

Regular Council Agenda

9:00 AM - Friday, October 2, 2026

Council Chambers

[Zoom Meeting Registration](#)

1. Call to Order

2. Approval of Agenda

- a) October 2, 2026

Be It Resolved That Council approves the Agenda dated October 2, 2026, as circulated.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Business Profile

- a) Bon Echo Family Campground

9

Be It Resolved That Council receives for information the Business Profile of Bon Echo Family Campground provided by the Economic Development Task Force (EDTF).

[Bon Echo Family Campground - Business Profile](#)

5. Presentations

None.

6. Delegations

None.

7. Adoption of Minutes

- a) Minutes of the Meeting(s) to be adopted by Council

10 - 20

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held September 11, 2026; and
2. A Meeting of the Personnel and Audit Committee held September 15, 2026.

[Regular Council - 11 Sep 2026 - Minutes - Pdf](#)

[Personnel and Audit Committee - 15 Sep 2026 - Minutes - Pdf](#)

8. Business Arising Out of Minutes

- a) Resolution #239-26 re: Proposed Municipal Representation on Conservation Authority Regional Board - Support from Township of South Frontenac

21 - 23

Whereas Council passed Resolution #239-26, requesting the Ministry of Environment, Conservation and Parks (MECP) consider increasing the

number of members for Frontenac County to two for the St. Lawrence River Region Conservation Authority and instructing the Resolution be provided to other Frontenac County Townships for support:

Therefore Be It Resolved That Council receives the Memo from the Township of South Frontenac supporting Council's Resolution and making a similar request to MECP.

[Resolution #239-26](#)

[Resolution - Proposed Municipal Representation on CA Regional Board](#)

9. Communications

- a) Clerk's Administrative Report - Communications 'A' Section 24 - 25

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

[Communications of Interest - Pdf](#)

- b) Communications 'B' Section - Action Items

- B1. Township of McNab/Braeside - Letter of Support: Ontario Provincial Police Municipal Policing Cost Model 26

Be It Resolved That Council receives for information a letter dated September 10, 2026, from the Township of McNab/Braeside sent to the Honourable Michael S. Kerzner, Office of the Solicitor General, stating the Township is in strong opposition to the current Ontario Provincial Police (OPP) municipal policing cost model and the significant cost increases being imposed on small rural municipalities;

And That while the Province has limited the increase in OPP policing costs for 2027 to a maximum of 11%, this increase is not reasonable or sustainable for small rural municipalities;

And That the Council of the Township of North Frontenac supports the Township of McNab/Braeside and respectfully requests that the Province undertake a comprehensive review of the OPP municipal policing cost model and develop a more equitable, predictable and sustainable approach to policing costs for small rural municipalities;

And That Council instructs the Clerk to provide this resolution to the Premier of Ontario, Office of the Solicitor General, MPP John Jordan, and the Township of McNab/Braeside.

[Request for Review of the OPP Municipal Policing Cost Model](#)

- B2. Snow Road Community Hall Committee re: Request to Install Acoustic Panels 27 - 28

Be It Resolved That Council receives for information an email dated September 14, 2026, from Rick Morey, member of the Snow Road Community Hall Committee, requesting permission from Council to install twenty acoustic panels on the ceiling of the Snow Road Community Hall, to reduce echo and improve listener comfort;

And That the estimate cost for the panels is between \$1,700 and \$3,000 to be covered by the Hall Committee;

And That Council approves the installation of the panels and thanks the Committee for their generous donation;

And That once the panels are installed, the Township will assume ownership of the panels and any additional equipment required for the operation of the panels;

And That the Snow Road Hall Committee shall work with the Manager of Community Development and ensure all contractor documentation (including insurance, WSIB, etc.) is obtained and provided to the Township prior to commencement of the project;

And That a list of all volunteers working on the project shall be provided to the Manager of Community Development for insurance purposes.

[Acoustical Report](#)

[Picture - Detailed View](#)

- | | | |
|-----|---|---------|
| B3. | Manager of Community Development re: FCC AgriSpirit Fund Response - Plevna Multi-Use Recreational Facility Inclusive and Accessibility Upgrades | 29 - 30 |
|-----|---|---------|

Be It Resolved That Council receives an email dated September 21, 2026, from the Manager of Community Development (MCD) advising an application had been submitted for the FCC AgriSpirit Fund Response to improve accessibility and community participation at our local multi-use recreational facility by installing an accessible outhouse, outdoor speaker system, accessible picnic tables and bleachers;

And That the MCD advised the application was not selected for funding at this time due to the high volume of applicants, as well as other factors including alignment with our funding focus areas and ensuring equitable distribution of funds throughout the country.

[FCC AgriSpirit Fund Response - Plevna Multi-Use Recreational Facility Inclusive and Accessibility Upgrade](#)

10. Council, CAO, and Managers' Administrative Reports

- | | | |
|----|--|---------|
| a) | Clerk/Planning Manager: Planning Applications - Requirement for Archaeological Assessments | 31 - 35 |
|----|--|---------|

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Planning Applications - Requirement for Archaeological Assessments".

[Planning Applications - Requirement for Archaeological Assessments - Pdf](#)

- | | | |
|----|--|---------|
| b) | Clerk/Planning Manager: Concession and Shore Road Allowance Closure and By-law - Clayton Amendment | 36 - 38 |
|----|--|---------|

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Concession and Shore Road Allowance Closure and By-law - Clayton Amendment";

And That, as required by By-law #2026-25, Road Allowances described

as Part 6, 7 and 10 on Registered Plan 13R-5891 be declared as surplus and sold to the adjoining owners; and that an appraisal of the property is not necessary as this is a Road Allowance;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell the identified portions of the Road Allowances;

And That prior to the By-law being registered, the Clerk ensure the legal work being completed by the Applicants' solicitor is completed and the neighbour has been notified regarding Part 7.

[Concession and Shore Road Allowance Closure and By-law - Clayton Amendment - Pdf](#)

- c) Clerk/Planning Manager: Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote 39 - 41

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote";

And That Council will consider a Deeming By-law later in the meeting.

[Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote - Pdf](#)

- d) Director of Emergency Services/Fire Chief: Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award 42 - 43

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award";

And That Council instructs the DESFC to consult with the North Frontenac Fire Department Senior Officers, to select an annual recipient for the Angela Sproule Memorial Award to be presented annually at the Firefighter Appreciation Dinner;

And That The Angela Sproule Memorial Award be permanently displayed in the North Frontenac Council Chambers.

[Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award - Pdf](#)

- e) Manager of Community Development: Attendance at the 2026 Ontario East Municipal Conference (OEMC) 44 - 46

Be it Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Attendance at the 2026 Ontario East Municipal Conference".

[Attendance at the 2026 Ontario East Municipal Conference \(OEMC\) - Pdf](#)

- f) Manager of Community Development: Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures (DARKFUTURES), a Proposed Comparative Research Project 47 - 52

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures (DARKFUTURES), a Proposed Comparative Research Project";

And That Council authorizes the Manager of Community Development to work with DARKFUTURES on the research project;

And That Council instructs the Manager of Community Development to sign the letter of support for the DARKFUTURES funding Application.

[Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures \(DARKFUTURES\), a Proposed Comparative - Pdf](#)

- g) Manager of Community Development: Rink Board Advertisements 53 - 62

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Rink Board Advertisements";

And That Council approves the amendments to the Rink Board Advertising Policy;

And That Council will consider a By-law later in the meeting to adopt the amended Policy;

And That Council approves that all businesses who placed an advertisement on the rink boards during Round #1, have their Agreements become effective October 14, 2026 (date of grand opening) for a period of one year thereafter;

And That Council instructs the Clerk to amend the Fees & Charges By-law at an upcoming meeting.

[Rink Board Advertisements - Pdf](#)

- h) Manager of Community Development: Plevna Multi-Use Recreation Facility - Rental Options 63 - 64

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Plevna Multi-Use Recreation Facility - Rental Options";

And That Council approves in principle the amendments to the Fees & Charges By-law to add fees for the Plevna Multi-Use Recreation Facility:

- Event Rentals (i.e. wedding, concert, craft show, family gatherings, etc.): Half Day w/o Liquor \$45, Full Day w/o Liquor \$80, Full Day w/ Liquor \$260 (includes \$100 deposit)
- Community Hall Groups & Non-profit groups that currently receive discounted booking fees for Community Hall Rentals - \$15/booking
- Funerals/Luncheons - by donation
- Ice and Court Rental - free, unless event includes alcohol.

And That Council instructs the Clerk to amend the Fees & Charges By-law at an upcoming meeting;

And That Council will consider a By-law at an upcoming Meeting to adopt a new By-law to Approve the Plevna Multi-Use Recreational

Facility Rental Agreement and Rental Rules and Regulations.

[Plevna Multi-Use Recreation Facility - Rental Options - Pdf](#)

- i) Manager of Community Development: Tappings Landing Dock - Mazinaw Lake 65 - 68

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Tappings Landing Dock - Mazinaw Lake";

And That Council approves in principle Option #2 to keep the new floating dock and replace the permanent dock with a 40' permanent dock at an approximate cost of \$20,000 if the Township of Addington Highlands agrees to pay 50% of the installation, maintenance and capital replacement costs;

And That if Addington Highlands approves their share of costs Council directs the Treasurer to add a \$10,000 contribution for this project in the 2027 Budget; a \$500 per year maintenance budget and directs the Treasurer to include both dock replacements within the Township's capital planning for Council's consideration during 2027 Budget Deliberations;

And That Council directs the Manager of Community Development to request that the Township of Addington Highlands consider contributing \$10,000 as well for the initial permanent dock installation, and then continues to budget \$500 annually for maintenance and include the replacement of both docks within their capital planning;

And That if Mazinaw Property Owners Association (MPOA) would like to expand the permanent dock, they would be permitted to fundraise for additional floating or post dock attachments to be added to the new proposed 40' permanent dock (working with the Manager of Community Development for donations, installation, permits, etc.).

[Tappings Landing Dock - Mazinaw Lake - Pdf](#)

- j) Public Works Manager: Revision to the 10 year Capital Plan (Culverts) for 2026 - Update 69 - 70

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026 - Update".

[Revision to the 10 year Capital Plan \(Culverts\) for 2026 - Update - Pdf](#)

- k) Public Works Manager: Road 509 - Ompah Speed Zone Review 71 - 73

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Road 509 - Ompah Speed Zone Review";

And That the Public Works Manager will prepare an update to the Speed Limit By-law (#2024-78) for consideration by Council at a future meeting;

And That Council directs the Public Works Manager to retain a consultant to complete a speed zone review for the Village of Plevna (Road 509/506 from James Road to North Road) and report to Council

at a future meeting.

[Road 509 - Ompah Speed Zone Review - Pdf](#)

11. External Committees/Local Boards/Task Force Notes and Reports

- a) Economic Development Task Force 74 - 76

Be It Resolved That Council receives for information the Minutes of the Economic Development Task Force dated September 21, 2026.

[Economic Development Task Force - 21 Sep 2026 - Minutes - Pdf](#)

- b) Kaladar Barrie Joint Fire Committee 77 - 80

Be It Resolved That Council receives for information the Minutes of the Kaladar Barrie Joint Fire Committee dated June 12, 2026.

[Joint Fire Committee Kaladar Barrie - 12 Jun 2026 - Minutes - Pdf](#)

12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

14. Council Portfolio Verbal Reports

- a) Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes. 81 - 83

[Council Portfolios](#)

15. Introduction and Reading of By-laws

- a) By-law(s) to be Considered: 84 - 96

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2026-49 Road Closing Clayton - Amended;
- #2026-50 Rink Board Advertising Policy;
- #2026-51 Deeming By-law - SRA (Muradori)

And That these By-law(s) be read a first, second and third time and finally passed.

[2026-49 - Road Closing Clayton - Amended](#)

[2026-50 - Rink Board Advertising Policy](#)

[2026-51 - Deeming By-law - SRA \(Muradori\)](#)

16. Public Forum

17. Closed Session

- a) Closed Meeting of Council

Be It Resolved That Council retires to Closed Session at ____ .m. to:

1. Adopt Minutes of a Closed Meeting held September 11, 2026;

2. Discuss a proposed or pending acquisition or disposition of land by the municipality or local board, more specifically a potential lease of land between the Township and a resident.

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

19. Confirmatory By-law

- a) Confirming By-law #2026-52

97

Be It Resolved That By-law #2026-52, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held October 2, 2026 be read a first, second, and third time and finally passed.

[2026-52 Confirming By-law - October 2, 2026](#)

20. Adjournment

- a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at _____ .m. until October 23, 2026 or at the call of the Chair.

Bon Echo Family Campground

1178 Head Road
Cloyne, ON K0H 1K0
Toll-free: 1-888-850-4761
Local: 613-336-9408
Email: info@bonecho.ca
Website: www.bonecho.ca



Bon Echo Family Campground is a family-oriented campground offering campsites for both tents and RVs. The property has operated under the Bon Echo Family Campground name since 2006, with a much longer history as Len-Cliff Trailer Park beginning in the 1970s and previously as Roamy's in the 1960s.

The campground was purchased as both an investment and a lifestyle opportunity. Today, it welcomes RV owners, tent campers, vacationers, and visitors from across Ontario and around the world. The campground is open seasonally from May 15 to October 10.

Bon Echo Family Campground offers 60 sites and accommodations, including:

- Campsites for tents and RVs
- Fully equipped, air-conditioned rental trailers
- A rental cottage
- Small watercraft rentals

The campground is situated on quiet Little Marble Lake and offers a relaxed setting with limited motorized boat traffic. Notable property features include:

- A shallow sandy beach with a long, gradual walk-out
- A peaceful lake environment suitable for families and recreational paddling
- Rental accommodations for visitors seeking a camping experience with added comfort
- Small watercraft rentals to explore the lake

Bon Echo Family Campground is focused on continuing to enhance its facilities while maintaining excellent customer service. Future priorities include adopting more technology to improve the guest experience, streamline operations and helping reduce labour costs while supporting efficient service.



Regular Council Minutes

9:00 AM - Friday, September 11, 2026
Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Fred Fowler; Councillor Vernon Hermer; Councillor Wayne Good; and Councillor Mike Hage

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A. (CAO); Tara Mieske, Clerk/Planning Manager, Dipl. M.A., M.M. (CPM) ; Adam Robinson, Director of Emergency Services/Fire Chief (DESFC); Brooke Ross, Manager of Community Development, Dipl. M.A., M.M. (MCD); Kelly Watkins, Treasurer, Dipl. M.A., M.M.; and Darwyn Sproule, Public Works Manager, P. Eng. (PWM)

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

The Mayor read the Township's Traditional Land Acknowledgement.

3. Approval of Agenda

a) *September 11, 2026*

261-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council approves the Agenda dated September 11, 2026, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

None.

7. Delegations

None.

8. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

262-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council held August 13, 2026 as circulated.

Carried

9. Business Arising Out of Minutes

a) *Resolution #198-26: Hydro One Community Partnership Grant*

263-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Whereas at the meeting held June 11, 2026, Council passed Resolution #198-26 approving the submission of an Application for Funding to Hydro One to purchase trailer signs and arrow signs;

Now Therefore Be It Resolved That Council receives for information an email from the Public Works Manager advising the application was not successful; and that due to the high demand Hydro One will launch another funding cycle in 2027 and the Township is encouraged to apply.

Carried

b) *ALTO Letter*

264-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Whereas at the meeting held February 6, 2026, Council passed Resolution #41-26 receiving for information an email dated January 20, 2026, from ALTO providing information regarding the public consultation process for the proposed High Speed Rail (HSR) network between Toronto and Quebec City;

And Whereas Council does not support the proposed corridor going through the Township of North Frontenac; and directed staff to provide the resolution to the Federal Minister of Transportation; the Prime Minister of Canada; the Premier of Ontario; MPP John Jordan; MP Scott Reid; and the President of ALTO;

Now Therefore Be It Resolved That Council receives for information a letter dated September 2, 2026, from the Honourable Steven McKinnon, Minister of Transport, acknowledging the correspondence regarding the proposed HSR initiative; and advising ALTO will submit a refined corridor and proposed station locations plan for approval in

2026; and that the development of a final rail alignment plan will proceed through three stages prior to a final investment decision, expected in 2029;

And That the Government of Canada recognizes the impacts and risks of large linear infrastructure projects on agricultural lands and farming operations; and ALTO has developed a land acquisition strategy to guide how lands required for the HSR network will be identified accessed and acquired; and any additional questions and comments should be provided to ALTO directly.

