

Regular Council Minutes

9:00 AM - Thursday, August 13, 2026

Council Chambers

Present: Mayor Gerry Lichty; Deputy Mayor Roy Huetl; Councillor John Inglis; Councillor Fred Fowler; Councillor Vernon Hermer; Councillor Wayne Good; and Councillor Mike Hage

Also Present: Kelly Watkins, Treasurer (CAO Back Up); Tara Mieske, Clerk/Planning Manager, (CPM) ; AJ Watson, Assistant Fire Chief (AFC); Brooke Ross, Manager of Community Development, Dipl. M.A., M.M. (MCD); Darwyn Sproule, Public Works Manager, P. Eng.; Sonya Bolton, Manager of Community Planning, County of Frontenac; Lauren Breen, Student Intern, County of Frontenac; and Richard Allen, Manager of Economic Development, County of Frontenac.

1. Call to Order

The Mayor called the meeting to order at 5:00 p.m.

2. Traditional Land Acknowledgement

The Mayor read the Township's Traditional Land Acknowledgement.

3. Approval of Agenda

a) *August 13, 2026*

230-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council approves the Agenda dated August 13, 2026, as circulated.
Carried

4. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

5. Business Profile

None.

6. Presentations

- a) ***Richard Allen, Manager of Economic Development, County of Frontenac: Update regarding K&P Trail Development***

231-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the presentation from Richard Allen, Manager of Economic Development, County of Frontenac providing an update regarding K&P Trail Development; and thanks him for his time spent today;

And That Council approves the use of the following road allowances:

- Road 509 from the Mississippi River to Snow Road Station;
- Unmaintained Road north/west of of 509 in Snow Road Station (Old Station Road);
- 600 meters of 509 North of Snow Road Station;

And That the Partnership Agreement with the County including the road allowances noted above be provided to Council at an upcoming meeting for consideration.

Carried

7. Delegations

None.

8. Adoption of Minutes

- a) ***Minutes of the Meeting(s) to be adopted by Council***

232-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council adopts the Minutes of a Meeting held July 9, 2026, as circulated.

Carried

9. Business Arising Out of Minutes

- a) ***Resolution #176-26: Amendment to the Procedural Policy***

233-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas at the meeting held May 21, 2026, Council passed Resolution #176-26 instructing the Clerk to review the process for amending Township By-laws passed under the Municipal Act and report back to Council;

Now Therefore Be It Resolved That Council receives for information an email dated July 14, 2026, from David Munday, Managing Partner with Cunningham Swan, advising in their opinion they do not feel that the Township has contravened the Procedural By-law by failing to provide notice of any of the relevant meetings where the matter was to be considered.

Carried

- b) ***Resolution #148-26: Lakelands Family Health Team - Signing of Agreement for Doctor***

234-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Whereas at the meeting held May 1, 2026, Council passed Resolution #148-26 advising Dr. Adewusi will be joining the Lakeland Family Health Team; and that prior to September 1, 2026, the Medical Services Agreement is to be provided to Council for consideration;
Now Therefore Be It Resolved That Council will consider the Signing By-law later in the meeting.

Carried

- c) ***By-law #2026-06 Final Tax Rate By-law - Correction to Schedule A***

235-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas at the meeting held January 16, 2026, Council passed By-law #2026-06 being the Final Tax Rate By-law;

Now Therefore Be It Resolved That Council receives for information an email dated July 27, 2026 from the Treasurer advising there was an error in the Tax Rate By-law Schedule 'A';

And That Council will consider a By-law later in the meeting to amend the Final Tax Rate By-law.

Carried

10. Communications

- a) ***Communications of Interest***

236-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information Section 'A' Items of the Clerk's Administrative Report entitled "Communications of Interest."

