

Minutes of a Special Meeting of Council regarding the Service Delivery Review (SDR) and Municipal Modernization for The Corporation of the Township of North Frontenac, held March 3, 2021 in the Council Chambers, 6648 Road 506, Plevna, Ontario.

Present: Mayor Ron Higgins; Deputy Mayor Gerry Martin and Councillor Vernon Hermer (Electronic Participation) – Ward 2; Councillor John Inglis and Councillor Fred Fowler – Ward 3.

Absent with Regrets: Councillor Fred Perry and Councillor Wayne Good – Ward 1.

Also Present: Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Corey Klatt, Manager of Community Development/CAO Back-up (MCD); Darwyn Sproule, Public Works Manager (PWM); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC) and Kelly Watkins, Treasurer.

1. Call To Order and Purpose of Meeting

The Mayor called the meeting to order at 9:00 a.m. The purpose of the Meeting is to review the Service Delivery Review (SDR) and Municipal Modernization.

2. Chair's Opening Remarks

See attached.

3. Approval of Agenda

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #111-21

Be It Resolved That Council approves the Agenda for the Special Meeting of Council regarding the Service Delivery Review and Municipal Modernization dated March 3, 2021, as circulated.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Arising

Moved by Deputy Mayor Martin, Seconded by Councillor Hermer #112-21

Be It Resolved That Council defers item 5 a) until after item 6 e).

Carried

b) Resolution #82-21 – Unmanned Aerial Vehicle (Drone).

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #113-21

Whereas Council passed Resolution #82-21 at their meeting on February 19, 2021, receiving for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Drone Recommendations"; and that Council will consider the purchase of an Unmanned Aerial Vehicle during the Modernization discussions at the Special Meeting; And That Council instructs the Director of Emergency Services/Fire Chief, Community Emergency Management Coordinator and the Kbfd Chief to document and track emergency response in protecting life and property, while ensuring firefighter safety, to determine the feasibility of purchasing a drone for North Frontenac;

Therefore Be It Resolved That per the DESFC's Administrative Report dated February 19, 2021 it is still recommended by the DESFC to have the DESFC and Kaladar/Barrie Fire Chief document and track emergency response in 2021 where a drone may have provided a benefit; for Council's consideration during the 2022 Budget deliberation.

Carried

6. Council, CAO and Managers' Administrative Reports

a) CAO and Managers – Service Delivery Review and Municipal Modernization

Moved by Councillor Hermer, Seconded by Deputy Mayor Martin #114-21

Be It Resolved That Council receives the CAO and Managers' Administrative Report entitled "Service Delivery Review and Municipal Modernization" for information purposes;

And That in accordance with the Frontenac Regional Service Delivery Review recommendations, if approved by the other Municipalities, Council supports the submission of a joint Expression of Interest (EOI) to the Municipal Modernization Program - Intake 2 implementation stream, with the County of Frontenac, Frontenac Islands and Central Frontenac to be considered for 65% Provincial funding, for Integrated Digital Strategy / Records Management software required for long-term solutions (i.e. Septic, Land Use Planning, Building, etc.).

Carried

b) Public Works Manager – Roads Needs Study Update

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #115-21

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Modernization – Road Needs Study Update";

And That Council approves updating both the hardtop and gravel Road Needs Studies, and to establish a Storm Water Study as required by legislation;

And That Council instructs the Treasurer to transfer up to a maximum of \$60,000 from the Municipal Modernization Reserve Fund.

Carried

c) Director of Emergency Services/Fire Chief – Automatic Standby Generators (ASG)

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #116-21

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Automatic Standby Generators (ASG)";

And That Council directs the Director of Emergency Service, Fire Chief to purchase 5 ASG's in 2021 for the Ompah Communications Tower, Ompah Fire Station and Community Hall complete, Snow Road Fire Station, Barrie Community Hall, and the Barrie Ward Garage at an estimated cost of \$100,000 (includes purchase and installation of generators, trenching, propane tanks, transfer switches, contingency and non-recoverable HST);

And That Council instructs the Treasurer to transfer up to a maximum of \$100,000 for the installation and purchase of five (5) ASG's from the Municipal Modernization Reserve Fund.

Carried

d) Director of Emergency Services/Fire Chief – Communications Tower Upgrade

Moved by Deputy Mayor Martin, Seconded by Councillor Inglis #117-21

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Communications Tower Upgrades-Municipal Modernization Fund";

And That Council approves installing a Communications Tower to improve our existing system and reduce dead zones, improve Emergency Services communications and provide for a safer operating environment;

And That Council instructs the Treasurer to transfer up to a maximum of \$180,000 from the Municipal Modernization Reserve Fund.

