



Regular Council Minutes

9:00 AM - Friday, November 21, 2025
Council Chambers

- Present:** Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler
- Absent with Regret:** Councillor Stephanie Regent
- Also Present:** Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager, Brooke Ross, Dipl. M.A., Manager of Community Development; Kelly Watkins, Dipl. M.A., M.M., Treasurer; McKenzie Millar, Technical Services Officer; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager, Dipl. M.A.; Taylor Cooper, CAO Executive Assistant; Sonya Bolton, Manager of Community Planning, County of Frontenac; and Jennie Kapusta, Community Planner, County of Frontenac

1. Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) November 21, 2025

361-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council approves the Agenda dated November 21, 2025, as amended to consider By-law #2025-53 Official Plan Amendment and #2025-54 Zoning By-law Amendment regarding Lafolia Lane to following the report (Item 9a).

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

Deputy Mayor Huetl declared a Conflict of Interest with Item 11(c) the Public Works Manager's Administrative Report entitled "Options to Manage Non-eligible Blue Box Material Post-transition"; and an item to be discussed in Closed Session.

5. Business Profile

a) **Artizan Knife**

362-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Business Profile of Artizan Knife provided by the Economic Development Task Force (EDTF).

Carried

6. Presentations

a) **Joel Wiebe, Senior Advisor for Community Relations, ALTO: High Speed Rail**

363-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the presentation from Joel Wiebe, Senior Advisor for Community Relations, ALTO, regarding a proposed High Speed passenger railway system connecting Toronto, Peterborough, Ottawa, Montreal, Laval, Trois-Rivieres and Quebec; and thanks him for his time spent today.

Carried

b) **Corey Klatt, CAO: 2024-2028 Strategic Plan**

364-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Chief Administrative Officer's presentation entitled "2024-2028 Strategic Plan - 2025 Updates".

Carried

Note: Council took a short recess at this time. Taylor Cooper, CAO Executive Assistant, left the meeting at this time.

c) **Sally McIntyre, General Manager, Mississippi Valley Conservation Authority: Summary of Changes and Comments regarding Proposed Changes under the Conservation Authorities Act (See Attachment #1 - Presentation to Council)**

365-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a presentation from Sally McIntyre, General Manager of Mississippi Valley Conservation Authority, regarding Proposed Changes under the Conservation Act; and thanks her for her time spent today.

Carried

366-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Whereas the municipalities of the Mississippi and Carp river watersheds agreed to form a Conservation Authority in 1968 to address aging dam infrastructure, manage natural hazards, and enhance conservation;

And Whereas since 2020 over \$3 million of municipal dollars have been invested in the operation, maintenance, and capital renewal of the eleven dams and six conservation areas within the jurisdiction of Mississippi Valley Conservation Authority (MVCA) including seven dams in North Frontenac, with MVCA securing an additional \$1.38 million in grants to implement those capital works;

And Whereas the 11 municipalities lying within MVCA's jurisdiction fund approximately 68% of the annual operating budget of MVCA compared to a combined provincial and federal contribution of just 5%;

And Whereas the proposed St. Lawrence Regional Conservation Authority is to be over 18,500 square kilometres and serve 46 municipalities;

And Whereas the current municipal governance model of proportional representation based upon municipal assessment value would be impractical; and local governance over local monies and local assets could be undermined;

And Whereas Bill 68 "Plan to Protect Ontario (Budget Measures)" would allow a new provincial Agency to direct the strategic direction, finances, and operational activities of the new Regional Conservation Authority, imposing additional costs on municipalities to fund the Agency via fees levied on the new Regional Conservation Authority; and that per capita annual operating costs within MVCA's jurisdiction are predicted to increase from being one of the lowest at approximately \$18 per capita per year;

And Whereas the Township of North Frontenac is supportive of the enhanced municipal control over Conservation Authorities that took effect in 2024 with the categorization of Conservation Authorities programs and services and signing of Memorandums of Understanding; and the Township recognizes that MVCA has made significant demonstrable improvements in operational effectiveness in recent years and is committed to continuous improvement;

And Whereas North Frontenac benefits from having conservation authority staff available locally that know our communities, developers, lake associations and Township staff;

Now Therefore Be It Resolved That as Bill 68 has already undergone Second Reading and time is of the essence, North Frontenac Council advises the following:

1. Council does not support direct or indirect municipal funding of the proposed Ontario Conservation Authority Agency;
2. Council does not support formation of the proposed "St. Lawrence Regional Conservation Authority" outlined in Environmental Registry Notice 025-1257;
3. Council requests that the Ministry pause approval of the proposed St. Lawrence Regional Conservation Authority to allow for meaningful and timely engagement with the municipalities and conservation authorities of Eastern Ontario;
4. Council requests that the Ministry examine alternative approaches to equalizing

resources amongst CAs including review of the annual provincial transfer to conservation authorities that were halved in 2019 and have remained unchanged since; and

5. Council requests that the Ministry facilitate consistency amongst CAs by updating provincial technical guidelines that inform permitting by conservation authorities in Ontario; and

And That Council instructs the Clerk to provide this resolution to the Environmental Registry of Ontario consultations; the Minister of the Environment, Conservation and Parks, as well as the Opposition critics; MPP, John Jordan; the Association of Municipalities of Ontario (AMO); Conservation Ontario; and the other municipalities within MVCA's jurisdiction.

Carried

[Attachment #1](#)

7. Delegations

None.

8. Adoption of Minutes

- a) *Minutes of the Meeting(s) to be adopted by Council*

367-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes of a Regular Meeting held October 31, 2025, as circulated.

Carried

9. Business Arising Out of Minutes

- a) *Resolution #266-25: Lafolia Lane - OPA and ZBLA*

368-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Planning Report Addendum and attachments prepared by Jennie Kapusta, Community Planner with the County of Frontenac, regarding Official Plan Amendment File Number OP02/22 and Zoning By-Law Amendment File Number Z08/22 for Ompah Palmerston Cottage Co-operative, located at 1099B Lafolia Lane;

And That Council will consider By-laws to amend the Official Plan and Zoning By-law later in the meeting.

Carried

369-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That leave be given to the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2025-53 To Amend the Official Plan to Redesignate a property from Rural to Site

Specific Rural Cooperative Area 1;

- #2025-54 To Amend the Zoning By-law to Rezone a property from Limited Service Waterfront and Limited Service Rural to a Site Specific Rural Cooperative Exception zone with a Holding Symbol ;

And That these By-laws be read a first, second and third time and finally passed.

For:	Deputy Mayor John Inglis
Against:	Mayor Gerry Lichty, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Defeated 1-5 on a recorded vote

370-25 Moved by Councillor Roy Huetl, Seconded by Councillor Wayne Good

Be It Resolved That Council denies the Official Plan Amendment and Zoning By-law based on the following:

- Uncertainty of the substrate and damage to the lakes;
- More people swimming near spawning bed therefore impacts on the lake;
- Does not support County and Township Official Plan - protecting lakes;
- Spring fed lake - end of point trout spawning; potential long-term impact on trout fishery;
- Obligation to protect resources by water;
- Precedent setting and potential expansion to other lakes;
- Potential damage to tourism;
- No access to site; and
- Water supply concerns.

Carried

Note: Sonya Bolton, Manager of Community Planning; Jennie Kapusta, Community Planner; and Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager left the meeting at this time.

10. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

371-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) *Communications 'B' Section - Action Items*

B1. *Land O' Lakes Garden Club re: 3rd Annual Pitch In For Mother Earth (Litter Pick-up Day)*

372-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information an email from Mary Kelly, Land O'Lakes Garden Club advising the 3rd Annual Pitch In for Mother Earth (PI4ME) campaign will be held April 25th 2026;

And That Council supports the annual PI4ME event and approves use of the Barrie Hall and parking lot on April 25, 2026;

And That Council waives the Hall rental fee for the PI4ME event;

And That Council approves the Township of Addington Highlands placing a bin on a temporary basis in the Barrie Hall parking lot;

And That the Public Works Manager (PWM) will prepare the required Memorandum of Understanding (MOU) between the Township and the Land O' Lakes Garden Club, requiring the Garden Club, in their leadership role, to:

- Oversee the event;
- Be responsible for and provide proof of insurance for the event and all volunteers;
- Indemnify the Township; and
- Commit to all safety provisions;

And That Council authorizes the PWM to approve the event with the Land O' Lakes Garden Club through a Memorandum of Understanding on an annual basis, including the use of the Barrie Hall without a fee.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) ***Clerk/Planning Manager: Transfer of Property to County of Frontenac for K&P Trail - Road Closing By-law***

373-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Transfer of Property to County of Frontenac for K&P Trail - Road Closing By-law";

And That Council will consider a By-law later in the meeting to stop-up, close and sell the Concession Road Allowance between Concession 9 and 10, Lot 9 and 10.