Carried

10. Communications

a) *Communications of Interest*

265-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

None.

11. Council, CAO, and Managers' Administrative Reports

a) *Clerk/Planning Manager: Shore Road Allowance Closure Approval in Principle - Tenpenny/Marrato*

266-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Tenpenny/Marrato";

And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance lying in front of Lot 9, Registered Plan 1100, geographic Township of Miller (Buckshot Lake).

Carried

b) *Director of Emergency Services/Fire Chief: Fire Prevention Week October 4 - 10, 2026*

267-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief (DESFC)'s Administrative Report entitled "Fire Prevention Week - October 4 - 10, 2026";

And That the North Frontenac Fire Department (NFFD) is joining forces with the Not for Profit National Fire Protection Association to remind and educate local residents about

the importance of “Charge Into Fire Safety: Safe Charging Is a Superpower”;
And That Council declares October 4 - 10, 2026, as Fire Prevention Week;
And That Council approves of the NFFD’s planned events, and demonstrations;
And That Council instructs the Director of Emergency Services/Fire Chief to place a copy of the Mayoral Declaration and an advertisement outlining the events associated with Fire Prevention Week while emphasizing the importance of the “Charge into Fire Safety: Safe Charging is a Superpower” campaign in the Frontenac News and on the Township’s Social Media and Website.

Carried

- c) ***Manager of Community Development: 2026 Local Government Week - October 19 - 25***

268-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Manager of Community Development’s (MCD) Administrative Report entitled “2026 Local Government Week – October 19-25”;

And That Council approves the Local Government Week initiatives including Fire Chief for the Day, Social Media Campaign and Municipal Office, Public Works Facility and Fire Station Tour & Presentations/Activities for local schools at the Municipal Office on Thursday October 22, 2026 if the local schools are interested.

Carried

- d) ***Manager of Community Development and Economic Development Task Force: 2026 Work Plan Update***

269-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Manager of Community Development’s (MCD) and the Economic Development Task Force (EDTF)’s Administrative Report entitled “Economic Development Task Force – 2026 Work Plan Update”;

And That Council approves the removal of SummerFest from the Economic Development Task Force Work Plan and assigns responsibility for the planning, coordination and delivery of the annual SummerFest to the Manager of Community Development, with authority to recruit community volunteers as required;

And That Council approves the discontinuation of WinterFest;

And That Council instructs the Manager of Community Development to provide a cost analysis of SummerFest for 2027 Budget deliberations;

And That Council approves the removal of the Mural Project from the Economic Development Task Force Work Plan and assigns responsibility for administration of the annual program, including the selection of mural locations, to the Manager of Community Development;

And That Council approves the removal of the National Tradesperson Day Breakfast from the Economic Development Task Force Work Plan, with the annual initiative continuing to be administered by the Manager of Community Development;

And That Council approves the removal of the *Improvement of the Township Community Improvement Plan* initiative from the Economic Development Task Force Work Plan, as the project has been completed;

And That the Economic Development Task Force will update its Work Plan accordingly and redirect its efforts toward the development and implementation of new economic development initiatives for Council's consideration in 2027.

Carried

- e) ***Manager of Community Development: Quilts at Clar Mill Community Hall***
270-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Quilts at Clar Mill Community Hall";

And That Council confirms the ownership of the "Loon Quilt" to be with the Plevna Craft Club and that Council authorizes the Plevna Craft Club to rotate this quilt with new quilts as they deem necessary; however, Council is only authorizing this one location rotation and no new additional quilt hangers shall be hung in the hall due to space limitations.

And That Council confirms the ownership of the "Millennial Quilt" to be with the Township, and the Township will continue to display this quilt on a permanent basis at the Clar Mill Hall, and that the Plevna Craft Club be permitted to clean the Millennial Quilt as necessary; however, it shall be re-hung immediately after.

Carried

- f) ***Public Works Manager: Revision to the 10 year Capital Plan (Culverts) for 2026***
271-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026";

And That the revision to the plan has been approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

Carried

- g) ***Treasurer: 2027 Insurance Renewal***
272-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2027 Insurance Renewal";

And That the 2027 Insurance Renewal be approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

- a) ***Committee of Adjustment/Planning Advisory Task Force***
273-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Committee dated July 27, 2026.

Carried

b) *Housing Advisory Task Force*

274-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Minutes of the Housing Advisory Task Force dated August 12, 2026;

And That Council defers discussion regarding the Housing EXPO/Home Show in the amount of \$5,000 until the 2027 Budget, where an Administrative Report will be provided by the Manager of Community Development with the proposed concept supported by the HATF.

Carried

c) *Economic Development Task Force*

275-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the Economic Development Task Force dated August 17, 2026.

Carried

d) *Enviromental Task Force*

276-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Minutes of the Environmental Task Force dated August 25, 2026;

And That Council receives the update regarding the net-metering project and will consider a revised business case early in 2027 given the additional options being investigated by the Environmental Task Force.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

Each Council member has a portfolio for which they are responsible and provided a

verbal report for information purposes.

16. Introduction and Reading of By-laws

Please see Rise and Report.

17. Public Forum

The Mayor invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC and MCD left the meeting at this time.

18. Closed Session

a) *Closed Meeting of Council*

277-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council retires to Closed Session at 9:52 a.m. to:

- a. Adopt Minutes of a Closed Meeting held August 13, 2026;
- b. Discuss a proposed or pending acquisition or disposition of land by the municipality or local board, more specifically a potential lease of land between the Township and a resident;
- c. Consider Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose; and Personal Matters about an Identifiable Individual, more specifically a Confidential Complaint regarding a Township Road and the Chief Building Official position;
- d. Discuss Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically an appeal before the Ontario Land Tribunal

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

a) *By-law to Appoint a Chief Building Official*

278-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2026-47 To Appoint Chief Building Official - Chris Beeg

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

20. Confirmatory By-law

a) ***Confirming By-law #2026-48***

279-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That By-law #2026-48, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held September 11, 2026 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) ***Motion to Adjourn***

280-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council adjourns the Meeting at 11:28 a.m. until October 2, 2026, or at the call of the Chair.

Carried

Mayor

Clerk

Personnel and Audit Committee Minutes

9:00 AM - Tuesday, September 15, 2026

Council Chambers

Present: Councillor John Inglis (Chair); Councillor Fred Fowler; and Councillor Vernon Hermer

Also Present: Corey Klatt, Chief Administrative Officer (CAO), Dipl.M.A.; Tara Mieske, Clerk/Planning Manager (CPM), Dipl. M.A., M.M.; and Kelly Watkins, Treasurer, Dipl. M.A., M.M.; Adam Robinson, Director of Emergency Services/Fire Chief.

1. Call to Order

The Chair called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

The Chair read the Traditional Land Acknowledgement.

3. Approval of Agenda

a) *September 15, 2026*

13-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Committee approves the Agenda for the Personnel and Audit Committee dated September 15, 2026, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Presentations

None.

6. Delegations

None.

7. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

14-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee receives for information the Minutes of a Meeting of the Personnel and Audit Committee held June 29, 2026, as circulated and adopted by Council on July 9, 2026.

Carried

8. Business Arising Out of Minutes

None.

9. Communications

None.

10. Administrative Reports

a) *North Frontenac Fire Department (NFFD) Roster Update*

15-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Personnel and Audit Committee receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "North Frontenac Fire Department (NFFD) Roster" and the current Roster dated September 15, 2026.

Carried

Note: The DESFC left the meeting at this time.

b) *Statement of Revenue & Expenditures - 2026 Variance Report as of August 31, 2026*

16-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Personnel and Audit Committee receives for information the Treasurer's Administrative Report entitled "Statement of Revenue & Expenditures –2026 Variance Report as of August 31, 2026".

Carried

11. Notice of Motion

None.

12. Resolution, Written Notice of Which has Been Given

None.

13. Public Forum

The Chair invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Committee Minutes.

14. Closed Session

None.

15. Rise and Report (Overview of the Closed Session by the Chair)

None.

16. Adjournment

a) *Adjournment of the Meeting*

17-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That the Personnel and Audit Committee adjourns the meeting at 9:32 a.m.

Carried

Mayor

Clerk



**Resolution of the Regular Council
of the Corporation of the Township of North Frontenac**

Date: August 13, 2026

Resolution # 239-26

Moved By:

Seconded By:

Be It Resolved That Council receives for information an email dated July 29, 2026, from Sally McIntyre, General Manager of Mississippi Valley Conservation Authority (MVCA), providing a table showing the municipal representation proposed for the St. Lawrence River Region Conservation Authority;

And That the number of members allocated to Frontenac County under the proposed Tiered Allocation Formula is 1;

And That Council does not feel the allocation of one member will provide adequate representation. North Frontenac is a large landmass that is disproportionately represented on the new board. North Frontenac encompasses 25% of the Upper Mississippi watershed and the storage capacity in the upper watershed is significant. North Frontenac has a vested interest as a host to substantial infrastructure. The Township needs to ensure that this infrastructure is properly funded to the benefit of the residents. The liability to North Frontenac, if not properly represented, can be huge;

And That Council requests the Ministry of the Environment, Conservation and Parks (MECP) consider increasing the number of members for Frontenac County to two;

And That Council directs the Clerk to provide this Resolution to the MECP through the Environmental Registry of Ontario Posting, to Sally McIntyre, General Manager of MVCA, and to Sommer Casgrain-Robertson, Project Executive of St. Lawrence River Regional Conservation Authority, *County of Frontenac and the other Frontenac Townships.*

Carried

Mayor



**SOUTH
FRONTENAC**

Office of the Clerk
4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027

hwoodland@southfrontenac.net

**Memo: Proposed Municipal Representation on new Conservation Authority
Regional Board**

At the Township of South Frontenac, Council meeting held on September 15, 2026, the following resolution was approved:

Resolution 2026-16-12

Moved by Councillor Sleeth

Seconded by Councillor Turcotte

That the number of members allocated to Frontenac County under the proposed Tiered Allocation Formula for the Mississippi Valley Conservation Authority (MVCA), is 1;

That due to the number of dams within North Frontenac, North Frontenac Council does not feel the allocation of one member will provide adequate representation;

That Council requests the Ministry of the Environment, Conservation and Parks (MECP) consider increasing the number of members for Frontenac County to two;

That Council directs the Clerk to provide this Resolution to the MECP through the Environmental Registry of Ontario Posting; Sally McIntyre, General Manager of MVCA; Sommer Casgrain-Robertson, Project Executive of St. Lawrence River Regional Conservation Authority; the County of Frontenac; and other Frontenac County Townships.

Please reach out if you have any questions.

Thank you,

Heather Woodland,
Deputy Clerk
Township of South Frontenac



**SOUTH
FRONTENAC**

Office of the Clerk
4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027

hwoodland@southfrontenac.net

p: 613-376-3027

e: hwoodland@southfrontenac.net

a: 4432 George St., Box 100, Sydenham, ON

www.southfrontenac.net

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by:
Date of Meeting: 02 Oct 2026
Re: Communications of Interest

Recommendation:

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. Request for Support re: Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases
2. Township of Tyendinaga re: Request for Support - Entering into a Non-Disclosure Agreement/Confidential Information Sharing Agreement (NDA/CISA) with ALTO
3. Town of Parry Sound re: Request for Support - Seeking Province-wide regulations regarding E-scooters
4. Request for Support Resolution re: Traffic Calming and Speed Mitigation Techniques
5. Quinte Conservation Authority re: Review of Proposed 2027 Quinte Conservation Fee Policy and Schedules
6. Minister of Municipal Affairs and Housing re: Proposed Regulations under Municipal Accountability Act, 2026
7. Township of Puslinch re: Request for Support - Top Aggregate Producing Municipalities of Ontario Newsletter July 2026
8. Eastern Ontario Regional Network re: Monthly Update - August 2026 - Frontenac County Townships
9. Municipality of Chatham-Kent re; Request for Support - Establish Regulatory Framework for e-Scooters
10. Ministry of Municipal Affairs and Housing re: Buy Ontario Act and Municipal Buy Ontario Procurement Directive
11. Mississippi Valley Conservation Authority re: Board Summary Report - September 14, 2026
12. Southeast Public Health Board re: Strategic Plan
13. Frontenac Business Services re: Announcement of Retirement of Founding Executive Director Anne Pritchard
14. Mississippi Valley Conservation Authority re: 2027 Levy and Board Membership

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

1. Township of McNab/Braeside re: Request for Support - Ontario Provincial Police Municipal Policing Cost Model
2. Snow Road Community Hall Committee re: Request to Install Acoustic Panels

3. Manager of Community Development re: FCC AgriSpirit Fund Response - Plevna Multi-Use Recreational Facility Inclusive and Accessibility Upgrades

September 10, 2026

The Honourable Michael S. Kerzner
Office of the Solicitor General
25 Grosvenor Street, 18th Floor
Toronto, ON M7A 1Y6

Re: Request for Review of the OPP Municipal Policing Cost Model

Dear Minister Kerzner:

The Township of McNab/Braeside is writing to express its strong opposition to the current Ontario Provincial Police (OPP) municipal policing cost model and the significant cost increases being imposed on small rural municipalities. While the Province has limited the increase in OPP policing costs for 2027 to a maximum of 11 per cent, an increase of up to 11 per cent is not reasonable or sustainable for a small rural municipality. This level of increase places significant pressure on municipal budgets and local taxpayers, particularly at a time when communities are already facing substantial economic pressures.

The issue is not the importance of effective policing or the services provided by the OPP. The Township recognizes and values the OPP's role in keeping our community safe. Our concern is that the current funding model does not fairly reflect the financial realities and policing circumstances of small rural municipalities.

Municipalities with populations of 10,000 or less can have substantially different circumstances than larger urban communities, including smaller tax bases, larger geographic areas and different policing demands. These factors should be meaningfully reflected in how policing costs are allocated.

The Township therefore respectfully requests that the Province undertake a comprehensive review of the OPP municipal policing cost model and consider factors including population, geographic area, policing demand, calls for service and municipal financial capacity when determining municipal policing costs.

Small rural municipalities should not be expected to absorb increases of this magnitude under a funding model that does not adequately recognize the differences between rural and urban communities.

The Township urges the Province to re-evaluate the OPP municipal policing cost model and develop a more equitable, predictable and sustainable approach to policing costs for small rural municipalities.

The Township invites recipient municipalities to consider passing a resolution of support at an upcoming council meeting. Please forward any supporting motions to the Office of the Solicitor General to amplify this vital advocacy for rural communities.

Sincerely,



Mandy Cannon
CAO, Interim Clerk
Township of McNab/Braeside

cc:

MPP Billy Denault, Renfrew–Nipissing–Pembroke
All Ontario Municipalities

Acoustic Assessment Report

Room: 36 ft x 24 ft x 13 ft

Room Description

36 ft x 24 ft x 13 ft room with painted plywood floor, drywall walls, drywall ceiling, and six windows.

Current Acoustic Condition

Estimated room volume: 11,232 cubic feet. Based on typical absorption values for painted plywood, drywall, and glass surfaces, the estimated reverberation time (RT60) is approximately 2.9 seconds. This is highly reverberant for speech and can reduce intelligibility.

Proposed Treatment

Twenty acoustic panels measuring 4 ft x 8 ft x 2 in. provide approximately 640 square feet of absorption area.

Estimated material costs: Mineral wool panels: approximately CAD \$2,200 to \$3,000 total for 20 panels. Fiberglass panels: approximately CAD \$1,700 to \$2,400 total for 20 panels. **Expected**

Acoustic Results

Adding 20 mineral wool panels could reduce estimated RT60 from approximately 2.9 seconds to approximately 0.7 seconds, resulting in much clearer speech, reduced echo, and improved listener comfort.

Impact on Music Concerts

The treatment is not expected to adversely affect most small music concerts. In fact, it would likely improve clarity for vocals and amplified music. A final reverberation time near 0.8 to 1.1 seconds is generally a good compromise between speech intelligibility and musical warmth.

Recommendation

Install 12 to 16 panels initially and evaluate the room before adding the remainder. Distribute treatment across ceiling and walls, with emphasis on ceiling-mounted acoustic clouds for maximum effectiveness.

