

**TOWNSHIP OF SOUTH FRONTENAC  
COMMITTEE OF THE WHOLE MEETING  
AGENDA**

TIME: 8:00 AM,  
DATE: Saturday, November 18, 2017  
PLACE: Council Chambers.

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
3. Reports Requiring Action
  - (a) Budget Presentation 2 - 32
4. Information Items
  - (a) Inverary Lake Residents Association - 2018 Budget request for Stewardship Study 33
5. Announcements
6. Question of Clarity (from the public on outcome of agenda items)
7. Closed Session (if requested)
8. Adjournment



## High Level Summary of Changes

The tabled budget on November 7<sup>th</sup>, 2017 provided for an impact of \$586,934 net change from last year's budget and met Council's 2.0% target.

### **New Information**

Since tabling the budget, updated MPAC information has been received. The preliminary 2018 MPAC weighted assessment figures provided for an increase of 2.98% while the updated figures now reflect an overall increase of 2.48% which can be broken down as 1.7% phase-in and 0.78% growth.

Final assessment roll information will be available from MPAC in early December.



## High Level Summary of Changes

In order to maintain the target of 2.0% average phased-in tax payer impact, an adjustment of \$44,500 needs to be found either as a reduction of expenses or increase in revenues.

Further, a request has been received through the public budget delegation to fund a lake study in the amount of \$15,000.



## High Level Summary of Changes

The following is a summary of key changes from last year's budget. The listing incorporates all items directed by Council, requested by staff and recommended by committees not including the request from the public delegation or the impact of the MPAC's assessment change.



## High Level Summary of Changes

### Cost Savings

• Reduced Council grants	-70,200
• Structures – Consultant Fees	-20,000
• Mowing/Weedspraying	-20,000
• Hardtop Maintenance	-20,000
• Street Signs	-22,000
• PW Yards – Equipment Maintenance	-15,000
• Streetlights Hydro	-28,000
• Reduced Co-op student terms	-13,964
• Reduced tax levy on Capital Budget	-160,408
• Other across all departments	<u>-42,156</u>
	-411,728



## High Level Summary of Changes

### Lost Revenues

• City of Kingston – Arterial Funding	<u>93,929</u>
	93,929

### Increased Revenues

• OCIF	-94,675
• Portland Landfill – Tipping Fees	-10,000
• OPP Building –Administrative Charges	-12,012
• County – FGT Estimate	-18,844
• Recycling Provincial Funding	-85,676
• Recreation Programs registrations	<u>-13,740</u>
	-234,947

## High Level Summary of Changes (continued)

### Increased Costs

## High Level Summary of Changes (continued)

### Increased Costs (continued)



### Operating Reserve Transfers



## High Level Summary of Changes (continued)

### Enhanced Services

• Sign Retro-reflectivity inventory	25,000
• Expanded roads construction	275,000
• Recycling – Enhanced Summer Service	10,000
• Fire Training – PTSD & Driver Recertification	36,100
• Allowance for Consultant review and impact	69,900
• PW- Light Equipment Operator – partially converted from weekend overtime	32,652
• PW – Mechanic – shared with fire/partial offset with reduced contracted services	41,995
• Payroll Clerk – Shared between PW/Fire/Treasury	<u>52,909</u>
	543,556
<b>Total Variance 2018 vs 2017 Budget</b>	<b><u>586,934</u></b>



## **Transfer from Reserves / Transfer to Capital**

Throughout the operating budget, you will see references to Transfer from Reserves and Transfer to Capital.

Transfer from Reserves fund expenditures and are primarily driven from the Capital budget as identified.

Transfer to Capital is the way we move capital expenditures identified in the Capital Budget into the Operating Budget.

From year to year, these amounts will fluctuate which can create large variances listed in the Operating Budget.

**TOWNSHIP OF SOUTH FRONTENAC  
2018 Draft Budget - November 7, 2017**

**Summary of Capital Changes**

From final submissions of October 17<sup>th</sup> & 24<sup>th</sup>

<b>Removed</b>		
Cartegraphe Upgrade		-40,000
Gerald Ball Park - Temporary Fencing for Dog Park		-5,000
Town Hall - Council Chamber Lighting		-5,000
Town Hall - Server Room Air Conditioning		-10,000
<b>Adjusted Values</b>		
Mechanic's Truck from \$175,000 to \$100,000		-75,000
Centennial Dog Park - Permanent Fencing \$5,000 to \$10,000		5,000
<b>Total Change</b>		<b>-130,000</b>
<b>Source Changes</b>		
	<b>Proposed</b>	<b>Revised</b>
LED Streetlights - 3 New	Taxation	Infrastructure
Town Hall - Front Door	Taxation	Facilities
Firehall Equipment	Facilities	Taxation
Crow Lake Site - Background Well	Taxation	Landfill Closure
Water Tank (replace 23903-2011)	Taxation	Rolling-Roads

	PROJECT	TOTAL	2018 BUDGETED	PROPOSED FINANCING			
	YEAR(S)	PROJECT	EXPENDITURE	TAX LEVY	RESERVES	OTHER	
<b>GENERAL GOVERNMENT</b>							
<b>Corporate Services</b>							
<b>New Projects</b>							
Ipad replacements (15-Council/COA)	2018	12,000	12,000		12,000		Election
<b>Total - Corporate Services</b>		<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>12,000</b>	<b>0</b>	
<b>PROTECTIVE SERVICES</b>							
<b>Building</b>							
<b>New Projects</b>							
Municipal Permit Software	2017/2018	120,000	75,000		75,000		Building
<b>Sub-total</b>		<b>120,000</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	
<b>Fire</b>							
<b>New Projects</b>							
Self-contained Breathing Apparatus (SCBA) replacement	2018	585,000	585,000		585,000		Rolling - Fire
Chief's vehicle (F043-2014 with 250,000 kms)	2018	45,000	45,000		45,000		Rolling - Fire
Portable Pump (Station 3-replacement)	2018	7,500	7,500	7,500			
Decontamination Tent - New	2018	9,500	9,500	9,500			
Forceable Entry Door Simulator - New	2018	5,400	5,400	5,400			
New Firehall Equipment (Appliances/Furniture/Electronics)	2018	15,000	15,000	15,000			
<b>Sub-total</b>		<b>667,400</b>	<b>667,400</b>	<b>37,400</b>	<b>630,000</b>	<b>0</b>	
<b>Total - Protection Services</b>		<b>787,400</b>	<b>742,400</b>	<b>37,400</b>	<b>705,000</b>	<b>0</b>	
<b>TRANSPORTATION DEPARTMENT</b>							
<b>New Projects</b>							
Transportation Master Plan	2018	50,000	50,000		50,000		Dev Charges
Pro Fuel Hardware/Software Upgrade -Keeley	2018	8,000	8,000	8,000			
1/2 Ton Truck - replace F50 (2011)	2018	40,000	40,000		40,000		Rolling - Roads
Mechanic's Truck F25 ( 1994)	2018	100,000	100,000		100,000		Rolling - Roads
Tandem Truck - replace F27 (2002)	2018	250,000	250,000		250,000		Rolling - Roads
Water Tank (replace 23903-2011)	2018	30,000	30,000		30,000		Rolling - Roads
Perkins Dump Box - New - to use for Parks	2018	30,000	30,000	30,000			
3/4 Ton Truck - replace F52 (2011)	2018	65,000	65,000		65,000		Rolling - Roads
LED Streetlights - 3 New	2018	40,000	40,000		40,000		Infrastructure
Linear Asset Construction-Villages/Local Roads/Arterial Roads (separate Listing)	2018	5,775,000	5,775,000	4,086,031	881,786	807,183	Dev Chgs 300,000 FGT 300,000 City 281,786 re:2016/17 OCIF 317,243 County FGT 489,940
<b>Total</b>		<b>6,388,000</b>	<b>6,388,000</b>	<b>4,124,031</b>	<b>1,456,786</b>	<b>807,183</b>	
<b>SYDENHAM WATER</b>							
Water Hauling Station	2018	80,000	80,000		80,000		Water
Water Meter Replacement	2018/2019	100,000	50,000		50,000		Water
<b>Total</b>		<b>180,000</b>	<b>130,000</b>	<b>0</b>	<b>130,000</b>	<b>0</b>	
<b>ENVIRONMENTAL SERVICES</b>							
<b>Sanitation-Disposal</b>							
Loughborough Site - Finish partial capping Ph 1	2018	250,000	250,000		250,000		Landfill Closure
Salem Site - Environmental Study	2018	11,000	11,000	11,000			
Crow Lake Site - Background Well	2018	8,000	8,000		8,000		Landfill Closure
<b>Sub-total</b>		<b>269,000</b>	<b>269,000</b>	<b>11,000</b>	<b>258,000</b>	<b>0</b>	
<b>Total</b>		<b>449,000</b>	<b>399,000</b>	<b>11,000</b>	<b>388,000</b>	<b>0</b>	

