



# Regular Council Minutes

9:00 AM - Friday, October 10, 2025  
Council Chambers

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**Present:** Mayor Gerry Lichty; Deputy Mayor John Inglis; Councillor Roy Huetl; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler

**Absent with Regret:** Councillor Stephanie Regent

**Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; Brooke Ross, Dipl. M.A., Manager of Community Development; Kelly Watkins, Dipl. M.A., M.M., Treasurer; and McKenzie Millar, Technical Services Officer

## 1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

## 2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

## 3. Approval of Agenda

### a) *October 10, 2025*

**323-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council approves the Agenda dated October 10, 2025, as circulated.

**Carried**

## 4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

## 5. Business Profile

### a) *Homes and Cottages Unlimited Realty Inc.*

**324-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Business Profile of Homes and Cottages Unlimited Realty Inc. provided by the Economic Development Task Force (EDTF).

**Carried**

**6. Presentations**

None.

**7. Delegations**

None.

**8. Adoption of Minutes**

**a) *Minutes of the Meeting(s) to be adopted by Council***

**325-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council adopts the Minutes of the following meetings as circulated:

1. A Regular Council meeting held September 18, 2025;
2. A Meeting of the Personnel and Audit Committee held September 23, 2025

**Carried**

**9. Business Arising Out of Minutes**

None.

**10. Communications**

**a) *Clerk's Administrative Report - Communications 'A' Section***

**326-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

**Carried**

**b) *Communications 'B' Section***

*None.*

**11. Council, CAO, and Managers' Administrative Reports**

**a) *Clerk/Planning Manager: Proposed 2026 Meeting Dates***

**327-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager's

Administrative Report entitled “Proposed 2026 Council Meeting Dates”;

**And That** Council sets the 2026 Council Meeting Schedule as follows:

January 16, 2026 at 9:00 am  
February 6, 2026 at 9:00 am  
February 27, 2026 at 9:00 am  
March 20, 2026 at 9:00 am  
April 10, 2026 at 9:00 am  
May 1, 2026 at 9:00 am  
May 21, 2026 at 5:00 pm  
June 11, 2026 at 5:00 pm  
July 9, 2026 at 5:00 pm  
August 13, 2026 at 5:00 pm  
September 11, 2026 at 9:00 am  
October 2, 2026 at 9:00 am  
October 23, 2026 at 9:00 am  
November 16, 2026 at 1:00 pm (Inaugural Meeting of Council)

**Carried**

- b) ***Clerk/Planning Manager: Shore Road Allowance Closure Approval in Principle - Roberts, Strong, Smith and Paddock***

**328-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** Council receives for information the Clerk/Planning Manager’s Administrative Report entitled “Shore Road Allowance Application for Approval in Principle – Roberts, Strong Smith and Paddock”;

**And That** Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance(s) described below:

- Part of the Shore Road Allowance lying in front of Lot 1, Registered Plan 1465, geographic Township of Clarendon (Big Gull Lake)
- Part of the Shore Road Allowance lying in front of Lot 286, Plan 1044, geographic Township of Barrie (Kashwakamak Lake).
- Part of the Shore Road Allowance adjacent to Lot 15, Concession 8, geographic Township of Barrie (Mississagagon Lake).
- Part of the Shore Road Allowance lying in front of Pt Lot 17 and 18, Concession 7, geographic Township of Barrie (Mississagagon Lake).

**Carried**

- c) ***Director of Emergency Services/Fire Chief: Essential Services Fair 2025***

**329-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Director of Emergency Services, Fire Chief (DESFC)'s Administrative Report entitled “Essential Services Fair -

August 23, 2025”;

**And That** the Township of North Frontenac and Addington Highlands provided a Services Fair to promote and showcase the services available to the residents of the two Townships.

**And That** Council instructs the Director of Emergency Services/Fire Chief to review the information from the 2025 Essential Services Fair and to provide recommendations at a future Regular Council Meeting regarding future Essential Services Fairs.

