



Minutes of a Regular Meeting of Council for
The Corporation of the Township of North Frontenac
Held November 24, 2023 in the Council Chambers, 6648 Road 506, Plevna, Ontario

Present: Mayor Gerry Lichty; Councillor Wayne Good and Councillor Stephanie Regent - Ward 1; Councillor Roy Huetl and Councillor Vernon Hermer (Electronic Participation) - Ward 2; Deputy Mayor John Inglis and Councillor Fred Fowler - Ward 3

Also Present: Corey Klatt, Chief Administrative Officer (CAO); Kelly Watkins, Treasurer (CAO Back-up); Tara Mieske, Clerk/Planning Manager (CPM); Brooke Ross, Manager of Community Development (MCD); Darwyn Sproule, Public Works Manager (PWM); Sonya Bolton, Manager of Community Planning, County of Frontenac; and Jennie Kapusta, Community Planner, County of Frontenac

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Approval of Agenda

a) **November 24, 2023**

468-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated November 24, 2023, as circulated.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Profile

None.

5. Presentations

None.

6. Delegations

- a) ***Bruce Rigby, MRI Committee Chair, Perth and Smiths Falls District Hospital Foundation: Managing Care Close to Home Campaign***

469-23

Moved by Councillor Fred Fowler

Seconded by Councillor Roy Huetl

Be It Resolved That Council receives the presentation from Bruce Rigby, Chair regarding Perth & Smiths Falls District Hospital Foundation's MRI Campaign; and thanks him for his time spent today;

And That Council will consider the \$5,000 multi-year commitment for 2024, 2025 and 2026 for a total of \$15,000 towards the Care Close to Home campaign during Budget deliberations in 2024.

Carried

7. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***

470-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Special Meeting held October 27, 2023; and
2. A Regular Meeting held November 3, 2023.

Carried

8. Business Arising Out of Minutes

None.

9. Communications

- a) ***Clerk's Administrative Report - Communications 'A' Section***

471-23

Moved by Councillor Fred Fowler

Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

- b) ***Communications 'B' Section - Action Items***

- B1. *Municipality of Wawa: Request for Support - Bill C-310***

472-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information a Resolution from the Municipality of Wawa calling upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000;
And That Council supports this request; and instructs the Clerk to provide a copy of this resolution to Gord Johns, MP; Federal Minister of Finance; Scott Reid, MP; Association of Fire Chiefs of Ontario and the Association of Municipalities of Ontario.

Carried

B2. *Town of Huntsville re: Request for Support - Floating Accommodations*

473-23

Moved by Councillor Fred Fowler
Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Town of Huntsville's Resolution #222-23 supporting the Township of Lake of Bays Resolution #B(a)/04-12-22 and and the motions from the Township of Georgian Bay (C-2022-164 and C-2023-157) regarding Floating Accommodations;

And That the Township of North Frontenac supports the request for Transport Canada to address the issue of floating accommodations including growing concerns about the effect of floating accommodations on the environment, character, tranquility and overall enjoyment of local waterbodies;

And That Council instructs the Clerk to forward this Resolution including a supporting letter to the Federal Minister of Transportation; the Premier of Ontario; Scott Reid, MP; John Jordan, MPP; and the Association of Municipalities of Ontario (AMO).

Carried

10. Council, CAO, and Managers' Administrative Reports

a) *Planning Report: Update on Official Plan Amendment Application #OP01/22 and Zoning By-law Amendment Application #Z08/22 – Ompah Palmerston Cottage Co-Operative Ltd.*

474-23

Moved by Councillor Roy Huetl
Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information purposes the Planning Report from Jennie Kapusta, Community Planner, entitled "Update on Official Plan Amendment Application #OP01/22 and Zoning By-law Amendment Application #Z08/22 – Ompah Palmerston Cottage Co-Operative Ltd."

Carried

b) ***Clerk/Planning Manager: Planning Application - Proposed Site Visit Policy***

475-23

Moved by Councillor Fred Fowler
Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Planning Application - Proposed Site Visit Policy".

And That the Clerk's Department will prepare a Site Visit Policy for Council and the Committee of Adjustment for consideration at a future meeting.

Carried

c) ***Clerk/Planning Manager: Agreement for Natural Heritage Consultants***

476-23

Moved by Councillor Roy Huetl
Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information an Administrative Report from the Clerk/Planning Manager entitled "Agreement for Natural Heritage Consultants - Envision Consulting";

And That Council instructs the CAO to sign the Agreement with Envision Consulting to complete natural heritage reviews.

Carried

d) ***Clerk/Planning Manager: Road Allowance Closure By-law – Jackson & Stroobach and Witteveen & McClure***

477-23

Moved by Councillor Fred Fowler
Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Closure By-law – Jackson & Stroobach and Witteveen & McClure";

And That, as required by By-law #20-23,

- **All Those Parts** of the Road Allowance between Lots 15 and 16, Concession 1, geographic Township of South Canonto, being Parts 1 and 2 on Registered Plan 13R-23001;

be declared as surplus and sold to the applicable adjoining property owners. Appraisal of the properties are not necessary as these are Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Road Allowance.

