Minutes of a Regular Meeting of Council for
The Corporation of the Township of North Frontenac
Held February 4, 2022 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present:	In-Person Participation: Mayor Ron Higgins; Deputy Mayor Gerry Martin – Ward 2; Councillor John Inglis and Councillor Fred Fowler – Ward 3 Electronic Participation: Councillor Wayne Good - Ward 1; and Councillor Vernon Hermer - Ward 2.
Absent with Regret:	Councillor Fred Perry – Ward 1
Also Present:	Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Corey Klatt, Manager of Community; Development/CAO Back-up (MCD); Darwyn Sproule, Public Works Manager (PWM); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC); and Kelly Watkins, Treasurer

A moment of silence was held in memory of Scott Shepherdson, North Frontenac Firefighter.

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

a. February 4, 2022

Resolution #: 24-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated February 4, 2022, as circulated.
Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Introductions

None.

5. Presentations

None.

6. Adoption of Minutes

a. Minutes of Meeting(s) to be Adopted by Council

Resolution #: 25-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Be It Resolved That Council adopts the Regular Minutes of Council dated January 14, 2022 as circulated.
Carried

The Delegation and Business Arising Item 8a were delayed due to technical issues. Council considered Business Arising Item 8b ahead of the Delegations and Business Arising Item 8a.

7. Business arising from the Minutes

b. Resolution #11-22: Lack of Recycling Options for Boat Shrink Wrap, Bale Wrap and Twine

Resolution #: 26-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Whereas Council passed Resolution #11-22 at their meeting on January 14, 2022 receiving for information a letter dated November 29, 2021 from the Township of Georgina regarding the lack of options for recycling boat shrink wrap and agricultural bale wrap and twine; the need to make recycling programs more accessible to the agricultural and marine industries across Canada; and requesting the Provincial Government work with municipalities, agricultural and marine groups to implement concrete steps to be implemented to make recycling programs more accessible; and that Council supports the Resolution of the Township of Georgina, as boat wrap continues to be an issue for North Frontenac with the only option right now being the bulky item bin, which requires payment by the tonne for disposal and there isn't any management plan after it leaves North Frontenac; and Council requested Councillor Fowler and the Public Works Manager include this in their discussion regarding a possible Ontario Good Roads Association (OGRA)Conference Delegation and report back to Council;
Therefore Be It Resolved That Council receives for information an email dated January 21, 2022 from the Public Works Manager advising he met with Councillor Fowler; and that "the recycling of boat wrap isn't a major issue in North Frontenac and the cost of disposal can be covered by the tipping fee. However, in the interest of promoting recycling principles, and given the significant quantities of bale wrap and shrink wrap generated across the Province, any action to encourage recycling is supported. There are organizations and groups in a better position to promote this recycling initiative than North Frontenac";
And That the OGRA advances infrastructure and transportation interest. Therefore, the OGRA Conference is not the proper venue for the discussion of a recycling item and the

appropriate representatives would not be there to receive a delegation. The Rural Ontario Municipal Association (ROMA) Conference would be a better venue for a delegation; however the Conference was held in January so we have missed this opportunity for 2022;
And That the PWM will follow-up with the location near Ottawa; consult with other PWMs in the Frontenacs; and check with other municipalities.
Carried

8. Delegations

a. Land O'Lakes Garden Club - Proposed Indigenous Commemorative & Healing Garden

Resolution #: 27-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the presentation from Rosemary Teed, Nancy Strachan and Lynn Osborn, Committee for the Indigenous Commemorative & Healing Garden, Land O'Lakes Garden Club, regarding the proposed project for an Indigenous Commemorative & Healing Garden in remembrance of the children lost to and survivors of the Residential Schools, and thanks them for their time spent today;
And That, as per the Procedural By-law, this matter will be deferred to the next Regular Council meeting to allow Council to obtain the necessary information to make an informed decision;
And That Council instructs the Manager of Community Development (MCD) to review the proposal and current uses of the property (community hall, museum, boat launch, septic location, etc) with all groups; and discuss the current snow removal with the Public Works Manager and report back to Council;
And That Council recommends the Land O'Lakes Garden Club submit an application for this project under the North Frontenac Community Grants Program to the MCD.
Carried

