



**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**

TIME: 6:30 PM,
DATE: Tuesday, October 4, 2016
PLACE: Council Chambers.

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session
 - a) Resolution - Move to Closed Session
 - b) Labour Negotiations - information to be distributed
 - c) Resolution - Move out of Closed Session
4. ***Recess - reconvene at 7:00 p.m. for Open Session
5. Public Meeting
 - a) Harrowsmith Community Improvement Plan 4 - 38
 - b) Application for Zoning By-law Amendment, Part Lot 2, Concession XVI, Bedford District 39 - 47
 - c) Application for Zoning By-law Amendment, Part Lot 9, Concession XIII- Bedford District 48 - 60
6. Approval of Minutes
 - a) Council Minutes of September 6, 2016 meeting 61 - 71
 - b) Committee of the Whole Minutes of September 13, 2016 meeting 72 - 74
 - c) Committee of the Whole Minutes of September 27, 2016 meeting 75 - 77
7. Business Arising from the Minutes
 - a) Wayne Orr, Chief Administrative Officer, re: Notice of Motion - Reclassification of Lands to Agriculture 78
 - b) Angela Maddocks, Executive Assistant, re: Notice of Motion - CFDC Funding 79
 - c) Wayne Orr, Chief Administrative Officer, re: Planning Services - Month to Month 80 - 86

d)	Rick Chesebrough, Fire Chief, re: Emergency Response Fee Increase	87
e)	Lindsay Mills, Planner, re: Illegal Special Event Concerts - Part Lot 13, Concession VII, Storrington	88 - 89
8.	<u>Reports Requiring Action</u>	
a)	Wayne Orr, Chief Administrative Officer, re: 100th Anniversary - International Association of Lions Clubs	90 - 92
b)	Angela Maddocks, Executive Assistant, re: Proclamation for Public Library Month	93 - 94
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9.	<u>Committee Meeting Minutes</u>	
a)	South Frontenac Recreation Committee meeting of June 20, 2016	96 - 98
b)	South Frontenac Recreation Committee meeting of August 22, 2016	99 - 101
c)	Storrington District Recreation Committee meeting of August 29, 2016	102 - 104
d)	Loughborough District Recreation Committee meeting of August 29, 2016	105 - 106
10.	<u>Reports for Information</u>	
a)	Accounts Payable and Payroll Listing	107 - 131
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c)	Tender PW 2016-24 - Two Trailer Mounted Steamers	133
d)	Angela Maddocks, Executive Assistant, re: Upcoming Meetings	134
11.	<u>By-Laws</u>	
a)	By-law 2016-61 - Rezone Concession XIII, Part Lot 9, Bedford District	135 - 136
12.	<u>Information Items - n/a</u>	
13.	<u>Notice of Motions</u>	
14.	<u>Announcements</u>	
15.	<u>Question of Clarity (from the public on outcome of agenda items)</u>	

16. Closed Session (if requested)

17. Confirmatory By-law

a) By-law 2016-62

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18. Adjournment

a) Resolution



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 28, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Public Meeting – Harrowsmith Community Improvement Plan

RECOMMENDATION:

THAT Council hold a public meeting in accordance with the Planning Act and to allow for public input on the Harrowsmith Community Improvement Plan.

BACKGROUND:

In December 2015, Council approved Harrowsmith as the next location for a Community Improvement Plan and directed staff to work with the County to formulate the details of the plan based on community input and subject to Council's approval.

In her presentation to Council on September 27, 2016, Anne Marie Young from the County of Frontenac reviewed the proposed Community Improvement Plan for Harrowsmith. The County has set aside \$70,000.00 in funding for this project that provides for various grants for both residential and commercial properties including free loans. The CIP would be implemented in conjunction with municipal investment such as intersection improvements with an overall objective of an improved physical appearance for Harrowsmith that may attract new investment and business attraction.

While funded by the County the day to day administration of the program is managed by Township staff.

Following feedback from the public meeting and direction from council, the final plan will be revised and brought forward for approval on October 18.

ATTACHMENTS:

Draft Harrowsmith Community Improvement Plan

Submitted by:

Wayne Orr, CAO

Prepared by:

Angela Maddocks
Executive Assistant

Harrowsmith Community Improvement Plan

SOUTH FRONTENAC
REID SHEPHERD/ANNE MARIE YOUNG

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1 SECTION 1 - BACKGROUND

1.1 PURPOSE

Community Improvement Plans (CIP) are one of the many sustainable community planning tools found in the *Planning Act*. They are intended to help communities set out the tools and strategies for improving the built, economic and social environment in designated areas within a municipality. These tools provide a means of planning and financing development activities that can assist in the use, reuse and restoration of lands, buildings and infrastructure.

A CIP is a document that identifies an area or areas of a municipality where, in the opinion of a Municipal Council, improvement is desirable because of age, dilapidation, overcrowding, faulty arrangement, unsuitability of buildings or for any other environmental, social or community economic development reason (Section 28 (1) of the *Planning Act*). For a municipality to have the ability to approve a CIP, it must have policies in its Official Plan that set out where, what, and how these plans should be used. The South Frontenac Official Plan contains policies that enable a CIP to be implemented in the community of Harrowsmith.

After a detailed evaluation process comparing several settlement areas within the County of Frontenac, the community of Harrowsmith was chosen for this CIP. This initiative follows a number of other successful plans put in place within the County of Frontenac including Verona, Sharbot Lake, Marysville and North Frontenac.

A CIP allows municipalities to provide incentives in the form of financial assistance to property owners in defined areas to overcome shortfalls and barriers to improvement of these areas. Normally, Section 106 of the *Municipal Act* prohibits municipalities from directly or indirectly assisting local businesses by giving or lending money. Having a CIP in place legally allows a municipality to financially assist businesses and property owners in making improvements to private properties.

A CIP also allows a municipality to acquire, rehabilitate and dispose of land and to provide grants and loans to owners and tenants, as well as to undertake infrastructure and public space improvements. CIPs are not a new tool and have been proven as an effective option for encouraging change and improvement using a focused approach that allows a municipality to be a partner with private sector property owners.



1.2 THE COMMUNITY VISION

As a guiding framework and basis for this CIP, a vision statement has been developed based on consultation processes which occurred throughout the planning process. Input from County and Township Council members and staff, business owners, home owners, and community organizations was integrated to create the vision statement. To reflect the objectives of the CIP, the visioning process originated from the central themes of *community safety, community appearance and amenities, and building condition improvement and land use*. The following vision statement integrates these themes and adopts the unique goals and objectives highlighted throughout the consultation processes:

“Harrowsmith will continue to build upon its strengths as an active and engaged community that has pride in its sense of community. As a group it values community safety, the importance of schools, recreation and businesses, active transportation and projecting welcoming image for travellers. The village will continue to provide the day-to-day needs of residents and visitors; improvements to the main North- South and East-West corridors will improve safety for pedestrians. Private property owners will be encouraged to maintain and improve the visual appearance of buildings and properties to support the development of a unique character for the community.”



1.3 PROJECT AREA INFORMATION

The *Planning Act* requires the designation of a community improvement project area through the Official Plan and a separate by-law. Both the Official Plan policies concerning CIPs and the designating by-law can be site-specific or include the entire municipality. Based on direction from Township Council, CIPs within the Township are to be limited to settlement areas in order to direct incentives where improvement will be most beneficial to the community as a whole. Accordingly, the planning area boundaries for the Harrowsmith CIP are consistent with the settlement area boundaries as established within the Official Plan (see Figure 1)

1.3.1 Transportation Networks

Harrowsmith is strategically located along a major north-south thoroughfare named Road 38. Road 38 passes north/south through the community and defines the main street, while Harrowsmith Road, Wilton Road and Colebrook Road all intersect Road 38 at a junction near the southern end of the community. This intersection has proven to be dangerous and difficult to navigate due to the number of roads converging, the topography and the high volume of traffic traveling along Road 38. The Township of South Frontenac will be undertaking a major construction project to

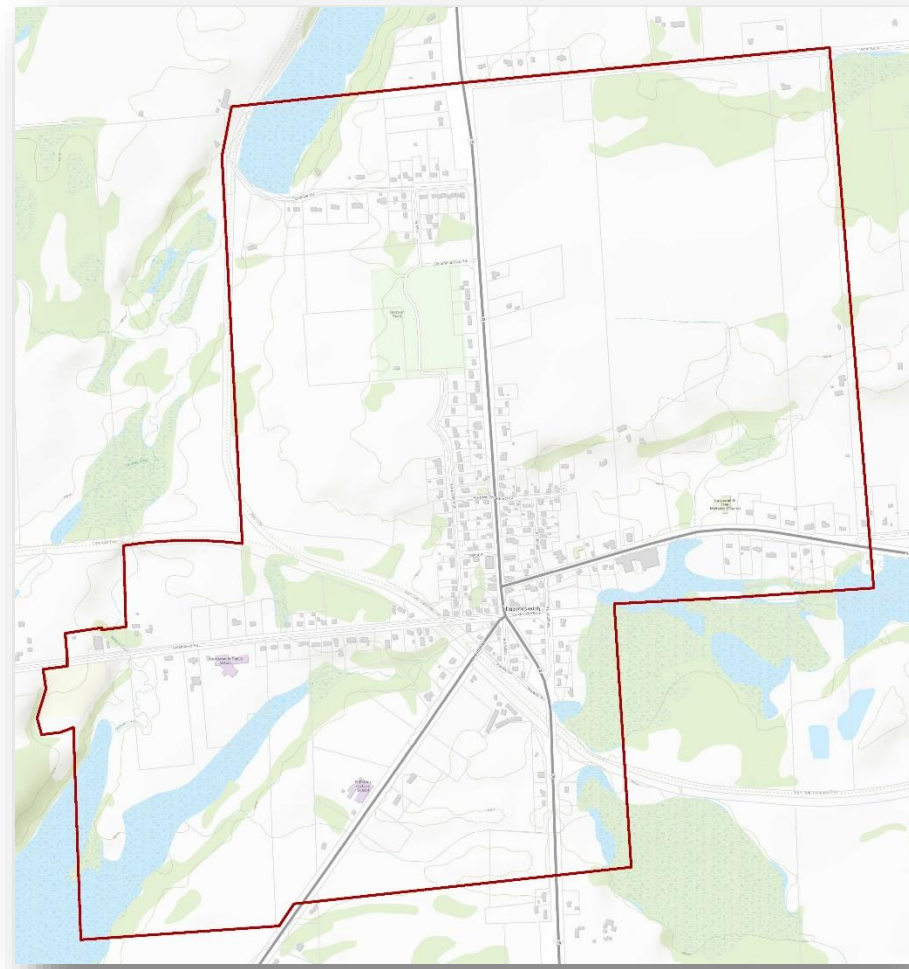


Figure 1: CIP Project Area



improve this area. Recommendations have included closing off multiple roads and the addition of a signalized intersection (see Figure 2).

Harrowsmith is also located close to the City of Kingston. Downtown Kingston is less than 30 minutes from Harrowsmith and many residents commute into the city for work. Meanwhile, the community occupies a strategic location as the first settlement community along Road 38 heading north from Highway 401. Many drivers heading north to other

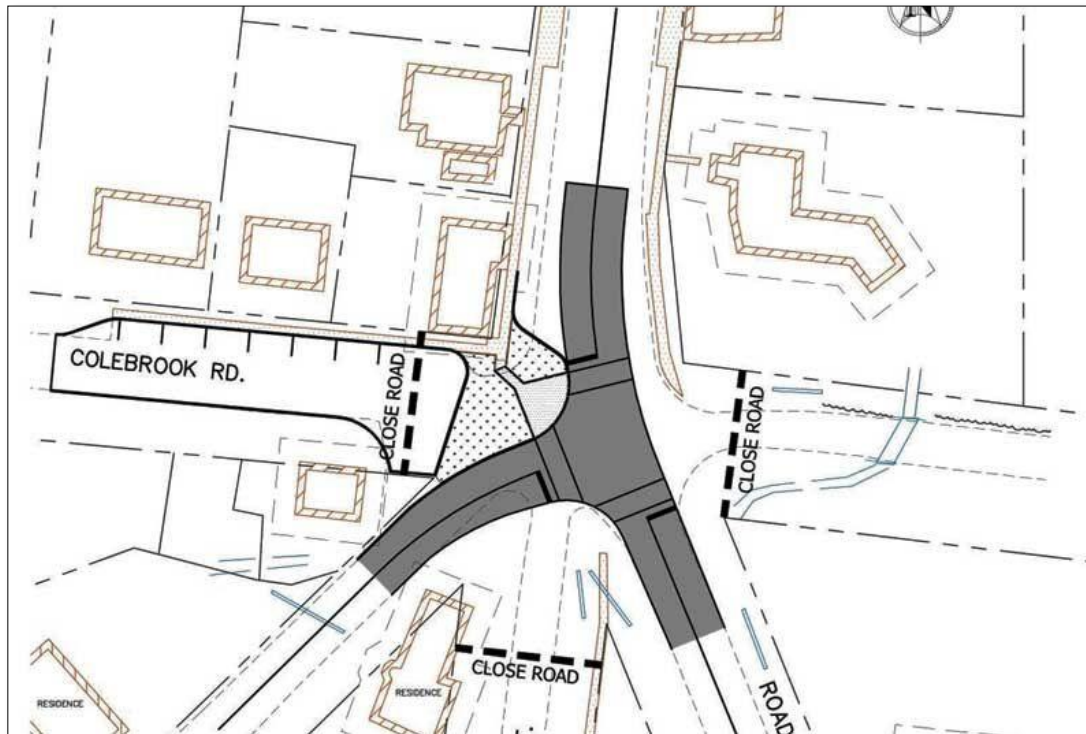


Figure 2: Recommended improvements to Road 38 intersection.

communities, cottages and businesses pass through Harrowsmith on their route. Gateway signs to the community currently read “Harrowsmith: Gateway to the Canadian Shield”.

1.3.2 Trails Junction

Harrowsmith has traditionally been a hub community due to its strategic location at the junction of two former rail lines: the Kingston and Pembroke (K&P) Railway and the Bay of Quinte Railway (BQR). Today, both former rail lines have been converted into recreational trails, with the Cataraqui Trail traveling through Harrowsmith on an east-west route from Strathcona to Smiths Falls, while the County-owned K&P Trail intersects in Harrowsmith on a north-south route from Kingston to Tichborne.



Sections of the former K&P line located north of Tichborne are currently undergoing development to expand the trail further north. Communities including Sharbot Lake (another trail crossroad) and eventually, Pembroke, will be connected by this trail. Further development of the trail networks and the strategic location of Harrowsmith at the junction of the two trails presents an opportunity for the community to capitalize on the growing use of these trails by users including hikers, cyclists, ATV riders, snowmobilers, horseback riders and more.

1.3.3 Land Use

Harrowsmith is an established settlement area consisting primarily of residential uses, with some commercial, institutional and municipal uses interspersed throughout the community. Road 38 passes north/south through the village and defines the main street area.

The majority of the commercial outlets within the community front onto Road 38, scattered with some single detached residential dwellings and institutional buildings. A number of highly-visible vacant commercial buildings are evident along Road 38, focused around the main intersection at Harrowsmith Road. Some independent businesses also operate in this area as well, providing services, retail and a take-out restaurant.

North of the traditional main street area, a new plaza development along the east side of Road 38 features a number of small businesses offering sales, services and foods.

An abandoned industrial site which once was occupied by a cheese factory is located on Harrowsmith Road and has been recently rezoned for commercial use.

1.3.4 Community

The people of Harrowsmith see their community as a desirable place to live and work. It is a place for young families to locate who desire to bring up their families in a rural environment. Clubs in Harrowsmith are well-established. The Harrowsmith Social & Athletic Club (S&A) serves the community for recreational programs and events through-out the year. The S&A facility hosts a Canadian Black Belt Centre and is also available for rent for other meetings and social events.

The Golden Links Hall is available for rent and can accommodate large functions. Centennial Park is a focal point for baseball, soccer and festivals and events.



There are two elementary schools located near the village: Harrowsmith Public School and Saint Patrick Catholic School.

1.4 BACKGROUND

As a preliminary stage of the CIP process, existing settlement areas within the County of Frontenac were evaluated in terms of their appropriateness to implement a CIP. The intent of this initial CIP phase was to select one community that would act as a pilot project for the County. Verona, located just north of Harrowsmith, was selected as the pilot community. Subsequent CIPs for other areas have since benefitted from the successes and knowledge gained from this initial pilot project.

Criteria have been developed to evaluate each community's appropriateness for CIP implementation including:

1. Having existing Official Plan policies in place which would support the development of a CIP. The intent of this criterion was to reduce the policy amendments required and associated time frames to implement the CIP.
2. An established land use pattern reflecting a defined commercial core area which would allow for the most likely uptake of CIP programs.
3. A community of sufficient size both in terms of population and existing businesses. A community of appropriate size would be more likely to access program funding.
4. Existing public amenities including recreation facilities, open spaces, and community events as the existence of these features encourages development of private business opportunities and improvements.
5. Support from the existing business community which was assessed through communication with local business owners.

Based on a review of the defined settlement areas within the County of Frontenac, the community of Harrowsmith was determined to become the recipient of the next Community Improvement Plan.



1.5 PUBLIC/COMMUNITY BENEFIT

The County of Frontenac has implemented an Integrated Community Sustainability Plan (ICSP) which seeks to ensure future growth and development of the County occurs in a sustainable manner respecting the natural environment while ensuring economic and social prosperity. The ICSP includes action items to pursue a sustainable future, of which one of the recommendations is to develop CIPs to promote revitalization within the County. As a tool to achieve sustainability objectives, municipalities can utilize CIPs to provide funding to stimulate improvement of privately owned properties. As an initial implementation phase of the ICSP objective, the County is using this current CIP process to establish a framework for promoting economic stimulation and regeneration across the County.

At the local level, the County CIP program is intended to achieve improvements of privately-owned properties in established communities. On a broader scale, the cumulative impacts of improvement across the County will provide benefits to local residents and visitors alike. The CIP program coupled with municipal capital improvements across the County allow for overall improvement within the region and assist in achieving sustainability objectives.

1.6 PUBLIC ENGAGEMENT

The Harrowsmith Community Improvement Plan has been developed in consultation with the local community. Input from residents, business owners and community groups has helped shape the objectives of the community.

In order to ensure the CIP was developed in a manner that responds to and reflects the needs of the community, a consultation program was implemented that sought input from the broadest spectrum of stakeholders. Township and County and Township elected officials and staff, home owners, business owners, and community organization representatives were invited to attend two consultation sessions to provide input to direct the development of the CIP. The sessions allowed participants to identify areas of the community requiring improvement and where efforts should be focused. Feedback was received from the participants regarding the existing character of the community and what features should be promoted and encouraged through the CIP. A statutory public meeting will be held in accordance with the *Planning Act* to present the recommended draft CIP and the associated Official Plan Amendment and implementing by-law to the Township Council.

A summary of the feedback from the consultation processes can be found in Appendix A.



1.6.1 Summary of Suggestions

Based on this review of the feedback received from the consultation programming, the following summary comments are provided with respect to the aspects of the community that are seen as strengths which should be promoted and encouraged within Harrowsmith:

- a. The residents of Harrowsmith value the recreational opportunities the natural environment provides including Centennial Park and local walking trails.
- b. Residents of Harrowsmith are actively engaged in community life and continue to promote its development through a number of community/cultural events.
- c. Harrowsmith provides a moderate range of goods and service retailing meeting some day-to-day needs of residents.
- d. In association with the mix of commercial outlets, the presence of two elementary school and religious institutions contributes to the development of a complete community.

The results of the consultation program provide the following summary comments as areas/characteristics of the community the CIP should seek to improve:

- a. The main street area is occupied by some residential buildings that are unappealing as a result of their unkempt appearance and lack of general maintenance. The appearance of these buildings should be improved to enhance the appearance of the main street area as a gateway to the community.
- b. The commercial character of the main street area should be expanded and promoted.
- c. Improvements to the streetscape should address aesthetics and safety concerns. Improvements could include the provision of street furnishings, traffic calming measures, streetlights, landscaping, garbage receptacles, and signage.
- d. Beautification of village should present a consistent theme which would highlight the community and contribute to the development of a unique character.
- e. Municipal investment in safe pathways, connections to trails, schools and the park and incorporate benches, bike racks and garbage receptacles.



- f. Youth oriented facilities should be developed which could include a day care and recreational facilities.

The consultation programming sought to provide participants with an opportunity to identify the specific locations where improvement is required to address the issues they had previously identified. Based on the feedback, the participants felt the community improvement programming should be focused within the two main corridors areas in defining the Community Improvement Project Area. In doing so, incentives for Harrowsmith will be focused largely on the improvement of the settlement area to provide the most benefit to the community and the Township as a whole.

2 SECTION 2 – LEGISLATIVE CONTEXT

Community improvement planning is intended to provide opportunities for municipalities to contribute financial incentives to private development projects which provide broader community benefits. The Provincial Policy Statement, *Municipal Act*, and *Planning Act* include provisions that work together to enable municipalities to direct financial incentives towards specific improvement projects. The following provides a review of the policy framework and enabling legislation for the allocation of municipal funds to support and encourage private community improvement projects.

2.1 PROVINCIAL POLICY STATEMENT, 2014

The Provincial Policy Statement (PPS) provides policy direction on matters of public interest related to land use and development. It attempts to strike a balance between the Province's economic, social and environmental interests. In terms of the development of the CIP for North Frontenac, the PPS provides the following direction:

Healthy, integrated and viable rural areas should be supported by: a) building upon rural character, and leveraging rural amenities and assets; b) promoting regeneration, including the redevelopment of brownfield sites; and f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources; (Section 1.1.4.1)

Recreational, tourism and other economic opportunities should be promoted. (Section 1.1.5.3)



Planning authorities shall promote economic development and competitiveness by providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses; (Section 1.3.1 b)

Based on these policies, the development of this CIP which seeks to enhance the quality and appearance of North Frontenac and provide new business opportunities is consistent with directions established within the PPS.

2.2 MUNICIPAL ACT

The *Municipal Act* provides rules to regulate the provision of financial or other similar incentives to private business operations, a practice known as 'bonusing'. The purpose of the regulation is to ensure public finances are accounted for and distributed in a transparent manner. Section 106 of the *Municipal Act* prohibits municipalities from assisting "...directly or indirectly any manufacturing business other industrial or commercial enterprise through the granting of bonuses for that purpose" (Section 106(1)).

Such prohibited actions include:

1. Giving or lending any property of the municipality, including money;
2. Guaranteeing borrowing;
3. Leasing or selling any property of the municipality at below fair market value; or
4. Giving a total or partial exemption from any levy, charge or fee.

The *Municipal Act* S. 106 (3) does provide exceptions to these regulations and allows municipalities to make grants and loans for the purposes of carrying out a CIP that has come into effect in accordance with S. 28 (6), (7) and (7.2) of the *Planning Act*. Exceptions are also provided under S. 365.1 of the *Municipal Act*, permitting municipalities to offer tax relief to properties for which a phase two environmental site assessment has been conducted, and which is located within a CIP. The rationale for this form of tax relief is that an improved property will lead to an increased tax assessment in turn providing future increased tax revenue while at the same time remediating and/or redeveloping deteriorated sites.



2.3 PLANNING ACT

Section 28 of the *Planning Act* provides the enabling legislation for a municipality to implement a Community Improvement Plan. Community improvement is defined as “the planning or replanning, design or redesign, resubdivision, clearance, development or redevelopment, reconstruction and rehabilitation, or any of them, of a community improvement project area, and the provision of such residential, commercial, industrial, public, recreational, institutional, religious, charitable, or other uses, buildings, works improvements or facilities, or spaces therefore, as may be appropriate or necessary” (Section 28 (1)).

In order to create a Community Improvement Plan and allocate funds accordingly, a municipality must identify a community improvement project area which is defined as “a municipality or an area within a municipality, the community improvement of which in the opinion of the Council is desirable because of age, dilapidation, overcrowding, faulty arrangement, unsuitability of buildings or for any other environmental, social or community economic development reason” (Section 28 (1)).

Once a community improvement project area is defined in the Official Plan and through a by-law, a municipality may prepare and implement a Community Improvement Plan. Through the *Planning Act* a municipality may:

1. Acquire, grade, clear, hold or otherwise prepare the land for community improvement (Section 28(3));
2. Construct, repair, rehabilitate or improve buildings on land acquired or held by it in conformity with the CIP (Section 28(6a));
3. Sell, lease or otherwise dispose of any land acquired or held by it in the community improvement project area to any person or governmental authority for use in conformity with the CIP (Section 28(6b)); and
4. Make grants, in conformity with the CIP, to registered owners, assessed owners and tenants of lands and buildings.

Section 28 (7.1) identifies costs eligible for CIP financing including: “costs related to the environmental site assessment, environmental remediation, development, redevelopment, construction and reconstruction of lands and buildings for rehabilitation purposes or for the provision of energy efficient uses, buildings, structures, works, improvements or facilities.”

Section 69 (1) and (2) of the *Planning Act* allow a municipality to establish a tariff of fees for the processing of planning matters, which are intended to meet the anticipated cost of processing planning applications. This section also permits a



municipality to waive or reduce these fees if it is satisfied that it would be “unreasonable to require payment”. This provision can be incorporated into a CIP as an incentive program to encourage economic growth.

2.4 COUNTY OF FRONTENAC INTEGRATED COMMUNITY SUSTAINABILITY PLAN (ICSP)

The County of Frontenac's Integrated Community Sustainability Plan (ICSP) was approved in 2009. Two primary documents make up the ICSP, “Directions for our Future” and “Sustainable Actions”. Directions for Our Future documents a County-wide vision towards a sustainable future in Frontenac County while the purpose of the Sustainable Actions component of the ICSP is to ensure ongoing implementation of the Plan through projects, policies and actions that support sustainability. The Plan provides vision for thirteen focus areas, of which community improvement planning touches on Land Use Planning, Economic Development and Infrastructure. As a result, the Plan recommends the development of a Community Improvement Plan pilot project.

The Plan has recognized Community Improvement Plans as an important priority throughout its annual versions. The approach is to be coordinated, with the County acting as a facilitator to ensure consistency between this CIP and future plans for other local areas.

The ICSP requires responsible and proactive decision making. The North Frontenac CIP process will utilize the direction of the ICSP to develop a plan that emphasizes both the Council of the Township of North Frontenac and the community's desired approach and direction.

2.5 TOWNSHIP OF SOUTH FRONTENAC OFFICIAL PLAN, 2003

The Official Plan for the Township of South Frontenac is intended to provide direction for future decision making to guide the growth and development of the community with regard given to social, economic, and environmental issues. The Plan seeks to support and encourage development that is efficiently serviced with municipal infrastructure while promoting convenience, health, and economic viability for residents.

The Official Plan includes polices to promote community revitalization and redevelopment. Section 4 establishes high level goals and objectives that are implemented through more detailed land use designations and general policies.



- a. “To provide adequate and up-to-date physical and community services especially in built-up areas. Such services may include paving, street lighting, storm-water drainage as well as libraries, community meeting spaces, recreation parks, etc.”
- b. “To attempt to resolve any problem resulting from existing incompatible land uses in the developed communities, and to ensure that buildings and properties are maintained to an acceptable standard. “

The implementation of a CIP often occurs in concert with municipal investment in physical capital projects including projects that improve the aesthetic and functionality of the streetscape or improvement of services. The Harrowsmith CIP is intended to provide financial incentives to encourage and assist private property owners, including commercial and residential uses, to restore, renovate, or rehabilitate the existing building stock to improve the appearance and quality of the community.

Section 6 of the Official Plan provides general policies that apply to all areas of the Township. Section 6.18 recognizes the importance of revitalizing the settlement areas. This recognition includes the potential need for future upgrades such as physical infrastructure, building improvements, recreation facilities and/or the arrangement of existing land uses including the remediation of brownfields. All areas in the Township that are designated as ‘Settlement Areas’ are also identified as ‘Community Improvement Areas’. The policies provide criteria for developing Community Improvement Plans and they specify objectives and implementation requirements. The policies allow the provision of financial assistance for improvements in accordance with the *Planning Act*.

3 SECTION 3 – COMMUNITY IMPROVEMENT PLAN PROGRAMMING

3.1 GOALS AND OBJECTIVES

The goals and objectives for the Harrowsmith CIP were developed through consultation processes held over the course of the project. Based on the consultation sessions, three broad goals were developed: community safety; community



appearance and amenities; and, building condition improvement and land use. Within these goals, specific objectives were developed and are highlighted in the following table:

Goals	Objectives
To encourage safety in the community	<ul style="list-style-type: none">- The lower speed limit will be introduced earlier on the approach to the perimeter of the village.- Walkways, pathways and trails will be fitted with lights in areas that will ensure safe conditions to promote active transportation.- Parking is safe and readily available.
To create aesthetically pleasing core areas that promote business and resident growth	<ul style="list-style-type: none">- Signage will be provided identifying the gateways to the community and local amenities.- The main street area will highlight and provide a visual connection to the trails.- Private properties in the village area will be visually attractive and maintained to a satisfactory level.- A diverse mix of businesses will contribute to an animated streetscape and promote the local economy.- The post office boxes are once again located in the main core of the village - The scale of development will remain appropriate for the village.
To improve building condition and land use	<ul style="list-style-type: none">- Harrowsmith will continue to include a mix of uses that attracts residents and visitors to the village and its amenities.- Vacant and underutilized properties (old cheese factory site) are top priorities for redevelopment into



Goals	Objectives
	compatible commercial, institutional and residential uses. - Buildings are visually attractive and accessible. - Where appropriate, properties will be intensified with a mix of uses such as upper floor residential units.

3.2 FINANCIAL PROGRAMS

3.2.1 General Program Requirements

All of the financial incentive programs contained within this CIP are subject to general program requirements as well as the individual requirements of each selected program. The following general conditions guide the administrative implementation of the CIP:

- a. An application for any financial incentive program contained in the CIP must be submitted to the Township of South Frontenac prior to the commencement of any works to which the financial incentive program will apply and prior to application for building permit;
- b. If the applicant is not the owner of the property, the applicant must provide written consent from the owner of the property to make the application;
- c. An application for any financial incentive program contained in the CIP must include plans, estimates, contracts, reports and other details as required by the Township to satisfy the program overseers with respect to costs of the project and must conform to the CIP as well as all municipal by-laws, policies, procedures, standards and guidelines, including applicable Official Plan and Zoning By-law requirements and approvals;
- d. Review and evaluation of an application and supporting materials against program eligibility requirements will be done by staff, who will then make a recommendation to the Township CAO for approval. The application is subject to



approval by Township CAO. Further, if the applicant is concerned with the decision of the approval authority, the applicant will be afforded an opportunity to appeal the decision to Council;

- e. As a condition of application approval, the applicant may be required to enter into a loan or grant agreement with the Township. This agreement will specify the terms, duration and default provisions of the incentive to be provided;
- f. Where other sources of government and/or non-profit organization funding (Federal, Provincial, etc) that can be applied against the eligible costs are anticipated or have been secured, these must be declared as part of the application. Accordingly, the loan/grant may be reduced on a pro-rated basis;
- g. Reimbursement will require original receipts.
- h. The Township reserves the right to audit the cost of any and all works that have been approved under any of the financial incentive programs, at the expense of the applicant;
- i. The Township is not responsible for any costs incurred by an applicant in relation to any of the programs, including without limitation, costs incurred in anticipation of a grant and/or loan;
- j. If the applicant is in default of any of the general or program specific requirements (i.e. outstanding property tax payments), or any other requirements of the Township, the program overseers may delay, reduce or cancel the approved grant and/or loan, and require repayment of the approved grant and/or loan;
- k. The Township may discontinue any of the programs contained in the CIP at any time, but applicants with approved grants and/or loans will still receive said grant and/or loan, subject to meeting the general and program specific requirements, and applicants with approved loans will still be required to repay their loans in full;
- l. Township staff, officials, and/or agents of the Township may inspect any property that is the subject of an application for any of the financial incentive programs offered by the Township;
- m. Eligible applicants can apply for any two of the following incentive programs: Façade Improvement Program, Commercial Building Improvement Grant, Accessibility Enhancements or Residential Conversion Grant in an amount not to exceed 3000 for residences and 4000 for business. Of the four noted programs, funds provided are not to be used to pay for the same eligible cost. In addition, an applicant can also apply for the Community Improvement Loan



Program to a maximum of \$7500 and for a one time grant of \$2000 as part of the relief provided for in the Municipal Fees Grant Program. Also, the total of all grants and loans provided in respect of the subject property for which an applicant is making application under the programs contained in the CIP shall not exceed the eligible cost of the improvements to that property;

- n. None of the financial incentive programs will be offered retroactively to improvement projects occurring prior to the implementation of this CIP; and
- o. Eligible properties that are in tax arrears shall pay all taxes owing prior to the disbursement of any grants or loan funding.

