Minutes of a Special Meeting of Council for
The Corporation of the Township of North Frontenac
Held October 18, 2021 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present:	Mayor Ron Higgins; Councillor Vernon Hermer – Ward 2 (Electronic Participation); Councillor John Inglis (Electronic Participation) and Councillor Fred Fowler (Electronic Participation) – Ward 3
Absent with Regret:	Councillor Fred Perry and Councillor Wayne Good – Ward 1; Deputy Mayor Gerry Martin – Ward 2
Also Present:	Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); and Kelly Watkins, Treasurer.

1. Call to Order and Purpose of Meeting

The Mayor called the meeting to order at 9:00 a.m.

2. Chair's Opening Remarks

The Mayor advised the meeting was called to discuss a proposal for the Municipal Modernization Intake 3.

3. Approval of Agenda

a) October 18, 2021 Special Meeting re: Municipal Modernization Intake 3

Resolution #: 446-21 Moved By: Councillor Fowler
Seconded By: Councillor Hermer

Be It Resolved That Council approves the Agenda for the Special Meeting of Council dated October 18, 2021, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Administrative Reports

a) Treasurer: Municipal Modernization Intake 3

Resolution #: 447-21 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Municipal Modernization Intake 3";
And That Council directs the Treasurer, in consultation with the CAO, to complete an Expression of Interest (EOI) for the Municipal Modernization Program Intake 3 Implementation Stream to be considered for 75% Provincial funding, for Budgeting Software including implementation costs for this initiative;
And That Council instructs the Treasurer to transfer the Township's portion up to a maximum of $17,000 from the Contingency Reserve Fund if the Expression of Interest is approved;
And That Council authorizes the Treasurer to sign the EOI and the Agreement for Funding on behalf of the Township if the Application for funding is successful;
And That Council approves to single source the purchase of the budget software from Public Sector Digest (PSD) Citywide as they were the successful vendor for our Asset Management Software. This will allow all the information to flow between modules, including the roads maintenance manager and patrol records.
Carried

6. Confirmatory By-law

a) Confirming By-law #58-21

Resolution #: 448-21 Moved By: Councillor Hermer
Seconded By: Councillor Inglis

Be It Resolved That By-law #58-21, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held October 18, 2021 be read a first, second, and third time and finally passed.
Carried

7. Adjournment

a) Adjournment of Council Meeting

Resolution #: 449-21 Moved By: Councillor Fowler
Seconded By: Councillor Hermer

Be It Resolved That Council adjourns the Meeting at 9:12 a.m. until October 22, 2021 or at the call of the Chair.
Carried

Don Higgins
Mayor

Tara Meeke
Clerk