

Minutes of a Regular Meeting of Council for The Corporation of the Township of North Frontenac, held January 15, 2021 through Electronic Participation.

Present: Mayor Ron Higgins; Councillor Fred Perry and Councillor Wayne Good – Ward 1; Deputy Mayor Gerry Martin and Councillor Vernon Hermer – Ward 2; Councillor John Inglis and Councillor Fred Fowler – Ward 3.

Also Present: Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Corey Klatt, Manager of Community Development/CAO Back-up (MCD); Darwyn Sproule, Public Works Manager (PWM); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC); and Kelly Watkins, Treasurer.

1. Call To Order

The Mayor called the meeting to order at 9:10 a.m.

2. Approval of Agenda

Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #04-21

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated January 15, 2021 as amended.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared.

4. Delegations

- a) Richard Allen, Manager of Economic Development, County of Frontenac – County Economic Development Review.

Moved by Councillor Good, Seconded by Councillor Hermer #05-21

Be It Resolved That Council receives for information the presentation from Richard Allen, Manager of Economic Development, County of Frontenac, providing an update on the County Economic Development Review and thanks him for his time spent today.

Carried

- b) Sarah McCullough, Youth Program Coordinator, Rural Frontenac Community Services –Programs for Rural Youth.

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #06-21

Be It Resolved That Council receives for information the presentation from Sarah McCullough, Youth Program Coordinator regarding Rural Frontenac Community Services (RFCS) – Programs for Rural Youth; and thanks her for her time spent today; **And That** Council defers a decision to provide \$5,400 in funding to the Youth Program until Budget Deliberations in 2021.

Carried

Note: the order of the Agenda was changed to move Item 6. Business Introductions ahead of Presentations.

6. Business Introduction

- a) Councillor Inglis (Chair) and Paul Thiel (Member), Economic Development Task Force: Business Profile – North of 7 Market and Restaurant.

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #07-21

Be It Resolved That Council receives for information the Business Profile of North of 7 Market and Restaurant prepared by Councillor Inglis, Chair, and Paul Thiel, Member, of the Economic Development Task Force (EDTF).

Carried

5. Presentations

- a) Ken Foulds – Re-Fact Consulting:
- CAO's Administrative Report re: Seniors Housing Project; and
 - By-law #03-21 (see Section 15).

Moved by Councillor Good, Seconded by Councillor Inglis #08-21

Be It Resolved That Council receives for information the Chief Administrative Officer's Administrative Report entitled "Seniors Housing Project";

And That Council will consider a By-law later in the Meeting to adopt the Municipal Housing Facility By-law (Parent By-law);

And That Council will not receive a copy of the draft Request for Proposal (RFP) before it is released to ensure a fair competitive process and instructs the Treasurer to issue a Request for Proposal (Release date: January 2021 and the RFP submission deadline May 2021) to include:

- A minimum of five (5) self-contained rental apartment units;
- Of these units, a minimum of one (1) unit will be a two-bedroom;
- Of these units, a minimum of one (1) unit will be modified to a universal design standard to accommodate mobility needs;
- The five (5) units will be made available to residents who are 65 years of age or older only;
- Of the minimum five (5) units, all units shall be rented at or below Average Market Rents as defined in the Municipal Housing Facility By-law and two (2) units shall be rented at no more than Below Market Rent Unit levels;

And That Council instructs the Treasurer to include the following incentives in the Request for Proposal (RFP) being issued:

1. **Township Property** - Council approves offering the Cloyne (preferred) and Plevna sites;
2. **Capital Township Grant** - Council approves-in-principle to offer a Capital Township Grant of \$100,000;
3. **County Seniors Housing Grant** - County dollars – estimated at \$337,500;
4. **Proposed Tax relief** - Municipal/County/School Board Tax Relief
 - 100% property tax exemption in year 1
 - 50% property tax exemption in year 2
 - 25% property tax exemption in year 3
 - The owner pays full taxation in year 4

As a minimum to include in the RFP and may need to be revisited once the proposals are received.

- 5. Proposed Permit Fee Relief** - permit fee relief applies only to the Building Permit Fees, Septic Permit Fees and Land-Use Planning Fees as set out in the Township's Fees and Charges By-law and the Township will not reimburse the proponent for outside Agencies fees.

