Minutes of a Regular Meeting of Council for
The Corporation of the Township of North Frontenac
Held January 14, 2022 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present:	In-Person Participation: Mayor Ron Higgins Electronic Participation: Councillor Wayne Good – Ward 1; Deputy Mayor Gerry Martin and Councillor Vernon Hermer – Ward 2; Councillor John Inglis and Councillor Fred Fowler – Ward 3
Absent with Regret:	Councillor Fred Perry – Ward 1
Also Present:	In-Person Participation: Cheryl Robson, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); and Kelly Watkins, Treasurer. Electronic Participation: Corey Klatt, Manager of Community; Development/CAO Back-up (MCD); Darwyn Sproule, Public Works Manager (PWM); and Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC).

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

a. January 14, 2022

Resolution #: 1-22 Moved By: Councillor Fowler
Seconded By: Deputy Mayor Martin

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated January 14, 2022, as circulated.
Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Introductions

None.

5. Presentations

None.

6. Delegations

a. Alex Jansen, Film Commissioner, Kingston Film Office, and J Joly, Film Producer: Film and Television Opportunities in Frontenac County

Resolution #: 2-22 Moved By: Councillor Hermer
Seconded By: Councillor Good

Be It Resolved That Council receives for information the presentation from Alex Jansen, Film Commissioner, Kingston Film Office, and
J Joly, Film Producer, regarding Film and Television Opportunities in Frontenac County; and thanks them for their time spent today;
And That Council instructs the Clerk to provide a letter of support on behalf of Council.
Carried

7. Adoption of Minutes

a. Minutes of Meeting(s) to be Adopted by Council

Resolution #: 3-22 Moved By: Councillor Inglis
Seconded By: Deputy Mayor Martin

Be It Resolved That Council adopts the Minutes as circulated, of:
a. A Regular Meeting of Council dated December 10, 2021; and
b. A Special Meeting of Council dated December 10, 2021.
Carried

8. Business Arising from the Minutes

Due to connectivity issues, the following amendments were made to the order of Business Arising Items:

- Item 8a was deferred and became Item 8e. Items 8 b, c, e, became 8 a, b, c, and d respectively.

a. Resolution #530-21 - Public Meeting regarding Frontenac Municipal Services Corporation - Business Case Study

Resolution #: 4-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Whereas Council passed Resolution #530-21 at their meeting on December 10, 2021 receiving for information communications between the Mayor and Kathy Smith; and a memo from Deputy Mayor Martin regarding the Business Case Study and consultation process; and that Council requested the County of Frontenac hold a public meeting regarding the Business Case Study;
Therefore Be It Resolved That Council receives for information the Mayor's Administrative Report prepared for County Council entitled "Communal Services" requesting the County hold a Public Meeting as well as pubic consultations.
Carried

b. Resolution #490-21 - Reduction of Service by the Waste Electrical and Electronic Equipment (WEEE) Transition

Resolution #: 5-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Whereas Council passed Resolution #490-21 at their meeting on November 19, 2021, objecting to the reduction in the level of service by the EPRA ; and requesting the Mayor send a letter to the Minister regarding the changes resulting from the program, the associated reduction in the level of service, and requesting that the future transition of other programs maintain the existing levels of service;

Therefore Be It Resolved That Council receives for information a letter dated December 22, 2021 from Minister David Piccini advising Ontario implemented a new producer responsibility framework requiring individual producers of Electrical and Electronic Equipment (EEE) to set up free collection networks and ensure collected materials are managed through reuse or recycling activities; and that there are additional Producer Responsibility Organizations (PRO) the municipality could contact to arrange collection of the EEE;

And That the Ministry is consulting on changes to the EEE Regulation, specifically to expand the requirement for producers to provide on-demand collection services to additional sources that have collected at least four tonnes of equipment;

And That Council requests Council Fowler and the PWM meet to determine if a delegation should be requested at the OGRA Conference and report back to Council.