9. Business Arising from the Minutes

a. Resolution #07-22: Options for for Seniors' Housing

Resolution #: 28-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Whereas Council passed Resolution #07-22 at their meeting on January 14, 2022 receiving a report from the Mayor dated January 10, 2022 advising the Mayor, Treasurer and CAO Back-up met with Central Frontenac's Seniors Housing team and outlining four options for Council's consideration; and that, as recommended, Council deferred a decision to allow time to gather more information on the options for Council's consideration;
Therefore Be It Resolved That Council receives for information the verbal update from Ken Foulds, Re/fact Consulting, regarding options for Seniors' Housing in North Frontenac and thanks him for his time spent today;
And That Council requests Ken Foulds and the Treasurer provide further information at the next Council meeting.
Carried

c. Resolution #06-22: Community Paramedicine Project for North Frontenac

Resolution #: 29-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Whereas Council passed Resolution #06-22 at their meeting on January 14, 2022 receiving for information the Mayor's Administrative Report prepared for County Council entitled "Paramedicine North Frontenac" and an email from the County of Renfrew regarding programs provided by their paramedics which are funded by the Province;
Therefore Be It Resolved That Council receives for information an email dated January 19, 2022 from Mayor Higgins advising County of Frontenac Council has approved the Township's request to investigate, with Gale Chevalier, Dipl. M.M., CMM III EMS Executive Paramedic Chief/Director Emergency and Transportation Services, County of Frontenac, a community paramedicine project for North Frontenac.
Carried

d. Resolution #05-22: Electrical and Electronic Equipment

Resolution #: 30-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Whereas Council passed Resolution #5-22 at their meeting on January 14, 2022 receiving for information a letter dated December 22, 2021 from Minister David Piccini advising Ontario implemented a new producer responsibility framework requiring individual producers of Electrical and Electronic Equipment (EEE) to set up free collection networks and ensure collected materials are managed through reuse or recycling activities; and that there are additional Producer Responsibility Organizations (PRO) the municipal could contact to arrange collection of the EEE; and that the Ministry is consulting on changes to the EEE Regulation, specifically to expand the requirement for producers to provide on-demand collection services to additional sources that have collected at least four tonnes of equipment; and that Council requested Council Fowler and the Public Works Manager meet to determine if a delegation should be requested at the OGRA Conference and report back to Council;
Therefore Be It Resolved That Council receives for information an email dated January 21, 2022 from the Public Works Manager advising he met with Councillor Fowler and the OGRA Conference is not the proper venue for the discussion of a recycling item (i.e. OGRA advances infrastructure and transportation issues) and the appropriate representatives would not be there to receive a delegation. The Rural Ontario Municipal Association (ROMA) Conference would be a better venue for a delegation; however the Conference was held in January so we have missed this opportunity for 2022;
And That the Public Works Department will continue to monitor level of service and costs to the municipality as the recycling programs transition and suggest further action if required.
Carried

e. Resolution #04-22: Request for Public Meeting regarding Business Case Study - Communal Services

Resolution #: 31-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Whereas Council passed Resolution #04-22 at their meeting on January 19, 2022 receiving for information the Mayor's Administrative Report prepared for County Council entitled "Communal Services" requesting the County hold a Public Meeting as well as pubic consultations;

Therefore Be It Resolved That Council receives for information an email dated January 19, 2022 from Mayor Higgins advising County of Frontenac Council has approved the Township's requestfor a public meeting to be part of the process for the communal services project.

Carried

f. Resolution #499-21: Fire Department Charge Backs

Resolution #: 32-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Whereas Council passed Resolution #499-21 receiving for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Fire Department Charge Backs and Fees for Service, Motor Vehicle Accidents (MVA)"; and that Council deferred this until the report had been considered by the Kaladar Barrie Joint Fire Committee;

And Whereas the Joint Fire Committee passed Resolution #05-22 at their meeting on January 10, 2022 approving in principle the proposed policy with Option #2 (charge insurance company of both residents and non-residents);

Therefore Be It Resolved That Council instructs the Clerk to draft a By-law to permit insurance companies to be charged for all motor vehicle accidents for residents and non-residents for Council's consideration at an upcoming meeting;

And That Council approves the Chief Administrative Officer to sign an Agreement with the Ministry of Transportation for the purpose of accessing the Authorized Requester Information System (ARIS);

And That Council instructs the Clerk to amend the Fees and Charges By-Law #31-21, Schedule H, Section K, "Services Provided" to "*Motor Vehicle Accident – for emergency response, collision, or motor vehicle fire on any property owned by or within the Municipality of North Frontenac, including Secondary Roads and Private Lanes, and provides firefighting, emergency service or other essential equipment*" and the "Fees for Service" to "*based on the Ministry of Transportation, Fire Response criteria, for non-resident and/or residents of the Municipality*";

And That, as per the Township's Notice By-law #101-19, Council instructs the Clerk to provide Notice of a Public Meeting and intent to pass a By-law to amend the Fees and Charges By-law on February 25, 2022.