And That Council authorizes the Treasurer to transfer the monies for all Township funded incentives and legal fees from the Contingency Reserve Fund;

And That Council instructs the Clerk to contact the Ministry of Natural Resources and Forestry regarding the Notice registered on title requiring the Cloyne property to be used for a public recreation site and to advise them Council is considering using the property for affordable housing; however depending on the proposal, the current recreation uses on the property may be able to be maintained and to see if they would be agreeable to removing the Notice for this use.

Carried

7. Adoption of Minutes

- a) Minutes of a Regular Meeting of Council dated December 11, 2020;
- b) Minutes of a Special Meeting of Council dated December 11, 2020.

Moved by Councillor Good, Seconded by Councillor Fowler #09-21

Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council dated December 11, 2020, as circulated;

And That Council adopts the Minutes of a Special Meeting of Council regarding Strategic Planning and Ten Year Capital Plan dated December 11, 2020, as circulated.

Carried

8. Business Arising from Minutes

- a) Resolution #505-20 – Updated 2019-2022 Township's Strategic Plan; and Strategic Goals/Objectives and Owners.

Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #10-21

Whereas Council passed Resolution #505-20 at their meeting on December 11, 2020 approving the Mayor's recommended changes to the Strengths, Weaknesses, Opportunities and Threats (SWOT) and the Short List of Key Priorities, as amended at the meeting; and instructing the CAO to make the amendments discussed and agreed upon at the meeting and provide the amendments to Council at the next meeting for Council to consider approving the updated 2019-2022 Township's Strategic Plan and the Strategic Goals/Objectives & Owners;

Therefore Be It Resolved That Council approves the updated 2019-2022 Township's Strategic Plan and the amended Strategic Goals/Objectives & Owners.

Carried

- b) Resolution #484-20 – Open House for Amendments to the Community Improvement Plan

Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #11-21

Whereas Council passed Resolution #484-20 at their meeting on December 11, 2020 instructing the Clerk to provide Notice of an Open House on January 19, 2021 for the Updated Community Improvement Plan (CIP) in accordance with any Provincial or Public Health restrictions due to COVID-19 and if an in-person meeting is not possible

the meeting will be held electronically and the Clerk to provide Notice of the Public Meeting to be held on February 26, 2021 through electronic participation;

Therefore Be It Resolved That Council receives for information an email dated January 5, 2021 from the Manager of Community Development (MCD) recommending the Open House be deferred until late February in order to potentially have an in-person meeting if possible, as the Township would like to have as much feedback from local businesses as possible;

And That Council defers the Open House and Public Meeting and instructs the MCD to provide an update on potential dates for the Open House and Public Meeting in February.

Carried

c) Resolution #471-20 – Proposed Whiteduck Provincial Park:

- i. CAO - Letter to Doug Carr, Ontario Chief Negotiator, Algonquins of Ontario Treaty Negotiations;

Moved by Councillor Inglis, Seconded by Councillor Good #12-21

Whereas Council passed Resolution #471-20 at their meeting on December 11, 2020 receiving the Chief Administrative Officer's (CAO) report entitled "Proposed Whiteduck Park" for information; and instructing the CAO to follow up with the Ministry of Natural Resources and Forestry (MNR) to see if a member of Council and senior staff member can be a part of the negotiations with respect to the Park;

Therefore Be It Resolved That Council receives for information a letter dated December 18, 2020 from the CAO to Doug Carr, Ontario Chief Negotiator requesting Councillor Inglis and the Manager of Community Development be a part of the negotiations with respect to the proposed Whiteduck Park; that Notice be provided to all water access properties on Gull Lake; and that the deadline for public consultation be extended past January 25, 2021 to allow all residents impacted time to receive their packages and respond.

Carried

- ii. Councillor Inglis - Administrative Report re: Whiteduck Provincial Park.

Moved by Councillor Perry, Seconded by Deputy Mayor Martin #13-21

Whereas Council passed Resolution #471-20 at their meeting on December 11, 2020 receiving the Chief Administrative Officer's (CAO) report entitled "Proposed Whiteduck Park" for information; and instructing the CAO to follow up with the Ministry of Natural Resources and Forestry (MNR) to see if a member of Council and senior staff member can be a part of the negotiations with respect to the Park; and requested that the Province provide notice to Water Access properties on Big Gull Lake and to extend the deadline for public consultation past January 25, 2021 to allow all residents impacted time to receive their information packages and respond;

Therefore Be It Resolved That Council receives the report from Councillor Inglis dated January 13, 2021;

And That Council requests the Manager of Community Development send a letter to the Provincial Negotiator requesting they consider the following:

1. In the future, Council and local property owners be given full information, as early as possible on potential changes to the Algonquin Land Claim and the proposed Whiteduck Provincial Park.