Carried

c. Paramedicine in North Frontenac

Resolution #: 6-22 Moved By: Councillor Good
Seconded By: Councillor Fowler

Whereas Council passed Resolution #557-21 regarding the Strategic Plan 2022 which included adding Enhanced Paramedicine as one of the strategic objectives;

Therefore Be It Resolved That Council receives for information the Mayor's Administrative Report prepared for County Council entitled "Paramedicine North Frontenac" and an email from the County of Renfrew regarding programs provided by their paramedics which are funded by the Province.

Carried

d. Resolution #454-21 - Seniors Housing

Resolution #: 7-22 Moved By: Councillor Inglis
Seconded By: Councillor Good

Whereas Council passed Resolution #454-21 at their meeting on October 22, 2021, receiving an email from the Mayor advising Central Frontenac is interested in meeting to discuss a partnership with regards to the Seniors Housing Project and following the meeting will provide an update to Council;

Therefore Be It Resolved That Council receives a report from the Mayor dated January 10, 2022 advising the Mayor, Treasurer and CAO Back-up met with Central Frontenac's Seniors Housing team and outlining four options for Council's consideration;

And That, as recommended, Council defers a decision to allow time to gather more information on the options for Council's consideration;
And That Council requests the CAO invite Ken Foulds, RE/fact Consulting to the next meeting to discuss options.
Carried

e. Resolution #557-21 - Amended Strategic Plan

Resolution #: 8-22 Moved By: Councillor Hermer
Seconded By: Councillor Good

Whereas Council passed Resolution #557-21 at their meeting on December 10, 2021, receiving for information the Mayor's Administrative Report entitled "Strategic Plan 2022"; and that Council approved minor edits to the Strategic Plan document as amended by Council at the meeting; and that Council instructed the Clerk to bring back the amended plan for Council's approval;
Therefore Be It Resolved That Council approves the updated 2019-2022 Strategic Plan, as amended to add Seniors' Housing back in.
Carried

9. Communications

a. Clerk's Administrative Report - Communications 'A' Section

Resolution #: 9-22 Moved By: Councillor Hermer
Seconded By: Councillor Good

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."
Carried

b. Communications 'B' Section - Action Items

B1. Mississippi Valley Conservation Authority re: Transition Plan

Resolution #: 10-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Good

Be It Resolved That Council receives for information Mississippi Valley Conservation Authority's (MVCA) Transition Plan which will implement new rules regarding levies apportioned to municipalities that will take effect January 1, 2024 and other key steps and timelines;
And That MVCA plans to work with adjacent Conservation Authorities to minimize duplication and harmonize processes for member municipalities; and that MVCA will be reaching out to organize information/consultation sessions in early 2022;
And That Council instructs the Clerk to provide a copy of this Resolution to MVCA.
Carried

B2. Township of Georgina - Request for Support re: Plastic Wrap Disposal

Resolution #: 11-22 Moved By: Councillor Inglis

Seconded By: Councillor Fowler

Be It Resolved That Council receives for information a letter dated November 29, 2021 from the Township of Georgina regarding the lack of options for recycling boat shrink wrap and agricultural bale wrap and twine; the need to make recycling programs more accessible to the agricultural and marine industries across Canada; and requesting the Provincial Government work with municipalities, agricultural and marine groups to implement concrete steps to be implemented to make recycling programs more accessible;

And That Council supports the Resolution of the Township of Georgina, asboat wrap continues to be an issue for North Frontenac with the only option right now being the bulky item bin, which requires payment by the tonne for disposal and there isn't any management plan after it leaves North Frontenac;

And That Council instructs the Clerk to provide a copy of this resolution to The Township of Georgina; the Ministry of the Environment, Conservation and Parks; the Ministry of Environment and Climate Change Canada, the Ministry of Agriculture, Food and Rural Affairs, and the Minister of Agriculture and Agri-Food; Eastern Ontario Wardens Caucus; AMO; and FCM;

And That this be included in the discussion with Councillor Fowler and the PWM re: OGRA delegation; and reported back to Council.

