

## Regular Council Agenda

5:00 p.m. - Thursday, June 12, 2025

Council Chambers

[Zoom Meeting Registration](#)

### 1. Call to Order

- a) Public Notice regarding Recording of Meetings 10  
[Recorded Meetings - Notice to Public](#)

### 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

### 3. Approval of Agenda

- a) June 12, 2025

**Be It Resolved That** Council approves the Agenda dated June 12, 2025, as circulated.

### 4. Disclosure of Pecuniary Interest and General Nature Thereof

### 5. Business Profile

None.

### 6. Presentations

- a) Senior of the Year - Betty Hunter
- b) Richard Allen, Manager of Economic Development, County of Frontenac, and Debbi Miller, Community Development Officer, County of Frontenac: Programs and Initiatives with Economic Development

Video - "[This is Frontenac](#)"

**Be It Resolved That** Council receives for information the presentation from Richard Allen, Manager of Economic Development, County of Frontenac, and Debbi Miller, Community Development Officer, County of Frontenac providing an overview of the Programs and Initiatives with Economic Development; and thanks them for their time spent today.

### 7. Delegations

- a) Kevin Whyte, Government Relations and Development, Alectra Energy Solutions: Battery Energy Storage System Project Proposal 11 - 19

**Be It Resolved That** Council receives for information the presentation from Kevin Whyte, Government Relations and Development with Alectra Solutions; and thanks him for his time spent today;

**And That** Council directs the Clerk's Department to work with Alectra Energy Solutions to conduct Public Consultations regarding the proposed Battery Energy Storage System in North Frontenac Township;

**And That** the Environmental Task Force is directed to work with Alectra Energy Solutions to develop information regarding a potential Battery Energy Storage System in North Frontenac for the Township's Website and Social Media;

**And That** the Public Works Manager is directed to work with Alectra Energy Solutions to negotiate potential use of municipal land for Council's consideration at an upcoming meeting.

[AES North Frontenac BESS Project Proposal](#)

## 8. Adoption of Minutes

- a) Minutes of the Meeting(s) to be adopted by Council 20 - 30

**Be It Resolved That** Council adopts the Minutes as circulated, of:

1. A Public Meeting of Council regarding amendments to the Fees and Charges By-law held May 15, 2025;
2. A Regular Meeting of Council held May 15, 2025; and
3. A Meeting of the Personnel and Audit Committee held May 27, 2025.

[Public Council - Fees and Charges- 15 May 2025 - Minutes - Pdf](#)

[Regular Council - 15 May 2025 - Minutes - Pdf](#)

[Personnel and Audit Committee - 27 May 2025 - Minutes - Pdf](#)

## 9. Business Arising Out of Minutes

- a) Resolution #150-25: Manager of Community Development - Electronic Vehicle Charging Station Usage Report 31 - 32

**Whereas** at the meeting held April 25, 2025, Council passed Resolution #150-25 instructing the Manager of Community Development to provide monthly usage reports of the EV Chargers to Council;

**Now Therefore Be It Resolved** Council receives for information the May 2025 Usage Report.

[Resolution #150-25](#)

[EV Usage Report - May 2025](#)

- b) Resolution #142-25: Strong Mayors Powers 33 - 43

**Whereas** at the meeting held on April 25, 2025, Council received for information the Chief Administrative Officer's Administrative Report entitled "Strong Mayor Powers";

**Now Therefore Be It Resolved That** Council receives for information an email dated June 5, 2025, from the Clerk/Planning Manager providing an overview of the provisions the Mayor has chosen to

delegate, being Appointment, Suspension or Dismissal of the Chief Administrative Officer to Council; Organizational Structure to Council and Chief Administrative Officer as per the Personnel and Employment Policy; and Committees to Council;

**And That** Council receives for information the forms to be completed if the Mayor chooses to use Strong Mayor powers;

**And That** additional information regarding the process for the Mayor to propose and adopt the annual budget; and policies requiring updates will be provided to Council at a future meeting.

[Resolution #142-25](#)

[Email from CPM  
Forms](#)

- c) Resolution #436-24: Manager of Community Development - Update regarding "Ontario Protecting the Environment from Harmful Invasive Species" Grant 44 - 45

**Whereas** at the meeting held December 13, 2024, Council passed Resolution #436-24 receiving for information an email dated December 5, 2024, from the Mazinaw Property Owners Association (MPOA) advising the "Ontario Protecting the Environment from Harmful Invasive Species" grant funds had been released with an application deadline of January 15, 2025; and that Council instructed the Manager of Community Development (MCD) to work with the MPOA to apply for the \$3500 microgrant for invasive species prevention measures with a Township contribution of \$1750;

**Now Therefore Be It Resolved That** Council receives for information an email from the MCD advising the Township was unsuccessful in obtaining the Invasive Species Grant.

[Resolution #436-24](#)

[Email from MCD](#)

## 10. Communications

- a) Clerk's Administrative Report - Communications 'A' Section 46 - 47

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

[Communications of Interest - Pdf](#)

- b) Communications 'B' Section - Action Items
- B1. Township of Puslinch re: Request for Support - Ban Nazi Swastika in Canada 48 - 50

**Be It Resolved That** Council receives for information the Township of Puslinch's Resolution advising in recent years Nazi iconography has surfaced with alarming frequency, used by an increasing number of groups and individuals to promote hate and instill fear within Canadian society;

**And That** the Nazi hakenkreuze has become universally synonymous with systemic violence, terror and hate; and its growing presence in our country undermines the core values of equality, diversity and inclusion that defines our nation;

**And That** North Frontenac Council supports the Durham Regional Council's request for the Government of Canada to pass legislation banning, with exceptions for certain educational and artistic purposes, the public display of Nazi symbols of hate and iconography, specifically:

1. Ban the Nazi hakenkreuze
2. Ban all Nazi symbols of hate and iconography;

**And That** Council instructs the Clerk to provide this resolution to the Honourable Arif Virani, Minister of Justice; Township of Puslinch; and the Association of Municipalities.

[Township of Puslinch Council Resolution No. 2025-120 regarding Ban Nazi Swastika in Canada](#)

B2. Clar-Mill Community Volunteers re: Grant Application 51 - 52

**Be It Resolved That** Council receives for information the email dated May 7, 2025 from the Clar-Mill Community Volunteers (CMCV) requesting permission from the Township to apply for a grant in September 2025 for proposed renovations to the storage room next to the kitchen at the Clar-Mill Community Hall;

**And That** Council approves the CMCV and Township's Application to the *The Commonwell L.E.A.F* initiative for 100% project funding;

**And That** Council directs the CAO or CMCV (depending on grant eligibility) to enter into a Funding Agreement with *The Commonwell L.E.A.F* initiative upon successful Application for 100% project funding;

**And That** Council directs the MCD to work with the CMCV to have the renovations completed if the Application for Funding is successful.

[Clar-Mill Community Volunteers re Grant Application](#)

B3. Ministry for Seniors and Accessibility re: June is Seniors Month 2025 53 - 58

**Be It Resolved That** Council receives for information an email dated May 30, 2025, from the Honourable Raymond Cho, Minister for Seniors and Accessibility, advising June is Seniors' Month, a time to acknowledge and recognize the amazing seniors living across the province of Ontario;

**And That** this year's theme "Fit, Active and Healthy Seniors: highlights the importance of supporting our older adults through programs and initiatives that promote wellness, social engagement, and education;

**And That** Council proclaims June as Seniors' Month within the Township of North Frontenac; and the provided materials (poster, sharables, factsheet and tip sheet) be posted on the Township's Website and Social Media to celebrates our outstanding older adults.

[msaa-seniors-month-2025-factsheet-en-2025-05-27](#)

[msaa-seniors-month-2025-poster-en-2025-05-27](#)

[msaa-seniors-month-2025-tipsheet-en-2025-05-27](#)

[SeniorsMonthShareable-1-EN-v2](#)

**11. Council, CAO, and Managers' Administrative Reports**

- a) Mayor Gerry Lichy: Highlighting the Importance of Housing as an Integral Part of Economic Development through the Establishment of a Housing Advisory Task Force. 59 - 62

**Be it Resolved That** Council receives for information Mayor Lichy's Administrative Report entitled "Highlighting the Importance of Housing as an Integral Part of Economic Development through the Establishment of a Housing Advisory Task Force";

**And That** a Housing Advisory Task Force be established to provide housing related information, advice, and recommendations to Council including advice regarding housing in general, seniors housing, rental housing, housing that is affordable, and homelessness and the precariously housed, but not including social housing;

**And That** the Economic Development Task Force Sub-Committee on housing and the Seniors Housing Committee be dissolved;

**And That** Council recognizes the work of the Members of the Economic Development Task Force Sub-Committee and the Seniors Housing Committee and thanks them for their time and commitment spent on these important topics;

**And That** all pertinent Sub-Committee information be transferred to the new Housing Advisory Task Force;

**And That** the newly established Housing Task Force membership will include the Mayor, two Members of Council, and 3 Council-appointed members of the public, preferably one from each ward;

**And That** Council appoints Mayor Lichy as the Chair of the Task Force;

**And That** Council appoints Councillor(s) \_\_\_\_\_ as Members of the Task Force;

**And That** should Council agree to having a Housing advisory Task Force, per the Township's Procedural Policy the CAO will appoint a secretary and make recommendations for a member of Management to be part of the Task Force;

**And That** staff is directed to advertise for 3 Members from the Community, preferably one from each Ward, to participate in the Task Force;

**And That** the Chair of the Task Force will recommend individuals who responded to the advertisement for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting at an upcoming Council Meeting.

[Highlighting the Importance of Housing as an Integral Part of Economic Development through the Establishment of a Housing Advisory Task Force. - Pdf](#)

- b) Director of Emergency Services/Fire Chief: 2025 Automatic Aid Agreement Between Central Frontenac and North Frontenac 63 - 65

**Be It Resolved That** Council receives for information the Director of

Emergency Services/Fire Chief's Administrative Report entitled "2025 Automatic Aid Agreement between Central Frontenac and North Frontenac";

**And That** Council directs the Fire Chief to negotiate with Central Frontenac and provide recommendations to Council at an upcoming meeting for consideration.

[2025 Automatic Aid Agreement Between Central Frontenac and North Frontenac - Pdf](#)

- c) Director of Emergency Services/Fire Chief: Ompah Fire Station - Celebrating Fifty Years of Community Service

66 - 67

**Be It Resolved That** Council receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "Ompah Fire Station - Celebrating 50 Years of Community Service";

**And That** Council approves an open house, on a future date to be determined by the Director of Emergency Services/Fire Chief at the Ompah Fire Station to celebrate fifty (50) years of Volunteer Firefighter service, thirty (30) years of Emergency First Responder (EFR) service, showcase Fire Department equipment and recognize the dedicated members of the North Frontenac Fire Department.

[Ompah Fire Station - Celebrating Fifty Years of Community Service - Pdf](#)

- d) Manager of Community Development: Shabomeka Lake Landing and Parking Area

68 - 70

**Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Shabomeka Lake Landing and Parking Area";

**And That** Council instructs the MCD to tag all boats/trailers (notice written by the Township and placed on boats by Township staff) providing owners with 60 days to claim usage of the boats and any boats that are not claimed and otherwise "abandoned" be removed by the Township and stored for an appropriate amount of time prior to disposal;

**And That** Council approves the Shabomeka Lake Association (SLA) installing two metal light posts with solar powered, dark & motion activated lights that will not require an electrical connection and that conform with the Townships Outdoor Lighting Policy and that the future maintenance of the lights will be the responsibility of the SLA;

**And That** Council directs the MCD to install signage at the boat ramp to indicate time restrictions per the Townships Parking By-law Section 5. (c) *"No person shall Park or cause to be Parked, any Vehicle, Trailer, Boat or Object within 5 meters of any Boat Launch for an excess of 20 minutes"*;

**And That** Council does **not** approve signage indicating the area is under video surveillance as this is not recommended by the Township's Insurance Company.

[Shabomeka Lake Landing and Parking Area - Pdf](#)

- e) Treasurer: Unsuccessful Tax Sale - Options 71 - 75

**Be It Resolved** That Council receives for information the Treasurer's Administrative Report entitled "Unsuccessful Tax Sale - Options";  
**And That** Council approves the write-off of \$118,044.31 in (taxes and penalty & interest (P&I)) for the property known as 10-42-090-010-07402, pursuant to Section 354 of the Municipal Act, 2001;  
**And That** the Treasurer be authorized to adjust the cancellation price accordingly and proceed with re-offering the property for Tax Sale under Section 380 of the Act;  
**And That** Council instructs the Treasurer to transfer the cost of the written off Municipal taxes and P&I from the Operating Contingency Reserve in the amount of \$84,809.32;  
**And That** Council instructs the Treasurer to stop applying Penalty and Interest to the property until such time it is sold via Tax Sale or vested by the Township.

[Unsuccessful Tax Sale - Options - Pdf](#)

- f) Public Works Manager: Purchase of a Sickle Mower Attachment for Tractor 76 - 77

**Be it Resolved That** Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Purchase of a Sickle Mower Attachment for Tractor";  
**And That** Council approve purchasing the mower at an estimated cost of the \$14,000;  
**And That** \$6,000 will be funded from the approved Capital budget (Roads - Small Equipment and Machinery), and the remaining balance of \$8,000 from the Infrastructure Sustainability Reserve Fund with an estimated year end balance of \$2,053,658 per the 2025 approved Budget.

[Purchase of a Sickle Mower Attachment for Tractor - Pdf](#)

- g) Deputy Mayor Inglis: A Net Metering Proposal for the Township Office 78 - 79

**Be it Resolved That** Council receives for information an Administrative Report entitled "A Net Metering Proposal for the Township Office" from Deputy Mayor Inglis on behalf of the Environmental Task Force;  
**And That** Council directs the Public Works Manager to issue a request for proposals (RFP) for the supply and installation of a net metering system at the Township Office complex (office building and firehall);  
**And That** if Consultant Services are required to prepare the RFP, Council approve a sole source assignment not to exceed \$10,000;  
**And That** details of the RFP will be reviewed with the Environmental Task Force prior to being advertised;  
**And That** the estimated cost of the project is \$210,000, including permits and consulting services, with the funds for the project to be taken from Infrastructure Sustainability Reserve Fund.

[A Net Metering Proposal for the Township Office - Pdf](#)

- h) Environmental Task Force: Sub-Committee for Short Term Accommodations: A Case of Action - North Frontenac Short Term Rental By-law 80 - 83

**Be It Resolved That** Council receives for information the Administrative Report prepared by the Environmental Task Force Sub-Committee for Short Term Accommodations regarding a potential Short Term Rental By-law;

**And That** Council requests the Task Force continue investigating the details for regulating short-term rentals, and provide an updated report to Council for further discussion.

[Sub-Committee for Short Term Accommodations: A Case of Action - North Frontenac Short Term Rental By-law - Pdf](#)

## 12. External Committees/Local Boards/Task Force Notes and Reports

- a) Economic Development Task Force 84 - 86

**Be It Resolved That** Council receives for information the Minutes of the Economic Development Task Force (EDTF) dated May 20, 2025;

**And That** Deputy Mayor Inglis will discuss the EDTF's concerns at an upcoming meeting of Council.

[Economic Development Task Force - 20 May 2025 - Minutes - Pdf](#)

- b) Environmental Task Force 87 - 90

**Be It Resolved That** Council receives for information the Notes from the Environmental Task Force dated May 28, 2025.

[Environmental Task Force - 27 May 2025 - Minutes - Pdf](#)

- c) Committee of Adjustment/Planning Advisory Committee 91 - 95

**Be It Resolved That** Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Committee dated April 28, 2025.

[Committee of Adjustment - 28 Apr 2025 - Minutes - Pdf](#)

- d) Kaladar Barrie Joint Fire Committee 96 - 99

**Be It Resolved That** Council receives for information the Minutes of the Kaladar/Barrie Joint Fire Committee dated February 14, 2025.

[Joint Fire Committee Kaladar Barrie - 14 Feb 2025 - Minutes - Pdf](#)

- e) Kaladar Barrie Joint Fire Committee: Resolution #17-25 - Purchase of Tanker 100

**Be It Resolved That** Council receives for information Resolution #17-25 passed at the meeting held June 6, 2025, by the Kaladar Barrie Joint Fire Committee receiving for information an Administrative Report regarding Tanker Bids;

**And That** the Council approves the Committee's recommendation and

approves the Fire Chief proceeding with the purchase of a tanker at the price of \$717,400 plus the surcharge estimated at \$19,000 and \$1500-\$3000 for tariff charges for an estimated total of \$739,400.

[Resolution #17-25](#)

**13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)**

**14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)**

None.

**15. Council Portfolio Verbal Reports**

- a) Each Council member has a portfolio for which they are responsible. 101 - 102  
The Councillor may provide a verbal report for information purposes.

[Council Portfolios 2022-2026](#)

**16. Introduction and Reading of By-laws**

None.

**17. Public Forum**

**18. Closed Session**

- a) Closed Meeting of Council

**Be It Resolved That Council retires to Closed Session at \_\_\_\_ .m. to:**

- a. Adopt Minutes of a Closed Meeting held April 4, 2025; and  
b. Receive Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory, or a Crown agency of any of them.