	PROJECT YEAR(S)	TOTAL PROJECT	2018 BUDGETED EXPENDITURE	PROPOSED FINANCING		
				TAX LEVY	RESERVES	OTHER
<b>TOWNSHIP FACILITIES MANAGEMENT</b>						
<b>New Projects</b>						
Energy Retrofits	2018-2020	75,000	25,000		25,000	Federal Gas Tax
OPP Station - Generator	2018	80,000	80,000		80,000	Policing
Town Hall - Front Door Replacement (Accessibility)	2018	6,000	6,000		6,000	Facilities
Verona Medical Centre - Main entrance step repairs (BCA)	2018	5,000	5,000		5,000	Facilities
Burrige - Stn 2 - Repair Rear Metal Roof (BCA)	2018	10,000	10,000		10,000	Facilities
Hartington - Stn 4 - Rear Exit Handrail (BCA)	2018	5,000	5,000		5,000	Facilities
Hartington - Stn 4 - Remove Portable Training Room	2018	10,000	10,000		10,000	Facilities
Hartington - Stn 4 - Replace Tanks and Fuel Lines	2018	8,000	8,000		8,000	Facilities
Perth Rd - Stn 6-New Firehall (2018-siteworks)	2014-2018	1,975,000	250,000		250,000	Facilities
Burnt Hills - Stn 9 - Soffit & Facia Upgrades	2018	10,000	10,000		10,000	Facilities
<b>Total</b>		<b>2,184,000</b>	<b>409,000</b>	<b>0</b>	<b>409,000</b>	<b>0</b>
<b>RECREATION</b>						
<b>New Projects</b>						
Land Acquisition - Boat Launch	2018	35,000	35,000		35,000	Parkland
Shipyards - Dock Improvements	2018	10,000	10,000		10,000	Parkland
Boat Launch Upgrades - Various	2018-2022	75,000	15,000		15,000	Parkland
Park Gates - Accessible Entrances (Point/Centennial/Gilmour/Davison)	2018	15,000	15,000		15,000	Parkland
Museum - Facia and Eavestrough replacement	2018	5,000	5,000		5,000	Vertical - Facilities
Gilmour Point - Washrooms/Change Rooms	2017-2019	420,000	150,000		150,000	Parkland 50,000/ FGT 100,000
Point Park - Tennis Court Fencing & Netting	2018	10,000	10,000		10,000	Parkland
Point Park - Paint Bunker & Pavillion	2018	5,000	5,000		5,000	Parkland
Point Park - Replace Concrete Ramp (Baseball Diamond Washrooms - (BCA))	2018	5,000	5,000		5,000	Parkland
+ Fermoy Hall - Building Upgrades -Structural Integrity - Walls/Chimney/Foundation	2017-2018	80,000	50,000		50,000	Parkland
Bradshaw School House - Accessible Entrance/Restore Foundation	2018	20,000	20,000		20,000	Parkland
Glendower Hall - Playground Equipment (based on replacement plan)	2018	20,000	20,000		20,000	Parkland
Wilmer Ball Park - Pump/Storage Building Wall Repair	2018	6,000	6,000		6,000	Parkland
Bowes Park - Reshingle Pavillion	2018	5,000	5,000		5,000	Parkland
Gerald Ball Park - Resurface Tennis Court & 1 New Court	2018	10,000	10,000		10,000	Parkland
Gerald Ball Park - Install Outdoor Power for Events	2018	5,000	5,000		5,000	Parkland
Centennial Park - Dog Park- Fencing	2018	10,000	10,000		10,000	Parkland
Centennial Park - Splash Pad Feasibility Study	2018	5,000	5,000		5,000	Parkland
Centennial Park - Skateboard Park Feasibility Study	2018	5,000	5,000		5,000	Parkland
Centennial Park - Install Outdoor Power for Events	2018	5,000	5,000		5,000	Parkland
<b>Total - Recreation</b>		<b>751,000</b>	<b>391,000</b>	<b>0</b>	<b>391,000</b>	<b>0</b>
<b>PLANNING</b>						
<b>New Projects</b>						
Growth Study	2018	40,000	40,000		40,000	Dev Charges
<b>Total - Planning</b>		<b>40,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>0</b>
<b>TOTALS</b>		<b>10,611,400</b>	<b>8,381,400</b>	<b>4,172,431</b>	<b>3,401,786</b>	<b>807,183</b>

- BCA= reference to BCA is recommendations from the Building Condition assessment
- Seniors Housing currently undetermined
- + Applying for Trillium Grant - This line may not be required if we are successful

Recreation items - removed to be allocated to future years	
Gerald Ball Park - Playground Equipment (based on replacement plan)	30,000
Public Boat Launch to Collins Lake	60,000
Inverary Ball Park - Renovations (Washrooms/Storage Buildings)	10,000
Inverary Ball Park - Playground Equipment (based on replacement plan)	30,000
Centennial Park - Outdoor Movie Screen & Equipment	26,000
Centennial Park - Purchase Adjacent Land	50,000
Gerald Ball Park - Fencing for Dog Park (Back Area)	10,000

Year 2018

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## Linear Asset Construction Schedule

New Projects		Project Year(s)	Total Project	2018 Budget
Westport Road	Buck Bay Road to Garrett Road	2018	950,000	950,000
Rutledge/Harrowsmith Road	Harrowsmith Curb & Gutter to Rutledge Bridge	2018	800,000	800,000
Desert Lake Causeway	Causeway	2018	100,000	100,000
Petworth Culvert	0.1km West of Wolf Swamp Road	2018	250,000	250,000
Sydenham Dam Bridge	George Street	2018	250,000	250,000
Desert Lake Causeway Culverts	Desert Lake Causeway	2016-2018	200,000	150,000
Various Roads	Hard Surface Preservation	2018	875,000	875,000
Bedford Road	Sydenham Dam to Alton Road	2017-2018	1,800,000	800,000
Amey Road	End to Campbell Road	2018	125,000	125,000
Arena Boundary Road	Frontenac Arena to Picaddilly Road	2018	125,000	125,000
Bradshaw Road	Road 38 to Steele Road	2018	300,000	300,000
Davidson Road	Latimer Road to Holmes Road	2018	200,000	200,000
Lakefield Road	End to 2km South of Holmes	2018	100,000	100,000
Masonville Road	Craig Road to End	2018	50,000	50,000
Carrying Place Road	End Easterly 2 km	2018/19	700,000	350,000
Deyos/Bunker Hill Roads	Desert Lake Road to Westport Road	2018-2021	1,150,000	350,000
<b>Total</b>			<b>7,975,000</b>	<b>5,775,000</b>

Public Works is committed to the total dollars of \$900,000 however allocation and number of projects may change pending pre- engineering review prior to construction.

