



Regular Council Minutes

5:00 p.m. - Thursday, July 25, 2024

Council Chambers

Present: Mayor Gerry Lichty (Electronic Participation), Deputy Mayor John Inglis, Councillor Stephanie Regent, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Also Present: Kelly Watkins, CAO Back up/Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Management / Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

Deputy Mayor Inglis chaired the meeting and called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *July 25, 2024*

263-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council approves the Agenda dated July 25, 2024, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

a) *nos Tree Service*

264-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne

Good

Be It Resolved That Council receives for information the Business Profile of nos Tree Service provided by Paul Thiel, Member of the Economic Development Task Force (EDTF).

Carried

6. Presentations

7. Delegations

- a) ***Anders Carson, Vice President, Ontario Branch of the Canadian Postmasters and Assistants Association: Closure of the Ardoch Post Office (Presentation to follow)***

265-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the presentation from Anders Carson, Vice President, Ontario Branch of the Canadian Postmasters and Assistants Association, regarding the Closure of the Ardoch Post Office; and thanks Mr. Carson for his time spent today.

Carried

Note: DESFC left the meeting during the Delegation.

8. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***

266-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held June 27, 2024; and
2. A Meeting of the Personnel and Audit Committee held July 3, 2024.

Carried

9. Business Arising Out of Minutes

- a) ***Council Resolution #486-23: Land Use Permit - Kashwwakamak Waste Site***

267-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Whereas at their meeting on November 24, 2023, Council passed Resolution #486-23 receiving for information the Public Works Manager's Administrative Report entitled "Kashwakamak Waste Site - Update regarding Permits"; and that Council authorized the Chief Administrative Officer (CAO) to sign the required Land Use Applications for the use of Crown Land;

Therefore Be It Resolved That Council receives for information an email dated July 3, 2024 from the Public Works Manager advising the Ministry of Natural Resources and Forestry (MNRF) provided the Land Use Permit for two new monitoring wells and access roads adjacent to the Kashwakamak Waste Site;

And That Council will consider a By-law later in the meeting authorizing the CAO to validate and sign the Land Use Permit;

And That Council instructs the Treasurer to take the initial fee of \$2,066.82 from the Operating Contingency Reserve.

Carried

b) ***Personnel and Audit Committee Resolution #16-24: Update from Treasurer regarding Current Rates for Potential Investment of GIC***

268-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Whereas at their meeting on July 3, 2024 Personnel and Audit Committee received the Treasurer's Administrative Report entitled "Investment Report", for Information Purposes; and instructed the Treasurer to provide a verbal update on the Market at the July 25th Council Meeting, with proposed investment breakdown;

Therefore Be It Resolved That Council receives for information a verbal update from the Treasurer on the current rates for potential investment of the GIC that is maturing in August;

And That Council instructs the Treasurer to invest \$817,180 as follows:

- \$253,436 Corporate Bond
- \$253,436 Government Bond
- \$263,794 GIC

Carried

10. Communications

a) ***Clerk's Administrative Report - Communications 'A' Section***

269-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) ***Communications 'B' Section - Action Items***

B1. ***Township of Otonabee-South Monaghan re: Request for Support - Regulations for Importation and Safe Use of Lithium-ion Batteries***

270-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information a letter dated June 28, 2024 from the Township of Otonabee-South Monaghan to the Minister of Labour, Immigration, Training and Skills Development regarding the importation and safe use of lithium-ion batteries;

And That the Otonabee-South Monaghan Fire Chief advised Council that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries are presenting a significant increase in fires and explosions; and that these aftermarket batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any regulations; unlicensed persons and locations can store and modify lithium-ion batteries without regulations; which is providing dangerous conditions within a community;

And That the Township of North Frontenac supports the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries; and encourages every municipality to actively promote safe practices for the use of lithium-ion batteries;

And That the Township of North Frontenac calls upon all levels of government to enact regulations for the importation, sale, storage and use of non-OEM or ULC lithium-ion batteries;

And That Council instructs the Clerk to provide this Resolution to the Minister of Labour, Immigration, Training and Skills Development; Scott Reid, MP; and the Township of Otonabee-South Monaghan.

Carried

B2. *Eastern Ontario Regional Network re: Request for Support for Communal Decentralized Water and Wastewater Solutions*

271-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information an email dated July 5, 2024 from Jannette Amini, Manager of Legislative Services/Clerk, County of Frontenac, advising Eastern Ontario Regional Network and 2B Developments are requesting the assistance of all Eastern Ontario Warden Caucus members in endorsing their Localizing Communal Servicing Project Canadian Mortgage Housing Corporation Housing Supply Challenge initiative; and a letter of support/interest was provided for the adoption of communal servicing to unlock both housing and land;

And That the Council of North Frontenac supports this initiative and authorizes the Mayor to sign the letter of support.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) *Clerk/Planning Manager: Shore Road Allowance Closure and By-law - Petherick and Williams*

272-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's

Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Petherick and Williams";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance adjoining Part of Lot 9, Southwest Range, geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 4 on Registered Plan 13R-20840 (Big Gull Lake)
- **All That Part** of the Shore Road Allowance adjacent to Part of Lot 27, Concession 8, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-3301 (Marble Lake)

be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances.