Carried

b) ***Clerk/Planning Manager: Appointment of Secretary/Treasurer of the Committee of Adjustment/Planning Advisory Committee***

374-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Appointment of Secretary-Treasurer of the Committee of Adjustment/Planning Advisory Committee";

And That Council approves the Deputy Clerk/Assistant to the Planning Manager being appointed as Secretary-Treasurer of the Committee of Adjustment/Planning Advisory Committee;

And That Council will consider an Appointing By-law later in the meeting.

Carried

Note: Laura Manion, Public Works Administrative Assistant (PWAA), entered the meeting at this time.

c) ***Public Works Manager: Options to Manage Non-eligible Blue Box Material Post-transition***

375-25 Moved by Councillor Wayne Good, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Options to Manage Non-eligible Blue Box Material Post-transition";

And That Council approves providing collection and processing services for blue box materials from Industrial, Commercial, and Institutional (IC&I) users at the Township's six waste sites without a service fee commencing January 1, 2026;

And That the blue box program introduced for IC&I users will be monitored and assessed after one year considering the demand and associated costs, with the results reported to Council;

And That the Free Tag Incentive for household waste in exchange for each bag of recyclables will continue in accordance with By-law #2023-80.

Carried

d) ***Public Works Manager: Request to Extend the Year-round Maintenance Limits on East Bay Road***

376-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Public Works Manager's (PWM) Administrative Report entitled "Request to Extend the Year-round Maintenance Limits on East Bay Road";

And That fifty (50)+/- properties are serviced by East Bay Road beyond Butterball Lane;

And That Council denies the request to extend the limits of year-round maintenance on East Bay Road by 900m from Butterball Lane to Thacker Lane.

Carried

Note: The TSO and PWAA left the meeting at this time.

12. External Committees/Local Boards/Task Force Notes and Reports

a) ***Committee of Adjustment/Planning Advisory Committee***

377-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of a meeting of the Committee of Adjustment/Planning Advisory Committee held September 22, 2025.

Carried

b) **Joint Health and Safety Committee**

378-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Minutes of a meeting of the Joint Health and Safety Committee held August 22, 2025.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

16. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

379-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-laws that have been circulated to all members of Council:

- #2025-51 To Appoint a Secretary-Treasurer for the Committee of Adjustment/Planning Advisory Committee;
- #2025-52 To Close, Stop up and Sell a Portion of a Concession Road Allowance;

And That these By-laws be read a first, second and third time and finally passed.

Carried

17. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The MCD left the meeting at this time.

18. Closed Session

- a) ***Closed Meeting of Council***

380-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 11:58 a.m. to:

- a. Adopt Closed Minutes of meetings held October 10, 2025 and October 24, 2025;
- b. To discuss an Agreement for Producer Responsibility Organization for Blue Box Materials under the following subsections of the Municipal Act Section 239(2):
 - (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

- a) ***The Mayor advised that, during Closed Session, Council adopted Closed Minutes of Meetings held October 10, 2025 and October 24, 2025. He advised Council received an administrative report from the Public Works Manager regarding Depot Operations Agreement with Circular Materials***

381-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's closed Administrative Report entitled "Depot Operations Agreement with Circular Materials";

And That Council authorizes the Chief Administrative Officer to sign the required Depot Operations Agreement with Circular Materials on behalf of the Township for the blue box program;

And That Council also authorizes the Chief Administrative Officer to sign documents such as change orders or notices that may require approval during the contract period.

Carried

20. Confirmatory By-law

- a) ***Confirming By-law #2025-55***

382-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That By-law #2025-55, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held November 21, 2025, be read a first, second, and third time and finally passed.

Carried

21. Adjournment

- a) ***Adjournment of Meeting***

383-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 12:41 p.m. until the Special Meeting beginning at 1:00 p.m. today.

