

Minutes of a Regular Meeting of Council for The Corporation of the Township of North Frontenac, held February 28, 2020 in the Council Chambers, 6648 Road 506, Plevna, Ontario.

Present: Councillor Fred Perry and Councillor Wayne Good - Ward 1; Deputy Mayor Gerry Martin – Ward 2 (Chair); Councillor John Inglis and Councillor Fred Fowler – Ward 3.

Absent: Mayor Ron Higgins; and Councillor Vernon Hermer– Ward 2.

Also Present: Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Corey Klatt, Manager of Community Development/CAO Back-up (MCD); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC); Kelly Watkins, Treasurer; Dan Halladay, Chief Building Official (CBO); Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager (DC/APM); and Casey Cuddy, Kaladar Barrie Fire Chief.

1. Call To Order

The Deputy Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Moved by Councillor Perry, Seconded by Councillor Inglis #88-20

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated February 28, 2020, as circulated.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Introductions

None.

5. Presentations

a) Megan Rueckwald, Manager of Community Planning, County of Frontenac – Population, Housing and Employment Projections Study (link to study: [Population, Housing and Employment Projections Study](#))

Moved by Councillor Perry, Seconded by Councillor Inglis #89-20

Be It Resolved That Council receives for information the presentation from Megan Rueckwald, Manager of Community Planning, County of Frontenac, entitled “Population, Housing and Employment Projections Study”; and thanks her for her time spent today.

Carried

b) Joe Gallivan, Director, Planning and Economic Development, County of Frontenac – Communal Services in Frontenac County – Study Update (link to study: [Government Report](#)).

Moved by Councillor Perry, Seconded by Councillor Inglis #90-20

Be It Resolved That Council receives for information the presentation from Joe Gallivan, Director, Planning and Economic Development, County of Frontenac,

regarding Communal Services in Frontenac County; and thanks him for his time spent today.

Carried

Note: The CBO and DC/APM left the Meeting at this time.

6. Delegations

None.

7. Adoption of Minutes

Moved by Councillor Perry, Seconded by Councillor Inglis #91-20

Be It Resolved That Council adopts the Minutes of a Joint Council meeting with the Township of Addington Highlands dated January 30, 2020, as circulated;

And That Council adopts the Minutes of a Regular Meeting of Council dated February 7, 2020, as circulated;

And That Council adopts the Minutes of a Special Meeting of Council regarding the 2020 Draft Budget dated February 14, 2020, as circulated.

Carried

8. Business Arising from Minutes

a) Resolution #34-20 – Presentation of Kaladar Barrie Fire Department 2020 Draft Budget

Moved by Councillor Inglis, Seconded by Councillor Perry #92-20

Whereas Council passed Resolution #34-20 at the Joint Council meeting with Addington Highlands on January 30, 2020 receiving for information the presentation regarding the Independent Study on Level of Fire Service in Ward 1, as compared to Wards 2 and 3; and that the budget process for the Kaladar Barrie Fire Department (KBFD) remain the same but that an extra step be added to have Chief Cuddy present the budget to both Councils;

And Whereas the Kaladar Barrie Joint Fire Committee passed Resolution #15-20 at their meeting February 12, 2020 amending the draft budget and requesting the Kaladar Barrie Fire Chief provide the amended budget to both Councils for consideration;

Therefore Be It Resolved That Council receives for information the Kaladar Barrie Fire Department 2020 Draft Budget;

And That Council approves the 2020 KBFD Budget as presented.

Carried

b) Resolution #34-20 - Kaladar Barrie Joint Fire Committee Review of Options Provided in Loomex Report

Moved by Councillor Perry, Seconded by Councillor Inglis #93-20

Whereas Council passed Resolution #34-20 at the Joint Council meeting with Addington Highlands on January 30, 2020 receiving for information the presentation regarding the Independent Study on Level of Fire Service in Ward 1, as compared to Wards 2 and 3; and that further discussion on the report and its proposed options continue at the next Joint Fire Committee meeting, including completion of a financial audit;

Therefore Be It Resolved That Council receives for information Kaladar Barrie Joint Fire Committee Resolution #9-20 dated February 12, 2020 advising the Committee discussed the options provided in the Loomex Group Report and that the Committee chooses Option 1 –being status quo;

And That Council approves the Committee’s recommendation.