## 2018 CAPITAL BUDGET - PRIOR YEAR CARRYOVER

		BUDGETED EXPENDITURE	TAX LEVY	PROPOSED FINANCING RESERVES	OTHER	
<b>GENERAL GOVERNMENT</b>						
<b>Corporate Services</b>						
	Asset Management customizations/document update (to be used to leverage FCM grant application)	10,000		10,000		Working Funds
Total	Corporate Services	10,000	0	10,000	0	
<b>Fire</b>						
	New-Commercial bunker gear washer/dryer-Station 6 (was Station 8)	35,000		35,000		Fiscal-Working Funds (unspent Capital)
	Thermal Imaging Camera	7,000		7,000		Fiscal-Working Funds (unspent Capital)
	Pumper Replacement - 1991 GMC (Ordered Oct/17)	270,000		270,000		Rolling - Fire
Total	Fire	312,000	0	312,000	0	
<b>TRANSPORTATION DEPARTMENT</b>						
#	Radio Communication (Fire and PW)	300,000		300,000		Working Funds
	Picadilly Patrol Yard Decommissioning	10,000		10,000		Vertical - Facilities
	Keeley Patrol yard - Generator replacement (tendered)	60,000		60,000		Vertical - Facilities Res
	Keeley Patrol yard - Front power gate (tendered)	35,000		35,000		Vertical - Facilities (10k from 2016)
	Keeley Admin - Finalize renovations	35,000		35,000		Vertical - Facilities
	Harrowsmith Phase 2	500,000		500,000		Fiscal-Working Funds (unspent Capital)
	Bedford Road	500,000		500,000		Fiscal-Working Funds (unspent Capital)
	Capacity	199,000		199,000		Fiscal-Working Funds (unspent Capital)
	Harrowsmith Phase I	205,156		205,156		Fiscal-Working Funds (unspent Capital)
	Green Bay Bridge	590,000		590,000		Fiscal-Working Funds (unspent Capital)
Total		2,434,156	0	2,434,156	0	
<b>SYDENHAM WATER</b>						
	Water Tower	20,000		20,000		Water Reserve
Total		20,000	0	20,000	0	
<b>ENVIRONMENTAL SERVICES</b>						
	Establish Transfer Station	25,000		25,000		Landfill Closure
Total		25,000	0	25,000	0	
<b>TOWNSHIP FACILITIES MANAGEMENT</b>						
	Facility Signage	17,786		17,786		Vertical - Facilities Res
	New Hall - Perth Road-Station 6	300,000		300,000		Vert-Fac 300,000
+	Bradshaw- Station 1 paving - per study	8,000		8,000		Fiscal-Working Funds (unspent Capital)
+	Paving - Station 7	10,000		10,000		Vertical - Facilities
Total		335,786	0	335,786	0	
<b>RECREATION</b>						
	Museum - Window Replacement- (being re-tendered)	8,000		4,000	4,000	Parkland
	Fermoy Hall - Building upgrades, well, paint insulation, septic system (part of Trillium Grant Application)	26,906		26,906		Parkland
	Glendower Hall - Front Step Replacement	40,000		40,000		Parkland
#	Storrington Centre - accessible washrooms, update septic, parking lot improvements, retrofitting, kitchen update, space reconfiguration	333,333		333,333		Parkland
	Gilmour Point - Design of New Public Wash/Changerooms	20,000		20,000		Parkland
Total	Recreation	428,239	0	424,239	4,000	
<b>TOTALS - Carryovers</b>		3,565,181	0	3,561,181	4,000	

\* Project on hold pending follow up report to, and approval by Council

+ To be coordinated with 2018 Paving Tender

# Scope of work still to be approved by Council

## 2017 CAPITAL BUDGET - Removed items

Bedford Patrol yard - Fire Separation	5,000
Box Paver for Tandem	6,000
Bulldozer - replace FT-92 and BT-92	120,000
Centennial Park - Upper Ball Diamond Repair	19,000
Total	150,000

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

### Summary of Revenue and Expense

	2017 Budget	Actuals	2018 Budget	2017-2018 Budget	
	\$	24-Oct-17 \$	\$	Variance \$	%
<b>1. REVENUE</b>					
2. Property Taxation	187,750	18,628,582	187,000	-750	-0.40%
3. User Charges	1,017,469	673,897	1,063,678	46,209	4.54%
4. Licenses, Permits and Rents	706,277	689,709	720,526	14,250	2.02%
5. Government Grants	1,954,668	1,551,315	2,056,019	101,351	5.19%
6. Grants from Other Municipalities	579,025	0	503,940	-75,085	-12.97%
7. Investment Income	251,000	82,686	260,000	9,000	3.59%
8. Penalties and interest on taxes	360,000	308,306	365,000	5,000	1.39%
9. Donations	19,500	34,533	10,000	-9,500	-48.72%
10. Other	16,065	60,072	10,000	-6,065	-37.75%
11. Transfers From Reserves/Reserve Funds	4,881,817	868,310	7,218,596	2,336,779	47.87%
<b>12. TOTAL Revenue</b>	<b>9,973,571</b>	<b>22,897,410</b>	<b>12,394,760</b>	<b>2,421,189</b>	<b>24.28%</b>
<b>13. OPERATING EXPENSE</b>					
14. <i>General Government</i>	3,770,647	3,116,563	4,158,374	387,727	10.28%
15. <i>Protection to Persons and Property</i>					
16. Fire	3,093,173	1,550,993	3,113,553	20,380	0.66%
17. Police	3,022,718	2,252,839	3,038,657	15,939	0.53%
18. Conservation Authorities	220,392	233,963	224,931	4,539	2.06%
19. Protective Inspections and Control	116,367	75,595	114,211	-2,156	-1.85%
20. Emergency Measures	1,951	444	1,750	-201	-10.30%
21. Building Department	535,256	295,794	592,518	57,262	10.70%
22. <i>Transportation Services</i>					
23. Roadway Maintenance	11,097,177	5,930,762	13,069,905	1,972,728	17.78%
24. Winter Control	1,912,992	1,591,385	1,993,375	80,383	4.20%
25. <i>Environmental Services</i>					
26. Water System	391,842	188,777	529,431	137,589	35.11%
27. Solid Waste Management	2,445,625	1,812,652	2,682,917	237,292	9.70%
28. <i>Parks, Recreation and Cemeteries</i>	1,529,769	968,125	1,642,046	112,277	7.34%
29. <i>Planning and Development</i>	422,171	409,849	406,534	-15,638	-3.70%
<b>30. TOTAL Expense</b>	<b>28,560,078</b>	<b>18,427,740</b>	<b>31,568,201</b>	<b>3,008,123</b>	<b>10.53%</b>
<b>31. TO BE RAISED BY TAXATION</b>	<b>18,586,507</b>	<b>-4,469,670</b>	<b>19,173,442</b>	<b>586,934</b>	<b>3.16%</b>

#### IMPACT ON TAXPAYER:

BASED ON AVERAGE PHASE-IN ASSESSMENT THE TOWNSHIP'S SHARE OF  
THE TAX BILL ON A \$255,898 PROPERTY WILL INCREASE 2.0% WHICH EQUALS \$29.97

