

**TOWNSHIP OF SOUTH FRONTENAC
COMMITTEE OF THE WHOLE MEETING
AGENDA**

TIME: 7:00 PM,
DATE: Tuesday, October 25, 2016
PLACE: Council Chambers.

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session - n/a
4. ***Recess *** - n/a
5. Delegations - n/a
6. Reports Requiring Action
 - (a) Lindsay Mills, Planner, re: Request to reduce the cost for closing a portion of unopened road allowance 3 - 7
 - (b) Lindsay Mills, Planner, re: Proposed Revisions to the Tariff of Fees for Planning Related Applications 8 - 10
 - (c) Lindsay Mills, Planner, re: Line Fences Review 11 - 15
 - (d) Mark Segsworth, Public Works Manager, re: 2017 Public Works Capital Budget 16 - 28
 - (e) Louise Fragnito, Treasurer, re: 2017 Capital Budget 29 - 31
 - (f) Wayne Orr, Chief Administrative Officer re: Organization Review - Next Steps 32 - 33
7. Reports for Information - n/a
8. Rise & Report
 - (a) Rideau Valley Conservation Authority
 - (b) Cataraqui Region Conservation Authority
 - (c) Quinte Region Conservation Authority
 - (d) Portland Heritage
9. Information Items
 - (a) Brian Ward, Vice President, Battersea Loughborough Lake Assoc re: Johnston Point MNRF Evaluation 34 - 35
 - (b) Battersea Loughborough Lake Association, re: Letter of Endorsement - Notice of Motion 36

(c)	Robert Charest, Trail Committee Member Report - October 2016	37
(d)	Richard Allen, Countryside District Councillor, City of Kingston, re: Invitation to Rural Economy Tour	38
(e)	Invitation to Rideau Valley Conservation Authority 50th Anniversary	39
(f)	Marek Stutz, Structural Engineer, AUE Structural, re: RFP P-03-2016 Bridge Engineering	40 - 43
(g)	Ralieg J. Robertson, re: Concerns about Skycroft Campground Expansion	44 - 45
(h)	Liz and John Palmer, re: Concerns about Skycroft Campground Expansion	46
(i)	Letter to Catherine Warren, MNRF, re: Council Resolution - Johnston Point and Species at Risk	47
(j)	Letter to Premier Wynne, re: Council Resolution on Greenhouse Gas Reduction	48
10.	<u>Notice of Motions</u>	
11.	<u>Announcements</u>	
12.	<u>Question of Clarity (from the public on outcome of agenda items)</u>	
13.	<u>Closed Session (if requested)</u>	
14.	<u>Adjournment</u>	

STAFF REPORT

**Township of South Frontenac
Prepared for Committee of the Whole**

Planning Department

Agenda Date: October 25, 2016

Date of Report: October 19, 2016

File: RC-16/01

**Subject: Request to Reduce the Cost for Closing of a Portion of
Unopened Road Allowance : Part Lot 18, Concession
VIII, Storrington District, Township of South Frontenac:
Ron Campbell**

Summary of Recommendation:

The recommendation is that Council receive the Planning Report dated October 19, 2016 and consider a request from a property owner to reduce the costs for the sale to him of an unopened road allowance in the District of Storrington.

Purpose of Report:

The purpose of this report is to bring to Council a request to reduce the fees for the sale of Township land to an abutting land-owner.

Background:

On February 9, 2016, the owner of property at 4378 Atkins Lane received approval in principle from the Committee of the Whole for the closure and sale to him of a portion of an unopened road allowance that abuts his waterfront property. However, the Committee specified that the 'orphaned piece' of road allowance that would result from the closure should also be dealt with.

Attachment #1 shows the road allowance abutting the subject property and the 'orphaned piece' in bold.

Subsequently, the applicant agreed to add this orphaned piece of road allowance to his land as well. **Attachment #2** illustrates, in bold outline, what was to be his final proposed lot configuration.

However, Mr. Campbell later made arrangements with the neighbour abutting on the west side (Mr. David Day), so that he would receive the 'orphaned piece' so that the lot configuration would be as shown on **Attachment #3**.

Council may recall, at its meeting on March 22, 2016, the Committee of the Whole agreed to sell the 'orphaned piece' to the applicant at a reduced rate of \$1.03 per square foot instead of the normal fee of \$2.41 per square foot. Thus, the fee for this portion of the land was reduced from \$41,000.00 to \$8,425.00. Consequently, the total cost for the road allowance closure (ie., both portions) would be \$32,425.00.

Ultimately, Council agreed that each portion would be stopped up and sold separately to each abutting land owner ie., the original portion is to be sold to Ron Campbell and the orphaned portion is to be sold to David Day. Thus, Mr. Campbell would pay \$24,000.00 and Mr. Day would pay \$8,425.00.

Now, Mr. Campbell is asking that the cost for his portion of the road allowance also be reduced because the same rationale for the reduction applies to his

portion as was applied to the orphaned portion. This would reduce the cost from \$24,000.00 to \$14,140.00.

Discussion:

The fee reduction for the 'orphaned piece' was based the argument from the applicant that the charge of \$2,41 per square foot was not meant to apply to any 'back land' such as the 'orphaned piece', but only to road allowances that lead directly to or from water. Council agreed with this. Mr. Campbell is now bringing this same argument to reduce the fee on the original portion of road allowance to reduce the cost to \$14,140.00.

It is noted that, similar to the alignment of the 'orphaned piece, the 'original piece' does not lead to the water but only parallels the shoreline at an average distance of approximately 28 metres.

Recommendation

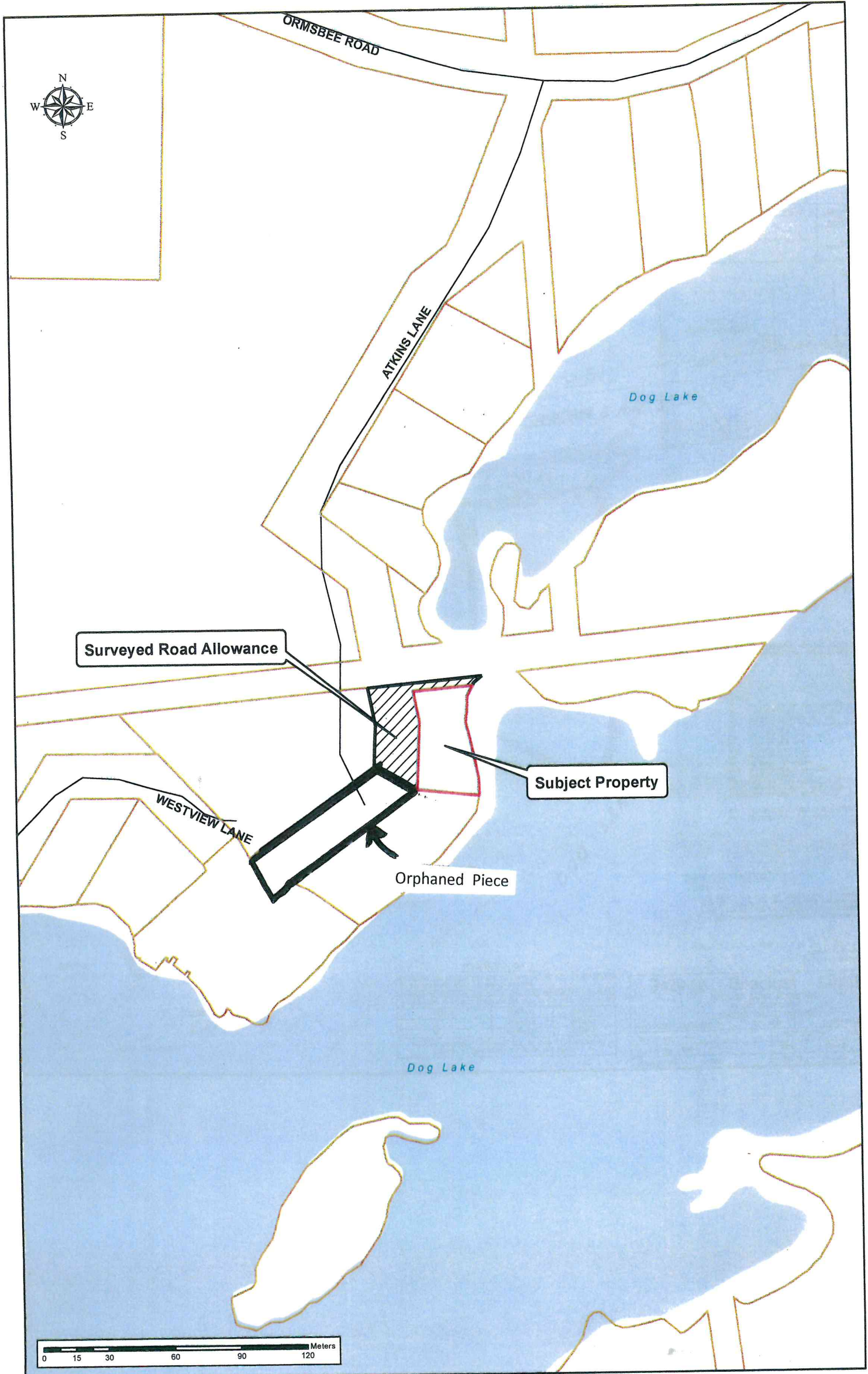
The recommendation is that Council receive the Planning Report dated October 19, 2016 and consider a request from property-owner Ron Campbell to reduce the costs for the sale of an unopened road allowance in Part Lot 18, Concession VIII, Storrington District, from \$24,000.00 to \$14,140.00.

