

**TOWNSHIP OF SOUTH FRONTENAC
COMMITTEE OF THE WHOLE MEETING
AGENDA**



TIME: 7:00 PM,
DATE: Tuesday, September 10, 2019
PLACE: Council Chambers.

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
4. Scheduled Closed Session - n/a
5. ***Recess - reconvene*** - n/a
6. Public Meeting - n/a
7. Delegations
 - (a) Ron Hipfner, re: Garbage Pickup 3
8. Reports Requiring Direction
 - (a) Bill 108 Presentation 4 - 15
 - (b) Applewood Condominium - Removal of Holding Zone 16 - 19
 - (c) Long Term Financial Plan Update 20 - 24
9. Reports for Information - n/a
10. Rise & Report from Committees of Council
 - (a) County Council
 - (b) Arena Board
 - (c) Police Services Board
 - (d) Portland Heritage
11. Information Items
 - (a) Geoff Rae, General Manager, CRCA, re: Review of DRAFT 2020 Budget 25 - 28
(The 2020 to 2029 Capital Forecast is available upon request)
 - (b) City of Kingston - Proposed Amendments to Official Plan & Zoning By-laws 29 - 30

12. Notice of Motions
13. Announcements/Statements by Councillors
14. Question of Clarity (from the public on outcome of agenda items)
15. Closed Session (if requested)
16. Adjournment

In municipal circles, "downloading" refers to senior governments saddling the township with unfunded responsibilities.

South Frontenac is guilty of the same practice and I submit that it is time to change.

The township picks up household garbage and recycling, as required by the province.

But, for non-obvious reasons, pick-ups are not universally done on the same day.

Hundreds of households, the majority of which are on private lanes, must take their waste and recycling to the pick-up point on two different days.

How is this downloading?

Householders must make three or four trips. Inevitably this requires using a vehicle, which clearly costs money.

For householders not commuting, or whose hours do not align with the pickup schedule, this is an unnecessary burden.

Short trips are inefficient, cause the most pollution and the most wear on the vehicle.

During the winter months this chore may include having to shovel snow several times. During the non-snow months there is more risk of killing the frogs, turtles, snakes, etc.

Unattended recycling boxes have also permanently "gone missing", or buried or damaged by snow removal operations.

Most lanes are narrow, providing additional opportunities for collisions and time wasted maneuvering meeting vehicles.

And don't ignore the 5-15 minutes to make each round trip to deliver and pick up boxes and garbage cans.

I ask that the next contract(s) issued be written to provide for universal same-day garbage and recycling pickups.

For non-commuters, this will reduce the driving to two round trips rather than three or four.

If there is not enough "capacity" to provide universal same-day service, could you please redirect two-day pickup to areas where households who don't need a vehicle to put out their garbage?

Ron Hipfner

Bill 108: More Homes, More Choice Act

Presentation to Committee of the Whole

September 10, 2019

BACKGROUND

- Bill 108 is designed to support growth by increasing the supply of housing that is affordable and provides Ontarian's more choices on where to work, live, and raise families.
- Looks to amend 13 different statutes, making major amendments to:
 - Planning Act
 - Development Charges Act
 - Ontario Heritage Act
 - Amendments to LPAT
- Introduced → May 2, 2019
- Royal Assent → June 6, 2019
- Majority of Changes to the Planning Act took effect on September 3, 2019

Bill 108- More Homes, More Choice Act

Proposes to amend 13 different statutes, with major impact on municipal planning, making legislative changes specifically to:

- **Planning Act**
- Conservation Authorities Act
- **Development Charges Act**
- Education Act
- Endangered Species Act
- Environmental Assessment Act
- Environmental Protection Act
- Cannabis Control Act
- Labour Relations Act
- **Local Planning Appeal Tribunal Act**
- Occupational Health and Safety Act
- Workplace Safety and Insurance Act
- **Ontario Heritage Act**



Bill 108

(Chapter 9 of the Statutes of Ontario, 2019)

An Act to amend various statutes with respect to housing, other development and various other matters

PLANNING ACT CHANGES

- To make changes to the *Planning Act* to help increase the supply of housing and streamline development approvals
- Effective September 3rd, Bill 108 shortens timelines to approve applications:
 - Official Plans: 210 to 120 days; 90 day reduction
 - Zoning By-laws: 150 to 90 days; 60 day reduction
 - Plans of Subdivision 180 to 120 days; 60 day reduction
- If applications are not approved within these timeframes, the applicant can appeal to LPAT to make a decision. LPAT hearings are back to being denovo hearings.
- Requires OP and ZBLs to permit additional residential units in both the dwelling and detached accessory building for detached, semi detached, and row houses.

PLANNING ACT CHANGES

- Appeals of decisions on draft plan of subdivision applications including any conditions imposed by the approval authority cannot be filed by any person who made prior oral and/or written submission.
- Only certain stipulated persons can make such appeals, such as electrical utilities in local municipalities.
- This change eliminates certain third party appeals of decisions on subdivision applications.

