Minutes of a Regular Meeting of Council for
The Corporation of the Township of North Frontenac
Held September 2, 2022 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present:	Mayor, Ron Higgins; Councillor Wayne Good - Ward 1; Deputy Mayor Gerry Martin (Electronic Participation) and Councillor Vernon Hermer - Ward 2; Councillor John Inglis and Councillor Fred Fowler - Ward 3
Also Present:	Corey Klatt, Chief Administrative Officer (CAO); Tara Mieske, Clerk/ Planning Manager (CPM); Brooke Hawley, Manager of Community Development (MCD); Darwyn Sproule, Public Works Manager (PWM); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC) and Kelly Watkins, Treasurer

1. Call to Order

The Mayor called the meeting to order at 9:02 a.m.

2. Approval of Agenda

a. September 2, 2022

Resolution #: 336-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council approves the Agenda for the Regular Meeting of Council dated September 2, 2022 as amended, to combine Communications Items B1 and B2.
Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Introductions

None.

5. Presentations

None.

6. Delegations

None.

7. Adoption of Minutes

a. Minutes of Meeting(s) to be Adopted by Council

Resolution #: 337-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council adopts the following:

i. August 12, 2022 – Regular Meeting;
ii. August 12, 2022 – Special Meeting re: Shipping Containers.

Carried

8. Business Arising from the Minutes

None.

9. Communications

a. Clerk's Administrative Report - Communications 'A' Section

Resolution #: 338-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b. Communications 'B' Section - Action Items

B1. Mazinaw Property Owners Association re: Letter to Mississippi Valley Conservation Authority – Increased Phosphorus Levels in Mazinaw Lake

Resolution #: 339-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information an email dated August 15 2022 from the Mazinaw Property Owners Association (MPOA) regarding unfavourable phosphorous results in the lower part of Mazinaw Lake for past 6 years (4 sampling periods);

And That Council receives an email from Kelly Stiles dated August 16, 2022 receiving the email from the MPOA and advising she will review the data provided and respond to the MPOA in September;

And That Council requests MVCA provide an update to the Clerk once they have reviewed the data and this information be provided to Council at that time;

And That Council requests MVCA explain how data is collected and analyzed; and explain the fluctuations.

Carried

B2 and B3. Oliver Lenhardt and Christine MacTavish, Residents re: Parking at the Mackie Lake Public Boat Access

Resolution #: 340-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information the email dated July 29, 2022 from Oliver Lendhardt, Resident regarding concerns about parking at the public access on Mackie Lake and improvements to the access off Schooner Lake Road;
And That Council receives for information the email dated July 29, 2022 from Christine MacTavish, Resident regarding concerns about parking at the public access on Mackie Lake;
And That Resolution #55-21, instructed the Public Works Manager (PWM) and Manager of Community Development (MCD) to prepare a long-term plan to identify and address parking challenges;
And That Council instructs the PWM and MCD to review the parking concerns at the Mackie Lake Public Access to be included in the long-term plan.
Carried

B4. Land O' Lakes Garden Club re: Donation of Screen for Barrie Community Hall

Resolution #: 341-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information an email dated August 16, 2022 from Mary Kelly, Land O' Lakes Garden Club regarding the donation of a projector screen to be installed in the Barrie Community Hall;
And That Council accepts the donation of the projector screen and directs the Manager of Community Development to have the projector screen installed and send a thank you letter to the Land O' Lakes Garden Club for the donation.
Carried

B5. Brooke Hawley, Manager of Community Development re: National Tradesmen Day

Resolution #: 342-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information an email dated August 22, 2022 from Brooke Hawley, Manager of Community Development regarding National Tradesman Day;
And That Council declares Friday September 16, 2022 as National Tradesman Day;
And That Council directs the MCD to have this posted on the Townships Website and Social Media.
Carried

10. Council, CAO, and Managers' Administrative Reports

a. Treasurer - May 2022 Derecho Wind Event - Municipal Disaster Recovery Assistance Claim

