Regular Council Agenda

9:00 AM - Friday, September 11, 2026
Council Chambers
Zoom Meeting Registration

1. Call to Order

Recorded Meetings - Notice to Public 8

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) September 11, 2026

Be It Resolved That Council approves the Agenda dated September 11, 2026, as circulated.

4. Disclosure of Pecuniary Interest and General Nature Thereof

5. Business Profile

None.

6. Presentations

None.

7. Delegations

None.

8. Adoption of Minutes

a) Minutes of the Meeting(s) to be adopted by Council 9 - 21

Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council held August 13, 2026 as circulated.

Regular Council - 13 Aug 2026 - Minutes - Pdf

9. Business Arising Out of Minutes

a) Resolution #198-26: Hydro One Community Partnership Grant 22 - 23

Whereas at the meeting held June 11, 2026, Council passed Resolution #198-26 approving the submission of an Application for Funding to

Hydro One to purchase trailer signs and arrow signs;
Now Therefore Be It Resolved That Council receives for information an email from the Public Works Manager advising the application was not successful; and that due to the high demand Hydro One will launch another funding cycle in 2027 and the Township is encouraged to apply.

Resolution #198-26
Email from PWM

b) ALTO Letter 24 - 27

Whereas at the meeting held February 6, 2026, Council passed Resolution #41-26 receiving for information an email dated January 20, 2026, from ALTO providing information regarding the public consultation process for the proposed High Speed Rail (HSR) network between Toronto and Quebec City;
And Whereas Council does not support the proposed corridor going through the Township of North Frontenac; and directed staff to provide the resolution to the Federal Minister of Transportation; the Prime Minister of Canada; the Premier of Ontario; MPP John Jordan; MP Scott Reid; and the President of ALTO;
Now Therefore Be It Resolved That Council receives for information a letter dated September 2, 2026, from the Honourable Steven McKinnon, Minster of Transport, acknowledging the correspondence regarding the proposed HSR initiative; and advising ALTO will submit a refined corridor and proposed station locations plan for approval in 2026; and that the development of a final rail alignment plan will proceed through three stages prior to a final investment decision, expected in 2029;
And That the Government of Canada recognizes the impacts and risks of large linear infrastructure projects on agricultural lands and farming operations; and ALTO has developed a land acquisition strategy to guide how lands required for the HSR network will be identified accessed and acquired; and any additional questions and comments should be provided to ALTO directly.

Resolution # 41-26
Letter from the Minister of Transport and Leader of the Government in the House of Commons - 545187

10. Communications

a) Communications of Interest 28 - 29

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Communications of Interest - Pdf

b) Communications 'B' Section - Action Items

None.

11. Council, CAO, and Managers' Administrative Reports

a) Clerk/Planning Manager: Shore Road Allowance Closure Approval in Principle - Tenpenny/Marrato 30 - 32

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Tenpenny/Marrato";
And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance lying in front of Lot 9, Registered Plan 1100, geographic Township of Miller (Buckshot Lake).

Shore Road Allowance Closure Approval in Principle - Tenpenny/Marrato - Pdf

b) Director of Emergency Services/Fire Chief: Fire Prevention Week October 4 - 10, 2026 33 - 35

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief (DESFC)'s Administrative Report entitled "Fire Prevention Week - October 4 - 10, 2026";
And That the North Frontenac Fire Department (NFFD) is joining forces with the Not for Profit National Fire Protection Association to remind and educate local residents about the importance of "Charge Into Fire Safety: Safe Charging Is a Superpower";
And That Council declares October 4 - 10, 2026, as Fire Prevention Week;
And That Council approves of the NFFD's planned events, and demonstrations;
And That Council instructs the Director of Emergency Services/Fire Chief to place a copy of the Mayoral Declaration and an advertisement outlining the events associated with Fire Prevention Week while emphasizing the importance of the "Charge into Fire Safety: Safe Charging is a Superpower" campaign in the Frontenac News and on the Township's Social Media and Website.

Fire Prevention Week October 4 - 10, 2026 - Pdf

c) Manager of Community Development: 2026 Local Government Week - October 19 - 25 36 - 38

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "2026 Local Government Week – October 19-25";
And That Council approves the Local Government Week initiatives including Fire Chief for the Day, Social Media Campaign and Municipal Office, Public Works Facility and Fire Station Tour & Presentations/Activities for local schools at the Municipal Office on Thursday October 22, 2026 if the local schools are interested.

2026 Local Government Week - October 19 - 25 - Pdf

d) Manager of Community Development and Economic Development Task Force: 2026 Work Plan Update 39 - 41

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) and the Economic Development Task Force (EDTF)'s Administrative Report entitled "Economic Development Task Force – 2026 Work Plan Update";
And That Council approves the removal of SummerFest from the Economic Development Task Force Work Plan and assigns responsibility for the planning, coordination and delivery of the annual SummerFest to the Manager of Community Development, with authority to recruit community volunteers as required;
And That Council approves the discontinuation of WinterFest and directs that the funding previously allocated to WinterFest be redirected to the SummerFest budget for consideration within the 2027 Budget deliberations;
And That Council approves the removal of the Mural Project from the Economic Development Task Force Work Plan and assigns responsibility for administration of the annual program, including the selection of mural locations, to the Manager of Community Development;
And That Council approves the removal of the National Tradesperson Day Breakfast from the Economic Development Task Force Work Plan, with the annual initiative continuing to be administered by the Manager of Community Development;
And That Council approves the removal of the *Improvement of the Township Community Improvement Plan* initiative from the Economic Development Task Force Work Plan, as the project has been completed;
And That the Economic Development Task Force will update its Work Plan accordingly and redirect its efforts toward the development and implementation of new economic development initiatives for Council's consideration in 2027.

Economic Development Task Force – 2026 Work Plan Update - Pdf

e) Manager of Community Development: Quilts at Clar Mill Community Hall 42 - 43

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Quilts at Clar Mill Community Hall";
And That Council confirms the ownership of the "Loon Quilt" to be with the Plevna Craft Club and that Council authorizes the Plevna Craft Club to rotate this quilt with new quilts as they deem necessary; however, Council is only authorizing this one location rotation and no new additional quilt hangers shall be hung in the hall due to space limitations;
And That Council confirms the ownership of the "Millennial Quilt" to be with the Township, and the Township will continue to display this quilt on a permanent basis at the Clar Mill Hall, and that the Plevna Craft Club be permitted to clean the Millennial Quilt as necessary; however, it shall be re-hung immediately after.

Quilts at Clar Mill Community Hall - Pdf

f) Public Works Manager: Revision to the 10 year Capital Plan (Culverts) 44 - 46

for 2026

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026";
And That the revision to the plan has been approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

Revision to the 10 year Capital Plan (Culverts) for 2026 - Pdf

g) Treasurer: 2027 Insurance Renewal 47 - 49

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2027 Insurance Renewal";
And That the 2027 Insurance Renewal be approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

2027 Insurance Renewal - Pdf

12. External Committees/Local Boards/Task Force Notes and Reports

a) Committee of Adjustment/Planning Advisory Task Force 50 - 56

Be It Resolved That Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Task Force dated July 27, 2026.

Committee of Adjustment - 27 Jul 2026 - Minutes - Pdf

b) Housing Advisory Task Force 57 - 59

Be It Resolved That Council receives for information the Minutes of the Housing Advisory Task Force dated August 12, 2026;
And That Council defers discussion regarding the Housing EXPO/Home Show in the amount of $5,000 until the 2027 Budget, where an Administrative Report will be provided by the Manager of Community Development with the proposed concept supported by the HATF.

Housing Advisory Task Force - 12 Aug 2026 - Minutes - Pdf

c) Economic Development Task Force 60 - 61

Be It Resolved That Council receives for information the Minutes of the Economic Development Task Force dated August 17, 2026.

Economic Development Task Force - 17 Aug 2026 - Minutes - Pdf

d) Enviromental Task Force 62 - 64

Be It Resolved That Council receives for information the Minutes of the Environmental Task Force dated August 25, 2026;
And That Council receives the update regarding the net-metering project and will consider a revised business case early in 2027 given the additional options being investigated by the Environmental Task Force.

Environmental Task Force - 25 Aug 2026 - Minutes - Pdf

13. Giving Notice of Motion (By a Member of Council to the Clerk for

Council's consideration for inclusion on the next Meeting Agenda)

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

a) Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes. 65 - 67

Council Portfolios

16. Introduction and Reading of By-laws

a) Please see Rise and Report

17. Public Forum

18. Closed Session

a) Closed Meeting of Council

Be It Resolved That Council retires to Closed Session at ____. .m. to:

a. Adopt Minutes of a Closed Meeting held August 13, 2026;
b. Discuss a proposed or pending acquisition or disposition of land by the municipality or local board, more specifically a potential lease of land between the Township and a resident;
c. Consider Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose; and Personal Matters about an Identifiable Individual, more specifically a Confidential Complaint regarding a Township Road and the Chief Building Official position;
d. Discuss Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically an appeal before the Ontario Land Tribunal

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

a) By-law(s) to be Considered: 68 - 69

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2026-47 To Appoint Chief Building Official

And That these By-law(s) be read a first, second and third time and finally passed.

2026-47 To Appoint Chief Building Official

20. Confirmatory By-law

a) Confirming By-law #2026-48 70

Be It Resolved That By-law #2026-48, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held September 11, 2026 be read a first, second, and third time and finally

passed.

2026-48 Confirming By-law - September 11, 2026

21. Adjournment

a) Adjournment of the Council Meeting

Be It Resolved That Council adjourns the Meeting at ___ .m. until October 2, 2026, or at the call of the Chair.

Please be advised North Frontenac Council Meetings are recorded. By attending a public meeting of Council, you are consenting to your image, voice and comments being recorded.

The Chair and/or the Clerk have the discretion and authority at any time to direct the termination or interruption of the recording. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The Township shall not be responsible should technical difficulties prevent the recording of any meeting, or a portion thereof. Technical issues may include but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. It should be noted that no protection is afforded to Council Members, Employees or the public for comments made during Meetings which are subsequently challenged in a court of law and/or determined to be defamatory.

Notice is hereby provided that under the authority of the Municipal Act, 2001 and in accordance with the Municipal Freedom of Information and Privacy Act (MFIPPA), that all information provided for at a public meeting or other public process are considered a public record.

Members of Council, Staff, Delegates and attendees should be mindful of using names of individuals or entities when discussing matters in public. Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour or comments.

Regular Council Minutes

9:00 AM - Thursday, August 13, 2026
Council Chambers

Present:	Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis: Councillor Fred Fowler; Councillor Vernon Hermer; Councillor Wayne Good; and Councillor Mike Hage
Also Present:	Kelly Watkins, Treasurer (CAO Back Up); Tara Mieske, Clerk/Planning Manager, (CPM) ; AJ Watson, Assistant Fire Chief (AFC); Brooke Ross, Manager of Community Development, Dipl. M.A., M.M. (MCD); Darwyn Sproule, Public Works Manager, P. Eng.; Sonya Bolton, Manager of Community Planning, County of Frontenac; Lauren Breen, Student Intern, County of Frontenac; and Richard Allen, Manager of Economic Development, County of Frontenac.

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

The Mayor read the Township's Traditional Land Acknowledgement.

3. Approval of Agenda

a) ***August 13, 2026***

230-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated August 13, 2026, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

a) ***Richard Allen, Manager of Economic Development, County of Frontenac: Update regarding K&P Trail Development***

231-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the presentation from Richard Allen, Manager of Economic Development, County of Frontenac providing an update regarding K&P Trail Development; and thanks him for his time spent today;
And That Council approves the use of the following road allowances:

- Road 509 from the Mississippi River to Snow Road Station;
- Unmaintained Road north/west of of 509 in Snow Road Station (Old Station Road);
- 600 meters of 509 North of Snow Road Station;

And That the Partnership Agreement with the County including the road allowances noted above be provided to Council at an upcoming meeting for consideration.
Carried

7. Delegations

None.