Ceiling Clouds – Installed View

(View from one end of the room)



Ceiling Cloud Details

- 18 panels, 3 ft x 5 ft (15 sq. ft. each = 270 sq. ft. total)
- 3" thick mineral wool (3–6 lb/ft³)
- Wrapped in acoustically transparent fabric
- Suspended 4–6" below ceiling (above light fixtures)
- Keep clear of lights, projector and ceiling fan



From: Brooke Ross <Recreation@northfrontenac.ca>
Sent: September 21, 2026 11:48 AM
To: Corey Klatt <CAO@northfrontenac.ca>
Cc: Kelly Watkins <Treasurer@northfrontenac.ca>
Subject: FW: FCC AgriSpirit Fund Response - Township of North Frontenac - Plevna Multi-Use Recreational Facility Inclusive and Accessibility Upgrades - ID: 1015889892

Hi Corey,

Please see notice below, that we were not selected for funding for the following project: The project was to improve accessibility and community participation at our local multi-use recreational facility by installing an accessible outhouse, outdoor speaker system, accessible picnic tables and bleachers. These upgrades were intended to create a more inclusive environment for residents, seniors, families, and visitors of all abilities, enhancing comfort, safety, and participation during community events and recreational activities.

Thank you,

Brooke Ross, Dipl.M.A., Dipl.M.M.
Manager of Community Development
Township of North Frontenac
6648 Road 506, Plevna, ON, K0H 2M0
1-800-234-3953 or 613-479-2231 Ext. 233
recreation@northfrontenac.ca

From: AgriSpirit-AgriEsprit@fcc-fac.ca <AgriSpirit-AgriEsprit@fcc-fac.ca>
Sent: September 18, 2026 1:53 PM
To: Brooke Ross <Recreation@northfrontenac.ca>
Subject: FCC AgriSpirit Fund Response - Township of North Frontenac - Plevna Multi-Use Recreational Facility Inclusive and Accessibility Upgrades - ID: 1015889892

Dear Brooke,

Thank you for applying to the FCC AgriSpirit Fund.

Your application was not selected for funding at this time. Due to the high volume of applications received, we are unable to support all applicants. Other factors considered include alignment with our funding focus areas and ensuring equitable distribution of funds throughout the country. To remain fair and transparent to all applicants, FCC is unable to give detailed feedback regarding your application. Neither can we supply information on weighting for our evaluation and selection of projects.

Our next application period will be in the Spring of 2027. For more information, please visit fcc-fac.ca.

We applaud your commitment to your community and wish you great success in your future endeavours.

Sincerely,

Community Investment

FCC | FAC

1800 Hamilton Street, PO Box 4320 | 1800, rue Hamilton, CP 4320

Regina, SK S4P 4L3

fcc.ca | fac.ca

[FCC Social Media](#) | [Médias sociaux FAC](#)



DREAM. GROW. THRIVE.

RÊVER. BÂTIR. RÉUSSIR.

Make a difference by fighting hunger in your community. Visit DriveAwayHunger.ca

Faites une différence en luttant contre la faim dans votre communauté. Visitez

EnCampagneContreLaFaim.ca

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Planning Applications - Requirement for Archaeological Assessments

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Planning Applications - Requirement for Archaeological Assessments".

Background:

In the past the Township has only required an archaeological assessment to support Official Plan Amendments, Zoning By-law Amendments and Site Plan Applications where the proposal is for larger developments that propose significant development. Assessments have not been required for these types of applications where the development is considered minor or for severances or minor variance applications.

On July 18, 2026 the Township received a request from Dr. Julie Kapyrka, Consultation Manager, Alderville First Nation requesting to be added to the distribution list for all planning notifications including Official Plan Amendments, Zoning By-law Amendments, Minor Variances, Site Plan Applications, etc.

Researched By:

Tara Mieske, Clerk/Planning Manager
Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager

Comments:

The Township recently provided notice to persons and to agencies identified under the Planning Act of a severance application for a lot addition. The following comments were provided on July 25, 2026 from Alderville First Nation:

"An archaeological assessment is required here – as the area has a high potential for archaeological resources as well as burials. Please be advised that Alderville First Nation expects to be engaged at Stage 1 of an archaeological assessment as well as participate in any Stage 2-4 fieldwork." Further information regarding the stages of an archeological assessment can be found at <https://www.ontario.ca/page/archaeological-assessments>.

After receiving the comments, Township and County planning staff consulted with Alderville First Nation for further information regarding the requested assessment. Staff also completed research to understand the requirements for archaeological assessments with respect to different types of planning applications and areas of potential.

Township staff attended a webinar provided by the Ministry of Citizenship and Multiculturalism (MCM) on the Municipal Role in Archaeology. The presentation provided an overview of how archaeology falls into land use planning and determining when archaeological assessments are required. Archaeological resources are important because they contribute to local identity and the understanding of Ontario's history; are non-renewable resources; and can be affected by development activities, such as grading, excavation and construction. Archaeology sites are any property that contains an artifact or other physical evidence of past human use or activity that is of cultural heritage value or interest that is on or below the surface and includes habitation areas, spiritual areas, pictographs, burial areas, etc.

The following planning documents establish the framework for archaeological assessments:

Planning Document	Section	Text
Planning Act	2d)	The Minister, the council of a municipality, a local board, a planning board and the Tribunal, in carrying out their responsibilities under this Act, shall have regard to, among other matters, matters of provincial interest such as the conservation of features of significant architectural, cultural, historical, archaeological or scientific interest
Provincial Policy Statement 2024	4.6.2	Planning authorities shall not permit development and site alteration on lands containing archaeological resources or areas of archaeological potential unless the significant archaeological resources have been conserved.
Provincial Policy Statement 2024	4.6.5	Planning authorities shall engage early with Indigenous communities and ensure their interests are considered when identifying, protecting and managing archaeological resources, built heritage resources and cultural heritage landscapes.
Provincial Policy Statement 2024	6.2.2	Planning authorities shall undertake early engagement with Indigenous communities and coordinate on land use planning matters to facilitate knowledge-sharing, support

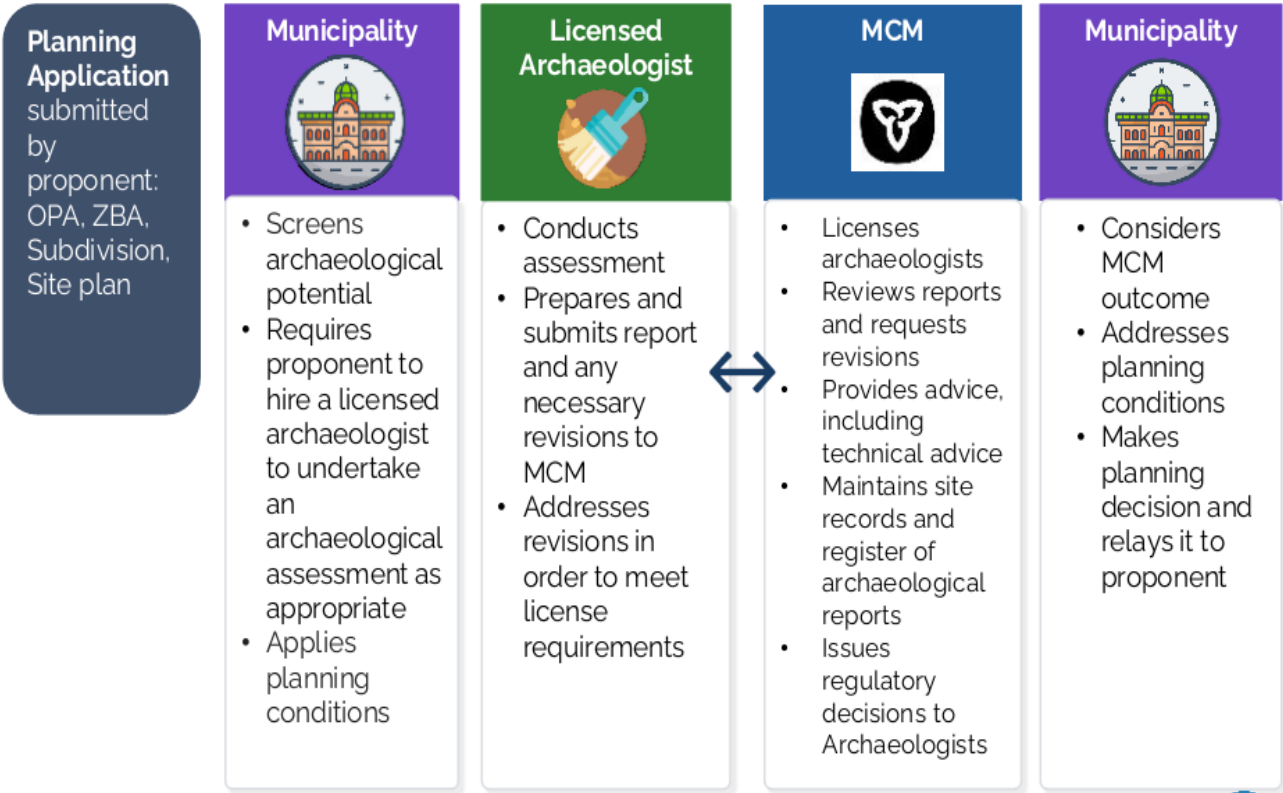
		consideration of Indigenous interests in land use decision-making and support the identification of potential impacts of decisions on the exercise of Aboriginal or treaty rights.
County of Frontenac Official Plan	6.2	<p>The County recognizes that there are archaeological resources of pre-contact and early historic habitation as well as areas of archaeological potential within the County that can be adversely affected by development or redevelopment.</p> <p>The Townships and/or the County will require archaeological assessments and the preservation or excavation of significant archaeological resources including significant marine archaeological resources in accordance with Provincial screening criteria.</p>
North Frontenac Official Plan	3.4.1	Areas of archaeological potential are determined through the use of Provincial screening criteria, or criteria based on known archaeological records within the Township with the assistance of a licensed archaeologist.
North Frontenac Official Plan	Section 3.4.2 (B.v.)	Council shall require an archeological impact assessment carried out by an archeologist licensed under the <i>Ontario Heritage Act</i> , when any public work, private development, Consent or Zoning By-law Amendment will affect an area containing a known archeological site or cemetery or an area considered to have archeological potential or is

		within 250 m (820 ft.) of a Provincially registered or known archeological site or cultural heritage feature.
--	--	---

Municipalities play an important role in identifying archaeological potential and ensuring they are addressed early in the planning process. The slide below was included in the presentation to identify the roles and interactions of municipalities in the process:

Municipal and MCM Roles in Archaeology

Roles and interactions throughout the planning approval process



Due to the requirements set out by the Province, the Township will need to evaluate each planning application submitted using the [Criteria for Evaluating Archeological Potential - A Checklist for the Non-Specialist](#).

The checklist provides screening questions to determine if a property or project area may contain archeological resources. Question 9 asks "Are there present or past water sources within 300 metres of the property (or project area)? If yes, an archeological assessment is required". Based on this, the majority of planning applications (Consents, Minor Variances, Zoning By-law Amendments) submitted to the Township will require an archeological assessment prior to the application being deemed complete.

Township staff have revised the Planning process to acknowledge this requirement at the pre-application meeting and provide information to the applicant, similar to the requirement of a Steep Slope Assessment (to address erosion hazards) or a D-Series study (for development within the influence area of a Waste Management Facility). As the archeological assessments are required under the Planning Act, the Township cannot waive this requirement or deem applications exempt from the legislation.

The Ministry encourages municipalities to prepare an Archaeological Management Plan (AMP). An AMP would assist private property owners and the Township because it provides a consistent and defensible approach to identifying archaeological potential, improves predictability and transparency for applicants, staff, Council and Indigenous communities and reduces case by case screening and improves efficiency during the development review. The County Planners have advised a County-wide AMP has been incorporated into their five-year business plan which will be presented to the next County Council. The anticipated date to complete the AMP is 2028. The region-wide plan will provide consistent recommendations across the County and will be County funded.

Financial Impact:

None .

Strategic Implications:

N/A

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Concession and Shore Road Allowance Closure and By-law - Clayton Amendment

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Concession and Shore Road Allowance Closure and By-law - Clayton Amendment"; **And That**, as required by By-law #2026-25, Road Allowances described as Part 6, 7 and 10 on Registered Plan 13R-5891 be declared as surplus and sold to the adjoining owners; and that an appraisal of the property is not necessary as this is a Road Allowance; **And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell the identified portions of the Road Allowances; **And That** prior to the By-law being registered, the Clerk ensure the legal work being completed by the Applicants' solicitor is completed and the neighbour has been notified regarding Part 7.

Background:

At the Regular meeting of Council held on [October 25, 2024](#), Council received for information the Clerk/Planning Manager's Administrative Report entitled "Concession and Shore Road Allowance Closure and By-law - Clayton". Council passed By-law #2024-63 to close and sell the Road Allowance between Lots 12 and 13, Concessions 8 and 9, geographic Township of Barrie, being Part 10 on Registered Plan 13R-13510 and Part 11 on Registered Plan 13R-5891 and Part of the Shore Road Allowance described as Part 1 on 13R-13551 save and except Part 9 on Registered Plan 13R-5891 (Mississagagon Lake).

This application was submitted to correct a title issue where the road allowances were included in the legal description but the By-law to close the road allowance was not passed or registered and a transfer was not completed.

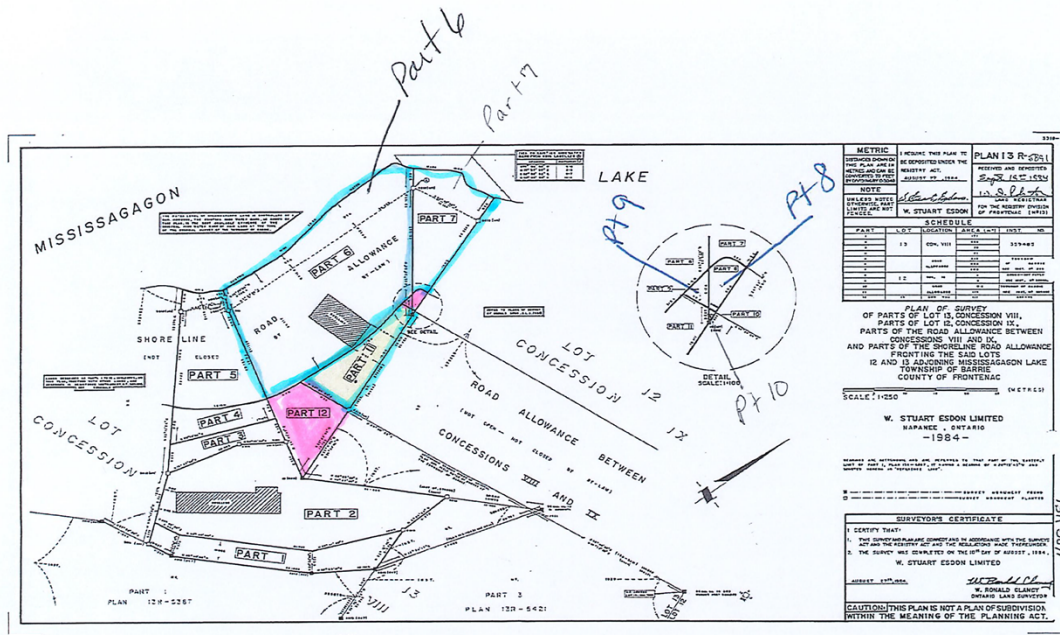


Tara Mieske, Clerk/Planning Manager

Comments:

Upon review of the property by the applicant's solicitor, it was noted there were further errors in the property title (Registry Office). The applicants' solicitor advised the Claytons should be the own Part 8 and 9 on 13R-5891; and be entitled to purchase Part 7 on Registered Plan 13R-5891. The Claytons will need to do some legal work with respect to Part 8 to correct the title. It is recommend the legal work for Part 8 be completed prior to the By-law being registered.

In addition, it was determined the description of the road allowances could all be taken from one survey. The description of the road allowances to be closed and sold should be amended to include Part 6, 7, and 10 and remove Part 10 on Registered Plan 13R-13510 (now described as part of Part 6 and Part 11 on 13R-5891) and Part 1 on 13R-13551 save and except Part 9 on Registered Plan 13R-5891 (now described as part of Part 6) and keep Part 11 on 13R-5891.



Public notice was provided for the original By-law. It is recommended the Clerk contact the adjacent property owner to the east to advise Council is considering closing and selling Part 7 on Registered Plan 13R-5891 to ensure they do not have any concerns prior to the By-law being registered. It is recommended no further public notice be required as this is a correction of title and previous public notice was provided with no public comments provided.

