



Regular Council Minutes

9:00 AM - Friday, March 15, 2024
Council Chambers

Present: Mayor Gerry Lichty, Councillor Wayne Good, Councillor Stephanie Regent, Councillor Roy Huetl, Councillor Vernon Hermer, Deputy Mayor John Inglis, and Councillor Fred Fowler

Absent with Regret:

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A., Kelly Watkins, Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Management / Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Land Acknowledgment

a) *Traditional Land Acknowledgement*

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *March 15, 2024*

98-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council approves the Agenda dated March 15, 2024, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Huetl declared an interest in Communications Item B3: Township of Perry - Request for Support re: Amend Blue Box Regulation: 'Ineligible' Sources'; and Item 11k) Public Works Manager: Blue Box Depot Services Agreement with Circular Materials.

5. Business Profile

None.

6. Presentations

- a) ***Joe Gallivan, Director of Planning and Economic Development, County of Frontenac and Sonya Bolton, Manager of Community Planning, County of Frontenac: 2023 Planning Services and 2024-2025 Planning Priorities***

99-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives the presentation from Joe Gallivan, Director of Planning and Economic Development, County of Frontenac and Sonya Bolton, Manager of Community Planning, County of Frontenac for information and thanks them for their time spent today;

And That Council receives the County Planners' Administrative Report entitled "2023 Planning Services and 2024-2025 Planning Priorities".

Carried

- b) ***Cambium Inc. - Annual Updates: Township of North Frontenac Waste Sites***

100-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the presentation from Dave Bucholtz, C. Tech., EP, Director of Environmental Services, Cambium, providing the Annual Update regarding the Township of North Frontenac Waste Sites; and thanks him for his time spent today.

Carried

7. Delegations

- a) ***Land O'Lakes Garden Club - Earth Day Initiative***

101-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the presentation from Rebecca Clark and Nawar Hage, Land O'Lakes Garden Club, providing details of the Earth Day Initiative on April 20, 2024; and thanks them for their time spent today.

Carried

- b) ***Public Works Manager: Land O' Lakes Garden Club Proposed Earth Day Event***

102-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Public Works Manager’s Administrative Report entitled “Land O’ Lakes Garden Club Proposed Earth Day Event”;

And That the Township has an Adopt-a-Road Policy for events that include litter pick-up along Township Roads;

And That the Township is committed to environmental stewardship and supports efforts to clean up the right of way, however, the activity must be done safely;

And That the event proposed by the Land O’ Lakes Garden Club is large in scope, potentially involves many volunteers at multiple locations, is difficult to oversee and as a result is beyond the scope of the Township’s Adopt-a-Road Policy;

And That as a result of the scope there is considerable risk, potential liability and insurance concerns for the Township associated with the proposed event;

And That a Memorandum of Understanding (MOU) is required between the Township and the Land O’ Lakes Garden Club, requiring the Garden Club, in their leadership role, to oversee the event, be responsible for and provide proof of insurance for the event and all volunteers, indemnify the Township and commit to all safety provisions;

And That in the absence of a satisfactory MOU addressing the concerns provided by the Township’s Insurance Provider, Council denies the request to host the event on Township of North Frontenac roads;

And That Council approves the Township of Addington Highlands place a bin on a temporary basis at the Barrie Hall;

And That if all requirements of the MOU can be met Council approves the CAO signing the MOU.

Carried

8. Adoption of Minutes

a) ***Minutes of the Meeting(s) to be adopted by Council***

103-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Special Meeting of Council held February 16, 2024; and
2. A Regular Meeting of Council held February 23, 2024.

Carried

9. Business Arising Out of Minutes

a) ***Treasurer: 2024 Budget Update***

104-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Whereas at the meeting on February 16, 2024 Council passed Resolution #70-24 approving in principle the 2024 Draft Budget with amendments;

Therefore Be It Resolved That Council receives for information an email dated March 7, 2024 from Kelly Watkins, Treasurer, providing an overview of the amendments and

advising with the amendments the additional dollars raised is \$406,241 or a 5.99% increase;

And That Council will consider a By-law later in the meeting to adopt the 2024 Final Budget and 2024 tax rates.