8. Adoption of Minutes

a) ***Minutes of the Meeting(s) to be adopted by Council***

232-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes of a Meeting held July 9, 2026, as circulated.
Carried

9. Business Arising Out of Minutes

a) ***Resolution #176-26: Amendment to the Procedural Policy***

233-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas at the meeting held May 21, 2026, Council passed Resolution #176-26 instructing the Clerk to review the process for amending Township By-laws passed under the Municipal Act and report back to Council;
Now Therefore Be It Resolved That Council receives for information an email dated July 14, 2026, from David Munday, Managing Partner with Cunningham Swan, advising in their opinion they do not feel that the Township has contravened the Procedural By-law by failing to provide notice of any of the relevant meetings where the matter was to be considered.

Carried

b) ***Resolution #148-26: Lakelands Family Health Team - Signing of Agreement for Doctor***

234-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Whereas at the meeting held May 1, 2026, Council passed Resolution #148-26 advising Dr. Adewusi will be joining the Lakeland Family Health Team; and that prior to September 1, 2026, the Medical Services Agreement is to be provided to Council for consideration;
Now Therefore Be It Resolved That Council will consider the Signing By-law later in the meeting.
Carried

c) ***By-law #2026-06 Final Tax Rate By-law - Correction to Schedule A***

235-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas at the meeting held January 16, 2026, Council passed By-law #2026-06 being the Final Tax Rate By-law;
Now Therefore Be It Resolved That Council receives for information an email dated July 27, 2026 from the Treasurer advising there was an error in the Tax Rate By-law Schedule 'A';
And That Council will consider a By-law later in the meeting to amend the Final Tax Rate By-law.
Carried

10. Communications

a) ***Communications of Interest***

236-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."
Carried

b) ***Communications 'B' Section - Action Items***

B1. ***Municipal Finance Officers' Association of Ontario re: Municipal Resolutions Supporting a Permanent Doubling of Ontario Community Infrastructure Fund***

237-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;
And Whereas the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal

Infrastructure) under the Infrastructure for Jobs and Prosperity Act, 2015;
And Whereas municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;
And Whereas the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from $200M/year to $400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;
And Whereas the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;
And Whereas increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;
And Whereas municipal infrastructure is a key enabler and preserver of economic prosperity;
And Whereas the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;
Now Therefore Be It Resolved That the Council of the Township of North Frontenac supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.
Carried

B2. ***North Frontenac Astronomy Park re: Festival of Stars - Request for Camping***

238-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives the email from Gary Colwell, North Frontenac Amateur Astronomy Club requesting camping to be permitted at the September 11-13, 2025 Festival of Stars;

And That Council approves an exemption from By-law #66-17 to Prohibit Camping on Municipal Property for the Festival of Stars to permit tent and trailer (maximum 12' trailers) camping for the 2026 Festival of Stars as well as all future Festival of Stars;

And That the following conditions will apply to this event and future Festival of the Stars events:

- Events will be covered under the Township insurance policy as a facility user;
- The fee of $250 shall be covered by the Astronomy Club; and
- Alcohol is not permitted;

And That security for the duration of camping and the layout of sites shall be approved by the Manager of Community Development prior to the event;

And That Council directs the Manager of Community Development to contact Ornge to request that the helipad is closed during for the duration of the 2026 Festival of Stars as well as the future Festival of Stars, noting that Ornge has the ability to land at helipads in Ompah, Northbrook or Sharbot Lake during this annual event, if required.

Carried

B3. ***Mississippi Valley Conservation Authority: Proposed Municipal Representation on new CA Regional Board - ERO posting***

239-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information an email dated July 29, 2026, from Sally McIntyre, General Manager of Mississippi Valley Conservation Authority (MVCA), providing a table showing the municipal representation proposed for the St. Lawrence River Region Conservation Authority;
And That the number of members allocated to Frontenac County under the proposed Tiered Allocation Formula is 1;
And That due to the number of dams within North Frontenac, Council does not feel the allocation of one member will provide adequate representation;
And That Council requests the Ministry of the Environment, Conservation and Parks (MECP) consider increasing the number of members for Frontenac County to two;
And That Council directs the Clerk to provide this Resolution to the MECP through the Environmental Registry of Ontario Posting; Sally McIntyre, General Manager of MVCA; Sommer Casgrain-Robertson, Project Executive of St. Lawrence River Regional Conservation Authority; the County of Frontenac; and other Frontenac County Townships.
Carried

B4. ***Economic Developers Council of Ontario re: Investment Table: Tourism Edition***

240-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the opportunity from the Economic Developers Council of Ontario regarding the 2026 Investment Table: Tourism Edition being held November 10, 2026;
And That the Council requests that the Economic Development Task Force review the information provided and provide recommendations to Council regarding potential participation in 2027.
Carried

11. Council, CAO, and Managers' Administrative Reports

a) ***Tony Fleming, Integrity Commissioner for Township of North Frontenac - Code of Conduct Complaint - Final Report***

241-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the report prepared by Tony Fleming, Integrity Commissioner, regarding a Code of Conduct complaint.
Carried

b) ***Manager of Community Planning, County of Frontenac - Updated Site Plan Control***

By-Law

242-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Administrative Report from Sonya Bolton, Manager of Community Planning, County of Frontenac entitled "Updated Site Plan Control By-law";
And That Council will consider the approval of the Site Plan Control By-law later in the meeting.
Carried

c) ***County of Frontenac Planning Staff - Recent and Proposed Legislative Changes to the Planning Act***

243-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Administrative Report prepared by Lauren Breem, Planning Intern, County of Frontenac and Sonya Bolton, Manager of Community Planning, County of Frontenac, entitled "Recent and Proposed Legislative Changes to the Planning Act".
Carried

d) ***Clerk/Planning Manager - Short Term Rental Licensing - Request for Quotations***

244-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives the Clerk/Planning Managers Administrative Report entitled "Short Term Rental Licensing - Request for Quotations";
And That Council instructs the Clerk to proceed with Option #1; and instructs staff to have a consultant complete a Business Case;
And That the costs be taken from the Operating Contingency Reserve

Carried

Note: Sonya Bolton, Lauren Breen and Richard Allen left the meeting at this time.

e) ***Director of Emergency Services/Fire Chief - Proposed 2026-2028 Community Wildland Fire Protection Planning Grant Program Application***

245-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed 2026-2028 Community Wildland Fire Protection Planning Grant Program Application";
And That Council instructs the DESFC to make application for the Community Wildland Fire Protection Planning Grant Program for an estimated $15,000;
And That Council authorizes the DESFC to sign the Agreement for Funding if the Application is successful.
Carried

f) ***Director of Emergency Services/Fire Chief - Proposed Fire Protection Grant Application For 2026-2027***

246-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed Ontario Fire Protection Grant Application for 2026-2027";
And That Council instructs the DESFC to make application for the Ontario Fire Prevention Grant for an estimated $80,000 for:

- NFPA compliant - Dual certified personal protective gear (PPE)
- Bunker gear extractors
- Bunker gear drying racks

And That Council authorizes the Chief Administrative Officer to sign the Agreement for Funding if the Application is successful.
Carried

g) ***Clerk/Planning Manager - Road Allowance Closure Approval in Principle - Oortwyn/Roshani, Brochu and Johnston/Nikiforuk***

247-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled *"*Road Allowance Application for Approval in Principle – Oortwyn/Roshani, Brochu and Johnston/Nikiforuk";
And That Council approves in principle the Application to close, stop up and sell part of the Road Allowances described below:

- Part of the Shore Road Allowance described as lying in front of Part of Lot 26 and Lot 27, Concession 17, geographic Township of Barrie (Mazinaw Lake);
- Part of the Shore Road Allowance described as lying in front of Part of Lot 20, Concession 6, being Part 1 on Registered Plan 13R-1847, geographic Township of Barrie (Kashwakamak Lake);
- Part of the Shore Road Allowance described as lying in front of Part of Lot 6, Concession 12, being Parts 15 and 16 on Registered Plan 13R-214, geographic Township of Miller (Grindstone Lake).

Carried

Note: The AFC left the meeting at this time.

h) ***Clerk/Planning Manager - Road Allowance Closure and By-law - Seitz, Way, Branston/Hermer and Sosnovsky***

248-26 Moved by Councillor Mike Hage, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's

Administrative Report entitled “Road Allowance Closure and Sale By-law – Seitz, Way, Branston/Hermer and Sosnovsky";
And That, as required by By-law #2026-25, the following be declared as surplus and sold to the adjoining owners:

- **All That Part** of the Shore Road Allowance abutting Sand Lake and adjoining Lot 36, Concession 13, geographic Township of Clarendon, being Part 5 on Registered Plan 13R-11394 (Sand Lake);
- **All That Part** of the Shore Road Allowance abutting Kashwakamak Lake and adjoining Lot 307, Registered Plan 1045, geographic Township of Barrie, being Part 2 on Registered Plan 13R-14741 (Kashwakamak Lake);
- **All That Part** of the Road Allowance described as part of the Road Allowance between Lot 31, South West Range and Lot 31 North East Range, geographic Township of Clarendon, being Parts 3, 4 and 5 on Registered Plan 13R-23424;
- **All That** Part of the Old Township Road Allowance described as part of Lot 26, South West Range in the geographic Township of Clarendon, being Part 2 on Plan 13R-23343;

And That Council will consider By-laws later in the meeting to Stop-up, Close and Sell these portions of the Road Allowances;
And That Council accepts the Transfer of Parts 1 and 2 on Registered Plan 13R-23424 for the Hermers with the applicants' lawyer completing the legal work for the Transfers and the Township transferring them to Hermer and Branston respectively at the time of transferring Parts 3, 4, and 5.
Carried

i) ***Clerk/Planning Manager - Transfer of a Portion of a Forced Road - Shugart***

249-26 Moved by Councillor Mike Hage, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Land Exchange - Transfer of a Portion of a Forced Road - Shugart";
And That, as required by the Sale of Land Policy, the following be declared as surplus and transferred to the adjoining owners:

- **All That Part** of the Forced Road between Lot 41, Concession 13, in the geographic Township of Clarendon, being Part 11 on Registered Plan 13R-3568.

And That Council will consider a By-law later in the meeting to Stop-up, Close and Transfer this portion of the Road Allowance.
Carried

j) ***Treasurer - Options for the failed Tax Sale Properties from June 25, 2026***

250-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Options for the failed Tax Sale Properties from June 25, 2026”;
And That Council wishes to vest the property not sold through the Public Tax Sale process described as 10-42-090-010-12300-0000 (Gulley Road);

And That Council instructs the Treasurer to transfer the cost of the written off Municipal taxes, P&I and legal fees to be funded from the Operating Contingency Reserve in the amount of $47,038.92 plus any additional fees to complete the transfer for vesting for 10-42-090-010-12300;
And That Council instructs the Treasurer to reduce the taxes owing by an additional 40% for the property 10-42-090-010-07402 (Roberstville Mine) and readvertise;
And That Council instructs the Treasuer to transfer the amount written off in the amount of $55,207.13 from the Operating Contingency Reserve.
Carried

k) ***Public Works Manager - Speed Control / Pedestrian Options - In the Vicinity of Clarendon Central Public School***

251-26 Moved by Councillor Mike Hage, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Speed Control / Pedestrian Options - In the Vicinity of Clarendon Central Public School";
And That Council approves the shoulder widening and the crosswalk;
And That Council directs the Public Works Manager to complete the shoulder widening prior to school resuming;
And That Council instructs the Treasurer to transfer the additional cost of the approved items, to a maximum of $6,000 from the Infrastructure Sustainability TCA;
And That Council instructs the CAO to contact the OPP for increased enforcement;
And That Council instructs the PWM to investigate grant opportunities to cover additional safety measures.
Carried

l) ***Manager of Community Development and Mayor - ALTO - Proposed Communications Strategy - Phase One (1)***