Carried

- b) ***Communications 'B' Section - Action Items***

- B1. ***Municipal Finance Officers' Association of Ontario re: Municipal Resolutions Supporting a Permanent Doubling of Ontario Community Infrastructure Fund***

237-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Whereas recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;

And Whereas the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal

Infrastructure) under the Infrastructure for Jobs and Prosperity Act, 2015;

And Whereas municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;

And Whereas the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from \$200M/year to \$400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;

And Whereas the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;

And Whereas increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;

And Whereas municipal infrastructure is a key enabler and preserver of economic prosperity;

And Whereas the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;

Now Therefore Be It Resolved That the Council of the Township of North Frontenac supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.

Carried

B2. *North Frontenac Astronomy Park re: Festival of Stars - Request for Camping*

238-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives the email from Gary Colwell, North Frontenac Amateur Astronomy Club requesting camping to be permitted at the September 11-13, 2025 Festival of Stars;

And That Council approves an exemption from By-law #66-17 to Prohibit Camping on Municipal Property for the Festival of Stars to permit tent and trailer (maximum 12' trailers) camping for the 2026 Festival of Stars as well as all future Festival of Stars;

And That the following conditions will apply to this event and future Festival of the Stars events:

- Events will be covered under the Township insurance policy as a facility user;
- The fee of \$250 shall be covered by the Astronomy Club; and
- Alcohol is not permitted;

And That security for the duration of camping and the layout of sites shall be approved by the Manager of Community Development prior to the event;

And That Council directs the Manager of Community Development to contact Ornge to request that the helipad is closed during for the duration of the 2026 Festival of Stars as well as the future Festival of Stars, noting that Ornge has the ability to land at helipads in Omphah, Northbrook or Sharbot Lake during this annual event, if required.

Carried

B3. *Mississippi Valley Conservation Authority: Proposed Municipal Representation on new CA Regional Board - ERO posting*

239-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information an email dated July 29, 2026, from Sally McIntyre, General Manager of Mississippi Valley Conservation Authority (MVCA), providing a table showing the municipal representation proposed for the St. Lawrence River Region Conservation Authority;

And That the number of members allocated to Frontenac County under the proposed Tiered Allocation Formula is 1;

And That due to the number of dams within North Frontenac, Council does not feel the allocation of one member will provide adequate representation;

And That Council requests the Ministry of the Environment, Conservation and Parks (MECP) consider increasing the number of members for Frontenac County to two;

And That Council directs the Clerk to provide this Resolution to the MECP through the Environmental Registry of Ontario Posting; Sally McIntyre, General Manager of MVCA; Sommer Casgrain-Robertson, Project Executive of St. Lawrence River Regional Conservation Authority; the County of Frontenac; and other Frontenac County Townships.

Carried

B4. *Economic Developers Council of Ontario re: Investment Table: Tourism Edition*

240-26 Moved by Councillor Fred Fowler, Seconded by Councillor Vernon Hermer

Be It Resolved That Council receives for information the opportunity from the Economic Developers Council of Ontario regarding the 2026 Investment Table: Tourism Edition being held November 10, 2026;

And That the Council requests that the Economic Development Task Force review the information provided and provide recommendations to Council regarding potential participation in 2027.

Carried

11. Council, CAO, and Managers' Administrative Reports

a) *Tony Fleming, Integrity Commissioner for Township of North Frontenac - Code of Conduct Complaint - Final Report*

241-26 Moved by Councillor Vernon Hermer, Seconded by Councillor Fred Fowler

Be It Resolved That Council receives for information the report prepared by Tony Fleming, Integrity Commissioner, regarding a Code of Conduct complaint.

Carried

b) *Manager of Community Planning, County of Frontenac - Updated Site Plan Control*

By-Law

242-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Administrative Report from Sonya Bolton, Manager of Community Planning, County of Frontenac entitled "Updated Site Plan Control By-law";

And That Council will consider the approval of the Site Plan Control By-law later in the meeting.

