

**TOWNSHIP OF SOUTH FRONTENAC
SPECIAL COMMITTEE OF THE WHOLE MEETING
AGENDA**

MEETNG # 5



**Audio Broadcast to the Township's Facebook Page
<https://www.facebook.com/SouthFrontenacTwp>**

TIME: 9:00 AM,
DATE: Thursday, January 27, 2022
PLACE: Council Chambers/Electronic
Participation.

1. Call to Order and Roll Call
 - (a) Motion
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
 - (a) Motion
4. Reports Requiring Direction
 - (a) **Urgent Fleet Replacement** 2 - 4
 - The engine has failed on unit FT13-28 – a 4-door Dodge 5500 series 4X4 service truck which is used to pull the hotbox for pavement patching along with other paved and gravel road maintenance and repair functions. The cost estimate for a new engine is approximately \$34,000; however, there is no warranty remaining, the unit is 8.5 years old and it is scheduled to be replaced in 2024
 - (b) **2022 Budget** 5 - 129
5. Notice of Motions
6. Announcements/Statements by Councillors
7. Question of Clarity (from the public on outcome of agenda items)
8. Closed Session (if requested)
9. Adjournment
 - (a) Motion

Natural, Vibrant and Growing - A Progressive Rural Leader

Township of South Frontenac Staff Report



To: Committee of the Whole

Prepared by: Public Services Department

Date of Meeting: January 27, 2022

Subject: Urgent Fleet Replacement

Summary

The engine has failed on unit FT13-28 – a 4-door Dodge 5500 series 4X4 service truck which is used to pull the hotbox for pavement patching along with other paved and gravel road maintenance and repair functions. The cost estimate for a new engine is approximately \$34,000; however, there is no warranty remaining, the unit is 8.5 years old and it is scheduled to be replaced in 2024. For these reasons, staff is recommending the replacement be advanced from 2024 to 2022.

Recommendation

That Council approve the replacement of Unit FT13-28 within the 2022 capital budget, with a new or used late model truck due to current market availability and supply chain issues, at an upset limit of \$120,000.

Background

Unit FT13-28 has been in service for approaching 9 years being utilized for both paved and gravel road maintenance. The truck is an integral part of the maintenance program and is needed for that purpose. There are no trucks in the fleet that can readily replace Unit FT13-28 without causing service interruption and delays in the operations program.

Discussion/Analysis

An aspect of Fleet Asset Management is depreciated value minus the cost of repair and maintenance. This is the calculation used to determine if the repair is likely to be worthwhile given the retained value of the unit once the repair is complete. For this unit:

The original value was: \$90,000 this number is reduced each year by a changing ratio.

Depreciated value now: \$10,950 with a max M&R of \$8,000 for this year.

The calculations show that a repair over about \$11,000 is likely to be a substantial loss.

\$33,975 (cost or repair) - \$23,025 (value difference after repair) = \$10,950 = max repair.

Repair Value Estimate	Unit FT13-28	Dodge 5500 series dually 4X4 Dump Truck			Repair Estimate:	\$ 33,974.63
Retained Value	Year	Reduced	Residual Value	M&R	M&R/Residual	Value minus Repair
100.00%	0	0%	\$ 90,000	\$ -	0	\$ 56,025.37
72.00%	1	28%	\$ 64,800	\$ 2,250	3.47%	\$ 30,825.37
63.00%	2	37%	\$ 56,700	\$ 3,250	5.73%	\$ 22,725.37
54.67%	3	45%	\$ 49,200	\$ 4,250	8.64%	\$ 15,225.37
46.17%	4	54%	\$ 41,550	\$ 4,550	10.95%	\$ 7,575.37
37.67%	5	62%	\$ 33,900	\$ 4,700	13.86%	-\$ 74.63
29.17%	6	71%	\$ 26,250	\$ 4,850	18.48%	-\$ 7,724.63
20.67%	7	79%	\$ 18,600	\$ 5,750	30.91%	-\$ 15,374.63
12.17%	8	88%	\$ 10,950	\$ 8,000	73.06%	-\$ 23,024.63
10.00%	9	90%	\$ 9,500	\$ 9,650	101.58%	-\$ 24,474.63
5.00%	10	95%	\$ 8,550	\$ 14,000	163.74%	-\$ 25,424.63

< We are here

Financial Implications

The replacement of this unit is planned for 2024 in the Fleet Replacement Schedule therefore the request is 2 years premature because of the very large repair estimate.

The Fleet Replacement Schedule has the purchase cost set at \$90,000 which may be optimistic given the current truck pricing turbulence and supply chain issues. With this in mind Public Services is asking for \$120,000 as the upset limit on any purchase.

The Township primarily funds the replacement of public services vehicles from the Public Services Equipment Reserve. As such, this early purchase will have a negligible impact on the reserve balance in the long term and will have no impact on the 2022 operating budget as presented.

Relationship to Strategic Plans

- Not applicable to this report.
- This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.
- Priority: **3. Ensure the organizational capacity to deliver cost-effective services in a changing world.**

Notice/Consultation

- Acting Manager of Operations & Fleet
- Township Chief Mechanic
- Director of Corporate Services and Treasurer

Township of South Frontenac
Staff Report - Urgent Fleet Replacement

Approvals

Submitted By:



Charles Croll, MSc., C.E.T., PMP
Director of Public Services

Approved By:



Neil Carbone
Chief Administrative Officer



**SOUTH
FRONTENAC**

2022 Budget Day Presentation

Special Council Meeting
January 27th, 2022

Agenda

1. Introduction to the Process
 - The Story of the 2022 Budget
 - Council's Direction
2. Overall Financial Impact
 - Savings
 - Revenues
 - Enhancements
 - Increased costs
3. Department Highlights
4. Human Resources Summary
5. Strategic Priorities reflected in budget
6. Responses to Council Capital Presentation Feedback
7. Questions?



Introduction to the 2022 Budget



Introduction

- The annual budget operationalizes the Strategic Plan
- It's the equivalent of "Putting your money where your mouth is," or it's "Where the rubber hits the road."
- The budget should clearly show:
 - What the community values
 - What it wants to get done
 - Where it wants to be in the future



Introduction Continued

A note about this budget package

- The Capital budget does NOT include carry-over projects (projects approved and funded in prior year budgets); however, work may continue on those projects in 2022.
- Transfers from reserves can vary significantly year over year. These amounts are largely driven by annual capital requirements.
- This budget conforms to Council's **long range financial plan** which considers the Township's ability to fund capital and operations over a 10-year period while observing strategic priorities and maintaining tax rate targets and reserve balances.



Introduction Continued

What Story does the 2022 budget tell?

- It's the last budget of the term, but it's NOT only about wrapping things up
- It continues to implement Council's strategic plan with new initiatives
- The Township made it through big changes in the past year; 2022 is a year of refinement
- Addresses important policy initiatives
 - Gravel roads and Asset Management, Affordable Housing, Short-term Rentals, Shoreline Protection, By-law Enforcement, enhanced recreation, Parks & Leisure, continued organizational capacity-building
- And as always, **it maintains a strong financial position for the Township**

Introduction Continued

Council's Direction

- At the December 14th Committee of the Whole Meeting, Council received a [report](#) which laid out various budget pressures and community feedback regarding the 2022 budget.
- Highlights of that report included:
 - Budget survey results – ratepayer openness to reasonable tax increases to maintain or enhance services
 - Climate Change, Economic Development, Shoreline Protection priorities
 - Parks & Outdoor Amenities, Recreation priorities
 - Budget Delegations (Petworth/Bellrock Mills, Volleyball Courts)
 - Discussed “growth funds growth” approach to organizational development; and,
- It identified Council strategic priority areas needing increased focus...



Introduction Continued

Strategic Priorities Direction from Council

Themes Requiring More Action	Themes Currently Represented
<ul style="list-style-type: none">• Levels of Services• Customer Service/Satisfaction• By-law Enforcement• Organizational Capacity• Economic Dev'pt/Beautification	<ul style="list-style-type: none">• Housing• Seniors/Age Friendly• Facilities/Amenities/Programming• Defining Regional Leadership

Complete 2019-2022 Strategic Plan can be found [here](#).





Overall Financial Impact

Overall Financial Impact

- Total operating budget of \$22,244,820
- Total Capital budget of \$9,799,700
- **Represents 2% impact on average assessed property**
- Taxes (Township share) of \$1,673.47 on average assessment of \$273,061
- Represents an increase of **\$32.79/year** over 2021 base* amount

*before one-time tax reduction of 0.5% funded from reserves for pandemic relief

Overall Financial Impact continued

- Assessment growth of 1.06% or \$221,775, less than the anticipated amount of 1.75% or \$350,000
- Largely a result of delayed assessment by MPAC – NOT due to less than anticipated building
- Based on the “growth funds growth” approach to organizational development, this means less investment in human resources in 2022 budget than initially proposed

Overall Financial Impact continued

Changes from 2021 – Cost Savings

Service Area	Amount
Winter Control 3 Year average + 2% and night shift	*-\$157,562
OPP Billing	-\$97,070

*-\$24,955 savings in contracted service from night shift implementation

Negative (-) amounts indicate a reduction of cost from the bottom line (i.e. positive cash flow)

Overall Financial Impact continued

Changes from 2021 – Increased Revenues

Service Area	Amount
Additional Supplemental Taxation	-\$44,000
OMPF Funding	-\$7,300
Planning Fees	-\$45,000
Aggregate Licensing	-\$15,000
Recycling Funding	-\$138,171
Portland tipping fees	-\$4,000

Negative (-) amounts indicate a reduction of cost from the bottom line (i.e. positive cash flow)



Overall Financial Impact continued

Changes from 2021 – Enhanced Services

Service Area	Amount
Canada Day Activities	\$12,260
Administrative Penalties	-\$5,000
Indigenous connection and education	\$19,500
In-house roadside mowing and facilities maintenance	\$42,448
Building Inspector - April	\$74,301
Public Services succession planning	\$21,659
Professional Development Plan	\$11,040

Negative (-) amounts indicate a reduction of cost from the bottom line (i.e. positive cash flow)

Overall Financial Impact continued

Changes from 2021 – Enhanced Services continued

Service Area	Amount
Heritage Committee Grant Program	\$15,000
Annualization of NG911	\$7,400
Communications Software	\$7,500
Welcome Guide	\$5,000
401 Gateway signage	\$3,000
By-law enforcement legal costs	\$13,000
ReCollect Recycling software and app	\$7,300

Overall Financial Impact continued

Changes from 2021 – Enhanced Services

Organizational Development Investment

Position	Amount
Deputy Clerk/Committee Coordinator - April 2022	\$77,875
Finance and Procurement Supervisor - May 2022	\$54,828
Planner (Policy and Compliance capacity) - May 2022	\$72,613
	\$205,316
Assessment Growth (1.06%)	-\$221,775

Additional Building Inspector position funded through building services revenues

Negative (-) amounts indicate a positive cash flow

Overall Financial Impact continued

Changes from 2021 – Increased Costs

Service Area	Amount
Current Year Asset Investment Reserve (AIR) impact (1% of levy)	\$209,829
Garbage and Recycling Cost +3.5%	\$41,178
Insurance +6.21% (+18.43% liability)	\$30,814
Conservation Authorities	\$14,492
Committed Staffing Costs & Maintenance Adjustments	\$259,899
Fire Equipment Reserve allocation	\$23,572
Public Services Equipment Reserve allocation	\$25,000
Computer Maintenance Contracts	\$35,500
Portland Landfill - bulky items export	\$5,400

Overall Financial Impact continued

Changes from 2021

One-time Increases or Projects Funded from Reserves

Service Area	Amount
Arena - COVID uncertainty	\$42,000
Defibrillators for 2 x Fire Fleet Vehicles	\$5,600
401 Signage - Production Fee	\$5,000
Climate Change funding	\$100,000
Elections - staff, software, materials and equipment	\$75,000
Economic Development - City of Kingston partnership	\$40,000

2022 Department Highlights

Operating & Capital



CAO's Office Highlights

- Administrative Office feasibility Study
- Finalize Verona Housing Master Plan and issue RFP for design and project management services
- Finalize acquisition of Battersea Land
- Collective Bargaining with CUPE (March)
- Climate Change allocation of \$100,000
- Economic Development Opportunity \$40,000 (see next slide)
- Indigenous Outreach & Education

CAO's Office Highlights continued

Economic Development Opportunity

- Partnership opportunity with City of Kingston
- Newly hired Rural Economic Development position
- SFT contribution of \$40,000 from reserves over two (2) years to levy additional grants for things like:
 - CIP development
 - Wayfinding
 - Economic development plans/studies
- Does not change or replace relationship with Frontenac County Economic Development
- Subject to terms and further approval

Clerk & Communications Highlights

- \$100,000 to fund municipal election
 - \$75,000 from reserves, \$25,000 in 2022 operating budget
 - Supports temporary staff for 4 months, electronic voting services, etc.
- Standalone Deputy Clerk/Committee Coordinator Position
 - More support for by-law enforcement, records management, administrative penalties, freedom of information requests, etc.
 - Succession planning opportunity
- First dedicated communications budget
 - Community notification platform
 - Highway 401 signage (\$5,000) and Gateway sign capital project (\$15,000 ea)

Corporate Services Highlights

- Digital Modernization & Workflow Improvement project
- Finance and Procurement Supervisor position
 - Unionize Lead Hand
 - Supports procurement efforts across the organization and provides assistance in supervising frontline treasury staff
- Full implementation of Questica budget software in 2022
- Continued focus on conditional grant acquisition
- Updates to Procurement By-law
- Update IT contract to obtain LiDAR
- Professional Development Plan funding allocation (HR)

Development Services Highlights

- Digital Modernization & Workflow Improvement project
 - Extend current project manager temporary contract
- Building Inspector position
 - Supported by increased fees and permit volumes from 2021
 - Supports succession planning pending upcoming retirements while providing resources for current peak period
- New Planner Position
 - Resource new policy development
 - Enhanced focus on site plan and development agreement compliance
- Official Plan continuation, initiate STR review and consultation
- First full year of implementing CityView



Fire & Emergency Services Highlights

- Oversee completion of new Station 8 Firehall
- Challenged by passenger vehicle manufacturing delays
- New Marine Unit
- Capital equipment replacement
- Wage reduction trend
- *Delaying request to establish a Fire Prevention Officer Position*
 - Need for more education programming, smoke alarm program, inspections
 - However, assessment growth could not support additional position in 2022 without exceeding 2% average ratepayer increase
 - Synergies possible in 2023 with other enforcement activities (STRs, by-law)



Public Services Highlights

- After nearly a year of filling vacancies due to illness and staff departures, Public Services is finally operating with a full complement
- Mid-year organizational review with upcoming retirement
- Updated Roads Needs Study including gravel roads
- Continue first season of winter night shift
- Begin in-house roadside mowing in the summer
- A catch-up year for roads and bridges capital projects
- Continue proactive hard-surface preservation program

Public Services

Recreation, Facilities & SW Highlights

- Begin implementing Recreation, Parks & Leisure Master Plan
- Fees & Charges review capital project
- McMullen Park Redevelopment capital project
- Centennial Park multi-purpose pad roof capital project
- Storrington Centre Expansion
- Station 8 Firehall completion
- Land acquisition for Loughborough Landfill site
- Funding for Petworth and Bellrock Mills



Human Resources Summary



Human Resources Summary

New Positions or Complement

- Deputy Clerk & Committee Coordinator
- Planner (policy & compliance capacity)
- Finance and Procurement Supervisor (Lead Hand/Union)
- Building Inspector (Union)
 - Fully funded through building fees
- Fire Prevention Officer
 - Removed this year due to insufficient assessment growth revenue



Human Resources Summary

Deputy Clerk/Committee Coordinator

- Succession planning for Clerk
- Ideal timing given 2022 Election preparation (support and training)
- Review and updates to numerous by-laws and policies
- Fully implement Administrative Penalties
- Tighten By-law enforcement processes; initiate prosecutions
- Support for records management upgrades
- Support for Freedom of Information (FOI) requests
- Dedicated committee support person (currently fulfilled by various individuals off the corner of their desks)



Human Resources Summary

Finance & Procurement Supervisor

- Addresses procurement process challenges & oversight
- Responsible for RFPs/Tenders and related processes for all depts.
- Develops contract documents and templates
- Monitors contracts to ensure compliance, annual adjustments, & documentation
- Treasury clerical work has increased; position supports front line staff
- Provides succession planning opportunities; allows Deputy Treasurer to devote time to management activities and process improvements instead of only day-to-day routine tasks



Human Resources Summary

Planner (to enhance Policy and Compliance capacity)

- Addresses backlog of special land-use policies (Short-term Rentals, Shoreline Protection, urban livestock, Secondary Suites, etc.)
- Creates capacity for:
 - Creation of new Zoning By-law
 - Monitoring and compliance of SPAs and Development Agreements
 - Future special policy/program development
- Prepares for delegated authority for Subdivisions and Condos from Frontenac County
- Authors reports and processes applications as volumes increase



Human Resources Summary

Building Inspector

- CBO retirement; provides backfill based on current succession-planning
- Addresses 20% increase in regular and Part 8 permits not anticipated in resource planning for 2021
- Anticipate high volumes continuing based on # of consents, etc.
- Backlog of applications; currently non-compliant
- Fully funded by revenues; no budgetary impact
- Multiple temp/contract inspector recruitment attempts have been unsuccessful