**19. Rise and Report (Overview of the Closed Session by the Presiding Officer)**

**20. Confirmatory By-law**

- a) Confirming By-law #2025-26 103

**Be It Resolved That** By-law #2025-26, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held June 12, 2025 be read a first, second, and third time and finally passed.

[2025-26 Confirming By-law](#)

**21. Adjournment**

- a) Adjournment of the Council Meeting

**Be It Resolved That** Council adjourns the Meeting at \_\_\_\_ .m. until July 10, 2025 or at the call of the Chair.



Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

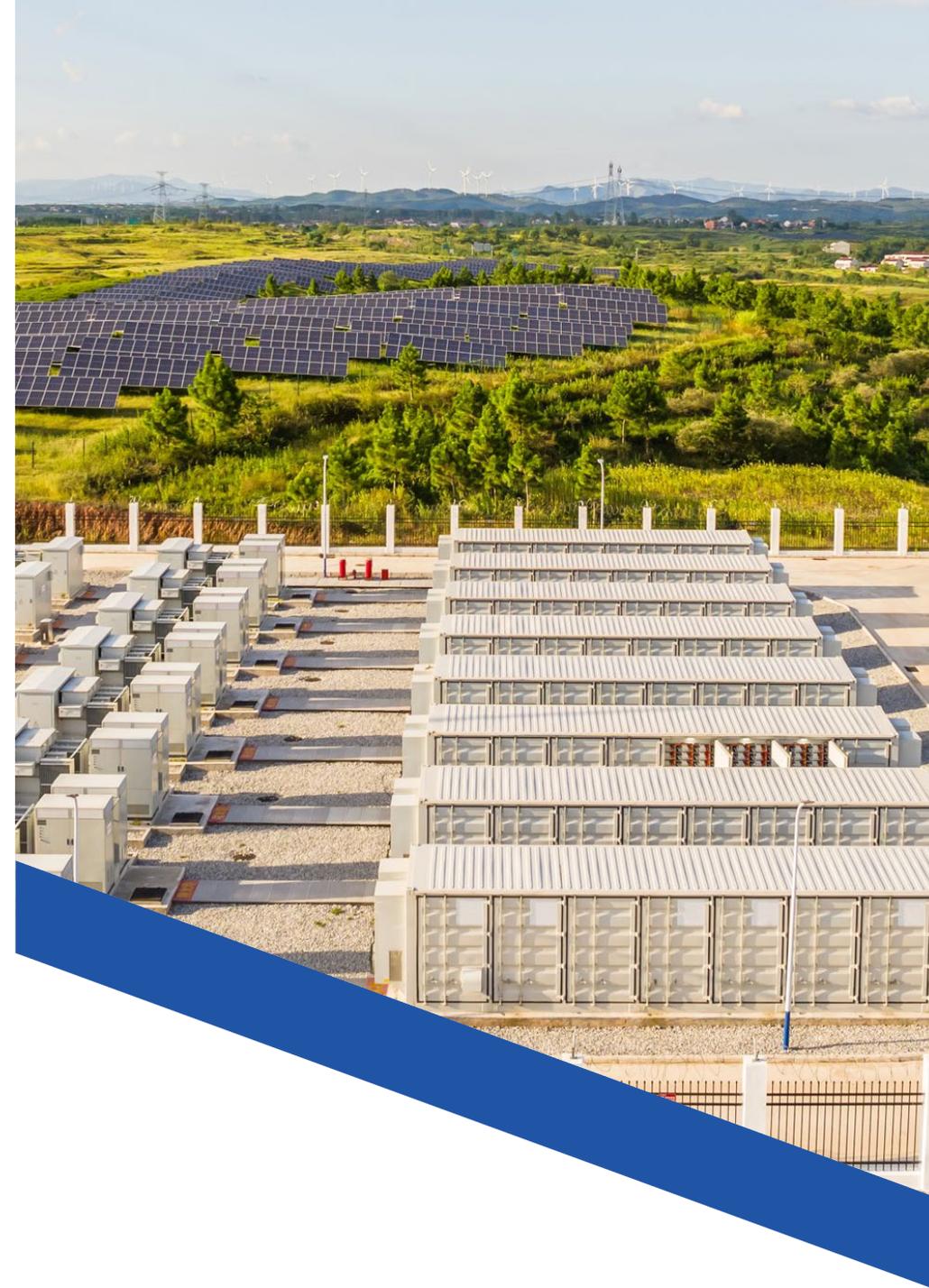
Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

# North Frontenac Battery Energy Storage System Project Proposal

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June 12, 2025



# Agenda

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- Who We Are
- Ontario's Energy Needs
- IESO Long Term 2 RFP (LT2)
- What is BESS?
- The Proposed Project
- Next Step

# Alectra Energy Solutions

- Alectra Energy Solutions (AES) is the commercial subsidiary of Alectra Inc. and sister company to Alectra Utilities.
- A trusted energy partner, offering expertise and innovative turnkey energy solutions.
- With a focus on electrification and sustainability, AES collaborates, develops and implements tailored energy strategies that enhance reliability, reduce operational costs, support growth and drive progress toward carbon neutrality.
- AES currently operates a portfolio of over 100 distributed generation sites in Ontario consisting of solar, natural gas and energy storage.



alectra

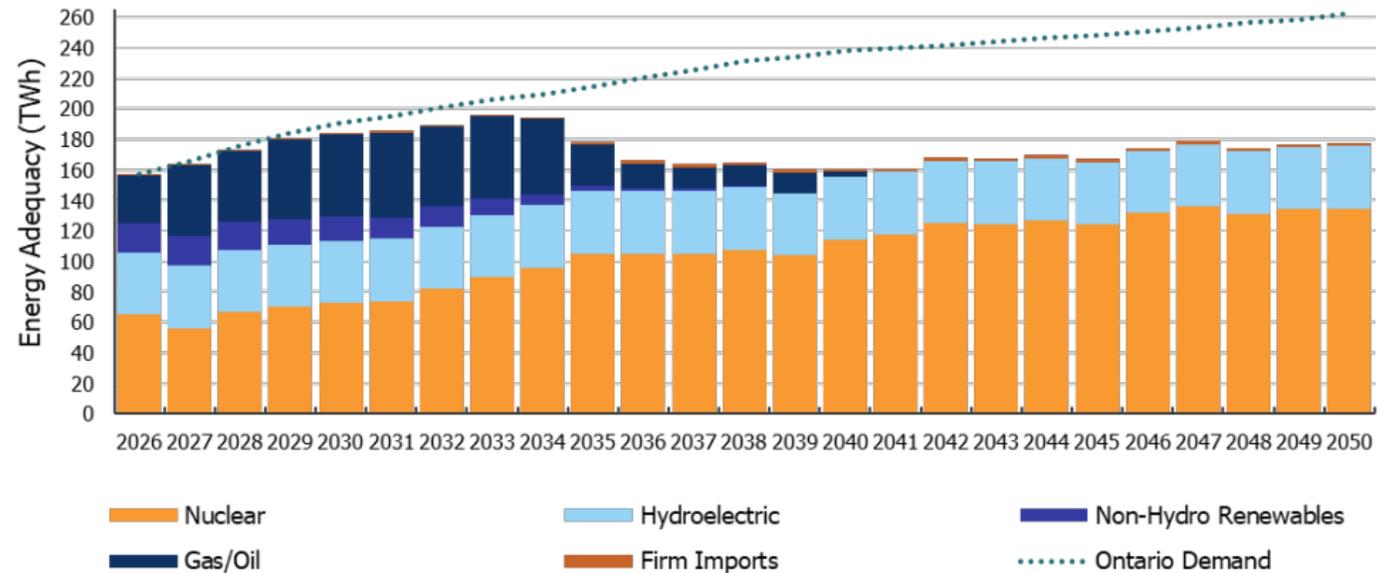
**2<sup>ND</sup> LARGEST**  
MUNICIPALLY OWNED UTILITY  
IN NORTH AMERICA

**\$5 BILLION**  
IN UTILITY-WIDE ASSETS

**1,000,000 +**  
CUSTOMERS IN ONTARIO

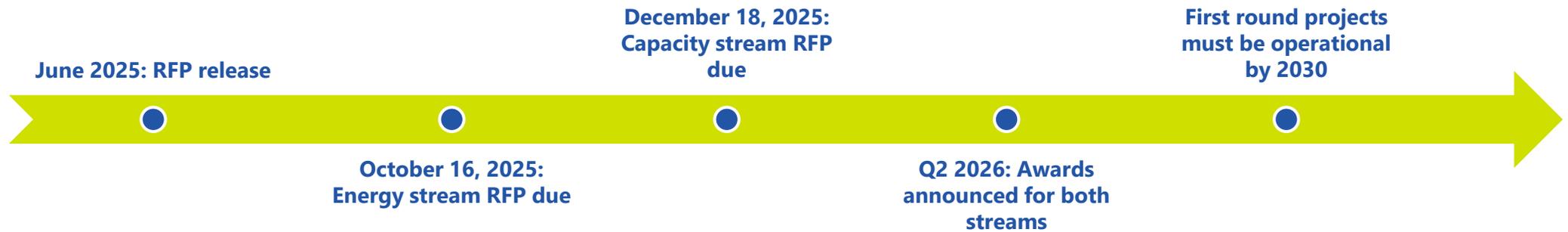
# Ontario's Energy Needs

- Ontario needs a lot of new power; a 75% increase in energy demand is expected by 2050.
- Energy shortfalls could start as soon as 2027.
- Energy assets take time to bring online.
- The Independent Electricity System Operator (IESO) is procuring new energy generation and storage assets.
- In partnership with Convergent Energy and Power, AES has been awarded 3 BESS projects to date, all of which are currently under construction in Guelph and Vaughan.



# IESO Long Term 2 RFP (LT2)

- To meet growing demand, the IESO is undertaking a number of new energy generation and energy storage procurements. The current round is called LT2.
- The LT2 procurement is an annual procurement following the same timeline for the next 4 years.
- From there, it is broken down into two RFP streams: energy and capacity.
  - Energy is for new energy generation assets
  - Capacity is for energy storage assets (e.g. BESS)
- The IESO is procuring 600MW of new energy storage assets in this first round of LT2.
- Contracts with the IESO are for 20 years.



# What is BESS?

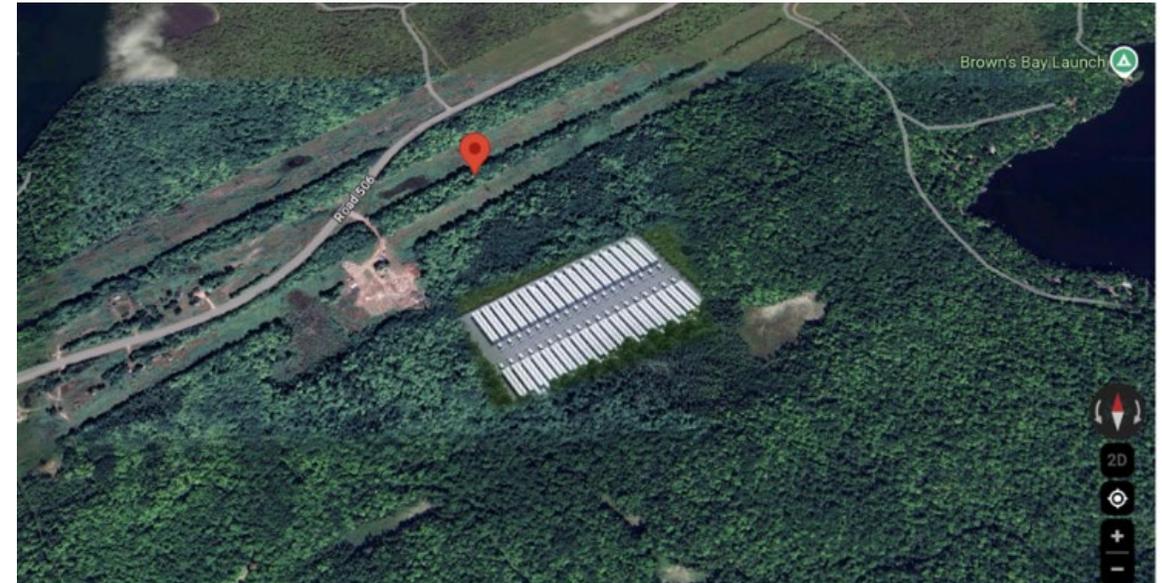
- BESS stands for Battery Energy Storage System.
- Utility-scale BESS consist of an array of modules made up of numerous individual cells, similar to rechargeable batteries in products we use every day.
- BESS store energy for use when the Provincial grid requires it, typically charging at times when there is lower demand, such as at night.
- BESS are able to react quickly to balance supply & demand on the grid and ensure grid reliability.
- The most common technology used in BESS units are lithium-ion batteries; the same battery used in cellphones.
- BESS units have been in operation in Ontario for over a decade and have a very strong safety record.
- BESS installations are built in compliance with rigorous standards to ensure safety, including fire and electrical safety standards such as NFPA 855, UL 9540/9540A, and IEC 62933.
- Up-front consultation and training is conducted with local fire departments to ensure they are familiar with the systems and that the project follows all necessary local fire requirements.



*Convergent's 7 MW BESS adjacent to the St. Mary's Substation in Sault Ste. Marie*

# The Proposed Project

- AES is proposing to submit a ~140MW BESS project to the LT2 RFP, to be located in North Frontenac
- The proposed site is municipally-owned lands located beside the 506 WDS waste site.
- The project would require a maximum of 18-20 acres of land.
- The lands are directly beside the appropriate transmission lines needed for interconnection.



Indicative rendering of the 140 MW / 1,120 MWh BESS near North Frontenac Waste Station on Road 506

- The project would allow for interconnection flexibility given its proximity to 4 transmission lines, all of which have capacity to host a project.
- The location would allow for minimal disruption to the local community and environment.

# Next Steps

- AES is requesting to enter into an option to lease agreement on the lands adjacent to 506 WDS in order to submit a BESS project into the LT2 procurement this December.
- The project will still be subject to all required municipal, provincial and interconnection approvals, as well as a municipal support resolution.
- If successful in the RFP, AES would lease the lands from the municipality and provide a \$1,000/MW awarded/year community benefit to the municipality.
- Consultations with the Algonquins of Ontario have already begun with the objective of having First Nation equity partnership in the project.



# Thank You

Thank you for taking the time to listen this evening.  
We are happy to answer any questions you may have.

Contact:

Kevin Whyte, Government Relations and Development, Alectra Energy Solutions

[kevin.whyte@alectrasolutions.com](mailto:kevin.whyte@alectrasolutions.com)



# Public Meeting Minutes re: Fees and Charges By-law

9:00 AM - Thursday, May 15, 2025

Council Chambers

**Present:** Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Wayne Good, Councillor Vernon Hermer, Councillor Roy Huetl, and Councillor Fred Fowler

**Absent with Regret:** Deputy Mayor John Inglis

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Kelly Watkins, Dipl. M.A., M.M., Treasurer; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; and Brooke Ross, Dipl. M.A., Manager of Community Development

## 1. Call to Order and Chair's Opening Remarks

The Mayor called the meeting to order at 5:00 p.m. and provided opening comments regarding the proposed amendments to the Fees and Charges By-law.

## 2. Approval of Agenda

a) *May 15, 2025*

**104-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council approves the Agenda for the Public Meeting regarding Amendments to the Fees and Charges By-law held May 15, 2025, as circulated.

**Carried**

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 4. Proposed Amendments to Fees and Charges By-law

a) *Draft By-law to be Considered later at the Regular Meeting*

## 5. Public Comments

None.

## 6. Adjournment

a) *Adjournment of the Meeting*

**105-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council adjourns the Public Meeting at 5:03 p.m  
**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



# Regular Council Minutes

9:00 AM - Thursday, May 15, 2025

Council Chambers

**Present:** Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Wayne Good, Councillor Vernon Hermer, Councillor Roy Huetl, and Councillor Fred Fowler

**Absent with Regret:** Deputy Mayor John Inglis

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Kelly Watkins, Dipl. M.A., M.M., Treasurer; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; and Brooke Ross, Dipl. M.A., Manager of Community Development

## 1. Call to Order

The Mayor called the meeting to order at 5:04 p.m.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

a) **May 15, 2025**

**156-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council approves the Agenda dated May 15, 2025, as circulated.

**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 5. Business Profile

None.

## 6. Presentations

- a) **Steve Pegrum, Chair of Frontenac OPP Detachment Board: Annual Report 2025**  
**157-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the presentation from Steve Pegrum, Chair of the Frontenac OPP Detachment Board; and thanks him for his time spent today.

**Carried**

## 7. Delegations

- a) **Laura Logan, President, Shabomeka Lake Association: Security Improvements for the Shabomeka Lake Landing and Parking Area**

**158-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the presentation from Laura Logan and Brad Pound, Shabomeka Lake Association, regarding Security Improvements for the Shabomeka lake Landing and Parking Area; and that Council thanks them for their time today;

**And That** per the Procedural Policy requests from delegations shall be deferred until the next Regular Meeting, and Council instructs the Manager of Community Development to look into the requests and provide recommendations to Council.

