

**Minutes** of a Regular Meeting of Council for The Corporation of the Township of North Frontenac, held April 16, 2021 in the Council Chambers, 6648 Road 506, Plevna, Ontario via Electronic Participation.

**Present:** Mayor Ron Higgins; Councillor Wayne Good (Electronic) – Ward 1; Deputy Mayor Gerry Martin (Electronic) and Councillor Vernon Hermer (Electronic) – Ward 2; Councillor John Inglis (Electronic) and Councillor Fred Fowler (Electronic) – Ward 3.

**Absent with Regrets:** Councillor Fred Perry – Ward 1.

**Also Present:** Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC) and Kelly Watkins, Treasurer.

### **1. Call to Order**

The Mayor called the meeting to order at 9:25 a.m.

### **2. Approval of Agenda**

**Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #176-21**

**Be It Resolved That** Council approves the Agenda for the Regular Meeting of Council dated April 16, 2021, as amended.

**Carried**

### **3. Disclosures of Pecuniary Interest and General Nature Thereof**

None declared.

### **4. Presentations**

- a) Richard Allen, Manager of Economic Development, County of Frontenac – K&P Trail Development

**Moved by Councillor Hermer, Seconded by Councillor Inglis #177-21**

**Be It Resolved That** Council receives for information the presentation from Richard Allen, Manager of Economic Development, County of Frontenac – K&P Trail Development; and thanks him for his time spent today;

**And That** Council supports County's development of the Frontenac K&P Trail through the Township and requests Township staff work with County staff to prepare Agreements for use of Township property for the trail.

**Carried**

- b) Matt Walker, Economic Development Officer –Short-Term Accommodations: Strategies to Encourage Positive Guest/Community Relations

**Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #178-21**

**Be It Resolved That** Council receives for information the presentation from Matt Walker, Economic Development Officer – Short-tern Accommodations: Strategies to Encourage Positive Guest/Community Relations; and thanks him for his time spent today.

**Carried**

## 5. Delegations

- a) Lot Road Allowance between Lots 15 and 16, Range B – Wickware Lane:
  - i. Nick & Sarah Sproule;
  - ii. Doug Philp.

**Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #179-21**

**Be It Resolved That** Council receives information regarding the Lot Road Allowance between Lots 15 and 16, Range B – Wickware Lane from:

- i. Nick & Sarah Sproule; and
- ii. Doug Philp.

**Carried**

## 6. Business Introduction

None.

## 7. Adoption of Minutes

**Moved by Councillor Fowler, Seconded by Councillor Inglis #180-21**

**Be It Resolved That** Council adopts the Minutes of:

- a) A Public Meeting of Council re: 2021 Draft Budget dated March 19, 2021; and
- b) A Regular Meeting of Council dated March 19, 2021.

**Carried**

## 8. Business Arising from Minutes

- a) Resolution #97-21 – Extension of Timelines under the Asset Management Planning

**Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #181-21**

**Whereas** Council passed Resolution #97-21 at their meeting on February 26, 2021, supporting the request from the Municipal Financial Officer's Association of Ontario that the deadline July 1, 2021 for O. Reg 588/17: Asset Management Planning of Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 be extended;

**Therefore Be It Resolved That** Council receives for information an email dated March 17, 2021 from Watson & Associates Economists Ltd., advising that on March 15, 2021, the Province of Ontario filed Regulation 193/21 to extend the timelines under the Asset Management Planning regulation (O. Reg. 588/17), and that all timelines under O. Reg. 588/17 have been extended by a year; and municipalities now have until July 1, 2022 to complete an Asset Management Plan for core infrastructure assets covering current levels of service.

