

Minutes of a Regular Meeting of Council for The Corporation of the Township of North Frontenac, held October 23, 2020 in the Council Chambers, 6648 Road 506, Plevna, Ontario.

Present: Mayor Ron Higgins; Councillor Fred Perry (Electronic Participation) - Ward 1; Councillor Vernon Hermer (Electronic Participation) – Ward 2; Councillor John Inglis and Councillor Fred Fowler – Ward 3.

Absent with Regrets: Councillor Wayne Good (arrived later in the meeting) – Ward 1; and Deputy Mayor Gerry Martin – Ward 2.

Also Present: Cheryl Robson, CAO; Corey Klatt, Manager of Community Development/Back-up CAO (MCD); Tara Mieske, Clerk/ Planning Manager (CPM); Kelly Watkins, Treasurer; Eric Korhonen, Director of Emergency Services/Fire Chief (DES/FC); and Darwyn Sproule, Public Works Manager (PWM).

1. Call To Order

The Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Moved by Councillor Fowler, Seconded by Councillor Inglis #390-20

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated October 23, 2020, as amended to add a discussion on Remembrance Day under Business Arising.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared.

4. Presentations

a) Councillor Inglis - Unveiling of Murals by Brian and Leane Bailey, Jennifer Hunting-Boomhour, Shiloh Ibey, Hannah Sabourin and Michelle Ross.

Moved by Councillor Fowler, Seconded by Councillor Inglis #391-20

Be It Resolved That Council would like to extend their thanks for the amazing contributions of Brian and Leane Bailey, Jennifer Hunting-Boomhour, Shiloh Ibey, Hannah Sabourin and Michelle Ross who have provided murals to be installed at Marble Lake Beach; Shabomeka Lake Beach; the entrance to Ompah Waste Site; the entrance to Mississippi Waste Site; and the Plevna Library.

Carried

Note: Councillor Good attended the meeting electronically at this time.

5. Delegations

None.

6. Business Introductions

a) Councillor Inglis and Paul Thiel, Economic Development Task Force Member – Business Profile of Riverhill Farm and Fine Foods.

Moved by Councillor Inglis, Seconded by Councillor Fowler #392-20
Be It Resolved That Council receives for information the Business Profile of Riverhill Farm and Fine Foods prepared by Councillor Inglis, Chair, and Paul Thiel, Member, of the Economic Development Task Force (EDTF).
Carried

7. Adoption of Minutes

Moved by Councillor Inglis, Seconded by Councillor Fowler #393-20
Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council dated October 2, 2020, as circulated.
Carried

8. Business Arising from Minutes

a) Resolution #373-20 – Amendment to Resolution to Remove Community Grants Policy.

Moved by Councillor Fowler, Seconded by Councillor Inglis #394-20
Whereas Council passed Resolution #373-20 at their meeting on October 2, 2020 tentatively setting the 2021 Budget Meeting(s); and that the Resolution states Council will review a new proposed Community Grants Policy;
And Whereas Council adopted a new Community Grant Policy By-law on February 28, 2020;
Therefore Be It Resolved That Council amends Resolution #373-20 to remove “and a new proposed Community Grants Policy”.
Carried

b) Remembrance Day

Moved by Councillor Fowler, Seconded by Councillor Inglis #395-20
Be It Resolved That Council instructs the MCD to organize a small ceremony, in accordance with Public Health and Provincial Guidelines; and encourage the public to attend the Cenotaph throughout the day.
Carried

9. Communications – Clerk’s Administrative Reports

A: Received for Information:

Moved by Councillor Fowler, Seconded by Councillor Inglis #396-20
Be It Resolved That Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

1. Mississippi Valley Conservation Authority (MVCA) re: Board Meeting Minutes for September 25, 2020;
2. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Media Release – Increased Level of COVID-19 Activity in KFL&A Area;
3. Ontario News re: New Public Health Measures Implemented Province Wide to Keep Ontarians Safe;
4. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Media Release – Anyone with COVID-19 Symptoms or Who Has Tested Positive for COVID-19 MUST Self-Isolate;