**Carried**

## 8. Adoption of Minutes

- a) **Minutes of the Meeting(s) to be adopted by Council**

**159-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council adopts the Minutes of a Regular Council meeting held April 25, 2025, as circulated.

**Carried**

## 9. Business Arising Out of Minutes

- a) **Resolution #150-25: Monthly Usage Reports of Electric Vehicle Chargers**

**160-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Whereas** at the meeting held April 25, 2025, Council passed Resolution #150-25 instructing the Manager of Community Development to provide monthly usage reports of the EV Chargers to Council;

**Now Therefore Be It Resolved** Council receives for information the April 2025 Usage Report.

**Carried**

## 10. Communications

### a) *Clerk's Administrative Report - Communications 'A' Section*

**161-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

**Carried**

### b) *Communications 'B' Section - Action Items*

**None.**

## 11. Council, CAO, and Managers' Administrative Reports

### a) *Director of Emergency Services/Fire Chief: Fire Protection Grant 2024-2025 Update and Additional Available Funding*

**162-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Fire Protection Grant 2024-2025 Update and Additional Available Funding;

**And That** Council instructs the DESFC to sign the Transfer Payment Agreement (TPA) for the additional funding being offered of \$361.73 available for year one to help cover the cost of installing the new PPE extractor at the Clarendon-Miller Fire Station.

**Carried**

### b) *Manager of Community Development: 2025 Community Grants Applications*

**163-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "2025 Community Grants Applications";

**And That** Council approves \$1,000 for the Ompah/Plevna Parade and Kids Christmas Party Group for the purchase of presents for the children;

**And That** Council approves \$950 for the Clarendon Central Public School's (CCPS) Parent Council for the purchase of one hood fan for ventilation, one microwave, two foldable serving carts and one large stainless steel pot;

**And That** Council approves \$1,000 for the Cloyne and District Historical Society for the enhancement of gardens at the Pioneer Museum;

**And That** Council approves \$367.28 for the Cloyne Recreational Volleyball Club for the rental and insurance coverage of the gym;

**And That** Council approves \$1,000 for the Clar-Mill Community Volunteers for the purchase of six stainless steel stock pots and four plastic folding card tables;

**And That** Council approves \$1,000 for the Lions Club of Land O'Lakes for the defrayment of the costs of the Santa Claus Parade, the Holly Shoppe and Santa's

Workshop;

**And That** Council approves \$1,000 for North Addington Education Centre (NAEC) Parent Council for the purchase of iPads;

**And That** Council approves \$1,000 for the Ompah Community Centre Association for the replacement of the community refrigerator in the accessible foyer;

**And That** Council approves \$1,000 for the North Frontenac Backroads Studio for the purchase of wayfinding and studio signage;

**And That** Council approves \$1000 for the North Frontenac Amateur Astronomy Club to cover the cost of on-site security and advertising costs (Application for Funding received after the deadline).

**Carried**

c) ***Public Works Manager: New Grant Opportunity - Health and Safety Water Stream (HSWS)***

**164-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Public Works Manager's Administrative Report entitled "Grant Opportunity - Health and Safety Water Stream (HSWS)";

**And That** Council approves submitting an Application for Funding to the Health and Safety Water Stream (HSWS) to deliver stormwater infrastructure repairs, replacements and upgrades in the Village of Plevna;

**And That** the Chief Administrative Officer (CAO) is authorized to sign the HSWS Application for Funding and Agreement if successful;

**And That** Council approves a sole source Consultant Services Agreement with the Greer Galloway Group to inspect the stormwater infrastructure, identify needs / costing, and provide a planning report to support the grant application, not to exceed \$20,000 to be taken from the Infrastructure Sustainability Reserve Fund;

**And That** Staff will update Council at a future meeting regarding the status of the HSWS Application.

**Carried**

## 12. External Committees/Local Boards/Task Force Notes and Reports

a) ***Committee of Adjustment/Planning Advisory Committee***

**165-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Minutes of a Meeting of Committee of Adjustment/Planning Advisory Committee held March 24, 2025.

**Carried**

b) ***Economic Development Task Force***

**166-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Minutes of the Economic

Development Task Force dated April 22, 2025;  
**And That** Council approves the updated 2025 EDTF Workplan.  
**Carried**

c) ***Joint Health and Safety Committee***

**167-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Minutes of a Meeting of the Joint Health and Safety Committee held April 30, 2025.

**Carried**

d) ***Environmental Task Force***

**168-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Minutes of a Meeting of the Environmental Task Force dated April 29, 2025;

**And That** Council requests the Task Force wait until after the next Council meeting before providing information to the public on battery storage projects.

**Carried**

**13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)**

Councillor Fowler - Pledge of Allegiance

a) ***Councillor Fowler - Pledge of Allegiance***

**169-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives a Notice of Motion from Councillor Fowler requesting Council discuss having a Pledge of Allegiance at the beginning of each meeting.

**Defeated**

**14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)**

None.

**15. Council Portfolio Verbal Reports**

a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

**16. Introduction and Reading of By-laws**

a) ***By-law(s) to be Considered:***

**170-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** leave be given the Mover to introduce the following By-law that has been circulated to all members of Council:

- #2025-24 To Adopt a Fees and Charges By-law;

**And That** this By-law be read a first, second and third time and finally passed.

**Carried**

## 17. Public Forum

None.

## 18. Closed Session

None.

## 19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

## 20. Confirmatory By-law

### a) *Confirming By-law #2025-25*

**171-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** By-law #2025-25 being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held May 15, 2025, be read a first, second, and third time and finally passed.

**Carried**

## 21. Adjournment

### a) *Adjournment of the Council Meeting*

**172-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council adjourns the Meeting at 6:39 p.m. until June 12, 2025, or at the call of the Chair.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



# Personnel and Audit Committee Minutes

9:00 AM - Tuesday, May 27, 2025

Council Chambers

**Present:** Deputy Mayor John Inglis, Chair; Councillor Vernon Hermer (Electronic Participation); and Councillor Fred Fowler

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, Treasurer, Dipl. M.A., Dipl. M.M. and Tara Mieske, Clerk/Planning Manager, Dipl. M.A., Dipl. M.M.

## 1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

### a) *May 27, 2025*

**8-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee approves the Agenda dated May 27, 2025, as circulated.

**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 5. Presentations

### a) *Katie Mahon, CPA, CA, LPA, Partner, KPMG - 2024 Audited Financial Statements*

**9-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives for information 2024 Auditor's Report and Draft Consolidated Financial Statements as presented by Katie Mahon, KPMG LLP;

**And That** the Committee approves the 2024 Financial Statements;  
**And That**, once the Committee Minutes are adopted by Council, the Treasurer is instructed to place an advertisement in the Frontenac News stating the 2024 Financial Statements are available to view on the Township's website; or by contacting the Municipal Office.

**Carried**

## 6. Delegations

None.

## 7. Adoption of Minutes

### a) *Minutes of the Meeting(s) to be adopted by Council*

**10-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives for information the Minutes of a Meeting held March 18, 2025, as circulated; and adopted by Council on April 4, 2025.

**Carried**

## 8. Business Arising Out of Minutes

None.

## 9. Communications

### a) *Ministry of Municipal Affairs and Housing: 2025 Annual Repayment Limit (ARL)*

**11-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives for information the 2025 Annual Repayment Limit regarding long-term debt and financial obligations.

**Carried**

## 10. Administrative Reports

### a) *Statement of Revenue & Expenditures - 2025 Variance Report as of May 21, 2025*

**12-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Personnel and Audit Committee receives for information the Treasurer's Administrative Report entitled "Statement of Revenue & Expenditures –2025 Variance Report as of May 21, 2025";

**And That** the Committee recommends to Council that the cost of election training in 2025 be transferred from the Election Reserve Fund;

**And That** the Committee recommends to Council that the cost of \$6,131.75 for the Ompah Community Hall UV System be transferred from the Community Hall - sustainability TCA Reserve Fund.

**Carried**

**11. Notice of Motion**

None.

**12. Resolution, Written Notice of Which has Been Given**

None.

**13. Public Forum**

None.

**14. Closed Session**

None.

**15. Rise and Report (Overview of the Closed Session by the Chair)**

None.

**16. Adjournment and Set Date for Next Meeting**

**a) *Adjournment of the Meeting***

**13-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Personnel and Audit Committee adjourns the meeting at 1:30 p.m. until August 19, 2025 at 9:00 a.m. or at the call of the Chair.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



**Resolution of the Regular Council  
of the Corporation of the Township of North Frontenac**

**Date:** April 25, 2025

**Resolution # 150-25**

**Moved By:**  
Deputy Mayor John Inglis

**Seconded By:**  
Councillor Roy Huetl

**Be It Resolved That** Council instructs the Manager of Community Development to provide monthly usage reports of the EV chargers to Council members.

**Carried**

Mayor

Electric Vehicle Monthly Usage Report

May 2025

	Connection Start Time (local)	Connection End Time (local)	Connection Duration (hours:minutes)	Start State of charge (%)	End State of charge (%)	Total kWh
1	5/2/2025 5:08:33 PM	5/2/2025 5:39:38 PM	0:31	14	85	40.272
2	5/3/2025 2:34:19 PM	5/3/2025 2:52:53 PM	0:18	64	85	21.9
3	5/6/2025 8:24:26 AM	5/6/2025 9:36:06 AM	1:11	8	72	84.175
4	5/6/2025 5:28:28 PM	5/6/2025 6:04:34 PM	0:36	39	99	18.164
5	5/7/2025 8:39:04 AM	5/7/2025 8:50:24 AM	0:11	71	84	10.972
6	5/7/2025 6:18:46 PM	5/7/2025 7:06:01 PM	0:47	27	79	35.459
7	5/8/2025 11:33:06 AM	5/8/2025 12:18:42 PM	0:45	68	92	26.73
8	5/8/2025 7:34:29 PM	5/8/2025 8:26:07 PM	0:51	9	99	26.453
9	5/9/2025 9:40:15 AM	5/9/2025 10:39:08 AM	0:58	4	96	16.281
10	5/9/2025 4:54:13 PM	5/9/2025 5:16:48 PM	0:22	61	82	16.379
11	5/10/2025 7:23:41 PM	5/10/2025 7:50:16 PM	0:26	71	89	14.507
12	5/16/2025 6:07:12 PM	5/16/2025 6:07:31 PM	0:00	?	?	0
13	5/16/2025 6:10:13 PM	5/16/2025 6:10:45 PM	0:00	?	?	0
14	5/17/2025 9:24:55 AM	5/17/2025 9:36:01 AM	0:11	27	42	15.735
15	5/17/2025 1:45:39 PM	5/17/2025 2:26:17 PM	0:40	50	99	41.059
16	5/17/2025 11:53:25 PM	5/17/2025 11:54:01 PM	0:00	?	?	0
17	5/18/2025 7:21:12 AM	5/18/2025 7:21:32 AM	0:00	?	?	0
18	5/18/2025 7:22:35 AM	5/18/2025 8:30:01 AM	1:07	21	94	81.087
19	5/18/2025 10:35:28 AM	5/18/2025 10:54:49 AM	0:19	49	65	15.086
20	5/18/2025 1:43:47 PM	5/18/2025 2:05:05 PM	0:21	55	79	30.203
21	5/18/2025 9:14:35 PM	5/18/2025 9:37:10 PM	0:22	3	43	31.127
22	5/19/2025 9:35:21 AM	5/19/2025 10:06:26 AM	0:31	28	57	24.727
23	5/19/2025 2:32:31 PM	5/19/2025 2:48:35 PM	0:16	48	62	15.427
24	5/19/2025 6:08:11 PM	5/19/2025 6:08:44 PM	0:00	?	?	0
25	5/19/2025 6:10:36 PM	5/19/2025 6:25:10 PM	0:14	16	36	16.573
26	5/20/2025 11:27:49 AM	5/20/2025 11:58:55 AM	0:31	0	58	24.683
27	5/22/2025 8:38:31 PM	5/22/2025 9:13:07 PM	0:34	50	80	41.604
28	5/25/2025 11:57:50 PM	5/26/2025 12:34:08 AM	0:36	0	52	41.324
29	5/31/2025 10:50:39 AM	5/31/2025 11:22:21 AM	0:31	29	95	17.838
			<b>13:09</b>			<b>707.765</b>



**Resolution of the Regular Council  
of the Corporation of the Township of North Frontenac**

**Date:** April 25, 2025

**Resolution # 142-25**

**Moved By:**  
Councillor Stephanie Regent

**Seconded By:**  
Councillor Wayne Good

**Be it Resolved That** Council receives for information the Chief Administrative Officer and Clerk/Planning Manager's Administrative Report entitled "Strong Mayor Powers"; **And That** the CAO and Clerk/Planning Manager shall draft updates to the Township's policies and procedures to reflect the new Strong Mayor Powers that are being granted to the Township for Council's review; **And That** the CAO and Clerk shall look into potential training opportunities for the Mayor, Council and Staff to assist with the transition to Strong Mayor Powers.

**Carried**

Mayor

**Sent:** June 5, 2025 11:42 AM  
**Subject:** FW: Strong Mayor Powers

Good Morning,

The Municipal Act has been updated to include Strong Mayor Power provisions. The Mayor and staff have worked on implementing these changes.

The following can be delegated and the Mayor has chosen to delegate these as follows (see attached forms):

- Appointment, Suspension or Dismissal of the Chief Administrative Officer to Council
- Organizational Structure to Council and Chief Administrative Officer as per the Personnel and Employment Policies
- Committees to Council

The following discretionary powers may be used by Mayor but cannot be delegated. If the Mayor chooses to use these powers, he would complete the applicable form (see attached forms) to exercise the power and allow for transparency:

- Council to consider a By-law
- Council to consider a matter
- Intention to consider vetoing a By-law
- Veto a By-law
- Mayor Directive to Staff

The Mayor is also responsible for proposing and adopting the annual budget. The CAO and Treasurer will provide further information on this process at a future Council Meeting.

Staff are also working on reviewing and updating where required the following policies to address the changes in the legislation. If amendments are required, the draft policies will be provided to Council for consideration at future Council Meetings:

- Procedural Policy
- Personnel and Employment Policy
- Code of Conduct for Council and Committee Members
- Council and Staff Relations

Thanks

Tara Mieske, Dipl.M.A., Dipl.M.M.  
Clerk/Planning Manager



**Mayoral Decision – Delegation for the Appointment, Suspension or Dismissal of the Chief Administrative Officer**

To give written notice for the Delegation for the appointment, suspension or dismissal of the Chief Administrative Officer.

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.5 (Powers re: Chief Administrative Officer) which provides the powers of a municipality under section 229, with respect to the Chief Administrative Officer, are assigned to the Mayor. Section 284.13(1) of the Act provides that the Mayor may delegate their powers and duties with respect to section 284.5 to Council.

I, Gerry Lichty, Mayor of the Township of North Frontenac, hereby delegate the power in accordance with Section 284.13, to Council of the Township of North Frontenac for the purposes of considering and approving any motion with respect to the appointment, suspension or dismissal of any person to the position of Chief Administrative Officer.

This Mayoral Decision comes into effect on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to the public by posting the decision on the Township website.



## **Mayoral Decision – Delegation for Organizational Structure**

To give written notice for the Delegation of Powers regarding Organizational Structure, including employment matters.

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.6 (Organizational Structure) which provides the powers of a municipality with respect to determining the organizational structure of the municipality are assigned to the Mayor and includes the power to hire, dismiss, exercise any other prescribed employment powers with respect to the head of any division or the head of any other part of the organizational structure with some limitations to as set out in subsection (3).

I, Gerry Lichty, Mayor of the Township of North Frontenac, hereby delegate the power in accordance with Section 248.13 to the Council of the Township of North Frontenac and the Chief Administrative Officer as set-out in the Township of North Frontenac's Personnel and Employment Policies and Procedures Manual, as amended.

This Mayoral Decision comes into effect on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to the public by posting the decision on the Township website.



## **Mayoral Decision – In Relation to Committees**

To establish or dissolve prescribed committees; to appoint chairs and vice-chairs of committees; and to assign functions to committees.

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.8 (Committees) which provides the powers of the municipality with respect to prescribed committees, or committees within a prescribed class of committees, are assigned to the Mayor including: the power to establish or dissolve committees; the power to appoint chairs and vice-chairs of committees; and the power to assign functions to committees. Per Regulation 530/22, Section 4. Prescribed Committees are committees established under the Act that consist solely of members of council.

I, Gerry Lichty, Mayor of the Township of North Frontenac, hereby delegate the power in accordance with Section 284.13, to the Council of the Township of North Frontenac to establish or dissolve committees; to appoint chairs and vice-chairs of committees; and to assign functions to committees in accordance with the Procedural Policy for Members of Council, Committees and Task Forces.

This Mayoral Decision comes into effect on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to the public by posting the decision on the Township website.



