



# Regular Council Minutes

9:00 AM - Friday, October 31, 2025  
Council Chambers

**Present:** Mayor Gerry Lichty; Deputy Mayor John Inglis; Councillor Roy Huetl; Councillor Wayne Good; Councillor Stephanie Regent (Electronic Participation); Councillor Vernon Hermer; and Councillor Fred Fowler

**Also Present:** Kelly Watkins, Dipl. M.A., M.M., CAO Back-up/Treasurer; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; and Brooke Ross, Dipl. M.A., Manager of Community Development

## 1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

### a) *October 31, 2025*

**342-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council approves the Agenda dated October 31, 2025, as circulated.

**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

None.

## 5. Business Profile

a) **Harlowe Green**

**343-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Business Profile of Harlowe Green provided by the Economic Development Task Force (EDTF).

**Carried**

**6. Presentations**

None.

**7. Delegations**

None.

**8. Adoption of Minutes**

a) ***Minutes of the Meeting(s) to be adopted by Council***

**344-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council adopts the Minutes as circulated, a Regular Meeting of Council held October 10, 2025; and a Special Meeting of Council held October 24, 2025.

**Carried**

**9. Business Arising Out of Minutes**

a) ***Resolution #344-25: Battery Energy Storage System - Municipal Support Resolution and Lease Option Agreement***

**345-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Whereas** at the meeting on October 24, 2025, Council passed Resolution #344-25 receiving for information an Administrative Report regarding the proposed Battery Energy Storage System Project Update; and Council advised they would consider the Municipal Support Resolution and Lease Option Agreement at the October 31, 2025 Regular Meeting;

**Now Therefore Be It Resolved That** Council receives for information an email dated October 29, 2025 from Kevin Whyte, Government Relations and Development, Alectra, advising that the Alectra Team appreciated the interest and dialogue developed with the local community; and that Alectra will require more time to work through the feedback received;

**And That** Alectra requests consideration of the Option to Lease Agreement and Municipal Support Resolution be placed on hold;

**And That** Council accepts this request.

**Carried**

**10. Communications**

- a) ***Clerk's Administrative Report - Communications 'A' Section***  
**346-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

**Carried**

- b) ***Communications 'B' Section - Action Items***

- B1 *Thacker Lane Residents re: Request for Maintenance - East Bay Road***  
**347-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information a letter dated October 20, 2025, from Pat Lamanna on behalf of residents on Thacker Lane , advising the property owners on Thacker Lane currently use East Bay Lane for access;

**And That** the Township's Level of Service Policy By-law #89-13 (as amended) sets out the length of maintenance on East Bay Road to 1.38 kilometers;

**And That** Thacker Lane turns left off East Bay Road approximately 0.9 kilometres beyond the point where the Township ends its maintenance of East Bay Road; and property owners must contribute to the maintenance costs of both East Bay Road and Thacker Lane;

**And That** the residents request the Township assume maintenance of the 0.9 kilometres of East Bay Road which leads to Thacker Lane, with the property owners continuing to maintain Thacker Lane;

**And That** Council instructs the Public Works Manager to provide a recommendation regarding this request at an upcoming meeting.

**Carried**

- B2 *Lions Club of Land O' Lakes re: Santa Claus Parade***  
**348-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information a letter dated October 27, 2025 from Lions Club of Land O'Lakes advising the Annual Northbrook Santa Claus Parade will take place on Saturday, November 22 at 3:30 p.m. and inviting the Township of North Frontenac to have a float in the parade;

**And That** the Lions Club thanks Council for their continued support and generous donation to the parade;

**And That** as the Kaladar/Barrie Fire Department has participated in past parades and it is jointly operated by the Township of North Frontenac and the Township of Addington Highlands they may wish to participate in the parade at the discretion of the Fire Chief;

**And That** Council approves providing Public Works trucks and/or equipment subject to availability of staff and provided there isn't inclement weather;