2. The commenting period be extended beyond January 25 to at least Monday March 22, to allow comments from additional interested parties.
3. The Whiteduck Provincial Park boundary be removed from the shoreline near Big Gull Lake west of Ardoch Road. If the park boundary cannot be moved back to the earlier position, protection of this area should be done within a Conservation Reserve designation, which would guarantee it will not be used and developed as part of a larger Park Management Plan.
4. The park area along the south shore of Big Gull Lake should receive restrictive zoning preventing development of campsites, roads, parking areas, larger boat launches, or other park infrastructure.
5. A commitment in writing be made to Council and local residents to permit them to have input into the Park Management Plan after the park has been established.
6. The Township be consulted with on a regular basis regarding the potential effects of Whiteduck Provincial Park on the Crown Land Stewardship Program as the Township has committed extensive resources to the Program and it is crucial this be considered as an ongoing use during negotiations.
7. A formal response be received to the letter from CAO dated December 18, 2020 with respect to Council's Resolution #471-20.

Carried

d) Resolution #350-20 – Mazinaw Lanark Forest Inc. re: Forest Management Planning Process.

Moved by Councillor Hermer, Seconded by Councillor Fowler #14-21

Whereas Council passed Resolution #350-20 at their meeting on September 11, 2020 receiving for information an email dated August 27, 2020 from Russ Brown, President, Buckshot Lake Cottagers' Association, to the Ministry of Natural Resources expressing the Association's deep concern over the forest harvesting plans for the 2021-2031 period in the Mazinaw – Lanark Forest; and instructing the Clerk to contact Mazinaw-Lanark Forest Inc. to obtain details on the concerns of the Buckshot Lake Cottagers' Association to be provided to Council;

Therefore Be It Resolved That Council receives for information an email dated December 17, 2020 from Matt Mertins, General Manager, Mazinaw Lanark Forestry Inc., including an update on the public consultation and the feedback received from the Buckshot Lake Cottagers' Association and the responses provided.

Carried

e) Resolution #409-19 – Extension of Community Safety and Well-Being Plan (CSWB)

Moved by Deputy Mayor Martin, Seconded by Councillor Perry #15-21

Whereas Council passed Resolution #409-19 at their meeting on July 29, 2019 declaring Community Safety and Well-Being (CSWB) a high priority for our Municipality and its residents; and supporting a collaborative approach with the Frontenac Townships to establish a CSWB Advisory Committee to assist a Facilitator with drafting the Frontenac CSWB Plan;

Therefore Be It Resolved That Council receives for information a letter dated December 24, 2020 from Sylvia Jones, Solicitor General, advising that while municipalities originally had two years from the in-force date of January 1, 2019 to

prepare and adopt their first CSWB Plan, the government recognizes that the COVID-19 pandemic has created unprecedented challenges for Ontario Communities;

And That, in an effort to support municipal, policing and community partners during the pandemic, the government passed the Coronavirus (COVID-19) Support and Protection Act, 2020 which allowed the Solicitor General to prescribe a new deadline for the completion and adoption of CSWB Plans which is now July 1, 2021.

Carried

f) Resolution #503-20 – January 28, 2021 Special Meeting for Service Delivery Review and Municipal Modernization.

Moved by Councillor Hermer, Seconded by Councillor Fowler #16-21

Whereas Council passed Resolution #503-20 at their meeting on December 11, 2020 setting the Special Meeting for Service Delivery Review and Municipal Modernization for January 28, 2021 at 9:00 a.m.:

Therefore be it Resolved That Council defers this meeting until further notice.