**Mayoral Decision – Council to Consider a By-law**

To require Council to consider a By-law, regarding \_\_\_\_\_ at the Council meeting held \_\_\_\_\_

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.11.1, despite the procedure by-law, if the Mayor is of the opinion that a By-law could potentially advance a prescribed provincial priority, the Mayor may propose the By-law to Council and require Council to consider and vote on the proposed By-law at a meeting. The Mayor shall provide a copy of the By-law to the Clerk and each Member of Council and the By-law may be passed by more than one-third of the Members of Council.

I, Gerry Lichty, Mayor, Township of North Frontenac, am of the opinion that a By-law should be considered in the matter of \_\_\_\_\_ because in my opinion, it could potentially advance the following prescribed provincial priority or priorities of:

- 1. Building 1.5 million new residential units by December 31, 2031.
- 2. Constructing and maintaining infrastructure to support housing, including, transit, roads, utilities, and servicing.

Therefore, I require Council to consider and vote on the attached By-law regarding \_\_\_\_\_ at the Council meeting on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to the public by posting the decision on the Township website.



## **Mayoral Decision – Council Consider a Matter**

To require Council to consider the Matter of \_\_\_\_\_ at the Council meeting held on \_\_\_\_\_ of \_\_\_\_\_, 20\_\_

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.10, despite the procedure by-law, if the Mayor is of the opinion that considering a particular matter could potentially advance a prescribed provincial priority, the Mayor may require the Council to consider the matter at a meeting.

I, Gerry Lichty, Mayor, Township of North Frontenac, am of the opinion that the matter of \_\_\_\_\_ could potentially advance the following prescribed provincial priority or priorities of:

1. Building 1.5 million new residential units by December 31, 2031.
2. Constructing and maintaining infrastructure to support housing, including, transit, roads, utilities, and servicing.

Therefore, I require Council to consider:

1. The matter of XXXXXXXX

AND/OR

2. The following resolution:

Be It Resolved That XXXXX

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to the public by posting the decision on the Township website.



**Mayoral Decision – Intention to Consider Vetoing a By-law**

To give written notice of intention to consider vetoing to By-law # \_\_\_\_\_, regarding \_\_\_\_\_

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.11 (Veto Powers – Certain By-laws) if the Mayor is of the opinion that all or part of a by-law that is subject to this section could potentially interfere with a prescribed provincial priority, the Mayor may provide written notice to the council of the intent to consider vetoing the By-law outlined in section 5 of the O.Reg. 530/22):

- Under the Municipal Act and its regulations except for those under:
  - Sections 289 and 290 (Budget)
- Under the Planning Act and its regulations (unless otherwise prescribed)
- Any other prescribed Act currently only including:
  - Section 2 of the Development Charges Act

I, Gerry Lichty, Mayor am considering vetoing By-law \_\_\_\_\_, regarding \_\_\_\_\_.

This Mayoral Decision comes into effect on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Note: This form must be completed and provided to the Clerk on or before two days after the day council voted in favour of the by-law. Within 14 days the Mayor must provide a Mayoral Decision – Veto By-law to the Clerk or the By-law will be deemed passed.

Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to each Member of Council by the next business day following the Council meeting.
- The Clerk shall provide a copy to the public by posting the decision on the Township website.



## **Mayoral Decision – Veto a By-law**

To give written notice to veto By-law # \_\_\_\_\_, regarding \_\_\_\_\_

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.11 (Veto Powers – Certain By-laws) if the Mayor is of the opinion that all or part of a by-law that is subject to this section could potentially interfere with a prescribed provincial priority, the Mayor may provide written notice to the council of the intent to consider vetoing the By-law outlined in section 5 of the O.Reg. 530/22):

- Under the Municipal Act and its regulations except for those under:
  - Sections 289 and 290 (Budget)
- Under the Planning Act and its regulations (unless otherwise prescribed)
- Any other prescribed Act currently only including:
  - Section 2 of the Development Charges Act

I, Gerry Lichty, Mayor of the Township of North Frontenac have decided as follows:

1. This Mayoral Decision provides written notice that I am exercising the power to veto By-law # \_\_\_\_\_, regarding \_\_\_\_\_, as I am of the opinion that all, or part of the by-law, could potentially interfere with a prescribed provincial priority or priorities of:

1. Building 1.5 million new residential units by December 31, 2031.
2. Constructing and maintaining infrastructure to support housing, including, transit, roads, utilities, and servicing.

2. The following are the reasons for the veto:

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3. This Mayoral Decision comes into effect on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Note: This form or the Mayor's Decision – Intention to Consider Vetoing By-law must be completed and provided to the Clerk on or before two days after the day council voted in favour of the by-law. If the Mayor's Decision – Intention to Consider Vetoing By-law this form must be provided within 14 days or the By-law will be deemed passed.

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Office Use Only:

Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to each Member of Council by the next business day following the Council meeting.
- The Clerk shall provide a copy to the public by posting the decision on the Township website.
- Within 21 days after the day the Clerk provides the written veto document to the members of Council, Council may override the Mayor's veto if two-thirds of the members of Council vote to override the veto. Depending on timing a Special Meeting may be required for Council to consider the veto.



## Mayoral Directive to Municipal Employees

To: The Chief Administrative Officer

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Sections 284.3 and 284.4 (Direction to Employees) the Mayor may direct municipal employees to:

- a) undertake research and provide advice to the head of council and the municipality on policies and programs of the municipality or of the head of council as they relate to the powers and duties under this Part; and
- b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

I, Gerry Lichty, Mayor of the Township of North Frontenac direct the Chief Administrative Officer as follows:

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\_\_\_\_\_  
Gerry Lichty, Mayor

\_\_\_\_\_  
Date

Per O.Reg. 530/22, a copy of this form is to be provided to the Chief Administrative Officer and the Clerk.

Office Use Only:  
Directive/Decision # \_\_\_\_\_-25

- The Clerk shall provide a copy to the public by posting the decision on the Township website.
- The Clerk shall include a copy to Council in the next Council Agenda Communications package.



**Resolution of the Regular Council  
of the Corporation of the Township of North Frontenac**

**Date:** December 13, 2024

**Resolution # 436-24**

**Moved By:**  
Councillor Roy Huetl

**Seconded By:**  
Councillor Vernon Hermer

**Whereas** at the meeting on October 25, 2024, Council passed Resolution #350-24 receiving for information a letter from the Mazinaw Property Owners' Association requesting Council pursue the "Ontario Protecting the Environment from Harmful Invasive Species" grant; and that Council deferred the request until after discussion with the Township of Addington Highlands and other representatives;

**Now Therefore Be It Resolved That** Council receives for information an email dated December 5, 2024, from the MPOA advising the grant funds have been released and the deadline for application is January 15, 2025; and MPOA requests the Township of North Frontenac submit an application for grant funding;

**And That** Council instructs the MCD to work with the MPOA and to apply for the \$3500 microgrant for invasive species prevention measures with the Township's portion of the \$1750 coming from the Contingency Reserve.

**Carried**

Mayor

**Sent:** June 2, 2025 12:43 PM

**Subject:** FW: Invasive Species Action Fund - Not Selected For Funding

Hi Corey,

Council passed Resolution #436-24 (attached) on December 13, 2024, instructing me to work with the Mazinaw Property Owners' Association (MPOA) to apply for the \$3,500 microgrant for invasive species prevention measures with a Township contribution of \$1,750.

Unfortunately, we were unsuccessful in the Invasive Species grant.

Thank you,

Brooke Ross, Dipl.M.A.  
Manager of Community Development

**To:** Mayor and Members of Council  
**From:** Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.  
 Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.  
**Approved by:**  
**Date of Meeting:** 12 Jun 2025  
**Re:** Communications of Interest

**Recommendation:**

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

**A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.**

1. File #B07/25 - 14383 Road 509 - Creation of One New Lot
2. Township of Addington Highlands re: Minor Variance Application - MV 2025/03 - H&N Enterprise
3. Ministry of Municipal Affairs and Housing re: The Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)
4. Eastern Ontario Wardens' Caucus re: The EOWC Meets with Premier Ford, Ministers and MPPs on Eastern Ontario's Economic Resilience
5. Federation of Ontario Cottagers' Associations re: E-news May 2025
6. Eastern Ontario Trails Alliance re: Invitation - Rockin' the Trails - June 21, 2025
7. Township of Kincardine re: Request for Support - Bill 5, Protect Ontario by Unleashing our Economy Act
8. File #A5/25 - 1651 South Kash Lake Lane - Request for Permissions
9. File #A04/25 - Request for Permission - 1952B South Road
10. Notice of Decision - File #B03/25, #B04/25, #B05/25 & #B06/25 - Creation of 3 New Lots and ROW - 14694 Highway 41
11. Town of LaSalle re: Request for Support - Northern Health Travel Grant Program
12. Township of Addington Highlands - Notice of Complete Application – Zoning By-law Amendment -Knight et al-2025
13. Ministry of Natural Resources re: Introduction of Bill 27, the Resource Management Safety Act, 2025 including proposed amendments to the Forest Fires Prevention Act
14. File #A06/25 - Request for Permission - 1133 North Pinnacle Point Lane
15. Mississippi Valley Conservation Authority re: Board Summary Report May 12, 2025
16. Eastern Ontario Warden's Caucus re: June 2025 Newsletter
17. District of Parry Sound Municipal Association re; Request for Support - Municipal Ethics Through Access and Education
18. Ontario Ombudsman re: May Newsletter
19. File #B02/25 - Lot Addition - 3055 Palmerston Lake - Notice of Decision

**B. Action Items: (to include items brought forward from Section A above by a Member of**





Hon. Gary Anandasangaree  
3-3600 Ellesmere Rd  
Toronto, Ontario  
M1C 4Y8  
VIA EMAIL:  
[gary.anand@parl.gc.ca](mailto:gary.anand@parl.gc.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

May 13, 2025

RE: Support Resolution No. 2025-120 regarding Municipality of Durham Council Motion to Amend prior Motion to ban the Nazi Swastika in Canada

Please be advised that Township of Puslinch Council, at its meeting held on April 16, 2025 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2025-120:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda item 6.7 listed for APRIL 16, 2025 Council meeting be received for information; and**

**Whereas the Township supports the Municipality of Durham Council Motion to Amend prior Motion to Nazi Symbols of Hate and directs staff to send a support resolution accordingly.**

**CARRIED**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk

CC: All Ontario Municipalities, B'nai Brith Canada



March 27, 2025

The Honourable Arif Virani  
Minister of Justice  
House of Commons  
Ottawa, ON K1A 0A6

Dear Minister Virani:

**RE: Motion to amend prior motion presented to Regional Council on February 26, 2025, re: Banning the Nazi Swastika in Canada, to remove references to "Swastika" from the motion and replace them with "Nazi symbols of hate", Our File: C00**

---

**The Regional  
Municipality of  
Durham**

Corporate Services  
Department –  
Legislative Services  
Division

605 Rossland Rd. E.  
Level 1  
PO Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102

durham.ca

**Alexander Harras  
M.P.A.  
Director of  
Legislative Services  
& Regional Clerk**

As a follow-up to our previous correspondence sent on February 28, 2025, please be advised that the Council of the Region of Durham, at its meeting held on March 26, 2025, adopted the following recommendations of the Finance & Administration Committee:

- A) That subject to a 2/3rds majority vote, the resolution with respect to Banning the Nazi Swastika in Canada, adopted at the February 26, 2025 Regional Council meeting, be reconsidered; and
- B) That subject to Part A) being approved, that the resolution be amended to replace all references to Nazi swastika(s) with the words "Nazi symbols of hate", and make any necessary associated grammatical revisions.

For your reference, the resolution now reads as follows:

"Whereas in recent years, Nazi iconography has surfaced with alarming frequency in the public sphere, used by an increasing number of groups and individuals to promote hate and instill fear within Canadian society; and

Whereas since the atrocities of WWII, the Nazi hakenkreuze, has become universally synonymous with systematic violence, terror and hate. Its growing presence in our country poses a threat to every single Canadian citizen, undermining the core values of equality, diversity, and inclusion that define our nation, and

Whereas eighteen countries have already taken action to ban these symbols, it is imperative that Canada follow suit;

Therefore be it resolved, that Durham Region Council supports B’Nai Brith’s call to the Government of Canada to pass legislation banning, with exceptions for certain educational and artistic purposes, the public display of Nazi symbols of hate and iconography, including the Nazi hakenkreuze. Specifically, demanding that the Government of Canada immediately:

1. Ban the Nazi hakenkreuze
2. Ban all Nazi symbols of hate and iconography

Durham Region Council agrees that the people of Canada are counting on the federal government to ensure a future free from hate, where every Canadian is protected, valued, and respected; and

That a copy of this motion is sent to all Canadian Municipalities.”



Alexander Harras, M.P.A.  
Director of Legislative Services & Regional Clerk  
AH/xf

- c: B’nai Brith Canada  
All Canadian Municipalities

**From:** Glenda Adamthwaite-Huetl  
**Sent:** May 7, 2025 12:36 PM  
**To:** Brooke Ross  
**Cc:** Tammy Mepstead; Stephanie Lemke  
**Subject:** CMCV information regarding outside grant application - Commonwell

Hello Brooke,

Thank you for previously forwarding information regarding *The Commonwell L.E.A.F* initiative. Clar-Mill Community Volunteers (CMCV) intends to apply in September 2025 for this grant.

We will be proposing renovations to the storage room next to the kitchen at the Clar-Mill Community Hall. This renovation will benefit both CMCV and Rural Frontenac Community Services (RFCS), as both use this space. The renovation will also benefit regular users of the kitchen as we anticipate that there will be an added level of rodent control as a result of the upgraded storage room.

The application requires us to indicate if there are other stakeholders. Therefore we are seeking the support of the township. Our application will indicate that there are multiple user groups and various events held at the hall. Would the township contact RFCS or would you prefer that we do this?

The renovations would include:

- Flooring- vinyl plank
- Shelving-industrial, sturdy, with and without cabinet doors
- Designated space for RFCS (multiple program space)
- Rodent proofing
- Exterior door - locked
- Interior door - pass code or keyed
- Electrical- overhead lighting upgrade, light switch moved or added next to interior door
- Upgraded heating to room (if required)
- Drywall repair
- Paint
- Fridge
- Freezer
- Commercial sink unit (option to upgrade existing units in Kitchen area, otherwise - new unit in storage room)
- Plumbing for commercial sink
- Add on: fixed kitchen island with stainless steel top and shelves, plus top shelf (if this fits in the budget for the application)

In our research stages, we will endeavour to get material cost estimates and quotes from local contractors. The application period is open September to November. Of note, if we are successful, the project would need to be completed by December 2027.

Please let us know if there are any formal steps that we need to take with the township, and what the timing would be for those steps. We would appreciate any feedback and guidance you may have, since you have previous successful experience in applying for grants.

Regards,  
Glenda Adamthwaite-Huetl  
VP, CMCV

# June is Seniors Month

Fit, Active and Healthy Seniors

## Information for Seniors in Ontario

The [Ministry for Seniors and Accessibility](#) works with community organizations to offer supports and services to help seniors stay active, safe and socially connected. Seniors and their families can find the information they need to connect to government services and community supports at [ontario.ca/Seniors](https://ontario.ca/Seniors).

## Seniors Community Grant Program

This program funds local not-for-profit community groups and organizations to deliver projects, supports and resources for seniors that provide opportunities for greater social inclusion, volunteerism and community engagement. Find information about the [program online](#).

## Seniors Active Living Fairs

Seniors can find information about government programs and services as well as information about healthy aging and active lifestyles to keep them active and engaged. Learn more about [seniors fairs in your community](#).

## Seniors Active Living Centre programs

Seniors Active Living Centre programs help local seniors stay active, become more involved in their community, and meet new friends in person or online.

These programs include:

- unique social activities
- learning and educational opportunities
- recreational programming
- online/remote programming.

The government is expanding the number of programs in 2025, so more seniors across the province can get the services that meet their needs close to home. This year, there are more than 400 programs across the province.

To find a Seniors Active Living Centre program, please:

- visit the [Seniors Active Living Centre locator map](#)
- contact your municipality
- call 2-1-1.

# June is Seniors Month

Fit, Active and Healthy Seniors

## Age-friendly communities

Age-Friendly Communities are inclusive, accessible environments with programs and services that help seniors stay connected. These communities can include improved transit and housing, as well as opportunities for civic and social participation.

Learn more at [ontario.ca/AgeFriendly](https://ontario.ca/AgeFriendly).

## Health 811

Health 811 is a free, secure and confidential service Ontarians can call or access online 24 hours a day, 7 days a week to receive health advice from qualified health professionals, such as a registered nurse, locate local health services and find trusted health information.

This service is available in both English and French, with translation support offered in other languages.

- Call: 811
- Toll-free TTY: 1-866-797-0007
- Chat live online
- Visit [ontario.ca/Health811](https://ontario.ca/Health811)

## Seniors Safety Line

Seniors Safety Line is a 24/7, confidential and free resource. It provides counselling, information, safety planning and referrals in 240 languages for seniors in Ontario who are experiencing, or are at risk of, any type of abuse or neglect.