5. Quinte Conservation re: Executive Board Meeting Approved Minutes for June 18, 2020;
6. Town of Amherstburg – Request for Support re: Consideration of Amendments to Bill 108, The Ontario Heritage Act;
7. Town of Amherstburg – Request for Support re: Accessibility for Ontarians with Disabilities Act (AODA) Website Compliance Extension;
8. Minister Steve Clark, Ministry of Municipal Affairs and Housing re: Bill 197, Covid-19 Economic Recovery Act;
9. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Influenza Season and the COVID-19 Pandemic;
10. Township of Wollaston – Request for Support re: Changes to Municipal Elections Act;
11. Township of North Glengarry – Request for Support re: Long-Term Care Homes;
12. Town of Gravenhurst – Request for Support re: National Designation of August 1st as Emancipation Day;
13. Rural Frontenac Community Services re: Youth Program Update;
14. Loyalist Township – Request for Support re: Canadian Ferry Association;
15. Ministry of Transportation re: Highway Traffic Amendments Related to School Bus Stop Arm Cameras – Ontario Regulation 424/20;
16. Severance Application B9/20 – Collins (Agent: McLellan and Stoykova) – Lot Addition – Notice of Hearing;
17. Minister Sylvia Jones, Solicitor General re: Community Safety and Policing Act, Community Safety and Well-Being (CSWB) Planning and Anti-Racism Directorate;
18. Town of Wasaga Beach re: Unauthorized Car Rally in Wasaga Beach;
19. Ontario Fire Marshal (OFM) Jon Pegg re: Communiqué 2020-18 – Staffing Levels and Firefighter Safety;
20. Minor Variance Application A22/20 – Notice of Hearing – Gerson/Hubley;
21. Kingston Frontenac Lennox & Addington (KFL&A) Public Health re: Media Release – Get Immunized Against Influenza;
22. Minister Steve Clark, Ministry of Municipal Affairs and Housing re: Amendments to the Residential Tenancies Act, Freeze to Residential Rent Increases;
23. Mississippi Valley Conservation Authority (MVCA) re: 2020 Mississippi Valley Watershed Fall Draw Down Timetable;
24. Township of Addington Highlands re: Notice of Application for Consent - SEV 2020/02 and Notice of Complete Application and Public Meeting - Zoning By-law Amendment - ZBLA/2020/Boomhour;
25. Minor Variance Application A21/20 – Notice of Hearing – Gautreau.

Carried

B: Action Items:

B1. David Farquharson, Vice President, Buckshot Lake Cottage Association re: Request for Speed Reduction on North Shore Road.

Moved by Councillor Perry, Seconded by Councillor Fowler

#397-20

Be It Resolved That Council receives for information a letter dated October 6, 2020 from David Farquharson, Vice President, Buckshot Lake Cottage Association (BLCA), advising the Association has received some complaints concerning the speed limit and resulting potential danger posed to pedestrians and other drivers on North Shore Road; and, due to the narrow, winding and hilly nature of the road as well as the pedestrian traffic and safety of the residents, the BLCA is requesting the speed limit on North Shore Road be reduced from 60 km/hour to 40 km/hour;

And That the Township previously had a Consultant review roads and recommend posted speeds considering standards and technical aspects such as vertical and horizontal alignments, sight distances, surface conditions, traffic volumes, class of road etc.;

And That as a result of the review, By-law #69-18 identified a speed limit of 60 km/hour for North Shore Road and signs were posted accordingly;

And That the Township also previously posted warning (pedestrian and hidden intersection) signs on North Shore Road in response to concerns expressed by residents;

And That Council directs the Public Works Manager to maintain the existing posted speed limit on North Shore Road, as set out in By-law #69-18; and to review the current signage on North Shore Road and consider if any additional warning signs should be added if appropriate;

And That the Public Works Manager shall respond to the Buckshot Lake Cottage Association with his findings and any action taken.