3.2.2 Incentive Programs

The financial incentive programs described in this section have been included to specifically target revitalization and rehabilitation efforts appropriate for Harrowsmith. These incentive programs can be used individually or in combination by the landowner/applicant, with certain restrictions on the maximum amount of funding available. For each of the possible funding programs, a rationale is established for their inclusion in the CIP. It is important to note that these municipal financial incentive programs could be augmented with other federal, provincial, municipal and private sector financial tools and programs. The total budget for this Community Improvement Plan is \$70,000 contributed from the County of Frontenac along with the anticipation of \$10,000 per year for the next three years from the Township. Funds will be available for the duration of four years from the approval of the program and will be dedicated to both the incentive programs listed as well as municipally initiated projects.

1. Façade Improvement Program

Purpose: The character and quality of the village is partially reflected in the aesthetic appeal of the main street areas and the buildings which front onto prominent streets. A Façade Improvement Program is intended to improve the appearance of commercial and residential buildings in order to improve the overall aesthetics and character of the community. The format of such a program would consist of a grant for a portion of the defined eligible costs. Eligible improvements could include restoration of brick and cladding work, replacement of architectural details (cornices, eaves, etc.), window and door repair, façade chemical cleaning, entranceway modifications, lighting, sign improvements etc.



Description: A onetime grant of 50% to a maximum of \$2,000 for residential or \$3,500 for commercial of eligible project costs in order to improve exterior building features. Residential projects must front onto Road 38, Harrowsmith Road or Colebrooke Road. Commercial projects must be for properties zoned commercial.

Requirements: The following renovation/restoration projects will be considered to be eligible projects under this program:

- a. repair or replacement of exterior facades including cladding materials, windows, and doors;
- b. repair or repointing of façade masonry and brickwork;
- c. installation, repair or replacement of architectural details and features;
- d. installation, repair or replacement of awnings or canopies;
- e. façade restoration, including painting and cleaning;
- f. installation or repair of signage;
- g. installation of lighting;
- h. installation of landscaping;
- i. professional design services required to complete eligible work; and
- j. other similar improvement projects may be approved that demonstrate improvement to the quality of the property.

Grants are provided once the work has been completed in accordance with the agreement with the Township.

2. Commercial Building Improvement Grant

Purpose: To a large degree commercial building defines the village area streetscape. The quality of the commercial component of the street plays an important role in establishing the character of the area. The Commercial Building Improvement Grant program seeks to restore the existing building stock and relates to projects that are beyond basic Façade Improvement and are focused inside the commercial unit.



Description: A onetime grant of 50% to a maximum of \$3,500 of eligible project costs for projects that improve the commercial building stock within the CIP area. The intent of this program is complement the Façade Improvement Program noted above but specifically tailored to businesses.

Requirements: Eligible projects can include projects that improve the quality of the commercial building stock within the CIP area.

3. Accessibility Enhancements

Purpose: The purpose of the Accessibility for Ontarians with Disabilities Act, 2005 is to achieve accessibility for people with disabilities to services, facilities, employment, and buildings. The historic development of communities and buildings did not necessarily recognize the importance of accessible design as we consider it today. CIP funding is available to encourage commercial property owners to retrofit entranceways and other access points to ensure facilities and commercial outlets are accessible to all members of the community.

Description: A onetime grant of 50% to a maximum of \$3,500 of eligible project costs in order to improve accessibility for commercial properties.

Requirements: Eligible projects must demonstrate to the degree possible conformity with the Ontario Building Code with respect to accessible design. Grants are provided once the work has been completed in accordance with the agreement with the Township.

4. Community Improvement Loan Program

Purpose: In addition to the grant programs, the Community Improvement Loan Program provides preferential financing for eligible projects. Eligible project are those project approved under the prior noted Grant Programs but excludes the Municipal Fees Grant Program.

Description: An interest free loan to a maximum of \$7,500 amortized over five years is available to assist property owners in addition to the grant programs. Loan financing will be made available upon project approval by the Township CAO.



Requirement: All eligible projects receiving grant funding are eligible to access the loan program.

5. Municipal Fees Rebate Program

In order to encourage development and rehabilitation of the existing building stock, the Municipal Fees Grant Program is intended to reduce the costs of development and/or rehabilitation that contribute to the quality of the community.

Description: A onetime grant equal to the total application costs or \$2000, whichever is the lesser. Application fees must be for improvement projects for commercial or residential properties fronting onto Road 38, Harrowsmith Road or Colebrooke Road.

Requirements: Eligible municipal application fees include:

- a. Official Plan Amendments;
- b. Zoning By-Law Amendments;
- c. Committee of Adjustment applications;
- d. Site Plan Approval;
- e. Demolition Permits; and
- f. Building Permits.

Under this program, all fees are paid upfront by the applicant. Grants are provided once the work has been completed in accordance with the agreement with the Township.

3.2.3 Other Economic Development Programs

The Frontenac Community Futures Development Corporation (FCFDC) is a non-profit organization funded by the Federal Government that provides a variety of programs and services to support community economic development and small business growth. The Frontenac FCFDC's Access to Capital Program provides interest free loans for the development of vacant or under-utilized commercial properties, façade improvements and for the purchase and installation of



renewable energy where the energy is used for the operation of the business; subject to available funds. The Frontenac FCFDC will be delivering the Eastern Ontario Development Program should it be renewed by the federal government and businesses and non-profit organizations are encouraged to check the FCFDC's website for updates. For more information on the Frontenac FCFDC and the services they offer, please visit www.frontenaccfdc.com.

Other external funding sources may also be available from time to time to assist with community improvement.

3.3 PROGRAM IMPLEMENTATION

Prior to submitting an application under Section 3.2.2, all applicants will be required to have a pre-application consultation meeting with Township staff to evaluate the project's eligibility to access the financial programs. At this meeting the applicant should present the details of the work to be completed, an estimate of the associated costs to complete the work, a timeline for completion, and plans or drawings illustrating the details of the project. Subsequent to the meeting Township staff will provide comments with respect to whether the project (or which components of the work) meets the objectives of the CIP and which incentive programs could be accessed. If a project is determined to be eligible, an application will be accepted by Township staff. It should be noted that acceptance of the application does not necessarily mean program approval.

Application submission materials will generally include a detailed work plan and estimated costs to complete the eligible work. However, at the discretion of Township staff, additional submission materials may be required to assist in the review of the application. Applications that are determined to meet the objectives of the CIP will be recommended for approval by Township staff. A recommending report will be prepared by Township staff and submitted to the CAO for review and consideration. Upon approval an agreement will be enacted between the Township and the applicant outlining the nature of the works to be completed and the details of the financial incentive and timeframe. Generally the payments of grants will occur once the work has been completed as outlined in the agreement to the satisfaction of Township staff. Figure 3 illustrates the administrative steps involved in accessing the CIP program.

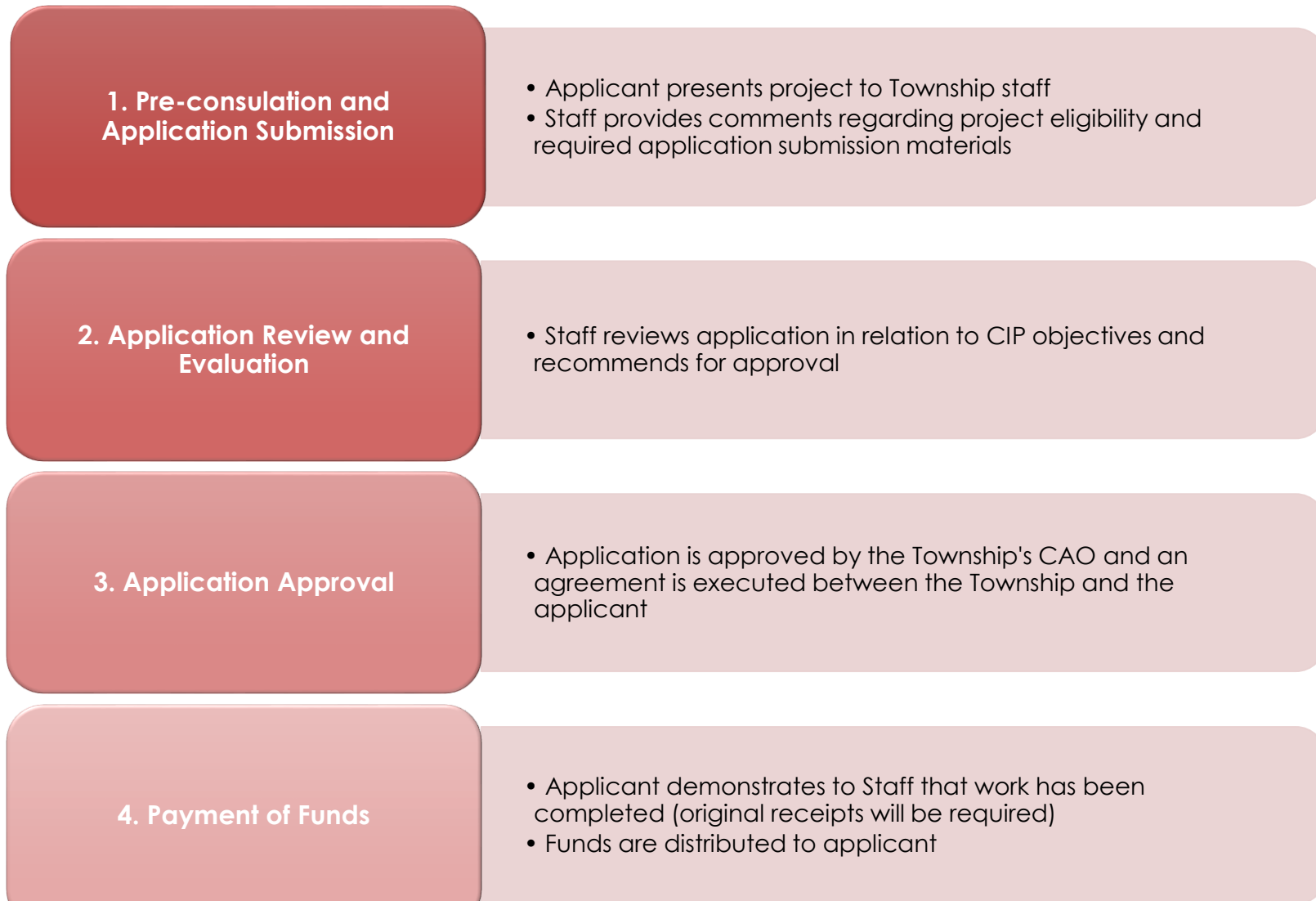


Figure 3: Community Improvement Plan Administrative Process



3.4 MUNICIPALLY INITIATED PROJECTS

Capital works improvements will see the improvement of the Harrowsmith intersection as part of the Township's capital budget.

Over time more projects will be considered to compliment the private investment in the village as budget permits. These projects could include:

- a. Signage improvements, to help identify the gateways to the community and local amenities.
- b. Utilize signage to assist with the provision of a visual connection to the K&P Trail and Centennial Park.
- c. Ensure the ongoing trail improvements are linked and appropriately signed to the main street area.
- d. Provide street furniture and street lighting
- e. Reduce speed limit
- f. The provision of additional public parking
- g. The provision of courtesy crosswalks

Although many of these initiatives can be fulfilled with little or no cost they will be subject to the availability of funds. Applications should be made to other alternately available funds to assist with the implementation of larger projects.

3.5 AMENDMENTS TO THE CIP

As the CIP is implemented, the Plan may be refined to best achieve the objectives of the Plan. The individual financial incentive programs contained within this CIP can be altered at any time by Council without amendment to the Plan. An expansion of the CIP area or an increase to the value of the financial programs would require amendment of the Plan in accordance with Section 28 of the *Planning Act*.

3.6 MARKETING THE CIP

The successful implementation of the CIP depends on the ability of the initiatives and funding opportunities to be effectively communicated to property owners, business owners, and community organizations. The Township and County will work together to ensure the success of the plan.



3.7 MONITORING THE PLAN

This CIP is intended to provide a proactive approach to the revitalization of the village of Harrowsmith's main street area. As such the success of the program will be measured by the adoption of the programs by private property owners. In order to best meet the needs of potential program participants, the CIP is a flexible document responding to the needs of the participants and changing market conditions. Accordingly, a monitoring program is essential to receive feedback and refine elements of the Plan that would best achieve the objectives of the CIP. The following list provides qualitative and quantitative measures the Township should track to monitor the effectiveness of the program and provide a basis for future amendments.

- a. Monitor the number of approved applications by financial program type.
- b. Monitor the number of unsuccessful applications and determine the reason for project ineligibility.
- c. Monitor the total value of funding allocated by financial program type.
- d. Monitor the additional square footage of commercial spaces created through the programs.
- e. Monitor the improvement of the visual appearance of the community as result of projects accessing the funding programs.
- f. Encourage program participants to submit comments based on their experiences accessing program funding.
- g. Annually report on the success of the Plan.

Based on information from these monitoring procedures, required revisions to the CIP may become evident over time. Refinements to the Plan can occur without amendment to the Plan.

3.8 CONCLUSION

This CIP is a comprehensive framework specifically designed for the community of Harrowsmith to improve and provide economic and visual improvements to the village. This plan reflects the vision of Council and the community for the community improvement project area. The Plan establishes revitalization goals and priorities for action. Along with



Harrowsmith – Community Improvement Plan
September, 2016

Township initiated project, it is anticipated that this Plan will provide a tool to stimulate private investment in revitalization efforts.

The approval of this Plan will provide the legislative basis and context for this comprehensive set of programs.

This project was made possible through funding provided by the County of Frontenac as part of Directions for Our Future.



4 SECTION 4 – APPENDICES

4.1 APPENDIX A – COMMUNITY INPUT FROM CONSULTATIONS

The following themes reflect the input provided by the participants who attended consultation sessions:

4.1.1 What do you like most about Harrowsmith?

- The people (x3)
- Growth of younger families
- Sense of community, tight-knit (x3)
- Friendly
- Rural (x2)
- Rich history (x2)
- Schools are good (x3)
- Parks (x3)
- K&P and Cataraqui Trails (x3)
- Service clubs/halls are an asset (x2)
 - S&A and Golden Links
- Good events
 - Parades and Canada Day
- Shops here are great
 - Gilmour's meats
 - Pizza Place
- Huge potential (x3)
 - Products and services (cheese factory, food services, light industry, clean manufacturing)
 - Possible for child care business



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- A lot of developable land in good condition
- Neighbouring areas can come to the township for work
- On or near main transportation routes (x3)
 - (Rd. 38 and 401)
- Close to Kingston and other communities (x2)
- Cheap land (x2)

4.1.2 What needs improvement in Harrowsmith?

- Needs more businesses (x3)
- More restaurants (x3)
- More light industry and manufacturing
- More economic activity in the main core of the village
- Fill the vacant properties
- Needs investment
- Use the land for development
- Clean up the old cheese factory site
- The community looks “old”, buildings are in need of repair
- People need to buy local and be encouraged to buy local
- Better transportation services (x2)
- More government services (x2)
 - Eg. Provincial offices
- Child care (x3)
- Affordable housing
- Seniors housing
- There is nothing here
- More community activities (x2)
- Exercise classes, lunches, social gatherings, etc.
- Water and sewer infrastructure to accommodate businesses
- Add colour, banners, flower pots, planters on streets



- Increased community involvement through events and volunteering
- Improve access to daily destinations
- Groceries
- Coffee shops
- Pavilion at the trail head (x2)
- Hold the farmers market on a better day and time
- Better community gathering places

4.1.3 What is your vision of Harrowsmith in 5 or 10 years?

- Revitalized like Picton, Westport or Napanee
- More businesses (x3)
- Restaurants (x3)
- Nothing new unless funding is allocated
- A variety of services
- Attractive village main street
- Skate park for older kids at the park
- Outdoor ice rink
- Repurposed cheese factory site
- K&P Trail connection to the park
- Seniors home in the village
- Child care centre
- Coffee shop
- Wine and beer store
- Ice cream shop, places to go after sports games at the park
- Painted buildings, hanging flower pots
- Improved health, biking on the trail
- Bike repair shop
- Fixed up buildings along 38



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- More support for community clubs
- Stream restoration of Wilton Creek on Colebrook Road- bring back trout
- Equestrian community, accessible to horses (x2)
- Drawing on Hartington
- Major attraction at Centennial Park
- Festivals and markets
- Well-developed trail head
- Safe, accessible walking routes to village destinations

4.1.4 What kind of incentive programs would be best for Harrowsmith?

- Façade improvements (x5)
- New business incentives/start-up funding (x4)
- Affordable housing for seniors (x3)
- Municipal investment in safe pathways, routes to destinations (x2)
- Beautification of village (x2)
- Benches, bike racks, connections to trails (x2)
- Municipal investment
- County investment in social programs for older adults
- Pavilion at the trail head
- Skating area and pool at old cheese factory site
- Financial incentives to start businesses throughout the whole community
- Funding to improve residential properties

4.1.5 What kind of projects should the township work on?

- Accessible walking and cycling infrastructure
- Parks and recreation facilities for youth
- Design guidelines for new commercial developments to include active transportation
- Safe routes to schools and community destinations



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- Social/community centre
- Look for businesses to invest in the community
- Lower the cost of land
- Raise the profile of Harrowsmith
- More community events
- Promote the parks and trails
- Improve accessibility for clubs and local businesses
- Illumination of 38 and Centennial Park Rd.
- Fill in the gaps in the sidewalks, include curbs and paving
- Fix the decorative sign on 38 near Centennial Park- it blocks vision
- Connection between the trail and Centennial Park
- Trail pavilion/centre
- Complete the Environmental Assessment on the cheese factory site to make it more attractive to developers
- Deal with derelict buildings (x2)
- Put in turning lane at Wilton and 38

4.1.6 Where should the plan apply?

- Throughout the whole community (x2)
- Expand it to include the cemetery
- Include the Golden Links Hall (x2)
- Peters Rd to the East
- Harrowsmith Rental to the South
- North side of Alton Rd to the North
- Draw boundaries according to incentives
 - Centennial park + 38 corridor: façade improvements
 - Focus on Wilton and 38 intersection and dilapidated buildings there
- Mostly Main St

PLANNING REPORT PUBLIC MEETING

**Township of South Frontenac
Prepared for Council
Agenda Date: October 4, 2016**

**Planning Department
File No. Z-16/15**

Date of Report: September 29, 2016

**Subject: Review of Application for Zoning By-law Amendment,
Part of Lot 2, Concessions XVI, Bedford District,
Township of South Frontenac: Skycroft**

Summary of the Recommendation

The recommendation is that Council receive the Planning Report dated September 29, 2016 for information and hear comments from the public regarding a zoning amendment for a proposed new recreational resort.

Purpose of the Report

The purpose of this report is to bring to Council an application for a zoning by-law amendment and to hold a public meeting on the application as required under the terms of the Planning Act. The report includes a location attachment, a preliminary site plan and a description of the development from the owner. No amending by-law is yet prepared owing to uncertainties over the scale of the proposal.

Background

An application has been submitted to amend the Township's Comprehensive Zoning By-law. The rezoning is to apply to an existing 13 hectare (33 ac.) parcel of land at Opinicon Road that is presently zoned Rural (RU). Attachment #1 shows the location of the subject property. It should be noted that the land is near Opinicon Lake not a waterfront property.

The subject property abuts a waterfront lot which accommodates an existing fully developed waterfront resort (Skycroft Campground) which is also owned by the applicant. Attachment #2 is an air photo showing both parcels and indicating the existing development on the Skycroft Campground. The attachment also indicates development on the subject lot including a road network and some camp sites. The owner advises that this is a grandfathered use on the land that has accommodated overflow from Skycroft. There are two access points to the land – one is from Opinicon Road midway along the property's frontage and the other (the main entrance) is from Split Rail Road as indicated.

The proposal would be for 170 sites for seasonal camping and trailers. Among these would be a number of "cave units". Attachment #3 is a description of the development submitted from the owner including a site plan.

Discussion

Official Plan

The lands are designated Rural in the Official Plan. The Plan permits recreationally and resort oriented uses in the rural designation and specifies that lots used for this purpose must be a minimum of five acres in size but it further requires that the minimum lot area for tent and trailer parks shall be 4 hectares (10 ac.).

Furthermore, campsites should have sufficient area and frontage along the internal road to avoid overcrowding and no more than twenty five percent of the total lot area may be used for campsites or for other commercial uses. It is important to also note that the Official Plan places a maximum limit of fifty campsites for waterfront resorts and specifies that there must be no more than one unit per ½ acre of lot size and that there be at least 24.6 feet of usable shoreline for each rental cabin. However, the Plan places no such restrictions on the scale of non-waterfront resorts and, as noted, the proposal is for 170 sites on the subject land (a non-waterfront property).

The Plan further requires that such uses shall be zoned in a separate category in the zoning by-law. A detailed site plan should be required to ensure that the scale of the proposal is consistent with the provisions of the Official Plan outlined above.

Zoning

The zoning by-law is structured so as to recognize and permit exactly the use and number of buildings on each of the RRC lots in the Township. Thus, each lot in the Township that operates as a recreational resort has a special RRC zone. There are 64 such lots and a special zone assigned for each one. In the case of the subject application, The land is presently zoned Rural (RU) and the new zoning would be Special Recreational Resort Commercial Zone (RRC-65) that would specify the uses of the land and the number of camping/trailer sites as well as any other regulations specific to this development.

The new zoning would also require that a site plan agreement be entered into prior to any development occurring (as noted above). The site plan would show the locations of all camp/trailer sites, comfort stations, office buildings, accessory dwelling and other buildings and septic and water provisions etc. in conformity with the Official Plan.

Agency Comments

KFL&A Public Health was consulted on the proposed development. They advise that, because the development would require more than 10,000 litres per day of water usage for septic disposal, an engineer's report is required dealing with septic treatment approved by the Ministry of Environment and Climate Change. The applicant advises that he is aware of this requirement.

The Planning Department is still consulting with the Public Works Department regarding the entrance at Opinicon Road and and Split Rail Road and whether or not a traffic study is needed considering the scale of the development. Also, any required improvements to Split Rail Road must be determined.

At the time of preparation of this report no letters had been received from the public in response to the advertisement for the public meeting. However, Planning did receive two phone calls from adjacent residents who states that they will express their concerns at the meeting.

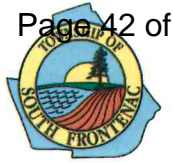
Conclusion

In consideration of the above review, it is this Department's conclusion that it is premature at this point in time to move forward with the subject application. An engineer's report must be prepared and submitted dealing with sewage treatment that will sufficiently accommodate the large-scale development proposal. The report must be to the satisfaction of the MOECC and the Township and it is expected that this report would help determine the ultimate density of the development while adhering to the density limits outlined in the Official Plan. Once submitted and approved, the scale of the development can be finally confirmed and a special zone for the property can be tailored.

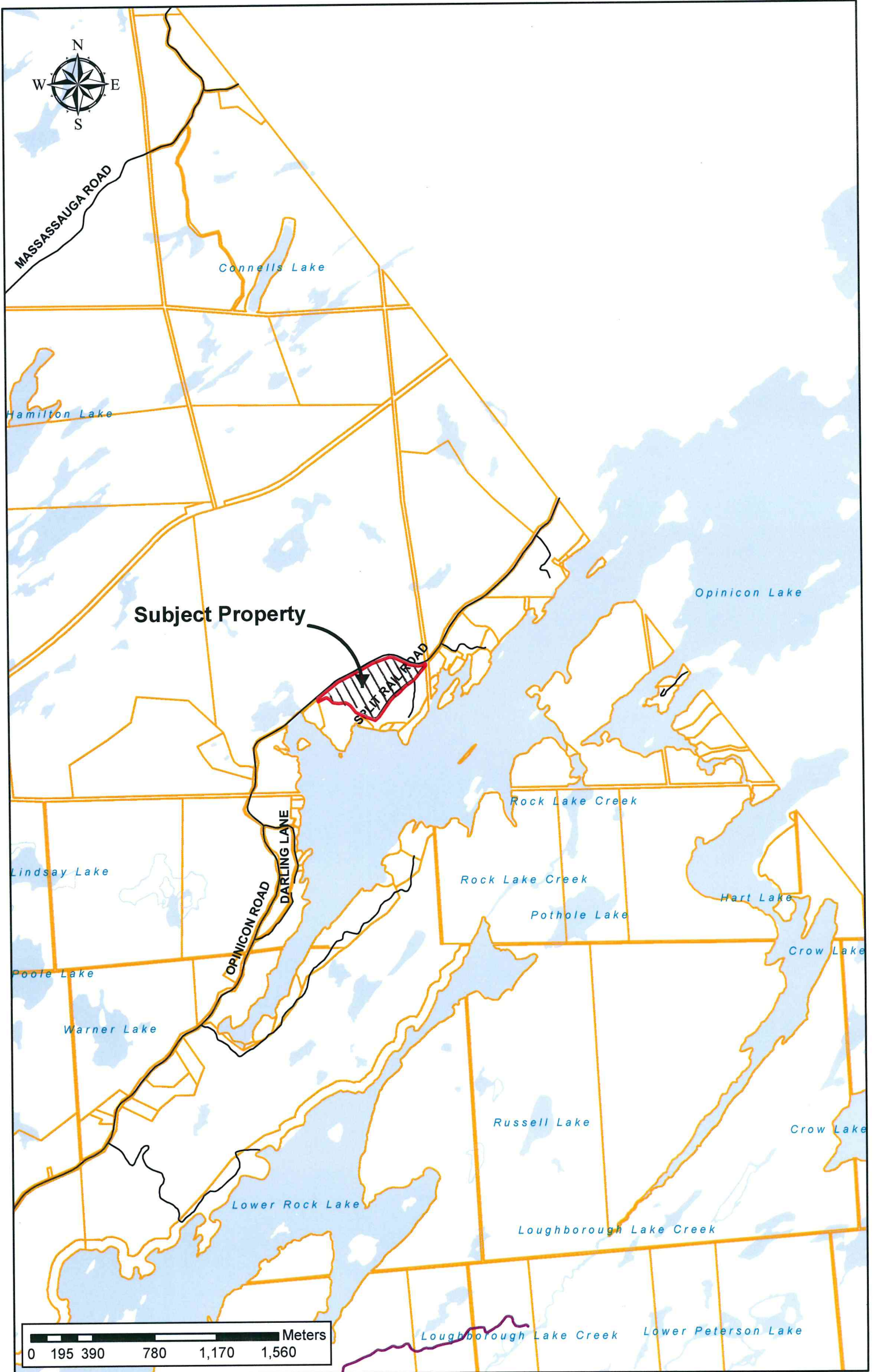
Recommendation

The recommendation is that Council receive the Planning Report, dated September 29, 2016, for information and hear comments from the public regarding a zoning amendment for a proposed new recreational resort in Part of Lot 2, Concession XVI, District of Bedford..

SkycroftRezoningReport



Attachment #1



ATTACHMENT #2



SUBJECT LOT

OPINICON ROAD

SPLIT RAIL ROAD

GUTHRIE LANE

SKYCROFT CAMPGROUND



ATTACHMENT #3



Skycroft Campground Rezoning/Expansion Proposal

August 8, 2016

Included:

- Survey showing all pin locations
- Rezoning Letter request
- Application
- Draft Sketch showing rough layout, Septic location and Hydro access



Skycroft Campground Rezoning/Expansion Proposal

My name is David Hilhorst, President of Skycroft Campground (2011) Ltd.

The rezoning portion is actually a formality you could say. I purchased Skycroft Campground in March of 2011. There are 2 large parcels, one zoned commercial and the other zoned rural.

The rural parcel is zoned incorrectly. The 33 acres has been utilized as a campground for over 50 years. It has already in place Septic and Hydro, and from what I understand during the period of amalgamation, an oversight took place. What I believe at the time, all the sites were counted of both properties and put onto the one commercial zoned property. Although the 33-acre parcel was operated for over 50 years as a campground, it was never formally properly zoned as such.

That all said the rezoning of the mentioned property is just a formality to make it legal.

As for the expansion, under the previous owner plans were in place for years for the addition of new sites. Roads were roughed in well over 20 years ago. I would like to apply for the expansion with adding new sites. The number we wish to be zoned at for the 33 acres is 175. There are already 29 sites on that parcel so the expansion request is the difference of 146 sites.

The reason for our request is we are at capacity and camping is a massive growing industry. We are turning away far too many.

The one thing that sets our park out from the rest is the Canadian Shield landscape we have. All of our sites are unique, carved into hills, different levels, large private and a true camping feel. That landscape also limits our abilities but that problem creates ideas and I came up with one I'd like to apply here. Of the 175 total sites. I'd like to build a cave camping area into one or two of our ridges. They are made from manholes or concrete pipes and I'd like to bury them into the hills giving a unique experience. I believe it would be a huge hit for the younger generation.



This is a sample of how they can be incorporated into concrete tents. Like I said, I want to incorporate them into hills as more a cave camping feel. We are looking at about 30 of these total, 10 to start, 20 added later as they become popular. Some locations to have 2-3 on one site as a family site.

We'd like to add a total of 30 dedicated overnight sites, 30 cave units, and the balance of 115 Seasonal/Overnight sites. Sites that can be used for either as a seasonal or overnight.

All cave sites to be 20amp electrical with water.

All other sites 30-50amp service with water.

The property we would like to also construct a combination washhouse with 8 flush toilets, 8 hot showers, and sinks as well as a coin laundry facility to be hooked into the current septic system.

Our area has become extremely popular in the last few years. Skycroft has had a waiting list for 11 years just to get in for the following year before our acquisition it has since grown to a 2 plus years just to get in. Being there is limited camping in our corner of the county and the demand is there we are applying for the expansion.

In addition, Skycroft is currently not viable enough to maintain any full time staff year-round. This would create several new seasonal positions as well as full time positions. A hardship for the camping industry is maintaining dedicated staff on a seasonal basis and with full time staff it will defiantly improve our situation. Far more winter maintenance would be needed maintaining solid employment.

Skycroft wants to maintain their current image as having large private sites. Other parks are packed in with 30-40 per acre where we want to limit it at about 8-10 sites an acre so in order to maintain the image and best protect the environment in the process. The biggest appeal of our park is the forest feel.

Skycroft Campground has an excellent reputation. I welcome you to Google Skycroft and look yourself at our reviews and compare with other parks. We are working very hard for a 5-star rating which is very rare and currently we stand at 4.9 which is exceptional.

I also invite you to contact Alex Anderson from the Ontario Private Campground Association 877-672-2226 if you are in need of any numbers for the industry.