Call Toll-free: 1-866-299-1011. or  
TTY 1-866-299-0008

## More information

Learn more about:

- Seniors Month at [ontario.ca/SeniorsMonth](https://ontario.ca/SeniorsMonth).
- ministry programs and services at [ontario.ca/msaa](https://ontario.ca/msaa).
- resources for seniors with the updated [Guide to Programs and Services for Seniors in Ontario](#).
- for other programs and services available in your area visit: [211ontario.ca](https://211ontario.ca).
- Seniors' INFOline  
Call: 416-326-7076  
Toll-free: 1-888-910-1999  
TTY: 1-800-387-5559

Follow us on social  [@SeniorsON](#)  [@SeniorsOntario](#)  [@Seniors and Accessibility](#)



# June is Seniors Month

Fit, Active and Healthy Seniors

[ontario.ca/SeniorsMonth](https://ontario.ca/SeniorsMonth)



**PROTECT  
ONTARIO**

# June is Seniors Month

Fit, Active and Healthy Seniors

## Tips on how you can support Seniors Month 2025

Thank the seniors in your life for all their hard work and show them just how much they are appreciated:

- Send a "Thank You" message, either in person, over the phone, by mail or email, or on social media.
- Nominate a senior in June for an [Ontario Senior Achievement Award](#).
- Post a message on your social media channels and tag us on X (Twitter): [@SeniorsON](#) or Facebook: [@SeniorsOntario](#).

## Tell us what you are doing during Seniors Month

- Join our Seniors Month conversation on X and Facebook by using **#SeniorsMonth2025**.
- Post photos or videos of your Seniors Month celebrations and tag us on X (Twitter): [@SeniorsON](#), and Facebook: [@SeniorsOntario](#).
- Seniors volunteering and helping in their neighbourhood? Tell us about it! Tag us on X (Twitter): [@SeniorsON](#), and Facebook: [@SeniorsOntario](#).

## Promote Seniors Month to your friends and family

- Share health and fitness tips for seniors.
- Post info about seniors' events taking place during Seniors Month (via link to community centres/municipalities).
- Feature topics of interest to seniors (retirement, financial scams and fraud, elder abuse, housing, driving, health and well-being) in your posts.
- Provide Seniors Month resources to celebrate the month: poster, factsheet or ideas to celebrate Seniors Month.



# June is Seniors Month



**PROTECT  
ONTARIO**



# June is Seniors Month



**PROTECT  
ONTARIO**

**To:** Mayor and Members of Council  
**From:** Gerry Lichty, Mayor  
**Approved by:**  
**Date of Meeting:** 12 Jun 2025  
**Re:** Highlighting the Importance of Housing as an Integral Part of Economic Development through the Establishment of a Housing Advisory Task Force.

**Recommendation:**

**Be it Resolved That** Council receives for information Mayor Lichty’s Administrative Report entitled “Highlighting the Importance of Housing as an Integral Part of Economic Development through the Establishment of a Housing Advisory Task Force”;

**And That** a Housing Advisory Task Force be established to provide housing related information, advice, and recommendations to Council including advice regarding housing in general, seniors housing, rental housing, housing that is affordable, and homelessness and the precariously housed, but not including social housing;

**And That** the Economic Development Task Force Sub-Committee on housing and the Seniors Housing Committee be dissolved;

**And That** Council recognizes the work of the Members of the Economic Development Task Force Sub-Committee and the Seniors Housing Committee and thanks them for their time and commitment spent on these important topics;

**And That** all pertinent Sub-Committee information be transferred to the new Housing Advisory Task Force;

**And That** the newly established Housing Task Force membership will include the Mayor, two Members of Council, and 3 Council-appointed members of the public, preferably one from each ward;

**And That** Council appoints Mayor Lichty as the Chair of the Task Force;

**And That** Council appoints Councillor(s) \_\_\_\_\_ as Members of the Task Force;

**And That** should Council agree to having a Housing advisory Task Force, per the Township's Procedural Policy the CAO will appoint a secretary and make recommendations for a member of Management to be part of the Task Force;

**And That** staff is directed to advertise for 3 Members from the Community, preferably one from each Ward, to participate in the Task Force;

**And That** the Chair of the Task Force will recommend individuals who responded to the advertisement for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting at an upcoming Council Meeting.

### Background:

Council has been actively working to promote Economic Development and the associated growth in the Township of North Frontenac. To this end, Council has undertaken the following actions:

- A) Recognizes that our tangible assets such as buildings, roads, and bridges deteriorate and must be maintained and replaced as needed to ensure a modern, safe, efficient transportation system, increasing allocated funding accordingly;
- B) Continues to support local businesses through our Community Improvement Plan (CIP);
- C) Authorized the installation of two Level 3 EV chargers answering the question of those with EV's - "I can get there but how do I get home";
- D) Authorized grant applications to construct a bike park in Cloyne and to rehabilitate the rink surface in Plevna, each with the intent of improving the Township's recreational amenities for both visitors and residents;
- E) Supports the application of environmentally friendly opportunities, such as battery storage facilities, to increase our tax base, thereby allowing additional funding to be used to encourage Economic Development and growth;
- F) Agreed to become a shareholder in the Frontenac Municipal Services Corporation thereby providing more affordable housing opportunities through smaller lot sizes and reduced contractor security requirements, while maximizing protection of our pristine natural environment;
- G) Supports the County of Frontenac's K&P Trail initiative with the intent of promoting economic development on the east side of our Township;
- H) Supports the Eastern Ontario Regional Network (EORN) initiative to improve wireless connectivity and broadband availability resulting in significant upgrades in cell coverage, reducing security concerns, and encouraging "work from home" businesses;
- I) Partnered with the Township of Addington Highlands to procure and retain a Doctor for the Lakelands Family Health Team in Northbrook to help ensure the availability of adequate health care;
- J) Improved the quality of medical care through contributions to the purchase and installation of MRI units in Smiths Falls and Napanee hospitals;
- K) Through the Economic Development Task Force, continues to promote business continuity and growth, encouraging visitors and businesses to see North Frontenac as a great place to live, work, and play;

L) Supports Organizations such as the North Frontenac Astronomy Club and our thriving artist community to improve our offerings of interest to both residents and visitors;

M) Promotes well-being and fellowship for visitors and residents and highlights our culture through our Township Halls and their various offerings.

Township residents and Council should be proud of these initiatives and how they work together to encourage growth and promote Economic Development in our municipality. Still, we are not done - we have more work to do!

### Researched By:

Mayor Gerry Lichty

### Comments:

Recently, there have been several comments on Social Media about economic growth and housing, many of them misleading and incorrect. However, these comments do demonstrate that there is no easy answer to the housing problem. Do you build housing and hope that business will follow or do you encourage the establishment of business and hope that the labour force will follow? Ensuring the provision of sufficient housing stock is a crucial aspect of economic development and must not be ignored. There is no stand-alone component, everything must work together in harmony to achieve success.

Currently, work on developing housing, specifically affordable housing, is undertaken by a Sub-Committee of the Township's Economic Development Task Force; however Council is not familiar with their ideas or progress.

Acknowledging that housing is a necessary component of economic growth and to ensure Council receives appropriate advice in a timely manner, it is necessary to increase the profile of possible housing initiatives to be equal to that afforded the Economic Development Task Force and the Environmental Task Force. Therefore, I propose the following:

- A Housing Advisory Committee be established equal in importance to that of the Economic Development Task Force and the Environmental Task Force and that this Task Force provide information, advice, and recommendations to Council for Council's consideration, including advice about housing in general, seniors housing, rental housing, housing that is affordable, and homelessness as well as the precariously housed;

- That the Economic Development Task Force Sub-Committee on Housing and the Committee working on Housing for Seniors be dissolved;

- That the work completed by the EDTF Housing Sub-Committee and Senior Housing Committee be transferred to the new Housing Advisory Task Force; and

- That the new Housing Advisory Task Force Membership includes the Mayor, two Members of Council, and 3 Council appointed Members of the Public, preferably one from each Ward;

- By-Law #26-23 Section 13 of the Procedural Policy for Members of Council, Committees and Task Forces sets out the procedure for creating a Task Force. In summary a Task Force is established for a special purpose or to address a specific task. The draft Terms of Reference shall be established at

the Inaugural Meeting of the Task Force and shall include, but is not limited to, a Mission Statement; Membership; Tasks and Milestones; Time Frame and Meetings.

Moreover, per the Procedural Policy the Task Force shall be made of at least one (1) but not more than three (3) Members of Council; the CAO and/or at least one (1) Manager; Voluntary Sector Members whose knowledge of the Task Force's mandate would be an asset; and a Secretary.

Council by Resolution shall appoint the Council Member(s) and CAO and/or Manager(s) who will be members of the Task Force from the Council Member(s) appointed. Council shall appoint the Chair of the Task Force from the Council Member(s) appointed.

Prior to the Inaugural Meeting of a new Task Force, the CAO/Manager appointed to the Task Force shall advertise for volunteer members in the local newspaper; on the Township's Website; and on the Township's Social Media accounts.

The Chair will recommend individuals who responded to the advertisement, for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting. Knowledge of the Task Force's mandate would be an asset.

The Clerk will prepare a letter to each of the voluntary sector participants following Council approval to be signed by the Chair thanking the voluntary participants and advising them of their appointment.

The CAO shall appoint a secretary for the Task Force from staff.

The CAO will also make recommendations to Council regarding a Manager to be appointed to the Task Force.

#### **Financial Impact:**

Unknown at this time; however will involve mileage being paid to members for meetings, etc.

#### **Strategic Implications:**

Economic Prosperity - Prepare for potential development opportunities

**To:** Mayor and Members of Council  
**From:** Adam Robinson, Director of Emergency Management / Fire Chief  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 12 Jun 2025  
**Re:** 2025 Automatic Aid Agreement Between Central Frontenac and North Frontenac

### Recommendation:

**Be It Resolved That** Council receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "2025 Automatic Aid Agreement between Central Frontenac and North Frontenac";

**And That** Council directs the Fire Chief to negotiate with Central Frontenac and provide recommendations to Council at an upcoming meeting for consideration.

### Background:

On June 29th, 2023, Council passed resolution #299-23 which stated:

**"Be It Resolved That** Council receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "Automatic Aid Agreement between Central Frontenac and North Frontenac";

**And That** Council approves-in-principle the Automatic Aid Agreement between Central Frontenac and North Frontenac and Council will consider a By-law at an upcoming meeting, once Central Frontenac Council considers it;

**And That** Council instructs the Treasurer to transfer any expenses for the Automatic Aid Agreement for 2023 from the Emergency Services Reserve Fund;

**And That** Council instructs the Treasurer to include the stand-by fee in future year budgets until such time it is no longer required".

### Researched By:

Adam Robinson, Director of Emergency Services, Fire Chief (DESFC)

### Comments:

Since the passing of Resolution #299-23, the number of Volunteer Firefighters and First Responders available at the Snow Road Fire Station maintains at a reduced level, which directly impacts the response abilities for Snow Road and surrounding area.

North Frontenac continues to respond to all emergencies with a three (3) station response in the Snow Road Station area to ensure the best possible service is provided; however due to availability, distance, and other mitigating circumstances, delayed response times may be possible.

The Fire Chiefs from North Frontenac and Central Frontenac have consulted on the current Automatic Aid Agreement which currently entails Fire Protection Services solely for Structure Fires in the Snow Road Station area (response Atoms 202, 203), and Ice Water Rescue for Wards 1, 2 and 3, and believe the proposed additions to the Agreement as outlined below, will provide residents in the Snow Road Station and surrounding area an improved level of protection while we continue to work at recruitment of Firefighters for the Snow Road Fire Station.

In addition to Structure Fires and Ice Water Rescue, the proposed Fire Protection Services to be included in the new Agreement are:

- Medical Responses: A total of eleven (11) medical calls were responded to in Atoms 202 and 203 in 2024.
- Wildfires: There were no wildfire incidents reported in Atoms 202 or 203 in 2024.
- Motor Vehicle Collisions (MVC): No motor vehicle collisions occurred in Atoms 202 or 203 in 2024.

Central Frontenac would provide Fire Protection Services under the Automatic Aid Agreement, to the areas of the North Frontenac (Atoms 202, 203) as defined in the map in Schedule "A".

The Automatic Aid Agreement would also continue to provide the residents and visitors to North Frontenac in Wards 1, 2 and 3 with Ice Water Rescue, as directed in the Township's Fire Master Plan.

#### **Financial Impact:**

Unknown at this time, and the final agreed-upon amount will be determined following further discussions with Central Frontenac, and brought back to Council for consideration.

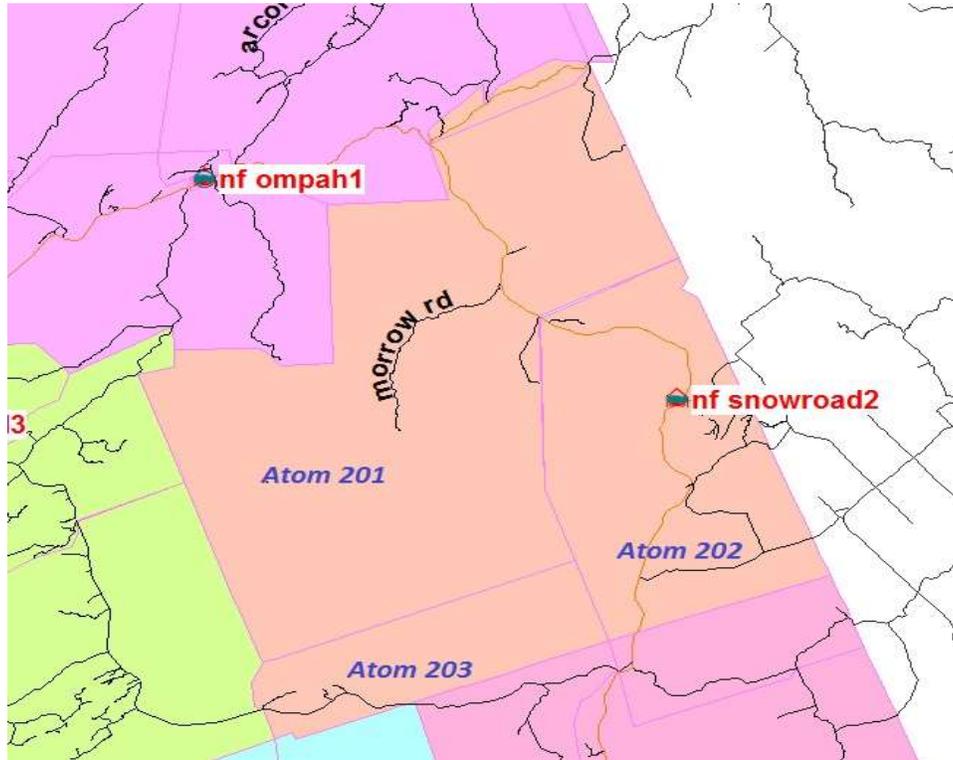
#### **Attachments:**

[Schedule A](#)

### Schedule "A"

The Corporation of the Township of Central Frontenac will provide Fire Protection Services under Automatic Aid to the areas of the Township of North Frontenac for Structure Fires, atoms, 202, 203, as defined in the map in Schedule "B".

### Schedule "B"



Township of North Frontenac  
Snow Road

### Schedule "C"

The Corporation of the Township of Central Frontenac will supply Fire Protection Services under Automatic Aid to the areas of the Township of North Frontenac for responses to Ice Water Rescues, Wards, 1, 2, and 3.



**To:** Mayor and Members of Council  
**From:** Adam Robinson, Director of Emergency Management / Fire Chief  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 12 Jun 2025  
**Re:** Ompah Fire Station - Celebrating Fifty Years of Community Service

### Recommendation:

**Be It Resolved That** Council receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "Ompah Fire Station - Celebrating 50 Years of Community Service";

**And That** Council approves an open house, on a future date to be determined by the Director of Emergency Services/Fire Chief at the Ompah Fire Station to celebrate fifty (50) years of Volunteer Firefighter service, thirty (30) years of Emergency First Responder (EFR) service, showcase Fire Department equipment and recognize the dedicated members of the North Frontenac Fire Department.

### Background:

#### Ompah Fire Hall and Community Centre – Historical Overview and Community Impact

The establishment of the Ompah Fire Department was born from a critical need for timely emergency response within the community.

According to an Article in the Frontenac News, dated June 24, 2015, written by Marily Seitz:

In 1974, a fire at Harnden's General Store in Ompah highlighted the absence of a local fire service. The closest department, located in McDonalds Corners, responded; however, due to the distance, the structure was a total loss upon arrival. This incident prompted the community to take action.

In 1975, Harnden's donated the land on which the Fire Hall now stands. Without available funding, community members mobilized to construct the original community center portion of the building as a base for fundraising. Through collective efforts and donations of materials and labor, the front two bays of the fire hall were completed.

The department's first fire truck was a repurposed gas truck, outfitted with a pump to function as a water tanker. It was also used by a road construction crew to suppress dust on Highway 509, with the understanding that it remained available for emergency response. This arrangement helped generate revenue for both the fire department and the community hall.

A dedicated fire pumper was acquired in 1980, followed by a replacement tanker in 1981.