252-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Whereas Council passed Resolution #156-26 at their meeting on May 1, 2026 receiving a Notice of Motion from Mayor Lichty requesting staff prepare a strategy to ensure North Frontenac residents remain informed and the Township is prepared to structure an organized response as and if necessary, regarding the ALTO project;
And Whereas Council passed Resolution #176-26 at their meeting on May 21, 2026 instructing the Manager of Community Development to work with Mayor Lichty to prepare a strategy with respect to the ALTO project to ensure the Township is prepared to organize a response and to ensure residents remain informed, including legal advice as to what is permitted;
Therefore Be It Resolved That Council receives for information the Manager of Community Development's (MCD) and Mayor's Administrative Report entitled "ALTO - Proposed Communications Strategy - Phase One (1)";
And That Council reaffirms its position that the Township does not support the proposed corridor going through the Township of North Frontenac;

And That Council approves a three (3) phase approach regarding ALTO:

- Phase 1 (Current): Monitor, Organize, Inform
- Phase 2 (Route Identification): Mobilize, Consult, Advocate
- Phase 3 (If Township Alignment is Confirmed): Escalate Advocacy, Coordinate Landowner Support, Intensify Public Engagement

And That should there be a need to move into Phase 2 or 3, another report will be provided to Council;
And That Council establish an ALTO Response Team consisting of the Mayor, Chief Administrative Officer, and Manager of Community Development (MCD) to monitor project developments, coordinate municipal communications, and provide updates to Council and residents;
And That Council directs the MCD to create a dedicated ALTO Project Information Hub through Engage Frontenac and the Township website to provide residents with project information, Township position statements, scheduled ALTO public consultation opportunities, and Council materials;
And That Council directs staff to provide ongoing public information updates through Engage Frontenac, the Township website and social media channels.
Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) ***Committee of Adjustment/Planning Advisory Committee***

253-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee held June 22, 2026.
Carried

b) ***Economic Development Task Force***

254-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force held July 20, 2026.
Carried

c) ***Environmental Task Force***

255-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Notes of a Meeting of the Environmental Task Force held June 30, 2026.
Carried

d) ***Housing Advisory Task Force***

256-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Notes of the meeting of the Housing Advisory Task Force held on July 8, 2026.
Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

16. Introduction and Reading of By-laws

a) ***By-law(s) to be Considered:***

257-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2026-42 Road Closing - Seitz, Way, Branston-Hermer, Sosnovsky;
- #2026-43 To Establish a Site Plan Control By-law;
- #2026-44 To Sign Medical Service Agreement;
- #2026-45 To Amend By-law #2026-06 Final Tax Rate By-law

And That these By-law(s) be read a first, second and third time and finally passed.
Carried

17. Public Forum

The Mayor invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

18. Closed Session

a) ***Closed Meeting of Council***

258-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council retires to Closed Session at 7:45 p.m. to:

a. Adopt Minutes of a Closed Meeting held July 9, 2026;
b. Receive information regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, specifically appeals to the Ontario Land Tribunal;
c. Review requests under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council did the following:

1. Adopted Minutes of a Closed Meeting held July 9, 2026;
2. Received information regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, specifically appeals to the Ontario Land Tribunal; and provided direction to the Township's Solicitor;
3. Reviewed requests under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act.

20. Confirmatory By-law

a) ***Confirming By-law #2026-46***

259-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That By-law #2026-46, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held August 13, 2026 be read a first, second, and third time and finally passed.
Carried

21. Adjournment

a) ***Adjournment of the Council Meeting***

260-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council adjourns the Meeting at 8:49 p.m. until September 11, 2026 or at the call of the Chair.
Carried

_____
Mayor

Clerk

Resolution of the Regular Council
of the Corporation of the Township of North Frontenac

Date: June 11, 2026	**Resolution # 198-26**
Moved By: Councillor Vernon Hermer	**Seconded By:** Councillor John Inglis

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled “Grant Opportunity - Hydro One Community Partnership Grant”;
And That Council approves submitting an Application for Funding to Hydro One to purchase road closed trailer signs and arrow signs;
And That the Chief Administrative Officer (CAO) is authorized to sign the Hydro One Community Partnership Grant Application for Funding and Agreement if successful;
And That Staff will update Council at a future meeting regarding the status of the Hydro One Community Partnership Grant Application.

Carried

Mayor

From: Darwyn Sproule <publicworks@northfrontenac.ca>
Sent: September 1, 2026 12:10 PM
To: Corey Klatt <CAO@northfrontenac.ca>; Tara Mieske <Clerkplanning@northfrontenac.ca>
Subject: Hydro One Community Partnership Grant

Corey –

At a regular meeting of Council on June 11, 2026, approval was given for staff to apply for a Hydro One Community Partnership Grant. The application was submitted requesting funding for the purchase of two trailer-mounted Road Closed signs and Detour signs to strengthen emergency preparedness, protect critical infrastructure, and improve public safety.

We were informed on August 15th that our application wasn't successful. Due to the high demand, Hydro One will launch another funding cycle next year, and we were encouraged to apply. More information will be available in the Spring of 2027.

Darwyn Sproule
Public Works Manager
Township of North Frontenac

Resolution of the Regular Council
of the Corporation of the Township of North Frontenac

Date: February 6, 2026	**Resolution # 41-26**
Moved By: Councillor Fred Fowler	**Seconded By:** Councillor Vernon Hermer

Whereas Council received for information an email dated January 20, 2026 from Joel Wiebe, Senior Advisor, Community Relations with ALTO, advising the online consultation platform is available for the public to provide additional feedback and explore the interactive corridor map for the high-speed rail (HSR) network between Toronto and Quebec City with a possible route coming through the Township of North Frontenac;
And Whereas the Township of North Frontenac's Official Plan's Vision Statement of North Frontenac Council is to preserve the unique and pristine natural environment to promote a strong, resilient rural community;
Now Therefore Be It Resolved That with the limited information and consultation that has been provided to date, the Council of the Township of North Frontenac does not support the proposed corridor going through the Township of North Frontenac;
And That Council directs staff to provide this motion to The Honourable Steve Mackinnon, Federal Minister of Transportation; The Honourable Mark Carney, Prime Minister of Canada; MP Scott Reid; The Honourable Doug Ford, Premier of Ontario; MPP John Jordan; and Mark Imbleau, the President of Alto.

Carried

Mayor

Minister of Transport
and Leader of the Government
in the House of Commons

Ministre des Transports
et leader du gouvernement
à la Chambre des communes

Ottawa, Canada K1A 0N5

September 2, 2026

Marnie Geerlinks
Administrative Assistant to the Clerk/Planning Manager
and Director of Emergency Services/Fire Chief
Township of North Frontenac
officesupport@northfrontenac.ca

Good day:

Thank you for your correspondence regarding the resolution adopted by the Council of the Township of North Frontenac on the proposed High-Speed Rail (HSR) initiative. The perspectives of municipalities and their residents are important to us, and we appreciate your taking the time to outline your concerns.

The HSR initiative plays a critical role in supporting economic growth and improving quality of life. The HSR initiative will be the first of its kind in Canada and will connect major centres and other communities in Ontario and Québec with faster, more reliable, and environmentally sustainable passenger rail service.

This transformative initiative is also expected to support significant job creation during both the construction and operational phases, while strengthening Canada's supply chains and fostering economic development across the corridor. By providing a competitive alternative to car and air travel, the HSR initiative will also help reduce congestion, lower emissions, and improve productivity by enabling more efficient movement of people between key economic regions.

In view of the comments and feedback already received, I would highlight that Alto will submit a refined corridor and proposed station locations plan for my approval in 2026. The development of a final rail alignment plan will proceed through three stages prior to a final investment decision, expected in 2029. This approach incorporates continuous and robust stakeholder consultations integrated into the development process. Of note, the alignment will still be subject to refinements as design work continues and consultations progress.

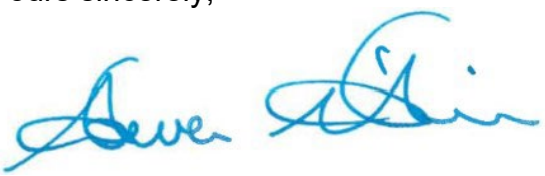
Large linear infrastructure projects can have impacts on agricultural lands and farming operations. The Government of Canada recognizes these risks and the importance of addressing them early, transparently, and collaboratively. For this reason, early engagement with agricultural associations in Québec and Ontario is a key element of the approach with the objective of identifying concerns in advance and minimizing impacts wherever possible.

In this context, Alto has developed a land acquisition strategy to guide how lands required for the HSR network will be identified, accessed, and acquired. Alto is committed to working constructively with farmers in Québec and Ontario so that the project reflects agricultural realities and delivers regional benefits. I note that you have shared the Council's resolution with Martin Imbleau, President and CEO of Alto.

For more information on the project, please visit the Alto website. You may also share any additional questions and comments with Alto directly at questions@altotrain.ca.

Thank you for writing to the federal government.

Yours sincerely,



The Honourable Steven MacKinnon, P.C., M.P.
Minister of Transport and Leader of the Government in the House of Commons

c.c. The Right Honourable Mark Carney, P.C., O.C., M.P.
Prime Minister

Scott Reid, M.P.
Lanark–Frontenac

The Honourable Doug Ford, M.P.P.
Premier of Ontario

The Honourable Prabmeet Sarkaria, M.P.P.
Minister of Transport, Ontario

John Jordan, M.P.P.
Lanark–Frontenac–Kingston

Martin Imbleau
President and CEO, Alto

To:	Mayor and Members of Council
From:	Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by:	
Date of Meeting:	11 Sep 2026
Re:	Communications of Interest

Recommendation:

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

A. It is recommended that the following communication of interest to the Township be received for Council's information and filed.

1. Manager of Community Development re: EV Charger Monthly Reports - June & July 2026
2. Eastern Ontario Regional Network re: Cell Gap Project Monthly Update - July 2026 - Frontenac County Townships
3. Mississippi Valley Conservation Authority re: Board Summary Report - July 13, 2026
4. Information and Privacy Commission re: 2025 Annual Report
5. Quinte Conservation re: Leadership Update and Looking Ahead
6. Eastern Ontario Wardens Caucus re: Calls for Respect During Municipal Elections on ALTO Project
7. Township of Tyendinaga re: Federal Bill C-15, the ALTO High-Speed Rail Project, and Municipal Interests
8. John Jordan MPP re: Ontario Launches Data Centre Playbook - Public Comment Period
9. Solicitor General re OPP Costs for 2027
10. City of Belleville re: ALTO - Protecting Municipal Interests and Local Decision Making Motions
11. Town of Latchford re Request for Support re: Funding for Official Plan and Comprehensive Zoning By-law Reviews
12. ALTO re: Newsletter
13. Eastern Ontario Wardens Caucus re: News Release: The EOWC Champions Regional Priorities and Partnerships at AMO 2026
14. File #A14/26: Notice of Decision - Planning File (Request for Permission) - 1441B South Kash Lake Lane (Whitmore/Rukavina)
15. File #A13/26: Notice of Decision - Planning File (Minor Variance)- 1042 K&A Lane (Tomalty)
16. Planning File #A15/26: Notice of Hearing - Planning File (Minor Variance) - 1117 Don Anna Road (Hollingshead)
17. Canadians for Safe Technology re: Request to Submit Comments regarding Proposed Changes to Cell Tower Siting Process
18. Kingston-Frontenac Pubic Library re: Request to Proclaim Library Month and Library Week
19. Eastern Ontario Wardens Caucus re: August 2026 Newsletter
20. Ombudsman Ontario re: August Newsletter
21. Lions Club of Land O' Lakes re: Memorial Banners Reveal Ceremony
22. Perth and Smiths Falls District Hospital re: 2025/26 Annual Report

23. Municipality of South Huron re: Request for Support re: Traffic Calming and Speeding Mitigation Techniques
24. Quinte Conservation Authority re: Regional Conservation Authority Governance Consultation – Municipal Representation
25. Eastern Ontario Regional Network re: EORN Response to ISED Consultation on Amendments to the Tower Siting Process

B. Action Items: (to include items brought forward from Section A above by a Member of Council)

To:	Mayor and Members of Council
From:	Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	Shore Road Allowance Closure Approval in Principle - Tenpenny/Marrato

Recommendation:

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Tenpenny/Marrato";

And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance lying in front of Lot 9, Registered Plan 1100, geographic Township of Miller (Buckshot Lake).