Carried

c) *County of Frontenac Planning Staff - Recent and Proposed Legislative Changes to the Planning Act*

243-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Administrative Report prepared by Lauren Broom, Planning Intern, County of Frontenac and Sonya Bolton, Manager of Community Planning, County of Frontenac, entitled "Recent and Proposed Legislative Changes to the Planning Act".

Carried

d) *Clerk/Planning Manager - Short Term Rental Licensing - Request for Quotations*

244-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives the Clerk/Planning Managers Administrative Report entitled "Short Term Rental Licensing - Request for Quotations";

And That Council instructs the Clerk to proceed with Option #1; and instructs staff to have a consultant complete a Business Case;

And That the costs be taken from the Operating Contingency Reserve

Carried

Note: Sonya Bolton, Lauren Broom and Richard Allen left the meeting at this time.

e) *Director of Emergency Services/Fire Chief - Proposed 2026-2028 Community Wildland Fire Protection Planning Grant Program Application*

245-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed 2026-2028 Community Wildland Fire Protection Planning Grant Program Application";

And That Council instructs the DESFC to make application for the Community Wildland Fire Protection Planning Grant Program for an estimated \$15,000;

And That Council authorizes the DESFC to sign the Agreement for Funding if the Application is successful.

Carried

f) ***Director of Emergency Services/Fire Chief - Proposed Fire Protection Grant Application For 2026-2027***

246-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Director of Emergency Services/Fire Chief's (DESFC) Administrative Report entitled "Proposed Ontario Fire Protection Grant Application for 2026-2027";

And That Council instructs the DESFC to make application for the Ontario Fire Prevention Grant for an estimated \$80,000 for:

- NFPA compliant - Dual certified personal protective gear (PPE)
- Bunker gear extractors
- Bunker gear drying racks

And That Council authorizes the Chief Administrative Officer to sign the Agreement for Funding if the Application is successful.

Carried

g) ***Clerk/Planning Manager - Road Allowance Closure Approval in Principle - Oortwyn/Roshani, Brochu and Johnston/Nikiforuk***

247-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Road Allowance Application for Approval in Principle – Oortwyn/Roshani, Brochu and Johnston/Nikiforuk";

And That Council approves in principle the Application to close, stop up and sell part of the Road Allowances described below:

- Part of the Shore Road Allowance described as lying in front of Part of Lot 26 and Lot 27, Concession 17, geographic Township of Barrie (Mazinaw Lake);
- Part of the Shore Road Allowance described as lying in front of Part of Lot 20, Concession 6, being Part 1 on Registered Plan 13R-1847, geographic Township of Barrie (Kashwakamak Lake);
- Part of the Shore Road Allowance described as lying in front of Part of Lot 6, Concession 12, being Parts 15 and 16 on Registered Plan 13R-214, geographic Township of Miller (Grindstone Lake).

Carried

Note: The AFC left the meeting at this time.

h) ***Clerk/Planning Manager - Road Allowance Closure and By-law - Seitz, Way, Branstion/Hermer and Sosnovsky***

248-26 Moved by Councillor Mike Hage, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's

Administrative Report entitled "Road Allowance Closure and Sale By-law – Seitz, Way, Branston/Hermer and Sosnovsky";

And That, as required by By-law #2026-25, the following be declared as surplus and sold to the adjoining owners:

- **All That Part** of the Shore Road Allowance abutting Sand Lake and adjoining Lot 36, Concession 13, geographic Township of Clarendon, being Part 5 on Registered Plan 13R-11394 (Sand Lake);
- **All That Part** of the Shore Road Allowance abutting Kashwakamak Lake and adjoining Lot 307, Registered Plan 1045, geographic Township of Barrie, being Part 2 on Registered Plan 13R-14741 (Kashwakamak Lake);
- **All That Part** of the Road Allowance described as part of the Road Allowance between Lot 31, South West Range and Lot 31 North East Range, geographic Township of Clarendon, being Parts 3, 4 and 5 on Registered Plan 13R-23424;
- **All That Part** of the Old Township Road Allowance described as part of Lot 26, South West Range in the geographic Township of Clarendon, being Part 2 on Plan 13R-23343;

And That Council will consider By-laws later in the meeting to Stop-up, Close and Sell these portions of the Road Allowances;

And That Council accepts the Transfer of Parts 1 and 2 on Registered Plan 13R-23424 for the Hermers with the applicants' lawyer completing the legal work for the Transfers and the Township transferring them to Hermer and Branston respectively at the time of transferring Parts 3, 4, and 5.

