

Minutes of a Regular Meeting of Council for The Corporation of the Township of North Frontenac, held December 11, 2020 in the Council Chambers, 6648 Road 506, Plevna, Ontario.

Present: Mayor Ron Higgins; Councillor Fred Perry (Electronic Participation) - Ward 1; Deputy Mayor Gerry Martin and Councillor Vernon Hermer (Electronic Participation) – Ward 2; Councillor John Inglis and Councillor Fred Fowler – Ward 3.

Absent with Regrets: Councillor Wayne Good (arrived later in the meeting) –Ward 1

Also Present: Cheryl Robson, CAO; Corey Klatt, Manager of Community Development/Back-up CAO (MCD); Tara Mieske, Clerk/ Planning Manager (CPM); Kelly Watkins, Treasurer; Eric Korhonen, Director of Emergency Services/Fire Chief (DES/FC); and Darwyn Sproule, Public Works Manager (PWM).

1. Call To Order

The Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Moved by Councillor Fowler, Seconded by Councillor Inglis #460-20

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated December 11, 2020, as circulated.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared.

4. Presentations

a) Ontario Negotiation Team – Algonquins of Ontario Land Claim – Recommended Whiteduck Provincial Park

Moved by Councillor Fowler, Seconded by Councillor Inglis #461-20

Be It Resolved That Council receives for information the presentation from Doug Carr, Jennifer Griffin and C.B. Pappin entitled “Algonquins of Ontario Land Claim – Recommended White Duck Provincial Park” and thanks them for their time spent today.

Carried

Note: Councillor Good attended the meeting electronically during the presentation.

b) Employee/Volunteer Long Service Awards

Moved by Councillor Fowler, Seconded by Councillor Inglis #462-20

Be It Resolved That Council presented the Long Services Awards for 2020 to the following employees:

Fire

Stan Seitz	40 years
Gary Fleming	10 years
Lindy Hay	10 years

Be It Resolved That Council receives for information an email dated November 26, 2020 from the Clerk/Planning Manager to Ontario Provincial Police (OPP) Staff Sargeant Sharron Brown, Frontenac Detachment, advising Council has received inquiries from residents about the regulation of bubbler systems placed in local lakes around docks and boathouses to keep the ice from forming and causing damage; and that the Township’s Solicitor has advised the Township cannot regulate bubbler systems; however there are provisions under the Federal Code Section 263(1) with respect to safeguarding openings in the ice;

And That Council receives for information an email dated November 26, 2020 from Staff Sargeant Brown advising “the OPP has the authority to lay charges under the Criminal Code of Canada where section 263(1) is found. Section 263 (1): Everyone who makes or causes to be made an opening in ice that is open to or frequented by the public is under a legal duty to guard it in a manner that is adequate to prevent persons from falling in by accident and is adequate to warn them that the opening exists. Should we receive a complaint we will investigate”;

And That this information be provided on the Township’s Website and Social Media accounts.

Carried

9. Communications – Clerk’s Administrative Reports

A: Received for Information:

Moved by Councillor Inglis, Seconded by Councillor Fowler #467-20

Be It Resolved That Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

1. Ministry of Municipal Affairs and Housing (MMAH) re: Enforcement of Orders Under the Reopening Ontario Act 2020;
2. Ontario Health re: Ontario Health Connection Newsletter;
3. Federation of Ontario Cottagers' Association (FOCA) re: November 2020 Newsletter;
4. Town of Grimsby – Request for Support re: Proposed Regulation under the Ontario Heritage Act (Bill 108)-;
5. Ron Higgins, Mayor re: County Council Agenda – Strategy Corp Modernization Input 2020;
6. Municipality of Meaford, City of Belleville and Town of Amaranth – Request for Support re: Amendments to Municipal Elections Act (Bill 218);
7. Independent Electricity System Operator (IESO) re: East Regional Electricity Network Update;
8. Cunningham Swan Lawyers re: Municipal Law Fall Newsletter;
9. City of Hamilton – Request for Support re: Alcohol and Gaming Commission of Ontario (AGCO) Process to Consider Radial Separation from Other Cannabis Locations;
10. Honorable Laurie Scott, Ministry of Infrastructure re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream;
11. Eastern Ontario Regional Network (EORN) re: Universal Broadband Fund;

