

Regular Council Minutes

5:00 PM - Thursday, July 9, 2026

Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Fred Fowler; Councillor Vernon Hermer; Councillor Wayne Good; and Councillor Mike Hage

Also Present: Corey Klatt, Chief Administrative Officer, Dipl. M.A. (CAO); Tara Mieske, Clerk/Planning Manager, Dipl. M.A., M.M. (CPM); Adam Robinson, Director of Emergency Services/Fire Chief (DESFC); Brooke Ross, Manager of Community Development, Dipl. M.A., M.M. (MCD); and Darwyn Sproule, Public Works Manager, P. Eng.

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

We begin this gathering by acknowledging and celebrating these traditional lands as a gathering place of the first peoples and their ancestors who are entrusted to care for Mother Earth since time immemorial. We do so respecting both the land and the Indigenous People who continue to walk with us through this world. Today, the Township of North Frontenac is committed to working with Indigenous Peoples and all residents to pursue a united path of reconciliation.

3. Approval of Agenda

a) *July 9, 2026*

206-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated July 9, 2026 as amended to remove Item 11(k) from the agenda.

Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

- a) ***Tyler Lalonde and Justin Bromberg - Frontenac Municipal Services Corporation***
207-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the presentation from Tyler Lalonde, Administrative Coordinator, and Justin Bromberg, Chief Executive Officer at Frontenac Municipal Services providing an annual update; and thanks them for their time spent today.

Carried

7. Delegations

- a) ***Kelly Willis - Robertsville Site***
208-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the presentation from Kelly Willis "Robertsville Site - Land For Sale", and thanks her for her time spent today.

Carried

8. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***
209-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It Resolved That Council adopts the Minutes as circulated, of:

- a) Public Meeting of Council dated June 11, 2026;
- b) Regular Meeting of Council dated June 11, 2026; and
- c) Regular Meeting of the Personnel and Audit Committee dated June 29, 2026.

Carried

9. Business Arising Out of Minutes

None.

10. Communications

- a) ***Communications of Interest***
210-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

- b) ***Communications 'B' Section - Action Items***
None.

11. Council, CAO, and Managers' Administrative Reports

- a) ***County Planner's Report: Recommendation Report for the 2026 Housekeeping Zoning By-law Amendment***

211-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Planning Report from Dmitry Kurylovich, Senior Planner, County of Frontenac regarding the administrative housekeeping

amendment for Zoning By-Law Number 55-19 (File Number Z03/26);

And That Council approves the proposed amendments as per Attachment 1;

And That Council determines that in accordance with Section 34(17) of the Planning Act, no

further notice is required prior to the passage of the By-Law;

And That Council will consider the amending by-law later in the meeting.

Carried

- b) ***Public Works Manager - Plevna (Ward 2) Brine Tank Replacement***

212-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Plevna (Ward 2) Brine Tank Replacement";

And That Council authorizes the Public Works Manager to proceed with the purchase of the replacement calcium brine storage tank at the Plevna (Ward 2) garage;

And That Council instructs the Treasurer to transfer the cost of \$34,000 from the Infrastructure Sustainability TCA Reserve Fund.

Carried

- c) ***Public Works Manager - Increased funding for Action Plan at the Kashwakamak Waste Site***

213-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Increased funding for Action Plan at the Kashwakamak Waste Site";

And That Council approved increasing the approved budget amount for the 2026 contingency plan work from \$20,000 to \$25,000;

And That the additional \$5,000 will be transferred from the Operating Contingency Reserve.

And That the Public Works Manager will provide an update to Council addressing the project status and cost to date at a future meeting.

Carried

- d) ***Public Works Manager - Septic Re-inspection Program - Budget Request for 2026***
214-26 Moved by Councillor Fred Fowler, Seconded by Councillor Mike Hage

Be It resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Septic Re-inspection Program - Budget Request for 2026";

And That Council approves an additional \$1,300 to complete a maximum of 20 additional inspections during the 2026 season, beyond the 15 additional inspections previously approved by the Chief Administrative Office (CAO) at a cost of \$975;

And That the additional cost totaling \$2,275 will be taken from the Operating Contingency Reserve;

And That Council is pleased with the increasing interest in the program.

Carried

- e) ***Clerk/Planning Manager - Short Term Rental Licensing Research***
215-26 Moved by Councillor Mike Hage, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives the Clerk/Planning Managers Administrative Report entitled "Short Term Rental (STR) Licensing Research";

And That Council instructs the Clerk to obtain three quotes to have a consultant complete a business case for an STR Licensing Program; and report back to Council.

Carried

- f) ***Clerk/Planning Manager - Road Allowance Closure Approval in Principle - Sosnovsky***
216-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Application for Approval in Principle – Sosnovsky";

And That Council approves in principle the Application to close, stop up and sell part of the Road Allowances described below:

- Part of an Old Township Road described as Part Lot 26, Southwest Range, geographic Township of Clarendon being Part 2 on 13R-23343.

And That Council instructs the Clerk to complete the remainder of the public notice in accordance with the Sale of Land Policy and once completed to provide a Road Closing By-law to Council for their consideration.