In 1994, a fire at Sinclair's Snowmobile Service Station reinforced the department's capability. The building was saved, though the Fire Chief suffered a heart attack during the response. The delay in ambulance service highlighted the need for local emergency medical support, leading to the formation of the Emergency First Response (EFR) Team. Since then, the EFR Team has trained and operated regularly, providing critical support to the community.

Over the years, the Fire Hall and Community Center have undergone multiple expansions to meet evolving needs. Additions include a rear bay, office space, and washroom facilities for the Fire Hall, as well as a kitchen, bathrooms, storage areas, and a library extension for the Community Center. By 2015, it became clear that the facility no longer met modern standards, prompting a comprehensive interior and exterior upgrade to improve functionality, accessibility, and community usability.

The history of the Ompah Fire Station and Community Centre is a testament to community spirit and resilience.

### Researched By:

Adam Robinson, Director of Emergency Services, Fire Chief (DESFC)

Stan Seitz, Volunteer Fire Fighter, Ompah Station, North Frontenac Fire Department

### Comments:

The North Frontenac Fire Department would like to host an Open House Event event at the Ompah Fire Station, inviting all Community members to come out and celebrate a fifty (50) year Community milestone.

The festivities would include:

- Celebrate service of the Fire Department to our Community
- Display Department equipment and vehicles
- Educate residents/cottagers of the lane size required to fit the fire vehicles
- Provide fire safety education
- Promote Firefighter recruitment
- Display of pictures and historical documents
- Recognize the community initiative and involvement in the original department
- Cake and ice cream

### Financial Impact:

Minimal funds required, however will be funded via existing approved 2025 Fire Budget.

**To:** Mayor and Members of Council  
**From:** Brooke Ross, Manager of Community Development, Dipl.M.A.  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 12 Jun 2025  
**Re:** Shabomeka Lake Landing and Parking Area

### Recommendation:

**Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Shabomeka Lake Landing and Parking Area";  
**And That** Council instructs the MCD to tag all boats/trailers (notice written by the Township and placed on boats by Township staff) providing owners with 60 days to claim usage of the boats and any boats that are not claimed and otherwise "abandoned" be removed by the Township and stored for an appropriate amount of time prior to disposal;  
**And That** Council approves the Shabomeka Lake Association (SLA) installing two metal light posts with solar powered, dark & motion activated lights that will not require an electrical connection and that conform with the Townships Outdoor Lighting Policy and that the future maintenance of the lights will be the responsibility of the SLA;  
**And That** Council directs the MCD to install signage at the boat ramp to indicate time restrictions per the Townships Parking By-law Section 5. (c) *"No person shall Park or cause to be Parked, any Vehicle, Trailer, Boat or Object within 5 meters of any Boat Launch for an excess of 20 minutes"*;  
**And That** Council does **not** approve signage indicating the area is under video surveillance as this is not recommended by the Township's Insurance Company.

### Background:

Council passed Resolution #158-25 at the May 15, 2025 Council Meeting:  
**Be It Resolved That** Council receives for information the presentation from Laura Logan and Brad Pound, Shabomeka Lake Association, regarding Security Improvements for the Shabomeka lake Landing and Parking Area; and that Council thanks them for their time today;  
**And That** per the Procedural Policy requests from delegations shall be deferred until the next Regular Meeting, and Council instructs the Manager of Community Development to look into the requests and provide recommendations to Council. **Carried**

The Township's Parking By-law #51-23 states:

#### **5. Parking on Municipal Lands**

a. Where signs have been erected and are on display, no person shall Park any Vehicle, Trailer, Boat or Object in the off street Parking lots or vacant lands adjacent to and/or associated with Township facilities unless such a person is an employee of the Township engaged in Township business; or such person, at the time the Vehicle, Trailer, Boat or Object is Parked, is actively participating in the activities being provided in or on the municipal lands.

b. Signs may be posted by the Township defining certain Parking spaces/areas on Municipal Lands as being reserved for use by certain classes of Vehicles and such use shall be clearly marked on the

sign. No person shall Park any Vehicle, Trailer, Boat or Object other than the classes of Vehicles marked on the sign, in any Parking space/area so reserved.

c. No person shall Park or cause to be Parked, any Vehicle, Trailer, Boat or Object within 5 metres of any Boat Launch for an excess of 20 minutes.

d. No person shall Park a Vehicle, Trailer, Boat or Object, attended or unattended, in a location which may impede or interfere with the use of a Boat Launch or use of a Township owned dock.

e. No person shall Park or store any Boat or Trailer on Township owned, operated or maintained Vehicle Parking areas for longer than 72 hours unless connected to a licensed motor Vehicle.

## **10. Parking Infraction Notice/Notices**

a. Where a Vehicle or Trailer is found to be in contravention of the Parking provisions of this by-law, the By-law Enforcement Officer may issue and place on the Vehicle or Trailer, a serially numbered Parking Infraction Notice, in the form prescribed by the Provincial Offences Act.

## **12. Removal of Illegally Parked Vehicles, Boats and Trailers**

a. Any Vehicle, Trailer, Boat or Object Parked in contravention of the provisions of this By-law may, on the order of a By-law Enforcement Officer, Police Officer, Peace Officer or any such person appointed by Council to enforce such regulations, be moved or towed to a suitable location at the owner's or person responsible for Parking the Object's risk, expense and cost.

### **Researched By:**

Brooke Ross, Dipl.M.A., Manager of Community Development

### **Comments:**

The Shabomeka Lake Association (SLA) has requested some improvements to the Shabomeka Lake Landing and Parking Area.

**Item #1 - Cleaning up the area** - the SLA has offered to tag all potentially abandoned boats/trailers to provide notice to owners to have items removed or items will be removed.

It is recommended that the boats/trailers that are stored on Township owned Shore Road Allowance be tagged (notice written by the Township and placed on boats by Township staff providing owners with 60 days to claim usage of the boats). Any boats that are not claimed and otherwise "abandoned" will be removed by the Township and stored for an appropriate amount of time required prior to disposal.

**Item #2 - Lighting** - SLA has offered to install two metal light posts with solar powered, dark & motion activated lights that will not require an electrical connection. It is recommended that Council approve this request and inform the SLA that the lighting must conform with the Townships Outdoor Lighting Policy. The future maintenance of the lights will be the responsibility of the SLA.

### **Item #3 - Signage**

- the SLA has asked for signage to be posted at the boat ramp to indicate launching only, 15 minute usage. It is recommended that the Township install this signage at the boat ramp, in excess of 20 minutes per Section 5. (c) of the Parking By-law *"No person shall Park or cause*

*to be Parked, any Vehicle, Trailer, Boat or Object within 5 meters of any Boat Launch for an excess of 20 minutes"*

- the SLA has asked for signage indicating the area is under video surveillance to deter criminals; however, the Township's insurance company has recommended against posting signage of this nature as this could mislead the public and create a false sense of security. It is recommended that the Township not install this signage.

### **Financial Impact:**

Staff/By-law Enforcement Officer time to prepare and place notices on boats/trailers and any potential removals thereafter.

Minimal cost for new boat launch time restriction timing sign to come from current approved 2025 budget.

### **Strategic Implications:**

Vibrant and Inclusive Community > Promote a Healthy Lifestyle > Continued provision of safe, efficient and enhanced recreational facilities, trails and parks

Sustainable Core Services > Enhance Township Services > Enhancement of Township roads, parking areas and boat launches

**To:** Mayor and Members of Council  
**From:** Kelly Watkins, Treasurer, Dipl. M.A., M.M,  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 12 Jun 2025  
**Re:** Unsuccessful Tax Sale - Options

### Recommendation:

**Be It Resolved** That Council receives for information the Treasurer's Administrative Report entitled "Unsuccessful Tax Sale - Options";

**And That** Council approves the write-off of \$118,044.31 in (taxes and penalty & interest (P&I)) for the property known as 10-42-090-010-07402, pursuant to Section 354 of the Municipal Act, 2001;

**And That** the Treasurer be authorized to adjust the cancellation price accordingly and proceed with re-offering the property for Tax Sale under Section 380 of the Act;

**And That** Council instructs the Treasurer to transfer the cost of the written off Municipal taxes and P&I from the Operating Contingency Reserve in the amount of \$84,809.32;

**And That** Council instructs the Treasurer to stop applying Penalty and Interest to the property until such time it is sold via Tax Sale or vested by the Township.

### Background:

Council approved Resolution #117-25; "Be it Resolved That Council receives the Treasurer's Administrative Report regarding Tax Sale – Advertising of Lands for Public Sale May 8, 2025 for information purposes. Carried"

On May 8th we held a Public Tax Sale that included three properties. One property was paid by the owner prior to the closing date, one property was sold through the Tax Sale process and the 3rd property, roll #10-42-090-010-07402 located at 15404 Road 509, did not sell.

The property with roll #10-42-090-010-07402 has been in tax arrears since 2009. A Tax Arrears Certificate was registered on September 13, 2024 pursuant to Section 373 of the Municipal Act, 2001. The property was offered for sale under Part XI of the Act on May 8, 2025 but the sale was unsuccessful, as no tenders were received. The Property is a 53 Acres parcel, zoned mining with an assessed value of \$344,000 (see map attached).

### Researched By:

Kelly Watkins, Treasurer  
Sandra Lessard, Deputy Treasurer

## Comments:

For the Property that did not sell we have a few options that must be exercised within 2 years of the failed tax sale:

### Write off and Charge back

Council, on the treasurer's recommendation, can write off the taxes pursuant to section 354(2) and (3) of the Municipal Act, 2001 and charge back to the upper tier, school board or any other levying body for which the municipality collects taxes, its proportionate share of the unpaid taxes that are written off (subsection 353(3)) – regardless of whether they decide to Vest the property in the municipality's name or not. **Please note** that the "Cancellation Price" required to discharge the tax arrears certificate registered on title is equal to the taxes on the roll at any given time (see section 371(1) of the Municipal Act). If the taxes are written off *without vesting*, the "delinquent" owner could come along and pay the lower cancellation price and have the tax arrears certificate cancelled. This option is generally only used if the property is being vested in the municipality or, *if not vested*, when the property is abandoned or being re-advertised as below.

Treasurer's note:

- It is recommended to write off 40% of the Municipal, County and Education Taxes as well as 40% of the accumulated Penalty & Interest to reduce the price to readvertise and potentially improve salability.

### Register Notice of Vesting

The municipality may register on title a Notice of Vesting within two years of the tax sale date pursuant to subsections 379(5b) and (7.1) The property will then be owned by the municipality and be tax exempt as is any other municipally owned property. If the municipality decides to charge back, then vest and subsequently sell the lands within seven years of the registration of the Notice of Vesting, it must pay a proportionate share of the proceeds to the upper tier, school board, etc. as the cancellation price was greater than \$10,000.00 (ss. 353(4)). Sections 386.1 to 386.5 provide some powers of entry and inspection to the municipality to assist in determining if it is desirable to acquire the land.

Note: Interests of the Federal Crown continue to encumber title after a Notice of Vesting is registered and there may be some sharing of proceeds required if a Provincial Crown interest is on title. For this property, there were no crown interests registered on title as of the last searches so no sharing with the crown will be required. If the municipality decides to vest, Realtax Inc. will update the search prior to registration to make sure no crown interest have been registered since our last searches.

*Note regarding Personal Property / Chattels:* Tax Sales only deal with the transfer of land ("real" property) and fixtures (things attached to the land). They do not transfer the ownership of personal property / chattels. Municipalities will need to seek legal advice on how to handle personal property / chattels found on vested property.

Treasurers Note:

If Council wishes to consider vesting:

- We will request a subsequent search for any interest on the property
- Research the property from a planning perspective as it is currently zoned for mining.
- All Remaining Taxes and Penalty & Interest would be written off and the property would be changed to an exempt property.

### Readvertise within two years

The municipality may advertise the property for sale a second time within two years of the tax sale date pursuant to section 380.1. If the taxes have been written off pursuant to section 354, the property can presumably be offered for sale at a Minimum Tender Amount that might be more attractive to purchasers – unless there are extenuating circumstances such as large crown interests, low assessed value, land use unsuitability or contamination. A cost-benefit analysis should be done to see if a second sale would be any more productive than the first. If the municipality does consider this option there are additional notice requirements and fees involved.

Treasurers Note:

- We did receive a few inquiries about the property, which indicates their may have been interest and that possibly the minimum bid amount was too high.
- With a lower cancellation price we may have a successful Tax Sale, which would be our goal to put this property into a viable situation of paying taxes.
- Council can approve lowering the cancellation price. This would be done by writing off a portion of the Taxes and Penalty & Interest on the property . This would reduce the cancellation price previously advertised by approximately 40% (industry standard for a reduction).

**If the municipality has not registered a Notice of Vesting or re-advertised as above within 2 years of the tax sale date, the whole process is deemed to be cancelled.** If the municipality wants to continue with the tax sale process as a collection tool, the process would need to be started all over again with the registration of a new Tax Arrears Certificate (subsection. 379(15)).

**Financial Impact:**

This write-off will result in a reduction of the municipality's accounts receivable, but is justified given the long-standing arrears, past failed Tax Sale attempt, and the need to remove unproductive or undesirable properties from the Tax Collectors Roll.

Current cancellation price	\$317,136.05
less 40% reduction of Education Taxes	(\$29,141.70)
less 40% reduction of County Taxes	(\$4,093.29)
less 40% reduction of Municipal Taxes	(\$14,555.48)
less 40% reduction of Penalty & Interest	(\$70,253.84)
NEW Cancellation price	\$199,091.74 *

\* New Cancellation price will be slightly higher once fees are added for advertising and legal fees in association with the Tax Sale process, these fees cannot be reduced and must remain on the property.

The Municipal portion written off is \$84,809.32. A lien can be registered, and any surplus funds paid over the cancellation price may be claimed through the Court to recover a portion of the amount written off.

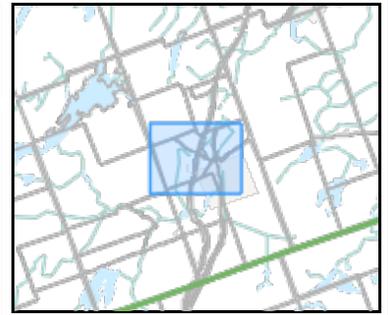
We are seeking approval from Council to approve no longer adding Penalty & Interest to this property as it will not be collectible. This will continue until such time that the property is sold via Tax Sale or Vested by the Township.

**Strategic Implications:**

N/A

**Attachments:**

[Map of 15404 Road 509](#)



### Legend

#### Boundaries

Township Boundary



#### Property Information

Civic Address Points



Assessment Parcels



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

### Notes

**To:** Mayor and Members of Council  
**From:** Darwyn Sproule, Public Works Manager, P. Eng.  
**Approved by:** Kelly Watkins, CAO Back-up  
**Date of Meeting:** 12 Jun 2025  
**Re:** Purchase of a Sickle Mower Attachment for Tractor

### Recommendation:

**Be it Resolved That** Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Purchase of a Sickle Mower Attachment for Tractor";  
**And That** Council approve purchasing the mower at an estimated cost of the \$14,000;  
**And That** \$6,000 will be funded from the approved Capital budget (Roads - Small Equipment and Machinery), and the remaining balance of \$8,0000 from the Infrastructure Sustainability Reserve Fund with an estimated year end balance of \$2,053,658 per the 2025 approved Budget.

### Background:

In 2024 we took delivery of a new tractor with a mid-mounted mower on a 21 foot boom. The mower is a 50 inch rotary head. The tractor has a conventional three point hitch to accept a variety of other attachments.

The tractor has been in service, with a dedicated operator, the balance of last season and started again early this year working almost exclusively on roadside brushing. A significant portion of our network has been addressed.

### Researched By:

Darwyn Sproule, Public Works Manager

### Comments:

We were assured at the time of purchase that the rotary head mower would work for roadside mowing as well. We find the mower (rotary head) works well on brush and heavy weeds but does a poor job on grass while travelling at a normal speed. Performance is better at a very slow speed but this isn't practical to mow our 344 km road network (x 2 sides = 688 km).

Options to address roadside mowing have been reviewed:

- contracting roadside mowing services. This is costly and the tractor purchase / recommendation was based on completing the mowing in-house.
- install a (hydraulic driven) flail mower on the existing boom. The mower attachment is expensive, costly to maintain and requires considerable lead time to order. We also don't require the reach with a flail mower on the boom given our single pass on the roadsides.
- install a (power-take-off driven) flail mower on the three-point hitch. Again the mower attachment is expensive and costly to maintain.

- install a (power-take-off driven) sickle bar mower on the three-point hitch. This is the cheapest of the three options and maintenance is basic / routine.

All three mower options reviewed support operating at a reasonable speed. The operation will focus on a single pass, rather than brushing, and with the recent growth observed we will be starting shortly.

The recommended option is a standard sickle mower mounted on the rear three point hitch with a 7' 6" cut. The estimated cost of the mower is \$14,000.

#### **Financial Impact:**

A portion of the \$14,000 cost can be funded from the existing Capital Fund (Roads - Small Equipment and Machinery) - \$6,000. The remaining balance of \$8,000 would be taken from the Infrastructure Sustainability Reserve Fund with an estimated year end balance of \$2,053,658 per the 2025 approved Budget.

