



Regular Council Minutes

5:00 p.m. - Thursday, August 28, 2025
Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor John Inglis; Councillor Wayne Good; Councillor Stephanie Regent (Electronic Participation); Councillor Roy Huetl; Councillor Vernon Hermer (Electronic Participation); and Councillor Fred Fowler

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Kelly Watkins, Dipl. M.A., M.M., Treasurer; Sandra Lessard, Deputy Treasurer; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; Brooke Ross, Dipl. M.A., Manager of Community Development; and Marnie Geerlinks, Administrative Assistant to the Clerk/Planning Manager and Director of Emergency Services/Fire Chief

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a. August 28, 2025

269-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated August 28, 2025, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

a. Frontenac Stump and Yard Service

270-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Business Profile of Frontenac Stump and Yard Service provided by the Economic Development Task Force.

Carried

6. Presentations

- a. ***Richard Allen, Manager of Economic Development: Municipal Accommodation Tax Feasibility in Frontenac County***

271-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the presentation by Richard Allen, Manager of Economic Development with the County of Frontenac, regarding Municipal Accommodation Tax Feasibility in Frontenac County; and thanks him for his time spent today.

Carried

- b. ***Richard Allen, Manager of Economic Development: Rural Ontario Development Program - Rehabilitation of K&P Trail***

272-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives the report “K&P Trail Development: Snow Road Station to Wilbur and Rural Ontario Development Program Funding Opportunity” and presentation from Richard Allen, Manager of Economic Development at Frontenac County;

And That the CAO prepare a letter of support to Frontenac County to aid in the application to the Rural Ontario Development Program for the purpose of rehabilitating the Frontenac K&P Trail from Snow Road Station to Wilbur, in the Township of North Frontenac;

And That the Township of North Frontenac shall provide \$10,000 to come from the Operating Contingency Reserve as part of the overall grant application and in support of the K&P Trail rehabilitation project, as outlined in the report;

And That the CAO shall provide a letter of support on behalf of the Township to the County of Frontenac and the Snow Road Snowmobile Club for the emergency replacement of the bridge over Antoine Creek.

For:	Mayor Gerry Lichty, Councillor Stephanie Regent, Councillor Roy Huetl, Deputy Mayor John Inglis, and Councillor Fred Fowler
Against:	Councillor Wayne Good and Councillor Vernon Hermer

Carried 5-2 on a recorded vote

- c. ***Paul Asselin, Member, Environmental Task Force***

273-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council receives for information the presentation by Paul Asselin, on behalf of the Environmental Task Force, regarding Net Metering Proposal; and thanks him for his time spent today;

And That Council instructs the Public Works Manager to have the assessment of the roofs completed at an estimated cost of \$15,000 using a sole source assignment for engineering services with Eastern Engineering, and these funds come from the Infrastructure Sustainability Fund;

And That the Treasurer review the financial implications.

Carried

Note: Councillor Hermer left the meeting at this time.

7. Delegations

None.

8. Adoption of Minutes

a. *Minutes of the Meeting(s) to be adopted by Council*

274-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council adopts the Minutes as circulated, of the following:

1. A Public Meeting held August 7, 2025;
2. A Regular Meeting held August 7, 2025; and
3. A Special Meeting held August 12, 2025.

Carried

9. Business Arising Out of Minutes

a. *Resolution #266-25: Update - Official Plan Application File OP#02/22 and Zoning By-law Amendment File #Z08/22*

275-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Whereas at the meeting held August 12, 2025, Council passed Resolution #266-25 receiving for information the Planning Report prepared by Jennie Kapusta, Community Planner, regarding the Official Plan Application File OP#02/22 and Zoning By-law Amendment File #Z08/22 (Ompah Palmerston Cottage Co-operative);

Now Therefore Be It Resolved That Council receives for information an email dated August 21, 2025 from the Palmerston Lake Association, providing the results of a petition regarding the proposed development on Gravel Point;

And That Council receives for information an email dated August 21, 2025 from the Clerk/Planning Manager advising the applicants have requested a decision on the applications be deferred to allow them time to review the comments received at the August 12, 2025 Special Meeting; and that the Clerk will provide an update to Council at

a future meeting.