Resolution #: 343-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "May 2022 Derecho Wind Event – Municipal Disaster Recovery Assistance Claim";
And That the Township of North Frontenac experienced a sudden, unexpected and extraordinary wind event on May 21, 2022 and has experienced incremental operating and capital costs. The Council of the Township of North Frontenac hereby requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance (MDRA) program;
And That Council authorizes the CAO to sign the MDRA Grant Agreement on behalf of the Township;
And That Council authorizes staff to continue with the cleanup efforts;
And That Council authorizes the Treasurer to transfer the amounts not covered by MDRA funding from the Contingency Reserve Fund.
Carried

b. Treasurer: Insurance Claim for T14-1 2014 International Tandem Lost in Fire

Resolution #: 344-22 Moved By: Councillor Good
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Insurance Claim for T14-1 2014 International Tandem lost in fire";
And That Council approves the purchase (single source) of the 2023 Mack Tandem to be delivered by December 31, 2022 to have for the 2022/2023 winter plow season;
And That Council authorizes the Treasurer to transfer the additional funds over the Insurance settlement estimated at $105,000 from the Roads Sustainability TCA Reserve Fund as the vehicle was scheduled for replacement in 2023 and to transfer the over budget repair amount at an estimated $13,383.
Carried

c. Manager of Community Development - Potential Barrie (Cloyne) Hall Committee

Resolution #: 345-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Proposed Barrie (Cloyne) Hall Committee";
And That Council approves the proposed Barrie (Cloyne) Hall Committee and that the MCD will provide names and contact information to the Treasurer once members of the Committee have been decided for liability purposes.
Carried

d. Clerk/Planning Manager: Request for Licence Agreement for Use of a Municipal Road Allowance

Resolution #: 346-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled **"**Request for Licence Agreement for Use of a Municipal Road Allowance – White**";**

And That Council instructs the Clerk to advise the Applicant, Council approves in principle of their request to open a 14 foot wide road on the Lot Road Allowance between Lots 30 and 31, Concessions 10 and 11, geographic Township of Clarendon, provided they survey the Road Allowances and obtain any permits from Mississippi Valley Conservation Authority; and provide a Certificate of Insurance;

And That the Applicant apply for an Entrance Permit and 911 sign with the Public Works Department;

And That once this information is provided to the Clerk, Council authorizes the Mayor and Clerk to sign the Licence Agreement, including the terms and conditions listed in the sample Agreement provided with this Report.

Carried

e. Clerk/Planning Manager: One Shore Road Allowance Application for Approval in Principle - Fraser

Resolution #: 347-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled *"*One Shore Road Allowance Application for Approval in Principle – Fraser";

And That Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance(s) as describes below:

- Part of the Shore Road Allowance lying adjacent to Lot 5, Plan 1037, geographic Township of Barrie (Mazinaw Lake).

Carried

f. Clerk/Planning Manager: Joint Compliance Audit Committee with Frontenac Islands, South Frontenac, Central Frontenac and Limestone District School Board – Draft By-law to Appoint 2022-2026 Joint Compliance Audit Committee Members

Resolution #: 348-22 Moved By: Councillor Fowler
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Joint Compliance Audit Committee with Frontenac Islands, South Frontenac, Central Frontenac and Limestone District School Board – Appointing By-law including Draft Terms of Reference for 2022-2026 Joint Compliance Audit Committee Members";

And That Council will consider a By-law later in the Meeting to appoint the Members of the 2022-2026 Joint Compliance Audit Committee;

And That if an Application is received, Council instructs the Treasurer to transfer the required funds from the Council Election Reserve Fund to cover the applicable costs.

Carried

g. Clerk/Planning Manager: Colonization Roads within the Township of North Frontenac

Resolution #: 349-22 Moved By: Councillor Hermer
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Colonization Roads within the Township of North Frontenac".
Carried

h. Public Works Manager: Shiner Road Bridge (B19) - Removal of Load Posting

Resolution #: 350-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council receives for informationthe Public Works Manager's Administrative Report entitled "Shiner Road Bridge (B19) – Removal of Load Posting";
And That Council willconsider a By-law to remove the current load posting and repeal By-law #29-18 later in the Meeting.
Carried

i. Public Works Manager: Rosie Lane – Assumption of Four Season Maintenance

Resolution #: 351-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Rosie Lane – Assumption of Four Season Maintenance";
And That upon approval of four season maintenance on Rosie Lane, Council approves negotiating the additional winter maintenance services with the current contractor for Norcan Lake Lane;
And That the additional cost of winter maintenance will be included in the Winter Control Budget**;**
And That Council willconsider a By-law to Assume Rosie Lane later in the Meeting.
Deferred to Closed

j. Mayor Higgins: Short Term Rentals Bylaw

Resolution #: 352-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information this Administrative Report entitled "Short Term Rentals (STR) By-law";
And That Council receives the Working Group's report;
And That Council directs the CAOs to discuss STRs; and the CAO prepare a report for the next term of Council.
Carried