**And That** Council does not wish to participate in the Santa Claus Parade by adding a float, at this time.

Carried

## 11. Council, CAO, and Managers' Administrative Reports

a) ***Clerk/Planning Manager: Appointment of Deputy Mayor***

**349-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Appointment of Deputy Mayor";

**And That** Council appoints Roy Huetl as the Deputy Mayor for a one year term;

**And That** Council will consider an Appointing By-law later in the Meeting.

**Carried**

b) ***Clerk/Planning Manager: Shore Road Allowance Closure and By-law - Joly/Michelizza***

**350-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Joly/Michelizza";

**And That**, as required by By-law #2025-04, the following be declared as surplus and sold to the adjoining owner:

**All That Part** of the Shore Road Allowance adjoining Coxvale (Pine) Lake lying in front of Lot 1, Registered Plan 1144, geographic Township of Clarendon, being Part 1 on Registered Plan 13R-6196

**And That** an appraisal of the property is not necessary as this is a Shore Road Allowance;

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell this portion of the Shore Road Allowance.

**Carried**

c) ***Director of Emergency Services/Fire Chief: Request for Early Delivery of New Pumper-Tanker***

**351-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Request for Early Delivery of New Pumper-Tanker";

**And that** Council approves early delivery of the new pumper-tanker;

**And that** Council authorizes the Treasurer to transfer the required funds from the Fire Sustainability TCA Reserve Fund.

**And that** Council will reconsider the immediate surplus sale of the 2011 Ford F550 mini pumper;

**And that** Council instructs the DESFC to review the apparatus in the current fleet and provide recommendations for Council's consideration at a future meeting.

**Carried**

- d) ***Manager of Community Development: Proposed Agreement with Hydro One for Temporary Use of Plevna Helipad and Area***

**352-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "Proposed Agreement with Hydro One for Temporary Use of Plevna Helipad and Area";

**And That** Council authorizes the Manager of Community Development, in consultation with the CAO, to execute a Lease Agreement with Hydro One on behalf of the Township; with the Agreement to include the Township's Insurance Provider's requirements and all other Township standard requirements.

**And That** Council instructs the Manager of Community Development to increase the fee to \$500 per week.

**Carried**

- e) ***Manager of Community Development: Local Government Week - Activities Follow-Up***

**353-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Local Government Week - Activities Follow-Up".

**Carried**

- f) ***Manager of Community Development: Electric Vehicle (EV) Charging Stations - Update***

**354-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle (EV) Charging Stations - Update";

**And That** Council directs staff to continue to advocate for further discounts/solutions for EV Billing;

**And That** the Manager of Community Development will report back at a future Council Meeting once further information from ChargeON has been received.

**Carried**

- g) ***Public Works Manager: Request to Extend the Winter Maintenance Limits - Ragged Chutes Road***

**355-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Public Works Manager's Administrative Report entitled "Request to Extend the Winter Maintenance Limits -

Ragged Chutes”;

**And That Council** denies the request to extend winter maintenance operations on an additional 800m section of Ragged Chutes Road, to coincide with the current summer maintenance limits.

**Carried**

## 12. External Committees/Local Boards/Task Force Notes and Reports

### a) *Housing Advisory Task Force*

**356-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Notes of a Meeting of the Housing Advisory Task Force held October 8, 2025.

**Carried**

### b) *Environmental Task Force*

**357-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Notes of a Meeting of the Environmental Task Force held September 30, 2025.

**Carried**

## 13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

## 14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

## 15. Council Portfolio Verbal Reports

### a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

## 16. Introduction and Reading of By-laws

### a) *By-law(s) to be Considered:*

**358-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2025-48 To Appoint a Deputy Mayor
- #2025-49 To Stop up, Close and Sell a Shore Road Allowance

**And That** these By-laws be read a first, second and third time and finally passed.

**Carried**

**17. Public Forum**

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

**18. Closed Session**

None.

**19. Rise and Report (Overview of the Closed Session by the Presiding Officer)**

None.

**20. Confirmatory By-law**

a) ***Confirming By-law #2025-50***

**359-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** By-law #2025-50 being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held October 31, 2025, be read a first, second, and third time and finally passed.

**Carried**

**21. Adjournment**

a) ***Motion to Adjourn***

**360-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council adjourns the Meeting at 9:58 a.m. until November 21, 2025, or at the call of the Chair.

**Carried**

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Mayor

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Clerk