Carried

i) ***Clerk/Planning Manager - Transfer of a Portion of a Forced Road - Shugart***
249-26 Moved by Councillor Mike Hage, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Clerk/Planning Manager's Administrative Report entitled "Land Exchange - Transfer of a Portion of a Forced Road - Shugart";

And That, as required by the Sale of Land Policy, the following be declared as surplus and transferred to the adjoining owners:

- **All That Part** of the Forced Road between Lot 41, Concession 13, in the geographic Township of Clarendon, being Part 11 on Registered Plan 13R-3568.

And That Council will consider a By-law later in the meeting to Stop-up, Close and Transfer this portion of the Road Allowance.

Carried

j) ***Treasurer - Options for the failed Tax Sale Properties from June 25, 2026***
250-26 Moved by Councillor John Inglis, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Treasurer's Administrative Report entitled "Options for the failed Tax Sale Properties from June 25, 2026";

And That Council wishes to vest the property not sold through the Public Tax Sale process described as 10-42-090-010-12300-0000 (Gulley Road);

And That Council instructs the Treasurer to transfer the cost of the written off Municipal taxes, P&I and legal fees to be funded from the Operating Contingency Reserve in the amount of \$47,038.92 plus any additional fees to complete the transfer for vesting for 10-42-090-010-12300;

And That Council instructs the Treasurer to reduce the taxes owing by an additional 40% for the property 10-42-090-010-07402 (Roberstville Mine) and readvertise;

And That Council instructs the Treasurer to transfer the amount written off in the amount of \$55,207.13 from the Operating Contingency Reserve.

Carried

k) ***Public Works Manager - Speed Control / Pedestrian Options - In the Vicinity of Clarendon Central Public School***

251-26 Moved by Councillor Mike Hage, Seconded by Councillor John Inglis

Be It Resolved That Council receives for information the Public Works Manager's Administrative Report entitled "Speed Control / Pedestrian Options - In the Vicinity of Clarendon Central Public School";

And That Council approves the shoulder widening and the crosswalk;

And That Council directs the Public Works Manager to complete the shoulder widening prior to school resuming;

And That Council instructs the Treasurer to transfer the additional cost of the approved items, to a maximum of \$6,000 from the Infrastructure Sustainability TCA;

And That Council instructs the CAO to contact the OPP for increased enforcement;

And That Council instructs the PWM to investigate grant opportunities to cover additional safety measures.

Carried

l) ***Manager of Community Development and Mayor - ALTO - Proposed Communications Strategy - Phase One (1)***

252-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Whereas Council passed Resolution #156-26 at their meeting on May 1, 2026 receiving a Notice of Motion from Mayor Lichty requesting staff prepare a strategy to ensure North Frontenac residents remain informed and the Township is prepared to structure an organized response as and if necessary, regarding the ALTO project;

And Whereas Council passed Resolution #176-26 at their meeting on May 21, 2026 instructing the Manager of Community Development to work with Mayor Lichty to prepare a strategy with respect to the ALTO project to ensure the Township is prepared to organize a response and to ensure residents remain informed, including legal advice as to what is permitted;

Therefore Be It Resolved That Council receives for information the Manager of Community Development's (MCD) and Mayor's Administrative Report entitled "ALTO - Proposed Communications Strategy - Phase One (1)";

And That Council reaffirms its position that the Township does not support the proposed corridor going through the Township of North Frontenac;

And That Council approves a three (3) phase approach regarding ALTO:

- Phase 1 (Current): Monitor, Organize, Inform
- Phase 2 (Route Identification): Mobilize, Consult, Advocate
- Phase 3 (If Township Alignment is Confirmed): Escalate Advocacy, Coordinate Landowner Support, Intensify Public Engagement

And That should there be a need to move into Phase 2 or 3, another report will be provided to Council;

And That Council establish an ALTO Response Team consisting of the Mayor, Chief Administrative Officer, and Manager of Community Development (MCD) to monitor project developments, coordinate municipal communications, and provide updates to Council and residents;

And That Council directs the MCD to create a dedicated ALTO Project Information Hub through Engage Frontenac and the Township website to provide residents with project information, Township position statements, scheduled ALTO public consultation opportunities, and Council materials;

And That Council directs staff to provide ongoing public information updates through Engage Frontenac, the Township website and social media channels.

Carried

12. External Committees/Local Boards/Task Force Notes and Reports

a) *Committee of Adjustment/Planning Advisory Committee*

253-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Minutes of a Meeting of the Committee of Adjustment/Planning Advisory Committee held June 22, 2026.

Carried

b) *Economic Development Task Force*

254-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Notes of a Meeting of the Economic Development Task Force held July 20, 2026.

Carried

c) *Environmental Task Force*

255-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council receives for information the Notes of a Meeting of the Environmental Task Force held June 30, 2026.

Carried

d) *Housing Advisory Task Force*

256-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council receives for information the Notes of the meeting of the Housing Advisory Task Force held on July 8, 2026.

Carried

13. Giving Notice of Motion (By a Member of Council to the Clerk for Council's consideration for inclusion on the next Meeting Agenda)

None.

14. Motions, Written Notice of which has been Given (By a Member of Council and approved by Council at a prior Meeting)

None.

15. Council Portfolio Verbal Reports

- a) *Each Council member has a portfolio for which they are responsible and provided a verbal report for information purposes.*

16. Introduction and Reading of By-laws

- a) ***By-law(s) to be Considered:***

257-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That leave be given the Mover to introduce the following By-law(s) that have been circulated to all members of Council:

- #2026-42 Road Closing - Seitz, Way, Branston-Hermer, Sosnovsky;
- #2026-43 To Establish a Site Plan Control By-law;
- #2026-44 To Sign Medical Service Agreement;
- #2026-45 To Amend By-law #2026-06 Final Tax Rate By-law

And That these By-law(s) be read a first, second and third time and finally passed.

Carried

17. Public Forum

The Mayor invited comments from the public attending the meeting in person and virtually. These Public Comments will not form part of the Council Minutes.

18. Closed Session

- a) ***Closed Meeting of Council***

258-26 Moved by Councillor Mike Hage, Seconded by Councillor Wayne Good

Be It Resolved That Council retires to Closed Session at 7:45 p.m. to:

- a. Adopt Minutes of a Closed Meeting held July 9, 2026;
- b. Receive information regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, specifically appeals to the Ontario Land Tribunal;
- c. Review requests under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act.

Carried

19. Rise and Report (Overview of the Closed Session by the Presiding Officer)

The Mayor advised that, during Closed Session, Council did the following:

1. Adopted Minutes of a Closed Meeting held July 9, 2026;
2. Received information regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, specifically appeals to the Ontario Land Tribunal; and provided direction to the Township's Solicitor;
3. Reviewed requests under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act.

20. Confirmatory By-law

a) Confirming By-law #2026-46

259-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That By-law #2026-46, being a By-law to confirm all actions and proceedings of Council for its Regular Meeting held August 13, 2026 be read a first, second, and third time and finally passed.

Carried

21. Adjournment

a) Adjournment of the Council Meeting

260-26 Moved by Councillor Wayne Good, Seconded by Councillor Mike Hage

Be It Resolved That Council adjourns the Meeting at 8:49 p.m. until September 11, 2026 or at the call of the Chair.

Carried

Mayor

Clerk