Minutes of a Special Meeting of Council for
The Corporation of the Township of North Frontenac
Held February 16, 2023 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present:	Mayor Gerry Lichty; Councillor Wayne Good and Councillor Stephanie Regent - Ward 1; Councillor Roy Huetl and Councillor Vernon Hermer (Electronic Participation) - Ward 2; Deputy Mayor John Inglis and Councillor Fred Fowler - Ward 3
Also Present:	Corey Klatt, Chief Administrative Officer (CAO); Kelly Watkins, CAO Back-up / Treasurer; Tara Mieske, Clerk/ Planning Manager (CPM); Brooke Hawley, Manager of Community Development (MCD); Darwyn Sproule, Public Works Manager (PWM); Eric Korhonen, Director of Emergency Services/Fire Chief (DESFC) and Sandra Lessard, Deputy Treasurer

1. Call to Order and Purpose of Meeting

The Mayor called the meeting to order at 9:00 a.m. The purpose of the meeting is to discuss the 2023 Draft Operating Budget.

2. Chair's Opening Remarks

3. Approval of Agenda

a. February 16, 2023

Resolution #: 75-23 Moved By: Councillor Fowler
Seconded By: Councillor Huetl

Be It Resolved That Council approves the Agenda for the Special Meeting of Council datedFebruary 16, 2023 re: 2023 Draft Operating Budget , as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Presentations

a. Treasurer: 2023 Draft Budget Overview (PowerPoint at meeting)

Resolution #: 76-23 Moved By: Councillor Fowler

Seconded By: Councillor Huetl

Be It Resolved That Council receives for information the Presentation from the Treasurer regarding the 2023 Draft Budget Overview; and thanks her for her time spent today.

Carried

6. Business Arising

a. Resolution #07-23: Sarah McCullough, Youth Program Coordinator, Rural Frontenac Community Services (RFCS) - Request for funding for Rural Youth Programs

Resolution #: 77-23 Moved By: Councillor Fowler
Seconded By: Councillor Huetl

Whereas, at their meeting on January 13, 2023, Council passed Resolution #07-23 receiving for information the presentation regarding Rural Frontenac Community Services (RFCS) – Programs for Rural Youth; and deferred a decision to provide $6,000 in funding to the Youth Program until 2023 Budget deliberations;

Therefore Be It Resolved That Council approves providing $6,000 to the RFCS for the Programs for Rural Youth in 2023.

Carried

b. Resolution #44-23: Joe Gallivan, Director of Planning and Economic Development, County of Frontenac - Request for funding to implement a Community Planning Permit System (CPPS)

Resolution #: 78-23 Moved By: Councillor Fowler
Seconded By: Councillor Huetl

Whereas, at their meeting on February 3, 2023, Council passed Resolution #44-23, receiving for information the presentation from Joe Gallivan, Director of Planning and Economic Development, County of Frontenac, regarding the proposal for a joint project with the four Frontenac Townships to implement a Community Planning Permit System (CPPS); and that Council deferred a decision to provide $25,000 towards the project until 2023 Budget deliberations;

Therefore Be It Resolved That Council approves providing $25,000 to the joint project.

Carried

c. Resolution #47-23: Deborah Krause, Executive Director, Sharbot Lake Family Health Team - Request for funding to assist with physician recruitment

Resolution #: 79-23 Moved By: Councillor Huetl
Seconded By: Councillor Fowler

Whereas, at their meeting on February 3, 2023, Council passed Resolution #47-23 receiving for information the presentation regarding Physician Recruitment in Frontenac County from Deborah Krause, Executive Director, Sharbot Lake Family Health Team; and advised they will consider potential funding during the 2023 Budget deliberations;

Therefore Be It Resolved Council approves providing $5,000 to assist in recruitment booth costs from the Medical Services Reserve Fund, which has a current balance of $34, 561;
And That Council requests they report back at the end of 2023 on their recruitment efforts.
Carried

d. Resolution #62-23: Economic Development Task Force (EDTF) - Request for funding for North Frontenac Summer Event

Resolution #: 80-23 Moved By: Councillor Huetl
Seconded By: Councillor Fowler

Whereas, at their meeting on February 3, 2023, Council passed Resolution #62-23 receiving the request from the Economic Development Task Force for $5,000 for a North Frontenac Summer Event; and that Council deferred a decision until the 2023 Budget deliberations;
Therefore Be It Resolved That Council approves $5,000 for a Summer Event, as requested by the EDTF;
And That Council approves this request be taken from the E.D. Reserve Fund.
Carried

7. Communications

a. Treasurer: Communication of Interest to Council re: 2023 Budget

Resolution #: 81-23 Moved By: Councillor Huetl
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".
Carried

