



Regular Council Minutes

5:00 PM - Thursday, August 22, 2024
Council Chambers

Present: Mayor Gerry Lichty, Deputy Mayor John Inglis, Councillor Stephanie Regent, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, CAO Back up/Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *August 22, 2024*

282-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council approves the Agenda dated August 22, 2024, as amended to defer the presentation from Emergency Management Ontario to a later date.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

a) *Glen Haven Resort*

283-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Business Profile of Glen Haven Resort provided by the Economic Development Task Force (EDTF).

Carried

6. Presentations

- a) ***Emergency Management Ontario - Senior and Elected Officials Workshop Presentation deferred to future Council meeting***

7. Delegations

None.

8. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***

284-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council dated July 25, 2024 as circulated.

Carried

9. Business Arising Out of Minutes

- a) ***Resolution #503-23 - Official Signing of Physician Recruitment Agreement***

285-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas at their meeting on December 15, 2023, Council passed Resolution #503-23 approving \$15,000 per year for five years being provided as an incentive to a new physician at the Lakelands Family Health Team; and that upon recruitment of a physician, a Medical Service Agreement will be provided to Council for consideration;

Now Therefore Be It Resolved That Council receives for information an email dated July 30, 2024 from the CAO advising Lakelands Family Health Team would like to have an official signing of the Agreement by the Mayor on September 16th, 2024 at the Medical Center; and Janice Powell, Executive Director, would like to invite members of Council to attend the ceremony;

And That Council will consider the Signing By-law later in the meeting.

Carried

- b) ***Resolution #265-24: Closure of Ardoch Post Office***

286-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Whereas at their meeting on July 25, 2024 Council passed Resolution #265-24 receiving for information the presentation from Anders Carson, Vice President, Ontario Branch of the Canadian Postmasters and Assistants Association regarding the closure of the

Ardoch Post Office;

And Whereas the Postmaster for the Ardoch Post Office has retired;

And Whereas the Postmaster's retirement has resulted in the loss of the Ardoch postal facility and the closing of the Ardoch Post Office;

And Whereas Canada Post is continuing to search for a replacement Postmaster and Post Office venue;

And Whereas the Township of North Frontenac is supporting Canada Post in their endeavor through social media advertising, contacting potential businesses, offering an interview location, and so forth;

And Whereas Canada Post's search has yet to be successful with the potential for the Ardoch Post Office to close permanently requiring North Frontenac residents to travel to outside North Frontenac for mail services;

Therefore Be It Resolved That the Township of North Frontenac continues to support Canada Post in this search;

And That Council instructs Manager of Community Development investigate and provide a report back to Council regarding the following options:

- converting an existing Township facility, or portion thereof, suitable for use as a Post Office, at the Township's expense;
- acquiring a specific facility such as a "portable" or a "trailer" suitable for use as a post office, to be located on Township property, and charge Canada Post their going lease rate for use of this facility; or
- Lease a property

Carried

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

287-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Resident - Request to Remove Fees for Brush Disposal*

288-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be it Resolved that Council receives the request from a resident to waive the fee for disposal of brush at the Waste Sites;

And That the fees were waived for two full summer seasons after the Derecho in 2022;

And That the volume of brush and construction demolition waste has increased significantly since COVID and the 2022 Derecho;

And That the management and grinding of waste represents a significant cost to the Township;

And That Council denies the request to waive the fee to dispose of brush and yard waste at Waste Sites.

Carried

11. Council, CAO, and Managers' Administrative Reports

- a) ***Clerk/Planning Manager: Land Exchange - Transfer of a Portion of an Unused Portion of a Forced Road***

289-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Land Exchange - Transfer of a Portion of an Unused Portion of a Forced Road";

And That Council waives the requirement for the property owners to submit a Road Closing Application for consideration and the requirement for public notice; and approves in principle the transfer of Part 11 on Reference Plan 13R-3568 from the Township to the property owner;

And That Council waives the Land Cost fee of \$500; with the property owners being responsible for the preparation of the transfer and registration of the By-law.

Carried

- b) ***Clerk/Planning Manager: Proposal to Update the Township Official Plan and Zoning By-law to Permit Additional Residential Units***

290-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Proposal to Update the Township Official Plan and Zoning By-law to Permit Additional Residential Units";

And That Council instructs County Planning Staff to initiate the process of amending the Township Official Plan and Zoning By-Law to address the issue of additional residential units in accordance with direction from the Province;

And That County Planning Staff consult with the Township's Economic Development Task Force prior to drafting Official Plan policies and Zoning By-Law provisions about additional residential units;

And That the Township's Committee of Adjustment be requested to participate in the consultation on the draft Official Plan policies and Zoning By-Law provisions for additional residential units;

And That prior to a Public Meeting the Draft Policy be provided to Council for discussion.