Submitted/approved by: Lindsay Mills Prepared by: Lindsay Mills

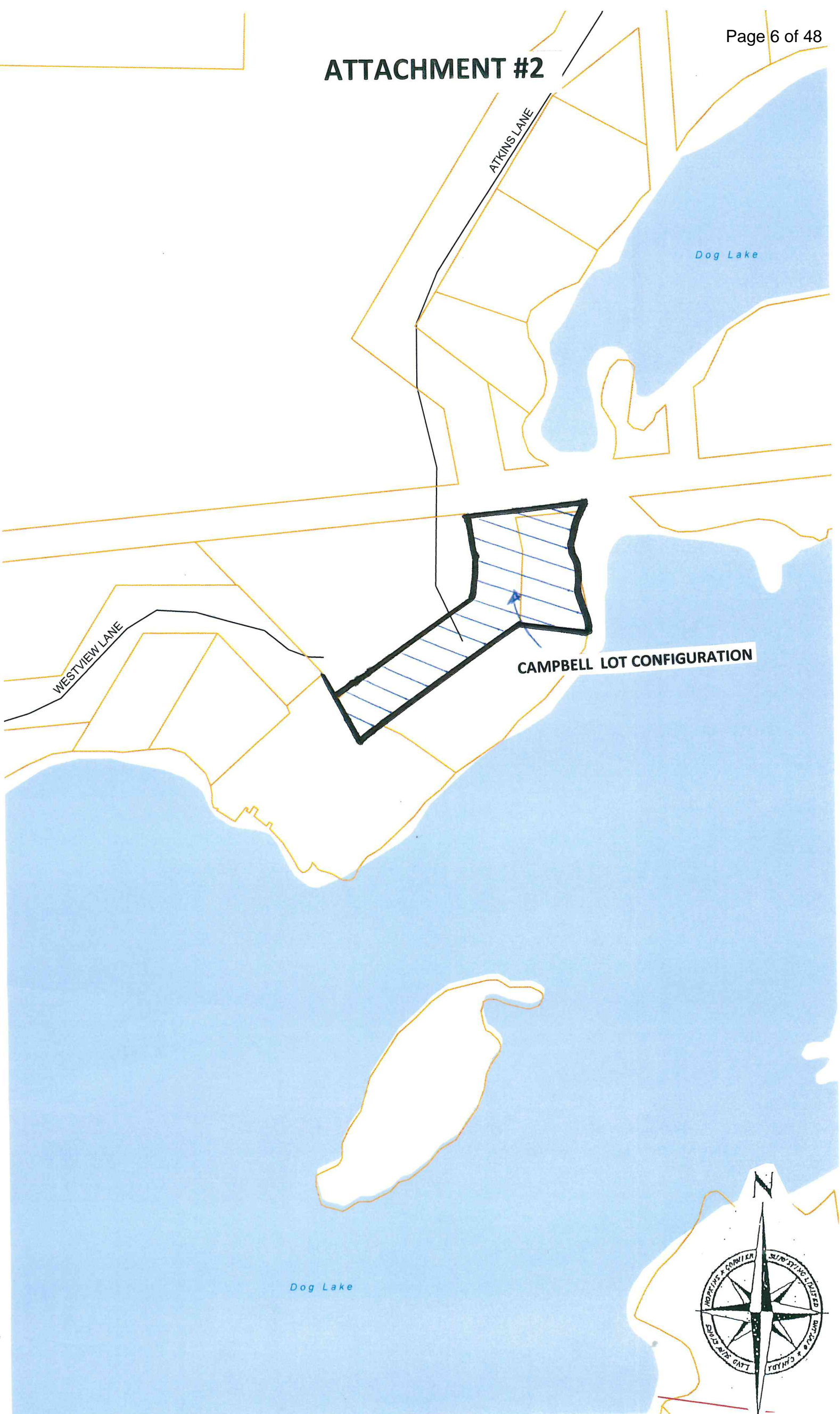
attachments

RoadClosureReportCampbell5

ATTACHMENT #1

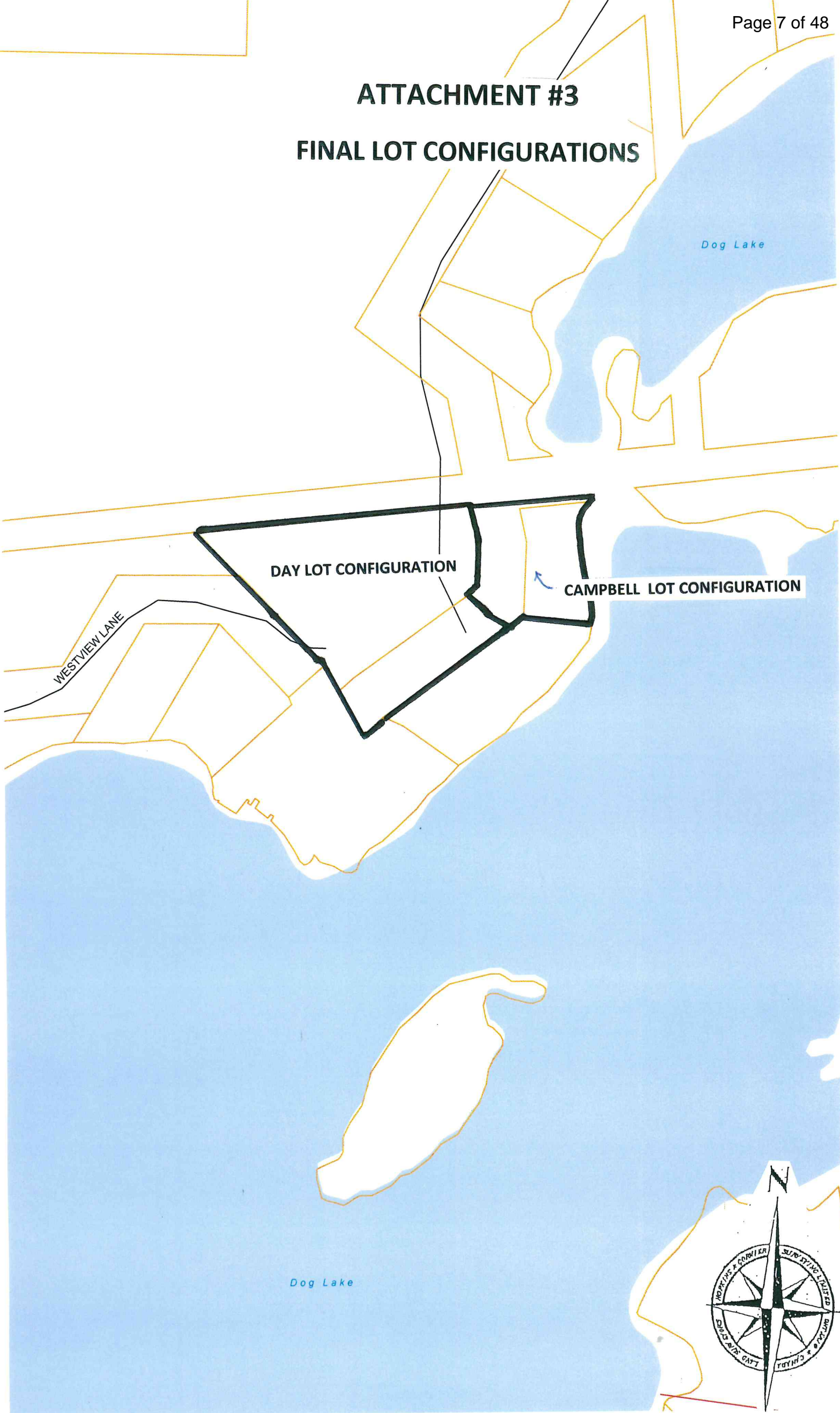


ATTACHMENT #2



ATTACHMENT #3

FINAL LOT CONFIGURATIONS



STAFF REPORT

Township of South Frontenac

Planning Department

Prepared for Committee of the Whole

Agenda Date: October 25, 2016

Report Date: October 20, 2016

Subject: Proposed Revisions to the Tariff of Fees for Planning-Related Applications

Summary of the Recommendation:

The recommendation is that the Committee receive for information the report dated October 20, 2016 from the Planning Department regarding new and revised fees for Planning applications.

Purpose of the Report:

The purpose of this report is to bring back to the Committee for further review of the present fee structure for applications to the Planning Department and to propose a new fee structure.

