



Regular Council Minutes

9:00 AM - Friday, January 10, 2025
Council Chambers

Present: Deputy Mayor John Inglis (Chair), Councillor Roy Huetl, Councillor Wayne Good (Electronic Participation), Councillor Vernon Hermer; and Councillor Fred Fowler

Absent with Regret: Mayor Gerry Lichty; and Councillor Stephanie Regent

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Kelly Watkins, CAO Back up/Treasurer, Dipl. M.A., M.M., Tara Mieske, Clerk/Planning Manager, Dipl.M.A. Dipl.M.M., Darwyn Sproule, Public Works Manager, P. Eng., Adam Robinson, Director of Emergency Services/Fire Chief; and Brooke Ross, Manager of Community Development, Dipl.M.A.

1. Call to Order

The Deputy Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *January 10, 2025*

1-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council approves the Agenda dated January 10, 2025, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

None.

7. Delegations

- a) ***Donnie and Margie McAlear: Public Notification of Communication Tower***
2-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the presentation from Donnie McAlear regarding the lack of public notification of the Communications Tower located in Matawatchen Road; and thanks him for his time spent today;
And That Council instructs the CAO to provide a response to Mr. McAlear addressing the points raised in his presentation.

Carried

8. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***
3-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adopts the Minutes of a Regular Meeting of Council dated December 13, 2024, as circulated.

Carried

9. Business Arising Out of Minutes

- a) ***Resolution #420-24: Amended to Community Grant Policy - Section 8: Exemptions***
4-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Whereas at the meeting held November 29, 2024, Council passed Resolution #420-24 to approve providing \$2000 to the North Frontenac Food Bank annually; and that this be added as an exemption to the Community Grants Policy;

Now Therefore Be It Resolved That Council receives for information an email dated December 12, 2024 from the Manager of Community Development advising the By-law will be amended to include this exemption to the North and Central Frontenac Food Bank Inc.;

And That Council will consider the amended Community Grants Policy By-law later in today's meeting.

Carried

- b) ***Resolution #355-24: 2025 Annual Billing Ontario Provincial Police Update***
5-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Whereas at the meeting on October 25, 2024, Council passed Resolution #355-24

receiving for information a letter dated October 4, 2024, from the Municipal Policing Board with the 2025 Annual Billing Statement Package, with an increase of \$178,294 (21.39%) over last year;

Now Therefore Be It Resolved That Council receives for information an email dated December 19, 2024, from the Superintendent - Commander of the Municipal Policing Bureau advising the Township would be receiving a credit in the amount of \$147,480 to allocate towards the Township's policing costs versus receiving a payment;

And That, as a result of this information, the 2025 Budget has been updated to reflect the billing change versus receiving payment and the Treasurer has incorporated the change with no effect to the tax rate and the approved Final Tax Rate Bylaw.

Carried

10. Communications

a) *Clerk's Administrative Report: Communications of Interest - A Section*

6-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Herman Doornbos re: Linda's Loop Trails (Crotch Lake) - Maintenance*

7-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a letter dated December 6, 2024, from Herman Doornbos providing an overview of the history of Linda's Loop, a trail system located near Crotch Lake; and advising the trails have deteriorated over the years therefore are in need of maintenance, augmenting/replacing the blazes and replacement of some signage;

And That the volunteer group Mr. Doornbos represents is able to begin the augmenting and replacement of the blazes to ensure the trail system is well defined and will allow maintenance crews to clear the existing trails; and the group will also purchase the plastic sheets for the production of the blazes and fasteners at an estimated cost of \$1200;

And That the group is requesting the Township provide \$500 to facilitate the purchases;

And That Council approves this request and instructs the Treasurer to transfer the \$500 cost from the Recreational Land Obligatory Reserve Fund with a proposed year end balance of \$24,595.42 as presented in the 2025 Budget.