**Carried**

- b) Resolution #163-21 – Amendments to Committee of Adjustment/Planning Advisory Committee Procedural Policy

**Moved by Councillor Inglis, Seconded by Councillor Hermer #182-21**

**Whereas** Council passed Resolution #163-21 at their meeting on March 19, 2021, receiving for information the Mayor's Administrative Report entitled "Committee of Adjustment (COA) Meeting Observations"; and that Council instructed the Clerk to amend the Committee of Adjustment Procedural Policy to:

- permit the public to provide comments to the Committee at subsequent meetings if an application is deferred; and

- to provide clarification to ensure when the Alternate Member attends a meeting where they are not acting as a Member, they refrain from providing comment or make a recommendation on any Application;

**Therefore Be It Resolved That** Council receives for information the proposed amendments to the Committee of Adjustment Procedural Policy and will consider a By-law later in the meeting to adopt the amended policy

**Carried**

c) Resolution #162-21 – Letter of Intent and Fire Safety Grant Transfer Payment Agreement

**Moved by Councillor Fowler, Seconded by Deputy Mayor Martin #183-21**

**Whereas** Council passed Resolution #162-21 at their meeting on March 19, 2021, receiving for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Fire Safety Grant"; and that Council instructed the DESFC to make an application for the Fire Safety Grant prior to the deadline of March 19, 2021;

**Therefore Be It Resolved That** Council receives for information a letter dated March 29, 2021 from the Ministry of Community Safety and Correctional Services confirming that the Township of North Frontenac will be provided a total of \$5,000 to support increased training opportunities; and that formalization for the grant allocation and the Transfer Payment Agreement is required;

**And That** Council instructs the DESFC to sign the Transfer Payment Agreement.

**Carried**

Note: Darwyn Sproule, Public Works Manager (PWM), attended the Meeting at this time.

d) Resolution #314-20 – Re-division of Wards and Changes to Council Composition

**Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #184-21**

**Whereas** Council passed Resolution #267-20 at their meeting on July 17, 2020 that advised Council is considering changing from three Wards to two, being Ward One as a Ward and Wards 2 & 3 as a Ward; and reduce the number of Council Members from 7 to 5; and that Council instructed the Clerk to schedule a Public Meeting at a later date taking into consideration the pandemic situation;

**And Whereas** Council passed Resolution #314-20 at their meeting on August 14, 2020, receiving for information the Clerk/Planning Manager's Administrative Report entitled "August 29, 2020 Public Meeting – Re-division of Wards and Changes to Council Composition"; and that Council postponed the August 29, 2020 Public Meeting due to the COVID-19 pandemic and instructed the Clerk to bring this back to a Council Meeting in the spring of 2021;

**Therefore Be It Resolved That**, as a By-law to change Council Composition must be in effect by the end of 2021 to be in effect for the 2022 Municipal Election, a Public Meeting regarding the Re-division of Wards and Changes to Council Composition will be scheduled at a later date, no later than August 31, 2021.