Background:

On September 13, 2016, the Committee of the Whole considered a Planning Report dated September 8, 2016 regarding revised fees for processing planning-related applications. The Committee agreed in principle to the following revisions to the rates:

NEW PLANNING FEE STRUCTURE (new fee in bold type)

<u>APPLICATION</u>	<u>EXISTING FEE</u>	<u>NEW FEE</u>	<u>DEPOSIT</u>
- Amendment to Zoning By-law	\$1,000.00	\$1,500.00	\$1000.00
- Amendment to Official Plan	\$,1000.00	\$1,500.00	\$2000.00
- Consent ¹	\$682.00	\$800.00	
- Minor Variance ¹	\$732.00	\$732.00 (no change)	
- Site Plan Agreement ¹	\$200.00	Residential \$300.00	
		Commercial/Industrial/Institutional up to 4000 ft.²	\$1,000.00
		Commercial/Industrial/Institutional over 4000 ft.²	\$1,800.00
- Plans of Subdivision/Condominium	\$0.00	\$2,000.00	\$2,000.00
- Prepare of development agreement	\$0.00	\$150.00	
- Removal of Holding "H" symbol	\$0.00	\$200.00	

Discussion

The revisions should also have included a new fee for the carrying out Minimum Distance Separation (MDS) calculations that the Planning Department undertakes when processing consent applications to create a new residential lot

in proximity to a farm facility. These calculations are also required whenever a new farm facility (a barn, stable etc.) is to be located near a residence.

The requirement to conduct MDS calculations comes from the Ministry of Agriculture, Food and Rural Affairs. The calculation is performed to determine the minimum distance that a new lot must be from an existing barn (for example). The calculation is based on an assessment that considers the capacity of the barn (its size), the amount of tillable acreage of the farmland, the types of animals being housed etc. To be done properly, the farmer should be consulted to determine all of these specific elements for the calculation.

The above involves staff time and therefore a fee should be applied to cover staff's work. It is proposed that a fee of \$250.00 be applied for MDS calculations.

Also, to account for inflation, it is proposed that a two percent inflation rate be applied to all rates in effect. Accordingly, in considering this continually increasing rate, the proposed increase in fees for Zoning by-law amendments and Official Plan amendments should be scaled back to only \$1,300.00 for each instead of \$1500.00.

Thus, the new fee structure should read as outlined below:

NEW PLANNING FEE STRUCTURE			
(new fee in bold type)			
<u>APPLICATION</u>	<u>FEE</u>	<u>New Fee</u>	<u>DEPOSIT</u>
- Amendment to Zoning By-law	\$1,000.00	\$1,300.00	\$1000.00
- Amendment to Official Plan	\$,1000.00	\$1,300.00	\$2000.00
- Consent ¹	\$682.00	\$800.00	
- Minor Variance ¹	\$732.00	\$732.00 (no change)	
- Site Plan Agreement ¹	\$200.00	Residential \$300.00	
		Commercial/Industrial/Institutional up to 4000 ft.²	\$1,000.00
		Commercial/Industrial/Institutional over 4000 ft.²	\$1,800.00
- Plans of Subdivision/Condominium	\$0.00	\$2,000.00	\$2,000.00
- Prepare of development agreement	\$0.00	\$150.00	
- Removal of Holding "H" symbol	\$0.00	\$200.00	
- Calculation of MDS	\$0.00	\$250.00	

As of January 1, 2018 and every year thereafter, unless this schedule is amended or revoked, a two percent inflation rate will be applied to all rates in effect - rounded up to the next dollar.

The Committee may also wish to consider charging a special fee for processing Minor Variance applications that have been submitted to seek 'forgiveness'. This follows from a number of applications brought to the Committee of Adjustment in recent years which result from a property-owner who is caught building within a required setback (in the zoning by-law) without any permits or approvals from the Township (or any approval agency). In these cases, the owner is required to legalize the structure either by removing it or by obtaining zoning relief.

When these applications are brought forward extra staff time needs to be devoted to their processing and, in particular, if the decision on the application

requires that all or a portion of the illegal structure is to be removed then follow-ups are required involving much staff time.

Thus, it is proposed that a special fee of \$1,000.00 be applied to these types of applications.

Recommendation:

It is recommended that the Committee receive the Planning Report dated October 20, 2016 for consideration relating to revised Planning application fees.

attachment

PlanningFeesReporttoCofW20162

STAFF REPORT

Township of South Frontenac

Planning Department

Prepared for Committee of the Whole

Agenda Date: October 25, 2016

Report Date: October 18, 2016

**Subject: Proposed Revisions to the Tariff of Fees and
Appointees for Fence-Viewers**

Summary of the Recommendation:

The recommendation is that the Committee receive for information and consideration the report dated October 18, 2016 from the Planning Department regarding new and revised fees for fence-viewers and to appoint additional fence-viewers.

Purpose of the Report:

The purpose of this report is to bring to the Committee a review of fence-viewing problems experienced by the Planning Department and to propose a method for resolution

Background:

On June 16, 1998 Council for the Township passed By-law #1998-33 under the provisions of the Line Fences Act R.S.O. 1990. The By-law appointed fence-viewers and established remuneration rates and an administration fee. Attachment #1 is a copy of the by-law.

More recently, in 2015, the fence viewer appointees were changed but the remuneration rate and the administration fee has remained the same to this time.

Planning staff have recently been formally requested to carry out a fence-viewing in the District of Storrington. However, staff have experienced a great deal of difficulty in getting commitments from the appointed fence-viewers to attend the subject site. One fence viewer has now stated that she is available but the Act requires that a minimum of three fence viewers be present at a viewing and make a determination of who should pay for the fence etc. Planning staff have not been able to get a commitment from any other fence-viewers. All appointed fence-viewers from South Frontenac, Central Frontenac and North Frontenac have been contacted and, except for the appointee from South Frontenac as noted above, none of the appointees have been willing to attend the subject site.

Discussion:

It may be that appointees are reluctant to attend the viewing because the compensation is too low ie., \$75.00. It is proposed that this remuneration be increased to \$200.00.

Furthermore, to address the non-availability of fence-viewers, it is proposed that both members of the Planning Department staff be appointed as fence-viewers. This would help ensure that viewers are available when required. It should be noted that the remuneration would not apply to these staff.

For the Committee's perusal Attachment #2 is an excerpt from a publication from the Ministry of Municipal Affairs and Housing outlining relevant information on the Line Fences Act. Note the provisions highlighted in yellow.

Recommendation:

It is recommended that the Committee receive the Planning Report dated October 18, 2016 for consideration relating to revised fence-viewer provisions under the Line Fences Act.

attachments

LineFencesReview

Attachment #1

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 1998 - 33

BEING A BY-LAW TO DEAL WITH LINE FENCES WITHIN THE TOWNSHIP OF SOUTH FRONTENAC

WHEREAS Section 2 of The Line Fences Act R.S.O. 1990, Chapter L17, directs Council of every local municipality by By-law appoint Fence Viewers as are required to carry out the provisions of this Act and the By-law shall fix the remuneration to be paid to the Fence Viewers, and the remuneration may be fixed on an hourly or daily rate or a rate for each attendance or re-attendance by the Fence Viewers,

NOW THEREFORE, pursuant to the Line Fences Act R.S.O. 1980, Chapter 242 and the Municipal Act R.S.O. 1980, Chapter 302, the Council of the Corporation of the Township of South Frontenac enacts as follows:

1. That the Corporation of the Township of South Frontenac shall appoint the following Fence Viewers – Gary Bullock, Ken Gilpin, Frank Jeremy and Leo Myers.
2. That the Fence Viewers appointed hereunder shall receive as remuneration the sum of \$75.00 per call out.
3. That the Fence Viewers shall carry out the duties imposed upon them pursuant to the Line Fences Act R.S.O. 1990, Chapter L.17.
4. That the Clerk/Administrator and Treasurer shall carry out the duties imposed upon them pursuant to the Line Fences Act R.S.O. 1990 Chapter L.17, Section 11
5. That the Administration Fee be established at \$250.00.
6. That this By-Law comes into force on the date of passing thereof.

READ A FIRST AND SECOND TIME AND SIGNED THIS

.....16th DAY OF June.....1998

READ A THIRD TIME AND SIGNED THIS

.....16th DAY OF June.....1998

.....
 Mayor

 Clerk/Administrator

The arbitration procedure is not applicable if one owner, on his or her own initiative, has constructed a new line fence or has reconstructed or repaired an entire existing line fence, and then wants to use the arbitration procedure to force the adjoining owner to pay part of the cost of the completed work.

It is also important to note that the arbitration procedure deals only with disputes about fences and does not provide a means of determining the location of the boundary line between adjoining properties. Such disputes must be resolved by the owners themselves as municipalities and their fence-viewers have no jurisdiction to deal with boundary issues. As many municipal staff members and fence-viewers are aware, property owners involved in a boundary dispute often approach the municipality in the hope that the matter can be resolved without the need for them to obtain legal advice and a survey (this issue is discussed in more detail in Parts Two and Three).