Carried

10. Council, CAO and Managers' Administrative Reports

a) Chief Administrative Officer (CAO) – Part 8 of Ontario Building Code – Sewage (Septic) Systems

Moved by Councillor Fowler, Seconded by Councillor Hermer #398-20

Be It Resolved That Council receives the Chief Administrative Officer's Administrative Report entitled "Part 8 of Ontario Building Code – Sewage Systems" for information purposes;

Whereas Kingston, Frontenac, Lennox and Addington (KFL&A) Public Health have provided notification of their intent to terminate the Agreement to carry out the municipality's responsibility for Sewage Systems under the Ontario Building Code Act and Regulations, effective January 1, 2021;

And That Council approve-in-principal of a regional approach for Part 8 with the other Frontenac Townships, with South Frontenac Township being the Service Provider, subject to South, Central and Frontenac Islands Councils all agreeing to this proposal;

And That if all Frontenac Township Councils agree, Council authorize the CAO to negotiate and sign the required Agreement(s) to implement this;

And That the Clerk prepare an amending Building By-law to include Part 8 Septic Program;

And That Council instructs the CAO to continue to work with the Frontenac Township CAOs on a regional approach/model to possibly provide all Building and Septic services collectively in the near future, for Council's consideration.

Carried

b) Director of Emergency Services/Fire Chief – Emergency Information Officer

Moved by Councillor Fowler, Seconded by Councillor Perry #399-20

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Emergency Plan – Emergency Information Officer (EIO)";

And That Council, Staff and the Community thank Stan Seitz for his expertise and contributions and many years of dedicated service as the EIO; and the Community Emergency Management Coordinator (CEMC) and Mayor shall provide a letter and gift of thanks to Stan on behalf of Council;

And That legislation and the Township's Emergency Plan requires the Municipality to have an EIO appointed to the Emergency Control Group (ECG), as a member with the Mayor, Chief Administrative Officer (CAO), CEMC, Public Works Manager, Clerk/Planning Manager and Treasurer;

And That Council designates the position of CAO Executive Assistant (CEA) as EIO;

And That Council instructs the CEMC to arrange training for the EIO in compliance with the Emergency Management and Civil Protection Act;

And That Council will consider a By-law later in the meeting to amend the Emergency Plan.

Carried

c) Clerk/Planning Manager – Memorandum of Understanding for Land Use Permit for Snow Road Snowmobile Club

Moved by Councillor Fowler, Seconded by Councillor Hermer #400-20

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Memorandum of Understanding for Land Use Permit for Snow Road Snowmobile Club";

And That Council will consider a By-law later in the meeting to sign the Memorandum of Understanding with the Snow Road Snowmobile Club;

And That Council requests the Snow Road Snowmobile Club provide a copy of insurance showing the Township as an additional insured.

Carried

d) Clerk/Planning Manager – Three Shoreline Road Allowance Closures and Sale By-law – Smith-Demoe, Pelley and St. Jean-Karn

Moved by Councillor Fowler, Seconded by Councillor Perry #401-20

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Three Shoreline Road Allowance Closures and Sale By-law – Smith-Demoe, Pelley and St. Jean-Karn";

And That, as required by By-law #22-15,

- ~~All Those Parts of the Shoreline Road Allowance lying in front of Lot 16, Concession 1, geographic Township of South Canoto, Township of North Frontenac, County of Frontenac being Parts 4 and 5 on Registered Plan 13R-22057; (Palmerston Lake)~~
- **All That Part** of the Shoreline Road Allowance lying in front of Lot 12, Registered Plan 1321, geographic Township of Miller, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-22263; (Buckshot Lake)

- **All That Part** of the Shoreline Road Allowance lying in front of Lot 17, Concession 5, geographic Township of Miller, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-22213. (Wensley (Brule) Lake)

be declared as surplus and sold to the adjoining owners. Appraisals of these properties are not necessary as these are Shoreline Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of these Shoreline Road Allowances.