Strategic Priorities Reflected in the Budget

Themes Requiring More Action	Themes Currently Represented
<ul style="list-style-type: none">• Levels of Services ✓• Customer Service/Satisfaction ✓• By-law Enforcement ✓• Organizational Capacity ✓• Economic Dev'pt/Beautification ✓	<ul style="list-style-type: none">• Housing ✓• Seniors/Age Friendly ✓• Facilities/Amenities/Programming ✓• Defining Regional Leadership ✓



Strategic Priorities Reflected in the Budget

1. Regional Leadership	2. Appropriate Growth & Environmental Sustainability	3. Organizational Capacity	4. Vibrant & Complete Communities
<ul style="list-style-type: none"> • Indigenous Outreach & Education • Gateway/401 signage • Professional Development Plan • Continued regional partnerships • Capacity for assuming delegated planning authority 	<ul style="list-style-type: none"> • Finalize Verona Housing Master Plan and RFP • Climate Change allocation • Implementing CityView • Intersection traffic counts • Station 8 Firehall • Fire Marine Unit • Building Inspector • New Planner - Policy/Compliance 	<ul style="list-style-type: none"> • Administrative Office feasibility Study • Deputy Clerk Position • Finance and Procurement Supervisor • LiDAR • Professional Development Plan funding • In-house roadside mowing • Facilities Fees & Charges review • Digital modernization & workflow 	<ul style="list-style-type: none"> • Economic Development Partnership • Short-term Rentals review • Gravel Roads Needs Study • McMullen Park Redevelopment Multi-purpose pad roof • Storrington Centre Expansion • Funding for Petworth/Bellrock Mills • Gerald Ball V-ball Courts & Dog Park

Responses to Capital Budget Feedback

January 18th, 2022



Response to Capital Budget Feedback

Harrowsmith Sidewalk

- Notre Dame Street to Centennial Park
- 440m long, no design work advanced on the project to date
- Some design challenges around property limits
- Some properties have a very limited setback from the street
- Additional lighting and drainage considerations
- Public consultation required
- Project will be >\$60,000 for the walkways alone – related costs would need to be determined through design
- Recommend design and consideration for capital budget in future

Response to Capital Budget Feedback

Hartington Sidewalk

- Hartington – Road 38/Boyce Road
- 300m - Boyce Road (195m) and Road 38 (105m)
- Existing sidewalks on Road 38 are a priority for term investments
- Sidewalks on Boyce Road to be timed with Hartington Subdivision



Response to Capital Budget Feedback

Gateway and Electronic Signage

- Several existing gateway signs requiring replacement at a cost of approximately \$6,000 - \$7,000 each (high estimate)
- Proposed enhanced gateway signs would include solar lighting
- Addition of LED screens would add \$10,000 - \$12,000 per sign plus cost of hydro installation
- Mobile LED signs provide same benefits along with location flexibility for use to advertise events, engagement opportunities, construction activities, etc.
- Images of existing gateway signs, and a hypothetical design of new gateway signage attached.



Response to Capital Budget Feedback Gateway and Electronic Signage

Large Gateway Signage

Proposed Replacement



Signage Cost = design fee (\$2000 / \$500 per sign) + materials & labour (\$8200) + base installation (\$3000+) + solar lighting (\$1500+) + decorative base (\$1500 +) = \$14,700



Response to Capital Budget Feedback Gateway and Electronic Signage

Alternative Gateway Signage Option Smaller Replacement or Reskin

Current Signage



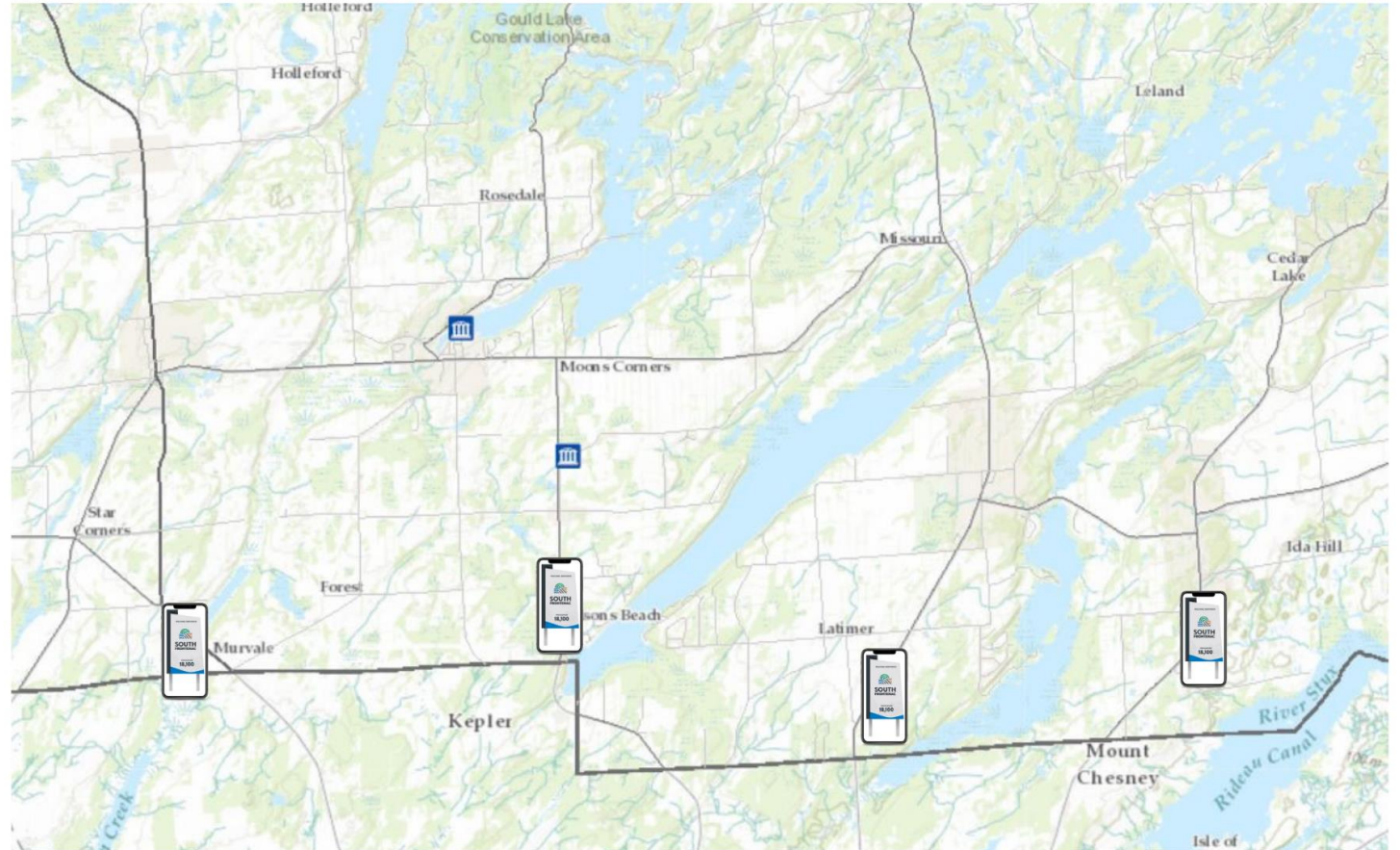
Potential Re-cover Design



- Approximate Replacement Cost : \$6000-\$7000 each as long as sign base is reusable.
- Approximate Re-cover Cost: \$????
 - Sign manufacturers are resistant to re-cover existing signs, as labour costs are higher and depending on age of original materials, life expectancy cannot be confirmed.
- Size would remain the same and this option does not include lighting

Gateway Signage Placement

Response to Capital
Budget Feedback
Gateway and
Electronic
Signage



Gateway signage is intended to be placed at the Township's four(4) main southern arteries including Road 38 at Murvale, Sydenham Rd at Orser Rd, Perth Rd between Unity and Inverary, and Battersea Rd between Unity Rd and Moreland Dixon Rd.

Response to Capital Budget Feedback

Paved Shoulders on Perth Road

- Not economical in this situation due to age of asphalt surface (23 years); not best use of asset management funding when considering other rehabilitation or preservation opportunities
- Survey of other jurisdictions confirms paved shoulders typically added as part of full rehabilitation; however, for context...
- Different return on investment for 2020 Perth Road Microsurfacing project:
 - Paved shoulders added to 17 year asphalt
 - Significant economies of scale and linkage with City of Kingston at busiest part of Perth Road



Stagecoach Road Surface Treatment & Culverts

- Section between Railton and Campbell Roads reconstructed in 2011; culvert crossing at the wetland (north of Lambert Road) also replaced with twin 600mm HDPE culverts
- No drainage alterations will be considered by Conservation Authority at the wetland crossing
- Current Road condition is good and does not warrant surface treatment at this time
- Any necessary culvert maintenance would be an operational matter and would be addressed in the spring



Response to Capital Budget Feedback

Recreation Master Plan & Capital Projects

- Outdoor Rink at Centennial Park
 - Deferred until 2023 Capital budget
 - Requires completion of Multipurpose Pad Roof Structure in 2022
 - Allows additional time to develop community rink maintenance program

Gerald Ball Volleyball Courts

- Recommend inclusion in budget but subject to additional community consultation

Dog Park

- Recommend inclusion in budget but subject to additional community consultation regarding location of additional dog park facilities



Response to Capital Budget Feedback

Other Capital Feedback

- **Climate Change Funding**
 - Removed from Council grants budget and referenced in summary line of budget package under general government sheet
- **Verona Parking Space Line Painting**
 - This is an annual operating expense, not capital
 - Any line painting changes should be subject to a parking management plan

Questions?



TOWNSHIP OF SOUTH FRONTENAC

2022 Draft Budget

Including:

- High Level Summary of Changes
- Summary
- Departmental Operating Budgets
- Capital Budget
- Reserve & Reserve Funds

For presentation:

Thursday January 27, 2022
9:00 AM
Council Chambers

Hard copies distributed to Council on Tuesday, January 18, 2022

Please bring handout with you to Thursday's session

TOWNSHIP OF SOUTH FRONTENAC

2022 Draft Budget

High Level Summary of Changes

Below is a high level summary of key changes from last year's budget excluding transfers to Reserves, transfers to Capital and inter-departmental transfers.

The listing below incorporates all items directed by Council, originally requested by staff and recommended by committees.

Notable Variances in presented budget		
Costs Savings		
Winter Control (3 Year average + 2% & night shift adjustment)	-157,562	
OPP Billing	-97,070	
		-254,632
Increased Revenues		
OMPF	-7,300	
Supplementary Taxation	-44,000	
Planning Fees	-45,000	
Aggregate Licensing	-15,000	
Recycling Funding	-138,171	
Portland tipping fees	-4,000	
		-253,471
Increased Costs		
Current Year Asset Investment Reserve Impact (1% of current year levy)	209,830	
Recycling/Garbage Collection	41,178	
Conservation Authorities	14,492	
Committed Staffing Costs and Maintenance Adjustments	259,899	
Portland Landfil - bulky items export	5,400	
Insurance (6.21% overall, 18.43% liability)	30,814	
Fire Equipment Reserve Allocation	23,572	
Public Services Equipment Reserve Allocation	25,000	
Computer Maintenance Contracts	35,500	
		645,685

Organizational Development Plan		
Assessment Growth = 1.06% or \$221,775		
Deputy Clerk (April)	77,875	
Finance and Procurement Supervisor (May)	54,828	
Planner - Capacity Policy and Compliance (May)	72,613	
		205,316
** Delayed position not included in 2022 Budget		
Fire Prevention Officer (May)	72,613	

Enhanced Services included in Budget		
Canada Day Festivities	12,260	
Administrative Penalties	-5,000	
Indigenous connection and education	19,500	
In-house roadside mowing and facilities maintenance staffing	42,448	
Building Inspector - April	74,301	
Public Services Succession Planning	21,659	
Professional Development Plan	11,040	
Heritage Committee Grant Program	15,000	
Annualization of NG911	7,400	
Communications Software	7,500	
Welcome Guide	5,000	
401 Gateway Signage	3,000	
By-law enforcement legal	13,000	
ReCollect Recycling Software and app	7,300	
		234,408

Total Increase to be raised by Taxation	577,306	2.0% taxpayer impact
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Assessment Growth	1.06%	221,775
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TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

3

Summary of Revenue and Expense		Actuals			2021-2022 Budget	
		2021 Budget	17-Dec-21	2022 Budget	Variance	
		\$	\$	\$	\$	%
1.	REVENUE					
2.	Property Taxation- Supplementary & PIL	205,500	240,556	249,500	44,000	21.41%
3.	User Charges	1,165,674	1,022,648	1,216,510	50,837	4.36%
4.	Licenses, Permits and Rents	1,315,401	1,493,456	1,491,070	175,669	13.35%
5.	Government Grants	2,551,304	2,296,394	3,237,941	686,637	26.91%
6.	Grants from Other Municipalities	568,919	0	494,605	-74,314	-13.06%
7.	Investment Income	353,000	47,618	353,000	0	0.00%
8.	Penalties and interest on taxes	370,000	276,084	370,000	0	0.00%
9.	Donations	16,000	73,653	3,000	-13,000	-81.25%
10.	Other	42,445	318,316	9,445	-33,000	-77.75%
11.	Transfers From Reserves/Reserve Funds	9,496,223	1,513,811	4,273,902	-5,222,321	-54.99%
12.	TOTAL Revenue	16,084,466	7,282,536	11,698,973	-4,385,493	-27.27%
13.	OPERATING EXPENSE					
14.	<i>General Government</i>	5,605,455	4,723,073	6,102,100	496,646	8.86%
15.	<i>Protection to Persons and Property</i>					
16.	Fire	4,967,314	2,078,584	2,343,439	-2,623,875	-52.82%
17.	Police	3,063,362	2,483,580	2,931,316	-132,046	-4.31%
18.	Conservation Authorities	244,380	247,521	258,872	14,492	5.93%
19.	Protective Inspections and Control	118,212	77,295	132,752	14,540	12.30%
20.	Emergency Measures	1,668	215	2,730	1,062	63.63%
21.	Building Department	1,132,250	936,057	1,165,650	33,400	2.95%
22.	<i>Transportation Services</i>					
23.	Roadway Maintenance	13,424,062	10,086,102	11,556,001	-1,868,062	-13.92%
24.	Winter Control	2,476,430	1,225,566	2,318,868	-157,562	-6.36%
25.	<i>Environmental Services</i>					
26.	Water System	395,350	320,721	403,353	8,003	2.02%
27.	Solid Waste Management	2,801,353	2,706,815	3,088,196	286,843	10.24%
28.	<i>Parks, Recreation and Cemeteries</i>	1,772,830	1,885,648	1,903,841	131,011	7.39%
29.	<i>Planning and Development</i>	697,342	668,487	684,705	-12,638	-1.81%
30.	TOTAL Expense	36,700,009	27,439,664	32,891,822	-3,808,187	-10.38%
31.	TO BE RAISED BY TAXATION	20,615,543	20,157,128	21,192,849	577,306	2.80%

IMPACT ON TAXPAYER:

**BASED ON AVERAGE PHASE-IN ASSESSMENT THE TOWNSHIP'S SHARE OF
THE TAX BILL ON A 273,061 PROPERTY WILL INCREASE 2.0% WHICH EQUALS \$32.79***

***before 2021 one-time tax reduction of 0.5% funded from reserves for pandemic relief**

TOWNSHIP OF SOUTH FRONTENAC

2022 Draft Budget - January 14, 2022

	Actuals		2021-2022 Budget		
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
1. GENERAL MUNICIPAL ACTIVITY					
2. Revenue					
3. Taxation - Supplementary & PIL	205,500	240,556	249,500	44,000	21.41%
4. Government Grants	1,573,100	1,578,100	1,580,400	7,300	0.46%
5. Investment Income	339,000	39,742	339,000	0	0.00%
6. Penalties and interest on taxes	370,000	276,084	370,000	0	0.00%
7. Other	0	161,645	0	0	0.00%
8. Transfer from Reserves	0	0	0	0	0.00%
9. Total Revenue	2,487,600	2,296,128	2,538,900	51,300	2.06%
10. Expense					
11. Operations	0	178	0	0	0.00%
12. Transfer to Reserves	2,621,237	2,621,237	2,831,067	209,830	8.01%
13. Total Expense	2,621,237	2,621,415	2,831,067	209,830	8.01%
14. TOTAL GENERAL MUNICIPAL ACTIVITY	133,637	325,288	292,167	158,530	118.63%
15. COUNCIL					
16. Revenue					
17. Grants from Other Municipalities	14,000	0	0	-14,000	-100.00%
18. Transfer from Reserves	499,480	0	100,000	-399,480	-79.98%
19. Total Revenue	513,480	0	100,000	-413,480	-80.53%
20. Expense					
21. Remuneration	188,938	161,714	182,316	-6,621	-3.50%
22. Benefits	4,591	3,907	4,082	-509	-11.08%
23. Memberships, Training and Travel	35,000	11,682	26,000	-9,000	-25.71%
24. Communications	15,800	14,977	15,900	100	0.63%
25. Council Operations	133,996	31,927	144,579	10,584	7.90%
26. Grants * (see details bottom of next page)	528,109	278,443	223,909	-304,200	-57.60%
27. Transfer to Capital	15,000	0	0	-15,000	-100.00%
28. Transfer to Reserves	10,000	10,000	10,000	0	0.00%
29. Total Expense	931,433	512,651	606,787	-324,646	-34.85%
30. TOTAL COUNCIL	417,953	512,651	506,787	88,834	21.25%
31. ELECTIONS					
32. Revenue					
33. User Charges	0	0	0	0	0.00%
34. Transfer from Reserves	0	0	75,000	75,000	100.00%
35. Total Revenue	0	0	75,000	75,000	100.00%
36. Expense					
37. Remuneration	0	0	30,964	30,964	100.00%
38. Benefits	0	0	3,740	3,740	100.00%
39. Memberships, Training and Travel	0	0	0	0	0.00%
40. Communications	0	0	0	0	0.00%
41. Elections Operations	0	0	65,296	65,296	100.00%
42. Transfer to Reserves	25,000	25,000	0	-25,000	-100.00%
43. Total Expense	25,000	25,000	100,000	75,000	300.00%
44. TOTAL ELECTIONS	25,000	25,000	25,000	0	0.00%