8. Council, CAO, and Managers' Administrative Reports

a. Director of Emergency Services/Fire Chief: Essential Services Fair

Resolution #: 82-23 Moved By: Councillor Huetl
Seconded By: Councillor Fowler

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chief's Administrative Report entitled "Essential Services Fair";
And That the Director of Emergency Services, Fire Chief (DESFC), Economic Development Officer, and the Chief Administrative Officers Executive Assistant shall organize the 2023 Essential Services Fair;
And that Council approves the 2023 budget amount of $1,000 for expenses.
Carried

b. Manager of Community Development and Public Works Manager: Boat Launches and Parking Challenges

Resolution #: 83-23 Moved By: Councillor Fowler
Seconded By: Councillor Huetl

Be It Resolved That Council receives for information the Manager of Community Development and Public Works Manager's Administrative Report entitled "Boat Launches and Parking Challenges";
And That Council approves winter plowing by the Public Works Department on a permanent basis (after regular operations are completed) at the following locations to come out of the Recreation annual Budget, at an estimated $8,000:

- Shabomeka Lake Boat Launch
- Arcol Road Parking Area
- Mountain Road Location
- Mosque Lake Road Location
- Malcolm Lake Boat Launch

And That Council approves the expansion of the following locations, and instructs the PWM and MCD to tender the work together to have the expansion of these locations completed in 2023 and instructs the Treasurer to transfer the funds for these projects from the Canada Community Building Fund:

- Mountain Road - $20,000
- Mosque Lake Road Location - $25,000
- Marble Lake Boat Launch - $25,000
- Mackie Lake South Launch - $40,000
- Palmerston Boat Launch (Martelock) - $6,000

For a combined total of $116,000;
And That Council approves the following signage being purchased and installed in 2023 and instructs the Treasurer to transfer the funds for these projects from the Canada Community Building Fund:

- Accessible Parking Signs & Posts - $2,800
- New Parking By-law requirements Signs & Posts - $5,000

And That Council instructs the Clerk/Planning Manager to bring back the draft Parking By-law to an upcoming Council meeting with the inclusion of regulations regarding boats or trailers parked on Municipal property in parking areas for Councils consideration;
And That Council instructs the MCD and PWM to bring back potential recommendations for a parking area for the new K&P trail at a future date once more details are known.
Carried

c. Public Works Manager: Tower Lane Request and Private Lane Upgrade Program Review

Resolution #: 84-23	Moved By:	Councillor Regent
	Seconded By:	Councillor Good

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Tower Lane Request and Private Lane Upgrade Program Review";
And That Council denies the request from the Tower Lane Association for sign posts and a load of sand-salt mix on the private lane;
And That Council considered a Private Lane Upgrade Assistance Program for the 2023 Operating Budget and directs that no further action be taken by staff at this time.
Carried

9. Council Discussion

a. Council Discussion: 2023 Draft Budget

10. Public Forum

11. Consideration of Budget

Council Health Care Spending

Resolution #: 85-23 Moved By: Councillor Huetl
Seconded By: Councillor Good

Be It Resolved That Council instructs the Treasurer to remove the Council Health Care Spending Account from the budget.
Carried

Health Care Spending for Part Time Staff

Resolution #: 86-23 Moved By: Councillor Regent
Seconded By: Councillor Huetl

Be It Resolved That Council instructs the Treasurer to prepare a report to look at providing Health Care Spending to part time staff for the 2024 Budget.
Defeated

Budget for Christmas Party

Resolution #: 87-23 Moved By: Councillor Huetl
Seconded By: Deputy Mayor Inglis

Be It Resolved That Council instructs the Treasurer to remove the $4,000 for the Christmas Party and add a Christmas Luncheon for $1,000.
Carried

Winter Hours at Mississippi Waste Site

Resolution #: 88-23 Moved By: Councillor Fowler
Seconded By: Deputy Mayor Inglis

Be It Resolved That Council instructs the Public Works Manager to re-instate the winter hours on Tuesdays at the Mississippi Waste Site.
Defeated

2023 Draft Budget

Resolution #: 89-23 Moved By: Councillor Fowler
Seconded By: Councillor Huetl

Be It Resolved That Council instructs staff to revisit the draft Budget and reduce the Budget by $68,000 if it is feasible.
Carried

12. Closed Session

None.

13. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

14. Confirmatory By-law

a. Confirming By-law #15-23

Resolution #: 90-23 Moved By: Councillor Regent
Seconded By: Councillor Good

Be It Resolved That By-law #15-23, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held February 16, 2023 be read a first, second, and third time and finally passed.
Carried

15. Adjournment

a. Adjournment of Council Meeting

Resolution #: 91-23 Moved By: Councillor Regent
Seconded By: Councillor Good

Be It Resolved That Council adjourns the Meeting at 2:42 p.m. until February 24, 2023 or at the call of the Chair.
Carried

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Mayor

_____
Clerk