Carried

e) Clerk/Planning Manager – Municipal Accountability Training and Education for Council Members

Moved by Councillor Perry, Seconded by Councillor Fowler #402-20

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Municipal Accountability Training and Education for Council Members”;

And That Council would like to participate in a joint training session with Central Frontenac and that the Clerk shall coordinate the training with the CAO/Clerk of Central Frontenac and the Integrity Commissioner and provide dates available in November to Council.

This was a Recorded Vote:

NAME OF MEMBER OF COUNCIL	YES	NO
Councillor Fowler		No
Councillor Good		No
Councillor Hermer		No
Councillor Inglis		No
Deputy Mayor Martin	Not available to vote	
Councillor Perry		No
Mayor Higgins		No
	Carried by 0	Lost by 6

Defeated

Treasurer – COVID-19 Emergency Assistance Funding – Phase 2

Moved by Councillor Inglis, Seconded by Councillor Fowler #403-20

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “COVID-19 Emergency Assistance Funding – Phase 2”;

And That Council instructs the Treasurer to not apply to the Province for the 2020 Phase 2 Funding as further assistance is not needed to address our COVID-19 costs/pressures in 2020;

And That Council rescinds Resolution #193-20 as the Township does not require an additional \$25,000 from the Contingency Reserve Fund in 2020, as the Province provided \$215,900 for 2020 COVID-19 operating costs and pressures.

Carried

f) Public Works Manager – Norcan Lake Lane – Winter Maintenance Update
Moved by Councillor Inglis, Seconded by Councillor Fowler #404-20

Be It Resolved That Council receives for information the Public Works Manager’s (PWM) Administrative Report entitled “Norcan Lake Lane – Winter Maintenance Update”;

And That as authorized by By-law #89-13 being a By-law to establish a Level of Service Policy for the Township Roads the PWM will provide the Clerk with the required amended Level of Service Policy Schedules for four season maintenance on Norcan Lake Lane effective November 15, 2020 approved by Council Resolution #620-19 on November 22, 2019.

Carried

g) Manager of Community Development – Proposed Funding Application to the Ontario Highlands Tourism Organization – Tourism Recovery and Innovation Program

Moved by Councillor Fowler, Seconded by Councillor Inglis #405-20

Be It Resolved That Council receives for information the Manager of Community Development’s (MCD) Administrative Report entitled “Proposed Funding Application to the Ontario Highlands Tourism Organization (OHTO) – Tourism Recovery and Innovation Program.”;

And That Council authorizes the Economic Development Officer to submit an application for funding to the Ontario Highlands Tourism Organization for up to \$30,000 to fund an initiative to develop marketing materials, media promotions and trade show materials for Township Tourism;

And That Council approves of the MCD signing the Application for funding on behalf of the Township of North Frontenac and authorizes the MCD to sign the Agreement if the application for funding is successful.

Carried

h) CAO – Joint Frontenac Service Delivery Review (SDR) by StragegyCorp.

Moved by Councillor Perry, Seconded by Councillor Fowler #406-20

Be It Resolved That Council receives the Chief Administrative Officer’s Administrative Report entitled “Joint Frontenac Service Delivery Review (SDR) by StrategyCorp” for information purposes;

And That Council receives the Frontenac Municipalities – SDR Final Report dated October 9, 2020 from StrategyCorp for information purposes;

And That County Council has requested that each municipal Council review the opportunities in greater detail and provide direction to their Chief Administrative Officers regarding their intent to participate in potential opportunities and that this input be circulated to all municipalities at their earliest opportunity;

And That Council requests the Chair call a Special Council Meeting in late January or early February 2021 to review the SDR Final Report in detail; prior to a joint session of the Frontenac Municipalities in the first quarter of 2021 (*per the October 14, 2020*

County Resolution #2020-093 for the potential opportunities that could include the County);

And That Council requests North Frontenac Staff work with partner municipalities to provide an implementation strategy, for the potential opportunities that could include the Township.