# TOWNSHIP OF SOUTH FRONTENAC

## 2018 Budget - Draft

General Government Detail	Actuals		2017-2018 Budget		
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. GENERAL MUNICIPAL ACTIVITY</b>					
<b>2. Revenue</b>					
3. Taxation - Supplementary & PIL	187,750	18,628,582	187,000	-750	-0.40%
4. Government Grants	1,482,900	1,112,175	1,480,900	-2,000	-0.13%
5. Investment Income	251,000	82,655	260,000	9,000	3.59%
6. Penalties and interest on taxes	360,000	308,306	365,000	5,000	1.39%
7. Other	0	35,264	0	0	0.00%
<b>8. Total Revenue</b>	<b>2,281,650</b>	<b>20,166,982</b>	<b>2,292,900</b>	<b>11,250</b>	<b>0.49%</b>
<b>9. Expense</b>					
10. Operations	0	0	0	0	0.00%
11. Transfer to Reserves	1,792,919	1,815,487	1,982,755	189,836	10.59%
<b>12. Total Expense</b>	<b>1,792,919</b>	<b>1,815,487</b>	<b>1,982,755</b>	<b>189,836</b>	<b>10.59%</b>
<b>13. TOTAL GENERAL MUNICIPAL ACTIVITY</b>	<b>-488,731</b>	<b>-18,351,495</b>	<b>-310,145</b>	<b>178,586</b>	<b>-36.54%</b>
<b>14. COUNCIL</b>					
<b>15. Revenue</b>					
16. Grants from Other Municipalities	14,000	0	14,000	0	0.00%
17. Transfer from Reserves	5,000	0	22,800	17,800	356.00%
<b>18. Total Revenue</b>	<b>19,000</b>	<b>0</b>	<b>36,800</b>	<b>17,800</b>	<b>93.68%</b>
<b>19. Expense</b>					
20. Remuneration	154,887	109,409	159,336	4,449	2.87%
21. Benefits	3,476	3,044	4,450	974	28.04%
22. Memberships, Training and Travel	34,000	27,398	36,250	2,250	6.62%
23. Communications	12,613	8,115	12,371	-242	-1.92%
24. Council Operations	23,964	18,095	23,216	-748	-3.12%
25. Grants	247,000	118,677	176,800	-70,200	-28.42%
26. Transfer to Capital	0	0	12,000	12,000	100.00%
27. Transfer to Reserves	10,000	10,000	10,000	0	0.00%
<b>28. Total Expense</b>	<b>485,940</b>	<b>294,738</b>	<b>434,423</b>	<b>-51,517</b>	<b>-10.60%</b>
<b>29. TOTAL COUNCIL</b>	<b>466,940</b>	<b>294,738</b>	<b>397,623</b>	<b>-69,317</b>	<b>-14.84%</b>
<b>30. ELECTIONS</b>					
<b>31. Revenue</b>					
32. Transfer from Reserves	0	0	71,110	71,110	100.00%
<b>33. Total Revenue</b>	<b>0</b>	<b>0</b>	<b>71,110</b>	<b>71,110</b>	<b>100.00%</b>
<b>34. Expense</b>					
35. Remuneration	0	0	29,484	29,484	100.00%
36. Benefits	0	0	3,477	3,477	100.00%
37. Memberships, Training and Travel	0	0	5,000	5,000	100.00%
38. Communications	0	0	2,649	2,649	100.00%
39. Elections Operations	0	0	55,500	55,500	100.00%
40. Transfer to Reserves	25,000	25,000	0	-25,000	-100.00%
<b>41. Total Expense</b>	<b>25,000</b>	<b>25,000</b>	<b>96,110</b>	<b>71,110</b>	<b>284.44%</b>
<b>42. TOTAL ELECTIONS</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0.00%</b>

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

General Government Detail	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
<b>43. CORPORATE SERVICES</b>					
<b>44. Revenue</b>					
45. User Charges	11,950	11,748	24,712	12,762	106.79%
46. Licenses, Permits and Rents	1,600	1,229	1,200	-400	-25.00%
47. Government Grants	0	0	0	0	0.00%
48. Other	0	0	0	0	0.00%
49. Transfer from Reserves	62,000	24,677	10,000	-52,000	-83.87%
<b>50. Total Revenue</b>	<b>75,550</b>	<b>37,654</b>	<b>35,912</b>	<b>-39,638</b>	<b>-52.47%</b>
<b>51. Expense</b>					
52. Remuneration	664,042	510,403	740,411	76,369	11.50%
53. Benefits	214,339	149,036	238,120	23,781	11.09%
54. Inter Departmental Transfer	0	0	0	0	0.00%
55. Memberships, Training and Travel	23,450	17,961	27,700	4,250	18.12%
56. Communications	45,936	37,552	45,565	-370	-0.81%
57. Professional and Consulting Fees	68,650	44,719	84,250	15,600	22.72%
58. Administrative Operations	105,794	82,492	130,246	24,452	23.11%
59. Transfer to Capital	50,000	24,677	10,000	-40,000	-80.00%
<b>60. Total Expense</b>	<b>1,172,211</b>	<b>866,840</b>	<b>1,276,292</b>	<b>104,081</b>	<b>8.88%</b>
<b>61. TOTAL CORPORATE SERVICES</b>	<b>1,096,661</b>	<b>829,187</b>	<b>1,240,380</b>	<b>143,719</b>	<b>13.11%</b>
<b>62. ADMINISTRATIVE FACILITIES</b>					
<b>63. Revenue</b>					
64. Facilities Revenue	208,693	177,403	215,276	6,583	3.15%
65. Donations	0	0	0	0	0.00%
66. Transfer from Reserves	25,000	6,128	91,000	66,000	264.00%
<b>Total Revenue</b>	<b>233,693</b>	<b>183,531</b>	<b>306,276</b>	<b>72,583</b>	<b>31.06%</b>
<b>67. Expense</b>					
68. Remuneration	0	3,617	2,658	2,658	100.00%
69. Inter Departmental Transfer	300	844	1,000	700	233.33%
70. Professional and Consulting Fees	2,500	3,610	5,774	3,274	130.96%
71. Facilities Operating Costs	168,487	94,051	173,725	5,238	3.11%
72. Transfer to Capital	25,000	6,128	91,000	66,000	264.00%
73. Transfer to Reserves	98,291	6,247	94,637	-3,654	-3.72%
<b>74. Total Expense</b>	<b>294,578</b>	<b>114,497</b>	<b>368,794</b>	<b>74,216</b>	<b>25.19%</b>
<b>75. TOTAL ADMINISTRATIVE FACILITIES</b>	<b>60,885</b>	<b>-69,034</b>	<b>62,518</b>	<b>1,633</b>	<b>2.68%</b>
<b>76. Total General Government</b>	<b>1,160,754</b>	<b>-17,271,603</b>	<b>1,415,376</b>	<b>254,622</b>	<b>21.94%</b>

### Explanation of Significant Variances

Line 11	In year Asset Investment Reserve (AIR) contribution
Line 25	Reduced Council Grants
Line 45	Adjusted OPP Building - Administrative Charges
Line 52/53	Payroll Clerk partial allocation, Annualize Dep. Clerk position, Allowance for impact
Line 57	Consultant - compensation review
Line 58	Computer/Equipment replacement

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

### Protection to Persons and Property Detail

	Actuals		2017-2018 Budget		
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. FIRE</b>					
<b>2. Revenue</b>					
3. User Charges	69,500	17,689	74,500	5,000	7.19%
4. Grants from Other Municipalities	0	0	0	0	0.00%
5. Other	0	0	0	0	0.00%
6. Transfer from Reserves	1,638,233	279,562	1,588,000	-50,233	-3.07%
<b>7. Total Revenue</b>	<b>1,707,733</b>	<b>297,251</b>	<b>1,662,500</b>	<b>-45,233</b>	<b>-2.65%</b>
<b>8. Expense</b>					
9. Remuneration	448,154	352,834	514,677	66,522	14.84%
10. Benefits	65,667	52,855	74,873	9,206	14.02%
11. Memberships, Training and Travel	11,200	7,548	46,800	35,600	317.86%
12. Communications & Public Education	73,503	53,722	73,965	462	0.63%
13. Professional and Consulting Fees	2,500	581	600	-1,900	-76.00%
14. Fire Operations	214,648	197,622	248,141	33,493	15.60%
15. Transfer to Capital	1,710,233	354,944	1,590,400	-119,833	-7.01%
16. Transfer to Reserves	414,500	416,269	414,500	0	0.00%
<b>17. Total Expense</b>	<b>2,940,405</b>	<b>1,436,374</b>	<b>2,963,956</b>	<b>23,551</b>	<b>0.80%</b>
<b>18. TOTAL FIRE</b>	<b>1,232,672</b>	<b>1,139,123</b>	<b>1,301,456</b>	<b>68,784</b>	<b>5.58%</b>
<b>19. FIRE FACILITIES</b>					
<b>20. Expense</b>					
21. Facilities Operating Costs	143,767	105,952	140,597	-3,171	-2.21%
<b>22. Total Expense</b>	<b>143,767</b>	<b>105,952</b>	<b>140,597</b>	<b>-3,171</b>	<b>-2.21%</b>
<b>23. TOTAL FIRE FACILITIES</b>	<b>143,767</b>	<b>105,952</b>	<b>140,597</b>	<b>-3,171</b>	<b>-2.21%</b>
<b>24. 911 SERVICE</b>					
<b>25. Expense</b>					
26. 911 Operations	9,000	8,667	9,000	0	0.00%
<b>27. Total Expense</b>	<b>9,000</b>	<b>8,667</b>	<b>9,000</b>	<b>0</b>	<b>0.00%</b>
<b>28. TOTAL 911 SERVICE</b>	<b>9,000</b>	<b>8,667</b>	<b>9,000</b>	<b>0</b>	<b>0.00%</b>
<b>29. TOTAL FIRE</b>	<b>1,385,440</b>	<b>1,253,742</b>	<b>1,451,053</b>	<b>65,613</b>	<b>4.74%</b>