**Carried**

## **9. Communications – Clerk’s Administrative Reports**

### **A: Received for Information:**

**Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #185-21**

**Be It Resolved That** Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

1. Ontario Government re: New Funding: Ontario Supports Tourism, Culture, Sport and Recreation Organizations;
2. Ministry of Natural Resources and Forestry (MNR) re: Inspection of the 2021 Annual Work Schedule for Mazinaw-Lanark Forest;
3. Ministry of Natural Resources and Forestry (MNR) re: Ottawa Valley Forest 2021 Annual Work Schedule;
4. Kingston, Frontenac, Lennox & Addington (KFL&A) Public Health re: Ontario’s Online COVID-19 Vaccine Booking Tool Becomes Available March 15, 2021;
5. Eastern Workforce Innovation Board re: Q-4 Newsletter 2021;
6. Severance Application B06/21 – Notice of Hearing – Lot Addition – Eadie/Allin;
7. Minor Variance Application A03/21 – Notice of Hearing – Bellefeuille;
8. Minor Variance Application A04/21 – Notice of Hearing – Poulin;
9. Minor Variance Application A07/21 – Notice of Hearing – Manion;
10. Independent Electricity System Operator (IESO) re: Peterborough to Kingston, Electricity Planning Region, Webinar Presentation March 25, 2021;
11. Eastern Workforce Innovation Board re: Community Profile Pamphlets 2021;
12. South East Local Health Integration Network (LHIN) re: Transfer Order Notice;
13. Rogers Communications re: Connect Rural Communities in Eastern Ontario;
14. Kingston, Frontenac, Lennox & Addington (KFL&A) Public Health re: KFL&A Region moving to Yellow;
15. Mississippi Valley Conservation Authority (MVCA) re: Board Meeting Summary;
16. Federation of Ontario Cottagers' Association (FOCA) re: Elert for March 2021;
17. Ontario Human Rights Commission (OHRC) re: Invitation for 60<sup>th</sup> Anniversary Celebration;
18. Municipal Property Assessment Corporation (MPAC) re: Province-Wide Assessment Update Continues to be Postponed;
19. Kingston, Frontenac, Lennox & Addington (KFL&A) Public Health re: Variants of Concern are Cause of Over 40% of New COVID-19 Cases in KFL&A;
20. Ministry of Natural Resources and Forestry (MNR) re: Bancroft District – Digital Mail List;
21. Community Living North Frontenac re: Connections Spring 2021 Newsletter;
22. Fred Fowler, Councillor re: Central and North Frontenac Seniors and Law-Enforcement Together (S.A.L.T.) Presentation – Covid-19;
23. Eastern Ontario Wardens Caucus (EOWC) & Eastern Ontario Regional Network (EORN) re: Letter to Honorable Laurie Scott, Minister of Infrastructure – Broadband Funding Dedicated to Expanding Broadband Across the Province;
24. Honorable Peter Bethlenfalvy, Minister of Finance re: Ontario Cannabis Legalization Implementation Fund (OCLIF) Final Payment;
25. Ministry of Transportation (MTO) re: Introduction - New Director of East Region Operations;
26. Township of Hudson – Request for Support re: Fire Departments;
27. Cambium Inc. re: Waste Bulletin – Circular Cities and Regions Initiative, Circular Economy;

28. County of Renfrew re: Official Plan (OP) Amendment 31, Requesting Preliminary Comments to Assist in Preparation of the Draft OP;
29. Town of Amherstburg – Request for Support re: Amendments to the Agricultural Tile Drainage Installation Act;
30. Town of Amherstburg – Request for Support re: Universal Paid Sick Days in Ontario;
31. Town of Caledon – Request for Support re: Letter to Honourable Patty Hajdu, Federal Minister of Health, 988 Three-Digit Suicide and Crisis Hotline Initiative;
32. Township of Central Frontenac – Council Resolution of Support to South Frontenac re: Letter to Premier Doug Ford Concerning Randy Hillier, MPP;
33. City of Kitchener – Request for Support re: Planning Act Timelines;
34. Township of South Glengarry and Municipality of Shuniah – Request for Support re: Provincial Vaccine Rollout;
35. Town of Kingsville – Request for Support re: Bill C-21, An Act to Amend Certain Acts and to Make Certain Consequential Amendments (Firearms);
36. Township of Central Frontenac re: Notice of Open House – Official Plan update.

**Carried**

**B1.** Honorable Sylvia Jones, Solicitor General re: Ontario Provincial Police (OPP) New Detachment Boards under the Community Safety and Policing Act, 2019 (SCPA)

**Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #186-21**

**Be It Resolved That** Council receives for information a letter dated March 18, 2021 from Sylvia Jones, Solicitor General, providing an update on the new Ontario Provincial Police (OPP) detachment boards under the Community Safety and Policing Act, 2019;

**And That** under the CSPA all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment Board; and the OPP Detachment Board framework has been developed setting out base requirements for community representatives and Provincial appointees under this framework;

**And That** the Ministry will only accept one proposal per detachment; and North Frontenac Township has two detachments and we will need to work with the other municipalities serviced by the Frontenac OPP and Lennox & Addington OPP to provide a proposal for the Police Services Board(s);

**And That** Council instructs the CAO to work with the neighbouring municipalities within our two OPP Detachment Board areas and report back to Council in May with recommendations to create board(s) that reflects our community and local needs for Council's consideration, prior to the proposal submissions due to the Province by June 7, 2021.