Carried

e) ***Clerk/Planning Manager: Shore Road Allowance Closure and Sale By-law - Hamilton and Jackson-Stroobach***

478-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Hamilton and Jackson-Stroobach";

And That, as required by By-law #20-23,

- All That Part of the Shoreline Road Allowance around Kashwakamak Lake, lying in front of Part of Lot 9, Concession 6, geographic Township of Barrie, being Part 1 on Registered Plan 13R-22996 (Kashwakamak Lake);
- All That Part of the Shoreline Road Allowance lying in front of Part of Lot 15, Concession 1, geographic Township of Palmerston, being Part 1 on Registered Plan 13R-23001 (Palmerston Lake);

be declared as surplus and sold to the adjoining owner. Appraisal of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

Carried

f) ***Clerk/Planning Manager: Attendance at the 2023 OEMC Conference (Sept. 6-8, 2023)***

479-23

Moved by Councillor Fred Fowler

Seconded by Councillor Roy Huetl

Be it Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Attendance at the 2023 OEMC Conference (Sept. 6-8, 2023)".

Carried

g) ***Deputy Clerk/Assistant to the Planning Manager: 2023 Ontario Association of Committee of Adjustment & Consent Authorities (OACA) Seminar***

480-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information an Administrative Report from the Deputy Clerk/Assistant to the Planning Manager entitled "2023 Ontario Association of Committee of Adjustment & Consent Authorities (OACA) Seminar".

Carried

h) **Deputy Mayor Inglis: AMO/LAS Municipal Energy Symposium November 2-3, 2023**

481-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Deputy Mayor's Administrative Report entitled "AMO/LAS Municipal Energy Symposium November 2-3, 2023".

Carried

i) **Director of Emergency Services: Community Emergency Preparedness Grant (CEPG) 2023-2024**

482-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives the Director of Emergency Services/Fire Chiefs (DESFC) Administrative Report entitled "Community Emergency Preparedness Grant (CEPG) 2023-2024." for information purposes;

And That Council directs the DESFC to proceed with the application for the Community Emergency Preparedness Grant for generators, a sand bagging machine/sandbags and Emergency Control Group training;

And That Council directs the CAO to sign the Application and enter into a funding Agreement upon the Township's successful Application.

Carried

j) **Manager of Community Development: Electric Vehicle Charging Stations**

483-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "EV Funding Programs".

And That Council instructs the MCD to apply for the following funding opportunity in early 2024:

Charged for Change funded by Earth Day Canada (partnership with Aviva Canada Inc) for 100% funding for four (4) level two charging stations at the following locations:

- Snow Road Community Hall
- Ompah Community Hall
- Clar Mill Community Hall
- Barrie Community Hall

And That Council wishes to have the level 2 chargers free for public use;

And That Council directs the CAO to sign the Application and enter into a funding agreement with the Charged for Change funding program upon the Township's successful application;

And That Council directs the MCD to install the Electric Vehicle Charging Stations at the above locations if the Township is successful with its applications for funding.

Carried

484-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "EV Funding Programs".

And That Council instructs the MCD to apply for the following funding opportunities in early 2024: Electric Vehicle ChargeON Program (75%) stacked with Zero Emission Vehicle Infrastructure Program (ZEVIP) (15%) for two (2) level three charging stations at the Municipal Office with the Township paying for the remaining 10% of \$28,000 coming from the Infrastructure Sustainability Reserve Fund;

And That Council wishes to have the level 3 chargers pay for use at a cost determined by the MCD in consultation with the CAO and Treasurer;

And That Council directs the CAO to sign and enter into a funding agreement with the ChargeON Program (75%) stacked with Zero Emission Vehicle Infrastructure Program (ZEVIP) (15%) upon the Township's successful application;

And That Council directs the MCD to install the Electric Vehicle Charging Stations at the Municipal Office if the Township is successful with its applications for funding.

Carried

k) ***Manager of Community Development: Crown Land Stewardship Program (CLSP) Camping Fees***

485-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Administrative Report from the Manager of Community Development entitled "Crown Land Stewardship Program (CLSP) Camping Fees;"

And That Council approves in principle the amendments to the Fees & Charges By-law Section 'D' , with the following: change the campsite per night fee from \$22.50 to \$25.00 (plus \$3.00 Administrative Fee) effective January 1, 2024;

And That Council instructs the Clerk to schedule a Public Meeting to amend the Fees & Charges By-law at an upcoming meeting and remove Schedule A of By-law #114-13.

Carried

l) ***Public Works Manager: Kashwakamak Waste Site - Update Regarding Permits (Res #410-23)***

486-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Kashwakamak Waste Site - Update Regarding Permits (Res #410-23)";

And That Council authorizes the Chief Administrative Office to sign the required Land Use Applications and Site Plans;

And That the Public Works Manager will report to Council regarding the status of approvals and proposed schedule for site work at a future meeting;

And That details regarding the additional funding required to complete the work will be brought forward for Council's consideration in 2024.

