeting in order to demonstrate how this resource can be utilized to its full potential by both groups moving forward.

The group would like to have another joint meeting during the month of May 2026. Brooke Ross, MCD will send out a poll closer to the date to coordinate this.

6. Adjournment

- a) Meeting adjourned at 11:32 a.m.

Recommendations to Council

Be It Resolved That Council receives for information the November 20, 2025 Notes of the Joint Economic Development Task Force (EDTF) Meeting with Central Frontenac Economic Development Committee (EDC).

Received by Council on December 12, 2025.

Councillor John Inglis, Chair Township
of North Frontenac EDTF



Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

Mayor Gerry Lichty

Portfolio: County Business	Responsibility: <ul style="list-style-type: none"> • Update Council on County Council Activities and Decisions
Portfolio: North Frontenac Lake Association Alliance (NFLAA)	Responsibility: <ul style="list-style-type: none"> • Council Liaison
Portfolio: Municipal Services Corporation	Responsibility: <ul style="list-style-type: none"> • Provide Updates from the Board of Directors

Councillor Wayne Good

Portfolio: Township of North Frontenac	Responsibility: <ul style="list-style-type: none"> • Municipal Road Inspector
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> • Council Liaison

Councillor Stephanie Regent

Portfolio: Health	Responsibility: <ul style="list-style-type: none"> • Representative on the Lakelands Family Health Team Committee
Portfolio: Long-Term Care and Social Services	Responsibility: <ul style="list-style-type: none"> • Council Liaison
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> • Council Liaison

Deputy Mayor Roy Huetl

Portfolio: Committee of Adjustments/Planning Advisory Committee	Responsibility: <ul style="list-style-type: none"> • Council Liaison
Portfolio: Mississippi Valley Conservation Authority (MVCA)	Responsibility: <ul style="list-style-type: none"> • Board Member
Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none"> • Council Liaison

Councillor Vernon Hermer

Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
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Councillor Fred Fowler

Portfolio: Eastern Ontario Trails Alliance (EOTA)	Responsibility: <ul style="list-style-type: none">• Board Member
Portfolio: North Frontenac Trails Enhancement	Responsibility: <ul style="list-style-type: none">• Provide updates to Council
Portfolio: County Business – Second Member	Responsibility: <ul style="list-style-type: none">• Update Council on County Council Activities and Decisions
Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
Portfolio: Seniors And Law Enforcement Together (SALT)	Responsibility: <ul style="list-style-type: none">• Provide updates to Council
Portfolio: Frontenac Ontario Provincial Police (OPP)	Responsibility: <ul style="list-style-type: none">• Council Representative on the Frontenac OPP Detachment Board

Councillor John Inglis

Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
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The Corporation of the Township of North Frontenac

By-law # 2025-58

To Close, Stop up and Sell a Part of the 66' Original Road Allowance

Whereas it is deemed expedient in the interest of The Corporation of the Township of North Frontenac, hereinafter called 'The Corporation', that part of the 66' original road allowance described in Schedule "A" attached hereto be permanently closed, and the land sold to the adjoining owners as they may direct;

And Whereas notice of this By-law has been posted at least ten days prior to the meeting on the Township Website; and on the said road allowance;

And Whereas Council for The Corporation has heard in person, all persons claiming that their land will be prejudicially affected and who applied to be heard;

Now therefore the Council of the Corporation of the Township of North Frontenac hereby enacts as follows:

1. Those parts of the 66' original road allowance described in Schedule "A" be and the same are hereby permanently closed.
2. Those parts of the said 66' original road allowance shall be sold to the adjoining owner as follows:
 - a) **Part 2 on Registered Plan 13R-5981** as a lot addition to the lands described as PIN 36180-0003 for the purchase price of \$2,831.40 plus \$368.08 (HST) for a total of \$3,199.48 (Mississagagon Lake).
3. The Mayor or Deputy Mayor and the Clerk or Deputy Clerk of The Corporation are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of that Part of the said 66' original Road Allowance described in Schedule "A".
4. The Clerk shall cause a certified copy of this By-law to be registered on the title to that Part of the 66' original Road Allowance hereby permanently closed.
5. That Schedule "A" forms part of this By-law.
6. That Tony Fleming, legal counsel for The Corporation, is hereby authorized to amend Schedule "A" descriptions as may be required to carry out the intended transaction and finalize the registration of this By-law.
7. This By-law shall come into force and take effect upon registration of a certified copy of this By-law pursuant to the Municipal Act Section 34, Subsection 1.
8. All resolutions, by-laws or parts of by-laws which are contrary to or inconsistent with this by-law are hereby repealed.

Read a first and second time this 12th day of December, 2025.

Read a third time and finally passed this 12th day of December, 2025.