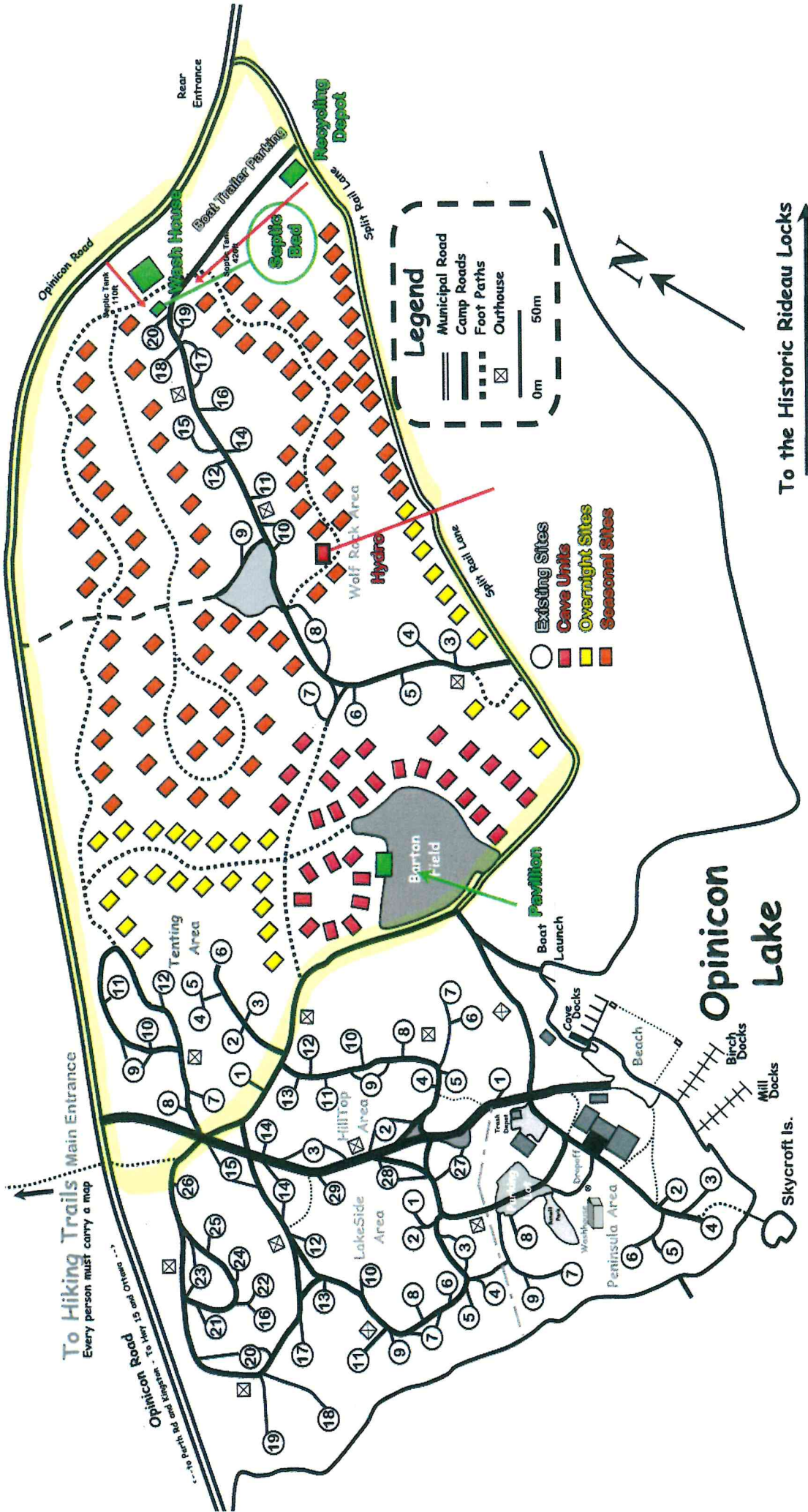
In addition to this application. Skycroft Campground has always maintained Split Rail Lane for the township. We have always kept the road in pristine condition, removed all leaves and branches and groomed the road on a regular basis. We would like to have the lane ownership formally switched over to Skycroft if possible.

Thank you for this opportunity. This is my first rezoning application so I hope it was completed properly. If you any questions, please do not hesitate to throw them my way. I am available anytime by emailing Dave@Skycroft.com or calling 613-359-5491.

Sincerely

Dave Hilhorst
Skycroft Campground

August 8, 2016



PLANNING REPORT PUBLIC MEETING

**Township of South Frontenac
Prepared for Council
Agenda Date: October 4, 2016**

**Planning Department
File No. Z-16/13**

Date of Report: September 28, 2016

**Subject: Review of Application for Zoning By-law Amendment,
Part of Lot 9, Concession XII I, Bedford District,
Township of South Frontenac: Amacher**

Summary of the Recommendation

The recommendation is that Council consider passage of a zoning by-law amendment that would rezone a proposed new waterfront lot and the retained lot to recognize their small size and waterfrontage. The rezoning is a condition of Consent Application S-66-15-B.

Purpose of the Report

The purpose of this report is to bring to Council an application for a zoning by-law amendment and to hold a public meeting on the application as required under the terms of the Planning Act. The report includes a location attachment, a lot configuration map, and an amending by-law.

Background

An application has been submitted to amend the Township's Comprehensive Zoning By-law to rezone land located at Devil Lake in Bedford. The rezoning would apply to a proposed new lot and the retained portion following from Consent Application S-66-15-B. The Committee of Adjustment gave approval to the consent application on December 10, 2015 on the condition that the new lot and the retained be rezoned. Attachment #1 shows the subject land.

The land is 0.8 hectares (2 ac.) in size with frontage on Devil Lake. The consent application proposes divide the property in half to create two – one acre parcels each with approximately 67 metres (220 ft.) of waterfrontage. Both portions are accessed by and front on Perth Road.

Both the new lot and the retained lot are fully developed with a dwelling and outbuildings and each has its own septic system. Thus, each portion is effectively a fully functioning separate lot. Attachment #2 indicates the new lot configuration and the existing development on each of the proposed lots. As noted on the attachment, one of the buildings on the new lot is required to be removed as a condition of final approval of the consent.

Discussion

The property was a former resort from the distant past and the existing development ie., three residential buildings is a remnant of this former use. The land itself still retains many mature trees through much of its area. The land is effectively screened from Perth Road by a rock ridge providing a visual and sound buffer along the full frontage of the property.

Official Plan

The lands are designated Rural in the Official Plan. The Plan permits lakefront development as proposed, however, it specifies that only one dwelling is permitted per lot. It requires that new waterfront lot creation should generally be one hectare in size and have 91 metres of waterfrontage. Furthermore, Devil Lake is identified as being “at capacity” (formerly called highly sensitive) for development - meaning that the province intends that there be no new development around such waterbodies to protect their lake trout habitat. The objective of this lake designation is to prevent any new sources of nutrient loading to the lake

Within the Official Plan, section 7.1 ‘General Consent Policies’, permits special consideration for existing lots of record which contain two separate dwellings. In the case of this application, there are two completely separate dwellings ie., one year-round home (on the retained) and one year round home on the proposed new lot. Dividing the lot would effectively place each dwelling on its own parcel of land – consistent with the intent of the Plan in this regard. Thus, the result of creating the lot would be a parcel that does not meet the provisions of the Plan in terms of minimum lot size and frontage but a lot that would at least satisfy the provision of the Plan noted above. It is justified in the fact that any adverse effects of the existing development already exist and creating the new lot is not exacerbating these effects.

Recommendations in an environmental report dated October 7, 2015 from Ontario Lake Assessments, outlines the fact that the new lot would be small and that the sensitive lake should be protected but the report ultimately gives support for the proposal with restrictions placed in the amending zoning by-law. Prior to submission of the application the Ministry of Environment and Climate Change commented that they support the proposal and agree with the approach. The Cataraqui Region Conservation Authority however, does not support the application for the reason that permitting the severance would allow larger scale development on the undersized lots in the future with the potential to further degrade the quality of the sensitive lake trout lake. These documents are all attached for reference as Attachment #3.

Zoning

The land is zoned Waterfront Residential (RW) recognizing its residential use and public road access. The zoning amendment would change the zone on the new lot and the retained lot to acknowledge their smaller size and reduced lake frontage. It would also place restrictions on the lots to permit future development that is not larger than the existing development and to require that new development be located a minimum of 30 metres from the lake. A special RW zone (RW-38) is proposed for the lots (attached hereto).

Agency Comments

Agency comments on the consent application including the CRCA, Ontario Lake Assessments and the MOECC are attached as Attachment #3 as noted above. No comments have been received from the public in response to the circulation of the application.

Conclusion

In consideration of the above review, it is this Department’s conclusion that the re-zoning to recognize that the special circumstances of the new and retained lots can be supported. The MOECC supports the approach to separating existing dwellings onto separate lots and the environmental report from Ontario Lake Assessments supports the application requiring that restrictions be put on further development on the small lots. These restrictions would limit the size of any new construction to only the size of the existing dwelling on each lot ie., a footprint of 1,300 ft.². However, the Planning Department would also recommend that any new development be located at a minimum distance from the lake of 30 metres (98.4 ft.). This would place any new building well back of the lake and measurements confirm that there is an adequate building envelope

on each lot at this location. In addition, the existing structure on the north end of the lot (indicated on Attachment #2) within the 30 metre setback area will be removed, thus, providing an environmental gain.

Specifically, the special zone on the lots would::

- acknowledge their waterfrontage of only 67 metres (220 ft.),
- acknowledge their size at one acre,
- specify that any new dwelling to be constructed must be limited to a maximum gross floor area of 2,000 ft.² and a maximum footprint of 1,300 ft.²
- require new construction and septic system to be a minimum of 30 metres from the lake.

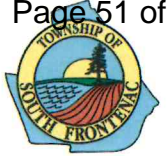
Based on the above, the zoning amendment application can be supported.

Recommendation

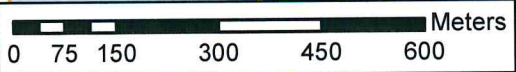
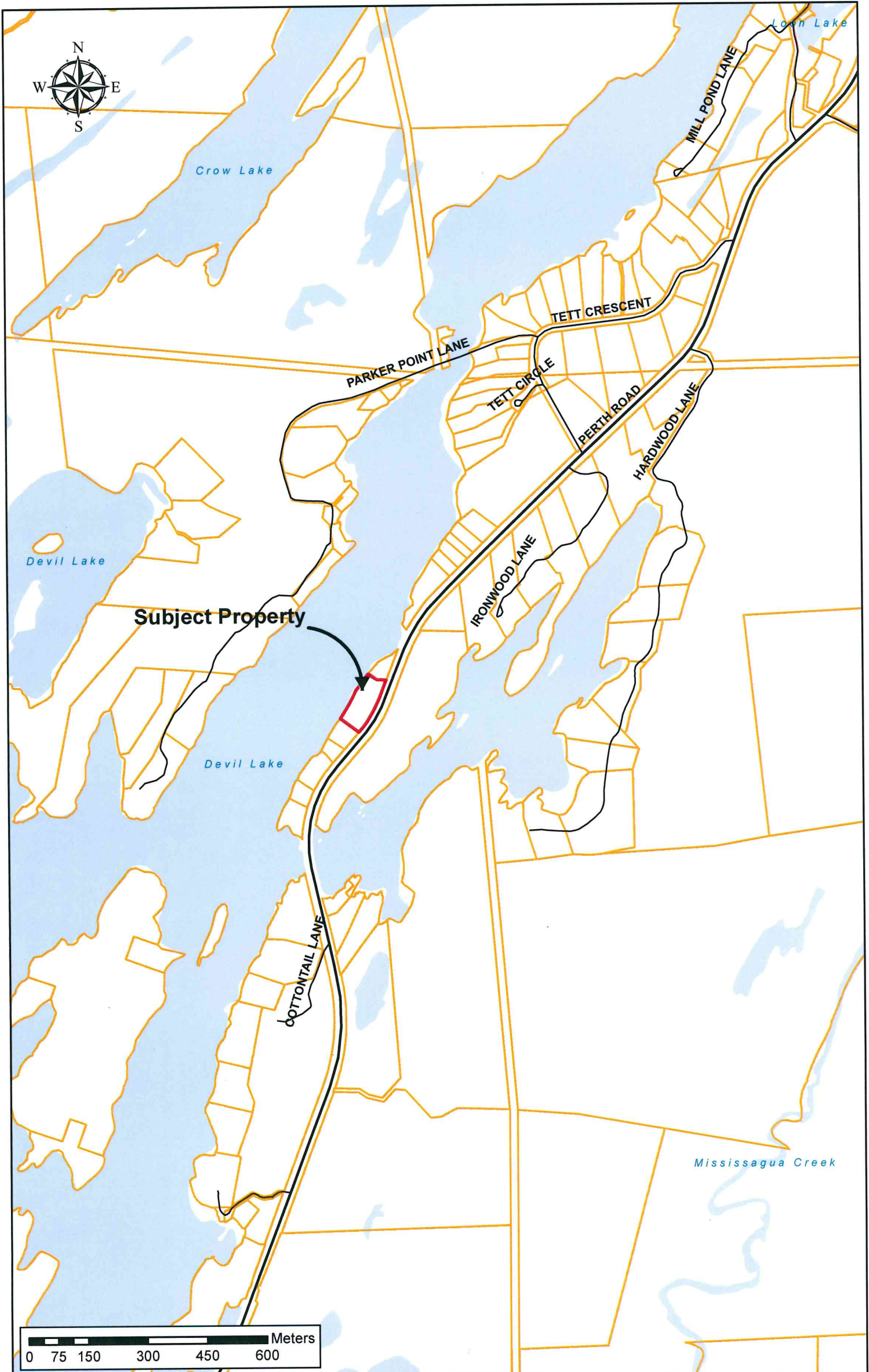
On the basis of the above review, it is recommended that the attached zoning amending By-law No. 2016-61, to change the zone on the new lot and retained portion of land in Part of Lot 9, Concession XIII, Bedford District, from Waterfront Residential (RW) to Special Waterfront Residential (RW- 38), **be considered for passage.**

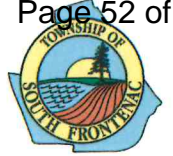
Submitted/approved by: Lindsay Mills

Prepared by: Lindsay Mills,

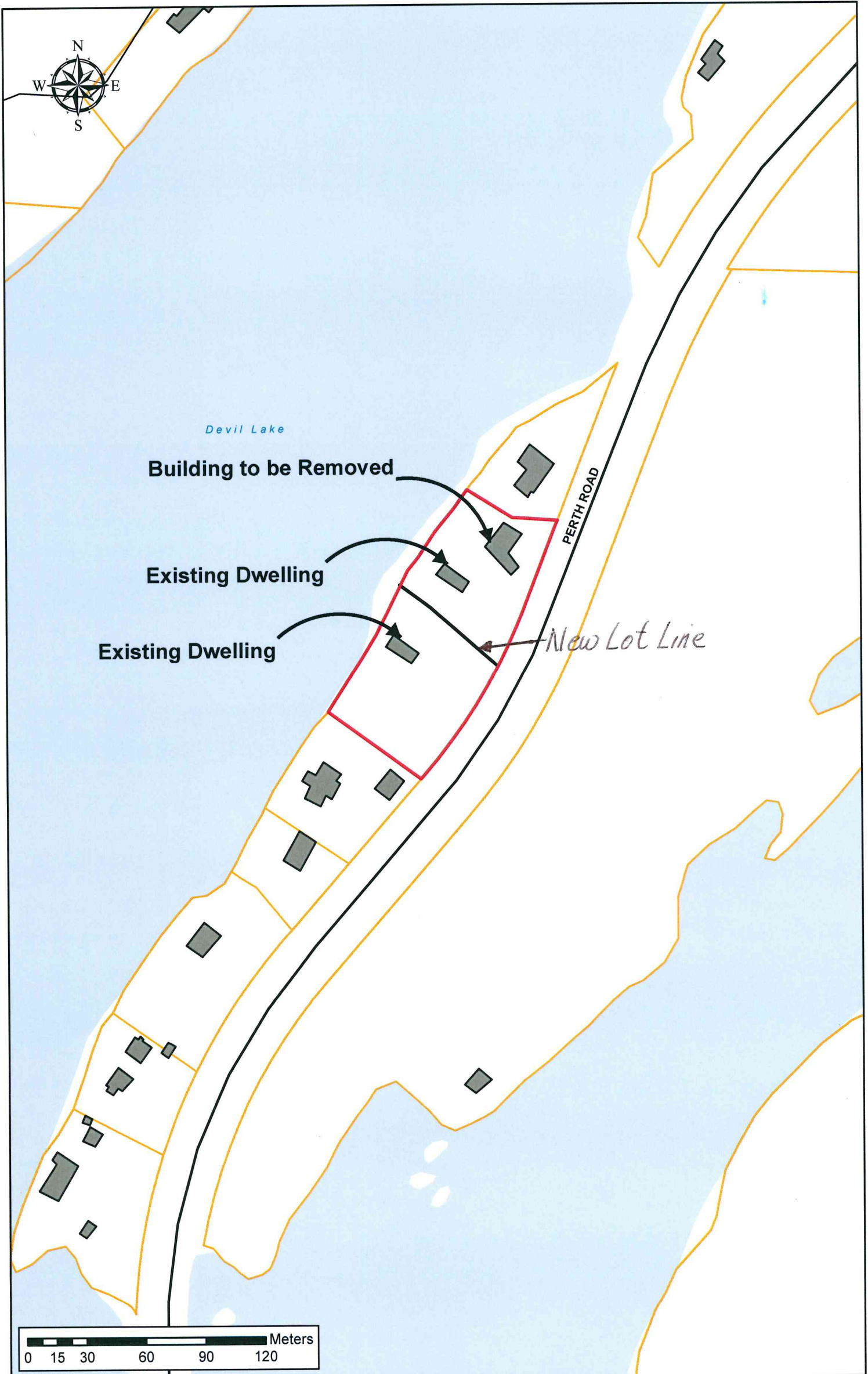


Attachment #1





Attachment #2



ATTACHMENT #3

7 October 2015

COPY

Mr. Dennis Amacher
9107B Perth Road
RR #1
PERTH ROAD, On.
K0H 2L0

REGARDS: Preliminary EIA - Parts of Lot 9 Concession 13 – Bedford District – South Frontenac Township; Survey Plan 13R 4686 – 9107B Perth Road; Devil Lake (Site of former Devil Lake Lodge)

Dear Mr. Amacher:

A site visit was conducted to the above location on October 5th past, to determine the possibility of attaining a severance. At present there are two structures being used for seasonal use, both used as cottages, and both on the same parcel of land; both have sleeping accommodations, running water and septic systems.

You provided a brief history of the land use for the parcel that helps to explain the circumstances where two seasonal residences occur on the same parcel. The property was originally developed as a fishing and hunt camp prior to the end of WWII; the camp consisted of a lodge building plus a number of out buildings that served as sleeping quarters. The fish camp became more formalized as a fishing tourist lodge in 1958 and operated until the early 1970s. Included in the buildings on site are the lodge, now converted to a cottage, a separate stand-alone cottage, a small building near the lodge that served as a sleep cabin, another building near the separate cottage that serves as storage and attached to that building another smaller building that served as sleeping quarters for the staff when the lodge commercially operated. Since the late 1970s the property has not been commercially managed and only serves as seasonal cottage use today.

The property at present is only 0.89 ha (2.2 acres) in size and therefore does not meet the minimum area for a lot size in the OP for SFT. The depth of the lot varies due to the variable lakeshore and also the curve in the municipal road right of way to the east. The depth is approximately 62 metres (164' plus 40' for the portion that was the roadbed for 'the Old Bedford Road').

At present, access to the property is by way of a shared driveway with the property to the south, your primary year round residence, and also a shared driveway access with your neighbour on the north end. The driveway weaves through the property in a north-south orientation approximately centre on the parcel; the main buildings are located on the lakeside of the driveway very close to the water by current day standards; both buildings and the septic systems are inside the 30 metre setbacks required to satisfy present day standards on lakes. A well exists southerly on the parcel near the shared driveway entrance.

.... 2

-2-

While mature trees have been maintained on the property and on the steep foreslope to the lake, the majority of the parcel near the lake has a maintained lawn including the footprint of the former boat house. The boat house has been removed and the space inside the foundation filled to create a lawn area that projects into the lake and most likely occupies the Crown owned lake bed.

We discussed the management efforts of the Ontario Ministry of Natural Resources and Forestry (OMNRF) and the Ontario Ministry of Environment and Climate Change (OMECC) to manage a sustainable lake trout fishery in Devil Lake. One aspect of that management effort is to protect the existing water quality for the survival of the lake trout population. The main concern with respect to water quality is the migration of nutrients, particularly phosphorus, from the land to the water. Phosphorus loadings to the lake increase with human disturbance near the lake such as the removal of the natural shoreline vegetation (trees and understory), the installation of lawns and of course the migration of nutrients away from septic systems. The nutrient loading from septic systems increases with increased use; when cottages are converted to year round use the supply of nutrients to a septic bed increases proportionally.

Increased phosphorus concentrations in the lake cause increased algal growth in the water column and a decrease in oxygen levels in the deep water portions of the lake. The decline in oxygen levels can become critical to the management of lake trout populations. Devil Lake has been modelled using the Ontario Lake Capacity Model; this model predicts how a lake will respond to changes in nutrient supply. Devil Lake was determined to be moderately sensitive using this methodology; as such it is identified in the Official Plan for South Frontenac Township as moderately sensitive. Since the writing of the OP however the OMECC has used new field data (2012) and a more restrictive oxygen objective to re-evaluate Devil Lake; the result is that the lake is now designated 'at capacity'.

This designation does not allow for the creation of new lots and places very strict development standards on existing vacant lots of record as well as all re-development. The objective of the designation is to prevent any new source of nutrient supply to the lake while recognizing the possibility that vacant lots exist that may be developed but cannot meet the current day standards for lot sizes and setbacks on the lake. These lots may be developed using the best management practices that can be achieved for the location. In some circumstances development may not be accommodated at all.

The situation for this property is somewhat different yet not an uncommon situation. Lodges and family run cottage resorts have difficulty surviving and staying economically viable. In the past, where the property size is large enough and planning constraints can be accommodated, severances have occurred where cottages in existing use could be located on separate lots; this is more easily achieved on lakes with warm water fisheries and where there are less onerous development constraints than for locations on lakes managed for lake trout fisheries.

.... 3

-3-

Your proposal is to sever the parcel to allow the existing seasonal residential uses to be on their own separate lots; this would also satisfy the requirements of the Official Plan for South Frontenac Township which allows for only one principal residence per lot. Your intent is to demolish and permanently remove the old staff house and the adjacent building and to demolish the 'middle house' or existing cottage and build a new permanent year round residence on the northern most new lot. The lodge building, now a cottage, would sit on the southern-most lot.

In order to achieve the objectives of the Official Plan and Zoning By-law for South Frontenac Township (SFT) one must first satisfy the objectives of the OMOECC, OMNRF and the CRCA with respect to reducing or at least not increasing the nutrient supply to the lake. One must consider the following scenarios:

- 1) Do nothing and maintain the existing use of the property as is. The municipality simply accepts the status quo and recognizes two seasonal residences on one lot. This is a similar situation to a cottage with a sleep cabin which is an accepted practice in SFT and recognized in the OP. Any changes to either of the buildings may require upgrades to the septic systems in order to achieve the objective of a reduced nutrient loading to the lake. An upgrade could mean relocating the septic systems further back from the lake and installing tertiary treatment technology to remove phosphorus.
- 2) Make application for the severance with the understanding that a site specific zoning may be required in order to create and recognize two very small under sized lots, both with insufficient shore frontages and possibly with insufficient road frontages on Perth Road. In order to achieve this severance, it will be necessary to demonstrate a reduction in nutrient supply to the lake; this could be achieved by way of installing new septic systems further from the lake. The understanding would be that both residences would continue to be seasonal use only.
- 3) Make application for the severance with the understanding that a site specific zoning may be required in order to create and recognize two very small under sized lots, both with insufficient shore frontages and possibly with insufficient road frontages on Perth Road. This application would be made with the understanding that the cottage and all buildings on the northern lot would be allowed to be removed and a new year round residence be approved for the site. The building envelope for the new structure and the new septic system would have to be set back as remote from the water as the lot would allow. A minor variance may be required if it is necessary to locate any portion the new development, building and septic system closer than 30 metres to the lake.

.... 4

-4-

The above discussion is based on trying to satisfy the environmental considerations, specifically the Natural Heritage Concerns under the Provincial Policy Statement (PPS). In this situation the Natural Heritage Concern is the management of the lake for the lake trout fishery. The Official Plan for SFT takes direction from the PPS. There are provisions in the OP that call for an Environmental Impact Assessment and possibly also a Lake Capacity / Lake Impact Assessment. It is my opinion that neither of these are required for your application. The Lake Capacity Assessment has been undertaken by OMOECC; that resulted in the 'at capacity' designation; a full EIA is not required because the human impact at this site is a committed long-standing practice; the division of the parcel by drawing a lot line will not change the intensity of use.

The intensity of human use changes when these buildings become converted to year round use; this will occur with your proposal to re-develop the northern-most lot. A logical and supporting argument in favour of your application would be to agree to increased setback distances for the building and septic system from the water and the use of tertiary sewage treatment technology.

Notwithstanding all of the above there may be other complicating factors that prevent favourable approval of your application.

If you have any questions on the above please feel free to give me a call.

Respectfully yours,



Reginald Genge B.Sc.
Ontario Lake Assessments
3654 Stage Coach Road
RR #3
HARROWSMITH, Ontario
K0H 1V0
rgenge@kos.net
613-376-3863

Lindsay Mills

From: Castro, Victor (MOECC) <Victor.Castro@ontario.ca>
Sent: December-10-15 9:06 AM
To: Lindsay Mills
Subject: RE: Amacher Severance Application S-66-15-B

Hi Lindsay,

Your approach seems reasonable and is consistent with past practice to allow a severance to divide existing cottages/dwellings. I also agree with rezoning the properties to not increase the footprint. I have seen too many cases where a small cottage is replaced with a large home very close to the shoreline and on a postage stamp lot.

Thanks for sending me the information.

Regards

Victor Castro
 Senior Aquatic Scientist
 Eastern Region MOECC

-----Original Message-----

From: Lindsay Mills [<mailto:lmills@southfrontenac.net>]
 Sent: December 08, 2015 8:48 PM
 To: Castro, Victor (MOECC)
 Subject: Amacher Severance Application S-66-15-B

Victor,

As per our conversation today here are some details of the application to sever on Devil Lake. Note that there are three buildings now and one would be removed as a condition of approval. Also, each lot would be one acre in size and I will place a special zone on both portions to specify that the buildings can only be rebuilt if they are further back from the water and that they do not increase the footprint of the original buildings.

Thanks Victor,

Lindsay

-----Original Message-----

From: copier@southfrontenac.net [<mailto:copier@southfrontenac.net>]
 Sent: December-08-15 8:43 PM
 To: Lindsay Mills
 Subject: scan

 TASKalfa 2551ci
 [00:17:c8:07:e4:92]


CATARAQUI REGION CONSERVATION AUTHORITY

1641 Perth Road, P.O. Box 160 Glenburnie, Ontario K0H 1S0
 Phone: (613) 546-4228 Toll Free (613 area code): 1-877-956-CRCA
 Fax: (613) 547-6474 E-mail: info@crca.ca
 Websites: www.crca.ca & www.cleanwatercataraqui.ca



December 4, 2015

File: SEV/FRS/228/2015

Sent by Email

Ms. Jennie Kapusta, Planning Assistant
 Township of South Frontenac
 P.O. Box 100
 Sydenham, Ontario
 K0H 2T0

Dear Ms. Kapusta:

**Re: Application for Consent to Sever S-66-15-B (Amacher)
 Part Lot 9, Concession 13; 9107A Perth Road
 Bedford District, Township of South Frontenac
 Waterbody: Devil Lake**

Staff of the Cataraqui Region Conservation Authority (CRCA) have reviewed the above-noted application for consent to sever and offer the following comments for the Land Division Committee's consideration. The property was visited by staff on November 20, 2015.

Summary of the Proposal

The applicant has requested severance of a 0.36 ha parcel with approximately 61 metres of water frontage on Devil Lake (lot to be severed). The proposed lot to be severed contains three housing units of differing sizes, and two septic systems. The lot to be retained would be approximately 0.53 ha in area, would have 82.3 metres of water frontage, and it contains a lodge facility, a sleeping cabin and a septic system. Both the lot to be severed and the retained parcel are proposed to continue to be used for residential / recreational purposes.

Site Description

The subject property slopes down from the east toward Devil Lake to the west. It consists of a mixture of open and wooded areas. There is a high rock ridge between the existing development and Perth Road to the east.

The property is designated 'Rural' in the Official Plan and zoned 'Waterfront Residential' (RW) in the implementing Zoning By-law for the Township of South Frontenac. Devil Lake itself has been identified as a moderately sensitive Lake Trout lake in the Official Plan and is designated as 'Environmental Protection' (EP) in the Zoning By-law.

Discussion

The main interests of the CRCA in this proposal are the avoidance of natural hazards (e.g. flooding and erosion) associated with the shoreline, and the protection of the water quality of Devil Lake.

Natural Hazards

Flooding: The maximum recorded water level for Devil Lake is 131.92 metres geodetic. For Devil Lake, the highest recorded water level is used in lieu of an engineered flood plain. The CRCA's Guidelines for Implementing Ontario Regulation 148/06 requires that all buildings and structures be setback a minimum of 6 metres from the regulatory floodplain of a waterbody. Based upon elevation mapping data, there is sufficient area outside of the setback from the regulatory flood plain for development to occur on both the retained and severed parcels.

Erosion: The CRCA defines the extent of potential erosion hazards to include an allowance for toe erosion, a stable slope allowance for till shorelines of 3(h):1(v), plus an erosion access allowance of 6 m. Staff note that there is sufficient area outside of the erosion hazard allowance for development to occur on both the retained and severed parcels.

Water Quality

Section 2.2 of the Provincial Policy Statement (PPS) suggests that planning authorities should seek to protect, improve or restore the quality and quantity of water. Accordingly, the Official Plan and Zoning By-law for the Township of South Frontenac provide guidance with respect to how development should occur in consideration of protecting, improving and restoring water quality within the municipality. Similarly, the CRCA's Planning Policy contains provisions that seek to support these objectives.

Devil Lake has been identified as a moderately sensitive Lake Trout Lake by the Ontario Ministry of the Environment and the Ministry of Natural Resources and Forestry. The Official Plan recognizes this classification and provides a specific policy for such lakes. The Official Plan suggests that a proponent of a development proposal may be required to undertake a Lake Impact Assessment to determine if the lake can accommodate the proposed development. The policy is intended to ensure any development on or adjacent to a moderately sensitive Lake Trout lake takes place in a manner which does not negatively impact water quality in order to maintain a healthy Lake Trout population. This policy applies to development proposals on or within 300 metres of an identified moderately sensitive Lake Trout Lake. Staff note that under the PPS, a severance application is considered to be development.

The Township's Official Plan and Zoning By-law require that all development occur at a minimum setback of 30 metres from the high water mark of a lake and/or a watercourse. The intent of this setback is to provide a buffer of undisturbed soil and vegetation along the shoreline, which will help to filter runoff, prevent soil erosion, and provide wildlife habitat. Staff note that there will be insufficient depth on both the lot to be severed and the retained parcel to meet this requirement since there is a high rock ridge along the east side of the property.