Carried

10. Council, CAO, and Managers' Administrative Reports

a. Chief Administrative Officer: Confidential Complaint Files - 2021 Annual Report

Resolution #: 12-22 Moved By: Councillor Fowler
Seconded By: Councillor Hermer

Be It Resolved That Council receives the Chief Administrative Officer's Administrative Report entitled "Confidential Complaint Files – 2021 Annual Report" for information purposes.

Carried

b. Chief Building Official: Building Department Annual Construction Activity - 2021

Resolution #: 13-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Good

Be It Resolved That Council receives for information the Chief Building Official's Administrative Report entitled "Building Department Annual Construction Activity 2021";

And That Council request the Treasurer and CBO review the fee structure and report back to Council regarding cost of building and square footage.

Carried

c. Public Works Manager: Waste Sites - User Fee for Disposal of Brush and Yard Waste

Resolution #: 14-22 Moved By: Councillor Hermer
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled, "Waste Sites – User Fee for Disposal of Brush and Yard Waste";
And That Council supports in principal a user fee of $10 per cubic yard for the disposal of brush and yard waste, subject to a fees and charges public meeting to be held at a future date.
Carried

11. External Committees/Local Boards/Task Force Notes and Reports

a. Committee of Adjustment/Planning Advisory Minutes dated November 29, 2021

Resolution #: 15-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated November 29, 2021.
Carried

b. Economic Development Task Force Notes dated December 20, 2021

Resolution #: 16-22 Moved By: Councillor Hermer
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force dated December 20, 2021.
Carried

12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

a. Councillor Fowler - Notice of Motion to Change the name of Elphin-Maberly Road

Resolution #: 17-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Be It Resolved That Council receives a Notice of Motion from Councillor Fowler to look at changing the name of Elphin-Maberly Road to Snow Road to be discussed at the next meeting.
Carried

13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

14. Council Portfolios

a. Each Council member has a portfolio for which they are responsible. The Councillor provided a verbal report for information purposes.

15. Introduction and Reading of By-laws

a. By-law(s) to be Considered:
 # 01-22 To Authorize Borrowing to Meet Current Expenditures
 # 02-22 To Appoint Deputy Mayor

i) First and Second Reading

Resolution #: 18-22 Moved By: Councillor Good
Seconded By: Councillor Fowler

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council and that these By-law(s) be read a first and second time:
01-22 To Authorize Borrowing to Meet Current Expenditures
02-22 To Appoint Deputy Mayor
Carried

ii) Third Reading

Resolution #: 19-22 Moved By: Deputy Mayor Martin
Seconded By: Councillor Hermer

Be It Resolved That these By-laws be read a third time, signed, sealed and finally passed.
Carried
Note: The DESFC and PWM left the meeting at this time.

16. Closed Session

a. Closed Session

Resolution #: 20-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council retires to Closed Session at 11:55 a.m. to:

a. Adopt Minutes of a Closed Meeting of Council dated October 1, 2021 and October 28, 2021; and

b. Consider Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose, more specifically with respect to a By-law Enforcement Matter.

Carried

17. Return to Open Session

a. Open Session

Resolution #: 21-22 Moved By: Councillor Inglis
Seconded By: Councillor Good

Be It Resolved That Council returns to Open Session at 12:42 p.m.
Carried
Note: Councillor Good left the meeting at this time.

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

a. Return to Open Session

The Mayor advised that Council:
a. Adopted Minutes of a Closed Meeting of Council dated October 1, 2021 and October 28, 2021; and
b. Considered Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose, more specifically with respect to a By-law Enforcement Matter and provided direction to staff on how to proceed.

19. Confirmatory By-law

a. Confirming By-law # 03-22

Resolution #: 22-22 Moved By: Councillor Hermer
Seconded By: Deputy Mayor Martin

Be It Resolved That By-law #03-22, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held January 14, 2022 be read a first, second, and third time and finally passed.
Carried

20. Adjournment

a. Adjournment of Council Meeting

Resolution #: 23-22 Moved By: Councillor Inglis
Seconded By: Deputy Mayor Martin

Be It Resolved That Council adjourns the Meeting at 12:45 p.m. until February 4, 2022 or at the call of the Chair.
Carried

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Mayor

_____
Clerk