Informal Resolution of Disputes

Although many property owners approach their local municipality about line fence matters, they are usually able to reach agreement with their neighbour without the need for a formal viewing. An informal discussion between a municipal staff member or the adjoining owners can often help to resolve a dispute, especially where the owners are not on good terms. In addition, owners normally become more willing to resolve their dispute themselves once they are made aware that they will be required to pay for a viewing and its related costs.

Purpose of the Guide

This Guide deals only with the arbitration of fencing disputes in those parts of Ontario organized for municipal purposes, where the arbitration of fencing disputes is a responsibility of local municipalities. Owners of adjoining properties who are unable to reach agreement about a line fence may apply to their local municipality to have the dispute arbitrated by three fence-viewers who are appointed by the municipal council.

In most municipalities, fence-viewers do not conduct viewings frequently. As a result, both they, and the municipal staff members involved in the arbitration process, are often uncertain about the procedures that must be followed under the Act. It is impossible to catalogue every possible situation in a document of this type. Nonetheless, it is hoped that the information provided here will prove helpful.

References to the Municipal Clerk

The term "clerk" has, in most cases, been used throughout this Guide when referring to the administration of the arbitration procedure. This has been done because the Act itself assigns this responsibility to the "clerk of the local municipality". It is recognized, however, that this responsibility can be delegated and that in many municipalities, it is someone other than the clerk who administers the procedure. As a result, all references to the "clerk" in this Guide should be interpreted broadly to include every municipal staff member who has been assigned responsibility for part or all of the administration of the arbitration procedure.

Part Two: Five Basic Questions

Part Two is intended primarily for the municipal clerk and other municipal staff members who are involved in the administration of the arbitration procedure. It provides answers to five key questions.

Question 1: What is Council's Role?

Members of local councils should be aware that fence-viewers are performing a type of judicial function and that the council has no authority to provide instructions to fence-viewers or to review their decisions. The Act provides an appeal procedure and councils have no role in this. Local councils do, however, have a number of important roles and responsibilities under the Act, which are described below. (Councils of upper-tier municipalities have no role under the Act.)

Appointing Fence-Viewers (Section 2 of the Act)

Unless a municipality has passed a by-law providing that the *Line Fences Act* does not apply to the municipality (see below), a council is required to appoint fence-viewers. It cannot tell an owner that the municipality has no fence-viewers or no way for a fencing dispute to be arbitrated.

Setting the Remuneration of Fence-Viewers (Section 2 of the Act)

A council is required to establish the remuneration to be paid to its fence-viewers, which may be an hourly or daily rate, or a rate for each time that they are called upon.

Prohibiting Proceedings during the Winter (Subsection 5 (2) of the Act)

A council may ban proceedings requiring the attendance of the fence-viewers for all or part of the period between November 1st of one year and March 31st of the next year.

Establishing Administrative Fees (Section 17 of the Act)

A council may establish reasonable administrative fees by by-law to be paid to the municipality by the two owners involved in arbitration. The fees can reflect the municipality's actual costs in arranging a viewing, or they can be in the form of a flat fee.

Delegating the Clerk's Responsibilities (Subsection 4 (2) et al of the Act)

Although the Act makes the clerk responsible for the administration of the arbitration procedure, it permits a council to designate another person for the purpose of giving certain notices. Subsection 228 (4) of the *Municipal Act, 2001* and subsection 178 (5) of the *City of Toronto Act, 2006* authorizes the clerk to delegate, in writing, any of his or her powers and duties under any Act to any person, other than a member of council. This provision permits another staff member, such as the chief building official, to be made responsible for the administration of the entire arbitration procedure.

Non-Application of the Act (Section 26 of the Act)

Sections 11 and 98 of the *Municipal Act, 2001* and sections 8, 11 and 109 of the *City of Toronto Act, 2006* permit a council to exempt part or all of the municipality from the *Line Fences Act* and, instead, to pass a by-law apportioning the costs of line fences between adjoining owners. If this occurs, the *Line Fences Act*, other than section 20, does not apply to the area that is subject to the by-law. A council cannot exempt itself from section 20 of the Act, which sets out the fencing responsibilities of owners of former rail lines in locations where a farming business is carried out on the adjoining land.

Question 2: Who Should be Appointed As Fence-Viewers?

Who to Appoint

Rural municipalities tend to appoint individuals with a farm background and urban municipalities tend to appoint those with a background in construction. As society evolves, however, it becomes increasingly important that councils appoint fence-viewers who are broadly representative of the groups who live in that community.

Number of Fence-Viewers

The Act requires three fence-viewers to be present at a viewing. It is, however, advisable for a council to appoint more than three fence-viewers so that the clerk can exercise discretion in assigning fence-viewers to each viewing without being accused of bias in favour of any owner. For example, a fence-viewer who is a relative or friend of one of the owners should not be involved in arbitrating that dispute. If a municipality includes both rural and urban areas, it is also advisable that the roster of fence-viewers reflect this fact to permit the clerk to assign the appropriate fence-viewers to each viewing.

Timing of the Appointments

"The question of who to appoint is up to the council."

Many municipalities appoint their fence-viewers, along with their other appointees, at the beginning of each year, whereas others appoint them at the start of each term of office. If a municipality has not had an application for a viewing for many years, its council may decide to wait until an application is received before appointing fence-viewers. The difficulty with this approach is that a viewing has to be held no later than 30 days from the date of receipt of an application, which does not leave much time for a council to make the appointments.

Eligibility to Serve as Fence-Viewers

The Act does not specify who can serve as a fence-viewer. There is no requirement that a fence-viewer be a resident or elector of the municipality or even a Canadian citizen. It is up to each council.

The question as to whether council members can be appointed to serve as fence-viewers often arises. Council members may be appointed, but it is probably not advisable, given the many other demands on their time.

Some councils have appointed a roster of fence-viewers composed partly or even entirely of municipal staff members. The one situation in which it would be inappropriate for a municipal staff member to be involved in a viewing is where the municipality itself is one of the adjoining owners. Municipalities that rarely receive an application for a viewing might consider appointing the fence-viewers of a neighbouring municipality to also serve their municipality, should it be required.

"The clerk determines if the Act applies to both properties."

Question 3: When is the Act Applicable?

An example to illustrate this issue is as follows: The owners (not the tenants) of two adjoining properties have been unable to reach agreement on the sharing of the costs of a line fence or on the type of line fence to construct. One owner has applied for a viewing by submitting a completed Form 1, Request for Fence-Viewers, to the clerk. The clerk must then assess a number of issues before agreeing to proceed with a viewing.



TOWNSHIP OF SOUTH FRONTENAC

PUBLIC WORKS DEPARTMENT 2017 CAPITAL BUDGET



FACILITIES



2017 FACILITIES MANAGEMENT

NEW PROJECTS

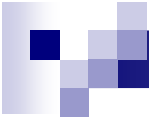
- VERONA MEDICAL CENTRE – LIGHTING/FLOORING UPGRADE \$ 5,000
- WINDOWS/INSULATION – STATION 5 \$ 25,000

CARRIED FORWARD FROM 2013

- TOWNSHIP FACILITIES MANAGEMENT
 - ASBESTOS ASSESSMENT \$ 33,000
 - ENERGY AUDIT \$ 32,500

CARRIED FORWARD FROM 2014

- OPP BUILDING – GARAGE FLOOR DRAINS \$ 20,000
- NEW HALL – PERTH RD – STATION 6 (LAND/ARCHITECT) \$ 118,212
- BRADSHAW – STATION 1 PAVING – PER STUDY \$ 8,000
- WASH CURTAINS (STN 5&8) \$ 12,000
- VERONA – STATION 3 REPAIRS AS PER STUDY \$ 5,000



2017 FACILITIES MANAGEMENT

CARRIED FORWARD FROM 2015

- FACILITY SIGNAGE \$ 18,800
- NEW HALL – PERTH RD – STATION 6 \$ 1,000,000

CARRIED FORWARD FROM 2016

- PAVING – STATION 7 \$ 10,000
- TOTAL \$ 1,287,512**



TRANSPORTATION



2017 TRANSPORTATION

NEW PROJECTS

□ BEDFORD PATROL YARD – FIRE SEPARATION	\$ 20,000
□ STORRINGTON PATROL YARD – SITE PAVING	\$ 300,000
□ PORTLAND YARD – NEW OVERHEAD DOORS & OPERATORS	\$ 15,000
□ KEELEY ROAD OFFICE – FINISH OFFICE RENOVATIONS	\$ 35,000
□ KEELEY ROAD PATROL YARD	
- GARAGE DOOR REPLACEMENTS	\$ 30,000
- PAVE PLOW STORAGE AREA	\$ 15,000
- NEW FRONT POWER GATE	\$ 35,000
□ INVERARY INTERSECTION – TRAFFIC SIGNALS	
- BACK UP SOLAR POWER	<u>\$ 12,000</u>
TRANSPORTATION NEW PROJECTS TOTAL	\$ 462,000



