



Special Council Minutes

10:00 a.m. - Tuesday, August 12, 2025

Council Chambers

Present: Mayor Gerry Lichty, Deputy Mayor John Inglis, Councillor Wayne Good, Councillor Vernon Hermer and Councillor Fred Fowler

Absent with Regret: Councillor Roy Huetl; and Councillor Stephanie Regent

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.M., Dipl. M.A., Clerk/Planning Manager, ; Brooke Drechsler, Dipl. M.A., Deputy Clerk/Assistant to the Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager, Adam Robinson, Director of Emergency Services/Fire Chief; Marnie Geerlinks, Administrative Assistant to the Clerk/Planning Manager; Sonya Bolton, Manager of Community Planning, County of Frontenac; and Jennie Kapusta, Community Planner, County of Frontenac

1. Call to Order

The Mayor called the meeting to order at 10:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Opening Remarks and Purpose of Meeting

a) *Chair's Opening Remarks*

[Opening Remarks](#)

4. Approval of Agenda

a) *August 12, 2025*

265-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda for the Special Meeting regarding an Official Plan Amendment Application and a Zoning By-law Amendment Application dated August 12, 2025, as circulated.

Carried

5. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

6. Presentation - County of Frontenac Planning Staff

- a) ***Application for Official Plan Amendment and Zoning By-law Amendment - Ompah Palmerston Cottage Co-operative Ltd.***

266-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Planning Report prepared by Jennie Kapusta, Community Planner with the County of Frontenac, regarding the Official Plan Application File OP#02/22 and Zoning By-law Amendment File #Z08/22 for Ompah Palmerston Cottage Co-operative; and thanks her for her time spent today.

Carried

7. Public Forum

The Mayor invited questions and comments from the public attending the meeting in-person and virtually. These Public Comments will not form part of the Council Minutes.

8. Confirmatory By-law

- a) ***Confirming By-law #2025-38***

267-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That By-law #2025-38, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held August 12, 2025, be read a first, second, and third time and finally passed.

Carried

9. Adjournment

- a) ***Adjournment of Meeting***

268-25 Moved by Councillor Wayne Good, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council adjourns the Meeting at 12:58 p.m. until August 28, 2025 or at the call of the Chair.

Carried


Mayor

Tara Muske
Clerk

**Procedure for Special Meetings
Regarding Proposed Amendments to the
Township of North Frontenac's Official Plan and Zoning By-law**

Opening Remarks

The Council of the Township of North Frontenac is conducting a Special Meeting regarding:

- An application to amend the Township's Official Plan to redesignate a property from Rural Area to a site-specific Rural Cooperative Area 1; and
- An application to amend the Township's Zoning By-law to rezone the subject property from Limited-Service Waterfront (LSW) and Limited Service Rural (LSR) to a site-specific Rural Co-operative Exception Zone (CO-X1).

The format of the Special Meeting is as follows:

1. County Planning staff will providing an overview of the applications, including comments received from outside agencies and members of the public, including recommendations.
2. Council members will ask Planning staff any questions or request clarification.
3. The applicants and/or agent will have an opportunity to ask questions or provide comments at this time.
4. At this point, members of the public will have an opportunity to ask questions or provide comments. Members of the public will remain seated and raise their hand to have an opportunity to address Council. The Chair will recognize each member of the public forward at which time the member will be asked to state their name. Every participant is expected to treat all others in attendance with dignity, understanding, and respect.
5. Virtual attendees will use the raise hand function to indicate they would like to address Council. Members of the public will be brought into the meeting one at a time to address Council.
6. People will be asked to limit their comments/questions to one address of no more than 5 minutes to ensure Council can hear from others in attendance and different points can be expressed. The Public Forum section will be limited to approximately 90 minutes.

Please be advised this meeting is to provide members of the public an opportunity to provide comments in support or in opposition of the proposed amendments.

Any person who wishes to receive a copy of the minutes of the meeting; a copy of the report on the proposed Amendments; or notification of the decision of the proposed Amendments to the Township of North Frontenac's Official Plan or Zoning By-law, should provide their full name, address, email address and contact numbers to the Clerk following the meeting, if they have not already done so. If you are attending the meeting in person, please add your name to the sign in sheet.