

Minutes of a Regular Meeting of Council for The Corporation of the Township of North Frontenac, held January 17, 2020 in the Council Chambers, 6648 Road 506, Plevna, Ontario.

Present: Mayor Ron Higgins; Councillor Fred Perry and Councillor Wayne Good - Ward 1; Councillor Vernon Hermer and Deputy Mayor Gerry Martin – Ward 2; and Councillor John Inglis and Councillor Fred Fowler – Ward 3.

Also Present: Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Darwyn Sproule, Public Works Manager (PWM); Corey Klatt, Manager of Community Development/CAO Back-up (MCD); and Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC).

1. Call To Order

The Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Moved by Councillor Good, Seconded by Councillor Fowler #01-20

Be It Resolved That Council approves the Amended Agenda for the Regular Meeting of Council dated January 17, 2020, as circulated.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Introductions

None.

5. Presentations

None.

6. Delegations

a) Staff Sargeant Sharron Brown, Frontenac Detachment, Ontario Provincial Police – Seniors and Law Enforcement Together (SALT)

Moved by Councillor Good, Seconded by Councillor Fowler #02-20

Be It Resolved That Council receives for information the presentation regarding Central and North Frontenac Seniors and Law Enforcement Together (CNF SALT) from Staff Sargeant Sharron Brown, Frontenac Detachment, Ontario Provincial Police; and thanks her for her time spent today;

And That Council receives the letter dated December 17, 2019 on behalf of the Central and North Frontenac Seniors and Law Enforcement Together (SALT) requesting \$2,000 to continue to provide the SALT presentations throughout the winter of 2020;

And That Council approves \$500 being provided to the CNF SALT;

And That Council will defer the consideration of additional funding to the 2020 Budget.

Carried

7. Adoption of Minutes

Moved by Councillor Good, Seconded by Councillor Fowler

#03-20

Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council dated December 13, 2019, as circulated.

Carried

8. Business Arising from Minutes

a) Resolution #655-19 – Clerk/Planning Manager – Updated 2019-2022 Township’s Strategic Plan; Strategic Goals/Objectives and Owners

Moved by Councillor Good, Seconded by Councillor Fowler #04-20

Whereas Council passed Resolution #655-19 at their meeting on December 13, 2019 approving the Mayor’s recommended changes to the Strengths, Weaknesses, Opportunities and Threats (SWOT) and the Short List of Key Priorities, as amended at the meeting; and instructing the Clerk to make the amendments discussed and agreed upon at the meeting and provide the amendments to Council at the next meeting for Council to consider approving the updated 2019-2022 Township’s Strategic Plan and the Strategic Goals/Objectives & Owners;

Therefore be it Resolved That Council approves the updated 2019-2022 Township’s Strategic Plan and the amended Strategic Goals/Objectives & Owners, as amended, to include the viability of seniors housing and add “Businesses” to Enhance Communication.

Carried

b) Resolution #507-19 – North Frontenac Efficiency Study – Maloney Corporation Final Report

Moved by Councillor Good, Seconded by Councillor Fowler #05-20

Whereas Council passed Resolution #507-19 at their meeting on September 27, 2019 receiving for information the Treasurer’s Administrative Report entitled “Request for Proposal – Efficiency Study”; and instructing the Treasurer to award the contract to SP Maloney at a cost of \$6,850 plus HST, subject to a contract issued by the Township of North Frontenac and signed by both parties;

Therefore Be It Resolved That Council receives for information a report from SP Maloney entitled “North Frontenac Efficiency Study – Final Report”.

Carried

9. Communications – Clerk’s Administrative Reports

A: Received for Information:

Moved by Councillor Fowler, Seconded by Councillor Good #06-20

Be It Resolved That Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

1. Mississippi Valley Conservation Authority (MVCA) re: 13th Annual Kintail Country Christmas, Saturday December 14, 2019;
2. North Addington Education Centre (NAEC) re: 2019 Festive Events at NAEC;
3. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Community Drug Strategy – Invitation;
4. Mississippi Valley Conservation Authority (MVCA) re: Revised Fee Schedules - Planning Act Advisory Services;
5. Minor Variance Application – A9/19 – Horvath – 1121A Watkins Lane re: Notice of Decision;