#### Explanation of Significant Variances

Line 6	Wage Stabilization transfer for minimum wage impact transition
Line 9	Partial allocation of Mechanic & Payroll Clerk, potential impact of minimum wage
Line 11	PTSD and Driver Certification Training
Line 14	Equipment under \$5,000

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

Protection to Persons and Property Detail		Actuals		2017-2018 Budget		
		2017 Budget	24-Oct-17	2018 Budget	Variance	
		\$	\$	\$	\$	%
1.	<b>POLICE</b>					
2.	<b>Revenue</b>					
3.	User Charges	10,500	11,570	10,500	0	0.00%
4.	Government Grants	0	6,746	0	0	0.00%
5.	Transfer from Reserves	3,000	0	53,000	50,000	1666.67%
6.	<b>Total Revenue</b>	<b>13,500</b>	<b>18,316</b>	<b>63,500</b>	<b>50,000</b>	<b>370.37%</b>
7.	<b>Expense</b>					
8.	Remuneration	1,200	0	1,200	0	0.00%
9.	Memberships, Training and Travel	1,700	75	1,700	0	0.00%
10.	Communications	1,814	1,111	1,706	-108	-5.95%
11.	Police Operations	3,004,804	2,243,043	3,020,851	16,047	0.53%
12.	<b>Total Expense</b>	<b>3,009,518</b>	<b>2,244,230</b>	<b>3,025,457</b>	<b>15,939</b>	<b>0.53%</b>
13.	<b>TOTAL POLICE</b>	<b>2,996,018</b>	<b>2,225,914</b>	<b>2,961,957</b>	<b>-34,061</b>	<b>-1.14%</b>
14.	<b>RIDE PROGRAM</b>					
15.	<b>Revenue</b>					
16.	Government Grants	13,200	8,895	13,200	0	0.00%
17.	<b>Total Revenue</b>	<b>13,200</b>	<b>8,895</b>	<b>13,200</b>	<b>0</b>	<b>0.00%</b>
18.	<b>Expense</b>					
19.	Ride Operations	13,200	8,609	13,200	0	0.00%
20.	<b>Total Expense</b>	<b>13,200</b>	<b>8,609</b>	<b>13,200</b>	<b>0</b>	<b>0.00%</b>
21.	<b>TOTAL RIDE PROGRAM</b>	<b>0</b>	<b>-286</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
22.	<b>Total Police</b>	<b>2,996,018</b>	<b>2,225,628</b>	<b>2,961,957</b>	<b>-34,061</b>	<b>-1.14%</b>
23.	<b>CONSERVATION AUTHORITIES</b>					
24.	<b>Expense</b>					
25.	Remuneration	1,530	1,500	1,700	170	11.11%
26.	Conservation Authority Transfers	218,862	232,463	223,231	4,369	2.00%
27.	<b>Total Expense</b>	<b>220,392</b>	<b>233,963</b>	<b>224,931</b>	<b>4,539</b>	<b>2.06%</b>
28.	<b>TOTAL CONSERVATION AUTHORITIES</b>	<b>220,392</b>	<b>233,963</b>	<b>224,931</b>	<b>4,539</b>	<b>2.06%</b>

### Explanation of Significant Variances

Line 5	Transfer from Policing Cost reserve
Line 11	OPP contract

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

Protection to Persons and Property Detail		Actuals			2017-2018 Budget	
		2017 Budget	24-Oct-17	2018 Budget	Variance	
		\$	\$	\$	\$	%
<b>1. PROTECTIVE INSPECTIONS AND CONTROL</b>						
<b>2. Revenue</b>						
3. User Charges		5,625	5,331	5,625	0	0.00%
4. Licenses, Permits and Rents		54,090	51,938	52,000	-2,090	-3.86%
5. Government Grants		21,000	4,241	21,000	0	0.00%
6. Other		2,065	0	0	-2,065	-100.00%
<b>7. Total Revenue</b>		<b>82,780</b>	<b>61,510</b>	<b>78,625</b>	<b>-4,155</b>	<b>-5.02%</b>
<b>8. Expense</b>						
9. Inter Departmental Transfer		0	0	0	0	0.00%
10. Memberships, Training and Travel		12,800	8,659	12,800	0	0.00%
11. Communications		3,125	2,482	3,065	-60	-1.92%
12. Professional and Consulting Fees		4,000	4,328	4,000	0	0.00%
13. Protective Operations		96,442	60,125	94,346	-2,096	-2.17%
14. Transfer to Reserves		0	0	0	0	0.00%
<b>15. Total Expense</b>		<b>116,367</b>	<b>75,595</b>	<b>114,211</b>	<b>-2,156</b>	<b>-1.85%</b>
<b>16. TOTAL PROTECTIVE INSPECTIONS AND CONTROL</b>		<b>33,587</b>	<b>14,084</b>	<b>35,586</b>	<b>1,999</b>	<b>5.95%</b>
<b>17. EMERGENCY MANAGEMENT</b>						
<b>18. Revenue</b>						
19. Transfer from Reserves		0	0	0	0	0.00%
<b>20. Total Revenue</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>21. Expense</b>						
22. Remuneration		400	28	400	0	0.00%
23. Memberships, Training and Travel		200	0	200	0	0.00%
24. Communications		651	393	450	-201	-30.86%
25. Emg Management Operations		700	22	700	0	0.00%
<b>26. Total Expense</b>		<b>1,951</b>	<b>444</b>	<b>1,750</b>	<b>-201</b>	<b>-10.30%</b>
<b>27. TOTAL EMERGENCY MANAGEMENT</b>		<b>1,951</b>	<b>444</b>	<b>1,750</b>	<b>-201</b>	<b>-10.30%</b>

### Explanation of Significant Variances

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# TOWNSHIP OF SOUTH FRONTENAC

## 2018 Budget - Draft

	Actuals		2017-2018 Budget		
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
<b>Protection to Persons and Property Detail</b>					
<b>1. BUILDING</b>					
<b>2. Revenue</b>					
3. User Charges	12,000	9,482	12,000	0	0.00%
4. Licenses, Permits and Rents	371,200	400,146	386,200	15,000	4.04%
5. Government Grants	0	0	0	0	0.00%
6. Other	10,000	2,544	10,000	0	0.00%
7. Transfer from Reserves	119,110	28,354	160,719	41,609	34.93%
<b>Total Revenue</b>	<b>512,310</b>	<b>440,526</b>	<b>568,919</b>	<b>56,609</b>	<b>11.05%</b>
<b>8. Expense</b>					
9. Remuneration	264,193	140,481	273,529	9,336	3.53%
10. Benefits	87,534	51,371	92,521	4,987	5.70%
11. Inter Departmental Transfer	0	0	0	0	0.00%
12. Memberships, Training and Travel	10,600	5,505	12,300	1,700	16.04%
13. Communications	5,330	2,423	5,372	42	0.78%
14. Professional and Consulting Fees	15,000	534	15,000	0	0.00%
15. Building Operations	73,654	28,299	74,198	544	0.74%
16. Transfer to Capital	35,000	28,354	75,000	40,000	114.29%
17. Transfer to Reserves	21,000	21,000	21,000	0	0.00%
<b>18. Total Expense</b>	<b>512,310</b>	<b>277,968</b>	<b>568,919</b>	<b>56,609</b>	<b>11.05%</b>
<b>19. TOTAL BUILDING</b>	<b>0</b>	<b>-162,558</b>	<b>0</b>	<b>0</b>	<b>-222.29%</b>
<b>20. CIVIC NUMBERS</b>					
<b>21. Revenue</b>					
22. User Charges	2,600	2,850	2,600	0	0.00%
<b>23. Total Revenue</b>	<b>2,600</b>	<b>2,850</b>	<b>2,600</b>	<b>0</b>	<b>0.00%</b>
<b>24. Expense</b>					
25. Remuneration	14,995	11,591	15,295	300	2.00%
26. Benefits	5,200	3,900	5,304	104	2.00%
27. Civic Numbers Operations	2,750	2,335	3,000	250	9.09%
<b>28. Total Expense</b>	<b>22,945</b>	<b>17,826</b>	<b>23,599</b>	<b>654</b>	<b>2.85%</b>
<b>29. TOTAL CIVIC NUMBERS</b>	<b>20,345</b>	<b>14,976</b>	<b>20,999</b>	<b>654</b>	<b>3.21%</b>
<b>30. TOTAL BUILDING</b>	<b>20,346</b>	<b>-147,582</b>	<b>20,999</b>	<b>653</b>	<b>3.21%</b>
<b>31. Total Protection to Persons and Property Detail</b>	<b>4,657,733</b>	<b>3,580,279</b>	<b>4,696,276</b>	<b>38,543</b>	<b>0.83%</b>