TOWNSHIP OF SOUTH FRONTENAC

2022 Draft Budget - January 14, 2022

General Government Detail

	Actuals		2021-2022 Budget		
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
45. CORPORATE SERVICES					
46. Revenue					
47. User Charges	39,600	34,118	40,100	500	1.26%
48. Licenses, Permits and Rents	1,500	1,690	1,700	200	13.33%
49. Government Grants	0	0	0	0	0.00%
50. Other	0	0	7,000	7,000	100.00%
51. Transfer from Reserves	0	19,511	402,000	402,000	100.00%
52. Total Revenue	41,100	55,319	450,800	409,700	996.84%
53. Expense					
54. Remuneration	886,283	864,496	1,054,507	168,224	18.98%
55. Benefits	294,410	270,741	357,661	63,251	21.48%
56. Inter Departmental Transfer	0	0	0	0	0.00%
57. Memberships, Training and Travel	50,150	17,075	63,040	12,890	25.70%
58. Communications	52,994	17,621	53,657	663	1.25%
59. Professional and Consulting Fees	46,480	27,276	43,870	-2,610	-5.62%
60. Administrative Operations	151,260	141,203	281,487	130,227	86.10%
61. Transfer to Capital	0	20,427	407,000	407,000	100.00%
62. Total Expense	1,481,577	1,358,839	2,261,221	779,645	52.62%
63. TOTAL CORPORATE SERVICES	1,440,477	1,303,520	1,810,421	369,944	25.68%
64. ADMINISTRATIVE FACILITIES					
65. Revenue					
66. Facilities Revenue	218,501	197,095	222,820	4,319	1.98%
67. Government Grants	100,000	0	0	-100,000	-100.00%
68. Donations	0	0	0	0	0.00%
69. Transfer from Reserves	147,000	68,454	0	-147,000	-100.00%
70. Total Revenue	365,501	265,549	222,820	-142,681	-39.04%
71. Expense					
72. Remuneration	2,047	3,135	0	-2,047	-100.00%
73. Inter Departmental Transfer	1,100	1,150	1,291	191	17.34%
74. Professional and Consulting Fees	5,610	5,237	5,610	0	0.00%
75. Facilities Operating Costs	187,107	109,653	189,533	2,426	1.30%
76. Transfer to Capital	247,000	80,994	0	-247,000	-100.00%
77. Transfer to Reserves	103,344	5,000	106,591	3,247	3.14%
78. Total Expense	546,208	205,168	303,025	-243,183	-44.52%
79. TOTAL ADMINISTRATIVE FACILITIES	180,707	-60,381	80,205	-100,502	-55.62%
80. Total General Government	2,197,774	2,106,077	2,714,581	516,807	23.52%

Explanation of Significant Variances

Line 3	Supplementary Taxation
Line 4	OMPF confirmed Funding
Line 12	In year Asset Investment Reserve (AIR) contribution
Line 25	Indigenous connection and education/Climate Change Adaptation & Mitigation
Line 54/55	Deputy Clerk, Finance/Procurement Supervisor, annualization Financial Analyst
Line 57	Professional Development Plan
Line 60	Communications software, welcome guide, 401 signage, computer maintenance contracts, insurance

* Council - Grants to Organizations/Individuals (line 26)

Private Lanes	100,000	Bradshaw School Visits	2,000
South Frontenac Community Services (SFCS)	15,000	Inverary Youth	1,650
Community Grants	35,000	High School - Graduation	500
Seniors & Law Enforcement Together (SALT)	7,500	Trails - Work in kind - CRCA	5,219
Lake Study Grants	30,000	Heritage Committee Grant	15,000
Non-Township Facilities (Verona Mini-Park/ Lion's Hall)	7,040	Miscellaneous	5,000
		Total	223,909

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

	Actuals			2021-2022 Budget	
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
1. FIRE					
2. Revenue					
3. User Charges	75,250	42,265	56,000	-19,250	-25.58%
4. Grants from Other Municipalities	0	0	0	0	0.00%
5. Other	0	141,445	0	0	0.00%
6. Transfer from Reserves	3,050,100	349,400	383,600	-2,666,500	-87.42%
7. Total Revenue	3,125,350	533,109	439,600	-2,685,750	-85.93%
8. Expense					
9. Remuneration	717,612	657,269	729,728	12,115	1.69%
10. Benefits	130,327	119,441	135,300	4,973	3.82%
11. Memberships, Training and Travel	33,500	20,056	29,750	-3,750	-11.19%
12. Communications & Public Education	64,235	52,313	65,216	981	1.53%
13. Professional and Consulting Fees	3,500	2,478	3,500	0	0.00%
14. Fire Operations	277,099	285,609	295,492	18,393	6.64%
15. Transfer to Capital	3,116,800	377,422	436,200	-2,680,600	-86.00%
16. Transfer to Reserves	428,610	419,110	452,182	23,572	5.50%
17. Total Expense	4,771,684	1,933,698	2,147,368	-2,624,315	-55.00%
18. TOTAL FIRE	1,646,334	1,400,589	1,707,768	61,434	3.73%
19. FIRE FACILITIES					
20. Expense					
21. Facilities Operating Costs	184,950	134,425	185,391	440	0.24%
22. Total Expense	184,950	134,425	185,391	440	0.24%
23. TOTAL FIRE FACILITIES	184,950	134,425	185,391	440	0.24%
24. 911 SERVICE					
25. Expense					
26. 911 Operations	10,680	10,460	10,680	0	0.00%
27. Total Expense	10,680	10,460	10,680	0	0.00%
28. TOTAL 911 SERVICE	10,680	10,460	10,680	0	0.00%
29. TOTAL FIRE	1,841,964	1,545,475	1,903,839	61,875	3.36%

Explanation of Significant Variances

Line 3	Reduce MVA recovery revenue
Line 14	Insurance, computer maintenance contracts
Line 16	Fire equipment reserve contribution

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

	Actuals		2021-2022 Budget		
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
Protection to Persons and Property Detail					
1. POLICE					
2. Revenue					
3. User Charges	8,000	5,519	8,000	0	0.00%
4. Government Grants	0	3,811	3,000	3,000	100.00%
5. Transfer from Reserves	35,000	0	0	-35,000	-100.00%
6. Total Revenue	43,000	9,330	11,000	-32,000	-74.42%
7. Expense					
8. Remuneration	1,350	750	1,350	0	0.00%
9. Memberships, Training and Travel	900	0	900	0	0.00%
10. Communications	1,190	1,121	1,214	24	2.00%
11. Police Operations	3,051,082	2,480,815	2,919,012	-132,070	-4.33%
12. Total Expense	3,054,522	2,482,686	2,922,476	-132,046	-4.32%
13. TOTAL POLICE	3,011,522	2,473,356	2,911,476	-100,046	-3.32%
14. RIDE PROGRAM					
15. Revenue					
16. Government Grants	8,840	90,829	8,840	0	0.00%
17. Total Revenue	8,840	90,829	8,840	0	0.00%
18. Expense					
19. Ride Operations	8,840	894	8,840	0	0.00%
20. Total Expense	8,840	894	8,840	0	0.00%
21. TOTAL RIDE PROGRAM	0	-89,935	0	0	100.00%
22. Total Police	3,011,522	2,383,421	2,911,476	-100,046	-3.32%
23. CONSERVATION AUTHORITIES					
24. Expense					
25. Remuneration	2,000	1,550	2,000	0	0.00%
26. Conservation Authority Transfers	242,380	245,971	256,872	14,492	5.98%
27. Total Expense	244,380	247,521	258,872	14,492	5.93%
28. TOTAL CONSERVATION AUTHORITIES	244,380	247,521	258,872	14,492	5.93%

Explanation of Significant Variances

Line 11

OPP costs adjusted to annual billing estimate

Line 26

Conservation Authorities increases from 3.4% to 8.7%

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

Protection to Persons and Property Detail		Actuals			2021-2022 Budget	
		2021 Budget	17-Dec-21	2022 Budget	Variance	
		\$	\$	\$	\$	%
1. PROTECTIVE INSPECTIONS AND CONTROL						
2. Revenue						
3.	User Charges	5,500	990	10,500	5,000	90.91%
4.	Licenses, Permits and Rents	49,750	35,770	51,000	1,250	2.51%
5.	Government Grants	9,000	4,825	9,000	0	0.00%
6.	Other	0	0	0	0	0.00%
7.	Total Revenue	64,250	41,585	70,500	6,250	9.73%
8. Expense						
9.	Inter Departmental Transfer	0	0	0	0	0.00%
10.	Memberships, Training and Travel	12,740	7,120	13,000	260	2.04%
11.	Communications	2,740	608	2,755	15	0.54%
12.	Professional and Consulting Fees	5,000	2,671	18,000	13,000	260.00%
13.	Protective Operations	97,731	66,896	98,997	1,265	1.29%
14.	Transfer to Reserves	0	0	0	0	0.00%
15.	Total Expense	118,212	77,295	132,752	14,540	12.30%
16.	TOTAL PROTECTIVE INSPECTIONS AND CONTROL	53,962	35,709	62,252	8,290	15.36%
17. EMERGENCY MANAGEMENT						
18. Revenue						
19.	Transfer from Reserves	0	0	0	0	0.00%
20.	Total Revenue	0	0	0	0	100.00%
21. Expense						
22.	Remuneration	200	0	250	50	24.98%
23.	Memberships, Training and Travel	500	0	1,500	1,000	199.98%
24.	Communications	468	215	480	12	2.51%
25.	Emg Management Operations	500	0	500	0	-0.01%
26.	Total Expense	1,668	215	2,730	1,062	63.63%
27.	TOTAL EMERGENCY MANAGEMENT	1,668	215	2,730	1,062	63.63%

Explanation of Significant Variances

Line 3	Administrative Penalties
Line 12	Legal Fees - bylaw enforcement

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

Protection to Persons and Property Detail	Actuals			2021-2022 Budget	
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
1. BUILDING					
2. Revenue					
3. User Charges	14,000	30,904	16,000	2,000	14.29%
4. Licenses, Permits and Rents	946,450	1,159,634	1,100,450	154,000	16.27%
5. Government Grants	46,800	25,040	0	-46,800	-100.00%
6. Other	0	10,800	0	0	0.00%
7. Transfer from Reserves	83,200	62,770	0	-83,200	-100.00%
Total Revenue	1,090,450	1,289,149	1,116,450	26,000	2.38%
8. Expense					
9. Remuneration	566,270	480,304	664,063	97,793	17.27%
10. Benefits	191,039	159,578	225,882	34,843	18.24%
11. Inter Departmental Transfer	0	0	0	0	0.00%
12. Memberships, Training and Travel	20,500	1,876	23,000	2,500	12.20%
13. Communications	4,937	3,320	4,922	-15	-0.30%
14. Professional and Consulting Fees	7,000	29,800	10,000	3,000	42.86%
15. Building Operations	73,116	127,732	83,366	10,250	14.02%
16. Transfer to Capital	130,000	88,062	0	-130,000	-100.00%
17. Transfer to Reserves	97,588	40,000	105,217	7,629	7.82%
Total Expense	1,090,450	930,673	1,116,450	26,000	2.38%
19. TOTAL BUILDING	0	-358,477	0	0	-107.86%
20. CIVIC NUMBERS					
21. Revenue					
22. User Charges	10,000	10,770	10,000	0	0.00%
23. Total Revenue	10,000	10,770	10,000	0	0.00%
24. Expense					
25. Remuneration	0	236	0	0	0.00%
26. Benefits	0	0	0	0	0.00%
27. Civic Numbers Operations	41,800	5,149	49,200	7,400	17.70%
Total Expense	41,800	5,385	49,200	7,400	17.70%
29. TOTAL CIVIC NUMBERS	31,800	-5,385	39,200	7,400	23.27%
30. TOTAL BUILDING	31,800	-363,862	39,200	7,400	23.27%
31. Total Protection to Persons and Property Detail	5,185,297	3,848,479	5,178,368	-6,928	-0.13%

Explanation of Significant Variances

Line 4	Projected Building Permit and Part 8 Revenues
Line 9/10	New Building Inspector, annualization of Permit Intake Coordinator
Line 15	Insurance, computer maintenance contracts
Line 27	Annualization of NG911 - contracted GIS through County

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

Transportation Services Detail

	Actuals			2021-2022 Budget	
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
1. ROADS					
2. Revenue					
3. User Charges	10,000	4,787	8,500	-1,500	-15.00%
4. Licenses, Permits and Rents	84,100	91,071	99,500	15,400	18.31%
5. Government Grants	569,580	424,665	1,247,546	677,966	119.03%
6. Grants from Other Municipalities	529,919	0	494,605	-35,314	-6.66%
7. Other	40,000	2,880	0	-40,000	-100.00%
8. Transfer from Reserve	4,730,000	680,056	2,176,302	-2,553,698	-53.99%
Total Revenue	5,963,599	1,203,459	4,026,453	-1,937,146	-32.48%
9. Expense					
10. Remuneration	1,294,616	1,114,730	1,466,414	171,798	13.27%
11. Benefits	458,621	594,037	519,561	60,940	13.29%
12. Inter Departmental Transfer	-975,571	-579,614	-761,720	213,851	-21.92%
13. Memberships, Training and Travel	42,191	13,676	42,195	4	0.01%
14. Communications	53,935	36,951	52,115	-1,820	-3.37%
15. Professional and Consulting Fees	40,655	1,414	32,296	-8,359	-20.56%
16. Roads Operations * (see details below)	2,874,615	2,026,483	2,743,966	-130,650	-4.54%
17. Transfer to Capital	9,060,000	6,176,309	6,861,173	-2,198,827	-24.27%
18. Transfer to Reserves	575,000	702,117	600,000	25,000	4.35%
19. Total Expense	13,424,062	10,086,104	11,556,001	-1,868,062	-13.92%
20. TOTAL ROADS	7,460,463	8,882,645	7,529,548	69,084	0.93%
21. WINTER CONTROL			4,694,828		
22. Expense					
23. Remuneration	488,823	283,252	543,218	54,395	11.13%
24. Benefits	164,159	0	178,719	14,560	8.87%
25. Inter Departmental Transfer	603,540	345,248	706,857	103,317	17.12%
26. Winter Control Operations	1,219,908	597,066	890,075	-329,833	-27.04%
27. Transfer to Capital	0	0	0	0	0.00%
28. Total Expense	2,476,430	1,225,566	2,318,868	-157,562	-6.36%
29. TOTAL WINTER CONTROL	2,476,430	1,225,566	2,318,868	-157,562	-6.36%
30. Total Transportation Services	9,936,893	10,108,211	9,848,416	-88,477	-0.89%

	YTD Actual			2021-2022 Budget	
	2021 Budget	17-Dec-21	2022 Budget	Variance	
	\$	\$	\$	\$	%
31. *Roads Operations Breakdown (line 16)					
32. Maintenance - Structures	22,909	15,529	23,711	801	3.50%
33. Roadside Maintenance	504,720	454,692	416,686	-88,034	-17.44%
34. Hardtop Maintenance	362,215	310,792	357,145	-5,070	-1.40%
35. Loose Top Maintenance	278,060	260,637	286,680	8,620	3.10%
36. Safety Devices	331,455	216,439	338,155	6,700	2.02%
37. Street Lights	42,750	31,958	43,010	260	0.61%
38. Overhead	1,332,506	736,436	1,278,578	-53,927	-4.05%
39. TOTAL ROADS MAINTENANCE	2,874,615	2,026,483	2,743,966	-130,650	-4.54%

Explanation of Significant Variances

Line 4	Aggregate Licensing
Line 5	OCIF Funding - confirmed
Line 10	Annualized Roadside Mowing in-house, succession planning
Line 29	3 year average + 2% & night shift adjustment