6. Minor Variance Application – A10/19 – Furlotte – 1058 Shady Lane re: Notice of Decision;
7. Land O'Lakes Community Services (LOLCS) re: Community Bus Trip Schedule;
8. Todd Smith, Minister of Children, Community and Social Services (MCCSS) re: Poverty Reduction Strategy;
9. Rural Transportation Table (RTT) re: Notes and Materials from December 11, 2019;
10. Office of the Fire Marshal and Emergency Management (OFMEM) re: Announcement of Staffing Changes;
11. Cloyne and District Historical Society re: Thank You for the Volunteer Dinner;
12. Ministry of the Solicitor General, Office of the Fire Marshal (OFM) re: Fire Protection Adviser Notification;
13. Randy Hillier, MPP re: December 2019 Annual Christmas Hootenanny and Christmas Kitchen Party;
14. Ontario Provincial Police, Municipal Policing Bureau (OPP) re: News Bulletin;
15. St. Lawrence College re: Honorary Diploma Nominations Now Open for Convocation 2020;
16. Ministry of Energy, Northern Development and Mines re: Natural Gas Expansion Support Program Update;
17. Mississippi Valley Conservation Authority (MVCA) re: Special Advisory Committee Update for Mill of Kintail Museum;
18. Independent Electricity System Operator (IESO) re: East Regional Electricity Forum – March 11, 2020;
19. Ministry of Indigenous Affairs re: Algonquin's of Ontario Treaty Update;
20. Ministry of Environment (MOE) re: Chief Drinking Water Inspector 2018-2019 Annual Report, and Minister's Drinking Water 2019 Annual Report;
21. Township of Perry re: Request for Support – Ban of Single-Use Disposable Wipes;
22. Township of South Frontenac re: Holiday Greetings;
23. Ministry of the Environment, Conservation and Parks re: Environmental Registry Decision Notice – Changing the Resource Productivity and Recovery Authority's Mandate (EBR 019-0671);
24. Sharbot Lake Business Group & Rural Frontenac Tourism Group re: Invitation to the 3rd Annual Meet & Greet, Monday January 13, 2020, Sharbot Lake Country Inn;
25. Jim Watson, Mayor for the City of Ottawa re: Update and Season's Greetings;
26. Eastern Ontario Wardens Caucus (EOWC) re: Fall & Winter Communications Newsletter 2019;
27. Sharbot Lake Business Group & Rural Frontenac Tourism Group re: Developing Sharbot Lake and Rural Frontenac into a Year Round Destination;
28. Town of Tecumseh re: Request for Support – 911 Misdials;
29. Ontario Human Rights Commission (OHRC) re: Human Rights Day;
30. Mississippi Valley Conservation Authority (MVCA) re: Shabomeka Lake Dam Class EA – Notice of Filing of Addendum;
31. Federation of Canadian Municipalities (FCM) re: 2020 Annual Conference;
32. Frontenac Arch Biosphere (FAB) re: December 2019 Newsletter;

33. D.M. Wills Associates Limited re: New Senior Management Succession;
34. County of Frontenac re: Appointment of Warden and Deputy Warden;
35. Ontario Good Roads Association (OGRA) re: Board of Directors Seeking Nominations for Candidates from the Southeast Zone;
36. County of Frontenac re: Media release – Economic Development Department Launches Annual Business Survey;
37. Stewardship Ontario (SO) re: Municipal Blue Box Recycling Funding for Third Quarter of 2019;
38. Quinte Conservation re: October 17, 2019 Board Meeting Minutes;
39. Town of Deep River re: Request for Support – Supporting Premiers Developing Small Modular Reactor Technology;
40. Mississippi Valley Conservation Authority (MVCA) re: Water Safety Statement;
41. Quinte Conservation re: Water Safety Statement Due to Large Amounts of Rain Expected.

Carried

B: Action Items:

B1. Ministry of Natural Resources and Forestry (MNR) re: Invitation to Draft Forest Sector Strategy Engagement Sessions

Moved by Councillor Fowler, Seconded by Councillor Good #07-20

Be It Resolved That Council receives for information a letter dated December 12, 2019 from the Ministry of Natural Resources and Forestry (MNR) and the Ministry of Environment, Conservation and Parks (MECP) inviting North Frontenac to meet with MNR and MECP to discuss the draft Forest Sector Strategy and contributing forestry-related policy and regulatory changes the Ministries are considering; and advising the strategy is open for public comments from December 4, 2019 to February 5, 2020; and advising MNR is convening regional consultation sessions in 6 locations across Ontario to discuss the proposals and receive comments;

And That Councillor Inglis will attend the consultation session held on January 28, 2020 in Peterborough as a Representative for North Frontenac;

And That Council instructs the Clerk to complete the registration.

