



# Regular Council Minutes

9:00 AM - Friday, April 5, 2024  
Council Chambers

**Present:** Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, Councillor Vernon Hermer, Deputy Mayor John Inglis and Councillor Fred Fowler

**Absent with Regret:** Councillor Wayne Good

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer (CAO Back up), Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Eric Korhonen, Director of Emergency Management / Fire Chief, Deputy Fire Chief Adam Robinson and Brooke Ross, Manager of Community Development, Dipl.M.A.

## 1. Call to Order

a) **Public Notice regarding Recording of Meetings**

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

a) **April 5, 2024**

**133-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council approves the Agenda dated April 5, 2024, as circulated.  
**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 5. Business Profile

None.

## 6. Presentations

None.

## 7. Delegations

None.

## 8. Adoption of Minutes

### a) *Minutes of the Meeting(s) to be adopted by Council*

**134-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held on March 15, 2024; and
2. A Meeting of the Personnel and Audit Committee held on March 19, 2024.

**Carried**

## 9. Business Arising Out of Minutes

### a) *Resolution #40-24: Reserve/Reserve Fund Policy*

**135-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Whereas** at the meeting held on February 2, 2024, Council passed Resolution #40-24 receiving for information the Treasurer's Administrative Report entitled "Reserve and Reserve Fund Draft Policy" and Council instructed the Treasurer to bring a By-law to the next regular scheduled meeting for Council's consideration of the Reserve and Reserve Fund Policy;

**And Whereas**, in an email dated March 22, 2024, the Treasurer advised the By-law was not brought back to the next regular scheduled Council meeting as the Budget process was not completed and may have led to changes in the policy;

**Therefore Be It Resolved That** Council receives for information the final Reserve and Reserve Fund Policy and the Reserve Fund Summary and Target Review;

**And That** Council will consider a By-law later in the meeting to adopt the Reserve and Reserve Fund Policy.

**Carried**

## 10. Communications

### a) *Clerk's Administrative Report - Communications 'A' Section*

**136-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

**Carried**

### b) *Communications 'B' Section - Action Items*

**B1. Township of Tay Valley re: Declaration of a Climate Change Crisis**

**137-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information an email dated March 7, 2024 from Tay Valley Township advising the Council of Tay Valley passed a Resolution regarding Climate Change;

**And That** Climate Change annually contributes to hundreds of billions of dollars in property and infrastructure damage worldwide; and jeopardizes the health and risks the extinction of millions of species worldwide; and harms the health and security of people through intense wildfires, flooding, storms, droughts, rising sea levels, the spread of invasive insects bearing diseases, negative impacts on agriculture, and food supply interruption;

**And That** there is now a large body of evidence and climate change risk scenarios which point to the imperative for steep and permanent reductions in greenhouse gas emissions, immediately and in the coming decades;

**And That** the Council of the Township of North Frontenac supports Tay Valley Township in their official declaration of a climate change crisis for the purposes of naming, framing, and deepening our commitment in our climate action plan to protecting our local ecosystems, local economy, and our community from climate change;

**And That** Council instructs the Clerk to provide this resolution to the Prime Minister of Canada; all federal ministers with portfolios related to climate change; Scott Reid, MP; the Premier of Ontario; all Ontario ministers with portfolios related to climate change; Tay Valley Township; and the Association of Municipalities of Ontario.

<b>For:</b>	Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, and Deputy Mayor John Inglis
<b>Against:</b>	Councillor Vernon Hermer and Councillor Fred Fowler

**Carried 4-2 on a recorded vote**

**B2. Township of Amaranth re: Request for Support - Operational Budget Funding Resolution**

**138-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information a resolution passed on March 6, 2024 by the Council of the Township of Amaranth regarding Operational Budget Funding;

**And That** the City of Toronto recently received Provincial funding to cover a \$1.2 billion dollar operating shortfall and approximately \$12 million in Federal and Provincial funding for their Police operating budget; and that all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing;

**And That** the Council of the Township of North Frontenac supports the Township of Amaranth with their request to the Province of Ontario to treat all municipalities fairly and provide equal representative operational budget funding amounts to all Ontario municipalities;

**And That** Council instructs the Clerk to provide this resolution to the Premier of Ontario;

the Association of Municipalities of Ontario; and the Township of Amaranth.