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

Environmental Services Detail		Actuals			2021-2022 Budget	
		2021 Budget	17-Dec-21	2022 Budget	Variance	
		\$	\$	\$	\$	%
1.	WATER SYSTEM					
2.	Revenue					
3.	User Charges	392,950	267,534	400,953	8,003	2.04%
4.	Licenses, Permits and Rents	2,400	2,400	2,400	0	0.00%
5.	Government Grants	0	0	0	0	0.00%
6.	Other	0	0	0	0	0.00%
7.	Transfer from Reserves	0	77,804	0	0	0.00%
8.	Total Revenue	395,350	347,738	403,353	8,003	2.02%
9.	Expense					
10.	Remuneration	3,100	109	0	-3,100	-100.00%
11.	Inter Departmental Transfer	600	48	704	104	17.34%
12.	Communications	5,376	2,839	5,450	74	1.38%
13.	Professional and Consulting Fees	165,856	172,441	158,569	-7,287	-4.39%
14.	Water System Operations	81,491	67,480	86,602	5,111	6.27%
15.	Transfer to Reserves	138,927	0	152,028	13,101	9.43%
16.	Transfer to Capital	0	77,804	0	0	0.00%
17.	Total Expense	395,350	320,721	403,353	8,003	2.02%
18.	TOTAL WATER SYSTEM	0	-27,017	0	0	0.00%
19.	SOLID WASTE AND FACILITIES MANAGEMENT					
20.	Revenue					
21.	User Charges	380,574	355,386	391,457	10,883	2.86%
22.	Government Grants	235,984	169,125	374,155	138,171	58.55%
23.	Other	0	0	0	0	0.00%
24.	Transfer from Reserves	0	0	150,000	150,000	100.00%
25.	Total Revenue	616,558	524,511	915,612	299,054	48.50%
26.	Expense					
27.	Remuneration	336,695	475,234	387,468	50,774	15.08%
28.	Benefits	113,854	112,752	136,596	22,742	19.97%
29.	Inter Departmental Transfer	67,600	133,504	79,322	11,722	17.34%
30.	Memberships, Training and Travel	2,198	800	3,178	980	44.59%
31.	Communications	20,637	8,938	15,637	-5,000	-24.23%
32.	Professional and Consulting Fees	101,890	88,918	102,340	450	0.44%
33.	Solid Waste Management Operations	2,118,479	1,831,863	2,173,655	55,175	2.60%
34.	Transfer to Capital	0	0	150,000	150,000	100.00%
35.	Transfer to Reserves	40,000	54,806	40,000	0	0.00%
36.	Total Expense	2,801,353	2,706,815	3,088,196	286,843	10.24%
37.	TOTAL SOLID WASTE MANAGEMENT	2,184,795	2,182,304	2,172,583	-12,212	-0.56%
38.	Total Environmental Services	2,184,795	2,155,287	2,172,584	-12,212	-0.56%

Explanation of Significant Variances

Line 21	Tipping Fees-Portland Landfill
Line 22	Recycling Funding
Line 27-29	Annualized Facilities Operator/Rink Attendant, Facilities staff hours
Line 33	Garbage/Recycling contracts, reCollect software/app

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

Parks, Recreation and Cemeteries Detail		Actuals			2021-2022 Budget	
		2021 Budget	17-Dec-21	2022 Budget	Variance	
		\$	\$	\$	\$	%
1.	PARKS AND RECREATION PROGRAMS					
2.	Revenue					
3.	User Charges	56,800	26,443	56,800	0	0.00%
4.	Government Grants	8,000	0	15,000	7,000	87.50%
5.	Donations	6,000	58,653	3,000	-3,000	-50.00%
6.	Other	2,445	1,545	2,445	0	0.00%
7.	Transfers From Reserves/Reserve Funds	25,000	32,504	50,000	25,000	100.00%
8.	Total Revenue	98,245	119,144	127,245	29,000	29.52%
9.	Expense					
10.	Remuneration	220,033	124,752	229,283	9,250	4.20%
11.	Benefits	43,485	54,765	46,670	3,185	7.32%
12.	Inter Departmental Transfer	2,200	72	2,582	381	17.34%
13.	Memberships, Training and Travel	14,350	4,079	14,350	0	0.00%
14.	Communications	15,390	12,105	17,971	2,581	16.77%
15.	Professional and Consulting Fees	105	0	105	0	0.00%
16.	Parks and Recreation Programs - Operations	91,929	92,124	106,704	14,775	16.07%
17.	Grants	0	0	0	0	0.00%
18.	Transfer to Capital	20,000	41,736	50,000	30,000	150.00%
19.	Transfer to Reserves	0	0	0	0	0.00%
20.	Total Expense	407,492	329,632	467,664	60,172	14.77%
21.	TOTAL PARKS AND RECREATION PROGRAMS	309,247	210,488	340,419	31,172	10.08%
22.	PARKS AND RECREATION FACILITIES					
23.	BUILDINGS					
24.	Revenue					
25.	User Charges	1,000	280	1,000	0	0.00%
26.	Licenses, Permits and Rents	12,700	4,925	13,200	500	3.94%
27.	Government Grants	0	0	0	0	0.00%
28.	Grants from Other Municipalities	0	0	0	0	0.00%
29.	Donations/Contributions	10,000	0	0	-10,000	-100.00%
30.	Transfer from Reserves	706,443	15,575	5,000	-701,443	-99.29%
31.	Total Revenue	730,143	20,780	19,200	-710,943	-97.37%
32.	Expense					
33.	Remuneration	13,763	23,997	10,000	-3,763	-27.34%
34.	Benefits	4,837	0	0	-4,837	-100.00%
35.	Inter Departmental Transfer	8,100	9,053	9,504	1,405	17.34%
36.	Communications	835	665	835	0	0.00%
37.	Professional and Consulting Fees	5,090	5,404	5,090	0	0.00%
38.	Building Operations	195,609	105,178	182,334	-13,274	-6.79%
39.	Transfer to Capital	716,443	856,217	5,000	-711,443	-99.30%
40.	Total Expense	944,676	1,000,514	212,764	-731,913	-77.48%
41.	TOTAL BUILDINGS	214,533	979,733	193,564	-20,970	-9.77%

TOWNSHIP OF SOUTH FRONTENAC 2022 Draft Budget - January 14, 2022

Parks, Recreation and Cemeteries Detail		Actuals			2021-2022 Budget	
		2021 Budget	17-Dec-21	2022 Budget	Variance	
		\$	\$	\$	\$	%
42.	PARKS					
43.	Revenue					
44.	User Charges	2,000	1,372	2,000	0	0.00%
45.	Licenses, Permits and Rents	0	870	0	0	0.00%
46.	Government Grants	0	0	0	0	0.00%
47.	Donations/Contributions	0	15,000	0	0	0.00%
48.	Other	0	0	0	0	0.00%
49.	Transfer from Reserves	100,000	152,263	840,000	740,000	740.00%
50.	Total Revenue	102,000	169,505	842,000	740,000	725.49%
51.	Expense					
52.	Remuneration	9,593	27,006	11,000	1,407	14.67%
53.	Benefits	4,830	707	0	-4,830	-100.00%
54.	Inter Departmental Transfer	26,400	25,944	30,978	4,578	17.34%
55.	Professional and Consulting Fees	3,825	1,177	3,825	0	0.00%
56.	Parks Operations	128,601	85,587	137,858	9,257	7.20%
57.	Transfer to Capital	100,000	245,701	840,000	740,000	740.00%
58.	Total Expense	273,249	386,122	1,023,661	750,412	274.63%
59.	TOTAL PARKS	171,249	216,617	181,661	10,412	6.08%
60.	ARENA					
61.	Revenue					
62.	User Charges	0	0	0	0	0.00%
63.	Transfer from Reserves	0	0	42,000	42,000	100.00%
64.	Total Revenue	0	0	42,000	42,000	100.00%
65.	Expense					
66.	Remuneration	750	150	0	-750	-100.00%
67.	Transfer to Others	75,981	89,868	119,374	43,393	57.11%
68.	Transfer to Reserves	0	0	0	0	0.00%
69.	Total Expense	76,731	90,018	119,374	42,643	55.57%
70.	TOTAL ARENA	76,731	90,018	77,374	643	0.84%
71.	TOTAL PARKS AND RECREATION FACILITIES	462,513	1,286,368	452,598	-9,915	-2.14%
72.	TOTAL PARKS AND RECREATION	771,760	1,496,856	793,018	21,257	2.75%
73.	CEMETERIES					
74.	Revenue					
75.	User Charges	40,000	48,367	40,200	200	0.50%
76.	Investment Income	14,000	7,876	14,000	0	0.00%
77.	Donations	0	0	0	0	100.00%
78.	Transfer From Reserves	0	0	10,000	10,000	100.00%
79.	Total Revenue	54,000	56,243	64,200	10,200	18.89%
80.	Expense					
81.	Cemetery Operations	70,682	79,363	70,378	-304	-0.43%
82.	Transfer to Capital	0	0	10,000	10,000	100.00%
83.	Transfer to Reserves	0	0	0	0	100.00%
84.	Total Expense	70,682	79,363	80,378	9,696	13.72%
85.	TOTAL CEMETERIES	16,681	23,120	16,178	-503	-3.02%
86.	Total Parks, Recreation and Cemeteries	788,442	1,519,976	809,196	20,754	2.63%

Explanation of Significant Variances

Line 4	Canada Day Grant
Line 14	Recreation Guide - higher page count and accessibility
Line 16	Canada Day programming, insurance, Indigenous connection/education
Line 56	Harris Park - additional maintenance
Line 67	Arena - COVID uncertainty - canteen and ice rental revenues

TOWNSHIP OF SOUTH FRONTENAC

2022 Draft Budget - January 14, 2022

14

Development Services		Actuals			2021-2022 Budget	
	2021 Budget	17-Dec-21	2022 Budget	Variance		
	\$	\$	\$	\$	%	
1.	Development Services					
2.	Revenue					
3.	130,000	193,912	175,000	45,000	34.62%	
4.	0	0	0	0	0.00%	
5.	25,000	0	0	-25,000	-100.00%	
6.	120,000	55,475	40,000	-80,000	-66.67%	
7.	Total Revenue	250,000	249,387	215,000	-35,000 -14.00%	
8.	Expense					
9.	323,267	385,213	387,016	63,749	19.72%	
10.	108,177	118,304	129,051	20,874	19.30%	
11.	0	0	0	0	0.00%	
12.	25,600	3,588	26,300	700	2.74%	
13.	6,940	3,226	7,045	105	1.52%	
14.	37,000	35,997	37,200	200	0.54%	
15.	51,359	45,705	98,092	46,734	90.99%	
16.	145,000	76,452	0	-145,000	-100.00%	
17.	0	0	0	0	0.00%	
18.	Total Expense	697,342	668,487	684,705	-12,638 -1.81%	
19.	TOTAL Planning and Development	447,342	419,100	469,705	22,362 5.00%	

Explanation of Significant Variances

Line 2	Planning Fees
Line 9-10	Planner - Capacity for Policy and Compliance
Line 15	Economic Development partnership opportunity - City of Kingston

Detailed Sheet Page #	Project #	Project *	2022 Budget	Obligatory Reserves			Reserves							Notes			
				Development Charges	Community Building Fund (formerly Federal Gas Tax)	Parkland	Working Funds	Asset Investment Reserve	Infrastructure	Fire Equipment	Public Services Equipment	Building	Landfill Closure		Taxation	Other	
CORPORATE SERVICES																	
1	19-04	Server Upgrade	21,000						21,000								
2	22-02	Gateway Signage	60,000						60,000								
3	22-03	Electronic Portable Sign	10,000										10,000				
4	22-04	LiDAR imagery	16,000				16,000										
5	22-05	Digital Modernization and Workflow Improvements	125,000				60,000					65,000					
6	22-06	Seniors & Affordable Housing - Project Design & Management C	175,000						175,000								
subtotal			407,000	0	0	0	76,000	0	256,000	0	0	65,000	0	10,000	0		
FIRE																	
7	21-03	x3 Pickup Trucks - Rapid Response Units	225,000							225,000							
8	22-07	16ft 40HP Aluminum - Marine Unit	75,000						75,000								
9	22-08	Bunker Gear - 10 Sets	25,000							25,000							
10	22-09	Hoses and Appliances	18,000							18,000							
11	22-10	Hydraulic Pump - Extrication Tools - Replacement	8,000										8,000				
12	22-11	x4 Floater Pumps - Wildland FF	19,200										19,200				
13	22-12	x4 Thermal Imaging Camera	18,000										18,000				
14	22-13	Station 8 Compressor - SCBA Bottle Filling Station	35,000						35,000								
15	22-14	Electric/Battery Blower Fans x2	13,000										13,000				
subtotal			436,200	0	0	0	0	0	110,000	268,000	0	0	0	58,200	0		
PUBLIC SERVICES																	
FLEET																	
16	22-01	Tandem Dump Trucks (2)	600,000								600,000						
17	22-15	Half Ton Truck	42,500								42,500						
18	22-16	3/4 Ton Truck	69,000								69,000						
*New 59	22-45	2 Ton Truck	120,000								120,000						
subtotal			831,500	0	0	0	0	0	0	0	831,500	0	0	0	0		
ROADS INFRASTRUCTURE																	
19	19-R05	Fish Creek Road Bridge	755,000	600,000									155,000				
20	20-R01	Buck Bay Road Bridge (B27)	268,900					21,598						247,302			County - Community Building Fund (CBF)
21	22-17	12th Conc Bridge (B32) Repairs	50,000										50,000				
22	22-18	Eagle Creek Culvert (B31) Design	50,000					50,000									
23	21-R03	North Shore Road Culvert	39,100					39,100									
24	22-19	Opinicon Culvert (C12) Replacement	450,000					31,129					171,568	247,303			County - Community Building Fund (CBF)
25	22-20	Burego Lane Culverts (B6) Replacement	78,000										78,000				
26	22-21	Culvert Replacement Westport Road (West of Burr ridge)	22,500					22,500									
27	22-22	Culvert Replacements - Westport Road (Burts Creek)	150,000										150,000				
28	22-23	Culvert Replacement Bellrock Road (East of Church)	22,500										22,500				
29	21-R09	Arterial Reserve (Road 38)	550,000										550,000				
30	22-24	Microsurfacing - Perth Road	350,000										350,000				
31	22-25	Bellrock Road Reconstruction	970,000										0	970,000			OCIF
32	22-26	Westport Road Reconstruction	1,000,000	600,000									400,000				
33	21-R10	Hinchinbrooke Emergency Road Repairs	249,000					249,000									
34-35	22-27	Hard Surfacing Preservation	600,000										322,454	277,546			OCIF
36	22-28	Lower Round Lake Road Reconstruction	822,000					247,302					574,698				
37	22-29	Alton Road West (Design - Local Rds)	27,000					27,000									
38	22-30	Intersection Traffic Counts	18,500										18,500				
39	21-R06	Sidewalk Construction	50,000										50,000				
40	21-R07	Guiderail Program	50,000										50,000				
41	22-31	Deferred Linear Capital Works	552,500					552,500									
subtotal			7,125,000	600,000	600,000	0	0	1,240,129	0	0	0	0	0	2,942,720	1,742,151		

Detailed Sheet Page #	Project #	Project *	2022 Budget	Obligatory Reserves			Reserves							Notes	
				Development Charges	Community Building Fund (formerly Federal Gas Tax)	Parkland	Working Funds	Asset Investment Reserve	Infrastructure	Fire Equipment	Public Services Equipment	Building	Landfill Closure		Taxation
FACILITIES															
42	21-R08	Streetlight Program	30,000					30,000							
43	21-37	Petworth Mill Improvements	50,000						50,000						
44	22-32	New Monitoring Wells and Land/Water Rights Purchase - Lough	150,000									150,000			
45	22-33	Storrington Yard - Fabric Replacement on Sand Dome	35,000						35,000						
46	22-34	Princess Anne Bldg - Oil Tank Replacement	5,000						5,000						
47	22-35	Bellrock Mill	50,000			50,000									
48	22-36	New Docks - Battersea Village	20,000						20,000						
49	22-37	Inverary Cemetery Fencing	10,000						10,000						
		subtotal	350,000	0	0	50,000	0	30,000	120,000	0	0	0	150,000	0	0
RECREATION															
50	22-38	McMullen-Verona Court Project	350,000	75,000		50,000			215,000					10,000	Donation
51-53	22-39	Centennial Multipurpose Facility Phase Two- Cover/ Roof	290,000	75,000		50,000			165,000						
54	22-40	Gerald Ball Volleyball Courts	25,000			25,000									
55	22-41	Gerald Ball Dog Park	40,000			40,000									
56	22-42	Centennial Park - Outdoor Rink													
57	22-43	Consulting Fee - User Fee & Facility Allocation Policy	25,000	25,000											
58	22-44	Recreation Software	25,000				25,000								
		subtotal	755,000	175,000	0	165,000	25,000	0	380,000	0	0	0	0	10,000	
		Total	9,904,700	775,000	600,000	215,000	101,000	1,270,129	866,000	268,000	831,500	65,000	150,000	3,010,920	1,752,151

