



Regular Council Minutes

5:00 p.m.- Thursday, August 7, 2025
Council Chambers

Present: Mayor Gerry Lichty, Deputy Mayor John Inglis, Councillor Wayne Good, Councillor Vernon Hermer and Councillor Fred Fowler

Absent with Regret: Councillor Roy Huetl; and Councillor Stephanie Regent

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Brooke Drechsler, Dipl. M.A., Deputy Clerk/Assistant to the Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; and Brooke Ross, Dipl. M.A., Manager of Community Development

1. Call to Order

The Mayor called the meeting to order at 5:22 p.m.

2. Approval of Agenda

a) August 7, 2025

241-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Be It Resolved That Council approves amending the Regular Agenda to consider By-law #2025-34 Zoning By-law Amendment - Sproule after Item #4 Disclosure of Pecuniary Interest and General Nature Thereof.

Carried

3. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Introduction and Reading of By-law

a) Zoning By-law Amendment File #Z03/25 - Sproule

242-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Be It Resolved That leave be given the Mover to introduce the following By-law that has been circulated to all members of Council:

- #2025-34 To Approve a Zoning By-law Amendment for a Recreational Commercial Exception Zone;

And That this By-law be read a first, second and third time and finally passed.

Carried

6. Business Profile

None.

7. Presentations

None.

8. Delegations

None.

9. Adoption of Minutes

a) Minutes of the Meeting(s) to be adopted by Council

243-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Be It Resolved That Council adopts the following Minutes as circulated:

1. A Regular Meeting of Council held July 10, 2025; and
2. A Special Meeting of Council held July 17, 2025.

Carried

10. Business Arising Out of Minutes

a) Resolution #217-25: Update regarding Official Plan Amendment for Site Plan Control By-law

244-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Whereas, at the meeting held on July 10, 2025, Council passed Resolution #217-25 receiving for information the Clerk/Planning Manager's Administrative Report entitled "Amendments to the Township's Official Plan and Site Plan Control By-law"; and that a Public Meeting to receive Public Comments was to be scheduled for August 28, 2025;

Now Therefore Be It Resolved That Council receives for information an email from the Clerk/Planning Manager requesting the date of the Public Meeting be deferred until later in the fall of 2025;

And That Council approves the request and instructs the Clerk/Planning Manager to provide the date of the Public Meeting to Council once the draft policies have been prepared.

Carried

b) *Resolution #215-25: Procedural Policy*

245-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Whereas, at the meeting held on July 10, 2025, Council passed Resolution #215-25 receiving for information the Clerk/Planning Manager's Administrative Report entitled "Draft Procedural Policy" and that Council instructed the Clerk to review the wording regarding Local Boards;

Now Therefore Be It Resolved That Council receives for information an email from the Clerk/Planning Manager dated July 24, 2025, advising the wording regarding Local Boards includes language from the Municipal Act regarding the Strong Mayor Powers which includes the appointment of chairs and vice-chairs for prescribed local boards; and that there have not been any local boards prescribed by the Province; however the By-law includes wording if it is required in the future;

And That Council instructs the Clerk to include a provision limiting electronic participation by Council Members in Closed sessions of Council and Committees; and prohibiting the use of electronic, recording and communication devices during a Closed session.

Carried

c) *Resolution #163-25: Community Grant Program - Request for Report Deadline Extension from Cloyne and District Historical Society*

246-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Whereas at the meeting held on May 1, 2025, Council passed Resolution #163-25 receiving for information the Manager of Community Development's Administrative Report entitled "2025 Community Grant Applications"; and that Council approved the application from the Cloyne and District Historical Society (CDHS) for the enhancement of gardens at the Pioneer Museum;

And Whereas, per the Community Grants Policy, within sixty (60) days of the end of the project or by December 31st of the year the Community Grant was provided, the Community Organization shall submit a Final Report to the Manager of Community Development;

Now Therefore Be It Resolved That Council receives an email from Ken Hook, CDHS Director, advising that due to the presence of an invasive weed in the gardens, planting of the heritage plants will be delayed until next spring to provide time to eradicate the weed; and the CDHS requests the balance of the funds received through the Community Grant Program be retained until spring;

And That Council approves the extension of the reporting deadline for the CDHS until June 30, 2026.