Carried

e) Treasurer - Building Condition Assessment

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #118-21

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Building Condition Assessment ";

And That Council supports the Treasurer to issue a Request for Proposal to have a detailed Building Condition Assessment completed including details needed for Levels of Service, Asset Retirement Obligation and a format to upload information into Asset Management Software;

And That Council instructs the Treasurer to transfer up to a maximum of \$80,000 for the Building Condition Assessment from the Municipal Modernization Reserve Fund.

Carried

5. Business Arising (con't as per Resolution #112-21)

a) Resolution #82-20 & #59-21 - Business Development (Maximum \$100,000 from Contingency Reserve Fund to provide incentives for businesses, tourism expansion and investment attraction with a future consideration of reimbursing the Contingency Reserve Fund from the Municipal Modernization Reserve Fund; \$30,000 for promotions and \$70,000 for salary & expenses, including mileage

Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #119-21

Whereas Council passed Resolution #82-20 at their meeting on February 14, 2020, receiving for information the Mayor's Administrative Report entitled Business Development; and that Council approved up to a maximum of \$100,000 for business development to be taken from the Contingency Reserve Fund to provide incentives for businesses, tourism expansion and investment attraction with a future consideration of reimbursing the Contingency Reserve Fund from the Municipal Modernization Reserve Fund;

And Whereas Council passed Resolution #59-21 at their meeting on February 5, 2021, receiving for information the Manager of Community Development's (MCD)

Administrative Report entitled "Progress Update re; North Frontenac Economic Development Officer Position"; and that Council directs the MCD to provide a detailed report to Council at the May 7, 2021 Council Meeting to assist Council in assessing if a future EDO may be justified based on measureable benefits for the Township;

Therefore Be It Resolved That Council agrees not to reimburse the Contingency Reserve Fund from the Modernization Fund.

Carried

6. Council, CAO and Managers' Administrative Reports (con't)

f) Public Works Manager - Modernizing - Public Works (Roads) and Risk Management
Moved by Councillor Inglis, Seconded by Deputy Mayor Martin #120-21
Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Modernization – Public Works (Roads) and Risk Management";

And That Council directs the Public Works Manager, in consultation with the CAO, to complete an Expression of Interest for the Municipal Modernization Program Intake 2 Implementation Stream to be considered for 75% Provincial funding, for the following (Roads) initiatives: Information Technology for Public Works Shops, Weather Service, Automatic Vehicle Location (AVL), Air / road surface thermometers, Electronic patrol records, Electronic work orders, Electronic speed monitoring signs and staffing to implement these initiatives;

And That Council instructs the Treasurer to transfer the Township's portion up to a maximum of \$50,000 from the Infrastructure Sustainability Reserve Fund if the Expression of Interest is approved.

Carried

7. Closed Session

Moved by Councillor Fowler, Seconded by Councillor Inglis #121-21

Be It Resolved That Council retires to Closed Session at 10:19 a.m. to:

- a) Consider a Proposed or Pending Acquisition or Disposition of Land by the Municipality or Local Board.

Carried

Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #122-21

Be It Resolved That Council returns to Open Session at 10:35 a.m.

Carried

8. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that Council:

- a) Considered a Proposed or Pending Acquisition or Disposition of Land by the Municipality or Local Board.

Moved by Councillor Inglis, Seconded by Councillor Hermer #123-21

Be It Resolved That Council will not proceed with looking into an annexation proposal of the Norcan Lake area at this time and that Council instructs the Clerk to notify Greater Madawaska Township.

Carried

9. Confirming By-law

- a) Confirming By-law #15-21 for the March 3, 2021 Special Meeting of Council.

Moved by Councillor Fowler, Seconded by Deputy Mayor Martin #124-21

Be It Resolved That By-law #15-21, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held March 3, 2021 be read a first and second time.

Carried

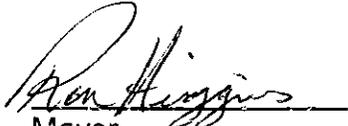
Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #125-21

Be It Resolved That By-law #15-21 be read a third time and finally passed.

Moved by Deputy Mayor Martin, Seconded by Councillor Fowler #125-21
Be It Resolved That By-law #15-21 be read a third time and finally passed.
Carried

10. Adjournment

Moved by Councillor Fowler, Seconded by Deputy Mayor Martin #126-21
Be It Resolved That Council adjourns the meeting at 10:38 p.m. until March 19, 2021
or at the call of the Chair.



Mayor



Clerk