Carried

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

105-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Prince Edward County - Request for Support re: Expand the Life Span of Fire Apparatus*

106-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a letter dated January 22, 2024 from Prince Edward County advising that the Council of Prince Edward County passed Resolution 2024-46 advising that Fire Apparatus is governed by industry best practices, the application of law and recognized industry partners;

And That no provincial funding is available for new fire trucks; however small and rural municipalities must meet the same standards set by Fire Underwriters Survey (FUS) as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety standard;

And That North Frontenac Council supports the request from Prince Edward County to the FUS for the creation a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

And That Council instructs the Clerk to provide a copy of the Resolution to the Premier of Ontario; the Minister of Labour, Immigration, Training and Skills Development; the Minister of Municipal Affairs and Housing; John Jordan, MPP; and Prince Edward County.

Carried

B2. *Baseball for Dad: Go Green for Mental Health Awareness*

107-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives the request from Baseball for Dad regarding their

“Go Green for Mental Health Awareness” campaign being held during Mental Health Awareness Week May 4-10, 2024;

And That Council approves Baseball for Dad to hang green Mental Health Awareness ribbons on Township property throughout our communities; and encourage people to take a selfie and post on social media;

And That the Manager of Community Development will promote the campaign on the Township’s Social Media accounts.

Carried

B3. *Township of Perry - Request for Support re: Amend Blue Box Regulation: 'Ineligible' Sources'*

108-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a letter dated February 26, 2024 from the Township of Perry advising under Ontario Regulation 361/21 Blue Box producers are fully accountable and financially responsible for their products and packaging once they’ve reached end of life; and that should a municipality continue to provide services to “ineligible” sources, the municipality will be required to oversee the collection, transportation and processing of the recycling, assuming 100% of the cost;

And That Council supports the request that the Province amend Ontario Regulation 361/21 Blue Box so producers are responsible for end-of-life management of recycling products from all sources; and instructs the Clerk to provide this Resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks, the Honourable John Jordan, MPP for Lanark-Frontenac-Kingston and the Township of Perry.

Carried

B4. *Resident Request re: Exemption from Noise By-law*

109-24 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council receives for information an email dated March 6, 2024 from Tyler Seniuk advising they will be hosting live music acts on August 24, 2024 on North Shore Road and requesting an exemption from the Noise By-law #65-21, Section 3.3 g) which restricts excessive noise and the disturbance of any person because of sound from an instrument or radio, or loud parties between 12:00 AM and 7:00 AM that is clearly audible at neighbouring premises or residential properties;

And That Council approves the exemption to the Noise By-law to permit the live music acts on August 24, 2024 from 1:00 pm until 12:00 am;

And That Council instructs the Clerk to provide a copy of this Resolution to Mr. Seniuk and Township's By-law Enforcement Officer.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) ***Chief Administrative Officer: Update Regarding North Frontenac Technical Services Officer Position***

110-24 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor John Inglis

Be it Resolved That Council receives for information the Chief Administrative Officers Administrative Report entitled "Update Regarding North Frontenac Technical Services Officer Position".

Carried

b) ***Chief Administrative Officer: Resignation of Deputy Mayor Inglis as Chair of the North Frontenac Economic Development Task Force***

111-24 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor John Inglis

Be it Resolved That Council receives for information the Chief Administrative Officer's Administrative Report entitled "Resignation of Deputy Mayor Inglis as Chair of the North Frontenac Economic Development Task Force" (EDTF);

And That per the Townships Procedural By-law, Council by Resolution shall appoint the Chair of the EDTF from the Council Members appointed to the Task Force; therefore Councillor Regent is appointed as the Chair of the EDTF (effective immediately) and Deputy Mayor Inglis will continue as a Member of the EDTF;

And That Council thanks Deputy Mayor Inglis for his hard work and dedication as the Chair of the EDTF throughout the past nine (9) years.

Carried

c) ***Clerk/Planning Manager: Assumption of a Portion of River Road***

112-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Assumption of a Portion of River Road";

And That Council accepts the offer from Rod Recine to transfer the portion of River Road to the Township, subject to an entrance permit being obtained for the naturally severed lot and the road being surveyed to a width of 20 metres (66 feet) at the expense of Mr. Recine;

And That Council approves paying the legal fees for the preparation of the Transfer, registering the Transfer and By-law and Law Society Fees, and miscellaneous disbursement at an estimated cost of \$1,000. All legal work completed by the Township's Solicitor for Sherriff Certificates, Mortgage Discharges, Appraisals, and any unforeseen title issues shall be covered by the property owner;

And That Council instructs the Treasurer to transfer the Township's legal costs associated with the property transfer, including preparation of the Transfer, title search and registering the By-law from the Contingency Reserve Fund;

And That Council authorizes the Mayor and Clerk to sign the Transfer for this portion of the Road Allowance and Council will consider a By-law at a future meeting to assume

this portion of River Road;

And That Council approves the Clerk signing an Undertaking prepared by the property owner's solicitor advising Council will pass the necessary By-laws to dedicate the portion of River Road identified on the required survey as public highways once the property is transferred.