Carried

9. Communications – Clerk’s Administrative Reports

A: Received for Information:

Moved by Councillor Good, Seconded by Deputy Mayor Martin #17-21

Be It Resolved That Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

Be It Resolved That Council receives Section A Items of the Clerk’s Administrative Report entitled Communications of Interest, as set out below, for information:

1. Minor Variance Application A24/20 – Notice of Hearing – Webster;
2. Minor Variance Application A25/20 – Notice of Hearing – 976637 Ontario Ltd.;
3. Minor Variance Application A26/20 – Notice of Hearing – Tokley;
4. Rick Hillier, General (Ret’d) Chair, Ministry of Municipal Affairs and Housing (MMAH) re: Vaccination Plan;
5. Ontario Health (East) re: Cynthia Martineau Named Regional Lead (Interim)/CEO;
6. Frank Cowan Insurance Company re: Guidance Document – Meeting Winter Maintenance Obligations During a Pandemic;
7. Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs re: Rural Economic Development (RED) Program;
8. Matthew Anderson, President and CEO Ontario Health re: Potential Transfers to Ontario Health;
9. Doug Carr, Ontario Chief of Algonquins of Ontario Treaty Negotiations re: Memo - Inviting Comment on Project Boundaries (St. Peter and Whiteduck Provincial Parks);
10. Minor Variance Application A27/20 – Notice of Hearing – Delyea;
11. Quinte Conservation Authority re: Water Safety Statement for Unsafe Ice Conditions;
12. Regional Municipality of Peel – Request for Support re: Veteran Clubs Property Tax Exemptions;
13. Township of Howick – Request for Support re: Amending the Tile Drainage Installation Act;

14. Steve & Jenn Dunham, Resident Thank-you re: Council Resolution regarding Tri-Board Request for Proposal;
15. Mitch & Jenn Cox, Resident Thank-you re: Council Resolution regarding Tri-Board Request for Proposal;
16. Mazinaw-Lanark Lake Associations re: Concerns in the Mazinaw-Lanark Region, Forestry Operations;
17. City of Hamilton – Request for Support re: Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation;
18. City of Hamilton – Request for Support re: Temporary Cap on Food Delivery Service Charges;
19. Municipality of Southwest Middlesex – Request for Support re: Municipal Drainage & CN Rail Resolution;
20. David Corbett, Deputy Attorney General re: Expanding the Use of Certified Evidence in Provincial Offences Act Courts;
21. Independent Electricity System Operator (IESO) re: IESO Regional Electricity Forum January 20, 2020;
22. St. Lawrence College re: A Happy Holiday Message;
23. County of Dufferin – Request for Support re: Assessment Aggregate Resource Properties;
24. Town of Carleton Place – Request for Support re: COVID-19 and Childcare Funding Impacts;
25. Township of Matachewan – Request for Support re: Grant Deadlines;
26. Paul Dube, Ombudsman Ontario re: Season's Greetings;
27. Ministry of Government and Consumer Services re: Proposed Amendments to the Funeral, Burial and Cremation Services Act;
28. Federation of Ontario Cottagers' Association (FOCA) re: Eiert for December 2020;
29. Eastern Ontario's Leadership Council (EOLC) re: Reports and Literature Reviews regarding recent EOLC Projects;
30. City of Kitchener – Request for Support re: Cannabis Retail;
31. Ontario Health East re: Holiday Greetings;
32. Todd Smith, Ministry of Children, Community and Social Services re: Building a Strong Foundation for Success and Reducing Poverty in Ontario;
33. Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs re: Proposed Regulations to the Drainage Act – Discussion Paper;
34. Honourable Jeff Yurek, Minister Environment, Conservation and Parks re: Annual Report on Drinking Water 2020;
35. Mississippi Valley Conservation Authority (MVCA) re: Water Safety Statement - Mississippi River Watershed;
36. Municipal Property Assessment Corporation (MPAC) re: Pausing Field Inspections due to Provincial Shutdown;
37. Town of Amherstburg – Request for Support re: Development Approval Requirements for Landfills;
38. Honourable Laurie Scott, Minister of Infrastructure re: Response to North Frontenac Lake Association Alliance - EORN Gig Project;

39. Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs re: Updates to the Ontario Wildlife Damage Compensation Program;
40. Rick Hillier, General (Ret'd) Chair, Ministry of Municipal Affairs and Housing (MMAH) re: COVID-19 Vaccine Distribution Task Force;
41. Town of Kingsville – Request for Support re: Small Businesses;
42. Robert Oatway, Frontenac County Resident re: Internet Service Provider Availability - South Frontenac and all of Frontenac County;
43. Rick Hillier, General (Ret'd) Chair, Ministry of Municipal Affairs and Housing (MMAH) re: COVID-19 Vaccination Week 3 Update (December 24, 2020);
44. Mississippi Valley Conservation Authority (MVCA) re: Water Safety Statement Update - January 4, 2021;
45. County of Frontenac re: County Warden and Deputy Warden 2021;
46. Minister of Energy, Northern Development and Mines and the Associate Minister of Energy re: Long-Term Energy Plan;
47. Ontario Good Roads Association (OGRA) re: Heads Up Alert – Connecting the North;
48. Provincial Emergency Operations Centre re: COVID-19 Vaccine Distribution Update;
49. Media Release – Frontenac Townships Partner on Delivery of Part 8 On-site Sewage (Septic) System Services.