Gerry Lichty, Mayor

Tara Mieske, Clerk

Schedule A

All That Part of the Shore Road Allowance adjacent to Part of Lot 15, Concession 8, Township of Barrie, Township of North Frontenac, County of Frontenac being Part 2 on Registered Plan 13R-5981(Mississagagon Lake)

The Corporation of the Township of North Frontenac

By-law #2025-59

Being a By-law of the Corporation of the Township of North Frontenac to Adopt the Capital and Operating Budgets for 2026

Whereas pursuant to subsection 290(1) of the Municipal Act, 2001, S.O. 2001, c. 25, a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

And Whereas Part VI.1 of the Municipal Act, 2001 (Strong Mayor Powers – Budget) sets out the process for the head of council to propose the municipal budget, for Council to consider amendments, and for the head of council to exercise veto and Council to exercise override authority;

And Whereas the Mayor of the Township of North Frontenac issued the Mayor’s Proposed 2026 Budget on December 4, 2025, in accordance with subsection 284.16(2) of the Municipal Act, 2001;

And Whereas Council was provided the opportunity to propose amendments during the statutory amendment period, and all such amendments were either:

- (i) adopted by Council and not vetoed,
- (ii) vetoed by the Mayor and not overridden, or
- (iii) not adopted in accordance with the requirements of Part VI.1;

And Whereas the 2026 Budget, as it stands following the conclusion of the amendment, veto, and override periods, is deemed adopted under subsection 284.16(6) of the Municipal Act, 2001 and constitutes the 2026 Adopted Budget of the Township of North Frontenac;

And Whereas it is prudent for the Township to enact a by-law to confirm and operationalize the adopted budget, including establishing the authority to levy taxes, authorize capital works, and approve financing and reserve transactions;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That the 2026 General Operating Budget and Capital Budget, as presented on December 4, 2025, and subsequently amended by Council be confirmed as adopted;
2. A General Levy of \$7,825,995 be approved;
3. A Capital Budget of \$4,707,320 be approved; and
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time this 12th day of December, 2025.

Read a third time and finally passed this 12th day of December, 2025.

Gerry Lichty, Mayor

Tara Mieske, Clerk

The Corporation of the Township of North Frontenac

By-law # 2025-61

Being a By-law to Authorize the Mayor and the Clerk to Sign an Agreement with the Diabetes Canada for the Placement and Servicing of Textile Donation Bins at the Plevna and 506 Municipal Waste Sites.

Now Therefore the Council of the Corporation of the Township of North Frontenac enacts that the Mayor and the Clerk are authorized to sign the Agreement, including insurance requirements, with the Diabetes Canada; and that said Agreement shall be attached heretofore as Schedule A;

And That all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law, are hereby repealed;

And That this By-law shall come into force and take effect on the date of final passing.

Read a first and second time **December 12, 2025.**

Read a third time and finally passed this **December 12, 2025.**

Gerry Lichty, Mayor

Tara Mieske, Clerk

This Agreement is made the _____th day of _____, 2025

Between:

The Corporation of the Township of North Frontenac

hereinafter called the “Township”

of the First Part

- and -

Diabetes Canada – National Office

1000–170 University Avenue

Toronto, ON M5H 3B3

416-363-3373

(hereinafter called “Diabetes Canada”)

of the Second Part

Whereas the Township owns the Plevna Waste Site located at 6476 Buckshot Lake Road, Plevna, Ontario; and the 506 Waste Site located at 3444 Road 506, Cloyne, Ontario, (hereinafter called the “Waste Sites”);

And Whereas Diabetes Canada operates a national textile collection program and has requested to place textile donation bins at the Waste Sites for the purpose of collecting reusable clothing, linens, and small household textiles;

And Whereas the Diabetes Canada has requested to place a blue storage bin – approximately three (3) feet long, four (4) feet tall and three (3) feet wide – at each Waste Site to collect said textiles, bearing the Diabetes Canada name and or logo;

Now This Agreement Witness that in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The Township grants Diabetes Canada the non-exclusive right to install one (1) textile donation bin at the Plevna Waste Site and one (1) textile donation bin at the 506 Waste Site. Diabetes Canada shall be responsible for the placement, installation, and servicing of the bins.
2. Diabetes Canada shall furnish the Township with a “Certificate(s) of Insurance” for a liability insurance policy covering public liability and property damage for no less than the minimum amount of \$2,000,000 (two million dollar), naming The Corporation of the Township of North Frontenac as an additional insured and in force for the duration of this Agreement.
3. Diabetes Canada agrees to maintain, clean and empty the storage bins on a regular or ‘as needed’ basis at the Diabetes Canada’s expense.

4. It is understood that Diabetes Canada is not an employee of the Township. Diabetes Canada shall indemnify and hold the Township harmless from and against all claims or demands with respect to the Occupational Health and Safety Act and any costs or expenses incurred in defending such claims or demands.
5. Any notice required or permitted to be given by one party to the other pursuant to the terms of this Agreement may be given:

To Diabetes Canada:

Diabetes Canada – National Office
Attention: Partnership Manager
1000–170 University Avenue
Toronto, ON M5H 3B3
416-363-3373

To the Township of North Frontenac:

The Corporation of the Township of North Frontenac
Attention: Corey Klatt, Dipl.M.A., CAO
6648 Road 506
Plevna, Ontario K0H 2M0

6. This Agreement sets out all of the terms and conditions that have been agreed to between the Township and Diabetes Canada, and supersedes any previous agreements, verbal or written, that may otherwise exist between them concerning the subject matter of this Agreement.
7. This agreement may be cancelled at any time by either party with thirty (30) days written notice.

In Witness Whereof the Parties have signed this Agreement as at the date first set out above.

Diabetes Canada

Partnership Manager

Having authorization to sign on behalf of the Diabetes Canada

Corporation of the Township of North Frontenac

Gerry Lichty, Mayor

Tara Mieske, Clerk

The Corporation of the Township of North Frontenac

By-law #2025-62

Confirming By-law

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held December 12, 2025

Whereas Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the December 12, 2025, Regular Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held December 12, 2025, be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held December 12, 2025, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time this 12th day of December 2025.

Read a third time and finally passed this 12th day of December 2025.

Gerry Lichty, Mayor

Tara Mieske, Clerk