Background:

The Township received a Shore Road Allowance Application to close and purchase the Shore Road Allowance abutting the Applicant's property.

The following is a summary of the information provided by the applicant regarding Application #2026-08 (1012C Thacker Lane):

- The Road Allowance has never been used as a public road;
- The closure and sale will not prohibit access to any other property; and
- There are no easements or restrictive covenants affecting the closure of this Road Allowance.

Researched By:

Tara Mieske, Clerk/Planning Manager
Marnie Geerlinks, Administrative Assistant

Comments:

The Municipal Road Allowance Inspector's Inspection Form was completed on August 17, 2026 with no objections.

He advised there are no natural features; neighbouring properties that would be impacted; or Township Roads affected by the Application. He noted the shoreline is sandy and improved.

Below is the Key Map (Figure A) and sketch (Figure B) provided by the Municipal Road Inspector.

Figure A

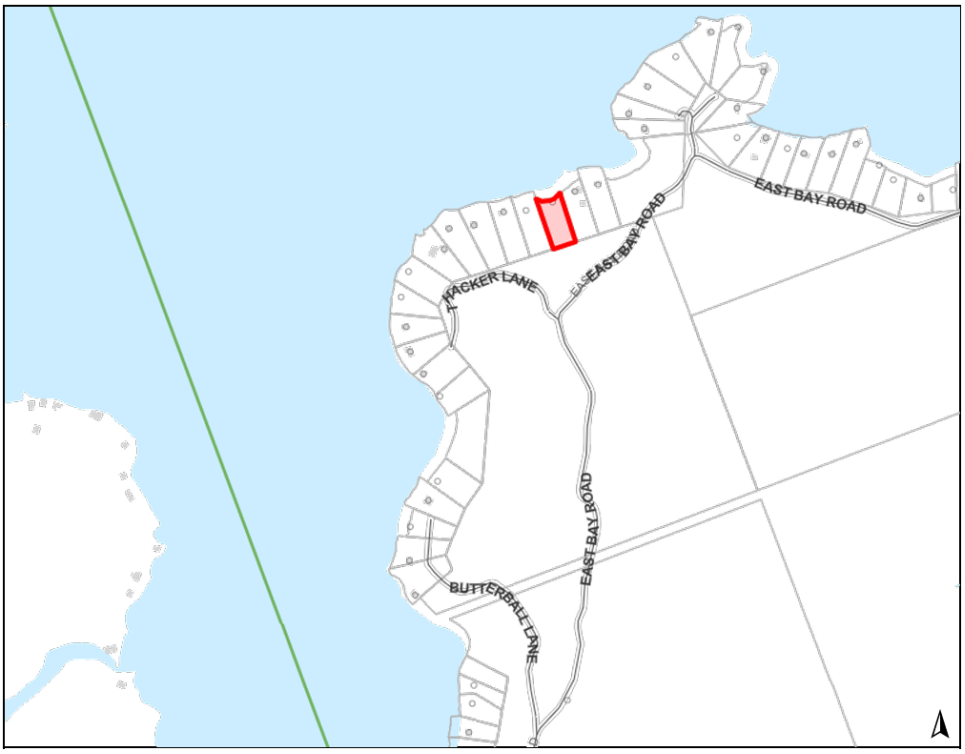
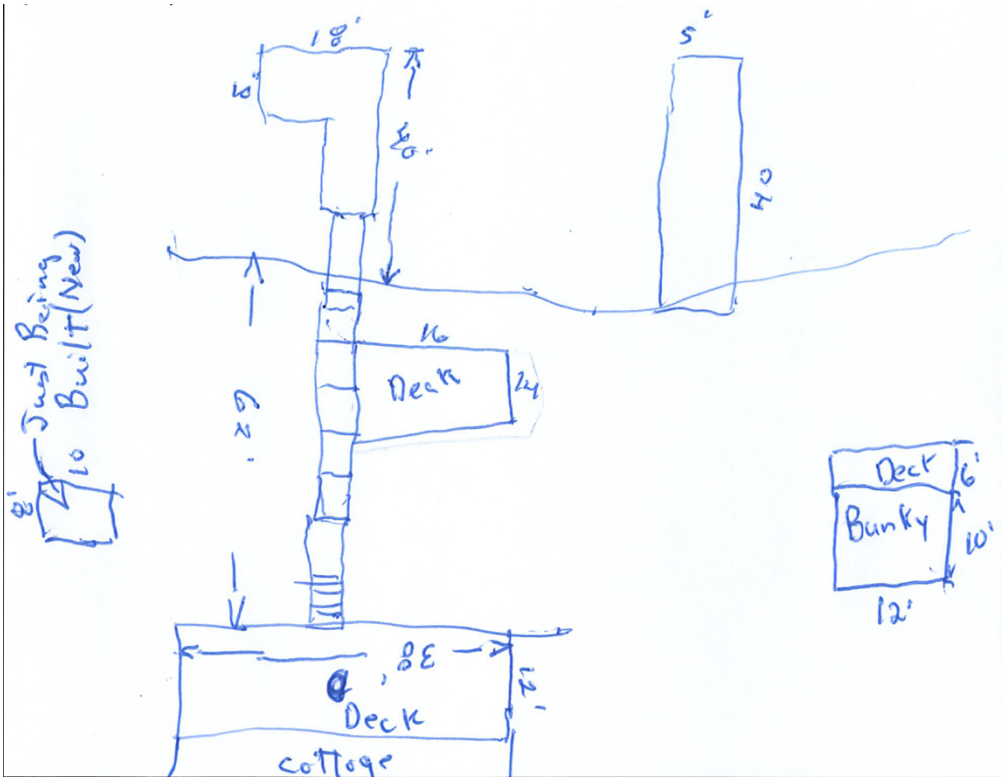


Figure B



Financial Impact:

The applicants provided the Administrative Fee of $1,200 + $156 HST total of $1,356, at the time of submitting the Application.

Strategic Implications:

None.

To:	Mayor and Members of Council
From:	Adam Robinson, Director of Emergency Management / Fire Chief
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	Fire Prevention Week October 4 - 10, 2026

Recommendation:

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief (DESFC)'s Administrative Report entitled "Fire Prevention Week - October 4 - 10, 2026";

And That the North Frontenac Fire Department (NFFD) is joining forces with the Not for Profit National Fire Protection Association to remind and educate local residents about the importance of “Charge Into Fire Safety: Safe Charging Is a Superpower”;

And That Council declares October 4 - 10, 2026, as Fire Prevention Week;

AND That Council approves of the NFFD’s planned events, and demonstrations;

AND That Council instructs the Director of Emergency Services/Fire Chief to place a copy of the Mayoral Declaration and an advertisement outlining the events associated with Fire Prevention Week while emphasizing the importance of the “Charge into Fire Safety: Safe Charging is a Superpower" campaign in the Frontenac News and on the Township’s Social Media and Website.

Background:

The National Fire Protection Association (NFPA) and the Office of the Fire Marshall and Emergency Management of Ontario has announced the theme of Fire Prevention Week October 4 - 10, 2026 “Charge into Fire Safety: Safe Charging Is a Superpower”

2026 marks the 104th Anniversary of Fire Prevention Week. The NFPA has sponsored the public observance of Fire Prevention Week making it the longest running public health observance in North America. During Fire Prevention Week children, adults and teachers learn how to stay safe in case of fire. Firefighters provide lifesaving public education in an effort to drastically decrease casualties caused by fires.

Researched By:

Adam Robinson, Director of Emergency Services, Fire Chief

Comments:

Municipalities and Fire Departments across Canada and the United States will be hosting events and proclaiming Fire Prevention Week, October 4 – 10, 2026.

The Township of North Frontenac is committed to ensuring the safety of its residents and visitors. Fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at the greatest risk of fire. Residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes.

The Fire Prevention Week 2026 campaign highlights lithium-ion battery safety in the home, outlining simple yet important actions we ought to take when buying, charging and disposing of lithium-ion batteries to keep us and those around us safe.

A Mayoral Declaration is attached (Attachment #1) for Council's consideration. If approved by Council the Declaration will be posted on the Township's Website, Social Media and included in the Frontenac News.

Fire Prevention Banners promoting "Charge into Fire Safety: Safe Charging Is a Superpower" will be posted at each of the Fire Stations and at the Clarendon Central Public School.

An Open House will be conducted at the Ompah Fire Station, (date to be determined) hosted by the North Frontenac Fire Department, to promote Fire Prevention Week, showcasing Lithium-Ion fire prevention material, and a free BBQ.

Financial Impact:

Total budget in 2026 for Fire Prevention Public Education is $5,000 for the following:

- Fire Life Safety Educator Training and meetings;
- Fire Prevention Kit;
- Fire Prevention Week Banners;
- Public Events notice in the Frontenac News;
- Estimated cost for Mayoral Declaration in Frontenac News;
- BBQ;
- Smoke Alarms

Attachments:

2026-09-03 Fire Pevention Week October 4 - 10 2026 Attachment 1

Mayor's Declaration Annual Fire Prevention Week

"Charge Into Fire Safety: Safe Charging Is a Superpower"

It's time for Fire Prevention Week! The North Frontenac Fire Department is educating families about lithium-ion batteries and how to buy, charge, and recycle safely to help keep us safe. This year's campaign is "Charge into Fire Safety: Safe Charging Is a Superpower". Fire Prevention Week runs from October 4 – 10, 2026.

Before you buy anything with a lithium-ion battery, do your homework. Check the packaging and product for a mark from a nationally recognized testing lab—that stamp means it meets real safety standards. A lot of products sold online and in stores don't, and that can seriously increase your risk of fire.

With fires burning hotter, faster, and deadlier than before, and with Ontario recording 133 fire-related fatalities in 2022 (the highest in decades), we must keep promoting fire safety preparedness.

THEREFORE, I (Gerry Lichty) Mayor of the Township of North Frontenac do hereby declare October 4 - 10, 2026, as Fire Prevention Week throughout the Township, and I urge all people in North Frontenac to keep yourselves and those around you safe while at home, maintain and check your smoke alarms, practice your fire escape plan; have two ways out in the event of a fire emergency; and please support and learn from the many public safety activities and efforts by our own North Frontenac's Fire and Emergency Services, during Fire Prevention Week 2026.

To:	Mayor and Members of Council
From:	Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	2026 Local Government Week - October 19 - 25

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "2026 Local Government Week – October 19-25";
And That Council approves the Local Government Week initiatives including Fire Chief for the Day, Social Media Campaign and Municipal Office, Public Works Facility and Fire Station Tour & Presentations/Activities for local schools at the Municipal Office on Thursday October 22, 2026 if the local schools are interested.

Background:

Local Government Week is a one-week school focused campaign in October intended to celebrate the key role that Ontario Municipal Governments play in helping define the character, priorities and amenities of Ontario's diverse communities. This is an opportunity for students and youth to enhance their civic awareness and share their ideas about what's important to them as North Frontenac residents.

Local governments are the closest level of government to our communities. Educating youth for responsible citizenship is critical to ensuring the continued vitality and growth of our local communities. Through participation in Local Government Week, students will learn about local government in a dynamic, experiential environment; gain an understanding of the municipal order of government and its impact on their communities; and learn about the diversity of careers in local government.

Local Government Week is a partnership between the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), Ministry of Municipal Affairs and Housing (MMAH) and the Association of Municipalities of Ontario (AMO).

In 2023, the Township hosted a Local Government Week Fun Day on October 17th where we invited North Addington Education Centre, Clarendon Central Public School and Granite Ridge Education Center grades 3-8. We had approximately 180 children in attendance along with teachers and Educational Assistants. We split the children up by their classes and rotated them around 8 different Activities and provided everyone with a pizza lunch. The day was very engaging and fun for the children & everyone took home lots of information and prizes for excellent participation. During the week we also ran a Mock Council contest and a Fire Chief for the day contest.

