



Regular Council Minutes

9:00 AM - Friday, November 22, 2024
Council Chambers

Present: Mayor Gerry Lichty, Deputy Mayor John Inglis, Councillor Wayne Good, Councillor Stephanie Regent, Councillor Vernon Hermer, Councillor Roy Huetl and Councillor Fred Fowler

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, CAO Back up/Treasurer, Dipl. M.A., M.M.; Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M.; Darwyn Sproule, Public Works Manager, P. Eng.; and Adam Robinson, Director of Emergency Services/Fire Chief.

1. Call to Order

The Mayor called the meeting to order at 9:23 a.m.

2. Approval of Agenda

a) *November 22, 2024*

373-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council approves the Agenda dated November 22, 2024, as circulated.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Huetl declared a pecuniary interest in Administrative Report Item 10h) Public Works Manager - Services Related to Blue Box Material - Agreement with Circular Materials.

4. Business Profile

a) *Brandon's Lawn Care*

374-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Business Profile of Brandon's Lawn Care provided by the Economic Development Task Force (EDTF).

Carried

5. Presentations

a) ***Intact Public Entities: Municipal Insurance***

375-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the presentation from Darryll Massiah, Account Manager, and Megan Schooley, Broker, from Intact Public Entities regarding Municipal Insurance; and thanks them for their time spent today.

Carried

6. Delegations

a) ***Segal Construction: Developing Attainable or Seniors Housing Through a Municipal Housing Corporation***

376-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the presentation from Daniel Segal, Segal Construction regarding development of attainable or seniors housing through a Municipal Housing Corporation; and thanks him for their his spent today.

Carried

7. Adoption of Minutes

a) ***Minutes of the Meeting(s) to be adopted by Council***

377-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council adopts the Minutes of a meeting held October 25, 2024, as circulated.

Carried

8. Business Arising Out of Minutes

a) ***Resolution #127-24:Kaladar Barrie Fire Chief to attend North Frontenac Budget meeting***

378-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas, at the meeting on March 15, 2024, Council passed Resolution #127-24 requesting the Joint Fire Committee discuss the attendance of the Kaladar-Barrie Fire Chief at the North Frontenac Council meeting prior to the consideration of the annual budget;

And Whereas, at the meeting on June 7, 2024, the Joint Fire Committee passed Resolution #15-24, approving the request;

Therefore Be It Resolved That, as North Frontenac will be considering the 2025 budget in November 2024, it would not be beneficial for the Kaladar Barrie Fire Chief to attend North Frontenac's Budget Meeting(s) in November but to attend the Council meeting when Council considers the Kaladar-Barrie Fire Department's annual budget to provide clarification and answer any questions;

And That the CAO will notify the Fire Chief of the date of the Council meeting when the draft budget is being considered by North Frontenac Council.

Carried

- b) **Resolution #484-23: Funding Opportunity - Electric Vehicle ChargeON Program 379-24 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

Whereas, at the meeting on November 24, 2023, Council received for information the Manager of Community Development's (MCD) Administrative Report entitled "EV Funding Program"; and Council instructed the MCD to apply for the Electric Vehicle ChargeON Program and the Zero Emission Vehicle Infrastructure Program for two level 3 charging stations to be installed at the Municipal Office;

Now Therefore Be It Resolved That Council receives for information an email dated November 12, 2024, from the MCD advising the Township was successful in receiving both grants to pursue the two Level 3 fast-charging stations (100KW) at the Municipal Office;

And That the project completion date is March 31, 2025, with location and parking spots to be determined.

Carried

- c) **Resolution #37-17: Amendment to Waste By-law 380-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

Whereas at the meeting on July 21, 2017 adopted By-law #60-17, To Establish, Maintain and Regulate a System for the disposal of Municipal Waste, Recyclables and other Refuse;

Now Therefore Be It Resolved That Council receives for information an email dated October 18, 2024, from Laura Manion, Public Works Administrative Assistant, advising amendments to Schedule 'C' of By-law #60-17 are required to remove items the Township no longer recycles;

And That Council will consider a By-law later in the meeting to amend Schedule 'C' of the Township's Waste By-law #60-17.

Carried

- d) **Alternate CEMC 381-24 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler**

Whereas the Emergency Management and Civil Protection Act (EMCPA), recommends that a Municipality designate at least one alternate Community Emergency Management Coordinator (CEMC);

And Whereas, during the review of the Township's Emergency Plan, the Emergency Management Program Committee noted an Alternate CEMC had not been appointed;

Now Therefore Be It Resolved That Council receives for information an email dated November 8, 2024, from the Director of Emergency Services/Fire Chief/CEMC, recommending Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager, be

added as the Alternate CEMC;

And That Council will consider By-laws later in the meeting to amend the Emergency Plan and to appoint Brooke Drechsler as the Alternate CEMC.