#### **Strategic Implications:**

Sustainable Core Services - Enhancement of Township roads, parking areas and boat launches.

**To:** Mayor and Members of Council  
**From:** Environmental Task Force,  
John Inglis, Deputy Mayor  
**Approved by:** Corey Klatt, Chief Administrative Officer  
**Date of Meeting:** 12 Jun 2025  
**Re:** A Net Metering Proposal for the Township Office

### Recommendation:

**Be it Resolved That** Council receives for information an Administrative Report entitled "A Net Metering Proposal for the Township Office" from Deputy Mayor Inglis on behalf of the Environmental Task Force;

**And That** Council directs the Public Works Manager to issue a request for proposals (RFP) for the supply and installation of a net metering system at the Township Office complex (office building and firehall);

**And That** if Consultant Services are required to prepare the RFP, Council approve a sole source assignment not to exceed \$10,000.;

**And That** details of the RFP will be reviewed with the Environmental Task Force prior to being advertised;

**And That** the estimated cost of the project is \$210,000., including permits and consulting services , with the funds for the project to be taken from Infrastructure Sustainability Reserve Fund.

### Background:

This report has been prepared by Deputy Mayor Inglis and submitted on behalf of the Environmental Task Force for Council's consideration.

The Township currently uses about \$22,000 worth of electricity in a year at the office location, not including the two new 100 kilowatt EV chargers. The Township pays roughly 24 cents per kilowatt-hour and uses just over 96,000 kilowatt-hours. By comparison, a normal residence might use one-fifth of that amount.

Hydro One offers a Program called "net metering" which allows an electricity user to install solar panels and to feed electricity back into the grid through a special meter. The energy fed to the grid is measured, and deducted from the energy used by the facility. The facility is then billed only for the net amount of energy used. Hydro One does not pay for excess energy over the amount used, that is fed to the grid. Thus it is possible to install solar panels where the output closely matches the amount of energy used by the facility, in this case 96,500 kilowatt-hours per year. The net energy calculation is done over a running 12 month period, and if correctly designed, the facility would pay zero in ongoing Hydro costs.

Financially, the objective of this project is to invest in equipment which will last 25 years or more, and to realize effectively zero ongoing electricity costs which will offset the original investment in 10 years or less. The capital cost is expected to be in the range of \$200,000.

## Researched By:

Environmental Task Force and Deputy Mayor Inglis

## Comments:

The Environmental Task Force (ETF) is looking at ways to mitigate climate change by reducing greenhouse gas emissions, among its work plan items. A net metering installation at the Township Office complex is a step in that process because it offsets electrical energy that would have to be generated in some cases by gas turbines, at locations remote from its use.

This report proposes that Council agrees to a capital expenditure which will pay for itself in 10 years or less and will provide a significant financial benefit to the Township over time.

From an environmental standpoint, the investment in solar panels introduces a new, clean electrical energy supply to the grid, energy that would otherwise be generated by gas turbines or hydroelectric turbines or by nuclear plants. It also generates the power at point of use, reducing the need for more transmission lines. Such a new supply of electricity, though small, happens at a time when the utility is expecting a need to double the electrical supply in the coming years.

If approved, it is anticipated the work could be completed in 2025.

The ETF further proposes that Council consider net metering systems at other township-owned facilities such as Community Centres and Public Works Garages.

## Financial Impact:

The estimated capital cost includes \$20,000 for permits and a capacity study on the local grid system.

Additional consultant services estimated at \$10,000., may be required given the technical nature of the request for proposals and to supplement staff time.

The resulting cost of \$210,000 would be taken from the Infrastructure Sustainability Reserve Fund with an estimated year end balance of \$2,053,658 per the 2025 approved Budget. As this project is not included in our 10-year plan, it is recommended that any savings realized - up to the amount withdrawn from the Reserve Fund - be transferred back into the Reserve Fund until the full amount used for the project has been replenished.

## Strategic Implications:

Environmental Stewardship - Development of Policies and Programs to protect the environment.

**To:** Mayor and Members of Council  
**From:** Environmental Task Force,  
**Approved by:**  
**Date of Meeting:** 12 Jun 2025  
**Re:** Sub-Committee for Short Term Accommodations: A Case of Action -  
North Frontenac Short Term Rental By-law

### Recommendation:

**Be It Resolved That** Council receives for information the Administrative Report prepared by the Environmental Task Force Sub-committee for Short Term Accommodations regarding a potential Short Term Rental By-law;  
**And That** Council requests the Task Force continue investigating the details for regulating short-term rentals, and provide an updated report to Council for further discussion.

### Background:

At the meeting on November 24, 2024, Council passed the following Resolution:

#### **Resolution #396-24**

**Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good**

**Be It Resolved That** Council receives for information the Notes of the Environmental Task Force dated October 29, 2024;

**And That** Council approves the Environmental Task Force's [2025 Work Plan](#).

**Carried**

### Researched By:

Environmental Task Force Sub-Committee for Short Term Accommodations

### Comments:

#### 1.0 Introduction

This Administrative Report outlines the Case for Action for the Township of North Frontenac (NF) to provide clear policy and oversight of Short-Term Rentals (STR).

The North Frontenac Lake Association Alliance (NFLAA), in reflecting the overwhelming view of its member associations, remains very concerned with the risks posed by unregulated STR properties. The Land of Lakes has a sensitive ecosystem that requires careful stewardship.

The Sub-Committee recommends that a responsible STR By-law be developed that balances protection of the environment and the need to address broader STR community concerns with providing STR operators that are effectively commercial operations with a known regulatory framework within which to operate.

#### 2.0 Growth of The Issue

According to a McGill University study, STRs in rural areas are growing twice as fast as in large cities. The Federation of Ontario Cottage Owners (FOCA) recognizes the rapid growth of concern about STRs. The Ontario Cottage Rental Managers Association now lists 59 municipalities in Ontario that have implemented STR By-laws. Additional jurisdictions are currently developing policy to address this issue.

A detailed survey of STRs by the NFLAA in NF indicates a continuing increase in the number properties being converted to STRs or are being built new specifically for the purpose of operating as a business on properties zoned Waterfront Residential. A review of online ads for STRs in NF also shows evidence of a substantial increase in the number of STRs over the past several years.

### **3.0 Base Case – Cost Neutral for North Frontenac**

The Sub-Committee recognizes the concern of additional costs of STR regulation. The target would be to develop cost neutral STR regulation in which costs would be borne by those that profit from STR revenue.

## **4.0 STRs - Environmental Impacts and Commercial Considerations**

### **4.1 Overuse of Septic Systems**

A significant risk posed by unregulated growth in STRs is the heightened risk of the overuse and misuse of septic systems that were permitted based on residential (non-commercial use) and installed before current regulations were in place (and have never been re-inspected). When septic systems are neglected, or overused, even on a seasonal basis, serious conditions can occur:

- Inadequate time for solids to settle limiting bacterial activity; solids clogging the drainage field, saturation of soils around the drainage field limiting absorption;
- Risk of contamination of adjacent wells with septic effluent with associated health risks;
- Potential migration of contaminated water into nearby waterways and ground water;
- Renters may ignore or be ignorant of proper septic system use and large groups using STRs can result in significant septic overuse;
- Issues caused by one renter do not show up immediately thus being cumulative and STR renters may not report issues fearing financial penalty; and
- STR owners reluctant to limit #s of people using the STR motivated by short term profit.

### **4.2 Environmental Impact of Overcrowding on Our Lakes**

STR renters are coming to the lake *to be on the lake*. Increasing and inappropriate boating traffic can lead to boat-wake-related shoreline erosion, impact wildlife nesting habitats, and be a source of contamination for invasive species. Many waterfront cottages in NF were built prior to current minimum setbacks (30 meter) on lots less than 200' (i.e. the lake density baseline is greater than what we now know is environmentally responsible). Added density through the proliferation of unregulated STRs is expected to have broad long term negative impacts on our lake environments. This is why so many other jurisdictions have acted.

### **4.3 Inequitable Economic Contributions & Taxation – Commercial Establishment vs STRs**

STR operators have an unfair advantage over local commercial tourism and lodging operations who must bear the costs of higher operating standards and pay higher taxes. The benefits of the STR business are incurring to the owner and operators like Airbnb/VRBO therefore bypassing the local community.

### **4.4 Public Safety**

Proper By-laws help ensure rental properties meet safety requirements including fire bans and safety standards, maximum occupancy limits, parking regulations, and noise control measures protecting both visitors and neighboring properties.

#### **4.5 North Frontenac a Target Region with No Restrictions on STR Growth**

There is now a marked trend toward STR properties being owned and managed by companies rather than by individual property owners. This is a province-wide development that NF is not immune to. There is currently a loophole in the NF Municipality's By-laws that allows commercially oriented entities to operate under the guise of STRs to operate on lake shore properties on land zoned residential. Often this misuse can occur amid small cottage communities. Other municipalities have identified this trend and are restricting its harmful occurrence through STR Bylaws. With these tighter restrictions, elsewhere, we have seen Airbnb target regions with no/limited restrictions and encourage such operators to seek those municipalities where restrictions don't exist – like NF.

#### **5.0 Complaints Are Not a Proxy for Issues/Impact Identification**

There is a misconception that complaints to the NF "Report an Issue" process is a good proxy to assess the issues and impacts associated with STRs. The issues identified in this Report do not typically drive individual complaints which go well beyond noise/nuisance issues. Issues with using the complaint process include:

- The complaints process is unknown to many seasonal cottagers;
- Cottagers are often not comfortable making formal complaints on a neighbor;
- Concern with potential retribution;
- Complaints may not necessarily be anonymous;
- The complaints system is cumbersome and is taken out of limited recreational time;
- The time lag between reporting the incident and investigation makes follow-up irrelevant;
- Police will not respond unless there is danger to public safety;
- Limited consequences are taken even if transgressions are found to be valid; and
- Almost impossible to prove a case after the fact.

#### **6.0 Conclusion**

STRs fundamentally alter the character of our cottage communities. While traditional short term family rentals often involve the same families returning year after year, high turnover STRs that are effectively commercial operations disrupt community cohesion. A constant flux of temporary visitors to unregulated STRs can have a fundamentally negative effect on our environment, lakes and cottage community character.

With waterfront properties, any harmful social and environmental effects have negative consequences for all stakeholders who share the lake and broader watershed not just the immediate neighbors.

In the absence of regulation, it is difficult for NF to prevent harmful environmental impacts.

As stated previously, over 59 municipalities in the province have taken action to regulate STRs. We can now leverage the knowledge gained by others to implement an approach tailored to our situation. With the growth trend of STRs it is critical to act now to protect the natural environment and ensure proper land use planning. Such regulation also provides a clear and consistent bylaw framework for current and new entrants into the STR market so they can adjust accordingly.

The NFLAA has surveyed all member cottage associations and can attest to the fact that this issue continues to be a top concern of your constituents. We have already done considerable work in the review of the experience of other municipalities and are ready to be of assistance. No amount of work on our part, however, can be productive unless there is political will to pursue this matter.

#### **Financial Impact:**

None.

#### **Strategic Implications:**

Environmental Stewardship - Development of Policies and Programs to Protect the Environment.





# Economic Development Task Force Minutes

9:00 AM - Tuesday, May 20, 2025

Council Chambers

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**Present:** Deputy Mayor John Inglis (Acting Chair); Councillor Roy Huetl; Cyndy Bonello and Dan Vaillancourt

**Absent with Regret:** Councillor Stephanie Regent (Chair); Paul Thiel; and Brandon Hartwig

**Also Present:** Brooke Ross, Dipl.M.A., Manager of Community Development (MCD); Richard Allen, Manager of Economic Development (County of Frontenac); Alyssa Borger, Economic and Community Development Student and Lori Newman (Secretary)

## 1. Call to Order

a) Introduction of Alyssa Borger, Economic and Community Development Student

The MCD introduced Alyssa Borger, Economic and Community Development Student to the EDTF.

## 2. Traditional Land Acknowledgement

Deputy Mayor John Inglis (Acting Chair) read the Traditional Land Acknowledgement.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

## 4. Economic Development Task Force Notes

a) Notes of the April 22, 2025 EDTF Meeting as approved via email and were received for information at the May 15, 2025 Regular Meeting of Council.

Deputy Mayor John Inglis reported that Councillor Stephanie Regent contacted him to advise that she would not be attending today's EDTF meeting because of the EDTF Work Plan changes that occurred at the last EDTF meeting. Deputy Mayor Inglis expressed that he is not interested in continuing to be Acting Chair for the EDTF meetings in Councillor Stephanie Regent's absence.

The EDTF discussed the changes that were made at the last meeting to the 2025 Workplan and explained that these items have not been completely removed off the table and that they are placed in an on-going "Parking Lot" for when new information arises and that the sub-groups may still wish to continue working on these items; however, there are other items that the EDTF can make progress on and which will be added and

focused on for the 2025 Workplan. Every year the EDTF sets a work plan to attempt to accomplish within that calendar year.

The EDTF expressed concerns regarding the important work that they complete based on some negative social media postings that were recently shared by members of the community this past weekend. As volunteers they work very hard to accomplish tasks and find it was rather disheartening to see these negative comments.

A member of the public shared comments regarding the Mayor changing the workplan; however, Deputy Mayor Inglis advised that the Mayor had attended the previous meeting to provide his thoughts; however, the decision to change the Work Plan was made by the EDTF after the Mayor left the meeting.

It was noted that the EDTF is hoping Council will consider enhanced funding throughout the future for their initiatives. It was requested that the future of the EDTF be discussed at an upcoming Council meeting. The remainder of the Agenda items are being deferred until a later date after discussions occur regarding the EDTF.

## 5. Business Arising

### a) Mural Project - MCD

The MCD requested that staff be able to proceed with a random draw for mural locations so that artists could be notified and that the project could continue moving forward. The EDTF agreed.

## 6. Adjournment

### a) Meeting adjourned at 9:32 a.m.

**NOTE : The next meeting of the EDTF will take place on Monday, June 16, 2025 at 9:00 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.**

### Recommendations to Council

**Be It Resolved That** Council receives for information the May 20, 2025 Notes of the Economic Development Task Force (EDTF);

**And That** Deputy Mayor Inglis will discuss the EDTF's concerns at an upcoming meeting of Council.

Received by Council on June 12, 2025.

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Councillor Stephanie Regent, Chair  
Township of North Frontenac EDTF





# Environmental Task Force Minutes

9:00 AM - Tuesday, May 27, 2025  
Council Chambers

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**Present:** Councillor Roy Huetl (Chair); Deputy Mayor John Inglis; Councillor Fred Fowler; Paul Asselin; Ange Defosse; Bruce Moore; Marlene Spruyt; and Mike Ward.

**Absent with Regret:** Katie Surra.

**Also Present:** Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., and Darwyn Sproule, Public Works Manager, P. Eng.

## 1. Call to Order

The Chair called the meeting to order at 9:03 a.m.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 4. Presentation

### a) *Meghan Ward, PhD Candidate - Invasive Species*

The Task Force received the presentation from Meghan Ward regarding invasive species and thanked her for the very informative presentation. The Task Force invited Ms. Ward to attend Summerfest on July 19, 2025 to raise awareness and provide education on invasive species.

## 5. Environmental Task Force Notes

### a) *Notes of the Environmental Task Force Meeting dated April 29, 2025, as approved via email and received for information at the May 15, 2025 Regular Meeting of Council.*

## 6. Business Arising

- a) **Council Resolution #168-25 - Battery Storage Project**  
**Moved By Roy Huetl Secoded By Vernon Hermer**  
**Be It Resolved That Council receives for information the Minutes of a Meeting of the Environmental Task Force dated April 29, 2025;**  
**And That Council requests the Task Force wait until after the next Council meeting before providing information to the public on battery storage projects.**  
**Carried**

Deputy Mayor Inglis advised he attended a site visit with some other Council Members and Township staff at the 506 Waste Site property to look at a proposal from Alectra. Alectra will be attending the June 12, 2025 Council Meeting to discuss the proposal of a potential lease for a battery storage facility.

The Task Force Sub-committee has created an information sheet with general information to be added to the Township's website. This information is general and would apply to any battery storage facility. The Task Force noted the public will be concerned about fire risks. Additional information can be added to the FAQ sheets. Asselin asked the Task Force to let him know what needed to be added. The Sub-committee will wait to provide information to the public as requested by Council.

Deputy Mayor Inglis and Councillor Huetl encouraged everyone to attend the June 12, 2025 Council Meeting to hear the presentation from Alectra.

- b) **Council Resolution #145-25 - Mandatory Septic Inspection - Solicitor Advice**  
**Moved by Councillor Regent Secoded by Councillor Good**  
**Be It Resolved That Council receives for information Councillor Huetl's Administrative Report entitled "Environmental Task Force - Mandatory Septic Inspection Proposal " on behalf of the Environmental Task Force;**  
**And That Council instructs the Clerk/Planning Manager and Public Works Manager to complete research on a potential mandatory septic inspection program on properties at the time of sale and report back to Council for future consideration;**  
**And That the costs for Solicitor's advice is to be taken from the Operating Contingency Reserve.**  
**Carried**

The Sub-committee agreed to provide information to the Public Works Manager and Clerk/Planning Manager to include in the Administrative Report being provided to Council on the proposed Mandatory Septic Inspection By-law.