*held for follow up information - pending Council approval for release

RESERVES & RESERVE FUNDS FORECAST - 2022 Budget Draft							
	BALANCE BEGINNING OF YEAR	CONTRIBUTION				BALANCE END OF YEAR	
		FROM		TO			
		TAXATION BDGTD	OTHER REVENUES	REVENUE FUND	CAPITAL FUND		
RESERVE							
Fiscal							
1	Working Funds	2,751,551	473,320		192,600	101,000	2,931,271
Equipment and Infrastructure							
General							
4	Asset Investment Reserve	1,853,855	1,892,747			1,270,129	2,476,473
5	Infrastructure	1,276,342	275,000			866,000	685,342
Vertical							
7	Facilities/Property	147,548	306,591				454,139
8	Recreation	12,813					12,813
Rolling							
10	Capital - Building Department	47,603	40,000				87,603
11	Capital - Fire Department	619,084	452,182			268,000	803,266
12	Capital - Roads Department	929,742	600,000			831,500	698,242
13	Capital - Solid Waste Dept	51,000					51,000
14	Capital - Solid Waste Dept	51,000					51,000
Linear							
15	Cemetery Lot Addition	43,538					43,538
16	Roads - Const/Imp	700,000	550,000				1,250,000
17	Roads - Const/Imp	700,000	550,000				1,250,000
Stabilization							
18	Planning	66,784					66,784
19	Policing Costs	648,249					648,249
20	Recycling	273,641					273,641
21	Recycling	273,641					273,641
22	Revenue-Severance Appl.	20,000					20,000
23	Winter Control - Roads Dept.	390,021					390,021
24	Wages-Fire Department	269,797					269,797
25	Building Department	868,917	65,217			65,000	869,134
26	Water Reserve Fund	1,240,531	152,028				1,392,559
27	Sub-total	12,211,013	4,807,085	0	192,600	3,401,629	13,423,869
OBLIGATORY RESERVE FUNDS							
28	5% Parkland	88,489		167,000		215,000	40,489
29	Development Charges	1,919,027		741,632		775,000	1,885,659
30	Development Charges	1,919,027		741,632		775,000	1,885,659
31	Environmental Enhancement	147,169					147,169
32	Community Building Fund (formerly Federal Gas Tax)	761,033	591,361			600,000	752,394
33	Subdivider Contributions	37,171					37,171
34	Cannabis Legalization Fund-OCLIF	37,533					37,533
35	Sub-total	2,990,422	591,361	908,632	0	1,590,000	2,900,415
RESERVE FUNDS & TRUSTS							
36	Election	82,389			75,000		7,389
37	Highway #38 Reconstruction	897,623		5,000			902,623
38	Highway #38 Reconstruction	897,623		5,000			902,623
39	Landfill Closure	544,806	40,000	10,250		150,000	445,056
40	Landfill Closure	544,806	40,000	10,250		150,000	445,056
Trusts							
41	Fire Donations	21,613		2,600			24,213
42	Portland Historical	19,889		100			19,989
43	Grant Memorial	27,086		350			27,436
44	Grant Memorial	27,086		350			27,436
45	OHRP	4,175					4,175
46	Cemetery - PC	525,151					525,151
47	Cemetery - PC	525,151					525,151
48	Cemetery M. Burns Trust	25,000					25,000
49	Cemetery - Monument PC	70,558					70,558
50	Cemetery - Monument PC Inc	27,754					27,754
51	Sub-total	2,246,044	40,000	18,300	75,000	150,000	2,079,344
52	TOTAL	17,447,479	5,438,446	926,932	267,600	5,141,629	18,403,628

Detailed Sheet Page #	Project #	Project *	2022 Budget	Obligatory Reserves			Reserves							Notes			
				Development Charges	Community Building Fund (formerly Federal Gas Tax)	Parkland	Working Funds	Asset Investment Reserve	Infrastructure	Fire Equipment	Public Services Equipment	Building	Landfill Closure		Taxation	Other	
CORPORATE SERVICES																	
1	19-04	Server Upgrade	21,000						21,000								
2	22-02	Gateway Signage	60,000						60,000								
3	22-03	Electronic Portable Sign	10,000										10,000				
4	22-04	LiDAR imagery	16,000				16,000										
5	22-05	Digital Modernization and Workflow Improvements	125,000				60,000					65,000					
6	22-06	Seniors & Affordable Housing - Project Design & Management C	175,000						175,000								
		subtotal	407,000	0	0	0	76,000	0	256,000	0	0	65,000	0	10,000	0		
FIRE																	
7	21-03	x3 Pickup Trucks - Rapid Response Units	225,000							225,000							
8	22-07	16ft 40HP Aluminum - Marine Unit	75,000						75,000								
9	22-08	Bunker Gear - 10 Sets	25,000							25,000							
10	22-09	Hoses and Appliances	18,000							18,000							
11	22-10	Hydraulic Pump - Extrication Tools - Replacement	8,000										8,000				
12	22-11	x4 Floater Pumps - Wildland FF	19,200										19,200				
13	22-12	x4 Thermal Imaging Camera	18,000										18,000				
14	22-13	Station 8 Compressor - SCBA Bottle Filling Station	35,000						35,000								
15	22-14	Electric/Battery Blower Fans x2	13,000										13,000				
		subtotal	436,200	0	0	0	0	0	110,000	268,000	0	0	0	58,200	0		
PUBLIC SERVICES																	
FLEET																	
16	22-01	Tandem Dump Trucks (2)	600,000								600,000						
17	22-15	Half Ton Truck	42,500								42,500						
18	22-16	3/4 Ton Truck	69,000								69,000						
*New 59	22-45	2 Ton Truck	120,000								120,000						
		subtotal	831,500	0	0	0	0	0	0	0	831,500	0	0	0	0		
ROADS INFRASTRUCTURE																	
19	19-R05	Fish Creek Road Bridge	755,000	600,000									155,000				
20	20-R01	Buck Bay Road Bridge (B27)	268,900					21,598							247,302		County - Community Building Fund (CBF)
21	22-17	12th Conc Bridge (B32) Repairs	50,000										50,000				
22	22-18	Eagle Creek Culvert (B31) Design	50,000					50,000									
23	21-R03	North Shore Road Culvert	39,100					39,100									
24	22-19	Opinicon Culvert (C12) Replacement	450,000					31,129					171,568	247,303			County - Community Building Fund (CBF)
25	22-20	Burego Lane Culverts (B6) Replacement	78,000										78,000				
26	22-21	Culvert Replacement Westport Road (West of Burr ridge)	22,500					22,500									
27	22-22	Culvert Replacements - Westport Road (Burts Creek)	150,000										150,000				
28	22-23	Culvert Replacement Bellrock Road (East of Church)	22,500										22,500				
29	21-R09	Arterial Reserve (Road 38)	550,000										550,000				
30	22-24	Microsurfacing - Perth Road	350,000										350,000				
31	22-25	Bellrock Road Reconstruction	970,000										0	970,000			OCIF
32	22-26	Westport Road Reconstruction	1,000,000	600,000									400,000				
33	21-R10	Hinchinbrooke Emergency Road Repairs	249,000					249,000									
34-35	22-27	Hard Surfacing Preservation	600,000										322,454	277,546			OCIF
36	22-28	Lower Round Lake Road Reconstruction	822,000					247,302					574,698				
37	22-29	Alton Road West (Design - Local Rds)	27,000					27,000									
38	22-30	Intersection Traffic Counts	18,500										18,500				
39	21-R06	Sidewalk Construction	50,000										50,000				
40	21-R07	Guiderail Program	50,000										50,000				
41	22-31	Deferred Linear Capital Works	552,500					552,500									
		subtotal	7,125,000	600,000	600,000	0	0	1,240,129	0	0	0	0	0	2,942,720	1,742,151		

Detailed Sheet Page #	Project #	Project *	2022 Budget	Obligatory Reserves			Reserves							Notes	
				Development Charges	Community Building Fund (formerly Federal Gas Tax)	Parkland	Working Funds	Asset Investment Reserve	Infrastructure	Fire Equipment	Public Services Equipment	Building	Landfill Closure		Taxation
FACILITIES															
42	21-R08	Streetlight Program	30,000					30,000							
43	21-37	Petworth Mill Improvements	50,000						50,000						
44	22-32	New Monitoring Wells and Land/Water Rights Purchase - Lough	150,000									150,000			
45	22-33	Storrington Yard - Fabric Replacement on Sand Dome	35,000						35,000						
46	22-34	Princess Anne Bldg - Oil Tank Replacement	5,000						5,000						
47	22-35	Bellrock Mill	50,000			50,000									
48	22-36	New Docks - Battersea Village	20,000						20,000						
49	22-37	Inverary Cemetery Fencing	10,000						10,000						
		subtotal	350,000	0	0	50,000	0	30,000	120,000	0	0	0	150,000	0	0
RECREATION															
50	22-38	McMullen-Verona Court Project	350,000	75,000		50,000			215,000					10,000	Donation
51-53	22-39	Centennial Multipurpose Facility Phase Two- Cover/ Roof	290,000	75,000		50,000			165,000						
54	22-40	Gerald Ball Volleyball Courts	25,000			25,000									
55	22-41	Gerald Ball Dog Park	40,000			40,000									
56	22-42	Centennial Park - Outdoor Rink													
57	22-43	Consulting Fee - User Fee & Facility Allocation Policy	25,000	25,000											
58	22-44	Recreation Software	25,000				25,000								
		subtotal	755,000	175,000	0	165,000	25,000	0	380,000	0	0	0	0	10,000	
		Total	9,904,700	775,000	600,000	215,000	101,000	1,270,129	866,000	268,000	831,500	65,000	150,000	3,010,920	1,752,151

*held for follow up information - pending Council approval for release

Capital Project Detail Sheet

Project Information

 Project Name: **Server Upgrade**

Type of Project: Software & Support

 Project Number: **19-04**

Basis for Activity: Asset Renewal

Department: 1275 - Corporate Services

Relationship to Strategic Plan: N/A

Description: Request for Quotes issued by the County in fall of 2021. 2022 budget includes additional funds required for hardware replacement. Existing equipment has been in place since 2015.

Rationale: Required equipment replacement based on asset management along with improvements to capacity and speed of equipment.

Staff Contact: Louise Fragnito (lfragnito)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	1,181	48,000	27,000	21,000	0	0	0	0
Total		1,181	48,000	27,000	21,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	48,000	27,000	21,000	0	0	0	0
Total		0	48,000	27,000	21,000	0	0	0	0

Project Information

 Project Name: **Gateway Signage**

Type of Project: Other

 Project Number: **22-02**

Basis for Activity: Growth Related

Department: 1210 - CAO

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Installation of 4 large gateway signage at high traffic Township border entry points (i.e. Perth Rd, Road 38, Sydenham Rd, etc.).

Rationale: Gateway signs are important beacons where visitors and residents will easily recognize they are entering South Frontenac and what it represents. The use of updated gateway signage with South Frontenac's new brand will promote attention to the natural assets and opportunities the Township provides.

Staff Contact: Emily Caird (ecaird)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	60,000	0	60,000	0	0	0	0
Total		0	60,000	0	60,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	60,000	0	60,000	0	0	0	0
Total		0	60,000	0	60,000	0	0	0	0

Project Information

 Project Name: **Electronic Portable Sign**

Type of Project: Equipment

 Project Number: **22-03**

Basis for Activity: Growth Related

Department: 1210 - CAO

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Purchase an additional portable electronic sign that can be used for communication and advertising purposes (i.e. events, announcements, public engagement opportunities).

Rationale: The Township's current 3 signs are utilized by the Public Works, Recreation, and Communications department more frequently than in the past. This would allow for up to 4 signs to be utilized simultaneously for both construction works and other communication efforts.

Staff Contact: Emily Caird (ecaird)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
Total		0	10,000	0	10,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	10,000	0	10,000	0	0	0	0
Total		0	10,000	0	10,000	0	0	0	0

Project Information

Project Name: **LiDAR imagery**

Type of Project: Other

Project Number: **22-04**

Basis for Activity: Other

Department: 1275 - Corporate Services

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: The County of Frontenac, in partnership with the four member municipalities, is seeking to acquire highly detailed and accurate LiDAR mapping for the region. LiDAR, or light detection and ranging, technology provides a relatively inexpensive way to gather detailed elevation data over a large geographic area. The County has applied for a grant. If successful our share of the cost would be \$6,000. If unsuccessful, our share will be \$16,000.

Rationale: The level of detail and accuracy that LiDAR provides will be a good fit for a number of municipal projects and will lead to cost savings and efficiencies. LiDAR services will support key projects and initiatives including but not limited to: 3D mapping, infrastructure and construction management, road planning and design, asset inventory and surveying, trail development, flood risk management, forestry and resource assessment.

Staff Contact: Louise Fragnito (lfragnito)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80500 - Non-PSAB	Expenses / Expenditure	0	16,000	0	16,000	0	0	0	0
Total		0	16,000	0	16,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	16,000	0	16,000	0	0	0	0
Total		0	16,000	0	16,000	0	0	0	0

Project Information

 Project Name: **Digital Modernization and Workflow Improvements**

Type of Project: Other

 Project Number: **22-05**

Basis for Activity: Other

Department: 1275 - Corporate Services

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: The Township has applied for funding to support the digitizing of tax roll records in both Treasury and Development Services along with investing in software to support workflow improvements for our accounts payable document process. If the grant request is unsuccessful, staff would still like to move forward with the project in 2022. The project will require one contract staff to the period of March 2023 dedicated to the conversion of the records and implementation of software.

Rationale: Substantial efficiencies and cost savings will be created through the digitization of records along with workflow improvements to our current accounts payable processes. Digital records provide easy access to information in a structured consistent format and will provide room for additional offices. Savings from staff time and storage space are estimated at \$82,401 yearly based on the 2020 service delivery review report.

Staff Contact: Louise Fragnito (lfragnito)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
50100 - Wages	Expenses / Expenditure	0	75,000	0	75,000	0	0	0	0
80100 - Equipment	Expenses / Expenditure	0	50,000	0	50,000	0	0	0	0
Total		0	125,000	0	125,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	125,000	0	125,000	0	0	0	0
Total		0	125,000	0	125,000	0	0	0	0

Project Information

 Project Name: **Seniors & Affordable Housing - Project Design & Management Consultant**

Type of Project: Other

 Project Number: **22-06**

Basis for Activity: Service Level Change

Department: 1210 - CAO

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Building from the Verona Housing Master Plan and recent market research, the Project Design & Management Consultant would be contracted in early 2022 to develop the detailed architectural plans and construction drawings for tender, and to administer the construction contract, for the Verona Seniors & Affordable Housing development.

Rationale: Similar to the Township's hiring of an Architectural/Project Management consultant for its Fire Hall redevelopments, it is recommended that a consultant with experience in the design and construction management of multi-storey/unit residential apartment buildings, with a particular focus on seniors and affordable housing design and operational considerations, be secured for the Verona Housing project.

Staff Contact: Neil Carbone (ncarbone)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55330 - Consultant	Expenses / Expenditure	0	175,000	0	175,000	0	0	0	0
Total		0	175,000	0	175,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	175,000	0	175,000	0	0	0	0
Total		0	175,000	0	175,000	0	0	0	0

Capital Project Detail Sheet

Project Information

 Project Name: **Rapid Response Unit x 5 -2021(2) & 2022(3)**

Type of Project: Equipment

 Project Number: **21-03**

Basis for Activity: Growth Related

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: 2022 Budget includes 3 Pickup Trucks - Rapid Response Units

Rationale: Part of changes made to the FD Fleet and Asset Management Plan in 2021. Two units were included in 2021 Budget with remaining 3 units will complete the change in the use of Rapid Response Units.

Staff Contact: Darcy Knott (dknott)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80105 - Fleet	Expenses / Expenditure	1,714	375,000	150,000	225,000	0	0	0	0
Total		1,714	375,000	150,000	225,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	375,000	150,000	225,000	0	0	0	0
Total		0	375,000	150,000	225,000	0	0	0	0

Project Information

 Project Name: **16ft 40HP Aluminum - Marine Unit**

Type of Project: Equipment

 Project Number: **22-07**

Basis for Activity: Growth Related

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: 16ft 40 HP Aluminum Marine Unit for Bedford District

Rationale: Current Marine Unit (M381) is located in Sunbury. There is an average 44 minute response for current unit to northern parts of South Frontenac. Over 2019 to 2021, the current marine unit responded to 18 incidents (10 fires and 8 medical responses) This additional unit will reduce the risk in Bedford, particularly on islands often with cottages. This unit will also assist in medical response to islands.