Carried

11. External Committees/Local Boards/ Task Force Notes and Reports

(Received for information only)

a) Notes of a Meeting of the Economic Development Task Force dated September 16, 2020

Moved by Councillor Fowler, Seconded by Councillor Good #407-20

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force dated September 16, 2020.

Carried

12. Giving Notice of a Motion

(By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda)

None.

13. Motions, Written Notice of Which Have Been Given

(By a Member of Council and Approved by Council at a Prior Meeting)

None.

14. Council Portfolios (Verbal Report)

15. Introduction and Reading of By-laws

Moved by Councillor Fowler, Seconded by Councillor Perry #408-20

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council and that these By-laws be read a first and second time:

- a) #63-20 – Two Shoreline Road Allowance Closures and Sale By-law –Pelley and St. Jean-Karn, as amended;
- b) #64-20 – To Sign a Memorandum of Understanding for Land Use Permission with the Snow Road Snowmobile Club;
- c) #65-20 – To Amend the Emergency Response Plan and Repeal By-law #77-18.

Carried

Moved by Councillor Hermer, Seconded by Councillor Fowler #409-20

Be It Resolved That the following By-laws be read a third time, signed, sealed and finally passed:

- a) #63-20 – Two Shoreline Road Allowance Closures and Sale By-law –Pelley and St. Jean-Karn, as amended;
- b) #64-20 – To Sign a Memorandum of Understanding for Land Use Permission with the Snow Road Snowmobile Club;
- c) #65-20 – To Amend the Emergency Response Plan and Repeal By-law #77-18.

Carried

Note: The MCD and DESFC left the meeting at this time.

16. Closed Session

Moved by Councillor Fowler, Seconded by Councillor Perry #410-20 Be

It Resolved That Council retires to Closed Session at 10:59 a.m. to:

- a) Adopt Minutes of a Closed Meeting of Council dated October 2, 2020;
- b) Advice that is Subject to Solicitor-Client Privilege, including Communication Necessary for That Purpose, more specifically a structure on Township property;
- c) Litigation or Potential Litigation, including Matters before Administrative Tribunals, Affecting the Municipality or Local Board, more specifically Canalodge Subdivision Agreement

Carried

Return to Open Session

Moved by Councillor Perry, Seconded by Councillor Fowler #411-20

Be It Resolved That Council returns to Open Session at 11:12 a.m.

Carried

17. Rise and Report

The Mayor advised that Council:

- a) Adopted Minutes of a Closed Meeting of Council dated October 2, 2020;
- b) Considered Advice that is Subject to Solicitor-Client Privilege, including Communication Necessary for That Purpose, more specifically a structure on Township property;
- c) Discussed Litigation or Potential Litigation, including Matters before Administrative Tribunals, Affecting the Municipality or Local Board, more specifically Canalodge Subdivision Agreement

18. Confirming By-law

a) Confirming By-law #66-20 for the October 23, 2020 Regular Meeting of Council.

Moved by Councillor Good, Seconded by Councillor Fowler #412-20

Be It Resolved That By-law #66-20, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held October 23, 2020 be read a first and second time.

Carried

Moved by Councillor Fowler, Seconded by Councillor Perry #413-20

Be It Resolved That By-law #66-20 be read a third time and finally passed.

Carried

19. Adjournment

Moved by Councillor Fowler, Seconded by Councillor Hermer #414-20

Be It Resolved That Council adjourns the Meeting at 11:14 a.m. until November 20, 2020 or at the call of the Chair.

Carried

Mayor

Clerk