Carried

b. *Resolution #245-25 - Draft Procedural Policy*

276-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Whereas at the meeting held August 7, 2025, Council passed Resolution #245-25 receiving for information an email from the Clerk/Planning Manager regarding the draft Procedural Policy provided for review at the July 10, 2025, Regular Council meeting; and that Council instructed the Clerk to include a provision limiting electronic participation by Council members in Closed sessions of Council and Committees; and prohibiting the use of electronic, recording and communication devices during a Closed sessions;

Now Therefore Be It Resolved That Council receives for information the sections of the Procedural Policy with the requested amendments;

And That Council receives the amendments regarding Budget Meetings and Process;

And That Council will consider a By-law to adopt the Procedural Policy later in the meeting.

Carried

c. *Resolution #150-25: Monthly Usage Reports - Electric Vehicle Chargers*

277-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Whereas at the meeting held April 25, 2025, Council instructed the Manager of Community Development to provide monthly usage reports of the EV chargers;

Now Therefore Be It Resolved That Council receives for information the EV Usage Report for July 2025.

Carried

10. Communications

a. *Clerk's Administrative Report - Communications 'A' Section*

278-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b. *Communications 'B' Section - Action Items*

B1. *Murray and Beverley Elliott re: Request for Winter Maintenance - Ragged Chutes Road*

279-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information an email dated August 4, 2025, from Murray and Beverly Elliot, Residents, requesting that winter maintenance be

extended from 1280 Ragged Chutes Road to their 911 number, as they have been clearing this section (approximately 1.6 kilometres) since 2010;

And That the Township's Level of Service Policy By-law #89-13 (as amended) sets out the length of maintenance on Ragged Chutes Road to 1.3 kilometers;

And That Council instructs the Public Works Manager to provide a recommendation regarding this request at an upcoming meeting.

Carried

B2. Aerial Glyphosate Spraying

- *Municipality of West Nipissing*
- *Barb Young, Resident*

280-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That the Province of Ontario, through the Ministry of Natural Resources and Forestry, is planning to begin aerial spraying of glyphosate-based herbicides;

And That new scientific evidence published since Health Canada's last assessment of glyphosate in 2017 has linked glyphosate-based end-use products to cancer, metabolic and neurological diseases, reproductive toxicity, and ecosystem harm;

And That the Province of Quebec banned the use of glyphosate for forestry purposes in 2001 and replaced aerial herbicide spraying with manual forest thinning as a safer alternative forest management method;

And That Council supports the resolutions from the Municipality of West Nipissing and the Township of Moonbeam requesting that the Ministry of Natural Resources and Forestry reconsider the planned use of glyphosate-based herbicides and suspend the aerial spraying initiative until further independent research and updated risk assessments are completed and reviewed;

And That this resolution be provided to the Ministry of Natural Resources and Forestry; the Association of Municipalities of Ontario; John Jordan, MPP; and Barbara Young, Resident.

Carried

11. Council, CAO, and Managers' Administrative Reports

a. Clerk/Planning Manager: Shore Road Allowance Closure and By-law - Dean

281-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law –Dean";

And That, as required by By-law #2025-04, the following be declared as surplus and sold to the adjoining owner:

All That Part of the Shore Road Allowance abutting Marble Lake lying in front of Lot 25, Concession 8, geographic Township of Barrie, Township of North Frontenac, County of Frontenac being Part 1 on Registered Plan 13R-23307

And That an appraisal of the property is not necessary as this is a Shore Road

Allowance;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell this portion of the Shore Road Allowance.

Carried

- b. ***Clerk/Planning Manager: Shore Road Allowance Application for Approval in Principle – McKittrick and Muradori/Cote***

282-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – McKittrick and Muradori";

And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance (s) described below:

- Part of the Shore Road Allowance lying in front of Part Lot 27, Concession 8, geographic Township of Barrie (Marble Lake).
- Part of the Shore Road Allowance lying in front of Lot 4, Plan 1535, geographic Township of Clarendon (Big Gull Lake,).

Carried

- c. ***Director of Emergency Services/Fire Chief: Emergency Response Plan Annual Compliance Report - 2024***

283-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Director of Emergency Services, Fire Chiefs Administrative Report entitled "Emergency Response Plan Annual Compliance Report - 2024".

Carried

- d. ***Manager of Community Development: Electric Vehicle Charging Stations - Update***

284-25 Moved by Councillor Fred Fowler, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle Charging Stations - Update";

And That Council requests the Manager of Community Development to look at options to increase revenue and decrease expenses and report back to Council at a future meeting.