12. Ministry of Natural Resources and Forestry (MNRF) re: Pembroke District, Ottawa Valley Forest, MNRF Digital Mail List;
13. Minor Variance Application A23/20 – Notice of Decision – Brinson;
14. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: News Release - Do Your Part to Keep KFL&A Area Safe and Open;
15. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Letter to the Municipal Partners;
16. Mississippi Valley Conservation Authority (MVCA) re: 2021 Planning Fees;
17. Megan Rueckwald, Manager of Community Planning, Frontenac County re: Thank you Letter;
18. Frank Cowan Company re: Supporting Ontario's Recovery Act, 2020 (Bill 218);
19. Ontario Good Roads Association (OGRA) re: 2021 OGRA Conference Registration Open;
20. Rural Ontario Municipal Association (ROMA) re: Funding and Resources for Improved Connectivity – Universal Broadband Fund and Improving Connectivity for Ontario;
21. Frontenac Arch Biosphere (FAB) Network re: November 2020 Newsletter;
22. Ontario Health (East) re: Departure Notice of Regional Lead for Ontario Health (East), Renato Discenza,;
23. Huron-Kinloss Resolution – Request for Support re: Building Contractor's Provide Proof of Insurance, Amendment to Bill 124;
24. Township of Howick – Request for Support re: Amendments to the Tile Drain Loan Program;
25. Township of Huron-Kinloss – Request for Support re: Cannabis Stores;
26. Township of Amaranth – Support of County of Wellington Aggregate Resource Property Valuation Resolution;
27. Rural Ontario Municipal Association (ROMA) re: Webinar Released for Municipal Broadband Resources & Remote and Rural Broadband Conference;
28. Township of Marmara and Lake – Request for Support re: Accessibility for Ontarians;
29. Mississippi Valley Conservation Authority (MVCA) re: Pressure Grows to Remove Schedule 6 from Budget Bill 229;
30. Quinte Conservation Authority re: October Board Meeting Approved Minutes;
31. Township of Central Frontenac re: Support Letter for Schedule 6 – Bill 229 (Changes to Conservation Authorities);
32. University Hospitals Kingston Foundation re: Winter 2020 Foundation Report;
33. Rideau Waterway Land Trust re: Fall 2020 Newsletter;
34. Quinte Conservation Authority re: Update on Schedule 6 – Bill 229;
35. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Thank-you Letter to Editors Community Newspapers;
36. Ontario Human Rights Commission (OHRC) re: Working to Address Anti-Indigenous Racism in Lacrosse.

Carried

B: Action Items:

**B1. Shabomeka Lake Association re: Request for Assistance at the Public Landing
Moved by Councillor Fowler, Seconded by Councillor Inglis #468-20**

Be It Resolved That Council receives for information a letter dated December 1, 2020 from Laura Logan, President of the Shabomeka Lake Association, asking for assistance from the Township for the public boat launch area on Shabomeka including:

- Signage indicating that the area is to be used exclusively for loading and unloading;
- Signage concerning invasive species controls including the need to clean and dry your boat;
- Signage about COVID-19 and physical distancing requirement;
- Signage indicating that overnight camping is not permitted and that all garbage is to be taken away;
- a public outhouse which is maintained by the Township;
- Repairs, gravel and fill for the dock which is deteriorating;
- separate areas designated for trailers and boats and to only allow those belonging to water access cottagers to be left there;
- Designation of an area which can be safely plowed and, if possible, to have 'Resident parking only' signs in place for at least 6 spots, to ensure that the residents can access them.

And That Council instructs the Manager of Community Development and the Public Works Manager to review the requests and provide a report to Council at an upcoming meeting in 2021.