In 2024, the Township proposed to host a "career fair" style event where high school students grades 9-12 would be invited to explore potential careers in Municipal Government. These sessions were

aimed to educate students on municipal government and the many local services the Township provides, in hopes of inspiring them to get involved and make a difference. Unfortunately, due to lack of interest, the event was cancelled.

In 2025, the Township shared interesting facts and figures about the municipality and its various Departments on the Township's Social Media pages, while also running a Mock Council contest and a Fire Chief for the day contest throughout Local Government Week.

Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development

Comments:

For 2026, it is proposed that throughout Local Government week, the Township will share interesting facts and figures about the municipality and its various Departments on the Township's Social Media pages, while also running a Fire Chief for the day contest and hosting a Municipal Office, Public Works Facility and Fire Station Tour for Local Schools (elementary).

Fire Chief for the Day

This contest will be open to elementary school age children residing in North Frontenac.

To enter the contest, a child will create and submit a poster about fire safety to the North Frontenac Fire Department (NFFD). Judging will be performed by NFFD staff.

The winning child will receive the following:

- A visit at their school by their Fire Chief and Sparky (if available);
- A ride on a fire truck;
- A tour of one or more fire stations;
- Lunch with the Fire Chief at a local restaurant;
- An official ‘Fire Chief For The Day’ badge;
- A certificate;
- Additional prizes (ie. t-shirt, hat)

The contests will open on September 21 and close on October 7, 2026. The winners will be announced during Local Government Week.

Municipal Office, Public Works Facility and Fire Station Tour for Local Schools (elementary) – Municipal Office Complex

- Presentation from Elected Officials(s) (if available) and/or Municipal Staff regarding day to day operations of the Township.
- Waste/Recycling Presentation & Recycling Craft
- Public Works Equipment/Information
- Fire Department Equipment & Fire Prevention
- Invitation to be extended to Paramedics & OPP
- North Frontenac Parklands Equipment
- Economic Development Activity/Information
- Building Department Information
- Free Refreshments provided

These activities will educate students on municipal government and the local services the Township provides, as well as inspire them to get involved and make a difference.

Proclamation:

Whereas the week of October 19-25, 2026 will be celebrated in Ontario as Local Government Week; and

Whereas the municipal level of government performs the functions that significantly impact the day to day life of citizens throughout the world; and

Whereas the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario (AMO) acknowledge and celebrate the significant role that municipal governments play in helping to define the character, priorities, physical make up and quality of life of communities across Ontario; and

Now Therefore Be It Resolved that the Township of North Frontenac hereby proclaims the week of October 19-25, 2026 to be Local Government Week in North Frontenac Township.

Financial Impact:

There is currently $1,200 approved in the 2026 Budget for Local Government Week activities.

Strategic Implications:

Vibrant and Inclusive Community > Promote a health lifestyle > increased community engagement

To:	Mayor and Members of Council
From:	Brooke Ross, Manager of Community Development, Dipl.M.A. John Inglis, Councillor
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	Economic Development Task Force – 2026 Work Plan Update

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) and the Economic Development Task Force (EDTF)'s Administrative Report entitled "Economic Development Task Force – 2026 Work Plan Update";

And That Council approves the removal of SummerFest from the Economic Development Task Force Work Plan and assigns responsibility for the planning, coordination and delivery of the annual SummerFest to the Manager of Community Development, with authority to recruit community volunteers as required;

And That Council approves the discontinuation of WinterFest and directs that the funding previously allocated to WinterFest be redirected to the SummerFest budget for consideration within the 2027 Budget deliberations;

And That Council approves the removal of the Mural Project from the Economic Development Task Force Work Plan and assigns responsibility for administration of the annual program, including the selection of mural locations, to the Manager of Community Development;

And That Council approves the removal of the National Tradesperson Day Breakfast from the Economic Development Task Force Work Plan, with the annual initiative continuing to be administered by the Manager of Community Development;

And That Council approves the removal of the *Improvement of the Township Community Improvement Plan* initiative from the Economic Development Task Force Work Plan, as the project has been completed;

And That the Economic Development Task Force will update its Work Plan accordingly and redirect its efforts toward the development and implementation of new economic development initiatives for Council's consideration in 2027.

Background:

The Economic Development Task Force has reviewed its 2026 Work Plan and identified several initiatives that have either matured to the point where ongoing Task Force oversight is no longer required, are already being administered by the Manager of Community Development (MCD), or have been completed.

The EDTF has played a significant role in the development, implementation and growth of these initiatives. As programs become established and transition from development to regular operations, it is appropriate to periodically review whether they continue to require inclusion on the EDTF Work Plan.

Researched By:

Economic Development Task Force (EDTF)
Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Developement

Comments:

The EDTF has listed below recommendations regarding updates to its 2026 Work Plan. The proposed changes are intended to remove initiatives that have become operational in nature, have been completed, or are no longer considered an effective use of resources, allowing the EDTF to focus its efforts on new and emerging economic development priorities.

SummerFest – Remove from EDTF Work Plan
It is recommended that SummerFest be removed from the EDTF Work Plan and that responsibility for the planning, coordination and delivery of the event be assigned to the Manager of Community Development.

SummerFest has matured considerably and now has established operational processes, community recognition and volunteer participation. As a result, the event no longer requires ongoing strategic oversight from the EDTF and can be effectively administered by the MCD with the assistance of community volunteers recruited as required for planning, event set-up, operations and tear-down.

Removing SummerFest from the Work Plan will allow the EDTF to focus its meeting time on developing new economic development initiatives rather than the operational planning of an established annual event.

WinterFest – Discontinue Event
It is recommended that WinterFest be discontinued.

For the past four years, the EDTF has worked to develop and deliver WinterFest as a community winter event. Despite continued efforts to improve and promote the event, attendance has remained limited and the event has not experienced the same level of participation or growth as other Township initiatives (i.e. SummerFest, Mural Project, Festival of Stars, etc.).

It is therefore proposed that the funds currently allocated to WinterFest be redirected to SummerFest. SummerFest has become a highly attended and successful community event, and additional funding would provide an opportunity to continue expanding its programming, attractions and overall economic and community impact.

Mural Project – Remove from EDTF Work Plan
The Mural Project was established in 2017 when the EDTF invited local artists to participate in a program designed to showcase local talent, beautify the community and create unique attractions for residents and visitors.

Since that time, the program has continued annually, generally involving the selection of five artists to create murals that are installed at locations throughout the Township.
The majority of the program is currently administered by the Manager of Community Development, with the EDTF primarily involved in determining mural locations.

It is recommended that the Mural Project be removed from the EDTF Work Plan and that the MCD assume responsibility for selecting appropriate mural locations as part of the annual administration of the program. This will streamline the process and eliminate delays associated with bringing individual location selections to the Task Force within scheduled meetings.

National Tradesperson Day Breakfast – Remove from EDTF Work Plan
It is recommended that the National Tradesperson Day Breakfast be removed from the EDTF Work Plan.

The initiative has been administered by the Manager of Community Development since its inception. Although it currently appears on the EDTF Work Plan, the Task Force has no direct involvement in planning or delivering the event other than receiving updates for information.
Removing the initiative from the Work Plan will more accurately reflect the current responsibility and administration of the program.

Community Improvement Plan – Remove from EDTF Work Plan
It is recommended that the *Improvement of the Township Community Improvement Plan* initiative be removed from the EDTF Work Plan, as this project has been completed.

The EDTF has played an important role in establishing, developing and growing each of these initiatives. The recommended changes should therefore be viewed as a reflection of the success and maturity of these programs rather than a reduction in the importance of the Task Force.

As initiatives become established and transition into regular Township operations, removing them from the EDTF Work Plan provides capacity for the Task Force to identify and pursue new opportunities.

This will allow the EDTF to place greater emphasis on strategic economic development activities, including new initiatives intended to support local businesses, attract visitors and residents, encourage investment and strengthen North Frontenac's local economy.

Financial Impact:

There are no additional financial implications associated with removing SummerFest, the Mural Project and the National Tradesperson Day Breakfast from the EDTF Work Plan, as these initiatives are already considered annually within the budget.

It is recommended that the annual funding previously allocated to WinterFest be redirected to the SummerFest budget to support the continued growth and enhancement of that event.

Strategic Implications:

Economic Prosperity

To:	Mayor and Members of Council
From:	Brooke Ross, Manager of Community Development, Dipl.M.A.
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	Quilts at Clar Mill Community Hall

Recommendation:

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Quilts at Clar Mill Community Hall";
And That Council confirms the ownership of the "Loon Quilt" to be with the Plevna Craft Club and that Council authorizes the Plevna Craft Club to rotate this quilt with new quilts as they deem necessary; however, Council is only authorizing this one location rotation and no new additional quilt hangers shall be hung in the hall due to space limitations.
And That Council confirms the ownership of the "Millennial Quilt" to be with the Township, and the Township will continue to display this quilt on a permanent basis at the Clar Mill Hall, and that the Plevna Craft Club be permitted to clean the Millennial Quilt as necessary; however, it shall be re-hung immediately after.

Background:

The Township received the following request for the Plevna Craft Club on August 13, 2026:
"Hi Brooke,
In the spring we discussed a few options on hanging the Craft Ladies new quilt at the hall.

On behalf of the Plevna Craft club, I would like to put forth the request to display a new quilt at the Clar-Mill hall. With this request the Plevna Craft Club will retain ownership of the Four seasons quilt, in the same manner they have maintained the ownership of the Loon quilt.

As discussed, the Plevna Craft club are also requesting the ability to rotate the quilts from time to time, and also have the ability to remove, clean and rehang all three of the quilts.

Please let me know when you will be able to submit this request to council.

Much appreciated.

Carlie Rainville"

History:
Council passed Resolution #164-17 at the April 7, 2017 Council Meeting:
Be It Resolved That Council receives for information the email dated March 30, 2017 from Plevna Craft Ladies regarding the request to display a quilt in the Clar-Mill Community Hall;

And That Council approves the request to display the quilt at the Clar-Mill Community Hall and instructs the Manager of Community Development (MCD) to notify the Plevna Craft Ladies of Council's decision;
And That Council instructs the Clerk to send a thank you letter to the Watkins family for the donation".

Researched By:

Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development

Comments:

Ownership and display of the two current quilts has been a contentious issue among community members. In Spring of 2026 the "Millennial Quilt" was removed and a new quilt hung in its place, and it created a lot of community concern, as people want to see this quilt remain hung at the Hall. The quilt was returned and now we have received an official request from the Plevna Craft Club to be permitted to exchange these quilts at their discretion.

The "Millennial Quilt" was donated by the Fire Ladies/Community Volunteers around 1999/2000 and it has been hanging in the Clar Mill Hall since this time. After speaking with some community members who remember the history on this quilt, it appears it was donated to the Township to remain hung at the Clar Mill Hall.

The "Loon Quilt" was donated to the Plevna Craft Club and permitted to hang in the Clar Mill Hall by Resolution #164-17 and has been hanging in the Clar Mill hall since this time in 2017.

It is proposed that Council confirms the ownership of the "Loon Quilt" to be with the Plevna Craft Club and recommended that Council authorizes the Plevna Craft Club to rotate this quilt with new quilts as they deem necessary.

It is also proposed that due to a lack of information in writing regarding the ownership of the Millennial Quilt, that the Township continues to display this quilt on a permanent basis, and that the Plevna Craft Club be permitted to clean the Millennial Quilt as necessary; however, it shall be re-hung immediately after cleaning.

Financial Impact:

None.

Strategic Implications:

Vibrant and Inclusive Community

To:	Mayor and Members of Council
From:	Darwyn Sproule, Public Works Manager, P. Eng.
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	Revision to the 10 year Capital Plan (Culverts) for 2026

Recommendation:

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026";
And That the revision to the plan has been approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

Background:

The approved 10 year Capital Plan for 2026 included replacement of the Canonto Road Culvert at a cost of $300,000. The 2024 Ontario Structure Inspection Manual (OSIM) report identified the Canonto Road Culvert as priority #2 with a recommended time frame of 1 - 5 years for replacement. The culvert consists of 2 - 1.83m span Corrugate Steel Pipe (CSP) culverts and falls within the scope of OSIM accordingly (>3m total span).