Carried

285-25 Moved by Councillor Roy Huetl, Seconded by Councillor Fred Fowler

Whereas the Township of North Frontenac has completed the installation of public Electric Vehicle (EV) Chargers, which became operational on March 31, 2025, as part of our commitment to promoting sustainable transportation and reducing greenhouse gas

emissions;

And Whereas the Township received its first electricity bill in July 2025 and was surprised by the unexpectedly high delivery charges applied to the EV Charger account;

And Whereas these delivery charges were not communicated or anticipated during the planning and budgeting phases of the project;

And Whereas Township staff have engaged in discussions with Hydro One and have been advised that the current rate classification and associated delivery charges are standard for EV Charger accounts;

And Whereas high delivery charges may discourage municipalities and private entities from investing in EV infrastructure, thereby undermining provincial and municipal climate goals;

Now Therefore Be It Resolved That the Council of the Township of North Frontenac respectfully urges the Ontario Energy Board (OEB) to further review and revise the current rate classifications and delivery charges applied to public EV Charging Stations to make them affordable to operate;

And Further That the Township of North Frontenac forward this resolution to the Ontario Energy Board, Hydro One, the Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA) and local Members of Provincial Parliament for their support and action;

And Further That a copy of this resolution be shared with other Ontario municipalities encouraging them to advocate for fair and sustainable utility rates for public EV infrastructure.

Carried

e. ***Manager of Community Development: Community Improvement Plan (CIP) - Recommended Amendment***

286-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Community Improvement Plan (CIP) - Recommended Amendment";

And That Council directs the Manager of Community Development to work with the County of Frontenac Planners and Economic Development Task Force on a CIP amendment for Council's consideration.

Carried

f. ***Treasurer: New Website Platform Required***

287-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "New Website Platform Required";

And That Council supports the selection of Sandbox Software Solutions as the successful proponent for our website;

And That Council instructs the Treasurer to take the One Time Fee and the first year of hosting from the Electronics/Software Sustainability Reserve Fund in the amount of

\$28,500.

Carried

- g. *Treasurer and Clerk/Planning Manager: Next Steps for Potential Vesting of Property (1042 090 010 07402 - 15404 Road 509) from Failed Tax Sale***

288-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Administrative Report prepared by the Clerk/Planning Manager and the Treasurer entitled "[Next Steps for Potential Vesting of Property from Failed Tax Sale](#)";

And That Council chooses Option #1.

Carried

- h. *Treasurer: 2026 Budget process and dates***

289-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Administrative Report prepared by the Treasurer entitled "2026 Budget Process and Dates";

And That Council reduce the time period as set out in subsection 7(3) of O.Reg 530/22 to pass a resolution making an amendment to the proposed budget from 30 days to 16 days (November 20, 2025 to December 5, 2025);

And That Council reduce the time period as set out in subsection 7(3) of O. Reg 530/22 to override the head of council's veto of an amendment to the proposed budget from 15 days to 4 days (December 9, 2025 to December 12, 2025);

And That Council approves the 2026 Budget Schedule as presented.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

- a. *Environmental Task Force***

290-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the notes dated July 29, 2025 from a meeting of the Environmental Task Force.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a. *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a. *By-law(s) to be Considered:*

291-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2025-35 To Adopt a Procedural Policy for Council and Committees;
- #2025-39 To Close and Sell Part of a Shore Road Allowance;

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

The Mayor invited questions and comments from the public attending the meeting in-person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC, MCD, PWM, Treasurer, Deputy Treasurer, and Administrative Assistant to the Clerk left the meeting at this time.

18. Closed Session

- a. *Closed Meeting of Council*

292-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council retires to Closed Session at 7:51 p.m. to:

- a. Adopt Closed Minutes of a Meeting held August 7, 2025; and
- b. To Consider Advice that is Subject to Solicitor-Client Privilege, including Communications Necessary for that Purpose.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised Council adopted Minutes from a Closed Session of Council dated August 7, 2025; received advice that was subject to Solicitor-Client privilege; and discussed a personal matter about an identifiable individual and provided direction to staff.

20. Confirmatory By-law

- a. *Confirming By-law #2025-40*

293-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2025-40, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held August 28, 2025, be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a. *Motion to Adjourn*

294-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council adjourns the Meeting at 8:36 p.m. until September 18, 2025, or at the call of the Chair.

Carried

Mayor

Clerk