Carried

- c) ***Clerk/Planning Manager: Shore Road Allowance and Concession Road Allowance Applications for Approval in Principle - Clayton***

291-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's

Administrative Report entitled “Shore Road Allowance and Concession Road Allowance Applications for Approval in Principle – Clayton”;

And That Council approves in principle the Applications to close, stop up and sell the Road Allowances as described below:

- Part of the Shore Road Allowance lying adjacent to Part of Lot 13, Concession 8, and Part of Lot 12, Concession 9, geographic Township of Barrie (Mississagagon Lake);
- Part of the Concession Road Allowance between Concessions 8 and 9, Lot 12, geographic Township of Barrie;

And That Council authorizes the Treasurer to reimburse \$600 to the Applicants if the Township's legal fees for the two applications is less than \$1,200.

Carried

d) ***Director of Emergency Services/Fire Chief: Proposed Ontario Fire Protection Grant Application***

292-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed Ontario Fire Protection Grant Application";

And That Council instructs the DESFC to make application for the Ontario Fire Prevention Grant for an estimated \$30,000.00 for:

- (1) PPE washer/extractor, soft mounted (plug and play) with required equipment for cleaning
- (1) Field decontamination kit and required solution/cleaning equipment
- Firewipes
- (2) MSA G1 SCBA and (2) spare cylinders

And That Council authorizes the DESFC to sign the Agreement for Funding if the Application is successful.

Carried

e) ***Treasurer: 2025 Draft Budget Proposed Meeting Dates***

293-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That that Council receives the Treasurer's Administrative Report entitled “2025 Draft Budget Proposed Meeting Dates” for information purposes;

And That Council tentatively sets the 2025 Budget Meeting(s), for the following date(s) (subject to change, with advance notice given):

- Friday, November 29, 2024 at 9:00 a.m. and Friday, December 13, 2024 following Regular Council Meeting- Special all day meeting
- First Regular Council Meeting 2025: 2025 Tax Rate By-law to be considered. Council may wish to defer if additional pertinent information is required first.

Carried

f) ***Public Works Manager: Heat Pump Proposal - Ward 2 Shop***

294-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives the Public Works Manager's (PWM) Administrative Report entitled "Heat Pump Proposal - Ward 2 Shop" for information purposes;

And That Council approves installation of the Cold Climate Heat Pump as a sole source procurement, with the additional cost to be taken from the Infrastructure Sustainability Reserve Fund.

Carried

g) *Public Works Manager: Hard Surfaced Roads for 2024 - Additional Projects*

295-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Hard Surfaced Roads for 2024 - Additional Projects";

And That Council approves surface treating a portion of Head Road and pulverizing a portion of South Lavant Road in preparation for the 2025 season;

And That the resulting project shall not exceed the approved 2024 budget for Hard Surfaced Roads;

And That the PWM is directed to provide messaging on the Township's Website and Social Media advising the granular surface on South Lavant Road is temporary.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) *Committee of Adjustment/Planning Advisory Committee*

296-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Committee dated June 24, 2024.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

a) *Resolution #218-24: Implementation of Wellness Checks*

297-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Whereas at their meeting on June 6, 2024, Council received a Notice of Motion requesting Council discuss the implementation of a Wellness Check;

And Whereas the Province of Ontario encourages seniors to remain in their own residence as long as possible;

And Whereas organizations such as Rural Frontenac Community Services and Land O'Lakes Community Services provide general assistance to seniors;

And Whereas the County of Frontenac Paramedics operate an in-home support program to help seniors with non-chronic medical issues;

And Whereas the Ontario Provincial Police only provide support to seniors in distress on an emergency basis;

And Whereas the Township of North Frontenac has a substantial number of seniors who live independently and typically do not require assistance from outside services;

And Whereas an emergency may significantly impact a senior's ability to live independently for a short period of time;

And Whereas there is no existing program that provides support to seniors dealing with extensive emergency situations;

And Whereas the Township of North Frontenac Fire Department along with the Emergency Management Program Committee and Township staff are best positioned to identify emergency situations including their severity, extent, and duration;

Therefore Be It Resolved That the Council of the Township of North Frontenac direct the Township of North Frontenac Fire Department, the North Frontenac Emergency Management Program Committee and the Township Administration to develop a seniors' wellness check program to be used in times of significant emergencies such as high wind events, extended high heat or deep cold events, extended power outages, wild fires, floods, pandemics, and so forth in order to verify the safety and health of seniors and to direct emergency services to assist those in need.

Deferred to a Subsequent Meeting

15. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a) **By-law(s) to be Considered:**

- **#2024-55 To Sign Medical Service Agreement with Dr. Richard Weldon**

298-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- **By-law #2024-55 To Sign Medical Service Agreement with Dr. Richard Weldon**

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

None.

Note: The MCD left the meeting at this time.

18. Closed Session

a) *Closed Meeting of Council*

299-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council retires to Closed Session at 6:17 p.m. to:

- a. Adopt Closed Minutes of a Meeting held July 25, 2024; and
- b. To Consider Advice that is Subject to Solicitor-Client Privilege.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during the Closed Meeting, Council adopted Closed Minutes of a Meeting held July 25, 2024; and considered advice subject to Solicitor-Client Privilege.

20. Confirmatory By-law

a) *Confirming By-law #2024-56*

300-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That By-law #2024-56, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held August 22, 2024 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

301-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council adjourns the Meeting at 6:36 p.m. until September 12, 2024, or at the call of the Chair.

Carried

Mayor

Clerk