



Regular Council Minutes

5:00 PM - Thursday, June 27, 2024

Council Chambers

Present: Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Absent with Regret: Deputy Mayor John Inglis

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Management / Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *June 27, 2024*

242-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated June 27, 2024 as amended.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

None.

7. Delegations

None.

8. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

243-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held June 6, 2024; and
2. A Meeting of the Personnel and Audit Committed held May 28, 2024.

Carried

9. Business Arising Out of Minutes

a) *Resolution #127-24: Request for Kaladar Barrie Fire Chief to attend North Frontenac Council meeting*

244-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Whereas at the meeting held on March 15, 2024, Council passed Resolution #127-24 requesting the Joint Fire Committee discuss having the Kaladar Barrie Fire Chief attend a North Frontenac Council meeting prior to each annual budget;

Therefore Be It Resolved That Council receives for information the Joint Fire Committee's Resolution #15-24 passed at the meeting held June 7, 2024 approving this request; and requesting the North Frontenac CAO notify Fire Chief Cuddy of the date of the meeting(s).

Carried

b) *Resolution #68-24: Potential for adding benefits for Volunteer Fire Fighters*

245-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Whereas at the meeting held on February 16, 2024, Council passed Resolution #68-24 requesting the Joint Fire Committee discuss the potential for adding benefits for Fire Fighters;

Now Therefore Be It Resolved That Council receives for information the Joint Fire Committee's Resolution #14-24 passed at the meeting held June 7, 2024 advising that due to the increased costs to provide services, the Committee does not support adding benefits at this time.

Carried

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

246-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Lion's Club of Land O' Lakes re: Human Maple Leaf*

247-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information a letter dated May 21, 2024 from the Lions Club of Land O'Lakes advising they are attempting to create a Human Maple Leaf on Canada Day and inviting the Township of North Frontenac to participate;

And That Council supports the Lions Club's efforts to encourage tourism and raise awareness of the area;

And That Council encourages Council Members, Township staff, their families and members of the public to attend the event.

Carried

B2. *County of Frontenac re: Open Farm Days - Proclamation*

248-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas the Township of North Frontenac recognizes the importance of agriculture in the region;

And Whereas the Township of North Frontenac believes a strong agricultural economy is essential for enduring communities, for the health of our residents, and to establish a strong community in support of food security for our citizens as well as our businesses, and organizations;

And Whereas the Township of North Frontenac has a vision of a strong agriculture community that is rooted in the character of Frontenac County and its residents: welcoming, natural, healthy, clean, tranquil, entrepreneurial, and rural by choice and conviction;

And Whereas the Township of North Frontenac is committed to supporting agriculture to grow businesses, attract more visitors and expand the tax base;

Now Therefore Be It Resolved That the Council of the Township of North Frontenac hereby declares August 16 to September 30, 2024, as Open Farm Days in Frontenac County, and reminds individuals of the importance of this six-week celebration which supports local agriculture and food businesses in our communities;

And That the Township of North Frontenac encourages all residents to support local farms and food businesses by participating in this series of events;

And That Council instructs the Manager of Community Development to share the details with the public on the upcoming events.

Carried

11. Council, CAO, and Managers' Administrative Reports

- a) **Chief Administrative Officer: Update re: Home Support Program for Seniors and Individuals with Physical Disabilities in North Frontenac Township.**

249-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be it Resolved That Council receives for information the Chief Administrative Officer and Treasurer's Administrative Report entitled "Update re: Home Support Program for Seniors and Individuals with Physical Disabilities in North Frontenac Township";

And That Council approves the updated 2024-2027 Memorandum of Understanding which includes up to \$6 per hour to provide indoor and outdoor services; a subsidy of \$3 per meal for the Meals on Wheels Program; and up to .10 cents per km (maximum of \$25 per trip) for transportation costs for payment to the Rural Frontenac Community Services and Land O'Lakes Community Services, for qualifying residents of North Frontenac Township;

And That Council will consider a By-law later in the Meeting to sign the Memorandum of Understanding;

And That the Township allocates a maximum of \$10,000 to each agency annually, however each agency will invoice the Township for actual services provided which will assist in continuing to assess the need for the Program and potential future costs to ensure the Program remains sustainable if needed;

And That the CAO and Treasurer meet with both Agencies in 2027 to re-assess the Program and provide Council with an update and recommendations regarding the feasibility of continuing the Program during the 2027 Budget Deliberations.

