

Regular Council Minutes

9:00 AM - Friday, October 2, 2026

Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor Roy Huetl (Electronic Participation); Councillor John Inglis; Councillor Fred Fowler; Councillor Vernon Hermer; Councillor Wayne Good; and Councillor Mike Hage

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A. (CAO); Tara Mieske, Clerk/Planning Manager, Dipl. M.A., M.M. (CPM); Adam Robinson, Director of Emergency Services/Fire Chief (DESFC); Brooke Ross, Manager of Community Development, Dipl. M.A., M.M. (MCD); Kelly Watkins, Treasurer/CAO Back Up, Dipl. M.A., M.M.; Darwyn Sproule, Public Works Manager, P. Eng. (PWM); Brooke Drechsler, Deputy Clerk, Assistant to the Planning Manager, Dipl. M.A.; Willis Deline, Facilities/Recreation Supervisor; Sonya Bolton, Manager of Community Planning, County of Frontenac; and Dmitry Kurylovich, Senior Planner/Project Manager, County of Frontenac

1. Call to Order

The Mayor called the meeting to order at 9:56 a.m.

2. Approval of Agenda

a) *October 2, 2026*

284-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated October 2, 2026, as circulated.
Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Business Profile

a) *Bon Echo Family Campground*

285-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Business Profile of Bon Echo

Family Campground provided by the Economic Development Task Force (EDTF).
Carried

5. Presentations

None.

6. Delegations

None.

7. Adoption of Minutes

a) *Minutes of the Meeting(s) to be adopted by Council*

286-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It Resolved That Council adopts the Minutes as circulated, of:

1. A Regular Meeting of Council held September 11, 2026; and
2. A Meeting of the Personnel and Audit Committee held September 15, 2026.

Carried

8. Business Arising Out of Minutes

a) *Resolution #239-26 re: Proposed Municipal Representation on Conservation Authority Regional Board - Support from Township of South Frontenac*

287-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Whereas Council passed Resolution #239-26, requesting the Ministry of Environment, Conservation and Parks (MECP) consider increasing the number of members for Frontenac County to two for the St. Lawrence River Region Conservation Authority and instructing the Resolution be provided to other Frontenac County Townships for support;

Therefore Be It Resolved That Council receives the Memo from the Township of South Frontenac supporting Council's Resolution and making a similar request to MECP.

Carried

9. Communications

a) *Clerk's Administrative Report - Communications 'A' Section*

288-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

b) ***Communications 'B' Section - Action Items***

B1. *Township of McNab/Braeside - Letter of Support: Ontario Provincial Police Municipal Policing Cost Model*

289-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information a letter dated September 10, 2026, from the Township of McNab/Braeside sent to the Honourable Michael S. Kerzner, Office of the Solicitor General, stating the Township is in strong opposition to the current Ontario Provincial Police (OPP) municipal policing cost model and the significant cost increases being imposed on small rural municipalities;

And That while the Province has limited the increase in OPP policing costs for 2027 to a maximum of 11%, this increase is not reasonable or sustainable for small rural municipalities;

And That the Council of the Township of North Frontenac supports the Township of McNab/Braeside and respectfully requests that the Province undertake a comprehensive review of the OPP municipal policing cost model and develop a more equitable, predictable and sustainable approach to policing costs for small rural municipalities;

And That Council instructs the Clerk to provide this resolution to the Premier of Ontario, Office of the Solicitor General, MPP John Jordan, and the Township of McNab/Braeside.
Carried

B2. *Snow Road Community Hall Committee re: Request to Install Acoustic Panels*

290-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information an email dated September 14, 2026, from Rick Morey, member of the Snow Road Community Hall Committee, requesting permission from Council to install twenty acoustic panels on the ceiling of the Snow Road Community Hall, to reduce echo and improve listener comfort;

And That the estimate cost for the panels is between \$1,700 and \$3,000 to be covered by the Hall Committee;

And That Council approves the installation of the panels and thanks the Committee for their generous donation;

And That once the panels are installed, the Township will assume ownership of the panels and any additional equipment required for the operation of the panels;

And That the Snow Road Hall Committee shall work with the Manager of Community Development and ensure all contractor documentation (including insurance, WSIB, etc.) is obtained and provided to the Township prior to commencement of the project;

And That a list of all volunteers working on the project shall be provided to the Manager of Community Development for insurance purposes.