11. External Committees/Local Boards/Task Force Notes and Reports

a. Kaladar Barrie Joint Fire Committee Minutes dated April 22, 2022

Resolution #: 353-22 Moved By: Councillor Hermer
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Minutes of the Kaladar Barrie Joint Fire Committee dated April 22, 2022
Carried

b. Committee of Adjustment/Planning Advisory Committee Minutes dated July 25, 2022

Resolution #: 354-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information the Minutes of the Committee of Adjustment dated July 25, 2022.
Carried

c. Economic Development Task Force Notes dated August 15, 2022

Resolution #: 355-22 Moved By: Councillor Hermer
Seconded By: Councillor Inglis

Be It Resolved That Council receives for information the Notes of the Economic Development Task Force dated August 15, 2022
Carried

d. Joint Health and Safety Committee Minutes dated August 22, 2022

Resolution #: 356-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council receives for information the Minutes of the Joint Health and Safety Committee dated August 22, 2022.
Carried

12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

14. Council Portfolios

a. Each Council member has a portfolio for which they are responsible and provides a verbal report for information purposes.

Community Services: Land O'Lakes and North Frontenac

Resolution #: 357-22 Moved By: Councillor Inglis
Seconded By: Councillor Hermer

Be It Resolved That Council instructs the CAO and Treasurer to meet with both Community Services; and negotiate and review services;
And That the CAO and Treasurer report back to Council.
Carried

15. Introduction and Reading of By-laws

a. By-law(s) to be Considered:

i) First and Second Reading

Resolution #: 358-22 Moved By: Councillor Hermer
Seconded By: Councillor Fowler

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council and that these By-law(s) be read a first and second time:

- #58-22 - To Establish a Joint Compliance Audit Committee;
- #63-22 - Shiner Road Bridge - Repeal By-law #29-18.

Carried

ii) Third Reading

Resolution #: 359-22 Moved By: Councillor Fowler
Seconded By: Councillor Hermer

Be It Resolved That these By-laws be read a third time, signed, sealed and finally passed.
Carried

16. Public Forum

17. Closed Session

a. Closed Meeting of Council

Resolution #: 360-22 Moved By: Councillor Hermer
Seconded By: Councillor Fowler

Be It Resolved That Council retires to Closed Session at 10:31 a.m. to:

a. Adopt Minutes of a Closed Meeting dated August 12, 2022;
b. Consider Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees; and
c. Discuss litigation or potential litigation with respect to Rosie Lane.

Carried

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council did the following:

a. Adopted Minutes of a Closed Meeting dated August 12, 2022;
b. Considered Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees; and

c. Discussed litigation or potential litigation with respect to Rosie Lane.

Rosie Lane - Assumption of Four Season Maintenance

Resolution #: 361-22 Moved By: Councillor Good
Seconded By: Councillor Inglis

Be It Resolved That Council discussed the Administrative Report entitled "Rosie Lane - Assumption of Four Season Maintenance" in Closed Session;
And That Council, upon approval of four season maintenance on Rosie Lane, approves negotiating the additional winter maintenance services with the current contractor for Norcan Lake;
And That the additional cost of winter maintenance will be included in Winter Control Budget;
And That Council will consider a By-law to assume Rosie Lane later in the meeting.
Carried

By-law to Assume Rosie Lane as a Highway - First and Second Reading

Resolution #: 362-22 Moved By: Councillor Good
Seconded By: Councillor Inglis

Be It Resolved That leave be given to the mover to introduce the following By-law that has been circulated to all members of Council and that this By-law be read a first and second time:

- By-law #62-22 - To Assume Rosie Lane as a Highway

Carried

Third Reading

Resolution #: 363-22 Moved By: Councilor Good
Seconded By: Councillor Inglis

Be It Resolved That By-law #62-22 be read a third time and finally passed.
Carried

Personal Matter about an Identifiable Individual

Resolution #: 364-22 Moved By: Councillor Inglis
Seconded By: Councillor Fowler

Be It Resolved That Council discussed a Personnel Matter in Closed Session and provided direction to the CAO on this matter.
Carried

19. Confirmatory By-law

a. Confirming By-law #64-22

Resolution #: 365-22 Moved By: Councillor Hermer
Seconded By: Councillor Fowler

Be It Resolved That By-law #64-20, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held September 2, 2022 be read a first, second, and third time and finally passed.
Carried

20. Adjournment

a. Adjournment of Council Meeting

Resolution #: 366-22	Moved By:	Councillor Fowler
	Seconded By:	Councillor Hermer

Be It Resolved That Council adjourns the Meeting at 11:01 a.m. until September 23, 2022 or at the call of the Chair.
Carried

Mayor

Clerk