Staff Contact: Darcy Knott (dknott)

Project Finances

Expense Type	Operating Impact Description	FTE	2022	2023	2024	2025	2026
53502 - Veh maint	General Maintenance and Winterizing	0.00	500	500	500	500	500

Description		Actuals	Budget						
			Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025
80105 - Fleet	Expenses / Expenditure	0	75,000	0	75,000	0	0	0	0
Total		0	75,000	0	75,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	75,000	0	75,000	0	0	0	0
Total		0	75,000	0	75,000	0	0	0	0

Capital Project Detail Sheet

Project Information

 Project Name: **Bunker Gear - 10 Sets**

Type of Project: Equipment

 Project Number: **22-08**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Bunker Gear Annual Replacement - 10 Sets

Rationale: NFPA Requirement for Replacement. Included in Fleet and Equipment Asset Management Plan - 10 sets per year on an annual cycle

Staff Contact: Darcy Knott (dknott)

Project Finances

Expense Type	Operating Impact Description	FTE	2022	2023	2024	2025	2026
53331 - Bnkr gr maint	Annual Cleaning and Repair	0.00	0	1,000	1,000	1,000	1,000

Description		Actuals		Budget					
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0

Project Information

 Project Name: **Hoses and Appliances**

Type of Project: Equipment

 Project Number: **22-09**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Hoses and Appliances

Rationale: Annual Renewal and upgrade of equipment that has failed annual testing requirements

Staff Contact: Darcy Knott (dknott)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	18,000	0	18,000	0	0	0	0
Total		0	18,000	0	18,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	18,000	0	18,000	0	0	0	0
Total		0	18,000	0	18,000	0	0	0	0

Capital Project Detail Sheet

Project Information

 Project Name: **Hydraulic Pump - Extrication Tools - Replacement**

Type of Project: Equipment

 Project Number: **22-10**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Replacement of Extrication Tool Hydraulic Pump. Pricing is for a demo unit. A new unit is approximately \$14,500

Rationale: Replacement Hydraulic Pump - Station 3 Verona - current unit is beyond repair and needs replacement to continue Motor Vehicle Extrication Response

Staff Contact: Darcy Knott (dknott)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	8,000	0	8,000	0	0	0	0
Total		0	8,000	0	8,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	8,000	0	8,000	0	0	0	0
Total		0	8,000	0	8,000	0	0	0	0

Capital Project Detail Sheet

Project Information

 Project Name: **x4 Floater Pumps - Wildland FF**

Type of Project: Equipment

 Project Number: **22-11**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: x4 Wildland Firefighting Floater Pumps

Rationale: Asset Renewal of the equipment - Existing pumps are in poor condition due to use and age (all over 25 years old). Inconsistent functionality.

Staff Contact: Darcy Knott (dknott)

Project Finances

Expense Type	Operating Impact Description	FTE	2022	2023	2024	2025	2026
53610 - Equip Maint	Annual Pump Maintenance	0.00	400	0	0	0	0

Description		Actuals		Budget					
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	19,200	0	19,200	0	0	0	0
Total		0	19,200	0	19,200	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	19,200	0	19,200	0	0	0	0
Total		0	19,200	0	19,200	0	0	0	0

Project Information

 Project Name: **x4 Thermal Imaging Camera**

Type of Project: Equipment

 Project Number: **22-12**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: x4 Thermal Imaging Camera's

Rationale: Replacement of cameras due to aging and non functioning existing equipment. Existing equipment (Over 20 years old) no longer holds a battery charge.

Staff Contact: Darcy Knott (dknott)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	18,000	0	18,000	0	0	0	0
Total		0	18,000	0	18,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	18,000	0	18,000	0	0	0	0
Total		0	18,000	0	18,000	0	0	0	0

Project Information

 Project Name: **Station 8 Compressor - SCBA Bottle Filling Station**

Type of Project: Equipment

 Project Number: **22-13**

Basis for Activity: Other

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Compressor New Station 8 - SCBA Bottle filling Cascade System

Rationale: This unit is currently owned by Levitt Safety and housed at Station 8. They have offered to sell it to SFFR for a reduced cost of 35K (approximate value to replace new is 125K). If we purchase and move to the new Station 8 build, they will continue to have access to it for their use and will provide all maintenance and annual testing for no cost (approx. 1500 per annual).

Staff Contact: Darcy Knott (dknott)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	35,000	0	35,000	0	0	0	0
Total		0	35,000	0	35,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	35,000	0	35,000	0	0	0	0
Total		0	35,000	0	35,000	0	0	0	0

Project Information

 Project Name: **Electric/Battery Blower Fans x2**

Type of Project: Equipment

 Project Number: **22-14**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: x2 Blower Fans - Electric/Battery Powered

Rationale: Replacing 2 units rather than the four existing that have reached their usable life (over 20 years old). Provides tactical ventilation at structure fires.

Staff Contact: Darcy Knott (dknott)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	13,000	0	13,000	0	0	0	0
Total		0	13,000	0	13,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	13,000	0	13,000	0	0	0	0
Total		0	13,000	0	13,000	0	0	0	0

Project Information

 Project Name: **Tandem Dump Trucks (2)**

Type of Project: Heavy Weight

 Project Number: **22-01**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: N/A

 Description: Replacement of two (2) tandem dump trucks.
 Vehicles to be replaced are unit 29 - 2005 with 300,000 kms &
 36 - 2006 with 267,000 kms
 Pre-budget approval was obtained in 2021 under resolution
 2021-19-05

 Rationale: As per fleet replacement schedule. Contract has been awarded
 to Rush Truck Centres of Canada in the amount of \$520,446.76
 (net HST). Delivery in 2022.

Staff Contact: Brian Kirk (bkirk)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80105 - Fleet	Expenses / Expenditure	0	600,000	0	600,000	0	0	0	0
Total		0	600,000	0	600,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	600,000	0	600,000	0	0	0	0
Total		0	600,000	0	600,000	0	0	0	0

Project Information

 Project Name: **Half Ton Truck**

Type of Project: Light Weight

 Project Number: **22-15**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: N/A

Description: Replacement of Unit FT-13-33 - 2013 Model Ford Half Ton, 4x4. Unit currently has 307,000km.

Rationale: Replacement of unit follows recommendations of long term fleet plan in AMP.

Staff Contact: Brian Kirk (bkirk)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80105 - Fleet	Expenses / Expenditure	0	42,500	0	42,500	0	0	0	0
Total		0	42,500	0	42,500	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	42,500	0	42,500	0	0	0	0
Total		0	42,500	0	42,500	0	0	0	0

Project Information

 Project Name: **3/4 Ton Truck**

Type of Project: Light Weight

 Project Number: **22-16**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: N/A

Description: Replacement of Unit FT-13-08 - 2013 Model Ford 3/4 Ton, 4x4. Unit currently has 240,000km

Rationale: Replacement of unit follows recommendations of long term fleet plan in AMP.

Staff Contact: Brian Kirk (bkirk)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80105 - Fleet	Expenses / Expenditure	0	69,000	0	69,000	0	0	0	0
Total		0	69,000	0	69,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	69,000	0	69,000	0	0	0	0
Total		0	69,000	0	69,000	0	0	0	0

Project Information

Project Name: **Fish Creek Road Bridge**

Type of Project: Bridge

Project Number: **19-R05**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: The Fish Creek Bridge project is a rigid frame single lane bridge structure that is located on Bob's Lake Road just north of Green Bay Road. The preliminary design work has been completed but an environmental assessment remains outstanding.

Rationale: The 2022 budget request reflects forecasted expenses to widen the single lane causeway on either side along with a two lane structure. The estimates reflect market changes seeing increased steel and concrete costs during the pandemic and escalating costs representing 18 year high inflation levels. The bridge is one of two bridges in the municipality with active load postings. The current BCI rating is 16 (2019).

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	5,804	1,550,000	795,000	755,000	0	0	0	0
55330 - Consultant	Expenses / Expenditure	41,899	0	0	0	0	0	0	0
Total		47,703	1,550,000	795,000	755,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	155,000	0	155,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	47,703	1,395,000	795,000	600,000	0	0	0	0
Total		47,703	1,550,000	795,000	755,000	0	0	0	0

Project Information

 Project Name: **Buck Bay Road Bridge (B27)**

Type of Project: Bridge

 Project Number: **20-R01**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: The Buck Bay Road Bridge project is a rigid frame single lane bridge structure that is located on Buck Bay Road just north of Westport Road. The bridge design was completed in 2021 and will be reconstructed with a two lane deck matching the width of the existing roadway.

Rationale: The budget for the structure has been increased to reflect market changes that are seeing increased steel and concrete costs during the pandemic along with escalating costs representing 18 year high inflation levels. The current BCI rating is 51.86 (2019).

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	818,900	550,000	268,900	0	0	0	0
Total		0	818,900	550,000	268,900	0	0	0	0
41701 - Gas Tax - County	Revenues / Funding Source	0	247,302	0	247,302	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	571,598	550,000	21,598	0	0	0	0
Total		0	818,900	550,000	268,900	0	0	0	0

Project Information

 Project Name: **12th Concession Bridge (B32) Repair**

Type of Project: Bridge

 Project Number: **22-17**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Repairs to 4m long bridge structure on Concession 12.

Rationale: Failure to address erosion and undermining of abutment could have major impacts on integrity of structure. Repairs are being advanced as part of 2021 OSIM inspection works underway in fall of 2021. BCI Score of 75 (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	40,000	0	40,000	0	0	0	0
55330 - Consultant	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
Total		0	50,000	0	50,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	50,000	0	50,000	0	0	0	0
Total		0	50,000	0	50,000	0	0	0	0

Project Information

 Project Name: **Eagle Creek Culvert (B31) Design**

Type of Project: Bridge

 Project Number: **22-18**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Environmental Assessment Study and Design services for replacement of rigid frame concrete structure on Bobs Lake Road (2.2km north of Buck Bay Rd/Green Bay Rd Intersection).

Rationale: Asset age is unknown however structure components are approaching end of useful service life. Replacement of structure recommended for 2023. BCI Score of 38.82 (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55330 - Consultant	Expenses / Expenditure	0	50,000	0	50,000	0	0	0	0
Total		0	50,000	0	50,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	50,000	0	50,000	0	0	0	0
Total		0	50,000	0	50,000	0	0	0	0

Project Information

 Project Name: **North Shore Road Culvert**

Type of Project: Culvert

 Project Number: **21-R03**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: The North Shore Road culvert project is a deep, 17m long, 1.4m diameter culvert replacement that is located on North Shore Road just east of Hewlett Packard Road. The culvert design was completed in 2021 and will be reconstructed in 2022.

Rationale: The North Shore Road culvert is in an advanced state of disrepair and requires replacement to address structural concerns and increased potential for undermining of the structure. The budget has been adjusted for 2022 to reflect tendered results and inflationary impacts.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	379,400	340,300	39,100	0	0	0	0
55330 - Consultant	Expenses / Expenditure	11,332	0	0	0	0	0	0	0
Total		11,332	379,400	340,300	39,100	0	0	0	0
40000 - Taxation	Revenues / Funding Source	11,332	340,300	340,300	0	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	39,100	0	39,100	0	0	0	0
Total		11,332	379,400	340,300	39,100	0	0	0	0

Project Information

Project Name: **Opinicon Road Culvert (C12)**

Type of Project: Culvert

Replacement Project Number: **22-19**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Replacement of 1.2m Culvert Structure on Opinicon Road.
1.6 km east of Perth Road at Raymond's Corners

Rationale: Bottom of culvert is rotting out and failing. Replacement of structure must occur in 2022. BCI Score of 37.31 (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals		Budget					
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	400,000	0	400,000	0	0	0	0
55330 - Consultant	Expenses / Expenditure	0	50,000	0	50,000	0	0	0	0
Total		0	450,000	0	450,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	171,568	0	171,568	0	0	0	0
41701 - Gas Tax - County	Revenues / Funding Source	0	247,303	0	247,303	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	31,129	0	31,129	0	0	0	0
Total		0	450,000	0	450,000	0	0	0	0

Project Information

 Project Name: **Burego Lane Culverts (B6) Replacement**

Type of Project: Culvert

 Project Number: **22-20**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Replacement of twin 1.66m diameter culverts on Burego Lane at intersection with Sydenham Road. Burego Lane is a dead end roadway.

Rationale: Bottom of culverts are rotting out and there is mild settlement at surface of roadway. Replacement of structures must occur in 2022. BCI Score of 15.64 (2019).

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
50100 - Wages	Expenses / Expenditure	0	5,000	0	5,000	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	20,000	0	20,000	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	35,000	0	35,000	0	0	0	0
55330 - Consultant	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	8,000	0	8,000	0	0	0	0
Total		0	78,000	0	78,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	78,000	0	78,000	0	0	0	0
Total		0	78,000	0	78,000	0	0	0	0

Project Information

 Project Name: **Culvert Replacement Westport Road (West of Burridge)**

Type of Project: Culvert

 Project Number: **22-21**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Replacement of large culvert on Westport Road located west of Burridge Rd. Culvert is 1.2m diameter x 35m long.

Rationale: Culvert is currently failing and sinkhole repairs are recurring.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
50100 - Wages	Expenses / Expenditure	0	1,500	0	1,500	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	13,000	0	13,000	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	4,000	0	4,000	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	4,000	0	4,000	0	0	0	0
Total		0	22,500	0	22,500	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	22,500	0	22,500	0	0	0	0
Total		0	22,500	0	22,500	0	0	0	0

Project Information

 Project Name: **Culvert Replacements - Westport Road (Burts Creek)**

Type of Project: Culvert

 Project Number: **22-22**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Replacement and upsizing of large culvert on Westport Road Westport Road (Wolfe Lake - Burts Creek), Westport Road (west of Burrige). Permit has been secured and significant roadwork reinstatements are required.

Rationale: Culverts are currently failing and sinkhole repairs are recurring.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	150,000	0	150,000	0	0	0	0
Total		0	150,000	0	150,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	150,000	0	150,000	0	0	0	0
Total		0	150,000	0	150,000	0	0	0	0

Project Information

Project Name: **Culvert Replacement Bellrock Road (East of Church)**

Type of Project: Culvert

Project Number: **22-23**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Replacement of large culvert on Bellrock Rd located East of Church Rd. Culvert is 1.8m x 20m long.

Rationale: Culvert is currently failing and sinkhole repairs are recurring.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
50100 - Wages	Expenses / Expenditure	0	1,500	0	1,500	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	13,000	0	13,000	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	4,000	0	4,000	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	4,000	0	4,000	0	0	0	0
Total		0	22,500	0	22,500	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	22,500	0	22,500	0	0	0	0
Total		0	22,500	0	22,500	0	0	0	0

Project Information

 Project Name: **Arterial Reserve (Road 38)**

Type of Project: Arterial Roadway

 Project Number: **21-R09**

Basis for Activity: Growth Related

Department: 3300 - Hardtop

Relationship to Strategic Plan: N/A

Description: Arterial reserve allocation for future funding of Road 38

Rationale: 2022 represents the last year of a 4 year plan to aside funds to partial fund upgrades to Road 38. Road 38 from the City boundary to Harrowsmith is currently in the long range financial plan under 2023 and 2024 with a cost estimate of 7.1 million.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
58030 - Reserves	Expenses / Expenditure	1,100,000	1,650,000	1,100,000	550,000	0	0	0	0
Total		1,100,000	1,650,000	1,100,000	550,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	1,100,000	1,650,000	1,100,000	550,000	0	0	0	0
Total		1,100,000	1,650,000	1,100,000	550,000	0	0	0	0

Project Information

 Project Name: **Microsurfacing - Perth Road**

Type of Project: Arterial Roadway

 Project Number: **22-24**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

 Description: Microsurfacing - Double Application of Microsurfacing (3/8")
 Perth Road (#53990) - Rutledge Rd to Ritchie Rd, No Paved
 Shoulder Proposed - 2.9km
 Perth Road (#54680) - 8126 Perth Rd to MacComish Ln,
 Existing Paved Shoulder 2.4m

 Rationale: Pavement preservation will extend service life of pavements by 6
 to 8 years. Based on age factors and presence of crack sealing
 treatments, these roadways are ready for microsurfacing
 treatments in 2022. Many other roadways that were screened
 did not have crack sealing completed yet and those interventions
 should occur a minimum 1 year in advance of placement of
 microsurfacing treatments.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	350,000	0	350,000	0	0	0	0
Total		0	350,000	0	350,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	350,000	0	350,000	0	0	0	0
Total		0	350,000	0	350,000	0	0	0	0

Project Information

 Project Name: **Bellrock Road Reconstruction**

Type of Project: Arterial Roadway

 Project Number: **22-25**

Basis for Activity: Asset Renewal

Department: 3300 - Hardtop

Relationship to Strategic Plan: N/A

Description: Reconstruction of Bellrock Road (0.6km east of Cross Rd to Road 38) 1.4km long x 10m width. Two lifts of asphalt on pulverized road base with additional granular A – finished with 50mm base lift and 40mm top lift hot mix asphalts.

Rationale: Roadway was last rebuilt in 1983 and is among highest priorities for Arterial reconstruction in Asset Management Plan. OCI rating of 21.9/100 (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	970,000	0	970,000	0	0	0	0
Total		0	970,000	0	970,000	0	0	0	0
41500 - Grnts-Prov	Revenues / Funding Source	0	970,000	0	970,000	0	0	0	0
Total		0	970,000	0	970,000	0	0	0	0

Project Information

 Project Name: **Westport Road Reconstruction**

Type of Project: Arterial Roadway

 Project Number: **22-26**

Basis for Activity: Asset Renewal

Department: 3300 - Hardtop

Relationship to Strategic Plan: N/A

Description: Reconstruction of Westport Road (Wolfe Lake to east Township Boundary) 4km long x 6.6m wide double surface treated with shoulders.