### Explanation of Significant Variances

Line 4

Projected building permit revenues

**TOWNSHIP OF SOUTH FRONTENAC  
2018 Budget - Draft**

**Transportation Services Detail**

	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. ROADS</b>					
<b>2. Revenue</b>					
3. User Charges	31,000	14,350	10,000	-21,000	-67.74%
4. Licenses, Permits and Rents	58,844	44,443	54,000	-4,844	-8.23%
5. Government Grants	222,568	185,473	317,243	94,675	42.54%
6. Grants from Other Municipalities	565,025	0	489,940	-75,085	-13.29%
7. Other	4,000	15,264	0	-4,000	-100.00%
8. Transfer from Reserve	2,095,426	267,009	3,908,728	1,813,302	86.54%
<b>Total Revenue</b>	<b>2,976,863</b>	<b>526,539</b>	<b>4,779,911</b>	<b>1,803,048</b>	<b>60.57%</b>
<b>9. Expense</b>					
10. Remuneration	1,176,602	910,097	1,327,929	151,327	12.86%
11. Benefits	401,002	422,030	457,102	56,100	13.99%
12. Inter Departmental Transfer	-782,312	-602,735	-737,681	44,631	-5.71%
13. Memberships, Training and Travel	41,500	31,314	41,500	0	0.00%
14. Communications	58,166	32,179	55,814	-2,351	-4.04%
15. Professional and Consulting Fees	47,000	2,085	22,000	-25,000	-53.19%
16. Roads Operations * (see details below)	2,601,363	1,843,153	2,626,520	25,156	0.97%
17. Transfer to Capital	7,019,929	2,663,555	8,839,942	1,820,013	25.93%
18. Transfer to Reserves	533,929	629,088	436,780	-97,149	-18.20%
<b>19. Total Expense</b>	<b>11,097,179</b>	<b>5,930,764</b>	<b>13,069,905</b>	<b>1,972,726</b>	<b>17.78%</b>
<b>20. TOTAL ROADS</b>	<b>8,120,316</b>	<b>5,404,225</b>	<b>8,289,994</b>	<b>169,678</b>	<b>2.09%</b>
<b>21. WINTER CONTROL</b>					
<b>22. Expense</b>					
23. Remuneration	387,423	242,405	388,482	1,059	0.27%
24. Benefits	130,618	0	126,947	-3,671	-2.81%
25. Inter Departmental Transfer	527,105	378,584	525,100	-2,005	-0.38%
26. Winter Control Operations	867,846	970,396	952,846	85,000	9.79%
27. Transfer to Capital	0	0	0	0	0.00%
<b>28. Total Expense</b>	<b>1,912,992</b>	<b>1,591,385</b>	<b>1,993,375</b>	<b>80,383</b>	<b>4.20%</b>
<b>29. TOTAL WINTER CONTROL</b>	<b>1,912,992</b>	<b>1,591,385</b>	<b>1,993,375</b>	<b>80,383</b>	<b>4.20%</b>
<b>30. Total Transportation Services</b>	<b>10,033,308</b>	<b>6,995,610</b>	<b>10,283,369</b>	<b>250,061</b>	<b>2.49%</b>

	YTD Actual			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
<b>31. Roads Operations Breakdown</b>					
32. Maintenance - Structures	17,390	17,682	20,011	2,621	15.07%
33. Roadside Maintenance	395,500	328,311	422,500	27,000	6.83%
34. Hardtop Maintenance	341,000	155,804	336,000	-5,000	-1.47%
35. Loose Top Maintenance	226,000	342,448	264,000	38,000	16.81%
36. Safety Devices	310,500	215,812	302,000	-8,500	-2.74%
37. Street Lights	83,000	26,681	55,000	-28,000	-33.73%
38. Overhead	1,227,973	756,416	1,227,009	-965	-0.08%
<b>39. TOTAL ROADS MAINTENANCE</b>	<b>2,601,363</b>	<b>1,843,153</b>	<b>2,626,520</b>	<b>25,156</b>	<b>0.97%</b>

**Explanation of Significant Variances**

Line 5	OCIF increase
Line 6	City Arterial Funding ended 2017, Forecasted County FGT
Line 10/11	Light Equipment Operator . Partial allocation of Mechanic and Payroll Clerk. Reduced Student Co-op term
Line 15	Reduced Consulting Fees - bridges
Line 17	2017 capital carryovers and expanded linear assets
Line 29	5 year average
Line 16/33	Increased drainage/catch basin, reduced mowing/weed spraying
Line 16/34	Increased shoulders, reduced sweeping and pavement preservation
Line 16/35	Increased washouts and resurfacing
Line 16/36	Sign retro-reflectivity inventory, reduced street signs
Line 16/37	Reduced Hydro on streetlights
Line 16/38	Reduced PW Yards - equipment maintenance

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

Environmental Services Detail		Actuals			2017-2018 Budget	
		2017 Budget	24-Oct-17	2018 Budget	Variance	
		\$	\$	\$	\$	%
<b>1. WATER SYSTEM</b>						
<b>2. Revenue</b>						
3. User Charges		369,442	244,756	377,031	7,589	2.05%
4. Licenses, Permits and Rents		2,400	2,000	2,400	0	0.00%
5. Government Grants		0	0	0	0	0.00%
6. Other		0	0	0	0	0.00%
7. Transfer from Reserves		20,000	0	150,000	130,000	650.00%
<b>8. Total Revenue</b>		<b>391,842</b>	<b>246,756</b>	<b>529,431</b>	<b>137,589</b>	<b>35.11%</b>
<b>9. Expense</b>						
10. Remuneration		3,030	721	1,447	-1,583	-52.24%
11. Inter Departmental Transfer		500	243	500	0	0.00%
12. Communications		4,420	2,873	4,523	103	2.32%
13. Professional and Consulting Fees		151,000	116,154	174,000	23,000	15.23%
14. Water System Operations		77,670	58,949	69,945	-7,725	-9.95%
15. Transfer to Reserves		135,222	9,838	129,016	-6,206	-4.59%
16. Transfer to Capital		20,000	0	150,000	130,000	650.00%
<b>17. Total Expense</b>		<b>391,842</b>	<b>188,777</b>	<b>529,431</b>	<b>7,589</b>	<b>1.94%</b>
<b>18. TOTAL WATER SYSTEM</b>		<b>0</b>	<b>-57,978</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>19. SOLID WASTE AND FACILITIES MANAGEMENT</b>						
<b>20. Revenue</b>						
21. User Charges		313,992	191,825	345,611	31,619	10.07%
22. Government Grants		131,000	119,861	216,676	85,676	65.40%
23. Transfer from Reserves		161,641	56,966	308,000	146,359	90.55%
<b>24. Total Revenue</b>		<b>606,633</b>	<b>368,652</b>	<b>870,287</b>	<b>263,654</b>	<b>43.46%</b>
<b>25. Expense</b>						
26. Remuneration		276,185	314,185	247,397	-28,788	-10.42%
27. Benefits		95,527	105,568	83,604	-11,923	-12.48%
28. Inter Departmental Transfer		64,500	18,169	69,000	4,500	6.98%
29. Memberships, Training and Travel		3,300	1,412	3,300	0	0.00%
30. Communications		24,647	10,262	23,904	-743	-3.01%
31. Professional and Consulting Fees		106,500	47,217	116,000	9,500	8.92%
32. Solid Waste Management Operations		1,673,325	1,210,745	1,780,712	107,387	6.42%
33. Transfer to Capital		161,641	56,966	319,000	157,359	97.35%
34. Transfer to Reserves		40,000	48,129	40,000	0	0.00%
<b>35. Total Expense</b>		<b>2,445,625</b>	<b>1,812,652</b>	<b>2,682,917</b>	<b>237,292</b>	<b>9.70%</b>
<b>36. TOTAL SOLID WASTE MANAGEMENT</b>		<b>1,838,992</b>	<b>1,444,000</b>	<b>1,812,630</b>	<b>-26,361</b>	<b>-1.43%</b>
<b>37. Total Environmental Services</b>		<b>1,838,992</b>	<b>1,386,022</b>	<b>1,812,630</b>	<b>-26,361</b>	<b>-1.43%</b>