Carried

- d) ***Clerk/Planning Manager: Shore Road Allowance Closure and Sale By-law - Rogers 113-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl***

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Rogers";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance lying in front of Part of Lot 1, Registered Plan 1115, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 2 on Registered Plan 13R-23058 (Mazinaw Lake)

be declared as surplus and sold to the adjoining owner. Appraisal of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a Portion of the Shore Road Allowance.

Carried

- e) ***Director of Emergency Services/Fire Chief: Electric Vehicle Lithium-Ion Battery Fire and Explosion Awareness for Fire Services Training 114-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl***

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Electric Vehicle Lithium-Ion Battery Fire and Explosion Awareness for Fire Services Training".

And That Council instructs the DESFC to continue to investigate training opportunities for the Firefighters regarding lithium-ion powered Electric Vehicles.

Carried

- f) ***Director of Emergency Services/Fire Chief: Emergency First Responder Day (May 1st), and International Firefighters Day (May 4th) 115-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler***

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's Administrative Report entitled "Emergency First Responder Day (May 1st), and International Firefighters Day (May 4th)."

Carried

- g) ***Manager of Community Development: Township Branded Material Program -***

Addition of North Frontenac Flag

116-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Township Branded Material Program - Addition of North Frontenac Flag";

And That Council approves the North Frontenac Flag being included in the Township Branded Material Program to be sold and flown by any purchaser.

Carried

- h) ***Manager of Community Development: By-Town Motorcycle Association (BMA) - Update regarding 2024 Agreement***

117-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "By-Town Motorcycle Association (BMA) - Update regarding 2024 Agreement";

And That Council will consider a By-law later in the meeting to sign the 2024 Agreement with the BMA to honour their trail permit on the Crown Roads within the North Frontenac Parklands.

Carried

- i) ***Manager of Community Development: North Frontenac Parklands - Proposed By-law Updates***

118-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "North Frontenac Parklands - Proposed By-law Updates";

And That Council will consider a By-law later in the meeting to repeal By-laws #11-99, #97-13 and #114-13 and adopt a new By-law to Authorize the Operations of North Frontenac Parklands for the Use of Campsites and Crown Roads;

And That Council directs the Clerk/Planning Manager to submit the recommended Set Fines to the Regional Senior Justice/Judge for consideration and authorizes the CAO to amend the recommended Set Fines if necessary.

Carried

- j) ***Manager of Community Development: 2024 Renewal of Annual Township Agreement with Eastern Ontario Trails Alliance (EOTA)***

119-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "2024 Renewal of Township Agreement with the Eastern Ontario Trails Alliance";

And That Council will consider a By-law later in the meeting to sign the 2024 Agreement

with the Eastern Ontario Trails Alliance to honour their trail permit on the Crown Roads within the North Frontenac Crown Land Stewardship Program.

Carried

k) ***Public Works Manager: Blue Box Depot Services Agreement with Circular Materials***

120-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Blue Box Depot Services Agreement with Circular Materials";

And That Council directs Staff to send a letter of intent to Circular Materials (CM) that states the Township of North Frontenac will choose the Opt-in option and keep recycling procedures as they currently are during the transition period;

And That with details regarding the level of compensation yet to be confirmed by CM, the Opt-in decision for the transition period is conditional on adequate compensation being provided to the Township;

And That during the transition period Council accept that non-eligible sources of blue box materials will continue to use the program and CM will be compensated at a rate yet to be negotiated;

And That the required Statements of Work and Service Agreement will be presented to Council at a future meeting for consideration.

Carried

[Pecuniary Interest - Councillor Huetl](#)

l) ***Treasurer: 2023 Council / Committee Remuneration & Expenses***

121-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "2023 Council/Committee Remuneration and Expenses".

Carried

m) ***Councillor Roy Huetl: Acknowledge the Month of June as Pride Month***

122-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Councillor Huetl's Administrative Report entitled "Acknowledge the Month of June as Pride Month";

And That Council approves flying the Progressive Pride Flag at the Township Hall and use social media in the month of June as promotion;

And That the Township of North Frontenac ask the County of Frontenac and other municipalities within the County to support this Resolution by also celebrating June as Pride Month.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) ***Economic Development Task Force***

123-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Minutes a Meeting of the Economic Development Task Force dated February 20, 2024;

And That Council approves Deputy Mayor Inglis responding to an e-mail from a local business regarding the Municipal Campground advising of the requirements of the Municipal Act and the Township's Community Improvement Plan.