Rationale: Roadway segments were last built in 2000/2002 and is among the highest priorities for reconstruction in the Asset Management Plan. OCI rating ranges from 19.15 to 24.36 (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals		Budget					
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	1,000,000	0	1,000,000	0	0	0	0
Total		0	1,000,000	0	1,000,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	400,000	0	400,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	600,000	0	600,000	0	0	0	0
Total		0	1,000,000	0	1,000,000	0	0	0	0

Project Information

 Project Name: **Hinchinbrooke Emergency Road Repairs**

Type of Project: Local Roadway

 Project Number: **21-R10**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Unplanned Work - Repair to road failure in causeway on Hinchinbrooke Road at Spring Lake Crossing.

Rationale: Road open to two lane traffic but must be repaired to accommodate full cross section, guard rail systems and double surface treatment.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
50100 - Wages	Expenses / Expenditure	3,348	40,000	0	40,000	0	0	0	0
53310 - Materials	Expenses / Expenditure	1,028	28,500	0	28,500	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	17,098	110,500	0	110,500	0	0	0	0
55330 - Consultant	Expenses / Expenditure	16,166	0	0	0	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	4,965	70,000	0	70,000	0	0	0	0
Total		42,604	249,000	0	249,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	249,000	0	249,000	0	0	0	0
Total		0	249,000	0	249,000	0	0	0	0

Project Information

 Project Name: **Hard Surfacing Preservation**

Type of Project: Local Roadway

 Project Number: **22-27**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Single surface treatment - seal coats for various roadways. Priority List which includes numerous roads is appended as a project document. Total estimated program length = 29.5 kms.

Rationale: The application of a single surface treatment is a key maintenance strategy for long term protection and performance of the Township's network of double surface treated roadways. Single surface treatments can add 5 to 7 years of additional life and can help manage unplanned maintenance (pothole, cracks and edge break up)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
50100 - Wages	Expenses / Expenditure	0	2,500	0	2,500	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	25,000	0	25,000	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	568,000	0	568,000	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	4,500	0	4,500	0	0	0	0
Total		0	600,000	0	600,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	322,454	0	322,454	0	0	0	0
41500 - Grnts-Prov	Revenues / Funding Source	0	277,546	0	277,546	0	0	0	0
Total		0	600,000	0	600,000	0	0	0	0



**SOUTH
FRONTENAC**

TOWNSHIP OF SOUTH FRONTENAC SURFACE TREATMENT PROGRAM

SURFACE TREATMENT - 2022 Preliminary Budget Overview

Technical Services and Infrastructure Division

Single Surface Treatment

Street	From Street	To Street	AADT	Estimated OCI	Length (m)
Wilmer Road	McFadden Road	Rutledge Road	910	55.1	4750
Arena Boundary Road	Snider Road	East of Snider Road	237 (2017)	68.22	2150
Arena Boundary Road	East of Snider Road	East of Beatie Rd	237 (2017)	64.97	2150
First Lake Road	Bellrock Mill north	First Lake Road	256	78.35	700
First Lake Road	First Lake Road	First Lake Road - Gravel	124	64.6	1000
Ritchie Road	Wilmer Road	Perth Road 10	192 (2019)	72.37	1900
Boyce Road	Quary Rd	Road 38	585 (2017)	74.55	1780
Bedford Road	Bush Lane	Salmon Lake Road	293	77.14	2400
Canoe Lake Road	Smeltzer Ln	Abrams Lane	371	77.75	1500
Canoe Lake Road	Abrams Ln	Holsgrove Lane	371 (2017)	71.53	2000
Davidson Road	Mowoods Lane	Holmes Road	232	73.48	1500
Davidson Road	Latimer Road	Mowoods Lane	231	73.56	1300
Davidson Road	Latimer Road	Perth Road 10	222 (2019)	67.5	2600
Davidson Road	Perth Road 10	Holmes Road	703	79.5	500
Freeman Road	Gould lake Rd	To Turn around	379	85	1150
Camden Portland Boundary Road	Petworth Road	Colebrook Road	519	76.72	2100

Project Information

 Project Name: **Lower Round Lake Road Reconstruction**

Type of Project: Local Roadway

 Project Number: **22-28**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Reconstruction of Lower Round Lake Road (Round Lake Rd to End) 3.55km long x 6.6m wide

Rationale: Roadway was built in 1997 and surface treated in 2007 and is due for reconstruction in the Asset Management Plan. AADT of 780 upper end / 370 lower end, OCI Rating of 28.8 upper end / 9.49/100 on low end (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	822,000	0	822,000	0	0	0	0
Total		0	822,000	0	822,000	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	574,698	0	574,698	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	247,302	0	247,302	0	0	0	0
Total		0	822,000	0	822,000	0	0	0	0

Project Information

Project Name: **Alton Road West (Design - Local Rds)**

Type of Project: Local Roadway

Project Number: **22-29**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Design/Geotechnical for Alton Road West (Road 38 to Loughborough Portland Boundary Rd), 3.7km long.

Rationale: Roadway is among the highest priorities for local road reconstruction in the asset management plan and is a significant source of ongoing surface maintenance. 2023 budget allocation TBD from the design/geotechnical report. OCI rating of 24.45 (2019)

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55330 - Consultant	Expenses / Expenditure	0	27,000	0	27,000	0	0	0	0
Total		0	27,000	0	27,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	27,000	0	27,000	0	0	0	0
Total		0	27,000	0	27,000	0	0	0	0

Project Information

 Project Name: **Intersection Traffic Counts**

Type of Project: Plans/Studies

 Project Number: **22-30**

Basis for Activity: Growth Related

Department: 3100 - Structures

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Carry out AM and PM intersection traffic counts at key intersections in South Frontenac in support of data requirements for Transportation Master Plan (2023).

Rationale: These traffic surveys will supply accurate information to support the development of traffic models for the road network as part of reviews in the Transportation Master Plan (2023). This data will require specialized external resources.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55330 - Consultant	Expenses / Expenditure	0	18,500	0	18,500	0	0	0	0
Total		0	18,500	0	18,500	0	0	0	0
40000 - Taxation	Revenues / Funding Source	0	18,500	0	18,500	0	0	0	0
Total		0	18,500	0	18,500	0	0	0	0

Capital Project Detail Sheet

Project Information

 Project Name: **Sidewalk Construction**

Type of Project: Roadside

 Project Number: **21-R06**

Basis for Activity: Other

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

 Description: Annual sidewalk allocation as per Long Range Financial Plan.
2021 portion allocated to Battersea Sidewalks.

Rationale: Investments in sidewalk upgrades. Projects will be brought forward for Council Approval.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	300,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		0	300,000	50,000	50,000	50,000	50,000	50,000	50,000
40000 - Taxation	Revenues / Funding Source	0	300,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		0	300,000	50,000	50,000	50,000	50,000	50,000	50,000

Project Information

 Project Name: **Guiderail Program**

Type of Project: Roadside

 Project Number: **21-R07**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Annual guiderail replacement allocation as per Long Term Financial Plan

Rationale: Replacement or upgrades to guiderail systems to minimize roadside safety hazards. Projects to be selected based on risk levels from 2021 OSIM Inspections and/or spring inspections programs.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	26,620	300,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		26,620	300,000	50,000	50,000	50,000	50,000	50,000	50,000
40000 - Taxation	Revenues / Funding Source	0	300,000	50,000	50,000	50,000	50,000	50,000	50,000
Total		0	300,000	50,000	50,000	50,000	50,000	50,000	50,000

Project Information

 Project Name: **Deferred Linear Capital Works**

Type of Project: Other

 Project Number: **22-31**

Basis for Activity: Other

Department: 3300 - Hardtop

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: This amount aligns the 2022 budget request with the linear planned amount within the long range financial plan.

Rationale: The focus for the 2022 budget is to finalize any carryover projects and the completion of projects itemized in the 2022 Budget. These funds are not planned to be used in 2022. The deferral of planned 2022 funds included within the long range financial plan will support initiatives within the 2023 Budget.

Staff Contact: Troy Dunlop (tdunlop)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	552,500	0	552,500	0	0	0	0
Total		0	552,500	0	552,500	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	552,500	0	552,500	0	0	0	0
Total		0	552,500	0	552,500	0	0	0	0

Project Information

 Project Name: **Streetlight Program**

Type of Project: Other

 Project Number: **21-R08**

Basis for Activity: Growth Related

Department: 3650 - Street Lights

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Streetlight upgrade program. 2022 replacement:

Rationale: To improve lighting at intersections.

- Ramparts /Battersea Rd
- North Shore / Koen Rd.
- Roushorn /Perth Rd

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	36,818	280,000	130,000	30,000	30,000	30,000	30,000	30,000
80100 - Equipment	Expenses / Expenditure	9,998	0	0	0	0	0	0	0
Total		46,816	280,000	130,000	30,000	30,000	30,000	30,000	30,000
49650 - Reserve	Revenues / Funding Source	0	220,000	70,000	30,000	30,000	30,000	30,000	30,000
49651 - Reserve - Obligatory	Revenues / Funding Source	0	30,000	30,000	0	0	0	0	0
Total		0	250,000	100,000	30,000	30,000	30,000	30,000	30,000

Project Information

 Project Name: **Petworth Mill Improvements**

Type of Project: Facilities

 Project Number: **21-37**

Basis for Activity: Other

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Engineering assessment and the installation of temporary bracing of the remaining limestone walls to prevent further collapse and to then allow engineers to explore the feasibility of further restoration.

Rationale: To preserve the remaining limestone walls of the Historic Petworth Mill.

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80115 - Building-Renovations	Expenses / Expenditure	0	70,000	20,000	50,000	0	0	0	0
Total		0	70,000	20,000	50,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	70,000	20,000	50,000	0	0	0	0
Total		0	70,000	20,000	50,000	0	0	0	0

Project Information

 Project Name: **New Monitoring Wells and Land/Water Rights Purchase - Loughborough Waste Site**

Type of Project: Other

 Project Number: **22-32**

Basis for Activity: Other

Department: 5000 - Solid Waste

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Additional land/water rights must be purchased to allow additional monitoring wells to be installed that will provide the necessary groundwater sampling required by the MECP to achieve final approval of Phase 2B at the Loughborough Waste Site.

Rationale: To achieve final approval from MECP for Phase 2B of Loughborough Waste Site.

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	50,000	0	50,000	0	0	0	0
80200 - Land	Expenses / Expenditure	0	100,000	0	100,000	0	0	0	0
Total		0	150,000	0	150,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	150,000	0	150,000	0	0	0	0
Total		0	150,000	0	150,000	0	0	0	0

Project Information

 Project Name: **Storrington Yard - Fabric Replacement on Salt Dome**

Type of Project: Facilities

 Project Number: **22-33**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: N/A

Description: Fabric replacement on existing salt dome

Rationale: The fabric has failed on three panels at the front and needs to be replaced under a pro-rated fabric warranty. The \$35,000 is our deductible for the project.

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	35,000	0	35,000	0	0	0	0
Total		0	35,000	0	35,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	35,000	0	35,000	0	0	0	0
Total		0	35,000	0	35,000	0	0	0	0

Project Information

 Project Name: **Princess Anne Bldg - Oil Tank Replacement**

Type of Project: Equipment

 Project Number: **22-34**

Basis for Activity: Asset Renewal

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: N/A

Description: Replacement of existing oil tank.

Rationale: Oil tank has reached end of life in 2022. It was identified as a required replacement in 2021 through its annual inspection.

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	5,000	0	5,000	0	0	0	0
Total		0	5,000	0	5,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	5,000	0	5,000	0	0	0	0
Total		0	5,000	0	5,000	0	0	0	0

Project Information

 Project Name: **Bellrock Mill**

Type of Project: Facilities

 Project Number: **22-35**

Basis for Activity: Other

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Continuation of the Initial assessment which may include temporary shoring of the building that would be necessary to prevent further collapse and allow workers to enter the building for the purpose of further repairs. The installation of temporary roofing or other enclosures to prevent water entry. These are temporary measures and are not intended to provide more than a short term protection.

Rationale: To explore the feasibility of restoring the Historic Bellrock Mill.

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	70,000	20,000	50,000	0	0	0	0
Total		0	70,000	20,000	50,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	70,000	20,000	50,000	0	0	0	0
Total		0	70,000	20,000	50,000	0	0	0	0

Project Information

 Project Name: **New Docks - Battersea Village**

Type of Project: Land

 Project Number: **22-36**

Basis for Activity: Growth Related

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Build and install new docks (2) and repairs to existing retaining wall. Property was purchased in 2021 in the village of Battersea

Rationale: Recently purchased waterfront property in the village, this will provide access for boaters to dock their boats to explore the amenities of the village of Battersea

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	20,000	0	20,000	0	0	0	0
Total		0	20,000	0	20,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	20,000	0	20,000	0	0	0	0
Total		0	20,000	0	20,000	0	0	0	0

Project Information

 Project Name: **Inverary Cemetery Fencing**

Type of Project: Land

 Project Number: **22-37**

Basis for Activity: Other

Department: 7000 - Cemeteries

Relationship to Strategic Plan: N/A

Description: Install fencing around cemetery

Rationale: Installation of fencing to ensure clear identification of boundaries of the existing cemetery

Staff Contact: Jamie Brash (jbrash)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
Total		0	10,000	0	10,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	10,000	0	10,000	0	0	0	0
Total		0	10,000	0	10,000	0	0	0	0

Project Information

 Project Name: **McMullen-Verona Court Project**

Type of Project: Park

 Project Number: **22-38**

Basis for Activity: Asset Renewal

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

 Description: Retrofitting the McMullen Park courts in Verona to increase opportunities for the community to engage in recreational court sports and activities. A grant application has been submitted to fund this project. A decision will not be received until the first quarter of 2022. The project is being funded so that it can move forward in the event the grant request is unsuccessful.

 Rationale: Supported by the 2021 Community Consultation and draft recommendation from the RPLMP. In addition, it is supported by the Recreation & Leisure Facilities Committee, Verona Master Plan, and the 2022 budget survey results. Additional community input by residents and demand for community courts continues to increase.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	350,000	0	350,000	0	0	0	0
Total		0	350,000	0	350,000	0	0	0	0
46200 - Donations	Revenues / Funding Source	0	10,000	0	10,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	215,000	0	215,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	125,000	0	125,000	0	0	0	0
Total		0	350,000	0	350,000	0	0	0	0

Project Information

 Project Name: **Centennial Multipurpose Facility Phase Two- Cover/ Roof**

Type of Project: Park

 Project Number: **22-39**

Basis for Activity: Growth Related

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Adding a roof to the multipurpose facility in Centennial Park.

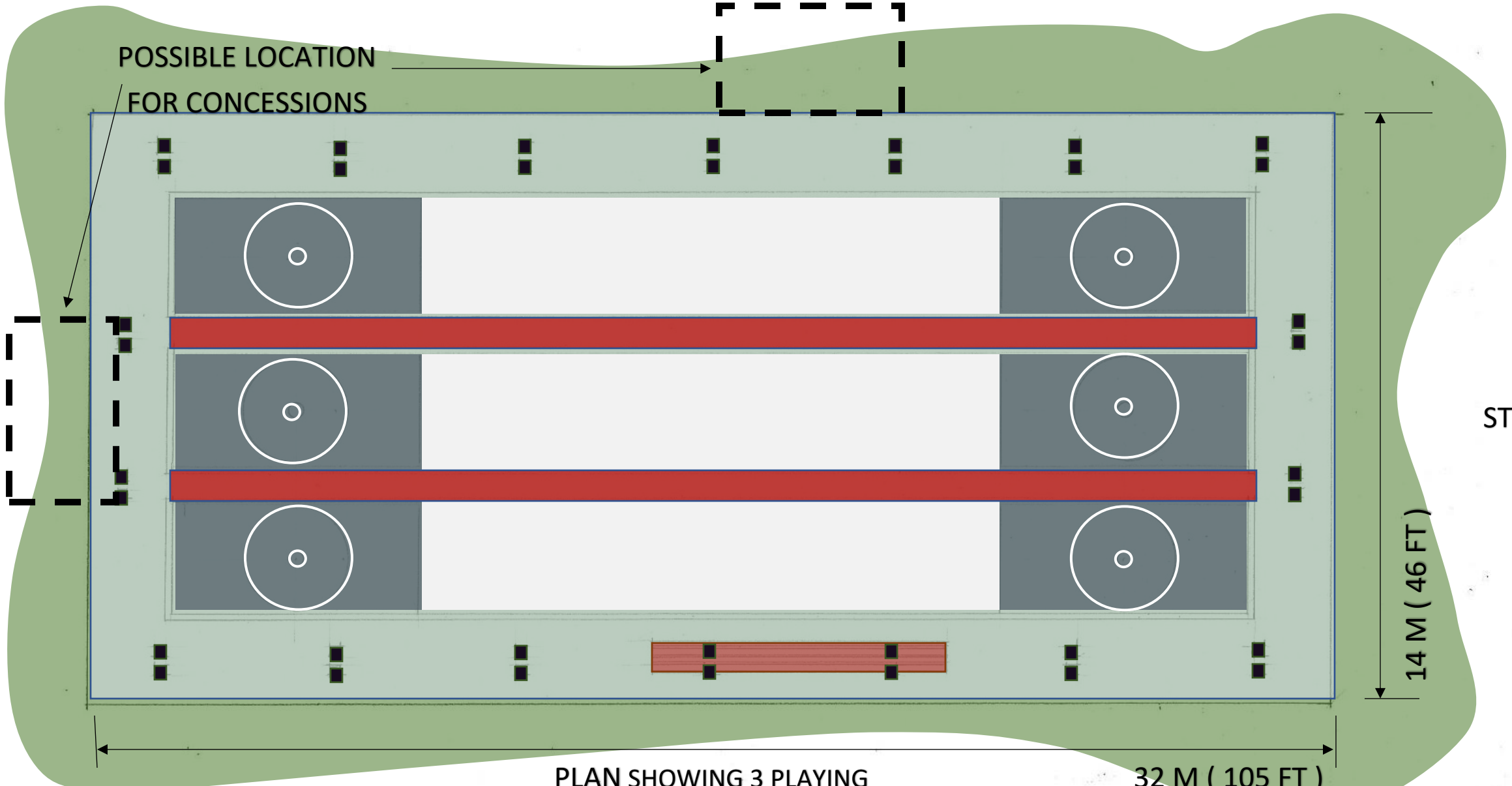
Rationale: Supported by the 2021 RPLMP Community Consultation Report, draft recommendation from the RPLMP, Rec & Leisure Facilities Committee, and 2022 budget survey results. Additional community input and support provided by FFM, SFSC, as well as event hosts. The project will protect the investment of the pad.