Carried

B2. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Rural Transportation Table – Free Wi-Fi Options for Rural Residents

Moved by Councillor Inglis, Seconded by Councillor Fowler #469-20

Be It Resolved That Council receives for information an email dated December 3, 2020 from KFL&A Rural Transportation Table (RTT) advising it has concluded its project to increase physical and virtual access for rural residents to services and activities; and that the RTT has made a number of recommendations regarding transportation services and service coordination; and that the RTT has purchased 4 outdoor Wi-Fi extenders, and hardware that will allow internet to be accessed within 300 metres of host buildings with the intention of these units providing additional free Wi-Fi options in rural Frontenac and Lennox & Addington;

And That the RTT is wondering if North Frontenac would be interested in partnering with the RTT to host one of the Wi-Fi hotspot sites;

And That Council supports this request and instructs the Manager of Community Development to work with the RTT on this possible partnership with the location at the Clar Mill Hall.

Carried

10. Council, CAO and Managers' Administrative Reports

a) CAO - Establishment of Fee Schedule for Part 8 of the Ontario Building Code – Sewage (Septic) Systems

Moved by Councillor Fowler, Seconded by Councillor Inglis #470-20

Be It Resolved That Council receives for information the Chief Administrative Officer's Administrative Report entitled "Establishment of Fee Schedule for Part 8 of the Ontario Building Code – Sewage (Septic) Systems";

And That Council approves in principle the proposed fees for On-site Sewage systems as established by South Frontenac Township as our Service Provider effective January 1, 2021;

And That, as per the Ontario Building Code Act, Council instructs the Clerk to provide Notice of a Public Meeting on January 15, 2021 and the intent to pass a By-law to amend the Fees and Charges By-law at the Regular Council Meeting on January 15th following the Public Meeting.

Carried

b) CAO - Proposed Whiteduck Park

Moved by Councillor Inglis, Seconded by Councillor Fowler #471-20

Be It Resolved That Council receives the Chief Administrative Officer's Administrative Report entitled "Proposed Whiteduck Park" for information purposes;

And That Council received a Presentation from the Ministry of Natural Resources and Forestry (MNRF) at the meeting today and provide the following next steps:

- CAO follow-up with MNRF to see if a member of Council and Senior Staff member can be a part of the negotiations with respect to the park;
- MCD will be the lead for staff and Councillor Inglis for Council, if permitted;
- Notice be provided in the Frontenac News, Social Media and circulated to Cottage Associations;
- Request Province provide notice to Water Access properties on Gull Lake and to extend the deadline for public consultation.

Carried

c) Director of Emergency Services/Fire Chief and FLSE – Fire Prevention, Public Education Activities – 2020

Moved by Councillor Fowler, Seconded by Councillor Inglis #472-20

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "Fire Prevention, Public Education Activities – 2020" for information purposes.

Carried

d) Director of Emergency Services/Fire Chief – What 3 Words – Cellular Location Application

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #473-20

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's (DESFC) Administrative Report entitled "What3Words – Cellular Location Application";

And That Council instructs the DESFC to advise the City of Kingston Fire and Rescue Department that the North Frontenac Fire Department (NFFD) will be promoting the use of the 'What3Words' application;

And That the DESFC will contact the team at 'What3Words' to advise we are using the 'What3Words' application;

And That Council instructs the DESFC to promote the use of the 'What3Words' APP by posting it on the Township Website, North Frontenac Park Lands Website and Social Media Accounts as well as circulating it to Cottage Associations and Local Businesses;

And That the DESFC will set up training for all members of the NFFD, during a regular training night to familiarize them with the application, and how to use the application to locate lost members of the public or emergency locations on their Township or personal cellular devices.

Carried

e) Director of Emergency Services/Fire Chief – Firefighter Recognition – 2020

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #474-20

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's (DESFC) Administrative Report entitled "Firefighter Recognition - 2020";

And That Council thanks the Firefighters for their continued commitment to the Community and the residents of North Frontenac, and for a job well done;

And That Council instructs the DESFC on behalf of Council, the Township and the Residents of North Frontenac to congratulate and thank the Firefighters for their achievements on December 16, 2020 at their scheduled training event as due to Covid-19 a Firefighters Christmas Dinner will not take place in 2020.