### Explanation of Significant Variances

Line 21	Portland Tipping fees and KARC processing revenues
Line 22	Provincial Recycling funding
Line 32	Recycling/Garbage contracts 2% increase, enhanced summer recycling service, KARC processing fees, garbage truck rental

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

Parks, Recreation and Cemeteries Detail		Actuals		2017-2018 Budget		
		2017 Budget	24-Oct-17	2018 Budget	Variance	
		\$	\$	\$	\$	%
1.	<b>PARKS AND RECREATION PROGRAMS</b>					
2.	<b>Revenue</b>					
3.	User Charges	39,760	50,728	53,500	13,740	34.56%
4.	Government Grants	6,500	28,424	7,000	500	7.69%
5.	Donations	4,500	7,472	6,000	1,500	33.33%
6.	Other	0	7,000	0	0	0.00%
7.	Transfers From Reserves/Reserve Funds	0	0	0	0	0.00%
8.	<b>Total Revenue</b>	<b>50,760</b>	<b>93,623</b>	<b>66,500</b>	<b>15,740</b>	<b>31.01%</b>
9.	<b>Expense</b>					
10.	Remuneration	137,410	130,402	161,353	23,943	17.42%
11.	Benefits	19,960	21,294	22,572	2,612	13.09%
12.	Inter Departmental Transfer	6,500	4,549	6,500	0	0.00%
13.	Memberships, Training and Travel	8,200	7,548	9,900	1,700	20.73%
14.	Communications	13,850	10,889	14,665	815	5.88%
15.	Professional and Consulting Fees	200	26	0	-200	0.00%
16.	Parks and Recreation Programs - Operations	65,954	81,847	62,104	-3,850	-5.84%
17.	Grants	0	0	0	0	0.00%
18.	Transfer to Capital	0	0	0	0	0.00%
19.	Transfer to Reserves	0	0	0	0	0.00%
20.	<b>Total Expense</b>	<b>252,074</b>	<b>256,555</b>	<b>277,094</b>	<b>25,020</b>	<b>9.93%</b>
21.	<b>TOTAL PARKS AND RECREATION PROGRAMS</b>	<b>201,314</b>	<b>162,932</b>	<b>210,594</b>	<b>9,280</b>	<b>4.61%</b>
22.	<b>PARKS AND RECREATION FACILITIES</b>					
23.	<b>BUILDINGS</b>					
24.	<b>Revenue</b>					
25.	User Charges	2,000	4,702	1,500	-500	-25.00%
26.	Licenses, Permits and Rents	8,950	11,652	8,950	0	0.00%
27.	Government Grants	77,500	85,500	0	-77,500	-100.00%
28.	Grants from Other Municipalities	0	0	0	0	0.00%
29.	Donations/Contributions	15,000	27,061	4,000	-11,000	-73.33%
30.	Transfer from Reserves	564,833	111,016	694,239	129,406	22.91%
31.	<b>Total Revenue</b>	<b>668,283</b>	<b>239,931</b>	<b>708,689</b>	<b>40,406</b>	<b>6.05%</b>
32.	<b>Expense</b>					
33.	Remuneration	0	8,228	6,000	6,000	100.00%
34.	Benefits	0	0	4,601	4,601	100.00%
35.	Inter Departmental Transfer	11,300	8,416	5,500	-5,800	-51.33%
36.	Communications	786	517	810	24	3.09%
37.	Professional and Consulting Fees	7,600	916	6,000	-1,600	-21.05%
38.	Building Operations	172,357	126,913	189,095	16,738	9.71%
39.	Transfer to Capital	667,333	217,004	698,239	30,906	4.63%
40.	<b>Total Expense</b>	<b>859,376</b>	<b>361,994</b>	<b>910,245</b>	<b>50,869</b>	<b>5.92%</b>
41.	<b>TOTAL BUILDINGS</b>	<b>191,093</b>	<b>122,064</b>	<b>201,556</b>	<b>10,463</b>	<b>5.48%</b>

## TOWNSHIP OF SOUTH FRONTENAC 2018 Budget - Draft

Parks, Recreation and Cemeteries Detail		Actuals		2017-2018 Budget		
		2017 Budget	24-Oct-17	2018 Budget	Variance	
		\$	\$	\$	\$	%
42.	<b>PARKS</b>					
43.	<b>Revenue</b>					
44.	User Charges	1,000	925	1,000	0	0.00%
45.	Licenses, Permits and Rents	500	899	500	0	0.00%
46.	Government Grants	0	0	0	0	0.00%
47.	Donations/Contributions	0	0	0	0	0.00%
48.	Other	0	0	0	0	0.00%
49.	Transfer from Reserves	112,574	69,598	121,000	8,426	7.48%
50.	<b>Total Revenue</b>	<b>114,074</b>	<b>71,421</b>	<b>122,500</b>	<b>8,426</b>	<b>7.39%</b>
51.	<b>Expense</b>					
52.	Remuneration	0	37,097	32,000	32,000	100.00%
53.	Benefits	0	0	7,889	7,889	100.00%
54.	Inter Departmental Transfer	13,000	29,713	27,500	14,500	111.54%
55.	Professional and Consulting Fees	8,000	611	5,200	-2,800	-35.00%
56.	Parks Operations	118,576	85,341	113,529	-5,047	-4.26%
57.	Transfer to Capital	132,574	69,598	121,000	-11,574	-8.73%
58.	<b>Total Expense</b>	<b>272,150</b>	<b>222,360</b>	<b>307,118</b>	<b>34,968</b>	<b>12.85%</b>
59.	<b>TOTAL PARKS</b>	<b>158,076</b>	<b>150,938</b>	<b>184,618</b>	<b>26,542</b>	<b>16.79%</b>
60.	<b>ARENA</b>					
61.	<b>Revenue</b>					
62.	User Charges	0	0	0	0	0.00%
63.	Transfer from Reserves	0	0	0	0	100.00%
64.	<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
65.	<b>Expense</b>					
66.	Remuneration	1,200	400	1,200	0	0.00%
67.	Transfer to Others	73,354	73,354	75,000	1,646	2.24%
68.	Transfer to Reserves	0	0	0	0	0.00%
69.	<b>Total Expense</b>	<b>74,554</b>	<b>73,754</b>	<b>76,200</b>	<b>1,646</b>	<b>2.21%</b>
70.	<b>TOTAL ARENA</b>	<b>74,554</b>	<b>73,754</b>	<b>76,200</b>	<b>1,646</b>	<b>2.21%</b>
71.	<b>TOTAL PARKS AND RECREATION FACILITIES</b>	<b>423,723</b>	<b>346,756</b>	<b>462,374</b>	<b>38,651</b>	<b>9.12%</b>
72.	<b>TOTAL PARKS AND RECREATION</b>	<b>625,037</b>	<b>509,688</b>	<b>672,968</b>	<b>47,931</b>	<b>7.67%</b>
73.	<b>CEMETERIES</b>					
74.	<b>Revenue</b>					
75.	User Charges	36,000	33,066	36,000	0	0.00%
76.	Investment Income	0	32	0	0	100.00%
77.	Donations	0	0	0	0	100.00%
78.	Transfer From Reserves	0	0	0	0	100.00%
79.	<b>Total Revenue</b>	<b>36,000</b>	<b>33,098</b>	<b>36,000</b>	<b>0</b>	<b>0.00%</b>
80.	<b>Expense</b>					
81.	Cemetery Operations	71,615	53,462	71,389	-226	-0.32%
82.	Transfer to Capital	0	0	0	0	100.00%
83.	Transfer to Reserves	0	0	0	0	100.00%
84.	<b>Total Expense</b>	<b>71,615</b>	<b>53,462</b>	<b>71,389</b>	<b>-226</b>	<b>-0.32%</b>
85.	<b>TOTAL CEMETERIES</b>	<b>35,615</b>	<b>20,364</b>	<b>35,389</b>	<b>-226</b>	<b>-0.63%</b>
86.	<b>Total Parks, Recreation and Cemeteries</b>	<b>660,652</b>	<b>530,052</b>	<b>708,357</b>	<b>47,705</b>	<b>7.22%</b>