Carried

B2. Township of Central Frontenac re: Joint Project - 911 Education

Moved by Councillor Fowler, Seconded by Councillor Good #08-20

Be It Resolved That Council receives for information an email dated December 16, 2019 from Cathy MacMunn, Clerk Administrator, Township of Central Frontenac, advising “At our CPAC Meeting, there was discussion on whether both of our Townships would like to do a joint project. This would be an educational piece on 911. Staff Sergeant Sharron Brown, OPP, will check with their Safety Office to see if there is already a publication that we can use. We would not go ahead until the New Year as we would need to determine if we include it in our tax bills”;

And That Council is not interested at this time due to the changes to the 911 system coming in 2020-2021 as advised by the County.

Carried

B3. Kim Love, Rural Ontario Municipal Association (ROMA) Zone 6 Representative re: Connecting with your ROMA Zone Representative at ROMA Conference January 18-21, 2020

Moved by Councillor Fowler, Seconded by Councillor Good #09-20

Be It Resolved That Council receives for information an email dated January 8, 2020 from Kim Love, Mayor of Madawaska Valley, ROMA Zone 6 Representative, asking North Frontenac Council if there are any issues or concerns Council would like ROMA to be aware of now or in the coming year; and advising if a member of Council would prefer to speak with her in person, a meeting can be arranged during the ROMA conference.

Carried

10. Council, CAO and Managers' Administrative Reports

a) Chief Administrative Officer – Confidential Complaint File – 2019 Annual Report

Moved by Councillor Fowler, Seconded by Councillor Good #10-20

Be It Resolved That Council receives the Chief Administrative Officer's Administrative Report entitled "Confidential Complaint Files – 2019 Annual Report" for information purposes.

Carried

b) Clerk/Planning Manager – Recommended Amendments to the Yards Standards By-law

Moved by Councillor Good, Seconded by Deputy Mayor Martin #11-20

Be It Resolved That Council receives for information the Administrative Report from the Clerk/Planning Manager entitled "Recommended Amendments to the Yard Standards By-law";

And That Council instructs the CAO, Mayor and Deputy Mayor to review this By-law;

And That Council will consider the By-law to amend the Yard Standards Policy at a future Council Meeting.

Carried

c) Clerk/Planning Manager – Recommended Amendments to the Noise Control Policy

Moved by Councillor Good, Seconded by Deputy Mayor Martin #12-20

Be It Resolved That Council receives for information the Administrative Report from the Clerk/Planning Manager entitled "Recommended Amendments to the Noise Control Policy";

And That Council instructs the CAO, Mayor and Deputy Mayor to review this By-law;

And That Council will consider the By-law to amend the Noise Control Policy at a future Council Meeting.

Carried

d) Director of Emergency Service/Fire Chief – Fire Prevention, Public Education Activities – 2019

Moved by Councillor Fowler, Seconded by Councillor Good #13-20

Be It Resolved That Council receives for information the Director of Emergency

Services/Fire Chief's Administrative Report entitled "Fire Prevention, Public Education

Activities - 2019” for information purposes.

Carried

e) Director of Emergency Services/Fire Chief – Annual Emergency Management Municipal Compliance Report

Moved by Councillor Fowler, Seconded by Councillor Good #14-20

Be It Resolved That Council receives the Director of Emergency Services/Fire Chief/Community Emergency Management Coordinator’s Administrative Report entitled “Emergency Response Plan Annual Compliance Report” for information purposes.

Carried

f) Director of Emergency Services/Fire Chief – Bi-Annual Accessibility Compliance Report 2019

Moved by Councillor Good, Seconded by Councillor Fowler #15-20

Be It Resolved That Council receives the Director of Emergency Services/Fire Chief’s (DESFC) Administrative Report entitled “Bi – Annual Accessibility Compliance Report 2019” for information purposes.

Carried

g) Director of Emergency Services/Fire Chief – Kenwood of Canada Communications Support Grant 2020

Moved by Councillor Fowler, Seconded by Councillor Good #16-20

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief’s Administrative Report entitled “Kenwood of Canada Communications Support Grant 2020”;

And That Council instructs the Director of Emergency Services Fire Chief to make Application to Kenwood of Canada for the Kenwood Cares Communication Grant, for a well needed Mobile Repeater for the North Frontenac Fire Department.

Carried

h) Manager of Community Development – Follow up to Request for Additional Staff for the North Frontenac Crown Land Stewardship Program, 2019 (Trial Basis)

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #17-20

Be It Resolved That Council receives for information the Manager of Community Development’s Administrative Report entitled “Follow up to Request for Additional Staff for the North Frontenac Crown Land Stewardship Program, 2019 (Trial Basis)”;

And That Council approves the Seasonal CLSP Staff Position as an ongoing position on an annual basis for 32 hours per week for the months of June, July, August and September;

And That this position shall be funded by the Crown Land Stewardship Program’s operating budget on an annual basis.