Carried

11. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

247-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *North Frontenac Astronomy Club: Request for Camping at Star Festival Email*

248-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Wayne Good

Be It Resolved That Council receives the email from Gary Colwell, North Frontenac Amateur Astronomy Club requesting camping to be permitted at the September 19-21, 2025 Festival of Stars;

And That Council approves an exemption from By-law #66-17 to Prohibit Camping on Municipal Property for the Festival of Stars to permit tent camping only at the Astronomy Park September 19-21, 2025;

And That the event will be covered under the Township insurance policy as a facility user; the fee of \$250 shall be covered by the Astronomy Club; and alcohol is not permitted;

And That security for the duration of camping and the layout of sites shall be approved by the Manager of Community Development prior to the event.

Carried

B2. *Councillor Huetl: Request to Submit Letter to Minister of Industry re: Access to Telecommunications Infrastructure*

249-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a letter prepared by Councillor Huetl to the Honourable Melanie Joly, Ministry of Industry, regarding the lack of telecommunications services (mobile and fixed) within the Township of North Frontenac; and advising that Bell was planning to install fibre infrastructure in North Frontenac; however the investment has been put on hold due to the CRTC's recent fibre access decision; and requesting Minister Joly reconsider the decision;

And That Council instructs the Clerk to send the letter to Minister Joly and to provide an update to Council if a response from the Minister's Office is provided.

Carried

12. Council, CAO, and Managers' Administrative Reports

a) *Chief Administrative Officer: Appointment of Member of Council to the Frontenac O.P.P. Detachment Board*

250-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be it Resolved That Council receives for Information the Chief Administrative Officer's

Administrative Report entitled "Appointment of Member of Council to the Frontenac O.P.P. Detachment Board";

And That Council appoints Councillor Fowler to the Frontenac O.P.P. Detachment Board.

Carried

b) ***Clerk/Planning Manager: Shore Road Allowance Closure Approval in Principle - Jarabek and Freeburn***

251-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Jarabek and Freeburn";

And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance(s) described below:

- Part of the Shore Road Allowance lying in front of Part of Lot 8, South West Range, geographic Township of Clarendon (Big Gull Lake)
- Part of the Shore Road Allowance lying in front of Part of Lot 24, Concession 6, geographic Township of Barrie (Kashwakamak Lake).

Carried

c) ***Manager of Community Development: Office Roof Mounted Solar Panel System & Feed-In Tariff Microfit Contract***

252-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Developments Administrative Report entitled "Roof Mounted Solar Panel System & Feed-In Tariff Microfit Contract";

And That Council approves replacing the existing solar rooftop system with a system of the same capacity, using a sole sourced purchase awarded to the current service provider;

And That Council instructs the Treasurer to take the estimated cost of \$16,000 for the replacement system (including the inverter) from the Infrastructure Sustainability Reserve Fund.

Carried

d) ***Manager of Community Development: Enhancing Access to Spaces for Everyone (EASE) Grant Application - Accessible Beaches***

253-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Enhancing Access to Spaces for Everyone (EASE) Grant Application - Accessible Beaches";

And That Council approves the MCD's Application to the 2025 EASE Grant Application -

Accessible Beaches for 100% project funding;

And That Council directs the CAO to enter into a Funding Agreement with EASE Grant upon the Township's successful Application for 100% project funding;

And That Council directs the MCD to have the accessible additions installed at the Sand Lake and Shabomeka Lake Public Beaches if the Application for Funding is successful.