Carried

10. Communications

a. Clerk's Administrative Report - Communications 'A' Section

Resolution #: 33-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."
Carried

b. Communications 'B' Section - Action Items

B1. Residents re: Request for Support to Hydro One and Bon Echo Provincial Park - Hydro Outages

Resolution #: 34-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information a letter dated January 12, 2022 from Ken Hook, Dave Dacuk and Pauline Smart (Smart's Marina) regarding the power outages caused by the December 11, 2021 windstorm which affected approximately 500 households fed from the Junior Ranger Station sub-station (north of Mazinaw Lake) that feeds areas south running through Bon Echo Park and servicing properties around Mazinaw, Skootamatta, Pringle and Sheldrake Lakes;
And That residents on parts of Skootamatta Lake and Mazinaw Lake experienced power outages which lasted approximately 89 hours and several others regions in the area for much longer; and cell service from the Rogers tower near Bon Echo was also interrupted, resulting in residents being unable to contact emergency services (police, fire or ambulance) for several days;
And That residents are requesting Council to contact Hydro One and the Ministry of Natural Resources to request the following solutions:

- All hydro that feeds the above lake areas comes through Bon Echo Park. Frontline Hydro workers have told some residents that a big part of the problem is Bon Echo Park does not allow Hydro to trim trees to Hydro standards making windstorms, wet snow, and freezing rain a constant threat.If this area continues to be fed through Bon Echo, that tree trimming be vastly improved in Bon Echo Park.
- In 1998 during the devastating ice storm, hydro was re-routed from the Cloyne-Northbrook line. If reliable hydro cannot be achieved feeding this area through Bon Echo Park, from the Junior Ranger Station (north of Mazinaw Lake), then the hydro be re-routed to come from Cloyne- Northbrook which was not affected by these outages and rarely experiences outages.

And That Council supports these residents; and the Mayor contacted Hydro One and will report back to Council.
Carried

11. Council, CAO, and Managers' Administrative Reports

a. Clerk/Planning Manager: 2021 Planning Report

Resolution #: 35-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Planning Department 2021 Year End Report and Proposed Amendments to Process and Fees";

And That Council receives for information the Clerk/Planning Manager is preparing a Zoning Compliance Report process to be implemented;
And That Council approves in principle the following changes to Fees and Charges By-law:

- Zoning Compliance Letters - Increase from $25 to $80; and from $50 to $120 for letters required with less than 2 business days' notice (change from 48 hours' notice);
- Zoning Compliance Reports – Add a fee of $80 and $120 for reports required with less than 2 business days' notice (change from 48 hours' notice);
- Pre-application Meeting (resident or non-resident) – Add a fee of $100 which will be deducted from the application fee if an application is filed and remove the $100 fee for non-residents;

And That Council instructs the Clerk provide Notice of a Public Meeting and the intent to pass a By-law to amend the Fees and Charges By-law at a later date.
Carried

b. Clerk/Planning Manager: Three (3) Shore Road Allowance Closures and Sale By-law - Polak, Brinson and Prior

Resolution #: 36-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Three (3) Shore Road Allowance Closures and Sale By-law – Polak, Brinson and Prior";
And That, as required by By-law #22-15,

- **All That Part** of the Shore Road Allowance adjacent to Lot 9, Concession 9, geographic Township of Barrie, being Part 3 on Registered Plan 13R-15254 (Mississagagon Lake);
- **All That Part** of the Shore Road Allowance lying adjacent to Lot 19, Concession 6, geographic Township of Barrie, being Part 2 on Registered Plan 13R-22540 (Kashwakamak Lake);
- **All That Part** of the Shoreline Road Allowance lying in front of Lot 5, Registered Plan 1419, geographic Township of Barrie, being Part 2 on Registered Plan 13R-7875 (Big Gull Lake).

be declared as surplus and sold to the adjoining owners. Appraisals of these properties are not necessary as these are Shore Road Allowances;
And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of these Shore Road Allowances.
Carried