The applicant has provided a letter from Reginald Genge (Ontario Lake Assessments) dated October 7, 2015 in support of the consent application. On page 3 of the report, Mr. Genge suggests that it may be acceptable to allow development to occur if the development could be moved further away from the lake. *In the opinion of staff, there will be little opportunity to increase the setback from the high water mark due to the rock ridge / shelf along the east side of the proposed lots.* Also on page 3 of the report, the last sentence on the page suggests that a minor variance may be required to allow new development to occur on the northern lot. *From a planning perspective, it is not appropriate to create a lot that does not meet the zoning provisions, thus requiring a minor variance.* On page 4 of his report, Mr. Genge suggests that "a full EIA is not required because the human impact at this site is a committed long-standing practice; the division of the parcel by drawing a lot line will not change the intensity of use." However, once the lots are created, current or future owners of the properties will have the opportunity

Ms. Jennie Kapusta (S-66-15-B)
December 4, 2015

to construct a much larger development than the existing development footprint and still meet the maximum lot coverage requirements on these smaller lots. *In the opinion of staff, allowing the severance will create the potential for two larger scale developments on smaller, undersized lots, and thus, the potential will exist for a significant change in the intensity of use of the property on a recognized at capacity Lake Trout lake.*

Staff note that the existing lot conforms with the zoning requirements for water frontage and road frontage, but does not meet the minimum lot size requirement of 1 hectare as required by the Waterfront Residential zoning. The fact that there are five buildings and three septic systems on a property that does not presently meet the minimum lot size requirements is concerning to staff. Additionally, having 61 metres and 82.3 metres respectively, neither the lot to be severed, nor the lot to be retained will meet the minimum water frontage of 91 metres as required by the Waterfront Residential zoning. This proposal will allow for an existing undersized lot to be divided into two smaller, undersized lots. In his report, Mr. Genge suggests that a site specific zone could be created to recognize these shortcomings. Staff point out that the purpose of the minimum water frontage and minimum lot size requirements is to restrict the creation of undersized lots on a waterbody in order to limit intensification and support the water quality provisions of the PPS and the Official Plan. *In the opinion of staff, it would be inappropriate to create site specific zoning to recognize the creation of smaller, undersized lots with insufficient shoreline frontage.*

Recommendation

Staff recommend denial of application S-66-15-B based on our consideration for natural hazards, natural heritage, and water quality and quantity protection policies for the reasons outlined above.

Please note that a portion of the property is subject to Ontario Regulation 148/06: Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses, which is administered by the CRCA. The purpose of the regulation is to ensure that proposed changes (e.g. development and site alteration) to a property are not affected by natural hazards, such as flooding and erosion, and that the changes do not put other properties at greater risk from these hazards. Within a regulated area, written permission must be obtained from the CRCA prior to development taking place. Present and future landowners are required to contact the undersigned to determine the need for a permit.

Please inform this office of any decision made by the Committee with regard to this application. If you have any questions, please contact the undersigned at 613-546-4228 ext. 244, or by email at aschmidt@crca.ca

Yours truly,



Andrew Schmidt, C. Tech.
Development Review Manager

/as

c.c. Dennis Amacher, 9107A Perth Road, R.R. #1, Perth Road, ON, K0H 2L0
Lindsay Mills, Planner, Township of South Frontenac

Minutes of Council
September, 6, 2016

Time: 6:00 PM

Location: Council Chambers

Meeting # 26

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2016-26-1
Moved by Councillor Sleeth
Seconded by Deputy Mayor Sutherland

THAT the Council meeting of September 6, 2016 be called to order at 6:00 p.m.
Carried

2. Declaration of pecuniary interest and general nature thereof

a) Mayor Vandewal declared a pecuniary interest with respect to pages 23 and 23 of the Accounts Payable Voucher.

3. Scheduled Closed Session

a) Resolution

Resolution No. 2016-26-2
Moved by Councillor Sleeth
Seconded by Deputy Mayor Sutherland

THAT Council move into closed session to discuss property matters and litigation.
Carried

e) Resolution

Resolution No. 2016-26-3
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council move out of closed session.
Carried

4. ***Recess - reconvene at 7:00 p.m. for Open Session

5. Rise and Report from Closed Session

a) Resolution

Resolution No. 2016-26-4
Moved by Councillor Sleeth
Seconded by Deputy Mayor Sutherland

THAT Council rise and report from closed session and authorize the vesting of the failed tax sale property, 4318 Ottawa St. Harrowsmith, conditional on the

Minutes of Council
September, 6, 2016

release of all interests by Canada Mortgage and Housing Corporation, with funding coming from the allowance for doubtful accounts.

THAT staff be directed to proceed with any required site remediation and building demolition, with the property being incorporated into the Harrowsmith intersection improvements as needed.

AND THAT any costs associated with the clean up and demolition project be funded from, working funds reserve and charged to the intersection project.

Carried

6. Public Meeting

a) Resolution

Resolution No. 2016-26-5
Moved by Councillor Reville
Seconded by Deputy Mayor Sutherland

THAT a public meeting be held to discuss planning matters related to :

- Application for a Zoning By-law Amendment in Con V, Part Lot 6, Portland
- Application for a Zoning By-law Amendment in Con VIII Part Lot 11, Loughborough
- Closing of Road Allowance between Lots 6 & 7, Con XIII, Storrington

Carried

b) Application for Zoning By-law Amendment - Concession V, Part of Lot 6, Portland District - Saputo

Mr. Mills explained that the purpose of the application is to rezone a 4.4 hectare lot from its present Urban Industrial Zone to a Special Urban Commercial Zone to permit an automobile sales facility and service shop. It is a relatively large parcel within the hamlet, however less than two thirds of the land is made up of semi-wetland while the remaining land surface at the northwest is concrete and asphalt, remnants of its former industrial site where the new use would be located. He reviewed the permitted uses, noting that a site plan agreement will be required. There may be a requirement for a traffic study regarding ingress and egress on Harrowsmith Road once the scale of the project is known.

Councillor McDougall questioned the results of an environment study done on this property years ago. Mr. Mills indicated that this was a private study based on a proposal for a split commercial/residential use and the study results were not shared.

Councillor Sleeth felt this was a great opportunity to use the vacant land. He questioned the opportunity for the applicant to get funding under the Community Improvement Plan for Harrowsmith. Wayne Orr noted that the CIP is not yet finalized however it may be possible to access funding for facades, signage and accessibility.

Mayor Vandewal asked if this was a new automotive dealership coming to the area. He felt this would be an improvement for the area.

Lindsay Mills noted that the applicant is the operator of the current automotive dealership at the corner of Road 38 and Kingston Road.

Steve Ritchie, property owner to the west of this site, was concerned about the operation being close to his property line. He did not want this on his doorstep or in his backyard and the overall impact of his existing view.

Todd McKay, the agent for the applicant, noted that any structures would have to be 100 feet back from the wetland; this was confirmed by Lindsay Mills.

- c) Application for Zoning By-law Amendment - Concession VIII, Part of Lot 11, Loughborough District - Silver

Mr. Mills explained that this rezoning would apply to a new 4.9 acre rural waterfront lot on Mica Lake in Loughborough District, as well as the 5.4 acre retained lot. The Waterfront Residential zoning would recognize that the lots are for residential use with waterfront and accessed by a fully maintained public road. All agencies have commented favourably at the consent stage.

Deputy Mayor Sutherland felt this was reasonable and was supportive of the rezoning.

Councillor Schjerning asked if the extension to year round maintenance for Little Long Lake Road is permitting this development. Mr. Mills confirmed that the re-categorizing permitted the severances to be approved on this road.

There were no comments from the public.

- d) Closing of Road Allowance Between Lots 6 & 7, Concession XIII, Storrington District - Wehlau

Mr. Mills noted that a request has been made to close and transfer ownership of two portions of an unopened road allowance to an abutting property in Concession XIII, between Lots 6 and 7 in Storrington District. He noted that the road allowance is aligned north/south extending approximately 75 metres through two portions of the owner's land along the waterfront of Upper Rock Lake. The topography is very challenging and includes a steep rocky ridge leading to the water. The survey indicates that the road allowance continues from the subject property southward through yet another abutting property (Part 8) before terminating at the lakes edge. This presents the opportunity for the owner of this southernmost property to purchase the remaining portion as well although they have indicated they are not in a position to purchase the land at this time. This leaves Part 8 as an orphaned piece and it is up to Council to decide what to do with the orphaned piece.

Councillor Sleeth felt that to be fair, Council should deal with this orphan piece the same as the previous one.

Councillor Revill noted that Council has already made Parts 4, 5 and 8 on the survey orphan pieces and no one is being forced to purchased Part 8.

Mayor Vandewal felt that if the property is sold at a later date, Part 8 would have to be clarified then. Mr. Mills noted that Part 8 is physically tied to the southern portion.

There were no comments from the public.

Resolution No. 2016-26-6
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT an opportunity having been provided, the public meeting be closed.

Carried

7. Approval of Minutes

Minutes of Council
September, 6, 2016

a) Minutes of the August 2, 2016 Council Meeting

Resolution No. 2016-26-7
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council approves the minutes of the August 2, 2016 Council meeting.

Carried

b) Minutes of the August 23, 2016 Special Council Meeting

Resolution No. 2016-26-8
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council approve the minutes of the August 23, 2016 Special Council meeting.

Carried

8. Business Arising from the Minutes

a) Lindsay Mills, Planner, re: Closing of a Portion of Road Allowance, Part Lot 18, Concession VIII (See By-law 2016-47 - deferred at August 2 meeting)

b) Mark Segsworth, Public Works Manager, re: North Shore Road Speed Limit Reduction (See By-law 2016-58)

c) Wayne Orr, Chief Administrative Officer re: Notice of Motion - Contracted staff for Subdivision monitoring

Resolution No. 2016-26-9
Moved by Councillor Sleeth
Seconded by Deputy Mayor Sutherland

THAT Council consider the hiring of a consultant on a month by month basis to monitor the status and development of existing subdivisions.

Resolution No. 2016-26-10
Moved by Councillor McDougall
Seconded by Councillor Barr

THAT this be deferred until October 4, 2016.

Carried

9. Reports Requiring Action

a) Lindsay Mills, Planner, re: Assumption of Road Widening, Part Lot 25, Concession XIV, Portland District, Rines

b) Mark Segsworth, Public Works Manager, re: Reasonable Standard of Roads Definition

Resolution No. 2016-26-11
Moved by Councillor Schjerning
Seconded by Councillor McDougall

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THAT for the purposes of Section 7.1 (h) of the Official Plan, the definition for "a reasonable standard of pavement or gravel construction" means any public road that receives year round maintenance.

Carried

- c) Mark Segsworth, Public Works Manager, re: Sydenham Water Services

Resolution No. 2016-26-12
Moved by Councillor McDougall
Seconded by Councillor Schjernerjng

THAT Council endorse the motion approved at the Public Services committee on August 26, 2016 for staff to enter into negotiations with Utilities Kingston for a longer term agreement to operate the Water Treatment and Distribution System, subject to Council acceptance.

Carried

- d) Mark Segsworth, Public Works Manager re: Parking By-law 2016-59 - in front of Sydenham High School and Accessible Parking

- e) Mark Segsworth, Public Works Manager, re: Capital Budget Amendments

Resolution No. 2016-26-13
Moved by Councillor Schjernerjng
Seconded by Councillor McDougall

THAT Council approve the amended 2016 Linear Asset Capital Budget as presented on September 6, 2016

AND THAT the amount approved for the Gilmour Point Site Access Road be reallocated to finance the track reconstruction associated with the rehabilitation of Point Football Field.

Carried

- f) Mark Segsworth, Public Works Manager, re: Tender 2016-28 - Guiderail Program

Resolution No. 2016-26-14
Moved by Councillor McDougall
Seconded by Councillor Schjernerjng

THAT Council approves the bid provided by Peninsula Construction Inc. for Tender No. 2016-28, 2016 Guiderail Program for \$186,798.61, including all applicable taxes.

Carried

- g) Wayne Orr, Chief Administrative Officer, re: Extension of Councillor Absence

Resolution No. 2016-26-15
Moved by Councillor Schjernerjng
Seconded by Councillor McDougall

THAT Council provide not further extension and without pay.

Carried

- h) Wayne Orr, Chief Administrative Officer, re: Frontenac County Council -Shared Communications Proposal

Resolution No. 2016-26-16

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Moved by Councillor McDougall
Seconded by Councillor Schjerner

THAT Council receive the County request for shared services without endorsement.

Carried

- i) Wayne Orr, Chief Administrative Officer, re: Special Joint Council Meeting - In Field Communications

Resolution No. 2016-26-17
Moved by Councillor Schjerner
Seconded by Councillor McDougall

THAT Council accept the invitation to a Special Joint Council meeting on Wednesday, October 5 at 7:00 pm in Central Frontenac at Soldiers Memorial Hall; for the purposes of hearing a report on in field communications.

Carried

- j) Wayne Orr, Chief Administrative Officer, re: Portland District Recreation Committee Motions

Resolution No. 2016-26-18
Moved by Councillor McDougall
Seconded by Councillor Schjerner

THAT Council receive and approve the five motions as submitted by the Portland District Recreation Committee.

Resolution No. 2016-26-19
Moved by Deputy Mayor Sutherland
Seconded by Councillor Barr

THAT this item be deferred.

Carried

- k) Wayne Orr, Chief Administrative Officer, re: Storrington District Recreation Committee Motions

- l) Wayne Orr, Chief Administrative Officer, re: South Frontenac Recreation Committee Motions

Resolution No. 2016-26-20
Moved by Councillor McDougall
Seconded by Councillor Schjerner

THAT Council receive and approve the motions as submitted by the South Frontenac Recreation Committee.

Resolution No. 2016-26-21
Moved by Deputy Mayor Sutherland
Seconded by Councillor Schjerner

THAT the motions be separated.

Carried

Resolution No. 2016-26-22

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Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council support the 150th concept by the Harrowsmith Social and Athletic Club and request a budget and that broad input from the community be incorporated.

Carried

Resolution No. 2016-26-23
Moved by Deputy Mayor Sutherland
Seconded by Councillor Sleeth

THAT Council supports the Township continuing to work with Somersault Events for the 2017 event as per the terms of the 2016 agreement.

Carried

Resolution No. 2016-26-24
Moved by Councillor Sleeth
Seconded by Deputy Mayor Sutherland

THAT Council consider the resurfacing of the sports surface at Centennial park as part of the 2017 capital budget discussions.

Deferred

10. Committee Meeting Minutes

- a) Loughborough District Recreation meeting of May 30, 2016
- b) South Frontenac Rides meetings
- c) South Frontenac Recreation Committee meeting of June 20, 2016
- d) Town Hall Meetings
- e) Public Services Committee meeting of July 21, 2016
- f) Joint Lake Association meeting of August 25, 2016
- g) Bedford District Recreation Committee meeting of July 25, 2016

Resolution No. 2016-26-25
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT Council receives for information the minutes of the following committee meetings:

- Loughborough District Recreation meeting of May 30, 2016
- Town Hall meetings of July 12, July 18, July 19 and July 21, 2016
- Bedford District Recreation meeting of July 25, 2016
- South Frontenac Recreation meeting of June 20, 2016
- South Frontenac Rides meetings of March 21, April 16, May 9 and June 15, 2016
- Public Services meeting of July 21, 2016
- Loughborough District Recreation meeting of May 30, 2016
- Joint Lake Association meeting of August 27, 2016

Carried

11. By-laws

Minutes of Council
September, 6, 2016

- a) By-law 2016-47 - Closing of Road Allowance, Con VIII, Part Lot 18, Storrington

Resolution No. 2016-26-26
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT the following by-laws be given first and second reading:

- By-law 2016-47
- By-law 2016-54
- By-law 2016-55
- By-law 2016-56
- By-law 2016-57
- By-law 2016-58
- By-law 2016-59

Carried

Resolution No. 2016-26-27
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-47, being a by-law to stop up, close and sell a portion of an unopened road allowance in Part of Lot 18, Concession VIII, be given third reading, signed and sealed.

Carried

- b) By-law 2016-54 - Assume land for road widening purposes

Resolution No. 2016-26-28
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-54, being a by-law to assume as common and public highway, certain lands in the Township of South Frontenac, pursuant to Section 31 (6) of the Municipal Act, 2001, be given third reading, signed and sealed.

Carried

- c) By-law 2016-55 - Rezone Concession V, Part Lot 6, Portland

Resolution No. 2016-26-29
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-55, being a by-law to amend By-law 2003-75, as amended, to rezone lands from Urban Industrial Zone (UI) to Special Urban Commercial Zone (UC-26) and Environmental Protection Zone (EP), Part Lot 5, Concession V, Portland District, be given third reading, signed and sealed.

Carried

- d) By-law 2016-56 - Rezone Con VIII, Part Lot 11, Loughborough

Resolution No. 2016-26-30
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-56, being a by-law to amend By-law 2003-75, as amended, to rezone land from Rural (RU) Zone to Waterfront Residential Zone (RW) , Part Lot 11, Concession VIII, District of Loughborough, be given third reading, signed and sealed.

Carried

- e) By-law 2016-57 - Closing of Road Allowance Con XIII, Lots 6 & 7, Storrington

Resolution No. 2016-26-31
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-57, being a by-law to stop up, close and sell a portion of an unopened road allowance between Lots 6 and 7, Concession XIII, Storrington District, be given third reading, signed and sealed.

Carried

- f) By-law 2016-58 - Speed Limit Reduction on North Shore Road

Resolution No. 2016-26-32
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-58, being a by-law to amend By-law 2000-01, to regulate the use of traffic, parking and stopping on highways and bridges in the Township of South Frontenac and to regulate speed, be given third reading, signed and sealed.

Carried

- g) By-law 2016-59 - Prohibit Parking in Front of SHS

Resolution No. 2016-26-33
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-59, being a by-law to amend By-law 2000-01, being a by-law to regular the use of traffic, parking and stopping on highways and bridges in the Township of South Frontenac, to create no parking and parking restrictions it he village of Sydenham, be given third reading, signed and sealed.

Carried

12. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Tender PW 2016-25 - Winter Maintenance Operation at Various Locations
- c) Tender PW 2016-26 - One (1) 2017 4 X 4 Mid-Size Vehicle
- d) Tender PW 2016-29 - Construction of new road in Harrowsmith
- e) Building Activity Report - 2nd Quarter for 2016

13. Information Items

- a) Lion Jim Rohrback, re: Lions Club 100th Anniversary of Service to Humanity in 2017
- b) Rachel Don, re: Thank you for South Frontenac Bursary
- c) Jannette Amini, Manager of Legislative Services/Clerk, re: Large Renewable Procurement Initiatives

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- d) Ontario Federation of Agriculture - Weed Control (as requested by Steve Leonard)
- e) Terry Murphy, General Manager, Quinte Conservation, re: Level 3 Low Water Condition
- f) Terry and Steve Lalonde, re: Thanks to South Frontenac Fire and Rescue
- g) Fred C. Bresee, re: Bedford District Road Names
- h) Steven J. Leonard, re: Farming Conflict

14. Notice of Motions

- a) Deputy Mayor Sutherland served notice of motion to contact OMAFRA about reclassifying the block of land north of Petworth Road to agricultural land as per the land classification mapping.
- b) Deputy Mayor Sutherland requested a written report on the criteria for declaring a fire ban.

15. Announcements

- a) Councillor Revill reported that there is an active group working on Fermoy Hall. They will be coming to Council to discuss the uses and upgrades in the near future.
- b) Councillor Sleeth asked that a letter of appreciation be sent to the Hogan's who kept up the flower beds at Sandhill Cemetery this summer during the extremely dry season.
- c) Councillor Sleeth referred to an off-site meeting that he had suggested sometime ago. He felt the Battersea Hotel would be a great venue for this. Council questioned the agenda items and directed the CAO to prepare an agenda for this meeting.

16. Question of Clarity (from the public on outcome of agenda items)

- a) There were no questions from the public.

17. Closed Session (if requested)

18. Confirmatory By-law

- a) By-law 2016-60

Resolution No. 2016-26-34
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-60, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 6 day of September 2016.

Carried

Resolution No. 2016-26-35
Moved by Councillor Roberts
Seconded by Councillor Barr

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THAT By-law 2016-60, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 6 day of September 2016.

Carried

19. Adjournment

a) Resolution

Resolution No. 2016-26-36
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT the Council meeting of September 6, 2016 be adjourned at 9:05 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

Minutes of Committee of the Whole
September 13, 2016

Time: 7:00 p.m.

Location: Council Chambers

Meeting # 27

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Louise Fragnito, Treasurer, Lindsay Mills, Planner, Rick Chesebrough, Fire Chief, Angela Maddocks, Executive Assistant, David Holliday, Area Supervisor, Aaron Hatton, Technical Assistant, Yiran Liu, Coop Student

1. Call to Order

a) Mayor Vandewal called the meeting to order at 7:00 pm.

2. Declaration of pecuniary interest and the general nature thereof- n/a

3. Scheduled Closed Session - n/a

4. ***Recess *** - n/a

5. Delegations

a) Sharron Brown, Staff Sergeant, Frontenac OPP Detachment, re: OPP Crime Stats

Staff Sergeant Brown presented the January to June 2016 statistics on violent crimes, property crimes, drug crimes, criminal code and provincial statute charges laid.

6. Reports Requiring Action

a) Rick Chesebrough, Fire Chief, re: Fire Bans

Council was supportive of the criteria in place for issuing fire bans.

b) Lindsay Mills, Planner, re: Proposed Revisions to the Tariff of Fees for Planning Related Applications

Council was supportive of the proposed revisions to planning application fees.

c) Louise Fragnito, Treasurer, re: Financial Long Range Plan and Budget Direction

The general consensus of Council was for staff to proceed with a 2.2% increase as a basis for the 2017 budget preparation.

Council requested a more detail discussion of the long range plan and how the budget is calculated.

d) Mark Segsworth, Public Works Manager, re: Capital Investment Strategy

Mark Segsworth noted that after several unsuccessful attempts to secure grant money for the reconstruction of Sunbury Road it was suggested by the Public

Committee of the Whole
September 13, 2016

Services committee to investigate borrowing to finance this project.

David Holliday reviewed the twenty year multi year construction budget that included the annual allocation breakdown with 5% increase. These numbers included inflation and the debt repayment plan.

Council was generally supportive of a combination of funding from reserves and borrowing for these projects.(Westport Road and Sunbury Road upgraded to Hot Mix Asphalt) They directed staff to provide a spreadsheet with alternatives for budgeting purposes on how this can be achieved.

- e) Wayne Orr, Chief Administrative Officer, re: Application for the Ontario 150 Community Capital Program

Council was supportive of the proposed work at The Point if funding is available, otherwise there was only support for improving the walkway to make it accessible.

- f) Wayne Orr, Chief Administrative Officer, re: Offsite Meeting Agenda

Council was supportive of an offsite meeting that will deal with clarifying budget direction as discussed earlier in the meeting. With respect to the Strategic Plan, the consensus was to focus on a specific topic within the plan, they felt looking at the plan in it's entirety would not be a productive use of time for this meeting.

Council will be surveyed by the Clerk's Department as to what dates work best this meeting.

7. Reports for Information

- a) Louise Fragnito, Treasurer, re: Investment Update

8. Rise & Report

- a) County Council

Councillor McDougall distributed a summary of economic development activity and noted that Alison Vandervelde from the County will be attending the September 27 Committee of the Whole meeting to discuss the scope of her new role and the new County brand.

- b) Arena Board

Councillor Revill reported that the compressor work is complete, the ice is now in. There is an open house on September 16 from 6:00 pm to 8:00 pm which will include the unveiling of new logos. Family activities and free skating are also planned.

- c) Police Services Board

The next meeting is September 15, 2016 at 7:00 pm in the Council Chambers.

9. Information Items

- a) Patricia Enright, Chief Librarian/CEO, Kingston Frontenac Public Library, re: Proclamation for Public Library Month in October

Committee of the Whole
September 13, 2016

This item will be forwarded to the next Council meeting for endorsement.

- b) Around the Rideau Newsletter - September/October Issue

- 10. Notice of Motions - n/a
- 11. Announcements
- a) Council agreed to cancel the September 20, 2016 Council meeting as there is nothing pressing to be included on the agenda.

- 12. Question of Clarity (from the public on outcome of agenda items) - n/a
- 13. Closed Session - n/a
- 14. Adjournment
- a) The meeting was adjourned at 9:30 p.m.



Minutes of Committee of the Whole
September 27, 2016

Time: 7:00 pm

Location: Council Chambers

Meeting # 28

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Reville, Norm Roberts, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Mayor Vandewal called the meeting to order at 7:00 p.m.

2. Declaration of pecuniary interest and the general nature thereof-n/a

3. Scheduled Closed Session - n/a

4. ***Recess *** - n/a

5. Delegations

a) Anne Prichard, Community Futures Development Corporation, re: Updates

Anne Prichard reviewed the Federal Development Agency of Southern Ontario changes in the funding model that has resulted in a decrease in funding for the Frontenac Community Futures Development Corporation . She is requesting Council to consider a grant for CFDC in the budget deliberations.

b) Anne Marie Young, County of Frontenac, re: Draft Harrowsmith Community Improvement Plan

Anne Marie Young reviewed the Community Improvement Plan (CIP) program for Harrowsmith noting that two public consultations were held and input was sought on the needs, vision, goals and preferred programs for this initiative and provided a brief overview of the grants that will be available under this program. A public meeting is scheduled for October 4, 2016.

c) Alison Vandervelde, County of Frontenac, re: County Branding Initiative

Alison Vandervelde provided Council with an overview of the region-wide brand that is intended to unify the four municipalities under one umbrella and to provide clarity around the entity that is Frontenac, including the geography and characteristics.

6. Reports Requiring Action

a) Rick Chesebrough, Fire Chief, re: Emergency Response Fees

Council supported the increase in fee for emergency response.

Committee of the Whole
September 27, 2016

- b) Lindsay Mills, Planner, re: Illegal Special Event Concerts - Part Lot 13, Concession VII: Veseau

Council was supportive of the Planner bringing back a recommendation that denies sanctioning any further events and to continue to charge the owner for every illegal event as he continually doesn't abide by the rules.

Mayor Vandewal noted that he would like to see a petition from concerned neighbours.

- c) Lindsay Mills, Planner, re: Parkland Fee for Matias - Willowbrook Estates

Council was supportive of accepting the average of the two appraisals which was \$3,364.00 as the parkland fee for Willowbrook Estates.

- d) Lindsay Mills, Planner, re: Closing of Road Allowance in Part of Lot 8, Between Concession X and XI, Loughborough District

Council was supportive of moving forward with the advertising and sale of the closure of this particular road allowance.

- e) Angela Maddocks, Executive Assistant, re: Fire Hall Tour and Offsite Meeting

Council was supportive of the October 14, 2016 off site meeting that will start at 8:30 am and be held at the Holiday Country Manor in Battersea.

If the work to the culvert on Westport Road is not scheduled for the weekend of October 15, it was agreed to have a coordinated Fire Hall tour and for Council to look at the conditions of both Westport Road and Sunbury Road. The tour would take place on Saturday, October 15, 2016, leaving the municipal offices at 8:30 am. It was noted that it is not mandatory for the staff to attend other than the CAO.

7. Reports for Information

- a) Tim Laprade, Arena/Recreation Supervisor, re: Recreation Survey Results

Councillor McDougall asked if the results included the paper copies of the survey that were submitted.

8. Rise & Report

- a) Rideau Valley Conservation Authority

- A continued focus on wetland rehabilitation
- Financial information to the end of May was provided at the last meeting.
- Strategic Planning continues.
- Preliminary 2017 budget is underway.
- The 50th Anniversary celebration has been moved to the end of November.

- b) Cataraqui Region Conservation Authority

- Steve Knechtel has retired as the General Manager, Rob McRae is acting General Manager.

Committee of the Whole
September 27, 2016

- The work plan for the next three years continued with a focus on enhanced communication, climate change adaption and enhanced watershed management.
- c) Quinte Region Conservation Authority
- The next meeting is Thursday, September 29, 2016.
- d) Portland Heritage
- The summer student did an amazing job, labelled artifacts, developed promotional material and helped as a tour guide. She is recommended for next year.
 - Mayor Vandewal felt a letter of thanks should be sent to her.
 - Museum will close on Thanksgiving weekend.
9. Information Items - n/a
10. Notice of Motions
- a) Councillor Sleeth served a notice of motion to encourage County Council to financially support CFDC in their 2017 budget and if not supported at the County to be considered in the Township budget.
11. Announcements
- a) Deputy Mayor Sutherland asked about the protocol for By-law Enforcement; is there a mechanism for accountability and follow up in place.
- The CAO explained the processes in place for follow up.
- b) Councillor McDougall provided an update on the County's use of reserves from the Frontenac Renovates program to cover unexpected expenses in the trail improvement process.
- Discussion took place with regard to the money that has been spent on the trail system and if there is any return on the investment for businesses in the County.
12. Question of Clarity (from the public on outcome of agenda items)
- a) Jeff Green questioned the status of the piece of land in Verona that has been referred to as a "trail head" and parking lot.
13. Closed Session - n/a
14. Adjournment
- a) The meeting was adjourned at 8:40 pm.



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 9, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Notice of Motion – Reclassification of Lands to Agriculture

RECOMMENDATION:

That Council petition the Ontario Ministry of Agriculture, Food and Rural Affairs to reclassify the rural area bounded by Boyce Road, Petworth Road, Road 38 and Watson Road as Prime Agriculture as identified in the Canada Land Inventory.

BACKGROUND:

Council's Procedural By-Law 2015-56 establishes the process for Notice of Motion.

At the Council Meeting of September 6, 2016, Deputy Mayor Sutherland served Notice of Motion to have Council write to OMAFRA asking that the Class One Agricultural Land identified in the Canada Land Inventory in the rural area bounded by Boyce Road, Petworth Road and Road 38 and Watson Road be reclassified as Prime Agricultural land for zoning purposes.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

Submitted/approved by:

Wayne Orr, CAO
CAO

Prepared by:

Angela Maddocks
Executive Assistant



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 28, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Notice of Motion – Funding Request from CFDC

RECOMMENDATION:

That Council consider a grant of \$35,000.00 to the Frontenac Community Futures Development Corporation in their 2017 budget if County Council does not support the funding request in their 2017 budget.

BACKGROUND:

Council's Procedural By-Law 2015-56 establishes the process for Notice of Motion.

At the Committee of the Whole Meeting of September 27, 2016, Anne Prichard of the Frontenac Community Futures Development Corporation attended to request that Council consider allocating a grant to the organization in their 2017 budget.

Councillor Sleeth served Notice of Motion to have Council consider this request if County Council does not support the funding request in their 2017 budget.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

Submitted by:

Angela Maddocks
Executive Assistant



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 28, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Planning Services

RECOMMENDATION:

Open

BACKGROUND:

On September 6, 2016 in response to a notice of motion, Council discussed the hiring of a consultant on a month to month basis to monitor the status and development of existing subdivisions. Staff was given direction to solicit quotes for consulting services to sporadically monitor developer's compliance with such agreements and report back on October 4.

A request for quotes was emailed to five local planning consultants who are not affiliated with existing developments in South Frontenac. Two of the firms indicated that due to existing workloads they were not able to submit a quote and two did not respond to the request.

The services requested are summarized below:

This work will involve the review of existing agreements and studies, discussions with staff, site checks, and contact and follow up with developers and other agencies and report writing. This work will require a planning background.

The firm of RFA Planning Consultants from Belleville provided a quote for their services; a copy of their submission is attached to this report. No time has been available to check references for the proponent.

At this time staff are not able to indicate how much time is needed and therefore no estimate of the cost can be provided. Subject to suitable references, Council is able to set an upset limit for the contracted services and direct staff to proceed subject to suitable references.

ATTACHMENTS:

RFA Planning Services Quote and Retainer Form

Submitted by:

Wayne Orr, CAO

Prepared by:

Angela Maddocks
Executive Assistant



September 26, 2016

Mr. Wayne Orr
Chief Administrative Officer
Township of South Frontenac
P.O. Box 100
4432 George Street,
Sydenham, Ontario, K9A 2M2

Dear Mr. Orr:

RE: Request for Quotes – Planning Services

The consultant firm of RFA Planning Consultant Inc. is pleased to submit this Request for Quotes to the Township of South Frontenac for Land Use Planning Services. The consulting team consists of planning professionals that combine local presence and experience with technical expertise in land use planning.