**Carried**

**B2.** Township of South Frontenac re: MPP, Randy Hillier, Premier of Ontario for Lanark-Frontenac-Kingston – Disregard for COVID-19 Regulations

**Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #187-21**

**Be It Resolved That** Council receives for information a Resolution from Township of South Frontenac informing the Premier of Ontario and the Ontario Legislature that the conduct of Lanark-Frontenac-Kingston, MPP, Randy Hillier is in no way condoned or supported by the Council of Township of South Frontenac; and that South Frontenac Council finds the blatant disregard that Mr. Hillier has with the respect to COVID

regulations and restrictions to be totally unacceptable and not representative to the majority of residents in the Lanark-Frontenac-Kingston riding;

**And That** Council supports this Resolution and instructs the Clerk to provide a copy of this Resolution to Elizabeth Dowdeswell, Lieutenant-Governor; Doug Ford, Premier of Ontario; Scott Reid, MP, Lanark-Frontenac-Kingston; and all municipalities within the Lanark-Frontenac-Kingston riding.

**Carried**

**B3.** Scott Shepperdson, President, Snow Road Snowmobile Club re: Request for Assistance with Snowmobile Trail Repairs

**Moved by Councillor Fowler, Seconded by Councillor Inglis #188-21**

**Be It Resolved That** Council receives for information a letter dated March 31, 2021 from the Snow Road Snowmobile Club, requesting permission to repair a trail what is known as the E-Trail, which is an old Township Road running from the Mosque Lake Road to the Grindstone Lake Road and requesting help with the materials to make the repairs;

**And That** the Township has a Memorandum of Understanding with the Snow Road Snowmobile Club; however it is only in effect between December 1<sup>st</sup> and April 1<sup>st</sup> annually; therefore a Licence Agreement will be required to complete the work on Township property;

**And That** Council denies the request to provide materials for the trail repairs; however in order to assist the Snowmobile Club; Council will waive the \$130 Application Fee and instructs the Clerk to make the consideration for the Agreement to be \$1.00;

**And That** Council instructs the Clerk to provide the Licence Agreement Application and process to the Snow Road Snowmobile Club to be completed;

**And That** once the complete Application is received the Clerk is to prepare the Licence Agreement and Council authorizes the CAO to sign the Agreement on behalf of the Township.

**Carried**

**Note:** Dan Halladay, Chief Building Official (CBO), attended the meeting at this time.

#### **10. Council, CAO and Managers' Administrative Reports**

a) Chief Building Official – Building Code Act – Building Administrative Fee

**Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #189-21**

**Be It Resolved That** Council receives for information the CBO's Administrative Report entitled "Building Administrative Fee";

**And That** Council instructs the Clerk to amend the Fees and Charges By-law and set-up a Public Meeting to update to Building Administrative Fees to be a Penalty surcharge of 100% of the normal Building Permit Fee, with a maximum charge of \$5,000 plus costs if exceeds the maximum.

**Carried**

**Note:** The CBO left the meeting at this time.

b) Chief Administrative Officer – Service Delivery Review – By-law Enforcement Update

**Moved by Councillor Fowler, Seconded by Councillor Hermer #190-21**

**Be It Resolved That** Council receives the Chief Administrative Officer's (CAO) Administrative Report entitled "Service Delivery Review – By-law Enforcement Update" for information purposes.

**Carried**

- c) Clerk/Planning Manager – Six (6) Shore Road Allowance Applications for Approval in Principle – MacFarlane, Watts, Viking Point Corporation, McIlveen-Papineau, Grindrod and Brejak

**Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #191-21**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Six (6) Shore Road Allowance Applications for Approval in Principle – MacFarlane, Watts, Viking Point Corporation, McIlveen-Papineau, Grindrod and Brejak";

**And That** Council approves in principle the Application to close, stop up and sell the Shore Road Allowances as describes below:

- Part of the Shore Road Allowance around Big Gull Lake, lying adjacent to Part of Lots 9 and 10, Concession 6, geographic Township of Clarendon;
- Part of the Shore Road Allowance around Big Gull Lake, lying adjacent to Part of Lot 1, Concession 2, geographic Township of Barrie;
- Part of the Shore Road Allowance around Big Gull Lake, lying adjacent to Part of Lot 1, Concession 12, geographic Township of Clarendon;
- Part of the Shore Road Allowance around Big Gull Lake, lying adjacent to Lot 11, Plan 1232, geographic Township of Clarendon;
- Part of the Shore Road Allowance around Mississagagon Lake, lying adjacent to Part of Lots 17 to 19, Concession 7, geographic Township of Barrie;
- Part of the Shore Road Allowance around Kashwakamak Lake, lying adjacent to Part of Lot 18, Concession 6, geographic Township of Barrie.