Recently we noticed settlement over a culvert on Road 506 east of Fernleigh (at Lyons Lake). The Road crew have patched / padded the settlement with cold mix. The culvert is a 1.5m diameter and is not within the scope of OSIM inspections (3m is required). The culvert is on a skew with significant cover. The Public Works Foreman inspected the culvert and was concerned with the condition.

We retained a Consultant to complete a detailed inspection of both the Road 506 and the Canonto Road Culverts.

Researched By:

Darwyn Sproule, Public Works Manager
Kelly Watkins, Treasurer

Comments:

An Engineer from Greer Galloway (GG), a division of Jp2g Consultants Inc., inspected the Road 506 Culvert on August 20, 2026 and submitted a report on August 30th. The culvert is part of a water course that drains water from Lyons Lake to Swaugers Lake.

The enhanced OSIM inspection was conducted in accordance with the MTO - Culvert Inspection Guide for Culverts less than 3000mm - November 2022 and the Ontario Structure Inspection Manual was used as guiding document during the inspection. As per the manual, a rating guide was used that ensured all critical aspects to the proper functioning of the culvert are rated. The culvert was inspected along the entire length. The Barrel is "split" in the middle of the span with a gap greater

than 2 inches. Road based material was observed entering the culvert. The submerged portion of the culvert is rotten throughout. The structure is still able to convey water in its current state; however, settlement of road base material has been observed on the driving surface.

Based on the manual a rating was determined for the culvert = 31.51. Rating of less than 34 warrant taking 'immediate action'. The recommendation provided - based on a Rating of 31.51, and worsening conditions, immediate action should be taken towards this culvert.

Considering the 2026 Capital Plan and the culvert work currently approved, I requested that GG inspect the Canonto Road Culvert. Using the same manual and method, a Rating of 54.34 was determined. Ratings between 74 to 34 warrant an 'inspection every year. And the OSIM recommended time frame from 2024 was replacement in 1-5 years.

Given the urgency of the Road 506 culvert, the recommendation is to proceed this season and defer the Canonto Road culvert to 2027 or 2028 depending on the budget and other structural work delivered. The current allocation of $300k is considered adequate for the revised culvert work.

GG have confirmed the required design can be completed and the Road 506 culvert replacement completed yet this season. Details regarding the staging remain to be determined.

Per Section 275(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended ('the Act') provides "The Council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that the new council will include less than three-quarters of the members of the outgoing Council;
And Whereas Section 275(2) of the Act provides the determination under subsection (1) is made after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations or after voting day, the determination shall be based on the declaration of results of the election including declarations of election by acclamation;
And Whereas Section 275(3) of the Act provides the actions referred to in subsection (1) are:
a. The appointment or removal from office of any officer of the municipality;
b. The hiring or dismissal of any employee of the municipality;
c. The disposition of any real or personal property of the municipality which has a value exceeding $50,000 the the time of disposal;
d. Making any expenditure or incurring any other liability which exceeds $50,000.

As a result of the above through By-law #2026-22, Being a By-law to Delegate certain authorities during a Restricted "Lame Duck" Council Period, Council delegated authority to the CAO "That the Chief Administrative Officer is hereby delegated authority, including authority to execute the agreement of purchase and sale, pertaining to the disposition of any real or personal property of the municipality which has a value exceeding $50,000 at the time of disposal" and "That the Chief Administrative Officer is hereby delegated authority as the financial signing authority for expenditures, outside the current approved budgets, exceeding $50,000".

Financial Impact:

The 506 Culvert is not part of the Asset Management Plan, we have only included the bridges and culverts that are required under the legislated OSIM inspections.

Therefore, the reallocation of the funds from the Canonto Road to the 506 Culvert will have an impact on our Asset Management Plan funding. In the last couple of years we have been required to replace

the culverts that are not part of the OSIM program. It will be proposed that the condition of these mid size culverts be assessed by a Consultant as part of the 2027 budget and that we incorporate these culverts into our Asset Management Plan as there is a significant financial impact when one of these midsize culverts need to be replaced.

As the project will be over $50,000 it has been approved by the CAO under the lame duck provisions as this is deemed to be a urgent matter that needs to be completed.

To:	Mayor and Members of Council
From:	Kelly Watkins, Treasurer, Dipl. M.A., M.M,
Approved by:	Corey Klatt, Chief Administrative Officer
Date of Meeting:	11 Sep 2026
Re:	2027 Insurance Renewal

Recommendation:

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2027 Insurance Renewal";

And That the 2027 Insurance Renewal be approved by the CAO under the authority of the Lame Duck delegation By-law #2026-22.

Background:

In 2021, the Municipality went out to Tender for Insurance Services which was approved by Resolution #545-21; "Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Insurance Renewal 2022-2024"; And That Council instructs the Treasurer to renew with Intact Insurance for 2022 to 2024 with the option of a one year extension; And That Council instructs the Treasurer to continue working with McDougall Insurance as our Broker."

On January 16, 2026, Council passed Resolution 15-26; "Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2026 Insurance Renewal"; And That Council instructs the Treasurer to provide Council with an update on a potential Joint Request For Proposal prior to the 2027 Insurance renewal.

Researched By:

Kelly Watkins, Dipl.M.A., M.M., Treasurer

Comments:

The original insurance agreement covered the 2022-2024 period and included an option to extend the agreement for one additional year, to 2025. For the 2026 renewal, our broker advised that, while conditions in the municipal insurance market were improving, it remained a challenging market. the broker further advised that there would be limited benefit if issuing a new competitive process for the 2026 renewal. Accordingly, staff worked with the broker to complete the 2026 renewal with the current insurer.

I made our Broker aware that we are considering going out to RFP for our 2027 renewal. Our broker advised that an RFP is unlikely to result in a significant change in pricing for the Township. There are

only four principal providers of municipal insurance in Canada, and the Township is currently insured through a leading municipal insurance provider. In addition to meeting the Township's insurance requirements, IPE provides a broad range of risk management services at no additional cost as part of its program. These services are particularly valuable to the Township, as there are no dedicated in-house risk management staff.

The two previous insurance tenders were completed jointly by the Frontenac municipalities. Early in 2026, the Treasurers within Frontenac County discussed whether to undertake a joint procurement process for the 2027 insurance renewal. The previous joint tender processes were supported by a consultant, with the consultant's cost shared among the participating municipalities and the County. At the time, engaging a consultant was considered good value because municipal insurance procurement is complex and specialized. Joint tendering was also intended to create potential savings if participating municipalities selected the same insurer. The total consultant cost for the previous process was approximately $30,000, shared among the participating municipalities.
Staff contacted the Treasurers across Frontenac County regarding the 2027 renewal and the potential for a joint tender. The responses were as follows:

Township of South Frontenac - Negotiated acceptable renewal terms with their current insurer for 2026 through 2028.

Township of Central Frontenac - Is satisfied with its current insurer and renewed for 2027 under the group purchasing provisions of its procurement policy.

County of Frontenac - Was satisfied with the terms of its 2026 renewal and chose not to pursue an RFP for 2027.

Township of Frontenac Islands - Expressed interest in participating in a joint RFP with the Township of North Frontenac, as both municipalities use the same broker and insurer.

As the County of Frontenac, South Frontenac, and Central Frontenac are not pursuing an RFP for the 2027 renewal, staff explored a joint process with Frontenac Islands. To reduce costs, the municipalities considered using the documents developed for the previous RFP rather than engaging a consultant. The RFP process remains complex and time-consuming. Given the limited number of municipal insurance providers. The broker's advice that significant pricing changes are unlikely, and the staff resources required to complete a competitive process, staff consider it to be in the Township's best interest to renew with the current broker and insurer for 2027 as they agreed to renew with "flat renewal terms".

The Township has been satisfied with the service provided by its current broker and insurer throughout the current contractual relationship.

Financial Impact:

We have been advised by our Broker (McDougall Insurance) that the Insurer is willing to keep "flat renewal terms".

Flat renewal terms means, the insurer is offering a 0% increase across all lines of coverage. They are also waiving the inflation factor on property values. They are offering to hold the premium on each line of coverage unless vehicles have been added or deleted, properties have been added, deleted or

altered and/or equipment has been added or deleted. This is also subject to no significant losses for the remainder of the year.

The 2026 premium was $286,535 plus applicable tax.

Committee of Adjustment Minutes

1:00 PM - Monday, July 27, 2026
Council Chambers

Present:	Garry Wood (Chair); Carl Tooley (Member); Jim Ogilvie (Member); and Brent Smith (Alternate Member - Electronic Participation)
Also Present:	Brooke Drechsler, Secretary/Treasurer; Marnie Geerlinks, Administrative Assistant to the Clerk's Department; Councillor Roy Huetl, Council Liaison; Sonya Bolton, Manager of Community Planning, County of Frontenac (Electronic Participation); Dmitry Kurylovich, Community Planner, County of Frontenac; and Lauren Breen, Planning Student, County of Frontenac

1. Call to Order

The Chair called the meeting to order at 1:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) ***July 27, 2026***

33-26 Moved by Jim Ogilvie, Seconded by Carl Tooley

Be It Resolved That the Committee approves the Agenda for the July 27, 2026 Meeting, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Delegations

None.

6. Adoption of Minutes

a) ***Minutes of Meeting held June 22, 2026***

34-26 Moved by Brent Smith, Seconded by Jim Ogilvie

Be It Resolved That the Committee adopts the Minutes of a Meeting held on June 22, 2026, as amended to include the following in Item 10 (a): "Ogilvie advised the percent grade is 30% or higher".
Carried

7. Business Arising Out of Minutes

a) ***Resolution #29-26: File #A10/26 - Lot 9, Plan 1007, Geographic Township of Clarendon (1198A Helen Lane) - Request Permission to Enlarge a Legal Non-Conforming/Non-Complying Structure***

Mr. Raki, Applicant was present in Chambers for the hearing.

Dmitry Kurylovich, Senior Planner with the County of Frontenac, provided an overview of the application to enlarge a legal non-conforming/non-complying structure. Kurylovich advised that County planning staff identified discrepancies from their site visit in the original proposal from the applicant at the June Committee of Adjustment meeting. County planning staff worked with the applicant to address the identified discrepancies, and the application was revised accordingly.

The applicant is proposing the following development;

- Convert the existing seasonal dwelling to a year-round home;
- Construct a one storey dwelling addition to the southwest corner of the existing dwelling with a footprint of 30 square metres and a setback of approximately 9.4 metres from the high watermark of Big Gull Lake;
- Construct a 13 square metre covered deck on the northeast side of the dwelling setback approximately 11 metres from the high watermark of Big Gull Lake; and
- Construct a 31 square metre screened in porch on the east side of the dwelling and south side of the covered deck.

Kurylovich advised that the existing dwelling is non-compliant because of the deficient waterbody setback. The dwelling is 11 metres from the highwater mark of Big Gull Lake. Kurylovich advised that the property is zoned Limited Service Waterfront (LSW) and is naturally vegetated with the exception of the development area. Kurylovich advised that Mississippi Valley Conservation Authority (MVCA) have no objection to the subject

application and recommended measures to mitigate the effects of erosion on the shoreline.

Kurylovich advised one comment was received from a neighbour prior to the June 22nd, 2026, public meeting stating that the existing dwelling did not have an uncovered deck on the east side; that the submitted site plan incorrectly identified the area west of the subject property as "woods" when it is in fact Big Gull Lake; and that the proposal seeks to expand the height, size, and volume of the original dwelling, contrary to Section 3.24(d) of the Zoning By-law.
No subsequent public comments have been received.

Kurylovich advised that the proposed covered porch and screened porch are being considered as new additions for the purposes of this application because of the considerable period of time since the original deck was removed.

Kurylovich advised that the proposed development meets the criteria under Section 45 (2) of the Planning Act and recommends approval of the application subject to conditions included in the Planning Report.

Carl Tooley advised he attended the site on May 26, 2026 and June 13, 2026 and noted the signs were posted. Tooley noted that the property is well vegetated with a mix of mature pine and maple trees. He advised that the crowns of the trees are above the roof line and that very limited vegetation will need to be removed for the proposed expansion. Tooley advised that the application stated there is a holding tank, but noted there is no holding tank on the property. Tooley recommended approval of the application, subject to the conditions in the palnning report.