Carried

- e) **Resolution #355-24: 2025 Annual Billing Package from Ontario Provincial Police 382-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl**

Whereas at the meeting on October 4, 2024, Council passed on #355-24 receiving for information a letter from the Municipal Policing Bureau with the 2025 Annual Billing Statement Package advising there is an increase of \$178,294 (21.39%) over last year; and that Council requested the Mayor send a letter objecting to the large increases in costs for policing;

Now Therefore Be It Resolved That Council receives for information an email from the Treasurer advising there have been discussions with other Municipalities as well as the Township Auditor;

And That it was determined that the 2023 adjustment in the amount of \$67,664 should be recognized in 2024; and more details can be provided at the November 29, 2024 Budget Meeting.

Carried

9. Communications

- a) **Clerk's Administrative Report - Communications 'A' Section**

383-24 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

- b) **Communications 'B' Section - Action Items**

- B1. **Resident: Request for Speed Limit Review/Reduction on Road 509 between Snow Road and Mississippi Station**

384-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives a letter dated September 25, 2024, from Dave and Theresa Smith, Residents requesting Council consider reducing the speed limit on Road 509 between Snow Road and Mississippi Station;

And That the Public Works Manager will review this request and provide a recommendation to Council at a future meeting.

Carried

10. Council, CAO, and Managers' Administrative Reports

- a) **CAO: Update re: Agreement for Pound Services**

385-24 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be it Resolved That Council receives for information the Chief Administrative Officer's Administrative Report entitled "Update re: Agreement for Pound Services";

And That Council will consider a By-law later in the Meeting to authorize the Mayor and Clerk to sign the Agreement with the Kingston Humane Society for Pound Services.

Carried

b) ***Clerk/Planning Manager: 2182 Myers Cave Road - Johnson, et al - Concession Road Allowance - Proposed Land Exchange - Update***

386-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "2182 Myers Cave Road - Johnson, et al - Concession Road Allowance - Proposed Land Exchange - Update";

And That Council is agreeable to continuing with the land exchange provided the property owners complete the following:

- Meet with the Public Works Manager (PWM) by December 16, 2024 to review the proposed location of the land to be transferred to ensure the location is suitable for access from Myers Cave Road to the water;
- Submit a draft survey to the Township for review by April 30, 2025;
- Enter into a Licence Agreement with the Township, until the Concession Road has been closed and transferred from the Township;

And That Council authorizes the Mayor and Clerk to sign the Licence Agreement including the terms and conditions listed in the sample Agreement provided with this report.

Carried

c) ***Clerk/Planning Manager: Licence Agreement - Thornton***

387-24 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives the Clerk/Planning Manager's Administrative Report entitled "Licence Agreement - Thornton";

And That Council approves entering into a Licence Agreement with Istvan and Danielle Kecso using the conditions in the sample Agreement provided with this report and the agreement with Thorntons being terminated.

Carried

d) ***Clerk/Planning Manager: Shore Road Allowance Closure and By-law - Noye***

388-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Noye";

And That, as required by By-law #20-23, All That Part of the Road Allowance adjacent to

Part of Lot 24, Concession 7, geographic Township of Barrie, being Part 36 on Registered Plan 13R-7418 (Marble Lake) be declared as surplus and sold to the adjoining owners. Appraisal of the property is not necessary as this is a Shore Road Allowance;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell a portion of the Shore Road Allowance.

Carried

- e) ***Clerk/Planning Manager: Renewal of 911 Primary Public Safety Answering Point (P-PSAP, previously CERB) Services Agreement between the Ontario Provincial Police (OPP) and the Township of North Frontenac and the Township of Central Frontenac***

389-24 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Renewal of 911 Primary Public Safety Answering Point (P-PSAP, previously CERB) Services Agreement between the Ontario Provincial Police (OPP) and the Township of North Frontenac and the Township of Central Frontenac":

And That as the Township is required to have a Primary Public Safety Answering Point, Council approves entering into an Agreement, jointly with the Township of Central Frontenac, for the provision of 911 public emergency reporting services by the Ontario Provincial Police (OPP); and will consider a By-law to enter into the Agreement later in the meeting;

And That Council instructs the Clerk to provide the By-law and signed Agreement to Central Frontenac.

Carried

- f) ***Clerk/Planning Manager: Shore Road Allowance Application for Approval in Principle – Scaletta***

390-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Scaletta";

And That Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance lying adjacent to Part of Lot 23, Concession 6, geographic Township of Barrie (Kashwakamak Lake).