**Carried**

- d) Clerk/Planning Manager – Historical Memorabilia of Past Council Members and Employees

**Moved by Councillor Inglis, Seconded by Councillor Hermer #192-21**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Historical Memorabilia of Past Council Members and Municipal Employees";

**And That** Council instructs the Clerk/Planning Manager to contact both Historical Societies to see if they are interested in receiving the memorabilia of past Council Members and Employees;

**And That** the Clerk/Planning Manager keep a log of what memorabilia was donated for future reference;

**And That** if the Historical Societies are not interested in the memorabilia the Clerk will report back to Council.

**And That** staff will look for pictures of former Reeves to be included in the Council Chambers;

**And That** an on-line page be set-up to have pictures of memorabilia posted prior to donation;

**And That** a professional photographer be hired to photograph Mayor at the beginning of the term.

**Carried**

e) Clerk/Planning Manager – Concession Road Allowance – Whitton

**Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #193-21**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Barton Lot Road Allowance Closure – Whitton";

**And That** as the closure of this Road Allowance will deny access to another property owner it is recommended the Application proceed with an easement granted in favour of Mr. Taylor;

**And That** Council instructs the Clerk to provide this information to the Applicant and the neighbours.

**Carried**

Note: Administrative Report 10. f) to be considered after Item 17. Rise and Report.

g) Clerk/Planning Manager – Road Allowance Closures and Sale By-law – Sutherland and Halliday

**Moved by Councillor Inglis, Seconded by Councillor Hermer #194-21**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Closures and Sale By-law – Sutherland and Halliday – Amended";

**And That**, as required by By-law #22-15,

- **All Those Parts** of the Road Allowance in front of Part of Lot 23, Concession 2, and Part of Lot 23, Concession 2, geographic Township of South Canonto, being Parts 2, 3 and 4 on Registered Plan 13R-22370 (Canonto Lake).

be declared as surplus and sold to the adjoining owners. Appraisals of these properties are not necessary as these are Road Allowances;

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Road Allowance (Halliday);

**And That** Council defers the By-law to Stop-up, Close and Sell a Portion of the Road Allowance (Sutherland) and instructs the Clerk to provide further information on this Road Allowance at an upcoming Council Meeting.

**Carried**

h) Community Emergency Management Coordinator – Emergency Preparedness Week May 2 – 8, 2021

**Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #195-21**

**Be It Resolved That** Council receives for information the Community Emergency Management Coordinator (CEMC) Administrative Report entitled "Emergency Preparedness Week May 2-8, 2021";

**And That** the North Frontenac Emergency Management Program Committee is joining forces with the Ontario Fire Marshall and Emergency Management to remind and educate local residents about the importance of being personally prepared;

**And That** Council declares May 2-8, 2021 as Emergency Preparedness Week;

**And That** Council approve the Mayor's Declaration;

**And That** Council instructs the CEMC to include a copy of the Mayor's Declaration on the Township's website and social media and place it in the Frontenac News;

**And That** Council instructs the CEMC to publish the quiz on the Township's website and provide hardcopies in the Township Office, and approves the purchase of one (1) 2 Person 72 Hour Emergency Survival Kit with Water as a prize;

**And That** Council instructs the DESFC to post Public Service Announcements daily (Monday-Friday) on the Township's website and social media regarding safety tips for Emergency Preparedness, topics will include:

1. Extreme Heat;
2. Wild Fires;
3. Severe Storms/Flooding;
4. Power Outages;
5. Pets during an Emergency.

**Carried**

- i) Director of Emergency Services/Fire Chief – Annual Emergency Management Municipal Compliance Report 2020

**Moved by Councillor Fowler, Seconded by Deputy Mayor Martin #196-21**

**Be It Resolved That** Council receives the Director of Emergency Services/Fire Chief/Community Emergency Management Coordinator's Administrative Report entitled "Emergency Response Plan Annual Compliance Report" for information purposes.