The Township applied for funding through the Healthy Communities Initiative but was unsuccessful.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	290,000	0	290,000	0	0	0	0
Total		0	290,000	0	290,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	165,000	0	165,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	125,000	0	125,000	0	0	0	0
Total		0	290,000	0	290,000	0	0	0	0

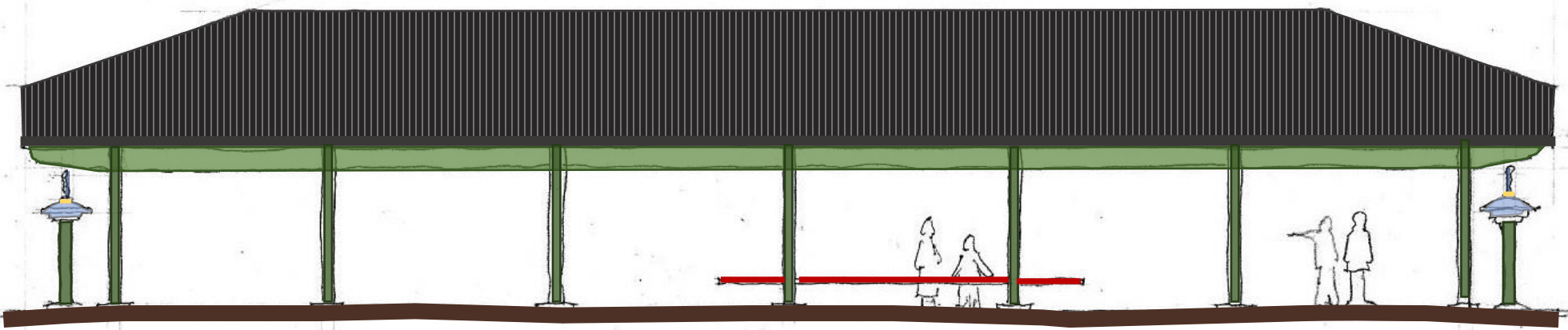


PLAN SHOWING 3 PLAYING SURFACES FOR STOCKSPORT

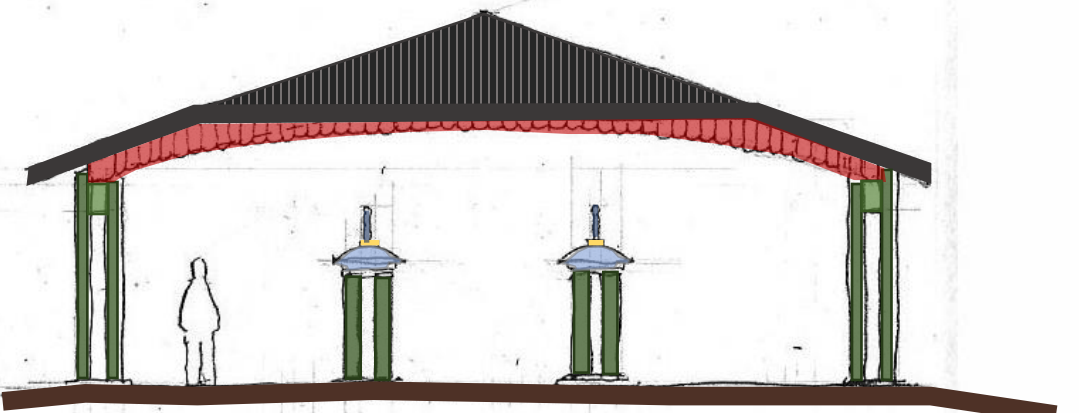
32 M (105 FT)

14 M (46 FT)

STOCKSPORT PLAYING FACILITY



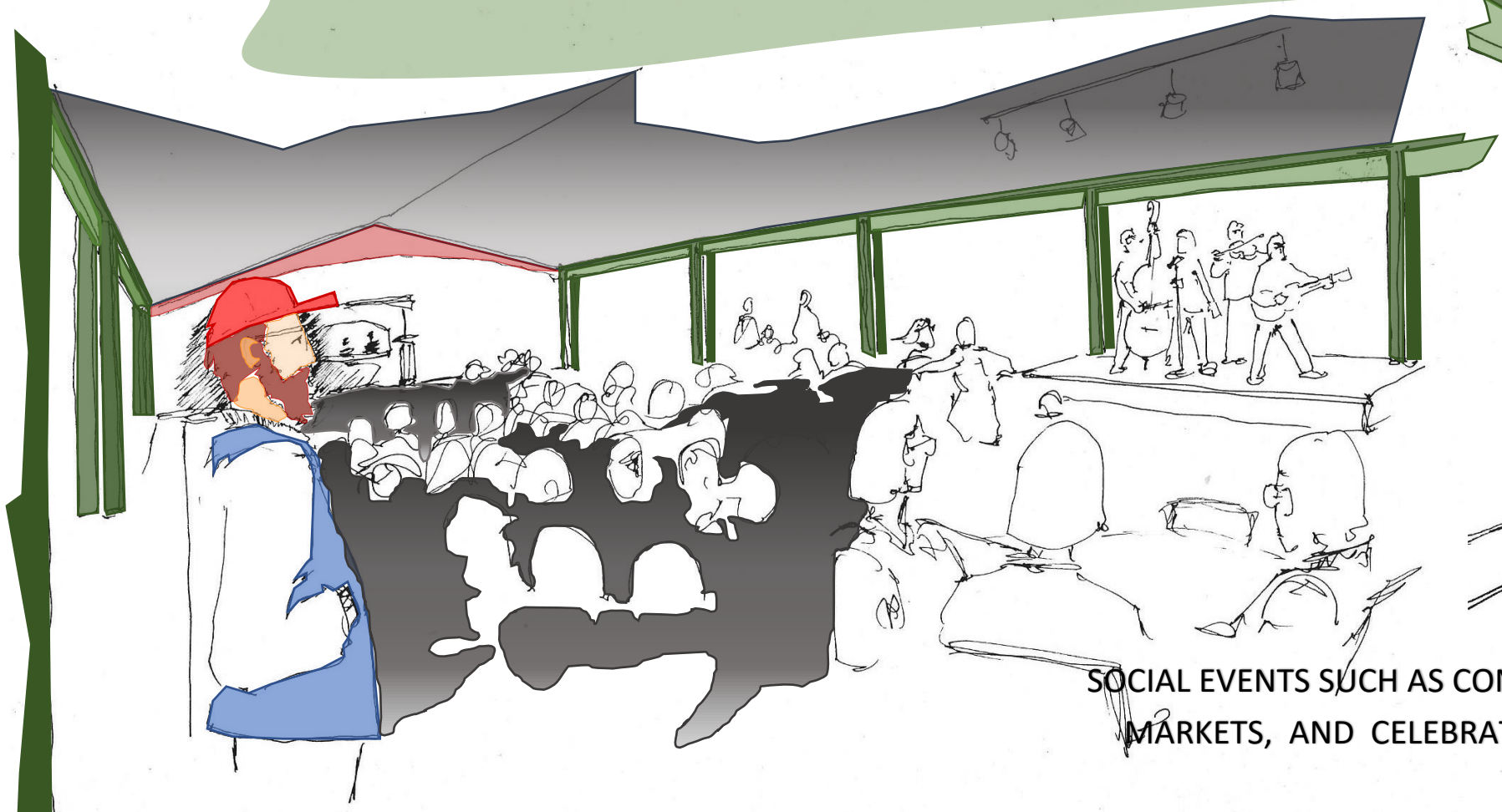
SIDE ELEVATION



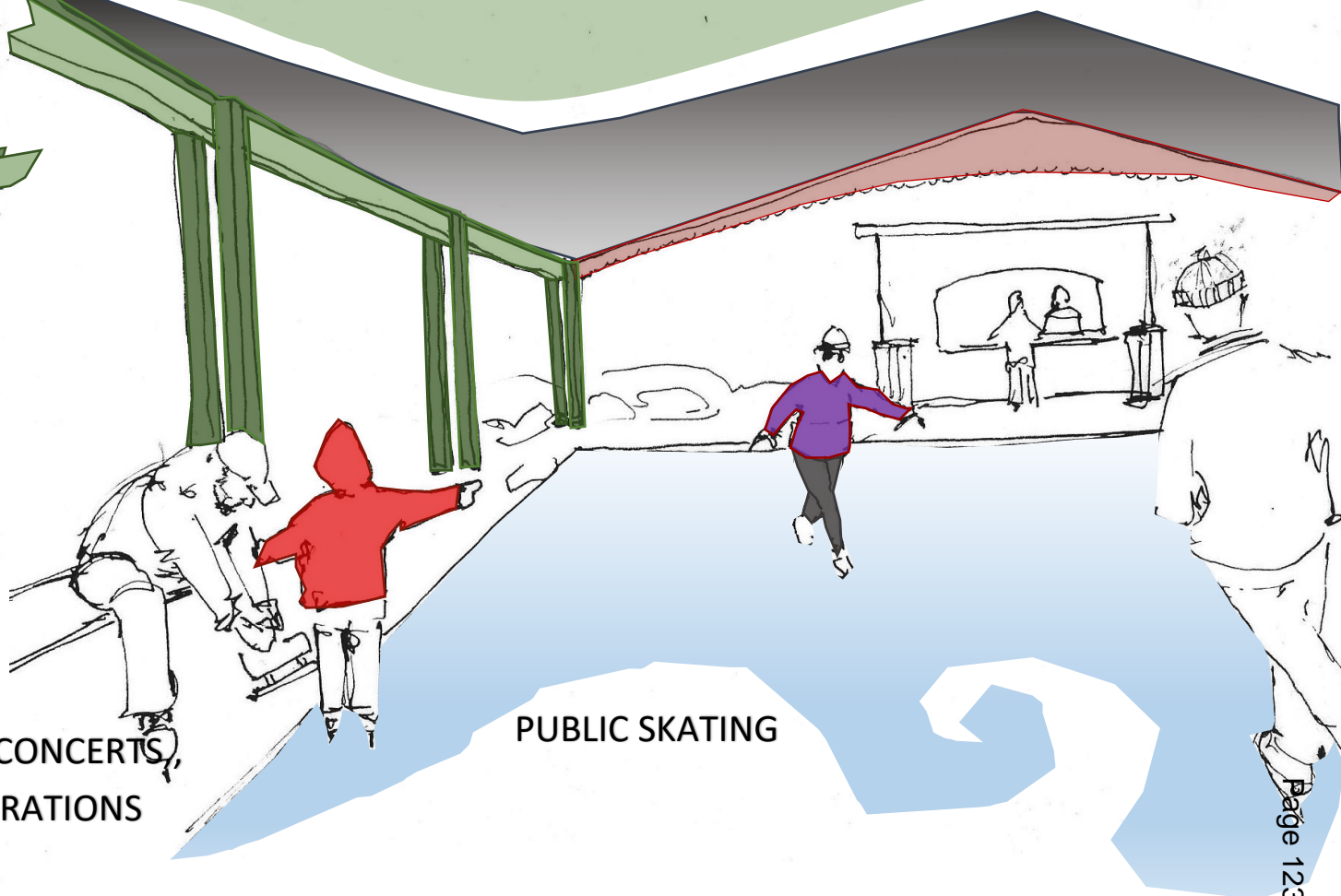
END ELEVATION



STOCK SPORT



SOCIAL EVENTS SUCH AS CONCERTS, MARKETS, AND CELEBRATIONS



PUBLIC SKATING

Project Information

 Project Name: **Gerald Ball Volleyball Courts**

Type of Project: Park

 Project Number: **22-40**

Basis for Activity: Growth Related

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Creation of Sand Volleball Courts at Gerald Ball

Rationale: Supported by the 2021 RPLMP Community Consultation Report, draft recommendation from the RPLMP, Rec & Leisure Facilities Committee, and 2022 budget survey results.

South Frontenac currently has no volleyball courts in our inventory and additional community input has been submitted by residents.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0

*** Held for follow up information - Pending Council approval for release**

Project Information

 Project Name: **Gerald Ball Dog Park**

Type of Project: Park

 Project Number: **22-41**

Basis for Activity: Growth Related

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Creation of an off-leash Dog Park at Gerald Ball Park in Sunbury

Rationale: Supported by the Recreation & Leisure Facilities Committee, 2022 budget survey results, with additional community input/requests submitted by residents as well as the former Storrington District Recreation Committee. The park would support the adjacent new housing development and provide residents with an off-leash park. Currently, the community soccer field is being used as an illegal dog park.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	40,000	0	40,000	0	0	0	0
Total		0	40,000	0	40,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	40,000	0	40,000	0	0	0	0
Total		0	40,000	0	40,000	0	0	0	0

***Held for follow up information - Pending Council approval for release**

Project Information

 Project Name: **Centennial Park - Outdoor Rink**

Type of Project: Park

 Project Number: **22-42**

Basis for Activity: Growth Related

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Purchase the necessary equipment to create an outdoor rink on the Centennial Multipurpose Facility

Rationale: Supported by the 2021 RPLMP Community Consultation Report, draft recommendation from the RPLMP, the Rec & Leisure Facilities Committee, and 2022 budget survey results. Additional community requests have been submitted by residents and opportunities for safe natural body water rinks/skating is limited.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55290 - Contracted Services	Expenses / Expenditure	0	15,000	0	15,000	0	0	0	0
Total		0	15,000	0	15,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	15,000	0	15,000	0	0	0	0
Total		0	15,000	0	15,000	0	0	0	0

Cancelled - Deferred to 2023

Project Information

 Project Name: **Consulting Fee - User Fee & Facility Allocation Policy**

Type of Project: Plans/Studies

 Project Number: **22-43**

Basis for Activity: Growth Related

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Engage services of specialist to support the Township in developing user fees policy and facility allocation policy for both indoor and outdoor facilities.

Rationale: Supported by the Rec & Leisure Facilities Committee and draft recommendation from the RPLMP.

Inconsistency in levels of service provision at the facilities and user group fee structure.

A specialist on user fees policy development is recommended by the RPLMP consultants.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
55330 - Consultant	Expenses / Expenditure	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0
49651 - Reserve - Obligatory	Revenues / Funding Source	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0

Project Information

 Project Name: **Recreation Software**

Type of Project: Software & Support

 Project Number: **22-44**

Basis for Activity: Asset Renewal

Department: 8000 - Parks & Recreation

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Purchase of new cloud based recreation software for the management of online registration for swim and day camp programs along with the management of facility bookings.

Rationale: This software is a critical tool in the management of recreation programs and facilities booking. We have been informed in late 2021 by our current software provider that our existing software can no longer be used. A grant application has been submitted to fund this project however staff are requested budget funding approval to move ahead with the software if unsuccessful or if there are delays in grant announcements. The software is required live by April 2022.

Staff Contact: Tim Laprade (tlaprade)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80100 - Equipment	Expenses / Expenditure	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	25,000	0	25,000	0	0	0	0
Total		0	25,000	0	25,000	0	0	0	0



Capital Project Detail Sheet

Project Information

Project Name: **2 Ton Truck**

Type of Project: Heavy Weight

Project Number: **22-45**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: N/A

Description: Replacement of FT13-28 2 ton truck. This truck is used to pull the hotbox for pavement patching along with other paved and gravel road maintenance and repair functions.

Rationale: The engine has failed on unit FT13-28 – a 4-door Dodge 5500 series 4X4 service truck. The cost estimate for a new engine is approximately \$34,000; however, there is no warranty remaining, the unit is 8.5 years old and it is scheduled to be replaced in 2024. For these reasons, staff is recommending the replacement be advanced from 2024 to 2022.

Staff Contact: Brian Kirk (bkirk)

Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2022	2023	2024	2025	2026
80105 - Fleet	Expenses / Expenditure	0	120,000	0	120,000	0	0	0	0
Total		0	120,000	0	120,000	0	0	0	0
49650 - Reserve	Revenues / Funding Source	0	120,000	0	120,000	0	0	0	0
Total		0	120,000	0	120,000	0	0	0	0

***New**