Carried

- g) ***Clerk/Planning Manager - Road Allowance between Lots Closure and By-law - Schonauer***

217-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Closure and Sale By-law – Schonauer";
And That, as required by the Sale of Land Policy, the following be declared as surplus and sold to the adjoining owners:

- **All That Part** of the Road Allowance between Lots 25 and 26, Northeast Range, in the geographic Township of Clarendon, Township of North Frontenac, County of Frontenac being Part 2 on Registered Plan 13R-23551.

And That Council will consider a By-law later in the meeting to Stop-up, Close and Sell this portion of the Road Allowance.

Carried

- h) ***Clerk/Planning Manager - Assumption of Portions of Buckshot Lake Road***

218-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Assumption of Portions of Buckshot Lake Road";

And That Council will consider a By-law later in the meeting to dedicate and assume portions of Buckshot Lake Road as noted in the report;

And That Council instructs the Clerk to have the Municipal Solicitor register the By-law against each of the properties.

Carried

- i) ***Clerk/ Planning Manager - Road Allowance Closure Approval in Principle - Branston/Hermer***

219-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Clerk/Planning Manager and Public Works Manager's Administrative Report entitled "Road Allowance Application for Approval in Principle – Branston/Hermer";

And That Council approves in principle the Application to close, stop up and sell part of the Road Allowances described below:

- Part of the Road Allowance described as Part of Lot 31 South West Range and North East Range, Geographic Township of Clarendon, Township of North Frontenac being Parts 3, 4 and 5 on Registered Plan 13R-23424;

And That Council approves accepting the Transfer of Parts 1 and 2 on Registered Plan 13R-23424 from the Hermers with the applicants' lawyer completing the legal work for the Transfers for signing by the Mayor and Clerk and transferring them to Hermer and Branston respectively at the time of transferring Parts 3, 4 and 5;

And That Council instructs the Clerk to complete the remainder of the public notice (including Parts 1 and 2) in accordance with the Sale of Land Policy and once completed

to provide a Road Closing By-law to Council for their consideration.

Carried

- j) ***Deputy Mayor Huetl - Update on Clarendon Central Public School Virtual Meeting with Limestone District School Board.***

220-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be it Resolved That Council receives for information Deputy Mayor Huetl's Administrative Report entitled "Update from Deputy Mayor Roy Huetl re: Clarendon Central Public School Virtual Meeting with Limestone District School Board";

And That Council will continue to advocate for Clarendon Central Public School and will follow up when requested by Parent Council.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

- a) ***Joint Fire Committee - February 13, 2026***

221-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the Joint Fire Committee dated February 13, 2026.

Carried

- b) ***Committee of Adjustment/Planning Advisory Committee Meeting - May 25, 2026***

222-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Minutes of the Committee of Adjustment/Planning Advisory Committee dated May 25, 2026.

Carried

- c) ***Joint Health and Safety Committee - January 12, 2026 and April 14, 2026***

223-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the Minutes of the meetings of the Joint Health and Safety Committee dated January 12, 2026 and April 14, 2026.

Carried

- d) ***Economic Development Task Force - June 15, 2026***

224-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force dated June 15, 2026.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's

consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a) *By-law(s) to be Considered:*

225-26 Moved by Deputy Mayor Roy Huetl, Seconded by Councillor Vernon Hermer

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- By-law #2026-38 - Road Closing - Schonauer
- By-law #2026-39 - Zoning By-law Amendment - Housekeeping
- By-law #2026-40 - To Establish portions of Buckshot Lake Road as Highway

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

The Mayor invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

Note: The DESFC and PWM left the meeting at this time.

18. Closed Session

- a) *Closed Meeting of Council*

226-26 Moved by Councillor Vernon Hermer, Seconded by Deputy Mayor Roy Huetl

Be It Resolved That Council retires to Closed Session at 6:48 p.m. to:

- To adopt the Minutes of a closed session of Council dated June 11, 2026 and a closed session of the Personnel and Audit Committee dated June 29, 2026;
- Discuss items subject to advice that is subject to solicitor-client privilege and personal matters about identifiable individuals, more specifically confidential

- complaints; and
- c. Discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council did the following:

1. Adopted the Minutes of a closed session of Council dated June 11, 2026 and a closed session of the Personnel and Audit Committee dated June 29, 2026;
2. Discussed items subject to advice that is subject to solicitor-client privilege and personal matters about identifiable individuals, more specifically confidential complaints; and
3. Discussed personal matters about an identifiable individual, including municipal or local board employees.

227-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council directs the Treasurer to transfer \$15,000 for the deductible in regards to the Plevna Rink Roof incident, from the Operating Contingency Reserve and if funds are recuperated from the Insurance Company, Council directs the Treasurer to return the funds back into the Operating Contingency Reserve.

Carried

20. Confirmatory By-law

a) *Confirming By-law #2026-41*

228-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That By-law #2026-41, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held July 9, 2026 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) *Adjournment of the Council Meeting*

229-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council adjourns the Meeting at 7:30 p.m. until August 13, 2026 or at the call of the Chair.

Carried

Mayor

Clerk