2017 TRANSPORTATION

CARRIED FORWARD FROM 2015

□ HARTINGTON PATROL YARD – SAND DOME/DOOR	\$ 50,000
□ BEDFORD PATROL YARD – SAND DOME/DOOR	\$ 50,000
□ KEELEY ROAD GARAGE – PAINT BOOTH CONVERSION	<u>\$ 10,000</u>

CARRIED FORWARD FROM 2016

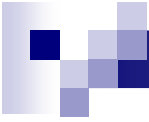
□ RADIO COMMUNICATION (FIRE AND PW)	\$ 300,000
□ STREET LIGHTS – NEW LED INSTALLATION	\$ 28,000
□ PICADILLY PATROL YARD - DECOMMISSIONING	\$ 10,000
□ KEELEY ROAD PATROL YARD – GENERATOR REPLACEMENT	<u>\$ 60,000</u>

CARRIED OVER TOTAL	<u>\$ 508,000</u>
NEW PROJECTS TOTAL	<u>\$ 462,000</u>

TRANSPORTATION TOTAL	\$ 970,000
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EQUIPMENT REPLACEMENT



2017 EQUIPMENT

HALF TON TRUCK	\$35,000
<input type="checkbox"/> REPLACE FT-51	
THREE QUARTER TON TRUCK	\$ 60,000
<input type="checkbox"/> REPLACE FT-02	
BULLDOZERS	\$ 120,000
<input type="checkbox"/> REPLACE FT-92, BT-92	
WOOD CHIPPER	\$ 60,000
<input type="checkbox"/> REPLACE FT-85	
GARBAGE TRUCK	\$ 250,000
TRUCK SCANNER	\$ 7,500
BOX PAVER FOR TANDEM	<u>\$ 6,000</u>
SUB-TOTAL	\$538,500



ENVIRONMENTAL SERVICES



ROADS AND BRIDGES



2017 ROADS AND BRIDGES

NEW PROJECTS

❑ SUNBURY ROAD	\$ 4,500,000
❑ HARROWSMITH PHASE 2	\$ 700,000
❑ INTERSECTION IMPROVEMENT	\$ 1,000,000
❑ DEVIL LAKE CULVERT #9	\$ 50,000
❑ GREEN BAY BRIDGE #28	\$ 600,000
❑ MORELAND DIXON CULVERT #2	\$ 150,000
❑ BRIDGE REPLACEMENT STUDY/DESIGN	\$ 50,000
❑ HARD SURFACE PRESERVATION	\$ 800,000
❑ BEDFORD ROAD	\$ 1,000,000
❑ BUCK BAY ROAD	\$ 300,000
❑ RANDY CLARK ROAD	\$ 350,000
❑ YORK ROAD	\$ 100,000
❑ BRADSHAW ROAD	\$ 250,000
❑ DEER CREEK SUBDIVISION	<u>\$ 150,000</u>

TRANSPORTATION NEW PROJECTS TOTAL **\$ 10,000,000**



STAFF REPORT TREASURY DEPARTMENT

Prepared for Council: October 20, 2016

Agenda Date: October 25, 2016

SUBJECT:

2017 Capital Budget

RECOMMENDATION:

Open

ANALYSIS:

Attached is draft capital budget document. An initial version was presented at the October 11th Committee of the Whole meeting which only provided totals for Public Works, Solid Waste and Facilities. The version presented now provides the details for these areas and collapses the sections previously discussed.

The draft overall total is \$14,668,512. This figure includes \$4,500,000 for Sunbury Road, funded through borrowing which is part of today's discussion. Removing this component, the adjusted capital budget total is \$10,168,512. Based on the 10 year long range financial plan, the target capital budget, to work towards maintaining the \$15 million reserve balance as well as a 2.2% tax payer impact is approximately \$9,500,000. This makes the overall draft capital budget over by \$668,512.

From the initial version presented on October 11th, and further to the fire hall tour, the main change is with the Perth Road fire hall value which has been amended from 1,750,000 to 1,000,000.

The draft capital budget represents the initial listing received from all department heads as well as from the recreation committee

Further some items are driven from replacement schedules which have defined reserves funding them. These include the Fire, Building and Public Works equipment reserves. The related lines are highlighted in blue.

Council is asked to provide direction at this time on whether any of the detailed capital items should be removed or adjusted at this stage.

**Submitted/approved by:
Louise Fragnito, Treasurer**

**Prepared by:
Louise Fragnito, Treasurer**

2017 CAPITAL BUDGET - Draft**BUDGETED
EXPENDITURE**

General Government (discussed Oct 11/16)	40,000
Protective Services (discussed Oct 11/16)	567,000
TRANSPORTATION DEPARTMENT	
Carried Forward from 2015	
Sand Dome - Doors - Hartington	50,000
Sand Dome - Doors - Bedford	50,000
Keeley- Paint Booth Conversion to service bay	10,000
Carried Forward from 2016	
* Radio Communication (Fire and PW)	300,000
Street Lights - New LED Installation	28,000
Picadilly Patrol Yard Decommissioning	10,000
Keeley Patrol yard - Generator replacement	60,000
New Projects	
Bedford Patrol yard - Fire Separation	20,000
Keeley Patrol yard - Pave Plow Storage Area	15,000
Keeley Patrol yard - Garage Door replacements	30,000
Keeley Patrol yard - Front power gate	35,000
Keeley Admin - Finalize renovations	35,000
Portland Yard - New Overhead doors & operators	15,000
Storrington Patrol Yard - Site Paving	300,000
Half ton - 4 X 4 - Replace FT-51	35,000
3/4 ton 4 X 4 with Plow/Sander-replace FT-02	60,000
Bulldozer - replace FT-92 and BT-92	120,000
Wood Chipper - replace FT-85	60,000
Garbage Truck - replace 2010 and transfer to recreation	250,000
Truck Scanner	7,500
Box Paver for Tandem	6,000
Inverary Intersection - Traffic Signals - Back up solar	12,000
Linear Asset Construction-Villages/Local Roads/Arterial Roads	10,000,000
Total	11,508,500
SYDENHAM WATER	
Water Filling Station	100,000
Total	100,000
ENVIRONMENTAL SERVICES	
Sanitation-Disposal	
Attendant Building	20,000
Establish Transfer Station	25,000
Sub-total	45,000
Total	145,000
TOWNSHIP FACILITIES MANAGEMENT	
Carried Forward from 2013	
Asbestos Assessment	33,000
Energy Audit	32,500
Carried Forward from 2014	
OPP Building -Garage Floor Drains	20,000
New Hall-Perth Rd- Station 6 (Land/ Architect)	118,212
Bradshaw- Station 1 paving - per study	8,000
Wash Curtains (Stn 5 & 8)	12,000
Verona-Station 3 repairs as per study	5,000
Carried Forward from 2015	
Facilty Signage	18,800
New Hall - Perth Road-Station 6	1,000,000
Carried Forward from 2016	
Paving - Station 7	10,000

2017 CAPITAL BUDGET - Draft

*BUDGETED
EXPENDITURE*

New Projects

Verona Medical - Lighting and Flooring upgrade	5,000
Windows/insulation - Station 5	25,000
Total	1,287,512
Recreation (discussed Oct 11/16)	1,015,500
Planning	5,000
TOTALS	14,668,512
Loan - under PW Roads Construction	4,500,000
Adjusted Total	10,168,512
Target	9,500,000
	668,512

* 2016 Project on hold pending follow up report to, and approval from Council



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: October 18, 2016

AGENDA DATE: October 26, 2016

SUBJECT:

Organizational review next steps

RECOMMENDATION:

OPEN

BACKGROUND:

On August 2, 2016 Council adopted the recommendations of the Corporate Services Committee as it pertained to the Organizational review. Specifically this included the following:

- To hire a Manager of Development Services
- To reassign the Planner/Deputy Clerk and the CBO to report to the new Manager of Development Services once hired
- To reassign the Arena/Recreation Supervisor to report to the Public Works Manager effectively immediately
- To reassign the HR/Legislative Compliance Coordinator to report to the Treasurer effectively immediately
- To establish a Senior Management team comprised of the CAO, Public Works Manager, Treasurer and Development Services Manager assisted by the Executive Assistant to develop an implementation plan for the strategic plan as well as required policy and long term needs.
- To relocate the Fire Chief to the Sunbury Hall until the Perth Road Station is built, in order to accommodate the new position
- That any costs associated with these changes in 2016 be allocated from working funds as necessary and that full costs be incorporated into the 2017 budget
- And that the 2017 and 2018 recommendations be brought forward for decision in advance of the corresponding budget debate.

The last bullet of Council's decision directs staff to bring forward the 2017 and 2018 recommendations before Council in advance of the 2017 and 2018 budget.

In a report to Council dated June 7 an initial plan was laid out for 2016, 2017 and 2018. From the 2016 plan, the only substantive recommendation not included in the August 2 approval (see above) was the relocation of the Public Works Manager.