**Carried**

**B3. *Lions Club of Land O'Lakes re: Proposal for November Memorial Banners*  
139-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information a letter dated January 31, 2024 from the Lions Club of Land O'Lakes providing information regarding the Memorial Banner Program honouring veterans in communities across Canada and supporting Homeless Veteran programs;

**And That** the Lions Club of Land O'Lakes would like to purchase ten banners at a cost of \$150 per banner with a photo of a veteran, their name and regiment, to be hung from light poles or hydro poles;

**And That** the Lions Club of Land O'Lakes is requesting approval of the project and suggestions of best placement from the Council of North Frontenac;

**And That** Council approves the placement of the banners within the Township of North Frontenac on poles owned by the Township;

**And That** Council instructs the Manager of Community Development to assist with determining the location of the banners and support in mounting of the flags where feasible.

**Carried**

**11. Council, CAO, and Managers' Administrative Reports**

**a) *Chief Administrative Officer: Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028.***

**140-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be it Resolved That** Council receives for information the Chief Administrative Officer's (CAO) Administrative Report entitled "Proposed Environmental Task Force per Township of North Frontenac Strategic Plan 2024-2028";

**And That** Council appoints Councillor Roy Huetl as the Chair of the Task Force;

**And That** Council appoints Deputy Mayor Inglis and Councillor Fred Fowler as Members of the Task Force;

**And That** as recommended by the CAO Council appoints Darwyn Sproule, Public Works Manager as the Manager (Staff member) for the Task Force and that Tara Mieske, Clerk/Planning Manager be appointed as the Secretary (Staff member) for the Task Force;

**And That** the Chair of the Task Force will recommend individuals who responded to the advertisement for the voluntary sector participants on the Task Force for approval by Council Resolution, prior to holding the Task Force Inaugural Meeting at an upcoming Council Meeting.

**Carried**

**b) *Clerk/Planning Manager: Shore Road Allowance Closure and Sale By-law – Taylor***

**141-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Taylor";  
**And That**, as required by By-law #20-23,

- All That Part of the Shore Road Allowance adjacent to Part of Lot 8, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac, being Part 1 on Registered Plan 13R-23096 (Clarendon (Big Gull) Lake).

**And That** Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

**Carried**

**c) Clerk/Planning Manager: Line Fences Act Update**

**142-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Line Fences Act";

**And That** Council instructs the Clerk/Planning Manager to draft a By-law for the Non-Application of the Line Fences Act for Council's consideration at a future meeting;

**And That** Council instructs the Clerk/Planning Manager to draft a Fence By-law including provisions for height and permitted materials and the current provisions included in the Township's Zoning By-law for Council's consideration at a future meeting.

**Carried**

**d) Community Emergency Management Coordinator's (CEMC): Emergency Preparedness Week May 5-11, 2024**

**143-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Community Emergency Management Coordinator's (CEMC) Administrative Report entitled "Emergency Preparedness Week May 5-11, 2024";

**And That** Council is joining with the Ontario Fire Marshall and Emergency Management to remind and educate local residents about the importance of being personally prepared;

**And That** Council declares May 5-11, 2024 as Emergency Preparedness Week;

**And That** Council approve the Mayor's Declaration;

**And That** Council instructs the CEMC to include a copy of the Mayoral Declaration on the Township's website and social media and in the Frontenac News;

**And That** Council instructs the CEMC to publish the quiz and approves the purchase of one (1) 2 Person 72 Hour Emergency Survival Kit with water as a draw prize;

**And That** Council instructs the CEMC to post daily (Monday-Friday) bulletins on the Township's website and social media regarding safety tips for Emergency Preparedness. The five (5) topics will include:

1. Extreme Heat;

2. Wild Fires;
3. Severe Storms/Flooding;
4. Power Outages;
5. Pets during an Emergency.

**Carried**

- e) ***Director of Emergency Services/Fire Chief: North Frontenac Fire Department (NFFD) Annual Report - 2023***

**144-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives the Director of Emergency Services/Fire Chiefs Administrative Report entitled "North Frontenac Fire Department Annual Report 2023" for information purposes.

