



Regular Council Minutes

9:00 AM - Friday, February 27, 2026
Council Chambers

- Present:** Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Mike Hage
- Absent with Regret:** Councillor Fred Fowler
- Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Clerk/Planning Manager, Dipl. M.A.; Darwyn Sproule, Public Works Manager, P. Eng.; Adam Robinson, Director of Emergency Services; Brooke Ross, Manager of Community Development (MCD); Kelly Watkins, Treasurer, Dipl. M.A., M.M.; Don Reed, Chief Building Official (CBO); McKenzie Millar, Technical Services Officer (TSO); Sonya Bolton, Manager of Community Planning, County of Frontenac; and Dmitry Kurylovich, Project Manager/Senior Planner, County of Frontenac

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Oath of Office

- a) *Mike Hage took the Oath of Office and was declared Councillor for Ward 1.*

4. Approval of Agenda

- a) *February 27, 2026*

55-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council approves the amended Agenda dated February 27, 2026, as amended to remove Item B1 for further discussion.

Carried

5. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

6. Business Profile

None.

7. Presentations

None.

8. Delegations

- a) ***Lindsay Nash, Outreach and Stewardship Coordinator, Quinte Conservation Authority: Green Municipal Fund - Growing Canada's Community Canopies***

56-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the presentation from Lindsay Nash, Outreach and Stewardship Coordinator, Quinte Conversation and thanks her for her time spent today;

And That Council supports Quinte Conservation's application for the Green Municipal Fund (GMF): Growing Canada's Community Canopies (GCCC) for existing and proposed planting projects with a focus on planting a diverse range of native tree and shrub species for long term/permanent forestry intentions;

And That Council instructs the Clerk to write a letter of support from North Frontenac Township to aid in Quinte Conservations Application to the GMF.

Carried

- b) ***Donald Morton Jr.: Proposed Definition Update to Zoning By-law #55-19 - Tiny Homes and Tiny Homes on Wheels***

57-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information a presentation from Donald Morton Jr. regarding a Proposed Definition Update to Zoning By-law #55-19 - Tiny Homes and Tiny Homes on Wheels; and thanks him for his time spent today.

Carried

9. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***

58-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Public Meeting of Council held February 6, 2026; and
2. A Regular Meeting of Council held February 6, 2026.

Carried

10. Business Arising Out of Minutes

- a) ***Kaladar Barrie Joint Fire Committee: Resolution #06-26 - 2026 Draft Budget***
59-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Whereas at the meeting held February 13, 2026, the Kaladar Barrie Joint Fire Committee passed Resolution #06-26 receiving for information the draft 2026 Budget for the Kaladar Barrie Fire Department and approved the budget with the following amendment;

- Increase contribution to reserves to \$250,000

Now Therefore Be It Resolved That Council receives for information the draft Kaladar Barrie Fire Department 2026 Budget;

And That Council approves the budget as approved in principle by the Committee;

And That Council instructs the Clerk to provide this Resolution to Fire Chief Cuddy, the Township of Addington Highlands' Clerk and the Joint Fire Committee.

Carried

- b) ***Council Portfolios: Appointment as the Lakelands Family Health Team Representative***
60-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council appoints the following Council member as the Lakelands Family Health Team Representative:
Councillor Mike Hage

Carried

- c) ***Resolution #427-25: Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations***
61-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Whereas at the meeting held December 12, 2025, Council received for information an Administrative Report from the Public Works Manager entitled "Diabetes Canada Textile Donation Bins – Plevna and 506 Waste Site Locations";

And Whereas Council approved By-law #2025-61 to enter into a Service Agreement with Diabetes Canada to provide two donation bins at the waste site locations;

Now Therefore Be It Resolved That Council receives for information a letter dated February 19, 2026 from Diabetes Canada advising they are unable to proceed with the proposed locations due to current operational limitations within the region.

Carried

11. Communications

- a) ***Clerk's Administrative Report - Communications 'A' Section***
62-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) Communications 'B' Section - Action Items

B2. MPP John Jordan: Motion for Rideshare Programs Provincial Regulatory Framework

63-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be it Resolved That Council receives for information a letter from the office of MPP John Jordan, Lanark-Frontenac-Kingston, advising MPP Jordan will be presenting a Motion to the House of the Provincial Legislature to establish a standardized regulatory framework for Rideshare programs;

And That a rural rideshare program would offer enhanced convenience and flexibility for residents; and has the potential to significantly impact regional economic development;

And That Council supports this proposal as it will provide Ontarians living in rural and northern areas with more transportation choice, and freedom, facilitating greater access to employment, education, and healthcare opportunities; therefore, presenting a seamless and consistent opportunity for all users regardless of geographic location;

And That Council instructs the Clerk to provide a letter of support to MPP Jordan.

Carried

12. Council, CAO, and Managers' Administrative Reports

a) Sonya Bolton, Manager of Community Planning, County of Frontenac: Proposed Official Plan Amendment for Site Plan Control Policies

Note: Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager (DC/APM), arrived at the meeting at this time.

64-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Planning Report prepared by Sonya Bolton, Manager of Community Planning with the County of Frontenac, entitled "Proposed Official Plan Amendment for Site Plan Control Policies";

And That Council will consider a By-law later in the meeting to adopt the proposed Official Plan Amendment Number 3 to update the Site Plan Control policies in the Township Official Plan;

And That Council direct staff to prepare and send the Official Plan Amendment package to the County of Frontenac for approval;

And That Council direct staff to draft a new Site Plan Control By-Law in accordance with the updated Official Plan policies and present the draft at a future Council meeting.