Carried

- e) ***Manager of Community Development: Well Hook-Up - Barrie Community Hall***
254-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Well Hook-Up - Barrie Community Hall";

And That Council instructs the Treasurer to transfer the additional approximately \$4,175 to complete the well hook-up at the Barrie Community Hall from the Community Hall-Sustainability TCA Reserve Fund.

Carried

- f) ***Manager of Community Development: Parking at Shabomeka Lake Landing/Boat Launch - Update***
255-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Parking at Shabomeka Lake Landing/Boat Launch - Update";

And That Council chooses Option #2, creating a Pilot Program for the Shabomeka Lake Association in 2026 for a Water Access Trailer Permit to allow registered water-access-only property owners to submit one licensed trailer plate number per property, granting permission to store a trailer at the designated boat launch beyond the 72-hour limit;

And That Council instructs the Manager of Community Development to provide details of the policy at an upcoming Council meeting for consideration.

Carried

- g) ***Public Works Manager: Request to extend the 50 km/hr speed zone on Ardoch Road***
256-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Request to extend the 50 km/hr speed zone on Ardoch Road";

And That Council approves extending the limits of the reduced speed zone on Ardoch Road as recommended by the Public Works Manager;

And That Council will consider an updated By-law later in the meeting.

Carried

13. External Committees/Local Boards/Task Force Notes and Reports

a) **Committee of Adjustment/Planning Advisory Committee**

257-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee held June 23, 2025.

Carried

b) **Economic Development Task Force**

258-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council receives for information the Minutes of a Meeting of the Economic Development Task Force held July 21, 2025;

And That the Mayor will consider increasing the annual Summerfest budget to \$15,000 during the 2026 Budget deliberations.

Carried

14. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

15. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

16. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

17. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

259-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That leave be given the Mover to introduce the following By-law that has been circulated to all members of Council:

- #2025-36 To Adopt a Speed Limit By-law;

And That this By-law be read a first, second and third time and finally passed.

Carried

18. Public Forum

The Mayor invited questions and comments from the public attending the meeting in-person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC, PWM and MCD left the meeting at this time.

19. Closed Session

a) *Closed Meeting of Council*

260-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council retires to Closed Session at 6:25 p.m. to:

- a. Adopt Minutes of a Closed Meeting held July 17, 2025;
- b. Discuss personal matters about an identifiable individual, including municipal or local board employees, specifically appointments to Township Task Forces; and
- c. A proposed or pending acquisition or disposition of land by the municipality or local board; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, specifically a Land Lease Agreement.

Carried

20. Rise and Report (Overview of the Closed Session by the Presiding Officer)

Note: The MCD returned to the meeting at this time.

The Mayor advised that, during Closed Session, Council adopted the Closed Minutes of a Meeting held July 17, 2025; discussed personal matters about an identifiable individual (see following Resolutions); and reviewed a proposed or pending acquisition or disposition of land by the municipality or local board; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, specifically a Land Lease Agreement.

a) *Appointment to Economic Development Task Force*

261-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council suspends the rules of the Township's Procedural Policy regarding the appointment of a Task Force member;

And That Council appoints Betty Hunter to the Economic Development Task Force until the end of the term of Council.

Carried

b) *Appointment to Housing Advisory Task Force*

262-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Whereas at the meeting on June 12, 2025, Council passed Resolution #184-25 to establish a Housing Advisory Task Force; and that Task Force shall consist of the Mayor, two members of Council and three Council appointed members of the public;

Now Therefore Be It Resolved That Council appoints the following members of the public to the Task Force:

- Tom Hunter
- JP Melville
- Steve Sunderland

Carried

21. Confirmatory By-law

a) ***Confirming By-law #2025-37***

263-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That By-law #2025-37, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held August 7, 2025 be read a first, second, and third time and finally passed.

Carried

22. Adjournment

a) ***Adjournment of the Council Meeting***

264-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council adjourns the Meeting at 7:03 p.m. until August 12, 2025, or at the call of the Chair.

Carried

Mayor

Clerk