<u>Fees and Land Costs for Shore Road Allowances</u>

Resolution #: 37-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Inglis

Be It Resolved That Council instructs the Clerk to review the Fees and Land Costs for Shore Road Allowances; and report back to Council.
Carried

c. Treasurer: Tax Sale - Proposed Advertising of Lands for Public Sale 2022

Resolution #: 38-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Be It Resolved That Council receives the Treasurer's Administrative Report regarding Tax Sale – Advertising of Lands for Public Sale May 2022 for information purposes;
And That Council instructs the Treasurer to advise the Township Solicitor to advertise for sale the four (4) properties ready for Tax Sale as of May 2022.
Carried

d. Mayor Higgins: Short Term Rental (STR) Update

Resolution #: 39-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Mayor's Administrative Report entitled, Short Term Rental Update;
And That Council approves in principle of the STR Rental Guidelines to be mailed to all North Frontenac residents and businesses; and directs the Mayor and staff to work together to finalize the insert prior to mailing out in the 2022 tax bill.
Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a. Notes of Meeting of the Economic Development Task Force dated January 17, 2022

Resolution #: 40-22 Moved By: Councillor Inglis
Seconded By: Deputy Mayor Martin

Be It Resolved That Council receives for information the Notes of the Economic Development Task Force dated January 17, 2022.
Carried

b. Minutes of a Meeting of the Kaladar Barrie Joint Fire Committee dated September 24, 2021

Resolution #: 41-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Minutes of the Kaladar Barrie Joint Fire Committee dated September 24, 2021.
Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

a. Resolution #17-22: Councillor Fowler - Road Name Change

Resolution #: 42-22 Moved By: Councillor Inglis
Seconded By: Deputy Mayor Martin

Whereas Council passed Resolution #17-22 at their meeting on January 14, 2022 receiving a Notice of Motion from Councillor Fred Fowler to discuss changing the name of Elphin-Maberly Road to Snow Road;

Therefore Be It Resolved That Council receives Councillor Fowler's report entitled "Where is the Snow Road in Snow Road?" advising due to the concerns related to changing individual addresses on identification (i.e. driver's licences, health cards), mailing addresses, 911 emergency numbering system, and the cost to the Township, Councillor Fowler would like to delay his motion and asks it to be withdrawn at this time;

And That Council agrees to withdrawing this item.

Carried

15. Council Portfolios

a. Each Council member has a portfolio for which they are responsible. The Councillor provided a verbal report for information purposes.

16. Introduction and Reading of By-laws

a. By-law(s) to be Considered:

#04-22 To Close, Stop Up and Sell Shore Road Allowance - Polak, Brinson and Prior

#05-22 Interim Tax By-law

i) First and Second Reading

Resolution #: 43-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Inglis

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council and that these By-law(s) be read a first and second time:

#04-22 To Close, Stop Up and Sell Shore Road Allowance - Polak, Brinson and Prior

#05-22 Interim Tax By-law

Carried

ii) Third Reading

Resolution #: 44-22 Moved By: Councillor Inglis
Seconded By: Deputy Mayor Martin

Be It Resolved That these By-laws be read a third time, signed, sealed and finally passed.

Carried

17. Closed Session

a. February 4, 2022

Resolution #: 45-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Inglis

Be It Resolved That Council retires to Closed Session at 11:09 a.m. to:

a. Adopt Minutes of a Closed Meeting of Council dated January 14, 2022;
b. Consider Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, more specifically the appointment of an individual to a Committee;
c. Consider Subject Matter Relating to the Consideration of a Request under the Municipal Freedom of Information and Protection of Privacy Act.

Carried

Return to Open Session

Resolution #: 46-22 Moved By: Councillor Inglis
Seconded By: Deputy Mayor Martin

Be It Resolved That Council returns to Open Session at 11:15 a.m.
Carried

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that Council:

a. Adopted Minutes of a Closed Meeting of Council dated January 14, 2022;
b. Considered Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, more specifically the appointment of an individual to a Committee;
c. Considered Subject Matter Relating to the Consideration of a Request under the Municipal Freedom of Information and Protection of Privacy Act.

19. Confirmatory By-law

a. Confirming By-law #06-22

Resolution #: 47-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Fowler

Be It Resolved That By-law #06-22, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held February 4, 2022 be read a first, second, and third time and finally passed.
Carried

20. Adjournment

a. Adjournment of Council Meeting

Resolution #: 48-22 Moved By: Councillor Fowler
Seconded By: Deputy Mayor Martin

Be It Resolved That Council adjourns the Meeting at 11:17 a.m. until February 18, 2022 or at the call of the Chair.
Carried

Deputy Mayor

Deputy Clerk