Carried

B: Action Items:

B1. Mayor Ron Higgins re: Tri-Board Student Transportation Services RFP

Moved by Councillor Inglis, Seconded by Councillor Fowler #18-21

Be It Resolved That Council receives for information an email dated December 13, 2020 from Mayor Ron Higgins advising he contacted Gord Taylor of Tri-Board Student Transportation Services to discuss concerns related to the new contract for school buses;

And That Council continues to feel the benchmarking process is the most fair process as used in the past and as referred to in the previous Council Resolution #435-20 the RFP process is unfair to local bus operators and is detrimental to small rural bus lines;

And That they not proceed with the RFP process;

And That this Resolution be provided to everyone copied on Resolution #435-20.

Carried

B2. Steve Clark, Minister of Municipal Affairs and Housing (MMAH) re: Safe Restart Agreement to Manage Financial Impacts of Covid-19

Moved by Councillor Good, Seconded by Deputy Mayor Martin #19-21

Be It Resolved That Council receives for information a letter dated December 16, 2020 from Steve Clark, Minister of Municipal Affairs and Housing (MMAH), advising the Ontario Government is investing an additional \$695 million under the Safe Restart Agreement's municipal operating stream to help municipalities manage the financial impacts of COVID-19;

And That, based on the number of households in the municipality and the proportion of COVID-19 cases occurring in the municipality's health unit, the Township of North

Frontenac has been allotted \$43,000 to help with 2021 COVID-related operating pressures;

And That Council instructs the Treasurer to place the funds in the COVID-19 Reserve Fund.

Carried

B3. Ministry of Transportation re: Highway Traffic Act and Ontario Regulations Related to off-road Vehicles.

Moved by Councillor Perry, Seconded by Councillor Hermer #20-21

Be It Resolved That Council receives for information a letter dated January 4, 2021 from the Ministry of Transportation regarding recent changes made on January 1, 2021 to Ontario Regulation 316/03 under the Highway Traffic Act and Ontario Regulation 863 related to off-road vehicles;

And That in municipalities listed in Ontario Regulation 8/03 (North Frontenac Township is included in this list), permitted off-road vehicles will be allowed by default on municipal highways unless the municipality has an existing By-law that restricts their use or creates a new By-law to prohibit or restrict the use of some or all off-road vehicles; and that these new provisions replace the previous requirement that municipalities had to enact a By-law to permit off-road vehicles to operate on municipal highways;

And That Council receives an email dated January 7, 2021 from the CAO providing the following information received from the Manager of Community Development: "By keeping By-law #61-20 in place, it allows Council to impose additional speed limits (our speed limits for ATVs and ORVs are currently in line with the O. Reg) and hours of operation (Our By-law does not permit them to be operated on the roads between 11pm and 6am). If it wasn't for the hourly operation there would be no need to continue to have an ATV/ORV By-law in place; therefore if Council is not concerned re: hours of operation, the By-law could be repealed";

And That Council instructs the Clerk to draft a By-law for the February 5, 2021 Council Meeting to Repeal By-law #61-20 being a By-law to establish a Policy to Regulate the Operation of Off-Road Vehicles (ORVs) on Municipal Highways with the Township, as the Provincial legislation now provides this, for Council's consideration.