### Explanation of Significant Variances

Line 3	Summer programs registrations
Line 10	Additional summer staffing and impact of minimum wage
Line 33/34, 52/53	Redistribution of existing wages from Solid Waste
Line 38	Point field - reseed & top dressing, Glendower - parking lot expansion expansion

**TOWNSHIP OF SOUTH FRONTENAC**  
**2018 Budget - Draft**

14

<b>Development Services</b>		<b>Actuals</b>			<b>2017-2018 Budget</b>	
		<b>2017 Budget</b>	<b>24-Oct-17</b>	<b>2018 Budget</b>	<b>Variance</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>
1.	<b>Development Services</b>					
2.	<b>Revenue</b>					
3.	User Charges	112,100	74,876	109,100	-3,000	-2.68%
4.	Government Grants	0	0	0	0	0.00%
5.	Grants from Other Municipalities	0	0	0	0	0.00%
6.	Transfer from Reserves	75,000	25,000	40,000	-35,000	-46.67%
7.	<b>Total Revenue</b>	<b>187,100</b>	<b>99,876</b>	<b>149,100</b>	<b>-38,000</b>	<b>-20.31%</b>
8.	<b>Expense</b>					
9.	Remuneration	199,213	149,157	205,154	5,941	2.98%
10.	Benefits	63,739	50,669	65,103	1,365	2.14%
11.	Inter Departmental Transfer	0	0	0	0	0.00%
12.	Memberships, Training and Travel	10,535	3,921	13,200	2,665	25.30%
13.	Communications	6,707	4,740	6,483	-224	-3.33%
14.	Professional and Consulting Fees	64,000	162,929	34,000	-30,000	-46.88%
15.	Planning Operations	77,978	38,432	42,593	-35,385	-45.38%
16.	Transfer to Capital	0	0	40,000	40,000	100.00%
17.	Transfer to Reserves	0	0	0	0	0.00%
18.	<b>Total Expense</b>	<b>422,171</b>	<b>409,849</b>	<b>406,534</b>	<b>-15,638</b>	<b>-3.70%</b>
19.	<b>TOTAL Planning and Development</b>	<b>235,071</b>	<b>309,973</b>	<b>257,434</b>	<b>22,362</b>	<b>9.51%</b>

**Explanation of Significant Variances**

Line 15	Source Water Protection risk mgmt
Line 11/15	Heritage Committee

## RESERVES &amp; RESERVE FUNDS FORECAST - 2018 Budget - Draft

	BALANCE BEGINNING OF YEAR	CONTRIBUTION				BALANCE END OF YEAR
		FROM		TO		
		TAXATION BDGTD	OTHER REVENUES	REVENUE FUND	CAPITAL FUND	
<b>RESERVE</b>						
<b>Fiscal</b>						
Working Funds	5,443,719	434,720		10,800	2,354,156	3,513,483
<b>Equipment and Infrastructure</b>						
<b>General</b>						
Asset Investment Reserve	2,101,546	1,083,035				3,184,581
Infrastructure	2,025,180	275,000			40,000	2,260,180
<b>Vertical</b>						
Facilities/Property	1,368,136	304,137			776,786	895,487
Recreation	12,813					12,813
<b>Rolling</b>						
Capital - Building Department	27,936	21,000				48,936
Capital - Fire Department	984,586	405,000			900,000	489,586
Capital - Roads Department	122,551	436,780			485,000	74,331
<b>Linear</b>						
Cemetery Lot Addition	43,538					43,538
Roads - Const/Imp	281,786				281,786	0
<b>Stabilization</b>						
Planning	66,784					66,784
Policing Costs	857,202			53,000	80,000	724,202
Recycling	273,641					273,641
Revenue-Severance Appl.	20,000					20,000
Winter Control - Roads Dept.	420,503					420,503
Wages-Fire Department	156,264			35,000		121,264
Building Department	313,975			85,719	75,000	153,256
Water Reserve Fund	752,821	129,016			150,000	731,837
<i>Sub-total</i>	<i>15,272,982</i>	<i>3,088,688</i>	<i>0</i>	<i>184,519</i>	<i>5,142,728</i>	<i>13,034,423</i>
<b>OBLIGATORY RESERVE FUNDS</b>						
5% Parkland	700,399		130,500		710,239	120,660
Development Charges	2,252,860		365,000		390,000	2,227,860
Environmental Enhancement	140,416		1,550			141,966
Federal Gas Tax	688,180	550,692	8,000		425,000	821,872
Subdivider Contributions	37,171					37,171
<i>Sub-total</i>	<i>3,819,025</i>	<i>550,692</i>	<i>505,050</i>	<i>0</i>	<i>1,525,239</i>	<i>3,349,528</i>
<b>RESERVE FUNDS &amp; TRUSTS</b>						
Election	83,110			71,110	12,000	0
Highway #38 Reconstruction	748,620		5,000			753,620
Landfill Closure	741,180	40,000	10,250		283,000	508,430
<b>Trusts</b>						
Fire Donations	17,179		2,600			19,779
Portland Historical	14,892		100			14,992
Grant Memorial	26,965		350			27,315
OHRP	11,110					11,110
Cemetery - PC	467,332					467,332
Cemetery M. Burns Trust	25,000					25,000
Cemetery - Monument PC	62,058					62,058
Cemetery - Monument PC Inc	18,582					18,582
<i>Sub-total</i>	<i>2,216,028</i>	<i>40,000</i>	<i>18,300</i>	<i>71,110</i>	<i>295,000</i>	<i>1,908,218</i>
<b>TOTAL</b>	<b>21,308,036</b>	<b>3,679,380</b>	<b>523,350</b>	<b>255,629</b>	<b>6,962,967</b>	<b>18,292,170</b>



## Property Tax Primer

Tax Bill is made up of 3 components:

- Township share set by Council
- +  
• County Share set by County Council
- +  
• Education Share set by the Province

**We only have control over the  
Township share**

 Property Tax Primer (continued)

Target set by Council was 2.0% increase on Township share of Tax bill

$$\% \text{ Target} = \frac{2018 \text{ SF Taxes} - 2017 \text{ SF Taxes}}{2017 \text{ SF Taxes}}$$

The 2018 SF Taxes also incorporates the assessment adjustment on the average phased-in residential property value

 Property Tax Primer (continued)

SF to be raised by taxes =  
\$ Expenses - \$ Revenues

Township Rate =  $\frac{\text{SF to be raised by taxes}}{\text{Total Weighted Assessment}}$

SF Share of Taxes=  
Township Rate X Property Assessment

 **Property Tax Primer (continued)**

$$\begin{aligned} & \text{Tax Bill} = \\ & \text{Township} + \text{County} + \text{Education Rates} \\ & \quad \times \\ & \text{Property Assessment} \\ & \quad + \\ & \text{Local Improvement Charge} \\ & \text{(including Trailer Licence, Water Debenture)} \end{aligned}$$

*Assessment values are set by MPAC*



Inverary Lake  
Residents  
Association

Dr. Stephen Hunt, Chair,  
3272 Randy Clark Road  
Battersea ON K0H 1H0

November 13<sup>th</sup> 2017

### South Frontenac Township

Thank you for the opportunity to provide input towards the 2018 South Frontenac Township budget.

Given the importance of our lakes, noted in both the Natural Heritage and Environmental sections of the Official Plan, we would like the Township to partner with the Inverary Lake Residents Association in a stewardship study to be conducted on Inverary Lake, similar to the study done previously on Sydenham Lake.

Respectfully, we request \$15,000 in the 2018 budget to help pay for this study, with the understanding that costs over and above that amount would be paid through grants and/or fundraising activities pursued by our association.

Thank you for your consideration. We would welcome any questions, and look forward to your reply.

Sincerely,

Stephen Hunt PhD  
Chair, Inverary Lake Residents Association