Carried

c) Resolution #63-20 – North Frontenac Township Community Grants Policy.

Moved by Councillor Perry, Seconded by Councillor Inglis #94-20

Whereas Council passed Resolution #63-20 at their meeting on February 14, 2020 committing to add a maximum of \$10,000 to the annual budget for Community Grants and agreeing to consider a new Community Grants Policy, including the provisions set out in the Resolution;

Therefore Be It Resolved That Council approves the attached draft Policy and will consider a By-law later in the meeting to adopt the new Community Grants Policy.

Carried

9. Communications – Clerk’s Administrative Reports

A: Received for Information:

Moved by Councillor Inglis, Seconded by Councillor Perry #95-20

Be It Resolved That Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

1. Village of Merrickville-Wolford re: Request for Support – Provincially Significant Wetlands Designation;
2. County of Frontenac re: Report of the Integrity Commissioner and Councillor Higg’s Response;
3. Office of the Fire Marshal and Emergency Management (OFMEM) re: Assigned Fire Protection Adviser;
4. Ontario Human Rights Commission (OHRC) re: OHRC Application with Human Rights Tribunal of Ontario;
5. Sharbot Lake Business Group re: VIA Rail Hires Engineering Consortium;
6. Sharbot Lake Business Group re: Not-for-profit Summer Student Employment;
7. Todd Smith, Minister of Children, Community and Social Services re: Launch of Poverty Reduction Online Survey;
8. Randy Hillier, MPP re: Bill 162 – Bringing Integrity Back To Government;
9. Land O’Lakes Community Services re: Bus Transportation;
10. Town of Orangeville re: Resolution – Environmental Awareness and Action;
11. Town of Collingwood re: Resolution – Conservation Authorities;
12. South Glengarry re: Request for Support – Bill 156: Security from Trespass and Protecting Food Safety Act, 2019;
13. Ministry of Natural Resources and Forestry (MNR) re: Proposed Regulatory Changes Under the Aggregate Resources Act;
14. Ministry of Agriculture, Food and Rural Affairs (OMAFRA) re: Proposed Changes to the Drainage Act;
15. Independent Electricity System Operator (IESO) re: East Regional Electricity Network Meeting March 11, 2020;

16. Minor Variance Application – A2/20 – 9845 Road 509 – Hamilton – Notice of Decision;
17. Office of the Fire Marshal and Emergency Management (OFMEM) re: Emergency Management and Civil Protection Act (EMCPA) 2019 Compliance Results;
18. Township of Madoc re: Request for Support - 911 Misdials;
19. Township of Madoc re: Request for Support - Conservation Authority Levies;
20. Ministry of the Environment and Climate Change (MOECC) re: Conservation Authorities Survey;
21. Randy Hillier, MPP re: Ending the Indian Act, Blockades, and Hypocrisy;
22. Snow Road Community Centre re: Presentation on The Lanark Fire;
23. Mississippi Valley Conservation Authority (MVCA) re: Watershed Conditions Statement.

Carried

B: Action Items:

B1. Bancroft Area Stewardship Council and Crime Stoppers re: “Stop Illegal Dumping” Campaign.

Moved by Councillor Inglis, Seconded by Councillor Perry #96-20

Be It Resolved That Council receives for information an email dated February 4, 2020 from Steve Wilkins, Bancroft Area Stewardship Council (BASC), regarding the “Stop Illegal Dumping Campaign” the BASC is working on, in partnership with Crime Stoppers Canada and municipalities and local organizations interested in curbing, if not eliminating, this huge problem that defaces the beautiful area we live in; and that their goal is to use this program to heighten public awareness that will serve as a deterrent to people who discard any type of garbage or waste on public or private lands without fear of repercussions; and that more public awareness and the incentive of people reporting this and receiving cash rewards through Crime Stoppers can make people think twice about discarding things wherever they think they won’t get caught; and that partners wanting to join the campaign have the option of adding their logo to 3 marketing products (postcard, poster and sign) for a one-time fee of \$565 (\$500 + \$65 HST).