This was a Recorded Vote:

YES✓	NAME OF MEMBER OF COUNCIL	NO✓
✓	Councillor Fowler	
	Councillor Good	✓
✓	Councillor Hermer	
	Councillor Inglis	✓
✓	Deputy Mayor Martin	
	Councillor Perry	✓
✓	Mayor Higgins	
	Carried by: 4	Lost by:

Carried

B4. North Frontenac Historical Society Association (NFHSA) re: Dorothy Duncan Public History Award

Moved by Councillor Fowler, Seconded by Inglis #21-21

Be It Resolved That Council receives for information an email dated January 8, 2021 from Brenda Martin advising the North Frontenac Historical Society Association (NFHSA) would like to apply for the Dorothy Duncan Public History Award through the Ontario Historical Society 2020 Award for the book “Memories of the Farm”; and the NFHSA requests the Township of North Frontenac nominate the NFSHA;

And That Council nominates the NFHSA for the Dorothy Duncan Public History Award; **And That** the Manager of Community Development shall provide a letter of support for the nomination.

Carried

10. Council, CAO and Managers’ Administrative Reports

a) CAO – Confidential Complaints Files - 2020 Annual Report

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #22-21

Be It Resolved That Council receives the Chief Administrative Officer’s Administrative Report entitled “Confidential Complaint Files – 2020 Annual Report” for information purposes.

Carried

b) CAO – Structures on Township Owned Shore Road Allowances

Moved by Councillor Good, Seconded by Councillor Perry #23-21

Be It Resolved That Council receives for information the Chief Administrative Officer’s (CAO) Closed Administrative Report entitled “Structures on Township Owned Property”; **And That** Council instructs the CAO as follows:

- i) For newly built or repairs/additions to structures on Township SRA without a Building Permit which meet the provisions of the Zoning By-law or Unsafe Structure:

The newly constructed building/addition shall be removed.

- ii) For Structure Demolition (Old Construction) on Township SRA:

The Township may issue a Demolition Permit authorizing the owner to undertake the work, subject the owner entering into an Agreement, signed by the CAO, to ensure the property owner obtains proper insurance coverage. Purchasing the SRA would not be required; however, they are still permitted to purchase the SRA if wanted.

- iii) For Unsafe Structures on Township SRA – Owner wishes to Remove Structure

Due to the structure being unsafe there is only one option. Township issue a Demolition Permit (Fee to be paid by the owner of the structure) authorizing the owner to undertake the work, subject the owner entering into an Agreement, signed by the CAO, to ensure the owner obtains proper insurance coverage. Purchasing the SRA would not be required.

- iv) For Unsafe Structures on Township SRA:

If the Owner wishes to keep the Structure – follow same options as Newly Built or Repairs/Additions to Structures on Township SRA

- v) In all cases if the owner is required to remove the structure and the property owner refuses the Township can have the structure removed and seek compensation from the owner.

And That the CAO is authorized to have the required Agreement prepared by the Solicitor if required; authorizing the Application for a Building Permit; setting the timelines; insurance requirements, etc. to be signed by the CAO on behalf of the Township; and that the legal fees to prepare the Agreement are paid for by the owner of the structure built on Township property.

Carried

- c) Clerk/Planning Manager – Boundary Road Closing between North Frontenac and Lanark Highlands – Furlong/Brownlee

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #24-21

Be It Resolved That Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Boundary Road Closing between North Frontenac and Lanark Highlands – Furlong/Brownlee”;

And That Council chooses option #2, provided it is agreed to by the Council of the Township of Lanark Highlands, to sell the western half of the Road Allowance to the Applicant and the eastern half being transferred to the Township of Lanark Highlands provided the Applicant is agreeable to completing the survey of the eastern half of the Road Allowance which is being transferred to Lanark Highlands at the Applicants cost;

And That the Applicant will cover the costs for the Township’s Solicitor to complete the Transfer of the Eastern half of the Road Allowance to the Township Lanark Highlands;

And That if the Council of the Township of Lanark Highlands is not agreeable to Option #2, the Clerk shall inform the Applicant the Road Allowance will not be closed and transferred.

Carried

d) Clerk/Planning Manager – To Regulate the Parking of Vehicles within the Township of North Frontenac and Repeal By-law #28-08 and By-law #03-10

Moved by Councillor Fowler, Seconded by Councillor Good #25-21

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "To Regulate the Parking of Vehicles within the Township of North Frontenac and Repeal By-law #28-08 and By-law #03-10";

And That Council instructs the Manager of Community of Development to order "No Parking" signs; "No Overnight Camping" signs and "Accessible Parking" signs to be installed by Public Works and Recreation Staff;

And That Council will consider a By-law at a future meeting to repeal By-law #28-08 and By-law #03-10 and adopt a new By-law to Regulate the Parking of Vehicles within the Township of North Frontenac;

And That the PWM and MCD review existing year round parking locations, existing demand for parking, identify potential locations for new / modified facilities and report back to Council at a future meeting;

And That the PWM install no parking signs at entrances into the Township to make the public aware of the parking restrictions.