Geerlinks advised that there were no comments from the public.

35-26 Moved by Carl Tooley, Seconded by Jim Ogilvie

Whereas at the meeting held June 22, 2026, the Committee passed Resolution #29-26 deferring a Request for Permission to Enlarge a Legal Non-conforming/Non-complying Structure located at 1198A Helen Lane;
Therefore Be It Resolved That Planning Application File #A10/26, to expand the existing dwelling with the construction of an addition on the southwest corner, a covered deck on the northeast side and a screened in porch on the east and south east side, shall be approved subject to the conditions noted in the Planning Report;
And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by August 6, 2026.
Carried

8. Zoning By-law Amendment Application (Recommendation to Council)

None.

9. Consent Applications

None.

10. Minor Variance Applications

a) ***File #A11/26: Part of Lot 29, Concession 3, Geographic Township of Palmerston (1043 Lake Road) - Minor Variance for Reduced Setback from Interior Lot Line***

Tanner Watt, Applicant was present in Chambers for the hearing.

Lauren Breen, Student Intern Planner with the County of Frontenac, provided an overview of the application for a Minor Variance for the reduced setback from the interior lot line. She advised this application is for a Minor Variance to construct a 1.5 storey accessory storage building (workshop) that is 71 square metres in area with an interior side yard setback of 2 metres. Breen noted Section 3.1.1.d. of Zoning By-law 55-19 states that unless specified in the By-law, no accessory use, building or structure shall be erected closer than 3 metres to any interior side, or rear lot line, or to any private lane/right of way.

Breen advised that the existing property is developed with:

- A three storey 32 square metre dwelling;
- A one and a half storey 35 square metre secondary dwelling;
- A one storey 12 square metre storage shed; and
- A Class 4 septic system

Breen advised that the Mississippi Valley Conservation Authority (MVCA) deemed the application as being outside of their regulated area and therefore did not have any technical comments. She stated no public comments were received.

Breen advised that this application meets the four tests under Section 45(1) of the Planning Act and recommends approval of the application subject to the conditions stated in the report.

Jim Ogilvie advised he attended the site on July 22, 2026 and confirmed that the signs were posted on the property. He stated that the property is well maintained and has a mix of trees. Ogilvie noted there is a shed on the property at the entrance on the roadside and asked the applicant if the shed would remain. Mr. Watt advised the shed is a temporary structure and will be removed when the proposed workshop is constructed. Mr. Watt advised the primary use of the proposed shed will be for wood storage and confirmed that there is a well treed buffer between the proposed development and the

neighbour's property. He noted there would be minimal sun shading impact on the neighbour's property. Ogilvie recommended approval of the application, subject to the conditions in the planning report.

Geerlinks advised that there were no public comments.

36-26 Moved by Jim Ogilvie, Seconded by Carl Tooley

Be It Resolved That Planning Application File #A11/26, a Minor Variance for a Reduced Side Yard Setback for the Construction of an Accessory Storage Building, shall be approved subject to the conditions noted in the Planning Report;
And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by August 6, 2026.
Carried

b) ***File #A12/26: Lot 7, Plan 1419, Big Gull Lake, Geographic Township of Barrie (1105A North Pinnacle Point Lane) - Request for Permission to Expand Legal Non-Conforming/Non-Complying Structure***

Gordon and Jean Price, the Applicants were present in Chambers for the hearing.

Dmitry Kurylovich, Senior Planner with the County of Frontenac, provided an overview of the application to expand a legal non-conforming/non-complying structure. Kurylovich advised that this application proposes to construct a 7.4 square metre deck addition to an existing non-complying deck and stated the proposed development is an expansion of an existing legal non-complying dwelling footprint (deck included) that was constructed prior to Township Zoning By-Law Number 55-19 coming into effect.

Kurylovich advised that the existing dwelling is non-compliant because of the deficient waterbody setback. He advised that the closest point of the dwelling (deck) is approximately 17 metres from the highwater mark of Big Gull Lake whereas 30 metres is required by the current Zoning By-law. The proposed deck addition will not encroach closer to the water.

Kurylovich advised that the existing, subject property is developed with:

- A one storey, square metre 66.8 square metre (780 square foot) dwelling located approximately 17 metres (57 feet) from Big Gull Lake;
- A 36.7 square metre (395 square foot) deck attached to the dwelling;
- A 12 square metre (135 square foot) boathouse;
- A small woodshed near the shoreline;
- A privy behind the existing dwelling; and
- A Class-4 sewage system located more than 30 metres (98 feet) from Big Gull Lake.

Kurylovich advised that the application is for a small deck expansion and that Planning staff are of the opinion the existing dwelling and deck are already part of the existing shoreline character and that the proposed development will have no impact on the character of the shoreline. He advised that vegetation will not need to be removed to accommodate the proposed development. There is a large tree that will be located adjacent to the proposed deck; however, it is unlikely to be impacted.

Kurylovich advised that the application meets the two tests under Section 45(2) of the Planning Act and recommends approval of the application subject to the conditions stated in the report.

Garry Wood advised he attended the site on July 22, 2026 and stated that the signs were posted and visible. Wood stated the property is well treed with a terraced terrain. He noted that there is a newly built retaining wall to support the septic. Wood advised that the deck expansion was well marked. Wood recommends approval of the application, subject to the conditions stated in the report.

Geerlinks advised there were no public comments.

37-26 Moved by Carl Tooley, Seconded by Jim Ogilvie

Be It Resolved That Planning Application File #A12/26, a Request for Permission to enlarge a Legal Non-Conforming/Non-Complying Structure, shall be approved subject to the conditions noted in the Planning Report;
And That the Secretary shall forward a copy of the Notice of Decision to the Applicant and each person or public body that made a written request to be notified, and any other person or public body prescribed by August 6, 2026.
Carried

11. Other Business

a) ***Ask the Planner***

Dmitry Kurylovich, Project Manager/Senior Planner for the County of Frontenac, provided an overview of the differences and conditions required for Section 45(1) and 45(2) of the Planning Act; the process for site inspections of subject properties; and the process of the review and submission of planning applications.

12. Adjournment

a) ***Adjournment of the Committee Meeting***

38-26 Moved by Jim Ogilvie, Seconded by Carl Tooley

Be It Resolved That the meeting adjourns at 2:25 p.m. until August 24, 2026, at 1:00 p.m. or at the call of the Chair.

Carried

Chair

Secretary

Housing Advisory Task Force Minutes

9:00 AM - Wednesday, August 12, 2026
Council Chambers

Present:	Mayor Gerry Lichty (Chair); Councillor John Inglis; Councillor Wayne Good; JP Melville; and Steve Sunderland.
Absent with Regret:	Tom Hunter
Also Present:	Kelly Watkins, Dipl.M.A., Dipl.M.M., Treasurer; Brooke Ross, Dipl.M.A., Dipl.M.M., Manager of Community Development (MCD) and Alyssa Borger, Economic/Community Development Student

1. Call to Order

The meeting was called to order by the Chair at 9:00 a.m.

2. Traditional Land Acknowledgement

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Housing Advisory Task Force Notes

a) Notes of the July 8, 2026 HATF Meeting as approved via email and were received for information at the August 13, 2026 Regular Meeting of Council.

5. Business Arising

a) Frontenac Municipal Services Corporation (FMSC) - meeting with MMAH

On July 10th, Mayor Lichty and CAO Corey Klatt, along with representatives from Central Frontenac and South Frontenac met with Minister Flack (MMAH) and Minister McCarthy (MECP) to tour the Verona and the Sharbot Lake housing sites. The meeting was organized by the Frontenac Municipal Services Corporation and was intended to demonstrate to the Ministers and their staff the opportunities that can be generated by using communal water supply and waste systems.

The Verona site is a greenfield site with property on each side of an access road. The use of communal technology allows for the increase of housing units from approximately 32 units to 92 units (48 townhouses and 44 apartment units).

The Sharbot Lake project is located on the previous school site that was acquired by the Township of Central Frontenac in 2017. The original design consisted of 10 units for

seniors but with the use of communal technology, the capacity increases to 45 units and a library. The use of a centralized system would also allow for the servicing of some adjacent properties.

The Ministers expressed interest and indicated that they supported centralized systems but did not offer additional funding to help these projects move forward. They also did not entertain a request to designate Frontenac County as a demonstration area.

b) Concept - North Frontenac Housing EXPO

The HATF discussed the potential of an EXPO/Home Show. It was discussed that this could be a good strategy/investment into the community. Would need to identify who the target market is, potentially host this in June, 2-day event, add other exhibitors like mortgage brokers, trailers, BBQs, etc. It may be beneficial to potentially jointly host this event with the Economic Development Task Force. The HATF discussed a potential budget of $5,000.

The HATF decided they would like to recommend to Council that this project be considered in the 2027 budget for consideration by the newly elected Council, accompanied by an Administrative Report from the Manager of Community Development with a proposed concept.

c) Draft Proposal - Resident Attraction & Community Growth Strategy

The HATF discussed that there could be opportunities for engagement with universities, etc. to complete a potential Resident Attraction & Community Growth Strategy, as the costs of hiring a consultant are expensive. It was also discussed about a potential Housing Improvement Plan that could be added into the existing Community Improvement Plan (CIP). This Plan could potentially look at funding small projects for home owners to improve their property.

The HATF will defer this topic until a later date, after the Municipal Election.

6. New Business

None.

7. Adjournment

a) Meeting adjourned at 10:10a.m.

Recommendations to Council

Be It Resolved That Council receives for information the August 12, 2026 Notes of the Housing Advisory Task Force (HATF);
And That Council defers discussion regarding the Housing EXPO/Home Show in the amount of $5,000 until the 2027 Budget, where an Administrative Report will be provided

by the Manager of Community Development with the proposed concept supported by the HATF.

Received by Council on September 11, 2026.

Mayor Gerry Lichty, Chair

Economic Development Task Force Minutes

10:00 AM - Monday, August 17, 2026
Council Chambers

Present:	Councillor John Inglis (Chair); Deputy Mayor Roy Huetl; Cyndy Bonello; Paul Thiel; Dan Vaillancourt; and Betty Hunter
Absent with Regret:	
Also Present:	Brooke Ross, Dipl.M.A., Manager of Community Development (MCD); Richard Allen, Manager of Economic Development (County of Frontenac); and Lori Newman (Secretary)

1. Call to Order

The meeting was called to order by the Chair at 10:00 a.m.

2. Traditional Land Acknowledgement

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Economic Development Task Force Notes

a) Notes of the July 20, 2026 EDTF Meeting as approved via email and were received for information at the August 13, 2026 Regular Meeting of Council.

5. Business Arising

6. New Business

a) DRAFT ADMIN REPORT - Economic Development Task Force - 2026 Work Plan Update

The EDTF reviewed and approved the Draft Administrative Report regarding the 2026 Work Plan update that will be presented to Council at the September 11, 2026 Regular Meeting of Council.

b) 2026 Work Plan & Draft 2027 Work Plan

The EDTF discussed the updated 2026 Work Plan as well as ideas and initiatives for the 2027 Work Plan. The current EDTF members will only have two remaining meetings before the 2026 Election. The discussion will continue at the next EDTF meeting.

7. Adjournment

a) Meeting adjourned at 11:08a.m.

NOTE : The next meeting of the EDTF will take place on Monday, September 21, 2026 at 10:00 a.m. at the Municipal Council Chambers located at 6648 Road 506, Plevna.

Recommendations to Council

Be It Resolved That Council receives for information the August 17, 2026 Notes of the Economic Development Task Force (EDTF)

Received by Council onSeptember 11, 2026.

_____

Councillor John Inglis, Chair

Environmental Task Force Minutes

9:00 AM - Tuesday, August 25, 2026
Council Chambers

Present:	Deputy Mayor Roy Huetl (Chair); Councillor John Inglis; Councillor Fred Fowler; Paul Asselin; Bruce Moore; Mike Ward; and Katie Surra
Absent with Regret:	Marlene Spruyt
Also Present:	Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., and Darwyn Sproule, Public Works Manager, P. Eng.