Carried

m) ***Treasurer: 2024 WSIB Rate for Fire Volunteers***

487-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That the Council of the Corporation of Township of North Frontenac receives the Treasurer's Administrative Report entitled "2024 WSIB Rate for Fire Volunteers" for information purposes;

And That Council of the Township of North Frontenac set Workplace Safety and Insurance Board (WSIB) at the maximum coverage for 2024, being \$112,500 for Volunteer Firefighter personnel in Wards 2 & 3;

And That the maximum number of members of the brigade shall not exceed 30 members per station, plus the Director of Emergency Services/Fire Chief and Assistant Fire Chief.

Carried

n) ***Treasurer: Cost of Living Adjustment (COLA) for 2024***

488-23

Moved by Councillor Stephanie Regent

Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Cost of Living Adjustment (COLA) for 2024";

And That Council approves an increase of 3.5% plus consideration for an additional increase at budget time.

Carried

o) **Treasurer: 2024 Draft Budget Proposed Meeting Dates**

489-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council receives the Chief Administrative Officer and Managers' Administrative Report entitled "2024 Draft Budget Proposed Meeting Dates" for information purposes;

And That Council tentatively sets the 2024 Budget Meeting(s), for the following dates/purposes (subject to change, with advance notice given):

- Special Meeting - Tuesday, February 6, 2024 at 9:00 a.m. - Operating & Capital Budget
- Friday, February 23, 2024 at 9:00 a.m. - The 2024 draft final Budget will be presented for Council to consider the proposed Tax Rate By-law later in the meeting.

Carried

p) **CAO and Clerk Planning Manager - North Frontenac Township Agreement with Canadian Radiocommunications Information and Notification Services (CRINS-SINRC).**

490-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Chief Administrative Officer and Clerk Planning Manager's Administrative Report entitled "North Frontenac Township Agreement with Canadian RadioCommunications Information and Notification Services (CRINS-SINRC)";

And That Council directs staff to provide notice to CRINS-SINRC that if the Township has not received the Land Use Authority Recommendation Reports prior to the end of day on November 29, 2023 that the Township is rescinding their authority to act on behalf of North Frontenac Township as the Land Use Authority effective November 30, 2023 and to stop work on all current applications within the jurisdiction of the municipality, and return said back to the municipality;

And That if CRINS-SINRC does not fulfill their obligation Council adopts Industry Canada's RadioCommunication and Broadcasting Antenna Systems (CPC-2-0-03) updated effective July 2022 as the process for reviewing and approving land use issues associated with Antenna Systems siting proposals.

Carried

11. External Committees/Local Boards/Task Force Notes and Reports

None.

12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's

consideration for inclusion on the next Meeting Agenda)

None.

13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

14. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

15. Introduction and Reading of By-laws

- a) ***By-laws for Consideration***

491-23

Moved by Councillor Wayne Good

Seconded by Deputy Mayor John Inglis

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2023-75 - Shore Road Closing - Hamilton and Stroobach-Jackson;
- By-law #2023-76 - Road Closing - Stroobach-Jackson and Witteveen-McClure

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

16. Public Forum

17. Closed Session

- a) ***Closed Meeting of Council***

492-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 11:13 a.m. to:

- a. Adopt Minutes of a Closed Meeting dated November 3, 2023;
- b. Consider a proposed or pending acquisition or disposition of land by the municipality or local board;
- c. Discuss personal matters about an identifiable individual, including municipal or local board employees; and
- d. Discuss litigation and potential litigation.

Carried

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council:

- a. *Adopted Minutes of a Closed Meeting dated November 3, 2023;*
- b. *Considered a proposed or pending acquisition or disposition of land by the municipality or local board;*
- c. *Discussed personal matters about an identifiable individual, including municipal or local board employees; and*
- d. *Discussed litigation and potential litigation.*

493-23

Moved by Councillor Fred Fowler

Seconded by Councillor Roy Huetl

Be It Resolved That Council accepts the resignation of Barb Sproule, Chair of the Committee of Adjustment/Planning Advisory Committee, and wishes to acknowledge her many years of service to the Township as a member of the Committee.

Carried

19. Confirmatory By-law

- a) **Confirming By-law**

494-23

Moved by Councillor Roy Huetl

Seconded by Councillor Fred Fowler

Be It Resolved That By-law #2023-77, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held November 24, 2023 be read a first, second, and third time and finally passed.

Carried

20. Adjournment

- a) **Adjournment of the Council Meeting**

495-23

Moved by Councillor Fred Fowler

Seconded by Councillor Roy Huetl

Be It Resolved That Council adjourns the Meeting at 11:43 a.m. until December 15, 2023 or at the call of the Chair.

Carried

Mayor

Clerk