COMMUNITY BENEFIT CHARGES

AMENDMENTS TO S.37 & PARKLAND DEDICATION REQUIREMENTS

- Goal: to make costs of development “more predictable”
- Proposed Date of Transition: January 1, 2021
- Before passing a CBC by-law, municipalities required to prepare a community benefit charge strategy
- Proposed to be a percentage to be set by the province, similar to current cash-in-lieu of parkland
- Annual reporting on Community Benefits

COMMUNITY BENEFIT CHARGES

AMENDMENTS TO S.37 & PARKLAND DEDICATION REQUIREMENTS

- Exemptions from the Community Benefits Charges
 - Long-term Care Homes
 - Retirement Homes
 - Universities and Colleges
 - Memorial Homes, clubhouses, or athletic grounds of the Royal Canadian Legion
 - Hospices
 - Non-profit housing
- Excluded Services for Community Benefits Charges
 - Cultural or entertainment facilities
 - Tourism facilities
 - Hospitals
 - Landfill sites and services
 - Facilities for the thermal treatment of waste
 - Headquarters for the general administration of municipalities and local boards

COMMUNITY BENEFIT CHARGES

AMENDMENTS TO S.37 & PARKLAND DEDICATION REQUIREMENTS

- Appraisals
 - Owner pays charge under protest, has 30 days to provide appraisal to municipality of value of land
 - If municipality disputes, has 45 days to provide appraisal to owner of value of land
 - If this appraisal differs by more than 5%, the owner can select an appraiser from the Municipal List, whose appraisal must be given within 60 days
 - Any difference between the value determined by the third party appraisal and the community benefits charge is to be refunded to the owner

DEVELOPMENT CHARGES ACT

- Types of Development Subject to Development Charges Deferral
 - Rental Housing Development
 - Non-Profit Housing Development
 - Institutional Development
 - Industrial Development
 - Commercial Development
- To propose a Period of Time of Development Charge Freeze
 - 2 years
 - Provides municipalities to charge interest during deferral and freeze periods, from the date application is received
 - Rate set at the earliest of either the zoning by-law amendment or the site plan application.
 - The development charge is still payable at the time of building permit

DEVELOPMENT CHARGES ACT

- Additional Dwelling Units
 - Regulation amended to prescribe units to be created within ancillary structures without triggering development charges
 - 1 additional unit would be exempt from development charges
- The recently approved development charges by-law passed by the Township (By-law 2019-48) has already included this change

ONTARIO HERITAGE ACT

- Council to provide notice within 30 days of decision to list a property on Heritage Register
- Owners able to object Council's decision to put a property on the heritage register
- Council will be required to consider any objection and make a second decision to either confirm or remove the listing
- Council must provide additional notice to the owner within 90 days of its decision.
- There is no specified time limit for objections by the owners
- Decisions on designation and alterations to heritage properties can now be appealed to LPAT. LPAT decision are binding.

LOCAL PLANNING AND APPEALS TRIBUNAL ACT (LPAT)

- Return to De Novo Hearings (back to the OMB rules)
- Extending the grounds of decision made by LPAT
- Return to the rights of examination and cross-examination of witnesses at hearings
 - LPAT may has power to limit this if satisfied in the matters
- Limit's non-parties ability to participate in *Planning Act* appeals
 - Only KEY PARTICIPANTS may appeal OPAs
- Some Bill 139 amendments remain
 - i.e. cannot appeal a decision of the Minister



**REPORT TO
COMMITTEE OF THE WHOLE**
DEVELOPMENT SERVICES DEPARTMENT



AGENDA DATE: September 10, 2019
REPORT DATE: September 5, 2019
SUBJECT: Intention to Remove Holding Zone
 Applewood Plan of Condominium

RECOMMENDATION:

This report be received for information.

BACKGROUND:

As a condition of draft approval, the lands included within the Applewood plan of condominium were rezoned in 2015 to establish the current zoning of the lands (RLS-6-H; RLSW-99-H, RLSW-100-H and RLSW-101-H). The rezoning occurred before the developer had entered into a Condominium Agreement with the Township; therefore, a holding zone was placed on the property. The purpose of the holding zone was to ensure there was no development on the units within Applewood prior to the developer entering into the agreement with the Township.

The Township and the developer entered into a Condominium Agreement on May 16, 2016 and registered it on the title of all the lands within the Applewood Condominium on May 27, 2016. Since May 2016, several building permits were issued for residential dwellings which have now been constructed on units within Applewood Condominium.

It has recently come to the developers' attention that while the Condominium Agreement was entered into and registered on the lands within the condominium, the holding zone was never removed from these lands. The holding zone is required to be removed before any additional building permits can be issued within the Applewood Condominium.

The developer (Magenta Waterfront Development Corporation & 1324789 Ontario Inc.) has applied to the Township to remove the holding zone from the lands they currently own. The Township is also proposing to remove the holding zone from the units where building permits have already been issued for the construction and occupancy of residential dwellings within the Applewood Condominium.

This by-law amends Zoning By-Law 2003-75, of the Township of South Frontenac. Mapping showing the location of the lands to which this by-law applies is attached.

In accordance with the regulations under the *Planning Act*, this notice of intention to pass the removal of a holding zone is only circulated to owners of property within Applewood Condominium. No public meeting is required to be held. The application and the associated by-law to remove the holding zone is scheduled to come before South Frontenac Council at the September 17, 2019 Council meeting for a decision.

A notice of decision will be circulated once South Frontenac Council has made a decision on removing the holding zone. Appeals can only be filed by property owners should Council decide not to remove the holding zone.



REPORT TO
COMMITTEE OF THE WHOLE
DEVELOPMENT SERVICES DEPARTMENT



FINANCIAL/STAFFING IMPLICATIONS:

Regular staff time to prepare notices, review the application and prepare reports. Magenta Waterfront Development Corporation has submitted a complete planning application and associated fee. The holding zone on lands owned by individuals where building permits have already been issued shall be removed by the Township through its authority under the *Planning Act* to initiate a rezoning application.