Carried

Mayor

Clerk



Proposed Regionalization of CAs and Crown Agency

Township of North Frontenac

November, 2025

Municipal Governance of CAs

- MVCA was established in 1968.
- Municipalities of the Mississippi and Carp river watersheds agreed to work together to address aging dams, manage natural hazards, and enhance land conservation.
- MVCA is managed by local elected leaders.
- Built, maintains, and operates dams and manages their capital renewal.
- Maintains local conservation areas.
- Provides water data and flood warnings to landowners.
- Provides local stewardship programs and outdoor education
- Is located in the watershed and supports the activities of community partners.
- In 2025, municipal levies funded 68% of MVCA's Operating Budget.

Current Model: CA Act

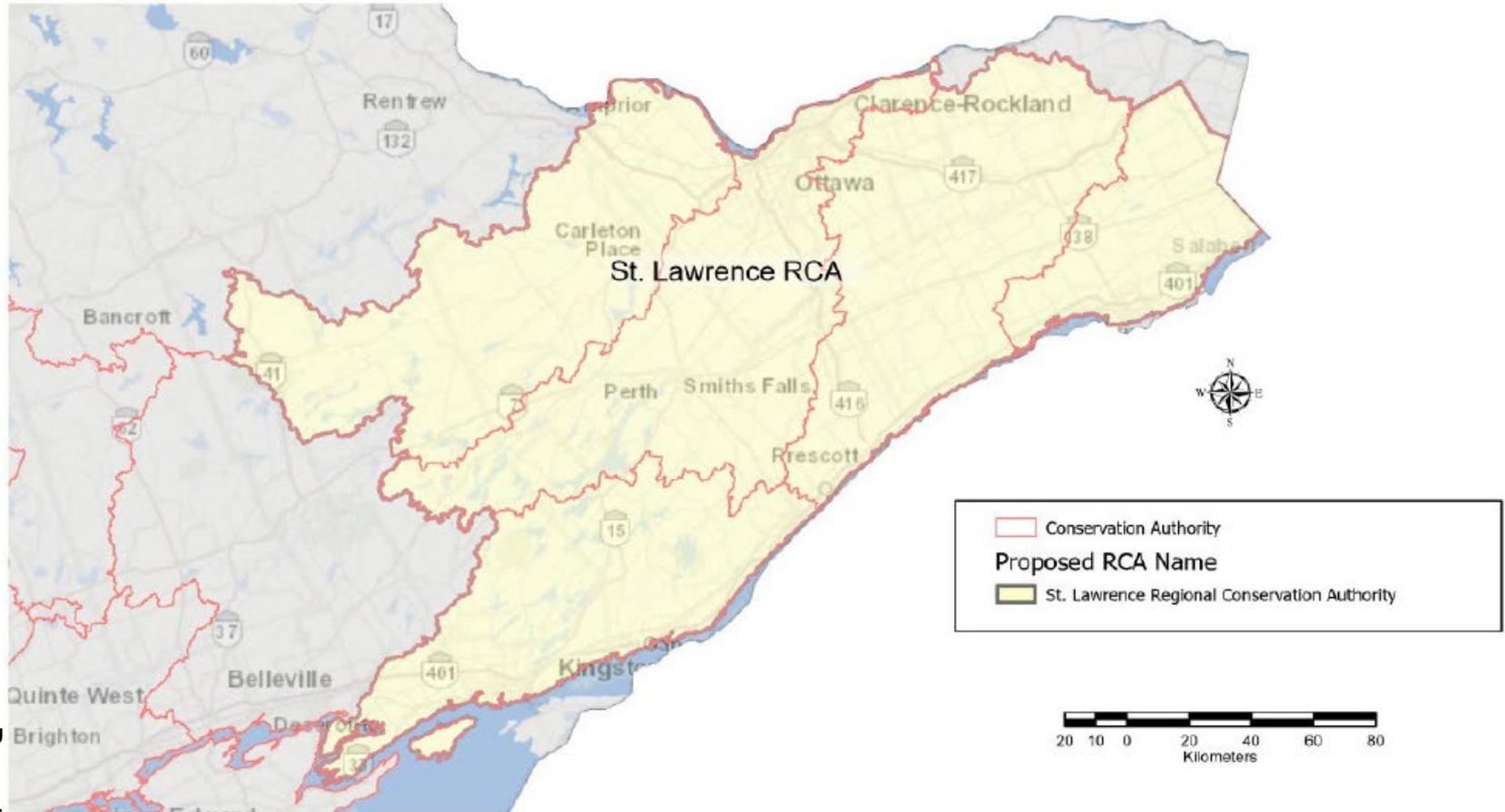
As amended in 2020 to enhance municipal governance:

- *Members of an authority shall be appointed by the respective councils...*
- *Participating municipality shall ensure that at least 70 per cent of its appointees are selected from among the members of the municipal council...*
- *chairs and vice-chairs...(to be appointed)...on a rotating basis so as to ensure that a member appointed to the authority by a particular participating municipality cannot be appointed to succeed an outgoing chair or vice-chair appointed to the authority by the same participating municipality.*

Provincial Proposals

- Consolidation of 36 CAs into 7 regions
 - MVCA to be merged with Rideau, South Nation, Cataraqui, and Raisin Region conservation authorities.
- Formation of a new crown Agency to oversee amalgamation of CAs and future operations (Bill 68.)
- Amalgamation proposal posted on the Environmental Registry of Ontario (#025-1257) with comments due by December 22, 2025.

Proposed Amalgamated Regional CA



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- ~18,500 km² comprising 46 municipalities.
- MVCA is the only CA with significant infrastructure used to manage water levels and flows across an entire watershed.

What we know: Proposed Agency

Draft Legislative says the Agency would:

- oversee the transition to the proposed regional watershed-based framework.
- oversee the governance of authorities and matters such as their operations, including programs and services.
- the power to “issue directions” to Regional CA on matters such as:
 - Strategic Planning, Budgeting, Asset Management, Procurement, Information Technology, Service Standards, and Performance Targets and Indicators.
- lead the development and implementation of digital strategies.
- require the payment of fees in respect of any matter related to the performance of its duties.
- To recover its costs and expenses the Agency could also:
 - “determine the amounts...that the authorities collectively owe to the Agency;
 - apportion those amounts to the authorities.”

What We Don't Know: Governance & Funding

- **Municipal Representation, Control and Liability** – how would the 46 municipalities retain meaningful oversight over the monies they contribute? Overlapping responsibilities?
- **Future Municipal Levies** – Currently sit at ~68% of operating costs in MVCA's jurisdiction (5% combined provincial/federal transfers) Whose portion is going to go up?
- **Amalgamation costs** – who will pay for cancellation of any affected contracts and leases, buy-out packages, and wage harmonization?
- **Project Implementation** – if Regional CAs are “directed” to implement digital solutions, would the Agency fund those initiatives?
- **Technical Support** – would the Agency provide (and charge for) ongoing technical support and address (and charge for) applicant and CA user support for the permitting system?
- **Future Agency Fees** – what other “costs and expenses” would Regional CAs (i.e. member municipalities) be required to pay to the proposed Agency?
- **CA Reserves** – would MVCA's existing reserves remain tied to its watersheds?
- **Category 2 and 3 MOUs** – MVCA's 2026 Draft Budget proposes only 5% of the Municipal Levy—others are significantly higher. How would costs be controlled?

What we know: Risks

- Amalgamation takes years to implement and is costly
- There are often service disruptions and slowing of business processes during that period
- It can result in reduced public access to front-line staff and services with the closure of local offices
- There is invariably a loss of corporate knowledge with staff departures and reassignments
- There is risk that municipalities will lose control over local decisions, spending, and levies:
 - Proposed politically-appointed **Agency** with broad powers including to impose new levies.
 - Proposed **Regional CA** with unknown governance structure and municipal representation.
 - Unknown funding model.

Gaps in Boundary Criteria

- **Financial fairness**—limiting the transfer of municipal tax dollars outside their assessment jurisdiction
- **Operational effectiveness**—travel times to sites, spans of control, management supervision over large distances, maintaining/enhancing customer service.
- **Governance effectiveness**—ability of Board members to meet, develop Board cohesion, and effectively represent the interests of their municipalities.
- **Existing partnership agreements**—many CAs already collaborate on a wide variety of matters in the absence of amalgamation.
- **Regulatory Differences**—the Ottawa River and St. Lawrence River are managed differently and operated under different transboundary agreements.

MVCA Value Proposition

- **Locally responsive organization** with a fiscally responsible and customer-oriented Board run by you.
- **Met and exceeded the strategic objectives** set for the period 2021-2025 while addressing all of the numerous changes and regulatory requirements issued by the province over that period.
- **97% success rate** (139/144 permits issued on time year-to-date)
- **Significant investments** in local dams, monitoring systems, modeling, and online tools for landowners.
- **Consistently implement provincial directives** in an affordable manner, without the need for regionalization.