Carried

- b) ***Dmitry Kurylovich, Project Manager/Senior Planner, County of Frontenac: Proposed Official Plan Amendment to Permit up to Three (3) Dwelling Units on Rural and Hamlet Lots***

65-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Planning Report prepared by Dmitry Kurylovich, Project Manager/Senior Planner with the County of Frontenac, entitled "Proposed Official Plan Amendment to Permit up to Three (3) Dwelling Units on Rural and Hamlet Lots";

And That Council approves the Servicing Standards for Additional Residential Units (ARUs) as a stand-alone technical reference document to be used as terms-of-reference material for the development of Additional Residential Units;

And That Council will consider a By-law later in the meeting to adopt the proposed Official Plan Amendment Number 2 to permit up to three residential/dwelling units on lands designated as Rural or Hamlet;

And That Council directs staff to prepare and send the Official Plan Amendment package to the County of Frontenac for approval;

And That Council directs staff to begin the process of amending Zoning By-Law Number 55-19 to include provisions related to Additional Residential Units that comply with the updated Official Plan policies found in this amendment.

Carried

- c) ***Councillor John Inglis: Council Resolution Regarding Possible Alto Train Route.***

Note: The CBO, DC/APM and County Planning staff left the meeting at this time.

66-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be it Resolved That Council does not wish to host the ALTO high speed train route through the Township, as stated in the Resolution passed at the February 6, 2026 Council meeting. However, if a decision is made to traverse North Frontenac, due consideration must be given to the area's unique and pristine natural environment by ensuring the following:

- That the route not cross any lake waters;
- That wildlife corridors be installed every 500 meters along the route;
- That all public roads crossing the route be left continuous with an overpass or underpass;
- That the route stay clear of all lands being considered as a park around Crotch Lake;
- That interference with existing settlements and other land developments be as minimal as possible;
- That a community benefit payment be made to the Township annually, amounting to 5% or more of the total tax levy, for a period of 30 years or more; and
- That local businesses be used wherever possible during the construction and

operating phases of the project.

Defeated

- d) ***Clerk/Planning Manager: Use of Corporate Resources for Election Purposes Policy***
67-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be it Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Use of Corporate Resources for Election Purposes Policy";

And That Council will consider a By-law later in the Meeting to adopt a Use of Corporate Resources for Election Purposes Policy.

Carried

- e) ***Clerk/Planning Manager: Regulating Election Signs within the Township***
68-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Regulating Election Signs within the Township";

And That Council will consider a By-law later in the meeting to adopt the Election Sign Policy.

Carried

- f) ***Clerk/Planning Manager: Amendments to By-law #68-22 To Regulate Animals in the Township of North Frontenac***

69-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Amendments to By-law #68-22 To Regulate Animals in the Township of North Frontenac";

And That Council will consider a By-law later in the meeting to adopt the updated Animal Control By-law and repeal By-law #68-22.

Carried

- g) ***Director of Emergency Services/Fire Chief: Ministry of Natural Resources (MNR) Municipal Forest Fire Management Agreement Extension***

70-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's (DESFC) Administrative Report entitled "Ministry of Natural Resources (MNR) Municipal Forest Fire Management Agreement Extension";

And That Council instructs DESFC to sign the Extension Agreement for the Municipal Forest Fire Management Agreement, with the Ministry of Natural Resources for 2026 - 2031

And That Council instructs the Clerk to attach a copy of the Extension Agreement to the current Municipal Forest Fire Management Agreement dated January 18, 2016, By-Law

#10-16.

Carried

- h) ***Manager of Community Development: North Frontenac Parkland Annual Report 2025***

71-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "North Frontenac Parklands Annual Report 2025".

Carried

- i) ***Treasurer: 2025 Council/Committee Remuneration & Expenses***

72-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2025 Council/Committee Remuneration and Expenses".

Carried

13. External Committees/Local Boards/Task Force Notes and Reports

- a) ***Joint Health & Safety Committee***

73-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Minutes of a Meeting of the Joint Health & Safety Committee dated November 12, 2025.

Carried

- b) ***Housing Advisory Task Force***

74-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Notes of a Meeting of the Housing Advisory Task Force held February 11, 2026.

Carried

- c) ***Economic Development Task Force***

75-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force held February 17, 2026.

Carried

- d) ***Kaladar Barrie Joint Fire Committee***

76-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of a Meeting of the Joint Fire Committee held December 19, 2025.

Carried

14. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

15. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

16. Council Portfolio: Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

17. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

77-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2026-13 To Adopt a Use of Corporate Resources for Elections Purposes Policy;
- #2026-14 To Adopt an Animal Control By-law and Establish Set Fines;
- #2026-15 To Adopt an Elections Signs Policy;
- #2026-16 To Approve an Official Plan Amendment regarding Additional Residential Units;
- #2026-17 To Approve an Official Plan Amendment regarding Site Plan Control Policies;

And That these By-laws be read a first, second and third time and finally passed.

Carried

18. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

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Note: The DESFC, MCD, PWM and TSO left the meeting at this time.

19. Closed Session

- a) ***Closed Meeting of Council***

20. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that during Closed Session, Council did the following:

- a. *Adopted Minutes of a Closed Meeting held February 6, 2026;*
- b. *Received a Request under the Municipal Freedom of Information and Protection of Privacy Act, if the council, board, commission or other body is the head of an institution for the purposes of that Act;*
- c. *Discussed Litigation or Potential Litigation, including matters before administrative tribunals, affecting the Municipality or local board, more specifically Notice of Legal Proceedings received.*

21. Confirmatory By-law

- a) **Confirming By-law #2026-18**

79-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That By-law #2026-18, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held February 27, 2026, be read a first, second, and third time and finally passed.

Carried

22. Adjournment

- a) **Adjournment of Meeting**

80-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council adjourns the Meeting at 11:09 a.m. until March 20, 2026, or at the call of the Chair.

Carried

Mayor

Clerk