ATTACHMENTS:

Map of Applewood Plan of Condominium
Draft Zoning By-law Amendment to Remove Holding Zone

Submitted by:

Claire Dodds, MCIP, RPP, Director of Development Services

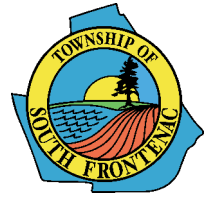
Approved by:

A handwritten signature in black ink, appearing to read "Neil Carbone".

Neil Carbone, Chief Administrative Officer

Areas to be Rezoned to Lift the Holding (H) Symbol from the Site Specific Zones

**LIMITED SERVICE RESIDENTIAL (RLS-6-H)
LIMITED SERVICE RESIDENTIAL - WATERFRONT (RLSW-99-H)
LIMITED SERVICE RESIDENTIAL - WATERFRONT (RLSW-100-H)
LIMITED SERVICE RESIDENTIAL - WATERFRONT (RLSW-101-H)**







Z-19-10-L

**MAGNETA WATERFRONT
DEVELOPMENT CORPORATION
& 1324789 ONTARIO INC**

**APPLEWOOD LANE,
BALSOM LANE,
JUNIPER LANE**

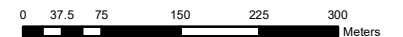
Legend

-  Property to be Rezoned
-  Frontenac_Roads_Aug1...
-  Waterbody
-  Wetland

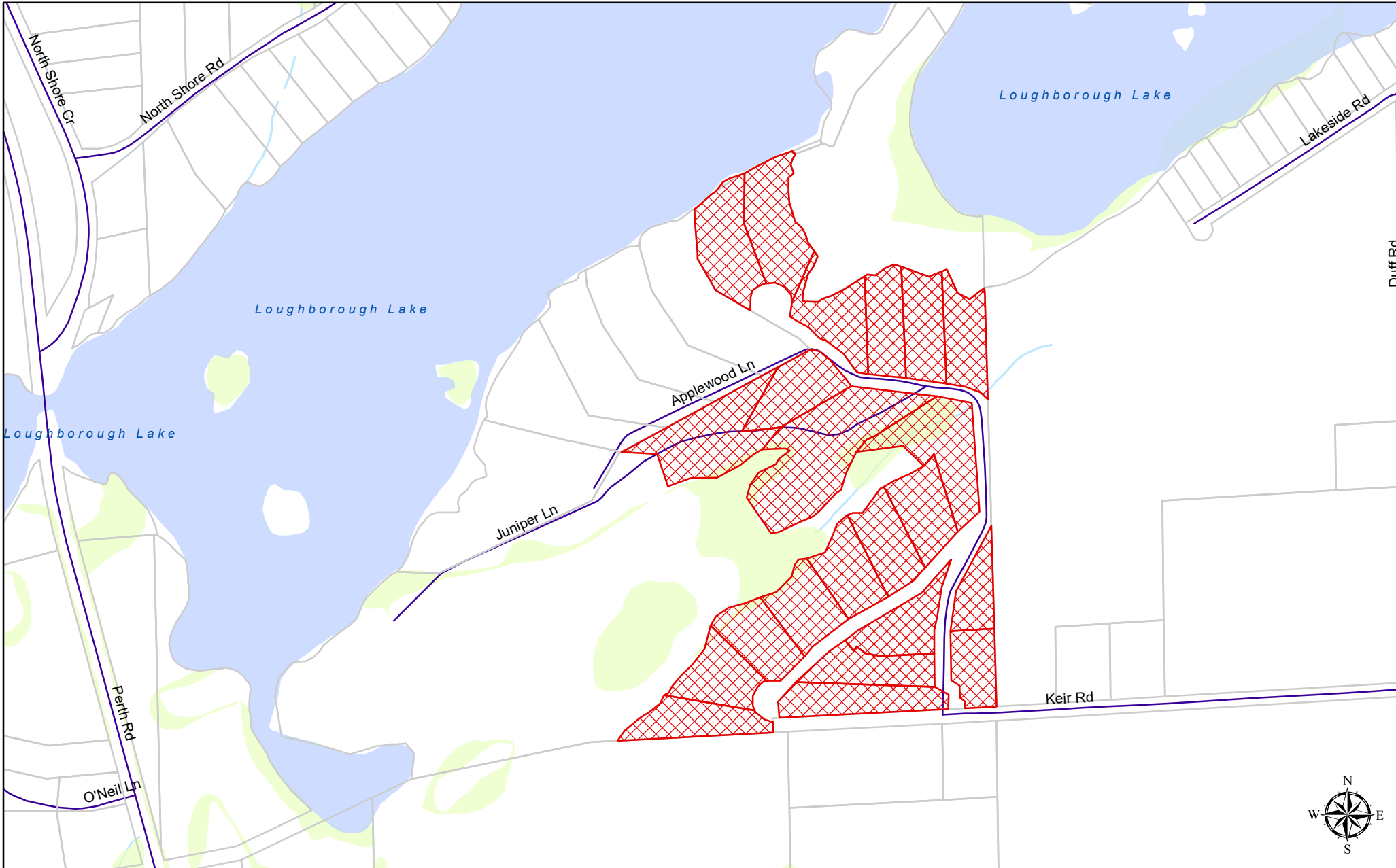
Produced by the Township of South Frontenac under license with the Ontario Ministry of Natural Resources © Queen's Printer for Ontario, 2015.

While the Township makes every effort to insure that the information presented is accurate for the intended uses of this map, there is an inherent error in all mapping products, and accuracy of the mapping cannot be guaranteed for all possible uses. This map displays basic topographic features only.