1. Call to Order

The Chair called the meeting to order at 9:02 a.m.

2. Traditional Land Acknowledgement

The Chair read the Traditional Land Acknowledgment.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Presentation

a) ***Lindsay Surra re: Environmental Monitoring with Citizen GeoScience***

The Task Force received the presentation from Lindsay Surra and thanked her for her time spent today. She advised the findings are publicly available on the website and she is planning to present the findings at the Limestone District School Board Science Fair in the fall. She is looking for other individuals or organizations to participate in order to complete this type of research on other lakes for Eurasian milfoil. The program can also be used other types of invasive species such as phragmites, poison parsnip, etc. Additional information on this project can be found on the website at https://sites.google.com/view/citizen-geoscience/home or by contacting Lindsay Surra at citizengeoscience@gmail.com.

5. Environmental Task Force Notes

a) ***Notes of the Environmental Task Force Meeting dated June 30, 2026 as approved via email and received for information at the August 13, 2026 Regular Meeting of Council.***

No comments.

6. Business Arising

a) *Work Plan Update*

1. Short-term Rentals (STR) - Bruce Moore, Kate Surra and John Inglis
The Clerk/Planning Manager (CPM) advised Council approved moving forward with a consultant to complete a business case for implementing a STR By-law. The business case will look at the costs and resources required to implement the potential program.

2. Septic Inspection Programs - Bruce Moore, Kate Surra, Roy Huetl and Fred Fowler
The Public Works Manager (PWM) advised the research is taking longer than anticipated due to other priorities. In this case a consultant would not be helpful. Staff will continue to work on the next steps to implement the septic inspection program during the sale of a property. The Task Force reiterated that this is a great first step but additional mandatory inspections should be added in the future. Also, people should be encouraged to inspect their system when having it pumped.

3. Net Metering - John Inglis, Paul Asselin and Marlene Spruyt
The Task Force discussed the existing FIT panels and the implication of winter conditions/snow. The Municipal Office roof pitch is quite shallow and very little power was generated over the winter. Clearing snow in a safe manner is difficult with the roof mounted panels. The one potential solution was to increase the inclination of the panels with adjustable brackets, but this will impact the loading on the roof. It was decided to investigate the possibility of ground mounted panels. Considerations will include cost benefits, available space, proximity to the Municipal Office, distance/distribution of DC power, potential size of the installation etc. Paul Asselin will update the interested supplier regarding the status of the project and new timeline. It is anticipated an updated business case for the net meeting proposal could be provided to Council for consideration at a meeting early in 2027.

Note: Councillor Inglis left the meeting at this time.

4. Invasive Species - Roy Huetl, Fred Fowler and Mike Ward
Ward advised the application of Procella is scheduled to be applied to Eurasian Milfoil on August 27, 2026 at Mazinaw Lake. The pre-application studies have been completed and post-application studies will continue for one year post treatment. The Mazinaw Property Owners Association is hoping to obtain funding to increase the study for up to 5 years.

5. Community Engagement
The Task Force discussed the Fall Newsletter and suggested the information on the Citizen GeoScience project and ALTO communications plan be added.

b) *ALTO*

The Task Force discussed Council's Resolution and are supportive of the

communications plan the Township has set-out and will continue to follow the ALTO project as more details on location are provided. The Task Force suggested the details of the communications plan be shared in the fall newsletter.

7. New Business

a) ***Cellular and Broadband Services***

Although not an environmental issue, Moore asked if there was an update on the broadband project that is being placed on the hydro infrastructure. The Task Force discussed the broadband project and the cellular tower project and agreed the improvement of cellular and broadband service is very important to the residents of the Township.

8. Next Meeting Date

a) ***Discussion on Future Meeting Schedule***

The Task Force decided it was not necessary to meet until the beginning of the next term of Council, subject to Council approving the continuation of the Task Force. The Chair thanked the Task Force for all their hard work over the last few years.

9. Adjournment

The meeting adjourned at 10:00 a.m.

Recommendations

Be It Resolved That Council receives for information the Environmental Task Force Notes dated August 25, 2026 as circulated;
And That Council receives the update regarding the net-metering project and will consider a revised business case early in 2027 given the additional options being investigated by the Environmental Task Force.

Deputy Mayor Roy Huetl, Chair

Council Portfolios

Council Members have been appointed to various Portfolio/Liaison positions. Council Members will provide a verbal update to Council on their positions during the Council Portfolio section of the Agenda. If any action is requested, an Administrative Report or Notice of Motion shall be provided by the Council Member. Updates and recommendations from Council Committees/Task Forces will be provided through the applicable Minutes/Notes.

Mayor Gerry Lichty

Portfolio: County Business	**Responsibility:** • Update Council on County Council Activities and Decisions
Portfolio: North Frontenac Lake Association Alliance (NFLAA)	**Responsibility:** • Council Liaison
Portfolio: Municipal Services Corporation	**Responsibility:** • Provide Updates from the Board of Directors

Councillor Wayne Good – Ward 1

Portfolio: Township of North Frontenac	**Responsibility:** • Municipal Road Inspector
Portfolio: Lake Associations – Ward 1 Lakes	**Responsibility:** • Council Liaison

Councillor Mike Hage – Ward 1

Portfolio: Lakelands Family Health Team	**Responsibility:** • Council Liaison
Portfolio: Lake Associations – Ward 1 Lakes	**Responsibility:** • Council Liaison

Deputy Mayor Roy Huetl – Ward 2

Portfolio: Committee of Adjustments/Planning Advisory Committee	**Responsibility:** • Council Liaison
Portfolio: Mississippi Valley Conservation Authority (MVCA)	**Responsibility:** • Board Member
Portfolio: Lake Associations – Ward 2 Lakes	**Responsibility:** • Council Liaison

Councillor Vernon Hermer – Ward 2

Portfolio: Lake Associations – Ward 2 Lakes	**Responsibility:** • Council Liaison

Councillor Fred Fowler - Ward 3

Portfolio: Eastern Ontario Trails Alliance (EOTA)	**Responsibility:** • Board Member
Portfolio: North Frontenac Trails Enhancement	**Responsibility:** • Provide updates to Council
Portfolio: County Business – Second Member	**Responsibility:** • Update Council on County Council Activities and Decisions
Portfolio: Lake Associations – Ward 3 Lakes	**Responsibility:** • Council Liaison
Portfolio: Seniors And Law Enforcement Together (SALT)	**Responsibility:** • Provide updates to Council
Portfolio: Frontenac Ontario Provincial Police (OPP)	**Responsibility:** • Council Representative on the Frontenac OPP Detachment Board

Councillor John Inglis – Ward 3

Portfolio:	**Responsibility:**
Lake Associations – Ward 3 Lakes	• Council Liaison

The Corporation of the Township of North Frontenac

By-law #2026-47

Being a By-law to Appoint the Chief Building Official for the Corporation of the Township of North Frontenac

Whereas Section 275(1) of the *Municipal Act, 2001,* S.O. 2001, c.25 (the "Act") provides "The council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that the new council will include less than three-quarters of the members of the outgoing Council";

And Whereas Section 275(2) of the Act provides that the determination under subsection (1) is made after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations;

And Whereas based on the nominations to the new Council for the Township of North Frontenac that have been certified, the new Council following the 2026 municipal election will include less than three-quarters of the members of the outgoing council;

And Whereas Section 275(3) of the Act provides that the actions referred to in subsection (1) include the appointment or removal from office of any officer of the municipality;

And Whereas Section 275(4.1) of the Act provides that "Nothing in this section prevents a municipality taking any action in the event of an emergency";

And Whereas pursuant to Section 3 of the *Building Code Act*, 1992 S.O. 1992, Chapter 23, Council of each municipality is responsible for the enforcement of the Building Code Act and shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the Building Code Act;

And Whereas the Township of North Frontenac has been without a Chief Building Official since July 21, 2026 and is currently reliant on part-time assistance from the Chief Building Official for the Township of Central Frontenac to perform all required functions of the Chief Building Official;

And Whereas Council considers this temporary arrangement to be untenable in light of operational constraints including the volume of building permit applications, required inspections and the geographic extent of the Township of North Frontenac;

And Whereas Council has determined that failure to promptly appoint a full-time, dedicated Chief Building Official for the Township of North Frontenac could lead to life safety issues, legal liability, and severe operational difficulties given the Chief Building Official's role in enforcing public safety legislation and performing mandatory statutory functions;

And Whereas Council therefore considers the lack of a CBO or viable alternate to constitute an emergency for the purposes of section 275(4.1) of the Act;

And Whereas Council has consulted with staff and sought legal advice on the use of these powers and has not identified alternative solutions to avert the emergency;

Now Therefore Be It Resolved That the Council of The Corporation of the Township of North Frontenac considers it necessary to hereby appoint a Chief Building Official to enforce the Building Code Act, the Regulations and By-laws;

Now Therefore the Council of The Corporation of the Township of North Frontenac enacts as follows:

1. **That** _____ is hereby appointed as Chief Building Official for The Corporation of the Township of North Frontenac, effective September 14, 2026.

2. **That** the Chief Building Official shall perform all related duties as prescribed in the Chief Building Official's Role Description (as amended by the CAO); in Legislation and/or Policies; while following guidelines established by the policies of Council and/or the CAO; and in accordance with Legislation.

3. **That** the Chief Building Official shall ensure that all development or improvement of property within the Township is in compliance with the Building Code Act, Official Plan, Zoning By-laws and other legislation.

4. **That** the conditions of employment for the Chief Building Official for the Township of North Frontenac, shall be in accordance with their Offer of Employment Letter (Contract) and shall be complied with.

5. **That** in the absence of the Chief Building Official the position shall be filled in accordance with the Building Department Services Agreement between the Township of Central Frontenac and the Township of North Frontenac as approved by By-Law #72-18.

6. **That** all Resolutions, By-laws or parts of By-laws, which are contrary to or inconsistent with this By-law, are hereby repealed.

7. **That** By-law #36-22 is hereby repealed.

8. **That** this By-law shall come into force and take effect on the date of its final passing.

Read a first and second time this 11th day of September 2026.

Read a third time and finally passed this 11th day of September 2026.

_____
Gerry Lichty, Mayor

_____
Tara Mieske, Clerk

The Corporation of the Township of North Frontenac

By-law #2026-48

Confirming By-law

Being a By-law of the Corporation of the Township of North Frontenac to confirm all actions and proceedings of the Council of the Corporation of the Township of North Frontenac for a Regular Council Meeting held September 11, 2026

Whereas Section 9 of the *Municipal Act, S.O.2001, c.25* and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas Subsection 2 of Section 11 of the *Municipal Act, S.O. 2001, c.25* and amendments thereto provides that a lower-tier and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2, subject to certain provisions;

And Whereas Section 5(3) of the *Municipal Act S.O. 2001, c.25* – A Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Township of North Frontenac for the September 11, 2026, Regular Council Meeting, be confirmed and adopted by by-law;

Now Therefore the Council of The Corporation of the Township of North Frontenac hereby enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac taken at its Regular Council Meeting held September 11, 2026 be confirmed as actions for which The Corporation of the Township of North Frontenac has the capacity, rights, powers and privileges of a natural person;

2. That all actions and proceedings of the Council of The Corporation of the Township of North Frontenac at its Regular Council Meeting held September 11, 2026, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other actions taken by the Council of The Corporation of North Frontenac at the Meeting, are hereby sanctioned, ratified and confirmed as if all such proceedings were expressly embodied in this By-law;

3. That the Mayor and proper officials of The Corporation of the Township of North Frontenac are hereby authorized and directed to do all things necessary, and to obtain approvals where required, to give effect to the actions passed and taken by Council at the said Meeting;

4. That this by-law shall come into force as of the final passing thereof.

Read a first and second time this11^{1h} day of September, 2026.

Read a third time and finally passed this 11th day of September, 2026.

_____
Gerry Lichty, Mayor

_____
Tara Mieske, Clerk