Carried

b) ***Committee of Adjustment/Planning Advisory Committee***

124-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee dated December 18, 2023.

Carried

c) ***Kaladar Barrie Joint Fire Committee - Minutes and Annual Report***

125-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information Minutes of a Meeting of the Joint Fire Committee dated September 8, 2023 and the 2023 Kaladar Barrie Fire Department Annual Report.

Carried

d) ***Kaladar Barrie Fire Department - Draft Budget 2024***

126-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas the Kaladar Barrie Joint Fire Committee passed Resolution #7-24 receiving for information the 2024 Draft Budget; and approved the following amendment:

- Increase fire wages to \$104,000;

Now Therefore Be It Resolved That Council receives for information the Kaladar Barrie Fire Department Draft 2024 Budget;

And That Council approves the budget as approved in principle by the Committee;

And That a copy of this Resolution be provided to the Township of Addington Highlands and the Joint Fire Committee.

Carried

127-24 Moved by Councillor Wayne Good, Seconded by Councillor Stephanie Regent

Be It Resolved That Council requests the Joint Fire Committee discuss having the Kaladar/Barrie Fire Chief attend a North Frontenac Council meeting prior to each annual budget.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

a) ***Deputy Mayor Inglis - Request for Virtual Presentation***

128-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives the Notice of Motion from Deputy Mayor Inglis requesting Council receive a virtual presentation on April 26, 2024 from Lisa Asbreuk, Cunningham Swan, on the topic of municipal opportunities related to the IESO's current energy procurement process;

And That Council approves discussing this matter at the April 5, 2023 Council Meeting.

Carried

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

a) ***Resolution #93-24: Councillor Hermer - Reimbursement from the Province of Ontario of tax dollars invested towards Doctor recruitment***

129-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas at their meeting on February 23, 2024, Councillor Hermer served Notice of Motion to discuss reimbursement from the Province of Ontario of municipal tax dollars provided towards doctor recruitment for all municipalities who have done so;

Therefore Be It Resolved That Council requests the Province consider reimbursing all municipalities who have provided funding toward doctor recruitment and instructs the Clerk to provide a copy of this Resolution to the Premier, the Minister of Health, the Association of Municipalities of Ontario; and the Township of Addington Highlands.

Carried

15. Council Portfolio Verbal Reports

a) ***Each Council member has a portfolio for which they are responsible. The Councillor may provide a verbal report for information purposes.***

16. Introduction and Reading of By-laws

a) ***By-law(s) to be Considered:***

130-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2024-02 To Sign Agreement with BMA for 2024;
- #2024-21 To Appoint an Alternate Member to the Committee of Adjustment/Planning Advisory Committee;

- #2024-22 To Amend Fees and Charges By-law #63-23 - Remove CRINS;
- #2024-23 To Authorize Operations of North Frontenac Parklands for Campsites and Crown Roads;
- #2024-24 To Sign Agreement with EOTA for 2024;
- #2024-25 To Adopt Final Tax Rate;
- #2024-26 To Close up and Sell Shore Road Allowance - Rogers;

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

None.

18. Closed Session

None.

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

None.

20. Confirmatory By-law

a) *Confirming By-law #2024-27*

131-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That By-law #2024-27, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held March 15, 2024 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

132-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council adjourns the Meeting at 12:00 p.m. until April 5, 2024 or at the call of the Chair.

Carried

Mayor

Clerk



Township of North Frontenac



Declaration of Pecuniary Interest

As per Section 5.1 of the Municipal Conflict of Interest Act, at a meeting at which a member discloses an interest, the member must file a written statement on the form provided by the Clerk of the member's interest at the meeting or as soon as possible afterwards.

I, Roy Huetl, declare a pecuniary interest in
(Print full name)

Item B3 and 11k on the March 15, 2024 Council Meeting Agenda.
(Agenda Item #) (Date of Council Meeting)

I am making this declaration due to (general nature of pecuniary interest):

My daughter has direct interest with Circular Materials.

I confirm that I will not vote on the matter, I will not take part on discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Roy Huetl
(Signature of Council Member)

March 15 2014
(Date)

Clerk's Acknowledgement:

Received on March 15, 2024 by Tara Mieske
(Date) (Print full name)

Tara Mieske
Signature of Clerk or Designate