Financial Impact:

The Township will receive Land Costs for the sale of the Road Allowances in accordance with Fees and Charges By-law #2026-02. Per By-law #2024-63, Part 10 on Registered Plan 13R-13510 and Part 1 on 13R-13551 save and except Part 9 on Registered Plan 13R-5891 had land costs associated with them in the amount of \$2,935.80 plus HST and \$461.71 plus HST respectively. As these are now incorporated into the new description these land costs will not be collected. The land costs for Parts 6, 7, and 10 on Registered Plan 13R-5891 which are included in the new By-law will be collected from the applicant.

Strategic Implications:

None.

To: Mayor and Members of Council
From: Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote"; **And That** Council will consider a Deeming By-law later in the meeting.

Background:

On April 10, 2026 Council received an [Administrative Report](#) from the Clerk/Planning Manager regarding amendments to the Sale of Land Policy and passed a [By-law](#) updating the Policy.

As the Township can no longer use Consolidation Agreements, the amendments to the Policy were made to ensure the applicant's property merges with the shore road allowance. In the case of a lot within a registered plan of subdivision that is greater than eight years old a Deeming By-law is required.

With respect to Road Closing applications currently in progress, Council authorized the Clerk to obtain the information from the Township's Solicitor on how the lot was created; and to work with the applicant and their Solicitor to ensure the road allowance merges with the applicant's property.

Researched By:

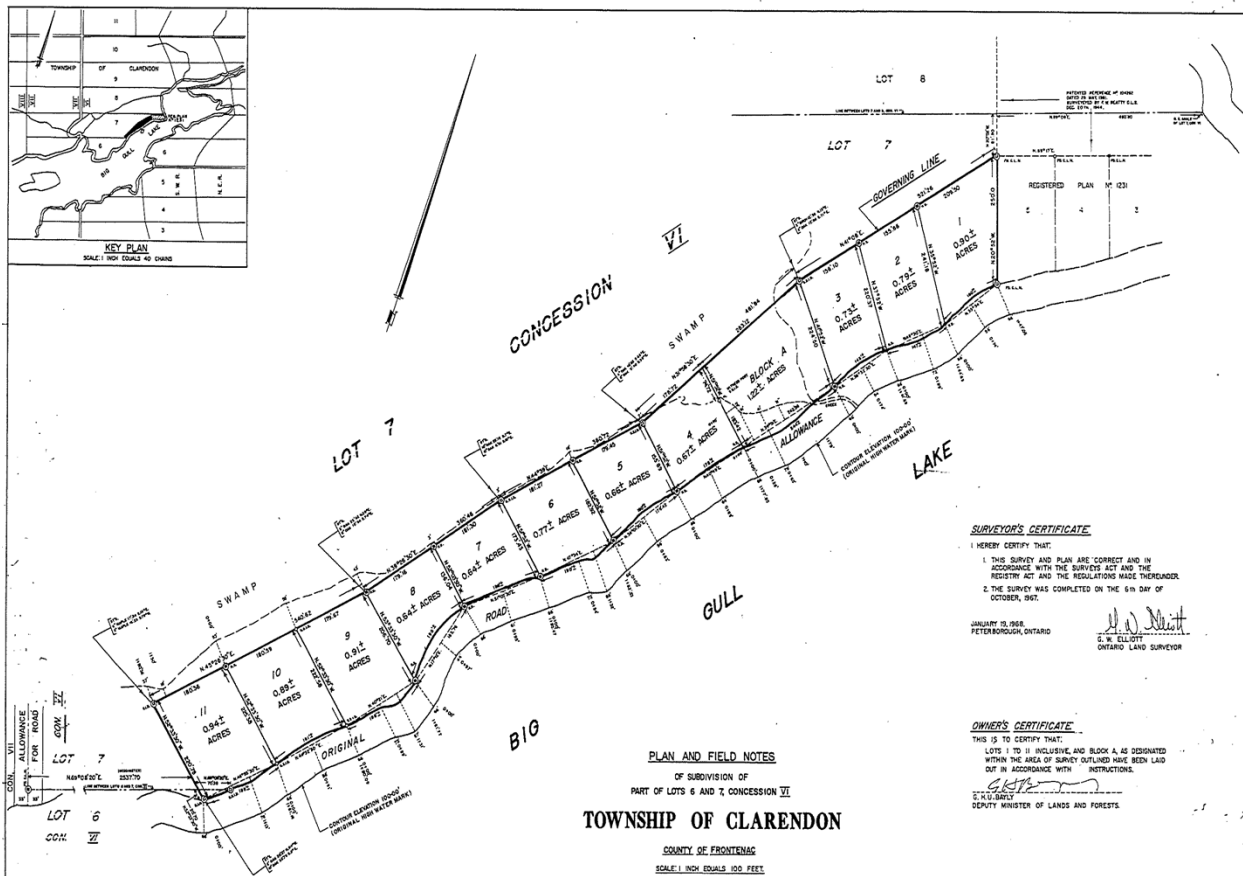
Tara Mieske, Clerk/Planning Manager

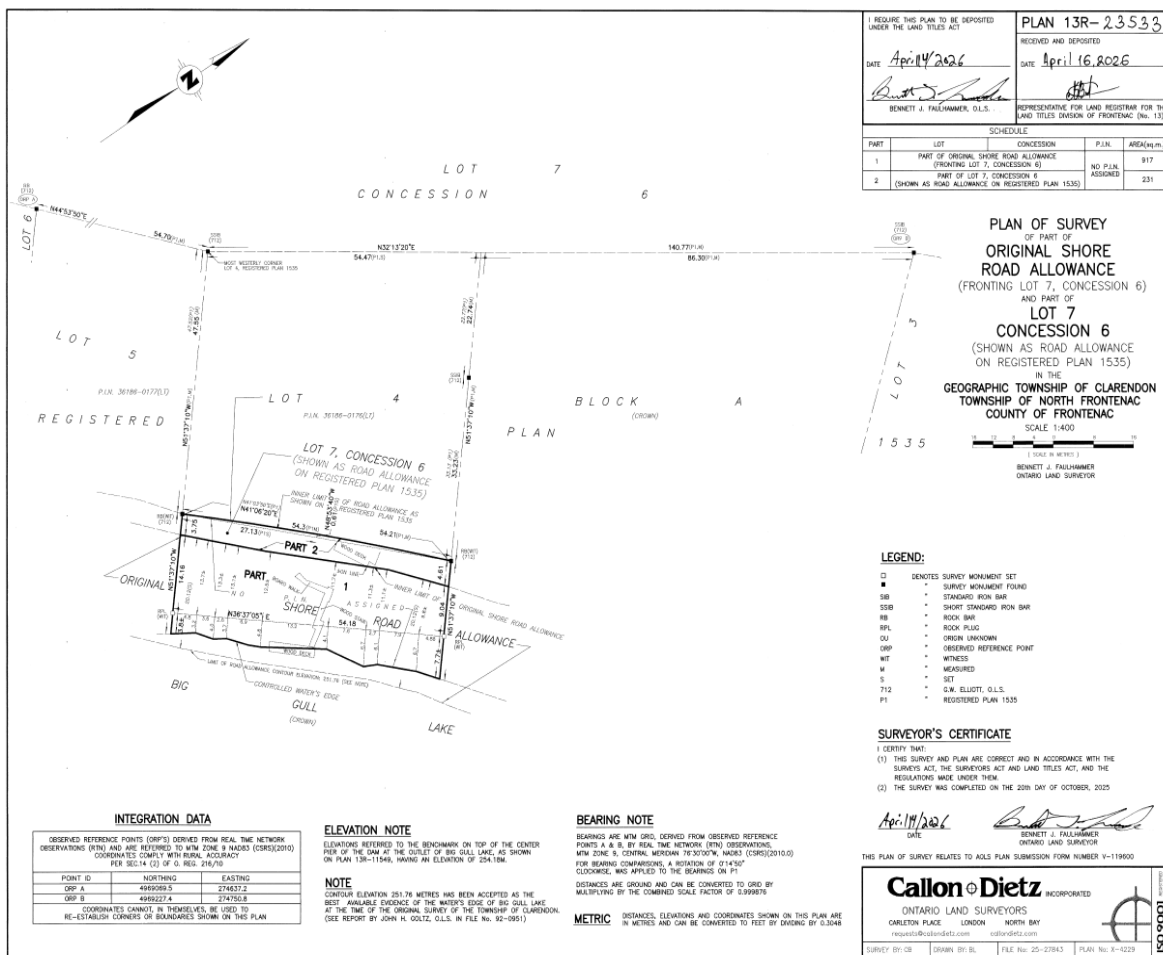
Comments:

On May 21, 2026, Council passed By-law #2026-32, being a By-law to Close, Stop-up and Sell part of the 66' Original Road Allowance being Parts 1 and 2 on Registered Plan 13R-23533 to the adjoining neighbours. This By-law was provided to the Township's Solicitor; the By-law was registered; and a Property Identification Number was obtained. The Solicitor also advised the property was located within a registered plan of subdivision and that a Deeming By-law was required to ensure the property would merge with the shore road allowance.

The Clerk's Department contacted the Applicant's Solicitor and they advised the Township could proceed with a Deeming By-law for the property. If the Deeming By-law is passed, it will be provided to the Applicant's Solicitor to be registered along with the Transfer.

The lands subject to the Deeming By-law are owned by Marko Muradori and Michelle Cote. The civic address of the property is 1088 Marsh View Drive. The legal description of the property is Lot 4, Plan 1535, geographic Township of Clarendon. The lands the property is to be merged with is Part of the 66' Road Allowance fronting Big Gull Lake being Parts 1 and 2 on Registered Plan 13R-23533.





Financial Impact:

None.

Strategic Implications:

Not applicable.



To: Mayor and Members of Council
From: Adam Robinson, Director of Emergency Management / Fire Chief
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award

Recommendation:

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief (DESFC)'s Administrative Report entitled "Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award";

And That Council instructs the DESFC to consult with the North Frontenac Fire Department Senior Officers, to select an annual recipient for the Angela Sproule Memorial Award to be presented annually at the Firefighter Appreciation Dinner;

And That The Angela Sproule Memorial Award be permanently displayed in the North Frontenac Council Chambers.

Background:

Angela Sproule joined the North Frontenac Fire Department (NFFD) in 2018 and quickly developed a strong commitment to serving her community. Until her passing in 2020, she remained an active member of the NFFD, regularly attending training, responding to calls whenever possible, and building meaningful friendships with fellow First Responders and Firefighters. Her family took great pride in the sense of purpose and fulfillment she found as a First Responder.

During Angela's illness, her family also experienced firsthand the importance of the Department and its Volunteers, who responded and provided medical assistance in her time of need.

In recognition of the passion, service, and dedication of NFFD volunteers, Angela's family is proposing a memorial award to annually recognize the outstanding contributions of a Department member.

Researched By:

Adam Robinson, Director of Emergency Services/Fire Chief

Comments:

It is recommended that the proposed Angela Sproule Memorial Award will be presented annually, beginning in 2026, at the Firefighter Appreciation Dinner. The award will recognize a Firefighter or

First Responder whose exceptional contributions during the preceding calendar year reflect the highest standards of service, dedication, and professionalism.

At the request of the Sproule family, the Fire Chief, in consultation with the Senior Officers, will select a Department member who demonstrates one or more of the following qualities:

- A strong commitment to ongoing training and professional development
- Dedication to emergency response
- A demonstrated passion for serving the community
- Effective teamwork and collaboration with fellow responders
- Leadership in promoting a safe work environment

The DESFC further proposes that the Angela Sproule Memorial Award be permanently displayed in the North Frontenac Council Chambers, serving as a lasting tribute to Angela Sproule's memory and as a symbol of the values that strengthen the Department and the community it serves.

Financial Impact:

There is no financial impact to the Township other than staff time. The Sproule family has committed to donating the plaque and annual award in Angela's memory.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: MCD Attendance at the 2026 Ontario East Municipal Conference (OEMC)

Recommendation:

Be it Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "MCD Attendance at the 2026 Ontario East Municipal Conference (OEMC)".

Background:

The Manager of Community Development (MCD) attended the Ontario East Municipal Conference (OEMC) at the Ottawa Conference and Event Centre from September 9-10, 2026.

Since its inception, the OEMC has been the premier event for economic development professionals, municipal leaders and industry stakeholders. Focused on fostering growth, innovation and investment, OEMC brings together key players to exchange ideas, discuss best practices and build stronger communities.

Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development

Comments:

The Ontario East Municipal Conference (OEMC) kicked off Wednesday morning with opening remarks from:

- Yasir Naqvi, MP Ottawa Centre, Parliamentary Secretary to the Minister of International Trade and to the Secretary of State (International Development)
- Hon. Doug Ford, Premier of Ontario (video)
- Hon. Vic Fedeli, Minister of Economic Development, Job Creation & Trade (video)
- George Darouze, MPP Carleton
- Hon. Evan Solomon, MP Toronto Centre, Minister responsible for the Federal Economic Development Agency for Southern Ontario, Minister of Artificial Intelligence and Digital Innovation (video)
- Hon. Lisa Thompson, MPP Huron-Bruce & Minister of Rural Affairs (video)
- Tyler Allsop, MPP Bay of Quinte & Parliamentary Assistant to the Minister of Economic Development Job Creation & Trade (video) and
- Bonnie Clark, Warden, Peterborough County, & Chair, Eastern Ontario Wardens' Caucus

The program then continued with the Opening Plenary Panel: Dealing with Change – Supporting Manufacturing & Jobs in a New Trade World, and the morning concluded with Laugh it Off with Jessica Holmes, a celebrated comedian, author, and mental health advocate.

Throughout the conference, I attended the following sessions:

- **10 Considerations When Building Your Next Recreation Centre** - This session explored 10 key considerations that frequently shape the success of municipal recreation centres, from early planning through delivery and operation. Rather than focusing on design solutions, the discussion highlighted the strategic and project-level questions municipalities should be asking to strengthen decision-making, manage risk and align investments with broader community and economic development objectives.
- **From Cost Centre to Economic Engine: The Modern Municipal Sports Dome** - This session explored how modern sports domes and multi-use recreation facilities can become sustainable economic drivers through strategic programming, public-private partnerships, anchor tenant models, and diversified revenue streams.
- **Why Strong Municipal Projects Miss Out on Funding and How to Improve the Odds** - As we are aware, Federal and Provincial funding programs are getting more and more competitive, and many municipal projects fail to secure support despite clear community need. This session examined the common factors that influence how capital project funding applications are assessed and why otherwise well-supported initiatives often fall short. The discussion focused on project readiness, alignment with policy objectives, scope definition, governance and supporting documentation.
- **Public- Private Partnerships for Affordable Housing** - This session explored how public-private partnerships can help address affordable housing shortages that are limiting community and workforce growth. Drawing on experience in partnership development and housing business-model research, the discussion focused on the role that employers, developers, non-profits, lenders and other non-municipal partners can play alongside local governments.
- **Local Opportunity in a National Infrastructure Project: How ALTO highspeed rail can Support Economic Growth in Eastern Ontario** - This session looked at how the proposed Alto high-speed rail project could create local economic opportunities in Eastern Ontario beyond passenger travel. Panelists highlighted the potential for a Kingston stop, increased regional connectivity, tourism growth, business investment, workforce mobility and supplier participation during the project's development and construction phases. Discussion emphasized the importance of municipalities, economic development organizations and local businesses preparing early through coordinated advocacy, land-use and station-area planning, tourism packaging, workforce development, procurement readiness, etc. to ensure Eastern Ontario communities are positioned to capture benefits from this national infrastructure investment.
- **Navigating Federal Government Funding in a Changing Economy** - This session explored how communities and businesses can navigate federal funding in a year shaped by Canada's renewed focus on economic growth, productivity, housing, infrastructure investment, supply chain resilience, and trade diversification. Panelists shared practical advice on accessing government programs that support innovation, rural economic development, workforce upskilling, and business expansion in global markets.
- **Tourism Investment in Eastern Ontario** - This session highlighted the growing importance of cycle tourism in South Eastern Ontario and the value of strong cross-provincial partnerships. The Ontario and Quebec cycling route brings together partners from Ontario and Quebec to strengthen the cycling tourism experience while identifying opportunities for investment, infrastructure, and experience development.