Carried

10. Council, CAO and Managers’ Administrative Reports

a) Chief Administrative Officer –Rural Ontario Municipal Association (ROMA) Conference 2020

Moved by Councillor Perry, Seconded by Councillor Inglis #97-20

Be It Resolved That Council receives the Chief Administrative Officer’s Administrative Report entitled “Rural Ontario Municipal Association (ROMA) Conference 2020” for information purposes.

Carried

b) Chief Building Official – Building Department Annual Construction Activity – 2019

Moved by Councillor Inglis, Seconded by Councillor Perry #98-20

Be It Resolved That Council receives for information the Chief Building Official’s Administrative Report entitled “Building Department Annual Construction Activity 2019”.

Carried

c) Clerk/Planning Manager – Site Plan Control Securities
Moved by Councillor Inglis, Seconded by Councillor Perry #99-20
Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Site Plan Control Securities”;
And That Council approves the attached draft Policy and instructs the Clerk to provide Council with a By-law to adopt the Policy at the March 20, 2020 Council Meeting.
Carried

d) Clerk/Planning Manager – Update regarding Local Planning Appeal Tribunal (LPAT) Appeal – Z1/19 Smart’s Marina Ltd.
Moved by Councillor Good, Seconded by Councillor Fowler #100-20
Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Update regarding Local Planning Appeal Tribunal (LPAT) Appeal –Z1/19 Smart’s Marina Ltd”.
Carried

e) Manager of Community Development – Manager of Community Development’s Attendance at 2020 ROMA AGM and Annual Conference
Moved by Councillor Good, Seconded by Councillor Fowler #101-20
Be it Resolved That Council receives for information the Manager of Community Development’s Administrative Report entitled “Manager of Community Development’s Attendance at the 2020 ROMA AGM and Annual Conference”.
Carried

f) Manager of Community Development – Proposed New Agreement for the North Frontenac Historical Society and Archives (formerly known as the Clarendon and Miller Community Archives) to Occupy the Office Space in the Lavant Public Works Garage
Moved by Councillor Good, Seconded by Councillor Fowler #102-20
Be It Resolved That Council receives for information the Manager of Community Development’s Administrative Report entitled “Proposed New Agreement for the North Frontenac Historical Society and Archives (formerly known as the Clarendon and Miller Community Archives) to Occupy the Office Space in the Lavant Public Works Garage”;
And That Council will consider a By-law later in the meeting to sign the 2020 Agreement with the North Frontenac Historical Society and Archives.
Carried

g) Manager of Community Development – 2019 North Frontenac Township Crown Land Stewardship Program Report – 2019 Campsite Bookings
Moved by Councillor Good, Seconded by Councillor Fowler #103-20
Be It Resolved That Council receives for information the Manager of Community Development’s Crown Land Stewardship Program Report regarding 2019 Campsite Bookings.
Carried

h) Public Works Manager – Cambium Consulting Services – Environmental Monitoring and Reporting

Moved by Councillor Good, Seconded by Councillor Fowler #104-20

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Cambium Consulting Services – Environmental Monitoring and Reporting";

And That Council approves extending the existing Agreement with Cambium Inc. (Cambium) for a further five years, to April 1, 2025;

And That based on Cambium's specialized experience, knowledge and expertise it is more efficient to extend the existing Agreement than to issue a Request for Proposal (per our Procurement Policy) and potentially secure services from another vendor;

And That further efficiencies result from two other Frontenac Townships also extending the existing joint Agreement for the five year period;

And That Council authorizes the Chief Administrative Officer (CAO), in consultation with the PWM, to approve the extended Agreement on behalf of the Township.

Carried

- i) Public Works Manager – 2019 Waste, Recycling and Hazardous Waste Year-End Report

Moved by Councillor Good, Seconded by Councillor Fowler #105-20

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "2019 Recycling and Hazardous Waste Year-End Report".