Carried

f) Director of Emergency Services/Fire Chief – Alternate Community Emergency Management Coordinator

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #475-20

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Alternate Community Emergency Management Coordinator";

And That Council will consider a by-law later in the meeting to appoint Brooke Hawley, as the Alternate Community Emergency Management Coordinator;

And That the CEMC shall arrange training to the Alternate CEMC, and include the training expense(s) in the 2021/2022 budget.

Carried

g) Manager of Community Development and Public Works Manager – Proposed Funding Application to the ICIP for COVID-19 Resilience Infrastructure Stream – Local Government Intake

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #476-20

Be It Resolved That Council receives for information the Public Works Manager (PWM) and the Manager of Community Development's (MCD) Administrative Report entitled

“Proposed Funding Application to the ICIP Covid-19 Resilience Infrastructure Stream – Local Government Intake”;

And That Council authorizes the Public Works Manager to submit an application for funding to the ICIP Covid-19 Resilience Infrastructure Stream – Local Government Intake for \$100,000 (the maximum amount for North Frontenac Township to request) for the remediation and repairs required to address the mold identified in the attic at the Ward 2 Public Works Garage;

And That Council approves the CAO signing the Application for funding on behalf of the Township of North Frontenac and authorizes the CAO to sign the Agreement if the Application for Funding is successful.

Carried

h) Treasurer – Insurance Renewal for 2021

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #477-20

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Insurance Renewal for 2021”;

And That Council instructs the Treasurer to renew the 2021 insurance with no change to the deductible.

Carried

i) Treasurer – 2021 WSIB Rate for Fire Volunteers

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #478-20

Be It Resolved That, the Council of the Corporation of Township of North Frontenac receives the Treasurer’s Administrative Report entitled “2021 WSIB Rate for Fire Volunteers” for information purposes;

And That, Council of the Township of North Frontenac set Workplace Safety and Insurance Board (WSIB) at the maximum coverage for 2021, being \$102,800 for volunteer firefighter personnel in Wards 2 & 3;

And That Council set the maximum number of members of the brigade shall not exceed 30 members per station, plus the Director of Emergency Services/Fire Chief and Assistant Fire Chief.

Carried

j) Clerk/Planning Manager – Appointment of Deputy Mayor

Note: In accordance with the Procedural Policy, the Mayor called for nominations, a nomination was put forward for Deputy Mayor Martin who accepted. No other nominations were made.

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #479-20

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Appointment of Deputy Mayor”;

And That Council appoints Gerry Martin as the Deputy Mayor for a one year term;

And That Council will consider an Appointing By-law later in the Meeting.

Carried

k) Clerk/Planning Manager – The Ontario Municipal Records Management System (TOMRMS)

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #480-20

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "The Ontario Municipal Records Management System (TOMRMS)";

And that to allow the Clerk's Department to begin work on this important initiative and find efficiencies with Records Retention, Council approves in advance of the Special Council Meeting to discuss the Municipal Modernization, the Clerk moving forward with the purchasing of the TOMRMS estimated at \$4,000;

And that Council instruct the Treasurer to transfer the funds for this from the Municipal Modernization Reserve Fund money received in 2018.

And that when TOMRMS is purchased and ready for implementation, the Clerk shall prepare a new Records Retention By-law for Council's consideration.

Carried

l) Clerk/Planning Manager – Four Shore Road Allowance Applications for Approval in Principle – Osler-Charenko, Tryon-Russel, Tokley and Sollazzo

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #481-20

Be it Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Four Shore Road Allowance Application for Approval in Principle – Osler-Charenko, Tryon-Russel, Tokley and Sollazzo";

And That Council approves in principle the Application to close, stop up and sell the Road Allowance as described below:

- Part of the Shore Road Allowance abutting Lots 27 & 28, Concession 6, geographic Township of Miller;
- Part of the Shore Road Allowance abutting Pt Lot 28, Concession 9, geographic Township of Barrie;
- Part of the Shore Road Allowance abutting Pt Lot 7, Concession 12, geographic Township of Barrie;
- Part of the Shore Road Allowance abutting Lot 4, Plan 1322, geographic Township of Miller.