RFA Planning Consultant Inc. is a professional consulting firm based in Belleville, providing land planning services since 1993. The firm offers land use planning services to municipalities throughout south-eastern Ontario. The firm is led by Ruth Ferguson Aulhouse, a widely recognized planner with over 30 years' experience. Four (4) other planning and design professionals are employed with the firm. RFA Planning Consultant Inc. provides a broad range of professional planning services related to land use planning and development:

- Official Plans/ Amendments
- Zoning By-laws/ Amendments
- Consents
- Minor Variances
- Expert Testimony at Ontario Municipal Board Hearings
- Planning Research and Policy Analysis
- Master Plans
- Secondary Plans/ Amendments
- Land Use Feasibility Studies
- Concept and Development Plans
- Subdivision Design

211 Dundas Street East, Suite 202, Belleville, Ontario K8N 1E2

613.966.9070 www.rfaplanningconsultant.ca

- Condominium Plans
- Project Management

The land use planning services team consists of three planners.

Ruth Ferguson Aulhouse B.E.S., M.C.I.P., R.P.P., is the President of the consulting firm RFA Planning Consultant Inc. Ruth is a full member of the Canadian Institute of Planners, and a Registered Professional Planner with the Ontario Professional Planners Institute with 35 years of professional experience working both in the public and private sectors.

Ms. Aulhouse has extensive experience in interpreting and applying the provincial policy statements, official plan policies and zoning by-laws in many different municipalities throughout eastern Ontario. She has a comprehensive understanding of the Planning Act; the Provincial Policy Statement; Official Plan and Zoning By-laws; master plans and secondary plans; public consultation, urban design, site planning, and the development process.

Shawn Legere BCD Hons., M.C.I.P., R.P.P., Urban Designer/Planner is a full member of the Canadian Institute of Planners, and a Registered Professional Planner with the Ontario Professional Planners Institute. Shawn has worked on several recent municipal projects within two-tier planning approvals system that required a high level of co-ordination between personnel and detailed review of various technical planning documents. Shawn is currently acting as municipal planning consultant to the Municipality of Brighton.

Mr. Legere has extensive experience in site planning and ensuring developments are in compliance with all applicable provisions of Official Plans and Zoning By-laws. Shawn's experience in working with developers with plans of subdivision and condominium and reviewing development agreements will be an asset to the Township.

Carolyn Ross, B.Sc. (Hons.), Senior Planner worked for the City of Belleville for over 12 years as a municipal planner including holding the position of Manager of Policy Planning. Carolyn has extensive municipal experience reviewing and processing planning applications to ensure compliance with City requirements. Her position required extensive liaison with engineering and building departments. At RFA Planning Consultant Inc., Carolyn has prepared Official Plan Amendment, Zoning By-Law Amendment, Site Plan Approval and Site Plan Agreement Applications, has prepared planning justification reports and has acted as project manager.

RFA Planning Consultant Inc. is not aware of any conflict of interest or issue that will prevent it from performing all aspects of the work required by the Township as set

out in the request for proposal. The firm does not act for any applicants/owners active in the Township of South Frontenac. For information, the firm has previously acted as agent and planning consultant for the owners of the Cranberry Cove project near Seeley's Bay. We are no longer acting as the agent or planning consultant for the project as our services are no longer required. No existing or potential conflict of interest exists between any member of the consultant team and the Township.

Below is a copy of our fee schedule:

Fee Schedule

	<i>RFA Planning Consultant Inc.</i>		
Fee Item	Ruth Ferguson Aulhouse Principal Planner	Shawn Legere Urban Designer / Planner	Carolyn Ross Senior Planner
Hourly Rate*	\$140.00/Hour (plus HST)	\$95.00/Hour (plus HST)	\$100.00/Hour (plus HST)
Attendance at Meetings			
Travel Cost**	50% Hourly rate + \$0.56/kilometer travelled (plus HST)		

Please note that travel cost will be billed at 50% of the actual time required to travel to the required site.

A copy of our Project Retainer Form has been included for your information.

Please do not hesitate to contact me if you require anything further information.

Yours truly,



Ruth Ferguson Aulhouse, MCIP, RPP,
RFA Planning Consultant Inc.

Encl.



Project Retainer Form

PROJECT INFORMATION

Project Manager RFA Planning Consultant Inc.
 Project Number 16A494
 Project Name Township of South Frontenac
 Description Municipal Planning Services

Proposal
 Project
 Consultation

Date September 27, 2016
 Location _____

CLIENT INFORMATION

Client Name Wayne Orr
 Billing Address P.O.Box 100
4432 George Street
Sydenham, ON K0H 2T0

Email worr@southfrontenac.net
 Phone 613-376-3027

COSTS*

Consultation Fee \$169.50 (\$150.00 + HST)
 Time Based on Hourly Rates
 Consulting Fee Based on Proposal \$ _____

HOURLY RATES:

Principal Planner \$140/Hour
 Senior Planner \$100/Hour
 Planner \$95/Hour
 Design Services \$80/Hour
 Planning Administrator \$50/Hour

RETAINER \$ N/A

*Costs are in estimation only, for budgetary purposes, and exclude HST and expenses. Hourly rates are subject to annual increases.

AUTHORIZATION

We/I hereby authorize RFA Planning Consultant Inc. to provide professional consulting services, and agree to pay for professional consulting services according to agreed rates. Invoices will be issued, via email, every thirty (30) days and are due upon receipt. Please refer to Schedule A attached to this form.

Accepted by: _____
 Please Type of Print Your Name

Signature: _____

Date: _____

211 Dundas Street East, Suite 202, Belleville, Ontario K8N 1E2

613.966.9070 www.rfaplanningconsultant.ca

SCHEDULE "A"**RETAINER AGREEMENT
FOR RFA PLANNING CONSULTANT INC.**

For valuable consideration (the receipt and sufficiency which is hereby approved) the undersigned hereby agrees as follows:

1. The undersigned ("Client") hereby retains RFA Planning Consultant Inc. (the "Consultant") to act on behalf of the Client with respect to the Project set out on the Project Initiation Form dated the ____ day of _____, 20__ (the "Project").
2. The Client agrees to the fees set out on the Project Initiation Form and understands that the Consultant will render accounts on the basis on time spent on the Project. The Consultant will render accounts approximately monthly, depending on the amount of work completed from time to time and may wait to issue one final account upon completion of the Project. All statements of account are due upon receipt. If payment is not made within thirty (30) days, the Consultant may elect to discontinue rendering consulting services.
3. The Client agrees to pay the hourly rates set out on the Project Initiation Form as increased from time to time, together with out-of-pocket expenses (also known as disbursements) that may be incurred by the Consultant that may include but are not limited to filing fees, traveling expenses, administrative costs etc.
4. Any fee estimates provided, either orally or in writing, are not binding. Fees will depend on how the Project unfolds and the initial retainer, if any, in no way reflects the total cost of the Consultant's services.
5. Notwithstanding the payment terms above, the Consultant reserves the right to request full payment of all amounts owing prior to submission of any final report and/or expert testimony. The Consultant reserves the right to stop work if the Client is in breach of payment terms as provided in this Agreement or is otherwise in material breach of this Agreement. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any no payment or breach of this Agreement by the Client.
6. Interest shall be paid at the rate of two percent (2%) per month or twenty four percent (24%) per year for all accounts not paid within thirty (30) days.
7. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party shall have any claim against the Consultant because of this Agreement or the performance or non-performance of services hereunder. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favour of a third party against either the Client or the Consultant.
8. The Client acknowledges that approvals from any government authority are not guaranteed. The Client acknowledges that any fees quoted do not include services rendered in connection with any appeal.

9. The Client acknowledges that all drawings, reports, memorandums, site plans, technical support studies, applications and other documents (the "Documents") prepared or provided by the Consultant in connection with the Project belong to the Consultant. The Client agrees to return all Documents including all copies, reproductions, summaries, modifications and other records thereof to the Consultant upon termination or suspension of this Agreement. The Client will not use the Documents other than for the purpose of completing the Project without the Consultant's prior written approval and upon such terms as may be agreed between the Client and the Consultant. The Client will not publish or make the Documents available to any third party without the written consent of the Consultant unless required by court order.
10. Unless the Client specifically advises otherwise in writing, the Client hereby authorizes the Consultant to send documents to the Client by email at numbers the Client may provide from time to time, without advance notice to the Consultant.
11. If the Consultant is delayed in the performance of its work by any act or omission of the Client or any other cause beyond the Consultant's control, then the Consultant will be afforded a reasonable extension of time commensurate with any such delay event to complete its work and it will be entitled to reimbursement by the Client for any reasonable cost incurred by the Consultant resulting from such delay.
12. The Client agrees that it will execute and deliver such documents including necessary consents and perform and cause to be performed such further acts as may be necessary or desirable to allow the Consultant to complete the Project.
13. This Agreement constitutes the entire Agreement between the parties and may not be modified except by written agreement by the parties.
14. The failure at any time to require performance of any provision of this Agreement shall not affect the full right to require such performance at any later time. The waiver of any breach of any provision shall not constitute a waiver for the provision of any succeeding breach. Should any provision in this Agreement be held invalid, the remainder of the Agreement shall be effective as though such invalid provision had not been contained in this Agreement.
15. This Agreement shall be construed in accordance with the laws of the Province of Ontario applicable therein and any court proceedings shall be commenced at the Superior Court in Belleville, Ontario.

Client Signature: _____ Date: _____

Client Name & Title (please print): _____



STAFF REPORT FIRE DEPARTMENT

PREPARED FOR COUNCIL: September 28, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Emergency Response Fees

RECOMMENDATION:

That Council agrees to increase the emergency response rate to the new Ministry rate of \$450.00 per vehicle and we amend all by-laws and resolutions to reflect the new rate.

And that Council amend all related by-laws and resolutions to provide for an automatic adjustment of the rate corresponding with Ministry increases.

BACKGROUND:

At the September 27, 2016 Committee of the Whole meeting Council reviewed a report concerning emergency response fees. The Ministry of Transportation increased its rate for fire department emergency responses from \$410.00 to \$450.00 per vehicle in November 2015.

South Frontenac has used the Ministry rate in our fees by-law for emergency responses.

By-law 2011-20 allows for the provision for billing rates to be consistent with the current Ministry of Transportation rate per vehicle. This same rate is also used for invoicing insurance companies for structure fire responses as a result of violations of the burning by-law and should we have need to deliver services to Frontenac Provincial Park.

ANALYSIS:

To maintain consistency with service fees, we should continue using Ministry rates as our guideline.

FINANCIAL / STAFFING IMPLICATIONS:

There will be no staffing implications.

Submitted/approved by:

Rick Chesebrough
Fire Chief, CEMC, CFEI

Prepared By:

Rick Chesebrough
Fire Chief, CEMC, CFEI

Planning Report
Township of South Frontenac **Planning Department**

Prepared for Council
Agenda Date: October 4, 2016
Date of Report: September 30, 2016

Subject: Illegal Special Event Concerts on Property in Part Lot 13, Concession VII, Storrington District: Veseau

Summary of the Recommendation:

The recommendation is that Council apply to civil court to restrain the property-owner, through a court order, from holding any further special events on the subject property.

Purpose of the Report:

The purpose of this report is to bring back to Council a method for dealing with continuing illegal special events on the above-noted land. The report includes a location map.

Background:

As Council is aware, on July 5, 2016, Council authorized an exemption to the noise by-law to permit an outdoor guitar festival to take place from July 22 to July 24, 2016 on the above-noted property. However, Council also asked staff to prepare a list of options on how to deal with ongoing illegal events that occur on the property each year. Attachment #1 shows the subject property.

On September 27, 2016 the Committee of the Whole considered options presented in a Planning Report to deal with ongoing illegal events on the subject property that violate the Township's Noise By-law and from which complaints have been received from a neighbour.

The Committee chose to proceed to civil court to prevent the owner from continuing with the illegal events.

Recommendation:

It is recommended that Council make application to Civil Court to obtain a court order preventing the property-owner at Part of Lot 13, Concession VII, Storrington District, municipally known as 3060 Sydenham Road, from holding any further unsanctioned special events on his property.

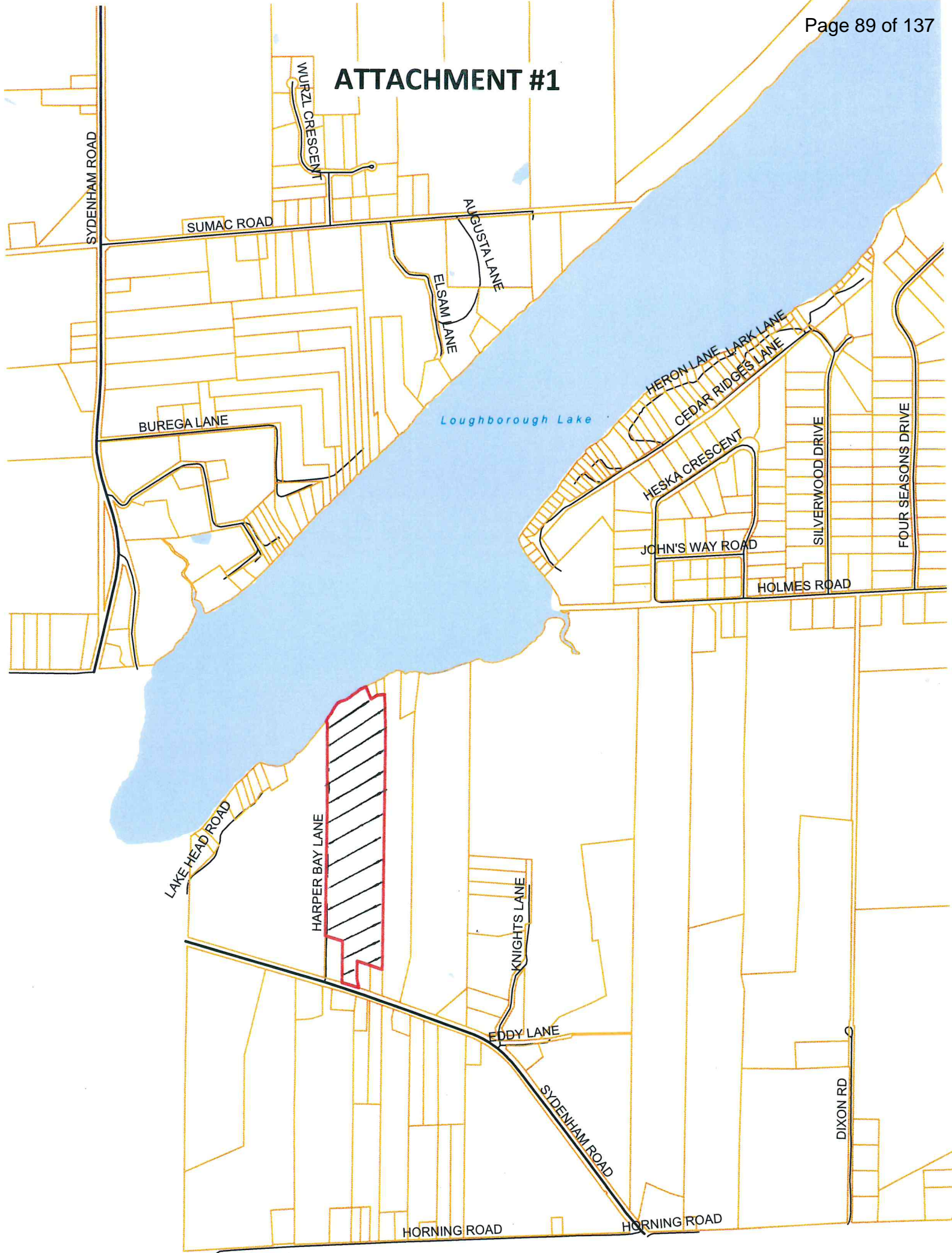
Submitted/Approved by: Lindsay Mills

Prepared by: Lindsay Mills

attachment

VezeauReporttoCouncilSept2016

ATTACHMENT #1





STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 7, 2016

AGENDA DATE: September 20, 2016

SUBJECT:

100th Anniversary- International Association of Lions Clubs

RECOMMENDATION:

THAT Council agree to designate one day to fly the Lions Club flag in recognition of the Club's 100 years of service and direct staff to coordinate a date.

BACKGROUND:

Correspondence from Lion Jim Rohrbach, PDG was included as an information item in the September 6, 2016 agenda. A request was made to ask all municipalities across Ontario to designate one day to fly the Lions Club International Flag at the Municipal Building.

Mayor Vandewal indicated that he was supportive of this initiative and the correspondence is brought back to Council to determine a date in the spring of 2017 to commemorate the Lions Club International 100th Anniversary.

Submitted by:

Wayne Orr, CAO

Prepared by:

Angela Maddocks
Executive Assistant



Lion Jim Rohrbach, PDG
P.O. Box 174
Cayuga, ON
NOA 1E0

July 20th, 2016

Dear Mayor:

As you may or may not know, the International Association of Lions Clubs is celebrating its 100th Anniversary of Service to Humanity in 2017. The theme for the Anniversary Celebration is "Where There's A Need, There's A Lion". Truer words have not been spoken. In the history of our great Association, Lions Clubs around the world have done great things in and for their communities. I ask you to take a minute and think of what the Lions Clubs in your Municipality have done for their community. I also ask you to take a minute and think of what would have happened if there were no Lions Clubs in your Community.

At our recent provincial Lions Convention, I was asked by the Governor's Council to ask all Municipalities across Ontario to designate one day to fly the Lions Clubs International flag at the Municipal Building/City Hall. We are asking for one day for the citizens of your community to be able to see the pride that exists in Lionism by flying our flag for one day.

Please advise me whether your council approves this request so we can act on it. I am copying this letter to the District Governor of this District and to the District Centennial Chair so they can contact your

office to set up a date for this flag raising to occur. We are hoping to have this event take place in the spring of 2017 to commemorate our 100th Anniversary.

Thank you for your time in this matter and I look forward to hearing from your office in the near future.

Yours truly,

Lion Jim Rohrbach, PDG

Lion Jim Rohrbach, PDG
MD "A" Centennial Coordinator



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 29, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Proclamation – Library Month

RECOMMENDATION:

WHEREAS the public library offers access to information; and

WHEREAS the public library supports personal growth, economic renewal and quality of life; and

WHEREAS we recognize that the board and staff of the Kingston Frontenac Public Library provide a vital service to our community,

THEREFORE the Council of the Corporation of the Township of South Frontenac proclaims the month of October 2016 to be Public Library Month and October 16-22, 2016 to be Ontario Public Library Week.

BACKGROUND:

At the September 27, 2016 Committee of the Whole meeting, in responding to correspondence from Patricia Enright, Chief Librarian/CEO, Council was supportive of bring forward the request for proclamation.

ATTACHMENT:

Kingston Frontenac Public Library request for proclamation

Submitted by:

**Angela Maddocks
Executive Assistant**



September 1, 2016

Township of South Frontenac
P.O. Box 100
Sydenham ON K0H 2T0

The Kingston Frontenac Public Library is asking the Township of South Frontenac to proclaim the month of October 2016 as Public Library Month 2016. During this month, libraries and library partners across Canada raise awareness of the valuable role libraries play in Canadians' lives. In Ontario, we celebrate our public libraries during Ontario Public Library Week (OPLW) October 16 to 22, 2016.

The draft wording of the proclamation is as follows:

PROCLAMATION

Public Library Month - October 2016, and
Ontario Public Library Week – October 16-22, 2016

A visit will get you thinking.


WHEREAS the public library offers access to information; and

WHEREAS the public library supports personal growth, economic renewal and quality of life; and

WHEREAS we recognize that the board and staff of the Kingston Frontenac Public Library provide a vital service to our community

THEREFORE I HEREBY PROCLAIM the month of October 2016 to be Public Library Month, and I encourage every person to use the public library this month and throughout the year.

Yours sincerely,



Patricia Enright
Chief Librarian/CEO



STAFF REPORT PUBLIC WORKS DEPARTMENT

PREPARED FOR COUNCIL: September 27, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

The Township's Canada 150th Celebration

RECOMMENDATION:

That the CAO be authorized to send a letter to Parks Canada offering our contribution in kind to support a Parks Canada event in 2017 at the Upper Brewer's Lock on the Rideau Canal.

BACKGROUND:

Council has passed a motion in support of the Harrowsmith S & A Club undertaking a road rally in 2017 in recognition of Canada's 150th anniversary. Staff have recently met with representatives of the Harrowsmith S & A Club and also, Parks Canada with the objective of coordinating proposed events in South Frontenac.

ANALYSIS:

Parks Canada is proposing to hold a travelling music festival along the Rideau Canal in 2017. It is possible to hold a rally around South Frontenac over a period of time to coincide with a Parks Canada event.

We have suggested a concert at the Upper Brewer's Lock.

Parks Canada is now requesting letter of support for their initiative and our willingness to partner with them in the form of financial and/or in-kind contributions.

Representatives of the Harrowsmith S & A are prepared to look at a longer term exploration (4-6 weeks) of South Frontenac provided that Parks Canada is prepared to stage an event in South Frontenac.

FINANCIAL/STAFFING IMPLICATIONS:

None at this time.

The Public Works Department will work closely with Parks Canada to stage an event, as is done with any other group hosting an event in our Township.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

South Frontenac Recreation Committee Minutes

Monday, June 20, 2016

Attendance: Chair Mike Howe, Vice-Chair Dan Bell, Councillor Norm Roberts, Councillor Pat Barr, Councillor Mark Schjerning, Kevin Fox, Tracy Holland, Pam Morey, Alvin Wood, Tim Laprade, Nicole Hochguertel, Jamie Brash, Mark Segsworth

Regrets: Donna Brown

1. Call to Order

2. Approval of Minutes – Monday, May 16, 2016

Motion to approve the minutes from Monday, May 16, 2016

Moved by: Kevin Fox

Seconded by: Councillor Pat Barr

Carried

3. Business Arising from the Minutes

- No new information to discuss at this time.

4. New Business

a. Delegation from Frontenac Pickleball

- Pickleball is currently the fastest growing sport.
- The group meets to play from 9 a.m. to 11 a.m. at Centennial Park on Monday, Wednesday, Friday and Saturday and occasionally on Thursdays as well. There is no interference with other sports/user groups at that time.
- The game is being introduced into schools and our summer camp but is mostly played by retired and semi-retired men and women.
- Pickleball is a mixture of tennis, table tennis and badminton. It is extremely easy to learn and play and minimal equipment is needed.
- The group would like to see a space at Centennial Park dedicated to pickleball and would eventually like permanent nets and posts. They currently use 6 portable nets.
- Resurfacing the multi-sport pad would cost approximately \$10,000.

b. Capital Budget Updates

Asbestos Assessment	Going out to tender soon.
Building Condition Assessment	Waiting for report.
Recreation Building Re-Keying	To be completed fall 2016 and Jamie Brash to meet with district committees about rekeying.
Point Park/Field Update	Fencing RFP is out and is to occur by September.
Gilmour Point - Hydro installation	Waiting for third quote
Museum – Window replacement	2 being replaced on the north side of the building
Playground Equipment at Bowes Park	Installing this week.
Wilmer Ball Park - Metal roof replacement	Waiting for pricing
Gilmour Point - Site access road	Completed
Gerald Ball Park - Horseshoe	Completed

pit upgrade	
Battersea Ball Park - Resurface basketball courts	Completed. Jamie Brash wants to speak with Councillor Norm Roberts and Alvin Wood about washroom upgrades and model train area fencing.
Inverary Ball Park - Washroom Upgrades	Washrooms will be painted and new doors will be installed if there are funds available
Storrington Centre Upgrades (roof top unit guards/sliding partition wall/new kitchen shuffle door/covered walkway)	Septic, washrooms, widening doorways and hallways scheduled for 2017
Centennial Park - Re-shingle washroom/canteen building, tennis court multi-use conversion	Court has been converted to multi-use, re-shingling of washroom to be completed soon.
Museum - AC unit, New electrical service and replace rear exit and furnace room doors	Prices are being reviewed.
McMullen Park - Replace docks	One new dock 20 ft and 12 ft with two ladders.
Sydenham Library - Rear deck	Deck being replaced with poured concrete in September.

c. Budget Submission Deadlines

- A draft schedule was distributed in hardcopy to committee members for review and discussion.
- The committee was instructed to indicate any safety issues when submitting capital requests.
- An additional meeting may be required for budget discussions.

5. Updates

a. 5 Year Recreation Plan Survey

- Currently 600 responses have been received. Of the 600 responses, 400 were submitted as a family.
- The survey closes on August 12, 2016.
- Nicole Hochguertel has been handing out hardcopies of the survey at events and will input the responses manually.

b. Annual Volunteer Recognition Awards Ceremony

- The ceremony is being held tomorrow evening between 6 p.m. and 7:15 p.m.
- This year's recipients are Linda Bates, Wilma Kenny, Eileen Sleeth and Rachael Smith-Tryon.

c. District Committee Updates

i. Portland

- Motion:

THAT the South Frontenac Recreation Committee recommend that Council consider the resurfacing of the sports surface at Centennial Park as part of the 2017 capital budget discussion.

Moved by Pam Morey
Seconded by Dan Bell
Carried

ii. Storrington

- Provided a copy of their Canada Day brochure for committee members to see.

- Advertisement spots were sold in the brochure to help cover costs.
- The recreation survey was promoted on the soccer website.

iii. Bedford

- A pancake breakfast will be held between 8 a.m. and 11 a.m. on Canada Day.
- Fencing at the playground is a priority for the capital budget.

iv. Loughborough

- The grand opening at The Point went well. Water has been hooked up to help the grass to grow.

6. Chair to sign off on meeting attendance

- The attendance sheet was signed and provided to Tim Laprade.

7. Next Meeting: Monday, August 22, 2016 at 7 p.m. in the Council Meeting Room at the Township Office

8. Adjournment: 8:20 p.m.

Recording Secretary: Sarah Vandewal

South Frontenac Recreation Committee Minutes

Monday, August 22, 2016

Attendance: Chair Mike Howe, Vice-Chair Dan Bell, Councillor Norm Roberts, Councillor Mark Schjerning, Tracy Holland, Kevin Fox, Pam Morey, Alvin Wood, Donna Brown, Tim Laprade, Jamie Brash, Mark Segsworth

Regrets: Councillor Pat Barr

1. Call to Order

2. Approval of Minutes – Monday, June 20, 2016

Motion to approve the minutes from Monday, June 20, 2016

Moved by: Vice-Chair Dan Bell

Seconded by: Kevin Fox

Carried

3. Business Arising from the Minutes

- No new information to discuss at this time.

4. New Business

a. Canada 150th Celebrations and the Ontario 150 Project Funding

i. Ontario 150 Capital Funding

- Tim Laprade is applying for a grant that focuses on upgrading existing facilities rather than new projects. He will include requests to improve The Point in terms of upgrading the change rooms, playground equipment, paving the accessibility path along the restored shoreline, and resurfacing the tennis courts.

ii. Township Celebration and Ontario 150 funding application

- Council has suggested holding a celebration on the long weekend in August.
- Pam Morey proposed a Road Rally Celebration that the S & A Club would like to organize. She provided a hardcopy of the preliminary details for this event and it was reviewed and discussed by the committee. The Road Rally will bring participants to different locations in the township that have historical significance to complete a short activity. The district committees are welcome to become involved in the event and are invited to send site suggestions to Pam via email.

Motion: THAT the South Frontenac recreation committees consider becoming involved in a township-wide celebration Road Rally for Canada and Ontario's 150th anniversary. This event will be developed by the Harrowsmith Social & Athletic Club and requests monetary up to \$10,000, as well as in kind support from the recreation committees if they choose to become involved.

Moved by: Pam Morey

Seconded by: Dan Bell

Carried

b. 5 Year Recreation plan next steps

i. Survey results

- Tim Laprade sent out the result information to the committee via email.

- Tim will present a report to Council to provide them with an overview of the survey results. Chair Mike Howe requested to see the report before it is presented to Council if possible.
- The information will be used to steer the township in the right direction with regards to recreation, capital items, user fees, etc.

ii. District feedback

- There was a very large response by the community and reflected a range of ages from all districts.

c. User fees report

- Tim is analyzing the current user fees and will present options to Council.

d. South Frontenac canteens

- The Health Unit inspected two canteens (Keeley Rd. and Wilmer Rd.) recently and the results were not favorable.
- A decision needs to be made regarding canteens in the township in regards to closing them down permanently or bringing them up to code.
- All canteens are subject to inspection, even if they are not being used.
- If the canteens remain open, the users must be made aware of the rules and expectations of using the facility.

e. Budget Submission Timelines and Template

i. Capital

- Tim Laprade sent out a template via email for each district to complete.
- Capital submissions are due from each district by September 12.
- Tim Laprade and Jamie Brash will update the Capital Report with feedback from the Committees on September 15.
- A final discussion will be held on September 19 with the South Frontenac Recreation Committee.
- Tim Laprade and Jamie Brash are to update the Capital Report on September 21 based on the meeting with the SFRC.
- The final draft of the Capital Budget must be submitted to the Treasury Department by September 30.

ii. Maintenance

- There will be an RFP this fall for a new grass cutting contract.
- Any questions or concerns can be forwarded to Jamie Brash.

iii. Operating

- Any questions or concerns can be forwarded to Tim Laprade.
- Committee members were instructed to identify any additional funding required for Canada's 150th Birthday celebrations next year.

iv. Ball Park Advertising

- Businesses have approached some of the user groups to put up advertising at the baseball/soccer fields in exchange for team sponsorship.
- Tim Laprade can compose a draft policy based on a recommendation in terms of size, appropriate content and payment.

v. Sydenham Triathlon

- The triathlon ran smoothly this year and Somersault fulfilled their portion of the contract and communicated well with the township staff.
- The committee would like to see the triathlon and regatta dates coordinated this summer so that they can both be held.
- There was a brief discussion regarding the possible one-year contract extension.

Motion: THAT the South Frontenac Recreation Committee supports the Township continuing to work with Somersault Events for the 2017 event as per the terms of our 2016 agreement.

Moved by: Dan Bell
 Seconded by: Donna Brown
 Carried

5. Updates

a. District Committee Updates

- Canada Day reports are due at the end of the month and the grant deadline is in November.

i. Bedford

- Great turnout with 150 plates being served at the pancake breakfast.
- Volunteers set up early to accommodate Scott Reid stopping in to help serve breakfast.
- There is a group of community members that would like to start holding recreation activities at Fermoy Hall. They have thought of quite a few uses for the hall and would like to attend the next meeting. They will contact Tim Laprade to become a delegation at the next SFRC meeting.

ii. Portland

- The committee would like to hold a "Movie Night in the Park" at Centennial Park.

iii. Storrington

- The committee was very pleased with their Canada Day event.

iv. Loughborough

- Chair Mike Howe would like to publicly acknowledge the time and effort that Jamie Brash and Mark Segsworth put into the Canada Day event this summer. The daytime activities were excellent and well enjoyed by the community.
- There were several complaints about people smoking at The Point.
- New signage is needed to direct the public away from the area where swimming lessons are taking place.
- The fence around the football field at The Point is currently being installed. The ornamental fencing that will encase the cenotaph will be slightly delayed.

6. Chair to sign off on meeting attendance

- The attendance sheet was signed and provided to Tim Laprade.

7. Next Meeting: Monday, September 19, 2016 at 7 p.m. in the Council Meeting Room at the Township Office

8. Adjournment: 8:20 p.m.

Motion to adjourn the meeting.
 Moved by: Vice-Chair Dan Bell
 Seconded by: Tracy Holland

Recording Secretary: Sarah Vandewal

Storrington District Recreation Committee

DRAFT Monday August 29th, 2016, 7:00 pm, Sunbury

MINUTES OF MEETING

CALL TO ORDER- 7:00 pm

ATTENDANCE- Alvin Wood, Kevin Fox, Norm Roberts, Roberta Smith, Ellwood Rollins, Dave Fisher, John Kot, Annie Campbell, Amanda Pantrey

DELEGATIONS- None.