Scale 1:7,193



UTM Projection NAD 83



**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2019-XX**

**BEING A BY-LAW TO REMOVE THE HOLDING "H" SYMBOL FROM THE
ZONING MAP OF ZONING BY-LAW NO. 2003-75 AS AMENDED, PART OF LOTS 20
& 21, CONCESSION V, DISTRICT OF STORRINGTON, VACANT LAND PLAN OF
CONDOMINIUM NO. 76: APPLEWOOD**

WHEREAS, a Holding 'h' Symbol has been applied to the zoning on the subject land described as Part Lots 20 & 21, Concession V, Storrington District, Vacant Land Plan of Condominium No. 76, Applewood Plan of Condominium to be removed by by-law to permit development only when a Plan of Condominium Agreement between the property owner and the Township has been entered into and registered;

AND WHEREAS the Plan of Condominium Agreement has now been prepared to the satisfaction of the owners of the subject land and the Township and registered on title of each of the units;

AND WHEREAS the owners of the subject land have requested that the 'h' be removed on the subject land;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:**

1. THAT the Holding "h" Symbol be removed from the land zoned Special Residential Limited Services (RLS-6-H) and Special Limited Service Residential – Waterfront Zones (RLSW-99-H; RLSW-100-H; RLSW-101-H) on Schedule 'C', the zoning map of Zoning By-law No. 2003-75, for those lands shown on the attached map designated as Schedule "1".
2. THIS BY-LAW shall come into force in accordance with section 36(1) of the Planning Act, 1990 either upon the date of passage or as otherwise provided by the said section 36.

Dated at the Township of South Frontenac this 17th day of September, 2019.

Read a first and second time this 17th day of September, 2019.

Read a third time and finally passed this 17th day of September, 2019.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

Ron Vandewal, Mayor

Angela Maddocks, Clerk



REPORT TO COUNCIL TREASURY DEPARTMENT



AGENDA DATE: September 10th, 2019

SUBJECT: Long range financial plan update & Budget direction

RECOMMENDATION:

THAT Council direct staff to prepare the preliminary 2020 capital and operating budgets with a target increase of ___% based on the average phased-in taxpayer impact.

BACKGROUND:

The township has been using long range financial planning since 2015.

For the 2013 to 2019 budget years, Council approved a budget with a 2.0% taxpayer impact based on average phase-in. The 2019 long range financial plan provided for a 2.0% taxpayer impact based on average phase-in and had an average reserve balance of \$15 million with an ending balance of \$14 million in 2028.

A summary of the 2019 Long Range Financial Plan assumptions is attached to this report as Attachment A. These assumptions remain the same except where itemized in Table 1 below (and highlighted in attachment A).

The listing below is a summary of updated or revised assumptions based on existing or anticipated service pressures or demands. The identified demands stem from meeting the expectations/requirements of Council, the public, committees, community growth, community partners and staff recommendations. Figures within the long range financial plan represent placeholders and not commitments to proceed.

The operating forecast is primarily driven by inflationary increases, apart from the inclusion of additional staffing and roadside maintenance contracting throughout the term of the plan. Capacity for new or enhanced service needs or demands has generally not been incorporated. Some examples include the need for additional plowing of new roads or increased programming.

Table 1

	Change/Rationale	Dollar change over 10 year forecast 2020-2029
<i>Operating</i>		
Staffing	Changed from 2 staff to 2021 to 2 staff to 2026 and one staff in 2027 to 2029	+662,930
<i>Garbage Collection</i>	5% increase in 2020 and 2% ongoing	+238,552
<i>Roadside Maintenance Outsourcing</i>	\$100,000 per year	+1,000,000



REPORT TO COUNCIL TREASURY DEPARTMENT



Capital		
Roads Construction	Updated to 2029	+3,826,500
PW – additional tandem cost	Updated to \$350,000 from \$300,000 and wording updated to “additional equipment”	+150,000
Landfill Closure	Updated timing and cost based on Cambium report	+8,849
Software and website upgrades	\$45,000 per year based on 4-5 year refresh cycle	+450,000
Fire – New Recruits	\$85,000 every 2 years for training, bunker gear and other required equipment	+425,000
Guiderail upgrades	\$50,000/year	+500,000
Library	Building investment estimated in 2024	+1,000,000
Senior’s housing	In 2022 and 2027, estimated construction of one project is \$3 million with \$1.3 million upfront investment	+2,600,000

With these changes, below is a listing of scenarios summarized:

Long range financial plan comparison - 2020 to 2029							
Average phase-in taxpayer impact (Twp portion)	Estimated average reserve value**	Estimated ending reserve value - 2029**	Estimated \$ impact /year (Twp portion)	*	2020-2029 Estimated Tax Rate range (%)		Avg % increase
2.00%	11,920,569	7,340,325	\$30-37	*	0.602381	0.62811	0.45%
2.25%	12,927,425	10,343,828	\$35-43		0.602613	0.64367	0.69%
2.50%	13,717,516	12,697,589	\$40-50		0.603906	0.65965	0.92%
2.75%	14,850,404	15,954,677	\$43-55		0.605398	0.67593	1.17%
3.00%	15,990,658	19,253,692	\$47-61		0.606831	0.69247	1.41%
3.25%	17,155,069	22,623,842	\$51-68		0.608324	0.70951	1.66%
* steadily declining reserves							
** average 6.5 million in operating reserves							



REPORT TO COUNCIL TREASURY DEPARTMENT



Below is a comparison of 2018 & 2019 residential tax rate for nearby municipalities:

2019 tax rate comparators (residential)			
			w/ Upper Tier
South Frontenac	0.602546		0.785274
Gananoque	1.303490		1.303490
Loyalist	0.724732		1.229478
Central Frontenac	0.894869		1.077597
City of Kingston	1.112360		1.112360
2018 tax rate comparators (residential)			
			w/ Upper Tier
South Frontenac	0.599794		0.778240
Gananoque	1.299785		1.299785
Loyalist	0.716053		1.220479
Central Frontenac	0.869315		1.047761
City of Kingston	1.116375		1.116375

Using Loyalist as a comparator as the closest tax rate to South Frontenac, the estimated tax rate in 2029 under any of the scenarios summarized above would still be less than the *current* 2019 tax rate for Loyalist Township as well as all other comparators listed.