The 2017 and 2018 recommendations now before Council for consideration and direction are outlined below:

2017 Plan:

1. Separate the CAO/Clerk role into two and hire a Clerk to support Council and Committees, carryout statutory responsibilities and fulfill communications role. Located in Mayor's office. CAO to be named as additional Deputy Clerk.
2. Adjust Council / Committee Structure, reflecting focus on the Strategic Plan. Establish the creation of a Development Services Committee. Council and all three committees to be supported by the Clerk



STAFF REPORT CLERKS DEPARTMENT

3. Create a community driven Economic Development Committee to assist with formulating an economic development strategy and allocate budget dollars for initiatives
4. With an improved structure focused on implementing Council's objectives time will be available to consider operational processes and needs.

2018 Plan:

1. Establish and hire a full time Fire Prevention/Education Officer. Allowing for enhanced policy and administration services as well as emergency preparedness services by the Fire Chief. To be located at Perth Road station with Fire Chief
2. Allocate additional budget dollars to support Economic Development initiatives

FINANCIAL / STAFFING IMPLICATIONS:

If directed, staff will incorporate the costs for the 2017 recommendations into the 2017 Draft budget for Council's consideration.

**Submitted/approved by:
Wayne Orr, CAO**

From: Brian Ward [<mailto:brian.ward1@sympatico.ca>]
Sent: October-11-16 7:59 AM
To: Wayne Orr <worr@southfrontenac.net>
Cc: Ross Sutherland <7846elbe@gmail.com>
Subject: Fwd: Johnson's point MNRF evaluation

Hello Wayne

Attached is an email that I sent to Ross Sutherland from the Battersea Loughborough Lake Association yesterday regarding Johnston Point. Would you please place it on the Council agenda documents list.

Thank you.

Brian

Begin forwarded message:

From: Brian Ward <brian.ward1@sympatico.ca>
Subject: Re: Johnson's point MNRF evaluation
Date: October 10, 2016 at 7:08:18 PM EDT
To: Ross Sutherland <7846elbe@gmail.com>, Ron Sleeth <eilevale@kingston.net>
Cc: anne's private email <annefisher@sympatico.ca>, Cynthia Fiber <cfiber@earthlink.net>, Ed Koen <edkoen7@gmail.com>, Evonne Potts <evonne.potts@gmail.com>, Gord Rodgers <gordrodgers@xplornet.com>, Helen Bartsch <helenbartsch@gmail.com>, Justin Potts <justin@lymanpottsconstruction.ca>, Michael Koen <mkoen@cppib.com>, Matthew Rennie <mattrennie27@hotmail.com>, Meela Melnik-Proud <meelamelnik@hotmail.com>, meredith mackenzie <mackenzie613@gmail.com>, Nona Mariotti <nona@mariotti.ca>, Sherry Corneil <scorneil1@cogeco.ca>

Hello Ross

As you know the Battersea Loughborough Lake Association has been actively involved in the review and comment phase of this development along with the many concerned residents.

Thank you for seeking our input on the MNRF letter and your continued efforts to protect the environment.

I have serious concerns with what is happening now with Johnston Point development. To our knowledge the Township has done nothing to ensure that the conditions of the OMB approval are being met. My specific concerns are listed below.

1. Why is this coming up now when there were so many environmental field surveys and design work were done during the planning and approval phases. The developer's environmental consultant concluded that there would be no impact to threatened or endangered species and that the property does not contain habitat for species of conservation concern. This was the basis that the developer's lawyer presented the case to the OMB. The final development scale and design was based on negotiations between the Township and the developer. The Township fully endorsed the plan at the OMB hearing. It was only because of concerns raised by councillors like yourself, the BLLA and concerned residents that the conditions of the OMB approval required MNRF to review the SAR concerns.

I have attached a copy of their Environmental Impact Statement. Interesting that when the Township consultant Macintosh Perry visited the site and when MNRF visited the site they found areas of concern. Obviously the developer's consultant did not do a thorough assessment or they would not be requesting a permit to impact SAR. So my view is that they should be required to follow their own original assessment and avoid areas of concern for SAR.

2. How can we respond in a fulsome manner when we do not know the extent and location of the impacted area and the size and type of habitat replacement. We do not believe that impacts to a

natural SAR area can be mitigated adequately but we should be consulted by MNRF and the Township on what is being considered.

3. Again these kinds of actions (destruction and replacement of habitat) need careful compliance monitoring. We still have not seen any efforts to ensure compliance by the Township or others. Our letter to the Township in mid June from the President of the BLLA regarding the need for compliance monitoring by the Township still has not been responded to. When will the Township put in place staff and procedures to ensure the compliance for all developments in the Township is done thoroughly as is done across Ontario?

Considering this area is an area for SAR, in a PSW, is an area of ANSI and is an important part of the Internationally recognized Frontenac Arch destruction of SAR habitat should not be permitted in this very sensitive environment.

Brian Ward
Vice President
Battersea Loughborough Lake Association

From: Meela Melnik-Proud [<mailto:meelamelnik@hotmail.com>]
Sent: October-18-16 2:24 PM
To: Ron Vandewal <rvandewal@southfrontenac.net>; councillornroberts@gmail.com;
councillorrevill@gmail.com; robinsonw@bell.net; john.mcdougall@xplornet.ca; patbarr1@aol.com;
markschjerning@outlook.com; 7846elbe@gmail.com; sfcron.sleeth@gmail.com; Wayne Orr
<worr@southfrontenac.net>
Cc: roel@cs.queensu.ca; Evonne Potts <evonne.potts@gmail.com>; Matthew Rennie
<mattrennie27@hotmail.com>
Subject: Letter of Endorsement, Notice of Motion- MNRF and Johnston Point

Township of South Frontenac

4432 George St., Box 100,

Sydenham, ON K0H 2T0

Dear Mayor and Councillors.

As concerned residents of South Frontenac township, we are writing you to thank you for the motion to preserve the endangered species on Johnson Point. It demonstrates a commitment to community partnership to clearly understand the impacts of development in and adjacent to this Provincially Significant Wetland and preserving more generally the natural heritage and ecological functions of Loughborough Lake in perpetuity.

With respect,

Meela Melnik-Proud, Matt Rennie, Roel Vertegaal, and Evonne Potts.

Endorsed by the Battersea Loughborough Lake Association Board of Directors:

Barbara Canton	Brian Ward	Susan Sutherland
Joe Pater	Nada Beamish	Philippa Fulger
Joanne McDonnell	Roel Vertegaal	Evonne Potts

Individual Endorsements:

Kathleen O'Hara	Ron Turney	Ed Koen
Helen Bartsch	Anne Fisher	George Proud
Keith Somerville	Betty Somerville	Tasha Proud
Mike Koen	Diane Koen	Jeff Peters
Sue Peters	Rachael Melnik-Proud	
Marta Maksymec	Roy Chan	Stella Hiemstra
Marc Hiemstra	Mirjam Netten	Sharon Dunn
Jeff Kleinlagel	Jeffy Parsons-Sheldrake	
Michele Rutland	Justin Potts	Clay Potts
Erin Rennie	Ray Rennie	Janice Wicklam
Karl Hammer	Michelle Fraser	Trevor Irwin
Anthony Cameron	Pennsy Waltman	Jan Wood
Margaret Noble	Gerald Noble	

16 October 2016

CAO - TOWNSHIP OF SOUTH FRONTENAC

TRAIL COMMITTEE MEMBER REPORT – OCTOBER 2016

This is my seventh quarterly report covering the period of July to September 2016 with the Cataraqui Trail Management Board. There were two meetings: 11 Aug and 22 Sep 16 which I attended.

Events. Our annual Bike & Hike on 20 August 2016 was attended by a limited number of the public and mostly by current supporters/members of the trail committee. The Harrowsmith-Boundary Rd section is quite rough and difficult for bicycles to use, which did not help but this section will be upgraded in the coming year. Our fundraising dinner at the Opinion Resort in Chaffey's Locks, scheduled for 30 Sep 16, was cancelled due to ongoing construction. We look forward to hosting this again next year.

Committee Size. The Board agreed to reduce the size of the committee to 18 members. I personally favour a smaller number like 12-14 because the average attendance hovers around this number, which makes it easier to conduct business. A final decision will be made later this year.

County trails board. The K&P, the Cataraqui and the Rideau trails are very well used in South Frontenac and I personally have met many people on these trails. The Rideau Trail mainly attracts people from Kingston around Frontenac Park. I feel we should erect one large sign in Sydenham showing these trail systems rather than the current individual signage.

Trans-Canada Trail System. In August, I met Edmund Aunger, a Trans-Canada Trail enthusiast, who has been advocating an off-road and non-motorized trail system across Canada. He has been cycling the entire trail across Canada and has set up a web site (<http://www.ridethetrail.ca/>) all to honour his deceased wife who was killed while cycling the trail. I cycled with him and his nephews for the last part of this year journey from Carleton Place to Ottawa, where we gathered at Parliament Hill for a brief presentation.