Carried

m) Clerk/Planning Manager – Four Road Allowance Closures and Sale By-law – Knapper, Gerrie, Fisher and Compton

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #482-20

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Four Road Allowance Closures and Sale By-law – Knapper, Gerrie, Fisher and Compton";

And That, as required by By-law #22-15,

- **All That Part** of the Shoreline Road Allowance lying in front of Lot 6, Concession 12, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-22300; (Shawenagog Lake)

- **All That Part** of the Shoreline Road Allowance lying in front of Lot 17, Registered Plan 1202, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 2 on Registered Plan 13R-10981; (Kashwakamak Lake)
- **All That Part** of the Shore Road Allowance lying in front of Lot 276, Registered Plan 1044, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 2 on Registered Plan 13R-22146; (Kashwakamak Lake)
- **All That Part** of the Shore Road Allowance lying in front of Lot 29, Concession 9, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-9224. (Mississippi River)

be declared as surplus and sold to the adjoining owners. Appraisals of these properties are not necessary as these are Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of these Road Allowances.

Carried

- n) Clerk/Planning Manager – Permission to Allow Use of Camera in the Council Chambers for Council/Committee Meetings

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #483-20

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Permission to Allow Use of Camera in the Council Chambers for Council/Committee Meetings”;

And That Council permits the use of the camera during Council, Committee and Task Force Meetings where electronic participation is used.

Carried

- o) Clerk/Planning Manager and Manager of Community Development – Recommended Amendments to the Community Improvement Plan and dates for Open House and Public Meeting

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #484-20

Be It Resolved That Council receives for information the Clerk/Planning Manager and Manager of Community Development’s Administrative Report entitled “Recommended Amendments to the Community Improvement Plan and dates for Open House and Public Meeting”;

And That Council instructs the Clerk to provide Notice of the Open House to be held on January 19, 2021 at 6:30 p.m. at the Clar-Mill Hall in accordance with any Provincial or Public Health restrictions due to Covid-19 and if an in-person meeting is not possible the meeting will be held electronically;

And That Council instructs the Clerk to provide Notice of the Public Meeting to be held on February 26, 2021 at 9:00 a.m. through electronic public participation in accordance with any Provincial or Public Health restrictions.

Carried

- p) Public Works Manager – New Lane Application 1918 Arcol Road

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #485-20

Be It Resolved That Council receives for information the Public Works Manager’s Administrative Report entitled “New Lane Application 1918 Arcol Road”;

And That Council approves in principle, subject to the Public Notice, Gordie Lane for the prescribed location;

And That Council instructs the Clerk to prepare a draft By-law amending the Corporation's Naming of Roads By-law #07-03 with the private lane name, and provide a Public Notice of the Township's intention to pass this By-law.

Carried

q) Public Works Manager – Tappings Landing Parking Update.

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #486-20

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Tappings Landing Parking Update";

And That in response to recommendations from the Mazinaw Property Owners Association (MPOA), Council instructs the PWM as follows:

- Parking north of the causeway at Tappings Landing on North Mazinaw Heights Road will be monitored by the PWM next season and 'no parking' signs installed if there are operational issues. The preference would be to only post signs on one side of the road.
- A sign will be installed at the perimeter of the turnaround to prohibit parking in the centre area.
- An additional 'parking ahead' sign will not be installed at Viking Point Lane.
- A culvert will not be installed and the ditch filled in south of the Landing.

And That the Public Works Manager will inform the MPOA of this decision.

Carried

11. External Committees/Local Boards/ Task Force Notes and Reports (Received for information only)

a) Notes of a Meeting of the Economic Development Task Force dated November 18, 2020

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #487-20

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force dated November 18, 2020.