Attendance at the 2026 Ontario East Municipal Conference provided valuable, practical insight for North Frontenac’s community development priorities, including attainable housing, tourism, recreation and facility planning, economic development and community engagement. The conference also created opportunities to learn from peer municipalities, identify potential funding and partnership approaches, and build connections with government, industry and regional organizations that may support future Township initiatives.

Financial Impact:

Registration Fee: \$808.99
Conference Advance: \$270.15
Accommodations: \$450.88

Total: \$1,530.22

All amounts listed include HST at 1.76% only (being the non-recoverable portion)

Strategic Implications:

Vibrant and Inclusive Community and Economic Prosperity

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures (DARKFUTURES), a Proposed Comparative Research Project

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures (DARKFUTURES), a Proposed Comparative Research Project";

And That Council authorizes the Manager of Community Development to work with DARKFUTURES on the research project;

And That Council instructs the Manager of Community Development to sign the letter of support for the DARKFUTURES funding Application.

Background:

On September 3, 2026, the Township received an email from Aaron L. Nsakanda, PhD Associate Professor, Supply Chain Management and Business Analytics, Director, Centre for Sustainable Operations and Innovation, Sprott School of Business, Carleton University:

"I am writing on behalf of an international, multidisciplinary research team to introduce Dark Skies, Community Futures (DARKFUTURES), a proposed comparative research project examining how rural communities can responsibly transform their dark skies and astronomy-related assets into sustainable opportunities for community development. Our team brings together researchers and practitioners from Canada, South Africa, and Brazil with expertise in community strategy, rural entrepreneurship, tourism, astronomy, environmental monitoring, Indigenous governance, supply-chain management, infrastructure planning, business analytics, simulation, and decision support. I am an Associate Professor of Supply Chain Management and Business Analytics at Carleton University and would lead the project's Canadian work.

The study duration is three years would compare three rural settings: Lady Grey in South Africa, Santa Maria Madalena in Brazil, and a Canadian community that would be selected in consultation with local stakeholders. We are considering the Township of North Frontenac as a potential Canadian research site because of its recognized dark-sky environment, Astronomy Park, municipal involvement, rural character, natural amenities, and experience in developing public astronomy activities.

North Frontenac is particularly relevant to our research because it offers an opportunity to understand how an established dark-sky asset can contribute more broadly to tourism, local entrepreneurship, education, environmental stewardship, and locally retained economic benefits. The project would not approach the Township merely as a location from which to collect data. Our intention would be to

work collaboratively with the community to identify questions, opportunities, and development priorities that are locally meaningful.

Subject to the Township's interest, research-ethics approval, and mutually agreed arrangements, collaboration could include:

- 1. Designating a municipal contact person to facilitate communication with the research team;*
- 2. Participating in initial discussions to refine the Canadian case study and its research priorities;*
- 3. Helping the team identify relevant local organizations, astronomy volunteers, tourism businesses, accommodation providers, community associations, and other stakeholders;*
- 4. Providing access to relevant publicly available municipal plans, policies, tourism information, and non-confidential data;*
- 5. Participating voluntarily in interviews, workshops, stakeholder mapping, and future-planning exercises;*
- 6. Facilitating appropriately authorized visits to the Astronomy Park and other relevant community locations;*
- 7. Exploring the possible use of weather, sky-quality, accessibility, visitor, infrastructure, and local economic data;*
- 8. Reviewing community-facing findings for factual accuracy and local relevance; and*
- 9. Considering how the resulting evidence, analytical tools, and recommendations could support the Township's own planning and economic-development objectives.*

We are not asking the Township to:

- 1. Make a financial contribution to the research;*
- 2. Commit municipal staff to substantial or uncompensated workloads;*
- 3. Construct, purchase, operate, or maintain new infrastructure;*
- 4. Guarantee access to municipal property, records, or confidential information;*
- 5. Endorse predetermined findings or development recommendations;*
- 6. Assume responsibility for the researchers, their activities, or the project's outcomes;*
- 7. Enter into a binding legal partnership before the project's scope and responsibilities have been discussed and documented.*

For North Frontenac, the project could provide a structured assessment of the Astronomy Park's broader community-development potential, identify gaps in infrastructure and visitor services, estimate opportunities for local businesses, and evaluate alternative investment or governance strategies. Findings would be shared with the Township in an accessible form, including practical recommendations and decision-support materials.

At this stage, we would welcome an introductory meeting with you to present the project, and determine whether North Frontenac may be interested in being considered as the Canadian research site. If there is sufficient alignment, we would subsequently discuss the appropriate form of collaboration and the possibility of a letter confirming the Township's interest and support in principle for the funding application.

We believe North Frontenac could make an important contribution to this international study while gaining evidence and analytical tools to inform the future development and protection of one of its most distinctive natural assets. We would be pleased to arrange a virtual meeting at your convenience and to provide further information about the project."

Researched By:

Brooke Ross, Dipl.M.A.,M.M., Manager of Community Development

Comments:

The Manager of Community Development briefly discussed this project with Mr. Nsakanda and he has requested as a start to have the Township prepare a letter of support for their application for international funding. There is a template letter of support attached for Councils' consideration.

Financial Impact:

The Township's anticipated contribution would primarily be an in-kind community partnership. Any installation of research instruments, use of municipal property, collection of non-public information, or activity creating ongoing costs or obligations for the Township would require a separate written agreement and the necessary municipal approvals.

Strategic Implications:

The Township's Strategic mission is "empowering our community, protecting our environment" and vision "committed to our community's well-being by delivering efficient, sustainable, and inclusive services that enrich lives while protecting the environment". The strategic priority "Vibrant and Inclusive Community" has a strategic action "promote a healthy lifestyle" which includes outcomes as: increased community engagement, increased 4-season tourism/recreational opportunities and continued provision of safe, efficient and enhanced recreational facilities, trails and parks.

Attachments:

[Letter of support - Project \(Final\)](#)



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

October 2, 2026

To Professor Aaron L. Nsakanda
Associate Professor, Supply Chain Management and Business Analytics
Director, Centre for Sustainable Operations and Innovation
Sprott School of Business, Carleton University

Subject: Township of North Frontenac support for and commitment to collaborate in the
DARKFUTURES research project

Dear Professor Nsakanda:

On behalf of the Township of North Frontenac, I am pleased to express our support for Dark Skies, Community Futures (DARKFUTURES) and our agreement in principle to collaborate as the project's Canadian community research site, should the funding application be successful.

We understand that DARKFUTURES is a multidisciplinary and comparative research initiative involving researchers and community partners in Canada, South Africa, and Brazil. The project will examine how rural communities can protect and responsibly leverage their dark skies and astronomy-related assets to advance sustainable tourism, local entrepreneurship, environmental stewardship, education, infrastructure planning, community preparedness, and locally retained economic benefits.

The proposed comparison of North Frontenac with Lady Grey in South Africa and Santa Maria Madalena in Brazil offers a valuable opportunity to generate internationally relevant knowledge while producing findings that respond to the circumstances and priorities of each participating community. The Township believes that North Frontenac offers an exceptionally relevant Canadian setting for this research.

North Frontenac was the first municipality in Canada to receive Dark-Sky Preserve designation from the Royal Astronomical Society of Canada. The Township has developed the North Frontenac Astronomy Park as an accessible public amenity for observing, astronomy education, community activities, and visitor experiences. North Frontenac also offers a distinctive rural setting characterized by extensive natural landscapes, lakes, forests, outdoor recreation, seasonal and permanent residents, small businesses, accommodations, community organizations, and a strong interest in protecting the natural environment. These characteristics make North Frontenac a valuable setting in which to study the relationship between dark-sky conservation, tourism demand, community participation, infrastructure, entrepreneurship, visitor services, and local economic development.

Subject to confirmation of project funding, research-ethics approval, municipal policies, staff capacity, and a mutually agreed work plan, the Township is prepared to collaborate with the research team by:

1. Designating a municipal liaison to coordinate communications between the Township, the research team, and relevant local stakeholders;
2. Participating in project co-design discussions so that the Canadian research activities reflect North Frontenac's priorities, opportunities, constraints, and community-development objectives;
3. Facilitating introductions, where appropriate, to Astronomy Park representatives, astronomy volunteers, tourism operators, accommodation providers, local businesses, community associations, economic-development stakeholders, residents, and other relevant organizations;
4. Supporting community engagement through interviews, focus groups, public consultations, workshops, scenario-planning sessions, and other voluntary research activities;
5. Providing access to relevant public information and non-confidential municipal data, where available, concerning the Astronomy Park, tourism, community development, infrastructure, visitor activities, outdoor lighting, and related municipal initiatives;
6. Facilitating appropriately authorized site visits to the Astronomy Park and other relevant municipal locations;
7. Exploring opportunities for environmental and operational monitoring, including sky-quality, weather, visitor, accessibility, and infrastructure data, subject to technical feasibility and all required permissions;
8. Contributing local knowledge to the analysis of visitor experiences, business opportunities, infrastructure gaps, environmental considerations, seasonal conditions, and community readiness;
9. Reviewing community-facing findings for factual accuracy, accessibility, and relevance to North Frontenac; and
10. Supporting appropriate dissemination of results to Council, community members, local businesses, tourism organizations, and other interested stakeholders.

The Township's anticipated contribution would primarily be an in-kind community partnership. Any installation of research instruments, use of municipal property, collection of non-public information, or activity creating ongoing costs or obligations for the Township would require a separate written agreement and the necessary municipal approvals.

The Township expects the collaboration to be conducted as a genuine partnership in which local knowledge and community priorities help shape the research rather than North Frontenac serving only as a location for data collection. We anticipate that the project could provide North Frontenac with a structured assessment of its dark-sky and astronomy-related development potential. This could include analysis of visitor demand, seasonality, infrastructure requirements, service capacity, local supply chains, business opportunities, environmental pressures, community benefits, and the proportion of tourism value retained by local businesses and residents.

The Township recognizes that North Frontenac is situated within the traditional and continuing territory of the Algonquin Anishinaabeg. Indigenous communities and organizations with connections in and around North Frontenac and the wider Frontenac region include the Ardoch

Algonquin First Nation, Snimikobi (Ardoch), and Shabot Obaadjiwan (Sharbot Lake). These communities have their own histories, governance arrangements, knowledge systems, priorities, and processes for considering research participation. The Township supports respectful and direct engagement between the research team and potentially implicated Indigenous communities. Indigenous participation, knowledge sharing, cultural interpretation, data governance, and consent must be discussed directly with the authorized representatives of the communities concerned. We nevertheless recognize the importance of creating opportunities, where desired by the Indigenous communities themselves, for Indigenous knowledge, cultural astronomy, land-based perspectives, youth participation, environmental stewardship, governance, and community-owned economic development to inform the project.

We believe DARKFUTURES could help North Frontenac better understand how its dark-sky assets can be protected while contributing responsibly to community well-being, tourism, education, entrepreneurship, and economic resilience. The project's international comparative dimension would also allow North Frontenac to learn from rural communities in other countries while sharing its own experience as a Canadian municipality with an established Dark-Sky Preserve.

For these reasons, the Township of North Frontenac supports the DARKFUTURES funding application and confirms its willingness, in principle, to collaborate with the research team as the Canadian community research site. We look forward to refining the work plan, responsibilities, timelines, governance arrangements, and anticipated outputs with you and the wider project team if funding is awarded.

This expression of support was authorized by Council Resolution on October 2, 2026.

Yours sincerely,

Brooke Ross, Dipl.M.A., Dipl.M.M.,
 Manager of Community Development
 Township of North Frontenac
 6648 Road 506
 Plevna, Ontario K0H 2M0
 Telephone: 613-479-2231 ext. 233
 Email: recreation@northfrontenac.ca

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Rink Board Advertisements

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Rink Board Advertisements";
And That Council approves the amendments to the Rink Board Advertising Policy;
And That Council will consider a By-law later in the meeting to adopt the amended Policy;
And That Council approves that all businesses who placed an advertisement on the rink boards during Round #1, have their Agreements become effective October 14, 2026 (date of grand opening) for a period of one year thereafter;
And That Council instructs the Clerk to amend the Fees & Charges By-law at an upcoming meeting.

Background:

Council passed Resolution #12-26 at the January 16, 2026 Council Meeting:
Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Draft Rink Board Advertising Policy";
And That Council approves the Rink Board Advertising Policy;
And That Council will consider a By-law later in the meeting to adopt the Policy;
And That funds from this initiative will be placed in the Recreation Sustainability TCA Reserve Fund for future initiatives. **Carried**

Council passed By-law #2026-05 to establish a Policy for the Administration, Acceptance, Installation, Management, and Termination of Rink Board Advertising Sponsorships at the Plevna Outdoor Rink.

Researched By:

Brooke Ross, Dipl.M.A.,M.M., Manager of Community Development

Comments:

The current Rink Board Sponsorship Policy came into effect on January 16, 2026. At that time it was anticipated that the rink would be open to the public closer to the May 1, 2026 date that the sponsorship advertisement Agreement started on.

It is proposed that all businesses who placed an advertisement on the rink boards during Round #1, have their Agreements become effective October 14, 2026 (date of grand opening) for a period of one year thereafter.

The current Policy states *"4.1 The sponsorship term is one (1) year May 1st - April 31st)."* It is proposed that the Policy is amended to change the dates to reflect the new October date to keep all Agreements now and in the future renewing at the same time. The new wording is proposed to be: *4.1 The sponsorship term is one (1) year October 14th - October 13th the following year)."*

The current Policy states *"5.1 The rink board sponsorship fee(s) are as follows:*

48"w x 34"h = \$650 year one, and annual renewal (May 1st annually) (if chosen by the sponsor) at a cost of \$400.

96"w x 34"h = \$1,000 year one, and annual renewal (May 1st annually) (if chosen by the sponsor) at a cost of \$600."

After discussions with local businesses, it is proposed that the annual renewal fee be reduced to make the advertising more affordable year-after-year, so businesses hopefully keep their ads on the boards. The new fees/wording is proposed to be:

"5.1 The rink board sponsorship fee(s) are as follows:

48"w x 34"h = \$650 year one, and annual renewal (October 14th annually) (if chosen by the sponsor) at a cost of \$200.

96"w x 34"h = \$1,000 year one, and annual renewal (October 14th annually) (if chosen by the sponsor) at a cost of \$300."

Financial Impact:

There are no costs to the Township for this Policy (other than staff time); however, sponsorship/advertising revenue will be received and put towards the cost of the Plevna Rink Project and any additional funds generated will be towards future improvements/replacement.

Sponsorship/advertising Fees will cover the cost of the advertising (creating artwork and placing on rink boards), plus contribute towards the rink project and future upgrades.

In 2026, the Rink Board Advertisement program created \$19,655 in revenue.

Strategic Implications:

The Township's Strategic mission is "empowering our community, protecting our environment" and vision "committed to our community's well-being by delivering efficient, sustainable, and inclusive services that enrich lives while protecting the environment". The strategic priority "Vibrant and Inclusive Community" has a strategic action "promote a healthy lifestyle" which includes outcomes as: increased community engagement, increased 4-season tourism/recreational opportunities and continued provision of safe, efficient and enhanced recreational facilities, trails and parks.

Attachments:

[#2026-05 Establish a Policy for Sponsorship at the Plevna Outdoor Rink](#)

The Corporation of the Township of North Frontenac

By-law # 2026-05

Being a By-law to Establish a Policy for the Administration, Acceptance, Installation, Management, and Termination of Rink Board Advertising Sponsorships at the Plevna Outdoor Rink

Whereas the Council of the Corporation of the Township of North Frontenac deems it expedient to enact a By-law to establish a policy applying to all individuals, businesses, and organizations wishing to purchase advertising space on the rink boards at the Plevna Rink and to set-out the process for administration of the policy and sponsorship agreements;

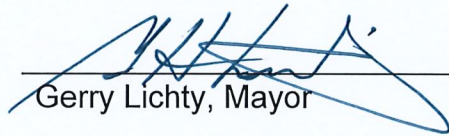
Now Therefore the Council of The Corporation of the Township of North Frontenac does hereby adopt the "Rink Board Advertising Sponsorship Policy" attached hereto as Schedule "A";

And That all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law are hereby repealed;

And That this By-Law shall come into force and take effect on the date of its passing.