Carried

e) Chief Building Official – Building Department Annual Construction Activity – 2020

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #26-21

Be It Resolved That Council receives for information the Chief Building Official's Administrative Report entitled "Building Department Annual Construction Activity 2020".

Carried

f) Public Works Manager –Speed Limit By-law Update

Moved by Councillor Good, Seconded by Councillor Perry #27-21

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Speed Limit By-law Update";

And That Council approve the updated Speed Limit By-law, including Schedules A and B. Changes include:

- All Speed zones, including Hamlets, are now described relative to side roads or intersections;
- Snow Road added to the By-law. The speed zones were posted on Road 509 and Elphin-Maberly Road but the location was not identified in By-law #69-18;
- Reference to seasonal removed from Norcan Lake Lane;
- Length of Arcol Road corrected;
- Duplicate listing for Sunday Lake Drive deleted; and
- Length of Swauger Lake Road corrected.

And That Council will consider a By-law later in the Meeting to adopt an updated Speed By-law;

And That \$5,000 will be included in the 2021 budget to purchase additional speed limit signs to be compliant with Regulations under the Highway Traffic Act.

Carried

g) Public Works Manager – 2020 Septic Re-Inspection Program
Moved by Councillor Fowler, Seconded by Councillor Inglis #28-21
Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "2020 Septic Re-Inspection Program";
And That the PWM will evaluate alternative programs and will provide a report to Council with a recommendation at a future Council meeting, in accordance with previous instructions from Council.
Carried

h) Treasurer – Anonymous Proposed Donation re: Township Hats
Moved by Councillor Good, Seconded by Deputy Mayor Martin #29-21
Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Anonymous Proposed Donation – Township Hats";
And That Council instructs the Treasurer to order 100 Canadian made baseball hats;
And That Council instructs the Treasurer to thank the Anonymous Donor for his contribution and advise the donation dollar amount required to enable the Township to sell the 100 hats at \$8.85 plus tax, to maintain cost recovery; and Council instructs the Treasurer to ask the donor if the additional funds could be used for other Canadian made products;
And That Council instructs the Treasurer to transfer the expense from the Promotions/Marketing Reserve Fund and deposit the donation and sale of hats into the Promotions/Marketing Reserve Fund.
Carried

i) Treasurer – Defer Property Tax Registrations until June 1, 2021
Moved by Councillor Hermer, Seconded by Councillor Inglis #30-21
Be It Resolved That Council receives for information purposes the Treasurer's Administrative Report entitled "Defer Property Tax Regulations until June 1, 2020";
And That Council instructs the Treasurer to defer registering any new properties for the Tax Sale process until after June 1, 2021;
And That Council instructs the Treasurer to send out a notification on February 1, 2021 to property owners currently in position to be registered for Tax Sale informing them of the extension, and that they must contact the Township office to arrange a payment plan acceptable to clear up all taxes up to 2019 including all outstanding penalty & interest prior to the end of 2021.
Carried

j) CAO – Vaccination Roll Out of Long Term Care Home Employees
Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #31-21
Be It Resolved That Council receives the Chief Administrative Officer's Administrative Report entitled "Vaccination Roll Out of Long Term Care Home Employees" for information purposes;
And That North Frontenac Township requests that Kingston Health Sciences Centre (KHSC) and Kingston, Frontenac, Lennox and Addington (KFL&A) Public Health work with local municipalities to implement local options for the delivery of vaccinations to front line workers and the community;

And That North Frontenac Township express our sincere thanks to KHSC and KFL&A Public Health for their leadership on COVID-19 vaccinations delivery and pledge our support for the program.

Carried

11. External Committees/Local Boards/ Task Force Notes and Reports (Received for information only)

- a) i. Notes of a Meeting of the Economic Development Task Force dated December 16, 2020;

Moved by Councillor Good, Seconded by Councillor Hermer #32-21

Be It Resolved That Council receives for information Notes of a meeting of the Economic Development Task Force (EDTF) dated December 16, 2020.