**And That** Council requests the Mayor to sign Thank You letters to all Agencies that participated at the Essential Services Fair in 2025.

**Carried**

- d) ***Manager of Community Development: Attendance at the 2025 Ontario East Municipal Conference (OEMC)***

**330-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be it Resolved That** Council receives for information the Manager of Community Development's Administrative Report entitled "MCD Attendance at the 2025 Ontario East Municipal Conference (OEMC)".

**Carried**

- e) ***Public Works Manager: Community Emergency Preparedness Grant (CEPG) Round 3 2025-2026***

**331-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Public Works Manager's Administrative Report entitled "Community Emergency Preparedness Grant (CEPG) Round 3 2025-2026";

**And That** Council directs the Public Works Manager to proceed with the Application for the Community Emergency Preparedness Grant for two (2) Mobile Communication Towers (Portable Changeable Message Signs);

**And That** Council directs the Chief Administrative Officer (CAO) to sign the Application and enter into an Agreement upon the Township's successful Application for Funding.

**Carried**

- f) ***Public Works Manager: Memorandum of Understanding - Ontario Federation of Snowmobile Clubs - District 2 - Mazinaw Power Line Snowmobile Club***

**332-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be it Resolved That** Council receives for information the Public Works Manager and Clerk/Planning Manager's Administrative Report entitled "Memorandum of Understanding - Ontario Federation of Snowmobile Clubs - District 2 - Mazinaw Power Line Snowmobile Club";

**And That** Council will consider a By-law later in the meeting to sign the Memorandum of Understanding.

**Carried**

## 12. External Committees/Local Boards/Task Force Notes and Reports

### a) *Committee of Adjustment/Planning Advisory Committee*

**333-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the Minutes of a meeting of the Committee of Adjustment/Planning Advisory Committee held August 25, 2025.

**Carried**

### b) *Housing Advisory Task Force*

**334-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the September 10, 2025 Notes of the Housing Advisory Task Force (HATF);

**And That** Council approves the 2025-2026 HATF Terms of Reference.

**Carried**

### c) *Economic Development Task Force*

**335-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** Council receives for information the September 15, 2025 Notes of the Economic Development Task Force (EDTF);

**And That** Council supports joint Task Force Meetings with Central Frontenac to determine potential opportunities to partner on initiatives and events.

**Carried**

### d) *Joint Health and Safety Committee*

**336-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council receives for information the August 22, 2025 Notes of the Joint Health and Safety Committee (JHSC).

**Carried**

## 13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

## 14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

## 15. Council Portfolio Verbal Reports

### a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

## 16. Introduction and Reading of By-laws

### a) *By-law(s) to be Considered:*

**337-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler**

**Be It Resolved That** leave be given the Mover to introduce the following By-law that has been circulated to all members of Council:

- #2025-46 To Sign Memorandum of Understanding with Ontario Federation of Snowmobile Clubs

**And That** this By-law be read a first, second and third time and finally passed.

**Carried**

## 17. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC, MCD, PWM and Treasurer left the meeting at this time.

## 18. Closed Session

### a) *Closed Meeting of Council*

**338-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council retires to Closed Session at 9:43 a.m. to:

- a. Adopt minutes of Closed Meeting of Council held September 18, 2025; and
- b. Adopt minutes of a Closed Meeting of the Personnel and Audit Committee held on September 23, 2025.

**Carried**

## 19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that during the Closed Session, Council adopted minutes of a Closed Meeting of Council held September 18, 2025; and minutes of a Closed Meeting of the Personnel and Audit Committee held September 23, 2025.

## 20. Confirmatory By-law

### a) *Confirming By-law #2025-47*

**339-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl**

**Be It Resolved That** By-law #2025-47 being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held October 10, 2025 be read a first,

second, and third time and finally passed.  
**Carried**

## 21. Adjournment

### a) *Adjournment of Meeting*

**340-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer**

**Be It Resolved That** Council adjourns the Meeting at 9:54 a.m. until October 24, 2025 or at the call of the Chair.

**Carried**

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Mayor

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Clerk