Carried

- g) ***Manager of Community Development: By-Town Motorcycle Association (BMA) - 2025 Agreement Renewal***

391-24 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "By-Town Motorcycle Association (BMA) -

2025 Agreement”;

And That Council will consider a By-law later in the meeting to sign the 2025 Agreement with the BMA to honour the OFTR trail permit on the Crown Roads within the North Frontenac Parklands.

Carried

h) ***Public Works Manager - Services Related to Blue Box Material - Agreement with Circular Materials***

392-24 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Services Related to Blue Box Material - Agreement with Circular Materials";

And That Council authorizes the Chief Administrative Officer (CAO) to sign the required agreements with Circular Materials for the transition period on behalf of the Township;

And That Council also authorizes the Chief Administrative Officer (CAO) to sign documents such as change orders or notices that may require approval during the contract period;

And That Council directs the Public Works Manager to review options to manage non-eligible sources post-transition and to bring these to Council for consideration at a future meeting.

And That Council instructs the Treasurer to create a Recycling Reserve to be used for financial stabilization due to the Blue Box Materials transition; the source of funding is from Stewardship Ontario Revenue received for the period of January to June 2025; the funds will be used for the operating budget in 2026 to assist with the transition of the Blue Box Program and the target balance will be zero at the end of 2026 and the Recycling Reserve will be dissolved.

Carried

i) ***Manager of Community Development: Electric Vehicle Charging Stations - Update***

393-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle Charging Stations - Update";

And That Council approves the sole sourcing of the Electric Vehicle Charging Station installation and project management by Envari.

Carried

11. External Committees/Local Boards/Task Force Notes and Reports

a) ***Joint Health and Safety Committee - August 30, 2024***

394-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Minutes of the Joint Health and Safety Committee dated August 30, 2024.

Carried

b) *Economic Development Task Force - October 21, 2024*

395-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the October 21, 2024 Notes of the Economic Development Task Force (EDTF);

And That Council approves the EDTF's 2025 Work Plan;

And That Council approves the EDTF's updated Terms of Reference;

And That Council approves in advance of the 2025 Budget the EDTF spending \$3,000 for the 2025 WinterFest so that the EDTF can work at getting the event organized;

And That Council approves in advance of the 2025 Budget the EDTF registering for the March 2025 Tradeshow at a cost of \$791;

And That Council defers the Municipal Campground proposal for 2025 Budget (per Resolution #195-24), until a later date, due to other priorities.

Carried

c) *Environmental Task Force - October 29, 2024*

396-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Notes of the Environmental Task Force dated October 29, 2024;

And That Council approves the Environmental Task Force's 2025 Work Plan.

Carried

12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

14. Council Portfolio Verbal Reports

a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

15. Introduction and Reading of By-laws

a) *By-law(s) to be Considered:*

397-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2024-62 To Sign Agreement for Pound Services with Kingston Humane Society;
- #2024-67 To Amend the Township's Zoning By-law #55-19;
- #2024-68 To Adopt a Fees and Charges By-law;
- #2024-69 To Close, Stop up and Sell a Shore Road Allowance;
- #2024-70 To Sign Agreement with OPP for Primary Public Safety Answering Point Services;
- #2024-71 To Appoint Alternate Community Emergency Program Coordinator;
- #2024-72 To Sign Agreement with By-Town Motorcycle Association for Use of Crown Roads;
- #2024-73 To Amend Schedule 'C' of Waste By-law #60-17;
- #2024-74 To Amend By-law #84-22 - Emergency Plan - Alternate CEMC;

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

16. Public Forum

None.

Note: The Treasurer, PWM and DESFC left the meeting at this time.

17. Closed Session

a) Closed Meeting of Council

398-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council retires to Closed Session at 11:00 a.m. to:

- a. Adopt Minutes of Closed Meeting held October 4, 2024;
- b. Discuss Personal Matters about an Identifiable Individual, including municipal or local board employees, specifically appointments to a Task Force; and
- c. Review a Request under the Municipal Freedom of Information and Protection of Privacy Act.

Carried

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council adopted Closed Minutes dated October 4, 2024; discussed personal matters about identifiable individuals, specifically appointments to a Task Force; and reviewed a request under the Municipal Freedom of Information and Protection of Privacy Act.

19. Confirmatory By-law

a) ***Confirming By-law #2024-75***

399-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That By-law #2024-75, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held November 22, 2024, be read a first, second, and third time and finally passed.

Carried

20. Adjournment

a) ***Adjournment of the Council Meeting***

400-24 Moved by Councillor Stephanie Regent, Seconded by Councillor Wayne Good

Be It Resolved That Council adjourns the Meeting at 11:23 a.m. until November 29, 2024 or at the call of the Chair.

Carried

Mayor

Clerk