For the reasons listed above, staff is recommending that Council consider a target increase of between 2.5% - 3.0% based on the average phased-in taxpayer impact.

ATTACHMENTS

- Attachment A – 2019 Long Range Financial Plan assumptions
- Attachment B – Reserve Listing

Submitted/approved/prepared by:
Louise Fragnito, Director of Corporate Services & Treasurer

Approved by:

Neil Carbone, Chief Administrative Officer

Attachment A

Summary of assumptions from 2019 Long Range Financial Plan and updated for 2020

Assessment forecast: Phase-in: 1.5% Growth: 1.75%

Operating

- 2% inflation applied except: Insurance 5%, utilities/communications 4% and fuel 3%
- Two positions from 2020 to 2026 and one position from 2027 to 2029, specific roles are unknown
- Winter Control using 3 year average + 2%
- Garbage collection 5% increase in 2020 and 2% ongoing (new tender and improved standards)
- Roadside maintenance outsourcing - \$100,000 per year
- Ontario Municipal Partnership Fund (OMPF) at 0.5% yearly increase. Latest announcement is that structure will remain the same for 2020 but total dollars of allocations currently unknown.

Capital

(These represent placeholders in the long range financial plan and not commitments to proceed)

- 2% inflation applied to all future years
- OCIF funding to 2024 with 2% inflation (OCIF program currently under review)
- Federal Gas Tax (County and Township) to 2029
- Fire, Public Works and Building vehicle costs are projected in a 25 year plan. For Fire, this also includes breathing apparatus, bunker gear and hose/appliances
- Public Works - additional equipment every 3 years at \$350,000
- Roads construction schedule incorporates a 5% increase per year including inflation. Includes Road 38 timing (2023/25) at 7.1 million and Arterial reserve of 1.1 million transfer from yearly Roads capital 2019-2022
- Base investment on facilities of \$750,000 per year, \$150,000 for parks and \$25,000 for boat launches.
- Base investment on various equipment of \$150,000 per year.
- OPP station upgrades over 2 years totalling \$500,000.
- New fire halls every 4 years beginning in 2021 valued at 2.0 million
- Keeley Road improvements in 2019-2021 with a value of \$1.5 million
- Administrative offices in 2022 with a value of \$2.75 million
- Landfill closure costs for Loughborough 2026, Salem 2027 and Bradshaw 2028
- Re-designed intersections with an amount of \$250,000 every 2 years
- Various studies including development charges every 5 years, transportation master plan, recreation master plan, fire master plan, official plan Base investment in streetlights of \$30,000 per year
- Software and website upgrades/refresh every 4-5 years, \$45,000/year
- Fire new recruits every 2 years - \$85,000
- Guiderail upgrades of \$50,000 per year
- Library – building investment of \$1,000,000 in 2024
- Senior's housing of 1.3 million in 2022 and 2027

Attachment B

Reserve Account Listing

Capital	
<i>Equipment and Infrastructure</i>	
General	Asset Investment Reserve
	Infrastructure
Vertical	Facilities/Property
	Recreation
Rolling	Building Dept
	Fire Dept
	Public Works Dept
Linear	Cemetery Lot Addition
	Roads Construction
<i>Reserve Funds</i>	
	Highway 38
	Landfill Closure
<i>Obligatory</i>	Federal Gas Tax
	Development Charges
	Parkland

Operating	
<i>Fiscal</i>	Working Funds
<i>Stabilization</i>	Planning
	Policing
	Recycling
	Planning - Severance revenues
	Winter Control
	Fire - Wages
	Building Department
	Water
<i>Reserve Fund</i>	Elections



CATARAQUI REGION CONSERVATION AUTHORITY
1641 Perth Road, P.O. Box 160 Glenburnie, Ontario K0H 1S0
Phone: (613) 546-4228 Toll Free (613 area code): 1-877-956-CRCA
Fax: (613) 547-6474 E-mail: info@crca.ca
Websites: www.crca.ca & www.cleanwatercataraqui.ca



September 4, 2019

File: FIN 160
AA-026-19

Via E-mail

Ms. Angela Maddocks, Clerk
Township of South Frontenac
4432 George Street, P.O. Box 100
Sydenham ON K0H 2T0

Dear Ms. Maddocks,

**RE: 2020 CATARAQUI REGION CONSERVATION AUTHORITY BUDGET –
DRAFT FOR REVIEW**

The Cataraqui Region Conservation Authority (CRCA) Board has established a draft budget for 2020 and directed that it be circulated to member municipalities for review. The draft budget will be brought forward for approval at a CRCA Board meeting as early as December 2019. Attached you will find a summary of CRCA's draft Operating Budget for 2020 ([Attachment # 1](#)), as well as a draft Capital Forecast for 2020 to 2029 ([Attachment # 2](#)).

CRCA provides a wide range of programs and services that benefit eleven member municipalities. The Conservation Authority works with municipalities and other partners to protect life and property from flooding and other hazards, conserve lakes, forests and other natural resources, and enhance the health and quality of life of local communities.