Carried

B2. *Ompah Community Centre Association Executive: Hall Booking System*

8-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information a letter dated December 18, 2024, from the Ompah Community Centre Association Executive registering their disapproval of

the new hall booking system and the lack of process to create the system;

And That the Executive Group is advising their preference is to use the past hall booking system, with events and programs posted to the Ompah Hall calendar website;

And That Council directs the Manager of Community Development to provide information at an upcoming Council Meeting regarding the Public Meeting referred to in Resolution #175-24; and address the concerns raised in the letter regarding lack of communication regarding the implementation of the current booking system.

Carried

11. Council, CAO, and Managers' Administrative Reports

- a) ***Clerk/Planning Manager: Shore Road, Road Between Lots and Concession Road Allowance Application for Approval in Principle – Falchetto***

9-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road, Road between Lots and Concession Road Allowance Applications for Approval in Principle – Falchetto";

And That Council approves in principle the Applications to close, stop up and sell Part of the Shore Road Allowance lying adjacent to Part of Lot 6, Concession 10 (Big Gull Lake); a portion of the Lot Road Allowance between Lots 5 and 6, Concession 10; and a portion of the Concession Road Allowance between Concessions 10 and 11, Lots 7 and 8 (south of the wetland area) geographic Township of Clarendon.

Carried

- b) ***Clerk/Planning Manager: Planning Department Year End Report for 2024***

10-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Planning Department Year End Report for 2024".

Carried

- c) ***Manager of Community Development: Senior Community Grant 2024-25 - Community Hall Technology Updates***

11-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Senior Community Grant 2024-25 - Community Hall Technology Updates";

And That Council approves the MCD's Application to the Senior Community Grant for 100% project funding;

And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with the Senior Community Grant upon the Township's successful Application for 100% project funding;

And That Council directs the MCD to have the new technology purchased and installed if

the Application for Funding is successful.

Carried

d) ***Treasurer - Building Department Annual Activity - 2024***

12-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Building Department Annual Construction Activity 2024".

Carried

e) ***Pubic Works Manager: Purchase of a Double Drum Steel Roller and Trailer***

13-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Purchase of a Double Drum Steel Roller and Trailer";

And That Council approves the sole source purchase of a used double drum steel roller;

And That Council approves the purchase of a new tilt-and-load trailer using a competitive procurement process;

And That Council approves the purchase of the double drum steel roller and trailer with a total cost of \$50,000, being the amount approved for the Roller in the 10 Year Capital Plan for 2025.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) ***Kaladar Barrie Joint Fire Department***

14-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of a Meeting of the Kaladar Barrie Joint Fire Committee held September 12, 2024.

Carried

b) ***Joint Health and Safety Committee***

15-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Minutes of a Meeting of the Joint Health and Safety Committee held November 12, 2024.

Carried

c) ***Economic Development Task Force***

16-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Notes of a Meeting of the

Economic Development Task Force held December 10, 2024.

Carried

d) ***Environmental Task Force***

17-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Notes of a Meeting of the Environmental Task Force held December 17, 2024.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

16. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

18-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2025-01 Borrowing By-law;
- #2025-02 Community Grant Policy

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

None.

Note: The DESFC, MCD, PWM and Treasurer left the meeting at this time.

18. Closed Session

- a) ***Closed Meeting of Council***

19-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 10:25 a.m. to:

- a. Adopt Minutes of a Closed Meeting held December 13, 2024; and
- b. To Receive Advice that is subject to Solicitor-Client Privilege, including communications necessary for that purpose with respect to a Public Notification Process.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Deputy Mayor advised that during Closed Session, Council adopted Minutes of a Closed Meeting held December 13, 2024; and considered advise subject to Solicitor-Client privilege, resulting in the following Resolution:

a) *Communications Tower -Notification Process*

20-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council instructs staff to complete further research on the cell tower to be provided to Council at the January 31, 2025 Council Meeting to assist them with their decision, including solicitor advice.

Carried

20. Confirmatory By-law

a) *Confirming By-law #25-03*

21-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That By-law #25-03, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held January 10, 2025 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

22-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 11:18 a.m. until January 31, 2025 or at the call of the Chair.

Carried

Mayor

Clerk