They mentioned that unlike other parts of the trail, this part of the Cataraqui Trail is truly dedicated to non-motorized vehicles and the section from Sydenham to Chaffey's Locks was one of the most scenic they have seen. This is encouraging and we need to promote this more in the future.

Robert Charest
SF Trail Committee Member
613-353-3083

Sent: October-16-16 5:32 PM

To: frances.smith@frontenacounty.ca; Ron Vandewal
<rvandewal@southfrontenac.net>; sfcron.sleeth@gmail.com;
councillornroberts@gmail.com; councillorrevill@gmail.com;
markschjerning@outlook.com; patbarr1@aol.com; elbe@web.ca;
john.mcdougall@xplornet.ca; robinsonw@bell.net
Cc: kpender@frontenacounty.ca; Wayne Orr <worr@southfrontenac.net>
Subject: Invitation to Rural Economy Tour Fall 2016

Dear Colleagues in South Frontenac and County Warden Frances Smith,

Greetings!

Drawing on the success of the previous two Rural Tours exploring successful family run businesses that are part of Kingston's rural economy, I have organized a third tour for Saturday November 5, 2015. Often these tours attract staff and politicians from our neighbouring municipalities, as well as other levels of Government, providing a great opportunity to network and discuss collaborative opportunities to develop our regional economy. Thank you all for your support on the last two tours, which highlighted some of our great family businesses that contribute to rural economic success.

The focus of this edition of the Tour will be innovative uses of farmland in our region. As with previous tours, participants will have an opportunity to tour local farms and engage with farmers who have incorporated innovation and diversification into their production methods. We will be visiting farms that use renewable energy to support their energy uses, and looking at the idea of local food hubs through the area's current distribution business.

The previous two tours featured businesses in or near South Frontenac Township. While we do not travel to South Frontenac on this round, these three businesses are located just across the Rideau in Kingston East and Leeds Thousand Islands Township. Your participate remains valuable in this tour as we continue to discuss regional growth in the rural and agricultural economy. We all benefit if we all are working from the same book.

This tour will run from 8:30am - 1:30pm on Saturday, November 5 and will leave from the Park and Ride located at HWY 15 and Innovation Drive. There also has been discussion of a second pickup location at St. Barnaby's Church in Brewer's Mills. Please let me know if that would make sense for you.

Confirm your attendance by emailing or calling me directly, or by use this link to RSVP.
<https://www.eventbrite.com/e/rural-economy-tour-fall-2016-tickets-28568372772>

Please feel free to forward this to Councillors, Township staff or County staff that may be interested in participating. It is not required to ride the bus to participate.

All the best,

Richard Allen
Councillor, Countryside District
City of Kingston
[facebook.com/richardallen](https://www.facebook.com/richardallen)<<http://facebook.com/richardallen>>
twitter.com/rchrdalln<<http://twitter.com/rchrdalln>>
www.richardallen.ca<<http://www.richardallen.ca/>>
rallen@cityofkingston.ca<<mailto:rallen@cityofkingston.ca>>
613-876-7253<<tel:613-876-7253>>

Stay in touch with Richard's email newsletter! Click here to sign up<<http://eepurl.com/UJfqT>>.

[<https://apps.cityofkingston.ca/winlogo.jpg>]<<http://www.cityofkingston.ca/city-hall/kingston-winners/>>



RVCA 50TH
Anniversary Celebration

WEDNESDAY, NOVEMBER 30, 2016
RIDEAU VALLEY CONSERVATION CENTRE
3889 RIDEAU VALLEY DRIVE, MANOTICK

RSVP

BY NOV 22 TO MICHELLE
MICHELLE.PATON@RVCA.CA
613-692-3571 EXT. 1177

WINE & CHEESE FROM 5 TO 8 PM ~ OFFICIAL CEREMONY AT 6:30 PM

-----Original Message-----

From: Marek Stütz [\[mailto:marek.stutz@auestructural.ca\]](mailto:marek.stutz@auestructural.ca)

Sent: October-18-16 9:43 AM

To: Mark Segsworth

Cc: David Holliday

Subject: RFP P03-2016 Recommendation to Council

To whom it may concern,

Upon review of the Council's Agenda for the October 18, 2016 meeting, we noted that Public Works intends to recommend the award of RFP P03-2016, Bridge Engineering and Design of Green Bay Road Bridge and Moreland Dixon Culvert, to Keystone Bridge Management.

This message is intended to express our disappointment with the proposed recommendation and to convey our ability to complete the work required in the RFP.

As noted on page 95 of the agenda, AUE Structural scored a combined total of 172 points, the highest among the 9 consultants who bid the job. The score includes a perfect 10 on the proposed methodology for the work at each structure (compared to a score of 5 for Keystone).

The result of the proposal assessments completed by South Frontenac clearly indicate AUE Structural's experience, qualification and ability to complete the work as per the RFP requirements. The scores provided on the scoring categories reinforce our suitability for the project.

Additionally, we currently have ongoing assignments with major clients such as the Halton Region, Grey County and the City of Peterborough, all of which have completed their due diligence prior to their award of the work.

Our team members have previously completed design work for culvert rehabilitations, culvert replacements, bridge rehabilitations and bridge superstructure replacement throughout our careers with great satisfaction to our public sector clients. While the work was completed under previous employment, we have led projects that are on a same or a greater scale to this one.

Attached to this message are contact information and sample projects completed for a number of clients. We strongly encourage you to contact these clients and ask all the necessary questions to reassure yourself that we are capable of performing all work required for this assignment.

We thank you for taking the time to consider this message and look forward to meeting you at the council meeting on October 18, 2016.

Regards,

Marek Stütz, M.Eng., P.Eng.
Principal, Structural Engineer
Tel: 613-265-8918

Completed Projects of team members under previous employment (HP Engineering)

United Counties of Prescott Russell

Client Contact: **J r mie Bouchard**, Public Works Engineer

1-800-667-6307 ext.3501

(613) 675-4661 ext.3501

JBouchard@prescott-russell.on.ca

OSIM Inspections

- 2011 OSIM Bridge Inspections, 126 structures (Mohamed El-Sarji)
- 2013 OSIM Bridge Inspections, 142 structures (Mohamed El-Sarji, Marek St tz, Tova Govia)
- 2015 OSIM Bridge Inspections, 142 structures (Mohamed El-Sarji, Tova Govia)

Deck Condition Surveys and Rehabilitation Studies

- 7th Concession Bridge, (2014, Mohamed El-Sarji, Marek St tz, Tova Govia)
- Cobb Lake Bridge, (2014, Mohamed El-Sarji, Marek St tz, Tova Govia)
- St. Anne Bridge, (2014, Mohamed El-Sarji, Marek St tz, Tova Govia)
- Treadwell Bridge (2014, Mohamed El-Sarji, Marek St tz, Tova Govia)

Bridge Rehabilitation Design

- 7th Concession Bridge, (2014, Mohamed El-Sarji, Marek St tz)
- Cobb Lake Bridge, (2014, Mohamed El-Sarji, Marek St tz)
- Treadwell Bridge, (2014, Mohamed El-Sarji, Marek St tz)

Bridge Rehabilitation Services During Construction

- St. Jacques Bridge, (2012, Township of Russell, Mohamed El-Sarji, Marek St tz)

Township of North Stormont

Client Contact: **Blake Henderson**, Public Works Superintendent

Office: (613) 984-2821

Mobile: (613) 551-0498

bhenderson@northstormont.ca

OSIM Inspections

- 2011 OSIM Bridge Inspections, 33 structures (Mohamed El-Sarji)
- 2013 OSIM Bridge Inspections, 35 structures (Marek St tz , Mohamed El-Sarji)
- 2015 OSIM Bridge Inspections, 38 structures (Mohamed El-Sarji, Tova Govia)

Preliminary Structure Replacement Design (includes Hydraulic Analysis)

- NS Bridge #28, (2012, Mohamed El-Sarji)
- McKillican Bridge, (2013, Mohamed El-Sarji)
- Five (5) Structures, (2014, Mohamed El-Sarji)

Projects In-Progress (AUE Structural)

Halton Region

Client Contact: **Gianvito Monaco**, Transportation Asset Management Coordinator
Road Operations, Public Works
905-825-6000, ext. 7220 | 1-866-442-5866

OSIM Inspections

- 2016 Retaining Wall OSIM Inspections, 70 structures (Mohamed El-Sarji, Marek Stütz, Tova Govia)

Project Progress: Field work in progress, 53 structure inspections completed

Municipality of North Grenville

Client Contact: **Eric Sly**, Engineering Coordinator Municipality of North Grenville

T: 613-258-9569 ext. 279

F: 613-258-9620

esly@northgrenville.on.ca

www.northgrenville.ca

OSIM Inspections

- 2016 Bridge Assessment Study, 12 structures (Mohamed El-Sarji, Marek Stütz, Tova Govia)