Carried

i) Public Works Manager – Municipal Hazardous and Special Waste Program – Amended Agreement

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #18-20

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Municipal Hazardous or Special Waste Program Amended Agreement";

And That the Public Works Manager will provide an update to Council once further direction for the Municipal Hazardous or Special Wastes Wind-up Program and transition to Independent Producer Responsibility is available from Stewardship Ontario;

And That Council will consider a By-law later in the meeting authorizing the Mayor and Clerk to sign the Amending Agreement – New Municipal Hazardous or Special Wastes Services Agreement with Stewardship Ontario.

Carried

j) Treasurer – Treasurer's Attendance at the 2019 Municipal Finance Officers Association (MFOA) Conference

Moved by Deputy Mayor Martin, Seconded by Councillor Perry #19-20

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Treasurers Attendance at the 2019 Municipal Finance Officers Association (MFOA) Conference".

Carried

k) Mayor – MNRF Meeting December 11, 2019

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #20-20

Be It Resolved That Council receives for information the Mayor's Administrative Report entitled MNRF Meeting December 11, 2019;

And That Council instructs the Clerk/Planning Manager to update the Zoning By-law to include the same distances for adjacent lands of Areas of Natural and Scientific Interest as set out in the MNRF's Natural Heritage Reference Manual and the Township's Official Plan during the Zoning By-law Review;

And That Council requests Councillor Perry contact the Ontario Federation of Anglers and Hunters to get further details on the hatchery program and report back to Council;

And That Council requests County Council amend the County Official Plan to remove the policies for Regional Areas of Natural and Scientific Interest and the protection of same be determined by the lower tiers and included in the Townships' Official Plans, during the Official Plan review;

And That Council instructs the Clerk/Planning Manager to consult with MNRF for all development within the Regional ANSIs to provide this information to the Planners and Committee of Adjustment for Planning Applications;

And That Council receives a verbal update from the Clerk advising MNRF is not required to consult when Regional ANSIs are identified.

Carried

l) Mayor – Economic Development/Business Community Update

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #21-20

Be It Resolved That Council receives for information the Mayor's Administrative Report entitled Economic Development/Business Community Update;

And that Council approves the Mayor and MCD hosting future meetings with North Frontenac Business owners to solicit additional input and to identify three top priorities to work on this year;

And That the Mayor shall report back to Council information based on feedback from our Businesses with respect to their additional input and top priorities;

And That Council approves up to an additional \$1,000 in 2020 being spent for future meetings and the funds shall come from the Economic Development – Promotions budget;

And That Council will consider adding \$30,000 to the Economic Development budget in 2020 to be used to improve communications, attract development, market our businesses, attend tradeshow, signage for events, etc.

Carried

Note: The next meeting with North Frontenac Business Owners will be held February 3, 2020 at 7:00 p.m.

11. External Committees/Local Boards/ Task Force Notes and Reports (Received for information only)

- a) Notes of a Meeting of the Economic Development Task Force dated December 18, 2019

Moved by Deputy Mayor Martin, Seconded by Councillor Perry #22-20

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force dated December 18, 2019.

Carried

- b) Notes of a Meeting of the Community Policing Advisory Committee Task Force dated December 11, 2019

Moved by Deputy Mayor Martin, Seconded by Councillor Herme #23-20

Be It Resolved That Council receives for information the Notes of a Meeting of the Community Policing Advisory Committee Task Force dated December 11, 2019.

Carried

- c) Minutes of a Meeting of the Kaladar Barrie Joint Fire Committee dated September 20, 2019

Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #24-20

Be It Resolved That Council receives for information the Minutes of a Meeting of the Kaladar/Barrie Joint Fire Committee dated September 20, 2019.

Carried

- d) Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated November 18, 2019

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #25-20

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated November 18, 2019.

Carried

12. Giving Notice of a Motion

(By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda)

None.

13. Motions, Written Notice of Which Have Been Given

(By a Member of Council and Approved by Council at a Prior Meeting)

None.

14. Council Portfolios (Verbal Report)

15. Introduction and Reading of By-laws

Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #26-20

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council and that these By-laws be read a first and second time:

- a) #01-20 – To Sign Development Agreement – Furlotte;
- b) #02-20 – Borrowing By-law – 2020;
- c) #03-20 – Interim Tax Rate By-law;
- d) #04-20 – To Sign Agreement with Province of Ontario for the Investing in Canada Infrastructure Program (ICIP) Transfer Payment Agreement for Reconstruction of Portions of the Harlowe Road/Myers Cave Road;
- e) #05-20 – To Sign an amended Municipal Hazardous or Special Waste Services Agreement with Stewardship Ontario.