CRCA is mindful of the financial challenges faced by its member municipalities, and the ongoing review of the Conservation Authorities (CAs) program by the Province of Ontario. The Ontario Minister of the Environment, Conservation and Parks has requested that CAs look to their member municipalities to seek support for their budgets.

In this context, all aspects of CRCA's operation have been reviewed to reduce expenses and gain efficiencies. As examples, CRCA has optimized its vehicle and equipment fleet, and is transitioning to a more efficient and reliable shared services model for information technology.

The draft Operating Budget reflects an overall 2.2% increase to the General Levy compared to 2019, no change to the Special Levies for properties or water control structures, and no change to user fees. Staffing cuts and changes to programming are required to achieve this budget. The draft Operating Budget will enable CRCA to continue to offer quality programs and services in a fiscally responsible manner.

The apportionment of the General Levy to each member municipality is determined by the Province of Ontario. CRCA expects to receive the 2020 apportionment data from the Province by October 2019. Upon receipt of the data, staff will provide supplemental correspondence to indicate the anticipated amount of the 2020 levy to each municipality.

CRCA would appreciate an opportunity to present the draft 2020 budget to Council in September, October or November 2019. Staff will contact your municipality to register as a delegation at an appropriate meeting. In the interim, if the municipality would like to discuss the Conservation Authority's draft budget or any aspect of its program with our Senior Management Team and Board Members, we would be pleased to do so at your convenience. Thank you for your consideration in this matter.

If you have any questions about the above, please give me a call.

Yours truly,

(original signed by)

Geoff Rae, MBA, P. Eng.
General Manager

Attachments:

- 1) CRCA 2020 Operating Budget – Summary (Draft for Review)
- 2) CRCA 2020 to 2029 Capital Forecast (Draft for Review)

Cc: Mr. Mr. Neil Carbone, CAO/Deputy Clerk
Ms. Louise Fragnito, Treasurer
Councillor Alan Revill, CRCA Municipal Representative
Councillor Ross Sutherland, CRCA Municipal Representative

Cataraqui Region Conservation Authority

2020 Operating Budget - Summary

Draft for Review (August 28, 2019)

Revenues	CRCA 2020 Operating Budget (Draft for Review)				
	2019	2019	2020		
	Budget	Year End Forecast	Draft Budget	(Increase)/ Decrease	% Change
MUNICIPAL LEVIES					
GENERAL LEVY	(2,219,516)	(2,219,516)	(2,267,958)	(48,442)	-2.2%
SPECIAL LEVIES - PROPERTIES	(244,750)	(244,750)	(244,750)	-	0.0%
SPECIAL LEVIES - WATER CONTROL STRUCTURES	(89,650)	(89,650)	(89,650)	-	0.0%
TOTAL MUNICIPAL LEVIES	(2,553,916)	(2,553,916)	(2,602,358)	(48,442)	-1.9%
GOVERNMENT TRANSFERS					
FEDERAL	(8,000)	-	-	8,000	100.0%
PROVINCIAL	(283,354)	(215,091)	(216,101)	67,253	23.7%
TOTAL GOVERNMENT TRANSFERS	(291,354)	(215,091)	(216,101)	75,253	25.8%
AUTHORITY GENERATED					
FEES	(555,500)	(551,770)	(549,150)	6,350	1.1%
FORESTS ONTARIO	(250,000)	(250,000)	(253,750)	(3,750)	-1.5%
OTHER	(101,000)	(166,508)	(113,587)	(12,587)	-12.5%
RESERVE TRANSFER	(89,200)	(126,254)	(170,550)	(81,350)	-91.2%
INTERNAL RECOVERIES	(1,391,100)	(1,391,910)	(1,264,754)	126,346	9.1%
TOTAL AUTHORITY GENERATED	(2,386,800)	(2,486,442)	(2,351,791)	35,009	1.5%
TOTAL REVENUES	(5,232,070)	(5,255,449)	(5,170,250)	61,820	1.2%

Expenses	CRCA 2020 Operating Budget (Draft for Review)				
	2019	2019	2020		
	Budget	Year End Forecast	Draft Budget	Increase/ (Decrease)	% Change
GENERAL MANAGER'S OFFICE					
100: GENERAL MANAGER'S OFFICE	289,850	290,068	297,550	7,700	2.7%
TOTAL GENERAL MANAGER'S OFFICE	289,850	290,068	297,550	7,700	2.7%
FULL AUTHORITY BOARD					
150: FULL AUTHORITY BOARD	10,000	11,652	10,200	200	2.0%
TOTAL FULL AUTHORITY BOARD	10,000	11,652	10,200	200	2.0%
CORPORATE SERVICES					
200: CORPORATE SERVICES	204,450	193,536	68,150	(136,300)	-66.7%
205: HUMAN RESOURCES	31,600	31,600	32,250	650	2.1%
210: INFORMATION TECHNOLOGY	331,650	283,600	357,550	25,900	7.8%
220: FINANCE	203,750	203,860	214,650	10,900	5.3%
230: COMMUNICATION	151,950	151,550	163,300	11,350	7.5%
232: PUBLIC PROGRAMMING	302,700	270,632	267,850	(34,850)	-11.5%
235: EDUCATION	240,550	236,637	257,000	16,450	6.8%
TOTAL CORPORATE SERVICES	1,466,650	1,371,415	1,360,750	(105,900)	-7.2%
CONSERVATION LANDS					
300: CONSERVATION LANDS	221,350	222,405	239,450	18,100	8.2%
310: OPERATIONS & MAINTENANCE	502,100	446,015	351,350	(150,750)	-30.0%
320: FORESTRY	270,750	283,056	276,350	5,600	2.1%
TOTAL CONSERVATION LANDS	994,200	951,476	867,150	(127,050)	-12.8%