**Carried**

- j) Director of Emergency Services/Fire Chief – Donations of Personal Protective Equipment and Hand Sanitizer

**Moved by Councillor Inglis, Seconded by Councillor Fowler #197-21**

**Be It Resolved That** Council receives for information the Director of Emergency Services, Fire Chief Administrative Report entitled "Donations of Personal Protective Equipment (PPE) and Hand Sanitizer".

**Carried**

- k) Director of Emergency Services/Fire Chief – Ministry of Natural Resources and Forestry Municipal Forest Fire Management Agreement Extension

**Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #198-21**

**Be It Resolved That** Council receives for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Ministry of Natural Resources and Forestry (MNR) Municipal Forest Fire Management Agreement Extension";

**And That** the Director of Emergency Services, Fire Chief has signed the Extension Agreement for the Municipal Forest Fire Management Agreement, with the Ministry of Natural Resources and Forestry;

**And That** Council instructs the Clerk to attach a copy of the Extension Agreement to the current Municipal Forest Fire Management Agreement dated January 18, 2016, By-Law #10-16;

**And That** Council instructs the Treasurer to include the Extension Agreement to the Municipal Forest Fire Management Agreement in the Township's Agreement tracking.

**Carried**

l) Treasurer – Line of Credit to Eastern Ontario Leadership Council

**Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #199-21**

**Be It Resolved That** Council receives for information the Treasurer’s Administrative Report entitled “Line of Credit to Eastern Ontario Leadership Council (EOLC)”;

**And That** Council approves in principle to enter into an Agreement with EOLC to provide a Line of Credit up to a maximum of \$200,000, pending both parties entering into an Agreement;

**And That** Council instructs the Clerk to provide a copy of this Resolution to EOLC, requesting in writing the details of their request, including time frame and identify who would be the signing Authority representing/binding the EOLC; as well as advising EOLC all costs (including principal plus interest and the cost of drafting the Agreement, etc.) will be at their expense;

**And That** once the details are received in writing from EOLC, Council instructs the Treasurer to ask the Township’s Solicitor to draft the Agreement; and EOLC is to reimburse the Township for the cost of drafting this Agreement;

**And That** Council authorizes the CAO to sign the Agreement once signed by EOLC.

This was a recorded vote:

	<b>RECORDED VOTE</b>	
<b>YES</b>	<b>NAME OF MEMBER OF COUNCIL</b>	<b>NO</b>
	Councillor Fowler	No
	Councillor Good	No
	Councillor Hermer	No
Yes	Councillor Inglis	
	Deputy Mayor Martin	No
	Councillor Perry	Absent
Yes	Mayor Higgins	
	<b>Lost by: 4</b>	<b>4</b>

**Defeated**

**11. External Committees/Local Boards/ Task Force Notes and Reports** (Received for information only)

- a) Notes of a Meeting of the Economic Development Task Force dated March 17, 2021.

**Moved by Councillor Hermer, Seconded by Councillor Fowler #200-21**

**Be It Resolved That** Council receives for information the Notes of a Meeting of the Economic Development Task Force dated March 17, 2021.

**Carried**

## 12. Giving Notice of a Motion

(By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda)

None.

## 13. Motions, Written Notice of Which Have Been Given (By a Member of Council and Approved by Council at a Prior Meeting)

None.

## 14. Council Portfolios (Verbal Report)

## 15. Introduction and Reading of By-laws

**Moved by Councillor Inglis, Seconded by Councillor Good #201-21**

**Be It Resolved That** leave be given the Mover to introduce the following By-law that have been circulated to all members of Council and that this By-law be read a first and second time:

- a) #20-21 – To Establish a Site Plan Control By-law and Repeal By-law #08-17;
- b) #21-21 – To Licence, Regulate and Govern Refreshment Vehicles;
- c) #22-21 – To Close, Stop up and Sell a Shore Road Allowance – Halliday;
- d) #23-21 – To Adopt a Community Improvement Plan (CIP) and Repeal By-law #27-16;
- e) #24-21 – To Amend By-law #05-21 Fees and Charges – Add Schedule 'R' Tariff of Fees for Refreshment Vehicle Licence;
- f) #25-21 – To Adopt the Procedural Policy for the Committee of Adjustment/Planning Advisory Committee and repeal By-law #13-21.