APPROVAL OF AGENDA-

Kevin moved to approve the agenda, seconded by Annie

Carried

APPROVAL OF MINUTES-

Kevin moved to approve the minutes from July 4th, 2016, as amended, seconded by Dave

Carried

CHAIR REMARKS- None.

BUSINESS ARISING-

Canada Day- Final activity report was sent to Heritage Canada upon approval from Alvin. A read receipt was provided.

Storrington Retirees- Inventory forthcoming. Insurance has been paid to the township.

Baseball- Everyone has paid.

Soccer- Last adult game was the 3rd week in August. Field house at Gerald Ball Park was broken into again. Norm has arranged with Jamie to have all the doors and windows on the west side sealed.

Horseshoes- Two more weeks left of season. End of year tournament set for September 10th. If the weather is good, the porta-potty can go after that date. If not, it can be picked up after the rain date.

Pumpkin Festival-

Kevin moved to wave the user fees for the Pumpkin Festival, seconded by Dave

Carried

Alvin asked Ellwood for his contacts from Canada Day for classic cars for the Pumpkin Festival. They are encouraged to join the parade then park at Battersea Auto for a show and shine.

Volunteer information night is September 14th from 6pm- 8pm at Battersea United Church.

SOUTH FRONTENAC RECREATION COMMITTEE- A Road Rally has been suggested for the 150th Canada Day celebrations that would take place all though the township at historical and other significant landmarks. We are asked to brainstorm ideas for spots in our district. The Shipyards, Holiday Manor and the model railroad are suggested so far. The sites will need volunteers for the day to man the checkpoints.

The Health Unit have been doing spot checks at township canteens and have been failing. Need to keep up with health regulations.

The township was approached regarding sponsorship advertisement spots in the local ball parks. Some things to consider if motion is moved forward are the sizes of ads, where the money would go and who would maintain them (taking them down and putting them up seasonally).

Dave motions to approve advertisement spots in local ball fields, seconded by Annie

Carried

The Capital Budget for 2017 is due September 12th, 2016. The committee reviewed last year's budget and discussed projects that need to be carried forward and added.

The projects at the Storrington Centre, such as the walk way cover, the light timers will be carried forward as part of the larger renovation projecy.

The player benches in Inverary Ball Park need to be replaced.

Cleaning of the Storrington Centre needs to be twice a week.

A dog park for the district was suggested. Would require a 4 foot fenced in area.

The playgrounds in the district all need to be updated (Battersea and Inverary Ball Park, and Gerald Ball Park).

Roberta motions to include playground equipment for all the parks in the Storrington District in the capital budget for 2017, seconded by Kevin

Carried

The results from the survey will be posted publicly soon. There were over 700 surveys completed.

COUNCIL REPORT- Council met with all Lake Associations in district.

Ellwood extended his thanks to Norm and Jamie for getting the change rooms privacy issues dealt with for this summer.

NEW BUSINESS- Amanda has joined Kyle Gordon's efforts for a new playground for Battersea Ball Park. Kyle will hold a fundraiser at the ball diamond and Amanda is planning a fundraiser at the Creekside Bar & Grill or the Lions Hall for June 10th, 2017. It is suggested to add project to capital budget, which was discussed under the South Frontenac Recreation Committee portion of this meeting.

OTHER BUSINESS- John asked when the electrical receptacles will be added to the new storage unit at the centre. Alvin will look into it.

NEXT MEETING- The next meeting will be September 26th, 2016 at 7:00pm in Sunbury.

Ellwood made a motion for adjournment at 7:55pm

Carried

Loughborough District Recreation Committee Minutes

Monday, Aug 29, 2016

Attendance: Chair Mike Howe, Councillor Ross Sutherland, Councillor Mark Schjerning, Paul Wash, Tracy Holland, Vicki Veldman, Terra Gower, Faye Snider, Rob Wilson

1. Approval of the Agenda

- Motion to approve the agenda.
Moved by: Paul Wash
Seconded by: Tracy Holland
Carried

2. Approval of Minutes – Monday, May 30, 2016

- Motion to approve the minutes from Monday, May 30, 2016.
Moved by: Paul Wash
Seconded by: Tracy Holland
Carried

3. Delegation: Splash Pad at The Point – Laura Hackett

- The community expressed a significant desire for a splash pad in the township.
- A basic unit ranges from about \$40 000 to \$50 000 (approximately 12 X 12) as well as added costs for an accompanying climber. It would likely consist mostly of jets because of the risk of vandalism.
- The Point would be the most desirable area for the splash given that the area is already being upgraded, there is ample shade, it has access to washrooms and change rooms, it is an area that is heavily used by children and there is access to water and electricity.
- Laura would like the request to be forwarded to the South Frontenac Recreation Committee for consideration.

4. Business Arising

a. Canada Day Update

- The day program was excellent and greatly enjoyed by the children especially.
- Because of the issue with the fireworks program this year, a free show will be provided next year from Fireworks FX.
- The federal grant deadline is in mid-November for funding opportunities.
- A road rally is currently being organized by the Portland S & A club and they are looking for volunteers and site suggestions that may have some historical significance.

b. South Frontenac Recreation Committee

- Tim Laprade is currently analyzing the results from the community survey that was conducted over the summer.
- Chair Mike Howe inquired as to what has happened in the past with companies sponsoring sports teams in return for advertising at the baseball and soccer fields. Community members recall that the signage was badly vandalized in the past.

c. Friends of the Point

- Vicki Veldman spoke with representatives from Sydenham High School about holding an opening ceremony at the Bubba Bowl for the football field and all of the great improvements that have happened there.
- A date will be set for the Bubba Bowl next week and more information will be available at the next meeting.

d. Harris Park

- A new garbage bin has been provided to the hall.

e. Bowes Park

- Chair Mike Howe spoke to the issue with the canteens in the township and that they may need to be decommissioned due to code violations.

f. Wilmer Park

- There was a discussion regarding a need for more adequate playground equipment as well as infield top dressing.

g. The Point Park

- Permanent fencing is currently being installed at The Point. The fencing is 5 ft black chain-link fence with two large gates and numerous pedestrian access points. Ornamental fencing will be installed around the cenotaph.
- The hydro seeding was unsuccessful due to the severe drought this summer and will be attempted in the spring once again.

h. Summer Program Update

- Friday was the last day of summer camp. Overall the camp was successful in that it all went very well.
- There were several break-ins at Gilmour Point.

i. Capital Budget for Loughborough 2017

- On November 8, the public will be permitted to attend the Council meeting and bring forth their comments and concerns about the Capital Budget.
- A draft of the Capital Budget will be available on November 4.
- The committee discussed a need for an overall plan for The Point instead of tackling various projects without considering the overall picture of what the Point should look like and provide to the community.
- Vicki Veldman will forward previous plans that were drawn up for The Point to Chair Mike Howe.

j. Central Soccer

- No news to report at this time.

5. New Business**a. Selection of Chair 2017**

- Nominations and voting for a new Chair and Vice-Chair will take place in November.

Next Meeting: Monday, September 26, 2016 @ 7 p.m.

Adjournment: 8:15 p.m.

Recording Secretary: Sarah Vandewal



Payment Listing

For the period of September 7, 2016 to October 4, 2016

Accounts Payable Payment Listing:

For the period of September 7, 2016 to October 4., 2016

4,558,072.02

Payroll Payment Listing:

Pay Period #19	Pay date September 14, 2016 For the period of August 28, 2016 to September 10, 2016	83,780.58
Pay Period #20	Pay date September 28, 2016 For the period of September 11, 2016 to September 24, 2016	78,542.11
Council Reimbursement	Pay date September 14, 2016 For the period of August 28, 2016 to September 10, 2016	821.05
Council Reimbursement	Pay date September 28, 2016 For the period of September 11, 2016 to September 24, 2016	449.59
Council Honorarium	Pay date September 30, 2016 For the period of September 1, 2016 to September 30, 2016	9,296.62
Total Payments		<u>\$ 4,730,961.97</u>

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending October 4, 2016 in the amount of
\$ 4,730,961.97

Submitted/approved by:

Suzanne Quenneville - Deputy-Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: From: To: Distribution Types Included:
Cheque Date: 9/7/2016 10/4/2016 PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006118	9/20/2016		THE FRONTENAC NEWS		
		62110		AD - SEPT 1 2016	\$451.00
		62162		AD - SEPT 8	\$408.78
		62194		AD - SEPT 15 2016	\$403.61
Total EFT000000006118					\$1,263.39
EFT000000006124	9/20/2016		HUGHES CONSTRUCTION AND		
		2001		grass cutting Aug 2016	\$9,658.72
Total EFT000000006124					\$9,658.72
EFT000000006138	9/20/2016		METROLAND MEDIA GROUP		
		3994713		ADVERTISING AUG 2016	\$1,949.92
Total EFT000000006138					\$1,949.92
EFT000000006217	10/4/2016		THE FRONTENAC NEWS		
		62233		AD SEPT 22 2016	\$384.59
Total EFT000000006217					\$384.59
EFT000000006265	10/4/2016		ZYCOM TECHNOLOGY INC.		
		IN-56075-01		BARRACUDA FIREWALL	\$1,652.58
Total EFT000000006265					\$1,652.58
Total Gen					\$14,909.20

0020 TaxC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006206	10/4/2016		COUNTY OF FRONTENAC		
		47166		3RD QUARTER BILLING	\$1,297,583.75
Total EFT000000006206					\$1,297,583.75
Total TaxC					\$1,297,583.75

0035 TaxSB-EP

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006133	9/20/2016		LIMESTONE DISTRICT SCHOOL		
			SEPT 2016 LEVY	SEPT 2016 LEVY	\$1,408,554.64
Total EFT000000006133					\$1,408,554.64
Total TaxSB-EP					\$1,408,554.64

0036 TaxSB-ES

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006095	9/20/2016		ALGONQUIN AND LAKESHORE		
			SEPT 2016 LEVY	SEPT 2016 LEVY	\$129,902.12
Total EFT000000006095					\$129,902.12
Total TaxSB-ES					\$129,902.12

0037 TaxSB-FP

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006107	9/20/2016		CONSEIL DES ECOLES PUBLIQUES		
			SEPT 2016 LEVY	SEPT 2016 LEVY	\$6,206.45
Total EFT000000006107					\$6,206.45
Total TaxSB-FP					\$6,206.45

0038 TaxSB-FS

Cheque	Date	Inv #	Vendor	Description	Amount
067786	9/20/2016		CONSEIL SCOLAIRE CATHOLIQUE DU		
			SEPT 2016 LEVY	SEPT 2016 LEVY	\$8,956.07
Total 067786					\$8,956.07
Total TaxSB-FS					\$8,956.07

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

1000

Cheque	Date	Inv #	Vendor	Description	Amount
067803	9/20/2016	077819	PARADE OF PAINTS INC	PAINT	\$35.16
Total 067803					\$35.16
067811	9/20/2016	248997	TOM'S LAWN CARE	AUG 2016 LAWN CARE	\$254.40
Total 067811					\$254.40
067815	9/20/2016	65353	UPPER LEVEL DOORS INC	repair south side door	\$114.48
Total 067815					\$114.48
067833	10/4/2016	20153138	DION FIRE EXTINGUISHERS LTD	FIRE EXTINGUISHERS	\$582.58
Total 067833					\$582.58
EFT000000006110	9/20/2016	0935935	CULLIGAN	WATER	\$49.17
Total EFT000000006110					\$49.17
EFT000000006121	9/20/2016	201514921	GREENSHIELD PEST CONTROL INC	WASP & FLY TRAPS	\$228.96
Total EFT000000006121					\$228.96
EFT000000006135	9/20/2016	185784	LONDRY ALARMS	ALARM MONITORING	\$268.65
Total EFT000000006135					\$268.65
EFT000000006147	9/20/2016		R&D NELSON GENERAL MAINTENANCE		
			16/08-VERONA MEDICAL	July & Aug 2016 cleaning	\$571.89
			16/08-VERONA MEDICAL	July & Aug cleaning supplies	\$50.85
			16/08-OFFICE	Cleaning July & Aug	\$1,373.76
			16/08-OFFICE	Cleaning supplies July & Aug	\$361.63
Total EFT000000006147					\$2,358.13
EFT000000006153	9/20/2016	32157	R.W. ELECTRIC	Aug 12016 locates	\$251.35
Total EFT000000006153					\$251.35
EFT000000006158	9/20/2016	527	SPECIALIZED ONSITE SERVICES	environmental services	\$7,204.61
Total EFT000000006158					\$7,204.61
EFT000000006160	9/20/2016	12513498	SUPERIOR PROPANE INC.	TANK RENTAL	\$76.97
Total EFT000000006160					\$76.97
EFT000000006167	9/20/2016	63019	TROUSDALE'S HOME HARDWARE	painting supplies	\$18.16
Total EFT000000006167					\$18.16
EFT000000006192	10/4/2016	3357	ASSELSTINE HARDWARE	WATER SOFTENER	\$24.39
Total EFT000000006192					\$24.39
EFT000000006246	10/4/2016	4300	SIMMONS PLUMBING & PUMP SERV.	UV LIGHT	\$71.23
Total EFT000000006246					\$71.23
EFT000000006264	10/4/2016	51114	XCG CONSULTANTS LTD.	water sampling	\$101.76
		51114		water sampling	\$101.76
Total EFT000000006264					\$203.52
Total					\$11,741.76

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
067814	9/20/2016	9964	TROPHY HOUSE	7" X 9" PLAQUE	\$45.79
Total 067814					\$45.79
EFT000000006238	10/4/2016	79060	PRINTFUSION INC.	BUSINESS CARDS R.V.	\$24.42
Total EFT000000006238					\$24.42
Total Counc					\$70.21

1250 Clik

Cheque	Date	Inv #	Vendor	Description	Amount
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Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000006111	9/20/2016		CUNNINGHAM SWAN CARTY		
		140162		CAO - GENERAL ADVICE	\$127.20
		140161		CAO - GENERAL ADVICE	\$305.28
		140160		CAO - GENERAL ADVICE	\$211.41
		140158		CAO - GENERAL ADVICE	\$178.08
Total EFT000000006111					\$821.97
EFT000000006166	9/20/2016		TROUSDALE'S FOODLAND		
		370		COFFEE	\$25.98
		340		cream	\$8.07
		2099		COFFEE / CREAM	\$46.31
Total EFT000000006166					\$80.36
EFT000000006206	10/4/2016		COUNTY OF FRONTENAC		
		47161		EAP SEPT 2016	\$262.03
Total EFT000000006206					\$262.03
EFT000000006254	10/4/2016		TROUSDALE'S FOODLAND		
		5458		cream	\$5.38
		5961-16/09		cream	\$2.79
		7307		COFFEE AND CREAM	\$36.74
Total EFT000000006254					\$44.91
Total Clk					\$1,209.27

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
067850	10/4/2016		MTE PARALEGAL PROFESSIONAL CORPORATION		
		1-620136		ASSESSMENT AUDIT SUPPORT	\$1,756.69
Total 067850					\$1,756.69
Total Fin					\$1,756.69
Total GG					\$2,880,890.16

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
067794	9/20/2016		KIDD ELECTRICAL & CONTRACTING		
		16/08/28		PLACE BALLAST	\$142.46
Total 067794					\$142.46
067800	9/20/2016		NORTH COUNTRY MARINE		
		5531		REPAIR BOAT MOTOR	\$515.38
Total 067800					\$515.38
067830	10/4/2016		BABCOCK, BILL		
		160823-GEORGEMARINE		REPAIR FUEL LINES	\$266.25
Total 067830					\$266.25
067831	10/4/2016		BELL MOBILITY (RADIO DIVISION)		
		236449		SEPT 2016 RADIO TOWER	\$328.00
Total 067831					\$328.00
067846	10/4/2016		LAVALEE, KEITH		
		16/09/08-LOWES		REPAIRS TO WATERHOSE	\$153.65
Total 067846					\$153.65
067851	10/4/2016		NEW TOPPERS MARKET		
		16/09/06		GAS JULY 1 - SEPT 6 2016	\$1,045.56
Total 067851					\$1,045.56
067852	10/4/2016		NORTH COUNTRY MARINE		
		5656		BOAT MOTOR REPAIRS	\$3,587.06
Total 067852					\$3,587.06
EFT000000006090	9/20/2016		1622411 ONTARIO LTD.		
		23104		LAWN MAINT - JULY & AUG	\$162.82
Total EFT000000006090					\$162.82
EFT000000006092	9/20/2016		ACKLANDS - GRAINGER INC.		
		9215517005		EARPLUGS, LENS CLEANER	\$170.67
Total EFT000000006092					\$170.67
EFT000000006101	9/20/2016		BLACK DOG TIRE & LUBRICANTS		
		79126366		TIRES	\$210.18
Total EFT000000006101					\$210.18
EFT000000006105	9/20/2016		CANADIAN TIRE		
		120469		GARAGE SUPPLIES	\$216.21
		120580		GARAGE SUPPLIES	\$70.11

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000006105				\$286.32
EFT000000006113	9/20/2016	9855	DRAPER DOORS FIX DOOR 2 OPERATION	\$145.01
Total EFT000000006113				\$145.01
EFT000000006115	9/20/2016	434550	FIRE SERVICE MANAGEMENT FIRE GEAR CLEANING	\$180.28
Total EFT000000006115				\$180.28
EFT000000006129	9/20/2016	KS17601	KENWORTH ONTARIO - KINGSTON REPAIR TO BATTERY CONNECTION	\$167.90
		KS17314	REPAIR TO HEADLIGHTS	\$709.62
Total EFT000000006129				\$877.52
EFT000000006131	9/20/2016	1057-730098	LEONARD FUELS 42.07 L @ \$0.8841	\$36.99
		1057-730803	94.09 L @ \$0.8841	\$82.73
		1057-732354	53.45 L @ \$0.9106	\$48.45
Total EFT000000006131				\$168.17
EFT000000006132	9/20/2016	2016/08-49	LEONARD, ELIZABETH CLEANING FIREHALL	\$60.00
Total EFT000000006132				\$60.00
EFT000000006134	9/20/2016	54826950	LINDE CANADA LIMITED 15687 OXYGEN	\$340.00
		54827334	OXYGEN	\$143.38
Total EFT000000006134				\$483.38
EFT000000006146	9/20/2016	432320730	PUROLATOR INC. SHIPPING CHARGES	\$64.21
Total EFT000000006146				\$64.21
EFT000000006150	9/20/2016	599430	ROSEN ENERGY GROUP 1100.6 L GAS @ \$.90	\$1,007.97
Total EFT000000006150				\$1,007.97
EFT000000006155	9/20/2016	16/08/19-PIZZA	SLATER, JEROME pizza for fire dept	\$37.82
Total EFT000000006155				\$37.82
EFT000000006157	9/20/2016	16/08/-CLEANING	SNIDER, LISA FIRE HAL CLEANING AUG 2016	\$70.00
Total EFT000000006157				\$70.00
EFT000000006162	9/20/2016	K554289	SWISH MAINTENANCE LIMITED CLEANING SUPPLIES	\$106.85
Total EFT000000006162				\$106.85
EFT000000006169	9/20/2016	TCL-156096	TURRIS COMMUNICATIONS LTD MOTOROLA REPAIRS	\$172.99
		TCL-155560	REPAIRS TO MOTOROLA	\$50.88
Total EFT000000006169				\$223.87
EFT000000006175	9/20/2016	222242	WESTPORT HOME HARDWARE PAINTING SUPPLIES	\$89.23
Total EFT000000006175				\$89.23
EFT000000006188	10/4/2016	9227036739	ACKLANDS - GRAINGER INC. FIRE FIGHTER BOOTS	\$265.14
Total EFT000000006188				\$265.14
EFT000000006191	10/4/2016	1166	ARNPRIOR FIRE TRUCKS CORP HEADLIGHT AND SEAL	\$41.99
Total EFT000000006191				\$41.99
EFT000000006194	10/4/2016	16884	BATTERSEA AUTO SERVICE OIL CHANGE	\$95.91
Total EFT000000006194				\$95.91
EFT000000006223	10/4/2016	KS17664	KENWORTH ONTARIO - KINGSTON BATTERY CORRECTION	\$500.30
		KS17674	AIR LEAK- HECK VALVE	\$242.19
Total EFT000000006223				\$742.49
EFT000000006228	10/4/2016	54947253	LINDE CANADA LIMITED 15687 OXYGEN	\$185.60
Total EFT000000006228				\$185.60
EFT000000006233	10/4/2016	16/09-06	NOONAN, MIKE GRASS CUTTING	\$250.00
Total EFT000000006233				\$250.00
EFT000000006242	10/4/2016	599831	ROSEN ENERGY GROUP 97.6 L GAS @ \$0.9280	\$92.16
		599877	1102.0 L GAS @ \$0.9000	\$1,009.25
		599767	456.5 L CLR @ \$0.7110	\$330.28
Total EFT000000006242				\$1,431.69

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000006243	10/4/2016		R. THURSTON TECHNOLOGIES		
		10795		RADIO REPAIRS	\$86.50
Total EFT000000006243					\$86.50
EFT000000006253	10/4/2016		TRIM-LINE OF SOUTH EAST		
		35507		HELMET NUMBERS	\$10.18
Total EFT000000006253					\$10.18
Total Fire					\$13,492.16

2101 Fire-VF

Cheque	Date	Inv #	Vendor	Description	Amount
067844	10/4/2016		KINGSTON GENERAL HOSPITAL		
		9101111107		AMBULANCE SERVICES	\$240.00
Total 067844					\$240.00
Total Fire-VF					\$240.00

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006154	9/20/2016		SIGNS PLUS		
		2944		19 CIVIC #'S	\$174.61
Total EFT000000006154					\$174.61
Total Cvc#					\$174.61

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
067797	9/20/2016		MINISTER OF FINANCE-POLICE SERVICES		
		17080916039		POLICING SEPT 2016	\$244,876.00
Total 067797					\$244,876.00
Total Police					\$244,876.00

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
067862	10/4/2016		TOWN AND COUNTRY AUTO SUPPLY		
		6083-403141		PARTS	\$46.44
Total 067862					\$46.44
EFT000000006127	9/20/2016		KAL TIRE ONTARIO		
		847120612		OIL AND FLUIDS	\$88.85
Total EFT000000006127					\$88.85
EFT000000006186	10/4/2016		4 OFFICE AUTOMATION LTD		
		846644		photocopies contract	\$473.40
Total EFT000000006186					\$473.40
Total Build					\$608.69

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006117	9/20/2016		FRONTENAC MUNICIPAL LAW		
		SF-AC-2016-AUGUST		AUG 2016 ANIMAL CONTROL	\$3,256.19
Total EFT000000006117					\$3,256.19
EFT000000006216	10/4/2016		FRONTENAC MUNICIPAL LAW		
		SF-AC-2016-SEPTEMBER		SEPT 2016 ANIMAL CONTROL	\$3,256.19
Total EFT000000006216					\$3,256.19
Total Anml Ctl					\$6,512.38

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
067823	9/20/2016		REYNOLDS, DWAINE		
		16/08/02-LIVESTOCK		LIVESTOCK CLAIM 16/08/02	\$1,800.00
Total 067823					\$1,800.00
067866	10/4/2016		GARRETT, PAUL		
		160813-LIVESTOCK		LIVESTOCK CLAIM 2016 AUG 13	\$175.00
Total 067866					\$175.00
EFT000000006240	10/4/2016		REDDEN, JOSEPH		
		16/09/04-LIVESTOCK		LIVESTOCK VALUER	\$50.00

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

16/09/04-LIVESTOCK	LIVESTOCK VALUER 42 KM	\$23.10
16/09/04-LIVESTOCK	LIVESTOCK VALUER	\$4.14
		\$77.24

Total EFT000000006240

Total Lvstck

\$2,052.24

2635 Fncvw

Cheque	Date	Inv #	Vendor	Description	Amount
067848	10/4/2016		LLOYD, TASHA		
		16/09/17-FENCE		16/09/17-FENCE VIEWER	\$75.00
Total 067848					\$75.00
067858	10/4/2016		STINSON, GLEN		
		16/09/17-FENCE		16/09/17-FENCE VIEWERS	\$75.00
Total 067858					\$75.00
EFT000000006240	10/4/2016		REDDEN, JOSEPH		
		16/09/17-FENCE		16/09/17-FENCE VIEWER	\$75.00
Total EFT000000006240					\$75.00
Total Fncvw					\$225.00

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006216	10/4/2016		FRONTENAC MUNICIPAL LAW		
		SF-B-2016-AUGUST		AUG BYLAW ENFORCEMENT	\$915.84
		SF-B-2016-AUGUST		AUG BYLAW ENFORCEMENT MILEAGE	\$497.40
		SF-P-2016-SEPTEMBER		SEPT 2016 PARKING BYLAW	\$457.92
		SF-P-2016-SEPTEMBER		SEPT 2016 PARKING BYLAW MILE	\$634.98
Total EFT000000006216					\$2,506.14
Total Bylaw enf					\$2,506.14

Total PP&P

\$270,687.22

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006096	9/20/2016		ALLIANCE WIRELESS		
		CS14258-0916		AnswerinG SERVICE 16/07-16/08	\$187.24
Total EFT000000006096					\$187.24
EFT000000006221	10/4/2016		INDEPENDENT TELEPHONE SERVICES		
		41525		PHONE LINE CHANGES	\$91.58
Total EFT000000006221					\$91.58
EFT000000006258	10/4/2016		UPPER CANADA OFFICE SYSTEMS		
		197836		photocopy use	\$97.66
Total EFT000000006258					\$97.66
Total PW OH					\$376.48

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
067831	10/4/2016		BELL MOBILITY (RADIO DIVISION)		
		236449		SEPT 2016 RADIO TOWER	\$295.38
Total 067831					\$295.38
EFT000000006151	9/20/2016		R. THURSTON TECHNOLOGIES		
		10764		inventory per licencing	\$691.97
Total EFT000000006151					\$691.97
EFT000000006219	10/4/2016		GRAND & TOY LIMITED		
		K104830		office supplies	\$78.98
		K027453		office supplies	\$111.56
Total EFT000000006219					\$190.54
Total RdAdmOH					\$1,177.89

3010 Cap/Equip/Ptrl

Cheque	Date	Inv #	Vendor	Description	Amount
067780	9/20/2016		ATCO CHEMICAL CORP.		
		10006716		208.1 Liter MM-200	\$1,041.25
Total 067780					\$1,041.25

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

067781	9/20/2016		ATKINSON HOME BUILDING CENTRE PAINT TRAY	\$2.43
Total 067781				\$2.43
067783	9/20/2016		BELL CANADA C/O SPECIAL BILLING REPLACE POLE AND ANCHOR	\$624.44
Total 067783				\$624.44
067784	9/20/2016		BOYD ELECTRIC COMPANY LTD MOTOR REPAIRS	\$155.46
Total 067784				\$155.46
067789	9/20/2016		HEAT DESIGN EQUIPMENT IGNITION BOARD	\$195.38
Total 067789				\$195.38
067793	9/20/2016		KEYSTONE BRIDGE MANAGEMENT CORP culvert design	\$2,147.14
Total 067793				\$2,147.14
067795	9/20/2016		KINGSTON DODGE CHRYSLER LTD REPAIR FOR CHECK ENGINE LIGHT	\$182.63
Total 067795				\$182.63
067804	9/20/2016		PRECISION INDUSTRIES SLIDE IN DUST CONTROL	\$24,075.09
Total 067804				\$24,075.09
067807	9/20/2016		REVELL FORD LINCOLN INSTALL UNDER BODY SHIELD	\$496.25
			a/c & bluetooth repairs	\$182.81
			BRAKE REPAIRS	\$1,345.45
			REPLACE REAR LIGHT BULB	\$79.71
Total 067807				\$2,104.22
067808	9/20/2016		SNC-LAVALIN GEM ONTARIO INC. SOILS COMPACTION TESTING	\$193.34
Total 067808				\$193.34
067809	9/20/2016		SNIDER, PERCY FLAGGING BRADSHAW RD	\$865.98
			FLAGGING BRADSHAW RD	\$845.88
			PATCHING	\$1,542.68
			FLAGGING	\$1,046.86
			FLAGGING	\$1,026.76
			FLAGGING	\$794.75
Total 067809				\$6,122.91
067812	9/20/2016		TOROMONT INDUSTRIES LTD. FULL SERVICE	\$57.23
			HYDRAULIC OIL LEAK	\$5,617.07
Total 067812				\$5,674.30
067813	9/20/2016		TOWN AND COUNTRY AUTO SUPPLY STOCK OIL	\$116.13
			STOCK OIL CHANGE STICKERS	\$9.56
			PARTS	\$42.68
			PARTS	\$226.40
			PARTS	\$133.06
Total 067813				\$527.83
067817	9/20/2016		VAUGHAN'S AUTOMOTIVE Repair air line on box	\$65.89
Total 067817				\$65.89
067829	10/4/2016		ATKINSON HOME BUILDING CENTRE TRAILER PARTS	\$22.78
			PARTS	\$32.55
			PARTS	\$18.26
Total 067829				\$73.59
067832	10/4/2016		BOYD ELECTRIC COMPANY LTD SERVICE TRUCK COMPRESSOR	\$35.62
Total 067832				\$35.62
067834	10/4/2016		DOUG'S AUTO PARTS LTD TAIL LAMP	\$137.38
Total 067834				\$137.38
067835	10/4/2016		EQUIPEMENTS LOURDS PAPINEAU INC solenoid & rocker switch	\$110.04
Total 067835				\$110.04
067853	10/4/2016		O. BETTSCHEN ASPHALT	\$276.61
Total 067853				\$276.61

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067856	10/4/2016		PRO-INSPECT		
		2K16-013		COMPLIANCE REPORT	\$763.20
Total 067856					\$763.20
067857	10/4/2016		SNIDER, PERCY		
		160915-44		FLAGGING BRADSHAW RD	\$397.37
		16/09/14-43		FLAGGING BRADSHAW RD	\$1,192.12
Total 067857					\$1,589.49
067859	10/4/2016		SUPERIOR ROAD PRODUCTS		
		00000614		RECLAMITE SYDENHAM RD	\$30,184.64
		00000598		RECLAMITE MORELAND DIXON RD	\$23,942.09
		00000598		RECLAMITE PERTH ROAD	\$31,688.06
Total 067859					\$85,814.79
067861	10/4/2016		TOROMONT INDUSTRIES LTD.		
		WO040641188		REPLACE AC SWITCH	\$402.97
Total 067861					\$402.97
067862	10/4/2016		TOWN AND COUNTRY AUTO SUPPLY		
		6083-403410		PARTS	\$61.07
		6083-403697		PARTS	\$18.83
		6083-404315		PARTS	\$35.62
		6083-403141		PARTS	\$7.54
Total 067862					\$123.06
EFT000000006091	9/20/2016		ABELL PEST CONTROL INC.		
		08449894		BAIT STATIONS	\$63.84
Total EFT000000006091					\$63.84
EFT000000006094	9/20/2016		AECOM CANADA LTD		
		38246993		ENGINEERING FEES	\$13,052.45
		38249191		ENGINEERING FEES	\$2,555.70
Total EFT000000006094					\$15,608.15
EFT000000006098	9/20/2016		ASSELSTINE HARDWARE		
		3331		RUST PAINT	\$45.78
Total EFT000000006098					\$45.78
EFT000000006099	9/20/2016		BATTLEFIELD EQUIPMENT RENTALS		
		24197738		SERVICE AND TAIL LIGHT REPAIR	\$371.04
		24197824		ROLLER RENTAL	\$1,972.11
		24197824		ROLLER RENTAL	\$1,972.11
Total EFT000000006099					\$4,315.26
EFT000000006101	9/20/2016		BLACK DOG TIRE & LUBRICANTS		
		79125316		EXHAUST FLUID	\$201.48
Total EFT000000006101					\$201.48
EFT000000006106	9/20/2016		CINTAS		
		884753671		CLEANING SUPPLIES	\$53.52
		884755174		CLEANING SUPPLIES	\$35.62
		884755166		cleaning supplies	\$131.83
		884755166		uniform	\$13.29
		884755166		uniform	\$9.50
		884756683		CLEANING SUPPLIES	\$206.16
		884756683		UNIFORMS	\$13.29
		884756683		UNIFORMS	\$9.50
Total EFT000000006106					\$472.71
EFT000000006109	9/20/2016		CRUICKSHANK CONSTRUCTION		
		90066111		21.98 T 3" @ \$7.45	\$166.63
		90065484		11.84 T 3" @ \$7.45	\$89.76
Total EFT000000006109					\$256.39
EFT000000006116	9/20/2016		FISH, DOROTHY		
		5927		CLEANING 4 HRS @ \$75	\$300.00
Total EFT000000006116					\$300.00
EFT000000006119	9/20/2016		GANANOQUE CHEVROLET BUICK GMC		
		264995		cap and tank	\$68.36
		227269		rotate tires	\$20.30
		226428		rotate tires	\$20.30
Total EFT000000006119					\$108.96
EFT000000006120	9/20/2016		GILBERT & SON CONSTRUCTION INC.		
		092		Truck rental 16 hours	\$1,221.12
Total EFT000000006120					\$1,221.12
EFT000000006123	9/20/2016		HD SUPPLY CANADA, INC		
		INV106976061		RATCHET AND TIE DOWN BAR	\$230.19
Total EFT000000006123					\$230.19
EFT000000006126	9/20/2016		JODY CAMPBELL'S SEPTIC SERVICE		
		7704		PORTABLE TOILET	\$122.11