Expenses (continued)	CRCA 2020 Operating Budget (Draft for Review)				
	2019	2019	2020		
	Budget	Year End Forecast	Draft Budget	Increase/ (Decrease)	% Change
CONSERVATION AREAS					
331: LITTLE CATARAQUI CREEK CONSERVATION AREA (LCCA)	113,500	114,304	109,000	(4,500)	-4.0%
332: MAC JOHNSON WILDLIFE AREA (MJWA)	103,150	105,823	61,700	(41,450)	-40.2%
333: LEMOINE POINT CONSERVATION AREA (LPCA)	181,100	183,000	177,100	(4,000)	-2.2%
334: MARBLE ROCK CONSERVATION AREA (MRCA)	2,600	2,400	2,600	-	0.0%
335: PARROTT'S BAY CONSERVATION AREA (PBCA)	50,950	50,980	50,950	-	0.0%
336: OWL WOODS CONSERVATION AREA (OWCA)	2,700	2,700	2,700	-	0.0%
337: GOULD LAKE CONSERVATION (GLCA)	64,700	64,700	27,400	(37,300)	-57.7%
338: LYN VALLEY CONSERVATION AREA (LVCA)	15,900	15,600	15,100	(800)	-5.0%
339: MARSHLANDS (MCA)	17,100	17,400	16,300	(800)	-4.7%
340: CATARAQUI TRAIL	31,500	36,725	33,250	1,750	5.6%
350: MISCELLANEOUS PROPERTIES	25,550	25,550	26,500	950	3.7%
352: BOAT RAMPS, ACCESS POINTS & DOCKS	31,200	31,400	31,800	600	1.9%
TOTAL CONSERVATION AREAS	639,950	650,581	554,400	(85,550)	-13.4%
FACILITIES					
360: FACILITIES	15,000	15,000	15,000	-	0.0%
361: LCCA OUTDOOR CENTRE	72,700	70,750	74,700	2,000	2.8%
362: LCCA ADMINISTRATION FACILITY	49,000	47,009	56,000	7,000	14.3%
363: LCCA WORKSHOP	17,500	18,400	16,850	(650)	-3.7%
364: COLD STORAGE	1,900	1,950	1,550	(350)	-18.4%
366: SUGAR SHACK	1,950	1,947	2,050	100	5.1%
390: MJWA OUTDOOR CENTRE	9,650	9,650	8,850	(800)	-8.3%
391: MJWA WORKSHOP	7,750	8,950	6,700	(1,050)	-13.5%
392: LPCA WORKSHOP	17,500	17,500	17,500	-	0.0%
393: LEMOINE POINT NATIVE PLANT NURSERY (LPNPN)	11,000	11,096	11,500	500	4.5%
395: GOULD LAKE BARN	1,250	1,250	800	(450)	-36.0%
TOTAL FACILITIES	205,200	203,501	211,500	6,300	3.1%
FLEET					
450: FLEET	113,800	168,100	138,450	24,650	21.7%
TOTAL FLEET	113,800	168,100	138,450	24,650	21.7%
WATERSHED PLANNING & ENGINEERING					
500: WATERSHED PLANNING & ENGINEERING	154,950	156,450	150,550	(4,400)	-2.8%
510: DEVELOPMENT REVIEW	466,350	466,650	483,950	17,600	3.8%
520: ENGINEERING	201,150	199,450	223,500	22,350	11.1%
525: WATER RESOURCE MANAGEMENT	86,150	85,902	93,300	7,150	8.3%
TOTAL WATERSHED PLANNING & ENGINEERING	908,600	908,452	951,300	42,700	4.7%
WATER CONTROL STRUCTURES (WCS)					
531: SYDENHAM LAKE DAM	9,450	9,565	9,450	-	0.0%
532: WILTON ROAD/ODESSA DAM	15,800	15,800	15,800	-	0.0%
533: HIGHGATE CREEK CHANNELIZATION	3,300	4,050	3,300	-	0.0%
534: LITTLE CATARAQUI CREEK DAM	9,650	9,650	9,650	-	0.0%
535: TEMPERANCE LAKE DAM	8,950	9,004	8,950	-	0.0%
536: MARSH BRIDGE DAM	8,650	8,700	8,650	-	0.0%
537: LEES POND/FRED GRANT DAM	8,400	8,400	8,400	-	0.0%
538: BROOME-RUNCIMAN DAM	11,150	11,150	11,150	-	0.0%
539: BUELLS CREEK DETENTION BASIN	10,900	10,900	10,900	-	0.0%
540: BOOTH FALLS DIVERSION	3,400	4,450	3,400	-	0.0%
TOTAL WATER CONTROL STRUCTURES	89,650	91,669	89,650	-	0.0%
WATERSHED SCIENCE					
550: WATERSHED SCIENCE	169,350	170,869	179,650	10,300	6.1%
560: DRINKING WATER SOURCE PROTECTION	164,520	158,550	159,400	(5,120)	-3.1%
TOTAL WATERSHED SCIENCE	333,870	329,419	339,050	5,180	1.6%
CORPORATE FINANCING					
600: CORPORATE FINANCING	180,300	251,318	350,250	169,950	94.3%
TOTAL CORPORATE FINANCING	180,300	251,318	350,250	169,950	94.3%
TOTAL EXPENSES	5,232,070	5,227,651	5,170,250	(61,820)	-1.2%



Notice of a Regular Meeting

Proposed Amendments to the City of Kingston Official Plan and the Zoning By-Laws

Purpose and Effect of the Proposed Amendments: The proposed amendments are intended to enable additional opportunities for off-street parking in residential areas. The proposed Official Plan Amendment is intended to clarify that both new and existing low density residential development with at grade access will not have front yard parking except for parking in a permitted driveway as per the provisions of the zoning by-law. The proposed amendment to the zoning by-laws is intended to implement the above-noted amendment to the Official Plan, add or amend provisions related to driveway widths, and amend provisions related to the parking and storage of recreational vehicles, watercraft and trailers in residential zones.