Deferred

B3. *Manager of Community Development re: FCC AgriSpirit Fund Response - Plevna Multi-Use Recreational Facility Inclusive and Accessibility Upgrades*

291-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It Resolved That Council receives an email dated September 21, 2026, from the Manager of Community Development (MCD) advising an application had been submitted for the FCC AgriSpirit Fund Response to improve accessibility and community participation at our local multi-use recreational facility by installing an accessible outhouse, outdoor speaker system, accessible picnic tables and bleachers;

And That the MCD advised the application was not selected for funding at this time due to the high volume of applicants, as well as other factors including alignment with our funding focus areas and ensuring equitable distribution of funds throughout the country.

Carried

10. Council, CAO, and Managers' Administrative Reports

a) Clerk/Planning Manager: Planning Applications - Requirement for Archaeological Assessments

292-26 Moved by Councillor Vernon Hermer, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Planning Applications - Requirement for Archaeological Assessments".

Carried

Note: The DC/APM and County Planning Staff left the meeting at this time.

b) Clerk/Planning Manager: Concession and Shore Road Allowance Closure and By-law - Clayton Amendment

293-26 Moved by Councillor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Concession and Shore Road Allowance Closure and By-law - Clayton Amendment";

And That, as required by By-law #2026-25, Road Allowances described as Part 6, 7 and 10 on Registered Plan 13R-5891 be declared as surplus and sold to the adjoining owners; and that an appraisal of the property is not necessary as this is a Road Allowance;

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell the identified portions of the Road Allowances;

And That prior to the By-law being registered, the Clerk ensure the legal work being completed by the Applicants' solicitor is completed and the neighbour has been notified regarding Part 7.

Carried

c) Clerk/Planning Manager: Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote

294-26 Moved by Councillor Vernon Hermer, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Deeming By-law Required for Shore Road Allowance Closure - Muradori/Cote";

And That Council will consider a Deeming By-law later in the meeting.

Carried

- d) ***Director of Emergency Services/Fire Chief: Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award***

295-26 Moved by Councillor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed North Frontenac Fire Department Annual Award - Angela Sproule Memorial Award";

And That Council instructs the DESFC to consult with the North Frontenac Fire Department Senior Officers, to select an annual recipient for the Angela Sproule Memorial Award to be presented annually at the Firefighter Appreciation Dinner;

And That The Angela Sproule Memorial Award be permanently displayed in the North Frontenac Council Chambers.

Carried

- e) ***Manager of Community Development: Attendance at the 2026 Ontario East Municipal Conference (OEMC)***

296-26 Moved by Councillor Vernon Hermer, Seconded by Councillor John Inglis

Be it Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Attendance at the 2026 Ontario East Municipal Conference".

Carried

- f) ***Manager of Community Development: Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures (DARKFUTURES), a Proposed Comparative Research Project***

297-26 Moved by Councillor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Carleton University - International, Multidisciplinary Research Team to Introduce Dark Skies, Community Futures (DARKFUTURES), a Proposed Comparative Research Project";

And That Council authorizes the Manager of Community Development to work with DARKFUTURES on the research project;

And That Council instructs the Mayor, Chief Administrative Officer and the Manager of Community Development to sign the letter of support for the DARKFUTURES funding Application.

Carried

g) ***Manager of Community Development: Rink Board Advertisements***

298-26 Moved by Councillor Vernon Hermer, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Rink Board Advertisements";

And That Council approves the amendments to the Rink Board Advertising Policy;

And That Council will consider a By-law later in the meeting to adopt the amended Policy;

And That Council approves that all businesses who placed an advertisement on the rink boards during Round #1, have their Agreements become effective October 14, 2026 (date of grand opening) for a period of one year thereafter;

And That Council instructs the Clerk to amend the Fees & Charges By-law at an upcoming meeting.

Carried

h) ***Manager of Community Development: Plevna Multi-Use Recreation Facility - Rental Options***

299-26 Moved by Councillor Vernon Hermer, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Plevna Multi-Use Recreation Facility - Rental Options";

And That Council approves in principle the amendments to the Fees & Charges By-law to add fees for the Plevna Multi-Use Recreation Facility:

- Event Rentals (i.e. wedding, concert, craft show, family gatherings, etc.): Half Day w/o Liquor \$45, Full Day w/o Liquor \$80, Full Day w/ Liquor \$260 (includes \$100 deposit)
- Community Hall Groups & Non-profit groups that currently receive discounted booking fees for Community Hall Rentals - \$15/booking
- Funerals/Luncheons - by donation
- Ice and Court Rental - free, unless event includes alcohol.

