



Special Council Minutes 2026 Draft Budget

9:00 AM - Thursday, December 4, 2025
Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler

Absent with Regret: Councillor Stephanie Regent

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Tara Mieske, Dipl. M.A., M.M. Clerk/Planning Manager; Darwyn Sproule, P. Eng., Public Works Manager; Brooke Ross, Dipl. M.A., Manager of Community Development; Kelly Watkins, Dipl. M.A., M.M.; Adam Robinson, Director of Emergency Services/Fire Chief; and Sandra Lessard, Deputy Treasurer

1. Call to Order and Purpose of Meeting (including Chair's Opening Remarks)

The Mayor called the meeting to order at 9:00 a.m. and gave his opening remarks. He advised the purpose of the meeting is to consider the 2026 Draft Budget.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *December 4, 2025*

388-25 Moved by Councillor Roy Huetl, Seconded by Councillor Wayne Good

Be It Resolved That Council approves the Agenda for the Special Meeting of Council regarding the 2026 Budget dated December 4, 2025, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Presentations

- a) ***Treasurer: 2026 Draft Budget Overview (Powerpoint at meeting)***

6. Communications

- a) ***Treasurer's Communications of Interest to Council Re: 2025 Draft Budget
389-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl***

Be It Resolved That Council receives for information Section 'A' Items of the Treasurer's Administrative Report entitled "Communications of Interest".

Carried

7. Administrative Reports

- a) ***Manager of Community Development and Councillor Inglis- 2026 SummerFest - Increase Funding Request***

390-25 Moved by Councillor Roy Huetl, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Administrative report from the Manager of Community Development titled "2026 SummerFest - Increase Funding Request".

Carried

- b) ***Manager of Community Development - Economic/Community Development Student - Update***

391-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Economic/Community Development Student - Update".

Carried

- c) ***Director of Emergency Services - Proposed Wildland Fire Suppression Budget***

392-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Wildland Fire Suppression Budget";

And That the proposed additional \$10,000 has been included in the 2026 Draft Budget;

And That Council approves the recommendation to transfer any unspent funds annually from this line item to the Emergency Services Reserve Fund.

Carried

- d) ***Director of Emergency Services - Proposed Increase of 10 Weekly Hours for the Assistant Fire Chief Position***

393-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed Increase of 10 Weekly Hours for the Assistant Fire Chief Position";

And That the additional cost has been included in the 2026 Draft Budget for consideration.

Carried

- e) ***Treasurer - 2026 Summary of the Ten (10) Year Capital Plan 2026-2035; Tangible Capital Asset (TCA) Replacement Schedules (planned spending) as amended.***

394-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives the Treasurer's Administrative Report entitled "2026 Summary of the Ten (10) Year Capital Plan 2026-2035; TCA Replacement Schedules (planned spending) as amended" for information purposes;

And That Council authorizes the CAO and Managers to proceed with the applicable 2026 TCA Capital Purchases/Tenders (in accordance with these Schedules and the Procurement By-law).

Carried

- f) ***Treasurer - Reserve and Reserve Fund Review***

395-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives the Treasurer's Administrative Report entitled "Reserve and Reserve Fund Review" for information purposes.

Carried

- g) ***Treasurer - Summary of the 2026 Draft Budget***

396-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council receives the Treasurer's Administrative Report entitled "Summary of the 2026 Draft Budget" for information purposes.

Carried

8. Council Discussion: 2026 Draft Budget

- a) ***Economic/Community Development Student***

397-25 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council deletes the Economic Development Summer Student from the budget at a cost of \$20,000.

For:	Councillor Wayne Good, Councillor Vernon Hermer, and Councillor
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	Fred Fowler
Against:	Mayor Gerry Lichty, Councillor Roy Huetl, and Deputy Mayor John Inglis

Defeated 3-3 on a recorded vote

- b) ***Proposed Increase of 10 Weekly Hours for the Assistant Fire Chief Position***
398-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council approves the Assistant Fire Chief position being increased by five hours from January to June; and the Chief provide a report on the effect; and if required Council will consider increasing the position by an additional five hours per week for the remainder of the year;

And That the budget be decreased by \$10,000.

Carried

- c) ***Township Donation to Foodbank***
399-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council decreases the donation to the North Frontenac and Central Frontenac Foodbanks by \$500 for a total contribution of \$2,500.

Carried

- d) ***Community Improvement Plan (CIP)***
400-25 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council decreases the Community Improvement Plan by \$5,000 to \$15,000.

Carried

- e) ***Summerfest***
401-25 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council decreases the amount for Summerfest by \$2,500 to \$12,500.

Carried

- f) ***Cost for Insurance***
402-25 Moved by Councillor Roy Huetl, Seconded by Deputy Mayor John Inglis

Be It Resolved That Council reduces the cost for insurance by \$12,000 based on the actual cost being provided since the Draft Budget was circulated.

Carried

- g) ***Community Hall Maintenance***
403-25 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves increasing the Community Hall Building Maintenance by \$5,000 to cover the cost of the installation of fire suppression units on exhaust fans at the Community Halls.

Carried

h) ***Roads Tangible Capital Asset Reserve Fund***

404-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council approves an additional 1% (\$74,690) annually in the Roads Tangible Capital Asset Reserve Fund;

And That Council increases the surface treatment for 2026 by \$74,690.

Carried

9. Public Forum

The Mayor invited questions and comments from the public attending the meeting in person and virtually. These Public Comments do not form part of the Council Minutes.

10. Confirmatory By-law

a) ***Confirming By-law #2025-57***

405-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That By-law #2025-57, being a By-law to confirm all actions and proceedings of Council for its Special Meeting held December 4, 2025 be read a first, second, and third time and finally passed.

Carried

11. Adjournment

a) ***Adjournment of Meeting***

406-25 Moved by Councillor Wayne Good, Seconded by Councillor Roy Huetl

Be It Resolved That Council adjourns the Meeting at 1:54 p.m. until December 12, 2025 or at the Call of the Chair.

Carried

Mayor

Clerk