



Public Council Minutes

9:00 AM - Friday, February 6, 2026
Council Chambers

Present: Mayor Gerry Lichty; Councillor John Inglis; Councillor Wayne Good; Councillor Vernon Hermer; and Councillor Fred Fowler

Absent with Regret: Deputy Mayor Roy Huetl

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A.; Brooke Drechsler, Deputy Clerk/Assistant to the Planning Manager, Dipl. M.A.; Darwyn Sproule, Public Works Manager, P. Eng.; Kelly Watkins, Treasurer, Dipl. M.A., M.M.; Sonya Bolton, Manager of Community Planning, County of Frontenac (Electronic Participation); and Marnie Geerlinks, Administrative Assistant to the Clerk/Planning Manager

1. Call to Order; Purpose of Meeting; and Chair's Opening Remarks

The Mayor called the meeting to order at 9:00 a.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) February 6, 2026

26-26 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda for the Public Meeting regarding amendments to the Township's Official Plan, specifically Site Plan Control policies, dated February 6, 2026, as circulated.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None.

5. Administrative Reports

a) Sonya Bolton, Manager of Community Planning, County of Frontenac: Proposed

Official Plan Amendment for Site Plan Control

Sonya Bolton, Manager of Community Planning with the County of Frontenac, provided an overview of Site Plan Control (SPC), which is a tool under the Planning Act to ensure the development of land is designed properly and the municipality's standards for development are respected. She advised the Township's Official Plan will have to be amended to include the updated policies prior to the SPC By-law being adopted by Council at a future meeting.

Bolton advised SPC can address numerous parts of developments such as:

- site design, including accessibility and sustainability;
- driveways, parking and loading spaces, pedestrian access and emergency vehicle routes;
- grading, drainage and servicing components; and
- landscaping, lighting and on-site waste facilities

Bolton advised the proposed amendments to the current site plan control policy will ensure the Township's Official Plan is compliant with the Planning Act. She advised the next steps in the process are as follows:

- prepare a final version of the Official Plan Amendment (OPA) By-law for consideration at a future Council meeting
- if approved by Township Council, the OPA By-law will be provided to County Council for final approval, as the upper tier approval authority
- provide the draft SPC By-law to Council for consideration at a future meeting

27-26 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Administrative Report prepared by Sonya Bolton, Manager of Community Planning, County of Frontenac, entitled "Proposed Official Plan Amendment for Site Plan Control";

And That Council receives for consideration all public comments regarding the proposed amendments;

And That Council instructs Planning Staff to make any necessary revisions to the draft Official Plan Amendment; and bring it back to Council at a future meeting for a decision.

Carried

6. Public Comments

The Mayor invited questions and comments from the public attending the meeting in person and virtually.

Kelly Willis asked where the public can find the current Official Plan. The Mayor advised the Official Plan can be found on the website or the public can contact the Township's

Planning department for further information.

7. Adjournment

a) *Adjournment of the Meeting*

28-26 Moved by Councillor Wayne Good, Seconded by Councillor Fred Fowler

Be It Resolved That Council adjourns the Public Meeting at 9:18 a.m

Carried

Mayor

Clerk