The Official Plan contains front yard parking policies for new residential development in Section 4.6.59 and for existing residential areas in Section 4.6.60. The intent of these policies is to preserve the character of existing neighbourhoods and maintain the designed character of new neighbourhoods. The proposed amendment to the Official Plan is intended to:

- Consolidate the policies of Section 4.6.59 and 4.6.60 into one section;
- Clarify that both new and existing low density residential development with at grade access will not have front yard parking, except for parking in a permitted driveway as per the provisions of the zoning by-law;
- Remove the restriction that parking in a driveway is only permitted where the driveway leads to a permitted parking space in a garage, side or rear yard; and
- Separate out the criteria for the review of requests to establish front yard parking in Section 4.6.60 and add new criteria.

The proposed amendments to the zoning by-laws are intended to:

- Clarify that for residential uses such as single detached dwellings, semi-detached dwellings, row houses and linked dwellings, vehicles may not be parked in a front yard except in a permitted driveway (for conformity with the Official Plan policies);
- Add new provisions or amend existing provisions regarding minimum and maximum permitted driveway widths for residential zones;
- Permit tandem parking for residential uses that have at grade access in areas where it is currently not permitted; and
- Amend the provisions related to the parking and storage of recreational vehicles, watercraft and trailers in residential zones to remove the 72-hour time limit in a month for the temporary parking or storage of special vehicles and to regulate their temporary parking and storage on a seasonal basis.

The amendments would enable more consistent interpretation and application of the above-noted zoning provisions across the zoning by-laws. The proposed zoning by-law amendment affects Zoning By-Law Numbers 8499, 96-259, 97-102, 76-26, 32-74, 3077 and 8402.

Key Map: The proposed amendments apply City-wide; therefore a description of the subject lands or a key map is not provided.

Other applications: The City of Kingston has initiated a new City-wide Zoning By-Law (File Number: D14-043-2016). There are also many site-specific development applications within the City that are currently in process; for a complete list, please contact the Planning Division at 613-546-4291, extension 3180.

Address of Property:	City-wide
Name of Applicant:	The Corporation of the City of Kingston
City File Number:	D35-004-2019

Regular Meeting

Date: September 19, 2019
 Time: 6:30 p.m. *
 Location: Council Chambers, City Hall, 216 Ontario Street

* The Regular Meeting of the Planning Committee will commence at the conclusion of the Public Meeting portion which is scheduled to begin at 6:30 p.m.

Additional information about the application can be viewed at the office of the Planning Division at 1211 John Counter Boulevard, between 8:30 a.m. and 4:30 p.m., Monday to Friday, or by accessing the Development and Services Hub (DASH) at www.cityofkingston.ca/DASH. The address in DASH is shown as City Hall, 216 Ontario Street. Enquiries may be made by telephoning Sukriti Agarwal, Acting Planning Initiatives Manager, (613) 546-4291, ext. 3217.

Written comments for or against this change may be sent to the Planning Division via:

Mail: 216 Ontario Street, Kingston, ON K7L 2Z3

Fax: 613-542-9965

Email: sagarwal@cityofkingston.ca

The Planning Committee will receive a recommendation report with respect to the applications at the Regular Meeting, which will be available to the public on the City of Kingston's website at www.cityofkingston.ca/PlanningCommittee on September 13, 2019.

The public is provided an additional opportunity to make oral submissions on the matter at the time the Committee considers the comprehensive report from staff at the Regular Meeting. The Committee will make its recommendation to City Council at this meeting.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of Kingston to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Kingston before the proposed Official Plan Amendment is adopted or the by-law is passed, the person or public body is not entitled to appeal the decision. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Kingston before the proposed Official Plan Amendment is adopted or the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

If you wish to be notified of the decision of the City of Kingston on the proposed Official Plan Amendment or the proposed zoning by-law amendment, you must make a written request to:
 City of Kingston, Planning Division
 216 Ontario Street
 Kingston, ON K7L 2Z3

If you have received this notice and you are the owner of land that contains seven or more residential units, please post this notice in a location that is visible to all of the residents.

If you are a person with a disability, and need City of Kingston information provided in another format, please contact customer service at 613-546-0000 or contactus@cityofkingston.ca.

NOTICE OF COLLECTION Personal information collected as a result of this meeting is collected under the authority of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Planning Act, and all other relevant legislation, and will be used to assist in making a decision on this matter. All personal information (as defined by MFIPPA), including (but not limited to) names, addresses, opinions and comments collected will be made available for public disclosure to members of the public, at the meeting, through requests, and through the website of The Corporation of the City of Kingston. Questions regarding the collection, use, and disclosure of this personal information may be directed to the Director of the Planning, Building and Licensing Services, 216 Ontario Street, Kingston, Ontario, K7L 2Z3.

DATED: at Kingston Ontario
 this 30th day of August, 2019.

John Bolognone
 City Clerk