**Carried**

**Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #202-21**

**Be It Resolved That** the following By-law be read a third time, signed, sealed and finally passed:

- a) #20-21 – To Establish a Site Plan Control By-law and Repeal By-law #08-17;
- b) #21-21 – To Licence, Regulate and Govern Refreshment Vehicles;
- c) #22-21 – To Close, Stop up and Sell a Shore Road Allowance – Halliday;
- d) #23-21 – To Adopt a Community Improvement Plan (CIP) and Repeal By-law #27-16;
- e) #24-21 – To Amend By-law #05-21 Fees and Charges – Add Schedule 'R' Tariff of Fees for Refreshment Vehicle Licence;
- f) #25-21 – To Adopt the Procedural Policy for the Committee of Adjustment/Planning Advisory Committee and repeal By-law #13-21.

**Carried**

## 16. Closed Session

**Moved by Councillor Good, Seconded by Deputy Mayor Martin #203-21**

**Be It Resolved That** Council retires to Closed Session at 12:01 p.m. to:

- a) Adopt Minutes of a Closed Meeting of Council dated March 3, 2021;
- b) Consider a Proposed or Pending Acquisition or Disposition of Land by the Municipality or Local Board.

**Carried**

Return to Open Session

**Moved by Councillor Inglis, Seconded by Councillor Good**

**#204-21**

**Be It Resolved That** Council returns to Open Session at 12:21 p.m.

**Carried**

**17. Rise and Report** (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that Council:

- a) Adopted the Minutes of a Closed Meeting dated March 3, 2021;
- b) Considered a Proposed or Pending Acquisition or Disposition of Land.

**10. Council, CAO and Managers' Administrative Reports (con't)**

10. f) Clerk/Planning Manager – Lot Road Allowance Closure – Philp – Update

**Moved by Councillor Fowler, Seconded by Deputy Mayor Martin** **#205-21**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Lot Road Allowance Closure – Philp - Update";

**And That** Council instructs the Manager of Community Development (MCD) to contact the Quinte Conservation Authority to arrange a site meeting at Benny's Lake to determine options for a public access to the water on Township property;

**And That** Council directs the MCD to bring back information to Council at a future Council meeting with potential options and costs for Council's consideration;

**And That** based on the public comments received to date and the Township becoming aware the Road Allowance provides access for the public to Benny's Creek and Crown land, Council denies Doug Philp's Road Closing Application to purchase the Lot Road Allowance between Lots 15 and 16, Range B (Wickware Lane) and instructs the Clerk to provide a copy of this Resolution to the Applicant.

This was a recorded vote:

<b>RECORDED VOTE</b>		
<b>YES</b>	<b>NAME OF MEMBER OF COUNCIL</b>	<b>NO</b>
Yes	Councillor Fowler	
Yes	Councillor Good	
Yes	Councillor Hermer	
	Councillor Inglis	No
Yes	Deputy Mayor Martin	
Yes	Councillor Perry	
Yes	Mayor Higgins	
<b>6</b>	<b>Carried by: 6</b>	<b>1</b>

**Carried**

**18. Confirming By-law**

a) Confirming By-law #26-21 for the April 16, 2021 Regular Meeting of Council.

**Moved by Councillor Good, Seconded by Deputy Mayor Martin #206-21**

**Be It Resolved That** By-law #26-21, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held April 16, 2021 be read a first and second time.

**Carried**

**Moved by Councillor Hermer, Seconded by Councillor Good #207-21**

**Be It Resolved That** By-law #26-21 be read a third time and finally passed.

**Carried**

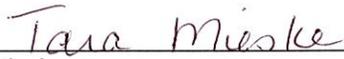
**19. Adjournment**

**Moved by Deputy Mayor Martin, Seconded by Councillor Good #208-21**

**Be It Resolved That** Council adjourns the Meeting at 12:37 p.m. until May 7, 2021 or at the call of the Chair.

**Carried**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk