



Regular Council Minutes

9:00 AM - Friday, October 4, 2024
Council Chambers

Present: Mayor Gerry Lichty, Deputy Mayor John Inglis, Councillor Stephanie Regent, Councillor Vernon Hermer, and Councillor Fred Fowler

Absent with Regret: Councillor Wayne Good and Councillor Roy Huetl

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, CAO Back up/Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Services/Fire Chief, and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

a) *Public Notice regarding Recording of Meetings*

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *October 4, 2024*

325-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated October 4, 2024, as amended to remove Item 6b. Presentation from Emergency Management Ontario.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

a) *Myers Cave Resort*

326-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Business Profile of Myers Cave Resort provided by the Economic Development Task Force (EDTF).

Carried

6. Presentations

a) *Economic Development Task Force: Unveiling of Murals*

Leane and Brian Bailey

Roxane Bay

Anne Garrett

Penny Hawley

Michelle Ross

7. Delegations

None.

8. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

327-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adopts the Minutes, as circulated, of the following:

1. A Joint Council Meeting with Addington Highlands held September 9, 2024; and
2. A Regular Meeting of Council held September 12, 2024.

Carried

9. Business Arising Out of Minutes

a) *Resolution #309-24 - Update regarding Ardoch Post Office*

328-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Whereas, at the meeting held September 12, 2024, Council received for information an email dated September 4, 2024, from the Manager of Community Development (MCD) advising Canada Post received an application from a constituent for a Post Office; and that, if the interview with the applicant was successful, Canada Post would proceed with a site visit to assess the suitability of the premises;

Therefore Be It Resolved That Council receives a verbal update from the MCD regarding the status of the application.

Carried

b) *Resolution #260-21: Appointment of the Emergency Information Officer (EIO)*

329-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Resolution #260-21 designating the Economic Development Officer (EDO) as the Emergency Information Officer and that as the Township no longer has an EDO position, Council designates the position of CAO Executive Assistant as the Emergency Information Officer and will consider a By-law to amend the Emergency Management Program later in the meeting.

Carried

10. Communications

a) *Communications of Interest*

330-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

B1. *Seagal Construction - Developing Attainable or Seniors Housing Through a Municipal Housing Corporation*

331-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information an email dated September 16, 2024 from Daniel Sagel, Segal Construction requesting a delegation to Council to discuss a proposal to develop attainable or seniors housing at market rates through a Municipal Housing Corporation;

And That Council invites Mr. Sagel to attend an upcoming Council meeting to present his proposal;

And That Council instructs the Clerk to provide Mr. Sagel with available delegation dates.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) *Clerk/Planning Manager: Boundary Road Allowance Closure and By-law - Withers and Bell*

332-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Boundary Road Allowance Closure and Sale By-law – Wither and Bell";

And That, as required by By-law #20-23, all those parts of the Boundary Road Allowance between Lot 19, Concession 1, geographic Township of South Canonto and Lot 32, Concession 6, geographic Township of Palmerston Township of North Frontenac, County of Frontenac being Parts 3 and 4 on Registered Plan 13R-19993 be declared as surplus

and sold to the adjoining owners; and that Appraisal of the property is not necessary as this is a Boundary Road Allowance;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell the identified portion of the Boundary Road Allowance.

Carried

- b) ***Clerk/Planning Manager: Shore Road Allowance Application for Approval in Principle – Noye***

333-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Noye";

And That Council approves in principle the Application(s) to close, stop up and sell the Shore Road Allowance as described as Part of the Shore Road Allowance lying adjacent to Part of Lot 24, Concession 7, geographic Township of Barrie (Marble Lake).

Carried

- c) ***Clerk/Planning Manager: Concession Road Allowance Closure - Approval in Principle - Pisani/Willis***

334-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager Administrative Report entitled "Road Allowance Closure for Approval in Principle – Pisani/Willis";

And That Council approves the Application to close, stop up and sell a portion of the Concession Road Allowance between Lot 38, Concession 6 and 7, geographic Township of Clarendon to the adjacent property owner(s) in accordance with the Road Closing Policy;

And That the Clerk shall notify the adjacent property owner to discuss purchasing half of the Road Allowance.

Carried

- d) ***Clerk/Planning Manager: Proposed By-law to Regulate Fences within the Township of North Frontenac***

335-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Proposed By-law to Regulate Fences within the Township of North Frontenac";

And That Council will consider the By-law to Regulate Fences later in the meeting.

Carried

- e) ***Clerk/Planning Manager: Request for Reimbursement of Shore Road Allowance Fees***

336-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Request for Reimbursement of Shore Road Allowance Fees";

And That Council chooses Option #2 and instructs the Clerk to advise the property owners of Council's decision;

And That Council authorizes the Treasurer to reimburse \$9,674.05 including HST to the property owners.

Carried

f) ***Director of Emergency Services: Community Emergency Preparedness Grant (CEPG) 2024-2025***

337-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chiefs (DESFC) Administrative Report entitled "Community Emergency Preparedness Grant (CEPG) 2024-2025";

And That Council directs the DESFC to proceed with the Application for the Community Emergency Preparedness Grant for two (2) Variable Messaging Trailers; ten (10) Hytera portable radios; four (4) portable LED scene lights; and twenty (20) first responder flashlights.

And That Council directs the CAO to sign the Application and enter into an Agreement upon the Township's successful Application for Funding.

Carried

g) ***Public Works Manager: Energy Conservation and Demand Management Plan 2024 - 2028***

338-24 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Energy Conservation and Demand Management Plan (ECDMP) 2024-2028";

And That Council approves the draft 2024-2028 ECDMP;

And That Council directs the Public Works Manager (PWM) to implement the 2024-2028 ECDMP, aiming to reduce the Townships energy consumption, related costs and impact on the environment;

And That the PWM will post the ECDMP on the Township's website and place a hardcopy in the Office for access by the public in accordance with the applicable Regulation.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

- a) ***Committee of Adjustment/Planning Advisory Committee***
339-24 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Committee dated August 26, 2024.
Carried

- b) ***Economic Development Task Force***
340-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Notes of the Economic Development Task Force dated September 23, 2024;
And That, due to 2 member Resignations, Council approves the MCD advertising for 2 new members of the EDTF, for future consideration by Council.
Carried

- c) ***Environmental Task Force***
341-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Notes of the Environmental Task Force dated September 24, 2024;
And That Council approves the Terms of Reference for the Task Force.
Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

16. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***
342-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2024-58 To Regulate the Height and Type of Fences
- #2024-59 To Close, Stop up and Sell a Boundary Road Allowance
- #2024-60 To Amend the Emergency Plan By-law #85-22

And That these By-laws be read a first, second and third time and finally passed.

Carried

17. Public Forum

None.

18. Closed Session

Note: The DESFC, Treasurer, MCD and PWM left the meeting at this time.

a) *Closed Meeting of Council*

343-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council retires to Closed Session at 10:15 a.m. to:

- a. Adopt Closed Minutes of a Meeting held August 22, 2024; and
- b. Consider Advice that is subject to Solicitor-Client Privilege, including communications necessary for that purpose, specifically regarding a Confidential Complaint.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session Council adopted Closed Minutes dated August 22, 2024; and considered advice from the Township Solicitor, specifically regarding a Confidential Complaint.

20. Confirmatory By-law

a) *Confirming By-law #2024-61*

344-24 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor John Inglis

Be It Resolved That By-law #2024-61, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held October 4, 2024, be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

345-24 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon

Hermer

Be It Resolved That Council adjourns the Meeting at 10:34 a.m. until October 25, 2024, or at the call of the Chair.

Carried

Mayor

Clerk