Read a first and second time **January 16, 2026.**

Read a third time and finally passed this **January 16, 2026.**


Gerry Lichty, Mayor


Brooke Drechsler, Deputy Clerk



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Plevna Rink Board Advertisement Sponsorship Policy

1. Purpose

The purpose of this Policy is to establish uniform guidelines and procedures for the administration, acceptance, installation, management, and termination of rink board advertising sponsorships at the Plevna Outdoor Rink located at 6598 Buckshot Lake Road, Plevna, Ontario.

This Policy ensures fairness, transparency, accountability, and consistency in the Township's sponsorship arrangements.

2. Scope

This Policy applies to all individuals, businesses, and organizations ("Sponsors") wishing to purchase advertising space on the rink boards at the Plevna Rink, as well as to Township staff responsible for the administration of sponsorship agreements.

Money raised by sponsorships will go back into future improvements/upgrades to the Plevna Rink.

3. Policy Statement

The Township supports sponsorship opportunities that:

- Contribute financially to municipal recreation facilities;
- Align with community values and municipal objectives;
- Promote positive, responsible, and respectful advertising.

All rink board advertising sponsorships must comply with the conditions and procedures outlined in this Policy.

4. Sponsorship Term

4.1 The sponsorship term is **one (1) year May 1st – April 31st**



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

4.2 If the Sponsor does not wish to renew after one (1) year, the rink board advertisement will be removed by Township Staff.

5. Sponsorship Fee and Rights

5.1 The rink board sponsorship fee(s) are as follows:

48" w x 34" h = \$650 year one, and annual renewal (May 1st annually) (if chosen by the sponsor) at a cost of \$400.

96" w x 34" h = \$1,000 year one, and annual renewal (May 1st annually) (if chosen by the sponsor) at a cost of \$600.

5.2 By May 1st and upon receipt of full payment the Township will arrange for installation of the Sponsor's logo/message on a rink board by a third-party contractor.

5.3 If an advertisement becomes damaged, the Township will replace the Advertisement at no cost to the Sponsor. Damages will be determined by Township staff and will be based on Section 5.4.

5.4 The Township reserves the right to determine, at its sole discretion, whether a rink board advertisement has been damaged to the extent that it must be removed. Damage may include, but is not limited to, tearing, warping, fading, peeling, vandalism, or any condition that impacts safety, readability, or the overall appearance of the facility. Municipal staff decisions regarding removal shall be final.

5.5 If a Sponsor wishes to replace their logo, change their messaging, etc. they will be required to re-enter into a new agreement at the full cost, and then may choose to renew in subsequent years at the discounted annual renewal rate.

5.6 Sponsors must provide their logo and/or message in a suitable electronic format when requested.

5.7 By providing a logo or message, Sponsors consent to its use in promotional materials related to the Plevna Rink.

5.8 The Township reserves the right to reject any logo, message, or advertising content that it determines is not in the Township's best interests or does not align with municipal standards and community values, in accordance with section 5.9.



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

5.9 The Township may deem a logo, message, or advertisement inappropriate if it includes, promotes, or is associated with any of the following:

5.9.1. Offensive or Discriminatory Content

- Hate speech or symbols targeting protected groups
- Racist, sexist, homophobic, transphobic, or otherwise discriminatory imagery or language
- Symbols commonly associated with hate or extremist groups

5.9.2. Political or Partisan Messaging

- Endorsements of political parties, candidates, or elected officials
- Advocacy for or against legislation, referendums, or political causes
- Campaign slogans or politically charged imagery

5.9.3. Sexually Explicit or Suggestive Content

- Nudity or sexual imagery
- Sexually suggestive language, symbols, or innuendo
- Content inappropriate for children or family-friendly public spaces

5.9.4. Profanity or Vulgar Language

- Swearing, obscene phrases, or crude imagery
- Content that could reasonably be considered offensive to the general public

5.9.5. Promotion of Illegal, Harmful, or Unsafe Activities

- Drugs, illegal substances, or drug paraphernalia
- Excessive alcohol consumption or gambling
- Violence, weapons, or criminal activity
- Messaging that promotes unsafe behaviour

5.9.6. Religious Messaging or Proselytizing

- Logos or messages promoting specific religious beliefs or practices



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

- Content that could be perceived as religious advocacy or exclusionary

5.9.7. Content That Conflicts with Municipal Values or Services

- Messaging that contradicts public safety, inclusivity, accessibility, or equity goals
- Content that undermines trust in public institutions or municipal operations
- Logos or messages that could bring the Township into disrepute

5.9.8. Misleading or False Advertising

- False claims about services, affiliations, or endorsements
- Use of Township logos, crests, or branding without authorization
- Implying Township endorsement where none exists

5.9.9. Poor Taste or Reputational Risk

- Content that is sensational, inflammatory, or divisive
- Imagery or messaging that could reasonably offend community members
- Content inconsistent with a professional municipal environment

6. Capacity and Autonomy

6.1 Sponsorships do **not** constitute a partnership, joint venture, or business relationship between the Township and the Sponsor beyond the advertising arrangement.

7. Termination of Sponsorship

7.1 Sponsorship agreements may be terminated under the following conditions:

a) **By the Township** – with fourteen (14) days' written notice to the Sponsor. No refund will be issued if the decal is purchased or installed. If the decal has not been purchased or installed, the Township will issue a full refund.

b) **By the Sponsor** – with fourteen (14) days' written notice *to the Township*. No refund will be issued if the decal is purchased or installed. If the decal has not been purchased or installed, the Township will issue a full refund.



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

c) **Automatic Termination** – if the Sponsor declares bankruptcy, ceases operations, or no longer conducts business. No refund will be issued.

d) **Immediate Termination** – for acts of wilful negligence by the Sponsor resulting in injury, damage, or reputational harm to the Township. No refund will be issued.

7.2 Failure by the Township to act on a previous default does not constitute a waiver of its termination rights.

8. Dispute Resolution

8.1 Disputes arising from sponsorship agreements that cannot be resolved through negotiation shall be submitted to arbitration under the **Arbitration Act, 1991**.

8.2 The arbitrator's decision will be final and binding. Arbitrators shall not amend or alter agreement terms.

8.3 Each party will bear its own costs and share the arbitrator's costs equally.

9. Legislative Authority

9.1 This Policy and all related agreements are governed by the laws of the Province of Ontario.

9.2 The Township is subject to the **Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)**. All parties must comply with applicable privacy legislation.

10. Amendments

10.1 No sponsorship terms may be amended except by a written agreement signed by the Sponsor and the Manager of Community Development (or designate).

11. Assignments

11.1 Neither the Township nor the Sponsor may assign or transfer a sponsorship agreement without written consent from the other party.



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

11.2 Sponsorship agreements bind each party and their successors, assigns, and legal representatives.

12. Indemnification

12.1 Sponsors shall indemnify and hold harmless the Township, its elected officials, employees, officers, and agents from all claims, damages, losses, liabilities, or expenses arising from:

- a) breach of the agreement by the Sponsor;
 - b) injury, illness, death, or property damage related to the Sponsor's activities;
 - c) acts or omissions (including negligence or malfeasance) of the Sponsor or its representatives;
 - d) breach of intellectual property rights relating to the Sponsor's logo/message.
-

13. Notices

13.1 All formal notices must be provided in writing and may be delivered:

- In person;
- By email (effective upon confirmation of transmission); or
- By prepaid first-class mail (effective seven (7) days after mailing).

13.2 Notices shall be delivered to:

Township of North Frontenac

Manager of Community Development
6648 Road 506
Plevna, ON K0H 2M0
Email: recreation@northfrontenac.ca

Sponsor

As listed in the Sponsorship Agreement.

14. Severability



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

14.1 If any provision of a sponsorship agreement is found invalid or unenforceable, the remaining provisions shall continue in full force and effect.

15. Time of the Essence

15.1 Time is of the essence in all sponsorship obligations.

16. Acknowledgement

16.1 Sponsors must acknowledge that they have read, understood, and agreed to be bound by the Plevna Rink Board Advertising Sponsorship Agreement.

17. Administration

17.1 The Manager of Community Development (MCD) is responsible for administering this Policy, entering into agreements, maintaining records, and ensuring compliance.

18. Effective Date

This Policy comes into effect upon approval by Council.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Plevna Multi-Use Recreation Facility - Rental Options

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Plevna Multi-Use Recreation Facility - Rental Options";

And That Council approves in principle the amendments to the Fees & Charges By-law to add fees for the Plevna Multi-Use Recreation Facility:

- Event Rentals (i.e. wedding, concert, craft show, family gatherings, etc.): Half Day w/o Liquor \$45, Full Day w/o Liquor \$80, Full Day w/ Liquor \$260 (includes \$100 deposit)
- Community Hall Groups & Non-profit groups that currently receive discounted booking fees for Community Hall Rentals - \$15/booking
- Funerals/Luncheons - by donation
- Ice and Court Rental - free, unless event includes alcohol.

And That Council instructs the Clerk to amend the Fees & Charges By-law at an upcoming meeting;

And That Council will consider a By-law at an upcoming Meeting to adopt a new By-law to Approve the Plevna Multi-Use Recreational Facility Rental Agreement and Rental Rules and Regulations.

Background:

The Township will officially have a brand new facility opening on October 14, 2026 - the Plevna Multi-Use Recreation Facility. In the past, the rink and pickleball courts were used on a first come first serve basis with no reservation ability.

Researched By:

Brooke Ross, Dipl.M.A.,M.M., Manager of Community Development

Comments:

We have begun to receive enquiries regarding rental of the new Plevna Multi-Use Recreation facility. It is proposed that we provide rental opportunities for the Facility using the online system we currently utilize for community hall bookings.

It is proposed that we follow a similar fee structure as the community halls at this time, and continue to monitor the use.

- Event Rentals (i.e. wedding, concert, craft show, family gatherings, etc.): Half Day w/o Liquor \$45, Full Day w/o Liquor \$80, Full Day w/ Liquor \$260 (includes \$100 deposit)
- Community Hall Groups & Non-profit groups that currently receive discounted booking fees - \$15/booking
- Funerals/Luncheons - by donation
- Ice and Court Rental - free, unless event includes alcohol.

Note: the Clar Mill Community Hall and Plevna Multi-Use Recreation Facility are separate facilities, and if a person wants usage of both, it is proposed they will be required to book and pay for both separately.

Regular users would need to reserve their playing times/events on the calendar, and all other times that the facility is not booked will remain first-come, first-serve at this time.

Financial Impact:

Rental income will vary based on usage.

Strategic Implications:

The Townships Strategic mission is "empowering our community, protecting our environment" and vision "committed to our community's well-being by delivering efficient, sustainable, and inclusive services that enrich lives while protecting the environment". The strategic priority "Vibrant and Inclusive Community" has a strategic action "promote a healthy lifestyle" which includes outcomes as: increased community engagement, increased 4-season tourism/recreational opportunities and continued provision of safe, efficient and enhanced recreational facilities, trails and parks.

To: Mayor and Members of Council
From: Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Tappings Landing Dock - Mazinaw Lake

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Tappings Landing Dock - Mazinaw Lake";

And That Council approves in principle Option #2 to keep the new floating dock and replace the permanent dock with a 40' permanent dock at an approximate cost of \$20,000 if the Township of Addington Highlands agrees to pay 50% of the installation, maintenance and capital replacement costs;

And That if Addington Highlands approves their share of costs Council directs the Treasurer to add a \$10,000 contribution for this project in the 2027 Budget; a \$500 per year maintenance budget and directs the Treasurer to include both dock replacements within the Township's capital planning for Council's consideration during 2027 Budget Deliberations;

And That Council directs the Manager of Community Development to request that the Township of Addington Highlands consider contributing \$10,000 as well for the initial permanent dock installation, and then continues to budget \$500 annually for maintenance and include the replacement of both docks within their capital planning;

And That if Mazinaw Property Owners Association (MPOA) would like to expand the permanent dock, they be permitted to fundraise for additional floating or post dock attachments to be added to the new proposed 40' permanent dock (working with the Manager of Community Development for donations, installation, permits, etc.).

Background:

During the 2026 Budget Deliberations Council approved \$20,000 for the scheduled capital replacement of the Tappings Landing Dock. The proposal was sent to the Mazinaw Property Owners Association (MPOA) in March 2026 prior to the ordering and installation of the dock in September 2026.

The dock was replaced with a floating dock to the right of the boat launch at a cost of \$15,000 (under budget). This was designed for a few different reasons:

- this dock is removable and removing the dock in the fall, will prevent the ice damage we currently see to the permanent crib dock;
- the new location was intended to assist with congestion at the launch area, people now would launch their boat and move it out of the way to the floating dock to load their boats, etc.



Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development
Willis Deline, CRS, Facilities/Recreation Supervisor

Comments:

Since the installation of the new floating dock, the Township has received several concerns regarding the removal of the permanent crib dock. This dock is rotting, has several hazards and is required to be replaced. The Township has met with the Mazinaw Property Owners Association (MPOA) and other Mazinaw Lake Property Owners to discuss potential solutions.

Some concerns noted are:

- Launching boats will become more difficult now that there is not a dock to walk out on with a rope to pull the boat off the trailer.
- Emergency Services concerns (Staff note: Emergency services can use the floating dock).
- Seasonal usage of the dock (i.e. just after ice out and before ice-in) the floating dock will not be present.
- Docking capacity (Staff note: capacity of permanent dock is 3 boats when someone is not launching and capacity of new floating dock is 4 boats).

Township staff have proposed a few options for Councils consideration:

Option #1 - Remain with existing plan: keep the new floating dock and remove the permanent dock.

Option #2 - Keep the new floating dock and replace the permanent dock with a 40' permanent dock \$20,000 (Note: floating or post docks could be added to this to extend the length further at an approximate cost of \$6,500 at 20' lengths).

Option #3 - keep the new floating dock and replace the permanent dock with a 100' (same length as current) permanent dock \$45,000.

Option #4 - move the floating dock to another boat launch and replace the permanent dock with a 100' (same length as current) permanent dock to keep access \$45,000.

Option #5 - a Mazinaw Lake Property owner submitted a proposal to the Township to replace the full 100' dock including new improvements and improve launching area over the course of 3 years, at an approximate cost of \$25,000/year (total of approximately \$75,000). If Council would like a further detailed proposal the Township could request that this be provided by the property owner at a later date.

Financial Impact:

Mayor Lichty received a letter from Addington Highland's Reeve, Tony Fritsch advising "Dear Mayor Lichty, during the September 1st Council Meeting, Deputy Reeve Hook brought forward concerns that he's received about the installation of the floating dock and the removal of the permanent dock at Tappings Bay on Mazinaw Lake.

It is our understanding that the Council of the Township of North Frontenac is now considering retaining a portion of the permanent dock to ensure access to properties before and after the floating dock is put into the water.

Although the dock is situated in North Frontenac, many residents of the Township of Addington Highlands utilize that facility to access their properties. It is for this reason that Addington Highlands has contributed financially to the construction and repair of the permanent dock in the past.

Council respectfully requests that the Township of Addington Highlands be included in future discussions surrounding the docking facilities at Tappings Bay."

Based on initial conversations with Addington Highlands staff it is recommended that Council consider entering into a partnership with Addington Highlands (if Addington Highlands Council approves) and chooses Option #2 to keep the new floating dock and replace the permanent dock with a 40' permanent dock at an approximate cost of \$20,000.

North Frontenac's contribution is proposed to be \$10,000 for this project and could be included within the 2027 Budget for consideration. This would also include a \$500 per year maintenance budget and including both dock replacements within the Township's capital planning.

It is also proposed that Township of Addington Highlands contributes \$10,000 as well for the initial dock installation, and then continues to budget \$500 annually for maintenance and include the replacement of both docks within their capital planning.

If the Mazinaw Property Owners Association (MPOA) would like to expand the dock, they could fundraise for additional floating or post dock attachments to be added to the new proposed 40' permanent dock (working with the Manager of Community Development for donations, installation, permits, etc.).

Strategic Implications:

The Townships Strategic mission is "empowering our community, protecting our environment" and vision "committed to our community's well-being by delivering efficient, sustainable, and inclusive services that enrich lives while protecting the environment". The strategic priority "Vibrant and Inclusive Community" has a strategic action "promote a healthy lifestyle" which includes outcomes as: increased community engagement, increased 4-season tourism/recreational opportunities and continued provision of safe, efficient and enhanced recreational facilities, trails and parks.



To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Revision to the 10 year Capital Plan (Culverts) for 2026 - Update

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026 - Update".