Carried

11. External Committees/Local Boards/ Task Force Notes and Reports

(Received for information only)

- a) Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated December 16, 2019

Moved by Councillor Good, Seconded by Councillor Fowler #106-20

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated December 16, 2019.

Carried

- b) Minutes of a Meeting of the Kaladar/Barrie Joint Fire Committee dated January 10, 2020.

Moved by Councillor Fowler, Seconded by Councillor Good #107-20

Be It Resolved That Council receives for information the Minutes of a Meeting of the Kaladar Barrie Joint Fire Committee dated January 10, 2020.

Carried

12. Giving Notice of a Motion

(By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda)

None.

13. Motions, Written Notice of Which Have Been Given

(By a Member of Council and Approved by Council at a Prior Meeting)

None.

14. Council Portfolios (Verbal Report)

15. Introduction and Reading of By-laws

Moved by Councillor Good, Seconded by Councillor Fowler #108-20

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council and that these By-laws be read a first and second time:

- a) #14-20 – To Regulate the Location, Installation and Operation of Outdoor Solid-Fuel Combustion Appliances;
- b) #15-20 – To Delegate Authority to Mayor and Clerk to enter into Development Agreements;
- c) #16-20 – To Delegate Authority to Mayor and Clerk to enter into Indemnity Agreements;
- d) #17-20 – To Adopt a new Community Grants Policy;
- e) #18-20 - To Sign Agreement with North Frontenac Historical Society and Archives to Occupy the Office Space in the Lavant Public Works Garage.

Carried

Moved by Councillor Good, Seconded by Councillor Fowler #109-20

Be It Resolved That the following By-laws be read a third time, signed, sealed and finally passed:

- a) #14-20 – To Regulate the Location, Installation and Operation of Outdoor Solid-Fuel Combustion Appliances;
- b) #15-20 – To Delegate Authority to Mayor and Clerk to enter into Development Agreements;
- c) #16-20 – To Delegate Authority to Mayor and Clerk to enter into Indemnity Agreements;
- d) #17-20 – To Adopt a new Community Grants Policy;
- e) #18-20 - To Sign Agreement with North Frontenac Historical Society and Archives to Occupy the Office Space in the Lavant Public Works Garage.

Carried

16. Public Forum

(The Mayor shall invite questions from the gallery, provided question is pertinent to today's agenda items only.)

Note: The MCD, DESFC, Treasurer and Kaladar Barrie Fire Chief left the Meeting at this time.

17. Closed Session

Moved by Councillor Good, Seconded by Councillor Fowler #110-20

Be It Resolved That Council retires to Closed Session at 11:13 a.m. to:

- a) Adopt Minutes of a Closed Meeting of Council dated February 7, 2020;
- b) Discuss a Subject Matter Relating to the Consideration of a Request under the Municipal Freedom of Information and Protection of Privacy Act.

Carried

Return to Open Session

Moved by Councillor Good, Seconded by Councillor Fowler #111-20

Be It Resolved That Council returns to Open Session at 11:23 a.m.

Carried

18. Rise and Report

The Deputy Mayor advised:

- a) Council adopted Minutes of a Closed Meetings of Council dated February, 2020;
- b) Council discussed a Subject Matter Relating to the Consideration of a Request under the Municipal Freedom of Information and Protection of Privacy Act.

19. Confirming By-law

- a) Confirming By-law #19-20 for the February 28, 2020 Regular Meeting of Council.

Moved by Councillor Good, Seconded by Councillor Fowler #112-20

Be It Resolved That By-law #19-20, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held February 28, 2020 be read a first and second time.

Carried

Moved by Councillor Good, Seconded by Councillor Fowler #113-20

Be It Resolved That By-law #19-20 be read a third time and finally passed.

Carried

20. Adjournment

Moved by Councillor Fowler, Seconded by Councillor Good #114-20

Be It Resolved That Council adjourns the Meeting at 11:26 a.m. until March 20, 2020 or at the call of the Chair.

Carried

Mayor

Clerk