Carried

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #27-20

Be It Resolved That the following By-laws be read a third time, signed, sealed and finally passed:

- a) #01-20 – To Sign Development Agreement – Furlotte;
- b) #02-20 – Borrowing By-law – 2020;
- c) #03-20 – Interim Tax Rate By-law;
- d) #04-20 – To Sign Agreement with Province of Ontario for the Investing in Canada Infrastructure Program (ICIP) Transfer Payment Agreement for Reconstruction of Portions of the Harlowe Road/Myers Cave Road;
- e) #05-20 – To Sign an amended Municipal Hazardous or Special Waste Services Agreement with Stewardship Ontario.

Carried

16. Public Forum

(The Mayor shall invite questions from the gallery, provided question is pertinent to today's agenda items only.)

Note: Councillor Inglis, the MCD and the DESFC left the meeting at this time.

17. Closed Session

Moved by Deputy Mayor Martin, Seconded by Councillor Perry #28-20

Be It Resolved That Council retires to Closed Session at 12:13 p.m. to:

- a) Adopt Minutes of a Closed Meeting of Council dated December 13, 2019;
- b) Discuss Litigation or Potential Litigation, including Matters before Administrative Tribunals, Affecting the Municipality or Local Board, with respect to the Local Planning Appeal Tribunal (LPAT) Appeal;
- c) Discuss Advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose.

Carried

Return to Open Session

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #29-20

Be It Resolved That Council returns to Open Session at 12:56 p.m.

Carried

18. Rise and Report

The Mayor advised:

- a) Council adopted Minutes of a Closed Meetings of Council dated December 13, 2019;
- b) Council discussed Litigation or Potential Litigation, including Matters before Administrative Tribunals, Affecting the Municipality or Local Board, with respect to the Local Planning Appeal Tribunal (LPAT) Appeal;
- c) Council discussed Advice that is subject to Solicitor-Client privilege, including communications necessary for that purpose.

19. Confirming By-law

- a) Confirming By-law #06-20 for the January 17, 2020 Regular Meeting of Council.

Moved by Deputy Mayor Martin, Seconded by Councillor Perry #30-20

Be It Resolved That By-law #06-20, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held January 17, 2020 be read a first and second time.

Carried

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #31-20

Be It Resolved That By-law #06-20 be read a third time and finally passed.

Carried

20. Adjournment

Moved by Deputy Mayor Martin, Seconded by Councillor Perry #32-20

Be It Resolved That Council adjourns the Meeting at 12:58 p.m. until January 30, 2020 or at the call of the Chair.

Carried

Mayor

Clerk

Central North Frontenac Seniors and Law Enforcement Together CNF SALT

SALT – Request for Consideration

- Support the continuation of CNF SALT

SALT Background

- 2015 – South Frontenac
- 2018 – Central & North Frontenac
- Approached community partners
- ‘Pitched’ SALT concept

What is SALT?

- Community collaboration with law enforcement
- Series of educational presentations
- Safety concerns specific to Seniors
- Valued but vulnerable demographic

SALT PARTNERS

- Ontario Provincial Police
- North Frontenac Township
- Central Frontenac Township
- Rural Frontenac Community Services
- Royal Canadian Legion – Sharbot Lake
- Northern Connections Adult Learning Centre
- Alzheimer’s Society of KFL&A
- Local Volunteers

CNF SALT - Benefits

- Seniors are informed and know where to find resources
- Improve quality of life
- Enhance relationship between police and seniors
- Nutritious meals – partner with Diners’ Club
- Bring seniors together & reduce isolation

CNF SALT

- Topics:
 - Frauds & Scams**
 - Wills & Power of Attorney**
 - Seniors & Driving
 - Care and Compassion for the Caregiver
 - Fall Prevention
 - New Cannabis Legislation
 - Alzheimer's Society

CNF SALT

- Presentations:
 - Bi-monthly
 - 2 different locations within Central and North Frontenac
 - Hot Lunch - FREE

CNF SALT

- 4 presentations
- Over 200 seniors
- Multiple requests for SALT to attend local groups
 - Cloyne & District Historical Society

SALT Volunteers

- ***SALT does not exist without our volunteers***
- Organize, confirm bookings, set up & take down, monthly meetings
- Behind the scenes work
- Building from the ground up

SALT FUNDING

- Township of South Frontenac
- RTO/SRO
- New Horizons Grant

Questions?