Carried

- ii. Recommendation to extend the three year period for the Go Fund Me Initiative until January 30, 2022 for Construction of Building for the Fred Lossing Telescope;

Moved by Councillor Fowler, Seconded by Councillor Perry #33-21

Be It Resolved That Council approves extending the three year period for the Go Fund Me initiative for the construction of a building to house the Fred Lossing Telescope until January 30, 2022.

Carried

- b) Notes of Meetings of the Community Policing Advisory Committee Task Force dated December 9, 2020.

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #34-21

Be It Resolved That Council receives for information Notes of a Meeting of the Community Policing Advisory Committee Task Force dated December 9, 2020.

Carried

12. Giving Notice of a Motion (*By a Member of Council to the Clerk for Council's Consideration for Inclusion on the next Meeting Agenda*)

Moved by Councillor Good, Seconded by Councillor Perry #35-21

Be It Resolved That Council receives a Notice of Motion from Mayor Higgins and Councillor Good to discuss regulation of Ice Hut Rentals in North Frontenac;

And That Council is agreeable to discussing this at the next Council Meeting.

Carried

13. Motions, Written Notice of Which Have Been Given (By a Member of Council and Approved by Council at a Prior Meeting)

- a) Resolution #489-20 – Mayor Higgins re: Permits for Refreshment Vehicles.

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #36-21

Be It Resolved That Council receives for information the Mayor's Administrative Report entitled "Refreshment Vehicle (Chip Truck) By-law";

And that Council requests that staff use the South Frontenac By-law as the baseline and revise the By-law as required to suit North Frontenac requirements;

And That Staff provide a revised By-law and Amended Site Plan Control By-law by March 2021 for approval by Council so as to be ready for the 2021 season.

Carried

14. Council Portfolios (Verbal Report)

15. Introduction and Reading of By-laws

Moved by Councillor Hermer, Seconded by Councillor Perry #37-21

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council and that these By-laws be read a first and second time:

- a) #01-21 – Naming of Private Lane – Gordie Lane;
- b) #02-21 – Speed Limit By-law;
- c) #03-21 – Municipal Housing Facility By-law;
- d) #04-21 – To Appoint Building Inspectors for Part 8 of the Building Code (On-Site Sewage Systems);
- e) #05-21 – Fees and Charges By-law.

Carried

Moved by Councillor Fowler, Seconded by Councillor Inglis #38-21

Be It Resolved That the following By-laws be read a third time, signed, sealed and finally passed:

- a) #01-21 – Naming of Private Lane – Gordie Lane;
- b) #02-21 – Speed Limit By-law;
- c) #03-21 – Municipal Housing Facility By-law;
- d) #04-21 – To Appoint Building Inspectors for Part 8 of the Building Code (On-Site Sewage Systems);
- e) #05-21 – Fees and Charges By-law.

Carried

16. Closed Session

Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #39-21

Be It Resolved That Council retires to Closed Session at 12:45 p.m. to:

- a) Adopt Minutes of a Closed Meeting of Council dated December 11, 2020;
- b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose more specifically an update with respect to:
 - i. Local Planning Appeal Tribunal Update;
 - ii. Confidential Complaint.
- c) Proposed or Pending Acquisition or Disposition of Land by the Municipality.

Carried

Return to Open Session

Moved by Councillor Hermer, Seconded by Councillor Fowler #40-21

Be It Resolved That Council returns to Open Session at 1:31 p.m.

Carried

17. Rise and Report

The Mayor advised that Council:

- a) Adopted Minutes of a Closed Meeting of Council dated December 11, 2020;
- b) Received Advice that is subject to solicitor-client privilege, including communications necessary for that purpose more specifically an update with respect to:
 - i. Local Planning Appeal Tribunal Update;
 - ii. Confidential Complaint.
- c) Discussed Proposed or Pending Acquisition or Disposition of Land by the Municipality.

18. Confirming By-law

a) Confirming By-law #06-21 for the January 15, 2021 Regular Meeting of Council.
Moved by Councillor Perry, Seconded by Deputy Mayor Martin #41-21
Be It Resolved That By-law #06-21, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held January 15, 2021 be read a first and second time.
Carried

Moved by Councillor Good, Seconded by Councillor Inglis #42-21
Be It Resolved That By-law #06-21 be read a third time and finally passed.
Carried

19. Adjournment

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #43-21
Be It Resolved That Council adjourns the Meeting at 1:34 p.m. until February 5, 2021 or at the call of the Chair.
Carried



Mayor



Clerk