Background:

At a regular meeting of Council on September 11, 2026, Resolution #271-26 was approved:

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026";

And That the revision to the plan has been approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

Based on a recent evaluation / inspection completed by Greer Galloway (GG), a division of Jp2g Consultants Inc., the culvert east of Fernleigh on Road 506 (at Lyons Lake) has replaced the Canonto Road Culvert on the approved 10 year Capital Plan for 2026. The tender package for the Road 506 culvert replacement has been prepared and is scheduled to be advertised the week of September 28th with the work completed this (2026) construction season.

Researched By:

Darwyn Sproule, Public Works Manager

Comments:

Key aspects of the tender and staging are provided for Council's information:

In general, the work includes:

- Installation and maintenance of environmental protection measures throughout construction.
- Removal of the existing culvert, asphalt, and 3-cable steel guide rails.
- Excavation and installation of a new polymer coated culvert, and reconstruction of the roadway with granular base materials and asphalt paving.
- Installation of new steel beam guide rail systems.
- Installation of rip-rap at the culvert outlets and on steep slopes, restore with topsoil and seed upon project completion.

The completion date for the work is the end of November.

An application for a work permit has been submitted to the Mississippi Valley Conservation Authority.

The staging permits a full closure for a maximum of two (2) consecutive calendar days to complete the culvert installation and restore traffic on Road 506. A minimum of seven (7) days advanced notice of the closure is required. The full closure minimizes both the duration of construction and associated costs.

A detour will be established on North Road during the full closure of Road 506. The contractor is responsible for the provision, installation, maintenance, and removal of all detour routes and associated signage. All temporary traffic control measures shall be designed and implemented in strict accordance with the required standards. The contractor shall schedule the work in such a way that both lanes of traffic are opened back up to traffic prior to the weekend.

The Contractor shall provide notification to all affected emergency services, school boards, transportation services, and local residences a minimum of fourteen (14) calendar days in advance of the planned road closure.

Outside of the approved full closure period, the Contractor shall be permitted to conduct daily single-lane closures.

Financial Impact:

There are no financial impacts anticipated beyond the culvert replacement allocation in the approved 10 year Capital Plan for 2026.

The Buy Ontario Act (2025) provisions have been included in the tender documents.

To: Mayor and Members of Council
From: Darwyn Sproule, Public Works Manager, P. Eng.
Approved by: Corey Klatt, Chief Administrative Officer
Date of Meeting: 02 Oct 2026
Re: Road 509 - Ompah Speed Zone Review

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Road 509 - Ompah Speed Zone Review";
And That the Public Works Manager will prepare an update to the Speed Limit By-law (#2024-78) for consideration by Council at a future meeting;
And That Council directs the Public Works Manager to retain a consultant to complete a speed zone review for the Village of Plevna (Road 509/506 from James Road to North Road) and report to Council at a future meeting.

Background:

Road 509 west of Ompah has a history of various posted speeds within the limits from River Road to Sunrise Lane (Mosque Lake Road). The zones from Ompah westerly were 50 (in Village) to 80, then 50 throughout followed by 80, then back to 50 (in the village) to 80 and currently 50 (in the village) to 80 to 40 to 80 km/h. We have received numerous concerns from residents and the traveling public regarding the posted speeds, visibility at entrances, speeding, bus stop locations etc. As a result we requested an engineering review of this section of Road 509 by Greer Galloway (GG), a Division of JP2G Consultants Inc., considering geometrics, alignment / profiles, sightlines, operating speeds, adjacent property use, entrances, existing posted speeds and transitions.

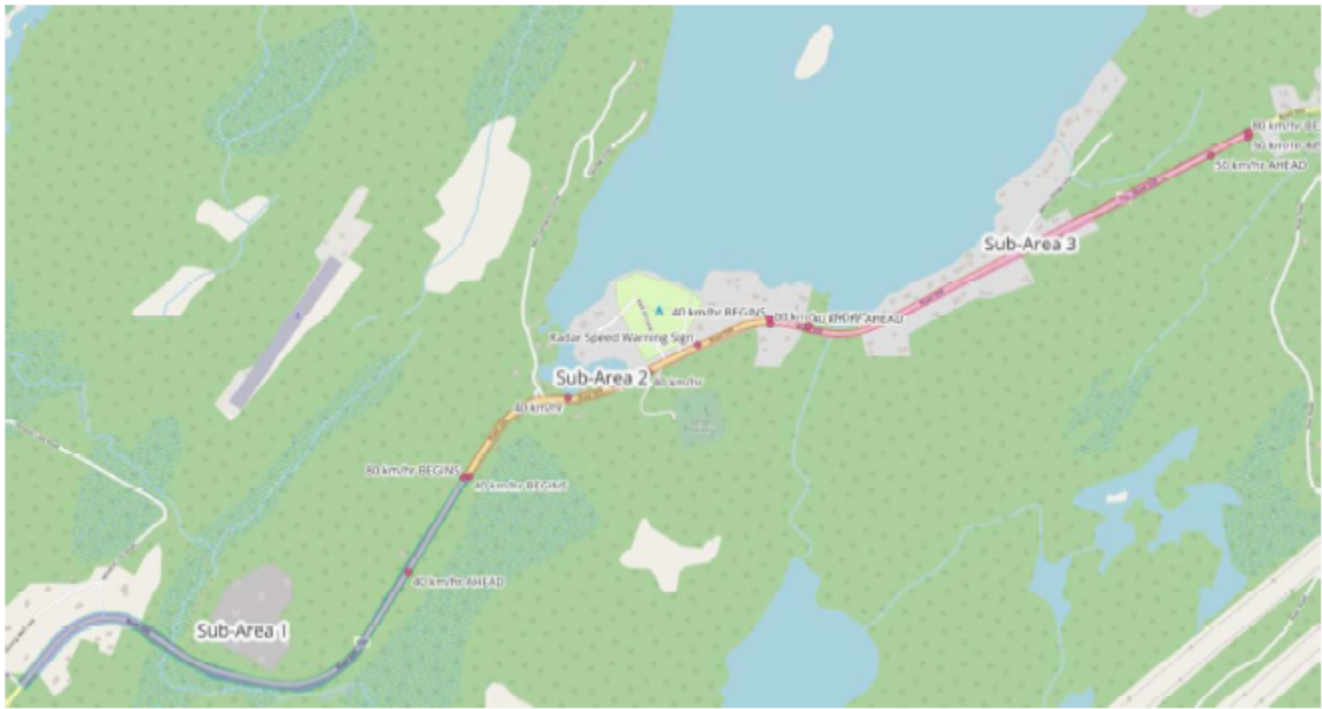
A detailed report with findings and recommendations was provided by GG, based on the Ontario Traffic Manual and Transportation Association of Canada - Geometric Design Guide for Canadian Roads.

Researched By:

Darwyn Sproule, Public Works Manager

Comments:

Road 509 serves as a low volume rural Collector / Arterial Road. The study area was divided into three (3) Sub-Areas based on existing posted speeds and the roadside environment. In general, the horizontal and vertical curvature was found to be sub-standard when compared to the posted speed limit of 80 km/h in the non-built-up areas.
Sub-Area #01 - Sunrise Lane westerly 1.7 km to start of existing 40 km/h zone.
Sub-Area #02 - Within existing 40 km/h zone westerly 1.0 km.
Sub-Area #03 - East limit of existing 40 m/h zone westerly to existing 50 km/h zone at the Village, 1.5 km.



Sub-Area #01

The T-intersection at the Mosque Lake Road is on a substandard horizontal curve, with substandard sightlines for the posted speed of 80 km/h. The substandard curve also hosts a school bus pick up / drop off. The east end of the zone is posted 40 km/h Begins. When it is required to introduce a speed reduction the transitional speed limits should be used in intervals of 20 km/h (e.g. from 80 to 60 to 40 km/h).

Recommendation - post Sub-Area#01 at 60 km/h throughout to address the substandard conditions and the transition to 40 km/h.

Sub-Area #02

This area includes a combination of residential / active commercial entrances, roadside parking and pedestrians. Some of the entrances were also noted to receive frequent access by passenger vehicles towing trailers that may perform complex turning maneuvers in the roadside area. There is an existing radar speed warning sign in the westbound direction.

Recommendation - to retain the 40 km/h posting and address the transition interval of 20 km/h at the east end of the area. If compliance with the posted speed limit is a concern it may be prudent to add a

second radar speed warning sign in the eastbound direction. Note - the Township currently has a number of radar speed signs and I suggest the numbers and locations be reviewed as a separate initiative.

Sub-Area #03

This area includes a cluster of residential properties that front onto the westbound lane and exhibits the characteristics of a built-up area per the Ontario Highway Traffic Act. There are transitions from 40 to 80 (west end) and 50 to 80 km/h (east end) that exceed the recommended transition limit of 20 km/h.

Recommendation - post this area at 60 km/h which addresses the transition limit of 20 km/h and also minimizes the discrepancy between the posted speed and the comfortable speed signaled to motorists by the straight alignment with good sightlines.

Financial Impact:

The signage updates will be completed by staff with signs from our inventory, within our Operating budget.

Strategic Implications:

Enhances standards for roads and other core and non-core infrastructure.

Economic Development Task Force Minutes

10:00 AM - Monday, September 21, 2026

Council Chambers

Present: Councillor John Inglis (Chair); Deputy Mayor Roy Huetl; Cyndy Bonello; Paul Thiel; Dan Vaillancourt; and Betty Hunter

Absent with Regret:

Also Present: Brooke Ross, Dipl.M.A., Manager of Community Development (MCD); and Lori Newman (Secretary)

1. Call to Order

The meeting was called to order by the Chair at 10:00 a.m.

2. Traditional Land Acknowledgement

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Economic Development Task Force Notes

- a) Notes of the August 17, 2026 EDTF Meeting as approved via email and were received for information at the September 11, 2026 Regular Meeting of Council.

5. Business Arising

- a) DRAFT 2027 Work Plan & Parking Lot

The EDTF discussed the updated draft 2027 Work Plan. The current EDTF have recommended a draft plan to the future EDTF (attached).

[2027 DRAFT EDTF Work Plan - updated September 21, 2026](#)

6. New Business

- a) Thank You to All Members - Last Meeting for 2026 due to Municipal Election.

The EDTF shared wrap up comments and thanked everyone for their contributions.

7. Adjournment

- a) Meeting adjourned at 10:35 a.m.

NOTE : There are no further meetings scheduled for the EDTF until after the 2026 Municipal Elections.

Recommendations to Council

Be It Resolved That Council receives for information the September 21, 2026 Notes of the Economic Development Task Force (EDTF).

Received by Council on September 11, 2026.

Councillor John Inglis, Chair



Economic Development Task Force

2027 DRAFT Work Plan

Objectives

1. Increased number of business startups and expansions
2. Increased Tourism

Initiatives

1. Increased number of business startups and expansions

- a. Welcome Package
- b. Business Profiles
- c. Bi-annual Business Owners Workshop Meetings
- d. Business Dinner & Forum (April)

2. Increased Tourism

- a. Attend Two (2) Tradeshows (Note: create ways to track benefits of attending tradeshows (i.e. bounce back items, etc.)
- b. ATV Trails (including K&P Trail) Opportunities and Promotion
- c. Strengthen relationship with Frontenac County Economic Development Team – County Representatives
- d. Advertising Initiatives to improve visitors coming to North Frontenac
- e. Cycling Trails and Mountain Biking
- f. “Passport” – tourism booklet to encourage visitors to go to different locations – potential summer and winter version, prizes, etc.

Parking Lot (Future ideas not presently on work plan)

1. *Commercial Signage – blue TOD signs > directional signage, sign boards at launches / group business signs at entrances to Township, etc to assist with removal of small business signs on trees, etc. – pending Sign By-law.*
2. *Career Fair – i.e. potential summer kick off – partner with CF, seasonal employment. Business EXPO?*
3. *Geocaching*
4. *Christmas Tree lighting ceremony – multiple businesses “tour?”*
5. *Snowmobile or Car Show*
6. *Increased winter tourism > liaison with Snowmobile clubs*
7. *Hiking Trails*
8. *Attract more commercial store fronts*
9. *Housing EXPO/Tradeshow – currently being discussed at HATF*

Note due to a Municipal Election Year, this is a proposal only to the future EDTF

**New EDTF – create a list of accomplishments **

MINUTES

Joint Fire Committee Kaladar Barrie

9:00 AM - Friday, June 12, 2026



Present: Addington Highlands Members: Deputy Reeve Ken Hook; Councillor Kirby Thompson and Councillor Helen Yanch
North Frontenac Members: Councillor Wayne Good, and Deputy Mayor Roy Huetl

Absent with Regret: North Frontenac Member: Councillor Vernon Hermer

Also Present: Casey Cuddy, Fire Chief (Kaladar Barrie); Tara Mieske, Secretary; Christine Reed, Treasurer and Adam Robinson, North Frontenac Fire Department Chief

1. Call to Order

The Chair called the meeting to order at 9:12 a.m.

2. Approval of Agenda

a) June 12, 2026

11-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Wayne Good

Be It Resolved That the Committee approves the Agenda dated June 12, 2026, as circulated.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None noted.

4. Delegations

None.

5. Adoption of Minutes

a) Minutes of the Meeting(s) to be adopted by Committee

12-26 Moved by Councillor - Addington Highlands Helen Yanch, Seconded by Councillor Wayne Good

Be It Resolved That the Committee adopts the Minutes of a Meeting held February 13,

2026, as circulated.

Carried

6. Business Arising Out of Minutes

- a) ***North Frontenac Resolution #59-26: Draft 2026 Budget for Kaladar Barrie Fire Department***

13-26 Moved by Councillor Ken Hook, Seconded by Councillor Wayne Good

Be It Resolved That the Committee receives for information North Frontenac Council Resolution #59-26 advising Council approves the 2026 Budget for the Kaladar Barrie Fire Department.

Carried

7. Member Reports and Staff Administrative Reports

- a) ***Kaladar Barrie Fire Chief: Quick Updates***

14-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Ken Hook

Be it Resolved That the Committee receives the Administrative Report from the Kaladar Barrie Fire Chief entitled "Quick Updates June 2026."

Carried

- b) ***Kaladar Barrie Fire Chief: Health and Wellness Report***

15-26 Moved by Councillor Wayne Good, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That the Committee receives the Kaladar Barrie Fire Chief's Administrative Report entitled "Fire Fighter Health & Wellness June 2026."

Carried

16-26 Moved by Councillor - Addington Highlands Helen Yanch, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That the Committee instructs the Fire Chief to remove the cancer testing from the health and wellness program.

Carried

- c) ***Kaladar Barrie Fire Chief: Tanker wf621***

17-26 Moved by Councillor - Addington Highlands Helen Yanch, Seconded by Councillor Ken Hook

Be It Resolved That the Committee receives the Kaladar Barrie Fire Chief's Administrative Report entitled "Tanker update and replacement of wf621."

Carried

8. Financial Reports

a) *Treasurer's Report*

18-26 Moved by Councillor - Addington Highlands Helen Yanch, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That the Committee receives for information the following from the Treasurer for the Kaladar/Barrrie Fire Department:

1. Budgetary Control for the period of January 1, 2026 to May 31, 2026;
2. General Ledger for the period of January 1, 2026 to May 31, 2026;
3. Summary of Expenses for the period of January 1, 2025 to December 31, 2025;
4. Summary of Reserves for 2025;

And That the attached information is unaudited financial information and is subject to adjustments that may be identified when audit work is performed on our year-end financial

Carried

9. Communications

None.

10. Public Forum

None.

11. Closed Session

None.

12. Rise and Report

None.

13. Adjournment

a) *Motion to Adjourn*

19-26 Moved by Councillor Ken Hook, Seconded by Councillor Wayne Good

Be It Resolved That the Committee adjourns the Meeting at 9:32 a.m. until September 18, 2026 or at the call of the Chair.