**Carried**

- f) ***Manager of Community Development: County Economic Development Staff - Working in North Frontenac Once a Month***

**145-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "County Economic Development Staff - Working in North Frontenac Once a Month".

**Carried**

- g) ***Manager of Community Development: 2024 Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF) for the North Frontenac Parklands***

**146-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "2024 Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF) for the North Frontenac Parklands";

**And That** Council approves the 2024 Land Use Permit for operation of the North Frontenac Parklands.

**Carried**

- h) ***Public Works Manager: Grant Opportunity - Housing Enabling Water Systems Fund***

**147-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the Public Works Manager's Administrative Report entitled "Grant Opportunity - Housing Enabling Water Systems Fund";

**And that** Council approve submitting an application to the Housing-Enabling Water Systems Fund (HEWSF) program to deliver the Buckshot Lake Road project, including

stormwater infrastructure repairs and replacements in the Village of Plevna;  
**And That** the Chief Administrative Officer (CAO) is authorized to sign the HEWSF application;

**And That** Council approves a sole source Consultant Services agreement with the Greer Galloway Group to complete the planning, detailed design, consultation and external agency approvals, not to exceed \$20,000;

**And That** Staff will update Council at a future meeting regarding the status of the HEWSF application.

**Carried**

## 12. External Committees/Local Boards/Task Force Notes and Reports

### a) *Economic Development Task Force*

**148-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the March 18, 2024 Notes of the Economic Development Task Force (EDTF);

**And That** Council approves the proposed EDTF Work Plan:

#### 1. **Increased number of business startups and expansions**

- a. Fall Business Bus Tour – Vaillancourt, Hunter
- b. Welcome Package – Bonello
- c. Business Breakfast (Oct.) – Hunter, Huetl, Bonello
- d. Business Profiles – Lancaster, Thiel

#### 2. **Increased Tourism**

- a. SummerFest – Bonello, Hunter, Inglis
- b. WinterFest – Bonello, Hunter, Inglis
- c. Spring/Fall Foodilicious Event - Thiel, Huetl, Regent, Walker
- d. Mural Project
- e. Information Booth Kiosk – Regent, Kecso, Thiel (further information to follow in the future as the project and funds will require further consideration)

#### 3. **Promotion of a range of housing options to provide affordable housing including Public-Private Partnerships (PPEs)**

- a. Identify barriers to housing development and potential solutions – Inglis, Regent, Lancaster

**Carried**

## 13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

## 14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

### a) *Resolution #128-24: Deputy Mayor Inglis - Presentation Regarding Municipal*

## ***Opportunities IESO's Energy Procurement Process***

**149-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Whereas** at the meeting on March 15, 2024 Council passed Resolution #128-24 receiving the Notice of Motion from Deputy Mayor John Inglis requesting Council receive a virtual presentation on April 26, 2024 from Lisa Asbruk, Cunningham Swan, on the topic of municipal opportunities related to the IESO's current energy procurement process; and approved discussing this matter at the April 5, 2024 Council meeting; **Therefore Be It Resolved That** Council approves the motion and instructs the Clerk to schedule Lisa Asbruk as a Presentation on April 26, 2024.

**Carried**

## **15. Council Portfolio Verbal Reports**

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

## **16. Introduction and Reading of By-laws**

- a) ***By-law(s) to be Considered:***

**150-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Be It Resolved That** leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2024-28 - Road Closing By-law - Taylor;
- By-law #2024-29 To Adopt Reserve Fund Policy

**And That** these By-law(s) be read a first, second and third time and finally passed.

**Carried**

## **17. Public Forum**

Council received comments from members of the public.

## **18. Closed Session**

None.

## **19. Rise and Report (Overview of the Closed Session by the Presiding Officer)**

None.

## **20. Confirmatory By-law**

- a) ***Confirming By-law #2024-30***

**151-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Be It Resolved That** By-law #2024-30, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held April 5, 2024 be read a first, second, and third time and finally passed.

**Carried**

## 21. Adjournment

a) *Adjournment of Meeting*

**152-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council adjourns the Meeting at 10:18 a.m. until April 26, 2024 or at the call of the Chair.

**Carried**

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Mayor

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Clerk