Carried

- b) **Clerk/Planning Manager: Road Allowance Closure for Approval in Principle – Wither & Bell**

250-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager Administrative Report entitled "Road Allowance Closure for Approval in Principle – Wither & Bell";

And That Council approves the Application to close, stop up and sell a portion of the Boundary Road Allowance between Lot 19, Concession 1, geographic Township of South Canonto and Lot 32, Concession 6, geographic Township of Palmerston to the adjacent property owner(s) in accordance with the Road Closing Policy;

And That the Clerk shall notify the adjacent property owner to discuss purchasing half of the Road Allowance excluding the area where the 1 storey frame cottage is located.

Carried

- c) **Director of Emergency Services/Fire Chief: 2024 Community Risk Assessment (CRA)**

251-24 Moved by Councillor Fred Fowler, Seconded by Councillor Wayne Good

Be it Resolved That Council Receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "2024 Community Risk Assessment".

Carried

d) *Public Works Manager: Watershed Signage - Mountain Road*

252-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Watershed Signage - Mountain Road";

And That Council approves installation of the signage on Mountain Road at a location to be confirmed with the Mississippi Valley Conservation Authority with the purchase of the signage to come from the 2024 roads budget for signage.

Carried

e) *Treasurer: Update and Review of the Strategic Asset Management Policy - 5 year Review*

253-24 Moved by Councillor Fred Fowler, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Update and Review of the Strategic Asset Management Policy - 5 year Review".

And That Council will consider later in the meeting a By-law to adopt the Strategic Asset Management Policy 2024.

Carried

f) *Treasurer: Treasurer's Potential Participation on Municipal Finance Officers Association (MFOA) Board*

254-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Treasurers Potential Participation on Municipal Finance Officers Association (MFOA) Board";

And That Council approves Kelly Watkins to submit her name for nomination to the MFOA Board for the term of January 1, 2025 to December 31, 2027.

Carried

g) *Treasurer: OMERS for Volunteer Fire Fighters*

255-24 Moved by Councillor Fred Fowler, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "OMERS for Volunteer Fire Fighters";

And That Council approves offering the North Frontenac Fire Department Fire Fighters OMERS as non-full-time (NFT) Employees;

And That Council will support the same decision for the Kaladar Barrie Fire Department

if it is deemed they are also eligible to enroll with OMERS as an NFT Employee.

Carried

h) *Treasurer: Update and Review of the Asset Management Plan*

256-24 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Treasurer’s Administrative Report entitled “Update and Review of the Asset Management Plan”.

And That Council approves the Asset Management Plan as provided that meets the requirements of O.Reg. 588/17 before July 1, 2024 for core and non core assets.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) *Kaladar Barrie Joint Fire Committee*

257-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Minutes of a meeting of the Kaladar Barrie Joint Fire Committee dated February 16, 2024.

Carried

b) *Kaladar Barrie Joint Fire Committee - Resolution from June 7, 2024 Meeting*

258-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Joint Fire Committee Resolution #16-24 passed at a meeting held on June 7, 2024 receiving for information Fire Chief Cuddy’s Administrative Report entitled “Fire Truck Costs”;

And That Council approves the proposed Capital Budget amount for the tanker be increased by \$150,000 to a maximum of \$800,000 with the amount coming from the Kaladar Barrie Joint Fire Committee Reserve Funds

And That a copy of this Resolution be provided to Addington Highlands Council.

Carried

c) *Economic Development Task Force*

259-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Notes of a meeting of the Economic Development Task Force dated June 17, 2024.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council’s consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a) **By-law(s) to be Considered:**

- **#2024-47 To Adopt Asset Management Plan**
- **#2024-48 To Adopt Strategic Asset Management Policy**
- **#2024-49 To Sign MOU with Rural Frontenac Community Services and Land O'Lakes Community Services**
- **#2024-50 To Sign Agreement with AMO for Community Building Fund**

260-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- **#2024-47 To Adopt Asset Management Plan;**
- **#2024-48 To Adopt Strategic Asset Management Policy;**
- **#2024-49 To Sign MOU with Rural Frontenac Community Services and Land O'Lakes Community Services;**
- **#2024-50 To Sign Agreement with AMO for Community Building Fund;**

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

None.

18. Closed Session

None.

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

20. Confirmatory By-law

- a) **Confirming By-law #2024-51**

261-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2024-51, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held June 27, 2024 be read a first,

second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

262-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 5:51 p.m. until July 25, 2024 or at the call of the Chair.

Carried

Mayor

Clerk