



Regular Council Minutes

9:00 AM - Friday, December 12, 2025
Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler

Absent with Regret: Councillor Stephanie Regent

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager; Brooke Ross, Dipl. M.A., Manager of Community Development; Kelly Watkins, Dipl. M.A., M.M., Treasurer; McKenzie Millar, Technical Services Officer; and Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager, Dipl. M.A.

1. Call to Order

The Mayor called the meeting to order at 9:27 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *December 12, 2025*

410-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council approves the Agenda for the Regular Meeting dated December 12, 2025, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Zoning By-law Amendment - By-law to be Considered

a) *File #Z04/25 - To Rezone a property from Residential Waterfront to Residential*

Waterfront Exception Zone with Holding Symbol

411-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law that has been circulated to all members of Council:

- 2025-60 To Approve a Zoning By-law Amendment for a Residential Waterfront Exception Zone with a Holding Symbol, as amended to include mitigation measurers from Cambium;

And That this By-law be read a first, second and third time and finally passed.

For:	Deputy Mayor John Inglis
Against:	Mayor Gerry Lichty, Councillor Wayne Good, Councillor Roy Huetl, Councillor Vernon Hermer, and Councillor Fred Fowler

Defeated 1-5 on a recorded vote

412-25 Moved by Councillor Roy Huetl, Seconded by Councillor Wayne Good

Be It Resolved That Council denies application #Z04/25 because of the following reasons:

- Proximity to the water;
- Proximity to the Waste Site;
- Potential for litter, odour, vermin and noise; and
- Vehicular presence when waste site is re-opened.

Carried

Note: Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager left the meeting at this time

6. Business Profile

None.

7. Presentations

a) Years of Service Awards

<i>Recipients</i>	<i>Department</i>	<i>Years of Service</i>
<i>Richard Tryon</i>	<i>Kaladar Barrie Fire Department</i>	<i>50 Years</i>
<i>Stan Seitz</i>	<i>North Frontenac Fire Department</i>	<i>45 years</i>
<i>Teegan Wise</i>	<i>Roads Department</i>	<i>15 Years</i>
<i>John Inglis</i>	<i>Council</i>	<i>15 Years</i>
<i>Shayne Macarther</i>	<i>Kaladar Barrie Fire Department</i>	<i>15 Years</i>

<i>Nicholas Ross</i>	<i>North Frontenac Department</i>	<i>Fire</i>	<i>10 Years</i>
<i>Darwyn Sproule</i>	<i>Roads Department</i>		<i>10 Years</i>
<i>Jean Wemp</i>	<i>Administration</i>		<i>10 Years</i>
<i>Dave Avery</i>	<i>Kaladar Barrie Department</i>	<i>Fire</i>	<i>10 Years</i>
<i>Nickholas Cooke</i>	<i>Kaladar Barrie Department</i>	<i>Fire</i>	<i>10 Years</i>

8. Delegations

None.

9. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

413-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held November 21, 2025; and
2. A Special Meeting of Council held November 21, 2025.

Carried

10. Business Arising Out of Minutes

a) *2026 Adopted Budget Update for December 12, 2026 Council Agenda*

414-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Whereas at the Special Meeting held December 4, 2025, the 2026 Draft Mayor's Budget was presented to Council for Consideration;

Now Therefore Be It Resolved That Council receives for information an email dated December 5, 2025, from Kelly Watkins, Treasurer, providing an overview of the changes made to the Draft Mayor's Budget; and advising the Budget is deemed adopted as the Mayor has issued a Mayoral Decision confirming that he will not be vetoing any of the Resolutions to amend the Draft Budget;

And That Council will consider a By-law later in the meeting to formally indicate the Mayor's Budget has been adopted.

Carried

Note: Councillor Good left the meeting at this time.

b) *Results from Integrity Commissioner's Investigation into Contravention of Township's Code of Conduct Policy*

415-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas Council submitted a complaint to Tony Fleming, the Township's Integrity Commissioner, on August 8, 2025 advising Councillor Regent had breached the Township's Code of Conduct;

Now Therefore Be It Resolved That Council receives for information the Cover Letter and Final Report dated November 11, 2025, from Mr. Fleming providing an overview of the complaint received, his findings regarding the matter and his recommendations;

And That Council implements the recommendation included in the Integrity Commissioner's Report.

Carried

- c) ***Resolution #182-25: Request for Permission from Clar Mill Community Volunteers to Apply for Grant***

416-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas at the Council meeting on June 12, 2025, Council passed Resolution #185-25 receiving for information the email dated May 7, 2025 from the Clar-Mill Community Volunteers (CMCV) requesting permission from the Township to apply for a grant in September 2025 for proposed renovations to the storage room next to the kitchen at the Clar-Mill Community Hall and approved the CMCV and Township's Application to the *The Commonwell L.E.A.F* initiative for 100% project funding and directed the CAO or CMCV (depending on grant eligibility) to enter into a Funding Agreement with *The Commonwell L.E.A.F* initiative upon successful Application for 100% project funding;

Now Therefore Be It Resolved That Council receives for information the email dated December 5, 2025 from the Manager of Community Development advising CMCV requested to apply for the Community Grant Program – Community Foundation for Kingston & Area CFKA for 100% project funding for a portion of the original scope and due to insufficient timing to bring this back to Council, the CAO signed the Application with CMCV;

And That the CMCV was successful in receiving \$7,000 (100% funding) from the Community Grant Program – Community Foundation for Kingston & Area CFKA;

And That the program is requiring acceptance by December 12, 2025; therefore, the CAO will sign the acceptance prior to the December 12th deadline, to ensure the 100% funding is secured;

And That Council approves the CAO to enter into a Funding Agreement with the Community Grant Program – Community Foundation for Kingston & Area CFKA for 100% project funding;

And That Council directs the MCD to work with the CMCV to have the renovations completed.

Carried

11. Communications

- a) ***Clerk's Administrative Report - Communications 'A' Section***

417-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) Communications 'B' Section - Action Items

B1. Land O' Lakes Emergency Foodbank re: Request for Assistance with Foodbank Building Search

418-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information a letter dated November 26, 2025, from Land O'Lakes Emergency Foodbank Board advising the Health Unit building in Cloyne will close at the end of February 2026 and, as a result, the Food Bank must vacate the premise no later than March 1, 2026;

And That the Foodbank provides vital food support to residents within a 25-kilometre radius, including Kaladar, Flinton, Fernleigh, Harlowe, Northbrook, Skootamatta Lake and the Cloyne Area, with an average of 20 clients a week, with need increasing;

And That the Land O'Lakes Emergency Foodbank Board is requesting assistance from North Frontenac Township and Addington Highlands Township with two options proposed:

1. A suitable building of at least 1,500 square feet; adequate electrical service for our coolers, freezers and air conditioning; a bathroom, kitchen counter with sink, and running water; phone and internet; ground-level access; parking for at least five vehicles; snow and ice removal; or
2. Financial support to lease such a facility and cover utilities

And That, while the Board of Health for Southeast Public Health has approved a motion to pause the closure of the eight satellite offices in its region, and defer the decision on the sale of the Cloyne property, the Foodbank will continue the search for a new operating space;

And That Council approves the Mayor and CAO meeting with Addington Highlands to discuss this item.

Carried

12. Council, CAO, and Managers' Administrative Reports

a) Clerk/Planning Manager: Shore Road Allowance for Approval in Principle - Kerr

419-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Application for Approval in Principle – Kerr";

And That Council approves in principle the Application to close, stop up and sell part of the Shore Road Allowance in front of Lot 308, Plan 1045, geographic Township of Barrie(Kashwakamak Lake).

Carried

- b) ***Clerk/Planning Manager: Road Allowance Between Lots 25 and 26, Northeast Range, Geographic Township of Clarendon - Schonauer, et al***
420-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Between Lots 25 and 26, Northeast Range, Geographic Township of Clarendon - Schonauer, et al";

And That Council approves in principle the Application to close, stop up and sell part of the Road Allowance described as Part of the Road Allowance between Lots 25 and 26, Northeast Range, geographic Township of Clarendon.

Carried

- c) ***Clerk/Planning Manager: Shore Road Allowance and By-Law - Smith***
421-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Shore Road Allowance Closure and Sale By-law – Smith";

And That, as required by By-law #20-23,

- **All That Part** of the Shore Road Allowance adjacent to Lot 15, Concession 8, geographic Township of Barrie, being Part 2 on Registered Plan 13R-5981 (Mississagagon Lake)

be declared as surplus and sold to the adjoining owners. Appraisals of the properties are not necessary as these are Shore Road Allowances;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell the Portions of the Shore Road Allowances.

Carried

- d) ***Manager of Community Development: Plevna Rink Project - Update***
422-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Plevna Rink Project - Update".

Carried

- e) ***Manager of Community Development: Electric Vehicle (EV) Chargers - Update***
423-25 Moved by Councillor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Electric Vehicle (EV) Charging Stations - Update";

And That no further action be taken at this time to downgrade or throttle the chargers, and the Township shall continue operating the charging stations under the existing operational model;

And That staff be directed to continue monitoring usage, revenues, and operational costs, and report any significant changes or emerging opportunities to Council.

Carried

f) ***Manager of Community Development: Seniors Community Grant 2026-27 - Community Hall Technology Updates***

424-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's (MCD) Administrative Report entitled "Senior Community Grant 2026-27 - Community Hall Technology Updates";

And That Council approves the MCD's Application to the Seniors Community Grant for 100% project funding for equipment to enhance technology for our five Community Halls;

And That Council directs the CAO to sign the Application for Funding and to enter into a Funding Agreement with the Seniors Community Grant upon the Township's successful Application for 100% project funding;

And That Council directs the MCD to have the new technology purchased and installed if the Application for Funding is successful.

Carried

g) ***Treasurer: 2026 WSIB Rates for Volunteer Firefighters***

425-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That the Council receives the Treasurer's Administrative Report entitled "2026 WSIB Rate for Fire Volunteers" for information purposes;

And That Council of the Township of North Frontenac set Workplace Safety and Insurance Board (WSIB) at the maximum coverage for 2026, being \$121,700 for Volunteer Firefighter Personnel in Wards 2 & 3;

And That the maximum number of members of the brigade shall not exceed 30 members per station, plus the Director of Emergency Services/Fire Chief and Assistant Fire Chief.

Carried

h) ***Treasurer: Employee Benefits Renewal and Compensation Review Consultant***

426-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Employee Benefit Renewal and Compensation Review Consultant";

And That Council approves continuing to offer Employee Benefits through Canada Life for 2026, with no changes to the benefits provided;

And That Council approves continuing to use Gallagher Benefit and Retirement Services in 2026 and to work with Gallagher to review going to market for benefits in 2027;

And That Council approves single sourcing Gallagher Benefit Services to complete the Compensation and Pay Equity Review in 2026.

Carried

- i) **Public Works Manager: Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations**

427-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the Public Works Manager’s Administrative Report entitled “Diabetes Canada Textile Donation Bins – Plevna & 506 Waste Site Locations”;

And That Council will consider a By-law later in the meeting to enter into a service agreement, including insurance requirements, with Diabetes Canada to provide two (2) donation bins - one at Plevna Waste Site and one at 506 Waste Site.

Carried

13. External Committees/Local Boards/Task Force Notes and Reports

- a) **Committee of Adjustment/Planning Advisory Committee**

428-25 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee held October 27, 2025.

Carried

- b) **Environmental Task Force**

429-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the notes of the Environmental Task Force dated October 28, 2025;

And That Council accepts the resignation of Ange Defosse from the Task Force and thanks her for her contributions.

Carried

430-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives for information the notes of the Environmental Task Force dated November 25, 2025;

And That Council approves the 2026 Work Plan for the Task Force;

And That Council approves filling the vacant voluntary sector member in accordance with the Procedural Policy.

Carried

- c) **Economic Development Task Force**

431-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council receives for information the November 17, 2025 Notes of the Economic Development Task Force (EDTF).

Carried

- d) ***Economic Development Task Force Joint Meeting with Central Frontenac***
432-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the November 20, 2025 Notes of the Joint Economic Development Task Force (EDTF) Meeting with Central Frontenac Economic Development Committee (EDC).

Carried

14. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

- a) ***Deputy Mayor Roy Huetl: Amending the Township's Official Plan and Zoning By-law to Discourage Rural Cooperatives on Waterfront Properties.***

433-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council receives the Notice of Motion from Deputy Mayor Huetl regarding amending the Township's Official Plan and Zoning By-law to discourage Rural Cooperatives on Waterfront Properties;

And That Council will consider this request at the January 16, 2026, Council Meeting.

Carried

15. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

16. Council Portfolio Verbal Reports

- a) ***Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

17. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

434-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2025-58 To Close, Stop up and Sell a Portion of Shore Road Allowance;
- #2025-59 To Adopt Capital and Operating Budget;
- #2025-61 To Sign Agreement with Diabetes Canada;

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

18. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC, PWM, TSO and MCD left the meeting at this time.

19. Closed Session

a) *Closed Meeting of Council*

435-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council retires to Closed Session at 10:41 a.m. to:

- a. Adopt Minutes of Closed Meetings held November 21, 2025; and
- b. Discuss personal matters about an identifiable individual, including municipal or local board employees, specifically attendance at Task Force meetings.

Carried

20. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council adopted Minutes of Closed Meetings held November 21, 2025; and discussed personal matters about an identifiable individual, including municipal or local board employees, specifically attendance at Task Force meetings.

436-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council removed a member from the Economic Development Task Force due to attendance issues; and that Council instructed the Manager of Community Development to advertise the position as per the Procedural Policy.

Carried

21. Confirmatory By-law

a) *Confirming By-law #2025-62*

437-25 Moved by Deputy Mayor John Inglis, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2025-62 being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held December 12, 2025, be read a first, second, and third time and finally passed.

Carried

22. Adjournment

a) *Adjournment of Meeting*

438-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council adjourns the Meeting at 11:09 a.m. until January 16, 2026, or at the call of the Chair.

Carried

Mayor

Clerk