And That Council instructs the Clerk to amend the Fees & Charges By-law at an upcoming meeting;

And That Council will consider a By-law at an upcoming Meeting to adopt a new By-law to Approve the Plevna Multi-Use Recreational Facility Rental Agreement and Rental Rules and Regulations.

Carried

i) ***Manager of Community Development: Tappings Landing Dock - Mazinaw Lake***

300-26 Moved by Councillor John Inglis, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Manager of Community Development's Administrative Report entitled "Tappings Landing Dock - Mazinaw Lake";

And That Council approves in principle Option #2 to keep the new floating dock and

replace the permanent dock with a 40' permanent dock at an approximate cost of \$20,000 if the Township of Addington Highlands agrees to pay 50% of the installation, maintenance and capital replacement costs;

And That if Addington Highlands approves their share of costs Council directs the Treasurer to add a \$10,000 contribution for this project in the 2027 Budget; a \$500 per year maintenance budget and directs the Treasurer to include both dock replacements within the Township's capital planning for Council's consideration during 2027 Budget Deliberations;

And That Council directs the Manager of Community Development to request that the Township of Addington Highlands consider contributing \$10,000 as well for the initial permanent dock installation, and then continues to budget \$500 annually for maintenance and include the replacement of both docks within their capital planning;

And That if Mazinaw Property Owners Association (MPOA) would like to expand the permanent dock, they be permitted to fundraise for additional floating or post dock attachments to be added to the new proposed 40' permanent dock (working with the Manager of Community Development for donations, installation, permits, etc.).

Carried

Note: Willis Deline, Facilities/Recreation Supervisor, left the meeting at this time.

j) ***Public Works Manager: Revision to the 10 year Capital Plan (Culverts) for 2026 - Update***

301-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Revision to the 10 year Capital Plan (Culverts) for 2026 - Update".

Carried

k) ***Public Works Manager: Road 509 - Ompah Speed Zone Review***

302-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Road 509 - Ompah Speed Zone Review";

And That the Public Works Manager will prepare an update to the Speed Limit By-law (#2024-78) for consideration by Council at a future meeting;

And That Council directs the Public Works Manager to retain a consultant to complete a speed zone review for the Village of Plevna (Road 509/506 from James Road to North Road) and report to Council at a future meeting.

Carried

11. External Committees/Local Boards/Task Force Notes and Reports

a) ***Economic Development Task Force***

303-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the Economic Development Task Force dated September 21, 2026.

Carried

b) *Kaladar Barrie Joint Fire Committee*

304-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Minutes of the Kaladar Barrie Joint Fire Committee dated June 12, 2026.

Carried

12. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

13. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

14. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.***

15. Introduction and Reading of By-laws

- a) *By-law(s) to be Considered:***

305-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2026-49 Road Closing Clayton - Amended;
- #2026-50 Rink Board Advertising Policy;
- #2026-51 Deeming By-law - SRA (Muradori)

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

16. Public Forum

- a)**

The Mayor invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC and the MCD left the meeting at this time. As Deputy Mayor Huetl attended the meeting electronically, he did not participate in the Closed Session.

17. Closed Session

a) *Closed Meeting of Council*

306-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council retires to Closed Session at 11:22 a.m. to:

1. Adopt Minutes of a Closed Meeting held September 11, 2026;
2. Discuss a proposed or pending acquisition or disposition of land by the municipality or local board, more specifically a potential lease of land between the Township and a resident.

Carried

18. Rise and Report (Overview of the Closed Session by the Presiding Officer)

a)

The Mayor advised that, during Closed Session, Council did the following:

1. Adopted Minutes of a Closed Meeting held September 11, 2026; and
2. Discussed a proposed or pending acquisition or disposition of land by the municipality or local board, more specifically a potential lease of land between the Township and a resident.

19. Confirmatory By-law

a) *Confirming By-law #2026-52*

307-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That By-law #2026-52, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held October 2, 2026 be read a first, second, and third time and finally passed.

Carried

20. Adjournment

a) *Adjournment of the Council Meeting*

308-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council adjourns the Meeting at 12:02 p.m. until October 23, 2026 or at the call of the Chair.

Carried

Mayor

Clerk