Project Progress: Field work completed, Draft reports submitted and currently under review by the client

EPIC

This certifies that ~

Marek Stutz

~ La présente certifie que

Has completed the course ~

Bridge and Culvert OSIM Inspection I & II

~ a complété le cours

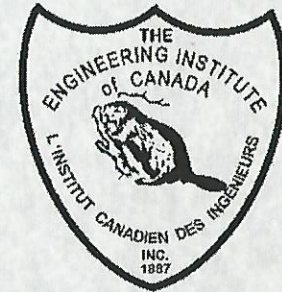
Continuing Education Units 2.8/28 Professional development hours

T. Ugh

General Manager

September 13 - 16, 2016

Date



10 October 2016

South Frontenac Township Council
P.O. Box 100
Sydenham, Ontario K0H 2T0

RECEIVED
OCT 17 2016
TOWNSHIP OF
SOUTH FRONTENAC



DEPARTMENT OF BIOLOGY

Queen's University
Kingston, Ontario, Canada K7L 3N6
Tel 613 533-6160
Fax 613 533-6617

Dear Members of Council:

I am writing to express my concerns about the proposed expansion of the Skycroft Campground. I write as both a resident on Lake Opinicon at Crystal Spring Farm, and as the former longtime (1972 – 2005) Director of the Queen's University Biological Station. I attended the public meeting on 4 October, but did not speak at that time. I write now to ensure that my concerns are on record. I would also request that I be kept informed of any decisions or further hearings regarding this proposed expansion.

As a nearby resident on Lake Opinicon, I share the many concerns that were voiced at the meeting by both council and other residents. Potential problems for the Lake Opinicon ecosystem include air quality (smoke), water quality (runoff, and pollution from excessive pressure from boating), over-fishing (excessive pressure on an already heavily fished lake), noise (both direct from campers, and from extensive boat activity that would arise from such a large campground), boating safety (larger numbers of boats on a small lake will inevitably lead to greater risk of accident), increased traffic, and security (large numbers of people with no attachment or identity in the area). Indeed, the Official Plan wisely limits waterfront campgrounds to 50 sites specifically to avoid such problems. Skycroft already has over 80 campsites that rely on a single small beach, and an apparently ever-expanding marina, so it seems completely unreasonable that they should be allowed to expand beyond this number and apply even greater pressures on a delicate ecosystem that would result from greater numbers of people.

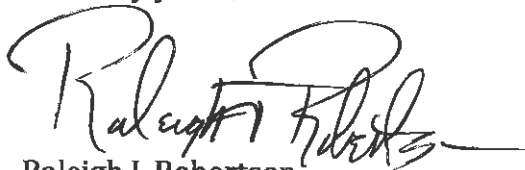
As you will know, and as was emphasized at the public meeting, Lake Opinicon lies within the Frontenac Arch Biosphere Reserve, a UNESCO designation. It is also part of the Rideau Waterway, and hence an integral part of both a National Historic Site of Canada as well as a UNESCO World Heritage Site. These facts make it even more compelling for South Frontenac Township to apply whatever measures are at its disposal to protect the important natural features of this area. I am reassured by knowing that the South Frontenac Township Official Plan includes limits, such as the 50 camp-site maximum, that will help prevent overuse and the degradation of those natural features that are so important to this area.

I was Director of the Queen's University Biological Station (QUBS) in 1984 when Ellen and Allen Bonwill initiated discussions about transferring to Queen's University about 1,000 acres of natural habitat, then part of Skycroft, the campground that they had been operating seasonally since the early 1950's. They wanted to ensure that this land was preserved, and accessible for outdoor education

and research, for the very long-term future. As part of the agreement, Skycroft campers were to have access to the trails on what is now the Bonwill Tract of QUBS. The transfer of this property to Queen's was finalized in 1986. At that time, Skycroft was a relatively small operation, with perhaps 30 sites of mainly tent camping. From then to the present, the access to this tract by Skycroft campers has worked smoothly. Indeed, it has been a mutually beneficial arrangement with Skycroft, and the Rideau Trail Association maintaining trails, and QUBS researchers and students having the use of trails to access various habitats. However, I'm concerned that if Skycroft were to expand significantly, as in the application before Township, there could develop excessive pressure on the trail system of the Bonwill Tract. That would especially be the case if the proposed additional campsites were to be denied access to Lake Opinicon, meaning more focus on the adjacent habitats. Since the Bonwill Tract is home to breeding populations of the Cerulean Warbler (listed as "Threatened" in Ontario, and as "Vulnerable" on the IUCN Red List), and the Black Ratsnake (listed as "Threatened" in the Frontenac Axis, "Endangered" elsewhere in Ontario), as well as numerous other species of wildlife and plants, it is imperative that these lands do not come under pressure of excessive use.

Finally, I was reassured by both council's and the public's recognition that the proposed expansion, supposedly on a non-waterfront parcel, would indeed be operated as a single waterfront campground which would far exceed the Official Plan's limit. It is very clear from the application that the expansion of Skycroft would result in significantly increased use and hence pressure on the existing lakefront, lake, and surrounding lands. I encourage Council to turn down the proposed expansion.

Sincerely yours,



Raleigh J. Robertson
Professor Emeritus
Department of Biology
Queen's University
Kingston, Ontario K7L 3N6

- and

80A Crystal Spring Farm Lane
Elgin, Ontario K0G 1E0

(Please feel free to communicate with me by email: robertsr@queensu.ca)

RECEIVED
OCT 17 2016
TOWNSHIP OF
SOUTH FRONTENAC

41 – 121 Buell St.
Ottawa ON
K1Z 7E7

10 October 2016

The Council, Frontenac South

Opinicon Lake

We understand from our neighbours that Skycroft are proposing a major extension. As cottage owners on the lake we are very concerned. The lake is already under stress due to nutrient loading, heavy use and climate change causing an increasing amount of algae and weed. Like many other cottages we filter lake water for drinking.

Please keep us informed of any developments



Liz and John Palmer



(lizjohnp@yahoo.com, tel 613 722 0890)



TOWNSHIP OF SOUTH FRONTENAC

P.O. Box 100
4432 George Street
Sydenham, Ontario, K0H 2T0

Telephone 376-3027 / 1-800-559-5862
FAX (613) 376-6657
E-mail: worr@southfrontenac.net

October 19, 2016

Catherine Warren
District Planner
Peterborough District
Ontario Ministry of Natural Resources and Forestry
300 Water Street, 1st Floor South
Peterborough, ON
K9J 8M5

Dear Ms: Warren:

At their meeting held October 18, 2016, the Council of the Township of South Frontenac approved the following resolution:

"Whereas there are significant community concerns about ongoing development on Johnson's Point, and

Whereas the both MNRF survey and the Township review by Macintosh Perry found species at risk not identified by the developer, and

Whereas the Township is a party to the development agreement on Johnson's Point, and

Whereas the health of our lakes and environment is a priority for the Township,

Therefore be it resolved that the MNRF discuss any trade-off with the Battersea-Loughborough Lake Association and Council before it is finalized, and

Further that Council be updated by the MNRF on negotiations with the Developer on the progress of the species at risk benefit agreement, and

Further that the Township be keep abreast of future developments as party to all correspondence between the developer and the MNRF. Carried."

We respectfully request to be notified of any action taken in this matter.

Yours truly


Wayne Orr,
Chief Administrative Officer

WO:am

cc Battersea Loughborough Lake Association.



TOWNSHIP OF SOUTH FRONTENAC

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October 19, 2016

Honourable Kathleen Wynne
Premier of Ontario
Room 281
111 Wellesley Street West
Toronto, Ontario
M7A 1A1

Dear Premier:

At their meeting held October 18, 2016, the Council of the Township of South Frontenac approved the following resolution:

"Whereas South Frontenac residents and government could pay up to 3.5 million dollars into the Greenhouse Gas Reduction Account under Ontario's cap and trade program,

And whereas this money will be used to provide a 2 billion dollar fund to help fund transformation to a low carbon economy,

And whereas, the Cap and Trade program and a carbon reduction plan in general will have broader acceptance and be better spent if residents can see you it is being spent in their community and as much as possible under their control,

Be it resolved that South Frontenac Council, ask the provincial government for an accounting of how that money is spent in each municipality, and

Further be it resolved that a portion of the Greenhouse Gas Reduction Account money be allocated to each Municipal Council, based on their population, to be spent on new carbon reduction initiatives that are determined by the Township, similar to the Gas tax fund and

Further be it resolved that this resolution be forwarded to the Association of Municipalities of Ontario for their consideration. Carried"

We respectfully request to be notified of any action taken in this matter.

Yours truly

Wayne Orr,
Chief Administrative Officer

WO:am

cc Honourable Bob Chiarelli, Minister of Energy
IESO
Association of Municipalities of Ontario
Patrick Brown, Leader of the Ontario PC Party
Andrea Horwath, Leader of the Ontario NDP
Randy Hillier, MPP, Lanark-Frontenac-Kingston