Carried

b) Minutes of Meetings of the Committee of Adjustment/Planning Advisory Committee dated November 2, 2020.

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #488-20

Be It Resolved That Council receives for information the Minutes of Meetings of the Committee of Adjustment/Planning Advisory Committee dated November 2, 2020.

Carried

12. Giving Notice of a Motion

(By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda)

Moved by Mayor Higgins, Seconded by Councillor Inglis #489-20

Be It Resolved That Council receives Notice of Motion from the Mayor to discuss a By-law to require permits for Refreshment Vehicles.

Carried

13. Motions, Written Notice of Which Have Been Given

(By a Member of Council and Approved by Council at a Prior Meeting)

- a) Resolution #452-20 – Deputy Mayor Martin re: Public Access to the Mississippi River in Ward 2

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #490-20

Whereas Council passed Resolution #452-20 at their meeting on December 11, 2020, approving the Notice of Motion at the next Council Meeting from Deputy Mayor Martin to discuss Public Access to the Mississippi River in Ward 2;

Therefore Be It Resolved That Council receives for information the Deputy Mayor’s information entitled “Public Access to Mississippi System”;

And That Council instructs the Deputy Mayor, Public Works Manager and Manager of Community Development to meet to identify areas where access may be possible and report back to Council.

Carried

14. Council Portfolios (Verbal Report)

15. Introduction and Reading of By-laws

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #491-20

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council and that these By-laws be read a first and second time:

- a) #69-20 – To Close and Sell Shore Road Allowances – Knapper, Gerrie, Compton and Fisher;
- b) #73-20 – To Appoint a Deputy Mayor (Gerry Martin);
- c) #74-20 – To Appoint an Alternate Community Emergency Management Coordinator.

Carried

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #492-20

Be It Resolved That the following By-laws be read a third time, signed, sealed and finally passed:

- a) #69-20 – To Close and Sell Shore Road Allowances – Knapper, Gerrie, Compton and Fisher;
- b) #73-20 – To Appoint a Deputy Mayor;
- c) #74-20 – To Appoint an Alternate Community Emergency Management Coordinator.

Carried

Note: The Manager of Community Development and Director of Emergency Services/Fire Chief left the meeting at this time.

16. Closed Session

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #493-20

Be It Resolved That Council retires to Closed Session at 11:56 a.m. to:

- a) Adopt Minutes of a Closed Meeting of Council dated November 20, 2020;
- b) Litigation or Potential Litigation, including Matters before Administrative Tribunals, Affecting the Municipality or Local Board, with respect to the following:
 - i. Canalodge Subdivision; and
 - ii. Local Planning Appeal Tribunal (LPAT) Appeal – Smarts Marina Ltd.;
- c) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose more specifically an update with respect to a Confidential Complaint.

Carried

Return to Open Session

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #494-20

Be It Resolved That Council returns to Open Session at 12:40 p.m.

Carried

17. Rise and Report

The Mayor advised that Council:

- a) Adopted Minutes of a Closed Meeting of Council dated November 20, 2020;
- b) Discussed Litigation or Potential Litigation, including Matters before Administrative Tribunals, Affecting the Municipality or Local Board, with respect to:
 - i. Canalodge Subdivision; and
 - ii. Local Planning Appeal Tribunal (LPAT) Appeal – Smarts Marina Ltd.;
- c) Discussed Advice that is subject to Solicitor-Client Privilege, including communications necessary for that purpose more specifically an update with respect to a Confidential Complaint.

18. Confirming By-law

- a) Confirming By-law #75-20 for the December 11, 2020 Regular Meeting of Council.

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #495-20

Be It Resolved That By-law #75-20, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held December 11, 2020 be read a first and second time.

Carried

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #496-20

Be It Resolved That By-law #75-20 be read a third time and finally passed.

Carried

19. Adjournment

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #497-20

Be It Resolved That Council adjourns the Meeting at 12:42 p.m. and will reconvene for a Special Meeting at 1:10 p.m. today.

Carried

Mayor

Clerk