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Total EFT000000006126			\$122.11
EFT000000006130	9/20/2016	L.D. POWER SPORTS	
		32222 spark plug x 2	\$10.77
		32145 FILLER CAP	\$15.05
Total EFT000000006130			\$25.82
EFT000000006131	9/20/2016	LEONARD FUELS	
		1058-731168 90.04 L @ \$0.9195	\$82.42
		1058-731523 11.55 L @ \$1.0611	\$12.24
		1058-731525 88.01 L @ \$0.9195	\$80.55
		1058-731653 9.06 L @ \$1.0611	\$9.79
		1058-732576 104.51 L @ \$0.9106	\$94.72
		1058-729364 86.0 L @ \$.8841	\$75.62
Total EFT000000006131			\$355.34
EFT000000006132	9/20/2016	LEONARD, ELIZABETH	
		16/08/26-50 Cleaning 4 @ \$75.00	\$300.00
Total EFT000000006132			\$300.00
EFT000000006134	9/20/2016	LINDE CANADA LIMITED 15687	
		54829643 GASES RENTAL	\$226.52
		54819524 GASES RENTAL	\$23.00
Total EFT000000006134			\$249.52
EFT000000006136	9/20/2016	MCKEOWN AND WOOD FUELS	
		210321 3099.8 L @ \$.6300	\$1,987.24
Total EFT000000006136			\$1,987.24
EFT000000006137	9/20/2016	MCNICHOLS CONSTRUCTION LTD	
		16/08-BRADSHAW RD HOE RAM - 76 HRS @ \$285	\$22,041.22
		16/08-BRADSHAW RD EXCAVATOR - 54 HRS @ \$130	\$7,143.55
		16/08-BRADSHAW RD TRI-AXLE 54 HRS @ \$85	\$4,670.78
		16/09/9-BRADSHAW RD HOE RAM. EXCAVATOR, DUMP TRUCK	\$30,578.88
Total EFT000000006137			\$64,434.43
EFT000000006139	9/20/2016	MILLER PAVING LIMITED	
		SU-150-17-1272 89735 m2 surface treatment	\$76,046.10
		SU-150-17-1272 28712 m2 surface treatment	\$74,070.53
		SU-150-17-1272 6357.4 m2 surface treatment	\$27,136.15
		SU-150-17-1272 6382.5 m2 surface treatment	\$30,785.51
Total EFT000000006139			\$208,038.29
EFT000000006141	9/20/2016	PAT'S RADIATOR SERVICE LTD.	
		0000131024 RADIATOR RECORDED	\$2,842.46
Total EFT000000006141			\$2,842.46
EFT000000006142	9/20/2016	PETRIE FORD	
		217879 GLASS CLEANERS	\$48.23
		217175 filter	\$14.63
		217175 oil	\$59.98
		217600 glass cleaner, oil	\$97.32
		217878 oil filter, air filter	\$132.67
		218050 HOOD LATCH	\$40.21
		218337 ANTI FREEZE	\$82.43
		218653 STOCK OIL FOR SMALLER TRUCKS	\$49.09
		218701 SERP BELT	\$98.86
Total EFT000000006142			\$623.42
EFT000000006144	9/20/2016	PROGRESSIVE WASTE SOLUTIONS CAN INC	
		647-0000219413 1.73 MT DEMO WASTE	\$286.14
Total EFT000000006144			\$286.14
EFT000000006146	9/20/2016	PUROLATOR INC.	
		432085888 shipping charges	\$24.35
Total EFT000000006146			\$24.35
EFT000000006147	9/20/2016	R&D NELSON GENERAL MAINTENANCE	
		16/08-GARAGES Cleaning July & Aug	\$109.90
		16/08-GARAGES Supplies July & Aug	\$38.15
		16/08-GARAGES Cleaning July & Aug	\$109.90
		16/08-GARAGES Supplies July & Aug	\$38.15
Total EFT000000006147			\$296.10
EFT000000006152	9/20/2016	RUSSEL METALS INC	
		32206036 HOT ROLLED ANGLE	\$59.02
Total EFT000000006152			\$59.02
EFT000000006159	9/20/2016	STRONG BROS. HEATING, A/C & GENERAL CONTRACTING LTD	
		1492 SandSalt building	\$261,014.40
Total EFT000000006159			\$261,014.40
EFT000000006161	9/20/2016	SWEET'S SAND & GRAVEL	
		S-0046065 60.48 T 5/8" @ \$7.75	\$476.96
		S-0046356 42.45 T 5/8" @ \$7.75	\$334.78

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	S-0046356	56.51 T 5/8" @ \$7.75	\$445.66
	S-0046356	122.50 T 5/8" @ \$7.75	\$966.08
	S-0046271	466.80 T 5/8" @ \$7.75	\$3,681.38
	S-0046236	334.90 T 5/8" @ \$7.75	\$2,641.16
	S-0046235	1673.22 T 5/8" @ \$12.45	\$21,198.23
	S-0046137	538.85 T 5/8" @ \$12.45	\$6,826.76
	S-0046137	1204.09 T 5/8" @ \$8.00	\$9,802.25
	S-0046137	703.68 T 3" @ \$12.20	\$8,735.99
	S-0046143	659.18 T 5/8" @ \$7.75	\$5,198.56
	S-0046143	114.25 T 3" @ \$7.20	\$837.09
Total EFT000000006161			\$61,144.90
EFT000000006162	9/20/2016	SWISH MAINTENANCE LIMITED	
	K553636	garbage bags	\$81.31
Total EFT000000006162			\$81.31
EFT000000006163	9/20/2016	SYDENHAM LANDSCAPE PRODUCTS	
	1860	8.5 HRS TANDEM RENTAL	\$631.42
Total EFT000000006163			\$631.42
EFT000000006164	9/20/2016	TALLMAN TRUCK CENTRE LIMITED	
	429956	CHECK A/C LIGHT	\$2,225.81
	430172	RIGHT REAR BRAKE LEAK	\$89.04
	430243	PRE-SAFETY INSPECTION	\$1,020.04
	430240	PRE-SAFETY INSPECTION	\$5,271.28
	430299	FAN HUB / HEADLIGHTS FLICKER	\$318.72
	430317	PRE-SAFETY INSPECTION	\$442.80
Total EFT000000006164			\$9,367.69
EFT000000006166	9/20/2016	TROUSDALE'S FOODLAND	
	1902	COFFEE/CREAM	\$15.78
Total EFT000000006166			\$15.78
EFT000000006167	9/20/2016	TROUSDALE'S HOME HARDWARE	
	62296	construction bits	\$27.14
	62685	CORD	\$14.24
	204099	rakes x 2	\$68.16
	300681	DRAIN PIPE	\$10.18
Total EFT000000006167			\$119.72
EFT000000006168	9/20/2016	TRUE ELECTRIC	
	6738	new LED lighting in truck bays	\$702.25
Total EFT000000006168			\$702.25
EFT000000006170	9/20/2016	UNIVERSAL SUPPLY GROUP	
	896-768849	PARTS	\$11.11
	896-771051	PARTS	\$47.73
	896-771387	PARTS	\$71.75
	896-771518	PARTS	\$20.76
	896-772145	PARTS	\$222.85
	173-127690	PARTS	\$199.04
	173-127728	PARTS	\$14.06
	173-127838	PARTS	\$373.02
	173-128322	PARTS	\$180.51
Total EFT000000006170			\$1,140.83
EFT000000006173	9/20/2016	VERONA HARDWARE LIMITED	
	34075	GARAGE SUPPLIES	\$34.50
Total EFT000000006173			\$34.50
EFT000000006177	9/20/2016	WILLIAMS HOT MIX LTD	
	3052	2.04 T SAND SEAL @ \$97.00	\$201.36
	3034	11.98 T SAND SEAL @ \$97.00	\$1,182.52
Total EFT000000006177			\$1,383.88
EFT000000006187	10/4/2016	ABELL PEST CONTROL INC.	
	09399387	BAIT STATIONS	\$63.84
Total EFT000000006187			\$63.84
EFT000000006189	10/4/2016	AECOM CANADA LTD	
	38249453	BUCK LAKE STUDY	\$4,477.44
Total EFT000000006189			\$4,477.44
EFT000000006190	10/4/2016	AIR LIQUIDE CANADA INC.	
	65463487	OXYGEN	\$27.86
Total EFT000000006190			\$27.86
EFT000000006193	10/4/2016	AWD CONTRACTORS	
	5097	EXTRAS TO CONTRACT	\$3,195.26
Total EFT000000006193			\$3,195.26
EFT000000006195	10/4/2016	BATTLEFIELD EQUIPMENT RENTALS	
	24198739	PARTS	\$329.70
Total EFT000000006195			\$329.70

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EFT000000006197	10/4/2016		BLACK DOG TIRE & LUBRICANTS		
		79125562	TIRES		\$145.62
		79125569	TIRES		\$33.58
Total EFT000000006197					\$179.20
EFT000000006201	10/4/2016		CAMECH INDUSTRIAL INC.		
		00028518	TRUCK PARTS		\$7.71
		00028533	PARTS		\$781.38
Total EFT000000006201					\$789.09
EFT000000006203	10/4/2016		CANADIAN BEARINGS LTD.		
		22106331-00	FLANGE HOUSING BALL BEARING		\$208.97
Total EFT000000006203					\$208.97
EFT000000006204	10/4/2016		CINTAS		
		884758219	CLEANING SUPPLIES		\$35.62
		884759737	CLEANING SUPPLIES		\$193.08
		884759737	UNIFORMS		\$9.10
		884759737	UNIFORMS		\$19.59
		884759746	CLEANING SUPPLIES		\$53.52
Total EFT000000006204					\$310.91
EFT000000006207	10/4/2016		CRUICKSHANK CONSTRUCTION		
		90066649	GRAVEL		\$1,003.32
		90066852	GRAVEL		\$714.09
		90066797	GRAVEL		\$1,011.08
		90066721	GRAVEL		\$1,283.55
		90066567	GRAVEL		\$601.89
		90066754	3" GRAVEL		\$645.14
Total EFT000000006207					\$5,259.07
EFT000000006214	10/4/2016		FISH, DOROTHY		
		5929	CLEANING ROADS OFFICE		\$300.00
Total EFT000000006214					\$300.00
EFT000000006218	10/4/2016		GIN-COR INDUSTRIES INC		
		38862	PARTS		\$198.12
		39022	PARTS		\$50.44
Total EFT000000006218					\$248.56
EFT000000006220	10/4/2016		HD SUPPLY CANADA, INC		
		INV107006876	HOLE SAW KIT		\$146.53
		INV107006845	PARTS		\$23.07
Total EFT000000006220					\$169.60
EFT000000006222	10/4/2016		KENT AUTOMOTIVE		
		9304334808	PARTS		\$169.59
Total EFT000000006222					\$169.59
EFT000000006225	10/4/2016		LEVAC SUPPLY LIMITED		
		1198535	PARTS		\$19.33
Total EFT000000006225					\$19.33
EFT000000006226	10/4/2016		LIEBHERR CANADA LTD		
		21044722	CABLE SET		\$416.71
Total EFT000000006226					\$416.71
EFT000000006227	10/4/2016		LIGHTING...FX INC.		
		59854	LED LIGHTING		\$2,121.70
		59854	LED LIGHTING		\$707.23
Total EFT000000006227					\$2,828.93
EFT000000006229	10/4/2016		MAGNACHARGE BATTERY CORP		
		K64683	12 V BATTERY		\$317.26
Total EFT000000006229					\$317.26
EFT000000006230	10/4/2016		MCKEOWN AND WOOD FUELS		
		116098	HYDREX AW 46 HYD OIL		\$373.46
Total EFT000000006230					\$373.46
EFT000000006231	10/4/2016		MCNICHOLS CONSTRUCTION LTD		
		160919-BRADSHAW	TRUCK,HOE RAM AND TRI AXLE		\$20,285.86
Total EFT000000006231					\$20,285.86
EFT000000006232	10/4/2016		MILLER PAVING LIMITED		
		SU-150-17-1261	SURFACE TREATEMENTS		\$39,442.59
		SU-150-17-1261	SURFACE TREATEMENTS		\$118,327.79
Total EFT000000006232					\$157,770.38
EFT000000006234	10/4/2016		NORTRAX		
		593854	TURN SIGNAL LAMP		\$305.00
		581338	SERVICE AND REPAIRS		\$2,166.19
Total EFT000000006234					\$2,471.19
EFT000000006236	10/4/2016		PAT'S RADIATOR SERVICE LTD.		
		0000131075	INDUSTRIAL RAD		\$862.92

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Total EFT00000006236					\$862.92
EFT00000006237	10/4/2016		PETRIE FORD		
		218962		MUD FLAPS	\$95.63
		217526		OIL FILTER	\$39.51
		219334		PARTS	\$30.93
		219358		PARTS	\$101.52
		219358		PARTS	\$83.64
		219778		PARTS	\$118.25
Total EFT00000006237					\$469.48
EFT00000006243	10/4/2016		R. THURSTON TECHNOLOGIES		
		10787		supply and install 6 new radio	\$2,905.04
Total EFT00000006243					\$2,905.04
EFT00000006244	10/4/2016		RUSSEL METALS INC		
		32206270		WELDED BLACK STEEL PIPE	\$91.58
Total EFT00000006244					\$91.58
EFT00000006245	10/4/2016		R.W. ELECTRIC		
		63216		SHOP PARTS	\$187.22
Total EFT00000006245					\$187.22
EFT00000006254	10/4/2016		TROUSDALE'S FOODLAND		
		4527		COFFEE AND CREAM	\$40.35
Total EFT00000006254					\$40.35
EFT00000006255	10/4/2016		TROUSDALE'S HOME HARDWARE		
		63107		fuel line	\$11.09
		300867		SHELVING UNIT SUPPLIES	\$6.81
Total EFT00000006255					\$17.90
EFT00000006257	10/4/2016		UNIVERSAL SUPPLY GROUP		
		173-128446		PARTS	\$40.13
		173-128830		PARTS	\$119.03
		173-128740		PARTS	\$82.87
		173-129310		PARTS	\$31.78
		896-774545		GUN WASH	\$20.30
Total EFT00000006257					\$294.11
EFT00000006261	10/4/2016		WHITE'S WEARPARTS LTD		
		0000124238		PARTS	\$612.59
Total EFT00000006261					\$612.59
Total Cap/Equip/Ptrl					\$976,237.26

3205 Mwg&Wd Spry

Cheque	Date	Inv #	Vendor	Description	Amount
EFT00000006121	9/20/2016		GREENSHIELD PEST CONTROL INC		
		201514599		WEED SPRAYING	\$636.00
		201514909		WILD PARSNIP SPRAYING	\$300.19
Total EFT00000006121					\$936.19
Total Mwg&Wd Spry					\$936.19

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
067839	10/4/2016		GIDDY, RYAN		
		16/09/27		REMOVE ELM & ASH TREE	\$814.08
Total 067839					\$814.08
067860	10/4/2016		THOMAS, JIM		
		16/09/27-36		REMOVAL OF MAPLE TREE	\$720.00
Total 067860					\$720.00
Total Brushing					\$1,534.08

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
067801	9/20/2016		O. BETTSCHEN		
		37372		28.84 T 3" @ \$7.95	\$233.31
		37372		38.60 T RAP @ \$9.75	\$382.97
		37371		131.27 T 5/8" @ \$8.40	\$1,122.07
Total 067801					\$1,738.35
067809	9/20/2016		SNIDER, PERCY		
		16/08/17-14		DITCHING HINCHINBROOKE RD	\$1,994.50
		16/09/01-21		FLAGGING	\$663.22
		16/09/08-26		TRI-AXLE RENTAL - DITCHING	\$3,459.84

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		16/09/01-23	TRI-AXLE RENTAL - DITCHING	\$2,849.28
		16/09/08-22	FLAGGING	\$1,024.98
Total 067809				\$9,991.82
067857	10/4/2016		SNIDER, PERCY	
		16/09/14-40	ROAD 38 DITCHING	\$264.58
		16/09/14-39	ROAD 38 DITCHING TRI AXLE	\$2,767.87
		16/09/14-38	FLAGGING ROAD 38	\$1,024.98
Total 067857				\$4,057.43
EFT000000006185	10/4/2016		1622411 ONTARIO LTD.	
		23080	FLAGGING	\$1,378.34
		23080	FLAGGING	\$581.56
Total EFT000000006185				\$1,959.90
EFT000000006207	10/4/2016		CRUICKSHANK CONSTRUCTION	
		90066852	GRAVEL	\$83.17
Total EFT000000006207				\$83.17
EFT000000006249	10/4/2016		SWEET'S SAND & GRAVEL	
		S-0046529	5/8" GRAVEL	\$112.30
Total EFT000000006249				\$112.30
EFT000000006252	10/4/2016		TOMLINSON ENVIRONMENTAL SERVICES	
		81066	CULVERT FLUSHING	\$934.22
Total EFT000000006252				\$934.22
EFT000000006255	10/4/2016		TROUSDALE'S HOME HARDWARE	
		63385	BATTERIES AND GRASS SEED	\$156.66
Total EFT000000006255				\$156.66
Total Drainage				\$19,033.85

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
067801	9/20/2016		O. BETTSCHEN		
		37372		25.78 T 3" @ \$7.95	\$208.55
		37372		11.84 T RAP @ \$9.75	\$117.47
Total 067801					\$326.02
067809	9/20/2016		SNIDER, PERCY		
		16/08/25-13		PATCHING 18 HRS	\$867.76
		16/08/25-13		PATCHING 18 HRS	\$867.76
		16/08-12		PATCHING	\$1,398.06
		16/08-12		PATCHING	\$867.76
Total 067809					\$4,001.34
067853	10/4/2016		O. BETTSCHEN		
		37484		GRAVEL, SHOT ROCK	\$358.93
Total 067853					\$358.93
067857	10/4/2016		SNIDER, PERCY		
		16/09/07-32		PATCHING AND FLAGGING	\$1,735.52
		16/09/15-45		PATCHING AND FLAGGING	\$3,760.30
		16/09/02-31		FLAGGING AND PATCHING	\$3,374.62
		16/09/02-31		FLAGGING AND PATCHING	\$1,639.10
Total 067857					\$10,509.54
EFT000000006090	9/20/2016		1622411 ONTARIO LTD.		
		23040		flagging/hot patching	\$4,606.93
Total EFT000000006090					\$4,606.93
EFT000000006109	9/20/2016		CRUICKSHANK CONSTRUCTION		
		90065859		67.86 T 3" @ \$7.45	\$514.45
Total EFT000000006109					\$514.45
EFT000000006165	9/20/2016		TEM ROADWORK		
		282460		ROAD PATCHING 86 HRS	\$4,375.68
		282459		Road patching Aug17-Aug 26	\$5,698.56
Total EFT000000006165					\$10,074.24
EFT000000006177	9/20/2016		WILLIAMS HOT MIX LTD		
		3045		41.62 T SAND SEAL @ \$97.00	\$4,108.19
		3045		14.36 T SAND SEAL @ \$97.00	\$1,417.43
		3052		23.18 T SAND SEAL @ \$97.00	\$2,288.03
		3052		21.24 T SAND SEAL @ \$97.00	\$1,997.84
		3034		13.84 T SAND SEAL @ \$97.00	\$1,366.11
Total EFT000000006177					\$11,177.60
EFT000000006185	10/4/2016		1622411 ONTARIO LTD.		
		23160		HOT PATCHING	\$1,620.02
		23180		HOT PATCHING	\$2,480.65
		23180		HOT PATCHING	\$1,215.01

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000006185				\$5,315.68
EFT000000006251	10/4/2016		TEM ROADWORK	
		282462	PATCHING AND FLAGGING	\$2,716.99
		282462	PATCHING AND FLAGGING	\$2,737.34
Total EFT000000006251				\$5,454.33
EFT000000006262	10/4/2016		WILLIAMS HOT MIX LTD	
		3063	SAND SEAL 2.19 T	\$216.18
		3063	SAND SEAL 22.19 T	\$2,190.31
		3070	SAND SEAL 11.38 T	\$1,123.29
		3070	SAND SEAL 44.7 T	\$4,412.21
Total EFT000000006262				\$7,941.99
Total Hardtop Patching				\$60,281.05

3320 should maint

Cheque	Date	Inv #	Vendor	Description	Amount
067809	9/20/2016		SNIDER, PERCY		
		16/08/29-24		FLAGGING	\$341.66
Total 067809					\$341.66
EFT000000006122	9/20/2016		G WILLIAMS PAVING LTD		
		6103		VANLUVEN RD PAVING	\$11,905.92
Total EFT000000006122					\$11,905.92
EFT000000006207	10/4/2016		CRUICKSHANK CONSTRUCTION		
		90067060		5/8" GRAVEL	\$585.86
		90066982		5/8" GRAVEL	\$1,699.03
Total EFT000000006207					\$2,284.89
EFT000000006249	10/4/2016		SWEET'S SAND & GRAVEL		
		S-0046693		5/8" gravel	\$587.40
		S-0046693		5/8" gravel	\$1,801.01
		S-0046595		5/8" GRAVEL	\$1,479.72
		S-0046595		5/8" GRAVEL	\$494.52
Total EFT000000006249					\$4,362.65
Total should maint					\$18,895.12

3405 Washout

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006109	9/20/2016		CRUICKSHANK CONSTRUCTION		
		90065980		12.5 T 5/8" @ \$7.95	\$101.13
		90066422		12.06 T 5/8" @ \$7.95	\$97.57
Total EFT000000006109					\$198.70
EFT000000006161	9/20/2016		SWEET'S SAND & GRAVEL		
		S-0046355		13.03 T 5/8" @ \$7.75	\$102.76
		S-0046355		3.37 T 5/8" @ \$8.75	\$30.01
Total EFT000000006161					\$132.77
EFT000000006249	10/4/2016		SWEET'S SAND & GRAVEL		
		S-0046595		5/8" GRAVEL	\$14.35
Total EFT000000006249					\$14.35
Total Washout					\$345.82

3515 Stock Snd&SlT

Cheque	Date	Inv #	Vendor	Description	Amount
067792	9/20/2016		K+S WINDSOR SALT LTD		
		5300261582		76.04 T SAFE-T-SALT	\$6,680.83
		5300261945		38.02 T SAFE-T-SALT	\$3,340.42
		5300261793		37.10 T SAFE-T-SALT	\$3,259.60
		5300261553		36.27 T SAFE-T-SALT	\$3,186.66
Total 067792					\$16,467.51
067808	9/20/2016		SNC-LAVALIN GEM ONTARIO INC.		
		0020952		WASHED GRADATION ANALYSIS	\$162.82
Total 067808					\$162.82
067842	10/4/2016		K+S WINDSOR SALT LTD		
		5300262157		33.13 T SAFETY SALT	\$2,910.78
		5300262065		39.99 T SAFETY SALT	\$3,513.51
		5300262719		SAFETY SALT 38.75 T	\$3,404.56
Total 067842					\$9,828.85
Total Stock Snd&SlT					\$26,459.18

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
067829	10/4/2016	066675	ATKINSON HOME BUILDING CENTRE	STAKES	\$25.44
Total 067829					\$25.44
EFT000000006099	9/20/2016	24195609	BATTLEFIELD EQUIPMENT RENTALS	FACESHIELD	\$12.47
		24195608		SAFERTY VESTS	\$145.04
Total EFT000000006099					\$157.51
EFT000000006195	10/4/2016	24198929	BATTLEFIELD EQUIPMENT RENTALS	GLOVES, SAFETY GLASSES	\$266.88
Total EFT000000006195					\$266.88
EFT000000006205	10/4/2016	3013359	COLLINS SAFETY INC.	ear plugs, lens cleaner	\$47.82
Total EFT000000006205					\$47.82
Total Barricds & Sfty Matls					\$497.65

3610 Trfc Sg mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006245	10/4/2016	31828	R.W. ELECTRIC	STREETLIGHT REPAIRS	\$333.27
Total EFT000000006245					\$333.27
Total Trfc Sg mnt					\$333.27

3615 Street signs

Cheque	Date	Inv #	Vendor	Description	Amount
067781	9/20/2016	060036	ATKINSON HOME BUILDING CENTRE	LUMBER	\$20.35
Total 067781					\$20.35
067829	10/4/2016	062342	ATKINSON HOME BUILDING CENTRE	LUMBER	\$426.37
Total 067829					\$426.37
067857	10/4/2016	16/09/02-27	SNIDER, PERCY	SIGNS ON SYDENHAM RD	\$1,190.59
Total 067857					\$1,190.59
EFT000000006154	9/20/2016	2944	SIGNS PLUS	STREET SIGNS	\$802.84
Total EFT000000006154					\$802.84
EFT000000006167	9/20/2016	203683	TROUSDALE'S HOME HARDWARE	POST CAP X 23	\$121.99
		62408		LUMBER AND PAINT BRUSHES	\$38.93
Total EFT000000006167					\$160.92
Total Street signs					\$2,601.07

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
067809	9/20/2016	16/08-15	SNIDER, PERCY	KEELEY RD / ROAD SIGNS	\$429.94
Total 067809					\$429.94
EFT000000006102	9/20/2016	352503	BMR MANUFACTURING INC.	ROAD SIGNS	\$5,579.70
		352675		ROAD SIGNS	\$120.53
		352674		ROAD SIGNS	\$208.65
		352673		ROAD SIGNS	\$2,061.48
Total EFT000000006102					\$7,970.36
EFT000000006128	9/20/2016	9304304094	KENT AUTOMOTIVE	WASHERS AND NUTS	\$142.40
Total EFT000000006128					\$142.40
EFT000000006185	10/4/2016	22656	1622411 ONTARIO LTD.	FLAGGING	\$290.78
Total EFT000000006185					\$290.78
EFT000000006198	10/4/2016	352834	BMR MANUFACTURING INC.	U CHANNEL	\$2,562.81
		352835		U CHANNEL	\$1,673.44

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000006198	\$4,236.25
EFT000000006222 10/4/2016	
9304334807 KENT AUTOMOTIVE PARTS	\$183.82
Total EFT000000006222	\$183.82
Total Reg signs	\$13,253.55

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006104	9/20/2016		CANADIAN PACIFIC RAILWAY		
		11086621		Aug 2016 rail crossing	\$831.00
Total EFT000000006104					\$831.00
Total RR cross mnt					\$831.00

3635 Trffc cnts

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006099	9/20/2016		BATTLEFIELD EQUIPMENT RENTALS		
		24197156		LOG RADAR	\$596.90
Total EFT000000006099					\$596.90
EFT000000006125	9/20/2016		IMPACT BATTERY & POWERSPORT		
		24172		6 volt battery	\$10.33
Total EFT000000006125					\$10.33
Total Trffc cnts					\$607.23

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006140	9/20/2016		ONTARIO ONE CALL		
		201670551		LOCATES AUG 2016	\$128.73
Total EFT000000006140					\$128.73
Total Locates					\$128.73

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006168	9/20/2016		TRUE ELECTRIC		
		6738		LED light beside sydenham high	\$121.47
Total EFT000000006168					\$121.47
EFT000000006239	10/4/2016		REALTERM ENERGY CORP.		
		698882		INSTALL 34 FIXTURES	\$19,942.06
Total EFT000000006239					\$19,942.06
Total Street Lights					\$20,063.53

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006182	9/30/2016		MACINTYRE, DOUG		
		16/09		16/09 - CROSSING GUARD	\$390.00
		16/09		16/09 - CROSSING GUARD	\$11.23
Total EFT000000006182					\$401.23
EFT000000006183	9/30/2016		SNIDER, DEBBIE		
		16/09		16/09 crossing guard	\$810.00
		16/09		16/09 crossing guard	\$23.33
Total EFT000000006183					\$833.33
EFT000000006184	9/30/2016		KEHOE, GENNY LYNN		
		16/09		CROSSING GUARD 16/09 crossing guard	\$150.00
		16/09		CROSSING GUARD 16/09 crossing guard	\$4.32
Total EFT000000006184					\$154.32
Total Crssng Guards					\$1,388.88

Total Trans **\$1,144,981.83**

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
067782	9/20/2016		BELL CANADA-WATER TOWER PHONE LINE		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	7631-16/08	Aug 2016 - telephone		\$74.28
Total 067782				\$74.28
EFT000000006259	10/4/2016		UTILITIES KINGSTON	
		32073	JUNE 2016 OPERATING COSTS	\$9,899.82
		32178	JULY 2016 OPERATING COSTS	\$9,899.82
		32179	AUG 2016 OPERATING COSTS	\$9,899.82
Total EFT000000006259				\$29,699.46
Total Water Treat				\$29,773.74

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
067785	9/20/2016		CAMBIUM INC.		
		2016-18969		OPERATOR TRAINING	\$1,272.00
Total 067785					\$1,272.00
067837	10/4/2016		FISHER AUTOPARTS & EQUIPMENT		
		238197		PARTS	\$57.88
Total 067837					\$57.88
067855	10/4/2016		OHE CONSULTANTS		
		12059		BUILDING CONDITION ASSESSMENT	\$33,733.74
Total 067855					\$33,733.74
EFT000000006143	9/20/2016		PRINTFUSION INC.		
		78248		J.B. BUSINESS CARDS	\$46.81
Total EFT000000006143					\$46.81
EFT000000006145	9/20/2016		PRO-TECH TRAINING		
		722		solid waste driver training	\$254.40
Total EFT000000006145					\$254.40
EFT000000006167	9/20/2016		TROUSDALE'S HOME HARDWARE		
		62415		BUG SPRAY AND AIR HORN	\$16.26
Total EFT000000006167					\$16.26
Total SW & Fac OH					\$35,381.09

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
067807	9/20/2016		REVELL FORD LINCOLN		
		507479		REPLACE FRONT DOOR ASY	\$1,965.70
Total 067807					\$1,965.70
067828	9/30/2016		SNIDER, PERCY		
		16/09		16/09 COLLECTION	\$11,274.39
		16/09		16/09 COLLECTION	\$9,306.49
Total 067828					\$20,580.88
EFT000000006090	9/20/2016		1622411 ONTARIO LTD.		
		23079		extra garbage pickup Lough Inn	\$1,058.30
Total EFT000000006090					\$1,058.30
EFT000000006181	9/30/2016		1622411 ONTARIO LTD.		
		16/09		16/09 COLLECTION	\$11,517.09
Total EFT000000006181					\$11,517.09
EFT000000006185	10/4/2016		1622411 ONTARIO LTD.		
		22870		LOUGHBOROUGH INN EXTRA PICKUP	\$826.80
Total EFT000000006185					\$826.80
EFT000000006197	10/4/2016		BLACK DOG TIRE & LUBRICANTS		
		79126436		TIRES AND SERVICE CALL	\$415.13
Total EFT000000006197					\$415.13
Total Garb coll					\$36,363.90