- c) **Work Plan Update**

**1. Battery Storage Opportunities - John Inglis, Paul Asselin and Marlene Spruyt**  
See 6a) above.

## **2. Net Metering - John Inglis, Paul Asselin and Marlene Spruyt**

The Task Force reviewed the report provided to the Task Force on two proposals for the Municipal Office Complex. The Task Force discussed the environmental and cost benefits of the project and determined it was worth proceeding with a recommendation to Council to consider the proposal. It was noted the cost/benefit projections are not accurate. Asselin will update the model to be more precise and the data included in the report to Council. Deputy Mayor Inglis will complete an Administrative Report to Council outlining the proposal and recommending the Public Works Manager proceed with issuing a Request for Proposal (RFP). If approved by Council, and the RFP is issued, the Public Works Manager, Treasurer and Deputy Mayor Inglis will review the RFP.

## **3. Invasive Species - Roy Huetl, Fred Fowler and Mike Ward**

Councillor Huetl advised it has been difficult coordinating the meeting with the Mazinaw Property Owners Association, local MPs and MPPs and Addington Highlands Township.

## **4. Septic Inspection Programs - Bruce Moore, Kate Surra, Roy Huetl and Fred Fowler**

See section 6b) above.

## **5. Carrying Capacity of Lakes - Bruce Moore, Kate Surra, Ange Defosse and Mike Ward**

Moore advised this is a complex matter and suggested this be set aside for now. The Task Force agreed to put this item in the parking lot, for future discussions.

## **6. Short-term Rentals - Bruce Moore, Kate Surra, Ange Defosse and John Inglis**

The Task Force discussed the report provided in the Agenda package. It was noted, corporations are purchasing properties within municipalities that do not regulate short-term rentals. The Task Force was advised North Frontenac has a larger percentage of short-term rentals in relation to other properties than most other rural municipalities. Some of the disadvantages of short-term rentals include increased burden on roads, over-use of septic systems, noise and are in competition with resorts which are regulated. It was noted 59 rural municipalities are regulating short-term rentals.

Moore advised he would like to provide a report to Council to proceed with drafting a By-law. There were concerns that more information was required to be provided to Council before they could make a decision. Including the financial implications, staff impacts, enforcement, etc.

Moore noted the Sub-committee would like a commitment from Council before completing more work at the Sub-committee level. The Task Force agreed to provide Council with information to determine if they are interested in regulating short-term rentals before more work is completed by the Sub-Committee. The Secretary will put the report provided by the Sub-committee into the Township format and provide the report to Council. The recommendation will be for Council to endorse the need for a Short-term Rental By-law and the Task Force continuing with investigating the details for regulating

short-term rentals..

## 7. New Business

- a) ***Councillor Huetl - Buckshot Lake Association re: Promotion of Catch and Release Fishing***

Councillor Huetl advised he added this to the Agenda as a matter of interest. It appears there is a decline in the walleye population in Buckshot Lake. They are suggesting implementing a volunteer catch and release program with prizes being given for the largest walleye that is caught and released.

## 8. Adjournment

- a) ***Meeting adjourned at 11:32 a.m. until June 24, 2025 at 9:00 a.m.***

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Councillor Roy Huetl, Chair,  
Environmental Task Force



# Committee of Adjustment Minutes

1:00 PM - Monday, April 28, 2025  
Council Chambers

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**Present:** Garry Wood, Chair; Carl Tooley, Member; Jim Ogilvie, Member (Electronic Participation); and Brent Smith, Alternate Member (Electronic Participation)

**Also Present:** Brooke Drechsler, Secretary/Treasurer; Dmitry Kurylovich, Project Manager/Senior Planner, County of Frontenac; Councillor Roy Huetl (Council Liaison); Corey Klatt, Chief Administrative Officer (CAO); and Katelyn Ronfeld, CAO's Executive Assistant (CEA)

## 1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

a) **April 28, 2025**

**11-25 Moved by Carl Tooley, Seconded by Jim Ogilvie**

**Be It Resolved That** the Committee approves the Agenda dated April 28, 2025, as circulated.

**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

Carl Tooley, Member, declared a Pecuniary Interest in File #A03/25.

**Carl Tooley, Member, declared a Pecuniary Interest in File #A03/25.**

[2025-04-28 Tooley \(CofA\)](#)

## 5. Delegations

None.

## 6. Adoption of Minutes

- a) **Minutes of Meeting held March 24, 2025**  
**12-25 Moved by Carl Tooley, Seconded by Jim Ogilvie**

**Be It Resolved That** the Committee adopts the Minutes of a Meeting held on March 24, 2025, as circulated.

**Carried**

## 7. Business Arising Out of Minutes

None.

## 8. Zoning By-law Amendment Application (Recommendation to Council)

None.

## 9. Consent Applications

None.

## 10. Minor Variance Applications

- a) **File #A03/25 - Part of Lot 37, Concession 12 - Minor Variance for Reduced Setback from Licenced Aggregate Pit**

Laurie Clark, applicant, was present for the meeting.

Dmitry Kurylovich, Senior Planner, provided an overview of the Minor Variance application requesting a reduced setback of 60 metres for a 36 square metre dwelling from a licenced aggregate pit.

Kurylovich advised the Zoning By-law requires a minimum setback of 70 metres from the licenced boundary of the aggregate operation to the lot line of the sensitive land use. He noted the subject property is zoned Rural, with an area of 7.34 acres and approximately 1,150 feet of road frontage onto Sand Lake Road. He noted the property is developed with the following structures:

- A 7.4 square metre (80 square foot) gazebo
- A 11.14 square metre (120 square foot) storage shed
- A 4.46 square metre (48 square foot) woodshed
- A sauna
- A privy and well

Kurylovich advised Mississippi Valley Conservation Authority noted there is an unregulated area of wetland on the property, which requires a 30 metre setback.

Kurylovich noted aggregate resources are protected by the Province of Ontario. He advised all new sensitive land use within 300 metres of an aggregate site must complete

an Impact Study, to demonstrate the sensitive land use will not negatively impact the operation. He advised a compatibility study was completed and peer reviewed, with no indication of negative impacts on the operation or the sensitive land use.

Kurylovich advised that, based on the site visit and aerial photography, a 70 metre setback is achievable but creates a limited development envelope. He advised if development occurred at the 70 metre setback, this would likely result in an encroachment into the wetland area and require permits from MVCA, as well as additional planning approvals from the Township. He noted a reduction in the setback to 60 metres provides a more suitable development envelope.

Kurylovich advised the compatibility study did not address vibrations as a result of periodic blasting at the licenced aggregate site. He advised vibrations could potentially result in cracks in the foundation and/or pose a safety risk. He noted the applicant is proposing to construct the dwelling on piers, which may reduce any impact. He advised a Development Agreement could be registered on title to indicate if a dwelling is ever built on a concrete foundation, a vibration study would be required prior to the issuance of a building permit.

Kurylovich advised the property is constrained due to the wetland area; and that the proposed building envelope is the only area that would support development. He recommended approval of the application subject to the conditions included in the Planning Report.

Garry Wood advised he attended the site on April 7, 2025. He noted the property is large and open, with a slope towards the pond. He noted there are three structures on the property. Wood advised the application meets the four tests of a Minor Variance and recommended approval subject to conditions.

Jim Ogilvie asked if it was possible to add a vibration system to the dwelling during construction to absorb any potential vibrations. Kurylovich advised that would have been identified during the vibration study, with mitigating measures included in the report. He noted the vibration study had not been completed; therefore Kurylovich could not provide comments regarding a vibration system.

Kate Ronfeld, CEA, advised there were no comments from the public.

**13-25 Moved by Jim Ogilvie, Seconded by Brent Smith**

**Be It Resolved That** Planning Application File #A03/25 – Minor Variance – 1316 Sand Lake Road - shall be approved subject to the conditions noted in the planning report;  
**And That** the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by May 8, 2025.

**Carried**

**11. Other Business**

- a) *Ask The Planner*

**12. Adjournment**

- a) *Adjournment of the Committee Meeting*  
**14-25 Moved by Carl Tooley, Seconded by Jim Ogilvie**

**Be It Resolved That** the meeting adjourns at 2:29 p.m. until May 26, 2025 at 1:00 p.m. or at the call of the Chair.

**Carried**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer



# Township of North Frontenac



## Declaration of Pecuniary Interest

As per Section 5.1 of the Municipal Conflict of Interest Act, at a meeting at which a member discloses an interest, the member must file a written statement on the form provided by the Clerk of the member's interest at the meeting or as soon as possible afterwards.

I, Carl Tooley, declare a pecuniary interest in  
(Print full name)

Agenda Item # A03/25 on the April 28, 2025 Meeting  
(Date of Meeting)

I am making this declaration due to (general nature of pecuniary interest):

A family member is the owner of the licensed aggregate pit adjacent to the applicant's property  
\_\_\_\_\_  
\_\_\_\_\_

I confirm that I will not vote on the matter, I will not take part on discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Carl Tooley  
(Signature of Council Member)

April 28, 2025  
(Date)

Clerk's Acknowledgement:

Brooke Drechsler  
Clerk Deputy Clerk

2025/04/28  
Date

BDrechsler  
Signature of Clerk or Designate

# MINUTES

## Joint Fire Committee Kaladar Barrie

9:00 AM - Friday, February 14, 2025

Northbrook Fire Hall 11905 Highway 41 Northbrook, Ontario



**Present:** Addington Highlands Members: Councillor Ken Hook, and Councillor Kirby Thompson  
North Frontenac Members: Councillor Wayne Good, Councillor Fred Fowler, and Councillor Vernon Hermer

**Absent with Regret:** Addington Highlands Member: Reeve Henry Hogg

**Also Present:** Casey Cuddy, Kaladar Barrie Fire Chief; Tara Mieske, Secretary; Christine Reed, Treasurer; Kelly Watkins, Treasurer (North Frontenac); and Adam Robinson, Director of Emergency Services/Fire Chief (North Frontenac)

### 1. Call to Order

The Secretary called the meeting to order at 9:01 a.m.

### 2. Appointment of Chair - 2025

a) **Joint Fire Committee Procedural Policy - Section 2.6: Appointment of Chair (North Frontenac Member)**

**1-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That**, per Section 2.6 of the Joint Fire Committee Agreement, the Committee appoints Wayne Good (North Frontenac Member) to sit as the Chair for 2025.  
**Carried**

### 3. Approval of Agenda

a) **February 14, 2025**

**2-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** the Committee approves the Agenda dated February 14, 2025, as circulated.  
**Carried**

### 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 5. Delegations

None.

## 6. Adoption of Minutes

### a) *Minutes of the Meeting(s) to be adopted by Committee*

**3-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee adopts the Minutes of a meeting held December 20, 2024, as amended.

**Carried**

## 7. Business Arising Out of Minutes

None.

## 8. Member Reports and Staff Administrative Reports

### a) *Kaladar Barrie Fire Chief: 2024 Kaladar Barrie Annual Report*

**4-25 Moved by Councillor Kirby Thompson, Seconded by Councillor Fred Fowler**

**Be It Resolved That** the Committee receives for information the 2024 Annual Report;  
**And That** the Committee recommends the Annual Report be provided to both Councils for information purposes.

**Carried**

### b) *Kaladar Barrie Fire Chief: Follow Up - Tanker Bids*

**5-25 Moved by Councillor Fred Fowler, Seconded by Councillor Kirby Thompson**

**Be It Resolved That** the Committee receives the Kaladar Barrie Fire Chief's Administrative Report entitled "Follow Up – Tanker Bids".

**Carried**

### c) *Kaladar Barrie Fire Chief: Budget Review*

**6-25 Moved by Councillor Kirby Thompson, Seconded by Councillor Fred Fowler**

**Be It Resolved That** the Committee receives the Administrative Report from the Kaladar Barrie Fire Chief entitled "Budget Review".

**Carried**

### d) *Kaladar Barrie Fire Chief: 2025 Draft Budget*

**7-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Kirby Thompson**

**Be It Resolved That** the Committee receives for information the 2025 Draft Budget for the Kaladar Barrie Fire Department:

**And That** the Committee instructs the Fire Chief to make the following change:

- Insurance be increase to \$22,875 to reflect actual cost recently provided;

**And That** the Committee instructs the Clerks to provide the Budget to each Council for consideration.

**Carried**

e) ***Fire Safety Inspector***

**8-25 Moved by Councillor Kirby Thompson, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** the Committee receives the Kaladar Barrie Fire Chief's Administrative Report entitled "Fire Safety Inspector";

**And That** the Committee approves the use of the Addington Highlands Fire Department member who is fully qualified as a fire safety inspector for the interim to complete fire safety inspections on an as needed basis for the Kaladar Barrie Fire Department.

**Carried**

## 9. Financial Reports

a) ***Treasurer's Report***

**9-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Kirby Thompson**

**Be It Resolved That** the Committee receives for information the following reports from the Treasurer for the Kaladar Barrie Fire Department:

1. Budgetary Control for the period of January 1, 2024 to December 31, 2024; and
2. General Ledger for the period of January 1, 2024 to December 31 2024;

**And That** the attached 2024 information is unaudited financial information and is subject to adjustments that may be identified when audit work is performed on our year-end financial statements, which could result in significant differences from this unaudited financial information.

**Carried**

## 10. Communications

None.

## 11. Public Forum

None.

## 12. Adjournment

a) ***Adjournment of the Meeting***

**10-25 Moved by Councillor Kirby Thompson, Seconded by Councillor Vernon**

**Hermer**

**Be It Resolved That** the Committee adjourns the Meeting at 9:43 a.m. until June 6, 2025, or at the call of the Chair.

**Carried**

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Chair

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Secretary



**Resolution of the Joint Fire Committee Kaladar Barrie**

**Date:** June 6, 2025

**Resolution # 17-25**

**Moved By:**  
Councillor Kirby Thompson

**Seconded By:**  
Councillor Ken Hook

**Be It Resolved That** the Committee receives the Administrative Report entitled "Tanker Bids";

**And That** the Committee recommends to both Councils the Fire Chief proceed with the purchase of the tanker budgeted at \$850,000 at the price of \$717,400 plus the surcharge estimated at \$19,000 and \$1500-\$3000 for tariff charges for an estimated total of \$739,400.

**Carried**

Mayor



### Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

#### Mayor Gerry Lichty

<b>Portfolio:</b> County Business	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Update Council on County Council Activities and Decisions</li> </ul>
<b>Portfolio:</b> North Frontenac Lake Association Alliance (NFLAA)	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>

#### Councillor Wayne Good

<b>Portfolio:</b> Township of North Frontenac	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Municipal Road Inspector</li> </ul>
<b>Portfolio:</b> Lake Associations – Ward 1 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>

#### Councillor Stephanie Regent

<b>Portfolio:</b> Health	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Representative on the Lakelands Family Health Team Committee</li> </ul>
<b>Portfolio:</b> Long-Term Care and Social Services	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>
<b>Portfolio:</b> Lake Associations – Ward 1 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Liaison</li> </ul>
<b>Portfolio:</b> Frontenac Ontario Provincial Police (OPP)	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>Council Representative on the Frontenac OPP Detachment Board</li> </ul>

**Councillor Roy Huetl**

<b>Portfolio:</b> Committee of Adjustments/Planning Advisory Committee	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>
<b>Portfolio:</b> Mississippi Valley Conservation Authority (MVCA)	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Board Member</li> </ul>
<b>Portfolio:</b> Lake Associations – Ward 2 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>

**Councillor Vernon Hermer**

<b>Portfolio:</b> Lake Associations – Ward 2 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>
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**Councillor Fred Fowler**

<b>Portfolio:</b> Eastern Ontario Trails Alliance (EOTA)	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Board Member</li> </ul>
<b>Portfolio:</b> North Frontenac Trails Enhancement	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Provide updates to Council</li> </ul>
<b>Portfolio:</b> County Business – Second Member	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Update Council on County Council Activities and Decisions</li> </ul>
<b>Portfolio:</b> Lake Associations – Ward 3 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>
<b>Portfolio:</b> Seniors And Law Enforcement Together (SALT)	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Provide updates to Council</li> </ul>

**Deputy Mayor John Inglis**

<b>Portfolio:</b> Lake Associations – Ward 3 Lakes	<b>Responsibility:</b> <ul style="list-style-type: none"> <li>• Council Liaison</li> </ul>
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**The Corporation of the Township of North Frontenac**

**By-law #2025-26**

**Confirming By-law**

**Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held June 12, 2025**

**Whereas** Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And Whereas** Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

**And Whereas** Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**And Whereas** it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the June 12, 2025 Regular Council Meeting, be confirmed and adopted by by-law;

**Now Therefore** the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held June 12, 2025, be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held June 12, 2025, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

**Read** a first and second time **this 12<sup>th</sup> day of June, 2025.**

**Read** a third time and finally passed **this 12<sup>th</sup> day of June, 2025.**

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**Gerry Lichty, Mayor**

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**Tara Mieske, Clerk**