Carried

Chair

Secretary



Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

Mayor Gerry Lichty

Portfolio: County Business	Responsibility: <ul style="list-style-type: none"> Update Council on County Council Activities and Decisions
Portfolio: North Frontenac Lake Association Alliance (NFLAA)	Responsibility: <ul style="list-style-type: none"> Council Liaison
Portfolio: Municipal Services Corporation	Responsibility: <ul style="list-style-type: none"> Provide Updates from the Board of Directors

Councillor Wayne Good – Ward 1

Portfolio: Township of North Frontenac	Responsibility: <ul style="list-style-type: none"> Municipal Road Inspector
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> Council Liaison

Councillor Mike Hage – Ward 1

Portfolio: Lakelands Family Health Team	Responsibility: <ul style="list-style-type: none"> Council Liaison
Portfolio: Lake Associations – Ward 1 Lakes	Responsibility: <ul style="list-style-type: none"> Council Liaison

Deputy Mayor Roy Huetl – Ward 2

Portfolio: Committee of Adjustments/Planning Advisory Committee	Responsibility: <ul style="list-style-type: none">• Council Liaison
Portfolio: Mississippi Valley Conservation Authority (MVCA)	Responsibility: <ul style="list-style-type: none">• Board Member
Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison

Councillor Vernon Hermer – Ward 2

Portfolio: Lake Associations – Ward 2 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
---	--

Councillor Fred Fowler - Ward 3

Portfolio: Eastern Ontario Trails Alliance (EOTA)	Responsibility: <ul style="list-style-type: none">• Board Member
Portfolio: North Frontenac Trails Enhancement	Responsibility: <ul style="list-style-type: none">• Provide updates to Council
Portfolio: County Business – Second Member	Responsibility: <ul style="list-style-type: none">• Update Council on County Council Activities and Decisions
Portfolio: Lake Associations – Ward 3 Lakes	Responsibility: <ul style="list-style-type: none">• Council Liaison
Portfolio: Seniors And Law Enforcement Together (SALT)	Responsibility: <ul style="list-style-type: none">• Provide updates to Council
Portfolio: Frontenac Ontario Provincial Police (OPP)	Responsibility: <ul style="list-style-type: none">• Council Representative on the Frontenac OPP Detachment Board

Councillor John Inglis – Ward 3

Portfolio:

Lake Associations – Ward 3 Lakes

Responsibility:

- Council Liaison

The Corporation of the Township of North Frontenac

By-law # 2026-49

To Close, Stop up and Sell a Part of the 66' Original Road Allowance

Whereas it is deemed expedient in the interest of The Corporation of the Township of North Frontenac, hereinafter called 'The Corporation', that part of the 66' original road allowance described in Schedule "A" attached hereto be permanently closed, and the land sold to the adjoining owners as they may direct;

And Whereas notice of the original By-law #2024-63 has been previously posted at least ten days prior to the meeting on the Township Website; in the Frontenac News; and on the said road allowance;

And Whereas Council for The Corporation has heard in person, all persons claiming that their land will be prejudicially affected and who applied to be heard;

And Whereas amendments are required to the legal descriptions and property to ensure the title is corrected properly this By-law is required;

Now therefore the Council of the Corporation of the Township of North Frontenac hereby enacts as follows:

1. That Part of the 66' original road allowance described in Schedule "A" be and the same are hereby permanently closed.
2. That Part of the said 66' original road allowance shall be sold to the adjoining owner as follows:
 - a) **Parts 6, 7, and 10 on Registered Plan 13R-5891** as a lot addition to the lands described as PIN 36180-0024 for the purchase price of \$5153.44 plus \$669.95 (HST) for a total of \$5823.39.
 - b) **Part 11 on Registered Plan 13R-5891** as a lot addition on the lands described as PIN 36180-0024 for purchase price of \$500 plus \$65 HST \$565.00.
3. The Mayor or Deputy Mayor and the Clerk or Deputy Clerk of The Corporation are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of that Part of the said 66' original Road Allowance described in Schedule "A".
4. The Clerk shall cause a certified copy of this By-law to be registered on the title to that Part of the 66' original Road Allowance hereby permanently closed.
5. That Schedule "A" forms part of this By-law.
6. That David Munday, legal counsel for The Corporation, is hereby authorized to amend Schedule "A" descriptions as may be required to carry out the intended transaction and finalize the registration of this By-law.
7. This By-law shall come into force and take effect upon registration of a certified copy of this By-law pursuant to the Municipal Act Section 34, Subsection 1.
8. All resolutions, by-laws or parts of by-laws which are contrary to or inconsistent with this by-law are hereby repealed.

Read a first and second time this 2nd day of October, 2026.

Read a third time and finally passed this 2nd day of October, 2026.

Gerry Lichty, Mayor

Tara Mieske, Clerk

Schedule A

All That Part of the Road Allowance between Lots 12 and 13, Concessions 8 and 9 being Part 10 on Registered Plan 13R-5891.

All That Part of the Road Allowance between Lots 12 and 13, Concessions 8 and 9 being Part 11 on Registered Plan 13R-5891.

All Those Parts of the Shore Road Allowance fronting the Lots 12 and 13, Concessions 8 and 9 described as Parts 6 and 7 on Registered Plan 13R-5891.

The Corporation of the Township of North Frontenac

By-law # 2026-50

Being a By-law to Establish a Policy for the Administration, Acceptance, Installation, Management, and Termination of Rink Board Advertising Sponsorships at the Plevna Outdoor Rink; and to repeal By-law #2026-05

Whereas the Council of the Corporation of the Township of North Frontenac deems it expedient to enact a By-law to establish a policy applying to all individuals, businesses, and organizations wishing to purchase advertising space on the rink boards at the Plevna Rink and to set-out the process for administration of the policy and sponsorship agreements;

Now Therefore Be It Resolved That the Council of the Corporation of the Township of North Frontenac hereby enacts as follows:

1. That the Rink Board Advertising Policy attached hereto as Schedule "A" of this By-law is hereby adopted by Council.
2. That Schedule "A" attached hereto shall be read with and form part of this By-Law.

And That By-law #2026-05 is hereby repealed;

And That all resolutions, by-laws or parts of by-laws, which are contrary to or inconsistent with this by-law are hereby repealed;

And That this By-Law shall come into force and take effect on the date of its passing.

Read a first and second time **October 2, 2026**.

Read a third time and finally passed this **October 2, 2026**.

Gerry Lichty, Mayor

Tara Mieske, Clerk



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

Plevna Rink Board Advertisement Sponsorship Policy

1. Purpose

The purpose of this Policy is to establish uniform guidelines and procedures for the administration, acceptance, installation, management, and termination of rink board advertising sponsorships at the Plevna Outdoor Rink located at 6598 Buckshot Lake Road, Plevna, Ontario.

This Policy ensures fairness, transparency, accountability, and consistency in the Township's sponsorship arrangements.

2. Scope

This Policy applies to all individuals, businesses, and organizations ("Sponsors") wishing to purchase advertising space on the rink boards at the Plevna Rink, as well as to Township staff responsible for the administration of sponsorship agreements.

Money raised by sponsorships will go back into future improvements/upgrades to the Plevna Rink.

3. Policy Statement

The Township supports sponsorship opportunities that:

- Contribute financially to municipal recreation facilities;
- Align with community values and municipal objectives;
- Promote positive, responsible, and respectful advertising.

All rink board advertising sponsorships must comply with the conditions and procedures outlined in this Policy.

4. Sponsorship Term

4.1 The sponsorship term is **one (1) year October 14th – October 13th the following year)**



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

4.2 If the Sponsor does not wish to renew after one (1) year, the rink board advertisement will be removed by Township Staff.

5. Sponsorship Fee and Rights

5.1 The rink board sponsorship fee(s) are as follows:

48" w x 34" h = \$650 year one, and annual renewal (October 14th annually) (if chosen by the sponsor) at a cost of \$200.

96" w x 34" h = \$1,000 year one, and annual renewal (October 14th annually) (if chosen by the sponsor) at a cost of \$300.

5.2 By October 14th and upon receipt of full payment the Township will arrange for installation of the Sponsor's logo/message on a rink board by a third-party contractor.

5.3 If an advertisement becomes damaged, the Township will replace the Advertisement at no cost to the Sponsor. Damages will be determined by Township staff and will be based on Section 5.4.

5.4 The Township reserves the right to determine, at its sole discretion, whether a rink board advertisement has been damaged to the extent that it must be removed. Damage may include, but is not limited to, tearing, warping, fading, peeling, vandalism, or any condition that impacts safety, readability, or the overall appearance of the facility. Municipal staff decisions regarding removal shall be final.

5.5 If a Sponsor wishes to replace their logo, change their messaging, etc. they will be required to re-enter into a new agreement at the full cost, and then may choose to renew in subsequent years at the discounted annual renewal rate.

5.6 Sponsors must provide their logo and/or message in a suitable electronic format when requested.

5.7 By providing a logo or message, Sponsors consent to its use in promotional materials related to the Plevna Rink.

5.8 The Township reserves the right to reject any logo, message, or advertising content that it determines is not in the Township's best interests or does not align with municipal standards and community values, in accordance with section 5.9.

5.9 The Township may deem a logo, message, or advertisement inappropriate if it includes, promotes, or is associated with any of the following:



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

5.9.1. Offensive or Discriminatory Content

- Hate speech or symbols targeting protected groups
- Racist, sexist, homophobic, transphobic, or otherwise discriminatory imagery or language
- Symbols commonly associated with hate or extremist groups

5.9.2. Political or Partisan Messaging

- Endorsements of political parties, candidates, or elected officials
- Advocacy for or against legislation, referendums, or political causes
- Campaign slogans or politically charged imagery

5.9.3. Sexually Explicit or Suggestive Content

- Nudity or sexual imagery
- Sexually suggestive language, symbols, or innuendo
- Content inappropriate for children or family-friendly public spaces

5.9.4. Profanity or Vulgar Language

- Swearing, obscene phrases, or crude imagery
- Content that could reasonably be considered offensive to the general public

5.9.5. Promotion of Illegal, Harmful, or Unsafe Activities

- Drugs, illegal substances, or drug paraphernalia
- Excessive alcohol consumption or gambling
- Violence, weapons, or criminal activity
- Messaging that promotes unsafe behaviour

5.9.6. Religious Messaging or Proselytizing

- Logos or messages promoting specific religious beliefs or practices
- Content that could be perceived as religious advocacy or exclusionary

5.9.7. Content That Conflicts with Municipal Values or Services

- Messaging that contradicts public safety, inclusivity, accessibility, or equity goals



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

- Content that undermines trust in public institutions or municipal operations
- Logos or messages that could bring the Township into disrepute

5.9.8. Misleading or False Advertising

- False claims about services, affiliations, or endorsements
- Use of Township logos, crests, or branding without authorization
- Implying Township endorsement where none exists

5.9.9. Poor Taste or Reputational Risk

- Content that is sensational, inflammatory, or divisive
- Imagery or messaging that could reasonably offend community members
- Content inconsistent with a professional municipal environment

6. Capacity and Autonomy

6.1 Sponsorships do **not** constitute a partnership, joint venture, or business relationship between the Township and the Sponsor beyond the advertising arrangement.

7. Termination of Sponsorship

7.1 Sponsorship agreements may be terminated under the following conditions:

- By the Township** – with fourteen (14) days' written notice to the Sponsor. No refund will be issued if the decal is purchased or installed. If the decal has not been purchased or installed, the Township will issue a full refund.
- By the Sponsor** – with fourteen (14) days' written notice *to the Township*. No refund will be issued if the decal is purchased or installed. If the decal has not been purchased or installed, the Township will issue a full refund.
- Automatic Termination** – if the Sponsor declares bankruptcy, ceases operations, or no longer conducts business. No refund will be issued.
- Immediate Termination** – for acts of wilful negligence by the Sponsor resulting in injury, damage, or reputational harm to the Township. No refund will be issued.



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

7.2 Failure by the Township to act on a previous default does not constitute a waiver of its termination rights.

8. Dispute Resolution

8.1 Disputes arising from sponsorship agreements that cannot be resolved through negotiation shall be submitted to arbitration under the **Arbitration Act, 1991**.

8.2 The arbitrator's decision will be final and binding. Arbitrators shall not amend or alter agreement terms.

8.3 Each party will bear its own costs and share the arbitrator's costs equally.

9. Legislative Authority

9.1 This Policy and all related agreements are governed by the laws of the Province of Ontario.

9.2 The Township is subject to the **Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)**. All parties must comply with applicable privacy legislation.

10. Amendments

10.1 No sponsorship terms may be amended except by a written agreement signed by the Sponsor and the Manager of Community Development (or designate).

11. Assignments

11.1 Neither the Township nor the Sponsor may assign or transfer a sponsorship agreement without written consent from the other party.

11.2 Sponsorship agreements bind each party and their successors, assigns, and legal representatives.



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

12. Indemnification

12.1 Sponsors shall indemnify and hold harmless the Township, its elected officials, employees, officers, and agents from all claims, damages, losses, liabilities, or expenses arising from:

- a) breach of the agreement by the Sponsor;
- b) injury, illness, death, or property damage related to the Sponsor's activities;
- c) acts or omissions (including negligence or malfeasance) of the Sponsor or its representatives;
- d) breach of intellectual property rights relating to the Sponsor's logo/message.

13. Notices

13.1 All formal notices must be provided in writing and may be delivered:

- In person;
- By email (effective upon confirmation of transmission); or
- By prepaid first-class mail (effective seven (7) days after mailing).

13.2 Notices shall be delivered to:

Township of North Frontenac

Manager of Community Development
6648 Road 506
Plevna, ON K0H 2M0
Email: recreation@northfrontenac.ca

Sponsor

As listed in the Sponsorship Agreement.

14. Severability

14.1 If any provision of a sponsorship agreement is found invalid or unenforceable, the remaining provisions shall continue in full force and effect.

15. Time of the Essence

15.1 Time is of the essence in all sponsorship obligations.



6648 Road 506, Plevna, Ontario K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.com

16. Acknowledgement

16.1 Sponsors must acknowledge that they have read, understood, and agreed to be bound by the Plevna Rink Board Advertising Sponsorship Agreement.

17. Administration

17.1 The Manager of Community Development (MCD) is responsible for administering this Policy, entering into agreements, maintaining records, and ensuring compliance.

18. Effective Date

This Policy comes into effect upon approval by Council.

The Corporation of the Township of North Frontenac

By-law #2026- 51

Being a By-law to Deem Lot 7, Concession 6 on Plan 1535, in the geographic Township of Clarendon, Township of North Frontenac, not to be a registered plan of subdivision for the purposes of Section 50(3) of the Planning Act

Whereas Section 50(4) of the Planning Act, R.S.O. 1990 Chapter P.13 as amended authorizes a local Municipality by by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, to be deemed not to be a registered plan of subdivision for the purposes of Section 50(3) of the Planning Act; R.S.O. 1990, c. P.13 as amended;

And Whereas Plan 1535, in the geographic Township of Clarendon, Township of North Frontenac was registered on January 21, 1969 and has been registered as a plan of subdivision in the Registry Office for the County of Frontenac for eight (8) years or more;

And Whereas Council passed By-law #2026-32 being a By-law to close, stop-up and sell a part of the 66' Original Road Allowance described as Part 1 and 2 on Plan 13R-23533;

And Whereas to ensure the Road Allowance merges with the property described as Lot 4, Plan 1535 Council deems it expedient to pass a Deeming By-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. **That** the lands described in Schedule 'A' attached hereto, which forms part of this By-law, is hereby deemed not to be a Lot on a Registered Plan of Subdivision for the purposes of Section 50(3) of the Planning Act, R.S.O. 1990, c. P.13 as amended.
2. **That** all resolutions, By-laws or parts of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed;
3. **That** this By-Law shall come into full force and take effect upon registration in the Registry Office, subject to the provisions of Section 50(26), (28) and (29) of the Planning Act, R.S.O. 1990, c. P.13 as amended.

Read a first and second time this 2nd day of October, 2026.

Read a third time and passed this 2nd day of October, 2026.

Gerry Lichty, Mayor

Tara Mieske, Clerk

Schedule A

Firstly: LT 4, PL 1535; S/T Reservations in FR220217; Clarendon
Being PIN 36186-0176

Secondly: Part of the Shore Road Allowance fronting Lot 7, Concession 6, Part of Lot 7,
Concession 6, Shown as Road Allowance on Plan 1535, being Parts 1 and 2, 13R-
23533, geographic Township of Clarendon, Township of North Frontenac
Being PIN 36186-0433

The Corporation of the Township of North Frontenac

By-law #2026-52

Confirming By-law

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held October 2, 2026

Whereas Section 9 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the October 2, 2026, Regular Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held October 2, 2026 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;
2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held October 2, 2026, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;
3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;
4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time this 2nd day of October, 2026.

Read a third time and finally passed this 2nd day of October, 2026.

Gerry Lichty, Mayor

Tara Mieske, Clerk