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell portions of the Shore Road Allowance.

Carried

b) ***Manager of Community Development: Plevna Playground - Required Repairs due to Car Incident***

273-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Plevna Playground - Required Repairs due to Car Incident";

And That Council directs the Treasurer to transfer the \$15,000 deductible from the Operating Contingency Reserve and if funds are recouped from the drivers insurance company, they will be put back into the Operating Contingency Reserve.

Carried

c) ***Public Works Manager: Emergency Culvert Replacements - Road 506 & 509***

274-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Emergency Culvert Replacements - Roads 506 & 509";

And That Council approves the two culvert replacements on Road 509 at a estimated cost of approximately \$30,000 and funding for the third emergency replacement recently completed on Road 506 at a cost of \$35,000; for a total of \$65,000 to be taken from the Infrastructure Sustainability Reserve Fund.

Carried

d) ***Treasurer: Offering Credit Card as a payment method (online and in-person)***

275-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Offering Credit Card as a payment method (online and in-person)".

And That Council approves the following Fees & Fines to be paid by Credit Card with the

third party processing fees to be paid by the individual;

- Schedule C - Building
- Schedule D - Crown Land Stewardship Program
- Schedule E - Planning
- Schedule G - Cemeteries
- Schedule H - Fire Department
- Schedule I - Roadside Ditch Alteration
- Schedule J - Civic Addressing
- Schedule K - Construction of Entrances
- Schedule M - Recreational Vehicle License
- Schedule N - Disposition of Land
- Schedule O - Line Fence Viewings
- Schedule P - Licence Agreements
- Schedule Q - Refreshment Vehicle Licence
- Schedule R - Licence for Shipping Containers
- Schedule S - Use of Township Equipment
- Parking By-Law Fines
- MFIPPA Fees

And That Council approves the option to pay the following Fees by credit card where the fees for using the credit card payment is paid by the Township;

- Schedule A - Administration and Finance
- Schedule B - Dog Tags, Licence and Animal Control
- Schedule F - Waste Management - Landfill Tipping Fees
- Schedule L - Community Hall Rentals - Community Hall bookings

Carried

- e) ***Deputy Clerk: 2024 Ontario Association of Committee of Adjustment (OACA) Conference***

276-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That the Committee receives for information the Deputy Clerk/Assistant to the Planning Manager's Administrative Report entitled "2024 Ontario Association of Committee of Adjustment (OACA) Conference"

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

- a) ***Economic Development Task Force***

277-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Notes of the Economic Development Task Force dated July 15, 2024;

And That Council approves the Festival of Stars exemption from By-law #66-17 to Prohibit Camping on Municipal Property to permit tent camping only at the Astronomy

Park September 6-8, 2024; and that the event will be covered under the Township insurance policy as a facility user; and the fee of \$250 shall be covered by the Astronomy Club; and that alcohol is not permitted ; and security for the duration of camping and layout of sites to be approved by the Manager of Community Development prior to the event.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a) *By-law(s) to be Considered:*

278-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2024-52 To Close, Stop Up and Sell Shore Road Allowances;
- #2024-53 To Sign Land Use Permit with Ministry of Natural Resources and Forestry - Kashwakamak Waste Site Monitoring;

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

Note: The DESFC returned to the meeting at this time.

17. Public Forum

None.

Note: PWM, MCD, DESFC left the meeting at this time.

18. Closed Session

- a) *Closed Meeting of Council*

279-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 6:28 p.m. to:

- a. Adopt the following Closed Minutes of a Council Meeting held June 27, 2024 and a Meeting of the Personnel and Audit Committee held on July 3, 2024 :
- b. Discuss Personal Matters about an Identifiable Individual, including Municipal or Local Board Employees, specifically appointments to a Task Force;
- c. Review Requests under the Municipal Freedom of Information and Protection of Privacy Act, if the Council, Board, Commission or other body is the Head of an Institution for the purposes of that Act.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Deputy Mayor advised that, during Closed Session, Council did the following:

- a. Adopted Closed Minutes of a Council Meeting held June 27, 2024 and a Meeting of the Personnel and Audit Committee held on July 3, 2024:
- b. Approved appointments to a Task Force;
- c. Reviewed Requests under the Municipal Freedom of Information and Protection of Privacy Act.

20. Confirmatory By-law

a) *Confirming By-law #2024-54*

280-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That By-law #2024-54, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held July 25, 2024 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

281-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 6:49 p.m. until August 22, 2024 or at the call of the Chair.

Carried

Mayor

Clerk