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
067785	9/20/2016		CAMBIUM INC.		
		2016-18970		SUMMER SAMPLING	\$956.54
Total 067785					\$956.54
067809	9/20/2016		SNIDER, PERCY		
		16/08/25-20		PORTLAND DUMP/WASTE	\$712.32
		16/08/22-16		PORTLAND DUMP/DOZER	\$2,035.20
		16/09/05-25		PORTLAND DUMP - DOZER	\$1,302.53
		16/09/08-33		PORTLAND DUMP/WASTE	\$1,246.56
Total 067809					\$5,296.61

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

067857	10/4/2016		SNIDER, PERCY		
		16/09/15-41		PORTLAND DUMP WASTE	\$178.08
		16/09/13-42		PORTLAND DUMP DOZER	\$651.26
Total 067857					\$829.34
EFT000000006091	9/20/2016		ABELL PEST CONTROL INC.		
		07048317		pest control	\$56.27
		07048317		pest control	\$56.27
		07048317		pest control	\$56.27
		09360066		PEST CONTROL SEPT 2016	\$97.44
Total EFT000000006091					\$266.25
EFT000000006114	9/20/2016		EVERTEMP INC		
		29273		CLEAN AND RE-INSTALL A/C UNIT	\$337.84
Total EFT000000006114					\$337.84
EFT000000006126	9/20/2016		JODY CAMPBELL'S SEPTIC SERVICE		
		7870		PORTABLE TOILET	\$117.02
		7869		PORTABLE TOILET	\$117.02
		7869		PORTABLE TOILET	\$117.02
		7869		PORTABLE TOILET	\$117.02
		7869		PORTABLE TOILET	\$117.02
Total EFT000000006126					\$585.10
EFT000000006144	9/20/2016		PROGRESSIVE WASTE SOLUTIONS CAN INC		
		647-0000022219		21.56 MT WASTE	\$1,897.78
		647-0000022179		99.72 MT WASTE	\$9,436.00
		647-0000219413		11 MT DEMO WASTE	\$1,220.62
Total EFT000000006144					\$12,554.40
EFT000000006154	9/20/2016		SIGNS PLUS		
		2947		SIGNS X 6	\$169.80
Total EFT000000006154					\$169.80
EFT000000006176	9/20/2016		WHALEY, GEORGE		
		511067		Loughbrough landfill Aug 2016	\$5,791.16
Total EFT000000006176					\$5,791.16
EFT000000006179	9/30/2016		WHALEY, GEORGE		
		16/09 DISPOSAL		16/09 DISPOSAL	\$1,935.80
Total EFT000000006179					\$1,935.80
EFT000000006211	10/4/2016		ENVIRO-GUARD PLUS INC.		
		85792		MONTHLY PEST CONTROL	\$42.74
Total EFT000000006211					\$42.74
Total Gab disp					\$28,765.58

5200 Recyc

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006210	10/4/2016		D.MARTIN WELDING & FABRICATING		
		7448		RECYCLE BIN REPAIR	\$1,595.45
Total EFT000000006210					\$1,595.45
Total Recyc					\$1,595.45

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
067828	9/30/2016		SNIDER, PERCY		
		16/09		16/09 COLLECTION	\$12,162.26
		16/09		16/09 COLLECTION	\$10,605.36
		16/09		16/09 COLLECTION	\$11,320.42
Total 067828					\$34,088.04
EFT000000006181	9/30/2016		1622411 ONTARIO LTD.		
		16/09		16/09 COLLECTION	\$9,907.17
Total EFT000000006181					\$9,907.17
Total Recyc Coll					\$43,995.21

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
067809	9/20/2016		SNIDER, PERCY		
		16/08/16-19		GREEN BAY RECYCLE	\$864.96
		16/09/07-35		PORTLAND RECYCLE	\$178.08
		16/09/08-36		BRADSHAW RECYCLE	\$534.24
		16/09/08-37		LOUGHBOROUGH RECYCLE	\$178.08
		16/09/08-34		SALEM RECYCLE	\$534.24

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total 067809 \$5,289.60
Total Rec Disp/Prc **\$2,289.60**

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006103	9/20/2016	20160168	BRENDAR ENVIRONMENTAL INC.	HHW services - Aug 2016	\$5,965.88

Total EFT000000006103 **\$5,965.88**
Total HHW **\$5,965.88**

Total Env **\$184,130.45**

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
067847	10/4/2016	1920	LEEDER MONUMENTS	CORNER POSTS	\$396.86

Total 067847 **\$396.86**

EFT000000006112	9/20/2016	1282	D G YOUNGE CONCRETE BURIAL VAULTS	Aug 2016 cemetery services	\$152.64
		1282		Aug 2016 cemetery services	\$559.68
		1282		Aug 2016 cemetery services	\$457.92

Total EFT000000006112 **\$1,170.24**

EFT000000006180	9/30/2016	16/09	D G YOUNGE CONCRETE BURIAL VAULTS	16/08 SERVICES	\$875.14
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Total EFT000000006180 **\$875.14**

Total Health **\$2,442.24**

Total Cem **\$2,442.24**

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
067781	9/20/2016	051188	ATKINSON HOME BUILDING CENTRE	LUMBER	\$62.83

Total 067781 **\$62.83**

067788	9/20/2016	16/08/29-LOUGH REC	GOWER, TERRA	16/08/29-LOUGH REC	\$30.30
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Total 067788 **\$30.30**

067790	9/20/2016	16/08/29-LOUGH REC	HOLLAND, TRACY	16/08/29-LOUGH REC	\$30.30
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Total 067790 **\$30.30**

067791	9/20/2016	16/08/29-LOUGH REC	HOWE, MIKE	16/08/29-LOUGH REC	\$30.30
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Total 067791 **\$30.30**

067796	9/20/2016	16/08/29-PORT REC	LEBLANC, CHRISTINE	16/08/29-PORT REC	\$30.30
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Total 067796 **\$30.30**

067798	9/20/2016	16/08/29-PORT REC	MOREY, PAM	16/08/29-PORT REC SECRETARY	\$65.00
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Total 067798 **\$65.00**

067799	9/20/2016	16/08/29-PORT REC	MOREY, DOUG	16/08/29-PORT REC	\$30.30
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Total 067799 **\$30.30**

067802	9/20/2016	16/07/25-BED REC ADJ	O'CONNOR, BETTY	ADJ TO SECRETARY RATE	\$34.70
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Total 067802 **\$34.70**

067805	9/20/2016	16/08/29-PORT REC	PRESTON, CHERYL	16/08/29-PORT REC	\$30.30
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Total 067805 **\$30.30**

067810	9/20/2016	16/08/29-LOUGH REC	SNIDER, FAYE	16/08/29-LOUGH REC	\$30.30
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Total 067810 **\$30.30**

067818	9/20/2016		WILSON, ROBERT		
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Township of South Frontenac CHEQUE DISTRIBUTION REPORT

		16/08/29-LOUGH REC	16/08/29-LOUGH REC	\$30.30
Total 067818				\$30.30
067838	10/4/2016		FISHER, DAVE	
		16/09/26- STORR REC	16/09/26- STORR REC	\$30.30
Total 067838				\$30.30
067840	10/4/2016		HOLLAND, TRACY	
		16/09/19- SF REC	16/09/19- SF REC	\$30.30
		16/09/19- SF REC	16/09/19- SF REC	\$3.41
Total 067840				\$33.71
067841	10/4/2016		HOWE, MIKE	
		16/09/19- SF REC	16/09/19- SF REC	\$30.30
		16/09/19- SF REC	16/09/19- SF REC	\$5.50
Total 067841				\$35.80
067843	10/4/2016		KFLA PUBLIC HEALTH UNIT	
		15104	BICYCLE WORKSHOP	\$500.00
Total 067843				\$500.00
067849	10/4/2016		MOREY, PAM	
		16/09/19- SF REC	16/09/19- SF REC	\$30.30
		16/09/19- SF REC	16/09/19- SF REC	\$5.83
Total 067849				\$36.13
067854	10/4/2016		O'CONNOR, BETTY	
		16/09/15-BED REC	16/09/15-BED REC	\$65.00
Total 067854				\$65.00
067863	10/4/2016		UNITED RENTALS OF CANADA INC	
		134288524-010	FENCE RENTAL	\$396.86
Total 067863				\$396.86
067864	10/4/2016		VALEIRA CONSTRUCTION LTD	
		04425	REPAIR MEMORIAL	\$3,174.91
Total 067864				\$3,174.91
067865	10/4/2016		WEBSTER, LOIS	
		16/09/15-BED REC	16/09/15-BED REC	\$30.30
Total 067865				\$30.30
EFT000000006090	9/20/2016		1622411 ONTARIO LTD.	
		23043	HOLDING TANK PUMPED	\$244.22
Total EFT000000006090				\$244.22
EFT000000006093	9/20/2016		ADAMS, BRENDA	
		16/08/29-PORT REC	16/08/29-PORT REC	\$30.30
Total EFT000000006093				\$30.30
EFT000000006100	9/20/2016		BELL, DAN	
		16/08/29-PORT REC	16/08/29-PORT REC	\$30.30
Total EFT000000006100				\$30.30
EFT000000006121	9/20/2016		GREENSHIELD PEST CONTROL INC	
		201514938	WASP NEST REMOVAL	\$127.20
Total EFT000000006121				\$127.20
EFT000000006126	9/20/2016		JODY CAMPBELL'S SEPTIC SERVICE	
		7872	PORTABLE TOILET	\$101.76
Total EFT000000006126				\$101.76
EFT000000006135	9/20/2016		LONDRY ALARMS	
		185783	ALARM MONITORING	\$26.46
		185783	ALARM MONITORING	\$26.46
Total EFT000000006135				\$52.92
EFT000000006146	9/20/2016		PUROLATOR INC.	
		432180507	shipping charges	\$34.81
Total EFT000000006146				\$34.81
EFT000000006147	9/20/2016		R&D NELSON GENERAL MAINTENANCE	
		16/08-GARAGES	Cleaning July & Aug	\$293.07
		16/08-GARAGES	Supplies July & Aug	\$69.22
		16/08-LIBRARY	cleaning July & Aug	\$1,099.01
		16/08-LIBRARY	cleaning supplies July & Aug	\$197.47
Total EFT000000006147				\$1,658.77
EFT000000006149	9/20/2016		RIGNEY BUILDING SUPPLIES	
		2444209	MOREFLEX SEAL	\$23.38
Total EFT000000006149				\$23.38
EFT000000006156	9/20/2016		SLEETH, SARAH	
		16/08/26-10	cleaning - 4 days @ \$87.50	\$350.00
		16/08/26-10	hall booking - 4 weeks	\$50.00
		16/08/26-10	extra clenaing - 3 hrs @ \$15	\$45.00
Total EFT000000006156				\$445.00
EFT000000006161	9/20/2016		SWEET'S SAND & GRAVEL	

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	S-0046473	27.81 T 3" @ \$7.50	\$212.25
Total EFT000000006161			\$212.25
EFT000000006162	9/20/2016	SWISH MAINTENANCE LIMITED	
		K553636 GARBAGE BAGS AND PAPER TOWELS	\$147.87
		K553636 garbage bags	\$81.31
Total EFT000000006162			\$229.18
EFT000000006167	9/20/2016	TROUSDALE'S HOME HARDWARE	
		60992 LUMBER	\$84.53
		202996 LUMBER	\$50.36
		204094 CEILING TILES	\$32.05
		62823 BATTERIES	\$24.40
		62777 UTILITY KNIFE / RAID	\$30.51
		204099 wasp killer	\$18.29
		62947 FISH COMPOST	\$18.31
		62811 GRASS SEED	\$111.88
Total EFT000000006167			\$370.33
EFT000000006168	9/20/2016	TRUE ELECTRIC	
		6733 replace ballast	\$537.34
		6736 NEW RECEPTACLES	\$459.66
Total EFT000000006168			\$997.00
EFT000000006171	9/20/2016	VANDEWAL, SARAH	
		16/08/29 -LOUGH REC	\$65.00
		16/08/11-CANADA DAY	\$65.00
Total EFT000000006171			\$130.00
EFT000000006172	9/20/2016	VELDMAN, VICKI	
		16/08/29-LOUGH REC	\$30.30
Total EFT000000006172			\$30.30
EFT000000006174	9/20/2016	WASH, PAUL	
		16/08/29-LOUGH REC	\$30.30
Total EFT000000006174			\$30.30
EFT000000006178	9/30/2016	LEONARD, ELIZABETH	
		16/09	\$142.50
Total EFT000000006178			\$142.50
EFT000000006185	10/4/2016	1622411 ONTARIO LTD.	
		22837 PUMP HOLDING TANK	\$244.22
Total EFT000000006185			\$244.22
EFT000000006196	10/4/2016	BELL, DAN	
		16/09/19- SF REC	\$30.30
		16/09/19- SF REC	\$8.25
Total EFT000000006196			\$38.55
EFT000000006199	10/4/2016	BOWES CARPENTRY	
		091516-2 ROOFING AT WILMER BALL PARK	\$3,923.87
		091516-1 ROOFING AT CENTENNIAL PARK	\$4,314.62
Total EFT000000006199			\$8,238.49
EFT000000006200	10/4/2016	BROWN, DONNA	
		16/09/15-BED REC	\$30.30
		16/09/19- SF REC	\$30.30
		16/09/19- SF REC	\$49.50
Total EFT000000006200			\$110.10
EFT000000006202	10/4/2016	CAMPBELL, ANNIE	
		16/09/26- STORR REC	\$30.30
Total EFT000000006202			\$30.30
EFT000000006210	10/4/2016	D.MARTIN WELDING & FABRICATING	
		7442 NEW BASKETBALL NETS	\$1,457.58
Total EFT000000006210			\$1,457.58
EFT000000006212	10/4/2016	ERLICHMAN, WOLFE	
		16/09/15-BED REC	\$30.30
		16/09/19- SF REC	\$30.30
		16/09/19- SF REC	\$41.25
Total EFT000000006212			\$101.85
EFT000000006213	10/4/2016	EVERTEMP INC	
		29401 LEAKING DRAIN	\$218.78
Total EFT000000006213			\$218.78
EFT000000006215	10/4/2016	FOX, KEVIN	
		16/09/26- STORR REC	\$30.30
		16/09/19- SF REC	\$30.30
		16/09/19- SF REC	\$35.20
Total EFT000000006215			\$95.80
EFT000000006224	10/4/2016	KOT, JOHN	

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000006224	16/09/26- STORR REC	16/09/26- STORR REC	\$30.30
EFT000000006233 10/4/2016			\$30.30
Total EFT000000006233	16/09-49	NOONAN, MIKE sept grass cutting	\$901.74
EFT000000006235 10/4/2016			\$901.74
Total EFT000000006235	16/09/26- STORR REC	PANTREY, AMANDA 16/09/26- STORR REC SECRETARY	\$65.00
EFT000000006241 10/4/2016			\$65.00
Total EFT000000006241	16/09/26- STORR REC	ROLLINS, ELLWOOD 16/09/26- STORR REC	\$30.30
EFT000000006247 10/4/2016			\$30.30
Total EFT000000006247	16/09/26- STORR REC	SMITH, ROBERTA 16/09/26- STORR REC	\$30.30
EFT000000006248 10/4/2016			\$30.30
Total EFT000000006248	232580	SUNDANCE GARDENS LAWNS SHRUBS AUG LAWN CARE	\$613.75
EFT000000006250 10/4/2016	232580	AUG LAWN CARE	\$472.50
	232579	SEPT 2016 LAWN CARE	\$613.75
	232579	SEPT 2016 LAWN CARE	\$472.50
Total EFT000000006248			\$2,172.50
EFT000000006250 10/4/2016	K554831	SWISH MAINTENANCE LIMITED GLOVES	\$36.45
Total EFT000000006250			\$36.45
EFT000000006255 10/4/2016	63577	TROUSDALE'S HOME HARDWARE DOCK SUPPORT FOR TRAILER	\$7.83
	63563	DOCK SUPPORT FOR TRAILER	\$129.21
Total EFT000000006255			\$137.04
EFT000000006260 10/4/2016	16/09/19- SF REC	VANDEWAL, SARAH 16/09/19- SF REC SECRETARY	\$65.00
	16/09/19- SF REC	16/09/19- SF REC SECRETARY	\$4.29
Total EFT000000006260			\$69.29
EFT000000006263 10/4/2016	16/09/26- STORR REC	WOOD, ALVIN 16/09/26-STORRINGTON	\$30.30
	16/09/19- SF REC	16/09/19- SF REC	\$30.30
	16/09/19- SF REC	16/09/19- SF REC	\$24.20
Total EFT000000006263			\$84.80
EFT000000006264 10/4/2016	51114	XCG CONSULTANTS LTD. water sampling	\$101.76
	51114	water sampling	\$101.76
	51114	water sampling	\$101.76
	51114	water sampling	\$101.76
Total EFT000000006264			\$407.04
Total Rec			\$24,098.89

8020 Swim

Cheque	Date	Inv #	Vendor	Description	Amount
067787	9/20/2016		DENIS, JASON		
		056		BRONZE EXAM MILEAGE 49 KM	\$26.45
Total 067787					\$26.45
067806	9/20/2016		RANDALL, MEREDITH		
		5193311473		BRONZE EXAMINER	\$180.00
Total 067806					\$180.00
067822	9/20/2016		REID, TINA		
		2016-SWIM REFUND		SWIM REFUND - OWEN REID	\$50.00
Total 067822					\$50.00
EFT000000006173 9/20/2016			VERONA HARDWARE LIMITED		
		34242		garbage bags	\$16.06
		34237		lock, wrenches	\$32.01
Total EFT000000006173					\$48.07
Total Swim					\$304.52

8025 Day Cmps

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006166 9/20/2016			TROUSDALE'S FOODLAND		
		4101		DAYCAMP SNACKS	\$13.47
Total EFT000000006166					\$13.47

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total Day Cmps

\$13.47

8030 Cda Day

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006200	10/4/2016	16/09-SUPPLIES	BROWN, DONNA	MEETING SUPPLIES	\$66.80
Total EFT000000006200					\$66.80
Total Cda Day					\$66.80

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
067816	9/20/2016	INV-104-BAL	UTG DIGITAL MEDIA	BAL OF ELECTRONIC SIGN	\$15,055.19
Total 067816					\$15,055.19
EFT000000006098	9/20/2016	3225	ASSELSTINE HARDWARE	SIMULATED WASP NEST	\$10.13
Total EFT000000006098					\$10.13
Total VCA					\$15,065.32

8230 SF Rides

Cheque	Date	Inv #	Vendor	Description	Amount
067843	10/4/2016	15105	KFLA PUBLIC HEALTH UNIT	BICYCLE WORKSHOP	\$500.00
Total 067843					\$500.00
Total SF Rides					\$500.00

Total Rec

\$40,049.00

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
067836	10/4/2016	KIN-00041529-A0	EXP SERVICES INC	PEER REVIEW HARTINGTON SUBD	\$4,155.62
Total 067836					\$4,155.62
EFT000000006108	9/20/2016	AR1500092	CATARAQUI REGION CONSERVATION	risk management 15/04-15/09	\$2,961.73
Total EFT000000006108					\$2,961.73
EFT000000006208	10/4/2016	140145	CUNNINGHAM SWAN CARTY	PLANNING DEPT ADVICE	\$254.40
		140147		PLANNING DEPT ADVICE	\$203.52
		140150		PLANNING DEPT ADVICE	\$483.36
		140152		PLANNING DEPT ADVICE	\$127.20
		140153		PLANNING DEPT ADVICE	\$31.75
Total EFT000000006208					\$1,100.23
Total Plan					\$8,217.58
Total Plan					\$8,217.58

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
067826	9/20/2016	CRADJ4454-1	HUFF KATHRYNE VICTORIA	Tax Refund 060 070 05450	\$465.77
Total 067826					\$465.77
067827	9/20/2016	CRADJ4458-1	MORGAN DOUGLAS ROBERT		\$1,019.37
		CRADJ4458-2		07006031307 & 07006031306	\$2,393.29
Total 067827					\$3,412.66
EFT000000006148	9/20/2016	57972	REALTAX INC	FIRST NOTICES	\$480.25
		57980		PAYMENT INTO COURT 4-4-23103	\$163.50
		58002		PAYMENT INTO COURT 8-3-10600	\$692.66
Total EFT000000006148					\$1,336.41

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000006150 9/20/2016

ROSEN ENERGY GROUP

599429	P 1938.3 L MKD @ \$0.5760	\$1,136.11
599428	P 2122.3 L CLR @ \$0.7090	\$1,531.19
599426	F 2427.1 L CLR @ \$0.7090	\$1,751.10
599427	F 1402.4 L MKD @ \$0.5760	\$822.00
599416	SUN 871.3 L CLR @ \$0.7090	\$628.62
599425	F 867.7 L GAS @ \$0.7930	\$700.20
599423	B 989.9 L CLR @ \$0.7090	\$714.19
599424	B 1596.4 L MKD @ \$0.5760	\$935.71
Total EFT000000006150		\$8,219.12

EFT000000006242 10/4/2016

ROSEN ENERGY GROUP

599830	P 986.8 L MKD @ \$0.5940	\$596.48
599829	P 1488.1L CLR @ \$0.7270	\$1,100.89
599857	SUN 223.9 L CLR @ \$0.7270	\$165.64
600032	F 1376.7 L CLR @ \$0.7280	\$1,019.88
600033	F 1586.7 L MKD @ \$0.5950	\$960.71
600031	F 1160.8 L GAS @ \$0.8200	\$968.61
600069	B 355.6 L CLR @ \$0.7310	\$264.51
600070	B 804.2 L MKD @ \$0.5980	\$489.37
600071	B 865.0 L GAS @ \$0.8180	\$720.02
599766	F 3703.5 MKD @ \$.5880	\$2,215.98
599765	F 1524.6 L CLR @ \$7210	\$1,118.59
599764	F 2388.3 L GAS @ \$0.8050	\$1,956.42
599763	B1092.2 L MKD @ \$0.5880	\$653.51
599762	B 1375.2 L CLR @ \$0.7210	\$1,008.97
Total EFT000000006242		\$13,239.58

Total

\$26,673.54

Total

\$26,673.54

Total

\$4,558,072.02



STAFF REPORT PUBLIC WORKS DEPARTMENT

PREPARED FOR COUNCIL: September 28, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

PW-2016-20 Tender for the Westport Road Culverts Replacement

RECOMMENDATION:

For information only.

BACKGROUND:

A tender for the Westport road culverts replacement was prepared and advertised on the Municipal website, on Biddingo, and in the local newspaper. This tender closed on September 28th, 2016.

The results, in ascending order, were as follows:

<u>Supplier</u>	<u>Price (Incl. HST)</u>
Bricaza Corporation	\$114,276.90
Cruickshank Construction Ltd.	\$246,017.95
Crains Construction Limited	\$277,273.30
Mulrooney Construction	\$277,891.47
Arnott Brothers Construction	\$287,138.65

ANALYSIS:

The submission of the low bidder has been evaluated and was found to be accurate and complete. Bricaza Corporation is a reputable contractor with many years of experience in construction.

For these reasons, and also because their price was \$131,741.05 lower than the bid from Cruickshank Construction Ltd. and within budget, the Public Works Department, under delegated authority, has awarded the tender to Bricaza Corporation for \$114,276.90 including HST.

FINANCIAL/STAFFING IMPLICATIONS:

Sufficient funds have been budgeted in the 2016 Capital Budget for this contract.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared By:

Aaron Hatton
Technical Assistant



STAFF REPORT PUBLIC WORKS DEPARTMENT

Prepared for Council: September 28, 2016

Agenda Date: October 4, 2016

SUBJECT:

Tender No. PW-2016-24 – Two (2) Trailer Mounted Steamers.

RECOMMENDATION:

For information only.

BACKGROUND:

A tender for Two (2) Trailer Mounted Steamers was prepared and advertised on Biddingo, the Municipal website, and in the local newspaper. This tender closed on September 28th, 2016 and one bid was received.

The result is as follows:

<u>Supplier</u>	<u>Sub-Total</u>	<u>Trade-In</u>	<u>Total</u>	<u>Total (Incl. HST)</u>
Clark-Kavanagh Inc. (Thompson)	\$27,420.00	\$900.00	\$26,520.00	\$29,967.60

ANALYSIS:

The submission of the lone bidder has been evaluated and was found to be accurate and complete. Clark-Kavanagh Inc. is a reputable supplier who has provided the Township with steamers in the past. Their submission is for a 2016/2017 Model Thompson steamer, similar to what we are replacing.

For these reasons, the Public Works Department has awarded the tender, through delegated authority, to Clark-Kavanagh Inc., for \$29,967.60 including HST.

FINANCIAL/STAFFING IMPLICATIONS:

Sufficient funds exist in the Equipment Replacement Reserve to fund this purchase.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

Aaron Hatton
Technical Assistant



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: September 30, 2016

AGENDA DATE: October 4, 2016

SUBJECT:

Upcoming Meetings

RECOMMENDATION:

For information only.

Special Council October 14 8:30 am-1:30 pm Holiday Manor-Battersea
5208 Battersea Rd

This meeting will focus on long term financial planning and budget process.

This meeting is open to the public.

Fire Hall Tour October 15 8:30 am-1:00 pm Leaving from George St

The tour will begin at the Roblin Fire Hall and then to the Parham Fire Hall, ending with a look at Westport Road and Sunbury Road. It is anticipated that the entire tour will be finished around 1:00 pm (returning to George St).

Should a member of the public have any questions about this tour, please contact the Clerk's Department.

Submitted by:

**Angela Maddocks
Executive Assistant**

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2016-61**

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED, TO REZONE LANDS FROM WATERFRONT RESIDENTIAL ZONE (RW) TO SPECIAL WATERFRONT RESIDENTIAL ZONE (RW-38); PART LOT 9, CONCESSION XIII, DISTRICT OF BEDFROD: AMACHER

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lot 9, Concession XIII, in the District of Bedford,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'D to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Waterfront Residential (RW) to Special Waterfront Residential (RW-38) for those lands shown on the attached map designated as Schedule "1".
2. **THAT** Zoning By-law Number 2003-75 as amended is hereby further amended by adding a new section RW-38 (Part Lot 9, Concession XIII, Bedford District) immediately after section RW-37 (Part Lot 15, Concession IX, Storrington District-B. Campbell), to read as follows:

RW-38 (Part Lot 9, Concession XIII, Bedford District – Amacher)

Notwithstanding the provisions of section 8.3.1 or any other provision of this By-law to the contrary, on the lands zoned Special Waterfront Residential (RW-38), the following provisions shall apply:

- Lot Area (Minimum)..... 4,000 metres² (1 ac.)
- Water Frontage (Minimum).....67 metres (220 ft.)
- Setback from highwater mark or floodline of a body of water for any new structure (Minimum).....30 metres (98.4 ft.)
- Gross floor area for any new principal building (Maximum)..... 185 metres² (2,000 ft.²)
- Footprint for any new principal building (Maximum)..... 120 metres² (1,300 ft.²)
- No living space shall be added below grade

All other provisions of this by-law shall apply.

3. **THIS BY-LAW** shall come into force in accordance with section 34 of the Planning Act, 1990, either on the date of passage or as otherwise provided by section 34.

Dated at the Township of South Frontenac this fourth day of October, 2016.

Read a first and second time this fourth day of October, 2016.

Read a third time and finally passed this fourth day of October, 2016.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

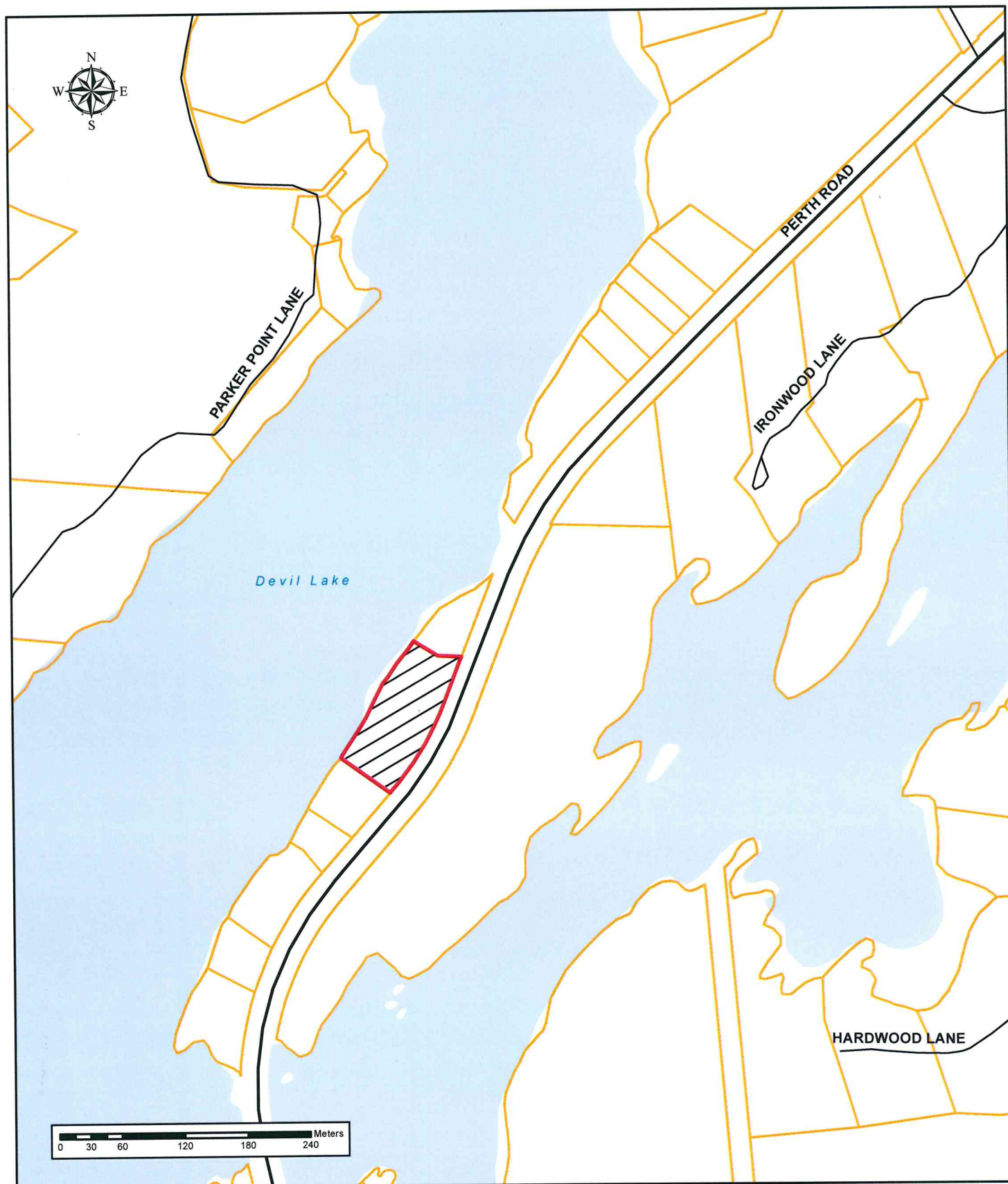
Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

**SCHEDULE '1'
BY-LAW NO. 2016-61**



AREA REZONED FROM 'RW' TO 'RW-38'



**THIS SCHEDULE "1" TO BY-LAW NO. 2016-61
PASSED THIS 4TH DAY OF OCTOBER 2016**

MAYOR _____

CLERK _____

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2016-62

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of October 4, 2016 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 4th day of October, 2016.

Read a first and second time this 4th day of October, 2016.

Read a third time and finally passed this 4th day of October, 2016.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer